Board of County Commissioners
For
St. Mary's County

APPROVED BUDGET
FISCAL YEAR 2015

MISSION STATEMENT

St. Mary's County Government will:

- Be responsible and accountable to the County's citizens
- Provide high quality, cost effective and efficient services
- Preserve the County's environment, heritage, and rural character; and
- Foster opportunities for present and future generations.

Board of County Commissioners
For St. Mary's County

ST. MARY'S COUNTY, MARYLAND

APPROVED REVENUES AND APPROPRIATIONS
OPERATING AND CAPITAL BUDGETS

FISCAL YEAR 2015

ST. MARY'S COUNTY COMMISSIONERS

Francis Jack Russell, President
Lawrence D. Jarboe
Cynthia L. Jones
Todd B. Morgan
Daniel L. Morris

Dr. Rebecca Bolton Bridgett
County Administrator

St. Mary's County Government
Chesapeake Building
P.O. Box 653
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Leonardtown, Maryland 20650
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PREPARED BY:

DEPARTMENT OF FINANCE
ST. MARY'S COUNTY, MARYLAND

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SENIOR OFFICE SPECIALIST
Amy M. Aud

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ST. MARY'S COUNTY

APPROVED OPERATING AND CAPITAL BUDGETS

FOR FISCAL YEAR 2014-2015

The Approved Budget for St. Mary's County for Fiscal Year beginning July 1, 2014 and ending June 30, 2015, as represented by the detailed and fully itemized statement contained within the "Approved Budget Document", is this date, May 13, 2014 approved by the Commissioners of St. Mary's County.

THIS DATE:

May 13, 2014

BY ORDER OF
THE COMMISSIONERS
OF
ST. MARY'S COUNTY

Francis Jack Russell, President

— No —

Lawrence D. Jarboe, Commissioner

Cynthia L. Jones, Commissioner

Todd B. Morgan, Commissioner

— No —

Daniel L. Morris, Commissioner

ATTEST:

Dr. Rebecca Bridgett
County Administrator

Elaine M. Kramer
Chief Financial Officer

FY2015 RECOMMENDED BUDGET MESSAGE

TO THE CITIZENS OF ST. MARY'S COUNTY:

The Board of County Commissioners approved this FY2015 Budget on May 13, 2014. It is based on modest revenue growth of 2.4%, bringing the revenue budgeted for FY2015 to $214,257,714, an increase of $5,045,397. Recurring expenses are limited to this funding level. To that, we added $6,208,796 in fund balance, applied to non-recurring costs. Allocations to the Board of Education and to the Office of the Sheriff both increased by $4 million and $2.1 million, respectively. The allocation to the Sheriff includes $450,000 for non-recurring costs associated with the renovation of the Detention Center. The capital budget includes funding to complete the NextGen emergency communications system, expanding from 6 to 13 towers, as well as construction of the Captain Walter Francis Duke Elementary School and renovation of Spring Ridge Middle School.

No Change in County Tax Rates

The County's Income tax rate will remain at 3%. The County's Property tax rate will remain at $.857, though State calculations indicate that the Constant Yield Tax Rate would be $.8532. Adjusting to the Constant Yield rate would require a $432,000 reduction in the budget. It continues our senior tax credit programs, which collectively reduce property taxes by an estimated $940,000.

Revenues, excluding grants, are estimated to increase by $4.9 million over FY2014. The income tax revenue for FY2015 reflects an assumed 4.8% growth – a rate below the prior year, a reflection of the broad economy, and especially the impact of the federal budget/sequestration on our federal facilities and the related contractor community – our most significant employment sector. Property tax revenue is estimated to grow a modest 1.6%, and is based on State estimated assessed values. The State projects future assessed values to be flat or decreasing. From a total budget perspective that means revenue growth in future budgets is projected to be 2% to 3%. As we made decisions about this budget, we considered the long term and recurring impact of any changes we proposed. For example, many of the County positions are deferred to a hire date in January 2015. This allows us to have more accurate information about our calendar year 2013 income tax revenue as well as FY2016 property assessments – both of which the State provides in November 2015. Should the revenue picture deteriorate, the spending plan could be revised.

Allocations Reflect Community Priorities

The County's allocation to the Sheriff increased by 6.6% for non-grant activities. The allocation reflects compensation improvements, additional food and medical costs related to the Detention Center, 8.5 FTE positions, and 26 vehicles. Also included are funds for equipment replacement at the Detention Center and increased interim operating costs associated with the renovation. We increased operating funding to the Board of Education by 4.8%, bringing total County funding to $93,910,979; State-mandated maintenance of effort requires $88,243,218, including the $3,417,429 for the State Teacher Pension Shift. When combined with State and other funding, the Board of Education recurring operating allocations increase almost $8 million. County funding for the Health Department increased $367,976, and includes 2 positions, both of which will position the Health Department to capitalize on hundreds of thousands of dollars of grant funding to address the health needs of our community. Building on the recent summit addressing the health crisis in substance abuse, the Board allocated $100,000 to the Health Department to be used for initiatives to address this issue. This funding is supplemental to budget allocations and grants already a part of the recurring Aging and Human Services and non-profit allocations.

Funding for County department based activities and programs, excluding grants and one-time items, increased by 1.3%. County department staffing will include 4 new emergency communications specialists and mid-year hire of an inspector for Land Use & Growth Management. County employee compensation includes 1 step.

County funding of the independent non-profit agencies remains generally at FY2014 levels, with the requirement that these entities participate in the CSM Non-Profit Institute as one condition of funding. The Institute is critical to the development of our non-profit entities and their ability to garner alternative funding sources for the future.

Maintaining Adequate Reserves

The June 30, 2013 audit reflects an unassigned general fund balance of $23.5 million, of which $6.2 million is applied for non-recurring costs, pay-go for capital projects or the pay-down of accrued liabilities of both the Board of Education and the County Other Post Employment Benefits (OPEB). Roughly three-fourths of that fund balance was accumulated during the 4 years prior to 2011, when property values were increasing at double digits and the general economy was at record highs. Because we didn't think that level of activity and revenues was sustainable, we didn't grow our recurring costs to that level and we limited our use of fund balance to non-recurring costs. That cautious and pragmatic approach enabled us to weather significant State cuts and cost shifts that accompanied the economic downturn without dramatic reductions in county services. We took actions that reduced recurring expenses, eliminated positions, privatized some programs, and consolidated functions. We reduced and eliminated capital projects, which reduced our need to sell bonds, and reduces debt service. We limited increased costs and new positions to priority areas.

The fund balance plan is updated during each budget cycle. We have and will continue to use fund balance to reduce accrued liabilities, such as additional OPEB payments for both the County and the Board of Education, and fund capital projects through pay-go rather than bonds. Both of these uses reduce future annual operating costs for periods of 20 years. We intend to adhere to our practice of not using fund balance for recurring costs, since that only compounds the effect in future years, as fund balance needs to be replaced with recurring and sustainable revenues. It is also likely that we will continue to carry a higher than typical fund balance forward. The potential for a future BRAC still looms, though not in FY2015. We have seen a decline in our income tax distributions from the State. Maintaining a healthy fund balance can help the County to weather negative revenue results and avoid sudden disruption or elimination of services, by allowing time for a plan to be developed to address negative trends.

This measured application of fund balance and funding only those recurring costs we can afford from recurring revenues may not always be popular, but it is prudent. We are not facing structural deficits. We have maintained our low property and income tax rates, last changed in 2007, throughout a very challenging economic time. Our strong financial management was recently recognized by Standard & Poors credit rating service, and in mid-March 2014, they upgraded our rating from AA to AA+. Ultimately, this lowers the interest rate for bonds that we will sell to pay for capital projects.

Positioning County Services for Stability in Unstable Economic Times

It is an ongoing challenge to strike a good balance between available resources and spending that is sustainable. The uncertainty of our income tax situation which is so interrelated to the impact of the federal budget challenges on our community's largest employers is front and center in these considerations. Our decisions considered the commitments of the future – such as the opening of Captain Walter Francis Duke Elementary School. We believe this budget balances a focus on community priorities – public schools and public safety – with conservative revenue estimates and the need to preserve flexibility for future years.

A stable financial position doesn't start or end with a budget. It takes ongoing focus and commitment. Through the efforts of our dedicated staff, we will continue to explore ways to streamline efforts, including effective application of technology, to meet the needs and increased expectations of our citizens as well as mandates that are often unfunded. We believe this budget addresses responsibly your needs as well as the economic realities of the world we live in, and can be sustained through the challenges of the next several years.

BOARD OF COUNTY COMMISSIONERS
FOR ST. MARY'S COUNTY, MARYLAND

THE ST. MARY'S COUNTY BUDGET PROCESS

The County budget consists of the current expense operating budget, the capital budget and program, and the budget message. It represents a complete financial plan of the County and reflects receipts and disbursements from all sources. The County budget formulation process begins in August for the fiscal year that begins on the following July 1. The steps in the budget process are as follows:

August/September

- Department of Finance works with Board of County Commissioners to set the budget calendar as well as the parameters to be used for budget development

October

- Spending units receive budget instructions, guidelines, and forms for the next fiscal year.

December

- General budget guidelines developed.
- Multi-year estimates of reserves and baseline expenses developed by Department of Finance working with departments
- Presentation of economic outlook to County Commissioners.
- Board of County Commissioners set budget parameters

January

- Capital budget requests presented to Board of County Commissioners.

February

- Spending units transmit budgetary requests to the Department of Finance.
- Departments present Capital Budgets and plans to the Planning Commission for recommendation
- Staff review of operating and capital budget requests by County departments and agencies.

March

- County Administrator and Finance develop a recommended budget for consideration to the County Commissioners.
- County Commissioners consider recommended budget impact on debt affordability.
- County Commissioners review and finalize a Recommended Budget.

April

- County Commissioners hold public hearing on Recommended Budget.

May

- Board of County Commissioners consider input received at the public hearings
- Commissioners direct the reconciliation of available resources, including revenues and fund balance, to the spending plan / budget.
- Commissioners develop a final budget.
- Commissioners adopt resolution approving a final budget and tax rates for the new fiscal year (required on or before June 1).

June

- Department of Finance prepares and distributes an approved summary operating and capital budget document.

July

- New fiscal year begins
- Budget Book Published and released

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READERS' BUDGET GUIDE

The ***Introduction*** includes information with respect to the County's budget process.

The ***Operating Budget*** section presents summary and detailed information concerning the General Fund revenue structure and projections. The General Fund expenditure structure is described; summary and detailed information is included by spending unit and departments. Spending unit budgets are individually presented by the following sections: County Departments, Elected Officials, State Agencies/Independent Boards, Non-County Agencies, and Other Budget Costs. Each spending unit budget displays a categorization of expenditures for the actual FY2013 expenditures, the approved FY2014, and the requested and approved FY2015 budgets. It also includes a description of the spending unit's programs and responsibilities, and highlights of the budget for FY2015. Performance indicators provide citizens and decision-makers with a clear understanding of both the size and scope of County services, as well as service and activity trends. Summary financial information is also presented on the County's Enterprise and Special Revenue Funds, Special Assessments Funds, and Fire/Rescue District Tax.

The ***Capital Budget*** section includes summary and detailed information relative to the Capital Improvements Fund and highlights of the FY2015 Capital Budget and Five-Year Capital Program (FY2016 to FY2020). Individual project pages are presented within the following project categories: Public Facilities, Highways, Marine, Solid Waste, Land Conservation, Recreation and Parks, Public Landings, and Public Schools. Each project page contains a project description, planning justification, location, project cost by phase and year, funding source, other background information/comments, discussion of changes from the prior approved budget/plan, and a section on impact on annual operating budget.

The ***Appendix*** provides supplemental information on the County government organization, authorized positions and salary schedules, the property tax and other local taxes, outstanding County debt, fund balance, and legal budgetary and fiscal procedures. It also includes demographic information about St. Mary's County and a brief history. A glossary of terms is also included.

FISCAL YEAR 2015 BUDGET – How to Read the Budget Page

Reading a typical budget page	***Operating Budget*** The budget document presents in a standard format, the operating budget for each department and spending unit. The typical budget page describes the functions of the organization, actual and estimated expenditures over a three-year period, and major highlights of the new budget. Quantitative indicators of workload and performance are also presented.

A TYPICAL OPERATING BUDGET PAGE

The name of the organization

Funds requested in New Year

Funds approved in New Year

Shows the budget of the organization by Division

DEPARTMENT OF HUMAN RESOURCES

Division	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Human Resources	559,189	628,093	745,508	878,370
Risk Management	557,219	743,150	768,172	779,942
Grants	563	0	0	0
Total Department of Human Resources	**1,116,971**	**1,371,243**	**1,513,680**	**1,658,312**

Original approved budget

Audited actual expense

Describes functions, activities, and goals of the organization positions

Program Description

The Department of Human Resources is responsible for all personnel and benefits administration activities for the County workforce. This includes position classification, job advertising, applicant interviewing, testing, personnel actions, maintenance of personnel records, update and maintenance of the Personnel Manual, administration for the State Retirement and Pension System, and Plan Administration for the Sheriff's Office Retirement Plan, employee health and life insurance programs, unemployment compensation, as well as the Employee Assistance Program, Savings Bond Program, and a Length of Service Awards Program for local Volunteer Fire and Rescue Companies. The department also handles Risk Management, including the County's general liability and property insurance costs and self-insured workers compensation, and is responsible for claims and risk management through activities and programs designed to reduce our risk and improve our loss experience.

Overview of the budget for the new year, including major changes from the prior budget

Budget Highlights

The budget for the Department of Human Resources is $1,658,312, an increase of $287,069 or 20.9% more than the prior year. In addition to incorporating the county employee compensation changes mentioned in the budget highlights, this budget includes funding for a comprehensive county-wide compensation study and increased costs for liability insurance. Employer fees related to the Affordable Care Act, (estimated at $105,000), are also included. The budget continues funding for tuition reimbursement for County at the prior year level.

Specific quantitative measures of work to be performed or accomplished or results obtained

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Human Resources			
Employment Applications	1,236	1,372	1,304
New Hires (includes PT, Temp, Sub, and Seasonal)	340	296	318
Retirees/Separations/Other	337	317	327
Employee Evaluations Processed/Tracked	588	585	586
Risk Management			
Risk Claims	222	232	230
Workers' Compensation Claims	103	101	102
Employee Safety Trainings Coordinated/Conducted	50	75	60
Number of Employees Attending Trainings	650	700	700
Safety/Loss Control Meetings Coordinated/Conducted	8	8	8

FISCAL YEAR 2015 BUDGET – How to Read the Budget Page

Reading a typical budget page	***Capital Budget*** A separate project page is presented for each capital project approved in either the budget year or planned for future program years. The project purpose and scope are described, estimated costs are broken down by project phase, and funding is indicated by specific revenue source. The specific location of the project is also indicated.

A TYPICAL CAPITAL BUDGET PAGE

Project Number

Specific capital project

General budget category of capital project

Description of project purpose and scope

Planning Details

Specific address

Prior years funding

Project expenses

Total estimated Project costs

Specific source of funds for project by year

Total funding for project

Estimated costs of project phases over the next 5 years

Funds appropriated in current year for the project

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Regional Water Quality & Nutrient Removal	HW-1201	Highways

DESCRIPTION:

This project provides the basic planning and implementation funding necessary to implement the federally mandated Phase I National Pollution Discharge Elimination System (NPDES) permit and Phase 2 Chesapeake Bay Waterway Implementation Plan (WIP). On September 16, 2011 the County received the State's Phase 2 WIP draft reduction goals for managing 20% of the pre-1985 impervious area.

NPDES (2012 and 2016 funding)

A. Now that the official Census has reported the County's population exceeds 100,000, future retrofit, water quality monitoring and SWM enhancement projects will be required to address new NPDES permit renewal requirement in CY2014 and NPDES Phase I requirements. This mandate will require water quality monitoring, illicit discharge detection, street / inlet cleaning, GIS mapping, retro-fitting of existing SWM facilities and stream restoration to provide various forms of water quality / pollutant load reduction within a specific watershed(s). This could result in the need to fund millions of dollars in future watershed restoration projects.

B. GIS initiatives for asset and infrastructure management have already begun in preparation for the new federal NPDES requirements.

C. Specific restoration projects will need to be identified / developed and will be submitted as future funding requests.

D. The State has advised that St. Mary's County may be required to initiate the formal permitting process beginning in FY2015.

PHASE 2 WIP (2013,2014,2016,2017 and 2019/20 funding)

A. Requirements will impact METCOM (plant effluent and sewer extensions), SCD (sediment / nutrient control and outfall restoration), Health Department (septic fields), private properties (inspection and maintenance agreements), LUGM (land use, critical area, watershed management planning), County government (retrofit of existing SWM facilities and outfalls), Patuxent River NAS and the Town of Leonardtown.

B. The Environmental Protection Agency (EPA) required the State of Maryland to submit a Phase I Plan (submitted 3-30-2012) identifying key action items, target Total Maximum Daily Loads (TMDLs) for nitrogen, phosphorous and sediment etc. and target dates for implementation.

C. With assistance from a WIP Steering Committee, on June 26, 2012, St. Mary's County finalized and submitted it's local Phase II Watershed Implementation Plan to the State as required by the State. The BOCC made no commitments to funding beyond this Capital Improvement Project.

D. To assist the County in evaluating fee structures, project scoping, planning, feasibility & design implementation, a consultant was selected in January 2014. initial evaluation and shortlist of potential SWM retrofit sites should be completed by Summer 2014. Final design monies were approved in FY2013.

E. Phases III and IV require evidence that the County has met 60% of the approved target goals by 2017 with design in 2014 & construction in FY2016; and has met 100% of target goals by 2020 (has been extended to 2025) with design in FY2018 & construction in FY2020/21. Allow 1 year for permitting.

F. $200K in FY2014 to restore 22-28 existing facilities to routine maintenance condition per LUGM and Leonardtown inspection and Maintenance (I&M) reports.

PLANNING JUSTIFICATION:

The Comprehensive Plan supports the stewardship of the Chesapeake Bay. In conjunction with the new Stormwater Management and Comprehensive Zoning Ordinances, areas with historical drainage issues and / or governmental facility complexes will be analyzed.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

7.9.1.A.i Develop a comprehensive water quality protection framework for both point and nonpoint sources of pollution. P. 7-30

LOCATION:

Major growth and development areas of the County.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	2,636,725	1,057,900	0	0	0	1,578,825	0	0	0
IMPLEMENTATION / ANALYSIS	85,000	50,000	35,000	0	0	0	0	0	0
CONSTRUCTION	200,000	200,000	0	0	0	0	0	0	0
TMDL IDENTIFICATION	50,000	50,000	0	0	0	0	0	0	0
SOURCE IDENTIFICATION	0	0	0	0	0	0	0	0	0
DISCHARGE CHARACTERIZATION	100,000	0	0	100,000	0	0	0	0	0
MANAGEMENT PROGRAM	100,000	0	0	0	100,000	0	0	0	0
PHASE 2 WIP Retrofit Construction	11,081,202	0	2,671,511	2,094,391	0	0	0	0	6,315,300
TOTAL COSTS	14,252,927	1,357,900	2,706,511	2,194,391	100,000	1,578,825	0	0	6,315,300

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	10,245,188	658,900	0	2,194,391	100,000	976,597	0	0	6,315,300
LOCAL TRANSFER TAX	1,336,228	699,000	35,000	0	0	602,228	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	2,671,511	0	2,671,511	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	14,252,927	1,357,900	2,706,511	2,194,391	100,000	1,578,825	0	0	6,315,300

FISCAL YEAR 2015 BUDGET – How to Read the Budget Page

Reading a typical budget page	***Capital Budget*** A separate project page is presented for each capital project approved in either the budget year or planned for future program years. The project purpose and scope are described, estimated costs are broken down by project phase, and funding is indicated by specific revenue source. The specific location of the project is also indicated.

A TYPICAL CAPITAL BUDGET CONTINUATION PAGE

Project Number

Specific capital Project

General budget category of capital project

Other Background Information/Comments

Prior Budget

Incremental operating costs of Project – over the next 5 years

Incremental operating costs in Current year for the project

Staffing Requirements

Discussion of Operating Budget Impact

Additional Impact on Operating Budget, if applicable

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Regional Water Quality & Nutrient Removal	HW-1201	Highways

OTHER BACKGROUND INFORMATION/COMMENTS:

NPDES. The following NPDES permit requirements are anticipated:

1. Source Identification - Demonstrate GIS capabilities with data layers (topo, endangered species, storm drains, sewers, discharge points, flood prone areas, wetlands, soils, impervious areas, estimated pollutant loads etc.). A schedule to complete same within the development districts.
2. Discharge Characterization - Storm sewer, in-stream and watershed monitoring with chemical, biological and physical techniques. This will include lab & stability analyses and annual reporting for twelve (12) storm events per year as selected by MDE.
3. Management Programs - I & M inspection reviews, analysis of 100 outfalls, County facility inventory, quarterly reporting, public education program, road maintenance program requirements (drain cleaning, reduction in use of; harmful weed killers, fertilizers, deicing agents, etc.)
4. Watershed Restoration - 12, 24 and 30 month watershed analysis and completion of a detailed assessment with a 3 year capital restoration schedule.
5. Annual Progress Reporting

PHASE 2 WIP. The following can be anticipated as a part of the project implementation, subject to consultant recommendation in CY2014; identify potential retrofit sites and implement pilot projects, retrofit extended detention private and public SWM ponds approved prior to 2002, retrofit of degraded and severely degraded channels based on physical habitat assessment and retrofit of outfalls within subwatersheds identified / ranked for restoration. Projects identified for implementation will be based on the results of cost benefit analyses and the effectiveness of reducing the pollutant loads to target values (i.e.. $/lb. of nitrogen removed).

Current scope of work is to propose retrofitting approximately 137 public / private stormwater management facilities. The estimated cost for design and construction is $13,183,625 based on the October 10, 2011 MDE Costs of SWM Practices in MD Counties. Projects on the 17 publicly owned lands (including BoE and SMECO) are recommended as the first projects to be undertaken during the initial 60% compliance effort. Of the many strategies that can be utilized to address the Urban SWM nitrogen reduction goal of 18,985 lbs/year (i.e. street sweeping, impervious surface reduction, mowing, stormwater management pond retrofit, landscaping, etc.) this project implements the Urban SWM retrofit strategy. Urban SWM retrofits will be required as a part of the NPDES permitting process regardless of the WIP Phase 2 requirements.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

FY2015/FY2016 funding levels were revised to reflect Chesapeake & Atlantic Coastal Bays Trust Funding. Application for $2.67M which was approved by the BOCC on January 28, 2014 and forwarded to the Department of Natural Resources. After consultant initial evaluation of site feasibility, design proposals will be requested from all respondents to the original solicitation.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

Description	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	1	0	0
PERSONAL SERVICES COSTS	0	0	0	81,000	0	0
CONTRACTED SERVICES (mowing)	0	0	0	0	0	0
SUPPLIES & MATERIALS (maintenance)	0	0	0	0	742,767	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	81,000	742,767	0

DISCUSSION OF OPERATING BUDGET IMPACT:

Estimated NPDES requirements can result in approximately $300,000 in additional operating costs per year based on Charles and Montgomery County information gathered in October 2010. With Phase 2 WIP, this number can be expected to be approximately $773,777 per year based on MDE's Cost of SWM Practices Manual. Future funding may require jurisdictions to assess a Local Stormwater Management Utility Fee as required by approved HB 987 and SB 614. A Grade 8 Step 1 position is shown (LUGM) in FY2018 to provide the required ongoing management and tracking of the program.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

TOTAL APPROVED FY2015 BUDGET SUMMARY

FUND DESCRIPTION	FY2013 ACTUAL	FY2014 APPROVED	FY2015 REQUESTED	FY2015 APPROVED
General Fund	$ 205,081,318	$ 222,665,317	$ 226,762,050	$ 220,466,510
Enterprise Funds				
Recreation and Parks Activity Fund	2,061,806	2,814,589	3,464,613	3,464,613
Wicomico Shores Golf Fund	1,225,401	1,518,876	1,476,537	1,482,803
Solid Waste & Recycling	3,511,099	3,638,881	3,747,866	3,810,732
Special Revenue Funds				
Miscellaneous Revolving Fund	488,618	594,968	606,118	604,875
Special Assessments Fund	62,567	69,599	69,599	69,170
Emergency Services Support Fund	1,897,284	2,297,449	2,731,863	2,767,952
Other Operating Funds - Independent Boards (Non-Appropriated State, Federal, Miscellaneous Funds)				
Board of Education - General Operating	102,856,732	99,287,853	100,546,536	100,761,709
Board of Education - Restricted Fund	9,722,473	9,181,118	11,620,046	11,764,576
Board of Education - Revolving Fund	6,838,837	7,276,833	7,493,000	7,393,000
Board of Library Trustees	785,358	930,669	935,924	928,603
College of Southern Maryland	7,554,189	9,859,776	9,891,002	9,743,165
Total Capital Projects Fund	$ 32,480,053	$ 41,015,552	$ 58,734,935	$ 64,890,664

THE TOTAL BUDGET FOR ST. MARY'S COUNTY

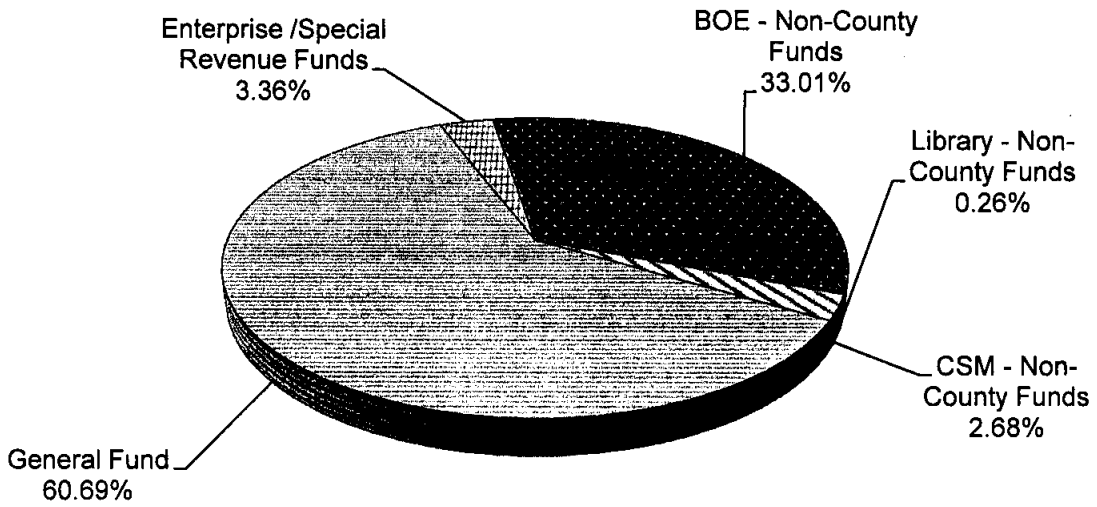
The General Fund is the portion of the budget where general tax revenues such as property and income taxes are collected, and where general expenditures such as the County's cost for education, law enforcement, highway maintenance, and libraries are reported.

Additionally, County expenditures are incurred in several other funds. There are two separate enterprise funds which account for the operations of various county-wide recreation programs and the operations of the County's public golf course, as well as the solid waste enterprise fund. There are also special revenue funds which account for the emergency services support tax, special tax district costs, and other miscellaneous programs. These miscellaneous revolving funds include several Department on Aging and Human Service activities. In addition to the County funding, the Library, Public Schools, and College of Southern Maryland receive significant resources from other sources, such as the State of Maryland, which are reflected as Other Operating Funds.

As part of the annual budget process, the Board of County Commissioners must also authorize the expenditure of State, Federal, and other revenues of the independent boards which manage the school system, public libraries, and the College of Southern Maryland. These revenues are received by the respective boards and not by the County government; thus, the revenues are not appropriated in the annual budget ordinance but are still authorized for expenditure by the Commissioners.

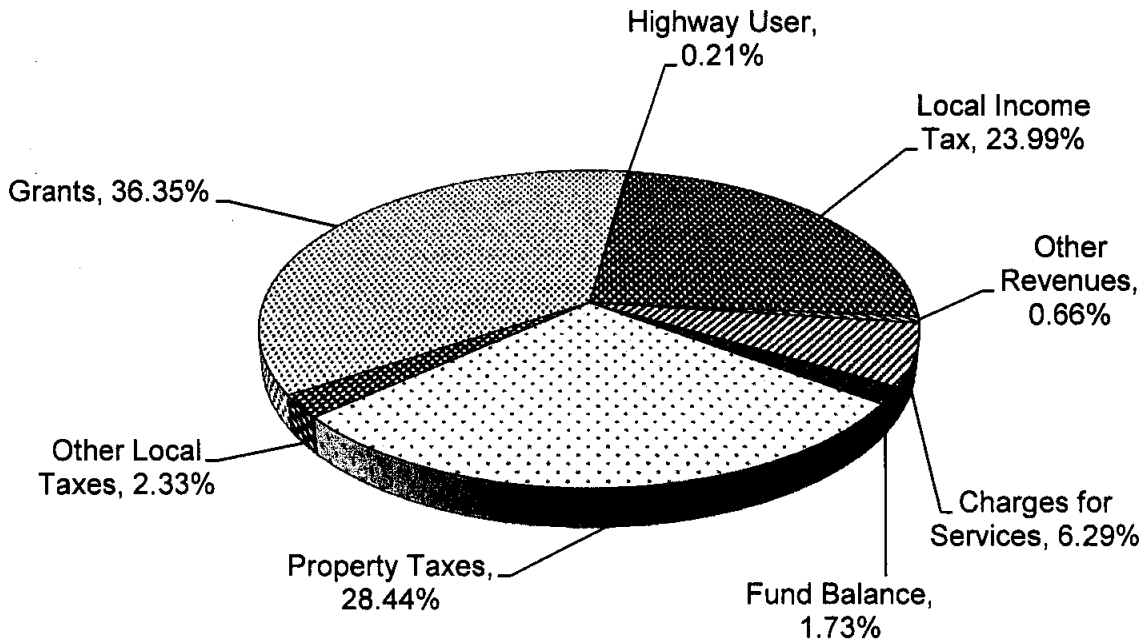
The combination of the general fund, enterprise funds, special funds, and the non-county operating funds of the independent boards comprise the entire operating budget for St. Mary's County. The Board of County Commissioners adopts a separate capital budget for the financing of long-term capital improvements.

FISCAL YEAR 2015 TOTAL OPERATING BUDGET - BY FUND



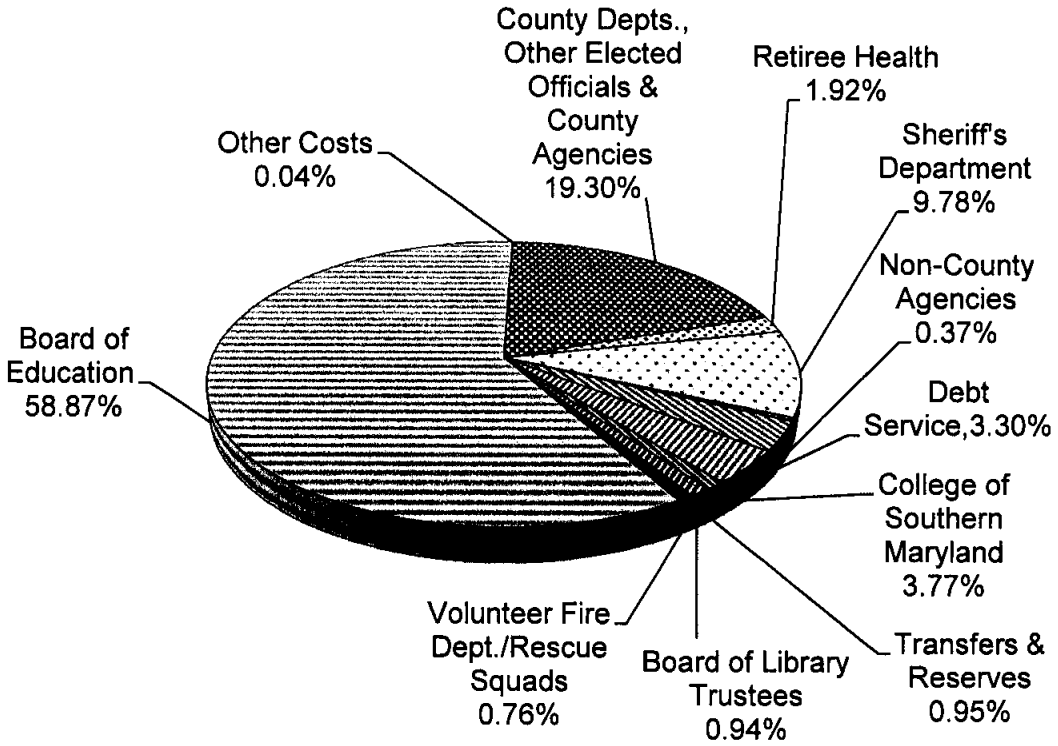
General Fund	$220,466,510
Bd. of Education - Non-County Funds	119,919,285
Enterprise / Special Revenue Funds	12,200,145
CSM – Non-County Funds	9,743,165
Library - Non-County Funds	928,603
Total - All Funds	$363,257,708

FY2015 TOTAL BUDGET - REVENUES



State / Federal Grants	$132,042,528
Property Taxes	103,319,238
Local Income Tax	87,150,000
Charges for Services / Licenses / Fines	22,855,672
Other Local Taxes	8,459,170
Highway User Revenues	753,712
Other Sources	2,383,402
Sub-Total	356,963,722
Appropriation of Fund Balance $ 6,208,796 - by County $ 76,190 - by Library $ 9,000 - by CSM	6,293,986
Total Budget – Revenues	$ 363,257,708

FY2015 TOTAL BUDGET - EXPENDITURES



Board of Education	$213,830,264
County Departments, Other Elected Officials & Co. Agencies	70,125,430
Sheriff's Department	35,531,585
College of Southern Maryland	13,678,671
Board of Library Trustees	3,426,667
Fire & Rescue Support	2,767,952
Non-County Agencies	1,340,955
Debt Service	11,992,227
Retiree Health (County)	6,962,000
Other Costs	161,000
Transfers & Reserves (including CIP Pay-go)	3,440,957
Total Budget-Expenditures	$ 363,257,708

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GENERAL OPERATING FUND

APPROVED FY2015 BUDGET HIGHLIGHTS

Approved Operating Budget

Following represents brief highlights of budget changes between FY2014 and FY2015. For more detail, please refer to the appropriate sections of this Approved Budget Book.

GENERAL $220,466,510 general fund budget, $2,198,807 – or 1% less than the Approved FY2014.

This is comprised of revenues totaling $214,257,714, a 2.4% increase over FY2014, as well as the application of $6,208,796 in fund balance for non-recurring items. Our FY2014 budget included the use of fund balance for non-recurring items of $13,453,000; the reduction is reflected principally due to pay-go funding for capital projects.

Significant changes are addressed below.

Revenues

Property Tax Rate remains at $.857 per $100 of assessed value. We did not adjust to the Constant Yield Tax Rate of $.8532, which would decrease revenues by $432,218. Property tax revenue is estimated to increase $1,649,867 over the FY2014 budget – to $103.3 million, an increase of 1.6%. This is estimated using the State's estimated assessed value, with the County's tax rates applied. The County continues to cap the increase in taxable assessed value at 5% for primary residences. The programs that further limit property tax increases for qualifying seniors are also continued. Taxes saved by the qualifying senior residents as a result of these programs have increased from approximately $870,000 in FY2014 to an estimated $940,000 in FY2015. The revenue estimate is also net of the $447,779 cost shift by the State for the Local Assessor's Office. Included in the Increase this year is approximately $350,000 for properties that the State identified were not eligible for the Homestead Tax Credit.

Local Income Tax Rate for St. Mary's County remains at 3% of net taxable income. Income tax revenues are projected to increase $3.2 million over the FY2014 budget. FY2015 estimate uses a 4.8% annual growth assumption; Tax Year 2012 returns demonstrated a growth rate of 5.17%, which was a decline from the 2011 tax return results of 5.5%. To date, the State income tax distributions are lower than last fiscal year. The growth rate reduction reflects the trend noted above as well as the federal budget challenges and the impact this will likely have on our largest employment sector. Recognizing that tax year is different than fiscal year, we estimate the tax year amounts and then recognize each half of the year in the fiscal year to which it belongs. For example, FY2015 is based upon half of estimated tax for calendar/tax years 2014 and 2015. We also included $3.5 million as an estimated distribution the State makes of unallocated receipts, penalties, and interest.

Other local taxes increased by 2.4% to a total of $8,390,000. Each of these taxes has different patterns of activity during the year, and the estimates for FY2015 are based on the FY2014 amounts to date, compared to prior trends. The principal area of growth is in recordation taxes, which likely reflects the slightly increased real estate activity. Rates remain unchanged.

Highway User revenue is a formula distribution by the State of motor fuel and vehicle titling taxes and registration fees, which has been severely reduced as a part of the State budget balancing. State estimated revenues for St. Mary's are $753,712, a decrease of $12,647. In FY2008, this revenue source provided $8 million. Though the State has restored some of the cuts it made in prior years, such as to the Health Department, this revenue allocation from the State remains largely unrestored.

Charges for Services revenue is projected to decrease from $2,640,482 in FY2014 to an estimated $2,566,529 in FY2015. The largest decrease is from the 911 Service Fees, $100,000, which reflects the actual collections.

State and Federal Grants are projected to be $13,166,135 in FY2015, which is 1.1% higher than the Approved FY2014. This category includes both "recurring" grants, such as STS and Aging & Human Services, as well as, other grants that are not recurring. The largest increase is in the Emergency Services & Technology Department in the Emergency Numbers Board Grant for $281,000 for a total amount of $1,321,500 in FY2015 to fund the primary Emergency Operations Center telephone system upgrade. In FY2014 $1,040,500 was included for the back-up Emergency Operations Center telephone system upgrade, bringing the combined total for this effort to $2.3 million funded by the 911 fees.

Fund Balance

$3 million is being included to continue our practice of additional contributions to the County's and Board of Education's OPEB trusts (retiree health) - $2 million for the BOE and $1 million for the County. There is $1,432,805 used for Pay-Go funding of capital projects and $1,775,991 being used for one-time expenditures. These 1-time items include: Detention Center renovation and equipment ($604,000); contract services for both the departments of Economic Development ($250,000) and Land Use & Growth Management ($98,000); a compensation study ($125,000 in Human Resources); Substance Abuse Prevention and Control ($100,000 in Health Department). The remainder is for acquisition of technology, furniture, and equipment.

The June 30, 2013 audit reflects an unassigned general fund balance of $23,487,185. The multi-year plan for the Fund Balance uses $6,208,796 in FY2015 and $10,426,298 in FY2016, with the remaining $6,852,091 not specified at this time. This can be used to cushion the impact of negative revenue trends, such as the State distribution of income taxes. It has also been used to cover the costs of severe weather events, allowing the County to react quickly to the needs of its citizens, without waiting for funding decisions to be made by federal or state authorities.

Expenses

Compensation applicable to County employees –

Rates decreased for Health Insurance and Pension with a combined savings of approximately $350,000.

1 Step/Merit for Regular and RPT employees; with equivalent for Contract employees.

Top of Grade employees will receive a one-time $1,000 stipend.

Position re-classifications were approved for 16 employees.

Vehicle replacements

Approximately $1.7 million will be financed in FY2015. The Plan replaces 35 vehicles, including 23 for the Sheriff's Department. 3 new vehicles are included for Sheriff's new positions, two CID Detectives and one Patrol Deputy.

County Departments

Includes $250,000 in the Department of Economic Development (DED) to develop current information and strategies relevant to the development of the Comprehensive Economic Development Strategy (CEDS) as well as issues that may arise due to the contraction of the federal budget and/or BRAC. Tasks using this funding must be pre-approved by the BOCC.

Re-organization of the DED was approved by the BOCC. This involves no increase to the number of positions or the total cost if FY2015.

Funds ($125,000) are budgeted for a Compensation Study for County employees, including the Office of the Sheriff. Mandated fees for the Affordable Care Act for $105,000 are funded in the Human Resources Department.

$50,000 is included for the Charlotte Hall Small Area plan and $48,000 for consultant for the Watershed Implementation Plan in LUGM. Funding is provided for the mid-year hiring of the Inspector II position, which has been frozen since FY2010.

Public Works and Transportation and Recreation and Parks both reflect added funding for snow removal.

R & P has funds for replacement Salt Spreader and Reel Mower for $30,000.

Emergency Communications and Information & Technology funding includes 4 new Communications Specialists, as well as approximately $235,000 one-time funding for Tax Billing/Collections/Payment Software and Replacement Radios. The telephone system at the primary Communications Center will be upgraded, using approximately $1 million in funding from the Emergency Numbers Board. $325,253 is also included for Mutual Aid & Paging System Optimization & Upgrade.

Elected Officials

Sheriff's Office budget reflects increased expenses of approximately $2.1 million of non-grant funds to include 8.5 positions as well as promotional ranks. Fund Balance of $604,200 is being used for ADC renovation costs and replacement furniture and equipment.

The State's Attorney's Office includes funding, held in a reserve account, of approximately $135,000 to restricted to only address costs associated with the e DeWolfe Ruling. As this issue develops further state-wide, and additional guidance is provided by the State, the State's Attorney is expected to provide a plan for the use of such funds, which is then subject to approval by the BOCC. Merit equivalent is also included for Attorneys.

Boards and State Agencies

Health Department includes funding for two positions, Epidemiologist and an Accreditation Coordinator, plus increased salary and benefits to fund State awarded

compensation and benefits increases. Also, $100,000 from the County's Fund Balance is included for costs associated with a plan to address Substance Abuse Prevention and Control. The Health Officer is expected to provide a plan for the use of such funds, which is then subject to approval by the BOCC

Cooperative Extension funding includes a Part-time Watershed Stewards Coordinator and related costs and additional funding for salaries and benefits for County funded positions. Additional costs are also included for the relocation to the new Agricultural Services Center.

Board of Education funding from the County totals $93,910,979, an increase of $4 million; State-mandated maintenance of effort requires that, based on enrollment, the County needed to add only $1,020,757 to its Approved FY2014 funding level. Combined with State funding, the Board of Education realizes increased funding of almost $8 million.

College of Southern Maryland allocation increased by $121,563, bringing the total County allocation to $3,935,506; this includes funding for a shared Recruitment Coordinator, a Facilities position and increased compensation costs.

Library's County Funds increased by a net of $21,500, which funds an additional $5,000 towards OPEB as well as a merit increase for their employees. The Library participates with the County in its health insurance contract, which reflected a 6% decline in rates.

Non-Profit Entities - County funding for independent non-profit entities reflects the same level as FY2014 - for those that participated in the CSM 's Non-Profit Institute. No new entities were added.

Other Budget Costs

Employer funding to the OPEB trust for retiree health costs for County employees is increasing by $204,000 to fund the actuarially determined annual required contribution; the County fully funds the actuarially determined annual contribution. In addition, $1 million from fund balance will also be transferred to the OPEB trust to further reduce the unfunded accrued liability. Debt service increased by $2,058,164 based on the planned sale of $30,000,000 in general obligation bonds, net of savings of $174,835 from the recent refunding of our 2005 bonds. This increase was offset by the FY2014 additional funding for pay-go, because The County anticipated a debt service increase when it approved the FY2014 budget, based on the planned timing of the bond sale, so the net effect on recurring resources is about a $335,000 reduction.

Transfers and Reserves

Includes $1,607,640 of CIP Pay-Go to fund capital projects. Included in this amount is the $174,835 refunding savings mentioned above. Includes $660,000 to maintain a Bond Rating Reserve equal to 6% of revenues. The Reserve for Emergency Appropriations reflects $1,173,317. $500,000 is a level consistent with past years, to address unbudgeted expenditures, such as severe weather events, unbudgeted grant opportunities that may require a match, or budget shortfalls due to unexpected costs. The additional amount of $673,317 was retained due to uncertain revenue patterns as well as to allow additional flexibility in especially volatile times for the entities that we fund. Its use requires the approval of the Board of County Commissioners.

GENERAL FUND REVENUE STRUCTURE

St. Mary's County General Fund Revenues are categorized into several classifications for estimating and recording purposes. The broad revenue classifications are broken-down further into specific accounts. The revenue classifications include the following:

Property Taxes - Includes all revenues from real and personal property taxes, penalties and interest, and property tax credit adjustments.

Income Taxes - Local subdivisions in Maryland levy a percent of tax based upon individual State taxable income.

Other Local Taxes - Includes admissions and amusement taxes, recordation taxes, CATV franchise tax, energy taxes, trailer park tax, and public accommodations tax.

Highway User – The County's allocation of revenues collected by the State of motor fuel taxes, vehicle titling taxes and registration fees.

Licenses and Permits - Revenues received from individuals, firms, and corporations who must have a license or permit to engage in a particular trade, business, or activity. Examples include alcohol beverage licenses, trader's licenses, amusement licenses, building permits, grading permits, and plumbing permits.

Charges for Services - Fees and charges assessed by the County to offset the costs of various services. Examples include zoning and subdivision fees, sheriff's fees, inspection fees, client fees, 911 fees, landfill tipping fees, and various correctional program fees.

Fines and Forfeitures - This classification relates primarily to revenues generated within the judicial system.

State/Federal Grants – Revenues received from State and Federal governments. This revenue can take the form of a general formula principally aid (e.g. Police Protection Aid) or specific program grants (e.g. Aging - Title III - Congregate Meals)

Other Revenues - Includes investment income, tax sale revenue, grant program contributions and donations, and miscellaneous sources.

Fund Balance - Use of prior year fund balance as a funding source for the current budget, used principally to fund non-recurring costs and, at times, revenue replacement if shortfalls are expected to be temporary.

FY2015 BUDGET
REVENUES - SUMMARY

REVENUE SOURCE	FY2013 ACTUAL	FY2014 APPROVED	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
Total, Property Taxes	100,809,676	101,669,371	103,319,238	1,649,867	1.6%
Total, Income Taxes	76,746,270	82,000,000	85,200,000	3,200,000	3.9%
Total, Other Local Taxes	8,595,493	8,190,000	8,390,000	200,000	2.4%
Total, Highway User	683,079	766,359	753,712	(12,647)	-1.7%
Total, Licenses and Permits	584,066	661,815	650,900	(10,915)	-1.6%
Total, Charges for Services	3,454,787	2,640,482	2,566,529	(73,953)	-2.8%
Total, Fines and Forfeitures	55,143	109,500	50,000	(59,500)	-54.3%
Total, State/Federal Grants	9,581,499	13,023,890	13,166,135	142,245	1.1%
Total, Other Revenues	149,658	150,900	161,200	10,300	6.8%
	200,659,671	**209,212,317**	**214,257,714**	**5,045,397**	**2.4%**
Appropriation of Fund Balance:					
Fund Balance - Operations (Non-recurring)	0	523,000	1,775,991	1,252,991	239.6%
Fund Balance - CIP Pay-Go	7,500,000	9,930,000	1,432,805	(8,497,195)	-85.6%
Fund Balance - County OPEB	1,000,000	1,000,000	1,000,000	0	0.0%
Fund Balance - BOE OPEB	1,000,000	2,000,000	2,000,000	0	0.0%
Fund Balance - Housing OPEB	1,060,000	0	0	0	0.0%
Total - Other Financing Sources	**10,560,000**	**13,453,000**	**6,208,796**	**(7,244,204)**	**-53.8%**
TOTAL, GENERAL FUND SOURCES	**$211,219,671**	**$222,665,317**	**$220,466,510**	**($2,198,807)**	**-1.0%**

FY2015 BUDGET
REVENUES - DETAIL

REVENUE SOURCE	FY2013 ACTUAL	FY2014 APPROVED	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
PROPERTY TAXES					
Real Property - Full Year	95,688,432	97,145,447	99,001,538	1,856,091	1.9%
Real Property - Half Year	356,252	350,259	255,511	(94,748)	-27.1%
Personal Property	144,434	161,078	156,366	(4,712)	-2.9%
Public Utilities	2,319,060	2,174,965	2,274,761	99,796	4.6%
Ordinary Bus Corporation	2,937,068	3,060,490	2,970,954	(89,536)	-2.9%
Additions and Abatements	(140,010)	(1,000,000)	(1,000,000)	0	0.0%
Penalties and Interest	781,176	900,000	800,000	(100,000)	-11.1%
Enterprise Zone Credit	(62,274)	(110,000)	(75,000)	35,000	-31.8%
Homeowners Tax Credit (County)	(850,081)	(800,000)	(800,000)	0	0.0%
Other Tax Reimbursement	(11,481)	(10,000)	(10,000)	0	0.0%
Tax Sale Revenue	3,303	0	0	0	0.0%
Home for Elderly I, II	3,201	0	0	0	0.0%
Payments In Lieu of Taxes	354,850	382,887	382,887	0	0.0%
Senior Tax Cap Credit	(534,471)	(600,000)	(670,000)	(70,000)	11.7%
Sprinkler Tax Credit	(1,500)	(26,250)	0	26,250	-100.0%
Senior Tax Credit	(238,638)	(270,000)	(270,000)	0	0.0%
Local State Assessors Fee	(739,024)	(429,505)	(447,779)	(18,274)	4.3%
State Homeowners Credit	850,081	800,000	800,000	0	0.0%
Tobacco Barn Tax Credit	(50,702)	(60,000)	(50,000)	10,000	-16.7%
Total, Property Taxes	**100,809,676**	**101,669,371**	**103,319,238**	**1,649,867**	**1.6%**
INCOME TAXES					
Local Income Tax	76,746,270	82,000,000	85,200,000	3,200,000	3.9%
Total, Income Taxes	**76,746,270**	**82,000,000**	**85,200,000**	**3,200,000**	**3.9%**
OTHER LOCAL TAXES					
Admissions and Amusement	84,269	100,000	100,000	0	0.0%
CATV Franchise Fee	948,186	950,000	950,000	0	0.0%
Energy Taxes	1,201,782	1,300,000	1,200,000	(100,000)	-7.7%
Public Accommodations Tax	872,533	850,000	850,000	0	0.0%
Recordation Taxes	5,194,863	4,700,000	5,000,000	300,000	6.4%
Trailer Park Tax	293,860	290,000	290,000	0	0.0%
Total, Other Local Taxes	**8,595,493**	**8,190,000**	**8,390,000**	**200,000**	**2.4%**
Shared Revenues					
Highway Users Revenue	683,079	766,359	753,712	(12,647)	-1.7%
Total, Shared Revenues	**683,079**	**766,359**	**753,712**	**(12,647)**	**-1.7%**
LICENSES AND PERMITS					
Amusement Licenses	7,981	5,700	5,700	0	0.0%
Animal Licenses	4,502	6,000	6,000	0	0.0%
Auto Tag Fees	1,564	2,900	2,900	0	0.0%
Beer, Wine, Liquor Licenses	86,886	88,215	86,900	(1,315)	-1.5%
Beer, Wine, Liquor Transfer	900	800	1,200	400	50.0%
LUGM Inspections & Compliance	56,377	63,500	53,500	(10,000)	-15.7%
LUGM Permit Services	264,706	340,000	340,000	0	0.0%
Marriage Licenses	6,630	6,000	6,000	0	0.0%
DPW & T Constr. & Inspections-Materials Testing	3,717	2,000	2,000	0	0.0%
Taxicab Licenses, Peddlers & Bingo	232	700	700	0	0.0%
Traders Licenses	150,571	146,000	146,000	0	0.0%
Total, Licenses and Permits	**584,066**	**661,815**	**650,900**	**(10,915)**	**-1.6%**

FY2015 BUDGET
REVENUES - DETAIL

REVENUE SOURCE	FY2013 ACTUAL	FY2014 APPROVED	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
CHARGES FOR SERVICES					
Food - Adult Medical Services	(37,135)	0	0	0	0.0%
Aging - Passenger Fares	3,056	0	5,000	5,000	100.0%
Circuit Court Juror Fee Reimbursement	22,305	30,300	20,300	(10,000)	-33.0%
Corrections - Home Detention	17,626	25,144	14,340	(10,804)	-43.0%
Corrections - Housing State Prisoners	100,800	67,365	100,000	32,635	48.4%
Corrections - Juvenile Transport	40,968	34,784	35,234	450	1.3%
Corrections - Sex Offender Fees	8,400	2,400	6,800	4,400	183.3%
Corrections - Weekenders Fees	22,853	18,864	19,362	498	2.6%
Corrections - Work Release Fees	98,525	100,313	49,226	(51,087)	-50.9%
DED Housing Authority Reimbursement	40,255	0	0	0	0.0%
DED-CDC Reimbursement	17,358	17,582	0	(17,582)	-100.0%
Dodge Reports	520	480	480	0	0.0%
DPW & T Development Review	904	500	0	(500)	-100.0%
DPW & T Engineering Services	130,978	83,030	123,780	40,750	49.1%
DPW & T Highways Fees	(905)	0	0	0	0.0%
DPW & T Passenger Fees	380,762	394,350	389,350	(5,000)	-1.3%
DPW & T Airport Charges	55,390	61,000	56,000	(5,000)	-8.2%
General Gov't - Other Fees	1,009	286	286	0	0.0%
HR-EAP Reimbursement	7,233	7,500	4,080	(3,420)	-45.6%
HR-LGIT Training	563	0	0	0	0.0%
HR-Medicare Drug Subsidy	231,578	0	0	0	0.0%
LUGM Board of Electrical Examiners	18,975	7,150	7,150	0	0.0%
LUGM Boards & Commissions	5,870	9,680	9,680	0	0.0%
LUGM Comprehensive Planning	9,275	10,500	10,500	0	0.0%
LUGM Concept Site Plan Review	150	1,500	1,500	0	0.0%
LUGM Development Services	85,760	112,670	118,110	5,440	4.8%
LUGM Other Income/Advertising	1,400	2,000	2,000	0	0.0%
LUGM Zoning Administration	2,500	5,500	5,500	0	0.0%
Maps & Publications	600	0	0	0	0.0%
Noxious Weed Fees	775	0	0	0	0.0%
Other Revenue -Incl.Ins. Proceeds/ComData Reb.	81,104	137,000	152,000	15,000	10.9%
Other Revenue - Admin Recovery	121,619	30,000	30,000	0	0.0%
ES & T 911 Service Fees	608,646	700,000	600,000	(100,000)	-14.3%
ES & T Tower Revenue	93,558	97,417	97,417	0	0.0%
R & P Grass Cutting & Parks Lighting	595	1,600	1,550	(50)	-3.1%
R & P Museum	20,603	25,000	24,750	(250)	-1.0%
R & P Park Entrance Fees	0	0	5,000	5,000	100.0%
Regional Library	20,545	19,000	19,000	0	0.0%
Rents and Concessions	12,522	20,949	20,449	(500)	-2.4%
Security Interest	670	0	0	0	0.0%
Sheriff - Alcohol Enforcement	107,158	117,269	119,372	2,103	1.8%
Sheriff - Fingerprinting	13,747	18,000	28,000	10,000	55.6%
Sheriff - LGIT Training	3,452	0	8,800	8,800	100.0%
Sheriff - Overtime Reimbursements/Other	64,032	35,000	40,600	5,600	16.0%
Sheriff - Town Patrol	44,102	46,967	52,584	5,617	12.0%
Sheriff's - Fees	100,384	120,200	120,200	0	0.0%
Sheriff's - NADDI Law Enforcement -Other Grant	3,639	5,000	5,000	0	0.0%
Sheriff's - School Bus Stop Light Enforcement	0	0	12,500	12,500	100.0%
Social Services Reimbursement	105,985	93,687	93,687	0	0.0%
State Office Building	676,178	0	0	0	0.0%
States Attorney Client Fees	723	300	300	0	0.0%

FY2015 BUDGET
REVENUES - DETAIL

REVENUE SOURCE	FY2013 ACTUAL	FY2014 APPROVED	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
CHARGES FOR SERVICES - Continued					
States Attorney Reimbursement	50,500	50,000	50,000	0	0.0%
States Attorney Services for Drug Court	0	26,642	26,642	0	0.0%
Tourism - Cooperative	56,517	60,000	60,000	0	0.0%
Town Run Connection Fees	0	20,000	20,000	0	0.0%
Washington Gas Light Co.	160	23,553	0	(23,553)	-100.0%
Total, Charges for Services	**3,454,787**	**2,640,482**	**2,566,529**	**(73,953)**	**-2.8%**
FINES AND FORFEITURES					
Alcohol Beverage Fines	12,950	5,000	6,000	1,000	20.0%
Animal Control Fines	3,945	4,000	4,000	0	0.0%
Court Fees, Fines, Forfeitures	20,460	85,500	25,000	(60,500)	-70.8%
LUGM Fines	8,900	5,000	5,000	0	0.0%
State's Attorney Other Fines & Forfeitures	8,888	10,000	10,000	0	0.0%
Total, Fines and Forfeitures	**55,143**	**109,500**	**50,000**	**(59,500)**	**-54.3%**
STATE/FEDERAL GRANTS					
Aging & Human Services					
ADAA Administration	58,545	59,713	59,713	0	0.0%
ADAA Alcohol & Drug Abuse Council	4,537	5,000	5,000	0	0.0%
ADAA HS Anchor Residential Services - State	2,540,468	2,540,468	2,256,375	(284,093)	-11.2%
ADAA MD Strategic Prevention	78,865	69,462	76,660	7,198	10.4%
ADAA Prevention Program	93,124	95,161	93,501	(1,660)	-1.7%
ADAA Walden Compass-Anchor Residential-Fed	695,250	695,250	631,104	(64,146)	-9.2%
CSA 5 County Administration	12,478	12,222	12,222	0	0.0%
CSA 5 County Jail Services	66,000	66,000	66,000	0	0.0%
CSA Administration	188,383	188,383	188,383	0	0.0%
CSA Client Support Funds	10,331	10,679	10,679	0	0.0%
CSA Homeless Shelter	3,180	3,180	3,180	0	0.0%
CSA Jail Mental Health Services	38,221	38,221	38,221	0	0.0%
CSA Wellness & Recovery	114,330	114,330	114,330	0	0.0%
Emergency Solutions Grant (Fmr. Shelters Grant)	27,433	75,000	56,900	(18,100)	-24.1%
Guardianship	6,600	6,600	6,685	85	1.3%
LMB Administration	64,337	65,000	65,000	0	0.0%
LMB After School Program	62,320	62,320	62,320	0	0.0%
LMB Drug Screening Grant (Fmr. CASA Start)	14,246	20,000	20,000	0	0.0%
LMB Local Access Mechanism	92,043	92,043	92,043	0	0.0%
LMB Mentoring Program	50,000	50,000	40,000	(10,000)	-20.0%
LMB Needs Assessment	16,826	0	0	0	0.0%
LMB Snack Pack	0	0	10,000	10,000	100.0%
LMB Youth Services Bureau	112,355	112,355	112,355	0	0.0%
Maryland Access Point (MAP)	173	75,000	38,560	(36,440)	-48.6%
Medicaid Waiver	116,482	102,000	117,000	15,000	14.7%
MIPPA & ACA-MIPPA	6,397	0	0	0	0.0%
Money Follows - Person Options Counseling	413	10,450	10,450	0	0.0%

FY2015 BUDGET
REVENUES - DETAIL

REVENUE SOURCE	FY2013 ACTUAL	FY2014 APPROVED	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
STATE/FEDERAL GRANTS - Continued					
Aging & Human Services - Continued					
NSIP (Nutrition Services)	32,493	42,348	39,162	(3,186)	-7.5%
Nutrition (Senior)	48,387	48,387	48,387	0	0.0%
Ombudsman (State & Elder)	26,476	29,082	27,998	(1,084)	-3.7%
PATH	45,950	45,950	44,140	(1,810)	-3.9%
Recovery Oriented Systems of Care (ROSC)	313,977	306,602	662,536	355,934	116.1%
Retired Senior Volunteers (RSVP)	33,584	39,260	39,260	0	0.0%
Senior Care	107,003	107,003	107,003	0	0.0%
Senior Center Operations Program	2,250	2,250	0	(2,250)	-100.0%
Senior Health Insurance Program (SHIP)	14,238	14,332	14,332	0	0.0%
Senior Info. & Assistance	9,680	9,680	9,680	0	0.0%
Senior Medicare Patrol & Expansion	12,889	11,250	8,020	(3,230)	-28.7%
Senior Rides	22,635	27,600	23,437	(4,163)	-15.1%
Shelter Care Plus	138,144	162,492	174,152	11,660	7.2%
TEFAP (The Emergency Food Assistance Prog)	8,000	8,000	0	(8,000)	-100.0%
Three Oaks Homeless Shelter Crisis Grant	61,918	67,241	67,241	0	0.0%
Title III B - Community Services	82,227	88,745	74,135	(14,610)	-16.5%
Title III C1 - Congregate Meals	88,187	108,762	91,086	(17,676)	-16.3%
Title III C2 - Home Del. Meals	43,779	54,645	45,950	(8,695)	-15.9%
Title III D - Preventive Health	7,361	9,000	9,000	0	0.0%
Title III E - Caregiver	28,341	37,144	31,315	(5,829)	-15.7%
Vulnerable Elderly Program Initiative (VEPI)	7,466	7,466	7,466	0	0.0%
Economic Development					
Cooperative State Marketing Tourism	67,521	60,000	50,000	(10,000)	-16.7%
Land Use & Growth Management (LUGM)					
Critical Area	11,000	8,000	8,000	0	0.0%
MHT Cert Local Gov't	0	0	25,000	25,000	100.0%
MHT Cert Local Gov't	1,200	750	750	0	0.0%
Public Works and Transportation (DPW&T)					
St Mary'sTransit System (STS) - ADA	125,480	135,000	135,000	0	0.0%
STS - DSS Sunday	40,000	40,000	40,000	0	0.0%
STS - Job Access I	71,026	71,026	71,026	0	0.0%
STS - Job Access II	85,955	91,654	91,654	0	0.0%
STS - Public 5311	448,045	469,048	672,558	203,510	43.4%
STS - Rural Comm. Northern	86,885	101,755	0	(101,755)	-100.0%
STS - Rural Comm. Southern	86,350	101,755	0	(101,755)	-100.0%
STS - SSTAP	131,054	131,054	131,054	0	0.0%
STS - Capital	79,572	844,132	826,770	(17,362)	-2.1%
Recreation and Parks					
Countywide Maintenance	7,506	99,000	50,000	(49,000)	-49.5%
Elms Beach	10,000	10,000	10,000	0	0.0%
Portable Toilets/Trash	16,250	20,000	15,000	(5,000)	-25.0%

FY2015 BUDGET
REVENUES - DETAIL

REVENUE SOURCE	FY2013 ACTUAL	FY2014 APPROVED	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
STATE/FEDERAL GRANTS - Continued					
Emergency Services and Technology					
Citizen's Corps	2,245	0	0	0	0.0%
Emergency Management	155,249	85,458	87,302	1,844	2.2%
Emergency Numbers Board	20,360	1,040,500	1,321,500	281,000	27.0%
Hazardous Materials Emergency Preparedness	6,000	6,250	6,250	0	0.0%
Homeland Security	164,801	63,934	63,934	0	0.0%
Hurricane Irene	121,715	0	0	0	0.0%
Hurricane Sandy	217,776	0	0	0	0.0%
Local Emergency Planning	60	1,200	0	(1,200)	-100.0%
MIEMSS Training & Recertification	30	2,500	2,500	0	0.0%
State 508 - Fire & Rescue	200,000	0	0	0	0.0%
Circuit Court					
Adult Drug Court	55,252	0	0	0	0.0%
Cooperative Reimbursement	6,744	7,419	8,127	708	9.5%
Drug Court	136,747	268,410	268,410	0	0.0%
Family Services	70,524	114,105	103,259	(10,846)	-9.5%
Highway Safety	28,785	44,332	45,931	1,599	3.6%
Justice & Mental Health	102,491	0	0	0	0.0%
Mentoring & Support	133,736	0	0	0	0.0%
Sheriff's Office					
ARRA - Comstat	542	0	0	0	0.0%
BJAG - Crime Analyst	58,176	59,660	0	(59,660)	-100.0%
Bulletproof Vest Partnership	6,435	27,667	23,527	(4,140)	-15.0%
BJAG Grant - Equipment	22,132	25,429	20,396	(5,033)	-19.8%
Cooperative Reimbursement	189,622	328,739	362,120	33,381	10.2%
COPS	0	500,000	500,000	0	0.0%
Highway Safety - (Sobriety Checkpoints)	34,110	37,000	68,750	31,750	85.8%
Police Protection Aid	553,152	918,620	925,000	6,380	0.7%
School Bus Safety	10,847	12,000	10,000	(2,000)	-16.7%
Sex Offender Registry	15,829	16,057	16,083	26	0.2%
Sex Offender Registration	26,993	27,200	30,000	2,800	10.3%
State Criminal Alien Assistance Program	609	2,000	2,000	0	0.0%
State's Attorney's Office					
Cooperative Reimbursement	294,013	378,625	385,718	7,093	1.9%
Alcohol Beverage Board					
Highway Safety	986	4,500	4,500	0	0.0%
Social Services					
Legal Services Grant	69,372	73,035	73,035	0	0.0%
Other / Multi-Departmental Grants					
Supplemental Revenue Reserve	0	1,000,000	1,000,000	0	0.0%
Total, State/Federal Grants	**9,581,499**	**13,023,890**	**13,166,135**	**142,245**	**1.1%**

FY2015 BUDGET
REVENUES - DETAIL

REVENUE SOURCE	FY2013 ACTUAL	FY2014 APPROVED	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
OTHER REVENUES					
Investment Income	43,496	100,000	50,000	(50,000)	-50.0%
Disposal of Fixed Assets	44,328	0	0	0	0.0%
Contributions and Donations:					
Aging Grant Programs	49,117	45,000	57,000	12,000	26.7%
Animal Control	250	0	0	0	0.0%
Community Services	3,045	2,500	3,200	700	28.0%
CC-Drug Court Donations	2,021	2,400	50,000	47,600	1983.3%
Marcey House	6,400	0	0	0	0.0%
Fire & Rescue Appreciation Day	1,001	1,000	1,000	0	0.0%
Total - Other Revenues	**149,658**	**150,900**	**161,200**	**10,300**	**6.8%**
TOTAL, GENERAL FUND REVENUES	**200,659,671**	**209,212,317**	**214,257,714**	**5,045,397**	**2.4%**
OTHER FINANCING SOURCES					
Appropriation of Fund Balance:					
Fund Balance - Operations (non-recurring)	0	523,000	1,775,991	1,252,991	239.6%
Fund Balance - CIP Pay-Go	7,500,000	9,930,000	1,432,805	(8,497,195)	-85.6%
Fund Balance - County OPEB	1,000,000	1,000,000	1,000,000	0	0.0%
Fund Balance - BOE OPEB	1,000,000	2,000,000	2,000,000	0	0.0%
Fund Balance - Housing OPEB	1,060,000	0	0	0	0.0%
Total - Other Financing Sources	**10,560,000**	**13,453,000**	**6,208,796**	**(7,244,204)**	**-53.8%**
TOTAL, GENERAL FUND	**$211,219,671**	**$222,665,317**	**$220,466,510**	**($2,198,807)**	**-1.0%**

FY2015 BUDGET
EXPENDITURES - SUMMARY

Department/Spending Unit	FY2013 ACTUAL	FY2014 APPROVED	FY2015 REQUEST	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
County Commissioners/County Administrator	907,840	1,047,758	1,051,258	1,052,565	4,807	0.5%
Aging & Human Services	7,416,322	7,888,467	7,890,825	7,962,510	74,043	0.9%
County Attorney	520,500	582,854	617,355	625,509	42,655	7.3%
Economic Development	2,169,638	1,577,544	1,292,544	1,565,234	(12,310)	-0.8%
Finance	1,393,940	1,572,646	1,594,845	1,651,220	78,574	5.0%
Human Resources	1,116,971	1,371,243	1,513,680	1,658,312	287,069	20.9%
Land Use & Growth Management	2,604,628	3,072,275	3,153,398	3,258,357	186,082	6.1%
Public Works & Transportation	15,870,491	18,427,728	18,872,251	18,621,093	193,365	1.0%
Recreation & Parks	3,390,289	3,693,542	3,712,511	3,717,930	24,388	0.7%
Emergency Services & Technology	8,291,837	10,236,706	10,285,703	10,632,740	396,034	3.9%
Total, Departments	**43,682,456**	**49,470,763**	**49,984,370**	**50,745,470**	**1,274,707**	**2.6%**
Circuit Court	1,468,767	1,442,932	1,535,877	1,542,735	99,803	6.9%
Orphan's Court	34,482	33,925	33,925	49,685	15,760	46.5%
Office of the Sheriff	30,268,152	33,401,095	36,287,664	35,531,585	2,130,490	6.4%
State's Attorney	2,619,250	2,950,309	3,097,116	3,107,671	157,362	5.3%
County Treasurer	386,286	420,685	420,685	423,293	2,608	0.6%
Total, Elected Officials	**34,776,937**	**38,248,946**	**41,375,267**	**40,654,969**	**2,406,023**	**6.3%**
Department of Health	1,700,827	1,700,851	1,968,827	2,068,827	367,976	21.6%
Social Services	408,726	417,007	431,349	432,399	15,392	3.7%
Alcohol Beverage Board	203,062	260,815	260,815	258,513	(2,302)	-0.9%
Board of Elections	629,330	672,786	671,606	670,127	(2,659)	-0.4%
University of Maryland Extension (UME)	183,483	203,854	258,686	258,686	54,832	26.9%
Ethics Commission	0	833	833	833	0	0.0%
Forest Conservation Board	500	500	2,000	2,000	1,500	300.0%
Soil Conservation District	67,824	68,703	71,557	71,557	2,854	4.2%
Resource Conservation & Development	5,000	5,000	11,630	11,630	6,630	132.6%
County Funds - Board of Education	85,697,709	89,910,979	101,606,676	93,910,979	4,000,000	4.4%
County Funds - College of Southern Maryland	3,741,289	3,813,943	3,935,506	3,935,506	121,563	3.2%
County Funds - Board of Library Trustees	2,404,204	2,476,564	2,547,564	2,498,064	21,500	0.9%
Total, Boards and State Agencies	**95,041,954**	**99,531,835**	**111,767,049**	**104,119,121**	**4,587,286**	**4.6%**
Non-County Agencies	**1,427,530**	**1,340,955**	**2,044,371**	**1,340,955**	**0**	**0.0%**
SUB-TOTAL	**174,928,877**	**188,592,499**	**205,171,057**	**196,860,515**	**8,268,016**	**4.4%**
Other Budget Costs						
Volunteer Fire Depts. & Rescue Squads (Amoss)	200,000		In Emergency Services Support Fund as of FY2014			
Supplemental Grant Reserve	0	1,000,000	1,000,000	1,000,000	0	0.0%
Leonardtown Tax Rebate	49,615	50,471	49,811	49,811	(660)	-1.3%
Retiree Health Costs	7,290,000	6,758,000	6,962,000	6,962,000	204,000	3.0%
Employer Contributions - Unemployment	74,871	200,000	200,000	100,000	(100,000)	-50.0%
Bank/GOB Costs	18,708	61,000	61,000	61,000	0	0.0%
Debt Service	10,849,446	9,934,063	12,158,182	11,992,227	2,058,164	20.7%
Other Budget Costs	**18,482,640**	**18,003,534**	**20,430,993**	**20,165,038**	**2,161,504**	**12.0%**
Subtotal, Excludes Transfers	**193,411,517**	**206,596,033**	**225,602,050**	**217,025,553**	**10,429,520**	**5.0%**
Transfers & Reserves						
CIP / Pay-Go	11,368,059	12,855,816	0	1,607,640	(11,248,176)	-87.5%
Reserve - Bond Rating	301,742	660,000	660,000	660,000	0	0.0%
Reserve - Emergency Appropriations	0	500,000	500,000	1,173,317	673,317	134.7%
Reserve - OPEB	0	2,053,468	0	0	(2,053,468)	-100.0%
Transfers & Reserves	**11,669,801**	**16,069,284**	**1,160,000**	**3,440,957**	**(12,628,327)**	**-78.6%**
TOTAL GENERAL FUND BUDGET	**$205,081,318**	**$222,665,317**	**$226,762,050**	**$220,466,510**	**($2,198,807)**	**-1.0%**

THE GENERAL FUND EXPENDITURES STRUCTURE

The detailed budget pages which follow provide a breakdown by department/spending unit of the audited FY2013 expenditures, the original approved FY2014 budget, and both the requested and approved FY2015 budget. The categorization of expenditures within each department/spending unit is in accordance with the County's automated financial system and chart of accounts. Expenditures are further refined within the chart of accounts for budgeting and expenditure tracking purposes.

PERSONAL SERVICES - Includes regular salaries, overtime, shift differential, and associated costs such as employer contributions to social security, pension and health insurance.

OPERATING EXPENSES - Includes the day-to-day operating expenses of the County categorized as follows:

1. Operating Supplies - Includes the cost of office supplies, advertising and legal notices, printing and binding, books and publications, uniforms and clothing, supplies and materials, food and staff development.
2. Professional Services - Includes the use of architects and engineers, consultants, individuals who perform services for the County but are not employees, use of outside firms to maintain County office equipment, and employment of accounting, auditing and medical experts.
3. Communication - Includes costs associated with telephone, postage and freight.
4. Transportation - Includes purchased fuel and oil, vehicle maintenance and repair, and costs reimbursed to employees when traveling on County business.
5. Public Utility Service - Includes such utility costs as electricity, gas, water and sewer, and heating oil.
6. Repairs and Maintenance - Includes the costs to repair and maintain County facilities (heating, air-conditioning, ventilation, electrical, plumbing, and roofing).
7. Rentals - Includes the cost whenever the County must rent facilities, tools, equipment or land.
8. Insurance - Consists of the costs for which the County must insure its fixed assets as well as general public liability and officials performance bonds.
9. Miscellaneous - Consists primarily of funds to be allocated to independent spending units outside the County government. Also includes costs of conferences, lodging, professional memberships, and other costs not identified in other expense categories. This category will also include any transfers from the general fund to enterprise/special revenue funds to cover on-going subsidy.

EQUIPMENT - Costs of acquiring new and replacement vehicles, shop and custodial equipment, and office and communications equipment. Equipment/vehicles lease payment, includes the acquisition of new or replacement equipment, using 5-year exempt financing; the amount shown is the annual lease cost.

FY2015 BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2013 ACTUAL	FY2014 APPROVED	FY2015 REQUEST	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
COUNTY DEPARTMENTS						
County Commissioners/County Admin.						
Legislative/County Commissioners						
Personal Services	392,072	408,837	408,837	406,958	(1,879)	-0.5%
Operating Supplies	5,601	4,500	4,500	4,500	0	0.0%
Professional Services	0	1,500	0	0	(1,500)	-100.0%
Communications	2,441	6,200	6,200	6,200	0	0.0%
Transportation	3,146	5,000	5,000	5,000	0	0.0%
Miscellaneous	27,088	41,700	41,700	41,700	0	0.0%
Legislative/County Commissioners	430,348	467,737	466,237	464,358	(3,379)	-0.7%
County Administrator						
Personal Services	265,157	325,480	325,480	313,318	(12,162)	-3.7%
Operating Supplies	8,267	14,431	17,931	17,431	3,000	20.8%
Professional Services	5,765	8,232	11,732	11,732	3,500	42.5%
Communications	1,311	3,700	3,700	3,700	0	0.0%
Transportation	468	2,500	2,500	2,500	0	0.0%
Miscellaneous	1,965	3,800	3,800	3,800	0	0.0%
Equipment	617	0	0	0	0	0.0%
County Administrator	283,550	358,143	365,143	352,481	(5,662)	-1.6%
Public Information						
Personal Services	180,282	190,318	190,318	206,166	15,848	8.3%
Operating Supplies	4,346	10,040	10,040	10,040	0	0.0%
Professional Services	1,043	2,000	0	0	(2,000)	-100.0%
Communications	600	3,200	3,200	3,200	0	0.0%
Transportation	665	1,100	1,100	1,100	0	0.0%
Miscellaneous	7,006	15,220	15,220	15,220	0	0.0%
Public Information	193,942	221,878	219,878	235,726	13,848	6.2%
Total - County Commissioners/County Admin.	**907,840**	**1,047,758**	**1,051,258**	**1,052,565**	**4,807**	**0.5%**
Aging & Human Services						
Aging Administration						
Personal Services	1,036,846	1,124,795	1,124,795	1,174,216	49,421	4.4%
Operating Supplies	259,890	253,724	273,924	253,724	0	0.0%
Professional Services	47,533	72,881	72,881	72,881	0	0.0%
Communications	23,819	30,000	30,000	30,000	0	0.0%
Transportation	34,612	44,200	44,200	44,200	0	0.0%
Rentals	350	0	0	0	0	0.0%
Miscellaneous	3,902	5,876	5,876	5,876	0	0.0%
Equipment	878	0	0	0	0	0.0%
Other - Lease Payments	1,922	0	0	16,000	16,000	100.0%
Aging Administration	1,409,752	1,531,476	1,551,676	1,596,897	65,421	4.3%
Grants - Aging						
Personal Services	499,570	548,178	653,611	653,611	105,433	19.2%
Operating Supplies	140,727	238,790	223,115	243,315	4,525	1.9%
Professional Services	120,142	200,513	112,842	112,842	(87,671)	-43.7%
Communications	1,286	700	700	700	0	0.0%
Transportation	26,379	32,817	28,317	28,317	(4,500)	-13.7%
Insurance	1,128	1,196	1,196	1,196	0	0.0%
Miscellaneous	6,249	5,972	5,401	5,401	(571)	-9.6%
Equipment	6,580	10,000	0	0	(10,000)	-100.0%
Other	1,200	1,200	1,200	1,200	0	0.0%
Grants - Aging	803,261	1,039,366	1,026,382	1,046,582	7,216	0.7%

FY2015 BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2013 ACTUAL	FY2014 APPROVED	FY2015 REQUEST	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
Aging & Human Services - continued						
Human Services-Admin Grants						
Personal Services	280,655	305,112	330,377	330,377	25,265	8.3%
Operating Supplies	16,432	14,023	13,723	13,723	(300)	-2.1%
Professional Services	49,463	59,542	35,877	35,877	(23,665)	-39.7%
Communication	1,240	3,600	3,300	3,300	(300)	-8.3%
Transportation	1,026	2,900	1,900	1,900	(1,000)	-34.5%
Miscellaneous	1,227	4,000	4,000	4,000	0	0.0%
Human Services-Admin Grants	350,043	389,177	389,177	389,177	0	0.0%
Community Services						
Personal Services	197,540	240,651	215,638	223,142	(17,509)	-7.3%
Operating Supplies	1,731	5,214	5,214	5,214	0	0.0%
Professional Services	23,204	0	23,172	23,172	23,172	100.0%
Communications	1,995	3,500	3,500	3,500	0	0.0%
Transportation	4,267	1,400	1,400	1,400	0	0.0%
Miscellaneous	0	500	500	500	0	0.0%
Other - Lease Payments	0	6,179	6,179	4,939	(1,240)	-20.1%
Community Services	228,737	257,444	255,603	261,867	4,423	1.7%
Human Relations Commission						
Operating Supplies	0	500	500	500	0	0.0%
Professional Services	1,000	1,000	1,000	1,000	0	0.0%
Miscellaneous	0	350	350	350	0	0.0%
Human Relations Commission	1,000	1,850	1,850	1,850	0	0.0%
Commission for the Disabled						
Operating Supplies	591	600	600	600	0	0.0%
Professional Services	1,665	1,700	1,700	1,700	0	0.0%
Commission for the Disabled	2,256	2,300	2,300	2,300	0	0.0%
Commission for Women						
Operating Supplies	144	1,100	1,100	1,100	0	0.0%
Professional Services	2,100	2,700	2,700	2,700	0	0.0%
Miscellaneous	2,510	700	700	700	0	0.0%
Commission for Women	4,754	4,500	4,500	4,500	0	0.0%
Grants - Human Services (Non-Administration)						
Personal Services	21,681	27,889	29,862	29,862	1,973	7.1%
Operating Supplies	22,728	20,148	19,141	19,141	(1,007)	-5.0%
Professional Services	4,560,877	4,607,480	4,597,881	4,597,881	(9,599)	-0.2%
Communications	594	850	1,300	1,300	450	52.9%
Transportation	1,674	3,887	2,583	2,583	(1,304)	-33.5%
Miscellaneous	1,635	2,100	8,570	8,570	6,470	308.1%
Equipment	930	0	0	0	0	0.0%
Grants - Human Services (Non-Admin.)	4,610,119	4,662,354	4,659,337	4,659,337	(3,017)	-0.1%
Marcey Halfway House						
Equipment	6,400	0	0	0	0	0.0%
Marcey Halfway House	6,400	0	0	0	0	0.0%
Total - Aging & Human Services	**7,416,322**	**7,888,467**	**7,890,825**	**7,962,510**	**74,043**	**0.9%**

FY2015 BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2013 ACTUAL	FY2014 APPROVED	FY2015 REQUEST	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
County Attorney						
Personal Services	453,612	494,800	494,800	502,954	8,154	1.6%
Operating Supplies	30,447	49,630	62,630	62,630	13,000	26.2%
Professional Services	31,673	31,524	51,025	51,025	19,501	61.9%
Communications	3,198	3,900	3,900	3,900	0	0.0%
Transportation	359	600	600	600	0	0.0%
Miscellaneous	1,211	2,400	2,400	2,400	0	0.0%
Equipment	0	0	2,000	2,000	2,000	100.0%
Total - County Attorney	**520,500**	**582,854**	**617,355**	**625,509**	**42,655**	**7.3%**
Economic Development						
Administration/Office of the Director						
Personal Services	105,384	156,776	156,776	338,958	182,182	116.2%
Operating Supplies	5,170	11,851	12,151	12,151	300	2.5%
Professional Services	15,741	3,268	3,268	3,268	0	0.0%
Communications	9,601	15,400	15,400	15,400	0	0.0%
Transportation	3,039	9,000	5,660	5,660	(3,340)	-37.1%
Miscellaneous	6,066	10,400	8,200	8,200	(2,200)	-21.2%
Administration/Office of the Director	145,001	206,695	201,455	383,637	176,942	85.6%
Tourism Development						
Personal Services	122,537	135,185	135,185	158,239	23,054	17.1%
Operating Supplies	160,188	162,539	162,839	162,839	300	0.2%
Professional Services	105,190	111,552	116,792	116,792	5,240	4.7%
Transportation	3,262	4,000	4,000	4,000	0	0.0%
Miscellaneous	20,329	24,000	23,700	23,700	(300)	-1.3%
Tourism Development	411,506	437,276	442,516	465,570	28,294	6.5%
Agriculture & Seafood Development						
Personal Services	166,681	180,118	180,118	185,119	5,001	2.8%
Operating Supplies	2,268	2,000	2,500	2,500	500	25.0%
Transportation	1,816	1,800	1,800	1,800	0	0.0%
Miscellaneous	1,955	2,500	2,000	2,000	(500)	-20.0%
Agriculture & Seafood Development	172,720	186,418	186,418	191,419	5,001	2.7%
Business Development						
Personal Services	225,767	333,755	333,755	65,795	(267,960)	-80.3%
Operating Supplies	19,313	45,300	36,100	36,100	(9,200)	-20.3%
Professional Services	22,185	18,500	23,000	103,413	84,913	459.0%
Transportation	675	3,500	3,500	3,500	0	0.0%
Miscellaneous	4,707	286,100	15,800	265,800	(20,300)	-7.1%
Business Development	272,647	687,155	412,155	474,608	(212,547)	-30.9%
Housing						
Personal Services	40,256	0	0	0	0	0.0%
Other-Retiree Health	1,060,000	0	0	0	0	0.0%
Housing	1,100,256	0	0	0	0	0.0%
Grants						
Operating Supplies	66,308	58,800	48,800	48,800	(10,000)	-17.0%
Professional Services	1,200	1,200	1,200	1,200	0	0.0%
Grants	67,508	60,000	50,000	50,000	(10,000)	-16.7%
Total - Economic Development	**2,169,638**	**1,577,544**	**1,292,544**	**1,565,234**	**(12,310)**	**-0.8%**

FY2015 BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2013 ACTUAL	FY2014 APPROVED	FY2015 REQUEST	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
Finance						
Administration/Budget						
Personal Services	600,042	650,599	650,599	649,949	(650)	-0.1%
Operating Supplies	18,777	21,000	22,500	22,500	1,500	7.1%
Professional Services	6,929	8,886	18,000	48,000	39,114	440.2%
Communications	13,708	17,000	14,000	14,000	(3,000)	-17.6%
Transportation	891	1,000	1,000	1,000	0	0.0%
Miscellaneous	2,957	4,165	4,500	4,500	335	8.0%
Administration/Budget	643,304	702,650	710,599	739,949	37,299	5.3%
Accounting						
Personal Services	445,265	527,315	527,315	541,831	14,516	2.8%
Operating Supplies	5,993	9,400	9,400	9,400	0	0.0%
Professional Services	10,923	2,000	2,000	2,000	0	0.0%
Transportation	170	400	400	400	0	0.0%
Rentals	4,020	0	0	0	0	0.0%
Miscellaneous	5,693	7,800	9,350	9,350	1,550	19.9%
Accounting	472,064	546,915	548,465	562,981	16,066	2.9%
Auditing						
Professional Services	47,155	50,000	64,450	64,450	14,450	28.9%
Auditing	47,155	50,000	64,450	64,450	14,450	28.9%
Procurement						
Personal Services	222,875	262,381	262,381	274,890	12,509	4.8%
Operating Supplies	2,467	6,250	5,750	5,750	(500)	-8.0%
Professional Services	3,342	0	0	0	0	0.0%
Communications	2,328	3,750	2,500	2,500	(1,250)	-33.3%
Transportation	0	200	200	200	0	0.0%
Miscellaneous	405	500	500	500	0	0.0%
Procurement	231,417	273,081	271,331	283,840	10,759	3.9%
Total - Finance	**1,393,940**	**1,572,646**	**1,594,845**	**1,651,220**	**78,574**	**5.0%**
Human Resources						
Human Resources						
Personal Services	451,316	501,012	501,012	508,874	7,862	1.6%
Operating Supplies	49,859	61,910	72,010	72,010	10,100	16.3%
Professional Services	50,711	54,471	160,236	285,236	230,765	423.6%
Communications	2,200	4,500	4,500	4,500	0	0.0%
Transportation	96	800	800	800	0	0.0%
Miscellaneous	2,018	5,400	6,950	6,950	1,550	28.7%
Equipment	2,989	0	0	0	0	0.0%
Human Resources	559,189	628,093	745,508	878,370	250,277	39.8%
Risk Management						
Personal Services	46,750	52,455	52,455	64,225	11,770	22.4%
Operating Supplies	1,709	3,150	3,150	3,150	0	0.0%
Professional Services	744	1,500	1,500	1,500	0	0.0%
Transportation	0	100	100	100	0	0.0%
Insurance	506,586	684,495	709,517	709,517	25,022	3.7%
Miscellaneous	1,430	1,450	1,450	1,450	0	0.0%
Risk Management	557,219	743,150	768,172	779,942	36,792	5.0%
Grants						
Operating Supplies	563	0	0	0	0	0.0%
Grants	563	0	0	0	0	0.0%
Total - Human Resources	**1,116,971**	**1,371,243**	**1,513,680**	**1,658,312**	**287,069**	**20.9%**

FY2015 BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2013 ACTUAL	FY2014 APPROVED	FY2015 REQUEST	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
Land Use & Growth Management (LUGM)						
Administration						
Personal Services	471,223	560,730	560,730	616,230	55,500	9.9%
Operating Supplies	33,989	59,960	59,960	59,960	0	0.0%
Professional Services	23,767	36,759	36,319	36,319	(440)	-1.2%
Communications	9,441	18,000	18,000	18,000	0	0.0%
Transportation	505	2,500	2,500	2,500	0	0.0%
Rentals	257	250	250	250	0	0.0%
Miscellaneous	467	5,220	5,220	5,220	0	0.0%
Administration	539,649	683,419	682,979	738,479	55,060	8.1%
Comprehensive Planning						
Personal Services	577,837	682,066	682,066	687,296	5,230	0.8%
Operating Supplies	1,325	4,800	4,900	4,900	100	2.1%
Professional Services	20,888	101,379	101,379	101,379	0	0.0%
Transportation	821	1,300	1,300	1,300	0	0.0%
Rentals	0	750	750	750	0	0.0%
Miscellaneous	2,625	5,095	6,985	6,985	1,890	37.1%
Comprehensive Planning	603,496	795,390	797,380	802,610	7,220	0.9%
Development Services						
Personal Services	365,542	386,333	386,333	391,723	5,390	1.4%
Operating Supplies	(229)	1,200	1,200	1,200	0	0.0%
Professional Services	0	15,000	15,000	15,000	0	0.0%
Transportation	557	800	800	800	0	0.0%
Miscellaneous	1,917	2,300	2,300	2,300	0	0.0%
Development Services	367,787	405,633	405,633	411,023	5,390	1.3%
Zoning Administration						
Personal Services	242,293	250,082	250,082	283,315	33,233	13.3%
Operating Supplies	840	5,400	6,300	6,300	900	16.7%
Transportation	0	200	200	200	0	0.0%
Miscellaneous	2,503	2,874	4,564	4,564	1,690	58.8%
Zoning Administration	245,636	258,556	261,146	294,379	35,823	13.9%
Planning Commission						
Personal Services	20,726	20,783	20,783	20,783	0	0.0%
Transportation	0	500	500	500	0	0.0%
Miscellaneous	1,045	2,018	2,018	2,018	0	0.0%
Planning Commission	21,771	23,301	23,301	23,301	0	0.0%
Boards and Commissions						
Personal Services	15,322	18,135	18,135	18,135	0	0.0%
Transportation	119	500	500	500	0	0.0%
Miscellaneous	1,020	2,018	3,018	3,018	1,000	49.6%
Boards and Commissions	16,461	20,653	21,653	21,653	1,000	4.8%
Historical Preservation						
Operating Supplies	398	2,050	2,250	2,250	200	9.8%
Professional Services	0	100	100	100	0	0.0%
Transportation	0	200	200	200	0	0.0%
Miscellaneous	1,020	865	1,020	1,020	155	17.9%
Historical Preservation	1,418	3,215	3,570	3,570	355	11.0%

FY2015 BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2013 ACTUAL	FY2014 APPROVED	FY2015 REQUEST	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
LUGM - Continued						
Permit Services						
Personal Services	289,226	304,820	304,820	311,066	6,246	2.0%
Operating Supplies	315	6,500	6,500	6,500	0	0.0%
Professional Services	240	1,350	1,350	1,350	0	0.0%
Transportation	0	200	200	200	0	0.0%
Equipment	256	0	800	800	800	100.0%
Permit Services	290,037	312,870	313,670	319,916	7,046	2.3%
Inspections & Compliance						
Personal Services	410,278	436,216	502,269	472,879	36,663	8.4%
Operating Supplies	3,044	9,250	9,850	9,850	600	6.5%
Professional Services	83,213	91,572	92,572	92,572	1,000	1.1%
Transportation	12,579	12,100	12,100	12,100	0	0.0%
Miscellaneous	465	3,500	3,500	3,500	0	0.0%
Inspections & Compliance	509,579	552,638	620,291	590,901	38,263	6.9%
Board of Electrical Examiners						
Operating Supplies	506	1,050	1,400	1,400	350	33.3%
Professional Services	6,351	8,000	12,000	12,000	4,000	50.0%
Communications	0	300	300	300	0	0.0%
Transportation	228	350	350	350	0	0.0%
Miscellaneous	100	150	250	250	100	66.7%
Board of Electrical Examiners	7,185	9,850	14,300	14,300	4,450	45.2%
Building Code Appeals Board						
Operating Supplies	0	900	2,500	2,500	1,600	177.8%
Miscellaneous	0	100	100	100	0	0.0%
Building Code Appeals Board	0	1,000	2,600	2,600	1,600	160.0%
Commission on the Environment						
Operating Supplies	359	1,225	1,225	1,225	0	0.0%
Professional Services	0	1,000	1,000	1,000	0	0.0%
Communications	0	100	100	100	0	0.0%
Rentals	50	500	500	500	0	0.0%
Commission on the Environment	409	2,825	2,825	2,825	0	0.0%
Plumbing & Gas Board						
Operating Supplies	0	1,250	2,250	2,250	1,000	80.0%
Communications	0	100	100	100	0	0.0%
Miscellaneous	0	75	0	0	(75)	-100.0%
Plumbing & Gas Board	0	1,425	2,350	2,350	925	64.9%
Grants						
Other Contract Services	0	0		28,750	28,750	100.0%
Miscellaneous	1,200	1,500	1,700	1,700	200	13.3%
Grants	1,200	1,500	1,700	30,450	28,950	1930.0%
Total - Land Use & Growth Management	**2,604,628**	**3,072,275**	**3,153,398**	**3,258,357**	**186,082**	**6.1%**

FY2015 BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2013 ACTUAL	FY2014 APPROVED	FY2015 REQUEST	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
Public Works & Transportation (DPW&T)						
Administration						
Personal Services	344,799	379,249	379,249	397,000	17,751	4.7%
Operating Supplies	8,879	8,002	8,002	8,002	0	0.0%
Professional Services	3,274	3,400	3,400	3,400	0	0.0%
Communications	6,665	10,900	10,900	10,900	0	0.0%
Miscellaneous	312	400	400	400	0	0.0%
Equipment	881	0	0	0	0	0.0%
Administration	364,810	401,951	401,951	419,702	17,751	4.4%
Engineering Services						
Personal Services	659,630	690,727	690,727	729,624	38,897	5.6%
Operating Supplies	4,487	10,320	5,370	5,370	(4,950)	-48.0%
Professional Services	6,364	11,000	11,000	11,000	0	0.0%
Transportation	53	250	250	250	0	0.0%
Miscellaneous	1,127	2,863	2,863	2,863	0	0.0%
Engineering Services	671,661	715,160	710,210	749,107	33,947	4.7%
Development Review						
Personal Services	182,392	206,872	206,872	211,718	4,846	2.3%
Operating Supplies	1,400	3,325	1,675	1,675	(1,650)	-49.6%
Professional Services	190	800	800	800	0	0.0%
Transportation	0	200	200	200	0	0.0%
Miscellaneous	53	475	475	475	0	0.0%
Development Review	184,035	211,672	210,022	214,868	3,196	1.5%
Construction & Inspections						
Personal Services	467,989	485,701	485,701	489,017	3,316	0.7%
Operating Supplies	1,674	3,600	4,850	4,850	1,250	34.7%
Professional Services	4,800	15,150	32,615	32,615	17,465	115.3%
Communications	4,016	4,100	4,100	4,100	0	0.0%
Transportation	16,228	13,500	13,500	13,500	0	0.0%
Equipment	9,354	0	0	0	0	0.0%
Other - Lease Payment	3,876	12,358	12,358	13,958	1,600	12.9%
Construction & Inspections	507,937	534,409	553,124	558,040	23,631	4.4%
County Highways						
Personal Services	2,626,577	2,745,475	2,745,475	2,714,959	(30,516)	-1.1%
Operating Supplies	52,178	47,500	47,500	47,500	0	0.0%
Professional Services	98,059	134,600	94,600	94,600	(40,000)	-29.7%
Communications	5,934	6,100	6,100	6,100	0	0.0%
Transportation	169,735	418,500	418,500	418,500	0	0.0%
Public Utility Service	67,975	69,940	73,500	73,500	3,560	5.1%
Rentals	9,125	18,900	18,900	18,900	0	0.0%
Snow Removal	155,688	195,625	221,800	221,800	26,175	13.4%
Miscellaneous	194,560	210,390	212,890	212,890	2,500	1.2%
Equipment	5,869	0	0	0	0	0.0%
Other - Lease Payment	178,130	194,947	194,947	257,383	62,436	32.0%
County Highways	3,563,830	4,041,977	4,034,212	4,066,132	24,155	0.6%
Solid Waste & Recycling						
General Fund-Subsidy	980,065	1,000,000	1,000,000	1,000,000	0	0.0%
Solid Waste	980,065	1,000,000	1,000,000	1,000,000	0	0.0%
Mailroom/Messenger Services						
Personal Services	131,317	143,605	110,103	109,919	(33,686)	-23.5%
Operating Supplies	2,453	3,910	3,910	3,910	0	0.0%
Communications	16,479	800	800	800	0	0.0%
Transportation	1,663	3,000	3,000	3,000	0	0.0%
Rentals	11,900	11,900	11,900	11,900	0	0.0%
Other - Lease Payment	5,108	4,368	4,368	4,369	1	0.0%
Mailroom/Messenger Services	168,920	167,583	134,081	133,898	(33,685)	-20.1%

FY2015 BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2013 ACTUAL	FY2014 APPROVED	FY2015 REQUEST	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
DPW & T - Continued						
Vehicle Maintenance Shop						
Personal Services	688,370	771,079	821,051	817,612	46,533	6.0%
Operating Supplies	46,984	50,400	54,400	54,400	4,000	7.9%
Professional Services	10,721	4,950	4,950	4,950	0	0.0%
Communications	814	4,700	4,700	4,700	0	0.0%
Transportation	464,505	506,000	516,000	516,000	10,000	2.0%
Equipment	2,869	0	381,919	0	0	0.0%
Other - Lease Payment	13,043	26,295	26,295	53,646	27,351	104.0%
Vehicle Maintenance Shop	1,227,306	1,363,424	1,809,315	1,451,308	87,884	6.4%
Non-Public School Bus Transportation						
Personal Services	79,838	83,474	67,004	69,431	(14,043)	-16.8%
Operating Supplies	1,646	1,200	1,455	1,455	255	21.3%
Professional Services	1,797,325	2,052,886	2,064,339	2,064,339	11,453	0.6%
Communications	3,885	12,600	12,600	12,600	0	0.0%
Transportation	0	154	154	154	0	0.0%
Insurance	26,225	30,250	28,732	28,732	(1,518)	-5.0%
Miscellaneous	75	905	650	650	(255)	-28.2%
Non-Public School Bus Transportation	1,908,994	2,181,469	2,174,934	2,177,361	(4,108)	-0.2%
St. Mary's County Airport						
Operating Supplies	929	1,450	1,450	1,450	0	0.0%
Professional Services	10,057	11,305	13,305	16,005	4,700	41.6%
Communications	2,187	6,500	6,500	6,500	0	0.0%
Public Utility Service	7,534	20,770	20,770	20,770	0	0.0%
Repairs and Maintenance	24	1,000	3,750	3,750	2,750	275.0%
Miscellaneous	325	325	325	325	0	0.0%
St Mary's County Airport	21,056	41,350	46,100	48,800	7,450	18.0%
Grants (principally STS)						
Personal Services	1,696,558	2,080,637	2,118,267	2,094,173	13,536	0.7%
Operating Supplies	31,155	28,588	29,896	29,896	1,308	4.6%
Professional Services	13,182	5,650	5,650	5,650	0	0.0%
Communications	4,210	6,425	6,425	6,425	0	0.0%
Transportation	659,499	878,900	834,300	834,300	(44,600)	-5.1%
Public Utilities	23,968	0	0	0	0	0.0%
Insurance	72,015	77,000	75,000	75,000	(2,000)	-2.6%
Miscellaneous	96,149	4,200	4,200	4,200	0	0.0%
Equipment	62,811	842,924	868,922	868,922	25,998	3.1%
Grants	2,659,547	3,924,324	3,942,660	3,918,566	(5,758)	-0.1%
Building Services						
Personal Services	1,066,327	1,237,065	1,237,065	1,241,676	4,611	0.4%
Operating Supplies	149,940	188,464	188,464	188,464	0	0.0%
Professional Services	388,778	480,243	516,012	539,012	58,769	12.2%
Communications	21,875	22,451	22,451	22,451	0	0.0%
Transportation	41,190	34,000	34,000	34,000	0	0.0%
Public Utility Service	1,339,682	1,705,700	1,685,164	1,685,164	(20,536)	-1.2%
Repairs and Maintenance	74,180	144,000	140,000	140,000	(4,000)	-2.8%
Rentals	11,944	11,690	11,690	11,690	0	0.0%
Equipment	291	0	0	0	0	0.0%
Other - Lease Payment	32,642	20,796	20,796	20,854	58	0.3%
Building Services	3,126,849	3,844,409	3,855,642	3,883,311	38,902	1.0%
Carter State Office Building			TRANSFER TO STATE			
Personal Services	58,488	0	0	0	0	0.0%
Operating Supplies	13,749	0	0	0	0	0.0%
Professional Services	137,673	0	0	0	0	0.0%
Public Utility Service	261,359	0	0	0	0	0.0%
Repairs and Maintenance	14,212	0	0	0	0	0.0%
Carter State Office Building	485,481	0	0	0	0	0.0%
Total - Public Works & Transportation	**15,870,491**	**18,427,728**	**18,872,251**	**18,621,093**	**193,365**	**1.0%**

FY2015 BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2013 ACTUAL	FY2014 APPROVED	FY2015 REQUEST	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
Recreation & Parks						
Administration						
Personal Services	1,027,157	1,103,218	1,103,218	1,079,475	(23,743)	-2.2%
Operating Supplies	11,497	11,927	16,095	16,095	4,168	34.9%
Professional Services	17,166	22,882	23,714	23,714	832	3.6%
Communications	3,157	4,900	3,700	3,700	(1,200)	-24.5%
Transportation	5,605	7,000	6,400	6,400	(600)	-8.6%
Miscellaneous	922	2,020	320	320	(1,700)	-84.2%
Equipment	3,511	0	0	0	0	0.0%
Administration	1,069,015	1,151,947	1,153,447	1,129,704	(22,243)	-1.9%
Parks Maintenance						
Personal Services	1,061,375	1,135,141	1,147,837	1,161,376	26,235	2.3%
Operating Supplies	47,465	54,589	53,099	53,099	(1,490)	-2.7%
Professional Services	39,856	55,484	55,484	55,484	0	0.0%
Communications	4,455	5,400	5,400	5,400	0	0.0%
Transportation	44,412	45,700	45,700	45,700	0	0.0%
Public Utility Service	64,039	78,800	78,800	78,800	0	0.0%
Repairs and Maintenance	431,547	426,568	428,668	424,618	(1,950)	-0.5%
Rentals	34,247	41,570	41,570	41,570	0	0.0%
Miscellaneous	245	2,815	8,815	8,815	6,000	213.1%
Equipment	31,445	13,350	52,100	52,100	38,750	290.3%
Other - Lease Payments	58,660	49,726	49,726	58,432	8,706	17.5%
Parks Maintenance	1,817,746	1,909,143	1,967,199	1,985,394	76,251	4.0%
Grants						
Personal Services	1,076	938	938	938	0	0.0%
Operating Supplies	1,609	50,000	0	0	(50,000)	-100.0%
Professional Services	7,842	1,940	1,940	1,940	0	0.0%
Public Utility Service	226	160	160	160	0	0.0%
Repairs & Maintenance	5,897	49,000	50,000	50,000	1,000	2.0%
Rentals	12,107	21,962	16,962	16,962	(5,000)	-22.8%
Miscellaneous	5,000	5,000	5,000	5,000	0	0.0%
Grants Division	33,757	129,000	75,000	75,000	(54,000)	-41.9%
Museum Division						
Personal Services	384,009	405,425	418,838	429,805	24,380	6.0%
Operating Supplies	19,190	25,829	25,829	25,829	0	0.0%
Professional Services	13,359	12,251	12,251	12,251	0	0.0%
Communications	6,997	7,300	7,300	7,300	0	0.0%
Transportation	10,275	10,100	10,100	10,100	0	0.0%
Public Utility Service	29,819	35,500	35,500	35,500	0	0.0%
Rentals	0	713	713	713	0	0.0%
Insurance	4,408	4,534	4,534	4,534	0	0.0%
Miscellaneous	923	800	800	800	0	0.0%
Equipment	791	1,000	1,000	1,000	0	0.0%
Museum Division	469,771	503,452	516,865	527,832	24,380	4.8%
Total - Recreation & Parks	**3,390,289**	**3,693,542**	**3,712,511**	**3,717,930**	**24,388**	**0.7%**

FY2015 BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2013 ACTUAL	FY2014 APPROVED	FY2015 REQUEST	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
Emergency Services & Technology						
Emergency Communications Center						
Personal Services	2,061,696	2,290,981	2,455,751	2,436,404	145,423	6.3%
Operating Supplies	11,545	16,489	16,489	16,489	0	0.0%
Professional Services	59,597	70,878	97,417	97,417	26,539	37.4%
Communications	140,875	170,100	170,100	170,100	0	0.0%
Transportation	947	800	800	800	0	0.0%
Miscellaneous	2,576	8,250	8,250	8,250	0	0.0%
Other - Lease Payment	26,173	5,312	5,312	5,326	14	0.3%
Emergency Communications Center	2,303,409	2,562,810	2,754,119	2,734,786	171,976	6.7%
Emergency Radio Communications						
Personal Services	139,149	128,380	128,380	131,235	2,855	2.2%
Operating Supplies	12,182	7,300	27,300	27,300	20,000	274.0%
Professional Services	306,064	878,581	337,817	663,070	(215,511)	-24.5%
Communications	0	1,000	1,000	1,000	0	0.0%
Transportation	3,131	87,842	66,975	66,975	(20,867)	-23.8%
Miscellaneous	0	0	7,500	7,500	7,500	100.0%
Equipment	826	20,000	117,500	117,500	97,500	487.5%
Other - Lease Payments	1,657,087	1,380,019	1,380,019	1,339,936	(40,083)	-2.9%
Emergency Radio Communications	2,118,439	2,503,122	2,066,491	2,354,516	(148,606)	-5.9%
Emergency Management						
Personal Services	230,675	239,260	239,260	245,010	5,750	2.4%
Operating Supplies	8,335	16,450	28,450	28,450	12,000	72.9%
Professional Services	17,584	37,289	37,289	37,289	0	0.0%
Communications	17,877	18,800	18,800	18,800	0	0.0%
Transportation	3,163	3,200	3,200	3,200	0	0.0%
Miscellaneous	15,620	27,000	27,000	27,000	0	0.0%
General Fund-Subsidy	0	53,578	0	0	(53,578)	-100.0%
Equipment	19,444	0	0	0	0	0.0%
Emergency Management	312,698	395,577	353,999	359,749	(35,828)	-9.1%
Animal Control						
Personal Services	326,431	342,785	342,785	352,245	9,460	2.8%
Operating Supplies	4,994	7,200	7,200	7,200	0	0.0%
Professional Services	250,969	293,770	293,770	293,770	0	0.0%
Communications	1,827	2,506	2,506	2,506	0	0.0%
Transportation	31,832	30,000	30,000	30,000	0	0.0%
Miscellaneous	1,666	5,000	5,000	5,000	0	0.0%
Other - Lease Payments	22,862	39,281	39,281	26,367	(12,914)	-32.9%
Animal Control	640,581	720,542	720,542	717,088	(3,454)	-0.5%
Technology						
Personal Services	1,309,989	1,466,323	1,466,323	1,501,176	34,853	2.4%
Operating Supplies	586,984	667,264	815,717	815,717	148,453	22.2%
Professional Services	54,812	201,158	116,158	116,158	(85,000)	-42.3%
Communications	107,646	122,200	122,200	122,200	0	0.0%
Transportation	1,164	2,000	2,000	2,000	0	0.0%
Rentals	80	1,000	1,000	1,000	0	0.0%
Miscellaneous	1,360	4,200	4,200	4,200	0	0.0%
Equipment	409,180	390,668	381,468	381,468	(9,200)	-2.4%
Other - Lease Payments	0	0	0	41,196	41,196	100.0%
Technology	2,471,215	2,854,813	2,909,066	2,985,115	130,302	4.6%
Grants						
Operating Supplies	41,298	55,050	7,000	7,000	(48,050)	-87.3%
Professional Services	143,820	1,750	1,750	1,750	0	0.0%
Miscellaneous	1,306	0	0	0	0	0.0%
Equipment	259,071	1,143,042	1,472,736	1,472,736	329,694	28.8%
Grants (Recov-Princ FEMA & Emerg Events)	445,495	1,199,842	1,481,486	1,481,486	281,644	23.5%
Total - Emergency Services & Technology	**8,291,837**	**10,236,706**	**10,285,703**	**10,632,740**	**396,034**	**3.9%**

FY2015 BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2013 ACTUAL	FY2014 APPROVED	FY2015 REQUEST	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
ELECTED OFFICIALS						
Circuit Court						
Administration						
Personal Services	711,176	770,629	770,629	777,487	6,858	0.9%
Operating Supplies	18,068	36,214	36,814	36,814	600	1.7%
Professional Services	37,656	42,286	52,098	42,686	400	0.9%
Communications	18,136	18,300	20,800	20,800	2,500	13.7%
Transportation	1,207	3,000	3,000	3,000	0	0.0%
Miscellaneous	34,091	49,050	49,050	49,050	0	0.0%
Equipment	4,933	0	11,800	11,800	11,800	100.0%
Administration	825,267	919,479	944,191	941,637	22,158	2.4%
Law Library						
Operating Supplies	59,639	60,666	61,666	61,666	1,000	1.6%
Law Library	59,639	60,666	61,666	61,666	1,000	1.6%
Grants						
Personal Services	212,432	233,446	239,148	239,148	5,702	2.4%
Operating Supplies	4,961	1,514	897	897	(617)	-40.8%
Professional Services	356,151	217,857	232,505	241,917	24,060	11.0%
Communications	1,008	820	720	720	(100)	-12.2%
Transportation	338	250	250	250	0	0.0%
Miscellaneous	3,548	8,900	56,500	56,500	47,600	534.8%
Equipment	5,423	0	0	0	0	0.0%
Grant	583,861	462,787	530,020	539,432	76,645	16.6%
Total - Circuit Court	**1,468,767**	**1,442,932**	**1,535,877**	**1,542,735**	**99,803**	**6.9%**
Orphan's Court						
Personal Services	24,266	24,325	24,325	40,085	15,760	64.8%
Operating Supplies	276	300	300	300	0	0.0%
Communications	1,992	1,500	1,500	1,500	0	0.0%
Miscellaneous	6,360	7,800	7,800	7,800	0	0.0%
Equipment	1,588	0	0	0	0	0.0%
Total - Orphan's Court	**34,482**	**33,925**	**33,925**	**49,685**	**15,760**	**46.5%**

FY2015 BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2013 ACTUAL	FY2014 APPROVED	FY2015 REQUEST	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
Office of the Sheriff						
Law Enforcement						
Personal Services	17,074,479	18,493,885	19,733,747	19,156,923	663,038	3.6%
Operating Supplies	314,286	395,022	465,302	425,002	29,980	7.6%
Professional Services	218,416	218,684	245,059	245,059	26,375	12.1%
Communications	76,810	79,000	79,000	79,000	0	0.0%
Transportation	632,102	643,100	695,100	652,850	9,750	1.5%
Rentals	74,711	80,470	97,270	88,870	8,400	10.4%
Miscellaneous	114,560	122,500	140,500	140,500	18,000	14.7%
Equipment	295,995	67,580	307,085	126,598	59,018	87.3%
Other - Lease Payments	421,677	415,060	1,020,316	648,551	233,491	56.3%
Law Enforcement	19,223,036	20,515,301	22,783,379	21,563,353	1,048,052	5.1%
Corrections						
Personal Services	8,006,803	8,742,125	8,987,410	9,044,630	302,505	3.5%
Operating Supplies	620,127	732,991	801,641	801,641	68,650	9.4%
Professional Services	937,861	916,919	969,919	969,919	53,000	5.8%
Communications	8,154	11,100	11,100	11,100	0	0.0%
Rentals	23,510	170,500	170,500	170,500	0	0.0%
Miscellaneous	2,504	9,641	9,641	459,641	450,000	4667.6%
Equipment	35,003	7,245	170,550	165,050	157,805	2178.1%
Other - Lease Payments	22,819	20,410	33,560	27,850	7,440	36.5%
Corrections	9,656,781	10,610,931	11,154,321	11,650,331	1,039,400	9.8%
Training						
Operating Supplies	86,985	111,375	132,825	132,825	21,450	19.3%
Professional Services	9,660	9,660	9,660	9,660	0	0.0%
Miscellaneous	150,438	164,200	185,200	170,326	6,126	3.7%
Training	247,083	285,235	327,685	312,811	27,576	9.7%
Canine						
Operating Supplies	3,390	7,000	7,000	7,000	0	0.0%
Professional Services	14,145	18,400	18,400	18,400	0	0.0%
Miscellaneous	0	0	500	500	500	100.0%
Equipment	6,500	6,500	13,950	13,950	7,450	114.6%
Canine	24,035	31,900	39,850	39,850	7,950	24.9%
Court Security						
Personal Services	622,072	730,761	730,761	737,612	6,851	0.9%
Operating Supplies	1,281	1,300	1,300	1,300	0	0.0%
Court Security	623,353	732,061	732,061	738,912	6,851	0.9%
Grants						
Personal Services	423,548	530,717	612,564	588,524	57,807	10.9%
Operating Supplies	7,029	53,087	50,300	50,300	(2,787)	-5.2%
Professional Services	4,812	17,656	17,116	17,116	(540)	-3.1%
Communications	1,630	2,700	4,800	4,800	2,100	77.8%
Transportation	10,331	18,500	23,000	23,000	4,500	24.3%
Miscellaneous	15,425	19,247	30,760	30,760	11,513	59.8%
Equipment	31,089	583,760	511,828	511,828	(71,932)	-12.3%
Grants	493,864	1,225,667	1,250,368	1,226,328	661	0.1%
Total - Office of the Sheriff	**30,268,152**	**33,401,095**	**36,287,664**	**35,531,585**	**2,130,490**	**6.4%**

FY2015 BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2013 ACTUAL	FY2014 APPROVED	FY2015 REQUEST	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
Office of the State's Attorney						
Judicial						
Personal Services	2,021,955	2,201,356	2,336,294	2,374,195	172,839	7.9%
Operating Supplies	38,574	38,831	39,931	39,931	1,100	2.8%
Professional Services	35,969	59,636	59,786	59,786	150	0.3%
Communications	9,956	15,700	16,000	16,000	300	1.9%
Transportation	5,149	8,400	8,400	8,400	0	0.0%
Rentals	118	300	300	300	0	0.0%
Miscellaneous	13,529	17,100	16,500	16,500	(600)	-3.5%
Equipment	20,928	0	0	0	0	0.0%
Judicial	2,146,178	2,341,323	2,477,211	2,515,112	173,789	7.4%
Grants						
Personal Services	453,957	550,001	574,266	546,920	(3,081)	-0.6%
Operating Supplies	6,205	6,795	6,795	6,795	0	0.0%
Professional Services	7,664	21,003	21,116	21,116	113	0.5%
Communications	3,328	7,954	7,954	7,954	0	0.0%
Transportation	0	1,388	1,388	1,388	0	0.0%
Rentals	0	150	150	150	0	0.0%
Miscellaneous	130	8,966	8,236	8,236	(730)	-8.1%
Equipment	1,788	12,729	0	0	(12,729)	-100.0%
Grants	473,072	608,986	619,905	592,559	(16,427)	-2.7%
Total - State's Attorney	**2,619,250**	**2,950,309**	**3,097,116**	**3,107,671**	**157,362**	**5.3%**
County Treasurer						
Personal Services	354,648	379,326	379,326	381,934	2,608	0.7%
Operating Supplies	10,516	12,816	12,816	12,816	0	0.0%
Professional Services	0	1,368	1,368	1,368	0	0.0%
Communications	20,599	26,500	26,500	26,500	0	0.0%
Transportation	415	540	540	540	0	0.0%
Rentals	108	135	135	135	0	0.0%
Total - County Treasurer	**386,286**	**420,685**	**420,685**	**423,293**	**2,608**	**0.6%**

FY2015 BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2013 ACTUAL	FY2014 APPROVED	FY2015 REQUEST	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
STATE AGENCIES / INDEPENDENT BOARDS						
Department of Health						
Operating Allocation	1,630,615	1,630,615	1,898,591	1,898,591	267,976	16.4%
Personal Services	11,002	16,236	16,236	16,236	0	0.0%
Professional Services	5,210	0	0	0	0	0.0%
Mosquito Control/Gypsy Moth	54,000	54,000	54,000	54,000	0	0.0%
Miscellaneous	0	0	0	100,000	100,000	100.0%
Total - Department of Health	**1,700,827**	**1,700,851**	**1,968,827**	**2,068,827**	**367,976**	**21.6%**
Department of Social Services						
Operating Allocation	244,399	243,785	258,127	258,127	14,342	5.9%
Personal Services	88,455	93,687	93,687	94,737	1,050	1.1%
Professional Services	6,500	6,500	6,500	6,500	0	0.0%
Grant	69,372	73,035	73,035	73,035	0	0.0%
Total - Department of Social Services	**408,726**	**417,007**	**431,349**	**432,399**	**15,392**	**3.7%**
Alcohol Beverage Board						
Personal Services	74,945	107,841	107,841	103,436	(4,405)	-4.1%
Operating Supplies	1,716	3,305	3,305	3,305	0	0.0%
Professional Services	13,535	17,000	17,000	17,000	0	0.0%
Communications	1,221	1,800	1,800	1,800	0	0.0%
Transportation	2,016	5,000	5,000	5,000	0	0.0%
Miscellaneous	108,644	121,369	121,369	123,472	2,103	1.7%
Grant	985	4,500	4,500	4,500	0	0.0%
Total - Alcohol Beverage Board	**203,062**	**260,815**	**260,815**	**258,513**	**(2,302)**	**-0.9%**
Board of Elections						
Personal Services	40,992	24,724	23,724	22,245	(2,479)	-10.0%
Operating Supplies	43,084	45,877	45,877	45,877	0	0.0%
Professional Services	501,229	554,955	557,200	557,200	2,245	0.4%
Communications	26,546	27,250	25,250	25,250	(2,000)	-7.3%
Transportation	6,389	6,450	6,450	6,450	0	0.0%
Rentals	2,834	3,300	2,875	2,875	(425)	-12.9%
Miscellaneous	8,256	10,230	10,230	10,230	0	0.0%
Total - Board of Elections	**629,330**	**672,786**	**671,606**	**670,127**	**(2,659)**	**-0.4%**
University of Maryland Extension - St. Mary's Co.						
Operating Supplies	5,603	6,300	5,750	5,750	(550)	-8.7%
Professional Services	160,389	171,749	208,636	208,636	36,887	21.5%
Communications	4,814	5,500	7,500	7,500	2,000	36.4%
Transportation	11,955	11,955	16,000	16,000	4,045	33.8%
Rentals	400	400	400	400	0	0.0%
Miscellaneous	0	7,550	15,100	15,100	7,550	100.0%
Equipment	322	400	5,300	5,300	4,900	1225.0%
Total - University of MD Extension-St. Mary's	**183,483**	**203,854**	**258,686**	**258,686**	**54,832**	**26.9%**
Ethics Commission						
Operating Supplies	0	183	183	183	0	0.0%
Professional Services	0	650	650	650	0	0.0%
Total - Ethics Commission	**0**	**833**	**833**	**833**	**0**	**0.0%**
St. Mary's County Forest Conservation Board						
Operating Allocation	500	500	2,000	2,000	1,500	300.0%
Total - SMC Forest Conservation Board	**500**	**500**	**2,000**	**2,000**	**1,500**	**300.0%**

FY2015 BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2013 ACTUAL	FY2014 APPROVED	FY2015 REQUEST	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
Soil Conservation District						
Personal Services	15,071	15,072	17,952	16,874	1,802	12.0%
Operating Allocation	52,753	53,631	53,605	54,683	1,052	2.0%
Total - Soil Conservation District	**67,824**	**68,703**	**71,557**	**71,557**	**2,854**	**4.2%**
So. MD Resource Conservation & Development						
Operating Allocation	5,000	5,000	11,630	11,630	6,630	132.6%
Total - Southern Maryland RC&D	**5,000**	**5,000**	**11,630**	**11,630**	**6,630**	**132.6%**
Board of Education						
Administration	2,915,308	2,894,323	3,080,711	3,066,570	172,247	6.0%
Mid-Level Administration	15,027,927	16,084,098	17,720,667	15,663,406	(420,692)	-2.6%
Instructional Salaries	70,106,850	70,970,969	73,667,094	68,614,368	(2,356,601)	-3.3%
Instructional Textbooks & Supplies	2,356,687	2,402,055	4,975,918	2,421,669	19,614	0.8%
Other Instructional Costs	4,977,183	5,154,693	5,708,945	4,918,778	(235,915)	-4.6%
Special Education	17,378,755	17,224,548	18,118,891	17,378,631	154,083	0.9%
Student Personnel Services	1,205,025	1,300,103	1,356,440	1,284,903	(15,200)	-1.2%
Health Services	1,832,319	1,863,901	1,995,263	1,983,866	119,965	6.4%
Transportation	14,829,520	15,114,058	16,195,299	15,312,871	198,813	1.3%
Operation of Plant	13,044,524	12,780,106	13,450,805	13,060,048	279,942	2.2%
Maintenance of Plant	3,595,825	3,823,415	4,148,537	3,744,246	(79,169)	-2.1%
Fixed Charges	40,119,032	38,859,382	40,931,798	46,542,993	7,683,611	19.8%
Capital Outlay	965,486	727,181	802,844	680,339	(46,842)	-6.4%
Sub-Total - General Operations	**188,354,441**	**189,198,832**	**202,153,212**	**194,672,688**	**5,473,856**	**2.9%**
Funding other than County Appropriation						
Fund Balance - Used (generated)	2,250,000	2,525,000	1,000,000	0	(2,525,000)	-100.0%
State, Federal, Other Revenue Sources	101,364,301	96,762,853	99,546,536	100,761,709	3,998,856	4.1%
County Appropriation	80,581,762	83,805,032	92,877,018	87,805,032	4,000,000	4.8%
County Fund Balance - OPEB	1,000,000	2,000,000	2,000,000	2,000,000	0	0.0%
County Appropriation - State Pension Shift	2,485,697	3,150,691	4,030,711	3,417,429	266,738	8.5%
County Appropriation - Additional OPEB	1,630,250	955,256	698,947	688,518	(266,738)	-27.9%
County Appropriation - BOE	**85,697,709**	**89,910,979**	**101,606,676**	**93,910,979**	**4,000,000**	**4.4%**
College of Southern Maryland						
Compensation	5,632,069	6,945,753	7,144,694	6,994,686	48,933	0.7%
Contracted Services	895,310	1,156,958	1,078,623	1,078,623	(78,335)	-6.8%
Supplies & Materials	316,772	454,572	432,334	437,012	(17,560)	-3.9%
Communications	66,207	130,560	84,307	84,307	(46,253)	-35.4%
Conferences & Meetings	67,023	91,838	83,561	81,054	(10,784)	-11.7%
Scholarships & Grants	17,375	21,267	21,650	21,650	383	1.8%
Utilities	606,457	723,758	700,000	700,000	(23,758)	-3.3%
Fixed Charges	68,281	77,766	108,902	108,902	31,136	40.0%
Furniture & Equipment	24,167	33,600	0	0	(33,600)	-100.0%
Mandatory Transfers	3,601,817	4,037,647	4,172,437	4,172,437	134,790	3.3%
Sub-Total - General Operations	**11,295,478**	**13,673,719**	**13,826,508**	**13,678,671**	**4,952**	**0.04%**
Funding other than County Appropriation						
State, Federal, Other Revenue Sources	7,653,189	9,859,776	9,891,002	9,743,165	(116,611)	-1.2%
County Appropriation	3,642,289	3,714,943	3,935,506	3,935,506	220,563	5.9%
County Appropriation - OPEB	99,000	99,000	0	0	(99,000)	-100.0%
County Appropriation - CSM	**3,741,289**	**3,813,943**	**3,935,506**	**3,935,506**	**121,563**	**3.2%**

FY2015 BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2013 ACTUAL	FY2014 APPROVED	FY2015 REQUEST	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
Board of Library Trustees						
Lexington Park Library	818,628	902,934	924,995	873,538	(29,396)	-3.3%
Leonardtown Library	659,872	706,415	723,931	711,105	4,690	0.7%
Charlotte Hall Library	444,159	479,655	493,612	484,386	4,731	1.0%
Administration	1,266,903	1,318,229	1,340,950	1,357,638	39,409	3.0%
Sub-Total - General Operations	**3,189,562**	**3,407,233**	**3,483,488**	**3,426,667**	**19,434**	**0.6%**
Funding other than County Appropriation						
Fund Balance - Used (Generated)	(13,211)	79,816	83,511	76,190	(3,626)	-4.5%
State, Federal, Other Revenue Sources	798,569	850,853	852,413	852,413	1,560	0.2%
County Appropriation	2,331,204	2,476,564	2,547,564	2,498,064	21,500	0.9%
County Appropriation - Additional OPEB	73,000	0	0	0	0	0.0%
County Appropriation - Library	**2,404,204**	**2,476,564**	**2,547,564**	**2,498,064**	**21,500**	**0.9%**
Non-County Agency Contributions						
College of Southern Maryland Foundation -Scholarships	0	20,000	50,000	20,000	0	0.0%
Greenwell Foundation	30,000	30,000	42,000	30,000	0	0.0%
Historic Sotterley, Inc.	60,000	60,000	75,000	60,000	0	0.0%
Hospice of St. Mary's	15,000	15,000	15,000	15,000	0	0.0%
Lexington Park Rotary-Oyster Festival	3,000	3,000	3,000	3,000	0	0.0%
Literacy Council of St. Mary's	10,000	10,000	10,000	10,000	0	0.0%
Patuxent River Naval Air Museum Association	15,000	15,000	50,000	15,000	0	0.0%
St. Mary's Caring, Inc.	3,000	3,000	5,000	3,000	0	0.0%
St. Mary's College River Concert Series	5,000	5,000	5,000	5,000	0	0.0%
St. Mary's County Historical Society	10,000	10,000	15,000	10,000	0	0.0%
Seventh District Optimist Club	9,000	9,000	9,000	9,000	0	0.0%
Southern MD Higher Education Center	40,000	40,000	40,000	40,000	0	0.0%
Southern MD Navy Alliance	100,000	25,000	200,000	25,000	0	0.0%
So.MD Tri-County Comm. Action (SMTCCAC,Inc.)	16,000	16,000	19,525	16,000	0	0.0%
The ARC of Southern Maryland, Inc.	130,000	130,000	132,150	130,000	0	0.0%
The Center for Life Enrichment	150,908	150,908	150,908	150,908	0	0.0%
The Promise Resource Center	12,400	12,400	12,400	12,400	0	0.0%
The Southern MD Center for Family Advocacy	100,000	100,000	175,256	100,000	0	0.0%
Three Oaks Center	125,000	125,000	155,000	125,000	0	0.0%
Tri-County Council for Southern Maryland	109,909	94,200	97,000	94,200	0	0.0%
Tri-County Youth Services Bureau, Inc.	110,000	110,000	110,000	110,000	0	0.0%
Unified Committee for Afro-American Contributions	4,000	4,000	4,000	4,000	0	0.0%
Walden/Sierra, Inc.	340,447	340,447	340,447	340,447	0	0.0%
Watermen's Association of St. Mary's Co., Inc.	13,000	13,000	20,000	13,000	0	0.0%
Maryland Dept. of Agriculture Weed Control	15,866		In Miscellaneous Revolving Fund as of FY2014			
Total - Non-County Agencies	**1,427,530**	**1,340,955**	**2,044,371**	**1,340,955**	**0**	**0.0%**

FY2015 BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2013 ACTUAL	FY2014 APPROVED	FY2015 REQUEST	FY2015 APPROVED	INCREASE (DECREASE) OVER FY2014 AMOUNT	PERCENT
Other Budget Costs						
Volunteer Fire Depts. & Rescue Squads (Amoss)	200,000		In Emergency Services Support Fund as of FY2014			
Supplemental Expense Reserve	0	1,000,000	1,000,000	1,000,000	0	0.0%
Leonardtown Tax Rebate	49,615	50,471	49,811	49,811	(660)	-1.3%
Employer Contributions - Retiree Health Benefits	7,290,000	6,758,000	6,962,000	6,962,000	204,000	3.0%
Employer Contributions - Unemployment	74,871	200,000	200,000	100,000	(100,000)	-50.0%
G. O. Bonds/ Bank Fees	18,708	61,000	61,000	61,000	0	0.0%
Debt Service	10,849,446	9,934,063	12,158,182	11,992,227	2,058,164	20.7%
Total - Other Budget Costs	**18,482,640**	**18,003,534**	**20,430,993**	**20,165,038**	**2,161,504**	**12.0%**
Transfers & Reserves						
Capital Projects - Pay-Go	11,368,059	12,855,816	0	1,607,640	(11,248,176)	-87.5%
Reserve - Bond Rating	301,742	660,000	660,000	660,000	0	0.0%
Reserve - Emergency Appropriations	0	500,000	500,000	1,173,317	673,317	134.7%
Reserve - OPEB	0	2,053,468	0	0	(2,053,468)	-100.0%
Total Transfers & Reserves	**11,669,801**	**16,069,284**	**1,160,000**	**3,440,957**	**(12,628,327)**	**-78.6%**
TOTAL GENERAL FUND	$205,081,318	$222,665,317	$226,762,050	$220,466,510	(2,198,807)	-1.0%

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COUNTY COMMISSIONERS / COUNTY ADMINISTRATOR

Division	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Legislative/County Commissioners	430,348	467,737	466,237	464,358
County Administrator	283,550	358,143	365,143	352,481
Public Information	193,942	221,878	219,878	235,726
Total County Commissioners / County Admin.	**907,840**	**1,047,758**	**1,051,258**	**1,052,565**

Program Description

The Board of County Commissioners establishes all County policies, enacts ordinances which have the force and effect of law, reviews and approves annual budgets and work plans for all departments and agencies receiving County funds, conducts public hearings and makes decisions on land use matters involving zoning, water and sewer categories and appeals from the Planning Commission. The County Commissioners appoint all department heads and members of boards, committees and commissions, purchase and maintain County property, approve road construction and maintenance, and serve as the County's chief elected officials in dealing with other counties, and the state and federal governments. The County Commissioners' office serves as a contact point for citizens and responds directly to citizens on a variety of areas ranging from general information to specific assistance with government procedures and programs. The Commissioners' Office provides staff support for Board of County Commissioner meetings and individual county commissioners. The Commissioners' Office maintains the Commissioners' minute books, resolutions and ordinances, correspondence and administrative files, the official "Seal of the County," and prepares their agenda and schedules for future events.

An appointed County Administrator is responsible for the day-to-day administration of County government, supervision of all government department heads, and coordination of staff activities under the County Commissioners' jurisdiction. The County Administrator assigns and reports on general business actions and functions of County government and provides periodic performance reports on projects or problems. The County Administrator oversees the Public Information office. The County Administrator is responsible for the follow-up actions that result from developments at meetings as directed by the Board of County Commissioners. The County Administrator serves as the official Board of County Commissioner representative at court actions, hearings, and inquiries at the local, regional and state level. The County Administrator coordinates proposed legislation annually for submission to the legislators. The office also processes incoming mail to the Commissioners and operates and staffs the County's switchboard.

The Public Information Office oversees communications with the media and the public, including news releases, the County's website and social media sites (Facebook, Twitter, YouTube and Flickr), and the dissemination of emergency information. The office also manages the County's cable station St. Mary's County Government, TV 95 (SMCG TV 95). The Public Information Office plans and provides staff support for Board of County Commissioners' events such as the Veteran's Day Parade and Law Enforcement Appreciation Day. The Public Information Office prepares proclamations, commendations, and special awards from the commissioners to recognize special accomplishments of individuals, organizations, and employees. The office plays a central role in the dissemination of information in emergency situations as well as issuing news releases and other information to the media and the public. This office is also responsible for overseeing the content and organization of information on the County website and other social media sites on behalf of the Commissioners.

Budget Highlights

The budget for the County Commissioners/County Administrator is $1,052,565, an increase of $4,807 or .5%. It includes the county employee compensation changes mentioned in the budget highlights and a minimum increase to the Commissioners salaries starting January 1, 2015 per Legislative House Bill 1390, as well as funds for participation in Leadership Southern Maryland.

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Resolutions and Ordinances passed by BOCC	40	45	43
Minutes prepared for meetings	40	39	40
SMC Public Schools joint meetings with BOCC	1	1	1
MetCom joint meetings with BOCC	1	2	2
NAS/PAX River joint meetings with BOCC	1	2	2
BOCC Business Meetings and Budget Work Sessions	51	48	49
Executive Sessions	18	15	14
Boards, Committees and Commissions	30	32	31
Tri-County Council meetings	4	4	4
Written responses to citizens from BOCC	214	249	260
BOCC emails processed	2300	2942	2400
Public information releases	299	293	305
Proclamations and commendations issued	357	382	365
Events attended by BOCC	198	297	310
Video-tape productions (in-house meetings, off-site shoots, special projects)	177	154	180
Special events: Fire/Rescue, Law Enforcement Day, Flag Day, Veterans Day, Ribbon Cuttings, groundbreakings, etc.	56	55	56
Phone calls from citizens	1708	12,000*	14,000*
Incoming USPS mail processed	317	285	350
SMHEC Board of Directors meetings	1	6	6
OPEB meetings	1	4	4
Sheriff's Retirement Board meetings	2	4	10
County Administrator Business Items Approved	281	241	255
XMT – Executive Management meetings	26	26	26
Managers meetings	12	12	12
Coffee w/County Administrator	--	7	7
Wednesday Walkers	--	45	48

*revised tabulation formula

DEPARTMENT OF AGING & HUMAN SERVICES

Division	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Aging	1,409,752	1,531,476	1,551,676	1,596,897
Grants – Aging	803,261	1,039,366	1,026,382	1,046,582
Human Services – Administration Grants	350,043	389,177	389,177	389,177
Community Services (CS)	228,737	257,444	255,603	261,867
Human Relations Commission	1,000	1,850	1,850	1,850
Commission for People with Disabilities	2,256	2,300	2,300	2,300
Commission for Women	4,754	4,500	4,500	4,500
Grants – Human Services (Non-Administration)	4,610,119	4,662,354	4,659,337	4,659,337
Marcey Halfway House	6,400	0	0	0
Total Department of Aging & Human Services	**7,416,322**	**7,888,467**	**7,890,825**	**7,962,510**
Miscellaneous Revolving Fund - Aging	**124,010**	**160,000**	**166,500**	**137,500**
Miscellaneous Revolving Fund – CS	**525**	**1,000**	**1,000**	**1,000**

Program Description

The Department of Aging & Human Services' basic purpose and mission are to provide an array of programs and services to the senior community, people with disabilities, as well as to children and families, people with mental illness, and people dealing with substance abuse. The Department fosters and promotes continued good physical and mental health and promotes "healthy" aging within the senior community; provides appropriate supportive and health services that enable seniors to live independently in their homes and communities, and offers social, educational, and recreational activities that give members of the senior community ample opportunity to remain engaged with their peers. A significant portion of the Department of Aging & Human Services' general fund budget is financed from Federal and State grants as well as income from program fees and services. Federal grants support the operation of senior activity centers and nutrition sites, home and community-based services, and provide some funding for administrative support.

The Division of Human Services' areas of responsibility include, but are not limited to: services provided to citizens with mental health needs; substance abuse treatment and prevention options including outpatient and residential options; supportive services for children and youth and, offer social, educational, and recreational activities to children and families. This division facilitates an integrated network of services to improve conditions for people in need. The division brings together local agencies, providers, consumers of services, other public and private entities, and other community representatives to empower local stakeholders in addressing the needs of and setting priorities for St. Mary's County. This division also serves as the Local Management Board and as the Core Service Agency. As well, the division acts as a resource and referral service by responding to numerous citizen and community inquiries, coordinates a comprehensive alcohol and drug abuse prevention program, and coordinates the Teen Court Program.

The Department of Aging & Human Services provides staff and administrative support to the following county government advisory boards: the Commission on Aging, the Human Relations Commission, the Mental Health Advisory Council, the Commission for Women, and the Commission for People with Disabilities, the Local Management Board, the Local Drug and Alcohol Abuse Council, and the Family Violence Coordinating Council. Administrative support includes attending scheduled meetings, preparation and distribution of minutes and related correspondence, coordinating logistics for programs and special events, maintaining required memberships and overseeing budgetary matters.

The general fund budget for the Department of Aging & Human Services is $7,962,510, an increase of $74,043 or .9% more than the prior year. In addition to incorporating the county employee compensation changes mentioned in the budget highlights, this budget includes $16,000 to cover the exempt financing of two vehicles, one cargo van (cost of $30,000) and one refrigerated food transport van for Meals on Wheels (cost of $40,000).

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Senior Centers and Nutrition sites			
Serve mid-day congregate meals to support healthy nutrition	17,077	19,102	21,012
Seniors Served	1,602	1,369	1,505
Social / Recreational / Educational activities			
Seniors Served	3,961	4,205	4,625
Units of Service	30,131	58,690	64,559
Physical fitness & Health Education and Screening programs			
Seniors participating	6,425	7,674	8,441
Units of Service – *Note: Decrease likely due to different tracking method used for Health Fair Units of Service*	46,982	52,480	57,728
Home and Community-Based Services			
Medicaid Waiver (Home & Community-Based Options Waiver, Community First Choice (CFC) Data included for FY14 &FY15)			
Persons Served	33	53	80
Admissions	5	8	32
Discharges / Deaths / Transfers	5	7	10
Applications Taken	6	5	12
Senior Care			
Seniors Served (aged 65 and over)	81	80	101
Admissions	28	17	20
Discharges	18	23	15
National Family Caregivers Support Program and County (In-Home Services)			
Clients Served	172	150	165
Caregivers Serviced	21	23	26
Meals On Wheels			
Meals Served	50,275	52,338	57,572
Seniors Served	363	378	416
Senior I&A Program			
MAP Information and Assistance – Client Calls / Visits	1630	1573	1700
SHIP Client Calls / Visits	737	790	830
Number of Contacts – UNITS (Newsletter)	24,907	26,488	26,000
Senior Rides			
Number of Unduplicated Clients Served	63	52	80
Number of Trips Taken	462	357	500
Retired & Senior Volunteer Program (RSVP)			
Number of Volunteers	371	400	425
Hours of Volunteer Service / Number of Stations	36,596 / 35	39,456 / 38	41,922 / 40

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Mental Health/Core Service Agency			
Help Calls/Walk-Ins (Documented) - *Note: MD Access Point (MAP) may decrease this for FY13/FY14.The goal is that a low number of children be placed outside the home for services in hopes of providing in-home services, preserving the family unit.*	725	725	725
Children Placed by the Core Service Agency (CSA)	2	2	2
Children Returned/Diverted From Placement	2	2	2
Psychiatric Rehabilitation Services – Reviewed / Authorized	333	333	333
Residential Rehabilitation Services – Reviewed / Authorized	92	92	92
Residential Rehabilitation Program Inspections	11	11	11
Individuals in Residential Rehabilitation, Reporting Satisfaction with Living Situation	95%	95%	95%
Shelter Plus Care Beds Managed	11	12	12
Adult In-Home Intervention Applicants Screened	22	22	22
Children/Adolescent In-Home Intervention Applicants Screened	25	25	25
Number of Uninsured Eligibility Requests to CSA	45	60	65
Local Management Board			
Participants - After School Programs	40	35	48
Parents Served - Family Navigation & Single Point of Access	710	600	600
Cases of Formal/Informal Counsel–Early Intervention &Prevention	697	650	650
Participants - Juvenile Court Drug Assessor / Mentoring	19	25	25
Meetings/Programs - Early Childhood Council	10	10	10
Youth Coordination			
Teen Court			
Adult Volunteers / Juvenile Volunteers	25	25	30
Cases Heard in Court	98	110	130
Project Graduation			
Graduate Attendees	85%	85%	85%
Number of Volunteers	40	35	30
Number of Students	1,700	1,500	1,500
Number of Guest Attendees	400	500	400
ADAA Treatment and Prevention Services			
Patients in ADAA funded outpatient programs are retained in treatment at least 90 days	62%	70%	47%
Patients completing ADAA funded intensive outpatient programs that enter another level of treatment within 30 days of discharge	Adults=67% Adol.=79%	Adult=62.9% Adol.=33.3%	66%
Patients completing ADAA funded detoxification programs and enter another level of treatment within 30 days of discharge	88.8%	71.4%	90%
Reduction of patients using substances at completion of treatment vs. patients who were using substances at admission to treatment.	Adults=74% Adol.=79.5%	Adult=95.2% Adol.=80%	Adults=74% Adol.=72%

OFFICE OF THE COUNTY ATTORNEY

	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Total County Attorney	**520,500**	**582,854**	**617,355**	**625,509**

Program Description

The County Attorney is responsible for providing legal services to the Board of County Commissioners, the County Administrator and the County departments, offices, agencies, boards, committees and commissions. Activities include: researching legal issues and provide legal opinions; coordinating and monitoring legal representation of the County by independent contract and insurance defense counsel; drafting or reviewing all resolutions and ordinances to be considered and adopted by the Board of County Commissioners; providing Legal representation regarding enforcement of all local ordinances and locally-adopted regulations; collection of various funds due and owing to the County; acquiring title to real property purchased by the County at tax sales; defending the County in court cases; approving as to form and legal sufficiency, contracts, grant applications and agreements; and negotiating leases, residential, commercial, tie-down and hangar, as requested for various departments and agencies, in the conduct of their operation and is the designated "forfeiting authority" for local asset forfeitures, under Title 12 of the Statute.

Budget Highlights

The budget for the County Attorney is $625,509, an increase of $42,655 or 7.3%. This increase is attributed to the county employee compensation changes mentioned in the budget highlights, costs associated with the comprehensive re-codification of the St. Mary's County Code, costs for title searches for County tax sale purchases as required by law, and the purchase of a fire proof filing cabinet.

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Animal Control Municipal Infractions	29	15	19
Asset Forfeitures	15	14	17
Boards & Commissions Inquiries	750	800	825
Complaints	2	1	2
Guardianship Cases	6	10	12
Legislation:			
Bills Reviewed	2,610	2,672	2,700
Fiscal Note Requests Processed	75	77	80
St. Mary's County Legislation Passed	6	0	7
Legislative Items Tracked & Maintained on SMC Website	59	62	70
Notice of Claim	8	7	9
Public Information Requests	41	65	75
Tax Sales	40	33	54

DEPARTMENT OF ECONOMIC DEVELOPMENT

Division	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Administration/Office of the Director	145,001	206,695	201,455	383,637
Tourism Development	411,506	437,276	442,516	465,570
Agriculture & Seafood Development	172,720	186,418	186,418	191,419
Business Development	272,647	687,155	412,155	474,608
Housing Authority	1,100,256	0	0	0
Grants	67,508	60,000	50,000	50,000
Total Economic Development	**2,169,638**	**1,577,544**	**1,292,544**	**1,565,234**

Program Description

The core mission of the St. Mary's County Department of Economic Development (DED) is wealth creation achieved through the development of job opportunities and the promotion of new investment. The Department is composed of three divisions including Tourism and Hospitality, Agriculture & Seafood and Business Development. While not a division, the Department focuses considerable resources on support for technology businesses with particular emphasis on opportunities to commercialize defense technologies as a means to broaden the County's future economy. The Department is responsible for the development of a Comprehensive Economic Development Strategy for the future of the County. This Strategy is expected to be completed in FY2015.

DED offers a broad range of services to existing and prospective business and property owners. The Department assists new and expanding businesses, tackles challenges to business growth, promotes tourism and travel opportunities in St. Mary's to prospective visitors from throughout the mid-Atlantic region and creates destination oriented events such as this past year's Raiders & Invaders weekend; establishes farmers' markets and facilitated the opening of the County's first cheese dairy and first produce auction to promote local agriculture; manages agriculture land preservation programs and facilitates payment-in-lieu-of-taxes and other incentive programs to encourage new investment. The Department markets commercial office, warehouse and industrial land and buildings; produces a Technology Handbook including a profile of the 200+ technology companies located in St. Mary's and analyses and publishes up-to-date information on the County's labor force, largest employers, population growth and demographic trends, commuting patterns, tax base and other data relevant and insightful to the economy of St. Mary's County.

The Department staffs the St. Mary's County Economic Development Commission and other citizen-led groups including the Agriculture, Seafood and Forestry and the Agricultural Land Preservation Boards, local and regional Tourism Boards, the Housing Authority of St. Mary's County, St. Mary's County Chamber of Commerce, The Patuxent Partnership, St. Mary's County Community Development Corporation, Southern Maryland Navy Alliance, and the Farmers' Market Association and the Economic Advisory Group.

Budget Highlights

The budget for the Department of Economic Development is $1,565,234, a decrease of $12,310 or -.8%. This budget incorporates the county employee compensation changes mentioned in the budget highlights. DED will be reorganized in FY2015. A deputy director's position is included in this budget and the executive director of the St. Mary's County Community Development Corporation's position is eliminated. As part of this budget, a senior administrative coordinator's position was reclassified and the vacant position of the Business Development Manager is frozen for FY2015 with the net funding ($80,000) utilized to procure contract services to provide direct support for technology and small business growth. The total number of positions allocated to the Department will not exceed the nine assigned currently.

In FY2015, the Department will complete the development of a Comprehensive Economic Development Strategy (CEDS) focused on the diversification of the local economy. St. Mary's has one of the few stand-alone economies in Maryland. The County's decade's long overdependence on the defense industry has left St. Mary's vulnerable to decreases in federal spending. Identifying opportunities to broaden and therefore, create a more resilient economy is the objective of this master planning initiative. The DED budget includes $250,000 that may be used for contracted services to assist in addressing issues that may arise with this endeavor; all tasks are subject to pre-approval by the BOCC.

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Tourism			
Total Unique Tourism Website Visits	133,425	173,000	180,000
Tourism Social Media followers (Twitter &Facebook)	8,016	15,400	16,000
State Tourism Marketing Grant Received	67,520	42,047	45,000
Tourism eNewsletter Subscribers	2,687	3,380	3,500
Tourism Taxes - Local Sales Tax - Hotel	872,533	850,000	855,000
Tourism Welcome Center Visitors	2,312	2325	2500
Agriculture & Seafood			
Maryland Agriculture Land Preservation Foundation (MALPF). Goal: permanently preserve 1,000 ac./yr.	Total =10,856 ac FY13 = 181.28 ac	Total = 11,143 ac FY14 - 287.26 ac	Total = 11,511 ac FY15 -367.39 ac
Rural Legacy - preserve land in both the Huntersville & Mattapany Rural Legacy Areas using State, County & Navy funding	Total = 3,440 ac FY13 = 81.13 ac	Total = 3,587 ac FY14 = 147.44 ac	Total = 3,757 ac FY15 = 169.34 ac
St. Mary's County Agriculture Land Preservation Five Year Tax Credit Agreement	130 farms 15,065.78 acres	126 farms 14167.78 acres	135 farms 15,500 acres
Farmers' Markets - Increase vendor and customer participation at the two Farmer's Markets.	40 vendors $1,000,000 in sales	40 vendors $1,000,000 in sales	45 vendors $1,100,000 in sales
Business Development			
Promote diversity in Economic Development with focus on increasing tax base. Number of business prospects pursued.	50	150	300
Garner support and partner with other agencies to leverage county resources in the quest for sustainable economic development. Number of organizations.	20	22	25
Respond to requests for information on our local economy, demographics, markets, business, rules and regulations.	200	210	215
Technology Handbook - distribution / online hits.	6,000 / 43,053	4,000 / 50,000	4,000 / 55,000
Plan or attend events in support of business development and bring the St. Mary's County story to selected trade shows, conferences and forums.	4	5	6
Assist small business owners with start-ups and expansions. (Number of businesses, including: business tours, retention visits, chamber ribbon cuttings, and startup assistance.)	150-200	200	250
Communicate events and opportunities to businesses via electronic newsletter distributed weekly. (Number of addresses)	1,390	1,450	1,500

DEPARTMENT OF FINANCE

Division	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Administration/Budget	643,304	702,650	710,599	739,949
Accounting	472,064	546,915	548,465	562,981
Auditing	47,155	50,000	64,450	64,450
Procurement	231,417	273,081	271,331	283,840
Total Department of Finance	**1,393,940**	**1,572,646**	**1,594,845**	**1,651,220**

Program Description

Department staff provides financial, budget, accounting, procurement and other related support to all departments and units of County Government as well as a number of affiliated programs and entities. The Administration/Budget Division is responsible for overall department management and serving as fiscal policy advisor to the Board of County Commissioners and the County Administrator. This responsibility includes budget formulation and management, cash flow, debt management, including bond sales, and other special fiscal services, such as grants or capital projects monitoring, and the administration of the County's OPEB trust. This division reviews all County Commissioner agenda items involving financial terms. The Accounting Division's responsibilities include maintenance of general accounting and payroll/leave systems, revenue and disbursement systems, investment of County funds, annual financial audit activities and other external financial reporting. In addition, this division processes the energy tax refund program as well as mosquito control program invoicing and collection. The Procurement Division is responsible for all procurement-related activities, including working with departments to develop appropriate specifications and preparation and release of solicitations, and the evaluation and negotiation of bids and contracts. In addition to formal procurement activity, there are numerous small purchases during the year. This division is also responsible for ensuring compliance with the County's Local Vendor Preference policy. The Department is the custodian of all fiscal records and manages the security of the related financial systems used. Related to these efforts, department staff routinely provides training to all users on the various H.T.E. financial modules.

Budget Highlights

The budget for the Department of Finance is $1,651,220, an increase of $78,574 or 5%. This increase includes employee compensation changes discussed in the highlights. The major components triggering the increases are: contracted services for legal/financial consultation to assist in the evaluation of economic incentives and debt related issues, if needed; funding for a debt capacity and affordability study; increased audit fees, due to significant new GASB releases and the re-bid of the audit contract covering both the County and the St. Mary's County Metropolitan Commission (MetCom). Also included is an increase for check print fees, which is offset by rebate revenue.

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Capital Projects Monitored - $M	110	133	140
Bonds and exempt financing – new issuance	1 Exempt	1 Refunding	1 Exempt / 1 Bond Issue
Fire & Rescue Loans Monitored	13	10	11
H.T.E. Training – Hours Provided/Number of Participants	350 / 500	350 / 500	350 / 500
Personnel Actions Reviewed	180	140	160
Payroll / LOSAP Checks & Advices Processed	28,511	26,000	27,250
Vendor Checks/VCard & ACH (Payments) Processed	11,387	10,800	11,100
Budget Amendments Processed, including BOCC Actions	612	550	580
Grants/Agreements/Actions Reviewed	172	200	225
Requisitions Processed	5270	5667	5500
Formal Procurement Solicitations	26	40	45
Journal Entries Processed	1,442	1,400	1,400
Energy Tax Refund Checks	1,711	1,750	1,750

DEPARTMENT OF HUMAN RESOURCES

Division	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Human Resources	559,189	628,093	745,508	878,370
Risk Management	557,219	743,150	768,172	779,942
Grants	563	0	0	0
Total Department of Human Resources	**1,116,971**	**1,371,243**	**1,513,680**	**1,658,312**

Program Description

The Department of Human Resources is responsible for all personnel and benefits administration activities for the County workforce. This includes position classification, job advertising, applicant interviewing, testing, personnel actions, maintenance of personnel records, update and maintenance of the Personnel Manual, administration for the State Retirement and Pension System, and Plan Administration for the Sheriff's Office Retirement Plan, employee health and life insurance programs, unemployment compensation, as well as the Employee Assistance Program, Savings Bond Program, and a Length of Service Awards Program for local Volunteer Fire and Rescue Companies. The department also handles Risk Management, including the County's general liability and property insurance costs and self-insured workers compensation, and is responsible for claims and risk management through activities and programs designed to reduce our risk and improve our loss experience.

Budget Highlights

The budget for the Department of Human Resources is $1,658,312, an increase of $287,069 or 20.9% more than the prior year. In addition to incorporating the county employee compensation changes mentioned in the budget highlights, this budget includes funding for a comprehensive county-wide compensation study and increased costs for liability insurance. Employer fees related to the Affordable Care Act (estimated at $105,000), are also included. The budget continues funding for tuition reimbursement for County at the prior year level.

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Human Resources			
Employment Applications	1,236	1,372	1,304
New Hires (includes PT, Temp, Sub, and Seasonal)	340	296	318
Retirees/Separations/Other	337	317	327
Employee Evaluations Processed/Tracked	588	585	586
Risk Management			
Risk Claims	222	232	230
Workers' Compensation Claims	103	101	102
Employee Safety Trainings Coordinated/Conducted	50	75	60
Number of Employees Attending Trainings	650	700	700
Safety/Loss Control Meetings Coordinated/Conducted	8	8	8

DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT

Division	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Administration	539,649	683,419	682,979	738,479
Comprehensive Planning	603,496	795,390	797,380	802,610
Development Services	367,787	405,633	405,633	411,023
Zoning Administration	245,636	258,556	261,146	294,379
Planning Commission	21,771	23,301	23,301	23,301
Boards & Commissions	16,461	20,653	21,653	21,653
Historical Preservation	1,418	3,215	3,570	3,570
Permit Services	290,037	312,870	313,670	319,916
Inspections & Compliance	509,579	552,638	620,291	590,901
Board of Electrical Examiners	7,185	9,850	14,300	14,300
Building Code Appeals Board	0	1,000	2,600	2,600
Commission on the Environment	409	2,825	2,825	2,825
Plumbing & Gas Board	0	1,425	2,350	2,350
Grants	1,200	1,500	1,700	30,450
Total Dept. of Land Use & Growth Management	**2,604,628**	**3,072,275**	**3,153,398**	**3,258,357**
Miscellaneous Revolving Fund	**0**	**10,000**	**10,000**	**10,000**

Program Description

The Department of Land Use and Growth Management is responsible for land use planning, zoning, site development review, permits, inspections, and final approval / issuing certificates of occupancy and use. Department staff is committed to customer service while fulfilling their responsibilities to promote quality development and protect the environmental and historic resources of St. Mary's County. Regulations are amended to better serve County residents promptly, efficiently, fairly, and courteously while safeguarding health, safety, and welfare. Significant projects for FY 2014 include writing ordinances to comply with state legislation, including Critical Area and the Watershed Implementation Plan. The types of inspections by the department will increase to include over lot grading, driveway entrances, and residential storm water management. Staff is being trained to undertake balcony inspections on commercial and apartment buildings, another new state requirement. The department coordinates the Water & Sewer Connection Policy Task Force and is also working with the Board of County Commissioners, Maryland Department of Transportation, and Calvert County to establish the Metropolitan Planning Organization (MPO). FEMA has released new Flood Insurance Rate Maps and a new Flood Insurance Study and the department will be updating the floodplain ordinance. The staff draft of the Lexington Park Plan has been completed and work is beginning on the Charlotte Hall Master Plan.

Staff support is provided to the Board of County Commissioners, Planning Commission, Board of Appeals, Historic Preservation Commission, and Commission on the Environment Technical Evaluation Committee among others.

Budget Highlights

The budget for the Land Use and Growth Management Department is $3,258,357, an increase of $186,082 or 6.1%. In addition to incorporating the county employee compensation changes mentioned in the budget highlights, a previously frozen position (Inspector II) is restored effective January 31, 2015. In addition, $50,000 is included for the Charlotte Hall Small Area plan and $48,000 for a consultant for the Watershed Implementation Plan. This budget maintains the hiring freeze of one FTE position (Senior Office Specialist).

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Administration			
Planning Commission Meetings Regular / Special / Work Session	21	19	19
Board of Appeals Meetings Regular / Special / Work Session	22	11	12
Court Transcripts	4	2	2
Elms Committee Meetings	3	1	1
Board of County Commissioners Work Session	12	14	14
Joint Public Hearing (Special) Lexington Park	2	5	5
W/S Connection	8	8	8
Front Counter Inquiries / Telephone Calls	15,600	14,500	14,500
Entrance Permits – New / Reimbursement	555	555	555
Over Lot Grading Permits – New / Reimbursement	40	40	40
General Planning			
Comprehensive plan review and update	1	2	2
Annual reports on development activity and comprehensive plan compliance	1	1	1
Participation at Planning Commission and County Commissioner meetings	30	30	30
Attendance at the American Planning Association Conferences: Regional and/or National	2	1	1
Comprehensive Plan Update - Community and Commissioners	12	12	6
Agricultural Preservation			
Participation at meetings of the Agricultural Land Preservation District Advisory Board of the Ag. and Seafood Commission	12	12	8
Historic Preservation			
Participation at mo. meetings of Historic Preservation Commission	12	12	12
Support Community projects (e.g., War of 1812 Commemoration; First Sheriff book)	4	8	8
Participation in Commission training	5	10	5
Grant Preparation	2	2	2
Demolition Review	45	45	40
Rezoning – Overlay Designation	1	1	1
Regional Preservation Planning Projects			
Religious Freedom Byway Promotion (hours)	15	30	30
Tobacco Barns – National Register (hours)	4	12	6
Private Cemetery Project (hours)	8	20	12
Attendance at State or National Conference	1	1	1
Response to customer service requests	120	150	170
Environmental Planning			
Monthly participation with Commissioners and Committees: Patuxent River Commission	3	3	6
Commission on the Environment	8	10	12
Wicomico Scenic River Commission	4	6	6

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Watershed Implementation Plan (WIP) compliance			
Implementation workgroup	4	4	4
Board of County Commissioners Briefings	4	2	2
Bi-monthly participation with Commissioners & Committees			
CWRAC	4	4	4
Wicomico Scenic River Commission	4	6	6
CWRAC Executive Committee	3	3	3
Quarterly meetings			
Southern Maryland Heritage Plan Steering Committee	4	4	4
MACO/CBCAC Environmental Planners' group	4	4	4
On-going and periodic Comprehensive and Functional Plan update activities			
Comprehensive Plan review / update / mapping briefings	20	20	20
CWSP Update	2	2	2
Implementation			
Ordinance review and amendment processing (5 hrs. month estimated to perform review & respond to requests, recommendations, and new legislation.)	1	1	1
Annual & Quarterly reports on compliance with grant and mandated programs			
Critical Area grant (see CA grant performance standards)	6	6	6
Forest Conservation Program	2	2	2
Public meetings, workshops, coordination meetings on watershed planning efforts	4	4	4
Participate in meetings, training and testing for Envirothon prog.			
Est.Hours for Program, Policy Analysis & Implementation Activities	1,000	950	900
Statistics, Including Census data			
Planning Commission Annual Report	1	1	1
Periodic census and development forecasts	1	1	1
Contribute to monthly division reports	12	12	12
Participate at annual regional users group conferences	1	1	2
Geographic Information			
Respond to requests from various sources.	60	60	80
Participate quarterly MSGIC meetings	4	4	4
Attend annual ESRI Regional Conference	1	1	1
Water and Sewerage			
Process amendments (avg. per month)	3	3	3
Triennial report and review per COMAR	1	1	1
Update allocation tables for the wastewater treatment plants and community water systems (monthly report)	12	12	12
Contribute to LUGM's monthly TEC comments	12	12	12
Pre-Application Meeting Reviews	18	18	18

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Transportation			
Annual participation in the MDOT – CTP	1	1	4
Adequate Public Facilities Reports (2 per month)	18	18	20
Contribute analysis to annual report and CIP.	1	2	2
Schools			
Annual report on capacity and July reports	2	2	2
Monthly status reports	12	12	12
Adequate Public Facilities for TEC	12	12	12
Contribute to annual report and CIP –School Facilities Master Plan	1	1	1
Annual Growth Policy Monitoring and Report	1	1	1
Comprehensive Plan Update briefings	1	1	1
Road Name Updates	200	250	200
Uniform Addressing			
Respond to telephone and in-person inquires.	1,500	1,700	1,800
Assign new address	1,700	1,800	2,000
Issue monthly summary of addresses – additions and changes	12	12	12
Plats preliminarily addressed during TEC review.	200	250	200
Correct and/or verify addresses	600	600	600
Development Services			
Zoning/PUD Amendments/Family Conveyance Cases	18	18	18
Planning Commission Case Load Items	46	55	50
Pre-Applications Case Load	10	12	10
Minor / Major Subdivision Reviews	39	42	42
Boundary Line Adjustment Plat	61	54	60
Parcel of Record	4	5	5
Boundary Survey	19	20	22
Confirmatory	19	22	25
Misc. Plats (utility/row etc.)	17	20	25
Deed Reviews	16	18	19
Record Plats	84	120	125
TDR Reviews	20	18	19
Plat Exempt	11	12	15
Minor / Major Site Plan Review	51	52	56
Concept Site Plan Review	13	14	15
Re-Reviews	147	198	210
Forest Conservation Reviews	27	33	36
Agricultural Land Preservation District	6	1	1
Comprehensive Water & Sewer Plan	3	4	4
Permits			
Permits Reviewed (All types)	2,230	2,215	2,227

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Inspections			
Construction Plans Reviewed: HTE	184	184	170
Ratio of "Unsafe" Structures made "safe"/total cases"	10 / 12	15 / 18	25 / 23
Minimum Livability Cases	40	25	40
Mobile Home Park Licenses Issued Fees Collected	7,050	7,050	7,050
Certificates of Use and Occupancy Fees Collected	1,521	1,521	1,521
Zoning Inspections Statistics: Inquiries Received/Resolved	272 / 250	272 / 250	300 / 285
Contract Inspection Statistics	13,993	13,650	13,725
Zoning Inspections	5,956	7,400	7,800
Zoning Administration			
Zoning Authorizations Issued (Home, Signs, Zoning and Determinations)	218	216	216
Board of Appeals Caseload	24	40	32
Conditional Uses	0	2	4
Critical Area Variances	14	16	16
Other Zoning Variances	8	18	12
Appeals	2	4	2
Administrative Variance Caseload	3	3	3
Critical Area Variance	1	0	0
Other Zoning Variances	2	3	3
Environmental Issued Permits – Critical Area	690	363	363
Meetings			
Board of Appeals Hearing	21	11	12
Administrative Hearing	2	4	4
Work Session and Retreats w/PC or BOA	2	0	0
Zoning & Critical Area Meetings	600	530	530
Planning Commission			
Regular meetings	16	20	18
Board of Appeals			
Regular meetings / administrative meetings/ work session and retreats w/PC or BOA	26	15	16
Historic Preservation Commission			
Participation at monthly meetings Historic Preservation	12	12	12
Demolition Review	30	30	30
Rezoning - Overlay Designation	1	1	1
Monthly & Annual Reports, Minutes, Agenda, etc.	13	13	38
Certified Local Government Grant Preparation & Annual Report	4	4	4
HPC hosts/lectures/workshops quarterly	4	4	4

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Community Projects			
St. Mary's County War of 1812 Committee	6	18	0
St. Mary's County 375 Sheriff's History Proof of Commission Book	52	52	26
I'm Goin' Down County Book (sold)	172	175	50
Museum Assistance	12	12	12
War of 1812 June, 2014 Weekend Extravaganza	12	18	0
Customer Service Requests	500	700	700
Outreach Speaking Engagements			
Organizations, Clubs, Groups, Colleges, Libraries	18	20	20
Regional Preservation Planning Projects			
National Scenic Byways, National Park Service	4	4	4
Potomac Heritage National Scenic Trail	4	4	4
War of 1812 Land By Way Trail	6	12	0
RFB & PHT Signage Meeting	4	4	4
Religious Freedom National Scenic Byway	4	4	4
Tobacco Barns			
National Register	2	1	0
State or Local Conferences	1	1	0
Board of Electrical Examiners			
Regular meetings / MUELEC Meeting	13	13	13
Electrical Exams	8	8	8
Electrical Licenses Renewed a Year	46	1	1
Electrical Board will adopt the National Electrical Code (NEC)	1	1	1
Issue 2012 National Electrical Code (NEC)	1	1	1
Building Code Appeals			
Regular meetings	2	2	6
Commission on the Environment			
Regular meetings	8	11	11
Wicomico Scenic River Commission	2	2	2
Plumbing & Fuel Gas Board			
Regular meetings / Green Plumbing / Fuel / Gas Expo	14	14	6
Certified Local Government – Educational Set-Aside Grant			
Certified Local Government Grant Preparation & Annual Report	4	4	4

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Critical Area			
Critical Area Permits Processed (avg. 2 – 5 hrs. each)	622	600	600
Critical Area Permits Issued	422	400	400
Critical Area Subdivision Site Plans Processed (avg. 3 hrs. ea.)	6	10	24
Critical Area Subdivision Planning Commission Hearings/Decisions	0	10	10
Critical Area Growth Allocation Appl. Processed (avg.30 hrs. ea.)	1	3	3
Critical Area Variance Applications Processed (avg. 16 hrs. each)	15	16	16
Floodplain Approvals Processed (avg. 1 hrs. each)	167	400	400
Floodplain Determinations (avg. 05 hrs. each)	388	500	500
Floodplain Approvals Issued	142	200	200
Phone Consultations (FY12 avg. 10 -12 per day @ .25 hrs. each)	2,600	2,600	2,600
Site Visits (FY12 avg. 6 per week @ 1.5 hrs. each)	52	100	100
In-Office Consultations (FY12 avg. 5 per week @ 1.0 hrs. each)	520	600	600
In-Office Consultations (FY12 avg. 5 per week @ 1.0 hrs. each)			
State Agency Consultations (FY12 avg. 3 per week @ .5 hrs. ea.)	160	160	160
Coordination Meetings			
CBCAC/MACO Planners Quarterly Meetings (avg. 6 hrs. per mtg.)	4	4	4
In-house (avg. 4 hrs. per week)	52	52	52
Grant Administration (avg. 8 hrs. per quarter)	6	6	6
Critical Area Inspections Performed	1,139	2,000	2,000

DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION

Division	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Administration	364,810	401,951	401,951	419,702
Engineering Services	671,661	715,160	710,210	749,107
Development Review	184,035	211,672	210,022	214,868
Construction & Inspections	507,937	534,409	553,124	558,040
County Highways	3,563,830	4,041,977	4,034,212	4,066,132
Solid Waste & Recycling Subsidy	980,065	1,000,000	1,000,000	1,000,000
Mailroom	168,920	167,583	134,081	133,898
Vehicle Maintenance Shop	1,227,306	1,363,424	1,809,315	1,451,308
Non-Public School Bus Transportation	1,908,994	2,181,469	2,174,934	2,177,361
St. Mary's County Airport	21,056	41,350	46,100	48,800
St. Mary's Transit System (Grant)	2,659,547	3,924,324	3,942,660	3,918,566
Building Services	3,126,849	3,844,409	3,855,642	3,883,311
Carter State Office Building	485,481	0	0	0
Total DPW & T – General Fund	**15,870,491**	**18,427,728**	**18,872,251**	**18,621,093**
Solid Waste & Recycling Fund	**3,511,099**	**3,638,881**	**3,747,866**	**3,810,732**
Miscellaneous Revolving Fund	**10,889**	**67,350**	**67,350**	**67,350**

Program Description

The Department of Public Works & Transportation is responsible for County Highways, Development and Plan Review, Engineering Services, STS Transit and Non-Public School Bus Transportation, Airport Operations, Constructions and Inspections, Solid Waste Disposal, Recycling Services, and Building Services.

General responsibilities for this department are: Perform highway maintenance activities on all County roads, including: snow and ice control, roadside debris removal, litter control, animal carcass disposal, street lighting, incident management, eviction assistance, grass cutting, tree trimming, pavement patching, drainage resolution, severe weather response, culvert replacement, bridge repair, shoulder maintenance, safety improvements, traffic/street name signage and pavement management; Transportation planning, roadway and bridge design, shore erosion and dredging projects, marine / shoreline protection, GIS/ GPS mapping, land acquisition, facility/building construction, special taxing districts, and post-construction audits; Fleet management, operation of the STS transit system, vehicle maintenance-acquisition-displacement of all tagged vehicles and heavy construction equipment, non-public school transportation, motor pools, school bus driver training, central mailroom and messenger services and administration of the Bus Driver Drug & Alcohol Testing Program; materials testing, utility coordination, quality control, guardrail replacement, maintenance paving, pavement markings, line-striping, contractor management, inspections, construction of new subdivision roads, site development, and administering capital projects.

Other responsibilities include: Airport management and master planning, commuter air service development, airport compliance, security and safety, tie-down and lease management, business development and airspace protection. Services provided at the Airport include: hangar leasing, tie-down rental, flight school instructions, charter services, maintenance/repair services and Maryland State Police Medevac Operations; and assuring that private and public sector projects are completed in accordance with project design and specifications; maintaining three (3) closed sanitary landfills and operation of six (6) residential convenience centers throughout the County; Diverting tons of recyclables from the County landfills annually; and maintaining all of the County-owned and/or leased facilities which includes providing energy management, janitorial services, preventive maintenance, carpentry, electrical, plumbing, and painting repairs, and utility costs for all buildings maintained by or reimbursed to the County.

Miscellaneous responsibilities include: Provide assistance to the County's Planning Commission and Board of Appeals by providing technical assistance on a variety of issues; Review and approve designs and construction plans to assure compliance with the adopted Road Ordinance, Storm Water Management, Grading, Erosion & Sediment Control Ordinance and adequate public facilities requirements. Issues and enforces public works agreements and grading permits.

Budget Highlights

The general fund budget for the Department of Public Works & Transportation is $18,621,093, a net increase of $193,365 or 1.0%. The budgeted amount incorporates the county employee compensation changes mentioned in the budget highlights. This budget realigns positions among the Mailroom, Non-Public School Transportation, and the Vehicle Maintenance Divisions, to reflect their work assignments, at no net change in cost.

The County's share of the St. Mary's Transit System increased $11,202 to $1,563,252 in FY2015. Additional funds are included for vehicle maintenance, snow removal, minor projects for the airport, and to address the mandated requirements for the Storm Water Management facilities. Also included, is a net increase of $11,454 increase in contracted services for non-public school bus transportation; the contracted costs associated with rate increases for drivers (2%) and vehicle maintenance ($.03 per mile) are offset by reductions to miles and fuel rates based on recent trends.

The General Fund subsidy to the Solid Waste & Recycling Fund remains at $1 million and maintains services at the prior fiscal year level. Any future increased costs will be reflected in rate changes.

Total cost of vehicles and equipment is $606,000, which includes the portion budgeted in the Solid Waste Fund. $63,600 is included in the general operating budget and $74,000 in Solid Waste to cover the annual debt service costs on exempt financing of the following:

- 1 replacement dump truck with salt spreader and snow plow (Highways)
- 1 crane truck with lift arm to replace fork lift (Vehicle Maintenance)
- 1 Mack road truck/tractor (Solid Waste)
- 2 trash trailers (Solid Waste)
- 3 passenger sedans for the County-wide motor vehicle pool.

Selected Statistics/Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Administration			
Budget Spent on Staff Development / Seminars	<1%	<1%	<1%
Workman Comp Claims / per 100 FTE's (MD Range: 6.5-8.1)	11 / 7.97	14 / 10.14	10 / 7.25
Positions (Full -Time)	138	138	138
Positions (Temporary, Regular Part Time or Hourly)	32	32	32
Engineering Services			
Capital Projects under Design / Construction	24 / 1	28 / 4	22 / 14
Performed In-House / # Performed by Consultant	4/21	6/22	4/18
Consultant Support (# of A/E's Utilized)	13	13	13
Development & Plan Review			
Subdivision Plans Reviewed	69	91	100
Average Duration of Subdivision Review (# of days)	20	16	16
Technical Evaluation Committee Plans Reviewed	36	82	90

Selected Statistics/Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Development & Plan Review (cont'd)			
Average Duration of TEC Review (# of days)	27	27	27
Site, House and Mining Plans Reviewed	267	216	220
Average Review Time (# of days). Target: < 15 days	18	16	15
Record Plat Submissions Reviewed	100	84	90
Average Plat Review Time (# of days). Target: < 15 days	15	13	14
New Grading Permits Approved	25	28	30
Amount of GP Bond Estimate Surety	$4,623,997	$2,662,800	$3,000,000
New Public Works Agreements Approved	3	7	7
Amount of PWA Bond Estimate Surety	$4,111,700	$1,643,400	$1,700,000
Construction & Inspections			
Inspections (capital, subdivision & grading permits)	3,413	3,783	4,200
Material Tests (subdivision / capital projects)	21	28	34
Active Construction Permit Bonding	$11,243,400	$14,198,700	$13,000,000
Active Grading Permit Bonding	$11,573,635	$11,502,970	$11,600,000
Inspections per Inspector per Day @ 260 days per year	3.06	3.43	3.80
Asphalt Overlay Program (miles)	19.73	17.95	19.70
Slurry / Modified Seal Program (miles)	0.00	32.18	34.43
New Guardrail Placement (ft.) / Total Guardrail (ft.)	1,045' / 83,101'	375' / 83,476'	1,000' / 84,476'
New Line Striping Performed (feet)	11,800'	0	10,000
Line Restriping Performed (feet)	1,723,483'	1,557,795	1,600,000
County Highways			
Highway Maintenance Mileage (centerline miles)	632	636	640
County Maintained Roads	1,572	1,580	1,590
Maintenance Requests Received	609	697	725
Utility Permits Issued	87	44	50
Metal Pipes Replaced (feet)	1,600	1,770	1,800
Signs Installed / Sign maintenance requests	76	83	120
# Traffic Counts Performed / # of Speed Studies	68 / 22	64/18	69/20
Solid Waste & Recycling			
Est. Total County MRA Waste Generated (tons)	79,000	77,558	78,000
Total Rubble from Landfill (tons) Exported	5,566	5,106	5,300
Cost of Rubble haul and disposal ($ / tons)	$53.5	$60.4	$54.4
Total MSW from Convenience Stations (tons) Exported	18,793	18,338	18,500
Cost of MSW haul and disposal ($ / tons)	$63.7	$66.3	$62.9
# Customers Served at St. Andrews Landfill	33,238	31,862	32,000
# Customers Served at Convenience Centers	899,505	899,958	900,000
Convenience Center/Landfill Recycling (tons): Scrap Metal, Paper, Textiles, Cans, Used Oil, Cardboard, Electronics, Mulch, and Tires	12,648	12,500	12,500
County MRA Recycling Rate including Source Reduction (%)	32%	38%	38%
Household Hazardous Waste Collected (tons)	45	49	50

Selected Statistics/Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Solid Waste & Recycling (cont'd)			
Cost of Residential Mulch Program ($ / ton)	$6.3	$6.0	$6.5
Cost of Electronics Recycling & Disposal ($ / ton)	$198	$211	$211
Cost of Single Stream Recycling ($ / ton)	$31.5	$32.9	$61.0
Business / Commercial Recycling Efforts (tons)	14,325	14,500	14,500
Mailroom			
Pieces of Mail Processed	133,688	173,407	135,000
Vehicle Maintenance			
Ratio: # of Sheriff Vehicles / Total # County Fleet (%)	37%	46%	45%
# Un-tagged Vehicles and Equipment in Fleet	105	107	108
# Tagged Vehicles and Equipment in Fleet	444	469	475
Purchase Value / Replacement Value of Fleet ($M)	$15M / $22M	$15M / $22M	$15M / $22M
Total Maintenance monies spent / Replacement Value of Fleet (%)	5.9%	5.6%	6%
# of Full Time Mechanics / # Certified	6/6	6/6	6/6
Ratio # Vehicles / # Mechanics (34:1 - 50:1 for no outsourcing)	91.5:1	96:1	95:1
# of Job Orders for STS Buses / Total # of Job Orders (%)	24%	27%	25%
# of Job Orders for Law Enforcement / Total # of Job Orders (%):	37%	30%	35%
Type "A-C" Preventive Scheduled Maintenance (PM)	2,214	1,415	2,300
Type "D" Corrective Unscheduled Maintenance (CM)	3,417	4,059	2,200
Range of Preventive to Corrective Maint. 2.5:1 < PM /CM < 6:1	0.65:1	0.35:1	1.05:1
Note: If greater, then too many PM's, If less, then too many CM's			
Non Public School Bus Transportation			
Buses Under Contract	42	41	41
Total Riders including transfers / # Out of County	1,746 / 6	1,582 / 6	1,600 / 6
Average Riders per Bus	46	43	45
Non-Public Schools Served (less Holy Angels)	12	11	12
Annual Bus Route Mileage	651,708	641,430	666,000
Cost per Mile Goal is < $3.00 (State aver is $4.39 / mile)	$2.89	$3.41	$3.28
Cost / Student / Yr. Goal is < $750 (State aver is $867 /student)	$1,077	$1,383	$1,365
Out - of -County Student Fee ($ per year)	$750	$750	$750
St. Mary's Transit System			
# Riders - Fixed Route Transportation (PUBLIC)	418,769	432,580	432,000
# Riders - Sunday Service (non-MTA)	5,903	7,153	7,100
# Riders - ADA Para-transit (ADA)	10,552	19,054	19,000
# Riders - Demand Response (SSTAP)	4,545	7,865	80,000
Total STS System Ridership (#)	433,866	466,652	450,000
Annual Route Mileage (All Routes & Services)	1,217,440	1,175,591	1,200,000
Fare Box Recovery Revenues ($)	$342,000	$409,584	$342,000
Fed & State Grant Revenues ($)	$1,154,367	$1,905,424	$1,888,062
County Program Funding ($)	$1,293,263	$1,510,150	$1,587,748
Social Services and Advertising Revenues ($)	$124,850	$124,850	$124,850

Selected Statistics/Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
St. Mary's Transit System (cont'd)			
Rural Fixed Route Services			
Operating Cost per hour (Public) Range: < $ 30 - $ 40 / hour	$58.16	$58.31	$58.25
Operating Cost per mile (Public) Range: < $1.50 - $ 2.50 / mi	$2.35	$2.39	$2.37
Operating Cost per passenger trip (Public) Range: < $9-$13 / trip	$4.83	$4.62	5%
Local Revenue % Ratio (Public) Range: > 30-40 %	62.40%	63.00%	63%
Fare Box Recovery % Ratio (Public) Range: > 7-15 %	16.20%	17.60%	17%
Passenger Trips per mile (Public) Range: > 0.15-0.25 / mile	0.49	0.52	0.51
Passenger Trips per hour (Public) Range: > 2.5-4 / hour	12.04	12.62	12.33
Operating Cost per hour (ADA / SSTAP) Range: $30 - $40 / hour	$18.59 / $39.40	$16.99 / $40.77	$17.0 / $41.0
Operating Cost per mile (ADA / SSTAP) Range: $1.5 - $2.5 / mile	$1.12 / $2.07	$1.05 / $2.35	$1.10 / $2.25
Operating Cost per passenger trip (ADA / SSTAP) Range: $9-13 / trip	$55.09 / $25.07	$12.00 / $31.94	$15.00 / $28.00
Local Operating Revenue % Ratio (ADA / SSTAP) Range: 30-40%	49.0% / 47.7%	45.0% / 47.8%	47.0% / 48%
Fare Box Recovery Ratio (ADA / SSTAP) Range: 7-15%	17.1% / 6.8%	16.8% / 5.7%	17% / 6 %
Passenger Trips per mile (ADA / SSTAP) Range: 0.15 - 0.25 / mi	0.04 / 0.04	0.09 / 0.07	0.10 / 0.10
Passenger Trips per hour (ADA / SSTAP) Range: 2.5 - 4 / hour	0.74 / 0.72	1.42 / 1.28	1.5 / 1.5
Airport Operations			
Fixed Base Tenants (Tie Downs)	60	63	63
Fixed Base Tenants (Hangars)	127	127	127
General Aviation local flights (Range: 31,934 - 41,828)	40,125	42,171	42,000
Transient visitors	1,932	489	600
Rotary Wing Helicopter Operations (with MedStar)	765	936	950
Lease and Fuel Sale Revenues received 12-15% of overall	$59,568	$55,390	$56,000
Private T-Hangar Capacity (including MedStar)	127	127	127
County Tie-Downs Available for Rent	60	63	63
Aircraft Landings / Takeoffs (NAS records)	40,890	40,936	41,000
Jet- A Fuel Purchased (gal.) @ $0.07 / gallon fuel flowage fee	80,845	107,740	90,000
100 Low-Lead Fuel Purchased (gal) @ $.07/gal fuel flowage fee	73,627	66,969	65,000
Building Services			
Total Square Footage of Buildings Maintained (GSF)	839,155	823,929	823,929
FTE's Needed to Inspect Facilities / Day @ 50,000 s.f. / hour	2.1	2.1	2.1
IFMA Ratio for Total # Staff Needed:1 per 47,000 s.f. maintained	17.8	17.5	17.5
Buildings Maintained / Buildings with Janitorial Services	91 / 27	90 / 23	90 / 23
Complete Replacement Value (CRV) in dollars ($)	163.7M	$164M	$164M
Total Budget (non-capital) Expenses per s.f. (Standard: $5-$6.15)	$3.36	$3.80	$4.70
Public Utility Expenses per s.f. (Range: $1.51 - $2.22 / s.f.)	$1.62	$1.63	$2.07
Custodial Services: "Occupied" Square Footage Cleaned	323,530	267,632	268,000
Custodial Costs & Supplies / Occupied S.F. (Standard: > $3.25)	$0.88	$1.02	$1.32
Work Order Requests for Maintenance and Service	13,937	13,255	13,500

Selected Statistics/Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Building Services (cont'd)			
Average Work Orders per Mechanic per Year (14)	996	947	964
Average Work Orders per Mechanic per Day (260 days)	3.8	3.6	3.7
# Mechanics Needed per M.S.F. (max. 20 / m.s.f.)	16.8	16.8	16.8
Purchasing – Fuel Service			
Permanent / Mobile or Temp Fueling Facilities	2 / 2	2 / 2	2 / 2
Gallons of Gasoline Pumped	254,596	245,428	250,000
Gallons of Diesel Pumped	307,829	318,207	320,000
Average Cost of Fuel Gas / Diesel per Gallon	$2.97 / $3.24	$3.15 / $3.23	$3.05 / $3.35

DEPARTMENT OF RECREATION & PARKS

Division	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Administration	1,069,015	1,151,947	1,153,447	1,129,704
Parks Maintenance	1,817,746	1,909,143	1,967,199	1,985,394
Grants	33,757	129,000	75,000	75,000
Museum	469,771	503,452	516,865	527,832
Total R & P – General Fund	**3,390,289**	**3,693,542**	**3,712,511**	**3,717,930**
Recreation Activity – Enterprise Fund	**2,061,804**	**2,814,589**	**3,464,613**	**3,464,613**
Wicomico Shores Golf (including debt service)	**1,225,401**	**1,518,876**	**1,476,537**	**1,482,803**

Program Description

The Department of Recreation and Parks is responsible for providing a comprehensive program of public recreation in schools, parks, and other facilities. The Department also develops and maintains a park system, operates a golf course, manages two museums and offers programs and services that address social issues and community problems. The Department is organized into the following divisions: Administration, Parks, Museums, Recreation, and Golf Course.

The Administration Division provides general direction and guidance to the Recreation and Parks Department and serves as the staff liaison to three advisory boards. The Parks Division provides the grounds, turf and facility maintenance at parks, school ball fields, public landings, libraries and county buildings. The function of the Museum Division is to collect, preserve and interpret St. Mary's County history utilizing the St. Clements Island and Piney Point Museums and Parks; the Drayden African American and Charlotte Hall Schoolhouses and the U-1105 submarine.

The Recreation Division is responsible for planning, implementing, supervising, and evaluating a broad range of recreational programs, services, and activities for county residents, utilizing both county facilities and public schools. Responsibilities currently include the supervision and management of the Gymnastics Center, the Leonard Hall Recreation Center, Margaret Brent Recreation Center, the Carver and Hollywood Recreation Centers and the Great Mills Pool. Recreational programs are self-supporting through the Recreation and Parks Enterprise Fund.

The Wicomico Shores Golf Course provides municipal golf, food and beverage operations, and banquet facilities. The golf and restaurant operations are self-supporting through the Wicomico Shores Golf Enterprise Fund.

Budget Highlights

The general fund budget for the Department of Recreation & Parks is $3,717,930, an increase of $24,388 or .7% more than the prior year. In addition to the county employee compensation changes mentioned in the budget highlights, this reflects additional funding for hourly employees, snow removal (new - park and ride), equipment, and other general maintenance, repairs, and upgrades.

There was a reduction in grants for Countywide Maintenance related to public boat facilities. This reduction corresponds more closely to actual need which has decreased with the recent completion of major upgrades. $9,000 is included in the budget to cover the exempt financing of one ½ ton truck with extended cab and one deck trailer (total cost of $39,000). Additionally, $25,000 of Fund Balance is allocated to replace a Reel Mower needed for park maintenance.

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Parks and Facility Maintenance			
Parks and school sites maintained	94	109	109
Acres of parks, schools and facilities maintained	2,060	2,065	2,065
Athletic fields, courts, playgrounds, public Landings, other facilities	242	245	252
Recreation buildings and structures maintained	54	54	56
Park improvement/construction projects	15 / 2	5 / 6	10 / 0
Park/facility users (estimated)	450,000	475,000	475,000
Sports leagues using fields / teams / league participants	25 / 730 / 10,000	32 / 760 / 12,500	32/ 760 / 12,500
Museums			
Visitors (daily admission and special events)	54,816	52,000	55,000
Museum outreach education programs	16	18	18
Museum outreach education program participants	626	675	700
Volunteers / # Volunteer hours	68 / 4,660	55 / 4,500	55 / 4,500
Value of volunteer service	$107,413	$103,725	$103,725
Boat passengers to St. Clements Island	827	950	950
Guided Tours and Education Programs / # tours	525	550	600
Guided Tours and Education Programs / # participants	2,653	2,800	3,000
Recreation Division			
Recreation program participants	77,306	84,275	84,535
Camps	243	325	400
Child care	213	300	300
Gymnastics	3,052	2,700	3,100
Leisure classes	1,943	2,000	2,100
Special events	4,420	6,000	6,500
Sports	14,163	15,000	15,000
Teen	0	400	100
Pool	31,903	35,000	35,000
Spray park	3,313	4,000	3,500
Skate park	154	250	175

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Recreation Division (cont'd)			
Regional Park	17,551	18,000	18,000
Therapeutic	351	300	360
Volunteers / Volunteer hours	1,600 / 80,000	1,600 / 80,000	1,600 / 80,000
Value of volunteer services	$1,300,000	$1,300,000	$1,300,000
Wicomico Shores Golf Course			
Rounds of golf	30,071	28,915	28,915
Season pass users	213	187	187
Junior golf program participants	40	40	40
Outings held	28	29	29

DEPARTMENT OF EMERGENCY SERVICES & TECHNOLOGY

Division	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Emergency Communications Center	2,303,409	2,562,810	2,754,119	2,734,786
Emergency Radio Communications	2,118,439	2,503,122	2,066,491	2,354,516
Emergency Management	312,698	395,577	353,999	359,749
Animal Control	640,581	720,542	720,542	717,088
Technology	2,471,215	2,854,813	2,909,066	2,985,115
Grants	445,495	1,199,842	1,481,486	1,481,486
Total Emergency Services & Technology- General	**8,291,837**	**10,236,706**	**10,285,703**	**10,632,740**
Emergency Services Support Fund	**1,897,284**	**2,297,449**	**2,731,863**	**2,767,952**

Program Description

St. Mary's County Department of Emergency Services & Technology is comprised of three major divisions: Emergency Communications, Information Technology, and Emergency Management. The entire department encompasses 911 Call Taking/ Computer Aided Dispatch, Radio Repair, Animal Control, the Hazardous Materials Team, Emergency Services, and support of Fire/Rescue response. Coordination of all emergency services and disaster response activities in St. Mary's and surrounding counties requires that all emergency responders and response activities be in compliance with all Federal, State, and local regulations and policies.

The Technology Division has the overall responsibility for managing the County's technology and telecommunication resources, including computer hardware, software, and telephones. Services of the Technology Division include technical support, systems support, equipment maintenance, technology training, technical planning, telephone support, telecommunications, infrastructure, access control and security.

Budget Highlights

The general fund budget for the Department of Emergency Services & Technology is $10,632,740, an increase of $396,034 or 3.9% more than the prior year. The non-grant portion of the budget increased by $114,390 and reflects the true-up of NextGen contract based operating costs and maintenance, which decreased by more than $500,000 to match the contract requirements. However, with the acceleration of the NextGen capital project, contract maintenance costs were then increased by $104,000. The budget incorporates the county employee compensation changes mentioned in the budget highlights and four additional Emergency Communication Specialist I positions.

One-time-only funding is included for H.T.E. Property Tax Software, as well as, replacement radios. The telephone system at the primary Communications Center is to be upgraded, using approximately $1 million in funding from the Emergency Numbers Board. Also included is $325,253 for Mutual Aid & Paging System Optimization & Upgrades. With the expiration of the SAFER Grant under the Emergency Support Fund, the Recruiter position under this grant will be funded directly in FY2015 by the Emergency Support Fund as a revenue employee which eliminates the need for a subsidy from the General Fund.

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Information Technology Help Desk Requests	8,486	7,036	8,000
Desktops and Mobile Devices	775	800	825
Emergency Operations Center Activations	3	2	3
Animal Control – Animals Captured	1,703	1,486	1,800
Animal Control – Animal Bite Investigations	96	92	100
HazMat Events	7	10	12
Emergency Communications -Incoming 911 Calls	49,708	52,193	54,802
Emergency Communications -Sheriff's Office Incidents	68,944	72,391	76,010
Emergency Communications –Fire / EMS Incidents	13,726	14,412	15,132

CIRCUIT COURT

Division	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Administration	825,267	919,479	944,191	941,637
Law Library	59,639	60,666	61,666	61,666
Grants	583,861	462,787	530,020	539,432
Total Circuit Court	**1,468,767**	**1,442,932**	**1,535,877**	**1,542,735**

Program Description

The Circuit Court for St. Mary's County is a court of general trial jurisdiction established pursuant to Article IV of the Maryland Constitution. The objective of the Court, as stated in the Plan of Action, is to provide a fair and impartial forum for the resolution of disputes falling within its jurisdiction. The Court manages its case load through a Differentiated Case Management Plan, which establishes time standards for the resolution of cases. The Circuit Court has full common-law power and jurisdiction in civil cases involving over twenty-five thousand dollars, and in most criminal cases originally charged as felonies. The Court exercises concurrent jurisdiction with the District Court in civil and equity cases if the amount in controversy exceeds twenty-five thousand dollars, in criminal cases in certain statutorily defined circumstances, and in certain family law proceedings such as domestic violence. The Court exercises appellate review of District Court cases and certain County administrative decisions. All juvenile matters fall within the Court's jurisdiction. The Court also selects and instructs members of the grand and petit juries.

The Circuit Court has a successful drug court program, which offers intensive treatment, counseling and drug testing as an alternative to incarceration for certain non-violent juveniles and adults with substance-abuse issues. The court's drug court program is funded almost entirely by federal and state grants.

Budget Highlights

The budget for the Circuit Court is $1,542,735, an increase of $99,803 or 6.9% more than the prior year. This increase is principally due to an increase in grant funds for Family Services and Drug Court Grants. It also incorporates the county employee compensation changes mentioned in the budget highlights and includes funding to replace four CRT monitors in the courtrooms.

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Family Services Grant	102,214	103,259	103,259
Juvenile & Adult Drug Court Grant (State)	148,080	169,407	268,410
Adult Drug Court Grant (Federal)	55,252	0	0
Justice and Mental Health Collaboration Grant (Federal)	102,490	20,365	0
Juvenile Mentoring and Support Services Grant (Federal)	133,735	71,397	0
Highway Safety Grant (Adult Drug Court)	28,785	10,757	0

ORPHAN'S COURT

	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Total – Orphan's Court	**34,482**	**33,925**	**33,925**	**49,685**

Program Description

The Orphan's Court consists of three judges elected to serve concurrent four-year terms. The Court is responsible for hearing matters involving decedents' estates which are probated judicially, approves administration accounts and awards of personal representatives' commissions and attorneys' fees in all estates, has concurrent jurisdiction with the Circuit Court in the guardianship of minors and their property, and handles the validity of wills and transfer of property in which legal questions and disputes occur.

Budget Highlights

The budget for the Orphan's Court is $49,685, an increase of $15,760 or 46.5% more than the prior year. This increase is attributed to compensation changes.

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Decedent's Estates Opened	489	495	495
Judicial Probate Proceedings	5	6	6
Estate Hearings	14	16	15
Show Cause Orders Issued	23	29	25
General Court Orders Issued	553	555	550
Court Order Issued Approving Extension of Time	54	56	50
Limited Orders to Locate Will or Assets	1	5	5
Orders Approving Funeral Costs	15	16	14
Orders Approving Attorney Fees & Personal Representative Commissions	87	90	90
Guardianship Proceedings	8	0	4
Administration Accounts Reviewed and Approved	335	350	350

OFFICE OF THE SHERIFF

Division	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Law Enforcement	19,223,036	20,515,301	22,783,379	21,563,353
Corrections	9,656,781	10,610,931	11,154,321	11,650,331
Training	247,083	285,235	327,685	312,811
Canine	24,035	31,900	39,850	39,850
Court Security	623,353	732,061	732,061	738,912
Grants	493,864	1,225,667	1,250,368	1,226,328
Total Office of the Sheriff	**30,268,152**	**33,401,095**	**36,287,664**	**35,531,585**
Miscellaneous Revolving Fund	**297,056**	**190,000**	**190,000**	**35,000**

Program Description

The St. Mary's County Sheriff's Office is organized into six divisions: Administration, Bureau of Criminal Investigations, Patrol, Narcotics, Special Operations and Corrections. Major functions within the Office of the Sheriff include: investigation of all incidents, crimes and complaints, which includes keeping victims informed of investigation status; expanded drug enforcement efforts directed against high level drug dealers and street level sellers; public awareness and educational programs that focus on the harmful effects of drugs and alcohol abuse; enhanced crime prevention programs, including grants, which provide high visibility of police patrols in high crime areas of the County; neighborhood crime watch programs in which citizens participate; home and commercial security surveys; service of criminal and civil process; security for the Courthouse and Circuit Courts; traffic safety/enforcement and accident reconstruction; safe and secure schools; and management of the St. Mary's County Detention Center.

The Corrections Division is responsible for the overall management of the St. Mary's County Detention Center. For the most recent calendar year, the average daily population of the Detention Center ranged from 218 to 251 inmates.

The Travel/Training portion of the budget ensures all mandatory qualifications are met and/or exceeded. This budget allocation not only provides funding for the qualifications but the ammunition needed to qualify. This allocation provides for St. Mary's County's share of the funds needed to operate the Southern Maryland Criminal Justice Academy.

The Canine Unit responds to and assists with all major functions and responsibilities of the Sheriff's Office, including but not limited to; burglaries (burglar alarms), building searches, article searches, rescue situations (lost/missing persons), drug scans, and bomb threats (searches).

Budget Highlights - Sheriff

The general fund budget for the Office of the Sheriff is $35,531,585, an increase of $2,130,490 or 6.4% more than the prior year, primarily in non-grant funding. In addition to incorporating the county employee compensation changes mentioned in the budget highlights, the Sheriff's budget adds:

- 3 new (non-grant) FTE Deputy positions effective January 31, 2015:
  - 2 – Criminal Investigations Division and 1 – Patrol
- 5.5 Civilian FTE positions:
  - Effective July 1, 2014 - 1 NCIC Validation Coordinator – Patrol, 1 Background Investigator, .5 Classification Specialist, and 1 Supply Specialist in Corrections, and
  - Effective January 31, 2015 - 1 Public Information Officer and 1 Administrative Coordinator – Patrol
- 22 promotional ranks (law enforcement and corrections);

- 26 vehicles (23 replacements and 3 new Deputy positions), all of which will be exempt financed (total cost of $1.18M); and
- $604,200 of fund balance for the potential FY2015 estimated operating impact of the Adult Detention Center renovation as well as replacement furniture and equipment.

Selected Statistics / Workload Indicators	Actual 2013	Estimated 2014	Projected 2015
Incidents Requiring Police Response	69,132	70,515	71,925
Average Time Calls Waiting to be Dispatched	12 min 32 sec	12 min 47 sec	13 min 2 sec
Average Response Time	10 min 5 sec	10 min 17 sec	10 min 29 sec
Average Time from Receipt of Call to Completion	25 min 6 sec	25 min 36 sec	26 min 7 sec
Arsons	5	5	5
Breaking and Entering	584	596	608
Felony Assaults & Misdemeanors	1,316	1,342	1,369
Murders	2	2	2
Rapes	10	10	10
Robberies	58	59	60
Thefts (Includes Auto Thefts)	1,580	1,612	1,644
Child Abuse Cases	66	67	69
Narcotics Violations	398	406	414
Larceny After Trust Cases	42	43	44
Forgeries	103	105	107
Fraud Cases	316	322	329
Possession/Weapon Cases	38	39	40
Sex Offenses	87	89	91
Vandalism	508	518	529
DWI's	220	224	229
Liquor Law Violations	41	42	43
Disorderly Conduct Cases	60	61	62
Battered Spouse Cases	593	605	617
Other Offenses (Premises check, loud noise, burglar alarms, suspicious persons/vehicles)	3,375	3,443	3,511
Arrests Made - Adults (Warrants, Civil/Criminal Investigations)	3,391	3,459	3,528
Arrests Made - Juveniles (Investigations)	591	603	615
Narcotics Cases Investigated: Local			
Arrests Made	481	573	625
Value of Drugs Seized	$103,810	$120,000	$135,000
Number of Search Warrants	152	210	240
Money Seized	$50,950	$100,000	$125,000
Money Awarded	$19,675	$30,000	$30,000
Vehicles Seized	10 / $30,050	12 / $36,000	14 / $42,000

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Federal			
Money Seized	$156,875	$355,819	$300,000
Money Awarded	$6,598	$65,000	$65,000
Vehicles Seized / Real Estate Seized	$34,850	$52,000	$50,000
Alcohol Enforcement			
Civil Alcohol Citations (Adults)	12	12	16
Civil Alcohol Citations (Juveniles)	29	29	31
Child Support Enforcement			
Summonses - Received	452	511	572
Summonses - Served	418	456	497
Warrants - Received	87	109	130
Warrants - Served	70	72	80
Civil Process – Received / Served - (Summonses, writs, replevin, evictions, subpoenas, etc.)	13,892/13,188	14,170/13,452	14,453/13,721
Civil Process Fees Received	$93,984	$95,772	$97,687
Traffic			
Accidents	3,435	3,504	3,574
Citations	6,135	6,258	6,383
Warnings	7,120	7,262	7,408
Accident Reconstructions	5	5	5
School Bus Inspections	598	598	598
Advanced Investigations	8	8	8
Child Safety Seat Inspections/Installations	42	43	44
Traffic Speeding Complaints	650	680	710
Traffic Safety Demonstrations	6	6	6
"Drive To Survive" Program Participants	1,500	1,575	1,650
Emergency Services Team Operations			
Search Warrants Executed	36	55	60
Barricades	4	5	6
Hostage Situations	0	0	1
Training Incidents	35	40	40
Crime Prevention			
Presentations	157	175	190
Number of Citizens Attending	3,654	4,006	4,358
Crime Lab			
Number of Crime Scenes Processed	161	155	185
Search Warrant Assist	15	19	25
Volunteer Program			
Number of Volunteer Hours	208	208	208

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
K-9 Program			
Number of Crimes Investigated	1,077	1,087	1,098
Number of Investigations	1,654	1,664	1,675
Value of Drugs Seized	60,284	61,284	62,000
Money Seized Due to Drug Detection	1,925	3,000	5,000
Felony Suspects Apprehended by Canine Teams	40	45	50
Corrections			
Recruited (*Based on current officer staffing level.)	0	0	0
Resigned/Retired/Terminated	8	11	0
Promoted	5	20	20
Active Military / Reserves	3	3	3
Correctional Officer In-Service Training Hours	9,160	10,940	11,159
Inmates			
Annual Number of Arrestees Processed	5,845	5,914	6,032
Average Daily Population	260	235	240
Inmates Attendance in Education Program (GED)	20	15	18
Inmates Attendance in IEP/Tutoring/Creative Writing/English 900	21	25	26
Inmates Attendance in Drug/Alcohol/HIV/Domestic Violence Treatment Programs/Transition	104	117	120
Number of Inmates Referred to the Mental Health Program	596	674	688
Inmates Attendance in Walden Jail Substance Abuse Program	16	30	31
Inmates Attendance in Computers	18	11	12
Inmates Sentenced to Home Detention (Monthly Average)	3	2	3
Inmates Sentenced to Weekenders (Monthly Average)	14	16	19
Defendants Sentenced to Work Release Program (Mo. Avg.)	28	17	20
Inmate Work Hours for County Projects	97,485	84,154	85,837

OFFICE OF THE STATE'S ATTORNEY

Division	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Judicial	2,146,178	2,341,323	2,477,211	2,515,112
Grants	473,072	608,986	619,905	592,559
Total Office of the State's Attorney	**2,619,250**	**2,950,309**	**3,097,116**	**3,107,671**
Miscellaneous Revolving Fund	**$55,867**	**$149,473**	**$154,123**	**$152,880**

Program Description

The State's Attorney for each county and the City of Baltimore is empowered by the Constitution of Maryland and the Annotated Code of Maryland, to prosecute and defend, on the part of the State, all cases in which the State may be interested. State's Attorney, in the county in which he or she services, is considered to be the highest law enforcement officer of that jurisdiction. The State's Attorney is vested with the discretion to prosecute all criminal cases charged in both the District and Circuit Court of this county, as well as any juvenile proceeding charged in the Circuit Court. In addition, the State's Attorney serves as legal advisor to the Grand Jury, and attends all Grand Jury sessions. In an advisory capacity the State's Attorney assists all police agencies in criminal investigatory matters, as well as conducts its own criminal investigations when determined by the State's Attorney to be appropriate. The Office of State's Attorney maintains a Child Support Division that is responsible for establishing paternity and child support orders as well as representing custodial parents and the Bureau of Child Support Enforcement in contempt proceedings. In addition this office administers the community service and bad check program that diverts minor offenders from the criminal justice system. The Office of State's Attorney is one of the leading participants in Project Graduation and the Adult and Juvenile Drug courts, all established for the purposes of keeping our youth away from the detrimental impact of alcohol and drugs. The Office of State's Attorney, several years ago, established a Domestic Violence Division, staffed with an attorney, a coordinator and an investigator. This division has been charged with the responsibility of working closely with other agencies and the victim/witness coordinators to assure that the victims of domestic violence have all the necessary support to end the cycle of violence associated with domestic violence. In addition, the Office of States Attorney collects restitution in many criminal proceedings to assure that victims are compensated for losses caused by criminal acts.

Budget Highlights

The general fund budget for the Office of the State's Attorney is $3,107,671, an increase of $157,362 or 5.3% more than the prior year. This net increase includes the county employee compensation changes mentioned in the budget highlights. It also includes approximately $135,000 in reserve to address the costs of complying with proposed legislation on the DeWolfe Ruling. Once more information is known on this ruling, presentation to Board of County Commissioners will be made on how funds will be spent and then approved.

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Circuit Court Criminal Division			
Criminal Cases	423	465	512
Number of Hours in Court Appearances - Criminal Cases	1,057	1,163	1,279
Juvenile Cases	201	221	243
Number of Hours in Court Appearances - Juvenile Cases	703	773	851
VOP Cases	250	275	303
Number of Hours in Court Appearances - VOP Cases	250	275	303

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Child Support Division			
Paternity Cases	87	96	105
Number of Hours in Court Appearances - Paternity Cases	152	167	184
Child Court Support Establishments Cases	465	512	563
Number of Hours in Court Appearances - Child Court Support Establishments Cases	581	639	703
Support Contempt Cases	952	1,047	1,152
Number of Hours in Court Appearances-- Support Contempt Cases	952	1,047	1,152
Amount Collected on behalf of Plaintiffs through Cooperative Efforts	$12,721,985	$13,994,184	$15,393,602
District Court Criminal Division			
Criminal Cases	3,491	3,840	4,224
Number of Hours in Court Appearances - Criminal Cases	5,241	5,765	6,342
Traffic Cases	11,013	12,114	13,326
Number of Hours in Court Appearances - Traffic Cases	11,013	12,114	13,326
DWI Cases	617	679	747
Number of Hours in Court Appearances - DWI Cases	925	1,018	1,119
Community Services Division			
Number of Community Service Applicants	2,449	2,694	2,963
Number of Community Service Hours Administered	33,822	37,204	40,925
Bad Check Division			
Number of Checks Submitted for Collection	445	295	300
Amount of Money Collected on Bad Checks	105,367	72,959	70,000
Restitution Collection			
Restitution Collected	$132,945	$146,240	$160,864

OFFICE OF THE COUNTY TREASURER

	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Total County Treasurer	**386,286**	**420,685**	**420,685**	**423,293**

Program Description

The primary function of the Treasurer's Office is the billing and collection of real and personal property taxes for the State and County. Related responsibilities include the billing and collection of erosion, road, agricultural, and other miscellaneous special taxes, penalties and interest; verification and inspection of records and stamping of real property deeds for tax clearance prior to recordation; intake and processing of qualified senior tax credit applicants, completion and submission of bankruptcy documentation on real property accounts to the bankruptcy court; conducting the annual tax sale; the billing, collection, and remittance of the Fire and Rescue District Tax to the Volunteer Fire Departments and Rescue Squads in St. Mary's County. Other duties include the issuance of motor vehicle registration renewals, dog tags, and liquor licenses. The Treasurer's Office is responsible for the preparation, dissemination, and maintenance of all relevant financial reports to local and state authorities.

Budget Highlights

The budget for the Office of the County Treasurer is $423,293, an increase of $2,608 or .6% over the prior year. This increase is due to incorporating the county employee compensation changes mentioned in the budget highlights. A new property tax software system is scheduled for implementation for the Treasurer's Office; however, associated costs are included in the Emergency Services and Technology, Technology Division budget.

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Tax bills mailed for real property, local personal property, corporations, 1/2 year new construction and 2nd semi-annual notices	46,166	47,700	49,200
Delinquent and final notices mailed	4,398	4,722	4,822
Tax payments collected and processed	72,000	72,000	72,000
Walk-in taxpayers	19,000	19,000	19,000
Other walk-in customers for MVA registration renewals, liquor licenses, real property deeds and business licenses researched and stamped prior to recordation, and County Senior Tax Credit applicants	18,000	18,000	18,000
Telephone inquiries	35,000	35,000	35,000
Tax Sale preparation & annual auction	445	445	500
Duplicate bill requests	4,000	4,000	4,000
Property transfers processed in tax records	3,005	3,200	3,200
Senior Tax Credit "Cap" and "Matching" Credits processed	1,708	1,828	1,948
Amount of Revenue collected and disbursed to County, State, Fire & Rescue Agencies for Real Estate and Personal Property Taxes	126,189,984	126,200,000	126,200,000
Amount of Other funds collected, disbursed or refunded for Dog Tags, MVA Tag Renewals, Agricultural Transfer Tax, Tax Sale Redemptions, Liquor Licenses, etc.	2,436,579	2,500,000	2,500,000

DEPARTMENT OF HEALTH

Division	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Operating Allocation	1,630,615	1,630,615	1,898,591	1,898,591
Personal Services	11,002	16,236	16,236	16,236
Professional Services	5,210	0	0	0
Mosquito Control / Gypsy Moth	54,000	54,000	54,000	54,000
Miscellaneous	0	0	0	100,000
Total – Department of Health	**1,700,827**	**1,700,851**	**1,968,827**	**2,068,827**

Program Description

The Health Department is a State agency which receives the majority of its financial support from the State government, as well as fees and other collections. County funding contributes to the costs of administration, as well as the following programs: school health, oral health, communicable disease, environmental health, and mosquito control/gypsy moth.

Budget Highlights

The allocation to the Department of Health is $2,068,827, an increase of $367,976. This includes funding for two positions, Epidemiologist and an Accreditation Coordinator, plus increased salary and benefits to fund State awarded compensation and benefit increases. The State has restored a significant amount of its prior funding cuts, allowing the Health Department to fund State mandated compensation changes using State funds. The County exceeds State mandated funding by $1,339,963. This budget also includes $54,000 for Mosquito Control. Also $100,000 from the County's Fund Balance is included for costs associated with a plan to address Substance Abuse Prevention and Control. The Health Officer is expected to provide a plan for the use of such funds, which is then subject to approval by the Board of County Commissioners.

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Birth / Death records certified	2,462 / 3,878	2,536 / 3,994	2,612 / 4,112
Patient Admissions / Discharges	2,399 / 2,076	2,650 / 2,332	2,800 / 2,502
PWC Admissions / Eligible	3,845	3,960	4,079
Records scanned by volunteers for storage	3,778	1,889	3,891
Number of volunteers / Hours served	51 / 690	55 / 710	57 / 728
Accounts Receivable processed	18,077	16,000	10,000
Budgets prepared	$7.3M	$8.1M	$8.6M
Invoices processed / amounts	1,823/ $2.1M	2,000/ $2.4M	2,100/ $2.5M
Information Technology customer service requests	723	800	900
Number of fleet vehicles / Number of fleet miles	28 / 229,601	29 / 236,401	29 / 243,493
Agency New Hires (including BOE nurse subs)	21	18	15
Agency Resignations / Retirement / Layoffs / Terminations	12	10	10
Public Health Complaints	105	40	110
NCT Water Supply Samples	917	800	1,250
Certify potability of wells / Number of water samples collected	300 / 489	150 / 213	300 / 450
Anti-rabies clinics / Vaccinations administered	9 / 981	5 / 473	9 / 1,000
Number of Positive Rabies Cases	12	4	10

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Food Service Facility Inspections	1,648	690	1,650
Number of Soil Evaluations Conducted	344	35	175
Geriatric Evaluation Services for individuals functionally or financially over scaled for community services	9	10	10
Pre-Admission Screen Resident Review for individuals in nursing facilities with Developmental Disabilities	2	4	5
Statewide Treatment and Evaluation Plan Evaluations for Individuals Seeking Senior Care Services	96	80	90
Congregate Living	7	5	5
Living at Home / Older Adults / Medical Adult Waivers	16/29/8	10/20/5	10/20/5
Case Management for Individuals in the Senior Care Program	95	90	90
Personal Care clients case managed	47	46	-
Children Immunized during School Flu Clinics	5,227	5,564	6,000
Cases of Reportable Diseases	1,241	1,365	1,402
Cases of Tuberculosis	1	1	1
Food borne or vaccine-preventable disease outbreaks	0	-	-
Long-term care outbreaks	8	8	8

DEPARTMENT OF SOCIAL SERVICES

	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Total Department of Social Services	**408,726**	**417,007**	**431,349**	**432,399**

Program Description

The Department of Social Services is a State agency which provides a broad range of programs and services from public assistance to child welfare. County funding has been provided to support the Child Support Enforcement Program, Adult Foster Care, Child Foster Care and staff development and training. The function of the Child Support Enforcement program is to enforce the support obligations owed by non-custodial parents to their children and spouse (or former spouse) with whom such children are living. This involves interviewing customers, locating absent parents, referring cases for legal establishment of paternity and/or court ordered support obligations, monitoring collections, and enforcing court orders for customers and children who are entitled to these services through the Department of Social Services. The function of the Adult Foster Care Program is to delay or eliminate the need for institutionalizing disabled and/or elderly adults. The Foster Care Program provides short-term continuous twenty-four hour care and supportive services for needy children.

Budget Highlights

The local portion of the Social Services budget is $432,399 (including the grant), an increase of $15,392 from the prior year. This increase is due to the employee compensation changes mentioned in the budget highlights for the County funded positions. An increase is also provided to State Employees.

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Child Support Collections	$12,721,985	$12,849,204	$12,977,696
Child Support Paternities Established	156	159	162
Child Support Orders Established	459	468	477
Petition for Contempt / Show Cause Orders	1,179	1,168	1,157
Downward Modifications to Child Support Orders	335	338	341
Certified Adult Foster Care Homes	11	11	13
Adult Clients Living in Provider's Home (mo.avg.)	13	13	15
Adult Clients Served with Purchase of Care Funds	10	15	15
Children in Foster Care (mo. avg)	149	95	90
Children in Out-of-county Placements (avg.)	65	50	45
Children with Supervised Visitation/Average # Visits Weekly	35 / 40	25 / 40	20 / 35
Number of Children Receiving Medical / Psychological Services from Specialists Out-of-county	20	20	20
Parents Court Ordered to Attend Alcohol/Drug/Mental Health Treatment	75%	75%	75%
Children Placed for Adoption	13	10	10
Continuous Training for Staff	5	5	5
Burial Services – Indigent Citizens	10 / $6,500	10 / $6,500	10 / $6,500

ALCOHOL BEVERAGE BOARD

	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Total Alcohol Beverage Board	**203,062**	**260,815**	**260,815**	**258,513**

Program Description

The Alcohol Beverage Board is responsible for all decisions relative to the issuance of licenses to sell alcoholic beverages in St. Mary's County. The Board has the full power and authority to adopt such reasonable rules and regulations as deemed necessary to enable it to effectively discharge the duties imposed by Article 2B of the Laws and Regulations of the State of Maryland relating to Alcoholic Beverages. The Board receives and reviews license applications, holds hearings, conducts inspections, files reports, and enforces underage drinking laws.

Budget Highlights

The budget for the Alcohol Beverage Board is $258,513, which is a decrease of $2,302 or -.9%. This decrease is due to incorporating the county employee compensation changes mentioned in the budget highlights. The budget also includes $119,372 for one deputy in the Sheriff's Office which has offsetting revenue.

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
License Fees (net Corporate Town of Leonardtown fees)	$86,886	$86,675	$86,900
Transfer Fees	$900	$900	$1,200
Fines	$12,950	$5,750	$6,000
Number of Licenses (at FY end)	166	171	171
Number of Special/Temporary Licenses Issued	195	172	180
Number of Inspections	162	278	250
Number of Violations Cited	28	25	25
Number of Compliance Checks by AEC	193	180	180
Number of RAST/ID Check Trainings held	4	6	8

BOARD OF ELECTIONS

	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Total Board of Elections	**629,330**	**672,786**	**671,606**	**670,127**

Program Description

The Board of Elections operates under State election laws, receiving direction from the State Administrative Board of Election Laws. Responsibilities include supervision of elections, registering eligible voters, and receiving applications for candidates filing for elected office in St. Mary's County.

Budget Highlights

The budget for the Board of Elections is $670,127, which is a decrease of $2,659 or .4% less than the prior year. Election activities drive the need for each year's funding level, including judges, equipment, and related costs for voting machines and early voting. This year's decrease is principally due to a reduction of hourly employee hours to reflect the actual hours worked in the past year.

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Voter Registration	68,000	70,000	71,000
Changes to a Voter's Record	13,000	9,000	10,000
Confirmation Mailings	2,500	2,800	3,000
Voter Notification Cards	21,000	10,000	12,000
Election Judges	0	350	350
Early Voting Judges	0	25	25
Gubernatorial Election Estimated Turnout	0	50%	50%
Gubernatorial Early Voting Estimated Turnout	0	10%	20%
Absentee	0	1,000	1,500
Provisional	0	200	200

UNIVERSITY OF MARYLAND EXTENSION – ST. MARY'S COUNTY

	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Total University of MD Extension – St. Mary's	**183,483**	**203,854**	**258,686**	**258,686**

Program Description

The University of Maryland Extension (UME) is a statewide, informal education system within the College of Agriculture and Natural Resources, University of Maryland at College Park and the University of Maryland Eastern Shore. It provides research-backed unbiased information, together with educational opportunities, developed by the University of Maryland System and other institutes of higher education to all adults and youth. Funding for this office is shared by Federal, State and Local governments, thus making this service a cooperative effort. All UME programs are developed and presented to implement the following initiatives: agriculture profitability; natural resource issues; improving diet, nutrition and health; building and developing human capital; increasing family economic stability; commercial horticulture and pest management; and aquaculture and marine resources.

Budget Highlights

The local budget for the University of Maryland Extension (UME) is $258,686, which is an increase of $54,832 or 26.9% when compared to the prior year. The budget includes funding for costs related to a Part-time Watershed Stewards Coordinator and salary and benefits for County Funded positions. Also included are full-year operating expenses (utilities and janitorial) that the County will have to pay due to UME's relocation to the Agricultural Service Center.

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Beginner Farmer Training	108	220	200
Vineyard Research Outreach	135	95	100
Nutrient Voucher Training	85	197	125
Nutrient Management Plans / Acres in Nutrient Management	419 / 14,291	419 / 14,291	425 / 14,000
Pesticide License Renewals	200	200	180
Direct Farmer Consultations	550	350	350
Master Gardener Volunteer Hours / Certified Volunteers	3,800 / 85	3,800 / 85	4,200 / 89
Master Gardener Interns-Trainees / Plant Clinics	30 / 35	5 / 36	30 / 36

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Watershed Steward Trainees	New	New	20
Watershed Steward Certified Volunteers	New	New	1
Watershed Steward Volunteer Hours	New	New	800
Watershed/Stormwater Educational Projects	New	New	20
Stormwater BMP Implementation: Sq. ft. of Rain Gardens	New	New	2500
Stormwater BMP Implementation: # Rain Barrels	New	New	60
Childcare Provider Training Participants (So. MD cluster)	87	425	200
Food Safety and Preservation Education Participants	11	26	40
Food Supplement Nutrition Education Contacts (Youth and Adult)	2,400	1,966	2,600
ReFresh Nutrition Education 4th Graders	188	80	100
Growing Healthy Habits Youth Participants	102	132	300
Farm to School Participants	1,190	1,152	1,000
4-H UME Certified Volunteers / NEW Volunteers Certified	117 / 36	116 / 24	125 / 25
Youth, 5-18 years old, 4-H Community Clubs / Military	113 / 386	117 / 403	120 / 400
4-H After-School Youth	64	30	40
4-H Youth School Enrichment Programs	141	34	50
4-H Special Interest Short-Term Programs	-	98	100
4-H County Fair Exhibits	2,434	1,547	1,600
4-H Youth Projects Completed	210	191	200
4-H Recruitment Contacts	100	100	100
4-H Club-Sponsored Community Service	37	39	50

ETHICS COMMISSION

	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Total Ethics Commission	**0**	**833**	**833**	**833**

Program Description

There is a five member St. Mary's County Ethics Commission appointed by the Board of County Commissioners in accordance with the County Public Ethics Ordinance. The Commission is the advisory body responsible for interpreting the Ordinance and advising persons subject to its application. The Commission hears and decides complaints; is the custodial of all statements, registrations, reports, and complaints; and conducts information and education programs.

Budget Highlights

The budget is $833, which continues the funding level from the prior year.

SOIL CONSERVATION DISTRICT

	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Total Soil Conservation District	**67,824**	**68,703**	**71,557**	**71,557**

Program Description

The Soil Conservation District promotes wise and efficient use of the County's soils and water resources through a cooperative relationship between County, State and Federal governments. Through soil conservation and water quality planning, nutrient management planning and the implementation of best management practices, the agriculture community is actively working towards reaching the reduction of nitrogen and phosphorous loads to the Chesapeake Bay. The District also has a non-agriculture program which includes urban sediment control plans review, pond designs, and forest harvest sediment control plans.

Budget Highlights

The County will fund $71,557, which is a $2,854 increase over the funding level from the prior year to cover increased costs for the District Manager's compensation and increased operating costs.

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Approved Erosion and Sediment Control Plans			
Single Lot development disturbing less than .5 acre	240	250	300
Development that disturbs greater than .5 acre	277	300	350
Review & provide comments for the Technical Evaluation Committee (TEC)	64	75	100
Pre-construction meetings for erosion & sediment control projects > .5 acres of total disturbance	142	150	150
Participants – Erosion and Sediment Control "Green Card" Certification Training. New Standards effective Jan. 2012	199	200	200
Reduce sedimentation to tributaries by the development of Soil Conservation and Water Quality Plans. Watershed implementation Plan goals on new acres per year.	18,374	17,000	17,000
Reduce sedimentation to tributaries by the application of Structural Soil Conservation and Water Quality BMP's on Ag land. Number of Practices.	20	25	30
Reduce sedimentation to tributaries by the application of Agronomic Soil Conservation and Water Quality BMP's on Ag land. Number of People / Number of Practices	91 / 358	100 / 350	110 / 375
Review of Storm Water Management Plans	8	2	2
Increase Student Participation in the Envirothon Program	90	125	150
Schedule and hold a cooperator's dinner meeting to provide information to the agricultural community	231	230	230
Provide public outreach through various formats	20	20	20
Perform site visits at the request of property owners	61	50	50
Lease District owned conservation equipment to agricultural producers to reduce sediment and nutrient loads to the Chesapeake Bay	70	75	80

FORESTRY BOARD

	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Total Forestry Board	**500**	**500**	**2,000**	**2,000**

Program Description

The St. Mary's County Forestry Board promotes the stewardship, conservation, management and wise use of Maryland's forest resources, both urban and rural. Most of this promotion is done through educational programs such as the Natural Resources Careers Camp (NRCC) and community and civic tree planting. The Board has no paid employees, but exists on all volunteer participants.

Budget Highlights

The County will fund $2,000, which is a $1,500 increase over the funding level from the prior year. This funding continues to help support Arbor Day activities and student tuition costs for the MD Department of Natural Resources-Natural Resource Conservation Camp (NRCC). The increase in County funds allows for an additional student to attend the NRCC camp and the board to focus on maintaining and possibly upgrading existing School Forest Projects.

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Total Number of Clients Served	25	50	100
Number of Clients Served – St. Mary's County	25	50	100
Percent of total Clients Served from St. Mary's County	100	100	100
Number of Volunteers / Volunteer Hours	200	250	300

SOUTHERN MARYLAND RESOURCE CONSERVATION AND DEVELOPMENT (RC&D) BOARD, INC.

	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Total Southern Maryland RC&D Board	**5,000**	**5,000**	**11,630**	**11,630**

Program Description

Southern Maryland Resource Conservation and Development (RC&D) Board, Inc. is a resource conservation and development organization which serves Anne Arundel, Calvert, Charles, and St. Mary's Counties. Working with diverse project partners, Southern Maryland RC&D brings together technical disciplines and local knowledge to help our communities address important, emerging conservation and quality of life concerns. This Board works closely with project partners to identify, develop, fund, and implement a wide array of projects ranging from support for environmental education at schools to large-scale conservation projects with the Navy.

Budget Highlights

The County will fund $11,630, which is a $6,630 increase over the funding level from the prior year. This funding is designated to partially finance salary and benefit costs for a full-time Office Associate and to fund office administration costs. The increase in County funds covers a larger portion of personal services and administrative costs which allows for more funds to be directed to programs. Grants provide most of the funding used by the RC&D to support environmental education, conservation, development, and community outreach programs.

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Total Number of Clients Served	3,336	3,528	3,018
Number of Clients Served – St. Mary's County	718	920	903
Percent of total Clients Served from St. Mary's County	22%	26%	30%
Current number of paid employees (full-time equivalent)	2	2	2
Number of Volunteers	251	135	125
Number of Volunteer Hours	1,783	1,832	1,600
(FTE) jobs created as a result of Cooperative Agreement administered	15.5	14.75	18.75
Dry Hydrants Installed	1	6	8
Navy Environmental Projects Completed	3	5	4
Other Grants Completed	4	3	4

BOARD OF EDUCATION (BOE)

	ACTUAL FY2013	APPROVED FY2014	REQUEST FY2015	APPROVED FY2015	% CHANGE
COUNTY FUNDS	**$85,697,709**	**$89,910,979**	**$101,606,676**	**$93,910,979**	**4.4%**
EXPENDITURES BY CATEGORY:					
Administration	$2,915,308	$2,894,323	$3,080,711	$3,066,570	6.0%
Mid-Level Administration	15,027,927	16,084,098	17,720,667	15,663,406	-2.6%
Instructional Salaries	70,106,850	70,970,969	73,667,094	68,614,368	-3.3%
Textbooks & Supplies	2,356,687	2,402,055	4,975,918	2,421,669	0.8%
Other Instructional Costs	4,977,183	5,154,693	5,708,945	4,918,778	-4.6%
Special Education	17,378,755	17,224,548	18,118,891	17,378,631	0.9%
Student Personnel Services	1,205,025	1,300,103	1,356,440	1,284,903	-1.2%
Health Services	1,832,319	1,863,901	1,995,263	1,983,866	6.4%
Transportation	14,829,520	15,114,058	16,195,299	15,312,871	1.3%
Operation of Plant	13,044,524	12,780,106	13,450,805	13,060,048	2.2%
Maintenance of Plant	3,595,825	3,823,415	4,148,537	3,744,246	-2.1%
Fixed Charges	40,119,032	38,859,382	40,931,798	46,542,993	19.8%
Capital Outlay	965,486	727,181	802,844	680,339	-6.4%
GENERAL FUND TOTAL	**$188,354,441**	**$189,198,832**	**$202,153,212**	**$194,672,688**	**2.9%**
*** FTE Staffing**	**1,927.45**	**1,936.90**	**1,962.40**	**1,901.40**	**(1.8%)**

EXPENDITURES BY OBJECT:	APPROVED FY2014	As a % of Total	APPROVED FY2015	As a % of Total
Salaries & Wages	$110,598,761	58.46%	$108,219,932	55.59%
Other Salaries & Wages	4,134,469	2.19%	3,766,784	1.93%
Contracted Services	19,036,995	10.06%	18,869,081	9.69%
Supplies & Materials	4,602,056	2.43%	4,611,470	2.37%
Other Charges	6,663,466	3.52%	7,385,725	3.79%
Fixed Charges	38,859,382	20.54%	46,542,993	23.91%
Transfers to other/LEAs	1,692,960	0.89%	1,665,960	0.86%
Chesapeake Public Charter School	3,610,743	1.91%	3,610,743	1.85%
TOTAL	**$189,198,832**	**100.00%**	**$194,672,688**	**100.00%**

*Includes Chesapeake Public Charter School

The budget of the Board of Education is based upon the following student data:

Level	FY2013 Actual	FY2014 Budget	FY2014 Actual	FY2015 Budget
Kindergarten	1,358	1,362	1,342	1,374
Elementary	6,597	6,801	6,692	6,833
Middle	3,709	3,735	3,795	3,890
High	5,048	5,002	5,075	5,077
K to 12 FTE's	16,712	16,900	16,904	17,174

Program Description

The Education Article of the Annotated Code of Maryland governs the conduct of public education in the State. The law provides that there shall be, throughout the State of Maryland, a general system of free public schools. A State Department of Education is established as a principal department of the State government. The State Board of Education determines overall elementary and secondary educational policies of the State. The law further provides that there is a county board of education for each county school system and that educational matters that affect the counties shall be under the control of the county board. The St. Mary's County Board of Education consists of five voting members and one student member. The Annotated Code of Maryland also requires that each county board prepare an annual budget for submission to the county fiscal authorities according to major budget categories.

Budget Highlights

The County's funding for the Board of Education (BOE) is budgeted at $93,910,979, a $4 million increase over the prior year. State-mandated maintenance of effort requires County funding of $84,825,789, plus $3,417,429 for the State Pension Shift, or a total of $88,243,218. The Total General Fund Budget for the BOE is $194,672,688, an increase of $7,998,856 in revenues, offset by the reduction in use of BOE fund balance of $2,525,000. The FY2015 budget uses no Board of Education fund balance; the FY2014 fund balance use was allocated by the Board of Education for a $2 million transfer to their OPEB Trust and a one-time top of grade salary increase. County funding includes $2,688,518 for the BOE OPEB Trust, including the use of $2 million in County fund balance. The increase in State funding and the State mandated maintenance of effort for County funding reflects the increase in eligible K-12 student enrollment from FY2013 to FY2014. Projected K-12 enrollment for FY2015 is 17,174; FY2014 projected and actual are 16,900 and 16,904 respectively. The most significant changes in the BOE budget is in Fixed Charges for Group Health Insurance, which increased $8.5 million to properly incorporate the rate increases for FY2014 and FY2015, and the annualized effect of the second step increase awarded to Board of Education employees mid-FY2014, offset by compensation savings from a net reduction of 35.5 positions. The FY2015 budget includes 3 positions for the Captain Walter Francis Duke Elementary School, which is expected to open in FY2016.

The Board of Education Budget also includes a revolving fund of $7,393,000 for food services and a Restricted Fund of $11,764,576 for Grants. Included in the General Fund is $3,610,743 for the Chesapeake Public Charter School. The Capital Projects are presented separately. County funding for capital projects in FY2015 totals $11,240,918.

COLLEGE OF SOUTHERN MARYLAND

Division	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Tuition/Fees	5,937,118	7,202,824	6,927,189	6,819,948
County Funding	3,741,289	3,813,943	3,935,506	3,935,506
State Aid	2,231,783	2,627,393	2,963,813	2,914,217
Fund Balance	(614,712)	29,558	0	9,000
Total – CSM	**11,295,478**	**13,673,719**	**13,826,508**	**13,678,671**

Program Description

The College of Southern Maryland, Leonardtown Campus, provides comprehensive community college services to the residents of St. Mary's County. To this end, the college offers high quality transfer and occupational programs. Continuing education courses are offered for specialized training and for enrichment. The college supports and encourages economic development and community services. The college's primary purpose is instruction. Services, cultural and research activities are developed to the degree that they enhance and complement the instructional program or meet a specific community need. The college's open-door admissions policy encourages those who can benefit to participate in programs and activities.

Budget Highlights

The total budget for the College of Southern Maryland (CSM), Leonardtown Campus, is increasing from $13,673,719 to $13,678,671 or .04% more than the prior year. County funding is increasing by $121,563 or 3.2% for a total of $3,935,506. The budget funds their compensation changes and two new positions for the Leonardtown Campus. One position is a shared Recruitment Coordinator to address enrollment decline and one is a facilities position to improve building staffing levels.

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
FTE Students – Leonardtown Campus	1,335	1,430	1,375

BOARD OF LIBRARY TRUSTEES

	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Lexington Park Library	818,628	902,934	924,995	873,538
Leonardtown Library	659,872	706,415	723,931	711,105
Charlotte Hall Library	444,159	479,655	493,612	484,386
Administration	1,266,903	1,318,229	1,340,950	1,357,638
Total, Board of Library Trustees	**3,189,562**	**3,407,233**	**3,483,488**	**3,426,667**
Non-County Revenue Sources	208,103	250,000	240,000	240,000
State Aid	590,466	600,853	612,413	612,413
County Funds – Library Trustees	**2,331,204**	**2,476,564**	**2,547,564**	**2,498,064**
County Funds – Additional OPEB	**73,000**	**0**	**0**	**0**
Fund Balance (Library)	(13,211)	79,816	83,511	76,190
Total, All Funding Sources	**3,189,562**	**3,407,233**	**3,483,488**	**3,426,667**

Program Description

The St. Mary's County Library provides public library services seven days a week to all County citizens. Branch libraries are located in the three major population centers - Lexington Park, Leonardtown, and Charlotte Hall. The Leonardtown library is considered the headquarters library and also houses the administrative office. The libraries currently consist of approximately 53,000-sq. ft. of floor space and have the capacity to hold over 225,000 items. Major activities of the libraries include: collection development and maintenance; cataloguing and processing; circulation; reference; access to electronic resources and computer workshops; children's programming; interlibrary loan; and administration.

Budget Highlights

The total budget for the Board of Library Trustees is $3,426,667, which is a net increase of $19,434, or .6% over the prior year. County funding is approved at $2,498,064 which is an increase of $21,500 or .9% more than the prior year. This increase provides a step increase for employees, the cost of which is offset by reduced rates for health benefits. The Library fully funds its actuarially determined annual contributions to the OPEB trust.

Selected Statistics / Workload Indicators	Actual FY2013	Estimated FY2014	Projected FY2015
Circulation of Books and Other Materials	1,411,065	1,440,000	1,450,000
Registered Borrowers	82,683	83,500	84,000
Customer Visits	673,816	690,000	695,000
Childcare providers visited by WoW! Van	70	70	70
Programs	2,195	2,300	2,300
Hours Open Per Week	60 at each library	60-64 at each library	60-64 at each library
Items in Collection	283,000	283,000	283,000
PC Users	140,000	145,000	160,000
Public Access PC's	100	100	100

NON-COUNTY AGENCIES

The following represents a listing of Non-County Agencies approved to receive funding in this budget. County funding allocated to the community-based non-profit entities is level with the prior year funding. No new funding and no new entities were added. There is a 20% reduction reflected for recipients that did not comply with the requirement to participate in the College of Southern Maryland's Non-profit Institute. Refer to Budget Expenditures – Detail for specific budget amounts and details.

For informational purposes to the reader, as of this fiscal year, the St. Mary's County Forestry Board and the Southern Maryland Resource Conservation & Development Board, Inc. are now being reflected under State Agencies and Independent Boards and the College of Southern Maryland Foundation, Inc. is now being reflected below with the Non-County Agencies.

The **College of Southern Maryland Foundation, Inc.** was established in 1970 as a charitable organization to serve and support the College of Southern Maryland (CSM). The mission of this foundation is to promote academic excellence, growth, progress, and the general welfare of (CSM) by raising and managing funds, and providing support to strengthen and develop the college and its objectives. The Foundation operates exclusively to provide financial and resource development support to the College and is a legal and separate entity from the College of Southern Maryland.

The **Greenwell Foundation** is dedicated to providing accessible and inclusive programs, services and facilities for all community members with and without disabilities, in Southern Maryland. The Foundation operates in Greenwell State Park, a 600-acre property located along the lower Patuxent River in Hollywood, Maryland. Its mission is to give all people the opportunity to access and experience the benefits of recreation and the beauty of nature; to provide an inclusive community for people with and without disabilities to participate in and belong to, side by side; and to increase awareness and understanding of people with disabilities. The Greenwell Foundation offers therapeutic and recreational horseback riding, summer camps, nature programs, veterans' programs, and accessible site rentals, and regularly develops new programs, often in collaboration with area agencies and nonprofit organizations, to meet community needs. All programs are designed to be inclusive, allowing people with disabilities to fully participate. Additionally the Foundation serves veterans, at-risk children, and transitioning youth with disabilities

Founded in 1961, the organization known today as **Historic Sotterley, Inc.,** is a nonprofit organization that functions as steward of Historic Sotterley Plantation, a National Historic Landmark. The mission of Historic Sotterley, Inc. is to preserve, research, and interpret Sotterley Plantation's diverse cultures and environments, and to serve the world as an educational, cultural, and community resource. This mission is carried out through Preservation Stewardship, Research and Education, and Heritage Tourism functions.

Hospice of St. Mary's (HOSM) is a Medicare certified hospice that serves the people of St. Mary's County, Maryland. HOSM offers palliative care (care and comfort) for all individuals and their families without regard to age, gender, nationality, race, creed, sexual orientation, disability, diagnosis, availability of primary caregiver, or ability to pay. HOSM admits patients 24 hours a day, seven a week with appropriate physician certification. The hospice team provides medical director services (medical director home visits), nursing care, certified nursing assistants (hospice aides), social work, chaplain, volunteers, and bereavement support. All medications related to the terminal diagnosis are covered, as well as any medications necessary for symptom control. Hospice House offers specialized care to those individuals that cannot be cared for at home, but do not want to be at the hospital or nursing home. As with all hospice care, no one is ever turned away from Hospice House for lack of ability to pay. In addition, HOSM's Bereavement Department provides extensive grief training to numerous groups in the county and offers a free weekend grief camp for children.

A number of local service clubs and commercial entities participate in the **Lexington Park Rotary - Oyster Festival** to which county funds are contributed. Rotary is an organization of business and professional persons united worldwide who provide humanitarian service, encourage high ethical standards in all vocations and help build goodwill and peace in the world. The Rotary Club of Lexington Park has been in existence for over 50 years and coordinates the annual St. Mary's County Oyster Festival to celebrate the opening of the oyster season, raise money for charitable causes, and promote regional tourism for a solid return on St. Mary's County investment. The Festival is the County's largest single event with estimated attendance at 17,000 and offers regional, national and international linkages to the County. Highlights of the Festival are the National Oyster Cook-off and the U.S. National Oyster Shucking Championship Contest.

The **Literacy Council of St. Mary's** is affiliated with ProLiteracy Worldwide and exists to provide no-fee, one-on-one tutoring to adults in St. Mary's County who need help with basic reading and writing skills. With the influx of immigrants, the Literacy Council also supports English as a Second Language (ESL) tutoring. In addition, tutors may elect to provide practical help, assist students with functional skills, and provide additional tutoring in the fundamental mathematics of everyday life. In doing so, the Literacy Council helps prepare adults for the Graduate Educational Development (GED) Exam. County funding is designated to partially finance salary costs for a part-time Administrator to recruit tutors, link those in need with tutors, and to allow the Council to maintain the cohesiveness needed in their volunteer organization.

The mission of the **Patuxent River Naval Air Museum Association (PRNAMA)** is to obtain and provide the necessary resources to support the Patuxent River Naval Air Museum to: 1) Preserve the aviation heritage of the U.S. Navy; 2) Present the continuing story of naval aviation; 3) Show the Navy's unique technological contribution to the science of aeronautics; and 4) Demonstrate the museum's importance to our community and nation. County funding partially finances salary costs for a part-time Administrator to manage the day-to-day museum operations which is essential to the museum continuing operations and providing educational value and inspiration to the approximate 40,000 citizens, visitors, budding scientists and engineers it serves per year.

St. Mary's Caring, Inc. operates and funds a Soup Kitchen, providing hot meals and other services for low-income children and adults of St. Mary's County. In addition to nutritious meals, the Kitchen provides a safe and inviting location for people to meet and relax. Assistance to the unemployed, homeless, and working poor is provided by making referrals to proper agencies. Special programs and events for children, when resources permit, have included a Christmas Breakfast and Gift Exchange. The Kitchen is always available to various community organizations for a meeting space.

The **St. Mary's College River Concert Series** provides the citizens of St. Mary's County and the rest of Southern Maryland with a series of high quality, professional performances in the summer. Additionally, the River Concert Series enriches the cultural offerings of our region while raising the cultural profile of Southern Maryland throughout the State. Payment is made to St. Mary's College for the River Concert Series.

The **St. Mary's County Historical Society** collects, preserves, researches, and interprets the history of St. Mary's County, Maryland and provides stewardship of 18th century Tudor Hall which functions as its main facility. The Society also provides docents to staff the Society's Museum and the County's Tourism Center at the Old Jail for the Leonardtown area. County funds subsidize the general funds of the Society.

The **Seventh District Optimist Club** hosts the "Blessing of the Fleet" annually in October to raise funds to support the numerous youth activities of the 7th District Optimist Club throughout the County. Because of the unique geographical location of the St. Clements Island Museum and St. Clements Island, (the birthplace of MD), the Blessing of the Fleet offers a perfect setting to attract tourism from the surrounding states and D.C. County funding is requested primarily for the purpose of advertising the "Blessing of the Fleet."

The principal function of the **Southern Maryland Higher Education Center (SMHEC)** is to recruit and present complete doctorate, graduate and upper division degrees, certificate programs and education certification programs to the citizens of Southern Maryland. Since its inception, 14 universities and colleges and 101 new academic programs have been added to the opportunities for professional development available to the citizens of St. Mary's County and Southern Maryland without the need to travel to far-off campuses. Some 36 engineering and technology academic programs are now available to the County's citizens, along with 46 education academic programs for the County's teachers, and additional academic programs in business, social work, and nursing.

The **Southern Maryland Navy Alliance (SMNA)** initiates support for new programs in Department of Defense (DoD) authorization and appropriations legislation that are of interest to local defense activities as well as market Patuxent River and St. Inigoes capabilities to international companies and countries. SMNA's work is increasing significantly to protect the DoD work that represents 80% of the local economy and is vital to the continued positive growth and quality of life in St. Mary's County. SMNA partners with key community organizations as well as numerous business and community entities to ensure DoD work stays in St. Mary's County.

The primary purpose of the **Southern Maryland Tri-County Community Action Committee, Inc. (SMTCCAC)** is to provide services to eligible citizens that alleviate the causes and conditions of poverty, promote upward mobility and enrich the quality of life. These services are provided through programs such as Career Training, Energy Assistance, Energy Conservation, Affordable Housing, Housing Counseling, Senior Companion, and Emergency Food Assistance. Funding includes fiscal control, human resources, planning and quality control.

The ARC of Southern Maryland promotes community involvement, independence and personal success for children and adults with intellectual and developmental disabilities. The ARC's objectives include providing: residential services; individual supported living services; employment opportunities and support; day support services; in school transition services; family support services/respite care assistance; and behavioral support services for those with intellectual and developmental disabilities and/or their families.

The Center for Life Enrichment (TCLE) provides programs and support services that will increase the vocational and personal potential of individuals with disabilities. The goal is to provide these services in a unique and individualized manner for each of our clients, helping to improve their overall quality of life in the form of increased independence, integration into the workforce, and the opportunity for social interaction with others. The Center's objectives include providing: trained personnel to work with individuals with disabilities; facilities, staff and equipment to assist clients to reach their fullest potential; quality day programs in areas of personal adjustment, work activity, evaluation, work adjustment, sheltered employment, advocacy and community job placement; and to assist the family/guardian in dealing with the special needs of the disabled individual.

The Promise Resource Center was founded on the belief that parents, grandparents, foster parents, child care providers, early childhood teachers and other caregivers of young children make a promise of sorts: that the children they care for will receive the things that they need to grow up successfully. The Promise Resource Center's role is to provide caregivers with the tools they need to fulfill that promise, based on the belief that providing training, information and support to adults results in the success of the children they care for, strengthening the community as a whole. The Center is a Tri-County agency with services provided in St. Mary's, Charles, and Calvert Counties. Funding from St. Mary's County is used to help support annual rent costs for the Center.

The function of **The Southern Maryland Center for Family Advocacy** is to provide court advocacy, legal assistance and representation, case management, services to teens and young adults related to dating violence and sexual assault, and information/referral to all victims of domestic violence in the Southern Maryland region, with the bulk of services being delivered in St. Mary's County. Key focus areas are: immediate intervention, legal representation, follow-up and safety planning, advocacy and case management, education, and representation of the voice of the victim in the legal system and in the making of policy and law. The majority of the county funding is dedicated to salaries.

Three Oaks Center provides prevention and outreach services as well as emergency, transitional and permanent supportive housing that helps individuals and families meet their basic need for shelter, stabilization, assessment, and referral to appropriate resources so that they may return to living productive, self-sufficient lives in our community. Approximately 1,200-1,400 clients are served annually.

The **Tri-County Council for Southern Maryland** is the regional planning and development agency for the Tri-County area of Southern Maryland, created by State law in 1966. The Council serves as a forum for the resolution of region-wide issues and the attainment of regional goals; provides a framework for cooperation and coordination among the elected, civic and business leaders of the Region; undertakes action programs that focus local, state and federal resources in a comprehensive strategy to enhance the quality of life of all the people in Southern Maryland; and initiates and coordinates plans and projects which foster the physical, economic and social development of the Region

Tri-County Youth Services Bureau, Inc. (TCYSB) is a community-based, non-residential provider of delinquency prevention, youth suicide prevention, drug and alcohol abuse prevention, youth violence and abuse prevention, and youth development services to children, youth, and their families. The mission is to provide a respectful and compassionate atmosphere for youth and their families in Southern Maryland to learn through education and counseling services how to communicate more creatively and how to more effectively understand and promote the values that are unique to each family. Professional counselors provide individual, group and family counseling services to adolescents and their families to address family disruption, delinquency, violence and mental health issues. Care services include individual, group, family and play therapies at three offices. Services are offered at the Dr. J. Patrick Jarboe Center in Lexington Park, at the offices of the St. Mary's County Department of Juvenile Services (DJS) in Leonardtown, at various schools in Lexington Park, and at the Youth Center off Shangri-La Drive. The Bureau offers services to all children from birth to 18 years of age and their families who live in Calvert, Charles, and St. Mary's Counties.

United Committee for Afro-American Contributions of St. Mary's County, Inc. (UCAC) pursues a varied outreach program including gathering and sharing oral histories; holding lectures, seminars, and workshops; and promoting events – all in the pursuit of their mission. The UCAC sponsors and hosts the St. Mary's County Juneteenth Celebration held the third Saturday in June. Juneteenth is the nationally recognized celebration that commemorates the end of slavery in the United States. Originally celebrated in Galveston, Texas on June 19, 1865 as American Emancipation Day, this annual celebration has spread across the United States and grown to more than just the recognition of the end of slavery. Communities all across the country gather and recognize Juneteenth as an event to celebrate the life, culture, history, and contributions of African Americans. Juneteenth serves as a community unity event when people from all walks of life celebrate the greatness of our country and the fulfillment of our founding fathers' vision to see all people treated equally. County funding is used by UCAC for the local community-based event that brings together local and national visual, performing, and culinary artists who use their talent and artistry to celebrate the life and culture of African Americans.

Walden/Sierra, Inc. was established in 1973 to provide comprehensive substance abuse treatment and prevention services, as well as hotline/crisis intervention and trauma counseling services, to the citizens of St. Mary's County. Over the years, programs have expanded to include crisis and comprehensive trauma counseling services as well as a diverse array of behavioral health services designed to meet the needs of those special client groups as well as the community at large, including recovery support services and our most recent efforts at integrated services with primary care in the Lexington Park Health Enterprise Zone. Other programs include Substance Abuse Treatment and Prevention: Outpatient and Residential Treatment. A portion of the county funds are used as a grant match related to residential treatment services to St. Mary's County residents. The remaining funds support the Crisis Counseling Program.

The Board of County Commissioners continues to support the **Watermen's Association of St. Mary's County, Inc.** This allocation will assist the Association with the Oyster Replenishment program and promote aquatic growth and environmental awareness.

VOLUNTEER FIRE DEPARTMENTS AND RESCUE SQUADS

As of FY2014, this activity is reflected in the Emergency Services Support Fund. It is the Senator William H. Amoss Fire, Rescue and Ambulance Funding (formerly referred to as "508 State Grant ") through which the State provides financial support for local and volunteer fire, rescue, and ambulance services.

SUPPLEMENTAL EXPENSE RESERVE

This represents funding authority recognized in the expense budget, which has corresponding (supplemental) revenue from grants or other revenues, but which is not specifically known at this time and therefore is not appropriated for a specific purpose. Generally, this is used for new or increased grant awards during the year, which have corresponding revenues. As funds are received, the revenues and associated expenditures will be re-allocated, through a budget amendment approved by the Board of County Commissioners, to the appropriate department. Appropriation authority, both revenues and expenses, is budgeted at $1,000,000.

LEONARDTOWN TAX REBATE

The County Commissioners appropriate funds to the town of Leonardtown in recognition that the town provides some of its own services, in lieu of the County providing these services that benefit County Government facilities. The amount is calculated based upon the assessed value of County-owned tax exempt property within the Leonardtown corporate limits. The major properties within the town limits include the Court House, Governmental Center, Health Department, and the Library. The formula equates to a tax differential rate of 1.15 cents per $100 of the assessed value. The assessed value of the County-owned nontaxable real property amounts to $43,276,300, requiring a payment of $49,811.

EMPLOYER CONTRIBUTIONS – RETIREE HEALTH BENEFITS & UNEMPLOYMENT COSTS

This portion of the budget includes principally retiree health insurance, as well as unemployment insurance costs. The County government provides health insurance to its retirees based upon years of service.

Requirements from the Government Accounting Standards Board (GASB) require the recognition in financial statements beginning in FY2008 of the expense being incurred while employees work for the benefits that they will be paid as retirees. This is similar to current accounting for pension plans. Prior to FY2008, these costs were reflected in the budget based on actual premium payments for current retirees only. That amount was approximately $2 million annually.

The County has an actuarial valuation performed bi-annually. The actuary estimated the County's total liability for FY2015 at $98,927,000; however, the County has set aside funds for a trust, which reduced this to an *unfunded* accrual liability of $49,892,000. The total required contribution for FY2015 is $6,079,000. The County has maintained its practice of budgeting and contributing the full actuarially determined contribution, of which $43,000 is included in the Solid Waste & Recycling and $74,000 in the Wicomico Golf Course Enterprise Funds, respectively. The general fund budget includes the remaining $5,962,000, plus an additional $1 million from the County's fund balance to help pay down the unfunded accrued liability, which will help to reduce future annual contributions.

$100,000 is included in FY2015 for Unemployment; this is decrease in the amount from the prior year due to the anticipated decrease in County costs.

GENERAL / BANK ADMINISTRATION COSTS

$61,000 is allocated to cover service and related charges from financial institutions, including administrative fees for bond escrow accounts related to outstanding general obligation bonds.

DEBT SERVICE

This appropriation of $11,992,227 funds the payment of debt service - principal and interest - on debt for capital projects. Included in the FY2015 estimate is debt service for borrowing $30 million in FY2015. The estimated allocation of debt service, based on the capital projects being funded, is as follows:

Project Type	Current Debt	New Debt
Board of Education	$5,457,593	$256,064
Other Facilities	1,649,002	331,119
Roads	1,024,874	942,582
Solid Waste	661,235	0
CSM	330,803	0
Library	302,012	139,069
Parks	359,256	15,452
NextGen	0	523,166
Total	**$9,784,775**	**$2,207,452**

CAPITAL PROJECTS - GENERAL FUND TRANSFER

$1,607,640 is reflected as a transfer from the General Fund to the Capital Projects Fund to fund some costs for a number of capital projects' costs. Included in this amount is approximately $175,000 savings from the refunding of general obligation bonds.

RESERVE – RAINY DAY

This fund was established as a source of funding for budget years when the revenue estimates indicate a temporary shortfall from the level required to fund the County's operations and activities. It is funded through budgeted additions that are set-aside at the start of the fiscal year. This budget includes no funding for this reserve. The Rainy Day Reserve balance is retained at $1,625,000.

RESERVE – BOND RATING

The Bond Rating Reserve is part of the Committed Funds in the fund balance, set at 6% of general fund revenues. Due to the increase of general fund revenues, this FY2015 appropriation is $660,000. The Bond Rating Reserve balance is $12,193,982 as of June 30, 2013.

RESERVE – EMERGENCY APPROPRIATIONS

This reserve represents funding set aside annually which can be allocated during the fiscal year at the discretion of the Board of County Commissioners to fund unanticipated or under budgeted expenditures, such as weather related events, or respond to other funding requests for items or activities not budgeted. The budget allocates $1,173,317 to this reserve. This amount was increased by $673,317 due to uncertain revenue patterns and for added flexibility in volatile times for entities funded. Uses require specific action by the Board of County Commissioners.

ENTERPRISE AND SPECIAL REVENUE FUNDS

Enterprise funds are used to account for certain services and programs which are operated similar to separate business enterprises. Generally, fees and charges are levied at rates necessary to cover the costs of operation; thus enterprise fund activities are not dependent on taxes for their operating revenue.

The Department of Recreation and Parks operates two enterprise funds: the Recreation and Parks Activity Fund accounts for the operation of numerous countywide recreation programs, and the Wicomico Shores Enterprise Fund accounts for the operations of the County's public golf course.

The Solid Waste and Recycling Fund is a separate fund to capture the direct operating costs of the Solid Waste and Recycling divisions/ activities and related fees. A Solid Waste and Recycling fee was instituted effective July 1, 2007, and is used to partially fund the costs. In addition, User Fees and a General Fund subsidy fund this program.

The Miscellaneous Revolving Fund is a special revenue fund established to account for certain earmarked revenue sources designated to finance particular functions or activities.

The Emergency Services Support Fund is a separate fund to collect revenue (Emergency Service Support Fees) and expend resources for Advanced Life Support, LOSAP and base operating allocations to Fire & Rescue entities. This also funds the principal and interest on the Fire and Rescue Revolving Loan Fund debt.

RECREATION AND PARKS ENTERPRISE FUND

Source and Use of Funds	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Child Care Programs	$ 777,692	$ 1,046,529	$ 1,638,450	$ 1,638,450
Therapeutic Division	120,139	166,086	169,217	169,217
Gymnastics Department	413,434	332,158	396,019	396,019
Leisure / Special Programs	121,807	192,412	194,151	194,151
Special Facilities	274,713	321,230	334,805	334,805
Sports Programs	420,617	506,115	525,235	525,235
General Administration	76,612	111,899	111,800	111,800
New Program Reserves	995	103,000	103,000	103,000
General Fund Subsidy	0	0	0	0
Total Revenues	**2,206,009**	**2,779,429**	**3,472,677**	**3,472,677**
Child Care Programs	$ 605,512	$ 940,857	$ 1,563,571	$ 1,563,571
Therapeutic Division	114,543	167,506	167,045	167,045
Gymnastics Department	307,976	318,307	319,028	319,028
Leisure / Special Programs	98,158	156,604	153,389	153,389
Special Facilities	451,654	520,006	544,291	544,291
Sports Programs	326,540	437,710	440,439	440,439
General Administration	110,260	157,599	160,850	160,850
New Program Reserves	47,161	116,000	116,000	116,000
Total Expenditures	**2,061,804**	**2,814,589**	**3,464,613**	**3,464,613**
Revenues Over(Under) Expenditures	144,205	(35,160)	8,064	8,064
Fund Equity (deficit) at June 30 - audited	**$361,548**			

An enterprise fund is established to account for governmental services which are entirely or predominantly funded by user charges. Programs offered through the Recreation Division of the Department of Recreation and Parks are financed through fees established for the different activities. Programs and facilities include child care centers, summer day camps, sports programs, youth and adult leisure programs, amusement park ticket sales, gymnastics center, regional park, indoor recreation center, teen center, and museums.

WICOMICO SHORES GOLF ENTERPRISE FUND

Source and Use of Funds	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Golf Operations	$ 882,625	$ 979,500	$ 970,500	$ 970,500
Restaurant	337,170	389,000	379,500	379,500
House	12,571	16,000	19,000	19,000
Interest Income	537	2,000	500	500
Golf Shop	50,220	80,440	69,000	69,000
Other/Miscellaneous	587	2,000	1,000	1,000
Supplemental Reserve	0	50,000	50,000	50,000
Total Revenues	**1,283,710**	**1,518,940**	**1,489,500**	**1,489,500**
Golf Operations	$ 116,286	$ 123,902	$ 119,830	$ 119,830
Greens and Grounds	318,658	422,662	402,198	400,889
Restaurant	340,561	374,501	365,290	363,975
House	78,029	94,420	89,820	89,820
Administration	186,644	213,418	216,865	216,486
Golf Shop	27,680	37,973	30,734	30,734
Capital	0	37,000	33,800	43,069
OPEB (post-retirement health)	64,000	71,000	74,000	74,000
Supplemental Reserve	0	50,000	50,000	50,000
Total Expenditures, before debt service	**1,131,858**	**1,424,876**	**1,382,537**	**1,388,803**
Debt Service - Building	93,543	94,000	94,000	94,000
Total Expenditures, including debt service	**1,225,401**	**1,518,876**	**1,476,537**	**1,482,803**
Fund Equity (deficit) at June 30, exclusive of net capital assets - audited	**$96,196**			

The Wicomico Shores Golf Enterprise fund finances the public golf operation in St. Mary's County. The Wicomico Golf Course and Recreation Complex includes an 18-hole golf course, restaurant, banquet room, club house, pro shop, and two tennis courts. Primary revenue sources for this self-supporting enterprise are the greens fees generated through golf course operations and the revenue collections from the restaurant and banquet facility. All expenditures, including debt service on the financing, is funded by net revenues of the golf course operation.

SOLID WASTE AND RECYCLING FUND

Source and Use of Funds	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
SW and Recycling Fees-Residential	$ 2,396,340	$ 2,400,000	$ 2,400,000	$ 2,400,000
Landfill Tipping Fee	338,379	340,000	340,000	340,000
Recycle Containers	61,668	33,200	95,000	33,200
Total Revenues	**2,796,387**	**2,773,200**	**2,835,000**	**2,773,200**
Solid Waste				
Personal Services	$ 832,319	$ 927,959	$ 957,959	$ 949,279
Operating Supplies	30,909	42,500	41,500	41,500
Hauling & Post-Closure Costs	1,037,740	1,078,450	1,066,810	1,066,810
Communications	3,915	3,900	3,900	3,900
Transportation	83,931	79,000	79,000	79,000
Public Utility	22,602	28,167	28,167	28,167
Tipping Fees	854,220	900,500	949,000	949,000
Equipment	157,345	0	0	0
Retiree Health	65,000	43,000	43,000	43,000
Lease Payments	116,360	111,549	111,549	181,298
Total, Solid Waste	3,204,341	3,215,025	3,280,885	3,341,954
Recycling				
Personal Services	$ 41,982	$ 82,156	$ 82,156	$ 83,953
Operating Supplies	3,458	3,050	2,850	2,850
Professional Services	195,211	219,000	262,100	262,100
Communications	378	0	400	400
Transportation	1,118	4,500	4,300	4,300
Rentals	11,957	40,000	40,000	40,000
Hazardous Waste Day Events	52,654	75,150	75,175	75,175
Total, Recycling	306,758	423,856	466,981	468,778
Total Expenditures	**3,511,099**	**3,638,881**	**3,747,866**	**3,810,732**
Revenues Over (Under) Expenditures	(714,712)	(865,681)	(912,866)	(1,037,532)
Transfer-Subsidy from General Fund	980,065	1,000,000	1,000,000	1,000,000
Fund Equity (deficit) at June 30 - audited	**$1,435,726**			

This enterprise fund captures the direct operating costs and related fees. The Solid Waste and Recycling Fee of $60/improved residential property is collected annually through the Property Tax bills. Not included above are expenditures for capital projects and related debt service, indirect costs, overhead and administration; these are still carried as General Fund or Capital Project expenditures. Debt Service costs in the General Fund are $661,235.

MISCELLANEOUS REVOLVING FUND

Source and Use of Funds	FY2013 Actual	FY2014 Approved	FY2015 Request	FY2015 Approved
Fuel Operations	$18,069	$15,000	$15,000	$15,000
State's Attorney Drug Enforcement	9,600	20,000	15,000	15,000
Community Service Teen Court	0	1,000	1,000	1,000
Department of Aging Special Events/CRAC	118,575	160,000	166,500	137,500
LUGM - Historic Book	3,215	5,000	5,000	5,000
Sheriff's Federal Forfeiture Fund	33,172	75,000	75,000	10,000
Sheriff's "350 Years" Book	30	40,000	40,000	0
Sheriff's Local Forfeiture Fund	51,026	75,000	75,000	25,000
State's Attorney Project Graduation	79,600	62,350	67,000	67,000
St. Mary's County Weed Control (general fund prio	9,380	17,145	17,145	17,145
Supplemental Revenue Reserve	0	0	0	184,000
Total Revenues	**322,667**	**470,495**	**476,645**	**476,645**
Fuel Operations	10,889	67,350	67,350	67,350
State's Attorney Drug Enforcement	218	89,123	89,123	87,880
Community Service Teen Court	525	1,000	1,000	1,000
Department of Aging Special Events/CRAC	124,010	160,000	166,500	137,500
LUGM - Historic Book	0	10,000	10,000	10,000
Sheriff's Federal Forfeiture Fund	250,187	75,000	75,000	10,000
Sheriff's 350 years Book	738	40,000	40,000	0
Sheriff's Local Forfeiture Fund	46,131	75,000	75,000	25,000
State's Attorney Project Graduation	55,649	60,350	65,000	65,000
St. Mary's County Weed Control (general fund prio	271	17,145	17,145	17,145
Supplemental Expense Reserve	0	0	0	184,000
Total Expenditures	**488,618**	**594,968**	**606,118**	**604,875**
Revenues Over (Under) Expenditures	(165,951)	(124,473)	(129,473)	(128,230)
Fund Equity (deficit) at June 30 - audited	**$409,216**			

The Miscellaneous Revolving Fund is a special revenue fund established to account for certain earmarked revenue sources designed to finance particular functions or activities.

Revolving Funds which have budgeted revenues, lower than budgeted expenses, have available fund balance to be applied to the variance.

EMERGENCY SERVICES SUPPORT FUND

Through an Emergency Services Tax, the County dedicates a funding stream for the County's emergency services activities and organizations, funded by that tax. By identifying a special tax, based on assessed property values, the Commissioners set into place a funding mechanism to allow emergency services organizations, including fire and rescue, to plan for the future.

The Emergency Services Tax - Support Services is assessed at a rate of $0.016 on each $100 dollars of assessable and personal property. The funds are remitted by the Treasurer and credited to this revolving fund. Revenues generated are budgeted to support base allocations of $23,000 and $19,000 to each volunteer fire department and rescue squad, respectively, as well as for the other purposes listed below.

In FY 2014, the Amoss Grant for Fire & Rescue has been transferred to the Emergency Services Support Fund. In previous years, it was budgeted in the General Fund.

Source and Use of Funds	FY 2013 Actual	FY 2014 Approved	FY 2015 Request	FY 2015 Approved
Emergency Services – Support Tax	$ 1,903,877	$ 1,950,000	$ 1,950,000	$ 1,950,000
Intergovernmental - County Funding	0	0	0	0
Transfer - Subsidy	0	53,578	0	0
SAFER Grant	71,887	81,124	0	0
Amoss (508) Grant - Fire & Rescue	0	200,000	200,000	234,000
Total Revenues	**1,975,764**	**2,284,702**	**2,150,000**	**2,184,000**
Emergency Management (0701)	$0	$0	$ 53,622	$ 55,711
Advanced Life Support	378,506	409,695	439,503	439,503
ALS Educational Assistance	37,076	0	0	0
Emergency Services Committee	151,462	185,081	236,218	236,218
Fire Department Operating Allocation	207,000	207,000	207,000	207,000
Fire Department LOSAP	570,488	647,315	696,155	696,155
Amoss (508) Grant - Fire	0	100,000	100,000	117,000
Rescue Squad Operating Allocation	133,000	133,000	133,000	133,000
Rescue Squad LOSAP	185,451	236,333	237,293	237,293
Amoss (508) Grant - Rescue	0	100,000	100,000	117,000
F&R GASB LOSAP Valuation	9,666	15,000	0	0
LOSAP OPEB	0	0	400,000	400,000
F & R Revolving Loan Fund, Debt Service	152,748	129,323	129,072	129,072
SAFER GRANT - Non-Position Costs	71,887	81,124	0	0
SAFER FTE Matched by Subsidy	0	53,578	0	0
Total Expenditures	**1,897,284**	**2,297,449**	**2,731,863**	**2,767,952**
Excess of Revenues Over (Under) Expenditures	78,480	(12,747)	(581,863)	(583,952)
Fund Balance at June 30 - audited	**1,534,163**			

FIRE TAX

According to the St. Mary's County Code, a Fire Tax is to be assessed on every $100 of assessed valuation of all real and personal property. The proceeds from the tax are distributed to those fire companies located in the election districts in which the money is collected. The fire companies submit an annual budget and independent audit report to the Board of County Commissioners. The funds received by the fire companies shall be used for the purpose of purchasing, repairing, replacing, operating, maintaining and housing their fire-fighting equipment and apparatus, and for the training of new volunteer firefighters.

DISTRICT	NUMBER OF PROPERTIES *	RATES
Ridge - 1st Election District	3,699	3.6¢ per $100 of assessment
Valley Lee - 2nd Election District	3,667	4.4¢ per $100 of assessment
Leonardtown - 3rd Election District	7,142	2.4¢ per $100 of assessment
Mechanicsville - 5th Election District 5th District Accounts 5,090 4th District Accounts 3,877	8,967	4.6¢ per $100 of assessment
Hollywood - 6th Election District	5,665	4.4¢ per $100 of assessment
Avenue - 7th Election District (Current) 7th District Accounts 3,207 4th District Accounts 1,060	4,267	5.6¢ per $100 of assessment
Bay District - 8th Election District	12,507	5.0¢ per $100 of assessment
St. George Island - 9th Election District	224	3.6¢ per $100 of assessment

* Property information reflected is FY2014 taxable

RESCUE TAX

A Rescue Tax was enacted to provide a dedicated funding source for the County's rescue services activities and organizations. By identifying a special tax, based on assessed property values, the Commissioners set into place a funding mechanism to allow emergency services organizations, including fire and rescue, to plan for the future. The Emergency Services Tax, as a group, includes the existing Fire Tax, this Rescue Tax, and the Emergency Services Support Tax.

The Rescue Tax is assessed at a rate per $100 of assessed valuation of all real and personal property on property in each election district, as identified below. The proceeds from the tax are distributed by the Treasurer to those rescue squads located in the election districts in which the money is collected. The Rescue Squads submit an annual budget and audit report to support the expenditure of these funds, which are to be used for the purpose of purchasing, repairing, replacing, operating, maintaining and housing their Rescue equipment, and for the training of volunteer Rescue Personnel.

DISTRICT	NUMBER OF PROPERTIES *	RATES
Ridge – 1st Election District	3,699	1.1¢ per $100 of assessment
Valley Lee - 2nd Election District	3,667	.8¢ per $100 of assessment
Leonardtown - 3rd Election District	7,142	.9¢ per $100 of assessment
Mechanicsville 5th Election District 5,090 4th Election District 3,877	8,967	.8¢ per $100 of assessment
Hollywood - 6th Election District	5,665	1.4¢ per $100 of assessment
Avenue 7th Election District 3,207 4th Election District 1,060	4,267	1.1¢ per $100 of assessment
Lexington Park - 8th Election District	12,507	1.7¢ per $100 of assessment
St. George's Island - 9th Election District	224	.8¢ per $100 of assessment

* Property information reflected is FY2014 taxable

SPECIAL ASSESSMENT FUND

In St. Mary's County there are four distinct classifications of special assessments. These include: Shore erosion control, Roadway improvements and lighting, Storm water drainage, and Waterway dredging. Following are the current districts:

DISTRICT	NUMBER OF PROPERTIES	RATES
Erosion Control		
Holly Point Shore Erosion Control	4	$3,139.12 – 25 years through 2032.
Holly Point Shore Erosion Control		$2,160.20 – 25 years through 2032.
Holly Point Shore Erosion Control		$2,270.30 – 25 years through 2032.
Holly Point Shore Erosion Control		$3,933.03 – 25 years through 2032.
Jefferson Island Erosion	1	$13,493.39 through 2015.
Tall Timbers Erosion #3	62	$115.33 per front lot – 25 years through 2016.
		$57.28 per back lot – 25 years through 2016.
Wicomico Shores	411	$228.73 per lot – 20 years through 2019.
Villas on Waters Edge Shore Erosion	91	$243.24 per property – 20 years through 2032.
Roadway Improvement		
Cloverdale Acres	7	$512.75 per lot – 20 years through 2019.
Golf Course Drive	59	$217.99 per property – 20 years through 2026.
Mallard Creek	8	$259.26 per owner – 20 years through 2019.
Miles Drive	5	$270.24 per lot – 20 years through 2016.
Mulberry South	23	$286.76 per owner – 20 years through 2021.
Roof Top Circle	7	$237.80 per lot – 20 years through 2015.
Rosebank Village	9	$342.65 per lot – 20 years through 2019.
Waterway Improvement		
Kingston Creek Waterway	22	$34.14 per parcel – 20 years through 2027.
Little Kingston Creek	21	$136.35 per owner – 20 years through 2019.
Kingston Creek Waterway #2	25	$674.75 per property – 25 years through 2037.
Street Lights		
SouthHampton Lighting	75	$19.76 per lot - prior year SMECO charges

Depending upon the type of special assessment, the project may require interfund loans. Provision is then made for the benefiting property owner to pay installments through the property tax system on an annual basis. Debt Service required in FY2015 for existing Special Assessments will be $69,170.

CAPITAL IMPROVEMENTS FUND

The St. Mary's County Code requires the annual adoption by the Board of County Commissioners of a separate capital budget and program. The capital budget is the plan of the County to receive and expend funds for capital projects during the first fiscal year included in the capital program. The capital program is the plan of the County to receive and expend funds for capital projects during the fiscal year covered by the capital budget and the succeeding five years thereafter.

The following pages are divided into three sections:

1) Fiscal Year 2015 Approved Capital Budget - by project and funding source

2) Fiscal Year 2016 – Fiscal Year 2020 Approved Capital Program

3) Detail project information showing funding sources and uses throughout the period covered by the budget and plan are categorized according to the following project classifications:

   Public Facilities
   Highways
   Marine
   Solid Waste (None)
   Land Conservation
   Recreation and Parks
   Public Landings
   Public Schools

Projects are shown for the approved FY2015 appropriation year as well as the planned projects for fiscal years 2016, 2017, 2018, 2019, and 2020. Approved financing is presented in total for each of the respective years.

Capital project expenditures and revenues are accounted for in a separate Capital Improvements Fund.

APPROVED CAPITAL BUDGET - FY2015

CAPITAL PROJECT	Total	Bonds	X-fer Tax	Impact Fees	Pay-Go	State /Fed	Other
PUBLIC FACILITIES							
NextGen 800MHz/Radio System	11,323,374	10,417,188	906,186	0	0	0	0
Leonardtown Library Renovation	709,800	709,800	0	0	0	0	0
Energy Efficiency and Conservation Projects	686,390	0	0	0	743,000	0	(56,610)
Sheriff District 4 Office	175,000	175,000	0	0	0	0	0
Adult Detention Center Upgrades	4,000,000	4,000,000	0	0	0	0	0
Airport Master Plan	2,608,000	0	130,400	0	0	2,477,600	0
Building Maintenance & Repair - Critical	485,000	0	485,000	0	0	0	0
Building Maintenance & Repair - Programmatic	450,000	0	450,000	0	0	0	0
Airport Improvements	27,000	0	27,000	0	0	0	0
Total Public Facilities	***20,464,564***	***15,301,988***	***1,998,586***	***0***	***743,000***	***2,477,600***	***(56,610)***
HIGHWAYS							
Roadway Base Widening	285,000	0	285,000	0	0	0	0
Street Lighting & Streetscape Improvements	60,000	0	0	0	60,000	0	0
Patuxent Park Neighborhood Preservation Program	500,000	500,000	0	0	0	0	0
Bridge/Culvert Replacement and Repair	60,000	0	60,000	0	0	0	0
Retrofit Sidewalk Program	80,000	0	80,000	0	0	0	0
Regional Water Quality & Nutrient Removal	2,706,511	0	35,000	0	0	2,671,511	0
Asphalt Overlay	3,000,000	2,764,150	235,850	0	0	0	0
Modified Seal Surface Treatment	654,000	0	654,000	0	0	0	0
Removal of Roadside Obstacles	40,000	0	40,000	0	0	0	0
FDR Boulevard Extended (MD 4 to Pegg Rd)	6,000,000	5,775,000	0	225,000	0	0	0
Total Highways	***13,385,511***	***9,039,150***	***1,389,850***	***225,000***	***60,000***	***2,671,511***	***0***
LAND CONSERVATION							
Agricultural Land Preservation Programs	1,750,000	0	120,000	0	0	1,050,000	580,000
Green Community Initiative - Critical Area Planting	74,208	0	0	0	0	0	74,208
Total Land Conservation	***1,824,208***	***0***	***120,000***	***0***	***0***	***1,050,000***	***654,208***
RECREATION & PARKS							
Lancaster Park Improvements	300,000	0	0	300,000	0	0	0
Firemen's Heritage Museum	105,000	0	0	0	105,000	0	0
Leonardtown Park	500,000	294,820	37,500	42,680	0	125,000	0
Recreation Facility & Park Improvements	467,000	0	467,000	0	0	0	0
Park Land and Facility Acquisition	217,250	0	0	0	0	217,250	0
Three Notch Trail Phase Seven	253,125	0	9,765	82,320	61,040	100,000	0
Park Land Acquisition - State Aid	4,000,000	0	0	0	0	4,000,000	0
Total Parks Acquisition /Development	***5,842,375***	***294,820***	***514,265***	***425,000***	***166,040***	***4,442,250***	***0***
PUBLIC LANDINGS							
Derelict Boat Removal	30,000	0	0	0	0	30,000	0
Total Public Landings	***30,000***	***0***	***0***	***0***	***0***	***30,000***	***0***
PUBLIC SCHOOLS							
Captain Walter Francis Duke Elementary School	12,328,000	0	0	6,640,000	0	5,688,000	0
Spring Ridge Middle School Renovation	8,083,000	2,256,000	0	0	0	5,827,000	0
Spring Ridge Middle School Relocatables	677,100	0	0	0	415,100	262,000	0
Site Acquisition - Future Schools	1,146,618	334,019	812,599	0	0	0	0
Margaret Brent Middle School - Chiller Replacement	329,000	0	329,000	0	0	0	0
Esperanza Middle School Soil Erosion	223,000	0	0	0	223,000	0	0
Qualified Zone Academy Bond	197,000	0	0	0	22,000	175,000	0
Carver Elementary School - Relocatables	156,550	0	0	0	90,550	66,000	0
Park Hall Elementary School - Relocatables	82,750	0	0	0	49,950	32,800	0
Aging School Program	59,288	0	0	0	7,000	52,288	0
Energy Efficiency - LED Lighting Projects	(244,000)	0	0	0	(244,000)	0	0
Site Paving - Parking Lots & Sidewalks	75,000	0	0	0	75,000	0	0
Fairlead Academy Building	75,000	0	75,000	0	0	0	0
Relocatables - for various sites	110,700	0	110,700	0	0	0	0
Evergreen Elementary School - Primary Building	45,000	0	0	45,000	0	0	0
Total Public Schools	***23,344,006***	***2,590,019***	***1,327,299***	***6,685,000***	***638,600***	***12,103,088***	***0***
TOTAL	**$64,890,664**	**$27,225,977**	**$5,350,000**	**$7,335,000**	**$1,607,640**	**$22,774,449**	**$597,598**

APPROVED CAPITAL BUDGET - FY2015

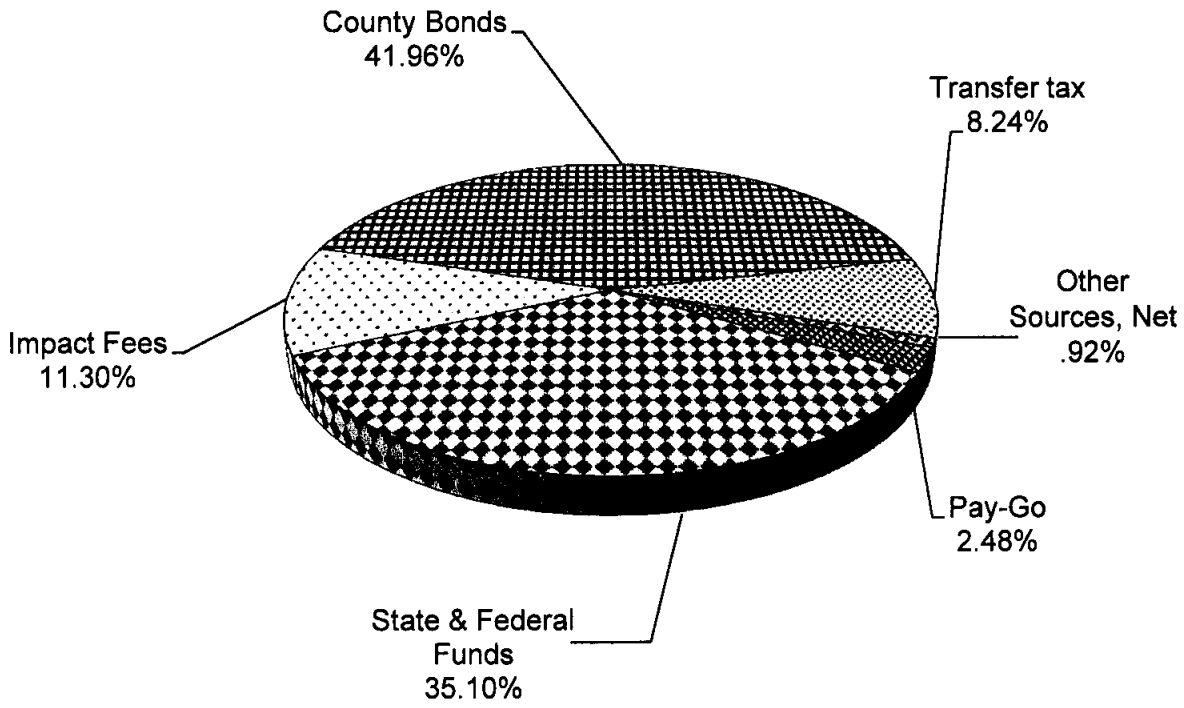
SUMMARY

Project Type	Total	Bonds	X-fer Tax	Impact Fees	Pay-Go	State /Fed	Other
Public Facilities	20,464,564	15,301,988	1,998,586	0	743,000	2,477,600	(56,610)
Highways	13,385,511	9,039,150	1,389,850	225,000	60,000	2,671,511	0
Marine	0	0	0	0	0	0	0
Land Conservation	1,824,208	0	120,000	0	0	1,050,000	654,208
Recreation & Parks	5,842,375	294,820	514,265	425,000	166,040	4,442,250	0
Public Landings	30,000	0	0	0	0	30,000	0
Public Schools	23,344,006	2,590,019	1,327,299	6,685,000	638,600	12,103,088	0
Total	**$64,890,664**	**$27,225,977**	**$5,350,000**	**$7,335,000**	**$1,607,640**	**$22,774,449**	**$597,598**

Included in the funding identified above are the normal annual collections of capital project funding sources as well as accumulated unapplied resources, which may result from collections that exceed estimates or expenditures that are less than budgeted. To the extend that such variances occur, these excess funds are retained within the capital projects fund and applied to subsequent years' capital projects, based on the approved budget.

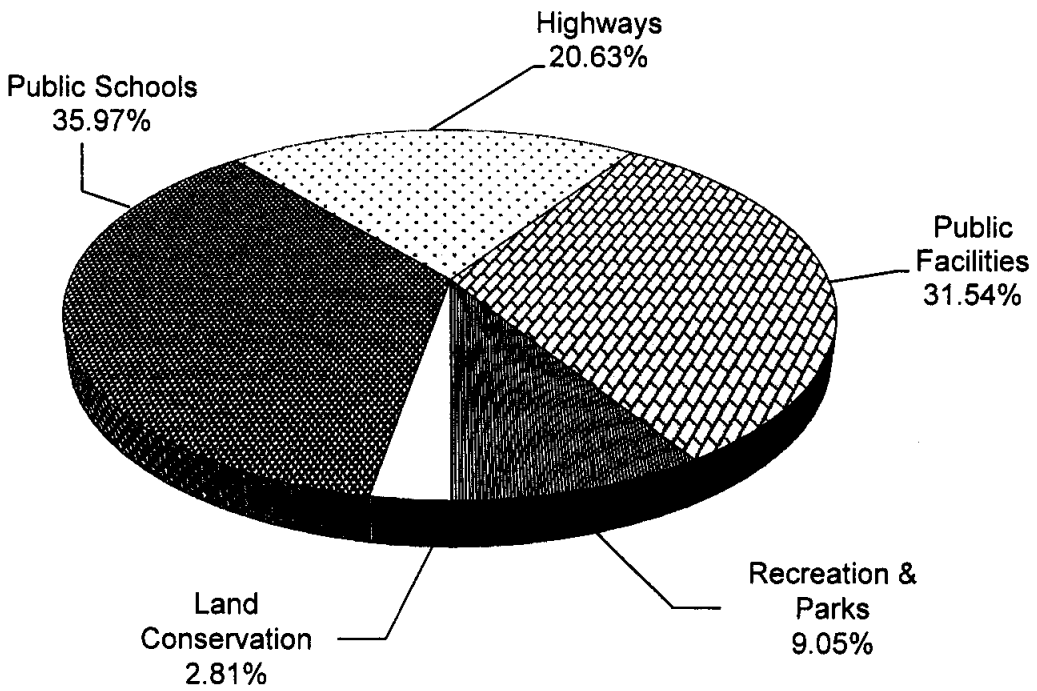
Estimated annual impact fee collections for FY2015 are: Roads-$225,000; Parks-$275,000; Schools-$1,687,500.
The amounts shown above are based on eligible expenditures budgeted in FY2015 for the identified projects. To the extent that collections exceed the amount applied in the FY2015 budget, the excess is carried to the later years and matched to eligible expenditures.

FISCAL YEAR 2015 CAPITAL BUDGET - FUNDING SOURCES



State & Federal Funding	$ 22,774,449
Local Funds:	
County Bonds	27,225,977
Transfer Taxes	5,350,000
Impact Fees	7,335,000
Pay-Go	1,607,640
Recordation Fees/Agricultural Tax/Fee-in-Lieu	654,208
Other (Grants, Donations)	(56,610)
Total	$64,890,664

FISCAL YEAR 2015 CAPITAL BUDGET - PROJECTS



Public Schools	$23,344,006
Public Facilities	20,464,564
Highways	13,385,511
Recreation & Parks (includes Public Landings)	5,872,375
Land Conservation	1,824,208
Total	$64,890,664

APPROVED FY2015 CAPITAL BUDGET AND FY2016 TO FY2020 PLAN

CAPITAL PROJECT	FY15 Total	FY16 Total	FY17 Total	FY18 Total	FY19 Total	FY20 Total
		← Approved 5-Year Capital Plan →				
PUBLIC FACILITIES						
NextGen 800MHz/Radio System	11,323,374	0	0	0	0	0
Leonardtown Library Renovation	709,800	0	0	0	0	0
Energy Efficiency and Conservation Projects	686,390	147,000	0	0	0	0
Sheriff District 4 Office	175,000	1,737,000	0	0	0	0
Adult Detention Center Upgrades	4,000,000	3,375,000	550,000	0	0	0
Airport Master Plan	2,608,000	2,626,000	3,150,000	4,750,000	750,000	2,527,000
Building Maintenance & Repairs - Critical	485,000	260,000	321,000	300,000	210,000	40,000
Building Maintenance & Repairs - Programmatic	450,000	196,000	185,000	365,000	227,000	175,000
Airport Improvements	27,000	0	96,000	0	0	240,000
Fire and Rescue Revolving Loan Fund	0	400,000	100,000	400,000	0	1,550,000
Health Department Renovations	0	250,000	0	2,450,000	0	0
Parking and Site Improvements	0	100,000	0	180,000	0	200,000
Charlotte Hall Farmers Market	0	300,000	0	0	0	0
Workforce Housing Initiatives	0	250,000	0	0	0	0
Garvey Senior Center Replacement Facility	0	0	0	574,200	0	5,631,400
Total Public Facilities	**20,464,564**	**9,641,000**	**4,402,000**	**9,019,200**	**1,187,000**	**10,363,400**
HIGHWAYS						
Roadway Base Widening	285,000	298,500	0	290,000	0	0
Street Lighting & Streetscape Improvements	60,000	0	0	60,000	0	60,000
Patuxent Park Neighborhood Preservation Program	500,000	2,040,000	0	2,975,000	0	0
Bridge/Culvert Replacement and Repair	60,000	20,000	0	60,000	20,000	60,000
Retrofit Sidewalk Program	80,000	240,000	50,000	50,000	50,000	50,000
Regional Water Quality & Nutrient Removal	2,706,511	2,194,391	100,000	1,578,825	0	0
Asphalt Overlay	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
Modified Seal Surface Treatment	654,000	654,000	654,000	654,000	654,000	654,000
Removal of Roadside Obstacles	40,000	260,000	140,000	260,000	100,000	40,000
FDR Boulevard Extended (MD 4 to Pegg Rd)	6,000,000	6,000,000	6,000,000	0	0	0
Buck Hewitt Road Sidewalk - North Side	0	0	775,000	0	0	0
Southampton Neighborhood Revitalization	0	0	0	0	446,000	0
CSM/Governmental Center Interparcel Access	0	0	0	0	40,000	0
Total Highways	**13,385,511**	**14,706,891**	**10,719,000**	**8,927,825**	**4,310,000**	**3,864,000**
MARINE						
St. Jerome's Creek Jetties	0	4,582,475	3,462,825	0	0	0
Ellis Road Revetment	0	25,000	335,000	0	0	0
St. Patrick Creek Maintenance Dredge	0	140,000	100,000	600,000	100,000	0
St. Catherine Island Shoreline Protection - Taxing District	0	40,000	129,000	86,723	0	235,125
Total Marine	**0**	**4,787,475**	**4,026,825**	**686,723**	**100,000**	**235,125**
LAND CONSERVATION						
Agricultural Land Preservation Programs	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000
Critical Area Planting	74,208	5,000	5,000	5,000	5,000	5,000
Total Land Conservation	**1,824,208**	**1,755,000**	**1,755,000**	**1,755,000**	**1,755,000**	**1,755,000**
RECREATION & PARKS						
Lancaster Park Improvements	300,000	0	0	0	0	0
Firemen's Heritage Museum	105,000	0	0	0	0	0
Leonardtown Park	500,000	1,750,000	0	0	0	0
Recreation Facility & Park Improvements	467,000	620,000	600,000	630,000	300,000	330,000
Park Land and Facility Acquisition	217,250	90,000	90,000	90,000	90,000	90,000
Three Notch Trail Phase Seven	253,125	0	0	1,972,000	0	0
Park Land Acquisition - State Aid	4,000,000	0	0	0	0	0
Nicolet Park Entrance	0	700,000	0	0	0	0
Piney Point Lighthouse Museum	0	200,000	100,000	0	0	0
Elms Beach Park Improvements	0	25,000	75,000	800,000	0	0
Chaptico Park - Phased Development	0	0	125,000	0	1,115,000	0
St. Clement's Island Museum Renovations	0	0	30,000	170,000	0	0
Three Notch Trail - Phase Eight	0	0	0	0	0	260,500
Myrtle Point Park	0	0	0	0	0	150,000
Central County Park	0	0	0	0	0	225,000
Total Parks Acquisition /Development	**5,842,375**	**3,385,000**	**1,020,000**	**3,662,000**	**1,505,000**	**1,055,500**

APPROVED FY2015 CAPITAL BUDGET AND FY2016 TO FY2020 PLAN

CAPITAL PROJECT	FY15 Total	FY16 Total	FY17 Total	FY18 Total	FY19 Total	FY20 Total
		← Approved 5-Year Capital Plan →				
PUBLIC LANDINGS						
Derelict Boat Removal	30,000	30,000	30,000	30,000	30,000	30,000
Total Public Landings	**30,000**	**30,000**	**30,000**	**30,000**	**30,000**	**30,000**
PUBLIC SCHOOLS						
Captain Walter Francis Duke Elementary School	12,328,000	673,000	0	0	0	0
Spring Ridge Middle School Renovation	8,083,000	6,833,000	0	0	0	0
Spring Ridge Middle School Relocatables	677,100	0	0	0	0	0
Site Acquisition - Future Schools	1,146,618	353,382	0	0	0	0
Margaret Brent Middle School - Chiller Replacement	329,000	0	0	0	0	0
Esperanza Middle School Soil Erosion	223,000	0	0	0	0	0
Qualified Zone Academy Bond	197,000	0	0	0	0	0
Carver Elementary School - Relocatables	156,550	0	0	0	0	0
Park Hall Elementary School - Relocatables	82,750	0	0	0	0	0
Aging School Program	59,288	0	0	0	0	0
Energy Efficiency - LED Lighting Projects	(244,000)	0	0	0	0	0
Site Paving - Parking Lots & Sidewalks	75,000	0	75,000	0	75,000	0
Fairlead Academy Building	75,000	550,000	0	0	0	0
Relocatables - for various sites	110,700	350,000	350,000	350,000	350,000	350,000
Evergreen ES - Primary Building	45,000	700,000	3,225,000	9,225,000	4,953,000	0
Flooring Replacement-various schools	0	50,000	0	50,000	0	50,000
Tennis Court/Track Resurface - Chopticon & GM HS	0	442,000	0	0	0	0
Lettie Marshall Dent ES - Roof Top Units	0	232,000	0	0	0	0
Great Mills High School - Roof Top Units	0	176,000	0	0	0	0
Playground Equipment	0	325,000	0	325,000	325,000	325,000
Piney Point ES - Partial Roof Replacement	0	0	1,638,000	0	0	0
New Elementary School - Central County	0	0	0	0	0	493,000
Warehouse	0	0	0	619,000	0	0
Three High School Interior Basketball Scoreboards	0	0	0	104,000	0	0
Bethune Educational Center - HVAC Systemic Renov.	0	0	0	217,000	1,878,000	0
New High School (1,200 capacity)	0	0	0	0	1,347,000	2,979,000
Mechanicsville ES Modernization	0	0	0	0	356,000	338,000
Green Holly Elementary School - Switch Gear & HVAC	0	0	0	0	0	425,000
Hollywood Elementary School - Partial Roof Replacement	0	0	0	0	0	131,000
Total Public Schools	**23,344,006**	**10,684,382**	**5,288,000**	**10,890,000**	**9,284,000**	**5,091,000**
TOTAL	**$64,890,664**	**$44,989,748**	**$27,240,825**	**$34,970,748**	**$18,171,000**	**$22,394,025**

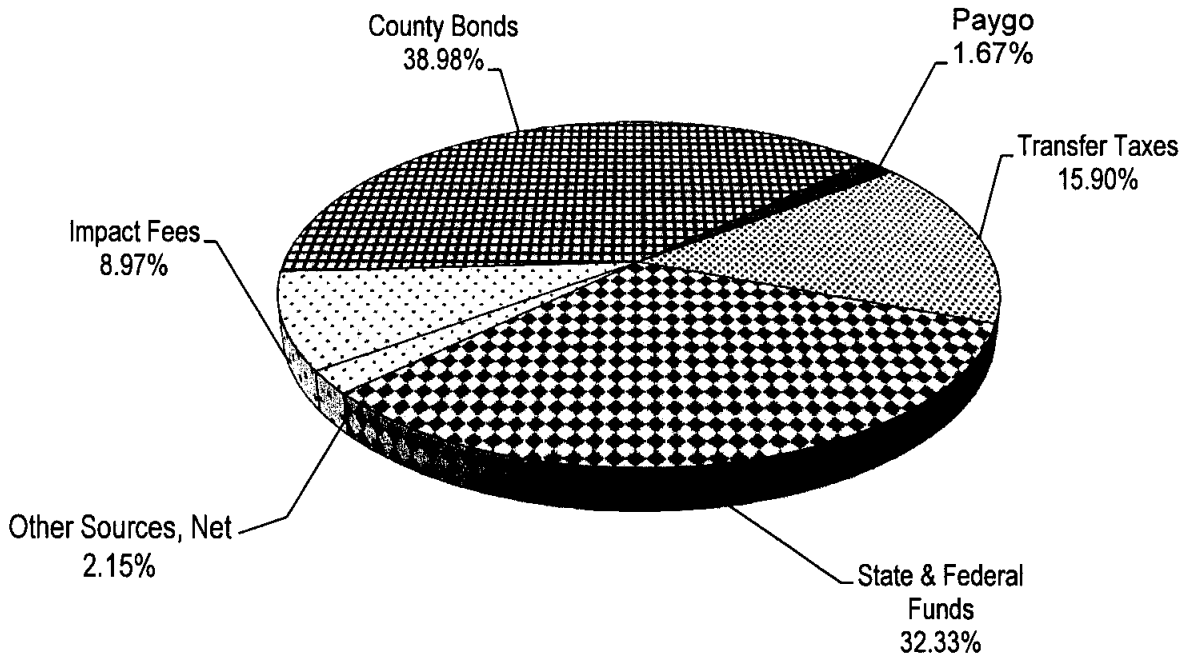
APPROVED FY2015 CAPITAL BUDGET AND FY2016 TO FY2020 PLAN

CAPITAL PROJECT	FY15 Total	FY16 Total	FY17 Total	FY18 Total	FY19 Total	FY20 Total
		← Approved 5-Year Capital Plan →				
Capital Project Summary - By Type						
Public Facilities	20,464,564	9,641,000	4,402,000	9,019,200	1,187,000	10,363,400
Highways	13,385,511	14,706,891	10,719,000	8,927,825	4,310,000	3,864,000
Marine	0	4,787,475	4,026,825	686,723	100,000	235,125
Land Conservation	1,824,208	1,755,000	1,755,000	1,755,000	1,755,000	1,755,000
Parks Acquisition & Development	5,842,375	3,385,000	1,020,000	3,662,000	1,505,000	1,055,500
Public Landings	30,000	30,000	30,000	30,000	30,000	30,000
Public Schools	23,344,006	10,684,382	5,288,000	10,890,000	9,284,000	5,091,000
Total	**$64,890,664**	**$44,989,748**	**$27,240,825**	**$34,970,748**	**$18,171,000**	**$22,394,025**
Capital Project Summary - By Source of Funds						
State/Federal	22,774,449	14,452,700	11,114,858	14,377,147	3,289,500	4,545,650
Impact Fees - Schools	6,685,000	1,373,000	732,000	3,803,500	2,447,000	2,615,750
Impact Fees -Roads	225,000	225,000	225,000	0	40,000	0
Impact Fees - Parks	425,000	275,000	125,000	350,000	625,000	412,500
Transfer Taxes	5,350,000	4,250,000	4,250,000	5,000,000	5,000,000	5,000,000
Ag/Recordation	400,000	400,000	400,000	400,000	400,000	400,000
Ag/Transfer	50,000	50,000	50,000	50,000	50,000	50,000
Mitigation	0	40,000	129,000	86,723	0	235,125
Mitigation	204,208	55,000	55,000	55,000	55,000	55,000
Pay-Go	1,607,640	2,186,174	101,600	104,000	75,000	0
Bonds	27,225,977	21,532,874	10,058,367	10,744,378	6,189,500	9,080,000
Grants/donations/other	(56,610)	150,000	0	0	0	0
Total	**$64,890,664**	**$44,989,748**	**$27,240,825**	**$34,970,748**	**$18,171,000**	**$22,394,025**

Included in the funding identified above are the normal annual collections of capital project funding sources as well as accumulated unapplied resources, which may result from collections that exceed estimates or expenditures that are less than budgeted. To the extent that such variances occur, these excess funds are retained within the capital projects fund and applied to subsequent years' capital projects, based on the approved budget.

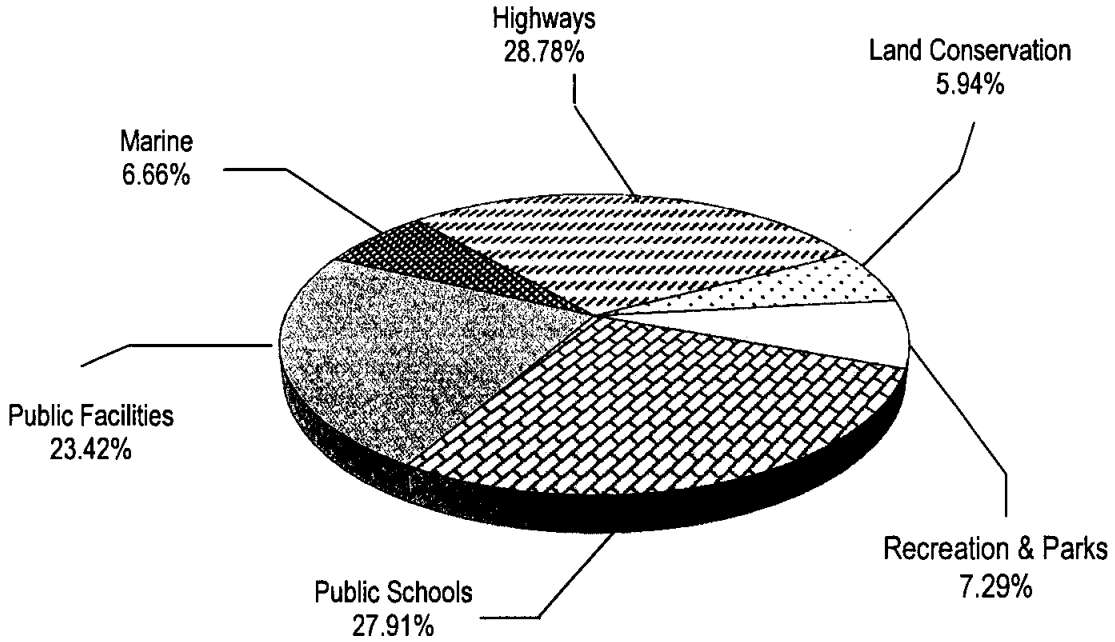
For example, anticipated collections of School Impact Fees in FY2015 are expected to be $1.68M. Any collections that exceed the amount budgeted are retained and will be used in subsequent years (i.e. FY2017, FY2018, FY2019, and FY2020) when there are qualifying expenditures. In this case, excess collections from prior years were accumulated and are being used to fund eligible project costs that are about four times the expected FY2015 collections.

FISCAL YEAR 2016 – FISCAL YEAR 2020
CAPITAL PLAN - FUNDING SOURCES



State & Federal Funding	$47,779,855
Local Funds:	
County Bonds	57,605,119
Transfer Taxes	23,500,000
Impact Fees	13,248,750
Pay-Go	2,466,774
Recordation Fees/Agricultural Tax/Mitigation	3,015,848
Other (Grants / Donations)	150,000
Total	$147,766,346

FISCAL YEAR 2016 - FISCAL YEAR 2020
CAPITAL PLAN - PROJECTS



Highways	$42,527,716
Public Schools	41,237,382
Public Facilities	34,612,600
Recreation & Parks (includes Public Landing)	10,777,500
Marine	9,836,148
Land Conservation	8,775,000
Total	$147,766,346

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CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
NextGen 800MHz/Radio System	PF-1005	Public Facilities

DESCRIPTION:

The County has made the decision to replace the existing radio system with a new system that is capable of delivering the performance requirements of today's public safety communications systems -- namely, the provision of reliable in-building radio coverage to all high life-safety risk buildings within the jurisdiction. It was determined that expansion of the existing Enhanced Digital Access Communications System (EDACS) technology would not be prudent since the current technology platform is approaching obsolescence. Timing of events is advantageous to the County since the replacement of the radio system in a timely manner will potentially eliminate the need to reband the existing radio system and the expansion of the conventional National Itinerant Mutual Tactical Channel (ITAC) [also referred to as National Public Safety Planning Advisor Committee (NPSPAC) channels] system will provide radio coverage enhancements during the period of deployment of the new system. The County is taking advantage of two concurrent projects to efficiently facilitate the replacement of their existing Harris EDACS voice radio system. The contingency funds may be used to pick up coverage in the Critical 1 buildings that the 13 tower site system would not cover.

Phase I - FY12

*subscriber units

*Two (2) new tower sites (One State Of Maryland tower Bethune and One County Tower In Valley Lee ($860,000 for the Tower, $50,000 for Lease, $40,000 for re-engineering)

*ECC console upgrades

*Linear MW Links

* Begin MW Looping

System Completion

Seven (7) remaining towers

Notice to Proceed: June, 2014

Tower Construction Completion: October, 2015

System Operational: November, 2015

Final Acceptance Testing Begins: May, 2016

This system would include a mix of capital costs and operating costs. The operating budget would be the source for acquisition of assets with a shorter life, such as individual radios, using exempt financing.

PLANNING JUSTIFICATION:

The County's emergency services, i.e. Police, Fire and Emergency Medical Services (EMS) are experiencing coverage problems with respect to portable and to some degree mobile radio communications. In addition the "in-building" coverage is especially poor in commercial structures and multi-family townhouses. The current 800 MHz, Harris EDACS radio system is approaching its scheduled obsolescence life cycle date. The Integrated Multisite and Console Controller (IMC) switch (the heart) would only be supported through January 1, 2014. Technical support for EDACS is diminishing and the current system is not meeting the county's operational expectations. RCC has recommended system upgrade that is Phase II, Project 25 (P25) or APCO-25 compliant. The P25 standard refers to a suite of specifications for digital radio communications for use by federal, state/province and local public safety agencies in North America. This plan would utilize our current infrastructure and incorporate two (2) additional tower sites in FY2013 Phase I), seven (7) additional towers in FY2015 (formerly Phase II (FY15) & III (FY18)).

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION: 10.2.2.A Provide infrastructure to accommodate development in growth areas and address adequate facilities and services outside of growth areas. P. 10-1

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
Civil Work/Towers	5,791,590	860,000	4,931,590	0	0	0	0	0	0
Consultant	965,420	740,420	225,000	0	0	0	0	0	0
ISSI	250,000	0	250,000	0	0	0	0	0	0
Over the Air Programming	245,979	245,979	0	0	0	0	0	0	0
Radio System	10,544,707	5,196,923	5,347,784	0	0	0	0	0	0
Licensing	100,000	50,000	50,000	0	0	0	0	0	0
Other	65,247	65,247	0	0	0	0	0	0	0
Contingency (5%)	664,035	145,035	519,000	0	0	0	0	0	0
TOTAL COSTS	18,626,978	7,303,604	11,323,374	0	0	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	10,417,188	0	10,417,188	0	0	0	0	0	0
LOCAL TRANSFER TAX	1,984,983	1,078,797	906,186	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	4,889,000	4,889,000	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	1,335,807	1,335,807	0	0	0	0	0	0	0
TOTAL FUNDS	18,626,978	7,303,604	11,323,374	0	0	0	0	0	0

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
NextGen 800MHz/Radio System	PF-1005	Public Facilities

OTHER BACKGROUND INFORMATION/COMMENTS:

Pre-Phase I - St. Mary's County's 800 MHz radio system currently consists of four transmit/receive sites in a simulcast configuration. The tower sites are located at Mechanicsville, Leonardtown, California and Dameron. The 800 MHz radio system originally designed in 1998 recommended a system with six (6) towers. The system was completed in 2002 with four (4) towers. As expected the system coverage is lacking in certain areas of the county, particularly those areas along the Potomac and Patuxent Rivers where the land topography drops to the waters edge. Areas of the county identified by the system users as having poor coverage are the Golden Beach area, Hollywood Shores area, Drayden / Valley Lee area, Wicomico Shores area and areas surrounding St. Clements Bay and Breton Bay as well as commercial structures such as schools, box stores and multi-family structures.

Post Phase I - The current P-25 system configuration added the Bethune and Valley Lee transmission tower sites, upgraded all subscriber radios, upgraded all The Conversion of the existing Frequency Reconfiguration Agreement (FRA) from a standard rebanding project to a total system upgrade project has positioned the County to be able to recover as a direct payment from Sprint\Nextel a significant portion of the re-negotiated Re-Banding expenses. The change notice was approved by the TA on 1\9\13 which authorized the rebanding to occur in conjunction with the NEXTGEN project implementation.

IMPACT ON ANNUAL OPERATING BUDGET

Total Cost of subscriber units is approximately $6.5 million (previous estimate was $8.75 million) which includes Mobile Radios, Portable Radios, Control Stations, 2 digital logging recorders, and 4 additional consoles for the back-up center. This equipment was exempt financed for a period of five years at an estimated annual cost of $1,750,000. The exempt finance costs of the equipment as well as the annual maintenance on the equipment, system, etc. are budgeted in the operating budget.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

The project, formerly to be completed in FY2019, was accelerated to FY2015, with completion and operations estimated to occur by the end of calendar year 2015. Costs previously identified in FY2018 has been reprogrammed for FY2015. Reprogramming resulted in increased Consulting Fees and incorporates 5% Contingency funding. It also now includes $250,000 for ISSI, which The Inter-RF Subsystem Interface (ISSI) Gateway provides network level interoperability between Project 25 Voice, Interoperability, Data, and Access (VIDA®) systems and other ISSI-compatible systems. The ISSI Gateway is based on the Inter-RF Subsystem Interface standard, issued by the Telecommunications Industry Association (TIA) responsible for publishing the Project 25 Land Mobile Radio standards. This will be used to interface with the State of Maryland 700MHz radio system and future interoperability with neighboring county's. Incremental operating impacts, to include maintenance has been revised to reflect the revised timing. There is a potential to contract for Hardware FX maintenance; that is not currently reflected in this capital budget or the operating impacts. It should be noted that on June 17, 2014 the BOCC took action to accelerate some project funding to FY2014 to be able to issue a Notice to Proceed in June (vs. FY2015), which yielded a $450,000 contract discount.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
SUBSCRIBER UNITS	0	0	0	(1,750,000)	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	10,000	0	0	0	0
UTILITIES (electric at $13,000 per site)	52,000	52,000	0	0	0	0
SYSTEM MAINTENANCE	117,236	241,522	154,833	33,476	44,673	18,558
TOTAL COSTS	169,236	303,522	154,833	(1,716,524)	44,673	18,558

DISCUSSION OF OPERATING BUDGET IMPACT:

Man-hours for Building Services maintenance, load bank testing, generator service, oil and filter changes, HVAC, electricity and diesel fuel costs are shown above. The gas and man-hours are typically absorbed from within the Building Services Division. The continued addition of remote sites will affect the workload. Costs are based on the four existing tower sites we are currently responsible for. Public Safety will be impacted by cost of maintenance contracts, once the initial warranties have expired.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

Additionally, as of February 20, 2014, we are investigating the practicality and cost effectiveness of entering into a hardware maintenance agreement.

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Leonardtown Library Renovation	PF-1202	Public Facilities

DESCRIPTION:

The current facility is approximately 19,500 square feet, including 3,200 on the second floor. The existing library will be partially upgraded to include elevator access to the second floor, a fire rated emergency stairwell, upgraded restroom facilities, interior programmatic space renovations (approximately 5-8,000 s.f.), electrical and fire alarm upgrades, interior aesthetic enhancements and exterior facade cosmetic improvements. Project assumes State funding is not available and the project could be completed as a design / build (with a 35% scoping design / program / space allocation analysis prepared by a licensed architect) with a local contractor preference, a scope review by the Library Board of Trustees, concurrence from the MHT and a Code Compliance review by the selected contractor similar to Chancellors Run Activity Center. Based on a meeting with MHT and MSDE on January 19, 2012, this renovation project is recommended to be 100% County funded.

Schematic Design: Presented to BOCC April, 2014
Design Completion: July 2014
Construction Solicitation Due: Fall 2014

PLANNING JUSTIFICATION:

A Library System Assessment was finalized in 2007. The three existing libraries have a combined square footage of approximately 51,855. The total 2006 service area population for the three libraries is estimated at 97,000. The study period is ten years, but a twenty year needs projection was accomplished. The Study identified the need for approximately 5,000 square feet of space to meet existing programmatic needs.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.B Meet the existing and future demands of the population for community and social services. P. 10-3

LOCATION:

3rd Election District
Leonardtown, MD
Adjacent to Governmental Center Campus

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT / ENGINEERING	200,000	200,000	0	0	0	0	0	0	0
DEMO / RENOVATION WORK	1,406,500	1,406,500	0	0	0	0	0	0	0
ELEVATOR / RESTROOMS	400,000	400,000	0	0	0	0	0	0	0
CODE UPGRADES (fire,sprinkler, electric)	909,800	200,000	709,800	0	0	0	0	0	0
INSPECTION / MATERIALS TESTING	85,000	85,000	0	0	0	0	0	0	0
CONTINGENCY	205,000	205,000	0	0	0	0	0	0	0
TOTAL COSTS	3,206,300	2,496,500	709,800	0	0	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	2,789,750	2,079,950	709,800	0	0	0	0	0	0
LOCAL TRANSFER TAX	416,550	416,550	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	3,206,300	2,496,500	709,800	0	0	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Leonardtown Library Renovation	PF-1202	Public Facilities

OTHER BACKGROUND INFORMATION/COMMENTS:

Renovations may include: Create loading and unloading area by parking lot book drop. If allowed by MHT, remove handicap railing and create larger doorway. Improve entrance security. Add more electric outlets for technology and wireless customers. Utilize Friends of the Library space to address programmatic needs (relocate FOL). Replace all exterior doors. Replace leaking windows in main library. Re-establish prior windows for natural light. Renovate lobby area and offices into more usable spaces. Renovate 2nd floor for staff offices or for customer's study rooms. Consolidate to one Customer Service Desk. Expand children's area. Relocate Teen Area away from Children's area. Add an IT closet. Create more working space at each public PC. Create two "quiet study" rooms. Add an instruction lab/classroom with PCs on 2nd floor. Rearrange shelving so collection can be shelved more logically. More shelving might be required. Provide glass doors for the Leonardtown Living Room. Accommodate a vending area with tables and electric outlets for wireless customers. Replace carpet. Approximately 780 square feet of additional programmed is expected to be realized.

On July 6, 2011 the BOCC approved the acquisition of the existing Armory (currently occupied by the Leonardtown Library) as a State surplused facility. On July 28, 2011 a letter of concurrence was forwarded to the State and, as of January 2012, the County has received the deed and easement documentation from the State in order to complete the acquisition. Any interior or exterior modifications to the existing structure will require Maryland Historical Trust concurrence. The scope of the project also intends to address the existing condition deficiencies as identified in the System Analysis dated March 20, 2007 that are now considered deferred maintenance items.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

When the project costs were initially developed, several building code related requirements associated with renovating a 1951 structure were anticipated and included in the initial CIP estimate (i.e.. sprinkler / fire systems, and basic electrical upgrades). Now that the schematic design and the initial Code reviews have been completed (by the mechanical, electrical and plumbing sub consultants), additional upgrades have been identified (i.e.. upgrade primary electric to a 3 phase service ($364K), replace interior lighting ($101K), new HVAC system and humidity controls ($303K), and possible asbestos ($5K) in affected floor tiles/roofing/windows) that were not previously anticipated. Reflects A/E schematic design estimate dated January 15, 2014.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (Information Technology)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

A temporary relocation of staff and library functions will not be required. Circulation of publications is planned to continue from the existing meeting room during construction.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Energy Efficiency and Conservation Projects	PF-1310	Public Facilities

DESCRIPTION:

This program provides funding for energy conservation projects intended to help achieve reductions in energy consumption(electricity, water, propane use, etc.). Anticipated projects typically require no architect / engineering services. This CIP was established based on the following initial listing of projects, but all Energy Conservation Measures (ECM's) recommended by the consultant will be reviewed and approved by the BOCC prior to implementation.

Energy Audit Consultant Award: December 2013 (completion anticipated by July 2014)

After completion of the energy audits and facility condition assessments in CY2014, the eligible projects listing will be reviewed, reprioritized, and approved by the Board of County Commissioners (BOCC). The following is a list of projects upon which the budget request is based.

FY2015: Phase 1 lighting: Exterior building wall packs / flood / canopy lights and parking fixture upgrades with LED lighting and timing controls at $600 each - $142,000.
Old Hollywood / Old Carver Schools and Drill Hall high bay ceiling dome lighting LED retrofit $20,000. Phase 2 lighting: Interior exit and emergency interior lighting upgrade to LED ($70 -$80 each) - $13,000. Interior lighting of facilities (x 564 fixtures = 2,256 lamps) - $158,000.
Replace Courthouse A/C chiller tower which should reduce water consumption by an estimated 50% - $85,000.
Switch gas fired package unit to split air handler and heat pump system at Northern Senior Center to remove majority of high cost propane use (by 30%) except for kitchen area - $235,000. Facility was completed in April 2005.
Operational savings is anticipated in FY2016.

FY2016: Install occupancy lighting sensor technology (@$25 ea) in various facilities - $52,000. Install auto, hands-free, low-flow sink faucet, soap dispensers at the Patuxent / Potomac buildings and Charlotte Hall Library ($25,000).Wicomico Building, Courthouse, Northern Senior Center ($43,000), Chancellors Run Activity Center, Lexington Park Library, Leonardtown Library, Public Safety Building, Arnold Building, Transportation / County Highways ($27,000).

PLANNING JUSTIFICATION:

Based on need and the criteria outlined in the Energy Conservation section of the Division's Comprehensive Facilities Maintenance Plan.
Goal is to attain a 15% energy consumption reduction by 2015.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
10.2.2.A.ii Promote conservation of energy and resources. P. 10-7

LOCATION:

Various locations.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
CONSULTING SERVICES	239,500	149,500	90,000	0	0	0	0	0	0
CHILLER TOWER	85,000	0	85,000	0	0	0	0	0	0
LIGHTING - PHASE 1	162,000	0	162,000	0	0	0	0	0	0
LOW FLOW FIXTURES	95,000	0	0	95,000	0	0	0	0	0
PROPANE REDUCTION	235,000	0	235,000	0	0	0	0	0	0
SMECO REBATE	(56,610)	0	(56,610)	0	0	0	0	0	0
OCCUPANCY SENSORS	52,000	0	0	52,000	0	0	0	0	0
LIGHTING - PHASE 2	171,000	0	171,000	0	0	0	0	0	0
TOTAL COSTS	982,890	149,500	686,390	147,000	0	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	1,039,500	149,500	743,000	147,000	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES (REBATE)	(56,610)	0	(56,610)	0	0	0	0	0	0
TOTAL FUNDS	982,890	149,500	686,390	147,000	0	0	0	0	0

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Energy Efficiency and Conservation Projects	PF-1310	Public Facilities

OTHER BACKGROUND INFORMATION/COMMENTS:

LED retrofit related project costs may be eligible for funding from SMECO's energy incentive program through rebates after the completion of the project. The % of eligibility for refund is based on the availability of funds and the products selected per Maryland Energy Administration funding formula. It is estimated that the FY2015 rebate will be approximately 17%. There are currently 121 pole lights, 182 exterior wall packs and 55 exterior exit lights that are planned to be retrofitted with this project. Interior lighting LED upgrades are planned for the Potomac Building (1/4 completed), Courthouse (3/4 completed), Charlotte Hall & Lexington Park Libraries, Chancellors Run Activity Center, Northern Senior Center, Public Safety (excluding the dispatcher area), and Recreation & Parks Maintenance shops.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

FY2014 Level I and II energy audits are not yet completed. Reflects additional FY2015 funding to complete Level III audits, if required, as a result of consultant recommendations from the Level I and level II audits. Maintain project funding for implementation of recommended / prioritized projects which must be approved by the BOCC. The eligibility and possible State proceeds from SREC (Solar Grant Renewable Energy Credits have not yet been evaluated.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
UTILITIES - LED PHASE 1 (electric)	0	(5,300)	0	0	0	0
UTILITIES LED PHASE 2 (electric)	0	(9,400)	0	0	0	0
UTILITIES (water)	0	(7,000)	0	0	0	0
UTILITIES (propane)	0	(5,000)	0	0	0	0
TOTAL COSTS	0	(26,700)	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

Energy conservation initiatives will continue to be implemented in order to help reduce energy consumption, but may not necessarily result in operating budget reductions as energy unit costs continue to fluctuate. Operating impact savings may be realized if the rate at which consumption is reduced is greater than the unit price increases charged by utility suppliers. Fiscal impacts shown, if any, are estimates and are reflected in the subsequent fiscal year after installation and based on the average FY2012 cost of $0.11252 per kWh. The majority of conversions are from fluorescent to LED bulbs. Estimates were based on consumption reductions noted in MEA's Alternative Measures Report dated March 21, 2012.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

For LED retrofit projects, it is estimated that for every 1,000,000 kwh reduction in electricity, a $120,000 per year of savings could be realized ($0.1187 / Kwh per MEA). This equates to an average electric expense savings of $16.67 per fixture (@ 4 lamps per fixture) per year. Alternatively, for every $1 of capital expense spent on retrofit, approximately $0.04 - $0.06 in electrical savings could be realized. Water and propane cost reductions are based on 50% and 30% reductions in consumption, respectively.

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Sheriff District 4 Office	PF-1404	Public Facilities

DESCRIPTION:

Project anticipates the reutilization of an existing 6,060 sq. ft. facility in the Lexington Park area. Property acquisition occured in FY2014. The renovation of the property will result in processing, meeting and conference room space, three holding cells, two interview rooms, a roll call and training room, break room, evidence bay and storage. The Sheriff's Office newly created District 4 Community Policing Unit and existing Patrol Division will use the facility for permanent base of operations to serve the Lexington Park community. The Maryland Department of Juvenile Justice and Parole and Probation and the State's Attorney's Office may also use the facility for meetings with Lexington Park based clients.

Assignment of Contract of Sale: February 2014
Board of Public Works Certification of Matching Funds: May 2014
Anticipated design solicitation: Fall 2014
Anticipated design start: April, 2015
Anticipated construction start: Spring, 2016

PLANNING JUSTIFICATION:

This project supports the Sheriff's strategic plan to create district offices throughout the County reducing the need for Officers to travel to and from the headquarters building in Leonardtown and locating services closer to the communities served.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.A.vi.a.iii Provide adequate satellite office space in growth areas. P. 10-2

LOCATION:

8th Election District
Lexington Park, MD

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	175,000	0	175,000	0	0	0	0	0	0
LAND ACQUISITION	500,000	500,000	0	0	0	0	0	0	0
SURVEYS / TITLE / APPRAISALS	50,000	50,000	0	0	0	0	0	0	0
CONDITIONS ASSESSMENT	8,000	8,000	0	0	0	0	0	0	0
RENOVATION / RETROFIT	1,457,500	0	0	1,457,500	0	0	0	0	0
CONSTRUCTION MANAGEMENT	60,000	0	0	60,000	0	0	0	0	0
EQUIPMENT (F&E and IT)	98,000	0	0	98,000	0	0	0	0	0
OTHER (Contingencies)	121,500	0	0	121,500	0	0	0	0	0
TOTAL COSTS	2,470,000	558,000	175,000	1,737,000	0	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	2,345,000	433,000	175,000	1,737,000	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	125,000	125,000	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	2,470,000	558,000	175,000	1,737,000	0	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Sheriff District 4 Office	PF-1404	Public Facilities

OTHER BACKGROUND INFORMATION/COMMENTS:

In FY2013, the County provided additional funding to create a community policing division for Lexington Park composed of four new and two existing officers. The community policing division was created to respond to the growing perception and prevalence of crime in Lexington Park which resulted in additional community requests to enhance the Sheriff's presence in the Great Mills Road corridor. An Environmental Site Assessment and Facilities Conditions Report were completed on October 17, 2013.

The facility acquired is the former Lexington Park Volunteer Rescue Squad which will be vacated once the Rescue Squad relocates to their new building on FDR Boulevard near the Lexington Park Library.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Added construction management costs ($60,000) due to review of the conditions report and anticipated complexity of the renovation project. Added propane and fuel oil generator costs to incremental operating budget impacts based on review of existing facility utility invoices. Changed the name of the project from Sheriff Substation to Sheriff District 4 Office to better reflect the location in Lexington Park and function.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	5	0	0	0
PERSONAL SERVICES COSTS	0	0	275,000	0	0	0
CONTRACTED SERVICES (custodial)	0	0	5,000	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	15,800	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (Information Technology)	0	0	3,000	0	0	0
TOTAL COSTS	0	0	298,800	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

Operating budget impact estimate is based on the following: Personnel costs at $55,000 each. The District 4 office is a 24-hour operational facility. The staffing levels require five Station Clerks to ensure 24 hour coverage and relief factor.

Propane: $3,000 per year
Water, Sewer, Trash: $3,000 per year
Electric: $9,500 per year
Custodial: $5,000 per year
IT Fiber / Phone Connectivity: $3,000 per year
Fuel Oil generator: $ 300 per year

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Adult Detention Center Upgrades	PF-1405	Public Facilities

DESCRIPTION:

Maintenance of effort projects on the existing 67,000 s.f. facility that are not grant eligible. The core facility was built between 1987-1989 with a small expansion built in 1996. The FY2014 Budget includes design funding of $852,000. Renovations and upgrades include:

Security system upgrades which include: replacement of the 1989 electronic locking control panels / mechanisms and full upgrade of the control booth consoles and central control as well as installation of vandal resistant, high resolution, motion sensitive, IP based security cameras (30 of 84 have been installed prior), new IT server cabinet / room, wiring for video visitation careability and Court Commissioner kiosks. Inmate cell intercom panels, door release console replacement and fire panel / system upgrades are included, FY2015.

Upgrading the HVAC system (boilers and burner heads) to incorporate air-conditioning for improved air quality, staff working environment and inmate living conditions. Project will include the design of upgraded HVAC system(s), replacement of all Direct Expansion (Dx) units with a four pipe system, new duct work (salvaging and re-using as much existing infrastructure as is practical), installation of new controls that match the existing Johnson Metasys DDC system,

new chillers, pumps, valves, controls, specifications, construction administration and commissioning. Two existing boilers must also be replaced (estimated cost: $350,000), FY2015 and FY2016. 1986 flat roof and facility floor tile replacement, FY2014 and FY2017.

Window and security glass replacement / upgrades and outdoor recreation area overhead security fencing, FY2014.

Upgrade and renovation of the Central Control Room and Tuberculosis Isolation Rooms (x2), FY2014.

Stainless steel shower enclosures (includes stainless steel confinement locking shower in central booking) and air vent replacement, FY2014.

Heating and hot water upgrades (replacement of two existing boilers) are needed in conjunction with the air conditioning project, FY2015.

Upgrade of Electrical panels is needed prior to the new HVAC system installation, FY2015.

Kitchen floor resurfacing per the Health Department, FY2014 .

Replacement of special confinement cell doors (x25) and food chutes (x 25) to dayrooms (Pods A,B,C,D and isolation), FY2014.

HVAC / Security Design Award: June 2014
Est Construction Bid: May 2015

PLANNING JUSTIFICATION:

A Jail Master Plan was approved by the State on July 2, 2008 to address space needs through 2025. Recommendations of the Master Plan form the basis for ongoing projects for the facility. The Master Plan study for the Adult Detention Center provided an assessment of the existing conditions, space and technology needs, phased alterations, timing and costs for approval by the Board of County Commissioners.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.A.vi Meet increasing health and public safety needs of the population. P. 10-2

LOCATION:

Leonardtown Md. Governmental Center Campus

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
SECURITY SYSTEM UPGRADES	2,352,000	252,000	2,100,000	0	0	0	0	0	0
HVAC UPGRADES	4,900,000	525,000	1,000,000	3,375,000	0	0	0	0	0
ROOF / FLOOR TILE REPLACEMENT	550,000	300,000	0	0	250,000	0	0	0	0
SECURITY GLASS REPLACEMENT	112,000	112,000	0	0	0	0	0	0	0
TB & CONTROL ROOM UPGRADES	230,000	180,000	50,000	0	0	0	0	0	0
SHOWER WALL HARDENING	85,000	85,000	0	0	0	0	0	0	0
HEATING / HOT WATER UPGRADES	350,000	0	350,000	0	0	0	0	0	0
ELECTRIC PANEL UPGRADES	575,000	75,000	500,000	0	0	0	0	0	0
KITCHEN FLOOR RESURFACING	35,000	35,000	0	0	0	0	0	0	0
CELL DOORS & FOOD CHUTES	300,000	0	0	0	300,000	0	0	0	0
TOTAL COSTS	9,489,000	1,564,000	4,000,000	3,375,000	550,000	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	9,489,000	1,564,000	4,000,000	3,375,000	550,000	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	9,489,000	1,564,000	4,000,000	3,375,000	550,000	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Adult Detention Center Upgrades	PF-1405	Public Facilities

OTHER BACKGROUND INFORMATION/COMMENTS:

On December 11, 2012, the Board of County Commissioners directed that a reduced project and scope for the Adult Detention Center be developed. Project listing was coordinated with the ADC Warden. Added incremental operating costs for temporary inmate relocation during construction. Per the ADC Warden, relocation may be either by day room, or by pod, depending on the approved sequence of construction. Projects will help address the Maryland Commission on Correctional Standards bi-annual sanitary, security and custody inspections. HVAC upgrades are estimated at $4,900,000 and the existing ductwork is not insulated for a air conditioning application. Security (locking mechanisms, cameras), telecommunications and fire alarm system upgrades are based on a $2.1M bid estimate in 2012. The intercom and door release console replacement cost estimate is $189,000. Flat roof and floor tile replacements are estimated at $300,000 and $250,000, respectively. The central control room must be upgraded ($50,000) and the two existing TB isolation rooms renovated ($180,000). The design ($75,000) and installation ($500,000) of electrical panel & service upgrades are needed prior to operation of the proposed new HVAC system.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Requested Warden and Sheriff review of project on November 20, 2013 and received initial input on January 2, 2014. Updated incremental operating costs as provided by the Office of the Sheriff. Incremental costs for a temporary kitchen will required during the planned floor / HVAC replacement in the existing kitchen, unless an alternative arrangement can be identified during the design. HVAC and floor work in the kitchen area should be done in the same general timeframe to avoid additional operating impacts, but may have to be separately completed.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION (3 month impact shown)	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
PERSONNEL SERVICES	0	0	0	0	0	0
inmate movement, transportaton, central booking	44,960	89,920	0	0	0	0
security posts, acting capacity, kitchen, laundry	80,947	161,895	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
temporary inmate housing	200,384	400,768	0	0	0	0
temporary kitchen and office space	49,031	98,062	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
equipment and transport van	59,202	0	0	0	0	0
TOTAL COSTS	434,524	750,645	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

The Sheriffs' incremental costs for staffing overtime per month were provided on January 2, 2014 and are reflected above. The Sheriffs' incremental costs for the temporary relocation of inmates during construction of HVAC/security systems is based on $101 (was previously estimated at $60) inmate/day. Relocation Plan: Medium to high security inmates in Pod C (48 inmates) and Pod A (16 inmates) would be displaced / relocated to other facilities for a period of three (3) to six (6) months. Once Pods A and C are completed, E-wing (62 inmates etc.) would be rotated into the completed "swing" space during Pod E work. This process would continue for all inmates in lieu of fully relocating all 260 inmates. Relocation cost estimate: 62 inmates (Pods A & C) @ $101/day. Total incremental operating costs are estimated at $375,322 per month plus a one-time cost of $59,202 for equipment and purchase of a transportation van. (Estimated totals: $1,185,169 for three months and $2,311,136 for six months, or approximately $385,200 per month). Consultant A/E will be required to develop a phasing plan that will minimize the costs associated with inmate desplacement which may include recommendations for premium weekend/evening construction.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Airport Master Plan	PF-1306	Public Facilities

DESCRIPTION:

This project provides for numerous Master Plan improvements at the St. Mary's County Regional Airport. Improvements are directly correlated with the completion of the Environmental Assessment (2007) and Wetland Mitigations projects (2013). The projects listed are now eligible for 90% Federal, 5% State, and 5% County funding. Wetland Mitigation must be completed prior to subsequent federal funding of additional project phases.

As these projects are approved by the FAA during the formal federal grant budget cycle, separate projects will be established locally for reimbursement / tracking purposes.

Prior: Design of Airport Road Relocation @ $250,000; design of the extended taxiway on RW 29 end - $104,000.
Design of Lawrence Hayden Road relocation @ $250,000. Final fee simple deed needed for Airport Road was recorded on 11-7-2012.

FY2015: Construction of Airport Road Relocation @ $1,631,000 and construction of the extended taxiway on RW 29 end - $727,000.
Prepare surveys / easement plats for approach surfaces (Parcels 33-38, 44-53) - $250,000.

FY2016: Construct relocated Lawrence Hayden Road - $1,810,000. Acquire easements for approach surfaces (Parcels 33-38, 44-53) - $500,000.
Design Taxiway A relocation - $316,000

FY2017: Construct relocated Taxiway A - $2,600,000. Design runway and Taxiway A extensions on RW11 end - $550,000.

FY2018: Construct runway and Taxiway A extensions on RW11 end - $4,400,000. Design Airport Road extension - $350,000.

FY2019: Design water, sewer and utility extensions - $100,000. Design West Ramp expansion - $650,000.

FY2020: Construct West Ramp expansion - $2,527,000.

Balance to Complete: Construct balance of West Ramp expansion - $2,873,000.

PLANNING JUSTIFICATION:

Airport development projects are developed in accordance with the approved Master Plan and Airport Layout Plan (ALP) approved by the Board of County Commissioners and Federal Aviation Administration. In addition, the draft Comprehensive Plan update encourages regional economic activities that support general aviation at the airport such as tourism, socioeconomic trends, industrial developments and the Patuxent River Naval Air Station.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

11.4.4.A.i Continue to support the expansion of the airport. P. 11-7

LOCATION: 6th Election District St. Mary's County Regional Airport, Airport Road, Hollywood, MD.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	2,509,327	543,327	0	316,000	550,000	350,000	750,000	0	0
CONSTRUCTION - AIRFIELD	7,727,000	0	727,000	0	2,600,000	4,400,000	0	0	0
LAND ACQUISITION	250,000	0	250,000	0	0	0	0	0	0
CONSTRUCTION - ROADS	3,441,000	0	1,631,000	1,810,000	0	0	0	0	0
APRON & RAMP EXP. / REPLACE	5,400,000	0	0	0	0	0	0	2,527,000	2,873,000
SURVEY / PLATS	500,000	0	0	500,000	0	0	0	0	0
UTILITY EXTENSIONS	0	0	0	0	0	0	0	0	0
TOTAL COSTS	19,827,327	543,327	2,608,000	2,626,000	3,150,000	4,750,000	750,000	2,527,000	2,873,000

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	806,300	0	130,400	0	130,900	237,500	37,500	126,350	143,650
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	185,067	27,167	0	131,300	26,600	0	0	0	0
STATE FUNDS	991,366	27,166	130,400	131,300	157,500	237,500	37,500	126,350	143,650
FEDERAL FUNDS	17,844,594	488,994	2,347,200	2,363,400	2,835,000	4,275,000	675,000	2,274,300	2,585,700
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	19,827,327	543,327	2,608,000	2,626,000	3,150,000	4,750,000	750,000	2,527,000	2,873,000

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Airport Master Plan	PF-1306	Public Facilities

OTHER BACKGROUND INFORMATION/COMMENTS:

On May 11, 2012, the Department was advised that the share for grants associated with the capital funding of general aviation airport projects will revert back to the original 90% Federal, 5% State and 5% County levels. Prior projects were funded at 95% Federal, 2.5% State and 2.5% County levels. Environmental Assessment was completed. A Master Plan revision will be required to show the Lawrence Hayden Road alternative alignment. The updated five (5) year Federal capital ACIP funding program is not a commitment of Federal funds. The BOCC approved a new FAA Master Grant Agreement on March 4, 2014. Grant Applications are typically submitted in May /June with Grant Awards anticipated in August /September. Updated ACIP was received from the FAA on November 19, 2013.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Project timing. A portion of design was shifted from FY2018 to FY2019 and $2.5M in apron reconstruction was shifted from FY2019 to FY2020 based on the most recent discussions with the FAA, but no change in overall funding totals.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

None.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Building Maintenance and Repair Projects-Critical	PF-1507	Public Facilities

DESCRIPTION:
This program provides funds for construction, major equipment replacement, deferred maintenance & repair projects, upgrades and critical maintenance and major repair items to include: mechanical, electrical, HVAC, roofing systems, alarms and security. Projects typically require minimal use of architect / engineering design services.

After completion of the energy audits and facility condition assessments in CY2014, the eligible projects listing will be reviewed, reprioritized, and approved by the Board of County Commissioners (BOCC). The following is a list of projects upon which the budget request is based.

FY2015: Drill Hall rubberized roof replacement - $100,000. Add an elevator to the Board of Elections Building to address ADA concerns - $105,000. Chancellors Run Activity Center A-frame roof repairs - $50,000. Old Carver replacement of old metal frame and single pane windows Phase 1 - $40,000. Old Carver complete replacement of old metal frame and single pane windows Phase 2 - $120,000. St. Clements Island Museum Workshop roof replacement - $30,000. Replace HVAC units (x2) at Patuxent Building - $40,000.

FY2016: Full replacement of old metal frame and single pane windows at Old Hollywood School - $160,000. Provide 911, security, fire, auto-dial monitoring of County critical facilities (x8) - $80,000. Unanticipated Repairs - $20,000.

FY2017: Leonard Hall Drill Hall (Rec Center) vertical siding - $155,000. St. Clements Island Museum replace guttering and downspouts and decking - $36,000. Replace Airport blue hangar downspouts / guttering - $60,000. Reseal and recoat metal roofs at Charlotte Hall Library and Wicomico Building - $50,000. Unanticipated Repairs - $20,000.

FY2018: Replace chiller and chiller tower at u/g emergency communications backup center - $125,000. St. Clements Island Museum HVAC upgrade - $65,000. Boiler head replacement at Old Carver Elementary School - $90,000. Unanticipated Repairs - $20,000.

FY2019: Emergency generator backup for Drill Hall as a mass sheltering alternative - $100,000. Ripple Center HVAC unit replacement (x4) - $90,000. Unanticipated Repairs - $20,000.

FY2020: Unanticipated Repairs - $40,000.

PLANNING JUSTIFICATION:
Based on need and the criteria outlined in the Division's Comprehensive Facilities Maintenance Plan.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
10.2.2.A Provide infrastructure to accommodate development in growth areas and address adequate facilities and services outside of growth areas. P. 10-1

LOCATION:
Various locations.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
WINDOW REPLACEMENT	320,000	0	160,000	160,000	0	0	0	0	0
ALARM SYSTEMS	80,000	0	0	80,000	0	0	0	0	0
HVAC - CONSTR	285,000	0	40,000	0	0	155,000	90,000	0	0
ROOF / GUTTER - CONSTR	326,000	0	180,000	0	146,000	0	0	0	0
SIDING / EXTERIOR - CONSTR	155,000	0	0	0	155,000	0	0	0	0
EQUIPMENT - CONSTR	330,000	0	105,000	0	0	125,000	100,000	0	0
OTHER (Unanticipated)	120,000	0	0	20,000	20,000	20,000	20,000	40,000	0
TOTAL COSTS	1,616,000	0	485,000	260,000	321,000	300,000	210,000	40,000	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	1,616,000	0	485,000	260,000	321,000	300,000	210,000	40,000	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES-LGIT	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	1,616,000	0	485,000	260,000	321,000	300,000	210,000	40,000	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Building Maintenance and Repair Projects-Critical	PF-1507	Public Facilities

OTHER BACKGROUND INFORMATION/COMMENTS:

Projects are prioritized and managed by the DPW&T Building Services Division. Entire CIP program was deferred in FY2014 to allow for completion of an Energy Audit, Facilities Needs and Conditions Assessment (FCA) which was awarded in January 2014. Following the elevator installation at the Board of Elections Building in FY2015, the voting machines at old Carver school could be re-consolidated back to Leonardtown onto the second floor. Archives could relocate to old Carver. Since the old Hollywood Elementary school is centrally located and still has an estimated building value of $2.7M, the Department of Recreation and Parks could consolidate storage / expand programmatic offerings at this location. In anticipation of re-using the Old Hollywood School, full window replacement has been programmed for FY2016.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Unanticipated repairs of $40,000 added in FY2020.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACT SVS-Alarm Monitoring @ $30/mo/bldg	0	2,880	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES (propane)	0	0	0	0	0	0
UTILITIES (water)	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	2,880	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Building Maintenance and Repair Projects-Programmatic	PF-1508	Public Facilities

DESCRIPTION:

This program provides funds for minor programmatic construction and repair projects to include; carpet / tile replacement, interior painting, upgrades to partitions, exterior doors, entrance canopies, re-decking, energy conservation measures and general maintenance items. Typical project scope requires funding in an amount between $50,000 to $75,000. Anticipated projects typically require no architect / engineering services.

After completion of the energy audits and facility condition assessments in CY2014, the eligible projects listing will be reviewed, reprioritized, and approved by the Board of County Commissioners (BOCC). The following is a list of projects upon which the budget request is based.

FY2015: Low maintenance trim (old section of Courthouse) - $ 55,000. Chesapeake Building panic button / Potomac Building DECD access control - $5K. Exterior - $90,000 and interior - $70,000 facility painting. Treasurer's Office replace Carpet tile -$25,000. Transportation Division replace carpet and floor tile - $70,000. Replace existing carpet tile in Public Safety 911 office - $40,000. Repair leaking skylights in vehicle maintenance bays - $7,500 . Residing for County blue hangar - $12,500. Interior painting and repairs within various facilities - $15,000. Motorized partition w/ auto key control to improve facility use at Northern Senior Center - $45,000. Unanticipated maintenance /repairs - $15,000.

FY2016: Implementation of Building Safety Inspection Program (BSIP) risk management, LGIT / SISCO non-code and non-critical compliance recommendations and repairs - $31,000. Install automatic door openers at main ADA entrances and restrooms to improve accessibility - $80,000. Old Hollywood School equipment fencing enclosure replacement - $10K. St. Clements Island Museum restroom updating (stalls and fixtures) - $25K. Interior painting, unanticipated maintenance and repairs - $12,000. Security monitoring cameras / software at Northern Senior and Chancellors Run Activity Centers - $3K.

FY2017: Centralized HVAC monitoring / control of Lexington Park /Charlotte Hall libraries, Chancellors Run / Northern Senior Centers with auto alert 911 notification - $170,000. Unanticipated maintenance / repairs - $12,000. Security monitoring cameras at Loveville / Tulagi Park-n-Rides and Salt Dome - $3K

FY2018: AC unit replacements at Old Carver Elementary School - $100,000. Boiler head replacement at Old Carver Elementary School - $25,000. Sidewalk repairs - $50,000. Computer Lab security gate at Chancellors Run facility - $15,000. Unanticipated maintenance and repairs - $15,000. Exterior facility painting - $90,000. Interior facility painting - $70,000.

FY2019: Carpet replacement at Lexington Park Library - $150,000. Safety and security plan implementation (intrusion detection-burglar alarm and monitoring systems with central monitoring capability and high security locking mechanisms at various facilities) - $62,000. Unanticipated maintenance and repairs - $15,000.

FY2020: Exterior - $90,000 and interior - $70,000 facility painting. Unanticipated maintenance and repairs - $15,000

PLANNING JUSTIFICATION:

Based on need and the criteria outlined in the Division's Comprehensive Facilities Maintenance Plan and space needs planning.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.A Provide infrastructure to accommodate development in growth areas and address adequate facilities and services outside of growth areas.
P. 10-1

LOCATION:

Various locations.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	50,000	0	0	0	0	50,000	0	0	0
CARPET / TILE REPLACE	285,000	0	135,000	0	0	0	150,000	0	0
PAINTING / CARPENTRY	595,000	0	250,000	25,000	0	160,000	0	160,000	0
SAFETY / SECURITY	299,000	0	5,000	44,000	173,000	15,000	62,000	0	0
EQUIPMENT	170,000	0	45,000	0	0	125,000	0	0	0
CODE COMPLIANCE	115,000	0	0	115,000	0	0	0	0	0
OTHER (Unanticipated repairs)	84,000	0	15,000	12,000	12,000	15,000	15,000	15,000	0
TOTAL COSTS	1,598,000	0	450,000	196,000	185,000	365,000	227,000	175,000	0

FUNDING SOURCE	Total	Prior	Budget	Five Year Capital Program					Balance to
COUNTY FUNDS:	Project	Approval	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Complete
COUNTY BONDS	0	0	0	0	0		0		0
LOCAL TRANSFER TAX	1,598,000	0	450,000	196,000	185,000	365,000	227,000	175,000	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	1,598,000	0	450,000	196,000	185,000	365,000	227,000	175,000	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Building Maintenance and Repair Projects-Programmatic	PF-1508	Public Facilities

OTHER BACKGROUND INFORMATION/COMMENTS:

Projects are prioritized and managed by the DPW&T Building Services Division. Entire CIP program was deferred in FY2014 to allow for completion of an Energy Audit, Facilities Needs and Conditions Assessment (FCA) which was awarded in January 2014. Long-term operating costs can manifest themselves in facilities in a variety of ways. The most visible is simple deferred maintenance, where systems, equipment and materials are not taken care of and they age or fail prematurely. This project attempts to address this need through a variety of capital projects. Several security enhancement projects have already been undertaken at the St. Mary's Count Regional Airport, the Adult Detention Center, St. Mary's County Courthouse, Carter State Office Building, the Chesapeake Building, Human Resources, County Attorney, Information Technology, Emergency Services, etc. A Facility Security Level Inventory / Facility Security Level (FSL) were completed in July / December 2013 and may be supplemented by Vulnerability and Risk Assessments performed by the Office of the Sheriff in CY 2014 for selected facilities. Remote programming / monitoring, lockdown capability, entrance controls, burglar alarms, video surveillance ($1,300 per camera w/ software) and panic button installations are typical applications. Estimated costs: Computerized HVAC panels & controls for facility - $50,000 per facility; automated alert system - $10,000 per facility; door retrofit or expand - $1,000 per door; new security cards - $10 each. Courthouse security lock upgrades - $100,000.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Added programmatic exterior (@ $1.50 / sf) / interior painting (@ $0.75 / sf) in FY2018 / FY2020 and additional safety / security program implementation in FY2019 / FY2020.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES (electric)	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Airport Improvements	PF-1403	Public Facilities

DESCRIPTION:
This project provides for numerous improvements at the St. Mary's County Regional Airport. Several improvements are necessary to maintain services to improve safety, manage risk, and improve operations. These projects are 100% County funded, and are not expected to be eligible for grant funding via the Federal Aviation Administration (FAA) Airport Capital Improvement Plan (ACIP), but are not high enough of a priority to be included in annual Federal allocations.

Prior Approval: Periodic replacement of safety tie-downs (x6), seal coating / repaving the medevac ramp apron area B and County hangar ramp apron area D. The Maryland Aviation Administration (MAA) no longer funds or provides runway painting services for local general aviation airports. Project also includes an energy conservation pilot project to begin converting lighting to LED that will be coordinated with SMECO. Pilot projects may include converting existing landside lighting, the segmented circle and the wind tee to LED. The 24-7 emergency and interior lighting for County maintained facilities are being addressed by a separate Building Maintenance & Repair initiative.

FY2015: Although the Airport is not Part 139 certified, since it has over 100 fixed based aircraft, a Wildlife Hazard Assessment (WHA) must be initiated within three (3) years of receiving any new development grants after the final Federal Register notice which is anticipated in CY 2013. On 12-10-2012, the FAA advised that a WHA would then be required to be updated at least once every 10 years thereafter.
In addition, Wildlife Hazard Site Visits (WHSV's) would be required every 5 years thereafter. The County's current Wildlife Hazard Management Plan was prepared in October 2009.
Monies also include installation of a 5' x 12' bus shelter with solar lighting at the St. Mary's Regional Airport MTA commuter park and ride lot to address ridership demands. Approximately 130 riders currently utilize the existing park and ride facility. This provides county funding which will be eliminated if MTA Grant is received during CY 2014.

FY2017: Project includes keypad controls for pedestrian and transient gates for safety and security of airfield, hangar and aircraft.
Project also includes replacement of airside / landside signage and repaving the 87,500 s.f. terminal ramp Apron Area A built in 1997.
The modified mix used in construction did not have the life expectancy anticipated and the ramp has had to be repeatedly sealed.

FY2020: Milling and repaving of Apron Area D, Area B and C that can no longer be effectively crack sealed.

PLANNING JUSTIFICATION:
Airport development projects are developed in accordance with the most recently approved Master Plan, Airport Layout Plan (ALP) and Environmental Assessment (EA) approved by the Board of County Commissioners.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
11.4.4.A.i Continue to support the expansion of the airport. P. 11-7

LOCATION: 6th Election District St. Mary's County Regional Airport, Airport Road, Hollywood, MD.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
FIELD/LANDSIDE SIGNAGE & GATES	15,000	0	0	0	15,000	0	0	0	0
LED LIGHTING UPGRADES	16,500	16,500	0	0	0	0	0	0	0
FAA WILDLIFE HAZARD ASSMNT.	15,000	0	15,000	0	0	0	0	0	0
TIE-DOWN REPLACEMENT	6,500	6,500	0	0	0	0	0	0	0
RAMP & APRON SEALING / PAVING	382,000	61,000	0	0	81,000	0	0	240,000	0
OTHER COSTS (painting/obstrct/bus shelter)	28,000	16,000	12,000	0	0	0	0	0	0
TOTAL COSTS	463,000	100,000	27,000	0	96,000	0	0	240,000	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	463,000	100,000	27,000	0	96,000	0	0	240,000	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	463,000	100,000	27,000	0	96,000	0	0	240,000	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Airport Improvements	PF-1403	Public Facilities

OTHER BACKGROUND INFORMATION/COMMENTS:

Future projects will include requests for maintenance identified by annual MAA licensing inspections such as: runway and taxiway crack sealing, airfield pavement markings and removal of obstructions. The Airport Advisory Committee's last facility and grounds inspection was conducted in July 2011. Future projects may also include the design and/or construction of interior secured parking area(s), crack sealing of non-grant eligible ramp and parking areas currently in excess of 852,000 square feet and required aviation pavement markings. The current contract price for paving aprons is about $165 per ton. Approximately $2.25M of Maryland Aviation Administration regional assistance grants are available each year to fund safety related improvements that are non-Federal eligible. Requests for MAA project eligibility approval will be submitted annually which includes reimbursement for up to 50% of the costs.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Projects were reviewed by the Airport Advisory Committee. Added FY2020 funding for milling and repaving existing (asphalt/concrete) ramp and tie-down areas.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Fire & Rescue Revolving Loan Fund	PF-1406	Public Facilities

DESCRIPTION:
Volunteer Fire Departments and Rescue Squads have submitted their plan for FY2015 to FY2020 which outlines the expected loan requests they will make from the Revolving Loan Fund maintained by the County.

PLANNING JUSTIFICATION:
The Bond Budget is based on the cash flow needed to fund loan requests, considering cash flow projections, including repayments of loans. Due to the uncertainty and frequent changes in timing, only the first three years of cash needs are reflected.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
10.2.2.A.vi Meet increasing health and public safety needs of the population. P. 10-2

LOCATION:

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
CONSTRUCTION	2,750,000	300,000	0	400,000	100,000	400,000	0	1,550,000	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT/ROLLING STOCK	0	0	0	0	0	0	0	0	0
TOTAL COSTS	2,750,000	300,000	0	400,000	100,000	400,000	0	1,550,000	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	2,750,000	300,000	0	400,000	100,000	400,000	0	1,550,000	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	2,750,000	300,000	0	400,000	100,000	400,000	0	1,550,000	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Fire & Rescue Revolving Loan Fund	PF-1406	Public Facilities

OTHER BACKGROUND INFORMATION/COMMENTS:

FY2015 Budget Request and Plan	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	
Leonardtown VFD	600,000			500,000				Rolling Stock
Leonardtown VFD							1,000,000	Building
Leonardtown VRS			1,000,000					Building
Mechanicsville VFD		1,000,000						Building
Bay District VFD	585,000							Rolling Stock
Ridge VRS								
Ridge VFD								
Seventh District VFD					800,000			Rolling Stock
Seventh District VRS							210,000	Rolling Stock
Advanced Life Support (ALS)								
Hollywood VRS							2,500,000	Building
Hollywood VRS				212,968		253,028		Rolling Stock
Hollywood VFD			400,000		350,000	350,000		Rolling Stock
TOTAL REQUESTS AND PLAN	**1,185,000**	**1,000,000**	**1,400,000**	**712,968**	**1,150,000**	**603,028**	**3,710,000**	

Repayment Cash Flow & Bond Needs							
Estimated available		893,837	348,394	160,665	116,054	101,622	308,340
Loans Proposed (see above)		(1,000,000)	(1,400,000)	(712,968)	(1,150,000)	(603,028)	(3,710,000)
Current Loans Repayment		241,511	368,882	472,548	639,759	727,740	931,003
Total Available		135,348	(682,724)	(79,755)	(394,187)	226,334	(2,470,657)
Bond Funds Need To Borrow		-	**700,000**	**100,000**	**400,000**	-	**1,550,000**

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

This plan reflects loan requests of $8,575,996, which is $1,465,996 more than the plan in FY2014. Due to the lack of requests in FY2014 and based on the requests for future loans offset by scheduled repayments of existing outstanding loans, the revolving fund is expected to require cash infusion in FY2016, FY2017, FY2018, and FY2020. Note that the County's current remaining authority to borrow for this purpose is $2,750,000.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

Debt service on any borrowing would be reflected in the Emergency Services Support Fund.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Health Department Renovations	PF-16XX	Public Facilities

DESCRIPTION:

Provide interior renovations of a portion of the existing facility to provide improved / more efficient public health services and direct clinical care. This will help address accreditation standards (i.e.. National Public Health Accreditation Board), operational needs, and records management requirements associated with population growth and change in demographics. Project includes: (a) family consultation area (with central viewing);(b) clinical area for patient evaluation and treatment (lab, medical equipment storage, vaccination area, temperature controlled medical supply storage, direct patient care); (c) case management consultation rooms x4; (d) multifunction / integrated / consolidated front entrance and lobby area with waiting rooms/children's area; (e) computer kiosk terminals for public access, enrollment, and document acquisition; (f) community education room with restroom access for approximately 30 individuals; (g) vital, medical, case management, infectious disease, and environmental health records storage and management areas; (h) ADA accessibility upgrades to the facility may be required due to the extent of the renovation work.

Renovation costs are based on $185 per square foot

Design Solicitation: September 2015
Design Award: January 2016
Design: February - October 2016

PLANNING JUSTIFICATION:

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.B Meet the existing and future demands of the population for community and social services. P. 10-3

LOCATION:

St. Marys County Health Department in Leonardtown, MD

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	250,000	0	0	250,000	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	0	0	0	0	0	0	0	0	0
RENOVATION / RETROFIT	2,100,000	0	0	0	0	2,100,000	0	0	0
INSPECTION / CONSTR SERVICES	85,000	0	0	0	0	85,000	0	0	0
EQUIPMENT (F&E and IT)	55,000	0	0	0	0	55,000	0	0	0
OTHER (Contingencies)	210,000	0	0	0	0	210,000	0	0	0
TOTAL COSTS	2,700,000	0	0	250,000	0	2,450,000	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES (State Bond Bill)	2,700,000	0	0	250,000	0	2,450,000	0	0	0
TOTAL FUNDS	2,700,000	0	0	250,000	0	2,450,000	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Health Department Renovations	PF-16XX	Public Facilities

OTHER BACKGROUND INFORMATION/COMMENTS:

The existing facility is 29,600 square feet and was extensively renovated in 1987/88 when it was converted from the St. Mary's County Nursing Home to the St. Mary's County Health Department. Project includes the renovation of a portion of the interior space that will be vacated by the Cooperative Extension Service and adjacent operational areas (9,000 s.f.) as well as the community education areas (2,500 s.f.). Recommendations from the facilities / systems condition evaluations (to include the HVAC system) performed in FY2014 will be incorporated as a part of the design. Minor restriping of the parking lot on the northeast side of the facility will provide additional dedicated parking for customers and for persons with disabilities. Space needs will also be evaluated during CY2014 as a part of project PF1409.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

New project as requested by the Health Officer. Assumes a State Bond Bill(s) will be requested for design and construction.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES (moving)	0	0	0	5,000	0	0
TRAILER FACILITY RENTAL (12 months)	0	0	0	75,000	0	0
UTILITIES	0	0	0	10,000	0	0
RECORDS STORAGE	0	0	0	4,000	0	0
OTHER (Information Technology)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	94,000	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

The incremental costs are for the temporary relocation of the Health Clinic and patient case management services (e.g., WIC, Medicaid enrollment, infants & toddlers program, administrative care coordination, healthy families, healthy start, etc.) into temporary trailer facilities. The services require individual rooms where a staff member could have their office, space for consultation with the client, and often space for children accompanying the client to the visit). Hence the two trailers. Temporary lobby/waiting rooms must also be provided.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Parking and Site Improvements	PF-1305	Public Facilities

DESCRIPTION:

Parking area improvements, security lighting, safety, drainage and perimeter fencing and regrading improvements, facility and directional signage (Governmental Center), concrete wheel stop replacement, curb, gutter and sidewalk repairs, landscaping / synthetic mulch and other exterior features at various County locations. Project may also include minor convenience center improvements, pothole / base repairs, crack sealing, painting and restriping, parking lot expansions / repaving, and additional STS solar and standard bus stop shelters.

Prior Approval Parking lot paving and restriping of portions of the Public Works, Oakville/Clements Convenience Center circulation, Recreation and Parks, County Highways, Vehicle Maintenance & Inspections Maintenance Compounds - Est. cost: $180,000.

FY2016 Garvey Senior Center, Charlotte Hall Library, Chancellors Run Activity Center, Public Safety building perimeter grading and parking lot paving, sidewalk repairs at Lexington Park Library and EOC. Est. cost: $100,000.

FY2018 Parking lot expansion (25-50 spaces) for the Office of the Sheriff adjacent to the Patuxent Building - Est. cost: $150,000. Design in FY2018.

FY2020 Parking lot expansion (15-20 spaces) and lighting replacement for the Leonardtown Library - Est. cost: $200,000. Design in FY2018.

PLANNING JUSTIFICATION:

A comprehensive listing of parking lots and their respective condition was developed in 2005 and included in the Facilities Directory for scheduled paving by priority. There is approximately 1,231,000 square feet of parking lots and 143,100 sf of campus / facility sidewalks. Maintenance paving helps to avoid full reconstruction. Most of the parking lots are curb and gutter and the cost includes the current unit pricing for paving and the necessary expense of milling. Only those lots rated in "Poor" condition are programmed as being funded as a part of this project.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.A Provide infrastructure to accommodate development in growth areas and address adequate facilities and services outside of growth areas.
P. 10-1

LOCATION:

Various locations throughout the County.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
DESIGN/PLANNING	30,000	0	0	0	0	30,000	0	0	0
CONSTRUCTION	665,000	215,000	0	100,000	0	150,000	0	200,000	0
INSPECTION	0	0	0	0	0	0	0	0	0
LIGHTING	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER-Facility Signage	0	0	0	0	0	0	0	0	0
TOTAL COSTS	695,000	215,000	0	100,000	0	180,000	0	200,000	0

FUNDING SOURCE COUNTY FUNDS:	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	485,000	105,000	0	0	0	180,000	0	200,000	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	210,000	110,000	0	100,000	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	695,000	215,000	0	100,000	0	180,000	0	200,000	0

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Parking and Site Improvements	PF-1305	Public Facilities

OTHER BACKGROUND INFORMATION/COMMENTS:

The unit price for small parking lot paving (base and surface) is included as a part of the annual asphalt overlay contract.

DPW&T completed a pilot porous pavement retrofit sidewalk project in the Spring of 2012 and is evaluating the short / long term benefits of providing concrete parking areas in lieu of asphalt. The Department is also evaluating the use of newer technologies such as the use of a 2" concrete whitetopping (a longer lasting concrete overlay that covers damaged asphalt).

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

FY2019 project for Charlotte Hall parking lot expansion is not needed due to Farmers Market relocation (see Charlotte Hall Farmers Market Project PF1309). Leonardtown Library parking lot expansion was added in FY2020 which should be coordinated with the Garvey Senior Center Replacement Facility project.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
IMPACT ON ANNUAL OPERATING BUDGET						
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

Any additional lighting proposed will require an operating budget adjustment. Use of solar powered and photo cell technology will be utilized, but still requires partial Operations & Maintenance costs for general maintenance and repair.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

It is estimated that for every $1 spent on preventive maintenance (system preservation), that between $4 and $10 is saved on future rehabilitation and reconstruction costs.

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Charlotte Hall Farmers Market	PF-1309	Public Facilities

DESCRIPTION:

Due to the success of the Farmers Market, Charlotte Hall Library, and Three Notch Trail projects, it is recommended that the Farmers Market be relocated to the adjacent 2.3 acre parcel owned by the County. The relocation , will allow for future expansion of the Market, improved parking lot use / circulation for library patrons, and a centralized joint access of parking and trail amenities.

The site work portion of the project is anticipated to include clearing and grubbing and the installation of a small parking area of 30-50 gravel parking spaces (Est. cost: $200,000 plus $25,000 design).

PLANNING JUSTIFICATION:

Provide improvements to Farmers Markets as a marketing outlet for the farmers in St. Mary's County; thereby, assisting to preserve the rural character of the County.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION

9.1.3.B.iii Provide increased marketing opportunities for locally grown products. P. 9-8

LOCATION:

Various Locations throughout the County

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ENGINEERING/SURVEY	50,000	50,000	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION/SITEWORK	200,000	100,000	0	100,000	0	0	0	0	0
SHA REQUIREMENTS	200,000	0	0	200,000	0	0	0	0	0
STATE PERMIT FEE	0	0	0	0	0	0	0	0	0
PUBLIC HEARING ADVERTISING	0	0	0	0	0	0	0	0	0
CRITICAL AREA PLANTING	0	0	0	0	0	0	0	0	0
COUNTY INTEREST	0	0	0	0	0	0	0	0	0
TOTAL COSTS	450,000	150,000	0	300,000	0	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	150,000	0	0	150,000	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES Tri-County Council	300,000	150,000	0	150,000	0	0	0	0	0
TOTAL FUNDS	450,000	150,000	0	300,000	0	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Charlotte Hall Farmers Market	PF-1309	Public Facilities

OTHER BACKGROUND INFORMATION/COMMENTS:

SHA advised on November 12, 2013 that "minimum requirements will be a 25' to 35' wide commercial entrance with acceleration and deceleration lanes. The property frontage will also be required to provide concrete curb and gutter." Donna Sasscer obtained Ag community and Amish support in October 2013, and a subsequent coordination meeting was held between all affective parties on May 6, 2014. The estimate for the SHA improvements was based on a prior contractors Farmer Market at Fenwick Ridge in April 2012.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

FY2014 project PF1309 Farmers Market Improvements, is now Charlotte Hall Farmers Market, and the Prior Approval of budget will be applied to this project.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

None per MOU's to be executed.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Workforce Housing Initiatives	PF-1402	Public Facilities

DESCRIPTION:

This project supports County participation in workforce housing initiatives and projects that result in the creation of new workforce housing or continued availability of existing workforce housing. Uses would include site planning & engineering, acquisition of land, buildings or easements, construction of infrastructure such as roads or utilities, renovation of existing structures and related capital activities. These uses may also be a result of project funded Needs Analysis studies. These activities could include county-wide programs, other agencies, public-private partnerships, non-profits, and/or appropriate legal entities, to develop or rehabilitate specific properties. The funds are intended to represent partial project funding, leveraging private, state, or federal funding. This project would work well with the Building Blocks for Stabilizing Neighborhoods (BBSN) collaboration. Eligible projects will require approval by the Board of County Commissioners (BOCC). The BOCC will authorize the establishment of a separate capital project(s) for each project approved.

PLANNING JUSTIFICATION:

The Comprehensive Plan sets forth the following goal in the Housing Element: Promote a safe, affordable variety of housing located in livable communities. Objective 4.1.2 is: encourage the provision of affordable housing. This project is fully consistent with the Comprehensive Plan and would assist in implementing the Housing Element. This project also builds on past planning documents for housing, including the Report on Housing Livability (2002) and the Housing Needs Assessment (2003).

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

8.2.1 Promote a safe, affordable, variety of housing located in livable communities. P. 8-3

LOCATION:

County-wide

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	750,000	250,000	0	250,000	0	0	0	0	250,000
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION-FIELDWORK	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
TOTAL COSTS	750,000	250,000	0	250,000	0	0	0	0	250,000

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	500,000	250,000	0	0	0	0	0	0	250,000
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	250,000	0	0	250,000	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	750,000	250,000	0	250,000	0	0	0	0	250,000

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Workforce Housing Initiatives	PF-1402	Public Facilities

OTHER BACKGROUND INFORMATION/COMMENTS:

Funds allocated in previous projects have been used for several workforce housing projects. Examples include acquisition of a portion of the Fenwick property for use by Patuxent Habitat for Humanity, and to fund preliminary site and feasibility work in partnership with the Archdiocese of Washington and Victory Housing at property located behind Immaculate Heart of Mary Church called Victory Woods. Potential uses could include partnerships with the Housing Authority to leverage funding for preservation of existing housing. Requests are consistent with recommendations from the Chamber Workforce Housing Task Force. Also, the Department of the Navy, Habitat for Humanity and the Three Oaks Center have submitted letters of support to the Executive Director of the Housing Authority for a County Neighborhood Conservation Initiative (NCI) grant application (i.e. Colony Square development). The Housing Authority of St. Mary's County, MD (HASMC), Patuxent Habitat for Humanity, Three Oaks Center and the Neighborhood Community Stabilization Trust (NCST) have an on-going collaboration known as "Building Blocks for Stabilizing Neighborhoods" (BBSN).

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Reprogrammed FY2015 monies to FY2016 as the prior approved funding has not yet been expended.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

Some initiatives may require staff time for development and implementation. Specific impacts must await development of specific proposals.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Garvey Senior Center Replacement Facility	PF-18XX	Public Facilities

DESCRIPTION:

The existing facility is 8,385 square feet and was built in 1954 with a small section dating back even further. At present, the Department on Aging and Human Services indicates that there are programmatic needs that require up to 17,100 square feet of space. Between 40-50 people utilize the facility per day. The proposed replacement facility would be larger than the 12,200 sf Northern Senior Center that was built in 2005. The purpose of the project is driven by the need for additional program space and the suitability (i.e.. ceiling height) of existing space. The driving factors for the additional space are the changing interests and needs of seniors and the fact that more than half of the facility is occupied for central administrative offices (19 staff). In a 2010 senior survey, designated rooms for reading, dining and physical activities are needed (i.e.. art rooms, quiet rooms, strength training, aerobic exercise-type activities, etc.).

Project assumes that the old existing building will be demolished once occupants relocate to the new facility. Design / build construction costs based on $210 / sf (same as Chesapeake Building), but for planning is $275 per square foot to include commercial kitchen, furniture, minor site costs and $239,250 for design in FY2018.

Solicitation: September 2017
Design Award: January 2018
Design: February - December 2018

PLANNING JUSTIFICATION:

Prior St. Mary's County Space Needs Study conducted in 1993 and revised in June 1994 stated that the "ideal solution...would be to provide a new facility at a different location. This Garvey Center will probably need to be razed.....this will not happen for 5-20 years." The Department expected no growth over the 5-10 year period following the study. Eighteen years have passed since the study and the needs of the center have changed. At present, the senior population in Maryland, age 60+ is anticipated to increase by 111.1% by 2030 according to the 2005 U.S. Census, Maryland Department of Planning Report. St. Mary's County is projected to have the highest percentage increase (258%) of older adults in Maryland.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.B Meet the existing and future demands of the population for community and social services. P. 10-3

LOCATION:

3rd Election District
Leonardtown, MD
Governmental Center Campus

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	FY2016	Five Year Capital Program FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	574,200	0	0	0	0	574,200	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	4,785,000	0	0	0	0	0	0	4,785,000	0
DEMOLITION (Old Garvey Center)	125,000	0	0	0	0	0	0	125,000	0
INFORMATION TECHNOLOGY	30,000	0	0	0	0	0	0	30,000	0
INSPECTION & TESTING	191,400	0	0	0	0	0	0	191,400	0
EQUIPMENT (included)	0	0	0	0	0	0	0	0	0
OTHER (contingencies & bonds)	500,000	0	0	0	0	0	0	500,000	0
TOTAL COSTS	6,205,600	0	0	0	0	574,200	0	5,631,400	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	FY2016	Five Year Capital Program FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	5,543,328	0	0	0	0	561,928	0	4,981,400	0
LOCAL TRANSFER TAX	12,272	0	0	0	0	12,272	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	650,000	0	0	0	0	0	0	650,000	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	6,205,600	0	0	0	0	574,200	0	5,631,400	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Garvey Senior Center Replacement Facility	PF-18XX	Public Facilities

OTHER BACKGROUND INFORMATION/COMMENTS:

On October 28, 2011 a meeting was held to discuss the project scope. It was agreed that the Department on Aging and Human Services staff should evaluate the availability of alternative options that involve the use of existing spaces to help address their immediate need (i.e.. CSM Wellness Center with a discount card, use of the Drill Hall, synergy with the Libraries, etc.). The Department on Aging staff should also quantify the use / costs / participant levels / program schedules for each of the three senior centers as well as articulate the specific space requirements warranting the request to double the size of the facility. A space needs evaluation will be performed in CY2014 as a part of project PF1409. Based on client participation, the physical siting of a new facility may be better suited elsewhere on the Governmental Center property (i.e.. adjacent to the Office of the Sheriff to address user/client safety and security concerns). According to the Department of Recreation & Parks, only a small exercise room would be available with utility use payments. The Library has also been a resource for some LIFE classes that could not otherwise be accommodated.

Project assumes that Senior Activities Capital Improvement Grant funding ($650K) will be available and other grants may also be pursued. The insured building value is approximately $1.2M. According to a structural evaluation report performed following the February 2010 snow events, there is evidence of deterioration of the roofing system. In 2003, installation of steel support beams on the first floor was required to prevent collapse of the second story. A second floor addition would have to be fully self supporting and the costs would be greater than conventional new construction. With relocation costs, accessibility issues and the need for an elevator and an emergency stairwell etc. a renovation and expansion of the existing facility would not be recommended. During the programming of the new facility, consideration of community center-type uses should also be evaluated.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Construction funding was moved from Balance to Complete to FY2020. Space needs assessment will be completed as a part of project PF-1409 in calendar year 2014 which may affect the design and construction cost estimates.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (Information Technology)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

Incremental operating costs will not be realized until after the facility is constructed. Additional maintenance, custodial care, and utilities (electric, water, sewer, trash, etc.) will be required. For planning purposes, assuming the existing facility $30,000 might be anticipated.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Roadway Base Widening & Repairs	HW-1507	Highways

DESCRIPTION:

This project addresses a prioritized listing of existing County maintained roadways that are recommended for widening to meet the minimum eighteen (18) foot width requirement or are in need of extensive base repairs prior to overlay. The proposed improvements also include a prioritized listing of shoulder improvements to address traffic safety issues in areas where higher bicycle/horse carriage volumes have been observed, and to address the need for improved pedestrian / bicycle access.

FY2015 - Base repairs required due to severe weather on Pin Cushion Road, Wildwood Boulevard, North Greens Rest Drive, Hummingbird Court, Skyview Drive, Hillview Drive, and Dixie Lyon Road.
FY2016 - Clarkes Landing Road widening of 5,370 ' from Blackistone Road to end. **FY2018** - Mattapany Road widening from MD 5 for 1/2 mile. **Balance to Complete** - Town Creek Drive widening.

A. An average of 1' to 4' of widening is required in order to achieve edge protection and the eighteen foot width.
B. Individual projects may include base widening, shoulder, ditch, pipe work, clearing, and sidewalk / trail related work
C. Construction should occur within existing rights-of-way and may be performed in conjunction with the County's pavement overlay contracts.
D. Projects will be prioritized based on need, function, traffic volumes, and safety considerations. A minimum qualifying / eligibility criteria was established (i.e.. an ADT below 300) as not all roadways less than 18' in width need to be widened.
E. Several inquiries from communities have been received as previously recorded subdivisions have building rights and are not required to meet current Adequate Public Facilities requirements for roads (i.e. 0.22 miles of Deagles Boatyard Road in the 2nd ED).
F. Future projects will be based on prioritized requests for pedestrian widening and the establishment of bicycle routes and connections as recommended in the adopted Countywide Transportation Plan. Future projects may also include widening for pedestrian walkways @ $50 per linear foot (i.e. Lady Baltimore Avenue, Wilderness Road, Wildwood Parkway, etc.), implementing county-wide Transportation Plan widening recommendations to 18' in width @ $200 per linear foot, and/or addressing possible Community Development Corporation recommendations.

PLANNING JUSTIFICATION:

3.1.2.B.i.b. Effect improvements and additions to the road network to correspond to and support the infrastructure needs.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

11.3.2.A Provide safe, efficient, economical roads which support community revitalization, economic development, and environmental stewardship.
P. 11-1

LOCATION:

Various Locations Throughout the County

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHEOLOGY/ENGINEERING	100,000	0	25,000	25,000	0	25,000	0	0	25,000
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	1,040,000	0	260,000	273,500	0	265,000	0	0	241,500
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION/TESTING	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
TOTAL COSTS	1,140,000	0	285,000	298,500	0	290,000	0	0	266,500

FUNDING SOURCE	Total Project	Prior Approval	Five Year Capital Program FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	841,500	0	285,000	0	0	290,000	0	0	266,500
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	298,500	0	0	298,500	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	1,140,000	0	285,000	298,500	0	290,000	0	0	266,500

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Roadway Base Widening & Repairs	HW-1507	Highways

OTHER BACKGROUND INFORMATION/COMMENTS:

A. There are currently 228 roadways (84 miles), approximately twenty percent (20%) of the roads maintained, that are less than eighteen feet in width.
B. Evaluation of these roadways was included as a part of the adopted Countywide Transportation Plan in August 2006.
C. High priority widening recommendations identified are: Bayview Road (16'), Piney Point Road south of Ball Point Road (14'), Point Breeze Road (14'), Old Hollywood Road (16') and Waterloo Road (17').
D. Priority shoulder improvement areas include McIntosh Rd; with lower priority for Aviation Yacht Club Rd, Friendship School Rd, Jones Wharf Rd, Flat Iron Rd, Bishop Rd, Parsons Mill Rd, Maypole Rd, Pin Cushion Rd, Sunnyside Rd, Dixie Lyon Rd, Ryceville Rd, Lockes Crossing Rd, and New Market Village Rd. These roadways are typically collector roads with thru traffic volumes.
E. Provide bypass/turnouts for school bus and passenger car safe passing width (i.e. Mill Point Road).

Archeological evaluations on Mattapany Road are anticipated to be performed in FY2015 through a partnership between the County, St. Mary's College, and Historic St. Mary's City per BOCC correspondence dated March 5, 2013. Received a copy of prior archaeological findings on 7-17-2013. A stream crossing/wetland permit may be required which would affect project timing.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Switched FY2015 and FY2018 construction funding priorities due to sensitivity of archaeological site at St. Mary's City.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Street Lighting & Streetscape Improvements	HW-1404	Highways

DESCRIPTION:

Provide neighborhood safety /security lighting, street tree plantings, and other streetscape improvements (street trees, sidewalk benches, crosswalk pavers, specialized signage etc.) along designated County roadways and in established priority funding areas, Village / Town Centers, Development Districts and approved Master Plans (i.e.. Tulagi Place & Lexington Park).

A. The project is supported by several provisions in the Comprehensive Land Use Plan and is recognized as a valuable supplement to future developer funded efforts along our County roadways.

B. Creation of landscaping as a public amenity, a "Bay Friendly" environmental program, and promoting rural / scenic character is a desired element of our planned roadways network.

C. Project may also include the development of public/private partnerships for streetscape improvements by the Department of Economic and Community Development. These projects will require approval by the Board of County Commissioners.

D. **Prior Approval**: MD 246 Streetscape right-of way acquisition, vandal-proof street lighting retrofit in the Southhampton subdivision, street lighting within the Tubman Douglas Estates neighborhood, Bay Ridge Estates / Sawgrass Drive intersection lighting, Leonard Hall and Baldridge Street pedestrian safety / security lighting along the entrance roads.

E. **FY2015** Projects: Provide additional street lighting within the Tubman Douglas Estates Neighborhood. Provide supplemental safety /security street lighting along Great Mills Road (MD 246) in the North Essex and Saratoga Drive corridor, and between Taylor Gas and Great Mills High School.

F. **FY2018/2020** Projects: Address priority safety / security lighting needs along County roadways as identified by Sheriff patrols to help assist in the deterrence of criminal or incident activity.

PLANNING JUSTIFICATION:

Projects are supported in the Lexington Park Plan in areas targeted for rehabilitation and revitalization. In addition, the Comprehensive Plan encourages that the County's unique rural character and attributes be maintained and enhanced. In addition, the Plan policy describes the desire to improve aesthetics along primary transportation routes, to designate scenic roadways, and in commercial core / higher density residential areas, to provide street tree plantings. For existing county maintained roadways, where ordinances did not require the minimization of the removal of trees associated with development activities, this project will help mitigate the impacts of tree removal along the roadway systems. The Road Ordinance requires streetscaping as an integral part of new developments.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

9.1.1.D Revitalize established business and commercial centers in designated growth areas. P. 9-7

LOCATION:

All Election Districts throughout the County.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	240,000	60,000	60,000	0	0	60,000	0	60,000	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
TOTAL COSTS	240,000	60,000	60,000	0	0	60,000	0	60,000	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	180,000	60,000	0	0	0	60,000	0	60,000	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	60,000	0	60,000	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	240,000	60,000	60,000	0	0	60,000	0	60,000	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Street Lighting & Streetscape Improvements	HW-1404	Highways

OTHER BACKGROUND INFORMATION/COMMENTS:

At the May 13, 2013 budget work session, the Board of County Commissioners indicated that street lighting is to be provided within the Tubman Douglas Estates neighborhood (i.e.. Mojave Drive, Baja Lane, and Coronado Drive) to address safety and security concerns. On November 19, 2013 and January 1, 2014, the Office of the Sheriff provided a listing of possible street lighting locations that will be evaluated by staff that includes: Bay Ridge Estates (Bay Ridge Road, Wolftrap Street, Fox Ridge Road, Ketch Court), Watt Drive, Clubhouse Drive, Forest Run Drive, Seafross Court / Cameron Court intx., Warwick Drive / Premery Drive intx., Golden Beach (Skyview Drive /Cross Woods Drive, Waterview Drive /Barger Drive, Firehouse, Golden Beach Road / Beach Drive, Waterview Drive / Dockser Drive, Beach Drive / Marshall Drive), Country Lakes Park (Asher Drive), Bushwood / Chaptico Wharf, and St. George's Boat Ramp.

The average cost of lighting is between $2,500 - $4,900 (+ $600 per light for vandal-proofing, if needed) per light depending on the availability of power source, proximity to transformer, extent of trenching / boring required, ability to mount on existing poles, and amount of work required to avoid conflict with other utilities.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Moved FY2016 funding to FY2015 for street lighting along MD 246 per BOCC direction on November 18, 2013. Added FY2020 funding. Changed Project Title to better reflect programmed uses.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES (electric)	0	24,000	0	0	4,800	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	24,000	0	0	4,800	0

DISCUSSION OF OPERATING BUDGET IMPACT:

The installation of decorative lighting impacts the County Highways Division Operating Budget each subsequent year. Cost for electric service is $19-$20 per light per month if capital costs are included in the billing. For LED 80 Watt retrofits, the operating cost is only about $4.50 per light per month.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Patuxent Park Neighborhood Preservation Program	HW-0803	Highways

DESCRIPTION:

Project includes the infrastructure improvements to the Patuxent Park Subdivision in conjunction with preservation and revitalization efforts in the immediate area, which will provide new and/or reconstructed infrastructure (sidewalks, curb & gutter, storm drainage, utility and street improvements) in areas where substandard, deteriorated, or no infrastructure exists.

A. The Patuxent Park Subdivision is the first neighborhood selected for improvement under this initiative.
B. Staff representatives from DPW&T, County Attorney, DECD, and LU&GM will work with the residents in each of the selected neighborhoods to prioritize the proposed improvements based on cost, community need, and compatibility with redevelopment plans within each area. Initial phases require design monies.
C. Section 1: Construction completed: August 2010
Section 2: Design completed. Construction Award: April 2014
Sections 3 and 4: Design completion Spring 2014. Section 3 Draft Solicitation: December 2014. Award: March 2015.
Section 4: Anticipated construction March 2016.
Section 5: Design to occur in FY2016
D. Reconstruction costs are based on a unit price of $527 per linear foot of urban roadway to complete the right-of-way rehabilitation.
E. Patuxent Park Subdivision is the oldest subdivision in the County and was constructed in 1948. Upgrades include approximately 16,100 linear feet of roadways and are planned in several phases.
F. **Section 1:** Prior Approval (includes Princeton, Gambier, Bunker Hill and Midway Dr.) is now complete ($1.3M) . **Section 2** (Prior Approval): Essex Dr. and Great Mills Ln. (1809' at $0.95M). Sections 3 & 4 (in FY2013 & FY2016): (6,640' at $1.75 and $1.75M-includes balance of Midway Dr., Saratoga Dr., Wasp, Cord, Yorktown, Kearsarge, Suwanne, Cabot, St. Lo Place). Section 5 (FY2018): (5,500' at $2.9M-includes Franklin Rd., Ranger Rd., Enterprise Rd., Hancock Rd., and the balance of Midway and North Essex Dr.). Design monies for Section 5 are shown in FY2016.

PLANNING JUSTIFICATION: Approved Lexington Park Master Plan and Comprehensive Plan.

The Comprehensive Plan policies are designed to address goals for community revitalization and maintain priority for community facility investments in the growth areas. Resources are to be obtained and focused on revitalizing neighborhoods and communities.
A Chamber of Commerce Work Force Housing Task Force Report was presented to the Board of County Commissioners on May 26, 2006 and described the neighborhood as severely distressed and recommended that a meaningful level of funding for the reconstruction of aging public infrastructure be allocated.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

11.3.2.A Provide safe, efficient, economical roads which support community revitalization, economic development, and environmental stewardship.
P. 11-1

LOCATION: 8th Election District. Off MD 246 between Midway and Essex Drives in Lexington Park and adjacent to old Carver Elementary.

		1 to 3		4		5			
APPROPRIATION PHASE	**Total Project**	**Prior Approval**	**Budget FY2015**	**Five Year Capital Program FY2016**	**FY2017**	**FY2018**	**FY2019**	**FY2020**	**Balance to Complete**
SURVEY/ENGINEERING	819,500	529,500	0	290,000	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
RECONSTRUCTION	6,823,600	2,551,600	335,000	1,437,000	0	2,500,000	0	0	0
STORMWATER MGMT	518,000	150,000	0	184,000	0	184,000	0	0	0
MATERIALS TESTING	200,000	82,000	0	43,000	0	75,000	0	0	0
UTILITIES	347,000	150,000	50,000	46,000	0	101,000	0	0	0
CONSTRUCTION STAKEOUT	160,000	40,000	40,000	40,000	0	40,000	0	0	0
INCIDENTALS	225,000	75,000	75,000	0	0	75,000	0	0	0
TOTAL COSTS	9,093,100	3,578,100	500,000	2,040,000	0	2,975,000	0	0	0

FUNDING SOURCE	**Total**	**Prior**	**Budget**	**Five Year Capital Program**					**Balance to**
COUNTY FUNDS:	**Project**	**Approval**	**FY2015**	**FY2016**	**FY2017**	**FY2018**	**FY2019**	**FY2020**	**Complete**
COUNTY BONDS	8,169,600	2,654,600	500,000	2,040,000	0	2,975,000	0	0	0
LOCAL TRANSFER TAX	473,500	473,500	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	400,000	400,000	0	0	0	0	0	0	0
STATE FUNDS	50,000	50,000	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES (developer)	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	9,093,100	3,578,100	500,000	2,040,000	0	2,975,000	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Patuxent Park Neighborhood Preservation Program	HW-0803	Highways

OTHER BACKGROUND INFORMATION/COMMENTS:

Coordination with METCOM is planned to ensure existing infrastructure does not need to be replaced and/or upgraded. It is assumed that the existing lighting will be salvageable. New standard SMECO lighting could be provided at an estimated cost of $25,000 per mile. The timing of Phases 3 and 4 may be reversed to ensure new construction is not adversely affected by subsequent phases. As of 12-13-2013, METCOM does not anticipate to be completed with the water/sewer infrastructure work for Phases 3 & 4 until August 2015 (start August 2014). As of December 2013, the METCOM design for Phase 5 has not yet been started.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Shift Phase 5 design from FY2015 to FY2016 and shift the construction of Phase 5 to FY2018 in order to coincide with METCOM's updated schedule. Included cost estimates for SWM impacts ($184K per Section), construction stakeout ($40K per Section), utility relocations, materials testing, and incidentals for subsequent phases that were not previously identified.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Bridge / Culvert Replacement & Repair	HW-1405	Highways

DESCRIPTION:

Design, replace, rehabilitate and upgrade deteriorated metal culvert crossings with reinforced concrete pipe through the County's collector road network. Project may also include the upgrade of failing or inadequate storm drain systems which primarily drain public property. The ability to replace, repair and upgrade storm drainage systems to adequate standards reduces localized flooding, pavement failure and safety concerns.

A. Approved monies will be utilized to address consultant recommendations for structural repair and maintenance based on bi-annual Bridge Inspection Reports to include replacement of decking, safety railings, pilings, structural beams and bulkheads.

B. Replacement and upgrade of deteriorated structures at major culvert crossings at the following locations:

FY2015 - Airport Road @ St. Mary's River (line 60" corrugated metal pipe culvert), Mechanicsville Road at Coffee Hill Run (reconstruct two 72" x 44" pipe headwalls), Patuxent Blvd @ Branch Mill Creek (replace 30" corrugated metal pipe), Landfill entrance Road end section repair, Laurel Ridge Drive @ Killpeck Creek (replace 30" corrugated metal pipe), Cornfield Harbor Drive Bridge repairs
FY2016 - Design Friendship School Road @ Burnt Mill Creek (two 72" x 42" corrugated pipe replacement) to address flooding
FY2018 - Construct Friendship School Road @ Burnt Mill Creek culvert
FY2019 - Design All Faith Church Road @ Killpeck Creek (two 78" x 52" corrugated pipe replacement)
FY2020 - Construct All Faith Church Road @ Killpeck Creek culvert

C. Project may also be utilized to address Board of County Commissioner approved storm drain enhancement projects (i.e. Sandra Lane, River Road and Essex South closed storm drainage improvements which were completed prior). Easements and / or right-of-entry agreements are typically required.

PLANNING JUSTIFICATION:

National Bridge Inspection Standards require inspection, maintenance and repair programs be established on all public roads. Federal monies are utilized for periodic inspections on inventoried structures with supplemental inspections by the County. Project is consistent with the adopted Multi-Jurisdictional Hazard Mitigation Plan and addresses the Adequate Public Facilities and infrastructure maintenance requirements of the Comprehensive Plan and Zoning Ordinance.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

11.3.2.A Provide safe, efficient, economical roads which support community revitalization, economic development, and environmental stewardship.
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LOCATION:

Various locations throughout the County.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	40,000	0	0	20,000	0	0	20,000	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION / REPAIR	60,000	0	60,000	0	0	0	0	0	0
WILDWOOD PARKWAY	150,000	150,000	0	0	0	0	0	0	0
FRIENDSHIP SCHOOL ROAD	60,000	0	0	0	0	60,000	0	0	0
ALL FAITH CHURCH ROAD	60,000	0	0	0	0	0	0	60,000	0
OTHER	0	0	0	0	0	0	0	0	0
TOTAL COSTS	370,000	150,000	60,000	20,000	0	60,000	20,000	60,000	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	370,000	150,000	60,000	20,000	0	60,000	20,000	60,000	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	370,000	150,000	60,000	20,000	0	60,000	20,000	60,000	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Bridge / Culvert Replacement & Repair	HW-1405	Highways

OTHER BACKGROUND INFORMATION/COMMENTS:

A. The Code of Federal Regulations, Subpart C, entitled National Bridge Inspection Standards, applies to all structures defined as "bridges" located on all public roads. As per subpart 650, 305, each bridge is to be inspected biannually, at regular intervals not to exceed two (2) years in accordance with the American Association of State Highways and Transportation Officials (AASHTO) Manual. Several of the inventoried structures require annual inspection. Program funding may be utilized for recommended safety corrections, minor paving adjacent to structures, structural and capacity analyses (i.e. for safety and weight restriction posting).

B. An inventory of flooded conditions is also maintained, which includes Adkins Road, Bishop Road, Bushwood Road, Chingville Road, Bethel Church Road @ Coffee Hill Run, Old Breton Beach Road, Old Hermanville Road, Palmer Road, Parsons Mill Road, Pincushion Road, River Road and St. Jerome's Neck Road.

C. Other projects that will be programmed include: Blake Creek Road at Big Duke Creek, Busy Corner Road at tributary of St. Clements Creek, Flat Iron Road at Johns Creek, Flat Iron Road at Lennie's Creek, Lockes Hill Road at Lockes Swamp Creek, St. Jerome's Neck Road at Shea Alley Way.

D. Typical costs for minor structure replacements and repairs are between $20,000-$50,000. Monies shown for design may be needed to effect EBA consultant recommendations for immediate / critical repairs based on the formal Bridge Inspection reports.

E. In 2010, the County received a National Bridge Inspection Standards (NBIS) substantial compliance document from the SHA regarding our I&M Program.

F. Other projects such as the replacement of decking to meet loading requirements, projects that resolve public drainage improvements or require easement approval from the Board of County Commissioners may be funded on a case-by-case basis.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Added FY2019 design and FY2020 construction project to continue the program funding.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

Recommendations for minor repair of bridge structures are prioritized and performed annually under the County Highways Division operating budget. Mandated inspections of inventoried bridge structures are currently being performed using current Federal Bridge allocations.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Retrofit Sidewalk Program	HW-1503	Highways

Evaluation of approximately 17 miles of existing sidewalks within County-maintained rights of way and subsequent retrofit / reconstruction to enhance and improve pedestrian mobility.

FY 2015 - Funding represents consultant initial services required to perform a self assessment of County maintained roadway accessibility features (sidewalks, curb cuts, driveways entrances, bus stops, pedestrian crossings, etc.) and to perform a comparison of the 2010 ADAAG (federal), new PROWAG (Accessibility Board), and SHA accessibility standards in the development of a transition plan to address any deficiencies and recommendations on standards for construction.

FY2016 - Funding represents consultant follow-on services required to complete the field inventory, update current GIS database, identify any deficiencies, obstacles, provide recommendations, prepare cost estimates, develop a formal transition plan, and provide compliance certification. after completion. Funding also includes the initial retrofit construction monies in response to the assessment.

FY2017-2020 - Estimated retrofit funding levels that will be dependent on the results of the assessment, but that will need to be reflected in the transition plan.

PLANNING JUSTIFICATION:

The Comprehensive Plan includes provisions to provide adequate facilities. This project is consistent with the State Highway Administration's (SHA) Consolidated Transportation Program with respect to system preservation and responds to mobility issues in the Comprehensive Plan.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

11.5.2.A.i Construct sidewalk networks between neighborhoods, schools, parks and other activity nodes / centers.
P. 11-10

LOCATION:

Various locations throughout the County

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
DESIGN: BUCK HEWITT RD S/W	0	0	0	0	0	0	0	0	0
CONSTR: BUCK HEWITT RD S/W	0	0	0	0	0	0	0	0	0
CONSTR: S/W ACCESS	0	0	0	0	0	0	0	0	0
ASSESSMENT	120,000	0	80,000	40,000	0	0	0	0	0
RETROFIT CONSTRUCTION	400,000	0	0	200,000	50,000	50,000	50,000	50,000	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
TOTAL COSTS	520,000	0	80,000	240,000	50,000	50,000	50,000	50,000	0

FUNDING SOURCE	Total Project	Prior Approval	Five Year Capital Program FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	520,000	0	80,000	240,000	50,000	50,000	50,000	50,000	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	520,000	0	80,000	240,000	50,000	50,000	50,000	50,000	0

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Retrofit Sidewalk Program	HW-1503	Highways

OTHER BACKGROUND INFORMATION/COMMENTS:

(1) Staff attended ADA Sub-Recipient training on November 21, 2013. In CY2014, new PROWAG (Public ROW Accessibility Guidelines) previously released by the U.S. Access Board may become federally required for all new construction and alterations. This will require a comprehensive self-evaluation of all roadway and facility accessibility, a transition plan, public input (i.e.: Commission on Persons with Disabilities), funding, and a compliance certification after completion.
(2) All government agencies receiving federal aid through the State Highway Administration (including gas tax revenues) must comply with these requirements. Local design standards will also need to be modified to ensure new approved development projects are constructed in compliance.
(3) The last comprehensive self-assessments were performed in August 1992 and 1999 with identified improvements completed thru 1997 and 2002.
(4) Staff attended SHA design training on 3-27-2014 and self-evaluation/transition plan training on 4-8-2014.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:
New project to comprehensively review and address accessibility on pubilc sidewalks within County-maintained rights-of-way.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Regional Water Quality & Nutrient Removal	HW-1201	Highways

DESCRIPTION:

This project provides the basic planning and implementation funding necessary to implement the federally mandated Phase I National Pollution Discharge Elimination System (NPDES) permit and Phase 2 Chesapeake Bay Waterway Implementation Plan (WIP). On September 16, 2011 the County received the State's Phase 2 WIP draft reduction goals for managing 20% of the pre-1985 impervious area.

NPDES (2012 and 2016 funding)

A. Now that the official Census has reported the County's population exceeds 100,000, future retrofit, water quality monitoring and SWM enhancement projects will be required to address new NPDES permit renewal requirement in CY2014 and NPDES Phase I requirements.
This mandate will require water quality monitoring, illicit discharge detection, street / inlet cleaning, GIS mapping, retro-fitting of existing SWM facilities and stream restoration to provide various forms of water quality / pollutant load reduction within a specific watershed(s). This could result in the need to fund millions of dollars in future watershed restoration projects.

B. GIS initiatives for asset and infrastructure management have already begun in preparation for the new federal NPDES requirements.

C. Specific restoration projects will need to be identified / developed and will be submitted as future funding requests.

D. The State has advised that St. Mary's County may be required to initiate the formal permitting process beginning in FY2015.

PHASE 2 WIP (2013,2014,2016,2017 and 2019/20 funding)

A. Requirements will impact METCOM (plant effluent and sewer extensions), SCD (sediment / nutrient control and outfall restoration), Health Department (septic fields), private properties (inspection and maintenance agreements), LUGM (land use, critical area, watershed management planning), County government (retrofit of existing SWM facilities and outfalls), Patuxent River NAS and the Town of Leonardtown.

B. The Environmental Protection Agency (EPA) required the State of Maryland to submit a Phase I Plan (submitted 3-30-2012) identifying key action items, target Total Maximum Daily Loads (TMDLs) for nitrogen, phosphorous and sediment etc. and target dates for implementation.

C. With assistance from a WIP Steering Committee, on June 26, 2012, St. Mary's County finalized and submitted it's local Phase II Watershed Implementation Plan to the State as required by the State. The BOCC made no commitments to funding beyond this Capital Improvement Project.

D. To assist the County in evaluating fee structures, project scoping, planning, feasibility & design implementation, a consultant was selected in January 2014. Initial evaluation and shortlist of potential SWM retrofit sites should be completed by Summer 2014. Final design monies were approved in FY2013.

E. Phases III and IV require evidence that the County has met 60% of the approved target goals by 2017 with design in 2014 & construction in FY2016; and has met 100% of target goals by 2020 (has been extended to 2025) with design in FY2018 & construction in FY2020/21. Allow 1 year for permitting.

F. $200K in FY2014 to restore 22-28 existing facilities to routine maintenance condition per LUGM and Leonardtown Inspection and Maintenance (I&M) reports.

PLANNING JUSTIFICATION:

The Comprehensive Plan supports the stewardship of the Chesapeake Bay. In conjunction with the new Stormwater Management and Comprehensive Zoning Ordinances, areas with historical drainage issues and / or governmental facility complexes will be analyzed.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

7.9.1.A.i Develop a comprehensive water quality protection framework for both point and nonpoint sources of pollution. P. 7-30

LOCATION:

Major growth and development areas of the County.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	2,636,725	1,057,900	0	0	0	1,578,825	0	0	0
IMPLEMENTATION / ANALYSIS	85,000	50,000	35,000	0	0	0	0	0	0
CONSTRUCTION	200,000	200,000	0	0	0	0	0	0	0
TMDL IDENTIFICATION	50,000	50,000	0	0	0	0	0	0	0
SOURCE IDENTIFICATION	0	0	0	0	0	0	0	0	0
DISCHARGE CHARACTERIZATION	100,000	0	0	100,000	0	0	0	0	0
MANAGEMENT PROGRAM	100,000	0	0	0	100,000	0	0	0	0
PHASE 2 WIP Retrofit Construction	11,081,202	0	2,671,511	2,094,391	0	0	0	0	6,315,300
TOTAL COSTS	14,252,927	1,357,900	2,706,511	2,194,391	100,000	1,578,825	0	0	6,315,300

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	10,245,188	658,900	0	2,194,391	100,000	976,597	0	0	6,315,300
LOCAL TRANSFER TAX	1,336,228	699,000	35,000	0	0	602,228	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	2,671,511	0	2,671,511	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	14,252,927	1,357,900	2,706,511	2,194,391	100,000	1,578,825	0	0	6,315,300

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Regional Water Quality & Nutrient Removal	HW-1201	Highways

OTHER BACKGROUND INFORMATION/COMMENTS:

NPDES. The following NPDES permit requirements are anticipated:

1. Source Identification - Demonstrate GIS capabilities with data layers (topo, endangered species, storm drains, sewers, discharge points, flood prone areas, wetlands, soils, impervious areas, estimated pollutant loads etc.). A schedule to complete same within the development districts.
2. Discharge Characterization - Storm sewer, in-stream and watershed monitoring with chemical, biological and physical techniques. This will include lab & stability analyses and annual reporting for twelve (12) storm events per year as selected by MDE.
3. Management Programs - I & M inspection reviews, analysis of 100 outfalls, County facility inventory, quarterly reporting, public education program, road maintenance program requirements (drain cleaning, reduction in use of; harmful weed killers, fertilizers, deicing agents, etc.)
4. Watershed Restoration - 12, 24 and 30 month watershed analysis and completion of a detailed assessment with a 3 year capital restoration schedule.
5. Annual Progress Reporting

PHASE 2 WIP. The following can be anticipated as a part of the project implementation, subject to consultant recommendation in CY2014; Identify potential retrofit sites and implement pilot projects, retrofit extended detention private and public SWM ponds approved prior to 2002, retrofit of degraded and severely degraded channels based on physical habitat assessment and retrofit of outfalls within subwatersheds identified / ranked for restoration. Projects identified for implementation will be based on the results of cost benefit analyses and the effectiveness of reducing the pollutant loads to target values (i.e.. $/lb. of nitrogen removed).

Current scope of work is to propose retrofitting approximately 137 public / private stormwater management facilities. The estimated cost for design and construction is $13,183,625 based on the October 10, 2011 MDE Costs of SWM Practices in MD Counties. Projects on the 17 publicly owned lands (including BoE and SMECO) are recommended as the first projects to be undertaken during the initial 60% compliance effort. Of the many strategies that can be utilized to address the Urban SWM nitrogen reduction goal of 18,985 lbs/year (i.e. street sweeping, impervious surface reduction, mowing, stormwater management pond retrofit, landscaping, etc.) this project implements the Urban SWM retrofit strategy. Urban SWM retrofits will be required as a part of the NPDES permitting process regardless of the WIP Phase 2 requirements.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

FY2015/FY2016 funding levels were revised to reflect Chesapeake & Atlantic Coastal Bays Trust Funding. Application for $2.67M which was approved by the BOCC on January 28, 2014 and forwarded to the Department of Natural Resources. After consultant initial evaluation of site feasibility, design proposals will be requested from all respondents to the original solicitation.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	1	0	0
PERSONAL SERVICES COSTS	0	0	0	81,000	0	0
CONTRACTED SERVICES (mowing)	0	0	0	0	0	0
SUPPLIES & MATERIALS (maintenance)	0	0	0	0	742,767	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	81,000	742,767	0

DISCUSSION OF OPERATING BUDGET IMPACT:

Estimated NPDES requirements can result in approximately $300,000 in additional operating costs per year based on Charles and Montgomery County information gathered in October 2010. With Phase 2 WIP, this number can be expected to be approximately $773,777 per year based on MDE's Cost of SWM Practices Manual. Future funding may require jurisdictions to assess a Local Stormwater Management Utility Fee as required by approved HB 987 and SB 614. A Grade 8 Step 1 position is shown (LUGM) in FY2018 to provide the required ongoing management and tracking of the program.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Asphalt Overlay	HW-1501	Highways

DESCRIPTION:
Overlay, widen, upgrade and perform pavement and system preservation improvements to existing roads throughout the County, The berm removal and overlay of the roadway extends the service life by approximately fifteen (15) years.

A. The County's Asphalt Overlay Program is used to widen, upgrade and strengthen roadway surfaces on collector roads to a 20' roadway with 4' shoulders. Prior to construction, the roadways are typically 16' to 18' wide, with no shoulders and inadequate drainage. The overlay thickness varies from 2" to 4", depending on the original surfaces. Preparatory and follow-up work, as necessary, is performed to include incidental re-striping at approximately $0.039/lf.
B. An average of 15-20 miles of roadway are overlaid annually throughout the County (an estimated 5 to 8 miles for every $1M).
C. Approximately 25% of the budget is for rental equipment and labor, 10% for materials (i.e., pipes, gravel, seed, mulch, paving fabric, etc.), 6.5% for driveway tie-ins, 5% for pavement patching, and 53.5% for asphalt.
D. Intermediate rehabilitation also requires base asphalt at an additional cost of approximately $10 per linear foot.
E. As part of the Pavement Management Program (PMP), a system wide conditions assessment is planned in FY2015 to help guide the system preservation programs (asphalt overlay and modified seal). The assessment will rate condition, ride, pavement distress, average daily traffic, etc. and recommend a Maintenance, Rehabilitation & Reconstruction (MRR) strategy. Sign condition / reflectivity testing, inventory/geo-location will be included in the assessment

PLANNING JUSTIFICATION:
The overlay programs are consistent with the Department's Pavement Management Plan and Route Evaluation Study designed to provide a balance between preventive maintenance and total roadway reconstruction. Roadways are rated based on weighted factors for elements of pavement distress, geometry, ride, volume, width, signage, markings, etc. and prioritized for inclusion in the capital program. Each program is also consistent with the approved Comprehensive Plan policy regarding development and maintenance of the transportation system. These programs support and promote resource protection, environmental and community character, cost containment and system preservation goals.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
11.3.2.A Provide safe, efficient, economical roads which support community revitalization, economic development, and environmental stewardship.
P. 11-1

LOCATION:
All Election Districts throughout the County

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING (PMP)	120,000	0	120,000	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	17,880,000	0	2,880,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT (rental)	0	0	0	0	0	0	0	0	0
TOTAL COSTS	18,000,000	0	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	13,656,900	0	2,764,150	3,000,000	2,518,900	3,000,000	1,019,500	1,354,350	0
LOCAL TRANSFER TAX	4,343,100	0	235,850	0	481,100	0	1,980,500	1,645,650	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	18,000,000	0	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	0

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Asphalt Overlay	HW-1501	Highways

OTHER BACKGROUND INFORMATION/COMMENTS:

The service life of the pavement can be extended up to 15 years, and the roadway can be immediately opened to traffic after the application has been completed. The County has many subdivisions that were built in the mid and late 1970's. The roads in these subdivisions were built below today's standards and are 15-20 years old. Between 2004 and 2008 the unit price increased from $38/ton to $98.80/ton. Unit price was $85/ton in CY2010, and has increased from $68 to $75/ton between CY2013 and 2014. Funding levels do not account for inflation or escalation based on asphalt indicies. Repairs to existing residential streets, underdrains, paving fabric, trench repair, and full depth patching are not included in this program. The last Pavement Management Plan conditions assessment was performed in 2000. Condition ratings are typically; Good to Excellent (90-100), Average to Good (60-90), Fair to Average (30-60), and Poor to Fair (0-30).

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Added FY2020 monies for the continuation of the program.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

It is estimated that for every $1 spent on preventive maintenance (system preservation), that between $5 and $15 is saved on future rehabilitation and reconstruction costs.

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Modified Seal Surface Treatment	HW-1502	Highways

DESCRIPTION:

Seal lower volume (<2000 ADT) and lower truck traffic roadways throughout the County, with an aggregate modified single surface treatment and crack sealing. Modified seal replaced the slurry seal and surface treatment programs. Modified seal performs better, is more cost effective than slurry seal, and provides some structural strength to the pavement section due to the size of the aggregate used. The application extends the road's service life approximately four (4) to seven (7) years by modified sealing. Crack sealing and Incidental re-striping at approximately $0.41/lf may be funded under this project.

A. Modified Seal uses an emulsion that is rapid setting. As a result, traffic can usually be placed back on the roadway within 2-3 hours. The mix seals old, cracked, oxidized pavement and can help extend service life of existing pavements only 2-3 years on higher volume roads.
B. Patching using modified seal is significantly less expensive than asphalt patching, which is needed for slurry seal programs. The potential for citizen complaints related to loose aggregate in residential areas has been significantly reduced through the use of the modified surface treatment program in lieu of the standard surface treatment. Program is typically limited for use on roadways classified lower than a collector.
C. The contract price for this application was $1.19 / s.y. in CY2010 (contract award amount has decreased from $1.69/s.y. to $1.39/s.y. between CY2013 and 2014).
D. Approximately 30-35 miles of road are now sealed throughout the County on an annual basis (An estimated 17 miles for every $300k).
E. With the modified seal program, there is a residue (sandy grit) that remains loose on the finished surface, but it dissipates in a short period of time. On an as needed basis, the County Highways Division also dispatches a vacuum truck after the surface has set to remove any remaining residue that is not otherwise dissipated.
F. The final surface is similar to an asphalt overlay in appearance, an example of which is evidenced on Millstone Landing Road. However, for higher volume roadways either surface treatment, asphalt overlay, or cape seal (i.e. Yowaiski Mill Road) is needed.

PLANNING JUSTIFICATION:

The overlay programs are consistent with the Department's Pavement Management Plan and Route Evaluation Study designed to provide a balance between preventive maintenance and total roadway reconstruction. Roadways are rated based on weighted factors for elements of pavement distress, geometry, ride, volume, width, signage, markings, etc. and prioritized for inclusion in the capital program. Each program is also consistent with the approved Comprehensive Plan policy regarding development and maintenance of the transportation system. These programs support and promote resource protection, environmental and community character, cost containment and system preservation goals.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
11.3.2.A Provide safe, efficient, economical roads which support community revitalization, economic development, and environmental stewardship.
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LOCATION:

All Election Districts throughout the County.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	3,624,000	0	604,000	604,000	604,000	604,000	604,000	604,000	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION/TESTING	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER (Berm Removal)	300,000	0	50,000	50,000	50,000	50,000	50,000	50,000	0
TOTAL COSTS	3,924,000	0	654,000	654,000	654,000	654,000	654,000	654,000	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	3,924,000	0	654,000	654,000	654,000	654,000	654,000	654,000	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	3,924,000	0	654,000	654,000	654,000	654,000	654,000	654,000	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Modified Seal Surface Treatment	HW-1502	Highways

OTHER BACKGROUND INFORMATION/COMMENTS:

A. The majority of preparatory work (such as berm removal, minor patching and pipe replacement) is performed by Highway Maintenance crews and contractors in support of this program as is the follow-up incidental striping.
B. Slurry seal adds no structural strength, has a textured surface, improves skid resistance and helps prevent water infiltration of the pavement, which is the most frequent cause of deterioration and failure. The cost is about $0.15-$0.20 more per square yard than surface treatment.
C. Surface treatment is needed to address cracking and to improve structural strength. Pavement life is increased by 3-5 years.
D. DPW&T modified the specifications for surface treatment to reduce the stone size from #7 to #8 and changed the emulsion from an oil base to a latex base for easier cleanup and faster set-up time. As such, obtained approval in FY08 to use both modified surface treatment and modified seal applications.
E. Performance Pilot Projects were conducted on Morganza Turner, Bushwood and Hurry Roads with a Type 2 modified seal (which simply uses #8 stone with a latex emulsion) which addresses higher volume roadways . As such, we have been utilizing both mixes under this program funding.
F. As part of the Pavement Management Program (PMP), a system wide conditions assessment is planned in FY2015 to help guide the system preservation programs (asphalt overlay and modified seal). The assessment will rate condition, ride, pavement distress, average daily traffic, etc. and recommend a Maintenance, Rehabilitation & Reconstruction (MRR) strategy.
G. Funding levels do not account for inflation or escalation based on asphalt indicies.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Added FY2020 monies for the continuation of the Program.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

It is estimated that for every $1 spent on preventive maintenance (system preservation), that between $5 and $15 is saved on future rehabilitation and reconstruction costs.

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Removal of Roadside Obstacles	HW-1406	Highways

DESCRIPTION:

Grading, tree removal, cut and fill operations, intersection safety / capacity improvements, utility relocations both lateral and underground, fore slope adjustments, extending the length of drainage culverts etc., to remove roadside obstacles in high hazard locations and improve dangerous roadway conditions by adding rumble strips, raised pavement markings or speed humps. Sight distance improvements and removal of roadside hazards are necessary to assure highway safety is maintained.

A. The proposed construction work will be performed by contractors and may include design services.
B. The American Association of State Highway and Transportation Officials (AASHTO) recommendations for treatment of roadside obstacles on existing roadways should be considered in the following priority: elimination of the hazard, relocation of the hazard, corrective measures to reduce the hazard, and barriers to reduce accident severity.
C. A "clear zone" of 10 feet or more from the edge of the travel way for rural local roads, and a minimum of 1.5 feet beyond the face of curb in urban sections should be provided. These recovery areas should be clear of all unyielding objects such as trees or unyielding sign supports, utility poles, light poles and any other fixed objects that might cause safety concerns or damage an out-of-control vehicle. Intersection alignment and vertical/horizontal sight distance require similar attention.
D. Priorities and designs are based on traffic volume, accident history, level of hazard and extent of corrections and/or traffic calming required.
E. **FY2014** projects: Intersection and safety improvements at the Blacksmith Shop Road / Cedar Lane Road intersection, Baywoods Drive speed humps, and compliance with the new Aashto guardrail (30" height) / end section treatment standards.
F. **FY2015** projects: Design a round-a-bout at Triangle Drive / Mount Wolf Road.
G. **FY2016** projects: Obstruction removal (utility pole and entrance radius upgrade) at the intersection of Laurel Grove Road and MD 235 to address bus turning movements, construct a mini round-a-bout at Triangle Drive and Mount Wolf Road (partial developer funded).
H. **FY2017** projects: Compliance with the new Aashto guardrail (30" height) / end section standards.
I. **FY2018** project: Wildwood traffic calming. One (1) of the ten (10) locations identified along Wildwood Parkway that are suitable for traffic circle application will be installed from the following listing: Smoke Hill Rd., Poplar Wood Dr., Hickory Nut Drive, Cherry Laurel Pkwy., Dahlia Dr., etc.
J. **FY2019** project: Compliance with the new Aashto guardrail (30" height) / end section standards.
K. **FY2020** project: Wildwood or other eligible and identified traffic calming design location.

PLANNING JUSTIFICATION:

Obstruction removal programs are consistent with the horizontal and vertical requirements of the Road Ordinance and the transportation system maintenance policy in the Comprehensive Plan. In addition, obstructions to cross-visibility provisions were included in Chapter 81 of the new Comprehensive Zoning Ordinance to assist in cases where the obstruction lays on private property that affects the vision of operators of vehicles traveling on County roads.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

11.3.2.A Provide safe, efficient, economical roads which support community revitalization, economic development, and environmental stewardship.
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LOCATION:

Roads throughout the County.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	120,000	0	40,000	0	40,000	0	0	40,000	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	780,000	260,000	0	260,000	0	260,000	0	0	0
GUARDRAIL RETROFIT	200,000	0	0	0	100,000	0	100,000	0	0
INSPECTION/TESTING	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
TOTAL COSTS	1,100,000	260,000	40,000	260,000	140,000	260,000	100,000	40,000	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	1,100,000	260,000	40,000	260,000	140,000	260,000	100,000	40,000	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	1,100,000	260,000	40,000	260,000	140,000	260,000	100,000	40,000	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Removal of Roadside Obstacles	HW-1406	Highways

OTHER BACKGROUND INFORMATION/COMMENTS:

Other means of addressing roadside hazards under this project may include: the cost of installing elevated pavement markings, providing 4-way stops, adding reflectorized tape to sign post to improve safety, intersection lighting, signalization (full or partial), traffic calming (speed humps, round-about, chokers etc.), adding rumble strips / pavement grooving along the roadway shoulder (one side) which is approximately $1.75 per linear foot or $9,240 per mile; the addition of speed humps (prior pilot project on Lexwoods Drive) which cost approximately $5-6,000 each. Speed humps are 3.5 inches tall and 10 feet wide with 6' approach and departure ramps. Guardrail installation costs are estimated at $30 per linear foot with end section retrofits between $2,500-$3,500 each. Over 82,000 linear feet of guardrail must be evaluated for compliance (project assumes a 10% deficiency).

Project may include the relocation of utility poles and placement / upgrade of guardrails within the clear zone, isolated intersection improvements, drainage, trench repairs, shoulder adjustments, base failures, underdrain installation, re-compaction, geo-textile fabric, placement of intersections that affect sight distance and operational safety, such as the Horseshoe and Manor Road intersection will be systematically addressed. Eligible projects include: The intersection of Mt. Wolfe Road and Iroquois Lane (sight distance); the intersection of Cherry field Road and Drayden Road (sight distance); Flat Iron Road (sight distance at Michelle Drive), Queentree Road, approximately 500' north of Widow Lane (tracking of trucks/buses); the intersection of Grayson Road and Villa Road (grading/tree removal); the intersection of Lane Down and Larredore Road (tree removal), Far Cry Road, St. George's Park Rd intersection with Deagle Boat Yard Road (sight distance/utilities), Big Chestnut Rd / MD 234 intx rdius, River Road and William Howard Way intersection, Steer Horn Neck Road (sight distance at various locations), Settlers Lane and Old Rolling Road intersection, Big Chestnut Road (road grade) at the intersection of Bayside Road, Maypole Road (widening), White Point Road (widening), Riverwinds Drive (widening), Joe Hazel Road (widening), Waterside Drive, Lockes Crossing and Old Village Road intersection (utility pole), Brown Road (sight distance), Vista Road, Spruce Drive at Chestnut Road and Gunston Drive and Flat Iron Road (sight distance at Booth Farm), and White Lane and Oaks Road (intersection sight distance).

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Switched the project descriptions for FY2016 and 2018 based on priorities and added FY2020 design funding. Added funding in FY2017 and FY2019 for retrofitting guardrails to meet new American Association of State Highway & Transportation Officials (AASHTO) standards (i.e.. 30" height, end section treatment, etc.).

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
FDR Boulevard (MD4 to Pegg Rd.)	HW-1202	Highways

DESCRIPTION:

Construct a two lane residential access way from MD Route 4 to Pegg Road (NAS Patuxent River main gate). Complete the design and construction to help relieve congestion and reduce delays along the MD 235 corridor by providing an alternative means for residents to travel to and from shopping and work, especially in the Lexington Park development district. Project could remove up to 10,000 trips per day in portions of the MD 235 corridor. Right-of-way width needed is 66' for the roadbed, but a total of 80-100' is needed for the associated sidewalks, SWM, trails, temporary and permanent easements. Per SHA, the volume on MD 235 has increased from a three year average of 48,000 to approximately 59,000 vehicles per day in 2010.

Phase / Location	Length (miles)	Land ($)	Design ($)	Construction ($)
MD 246 to Shangri-La Drive	0.2	$ 600K	$ 204K	1.12M
Phase 2A Totals:	**0.2 miles**	**$ 600 K**	**$ 204 K**	**$ 1.112 M**
First Colony Boulevard to Old Rolling Rd	0.70	> on-going	$ 150K	$ 3.89M
Old Rolling Road to MD 237	1.00		$ 415K	$ 5.56M
Phase 1 Totals:	**1.7 miles**	**$ 1.90M**	**$ 565K**	**$ 9.45M**
MD 237 to McArthur Blvd	0.52	> on-going	$ 225K	$ 2.70M
McArthur Blvd to Buck Hewitt Rd	0.28		$ 204K	$ 1.75M
Buck Hewitt Rd to Pegg Road	1.00		$ 402K	$ 4.10M
Phase 3 Totals:	**1.8 miles**	**$ 2.065 M**	**$ 831 K**	**$ 8.55 M**
Project Totals:	**3.5 miles**	**$ 3.965 M**	**$ 1.60 M**	**$ 19.112 M**
Completed to date:	0.2 miles	$ 0.75 M	$ 1.19 M	$ 0.90 M

The current project is anticipated to be 3.7 miles in length, includes a raised 8-20' median with extensive use of traffic calming devices (i.e.. Narrow 10-11' wide lanes, chokers and round-a-bouts), 5' pedestrian / 6' bicycle accommodations, streetscaping / furniture / lighting, especially through residentially developed areas. Where dedication via development is not realized, land acquisition for the corridor is being actively pursued and funded.
Ultimate typical section: curb, gutter, sidewalk and 6' bike lanes on both sides with a 20' median and 10' travel lane in each direction, plus turn lanes.

PLANNING JUSTIFICATION: Approved Lexington Park Master Plan, Comprehensive Plan and Countywide Transportation Plan.
A. In accordance with the Comprehensive Plan, an evaluation of new roads will be conducted to ensure they do not adversely impact cultural, historical and environmental features. Prior funding completed the survey, preliminary design, engineering report, environmental study, corridor alignment, and plat(s). A 1997 Feasibility Study was also completed in joint cooperation with the State Highway Administration.
B. The Comprehensive Plan emphasizes transportation system preservation and the need to effect improvements and additions to the road network based on capacity, safety, traffic flow, level of service, land use, etc.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
11.3.2.A Provide safe, efficient, economical roads which support community revitalization, economic development, and environmental stewardship.
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LOCATION: 8th Election District. West of MD 235 from MD 4 to Pegg Road.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	1,600,000	1,600,000	0	0	0	0	0	0	0
LAND / ESM'T ACQUISITION	3,965,000	3,965,000	0	0	0	0	0	0	0
FIRST COLONY TO MD237	9,450,000		6,000,000	3,450,000	0	0	0	0	0
MD237 TO PEGG RD.	8,550,000	0	0	2,550,000	6,000,000	0	0	0	0
MD246 TO SHANGRI LA DR	1,112,000	1,112,000	0	0	0	0	0	0	0
	0		0	0	0	0	0	0	0
	0		0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0
TOTAL COSTS	24,677,000	6,677,000	6,000,000	6,000,000	6,000,000	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	21,334,555	4,009,555	5,775,000	5,775,000	5,775,000	0	0	0	0
LOCAL TRANSFER TAX	275,200	275,200	0	0	0	0	0	0	0
IMPACT FEES	2,607,905	1,932,905	225,000	225,000	225,000	0	0	0	0
GENERAL FUND TRANSFER	459,340	459,340	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
FEES IN LIEU	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	24,677,000	6,677,000	6,000,000	6,000,000	6,000,000	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
FDR Boulevard (MD4 to Pegg Rd.)	HW-1202	Highways

OTHER BACKGROUND INFORMATION/COMMENTS:

Portions of the corridor have already been purchased, dedicated by developers, and/or partially constructed. Property acquisition estimates are based on $5-10/sf for residential properties and $10-20/sf commercial properties. Appraisals are currently averaging approximately $2,500 each. The project is a key element of the Lexington Park and Countywide Plans. Average construction cost for the basic roadway work is based on $1,053 per foot based on Phase 2 engineers estimate of the 100% design drawings dated 2-24-2012. Unanticipated unsuitable soils were encountered during the construction of Phase 2A in the Fall of 2013 ($200K fiscal impact).

Phase 1: First Colony Blvd to MD 237 design is estimated to be completed in July 2014. As of CY2014, the remaining property acquisition required for this phase is nearing completion thru assistance from the SHA. Acquisition is expected to be completed during the Summer of 2014.
Phase 2A: MD246 to Shanri La Drive design is completed. Construction is shown in Prior Approval with construction completion in the Spring 2014.
Phase 3: Design from MD 237 and Pegg Road is 30% complete and should be completed by Spring of 2015. BOCC authorization for this phase of property acquisition will be requested when the design is completed.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS (Highways Division)	0	49,000	0	49,000	0	0
UTILITIES (County Highways electric)	1,350	11,500	0	10,800	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	1,350	60,500	0	59,800	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

Estimated roadway maintenance costs are between $2-$5 per linear foot. At 3.7 miles of construction, this equates to between 39,000-98,000 per year. Utility costs are for electricity (25 LED 80W lights are included in Phase 2), (212 LED 80 W lights in Phase 1) and (200 LED 80W lights in Phase 3). Cost for electric service is estimated at $4.50 per light per month.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Buck Hewitt Road Sidewalk - North Side	HW-1403	Highways

Construction of approximately 2,640 linear feet of sidewalk between the subdivision entrances to the existing sidewalks on MD 235 and Chancellors Run Road (MD 237). The project will improve pedestrian circulation and safety to shopping, parks, and adjacent residential. communities. As a general practice, sidewalks should be constructed along any urban street or highway provided with shoulders.

FY2014 - Provide a 100' sidewalk connection between Bay Community Support Services on Town Creek Drive and MD 235 for access to Walmart & Kmart ($15,000) and begin the design for a sidewalk retrofit project on Buck Hewitt Road (north side) with 80% State Aid funding and a 20% County match.

FY2017 - Construction of Buck Hewitt Road sidewalk retrofit (north side) utilizing State Aid allocations which are currently $125,941 per year. Estimated cost: $775,000 with 80% State Aid funding ($620,000) and a 20% County match ($155,000). Accumulated State Aid funding is not shown until FY2017 in order to match the timing of construction. As of March 31, 2014, the State Aid unobligated balance is $476,872, which does not include the $120,000 shown in Prior Approval.

PLANNING JUSTIFICATION:

The Comprehensive Plan includes provisions to provide sidewalks, walking paths, bike paths and lanes and to connect public /private sites. The Comprehensive Plan also incorporates the Countywide Transportation Plan by reference. This project is consistent with the State Highway Administration's (SHA) Consolidated Transportation Program with respect to system preservation and responds to mobility issues in the Comprehensive Plan and concentrated use of State / Federal funding in priority funding areas. In addition, the County is responsible for maintenance of all sidewalks within the SHA right-of-way.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

11.5.2.A.i Construct sidewalk networks between neighborhoods, schools, parks and other activity nodes / centers.
P. 11-10

LOCATION:

Various locations throughout the County

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
DESIGN: BUCK HEWITT RD S/W	150,000	150,000	0	0	0	0	0	0	0
CONSTR: BUCK HEWITT RD S/W	775,000	0	0	0	775,000	0	0	0	0
CONSTR: S/W ACCESS	15,000	15,000	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
TOTAL COSTS	940,000	165,000	0	0	775,000	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Five Year Capital Program FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0			0	0	0	0	0
LOCAL TRANSFER TAX	200,000	45,000	0	0	155,000	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	740,000	120,000	0	0	620,000	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	940,000	165,000	0	0	775,000	0	0	0	0

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Buck Hewitt Road Sidewalk - North Side	HW-1403	Highways

OTHER BACKGROUND INFORMATION/COMMENTS:

Both Buck Hewitt Road and Willows Road are eligible to use State Aid as they are federally functionally classified by the SHA. Unobligated State Aid is available to defray the costs of design and construction. Use of these funds would require environmental assessments be performed.

High priority projects being considered for future funding include: Willows Road (east side) approximately 5,800 linear feet between the new Lancaster Park entrance, and Shangri-La Drive and Abberly Crest Apartments ($1.738M @ $300/l.f.); Buck Hewitt Road (south side) approximately 3,975 linear feet from Victorias Grant Subdivision to the east MD 235 end ($922,100 @ $235/l.f.); Pegg road (south side) approximately 1,200 linear feet between Spring Valley Subdivision, FDR Boulevard, and MD235 ($285,000 @ $237/l.f.). A list of prioritized projects was forwarded to the State Highway Administration District Engineer which included adding sidewalk on MD 245 from the Governmental Center to the College of Southern Maryland and along MD 4 from Wildwood Parkway to First Colony. Basic construction costs vary between $178-$213 per linear foot compared to approximately $91 per linear foot for the Three Notch Trail.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Identified the Buck Hewitt Road sidewalk (North Side) for FY2017 construction in order to utilize accumulated State Aid thru FY2018 (previously reflected in project HW-1101). The funding shown as prior approval was for the correspnding design and is also eligible for State Aid. Project will be coordinated with Buck Hewitt Road Phase 4 Project HW1103.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Southampton Neighborhood Revitalization	HW-19XX	Highways

DESCRIPTION:
Project includes the infrastructure improvements to the Southampton Subdivision (formerly Patuxent Heights) in conjunction with preservation and revitalization efforts in the immediate area, which will provide new and/or reconstructed infrastructure (sidewalks, curb & gutter, storm drainage, utility and street improvements) in areas where substandard, deteriorated, or no infrastructure exists.

A. The Southampton Subdivision is the second neighborhood selected for improvement under this initiative.
B. Staff representatives from DPW&T, County Attorney, DECD, and LU&GM will work with the residents in each of the selected neighborhoods to prioritize the proposed improvements based on cost, community need, and compatibility with redevelopment plans within each area. Initial phases require design monies.
C. Project was prioritized based on it's ability to: Promote revitalization in development districts; Establish or expand businesses within the neighborhood; Correct deteriorated conditions within public right-of-ways; Rehabilitate existing housing or manage housing stock within the neighborhood; Plan, promote, or finance voluntary neighborhood and developer-funded improvements.
D. Reconstruction costs are based on a unit price of $550 per linear foot of urban roadway to complete the right-of-way rehabilitation.
E. Southampton Subdivision is one of the oldest subdivisions in the County and the roadway infrastructure was constructed in 1948. Upgrades include approximately 6,715 linear feet of roadways and could be performed in several phases at an estimated total cost of $3.7M.
F. Phase 1: includes a portion of Lincoln Avenue and Southampton Drive, Bristol Avenue, and Windsor Drive (2,165 ' at $1.26M).
Phase 2: includes a portion of Lincoln Avenue and Southampton Drive, Cambridge Avenue, Brighton Avenue (2,364 ' at $1.37M).
Phase 3: formerly known as Carver Heights includes a portion of Lincoln Avenue and Thurman Davis Lane (2,186 ' at $1.27M).

PLANNING JUSTIFICATION: Approved Lexington Park Master Plan and Comprehensive Plan.
The Comprehensive Plan policies are designed to address goals for community revitalization and maintain priority for community facility investments in the growth areas. Resources are to be obtained and focused on revitalizing neighborhoods and communities.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
11.3.2.A Provide safe, efficient, economical roads which support community revitalization, economic development, and environmental stewardship.
P. 11-1

LOCATION:
8th Election District off MD 235 just south of George Washington Carver Elementary School

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
PHASE 1. SURVEY/ENGINEERING	1,405,000	0	0	0	0	0	145,000	0	1,260,000
PHASE 2. SURVEY/ENGINEERING	1,526,000	0	0	0	0	0	156,000	0	1,370,000
PHASE 3. SURVEY/ENGINEERING	1,415,000	0	0	0	0	0	145,000	0	1,270,000
CONSTRUCTION	0	0	0	0	0	0	0	0	0
INSPECTION/TESTING	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
TOTAL COSTS	4,346,000	0	0	0	0	0	446,000	0	3,900,000

FUNDING SOURCE	Total Project	Prior Approval	Five Year Capital Program FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	3,900,000	0	0	0	0	0	0	0	3,900,000
LOCAL TRANSFER TAX	446,000	0	0	0	0	0	446,000	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	4,346,000	0	0	0	0	0	446,000	0	3,900,000

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Southampton Neighborhood Revitalization	HW-19XX	Highways

OTHER BACKGROUND INFORMATION/COMMENTS:

Timing of construction funding is pending METCOM including this project in their six (6) year capital improvement program. As of May 27, 2014 METCOM has included the rehabilitation project design in FY2019 and construction in FY2020. The condition of existing water and sewer infrastructure needs to be evaluated.
Lincoln Avenue serves the old Carver Elementary School which currently houses Recreation & Parks programs, Sheriff Outpost and Board of Elections.

This subdivision is also a former Street lighting Special Taxing District.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:
Updated Balance to Complete funding estimate.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
College of Southern Maryland /Government Center Interparcel Access	HW-19XX	Highways

DESCRIPTION:

Provide a 1,400 linear foot interparcel connection between the College of Southern Maryland (CSM) and the County Government Center campuses. Roadway would be a minor collector with curb and gutter with pedestrian sidewalk connectivity.

A. A traffic link between the CSM and County Government Complex would provide an opportunity to share parking and increase the number of ingress / egress points for both institutions.

B. A traffic planning study and analysis report has already been completed for the project. The analysis included 2012, 2015, 2020 and 2030 traffic volume projections.

C. The alignment of the CSM internal access roads were coordinated with the Governmental Center Master Plan in anticipation of a future connection.

D. A preliminary design with horizontal and vertical grades was completed in 1999 in-house. Storm water management must be addressed under the latest ordinance.

PLANNING JUSTIFICATION:

The project was included in the joint stakeholder MD 245 / MD 5 Planning Study between the CSM, Hospital, Town of Leonardtown, Nursing Center, and DPWT as prepared by Desman & Associates in June 2010.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

11.3.2.A.i.d In growth areas, create local roads parallel to arterial routes to reduce peak traffic flow.
P. 11-2

LOCATION:

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	40,000	0	0	0	0	0	40,000	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	625,000	0	0	0	0	0	0	0	625,000
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION/TESTING	15,000	0	0	0	0	0	0	0	15,000
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER (SWM)	30,000	0	0	0	0	0	0	0	30,000
TOTAL COSTS	710,000	0	0	0	0	0	40,000	0	670,000

FUNDING SOURCE	Total Project	Prior Approval	Five Year Capital Program FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	670,000	0	0	0	0	0	0	0	670,000
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	40,000	0	0	0	0	0	40,000	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	710,000	0	0	0	0	0	40,000	0	670,000

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
CSM /Government Center Interparcel Access	HW-19XX	Highways

OTHER BACKGROUND INFORMATION/COMMENTS:

The Planning Study project was funded by the College of Southern Maryland, St. Mary's Hospital, Town of Leonardtown and Board of County Commissioners.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Updated the construction estimate by $210,000, included in Balance to Complete.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
St. Jerome's Creek Jetties	MA-1101	Marine

DESCRIPTION:

Provide long term corrective measures to address channel shoaling of approximately 6,800 cubic yards per year, sediment transport / deposition from the north and south of the inlet which requires repeated dredging of the federal navigation channel / County Southern Prong and turning basin. The prior approved funding to complete the feasibility study / design is anticipated to begin after execution of a Project Partnership Agreement (PPA) in calendar year 2014.

A. The Army Corps of Engineers (ACoE) evaluated several alternatives to address this location and made recommendations to the Board of County Commissioners (BOCC) on October 26, 2010.

B. The BOCC were presented with eight alternative designs in May, 2011, and on May, 17 2011 the BOCC selected Timber Guard as the preferred material type.

C. Prior Project MA-0401 was completed in 2006 and included the dredging of approximately 66,000 cubic yards from the channel and the leasing of a Dredge Material Placement (DMP) site.

D. Bathymetry data was collected by the ACoE, model shoaling patterns were computer generated to match existing wave & littoral drift patterns, shoaling reduction rates were calculated and channel elevation data between 1991-2009 was utilized to determine the most effective option(s).

E. Improvements to navigation, need for auxiliary structures and private property impacts were included as a part of the analysis. Preliminary cost estimate is based on the need for two parallel jetties, possible breakwaters, lease of a DMP site and 50-year maintenance by the ACoE.

F. Project is planned for 90% Federal Funding and 10% local funding. However, the Department of Natural Resources programs may be able to fund the County's share through an eligible grant. DMP site lease and prep costs are a 100% County responsibility.

G. Land, Easements, Right-of-Way, Relocations, and Disposal (LERRD) expenses are based on 5-7% of the estimated land acquisition costs.

H. To be eligible for Section 107 federal program funding, estimated total project costs for the Corps share cannot exceed a $7M threshold. Amounts above the Continuing Authorities Program (CAP) Section 107 funding limit of $7M, must be funded by the County.

I. A 6 year extension to the DMP site used during the prior dredging project was executed by the BOCC for this project on December 4, 2012. Balance to complete reflects the $450,000 anticipated to be required for close-out of the DMP site. DMP sites are a 100% local responsibility.

PLANNING JUSTIFICATION:

The Evaluation of Alternatives was performed by the ACoE as the repeated dredging of the federal navigational channel is not cost effective. The Comprehensive Plan supports projects that are complimentary to water dependent recreational and access activities. Project was prioritized based on need, demand and benefit to the boating public.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
5.9.1 Facilitate and manage installation of shoreline erosion control measures.
P. 5-18

LOCATION:

1st Election District Ridge area off Airedale Road, just South of Ridge E.S. / St. Jerome's Point

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COMPLETE FEASIBILITY STUDY	1,073,436	1,073,436	0	0	0	0	0	0	0
PLANS & SPECIFICATIONS	0	0	0	0	0	0	0	0	0
LAND ACQUISITION/LERRD	8,580	8,580	0	0	0	0	0	0	0
CONSTRUCTION OF JETTIES	8,045,300	0	0	4,582,475	3,462,825	0	0	0	0
U.S. Treasury Payback	0	0	0	0	0	0	0	0	0
DMP SITE LEASE / CLOSE-OUT	575,000	125,000	0	0	0	0	0	0	450,000
TOTAL COSTS	9,702,316	1,207,016	0	4,582,475	3,462,825	0	0	0	450,000

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	3,805,419	105,124	0	1,342,475	1,014,467	893,353	0	0	450,000
LOCAL TRANSFER TAX	179,000	179,000	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS DESIGN	922,892	922,892	0	0	0	0	0	0	0
FEDERAL FUNDS CONSTRUCTION	4,795,005	0	0	3,240,000	2,448,358	(893,353)	0	0	0
TOTAL FUNDS	9,702,316	1,207,016	0	4,582,475	3,462,825	0	0	0	450,000

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
St. Jerome's Creek Jetties	MA-1101	Marine

OTHER BACKGROUND INFORMATION/COMMENTS:

Anticipated costs are as follows:

Phase	Total Cost	Federal Share	County Share	Comment(s)
Feasability Study	$100,000	$100,000		Federally funded up to the first $100K (NOT IN THIS PROJECT)
Bal. of Study (MA0902)	$559,000	$279,500	$279,500	Budgeted in MA0902 50/50 split
Bal. of Study	$108,000	$54,000	$54,000	Funded at 50% Fed / 50% County
Design	$965,436	$868,892	$96,544	Funded at 90% Fed / 10% County
Note: The above design total includes $400,000 of Prior Approval monies shown in the CIP				
Land (DMP)	$133,580		$133,580	LERRD and DMP site lease are County responsibilities
Construction	$8,045,300	$5,688,358	$2,356,942	Normally funded at 90% Fed / 10% County (unless over cap)
Close-out	$450,000		$450,000	$7M Federal cap on 90/10 share grants
Total Project	$10,361,316	$6,990,750	$3,370,566	$7M Federal cap on 90/10 share grants
			$893,353	U.S Treasury 10% payback for Section 107 projects
Cost			**$4,263,919**	**Total County MA1101 / MA0902**

Note: Jetties Project is managed and performed through ACOE. ACOE will invoice the County for amounts above the allowed $7M at project completion.

Note: Can be paid back up front OR over a ≤ 30 year period with interest. Can get credit for right-of-ways and DMP (DPWT estimate using prior site: $250,000)

The St. Patricks Creek project may move forward concurrently as the spoils material generated by this project could be used for beach replenishment

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

None. There is no additional Federal funding for FY2015 at this time, but the eligible federal funding level limit may be raised to $10M in FY2015 which may reduce county funding requirements.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS & UTILITIES	0	0	0	0	0	0
FUEL AND OIL	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Ellis Road Revetment	MA-16XX	Marine

DESCRIPTION:
Design and construct approximately 525 feet of living shoreline along Ellis Road / St. Clements Bay waterfront to provide the needed shore erosion protection to the County maintained road.

A. Project consists of the design and installation of living shoreline along the actively eroding shoreline adjacent to existing Ellis Road. Supplemental beach grass plantings at the existing fringe marsh as well as critical area planting mitigation will be performed as required.

B. Design, preparation of bid documents and inspection will be performed by the DPW&T with A/E support.

C. The FY2016 construction costs are based on $500 per linear foot.

D. The Department of Natural Resources Shore Erosion Control Program may have funds available for non-structural shoreline erosion control projects on public lands. Projects chosen for EPA funding are eligible to receive 75% grants which must be matched by 25% local funding.

E. The project assumes that the required 25% local project match required for federal funding will be provided by Hazard Mitigation Grant funding once included and prioritized in the May 27, 2011 Countywide Hazard Mitigation Plan update. If Federal grant monies are not available, the project could be eligible for 80% / 25% DNR funding if the CBA ratio is greater than 1:1. If not, project may be eligible for a state interest free loan or 100% Hazard Mitigation Grant funding.

F. Interim repairs to the existing revetment were performed by County Highways Division in the Summer of 2013 to help stabilize the embankment adjacent to the shoreline

G. If the Benefit Cost Analysis (BCA) ratio is greater than 1.1, the project will be eligible for federal funding. However, there are only four owners beyond the affected portion of the roadway.

PLANNING JUSTIFICATION: Project is consistent with the Comprehensive Plan goals and with the Maryland Coastal Zone Management Program guidelines to preserve, protect, develop, restore and enhance the coastal zone for this and succeeding generations.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
5.9.1 Facilitate and manage installation of shoreline erosion control measures.
P. 5-18

LOCATION:
7th Election District. Ellis Road off of Oakley Road (MD 470) along St. Clements Bay

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	25,000	0	0	25,000	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	300,000	0	0	0	300,000	0	0	0	0
INSPECTION	10,000	0	0	0	10,000	0	0	0	0
DMP SITE LEASE	0	0	0	0	0	0	0	0	0
CRITICAL AREA MITIGATION	25,000	0	0	0	25,000	0	0	0	0
TOTAL COSTS	360,000	0	0	25,000	335,000	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	360,000	0	0	25,000	335,000	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	360,000	0	0	25,000	335,000	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Ellis Road Revetment	MA-16XX	Marine

OTHER BACKGROUND INFORMATION/COMMENTS:

Property ownership will be verified prior to Grant Application. A Corps of Engineers Permit and State Wetlands License must be obtained in FY2015, which may affect project timing. The County only has 1/3 ownership in the roadbed and a real property review will need to be conducted in FY2014 which may include a formal public hearing. The U.S. Army Corps of Engineers estimates that for every $1 spent to control erosion, as much as $1.75 is returned to the economy in the form of improvements to water resources. A Shoreline Conditions Assessment was previously performed for the County shoreline.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Defer project one year. As of September 23, 2013, there is no Federal Funding available for the project. Interim repairs were performed by County Highways Division in 2013.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS & UTILITIES	0	0	0	0	0	0
FUEL AND OIL	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
St. Patrick Creek Maintenance Dredge	MA-16XX	Marine

DESCRIPTION:

Federal Navigation Maintenance Dredge Project through the US Army Corps of Engineers (ACoE). Design is expected to begin in FY2016.

A. Staff performed field visit in Spring of 2010 as per request of Colton's Point Marina to verify severe shoaling of navigation channel.

B. Army Corps of Engineers December 2009 Conditions survey confirmed field visit findings.

C. Army Corps of Engineers estimates 13,000-15,000 cubic yards of dredge material needs to be dredged. Would require 3 acre Dredge Material Placement (DMP) site or alternatively, the material could be used as beach replenishment nearby as suggested by the Corps.

D. ACoE estimates $140,000 for design and $600,000 for dredge construction. Project will require a Dredge Material Placement (DMP) site. A DMP site lease is included as a project cost, with additional cost to close-out the site in the future (estimated $100,000 prior to FY2020). DMP costs are a 100% County responsibility.

E. Staff will apply for MD Dept. of Natural Resources Waterway Improvement Grant to acquire the DMP site lease assuming beach replenishment will not be selected.

F. BOCC indicated at its October 26, 2010 meeting their desire to use a DMP site to serve any dredge project for St. Patrick Creek and White's Neck Creek, should the White's Neck Creek Dredge Project move forward.

G. Federal Grant funding is anticipated by FY2016.

PLANNING JUSTIFICATION:

The Comprehensive Plan supports projects that are complimentary to water dependent recreational and access facilities. Army Corps of Engineers states that currently funding is unavailable, but a liaison with Congressman Hoyer's office, has advised that they will attempt to secure Federal Funds for FY2014 and FY2015 through the Corps Navigation Program.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

9.1.5 Encourage recreation oriented businesses.
P. 9-10

LOCATION:

7th Election District. Colton's Point

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	140,000	0	0	140,000	0	0	0	0	0
DMP SITE LEASE	100,000	0	0	0	100,000	0	0	0	0
DREDGING	600,000	0	0	0	0	600,000	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
DMP CLOSEOUT	100,000	0	0	0	0	0	100,000	0	0
MAINTENANCE FEE (10%)	0	0	0	0	0	0	0	0	0
TOTAL COSTS	940,000	0	0	140,000	100,000	600,000	100,000	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	100,000	0	0	0	0	0	100,000	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	100,000	0	0	0	100,000	0	0	0	0
FEDERAL FUNDS	740,000	0	0	140,000	0	600,000	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	940,000	0	0	140,000	100,000	600,000	100,000	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
St. Patrick Creek Maintenance Dredge	MA-16XX	Marine

OTHER BACKGROUND INFORMATION/COMMENTS:

The Board of County Commissioners received a formal response from the State on July 5, 2011 stating that there was no FY2012 funding available for the project. Further research shows that this creek is a Federal channel. On June 18, 2010, the COE provided a preliminary cost estimate based on their August 2009 conditions survey. Estimated cost of surveys, dredge, and DMP is $740,000. On June 17, 2010, a meeting with community representatives was held to evaluate the possible project scope.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Shift timing of design from FY2015 to FY2016. As of December 9, 2013, there was no Federal funding to support the project.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS & UTILITIES	0	0	0	0	0	0
FUEL AND OIL	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
St. Catherine Island Shoreline Protection - Special Taxing District	MA-16XX	Marine

DESCRIPTION:
To create approximately 1,600 linear feet of living shoreline at three (3) locations by enhancing and extending stone breakwaters / sills, adding beach sand behind the structures and planting marsh grasses to prevent the further deterioration of the shoreline.

A. The Board of County Commissioners received a letter from the Department of Natural Resources (DNR) on July 30, 2012 regarding a new multi-phased project for additional shoreline protection.

B. The BOCC responded to the DNR's letter on August 21, 2012.

C. The affected land is a part of a prior Shore Erosion Control Taxing District established in 1961 with the Jefferson Island Club.

D. The County has to determine if it is able to enter into an additional project agreement with the Jefferson Island Club, must receive a petition letter from the members of the Taxing District which also describes their fiscal ability to finance repayment of the State loan to the County.

E. The DNR indicated that approximately $245,000 of loan funds are currently available to initiate the full design of Phases 1 & 2 ($40,000) and construction of Phase 1 of the project which is located along the northwest side of the island and consists of extending / raising 50' of stone sill and extending 120 ' stone breakwater, beach sand behind the structures, and marsh grass plantings. Estimated cost: $129,000.

F. Phase 2 of the project is located on the south side of the island and consists of the installation of 120' of breakwaters, beach sand behind the structures, and marsh grass plantings. Estimated cost: $86,723.

G. Phase 3 of the project is located on the north side of the island and consists of the installation of 1,120' of breakwaters and stone sills, beach sand behind the structures, and marsh grass plantings. Estimated cost: $470,251.

H. The DNR's current estimated cost for the design and construction of the entire project is $725,974 and is subject to the appropriation and availability of State funding.

PLANNING JUSTIFICATION: Project is consistent with the Department of Natural Resources (DNR) Shore Erosion Control Program. Projects are prioritized by the State based on need, demand and benefit.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
5.9.1 Facilitate and manage installation of shoreline erosion control measures.
P. 5-18

LOCATION:
7th Election District. St. Catherine's Island located northeast of Coltons Point on the Potomac River side.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
					Phase 1	Phase 2		Phase 3	
ARCHITECT/ENGINEERING	40,000	0	0	40,000	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
PH 1. CONSTRUCTION	129,000	0	0	0	129,000	0	0	0	0
PH 2./3. CONSTRUCTION	556,973	0	0	0	0	86,723	0	235,125	235,125
DMP SITE LEASE	0	0	0	0	0	0	0	0	0
MAINTENANCE FEE (10%)	0	0	0	0	0	0	0	0	0
TOTAL COSTS	725,973	0	0	40,000	129,000	86,723	0	235,125	235,125

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
LOAN PAID BY TAXING DISTRICT	725,973	0	0	40,000	129,000	86,723	0	235,125	235,125
TOTAL FUNDS	725,973	0	0	40,000	129,000	86,723	0	235,125	235,125

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
St. Catherine Island Shoreline Protection - Special Taxing	MA-16XX	Marine

OTHER BACKGROUND INFORMATION/COMMENTS:

All work will be performed by water access via barges. The ability of the County to enter into an additional project agreement(s) under the existing Special Taxing District (Jefferson Island Club) was established under 1957 law. There are three (3) existing shoreline protection projects that have been accomplished at St. Catherine Island through the Shore Erosion Control Special Taxing District (SECD) process which were funded via interest-free loans by the DNR Shore Erosion Control Loan Program. On February 8, 2013, the County Attorney advised that a new Shore Erosion Control Taxing District must be established in order for the project to proceed. Project was requested in FY2014 per BOCC correspondence dated August 21, 2012. The Community will need to establish a formal Taxing District in FY2015 or obtain a direct grant from the State, or the project will be removed from the capital program in FY2016.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Defer project one year for community to either establish a Taxing District or obtain a direct grant from the State.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS & UTILITIES	0	0	0	0	0	0
FUEL AND OIL	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Agriculture Land Preservation Programs	AP-1501	Land Conservation

DESCRIPTION:

Dedicated funding sources for all agriculture land preservation programs come from the agriculture transfer tax, local transfer tax, a portion of the County Recordation Tax ($.35 of every $4.00 collected), Transfer of Development Rights Fee-In-Lieu, and Forest Conservation Fee-In-Lieu funds. The following programs are funded through this CIP utilizing the actual collections of these funding sources.

A. The County provides matching funds for the Maryland Agriculture Land Preservation Foundation Program. Each year the Maryland Agricultural Land Preservation Foundation (MALPF) requests the amount of matching funds the County has available to commit to the MALPF program. In years past, the State has had a general allotted amount of $350,000 available to every County. In the matching funds program, for every dollar the County allocates, the State matches it with $1.50 up to a maximum of $2,000,000. When the State provides this level of matching funds and there is a demand for the program the County expects to continue to provide the maximum amount of matching funds to leverage the most state dollars.

B. The County also provides matching funds for the Rural Legacy Program. The Patuxent Tidewater Land Trust, United States Navy, Maryland Department of Natural Resources and St. Mary's County Government are co-sponsors of the Rural Legacy project in the Huntersville area and the Mattapany Rural Legacy area.

PLANNING JUSTIFICATION:

Chapter 3 of the Comprehensive plan.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

5.14.1 Preserve available agricultural and rural resource areas. P. 5-26

LOCATION:

Rural Preservation District

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
EASEMENT ACQUISITION	10,500,000	0	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSULTING	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
DIRECT VENDOR PAY	0	0	0	0	0	0	0	0	0
TOTAL COSTS	10,500,000	0	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000	0

FUNDING SOURCE	Total	Prior	Budget	Five Year Capital Program					Balance to
COUNTY FUNDS:	Project	Approval	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Complete
LOCAL TRANSFER TAX	1,120,000	0	120,000	200,000	200,000	200,000	200,000	200,000	0
RECORDATION TAX	2,400,000	0	400,000	400,000	400,000	400,000	400,000	400,000	0
TDR FEE-IN-LIEU	0	0	0	0	0	0	0	0	0
AG TAX	300,000	0	50,000	50,000	50,000	50,000	50,000	50,000	0
FOREST CONSERVATION FEE	380,000	0	130,000	50,000	50,000	50,000	50,000	50,000	0
STATE FUNDS	6,300,000	0	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	0
TOTAL FUNDS	10,500,000	0	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Agriculture Land Preservation Programs	AP-1501	Land Conservation

OTHER BACKGROUND INFORMATION/COMMENTS:

Land Preservation funding needs

* There are 12 property owners who have letters of interest on file in the Mattapany and Huntersville Rural Legacy Areas (RLA).
* 1,440 acres @ $5,175 per acre = $7,452,000 needed to purchase easements on the 12 properties on file in the Mattapany and Huntersville RLA.
*Another source of leveraging funds through the Rural Legacy program is the military encroachment funds. This requires a 50% match in the Mattapany RLA. Staff is working with the Patuxent Tidewater Land Trust to obtain military encroachment funds.
* There are 20 property owners interested in submitting for easement consideration to the Maryland Agriculture Land Preservation Foundation (MALPF) Program in FY2015. $8,585,325 would be needed to cover all 20 applicants.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

No Change

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Green Community Initiative - Critical Area Planting	AP-1003	Agricultural Preservation

DESCRIPTION:

The Department of Land Use and Growth Management will continue to work with the Dept. of Recreation & Parks, the Dept. of Public Works & Transportation and the Dept. of Natural Resources to seek out additional, yet to be identified projects.

Monies collected to allow applicants to pay "Fees-in-Lieu" for the cost of required plantings of trees and/or shrubs to satisfy Critical Area regulations as they pertain to development approvals in the Critical Area overlay zone. The collected funds also include forfeited forestation bond monies from applicants breaching their Critical Area Planting Agreements. By law, these monies must be spent on plantings in the Critical Area overlay zone, on either applicants property or other Critical Area zoned land in St. Mary's County.

PLANNING JUSTIFICATION:

Zoning Ordinance Section 72.3.5 describes critical area planting specifications and gives additional information on requirements and limitations.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

5.11.2 Protect green infrastructure, wildlife corridors from the impacts of development and human activity. P. 5-22

LOCATION:

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
CONSTRUCTION - OCS	308,215	209,007	74,208	5,000	5,000	5,000	5,000	5,000	0
SITEWORK	0	0	0	0	0	0	0	0	0
INSPECTION / MATERIAL TESTING	0	0	0	0	0	0	0	0	0
EQUIPMENT (includes IT)	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
Town EDU Impact Fees	0	0	0	0	0	0	0	0	0
TOTAL COSTS	308,215	209,007	74,208	5,000	5,000	5,000	5,000	5,000	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES (Mitigation)	308,215	209,007	74,208	5,000	5,000	5,000	5,000	5,000	0
TOTAL FUNDS	308,215	209,007	74,208	5,000	5,000	5,000	5,000	5,000	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Green Community Initiative - Critical Area Planting	AP-1003	Agricultural Preservation

OTHER BACKGROUND INFORMATION/COMMENTS:

Projects will be prioritized and managed by the Department of Land Use and Growth Management. Priority will be given to projects proposed by the Department of Public Works and Transportation and the Department of Recreation and Parks.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

The FY2015 budget request is based on the balance of actual collections through FY2013.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Lancaster Park Improvements	RP-1201	Recreation and Parks

DESCRIPTION:

Construct additional parking and multi-purpose practice fields for youth sports at Lancaster Park (football, soccer, and lacrosse). Lancaster is currently very heavily used, particularly in the fall for youth football, and there is inadequate parking and practice space. As a result, parking is occurring along Willows Road which is an unsafe situation for children and families. Undeveloped land is available in the park to accommodate both needs. Approval will be needed from the Navy as the Lancaster property is leased from the federal government.

Anticipated Design Approvals - June 1, 2014
Anticipated Construction Start - September 1, 2014
Anticipated Construction Complete - August 1, 2015

PLANNING JUSTIFICATION:

The Comprehensive Plan addresses the need to "Create new and enhanced Parks and Recreation facilities" in Objective 10.2.2.D (page 10-5).

The project is also consistent with the 2012 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are derived from the supply and demand needs analysis, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.D Create new and enhanced facilities to provide recreational opportunities while preserving environmental, aesthetic, and cultural quality. P. 10-5

LOCATION:

8th Election District.
21550 Willows Road
Lexington Park, MD

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	75,000	75,000	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	860,000	600,000	260,000	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION/PROJ. MGMNT.	40,000	0	40,000	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT - Picnic Tables, etc.	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
TOTAL COSTS	975,000	675,000	300,000	0	0	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	98,100	98,100	0	0	0	0	0	0	0
IMPACT FEES	876,900	576,900	300,000	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS -POS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	975,000	675,000	300,000	0	0	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Lancaster Park Improvements	RP-1201	Recreation and Parks

OTHER BACKGROUND INFORMATION/COMMENTS:

Lancaster Park is heavily used by youth sports teams practicing weekday evenings and playing games on weekends. There is a need for additional practice areas to accommodate the growing number of football, soccer, and lacrosse teams in the Lexington Park area. Also, additional parking is needed to accommodate youth sports traffic as well as for those using the playground, basketball court, fitness trail, picnic pavillon, off-leash dog park, and disc golf course. Additional parking will also be needed at peak times to handle visitation to the BOCC supported Civil War Memorial constructed by the Unified Committee on Afro-American Contributions

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

FY2015 - $300,000 in additional county funding is needed due to the receipt of the 95% site plans and engineer's estimate, which more accurately reflect the scope of the project. The project includes a significant amount of grading and requires a full entrance design for the new entrance road (acceleration and deceleration lanes, extension of sidewalks, and associated storm water management along the full frontage of the property).

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	5,000	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	5,000	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

Additional practice fields will need to have grass cut weekly during the growing season, April - October.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

None.

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Firemen's Heritage Museum	RP-1502	Recreation and Parks

DESCRIPTION:

This project is a partnership between Leonardtown Volunteer Fire Department, St. Mary's County and the State of Maryland. The funding will be used for design and construction of the Firemen's Heritage Museum (4,200 square foot building) located in Leonardtown, Maryland to enable a permanent preservation of the historic 1930s vintage Allen Herschell Carousel, a 1937 restored Seagrave fire engine and communicate the story of the role they have played in the development of today's modern fire service throughout Southern Maryland. The project will have a useful life of over fifteen (15) years and the estimated cost of the project is $720,000. This "project" reflects only the County's allocation of the costs, as the full project is under the management and control of the Leonardtown Volunteer Fire Department, Inc.

PLANNING JUSTIFICATION:

The project is directed at the revitalization efforts in Leonardtown, preserving the historic carousel and generating both economic and increased tourism for Leonardtown and St. Mary's County.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

This project is consistent with the following Comprehensive Plan Goals: 1) Chapter III, page 3-3 Vision 8(a) "tourism development and broadened economic opportunity are closely linked to historic, cultural, and environmental resources." 2) Chapter 4, page 4-29, (i) work closely with Leonardtown officials to improve business and economic development; and 3) Chapter 9, page 9-10 to "promote the integration of the Arts as a vital element of all aspects of life in St. Mary's County for the benefit of the health, welfare and economic development of its citizens and visitors.

The project is also identified as a Target Investment Zone in the Southern Maryland Heritage Area Tourism Management Plan . One of the goals of the plan is to provide linkages, infrastructure and facility development of heritage tourism projects that develop efficient transportation and way finding systems, thematic tours, interpretive facilities, information centers and gateways to improve movement, connectivity and visitor support within the Heritage Area.

LOCATION:

3rd Election District
Leonardtown, Maryland

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	25,000	0	25,000	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	80,000	0	80,000	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
TOTAL COSTS	105,000	0	105,000	0	0	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	105,000	0	105,000	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	105,000	0	105,000	0	0	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Firemen's Heritage Museum	RP-1502	Recreation and Parks

OTHER BACKGROUND INFORMATION/COMMENTS:

The BOCC approved the new Firemen's Heritage Museum project at the May 5, 2014 Budget Work Session to appropriate the matching funds to the approved State Bond Bill (HB0989 / SB0770) that required a match.

The carousel was purchased by the fire department in 1941 and operated on the village green for twelve (12) years along with its traveling show. The restored fire engine was purchased in 1937 and completely restored in 2003. This project is for the construction of the museum part of the building only and not the fire department related area of the total project. Those funds would come from the fire tax appropriation and/or other loans in the future years.

The project budget reflected is based on the County commitment only, and would subsequently be documented in a Memorandum of Agreement (MOU).

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

New Project.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

None

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

None

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Leonardtown Park	RP-1202	Recreation and Parks

DESCRIPTION:

Design and construct a community park in Leonardtown. The proposed park is envisioned to include lighted multi-purpose athletic fields, baseball/softball fields, a playground, parking, off leash dog park and restroom facilities. There is a need for additional athletic facilities for community sports in the central part of the County as Dorsey Park is extremely overcrowded. Funding for park design was allocated in FY2012 to enable site plan coordination between the Board of Education and R&P as design for a new elementary school will be ongoing. Funding is requested in FY2015 and FY2016 for park construction.

Anticipated Design Approvals - June 1, 2015
Anticipated Construction Start - December 1, 2015
Anticipated Project Completion - March 1, 2017

PLANNING JUSTIFICATION:

The Comprehensive Plan addresses the need to "Create new and enhanced Parks and Recreation facilities" in Objective 10.2.2.D (page 10-5).

The project is also consistent with the 2012 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are derived from the supply and demand needs analysis, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.D Create new and enhanced facilities to provide recreational opportunities while preserving environmental, aesthetic, and cultural quality. P. 10-5

LOCATION:

3rd Election District
Hollywood Road
Leonardtown, MD

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	130,000	130,000	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	2,175,000	0	500,000	1,675,000	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION / PROJ. MGMNT	75,000	0	0	75,000	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - REMEDIATION	150,000	150,000	0	0	0	0	0	0	0
TOTAL COSTS	2,530,000	280,000	500,000	1,750,000	0	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	1,569,820	0	294,820	1,275,000	0	0	0	0	0
LOCAL TRANSFER TAX	190,000	152,500	37,500	0	0	0	0	0	0
IMPACT FEES	340,180	22,500	42,680	275,000	0	0	0	0	0
GENERAL FUND TRANSFER	30,000	30,000	0	0	0	0	0	0	0
STATE FUNDS - POS/Comm. Parks & Playgrou	400,000	75,000	125,000	200,000	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	2,530,000	280,000	500,000	1,750,000	0	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Leonardtown Park	RP-1202	Recreation and Parks

OTHER BACKGROUND INFORMATION/COMMENTS:

A concept plan for the property was developed and presented to the Board of County Commissioners and general public in Spring, 2009. The plan was developed through a charrette process involving representatives of the Public Schools, and County Government, as well as community stakeholders. This process identified recreational facilities as one of the needs that could be accommodated on the property. A synthetic turf field/stadium was included in the approved park master plan for the site. Funding is requested for natural turf fields only in this project; however, discussion about the feasibility of such a park facility is recommended in the future.

An easement agreement was developed between R & P and the Board of Education in July, 2013 to stockpile fill material from the BOE property to be used on the park property.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

FY2016 - $750,000 in additional county funding is needed due to a more accurate engineer's estimate received from the design and engineering firm. A Phase II Archeological Study is needed on the property prior to the design concept moving forward. General site work, storm water management requirements, and sediment/erosion control costs are coming in higher than originally budgeted. Athletic field lighting($300,000), field irrigation ($120,000), and playground installation ($200,000), can be bid as alternates for the project, but are recommended to be included.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	7,000	13,000	0	0
CONTRACTED SERVICES	0	0	2,000	5,500	0	0
SUPPLIES & MATERIALS	0	0	200	800	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	9,200	19,300	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

$20,000 is requested for hourly staff for park maintenance and for a park attendant to open and close the restroom facility daily during the season; $7,500 is requested for grass cutting; and $1,000 is requested for park supplies and restroom paper products.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

None

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Recreation Facilities and Park Improvements	RP-1503	Recreation and Parks

DESCRIPTION:

This project addresses capital improvements at existing recreation facilities and parks. This includes renovating indoor recreation facilities, 235 storage building and park restrooms; Replacing flooring at the Leonard Hall Recreation Center and surfacing at the Nicolet Park spray ground; Constructing new playgrounds at Fifth District Park and Miedzinski Park; Installing new lighting systems at various parks; Replacing deteriorated ball field fencing at several parks; Replacing pavilion roofs at four parks; Constructing picnic shelters (21' x 14') at four parks; Replacing the air inflated "bubble" at the Great Mills Pool; paving park roads and parking areas; and installing an air conditioning system at the Margaret Brent Recreation Center.

FY2015: Replace deteriorated baseball and softball field fencing at numerous parks - $190,000; Renovate basketball courts at 5th District, Dorsey, Cardinal Gibbons, Chancellor's Run, and Jarboesville Parks - $93,000; Pave road and parking lots at Cecil Park - $150,000; Pavement repair at Dorsey and Seventh District Park's entrance roads - $16,000 and Storm water management pond repairs at Chancellor's Run Park - $18,000.

FY2016: Construct 21' x 14' shelters adjacent to four existing playgrounds - $90,000; Replace rubber surfacing at Nicolet Park Spray ground - $40,000; Install new lighting system for athletic field (90' baseball) and parking area at Cecil Park - $250,000; Replace deteriorated asphalt walkways at numerous parks for ADA compliance - $40,000; Asphalt overlay at Chancellor's Run Park - $150,000 and renovate 235 storage building - $50,000.

FY2017: Replace "bubble" at the Great Mills Pool - $150,000; Replace Wieck playground at Miedzinski Park - $200,000; Install new lighting system for athletic field (90' baseball) and parking area at Baggett Park - $250,000.

FY2018: Install an air conditioning system at Margaret Brent Recreation Center - $100,000; Renovate restroom buildings at Dorsey, Fifth District, Cecil and Cardinal Gibbons Parks - $80,000 ($20,000 each); Construct new playground at Fifth District Park - $200,000; Install new lighting system for multi-purpose athletic field #5 at Lancaster Park - $250,000.

FY2019: Install new lighting system for multi-purpose athletic fields at 5th District Park - $300,000.

FY2020: Install new lighting system for multi-purpose athletic fields at Lancaster Park - $300,000; Replace pavilion roofs at Cecil, Dorsey, Elms and 5th District Parks - $30,000.

PLANNING JUSTIFICATION:

The Comprehensive Plan addresses the need to "Create new and enhanced Parks and Recreation facilities" in Objective 10.2.2.D (page 10-5). The project is consistent with the 2012 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are derived from the supply and demand needs analysis, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals.

Compliance with Comprehensive Plan Section

10.2.2.D Create new and enhanced facilities to provide recreational opportunities while preserving environmental, aesthetic, and cultural quality. P. 10-5

LOCATION:

Various locations throughout the County

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
PARK IMPROVEMENTS & FENCING	498,000	0	208,000	180,000	0	80,000	0	30,000	0
REC. CENTER IMPROVEMENTS	100,000	0	0	0	0	100,000	0	0	0
COURT REFURBISHING	93,000	0	93,000	0	0	0	0	0	0
BALLFIELD LIGHTING	1,350,000	0	0	250,000	250,000	250,000	300,000	300,000	0
GREAT MILLS POOL	150,000	0	0	0	150,000	0	0	0	0
PLAYGROUNDS	400,000	0	0	0	200,000	200,000	0	0	0
PARK ROADS & WALKWAYS	356,000	0	166,000	190,000	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
TOTAL COSTS	2,947,000	0	467,000	620,000	600,000	630,000	300,000	330,000	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	2,947,000	0	467,000	620,000	600,000	630,000	300,000	330,000	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS - POS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	2,947,000	0	467,000	620,000	600,000	630,000	300,000	330,000	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Recreation Facilities and Park Improvements	RP-1503	Recreation and Parks

OTHER BACKGROUND INFORMATION/COMMENTS:

FY2015: The basketball courts are 25+ years old and have exceeded life expectancy. Pond repairs at Chancellor's Run Park will address storm water management issues.

FY2016: Small shelters are needed at Lancaster, Chaptico, Seventh District, and Cardinal Gibbons' parks to provide shade and picnic areas next to playgrounds. Rubber surfacing needs to be replaced at the Nicolet Park Spray ground due to deterioration. The surfacing will be twelve years old in FY2016. A new lighting system is proposed for a 90' baseball field and parking areas at Cecil Park to increase playing time. Deteriorated walkways need to be replaced at numerous parks for ADA compliance; and an asphalt overlay of the Chancellors Run Park road and parking areas is needed. Renovate a building that was given to R&P approximately four years ago (determined to be in sound condition) and was part of the Lexington Manor housing development for storing of equipment, supplies and possibly maintenance.

FY2017: The "bubble" at the Great Mills Pool has reached its life expectancy of 15 years. A replacement playground at Wieck's Park is proposed; the existing wooden structure will be 20 years old in 2017 and the average life span for these structures is 20 years. A new lighting system is also proposed for a 90' baseball field and parking area at Baggett Park to increase playing time.

FY2018: Install air conditioning at the Margaret Brent Rec. Center to enable year-round programming. Holding activities during the summer is difficult due to the extreme heat. The restroom buildings at Dorsey, Fifth District, Cecil and Cardinal Gibbons parks are thirty years old and the lights, fixtures and plumbing are deteriorating. Also, light multi-purpose athletic field #5 at Lancaster Park to increase playing time. Fifth District Park has been without a playground for 10 years because of space constraints. With the addition of new athletic fields from a previous capital project, space is available for a playground adjacent to the picnic shelter.

FY2019: Install new lighting system for multi-purpose athletic fields at 5th District Park to increase playing time.

FY2020: Install new lighting system for multi-purpose athletic fields at Lancaster Park to increase playing time. The pavilion roofs at Cecil, Dorsey, Elms and 5yh District Parks are 20+ years old and have exceeded their life expectancy.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Additional county funding is requested for fencing ($20,000); renovation of basketball courts ($33,000); picnic shelters ($10,000); rubber surfacing ($5,000); playgrounds ($80,000); renovation of restroom buildings ($20,000). Also, new county funding is requested for athletic field lighting systems ($600,000); renovation of the 235 storage building ($50,000); pond repairs at Chancellor's Run Park ($18,000) and replacement of pavilion roofs ($30,000). County funding request is decreased by $95,000 for road pavement and asphalt walkways/overlay. The additional funding is needed due to more accurate cost estimates.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

Electric costs for operating new athletic fields proposed in FY2016 - FY2020, and the air conditioning to be installed at Margaret Brent Rec Center, will be paid from user fees and administered through the Recreation Enterprise Fund.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

None

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Park Land and Facility Acquisition	RP-1404	Recreation and Parks

DESCRIPTION:

Utilizing State Program Open Space (POS) funds, this project enables property acquisition for County parks, public landings, and recreation facilities. Several potential acquisition projects are included in both the 2005 and 2012 Land Preservation, Parks and Recreation Plans adopted by the County Commissioners. Those projects include a Patuxent River Waterfront Park and Public Landing; land for expanded parking at Wicomico Shores Public Landing; a Potomac River Waterfront Park; park land acquisition in Lexington Park; and land acquisition for an indoor recreation center.

PLANNING JUSTIFICATION:

The Comprehensive Plan addresses the need to "Create new and enhanced Parks and Recreation facilities" in Objective 10.2.2.D (page 10-5).

The project is also consistent with the 2012 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are derived from the supply and demand needs analysis, input from the Recreation and Parks Advisory Board and consideration of identified needs in the context of State and County goals. The project is further identified on page III-19, table 10 as a mid-range land acquisition and development recommendation for FY2017 - FY2021 and long-range acquisition and development recommendation for FY2022 and beyond.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.D Create new and enhanced facilities to provide recreational opportunities while preserving environmental, aesthetic, and cultural quality. P. 10-5

LOCATION:

3rd Election District.
Leonardtown area.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	854,912	187,662	217,250	90,000	90,000	90,000	90,000	90,000	0
CONSTRUCTION	0	0	0	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER- Master Plan	0	0	0	0	0	0	0	0	0
TOTAL COSTS	854,912	187,662	217,250	90,000	90,000	90,000	90,000	90,000	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS-Program Open Space	854,912	187,662	217,250	90,000	90,000	90,000	90,000	90,000	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	854,912	187,662	217,250	90,000	90,000	90,000	90,000	90,000	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Park Land and Facility Acquisition	RP-1404	Recreation and Parks

OTHER BACKGROUND INFORMATION/COMMENTS:

The County gets funding from MD's Program Open Space (POS) to buy park land and help develop parks. The program is funded by a State property transfer tax. Land acquisition goals are established based on a State formula and are identified in the County's Land Preservation, Parks and Recreation Plan. 50% of the local POS allocation can only be used to buy park land. The other 50% can be used either for acquisition or park development. If State acquisition goals have been met, 75% of the allocation can be used for park development. St. Mary's is well below the park land goals established by State formula. Currently, the County has a balance of $1.2 million in POS funding (project RP0604) that can only be used for land acquisition.

Due to the continued lagging real estate market and the State's fiscal situation, future annual funding amounts are uncertain. Funding fluctuates each year based on Transfer Tax collected and State Government priorities.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

$127,250 increase for replacement of prior State funding allocations in FY2015. An additional $90,000 in State funding is also projected from Program Open Space in FY2020.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

No impact until a park, public landing, or recreation facility is developed and opened.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

None

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Three Notch Trail - Phase Seven	RP-1501	Recreation and Parks

DESCRIPTION:

Phase Seven: Wildewood to Hollywood (4 mile section)

This project continues development of the Three Notch Trail (TNT), a 10 ft. wide multi-use trail on the former railroad right-of-way. Funding requested in FY2015 will enable design and engineering of Phase Seven, a four mile section from Wildewood to Hollywood Road. Funding in FY2018 will be requested for the construction of the trail. The TNT will enable walking, bicycling, running and roller blading. The trail will also serve as a transportation alternative from residential neighborhoods to shopping, restaurants, and businesses.

Anticipated Design Approvals - June 30, 2017

Anticipated Construction Start - March 1, 2018

Anticipated Project Completion - December 31, 2018

PLANNING JUSTIFICATION:

The Comprehensive Plan addresses the need for a bicycle plan in section 11.5 (Bicycle and Pedestrian Accommodations) including a goal to "provide expanded pedestrian and bicycle recreational and transportation opportunities (section 11.5.3)." The Comprehensive Plan also indicates the County should "provide sidewalks, walking paths, and bike paths and lanes as requirements of road systems and to connect other public and private sites (page 11-10).

The project is consistent with the 2012 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are derived from the supply and demand needs analysis, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals. The project is further identified on page III-19, table 10 as a short-term facility development recommendation for FY2012 - FY2016 and beyond to FY2022 if needed to complete.

The project is also consistent with the 2005 Lexington Park Development District Master Plan (page 84) and the 2006 St. Mary's County Transportation Plan (page 80). Finally, the Southern Maryland Regional Trail and Bikeway System Study (June 2001) recommends developing the Three Notch Trail as one of the regions top trails priorities. This plan was adopted by the Board of County Commissioners in 2001.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

11.5.3.A Provide expanded pedestrian and bicycle recreational and transportation opportunities. P. 11-10

LOCATION:

Parallel to Route 235 and Route 5.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	253,125	0	253,125	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	1,870,000	0	0	0	0	1,870,000	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION/PROJ. MGMNT.	51,000	0	0	0	0	51,000	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER: SIGNAGE/LANDSCAPING	51,000	0	0	0	0	51,000	0	0	0
TOTAL COSTS	2,225,125	0	253,125	0	0	1,972,000	0	0	0

FUNDING SOURCE COUNTY FUNDS:	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	9,765	0	9,765	0	0	0	0	0	0
IMPACT FEES	432,320	0	82,320	0	0	350,000	0	0	0
GENERAL FUND TRANSFER	61,040	0	61,040	0	0	0	0	0	0
STATE FUNDS- POS, MHAA, Md Bikeway	609,437	0	100,000	0	0	509,437	0	0	0
FEDERAL FUNDS - TEP, Natl. Rec Trails	1,112,563	0	0	0	0	1,112,563	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	2,225,125	0	253,125	0	0	1,972,000	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Three Notch Trail - Phase Seven	RP-1501	Recreation and Parks

OTHER BACKGROUND INFORMATION/COMMENTS:

Phases Seven through Nine of the Trail will be constructed on a relocated right of way between Wildewood and Laurel Grove. Much of the former rail road right of way was lost in this area due to the widening of Rt. 235 in the 1970's - 80's. As a result of this, and in cooperation with the County, SMECO acquired an alternate right of way to serve as a utility corridor. Electric lines are currently located within this 100' wide right of way but SMECO is supportive of using the alternate right of way for construction of the trail. SMECO owns most of the right of way in fee simple; however, there are at least a dozen instances where SMECO only has a utility easement agreement with the property owner. This will likely result in the County having to negotiate separate easement agreements with those property owners for the trail which may require financial compensation. That will be determined during the preliminary design phase of this section of the trail. No funds have been identified at this time for acquiring easements. It is believed that there is at least one such easement agreement needed in Phase Seven.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

No changes from FY2014 approved budget/plan.

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	6,129	6,129
CONTRACTED SERVICES	0	0	0	0	1,040	1,040
SUPPLIES & MATERIALS	0	0	0	0	500	750
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	7,669	7,919

DISCUSSION OF OPERATING BUDGET IMPACT:

$12,258 is requested for a hourly groundskeeper; grass cutting along the sides of the trail as each section is developed (contracted services) and for supplies and materials for minor repairs to signs, benches, etc.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

None

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Park Land Acquisition - State Aid	RP-1504	Recreation and Parks

DESCRIPTION:
Utilizing Federal funds, State and Local Program Open Space (POS) funds, this project will enable the acquisition of property located on the Chesapeake Bay south of the Patuxent River Naval Air Station, Lexington Park, Maryland. The property consists of two hundred twenty-three (223) acres with beach access to the Chesapeake Bay. The estimate of sales price will be based on the yellow book appraisal to be completed by The Conservation Fund.

PLANNING JUSTIFICATION:
The 2012 approved Land Preservation, Parks and Recreation Plan indicates there is a demand for additional places for shoreline activities. Table III-8 St. Mary's County Summary Needs Report; listed on page III-17 of the document, indicates a deficit of 7 miles of shoreline in 2010, and a deficit of 12 miles in 2022, for shoreline activities such as walking, fishing and swimming.

The County's goals and objectives for recreation and parks are set forth in the Public Facilities element of 2010 Comprehensive Plan (Chapter 10). Goal number 3 listed on page III-2 of the LPPRP: Accommodate and promote fishing, boating, sailing and other water-oriented recreational activities. Provide adequate public access to the waterfront, rivers and bays through the purchase and maintenance of public landings as well as developed and natural waterfront parks. Goal number 8: Maintain a county wide network of open space including large blocks of forest and wetlands. Make use of greenways and open spaces for passive outdoor recreation and pedestrian connections to enhance quality of life in growth areas.

State Planning Visions listed on page II-9 of the LPPRP: Number 9 - Environmental protection; land and water resources, including Chesapeake and coastal bays, are carefully managed to restore and maintain healthy air and water, natural systems, and living resources.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
Chapter 10: Accommodate and promote fishing, boating, sailing and other water-oriented recreational activates. Provide adequate public access to the waterfront, rivers and bays through the purchase and maintenance of public landings as well as developed and natural waterfront parks.

LOCATION:
8th Election District.
Lexington Park, Md

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	4,000,000	0	4,000,000	0	0	0	0	0	0
CONSTRUCTION	0	0	0	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
TOTAL COSTS	4,000,000	0	4,000,000	0	0	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	2,000,000	0	2,000,000	0	0	0	0	0	0
FEDERAL FUNDS	2,000,000	0	2,000,000	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	4,000,000	0	4,000,000	0	0	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Park Land Acquisition - State Aid	RP-1504	Recreation and Parks

OTHER BACKGROUND INFORMATION/COMMENTS:

County staff met with representatives from the Department of the Navy and State of Maryland DNR concerning the potential purchase of the property on the Chesapeake Bay. After the purchase, the property would be owned in fee simple and managed by St. Mary's County. A conservation easement will be developed between the Navy, State DNR and St. Mary's County to preserve the property while gaining public waterfront access to the Chesapeake Bay. Passive recreational uses will be permitted on the property.

Prior to expenditure of any funding, there would have to be the award of the State and Federal Sources, which requires BOCC approval. Also, a purchase contract, which also requires BOCC approval.

To the extent that Local funding is required, the match is available in RP0604 Local Program Open Space authority for land acquisition. The unexpended balance in RP0604 is $1.043 Million.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

New Project.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

Operational impact costs such as hourly staff, trash removal, grass cutting, portable toilets, etc. will be addressed in future fiscal year budgets in order to develop, manage and maintain the property.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

N/A

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Nicolet Park Entrance	RP-1402	Recreation and Parks

DESCRIPTION:
Design and engineering and construction of the main park entrance for Nicolet Park via the privately-owned portion of FDR Boulevard as originally outlined in the parks' master plan.

PLANNING JUSTIFICATION:
The Comprehensive Plan addresses the need to "Create new and enhanced Parks and Recreation facilities" in Objective 10.2.2.D (page 10-5).

The project is also consistent with the 2012 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are derived from the supply and demand needs analysis, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
10.2.2.D Create new and enhanced facilities to provide recreational opportunities while preserving environmental, aesthetic, and cultural quality. P. 10-5

LOCATION:
8th Election District
21777 Bunker Hill Drive
Lexington Park, Md

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	65,000	65,000	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	625,000	0	0	625,000	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION/PROJ. MGMNT.	25,000	0	0	25,000	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT - Picnic Tables	0	0	0	0	0	0	0	0	0
OTHER - Water Line	50,000	0	0	50,000	0	0	0	0	0
TOTAL COSTS	765,000	65,000	0	700,000	0	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	394,008	0	0	394,008	0	0	0	0	0
LOCAL TRANSFER TAX	203,618	65,000	0	138,618	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	167,374	0	0	167,374	0	0	0	0	0
STATE FUNDS -POS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	765,000	65,000	0	700,000	0	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Nicolet Park Entrance	RP-1402	Recreation and Parks

OTHER BACKGROUND INFORMATION/COMMENTS:

Currently, patrons enter the park via the back entrance from Midway Drive to Bunker Hill Drive through the Patuxent Park neighborhood. A two-phased, major park renovation and expansion project was completed in 2003 and 2005 at this site. The new park entrance was not constructed as part of the renovation due to concerns regarding improvements and future maintenance of the privately-owned FDR Blvd. An easement agreement with the land owner will need to be developed.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

No changes from FY2014 approved budget/plan.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

No operating budget impact until the main entrance to the park is constructed.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

None

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Piney Point Lighthouse Museum	RP-1203	Recreation and Parks

DESCRIPTION:

This project continues development of the Piney Point Lighthouse Museum and Historic Park as a major tourism attraction. The County acquired land in 2002 adjacent to the historic Lighthouse and Keepers Quarters to enable museum development. The property included three buildings previously used for commercial purposes. One of the buildings was renovated to house the Lighthouse Museum including exhibits, a gift shop, and office space. A warehouse was renovated and expanded to display a historic boat collection and interpret the story of local waterman on the Potomac River. Parking improvements, pedestrian walkways, a canoe/kayak launch, and landscaping were completed in 2011.

This funding accomplishes the following:

Prior Approval: - Restore the historic Lighthouse and Keeper's Quarters. Preservation work was needed to restore the brick, wooden windows and doors. Also, Install exhibit lighting and HVAC in the Potomac River Maritime Building ; sealing the exterior of the museum building, mold inspection, abatement and repairs as required.

FY2016: To repoint the Keeper's Quarters basement per Maryland Historical Trust mandate - $35,000; complete the interior renovations of the second floor of the Lighthouse Museum - $50,000; renovate the historic Navy Workshop - $100,000; and replace well and update plumbing on museum property - $15,000.

FY2017: Navy Workshop Building - exhibit design, fabrication and installation of exhibits - $100,000

PLANNING JUSTIFICATION:

The Comprehensive Plan addresses the need to "promote balanced heritage activities and programs that capitalize on the natural, recreational, historical and cultural resources of the County and the region" in Objective 5.13.1.A (page 5-23).

The project is consistent with the 2012 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are derived from the supply and demand needs analysis, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals.

The Museum Division's Strategic Plan also specifically addresses this project and the project is identified as a Target Investment Zone in the Southern Maryland Heritage Plan endorsed by the BOCC in 2003.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

9.1.5.B Promote and expand museums and historic sites. P. 9-10

LOCATION:

2nd Election District.
44701 Lighthouse Road
Piney Point, MD.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	570,000	380,000	0	190,000	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION/PROJ. MGMNT.	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Plans and Exhibits	110,000	0	0	10,000	100,000	0	0	0	0
TOTAL COSTS	680,000	380,000	0	200,000	100,000	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	100,000	100,000	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	240,000	190,000	0	0	50,000	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	100,000	0	0	100,000	0	0	0	0	0
STATE FUNDS - MHAA and MHT	240,000	90,000	0	100,000	50,000	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	680,000	380,000	0	200,000	100,000	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Piney Point Lighthouse Museum	RP-1203	Recreation and Facility Development

OTHER BACKGROUND INFORMATION/COMMENTS:

In 2008, the downstairs of the second story block building was remodeled and updated to serve as a museum, museum store and visitor services area. In subsequent years, a mold issue became apparent so a portion of the FY2014 CIP funding earmarked for the completion of the interior renovations of the second floor of the Lighthouse Museum was redirected to address this issue. The completion of the interior renovations of the upstairs of the building for additional museum galleries; staff offices and storage spaces is anticipated to be completed in FY2016. The final phase of the PPLM Enhancement project will be to update the Navy Workshop Building to support maintenance use and expanded exhibit space.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

See Other Background Information for change in plan.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	1,000	0	2,500	0	0
UTILITIES	0	0	0	5,000	0	0
FURNITURE & EQUIPMENT	0	5,000	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	6,000	0	7,500	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

Funding will be needed in FY2016 for supplies, materials, office/exhibit furniture and computer equipment for the second floor of the museum building. Funds will also be needed in FY2018 for supplies, materials and utilities for the new Navy Workshop building.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

None

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Elms Beach Park Improvements	RP-16XX	Recreation and Parks

DESCRIPTION:

This project addresses needed facility improvements at Elms Beach Park. Elms Beach is a beautiful, 80-acre waterfront park on the Chesapeake Bay which provides access to the water, a sandy beach, a playground, picnic pavilion, and trails. It is a heavily used park for family picnics but is limited by inadequate parking and the lack of suitable restroom facilities (porta johns are used). Additional parking, public restrooms, and picnic areas would be provided through this project. Funding in FY2016 will be used to develop a park master plan, in FY2017 for design and engineering, and in FY2018 for construction.

Anticipated Master Plan Adoption - January 31, 2016
Anticipated Design Approvals - January 31, 2017
Anticipated Construction Start - January 31, 2018
Anticipated Project Completion - September 30, 2018

PLANNING JUSTIFICATION:

The Comprehensive Plan addresses the need to "Create new and enhanced Parks and Recreation facilities" in Objective 10.2.2.D (page 10-5).

The project is also consistent with the 2012 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are derived from the supply and demand needs analysis, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals. The project is further identified in Table III-10 as a short-range development recommendation for FY2012 - 2016 and mid-range development recommendation for FY2017 - FY2021.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.D Create new and enhanced facilities to provide recreational opportunities while preserving environmental, aesthetic, and cultural quality. P. 10-5

LOCATION:

1st Election District.
49300 St. James Church Road
Lexington Park, MD.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	75,000	0	0	0	75,000	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	750,000	0	0	0	0	750,000	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION/PROJ MGMT	25,000	0	0	0	0	25,000	0	0	0
UTILITIES	25,000	0	0	0	0	25,000	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Master Plan	25,000	0	0	25,000	0	0	0	0	0
TOTAL COSTS	900,000	0	0	25,000	75,000	800,000	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	25,000	0	0	25,000	0	0	0	0	0
STATE FUNDS (Bond Bill)	875,000	0	0	0	75,000	800,000	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	900,000	0	0	25,000	75,000	800,000	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Elms Beach Park Improvements	RP-16XX	Recreation and Parks

OTHER BACKGROUND INFORMATION/COMMENTS:

Elms Beach Park is located south of Lexington Park on the Chesapeake Bay. It is part of 476 acres leased to the County for environmental education and recreation. The County lease area is part of a 1,020 acre Elms parcel acquired by the State in 1974 for a future power plant site. The lease runs through 2029. The Board of Education runs the Elms Environmental Education Center within the County lease area while the Department of Natural Resources oversees hunting and forestry management on the other 544 acres. There is an 80 acre bow hunting site within the County lease area managed by R&P. Elms Beach is one of only two County waterfront parks of significant size (the other is Myrtle Point Nature Park). Usage of Elms Beach has increased greatly over the past few years and adequate facilities need to be provided to meet this usage.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Assumes use of State Bond Bill in lieu of Transfer Taxes.

IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	4,670	7,588
CONTRACTED SERVICES	0	0	0	0	200	0
SUPPLIES & MATERIALS	0	0	0	0	700	0
UTILITIES	0	0	0	0	600	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	6,170	7,588

DISCUSSION OF OPERATING BUDGET IMPACT:

$12,258 is requested for a hourly groundskeeper to assist with the expanded park facility. Also, funding will be needed for grass cutting, cleaning supplies, paper products and electric costs.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

None.

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Chaptico Park - Phased Development	RP-17XX	Recreation and Parks

DESCRIPTION:
This project proposes to continue development of park facilities at Chaptico Park per the master plan adopted by the Board of County Commissioners in 2002. Additional recreational amenities and athletic fields will be constructed including two basketball courts, picnic areas and two 21' x 25' shelters, a tot lot, nature trails, multi-purpose practice fields, two baseball and one softball fields. The project proposes design and engineering in FY2017 and facility construction in FY2019.

Anticipated Design Approvals - June 1, 2017
Anticipated Construction Start - January 1, 2019
Anticipated Project Completion - December 1, 2019

PLANNING JUSTIFICATION:
The Comprehensive Plan addresses the need to "Create new and enhanced Parks and Recreation facilities" in Objective 10.2.2D (page 10-5).

The project is also consistent with the 2012 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are derived from the supply and demand needs analysis, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals. The project is further identified in Table III-10 as a short-range development recommendation for FY2012 - 2016 and mid-range development recommendation for FY2017 - FY2021.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
10.2.2.D Create new and enhanced facilities to provide recreational opportunities while preserving environmental, aesthetic, and cultural quality. P. 10-5

LOCATION:
4th Election District
26600 Budd's Creek Road
Mechanicsville, MD 20659

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	125,000	0	0	0	125,000	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	1,000,000	0	0	0	0	0	1,000,000	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION/PROJ. MGMNT.	35,000	0	0	0	0	0	35,000	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT - Picnic Tables	30,000	0	0	0	0	0	30,000	0	0
OTHER - Contingency	50,000	0	0	0	0	0	50,000	0	0
TOTAL COSTS	1,240,000	0	0	0	125,000	0	1,115,000	0	0

FUNDING SOURCE	Total	Prior	Budget	Five Year Capital Program					Balance to
COUNTY FUNDS:	Project	Approval	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Complete
COUNTY BONDS	390,000	0	0	0	0	0	390,000	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	750,000	0	0	0	125,000	0	625,000	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS -POS	100,000	0	0	0	0	0	100,000	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	1,240,000	0	0	0	125,000	0	1,115,000	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Chaptico Park - Phased Development	RP-17XX	Recreation and Parks

OTHER BACKGROUND INFORMATION/COMMENTS:

Chaptico Park opened in the spring 2005. Phase I included nine game fields and practice areas for soccer and lacrosse; a restroom and concession facility; paved roadway and parking areas. A BMX bicycle track was constructed and is operated by a private, non-profit group, Southern Maryland BMX. A playground was constructed in 2006. The parking area was expanded in FY2009. There are an estimated 5,000 people using the park each week during the spring and fall.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

No changes from FY2014 approved budget/plan.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	11,600
SUPPLIES & MATERIALS	0	0	0	0	0	750
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	12,350

DISCUSSION OF OPERATING BUDGET IMPACT:

Additional funds will be needed for grass cutting (contracted services); portable toilets and supplies and materials.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

None

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
St. Clement's Island Museum Renovations	RP-1401	Recreation and Parks

DESCRIPTION:
This multi-phase project will address public access, health, and safety issues as well as update exhibit and interpretive spaces at the St. Clement's Island Museum, the "Birthplace of Maryland." Funding is requested in FY2017 for planning and design and in FY2018 for construction of new exhibit galleries. Many of the current exhibits are more than twenty years old and in need of updating to continue attracting visitors and tourists.

Prior Approval: - Replaced decking and guttering around the museum building and modernized the public restroom for better customer service and energy efficiency.

FY2017: Professional services to produce a conceptual design that updates the interior museum exhibit and public spaces - $30,000.

FY2018: Design, fabrication and installation of new exhibit galleries and visitor services amenities - $170,000.

PLANNING JUSTIFICATION:
The Comprehensive Plan addresses the need to "Create new and enhanced Parks and Recreation facilities" in Objective 10.2.2.D (page 10-5).

The project is consistent with the 2012 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are derived from the supply and demand needs analysis, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals.

This project is also consistent with the Museum Division's Trustees Strategic Plan for FY2011 - FY2015 as well as the American Association of Museums guidelines for "current practices."

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
10.2.2.D Create new and enhanced facilities to provide recreational opportunities while preserving environmental, aesthetic, and cultural quality. P. 10-5

LOCATION:
7th Election District
38370 Point Breeze Road
Colton's Point, MD 20650

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	30,000	0	0	0	30,000	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	250,000	100,000	0	0	0	150,000	0	0	0
DEMOLITION	20,000	0	0	0	0	20,000	0	0	0
INSPECTION/PROJ. MGMNT.	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
TOTAL COSTS	300,000	100,000	0	0	30,000	170,000	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	215,000	100,000	0	0	30,000	85,000	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS- MHAA and/or MHT	85,000	0	0	0	0	85,000	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	300,000	100,000	0	0	30,000	170,000	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
St. Clement's Island Museum Renovations	RP-1401	Recreation and Parks

OTHER BACKGROUND INFORMATION/COMMENTS:

None

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

FY2018 - Decreased State funding by $35,000 and increased County funding by $35,000 to cover required match.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

None

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

None

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Three Notch Trail - Phase Eight	RP-20XX	Recreation and Parks

DESCRIPTION:

Phase Eight: MD 245 Hollywood Road to Friendship School Road.

This project continues development of the Three Notch Trail (TNT), a 10 ft. wide multi-use trail on the former railroad right-of-way. Funding requested in FY2020 will enable design and engineering of Phase Eight, a four and one-half mile section from MD 245 Hollywood Road to Friendship School Road. Funding for construction will be requested in 2021 and beyond. The TNT will enable walking, bicycling, running and roller blading. The trail will also serve as a transportation alternative from residential neighborhoods to shopping, restaurants, and businesses.

PLANNING JUSTIFICATION:

The Comprehensive Plan addresses the need for a bicycle plan in section 11.5 (Bicycle and Pedestrian Accommodations) including a goal to "provide expanded pedestrian and bicycle recreational and transportation opportunities (section 11.5.3)." The Comprehensive Plan also indicates the County should "provide sidewalks, walking paths, and bike paths and lanes as requirements of road systems and to connect other public and private sites (page 11-10).

The project is consistent with the 2012 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are derived from the supply and demand needs analysis, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals. The project is further identified on page III-19, table 10 as a short-term facility development recommendation for FY2012 - FY2016 and beyond to FY2022 if needed to complete.

The project is also consistent with the 2005 Lexington Park Development District Master Plan (page 84) and the 2006 St. Mary's County Transportation Plan (page 80). Finally, the Southern Maryland Regional Trail and Bikeway System Study (June 2001) recommends developing the Three Notch Trail as one of the regions top trails priorities. This plan was adopted by the Board of County Commissioners in 2001.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.D Create new and enhanced facilities to provide recreational opportunities while preserving environmental, aesthetic, and cultural quality. P. 10-5

LOCATION:

MD 245 Hollywood Road to Friendship School Road

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	260,500	0	0	0	0	0	0	260,500	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	2,477,700	0	0	0	0	0	0	0	2,477,700
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION/PROJ. MGMNT.	60,000	0	0	0	0	0	0	0	60,000
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER: SIGNAGE/LANDSCAPING	50,000	0	0	0	0	0	0	0	50,000
TOTAL COSTS	2,848,200	0	0	0	0	0	0	260,500	2,587,700

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	588,850	0	0	0	0	0	0	0	588,850
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	110,500	0	0	0	0	0	0	110,500	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS- POS, MHAA, MD Bikeway	775,000	0	0	0	0	0	0	150,000	625,000
FEDERAL FUNDS, TEP, Natl. Rec Trails	1,373,850	0	0	0	0	0	0	0	1,373,850
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	2,848,200	0	0	0	0	0	0	260,500	2,587,700

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Three Notch Trail - Phase Eight	RP-20XX	Recreation and Parks

OTHER BACKGROUND INFORMATION/COMMENTS:

Phases Seven through Nine of the Trail will be constructed on a relocated right of way between Wildewood and Laurel Grove. Much of the former rail road right of way was lost in this area due to the widening of Rt. 235 in the 1970's - 80's. As a result of this, and in cooperation with the County, SMECO acquired an alternate right of way to serve as a utility corridor. Electric lines are currently located within this 100' wide right of way but SMECO is supportive of using the alternate right of way for construction of the trail. SMECO owns most of the right of way in fee simple; however, there are at least a dozen instances where SMECO only has a utility easement agreement with the property owner. This will likely result in the County having to negotiate separate easement agreements with those property owners for the trail which may require financial compensation. That will be determined during the preliminary design phase of this section of the trail. No funds have been identified at this time for acquiring easements.

Source of Funding: $260,500 in FY2020 for A&E (MHAA $90,000, POS $60,000, County $110,500); $2,587,700 in Out Years for Construction (Maryland Bikeways $400,000, POS $125,000, MHAA $100,000, TEP $1,293,850, National Rec Trails $80,000 and County $588,850).

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

New project.

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

No budgetary impact until the trail is constructed.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

None

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Myrtle Point Park	RP-20XX	Recreation and Parks

DESCRIPTION:

The 192-acre property on the Patuxent River was acquired for a county park in January 1997 and has been open for public use for hiking, picnicking, nature study, and other passive uses since that time. The Board of County Commissioners adopted a park master plan in October 2005 that formally established Myrtle Point as a nature park. Park facilities and amenities presented in the master plan include a Nature and Heritage Center, a canoe and kayak launch, picnic areas, trails, restrooms, environmental boardwalks, a small amphitheater, parking, and shoreline access. Funding is requested in FY2020 for design and engineering and park development in 2022.

PLANNING JUSTIFICATION:

The Comprehensive Plan addresses the need to "Create new and enhanced Parks and Recreation facilities" in Objective 10.2.2.D (page 10-5).

The project is also consistent with the 2012 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are derived from the supply and demand needs analysis, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.D Create new and enhanced facilities to provide recreational opportunities while preserving environmental, aesthetic, and cultural quality. P. 10-5

LOCATION:

8th Election District.
24050 Patuxent Boulevard
California, MD

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	150,000	0	0	0	0	0	0	150,000	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	2,417,500	0	0	0	0	0	0	0	2,417,500
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION/PROJ. MGMNT.	75,000	0	0	0	0	0	0	0	75,000
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT - Picnic Tables	7,500	0	0	0	0	0	0	0	7,500
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	2,650,000	0	0	0	0	0	0	150,000	2,500,000

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	2,250,000	0	0	0	0	0	0	0	2,250,000
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	150,000	0	0	0	0	0	0	150,000	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS -POS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	250,000	0	0	0	0	0	0	0	250,000
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	2,650,000	0	0	0	0	0	0	150,000	2,500,000

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Myrtle Point Park	RP-20XX	Recreation and Parks

OTHER BACKGROUND INFORMATION/COMMENTS:

The master plan adopted by the BOCC for Myrtle Point Park was the result of considerable community involvement including a public workshop in the winter 2005. The plan was strongly supported by the Friends of Myrtle Point Park and was unanimously recommended by the Recreation and Parks Citizen Advisory Board. The Chesapeake Bay Gateways Network has designated Myrtle Point as a Chesapeake Bay Gateways site. This designation will enable the County to apply for federal funding grants.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

New project. These numbers are based upon very preliminary, rough estimates of the facilities included in the master plan.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

No budgetary impact until the park is constructed.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

None.

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Central County Park	RP-20XX	Recreation and Parks

DESCRIPTION:

Design and construct a community park in the California area. The proposed park is envisioned as active recreation to include athletic fields, a playground, parking, basketball and tennis courts, and restroom facilities on approximately half of the 76-acre property. The remaining portion will be left in its natural state and be used as passive recreation such as picnic areas and nature trails. There is a need for additional athletic facilities for community sports in the central part of the County to include California and Leonardtown areas. This project proposes design and engineering in FY2020 and park construction in 2023.

PLANNING JUSTIFICATION:

The Comprehensive Plan addresses the need to "Create new and enhanced Parks and Recreation facilities" in Objective 10.2.2.D (page 10-5).

The project is also consistent with the 2012 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are derived from the supply and demand needs analysis, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.D Create new and enhanced facilities to provide recreational opportunities while preserving environmental, aesthetic, and cultural quality. P. 10-5

LOCATION:

8th Election District.
Indian Bridge Road
California, MD

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	225,000	0	0	0	0	0	0	225,000	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	2,370,000	0	0	0	0	0	0	0	2,370,000
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION/PROJ. MGMNT.	70,000	0	0	0	0	0	0	0	70,000
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT - Picnic Tables, etc.	60,000	0	0	0	0	0	0	0	60,000
OTHER	0	0	0	0	0	0	0	0	0
TOTAL COSTS	2,725,000	0	0	0	0	0	0	225,000	2,500,000

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	2,300,000	0	0	0	0	0	0	0	2,300,000
LOCAL TRANSFER TAX	73,000	0	0	0	0	0	0	73,000	0
IMPACT FEES	152,000	0	0	0	0	0	0	152,000	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS -POS	200,000	0	0	0	0	0	0	0	200,000
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	2,725,000	0	0	0	0	0	0	225,000	2,500,000

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Central County Park	RP-20XX	Recreation and Parks

OTHER BACKGROUND INFORMATION/COMMENTS:

Lacrosse and Youth Football Leagues and the continued growth of other leagues have created a significant shortfall of playing fields in the central part of the county.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

New Project.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

No budgetary impact until the park is constructed.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

None.

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Derelict Boat Removal	PL-1502	Public Landings

DESCRIPTION:
To remove derelict boats and obstructions to navigation from the State waterways located within St. Mary's County. The removal of derelict boats will improve and help maintain safe waterway access to the general boating public. The Maryland Department of Natural Resources funds this project annually through the State Waterway Improvement Program.

PLANNING JUSTIFICATION:
Goal 1.B.3. - This goal is addressed in the 2012 Land Preservation and Recreation Plan with references to providing adequate public access to the waterfront, rivers and bays through the purchase and maintenance of public landings as well as developed and natural waterfront parks (Page III-2).

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
11.6.1.A. Improve the number and condition of facilities at public access points. P. 11-11

LOCATION:
Chesapeake Bay, Potomac River, Patuxent River,
and adjoining waterways.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	180,000	0	30,000	30,000	30,000	30,000	30,000	30,000	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
TOTAL COSTS	180,000	0	30,000	30,000	30,000	30,000	30,000	30,000	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	180,000	0	30,000	30,000	30,000	30,000	30,000	30,000	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	180,000	0	30,000	30,000	30,000	30,000	30,000	30,000	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Derelict Boat Removal	PL-1502	Public Landings

OTHER BACKGROUND INFORMATION/COMMENTS:
None

DISCUSSION OF CHANGE FROM FY2013 APPROVED BUDGET/PLAN:
$30,000 in State funds anticipated in FY2020.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:
None

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:
None

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Captain Walter Francis Duke Elementary School	PS-0909	St. Mary's County Public Schools

DESCRIPTION:

New elementary school to address existing and projected capacity needs in the Lexington Park and Leonardtown Development Districts. This school will be a 77,572 square foot building with a 691 capacity, based on the repeat design of Evergreen Elementary School. This square footage includes 2,212 square feet of community space to be shared with the county's Department of Recreation and Parks. This school will be located on a 16 acre parcel in Leonardtown to support continued growth within the county. The site is within the Leonardtown Development District. The school system will be incorporating sustainable design elements into the project to increase the efficiency and provide for enhanced educational environments, including water cooled chillers and energy recovery wheels for the HVAC system and LED lighting. This project is required to address projected elementary school capacity issues countywide based on local rated capacity.

	Date
Site Approval:	February 2010
Planning Approval:	December 2010
Construction Start:	October 2013
Construction Completion:	August 2015

PLANNING JUSTIFICATION:

A. This project is required to address existing elementary school capacity issues countywide, based on local rated capacity.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:

23595 Hayden Farm Lane
Leonardtown, MD 20650

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	1,841,000	1,136,000	387,000	318,000	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	24,364,000	12,833,000	11,176,000	355,000	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	125,000	125,000	0	0	0	0	0	0	0
UTILITIES	75,000	75,000	0	0	0	0	0	0	0
EQUIPMENT	765,000	0	765,000	0	0	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	27,170,000	14,169,000	12,328,000	673,000	0	0	0	0	0

FUNDING SOURCE COUNTY FUNDS:	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	14,412,000	7,099,000	6,640,000	673,000	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	12,758,000	7,070,000	5,688,000	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	27,170,000	14,169,000	12,328,000	673,000	0	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Captain Walter Francis Duke Elementary School	PS-0909	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

This project is needed to address existing and projected capacity needs at the elementary school level. Site acquisition funds for this project were included in a different project due to this being a multi-use site. Land acquisition for this project was undertaken by the Board of County Commissioners for St. Mary's County as a separate project and 16 acres were deeded to the Board of Education of St. Mary's County in 2012. The site received Maryland State Clearinghouse and State Superintendent of Schools approval in February 2010. Planning approval was given by the Board of Public Works on January 26, 2011. This is the final stage in the state funding process. The state does not participate financially in the planning and design of a new school.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

The state funding on this project increased by $128,000 based on an increased share at the conclusion of the General Assembly at the end of the 2013 session.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	3	34.2		0	0	0
PERSONAL SERVICES COSTS	133,905	2,125,165		0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	893,000	0	0	0	0
UTILITIES	0	234,000	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (Technology Lease)	2,955	46,879		0	0	0
TOTAL COSTS	136,860	3,299,044	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

The positions identified above are those required due to the anticipated enrollment at the time of the opening of the new school. The balance of the positions will be added as the enrollment for the school increases after the school opens. Some of the instructional staffing required for the opening of this school in FY2016 will be added during the years leading up to the occupancy of the building as enrollment increases in adjacent schools. The adjacent schools will become overcrowded and instructional staff will be hired to handle the additional student population. The staffing increase specifically related to this new facility as identified above is:

Year One Prior to Opening (FY2015): Site Administrator (1), Secretary (1), and Building Service Worker (1) half year funding

Year Two School Opening (FY2016): School Administration (2), Instructional Staff (24.2), Counselor (1), Nurse (1), Building Service Workers (3), and Cafeteria Workers (3).

Supplies and Materials: The majority of this funding is for the purchase of materials of instruction and library materials, as well as preparing classrooms and support spaces, some of which may qualify as excludable costs for maintenance of effort calculation.

Utilities: Water, sewer, fuel, and electric.

Other: Lease for technology equipment.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Spring Ridge Middle School Renovation	PS-1303	St. Mary's County Public Schools

DESCRIPTION:

This project is for a renovation (limited), including the renovation/replacement of five major building systems: HVAC, roof, fire sprinkler, lighting, and security. In addition, public address and wireless data technology are also included. Renovation to the building will include bathroom modifications, ADA, replacement of the flooring, refurbishment of the lockers, modernization of the media center and fine arts areas, and modification to the kitchen and serving line. The HVAC replacement will include all 15 air handlers (direct expansion rooftops), 2 circulator pumps, 2 boilers, all associated ductwork, ceiling tiles, and light fixtures. There will be an addition of 5,159 s.f. to bring STEM in the building, which is currently housed in relocatables. Interior doors will be changed to lock from inside, reorganization of the media center will be undertaken for instructional purposes, as well as the reorganizing of the courtyard. As part of the project, 77,792 s.f. of the building will be reconfigured and include instructional enhancements and 26,964 s.f. will receive system upgrades with associated work but will not be reconfigured.

	Date
Site Approval:	N/A
Planning Approval:	December 2013
Construction Start:	April 2014
Construction Completion:	December 2015

PLANNING JUSTIFICATION:

A. This project is required to address the aging infrastructure of the facility.
B. This project will provide for increased energy efficiency at the school.
C. The HVAC manufacturer is out of business, requiring fabrication of any replacement parts.
D. This is the original system built in 1974, which is 39 years old.
E. The building experienced a fire in nine classrooms as a result of an air conditioning unit fire.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:

19856 Three Notch Road
Lexington Park, MD 20653

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	1,127,000	1,102,000	25,000	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	22,724,000	7,833,000	8,058,000	6,833,000	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	50,000	50,000	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	1,195,000	1,195,000		0	0	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	25,096,000	10,180,000	8,083,000	6,833,000	0	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	2,256,000	0	2,256,000	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	10,180,000	10,180,000	0	0	0	0	0	0	0
STATE FUNDS	12,660,000	0	5,827,000	6,833,000	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	25,096,000	10,180,000	8,083,000	6,833,000	0	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Spring Ridge Middle School Renovation	PS-1303	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

This project will be a phased construction project requiring additional coordination to ensure that the educational program is not hampered during construction. As a result of the final round of state approvals, $5,926,000 in state funding was approved for FY 2015 based on a request of $7,220,000. This leaves a balance of $1,294,000 to be funded by the state in FY 2016, in addition to the planned request of $5,827,000 for a total FY 2016 state request of $6,833,000.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Based on changes to the project scope to include the roof replacement as a result of the completion of the roof study, building components as a result of the completion of the Educational Specifications, and the review of the project eligibility with the Public School Construction Program, the state share on this project increased by $4,004,000 from FY 2014. The increased scope of the project was based on the completed review of the design, including the new addition. In addition, all open space classrooms will be converted. This is the last remaining school with the open space classroom design. The local share for these changes increased by $2,256,000, primarily as a result of the roof replacement and the increased cost per square foot for FY 2015. The roof replacement was discussed as a potential need during the development of this project when it was forward funded in FY 2014. The total cost of the roof replacement is $2,745,000 with the state share at $1,459,000 and the local share at $1,286,000.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Spring Ridge Middle School Relocatables	PS-1501	St. Mary's County Public Schools

DESCRIPTION:

Based on the phasing plan for the project, the project scope was revised to remove the three (3) one classroom state units and a local restroom trailer. The units will be used to house students for the phasing of the project during the requested renovation project, requested for construction in FY 2015. These units will allow for the relocation of an entire pod out of the building during construction. These units will be required for three years.

	Date
Site Approval:	N/A
Planning Approval:	N/A
Construction Start:	July 2014
Construction Completion:	December 2014

PLANNING JUSTIFICATION:

A. This project is required to meet the housing needs of the school during construction of the renovation.

B. The phasing of this project over two years requires that additional classrooms be provided to meet the capacity needs of the school.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:

19856 Three Notch Road
Lexington Park, MD 20653

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	157,000	0	157,000	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	490,100	0	490,100	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	15,000	0	15,000	0	0	0	0	0	0
UTILITIES	15,000	0	15,000	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	677,100	0	677,100	0	0	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	415,100	0	415,100	0	0	0	0	0	0
STATE FUNDS	262,000	0	262,000	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	677,100	0	677,100	0	0	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Spring Ridge Middle School Relocatables	PS-1501	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

The project funding was increased to reflect the current cost of moving and setting state relocatable classrooms, as well as the number of units required to meet the phasing plan for the construction of the limited renovation project. As a result of the final round of state approvals, $262,000 was approved for FY 2015. This results in a state reduction of $99,000 and a local reduction of $60,900. During discussions with the State regarding their units, based on age, additional work on restoring the units will be undertaken utilizing state funds, which include major elements such as ceilings and lighting.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Site Acquisition - Future School Sites	PS-1301	St. Mary's County Public Schools

DESCRIPTION:

This project supports the acquisition of an elementary school site and the feasibility reports, studies, and logistics required for state approval of the elementary site and a high school site to fulfill site requirements for projects outlined in the school system's Educational Facilities Master Plan and the state and local Capital Improvement Programs. This funding allows the school system to proceed forward with acquisition for future school sites, as they become available.

PLANNING JUSTIFICATION:

A. This project is required to address the existing school capacity issues countywide, based on local rated capacity.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:

Maryland Route 5 and Maryland Route 235 Corridors
First and Secondary Growth Areas

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCH/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	4,650,000	3,150,000	1,146,618	353,382	0	0	0	0	0
CONSTRUCTION	0	0	0	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
TOTAL COSTS	4,650,000	3,150,000	1,146,618	353,382	0	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	334,019	0	334,019	0	0	0	0	0	0
LOCAL TRANSFER TAX	1,165,981	0	812,599	353,382	0	0	0	0	0
IMPACT FEES	2,711,000	2,711,000	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	439,000	439,000	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	4,650,000	3,150,000	1,146,618	353,382	0	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Site Acquisition - Future School Sites	PS-1301	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

The increased $1,500,000 in FY 2015/16 for this project replaces funding the school system originally requested for the New Elementary School - Central County in FY 2015, as part of the FY 15 capital improvements program, listed as a FY 17 project. This funding was reduced by $1,500,000 which represents land acquisition. St. Mary's County Public Schools requests that the project land acquisition funding be allocated between FY 15 and FY 16 in order to take advantage of the current availability of property and market price.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Margaret Brent Middle School - Chiller Replacement	PS-1502	St. Mary's County Public Schools

DESCRIPTION:

This project is to replace a failed water chiller at Margaret Brent Middle School. One of the two chillers has presented maintenance issues for several years. The main problems have been deteriorating tubes inside the chiller as well as the compressor. The maintenance department has investigated solutions for repairing the chiller including replacement of the compressor, but these solutions are not feasible. The factory representative for the chiller has determined that the maximum number of tubes that can be sealed off and taken out of service has been exceeded. The cost for replacing the compressor and replacing the tube bundle is estimated to be 54% of the cost of replacement of the entire chiller.

	Date
Site Approval:	N/A
Planning Approval:	N/A
Construction Start:	July 2014
Construction Completion:	December 2014

PLANNING JUSTIFICATION:

A. This project is required to address the aging infrastructure of the facility.
B. This project will provide for increased energy efficiency at the school.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:

29675 Point Lookout Road
Mechanicsville, MD 20659

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	329,000	0	329,000	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	329,000	0	329,000	0	0	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	329,000	0	329,000	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	329,000	0	329,000	0	0	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Margaret Brent Middle School - Chiller Replacement	PS-1502	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:
This is a new project in FY2015 to address the aging infrastructure needs of the school.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Esperanza Middle School - Soil Erosion	PS-1302	St. Mary's County Public Schools

DESCRIPTION:

Esperanza Middle School occupies a site with steep slopes and highly erodible soils to the south and east of the school building. The substantial rain in a short period from Super Storm Sandy resulted in slope collapses at two locations. The slope collapses have caused the closure of one softball field to date and will continue to expand until the slopes are stabilized and storm water discharge is re-engineered for the site. Stabilization requires some clearing of fallen trees and vegetation, limited backfill, installation of gabions, temporary earth dikes, and use of soil stabilization matting. Given the severity of the slopes with 40 foot drops of elevation, the most effective engineering solution will require work in the Forest Conservation Easement. All of these factors contribute to higher than usual engineering related fees and construction costs. The preferred solution is to intercept storm water at several locations and convey the water through a series of drop structures to plunge pools at the flow-lines at the bottom of the slopes. Re-grading and re-positioning of the softball field is required. Re-grading of the slopes will be needed to prevent future erosion of the slopes. The area of work encompasses 2.75 acres. Phase I (FY2014), currently in process, includes temporary stabilization of the site to prevent further erosion, design, soil borings, surveys, soil studies and borings, permitting, and the first four months of construction work are being requested in FY2014. Phase II (FY2015) is for the completion of the construction work on the final stabilization project which began in FY2014.

	Phase I	Phase II
Construction Start:	Aug 2013	Mar 2014
Construction Completion:	Dec 2013	Oct 2014

PLANNING JUSTIFICATION:

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:

22790 Maple Road
Lexington Park, Maryland 20653

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	80,483	75,483	5,000	0	0	0	0	0	0
LAND ACQUISITION - Easements	75,000	75,000	0	0	0	0	0	0	0
CONSTRUCTION	530,000	312,000	218,000	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & PERMITS	45,000	45,000	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Surveys & Testing	50,000	50,000	0	0	0	0	0	0	0
TOTAL COSTS	780,483	557,483	223,000	0	0	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	780,483	557,483	223,000	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	780,483	557,483	223,000	0	0	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Esperanza Middle School - Soil Erosion	PS-1302	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

This project is an unforeseen condition that arose as a result of Super Storm Sandy in the fall of 2012. The current budget does not include wetland mitigation since it has been determined this will not be required.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Qualified Zone Academy Bond	PS-1503	St. Mary's County Public Schools

DESCRIPTION:
The Qualified Zone Academy Bond (QZAB) is a federal grant program funding from proceeds from the Tax Relief, Unemployment Insurance Reauthorization and Job Creation Act of 2010. Eligible projects are restricted to those serving students in Breakthrough Center Schools or on a competitive basis, involving assessment of project priority, scope and eligibility, while satisfying the federal QZAB project criteria. These grant funds are distributed at the beginning of each fiscal year for eligible projects. Projects are reviewed against the Capital Plan and the Comprehensive Maintenance Plan for Schools.

	Date
Site Approval:	N/A
Planning Approval:	N/A
Construction Start:	To Be Determined
Construction Completion:	To Be Determined

PLANNING JUSTIFICATION:
A. This project is required to address the aging infrastructure of the facility.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:
Various Locations

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	22,000	0	22,000	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	175,000	0	175,000	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	197,000	0	197,000	0	0	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	22,000	0	22,000	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS *	175,000	0	175,000	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	197,000	0	197,000	0	0	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Qualified Zone Academy Bond	PS-1503	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

* The FY2015 funding is based on the actual FY2014 allocation of $175,000, which is subject to approval by the Board of Public Works in the spring of 2014. The federal government will not participate in design services for the projects, therefore, $22,000 is being requested in local design funding to support the grant.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
George Washington Carver Elementary School - Relocatables	PS-1504	St. Mary's County Public Schools

DESCRIPTION:
This project is for the relocation of two (2) one classroom state relocatable classroom units within St. Mary's County to be used to address current and projected student capacity needs until the completion of a future elementary school in the Lexington Park Development District.

Site Approval: N/A
Planning Approval: N/A
Construction Start: September 2014
Construction Completion: January 2015

PLANNING JUSTIFICATION:
A. This project is needed to address the capacity needs for the upcoming school year, which is evaluated each spring and fall.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

LOCATION:
46155 Carver School Boulevard
Lexington Park, Maryland 20653

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	16,000	0	16,000	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	133,200	0	133,200	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	0	0	0	0	0	0	0	0	0
UTILITIES	7,350	0	7,350	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	156,550	0	156,550	0	0	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	90,550	0	90,550	0	0	0	0	0	0
STATE FUNDS	66,000	0	66,000	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	156,550	0	156,550	0	0	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
George Washington Carver Elementary School - Relocatables	PS-1504	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

State funding was identified late in the state funding approval cycle for FY 2015 that would make these units eligible for state funding, which reduced the local relocatable project request. The state share for this project is $66,000 and the local share is $90,550 for a total of $156,550, which was deducted from the local relocatable project request for FY 2015 of $350,000 for movement/purchase of local relocatables.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Park Hall Elementary School - Relocatables	PS-1505	St. Mary's County Public Schools

DESCRIPTION:
This project is for the relocation of one (1) one classroom state relocatable classroom unit within St. Mary's County to be used to address current and projected student capacity needs until the completion of a future elementary school in the Lexington Park Development District.

Site Approval: N/A
Planning Approval: N/A
Construction Start: September 2014
Construction Completion: January 2015

PLANNING JUSTIFICATION:
A. This project is needed to address the capacity needs for the upcoming school year, which is evaluated each spring and fall.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

LOCATION:
20343 Hermanville Road
Park Hall, Maryland 20667

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	13,000	0	13,000	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	66,400	0	66,400	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	0	0	0	0	0	0	0	0	0
UTILITIES	3,350	0	3,350	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	82,750	0	82,750	0	0	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	49,950	0	49,950	0	0	0	0	0	0
STATE FUNDS	32,800	0	32,800	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	82,750	0	82,750	0	0	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Park Hall Elementary School - Relocatables	PS-1505	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

State funding was identified late in the state funding approval cycle that would make this unit eligible for state funding, which reduced the local relocatable project request. The state share for this project is $32,800 and the local share is $49,950 for a total of $82,750, which was deducted from the local relocatable project request for FY2015 of $350,000 for movement/purchase of local relocatables.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Aging School Program	PS-1506	St. Mary's County Public Schools

DESCRIPTION:

Maryland's Aging Schools Program (ASP) is a state grant program funding from proceeds from State general obligation bonds. Eligible projects are restricted to those having at least a 15-year anticipated lifespan. These grant funds are distributed at the beginning of each fiscal year for eligible projects and expenditures for capital improvements to public school buildings and sites that, when completed, would protect the school building from deterioration, improve the safety of students and staff, and enhance the delivery of educational programs. Projects are reviewed against the Capital Plan and the Comprehensive Maintenance Plan for Schools.

	Date
Site Approval:	N/A
Planning Approval:	N/A
Construction Start:	To Be Determined
Construction Completion:	To Be Determined

PLANNING JUSTIFICATION:

A. This project is required to address the aging infrastructure of the facility.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:

Various Locations

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	7,000	0	7,000	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	52,288	0	52,288	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	59,288	0	59,288	0	0	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	7,000	0	7,000	0	0	0	0	0	0
STATE FUNDS *	52,288	0	52,288	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	59,288	0	59,288	0	0	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Aging School Program	PS-1506	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

* The FY2015 funding is based on the actual FY2014 allocation of $52,288, which is subject to approval by the Board of Public Works in the spring of 2014. The state will not participate in design services for the projects, therefore, $7,000 is being requested in local design funding to support the grant.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Energy Efficiency - LED Lighting Projects	PS-1401	St. Mary's County Public Schools

DESCRIPTION:

This project is for the replacement of parking lot lights, wall packs, and canopy lighting with high efficiency LED lights in accordance with the Maryland Energy Administration and SMECO prescriptive lighting standards for the Design Lights Consortium at 23 schools. In addition, this project includes the installation of a timing control unit to provide for operational control of the lights.

	Date
Site Approval:	N/A
Planning Approval:	January 2013
Construction Start:	July 2013
Construction Completion:	August 2014

PLANNING JUSTIFICATION:

A. This project is required to address existing infrastructure upgrades and to improve energy efficiency.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

LOCATION:

Various Locations

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	179,238	179,238	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	954,762	1,198,762	(244,000)	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	1,134,000	1,378,000	(244,000)	0	0	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	234,000	478,000	(244,000)	0	0	0	0	0	0
STATE FUNDS	900,000	900,000	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	1,134,000	1,378,000	(244,000)	0	0	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Energy Efficiency - LED Lighting Projects	PS-1401	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

This project includes a refund of $244,000 in FY2015, which is based on the funding formula determined by the Maryland Energy Administration for the program. As part of the Energy Efficiency Initiative, the local share of the project is funded in part by rebates from the local utility company, which are refunded at the completion of the project. The rebates are based on eligibility of the products utilized and the availability of funds, which were approved as part of the project approval process. The payback for the local share of this project is less than two years.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	(120,000)	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	(120,000)	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Site Paving - Parking Lots and Sidewalks	PS-1507	St. Mary's County Public Schools

DESCRIPTION:
This project will address the need for resurfacing/resealing of parking lots and repairs to sidewalks on a bi-annual basis. These components are required to be addressed as outlined in the Comprehensive Maintenance Plan for Educational Facilities. These funds will allow for a structured plan for the school system to address repaving of existing parking lots to make system wide repairs to sidewalks and curbs.

PLANNING JUSTIFICATION:
A. This project is needed to provide a safe and orderly school environment for students, staff, and the community.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:
Various locations

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	375,000	0	75,000	0	75,000	0	75,000	0	150,000
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	375,000	0	75,000	0	75,000	0	75,000	0	150,000

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	375,000	0	75,000	0	75,000	0	75,000	0	150,000
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	375,000	0	75,000	0	75,000	0	75,000	0	150,000

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Site Paving - Parking Lots and Sidewalks	PS-1507	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Fairlead Academy Building	PS-1508	St. Mary's County Public Schools

DESCRIPTION:

This new facility will allow for the creation of a second Fairlead Academy. It is an expansion of the existing program, which is currently located on Great Mills Road in Lexington Park. Fairlead Academy II will house students in 9th through 12th grades. The project includes the expansion of four classrooms, administrative, conference, and nursing spaces, as well as a multi-purpose space. The Leonardtown campus was chosen as the location for the expansion due to the articulation with the career and technology programs at the Dr. James A. Forrest Career and Technology Center. The existing relocatable complex will be utilized, in conjunction with additional modular units to house the student population.

PLANNING JUSTIFICATION:

A. This project is required to address existing high school instructional programs and capacity issues countywide, based on local rated capacity.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:

Leonardtown Campus
23995 Point Lookout Road
Leonardtown, MD 20650

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	35,000	0	35,000	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	585,000	0	40,000	545,000	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	5,000	0	0	5,000	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	625,000	0	75,000	550,000	0	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	625,000	0	75,000	550,000	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	625,000	0	75,000	550,000	0	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Fairlead Academy Building	PS-1508	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

The Fairlead Program is an intensive program embracing students and immersing them in a program with limited distractions so that academic pursuits can become their main focus. The Academy also infuses interpersonal components that develop students' confidence and self-esteem by offering off-site educational trips and leadership development activities. The planned expansion of the program would be located to serve the student population in the central and northern portions of the county. The southern portion of the county is currently being served by the existing Fairlead Academy on Great Mills Road, which will serve students in 9th and 10th grade. The planned expansion of a central Fairlead Academy at the Leonardtown educational campus would allow for the implementation of the program for all four grades, articulation of the program for college and career readiness, and expansion of capacity to meet the northern and control portions of the county. At full implementation in FY2018, the projected student enrollment is anticipated to be 454 students for both facilities.

	Fairlead 1	Fairlead 2	Totals
Grade 09	72	60	132
Grade 10	60	60	120
Grade 11	N/A	101	101
Grade 12	N/A	101	101
Totals	**132**	**322**	**454**

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

The FY2015 project was decreased by $621,000 to reflect the reduced scope of the project based on the use of existing relocatable classrooms.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	2	8	0	0	0	0
PERSONAL SERVICES COSTS	81,000	480,000	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	31,075	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	81,000	511,075	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

FY2015 includes two (2) building service staff and FY2016 includes eight (8) instructional staff positions. There is an increase of $31,075 to reflect the increase in utility cost for the new facility in FY2016.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Relocatables for Various Sites	PS-1403	St. Mary's County Public Schools

DESCRIPTION:

Based on current and projected enrollment, this project is to provide relocatable classrooms to meet the capacity needs at various locations. The current and projected enrollments are evaluated, both in the fall and the spring, to identiFYwhich schools will need relocatables for the following year. Based on the availability of funding in July of each year, relocatables relocated and/or purchased during the summer will not be available for use at the opening of school in August of each year due to the amount of time necessary for construction. This project provides for the relocation of several relocatables or the purchase of two (2) double classrooms units annually in FY2015 - FY2019, as determined in the spring of each year, based on actual and projected enrollment. The intention of the school system is to design and place units so that they are available for August of each year, which requires design funding to be funded a year prior to installation.

PLANNING JUSTIFICATION:

A. This project is needed to address the capacity needs for the upcoming school year, which is evaluated each spring and fall.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:

To be determined

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	147,000	15,000	22,000	22,000	22,000	22,000	22,000	22,000	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	1,908,700	300,000	68,700	308,000	308,000	308,000	308,000	308,000	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	50,000	5,000	7,500	7,500	7,500	7,500	7,500	7,500	0
UTILITIES	80,000	5,000	12,500	12,500	12,500	12,500	12,500	12,500	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	2,185,700	325,000	110,700	350,000	350,000	350,000	350,000	350,000	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	2,185,700	325,000	110,700	350,000	350,000	350,000	350,000	350,000	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	2,185,700	325,000	110,700	350,000	350,000	350,000	350,000	350,000	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Relocatables for Various Sites	PS-1403	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

The inspection phase of the project includes soil and footing testing, as well as required building inspections. The utility phase of the project includes the connection to the water, sewer, electric, and phone as required. In addition, the school system needs to maintain the existing inventory of relocatables, including new carpeting, roofs, and heating/cooling units, which will be identified in the Comprehensive Maintenance Plan and added to future year relocatables funding requests.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

$350,000 was added to the request for relocatables for FY2019 to meet projected capacity needs.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	8,215	8,215	8,215	8,215	8,215	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	8,215	8,215	8,215	8,215	8,215	0

DISCUSSION OF OPERATING BUDGET IMPACT:

There will be no change in staffing based on the increased square footage.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Evergreen Elementary School - Primary Building	PS-1509	St. Mary's County Public Schools

DESCRIPTION:

This request is for a new primary building located on the site of Evergreen Elementary School. This facility would have a capacity of 366 students. This project is necessary to meet the existing capacity needs in the Lexington Park and Leonardtown Development Districts. This facility will utilize sustainable design elements similar to those that have been found to be successful at the adjacent Evergreen Elementary School. This site is located within the Lexington Park Development District, a first order growth center with historically the greatest rate of development activity. The site is served by public water and sewer. The project is needed to address the overcrowding in the surrounding community and to meet capacity needs generated by the Lexington Park Development District.

	Date
Site Approval:	N/A
Planning Approval:	November 2015
Construction Start:	May 2017
Construction Completion:	July 2018

PLANNING JUSTIFICATION:

A. This project is required to address projected elementary school capacity issues countywide, based on local rated capacity. Even with the completion of the Captain Walter Francis Duke Elementary School, the enrollment projections indicate that the elementary school level countywide will continue to be overcrowded. This project meets those capacity needs at the elementary school level.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:

43765 Evergreen Way
California, MD 20619

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	745,000	0	45,000	700,000	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	16,890,000	0	0	0	2,712,000	9,225,000	4,953,000	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	15,000	0	0	0	15,000	0	0	0	0
UTILITIES	75,000	0	0	0	75,000	0	0	0	0
EQUIPMENT	423,000	0	0	0	423,000	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	18,148,000	0	45,000	700,000	3,225,000	9,225,000	4,953,000	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	3,936,500	0	0	0	0	1,390,500	2,546,000	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	6,380,500	0	45,000	700,000	732,000	3,803,500	1,100,000	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	7,831,000	0	0	0	2,493,000	4,031,000	1,307,000	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	18,148,000	0	45,000	700,000	3,225,000	9,225,000	4,953,000	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Evergreen Elementary School - Primary Building	PS-1509	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

This facility will work in conjunction with the existing Evergreen Elementary School to meet the overcrowding projected based on continued growth within the existing school district. The primary building program will be developed as part of the educational specification for the project, but could serve students in grades Prekindergarten up to 2nd grade. The students attending the Evergreen Elementary Primary Building would be the same students who would normally attend Evergreen Elementary School, as currently planned. Students in the lower grades would attend the new Primary Building and then transfer to the existing school for during the upper grades of 3rd - 5th, similar to the model that we have at Benjamin Banneker Elementary School.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Based on the change from 65% to 64%, state share participation and the new state construction cost per square feet the local share for this project increased by $1,625,000 and the state share increased by $1,766,000.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Flooring Replacement - Various Locations	PS-1407	St. Mary's County Public Schools

DESCRIPTION:
This project will replace existing carpeting and tile within the school system with new VCT flooring. As identified in our Comprehensive Maintenance Plan for Educational Facilities, there is an extensive list of schools that have flooring that has outlived its useful life. As floor tile is replaced, sustainable flooring types will be considered for use in the replacement program. The sustainable floor tiles do not require the constant use of wax and daily buffing.

PLANNING JUSTIFICATION:
A. This project is needed to provide a safe and orderly school environment for students, staff, and the community.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:
Various school locations

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	250,000	50,000	0	50,000	0	50,000	0	50,000	50,000
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	250,000	50,000	0	50,000	0	50,000	0	50,000	50,000

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	150,000	0	0	0	0	50,000	0	50,000	50,000
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	100,000	50,000	0	50,000	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	250,000	50,000	0	50,000	0	50,000	0	50,000	50,000

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Flooring Replacement - Various Locations	PS-1407	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

The school system seeks other opportunities to increase the funding for this project through state funds such as the State of Maryland Aging School Program Grant and the Qualified Zone Academy Bond funding. These funds are utilized to increase the amount of flooring that can be abated and replaced in a given year.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Added funding in FY2020 to continue carpet and tile replacement program.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Tennis Court/Track Resurfacing (Chopticon and Great Mills H.S.)	PS-16XX	St. Mary's County Public Schools

DESCRIPTION:

This project is to resurface the tennis courts and tracks at both Chopticon and Great Mills high schools, as outlined in the Comprehensive Maintenance Plan for Educational Facilities. These components must be resurfaced every 15 years. Both of these tracks were resurfaced at the time of their renovations (Chopticon High School in 2000 and Great Mills High School in 1997) and are now in need of resurfacing to ensure the safety of the students and to maintain the life expectancy of the infrastructure.

PLANNING JUSTIFICATION:

A. This project is needed to maintain the safety and use of the original tennis court and track.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:

25390 Colton Point Road
Morganza, MD 20660

21130 Great Mills Road
Great Mills, MD 20634

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	442,000	0	0	442,000	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	442,000	0	0	442,000	0	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	442,000	0	0	442,000	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	442,000	0	0	442,000	0	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Tennis Court/Track Resurfacing (Chopticon and Great Mills H.S.)	PS-16XX	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:
This project increased by $17,000 due to increased construction costs.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Lettie Marshall Dent Elementary School - Roof Top Units	PS-16XX	St. Mary's County Public Schools

DESCRIPTION:

This project is for the replacement of the three roof top units. Installed in 1980 as part of the original school building, the current age of these three roof top units is 33 years. The balance of the roof top units at this location were installed during the addition in 1992. The expected life cycle for a roof top unit is 25 to 30 years; these units are three years past the expected life expectancy and the failure rates of components is increasing. Additionally, instances of rain leakage into the building structure through the 33 year old rooftop units casing is being experienced.

PLANNING JUSTIFICATION:

A. This project is required to address the existing infrastructure needs of the school.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.C.I Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:

37840 New Market Turner Road
Mechanicsville, MD 20659

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	39,000	0	0	39,000	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	193,000	0	0	193,000	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	232,000	0	0	232,000	0	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	232,000	0	0	232,000	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	232,000	0	0	232,000	0	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Lettie Marshall Dent Elementary School - Roof Top Units	PS-16XX	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:
This project has been listed as part of the Comprehensive Maintenance Plan for the past several years.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:
This project increased by $9,000 due to the increase in construction costs.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Great Mills High School - Roof Top Units	PS-16XX	St. Mary's County Public Schools

DESCRIPTION:
This project is for the replacement of the three roof top units. Great Mills High School was built in 1965 (48 years ago), and was modernized and expanded in 1990 (23 years ago). Three air handling units that were installed during the original construction and refurbished during the renovation in 1990 are now in need of replacement. The casework and internal framing on the units is beginning to deteriorate beyond the ability to be refurbished. The expected life cycle for a roof top unit is 25 to 30 years.

PLANNING JUSTIFICATION:
A. This project is required to address the existing infrastructure needs of the school.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:
21130 Great Mills Road
Great Mills, MD 20634

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	29,575	0	0	29,575	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	146,425	0	0	146,425	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	176,000	0	0	176,000	0	0	0	0	0

FUNDING SOURCE COUNTY FUNDS:	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	176,000	0	0	176,000	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	176,000	0	0	176,000	0	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Great Mills High School - Roof Top Units	PS-16XX	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:
This project has been listed as part of the Comprehensive Maintenance Plan for the past several years.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:
This project increased by $7,000 due to the increase in construction costs.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Playground Equipment	PS-16XX	St. Mary's County Public Schools

DESCRIPTION:
This project provided funding for a strategic plan, as well as the funds needed to address the requirements of the playground study funded in FY2008. This project will address safety compliance and equipment needs, as addressed in the Comprehensive Maintenance Plan for Educational Facilities, including to repair and/or replace existing playground equipment or to provide new playground equipment.

PLANNING JUSTIFICATION:
A. In order to provide for safe schools, a review of the existing and future equipment needs is required.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:
Various locations

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	2,275,000	0	0	325,000	0	325,000	325,000	325,000	975,000
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	2,275,000	0	0	325,000	0	325,000	325,000	325,000	975,000

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	975,000	0	0	0	0	0	0	0	975,000
LOCAL TRANSFER TAX	975,000	0	0	0	0	325,000	325,000	325,000	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	325,000	0	0	325,000	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	2,275,000	0	0	325,000	0	325,000	325,000	325,000	975,000

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Playground Equipment	PS-16XX	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

The school system must maintain safe playground equipment for students and the community. As the school system has modernized and expanded existing elementary schools, the playgrounds at the individual schools were addressed. This project will address playgrounds at schools that have not or are not planned for modernization and expansion within the next several years. The phasing plan for the projects to be completed with this funding are based on an assessment of each playground, which were based on the standard developed as a result of the study completed in 2008. Projects are completed based on availability of other sources including Aging School and Qualified Zone Academy Bonds which have specific eligibility requirements that all schools on the list may not meet. Therefore, projects may be skipped in order of priority based on funding available. The remaining projects on the list include: Hollywood E.S., Lettie Marshall Dent E.S., White Marsh E.S., Piney Point E.S., Benjamin Banneker E.S., Leonardtown E.S., Lexington Park E.S., Green Holly E.S., George Washington Carver E.S., Greenview Knolls E.S., Town Creek E.S., and Evergreen E.S. Each school has different components that need to be addressed.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Moved $325,000 from balance to complete to FY2020.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Piney Point Elementary School - Partial Roof Replacement	PS-17XX	St. Mary's County Public Schools

DESCRIPTION:

As part of the annual review and update of the Comprehensive Maintenance Plan for Educational Facilities, the roof replacement projects are reviewed. It has been noted that during the renovation/expansion of the facility that the entire roof was not replaced since there was an estimated 10-year life on a large section of the roof. This project will replace approximately 28,000 square feet of existing roof that is beginning to fail, based on brittle roof material. Maintenance monitors the roof and provides repairs on an as-needed basis, pending the roof replacement.

	Date
Site Approval:	N/A
Planning Approval:	July 2016
Construction Start:	March 2017
Construction Completion:	August 2017

PLANNING JUSTIFICATION:

A. This project is required to address the aging infrastructure of the facility.
B. This project will provide for increased energy efficiency at the school.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:

44550 Tall Timbers Road
Tall Timbers, MD 20690

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	1,638,000	0	0	0	1,638,000	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	1,638,000	0	0	0	1,638,000	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	807,000	0	0	0	807,000	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	831,000	0	0	0	831,000		0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	1,638,000	0	0	0	1,638,000	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Piney Point Elementary School - Partial Roof Replacement	PS-17XX	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Based on a revised scope of the project to include the replacement of the entire roof on the original section, which includes an additional 17,000 square feet, the local share of the project increased by $185,000 and the state share increased by $455,000.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
New Elementary School - Central County	PS-20XX	St. Mary's County Public Schools

DESCRIPTION:

A new elementary school to meet existing and projected capacity needs in the Lexington Park and Leonardtown Development Districts. This school will be a 77,572 square foot building with a 691 capacity. The design of Evergreen Elementary School and Captain Walter Francis Duke Elementary School will be repeated to the extent possible, given knowledge gained from those projects, as well as site specific factors. This school will be located in one of the county's first order growth areas, the Lexington Park or Leonardtown Development Districts, and will be served by public utilities. This project is required to address projected elementary school capacity issues countywide based on local rated capacity. Even with the completion of the Captain Walter Francis Duke Elementary School, there will still be overcrowding projected countywide at the elementary school level. This project meets those capacity needs as they are projected at this time.

	Date
Site Approval:	February 2019
Planning Approval:	December 2019
Construction Start:	July 2020
Construction Completion:	August 2023

PLANNING JUSTIFICATION:

A. This project is required to address existing elementary school capacity issues countywide, based on local rated capacity.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:

To be determined - Central Portion of the County

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	1,941,000	0	0	0	0	0	0	493,000	1,448,000
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	25,466,000	0	0	0	0	0	0	0	25,466,000
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	125,000	0	0	0	0	0	0	0	125,000
UTILITIES	75,000	0	0	0	0	0	0	0	75,000
EQUIPMENT	965,000	0	0	0	0	0	0	0	965,000
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	28,572,000	0	0	0	0	0	0	493,000	28,079,000

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	15,137,000	0	0	0	0	0	0	0	15,137,000
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	493,000	0	0	0	0	0	0	493,000	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	12,942,000	0	0	0	0	0	0	0	12,942,000
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	28,572,000	0	0	0	0	0	0	493,000	28,079,000

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
New Elementary School - Central County	PS-20XX	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

The site for this project was accelerated to FY 2015/16 based on availability and the funding was included in the existing Site Acquisition - Future School Site project. As the project is developed during the design phase, coordination with the St. Mary's County Department of Recreation and Parks will occur on the potential for including up to an additional 3,000 s.f. in community use space through the state procedures.

DISCUSSION OF CHANGE FROM FY 2014 APPROVED BUDGET/PLAN:

The state funding percentage was reduced from 65% to 64%, and the budget was increased to reflect the current cost per square foot for FY 2015. The local share increased by $1,218,000 and the state share increased by $312,000.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

With opening planned for August 2023, it is anticipated that several administration and support staff would be added mid year in FY 2023. Other staff needed in FY 2024 would likely be a combination of those already hired to meet the growing enrollment and new staff.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Warehouse	PS-18XX	St. Mary's County Public Schools

DESCRIPTION:
This project is to add an additional 5,000 square feet on the existing 4,200 square foot warehouse at the Division of Supporting Services complex for additional dry food/goods storage space to accommodate Food and Nutrition Services and Operations receiving. Given rising fuel costs and tacked on delivery charges (fuel charge), a larger facility would allow the school system to purchase in bulk, taking advantage of the bulk rate, and minimizing deliveries and charges. In addition to supporting the school system's daily operations, this additional storage will also be used for storage of equipment for emergency events.

PLANNING JUSTIFICATION:
A. To provide storage for current and projected needs for the school system, as well as meeting the school system needs for emergency sheltering situations.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:
27190 Point Lookout Road
Loveville, MD 20656

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	619,000	0	0	0	0	619,000	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	619,000	0	0	0	0	619,000	0	0	0

FUNDING SOURCE COUNTY FUNDS:	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY BONDS	547,000	0	0	0	0	547,000	0	0	0
LOCAL TRANSFER TAX	72,000	0	0	0	0	72,000	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	619,000	0	0	0	0	619,000	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Warehouse	PS-18XX	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:
This project increased in scope by $24,000 based on new per square foot construction cost.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Three High School Interior Basketball Scoreboards	PS-18XX	St. Mary's County Public Schools

DESCRIPTION:

This project is for the replacement of six interior basketball scoreboards at all three county high schools. The scoreboards have a life expectancy of 15 years and were replaced when the buildings were modernized. The scoreboards are beginning to experience failure based on their age and the amount of use by the school and the community and need to be replaced.

PLANNING JUSTIFICATION:

A. This project is required to address the aging infrastructure of the facility.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:

25390 Colton Point Road	21130 Great Mills Road	23995 Point Lookout Road
Morganza, MD 20660	Great Mills, MD 20634	Leonardtown, MD 20650

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2015	Five Year Capital Program FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Balance to Complete
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	104,000	0	0	0	0	104,000	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	104,000	0	0	0	0	104,000	0	0	0

FUNDING SOURCE	Total	Prior	Budget	Five Year Capital Program					Balance to
COUNTY FUNDS:	Project	Approval	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Complete
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	104,000	0	0	0	0	104,000	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	104,000	0	0	0	0	104,000	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Three High School Interior Basketball Scoreboards	PS-18XX	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY 2014 APPROVED BUDGET/PLAN:
This project budget increased by $4,000 due to construction cost increases for FY 2015.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Bethune Educational Center - HVAC Systemic Renovation	PS-18XX	St. Mary's County Public Schools

DESCRIPTION:
This project includes the renovation of the entire HVAC system, including units, piping, insulation, boilers, pumps, and an upgrade of the temperature control system. This facility was constructed in 1961 and requires a completely new HVAC system and central air conditioning for the entire facility. The facility houses the Department of Information Technology. At the time of construction, this HVAC system will be 58 years old.

PLANNING JUSTIFICATION:
A. The existing boilers and units require constant maintenance and there are no current plans to completely modernize this facility.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:
22975 Colton Point Road
Bushwood, MD 20618

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2015	Five Year Capital Program FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Balance to Complete
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	2,095,000	0	0	0	0	217,000	1,878,000	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	2,095,000	0	0	0	0	217,000	1,878,000	0	0

FUNDING SOURCE	Total	Prior	Budget	Five Year Capital Program					Balance to
COUNTY FUNDS:	Project	Approval	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Complete
COUNTY BONDS	1,878,000	0	0	0	0	0	1,878,000	0	0
LOCAL TRANSFER TAX	217,000	0	0	0	0	217,000	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	2,095,000	0	0	0	0	217,000	1,878,000	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Bethune Educational Center - HVAC Systemic Renovation	PS-18XX	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY 2014 APPROVED BUDGET/PLAN:
The project was increased by $28,000 based on the construction costs for FY 2015.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
New High School (1,200 capacity)	PS-19XX	St. Mary's County Public Schools

DESCRIPTION:

This project is for a new high school to meet capacity needs generated by new student growth for planned housing developments in the Lexington Park and Leonardtown Development Districts. The proposed location of the school is to be in the central portion of the county. This facility will be a 187,350 square foot facility and have a state rated capacity of 1,200. During the master plan design for this facility, consideration will be given to the future expansion of the facility to a capacity of 1,695.

	Date
Site Approval:	May 2017
Planning Approval:	December 2018
Construction Start:	July 2020
Construction Completion:	August 2022

PLANNING JUSTIFICATION:

A. This project is required to address existing secondary school capacity issues countywide based on state rated capacity.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:

To be determined

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	4,326,000	0	0	0	0	0	1,347,000	2,979,000	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	59,248,000	0	0	0	0	0	0	0	59,248,000
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	175,000	0	0	0	0	0	0	0	175,000
UTILITIES	125,000	0	0	0	0	0	0	0	125,000
EQUIPMENT	1,574,000	0	0	0	0	0	0	0	1,574,000
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	65,448,000	0	0	0	0	0	1,347,000	2,979,000	61,122,000

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	31,860,250	0	0	0	0	0	0	856,250	31,004,000
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	3,469,750	0	0	0	0	0	1,347,000	2,122,750	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	30,118,000	0	0	0	0	0	0	0	30,118,000
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	65,448,000	0	0	0	0	0	1,347,000	2,979,000	61,122,000

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
New High School (1,200 capacity)	PS-19XX	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

At the time a site is identified for the New High School, the land acquisition will be expensed in the separate capital project identified for future school site acquisition (Project PS1301 with a balance of $3 million as of January, 2014). This project may open as a middle school population as the middle school project was deferred beyond the six-year capital plan in FY2014. During the design phase there will be coordination with the St. Mary's County Department of Parks and Recreation regarding the possibility of an additional 3,000 feet of community use space.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

Based on the change in the state participation rate from 65% to 64%, and the change in the per square foot cost, the local share increased $2,163,000 and the state share increased from $304,000.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Mechanicsville Elementary School - Modernization	PS-19XX	St. Mary's County Public Schools

DESCRIPTION:

This project is for the modernization of 40,095 square feet of the existing facility. This project is needed to address the aging infrastructure of the school, as well as code upgrades to meet the Americans with Disabilities Act and other state/federal code requirements. This building was constructed in 1951 and had additions in 1960 and 1979. The roof and HVAC components have been addressed through systemic renovation.

	Date
Site Approval:	N/A
Planning Approval:	December 2018
Construction Start:	July 2020
Construction Completion:	August 2022

PLANNING JUSTIFICATION:

A. This project is required to address the aging infrastructure of the facility.
B. This project will provide for increased energy efficiency at the school.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:

28585 Three Notch Road
Mechanicsville, MD 20659

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	694,000	0	0	0	0	0	356,000	338,000	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	11,206,000	0	0	0	0	0	0	0	11,206,000
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	10,000	0	0	0	0	0	0	0	10,000
UTILITIES	10,000	0	0	0	0	0	0	0	10,000
EQUIPMENT	281,000	0	0	0	0	0	0	0	281,000
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	12,201,000	0	0	0	0	0	356,000	338,000	11,507,000

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	7,248,000	0	0	0	0	0	356,000	338,000	6,554,000
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	4,953,000	0	0	0	0	0	0	0	4,953,000
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	12,201,000	0	0	0	0	0	356,000	338,000	11,507,000

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Mechanicsville Elementary School - Modernization	PS-19XX	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

The state funding percentage was reduced from 65% to 64%, and the project budget was increased based on the new per square foot state construction cost. Based on this new information the local share increased by $720,000 and the state share increased by $342,000.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Green Holly Elementary School - Switch Gear & HVAC	PS-20XX	St. Mary's County Public Schools

DESCRIPTION:

This project is for the replacement of the electrical switchgear in the 1989 portion of the Green Holly Elementary School building, along with the replacement of the HVAC system for this portion of the building. At the time of completion of the project, the system will be 34 years old. The HVAC system replacement will include the heating plant, all air handlers for cooling and heating, and installation of a fire suppression system.

	Date
Site Approval:	N/A
Planning Approval:	N/A
Construction Start:	July 2019
Construction Completion:	August 2021

PLANNING JUSTIFICATION:

A. This project is required to address the aging infrastructure of the facility.
B. This project will provide for increased energy efficiency at the school.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:

46060 Millstone Landing Road
Lexington Park, MD 20653

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	650,000	0	0	0	0	0	0	375,000	275,000
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	2,495,000	0	0	0	0	0	0	50,000	2,445,000
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	3,145,000	0	0	0	0	0	0	425,000	2,720,000

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	1,539,000	0	0	0	0	0	0	0	1,539,000
LOCAL TRANSFER TAX	250,000	0	0	0	0	0	0	250,000	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	1,356,000	0	0	0	0	0	0	175,000	1,181,000
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	3,145,000	0	0	0	0	0	0	425,000	2,720,000

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Green Holly Elementary School - Switch Gear & HVAC	PS-20XX	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

This project has been identified as part of the Comprehensive Maintenance Plan as a required replacement.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Hollywood Elementary School - Partial Roof Replacement	PS-20XX	St. Mary's County Public Schools

DESCRIPTION:

As part of the annual review and update of the Comprehensive Maintenance Plan for Educational Facilities, the roof replacement projects are reviewed. Then Hypolan roofing on this roof which was installed in 1993 and is 20 years old is delaminating. This project will replace approximately 18,000 square feet of existing roof that is failing. This partial roof replacement only covers the flat surface. The balance of the roof is shingled and will be replaced at a later time based on its 30 to 35 year life cycle replacement. Maintenance monitors the roof and provides repairs on an as-needed basis, pending the roof replacement.

	Date
Site Approval:	N/A
Planning Approval:	N/A
Construction Start:	July 2019
Construction Completion:	August 2021

PLANNING JUSTIFICATION:

A. This project is required to address the aging infrastructure of the facility.
B. This project will provide for increased energy efficiency at the school.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

LOCATION:

44345 Joy Chapel Road
Hollywood, MD 20636

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	581,000	0	0	0	0	0	0	131,000	450,000
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmnt.	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Contingency	0	0	0	0	0	0	0	0	0
TOTAL COSTS	581,000	0	0	0	0	0	0	131,000	450,000

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2015	Five Year Capital Program FY2016	FY2017	FY2018	FY2019	FY2020	Balance to Complete
COUNTY FUNDS:									
COUNTY BONDS	450,000	0	0	0	0	0	0	0	450,000
LOCAL TRANSFER TAX	131,000	0	0	0	0	0	0	131,000	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	581,000	0	0	0	0	0	0	131,000	450,000

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2015

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Hollywood Elementary School - Partial Roof Replacement	PS-20XX	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

This project has been identified as part of the Comprehensive Maintenance Plan as a required replacement.

DISCUSSION OF CHANGE FROM FY2014 APPROVED BUDGET/PLAN:

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

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ST. MARY'S COUNTY GOVERNMENT
Organizational Chart

CITIZENS OF ST. MARY'S COUNTY

*Major Independent Boards
- Board of Education
- Board of Library Trustees
- College of Southern Maryland

*Other Agencies
- Alcohol Beverage Board
- Cooperative Extension Service
- Department of Health
- Department of Social Services
- Metropolitan Commission
- Supervisors of Elections

* Local Elected Officials
- Circuit Court
- Orphan's Court
- Sheriff
- State's Attorney
- Treasurer

COUNTY COMMISSIONERS

- Boards, Committees, and Commissions
- County Attorney

COUNTY ADMINISTRATOR

- Human Resources
- Public Information Office

- Department of Aging & Human Services
- Department of Economic Development
- Department of Finance
- Department of Land Use and Growth Management
- Department of Emergency Services and Technology
- Department of Public Works and Transportation
- Department of Recreation and Parks

*** County Commissioners have funding responsibility only**

FY2015

CHANGES IN FTE POSITIONS - APPROVED FY2015 OPERATING BUDGET

INCREASE/ DECREASE		POSITION DESCRIPTION	GRADE
DEPARTMENT OF ECONOMIC DEVELOPMENT			
1.0		*Deputy Director*	S11
1.0		*Senior Admin Coordinator*	S05
(1.0)		*Executive Director*	S10
(1.0)		*Senior Office Specialist*	S03
LAND USE & GROWTH MANAGEMENT			
	*	*Inspector II - Request to unfreeze*	S06
EMERGENCY SERVICES & TECHNOLOGY			
		Communications	
4		*Emergency Communication Specialist I*	S04
		Emergency Management Agency (251 Fund)	
1.0		*Fire/Emergency Recruitment & Retention Coordinator*	S07
		SAFER Grant (251 Fund)	
(1.0)		*Fire/Emergency Recruitment & Retention Coordinator (grant funded)*	S07
OFFICE OF THE SHERIFF			
		Law Enforcement	
		Eligible DFC Ranks (1) and Eligible Corporal Ranks (6)	
1.0		*NCIC Validation Coordinator (Patrol)*	S06
1.0	*	*Public Information Officer - Civilian Position*	S10
2.0	*	*CID Detectives*	M01
1.0	*	*Administrative Coordinator (Patrol)*	S04
1.0	*	*Deputies - Patrol*	M01
1.0		*Background Investigator - Civilian Position*	S06
0.5		*Convert Classification Coordinator RPT to FTE*	S04
		Corrections	
		Eligible CFC Ranks (11) and Eligible Corporal Ranks (4)	
1.0		*Senior Office Specialist - Supply Specialist*	S03
STATE'S ATTORNEY'S OFFICE			
		Judicial	
		Overtime & fringe (or "Stipend" Account) - DeWolfe Ruling To pay Attorneys that will have to appear before the District Court Commissioners during sessions outside of scheduled work hours.	
12.50		***Total Positions****	

Effective Hiring Date 1/31/2015.

All other new positions effective hiring date 7/1/2014

SUMMARY
AUTHORIZED COUNTY GOVERNMENT POSITIONS

STAFFING SUMMARY	FY2013 Adjusted	FY2014 Approved	FY2014 Adjusted	FY2015 Request	FY2015 Recommended
Board of County Commissioners	6.50	6.50	6.50	6.50	6.50
County Administrator	6.00	6.00	6.00	6.00	6.00
Department on Aging & Human Services	33.58	31.60	31.60	31.60	31.60
County Attorney	5.00	5.00	5.00	5.00	5.00
Economic Development	9.00	9.00	9.00	9.00	9.00
Department of Finance	17.00	17.00	17.00	17.00	17.00
Human Resource	7.00	7.00	7.00	7.00	7.00
Land Use & Growth Management	38.00	38.00	38.00	38.00	38.00
Planning Commission	7.00	7.00	7.00	7.00	7.00
Board of Appeals	5.00	5.00	5.00	5.00	5.00
Public Works and Transportation	124.50	124.50	124.50	124.50	124.50
Recreation & Parks	40.00	40.00	40.00	40.00	40.00
Emergency Services & Technology	54.50	54.50	54.50	58.50	58.50
Circuit Court	14.00	14.00	14.00	14.00	14.00
Orphans Court	3.00	3.00	3.00	3.00	3.00
Sheriff	274.50	281.50	281.50	295.00	290.00
States Attorney	34.00	35.00	35.00	35.00	35.00
Treasurer	5.00	5.00	5.00	5.00	5.00
Social Services	2.00	2.00	2.00	2.00	2.00
Alcohol Beverage Office	1.50	1.50	1.50	1.50	1.50
Alcohol Beverage Board	5.00	5.00	5.00	5.00	5.00
Board of Elections	3.00	3.00	3.00	3.00	3.00
TOTAL COUNTY GOVERNMENT	**695.08**	**701.10**	**701.10**	**718.60**	**713.60**

FROZEN POSITION LISTING

Land Use and Growth Management

1 - Senior Office Specialist (Grade S03)

Department of Economic Development

1 - Manager (Grade S10)

Note that frozen positions are included in the FTE count reflected above, but no funding is provided in the budget

AUTHORIZED COUNTY GOVERNMENT POSITIONS

This position and grade authorization chart includes only budgeted full-time and regular part-time positions.

M	Merit	Appointed	A
C	Contract	Revenue	R
G	Grant	Elected	E

POSITION		LEVEL	FY2013 Adjusted	FY2014 Approved	FY2014 Adjusted	FY2015 Requested	FY2015 Approved
COUNTY COMMISSIONERS							
Commissioner	E		5.00	5.00	5.00	5.00	5.00
Administrative Assistant to BOCC	M	S08	1.00	1.00	1.00	1.00	1.00
Senior Administrative Coordinator -RPT	M	S05	0.50	0.50	0.50	0.50	0.50
TOTAL			**6.50**	**6.50**	**6.50**	**6.50**	**6.50**
COUNTY ADMINISTRATOR							
County Administrator	C		1.00	1.00	1.00	1.00	1.00
Public Information Officer	C		1.00	1.00	1.00	1.00	1.00
Audio/Video Technician	M	S03	1.00	1.00	1.00	1.00	0.00
Video Media Producer	M	S04	0.00	0.00	0.00	0.00	1.00
Admin. Asst. to the County Administrator	M	S07	1.00	1.00	1.00	1.00	1.00
Admin. Coordinator	M	S04	1.00	1.00	0.00	0.00	0.00
Senior Administrative Coordinator	M	S05	0.00	0.00	1.00	1.00	1.00
Senior Office Specialist	M	S03	1.00	1.00	1.00	1.00	1.00
TOTAL			**6.00**	**6.00**	**6.00**	**6.00**	**6.00**
DEPARTMENT ON AGING & HUMAN SERVICES							
Administrative/Grants							
Director	C		1.00	1.00	1.00	1.00	1.00
Manager, Home & Com Ser	G	S10	1.00	1.00	1.00	1.00	1.00
Program Managers	G	S08	2.00	2.00	2.00	2.00	2.00
Project Manager	G	S07	1.00	0.00	0.00	0.00	0.00
Project Manager	G	S08	0.00	1.00	1.00	1.00	1.00
Manager, Division of Operations	M	S10	1.00	1.00	1.00	1.00	1.00
Operations Manager	M	S08	3.00	3.00	3.00	3.00	3.00
Program Coordinators	M/G	S07	2.98	3.00	3.00	3.00	3.00
Supervisor, Fiscal	M	S07	1.00	0.00	0.00	0.00	0.00
Supervisor, Fiscal	M	S08	0.00	1.00	1.00	1.00	1.00
I & A Caseworker	M	S06	1.00	1.00	1.00	1.00	1.00
Data Base Administrator	M	S04	1.00	1.00	1.00	1.00	1.00
Program Specialists	M	S05	3.00	3.00	3.00	3.00	3.00
Senior Office Specialist	M	S03	1.00	1.00	1.00	1.00	1.00
Senior Administrative Coordinator	M	S05	1.00	1.00	1.00	1.00	1.00
Food Service Tech	M/G	S02	2.50	2.50	2.50	2.50	2.50
Fiscal Specialist III	M/G	S05	1.00	1.00	1.00	1.00	1.00
Food Transporter	M/G	S02	0.50	0.50	0.50	0.50	0.50
Office Specialist	M/G	S02	0.80	0.80	0.80	0.80	0.80
Human Services							
Administrative Coordinator	G	S04	2.00	1.00	1.00	1.00	1.00
Fiscal Specialist IV	G	S06	1.00	1.00	1.00	1.00	1.00
Office Manager	M/G	S07	1.00	1.00	1.00	1.00	1.00
Program Managers	G	S08	1.00	1.00	1.00	1.00	1.00

POSITION		LEVEL	FY2013 Adjusted	FY2014 Approved	FY2014 Adjusted	FY2015 Requested	FY2015 Approved
AGING & HUMAN SERVICES cont.							
Community Services							
Manager, Community Services	M/G	S10	1.00	1.00	1.00	1.00	1.00
Teen Court Coordinator	M	S07	0.80	0.80	0.80	0.80	0.80
Coordinator, Community Services	M/G	S08	2.00	1.00	1.00	1.00	1.00
TOTAL			**33.58**	**31.60**	**31.60**	**31.60**	**31.60**
COUNTY ATTORNEY							
County Attorney	C		1.00	1.00	1.00	1.00	1.00
Deputy County Attorney	M	S11	1.00	1.00	1.00	1.00	1.00
Paralegal	M	S07	2.00	0.00	0.00	0.00	0.00
Paralegal	M	S08	0.00	2.00	2.00	2.00	2.00
Coordinator	M	S06	0.00	0.00	0.00	0.00	1.00
Senior Administrative Coordinator	M	S05	1.00	1.00	1.00	1.00	0.00
TOTAL			**5.00**	**5.00**	**5.00**	**5.00**	**5.00**
ECONOMIC DEVELOPMENT							
Director	C		1.00	1.00	1.00	1.00	1.00
Executive Director, CDC	M	S10	1.00	1.00	1.00	0.00	0.00
Deputy Director	M	S11	0.00	0.00	0.00	1.00	1.00
Business Development Manager (frozen)	M	S10	1.00	1.00	1.00	1.00	1.00
Agricultural Development Manager	M	S09	1.00	1.00	1.00	1.00	0.00
Agricultural Development Manager	M	S10	0.00	0.00	0.00	0.00	1.00
Tourism Manager	M	S09	1.00	0.00	0.00	0.00	0.00
Tourism Manager	M	S10	0.00	1.00	1.00	1.00	1.00
Coordinator, Business Development	M	S07	1.00	1.00	1.00	1.00	1.00
Administrative Coordinator	M	S04	2.00	0.00	0.00	0.00	0.00
Sr. Administrative Coordinator	M	S05	0.00	2.00	2.00	3.00	3.00
Senior Office Specialist	M	S03	1.00	1.00	1.00	0.00	0.00
TOTAL			**9.00**	**9.00**	**9.00**	**9.00**	**9.00**
FINANCE DEPARTMENT							
Chief Financial Officer	C		1.00	1.00	1.00	1.00	1.00
Deputy Director, Finance	M	S11	1.00	1.00	1.00	1.00	1.00
Accounting Officer	M	S10	1.00	0.00	0.00	0.00	0.00
Accounting Officer	M	S11	0.00	1.00	1.00	1.00	1.00
Procurement Manager	M	S10	1.00	1.00	1.00	1.00	0.00
Procurement Manager	M	S11	0.00	0.00	0.00	0.00	1.00
Budget Analyst	M	S09	3.00	3.00	3.00	3.00	3.00
Senior Accountant	M	S08	1.00	1.00	1.00	1.00	1.00
Senior Buyer	M	S08	1.00	1.00	1.00	1.00	1.00
Accountant	M	S06	1.00	1.00	1.00	1.00	1.00
Buyer	M	S06	1.00	1.00	1.00	1.00	1.00
Fiscal Specialist III	M	S05	3.00	3.00	3.00	3.00	2.00
Fiscal Specialist IV	M	S06	1.00	1.00	1.00	1.00	2.00
Procurement Specialist	M	S04	1.00	1.00	1.00	1.00	1.00
Senior Office Specialist	M	S03	1.00	1.00	1.00	1.00	1.00
TOTAL			**17.00**	**17.00**	**17.00**	**17.00**	**17.00**

POSITION		LEVEL	FY2013 Adjusted	FY2014 Approved	FY2014 Adjusted	FY2015 Requested	FY2015 Approved
HUMAN RESOURCES							
Director/Chief of Staff	C		1.00	1.00	1.00	1.00	1.00
Deputy Director, Human Resources	M	S10	1.00	1.00	1.00	1.00	1.00
Risk Analyst	M	S08	1.00	1.00	1.00	1.00	1.00
Benefits Coordinator	M	S07	1.00	1.00	1.00	1.00	1.00
Administrative Coordinator	M	S04	1.00	0.00	0.00	0.00	0.00
Sr. Administrative Coordinator	M	S05	0.00	1.00	1.00	1.00	1.00
Senior HR Specialist	M	S05	0.00	1.00	1.00	1.00	2.00
Human Resources Specialist	M	S04	2.00	1.00	1.00	1.00	0.00
TOTAL			**7.00**	**7.00**	**7.00**	**7.00**	**7.00**
LAND USE & GROWTH MANAGEMENT							
Director	C		1.00	1.00	1.00	1.00	1.00
Deputy Director	M	S11	1.00	1.00	1.00	1.00	1.00
Fiscal Specialist IV	M	S06	1.00	1.00	1.00	1.00	1.00
Office Manager	M	S07	1.00	1.00	1.00	1.00	1.00
Office Specialist	M	S02	1.00	1.00	1.00	1.00	1.00
Senior Administrative Coordinator	M	S05	1.00	1.00	1.00	1.00	1.00
Sr. Office Specialist	M	S03	1.00	1.00	1.00	1.00	1.00
Comprehensive Planning							
Addressing Technician	M	S04	1.00	1.00	1.00	1.00	1.00
GIS/CADD Operator	M	S06	1.00	1.00	1.00	1.00	1.00
GIS/Database Specialist	M	S08	1.00	1.00	1.00	1.00	1.00
Planner III	M	S08	1.00	1.00	1.00	1.00	1.00
Senior Planner	M	S10	1.00	1.00	1.00	1.00	1.00
Planner II	M	S07	1.00	1.00	1.00	1.00	1.00
Planner I	M	S06	1.00	1.00	1.00	1.00	1.00
Planner IV	M	S09	1.00	1.00	1.00	1.00	1.00
Development Services							
Planner IV	M	S09	1.00	1.00	1.00	1.00	1.00
Sr. Office Specialist	M	S03	1.00	1.00	1.00	1.00	1.00
Planner II	M	S07	1.00	1.00	1.00	1.00	1.00
Planner I	M	S06	1.00	1.00	1.00	1.00	1.00
Sr. Planning Specialist	M	S05	1.00	1.00	1.00	1.00	1.00
Permits							
Permits Coordinator	M	S08	1.00	1.00	1.00	1.00	1.00
Permits Specialist I	M	S04	2.00	2.00	2.00	2.00	2.00
Permits Specialist II	M	S05	1.00	1.00	1.00	1.00	1.00
Development Review Specialist	M	S06	1.00	1.00	1.00	1.00	1.00
Inspections & Compliance							
Code Coordinator	M	S08	1.00	1.00	1.00	1.00	1.00
Inspections Coordinator	M	S05	1.00	1.00	1.00	1.00	1.00
Inspector II	M	S06	4.00	4.00	4.00	4.00	4.00
Inspector III	M	S07	1.00	1.00	1.00	1.00	1.00

POSITION		LEVEL	FY2013 Adjusted	FY2014 Approved	FY2014 Adjusted	FY2015 Requested	FY2015 Approved
LAND USE & GROWTH MANAGEMENT Cont.							
Zoning							
Planner II	M	S07	1.00	1.00	1.00	1.00	1.00
Planner IV	M	S09	1.00	1.00	1.00	1.00	1.00
Senior Office Specialist	M	S03	1.00	1.00	1.00	1.00	1.00
Sr. Planning Specialist	M	S05	1.00	1.00	1.00	1.00	1.00
Planner I	M	S06	2.00	2.00	2.00	2.00	2.00
TOTAL			**38.00**	**38.00**	**38.00**	**38.00**	**38.00**
PLANNING COMMISSION							
Chairman	A		1.00	1.00	1.00	1.00	1.00
Member	A		6.00	6.00	6.00	6.00	6.00
TOTAL			**7.00**	**7.00**	**7.00**	**7.00**	**7.00**
BOARD OF APPEALS							
Member	A		**5.00**	**5.00**	**5.00**	**5.00**	**5.00**
PUBLIC WORKS & TRANSPORTATION							
Director	C		1.00	1.00	1.00	1.00	1.00
Fiscal Manager	M	S08	1.00	0.00	0.00	0.00	0.00
Fiscal Manager	M	S09	0.00	1.00	1.00	1.00	1.00
Office Manager	M	S07	1.00	1.00	1.00	1.00	1.00
Permits Specialist II	M	S05	1.00	1.00	1.00	1.00	0.00
Development Review Coordinator	M	S06	0.00	0.00	0.00	0.00	1.00
Project Management							
Deputy Director	M	E04	1.00	1.00	1.00	1.00	1.00
Engineer II	M	E02	1.00	1.00	1.00	1.00	1.00
Engineer III	M	E03	1.00	1.00	1.00	1.00	0.00
Manager, Capital Projects	M	E04	0.00	0.00	0.00	0.00	1.00
Senior Engineer Technician	M	S08	2.00	2.00	2.00	2.00	1.00
Project Manager	M	S09	0.00	0.00	0.00	0.00	1.00
Senior Project Manager	M	E04	1.00	1.00	1.00	1.00	1.00
Development Review							
Engineer III	M	E03	1.00	1.00	1.00	1.00	1.00
Engineer Technician	M	S07	1.00	1.00	1.00	1.00	1.00
Construction & Inspection							
Inspector III	M	S07	4.00	4.00	4.00	4.00	4.00
Manager, Construction/Inspection	M	S09	1.00	1.00	1.00	1.00	1.00
County Highways							
Equipment Operator II	M	S04	6.00	6.00	6.00	6.00	6.00
Equipment Operator I	M	S03	4.00	4.00	4.00	4.00	4.00
Equipment Operator III	M	S05	5.00	5.00	5.00	5.00	5.00
Maintenance Worker	M	S02	15.00	15.00	15.00	15.00	15.00
Manager, Highway	M	S09	1.00	1.00	1.00	1.00	1.00
Road Foreman	M	S06	5.00	5.00	5.00	5.00	5.00
Sign Maintenance Operator	M	S04	1.00	1.00	1.00	1.00	1.00
Fiscal Specialist I	M	S03	1.00	1.00	1.00	1.00	1.00
Supervisor, Highway	M	S07	1.00	1.00	1.00	1.00	1.00
Traffic & Permits Foreman	M	S06	1.00	1.00	1.00	1.00	1.00

POSITION		LEVEL	FY2013 Adjusted	FY2014 Approved	FY2014 Adjusted	FY2015 Requested	FY2015 Approved
PUBLIC WORKS & TRANSPORTATION cont.							
Solid Waste & Recycling							
Equipment Operator III	R	S05	4.00	4.00	4.00	4.00	4.00
Landfill Attendant	R	S01	7.00	7.00	7.00	7.00	7.00
Weighmaster	R	S03	2.00	2.00	2.00	2.00	2.00
Manager, Solid Waste/Recycling	R	S09	1.00	1.00	1.00	1.00	1.00
Transportation/Mailroom/Non-Public							
Mail Clerk	M	S02	2.00	0.00	0.00	0.00	0.00
Mail Clerk	M	S03	0.00	2.00	2.00	2.00	2.00
Coordinator	M	S07	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic I	M	S04	4.00	4.00	4.00	4.00	4.00
Equipment Mechanic II	M	S05	3.00	3.00	3.00	3.00	3.00
Inventory Control Specialist	M	S04	1.00	0.00	0.00	0.00	0.00
Inventory Control Specialist	M	S05	0.00	1.00	1.00	1.00	1.00
Manager	M	S10	1.00	1.00	1.00	1.00	1.00
Shop Foreman	M	S06	1.00	1.00	1.00	1.00	1.00
Supervisor	M	S07	1.00	1.00	1.00	1.00	1.00
Supervisor	M/G	S08	2.00	2.00	2.00	2.00	2.00
Bus Driver	G	S03	12.50	12.50	12.50	12.50	12.50
Fiscal Specialist IV	G	S06	1.00	1.00	1.00	1.00	1.00
Transportation Spec/Trainer	G	S04	1.00	1.00	1.00	1.00	1.00
Transportation Specialist	G	S04	3.00	3.00	3.00	3.00	3.00
Building Services							
Building Service Manager	M	S09	1.00	1.00	1.00	1.00	1.00
Coordinator	M	S06	1.00	1.00	1.00	1.00	1.00
Janitor III	M	S03	1.00	1.00	1.00	1.00	1.00
Lead Maintenance Mechanic	M	S05	6.00	5.00	5.00	5.00	5.00
Sr. Maintenace Mechanic	M	S06	0.00	1.00	1.00	1.00	1.00
Maintenance Mechanic	M	S03	7.00	7.00	7.00	7.00	7.00
Facilities Mechanic	M	S02	1.00	1.00	1.00	1.00	1.00
Court House Day Custodian	M	S02	1.00	1.00	1.00	1.00	1.00
Senior Office Specialist	M	S03	1.00	1.00	1.00	1.00	1.00
Supervisor, Building Services	M	S07	1.00	1.00	1.00	1.00	1.00
TOTAL			**124.50**	**124.50**	**124.50**	**124.50**	**124.50**
RECREATION & PARKS							
Director	C		1.00	1.00	1.00	1.00	1.00
Coordinator, Activity Fund	M	S08	3.00	3.00	3.00	3.00	3.00
Coordinator	M	S07	2.00	2.00	2.00	2.00	1.00
Coordinator	M	S08	0.00	0.00	0.00	0.00	1.00
Fiscal Specialist IV	M	S06	2.00	2.00	2.00	2.00	2.00
Manager, R & P Activity Fund	M	S10	1.00	1.00	1.00	1.00	1.00
Office Specialist	M	S02	1.00	1.00	1.00	1.00	0.00
Senior Office Specialist	M	S03	1.00	0.00	0.00	0.00	1.00
Administrative Coordinator	M	S04	0.00	1.00	1.00	1.00	1.00
Senior Admin Coordinator	M	S05	1.00	1.00	1.00	1.00	1.00
Therapeutic Recreation Specialist	M	S08	1.00	1.00	1.00	1.00	1.00

POSITION		LEVEL	FY2013 Adjusted	FY2014 Approved	FY2014 Adjusted	FY2015 Requested	FY2015 Approved
RECREATION & PARKS cont.							
Parks Maintenance							
Coordinator, Parks	M	S08	1.00	1.00	1.00	1.00	1.00
Groundskeeper	M	S02	5.00	4.00	4.00	4.00	4.00
Maintenance Crew Chief	M	S04	1.00	1.00	1.00	1.00	1.00
Maintenance Foreman	M	S06	4.00	4.00	4.00	4.00	4.00
Manager, Parks	M	S09	1.00	0.00	0.00	0.00	0.00
Manager, Parks	M	S10	0.00	1.00	1.00	1.00	1.00
Senior Groundskeeper	M	S03	2.00	3.00	3.00	3.00	3.00
Senior Office Special	M	S03	1.00	1.00	1.00	1.00	1.00
Shop Foreman	M	S06	1.00	1.00	1.00	1.00	1.00
Museum							
Coordinator	M	S07	1.00	1.00	1.00	1.00	1.00
Museum Director	M	S10	1.00	1.00	1.00	1.00	1.00
Museum Specialist	M	S06	1.00	1.00	1.00	1.00	1.00
Museum Technician	M	S04	1.00	1.00	1.00	1.00	1.00
Museum Supervisor	M	S07	1.00	1.00	1.00	1.00	1.00
Golf Course							
Groundskeeper, Golf Course	R	S02	3.00	3.00	3.00	3.00	3.00
Supervisor	R	S07	1.00	1.00	1.00	1.00	1.00
Food and Beverage Specialist	R	S03	1.00	1.00	1.00	1.00	1.00
Manager, Golf Course	R	S09	1.00	1.00	1.00	1.00	1.00
TOTAL			**40.00**	**40.00**	**40.00**	**40.00**	**40.00**
EMERGENCY SERVICES & TECHNOLOGY							
Emergency Services							
Director	C		1.00	1.00	1.00	1.00	1.00
Deputy Director, ES & T	M	S11	1.00	1.00	1.00	1.00	1.00
Fire/EMS Volunteer Coordinator	R	S07	1.00	1.00	1.00	1.00	1.00
Emergency Management Manager	M	S09	1.00	1.00	1.00	1.00	1.00
Emergency Services Coordinator	M	S08	1.00	1.00	1.00	1.00	1.00
Office Manager	M	S07	1.00	1.00	1.00	1.00	1.00
Supervisor-Animal Control	M	S07	1.00	1.00	1.00	1.00	1.00
Animal Warden	M	S05	4.00	4.00	4.00	4.00	4.00
Communications Specialist I	M	S04	2.00	2.00	0.00	4.00	4.00
Comm. Specialist II	M	S05	10.00	10.00	12.00	12.00	12.00
Communications Specialist III	M	S06	8.00	8.00	8.00	8.00	8.00
Comm. Specialist IV	M	S07	4.00	4.00	4.00	4.00	4.00
Fiscal Specialist II	M	S04	1.00	0.00	0.00	0.00	0.00
Fiscal Specialist III	M	S05	0.00	1.00	1.00	1.00	1.00
Manager	M	S10	1.00	1.00	1.00	1.00	1.00
Tech Service Coordinator	M	S08	1.00	1.00	1.00	1.00	1.00
Lead Technician - RF	M	S08	1.00	1.00	1.00	1.00	1.00
Radio Frequency Technician I	M	S06	1.00	1.00	1.00	1.00	1.00

POSITION		LEVEL	FY2013 Adjusted	FY2014 Approved	FY2014 Adjusted	FY2015 Requested	FY2015 Approved
EMERGENCY SERVICES & TECHNOLOGY cont.							
Technology							
Archives Manager	M	S06	1.00	1.00	1.00	1.00	1.00
Senior Administrative Coordinator	M	S05	1.00	1.00	1.00	1.00	1.00
Archives Assistant	M	S02	1.00	0.00	0.00	0.00	0.00
AS 400 System Analyst	M	I04	1.00	1.00	1.00	1.00	1.00
GIS Supervisor	M	I04	1.00	1.00	1.00	1.00	1.00
Network Manager	M	I04	1.00	1.00	1.00	1.00	1.00
WAN Administrator	M	I04	1.00	1.00	1.00	1.00	1.00
Lead Technician	M	I03	2.00	2.00	2.00	2.00	2.00
AS/400 Programmer Analyst	M	I02	1.00	1.00	1.00	1.00	1.00
PC technician II	M	I02	1.00	1.00	1.00	1.00	1.00
Telecommunications Specialist	M	I02	1.00	1.00	1.00	1.00	1.00
Webmaster-RPT	M	I02	0.50	0.50	0.50	0.50	0.50
Help Desk Tech	M	I01	1.00	2.00	2.00	2.00	2.00
PC Technician I	M	I01	1.00	1.00	1.00	1.00	1.00
TOTAL			**54.50**	**54.50**	**54.50**	**58.50**	**58.50**
CIRCUIT COURT							
Admin Coordinator	A	S04	1.00	1.00	1.00	1.00	1.00
Court Administrator	A	S09	1.00	1.00	1.00	1.00	1.00
Legal Assistant I	A	S04	1.00	1.00	1.00	1.00	1.00
Real Time Court Reporter	A	S10	1.00	1.00	1.00	1.00	1.00
Sr. Assignment Clerk	A	S06	1.00	1.00	1.00	1.00	1.00
Senior Legal Assistant	A/G	S06	4.00	3.00	3.00	3.00	3.00
Senior Legal Assistant I	A	S07	0.00	1.00	1.00	1.00	1.00
Coordinator	G	S07	1.00	1.00	1.00	1.00	1.00
Bailiff	A		3.50	3.50	3.50	3.50	3.50
Chief Bailiff	A		0.50	0.50	0.50	0.50	0.50
TOTAL			**14.00**	**14.00**	**14.00**	**14.00**	**14.00**
ORPHAN'S COURT							
Judge	E		3.00	3.00	3.00	3.00	3.00
TOTAL			**3.00**	**3.00**	**3.00**	**3.00**	**3.00**
SHERIFF'S DEPARTMENT							
Law Enforcement							
Sheriff	E		1.00	1.00	1.00	1.00	1.00
CIVILIAN							
Admin Coordinator	M	S04	1.00	2.00	2.00	3.00	3.00
Armorer	M	S07	1.00	1.00	1.00	1.00	1.00
Civilian Administrator	M	S11	1.00	1.00	1.00	1.00	1.00
Civilian Training Instructor	M	S08	1.00	1.00	1.00	1.00	1.00
Classification Coordinator	G/M	S04	0.00	4.50	4.50	5.00	5.00
Senior Classification Specialist	M	S04	1.00	1.00	1.00	1.00	1.00
Classification Specialist	M	S03	5.50	1.00	1.00	1.00	1.00

POSITION		LEVEL	FY2013 Adjusted	FY2014 Approved	FY2014 Adjusted	FY2015 Requested	FY2015 Approved
SHERIFF'S DEPARTMENT cont.							
CIVILIAN cont.							
Coordinator	M	S08	1.00	1.00	1.00	1.00	1.00
Coordinator	M	S07	1.00	1.00	1.00	1.00	1.00
Coordinator	M	S06	1.00	1.00	1.00	1.00	2.00
Crime Analyst	M	S07	0.00	1.00	1.00	1.00	1.00
Court Security Officer	M	S05	6.00	6.00	6.00	6.00	6.00
Crime Lab Technician	M	S07	3.00	3.00	3.00	3.00	3.00
Fiscal Specialist II	M	S04	2.00	0.00	0.00	0.00	0.00
Fiscal Specialist III	M	S05	0.00	2.00	2.00	2.00	0.00
Fiscal Specialist IV	M	S06	1.00	1.00	1.00	1.00	3.00
Investigator	M	S06	1.00	1.00	1.00	2.00	2.00
Manager-Fiscal	M	S09	1.00	1.00	1.00	1.00	1.00
Police Services Specialist	M	S04	1.00	0.00	0.00	0.00	0.00
Police Services Coordinator	M	S05	0.00	1.00	1.00	1.00	0.00
Police Services Coordinator	M	S06	0.00	0.00	0.00	0.00	1.00
Process Server	M	S03	3.00	4.00	4.00	4.00	4.00
Property Specialist	M	S04	1.00	1.00	1.00	1.00	1.00
Public Information Officer	M	S10	0.00	0.00	0.00	1.00	1.00
Security Specialist	M	S03	1.00	0.00	0.00	0.00	0.00
Security Specialist	M	S04	0.00	1.00	1.00	1.00	1.00
Senior Office Specialist	M	S03	2.00	1.00	1.00	1.00	1.00
Senior Administrative Coordinator	M	S05	1.00	1.00	1.00	1.00	0.00
Station Clerks	M	S03	5.00	6.00	6.00	6.00	6.00
Supervisor	M	S06	2.00	2.00	2.00	2.00	2.00
NCIC Validation Coordinator	M	S06	0.00	0.00	0.00	1.00	1.00
Systems Administrator	M	I02	1.00	1.00	1.00	1.00	1.00
SWORN							
Corporal	M/G	M07	39.00	39.00	45.00	45.00	45.00
Major	M	M06	1.00	1.00	1.00	1.00	1.00
Captain	M	M05	4.00	4.00	4.00	4.00	4.00
Lieutenant	M	M04	9.00	9.00	9.00	9.00	9.00
Sergeant	M	M03	17.00	17.00	17.00	17.00	17.00
Deputy First Class	M/G	M02	24.00	24.00	17.00	17.00	17.00
Deputy	M/G	M01	41.00	44.00	45.00	53.00	48.00
Corrections							
Admin Coordinator	M	S04	1.00	0.00	0.00	0.00	0.00
Coordinator	M	S08	1.00	1.00	1.00	1.00	1.00
Inmate Services Coordinator	M	S08	1.00	1.00	1.00	1.00	1.00
Captain/Warden	M	M05	1.00	1.00	1.00	1.00	1.00
Senior Office Specialist	M	S03	6.00	7.00	7.00	8.00	8.00
Gang Intelligence Coordinator	M	S08	1.00	1.00	1.00	1.00	1.00
Sr. Administrative Coordinator	M	S05	1.00	1.00	1.00	1.00	1.00
Coordinator	M	S06	0.00	1.00	1.00	1.00	1.00

POSITION		LEVEL	FY2013 Adjusted	FY2014 Approved	FY2014 Adjusted	FY2015 Requested	FY2015 Approved
SHERIFF'S DEPARTMENT cont.							
CORRECTIONAL OFFICERS							
Captain	M	V07	3.00	3.00	3.00	3.00	3.00
Lieutenant	M	V05	5.00	5.00	5.00	5.00	5.00
Sergeant	M	V04	10.00	10.00	10.00	10.00	10.00
Corporal	M	V03	11.00	11.00	17.00	17.00	17.00
Correctional Officer First Class	M	V02	18.00	18.00	15.00	15.00	15.00
Correctional Officer	M	V01	35.00	35.00	32.00	32.00	32.00
TOTAL			**274.50**	**281.50**	**281.50**	**295.00**	**290.00**
OFFICE OF STATE'S ATTORNEY							
States Attorney	E		1.00	1.00	1.00	1.00	1.00
Deputy States Attorney	A		1.00	1.00	1.00	1.00	1.00
Asst. States Attorney	A		1.00	1.00	1.00	1.00	1.00
Asst. States Attorney I	A		1.00	1.00	1.00	1.00	1.00
Asst. States Attorney II	A/G		9.00	9.00	9.00	9.00	9.00
Program Manager	G	S08	1.00	1.00	1.00	1.00	1.00
Chief Investigator	M	S09	1.00	1.00	1.00	1.00	1.00
Investigator	M	S07	1.00	1.00	1.00	1.00	0.00
Investigator	M	S08	0.00	0.00	0.00	0.00	1.00
Bad Check Coordinator	M	S05	1.00	1.00	1.00	1.00	1.00
Community Services Coordinator	M	S05	1.00	1.00	1.00	1.00	1.00
Domestic Violence Coordinator	M	S05	1.00	1.00	1.00	1.00	1.00
Fiscal Specialist III	M	S05	1.00	1.00	1.00	1.00	1.00
Legal Assistant II	M	S05	6.00	5.00	5.00	5.00	5.00
Senior Office Specialist	M	S03	1.00	1.00	1.00	1.00	1.00
Senior Legal Assistant	M/G	S06	2.00	3.00	3.00	3.00	3.00
Legal Assistant III	M	S06	1.00	1.00	1.00	1.00	1.00
Legal Assistant I	M/G	S04	3.00	4.00	4.00	4.00	4.00
Law Clerk	R	S06	1.00	1.00	1.00	1.00	1.00
TOTAL			**34.00**	**35.00**	**35.00**	**35.00**	**35.00**
TREASURER							
County Treasurer	E		1.00	1.00	1.00	1.00	1.00
Fiscal Technician	M	S07	1.00	1.00	1.00	1.00	1.00
Fiscal Specialist IV	M	S06	2.00	3.00	3.00	3.00	3.00
Fiscal Special III	M	S05	1.00	0.00	0.00	0.00	0.00
TOTAL			**5.00**	**5.00**	**5.00**	**5.00**	**5.00**
SOCIAL SERVICES							
Human Service Case Worker	M	S08	1.00	1.00	1.00	1.00	1.00
Senior Legal Assistant	G	S06	1.00	1.00	1.00	1.00	1.00
TOTAL			**2.00**	**2.00**	**2.00**	**2.00**	**2.00**
ALCOHOL BEVERAGE OFFICE							
Al Bev Bd Administrator	M	S05	1.00	1.00	1.00	1.00	1.00
Senior Office Specialist	M	S03	0.50	0.50	0.50	0.50	0.50
TOTAL			**1.50**	**1.50**	**1.50**	**1.50**	**1.50**

POSITION		LEVEL	FY2013 Adjusted	FY2014 Approved	FY2014 Adjusted	FY2015 Requested	FY2015 Approved
ALCOHOL BEVERAGE BOARD							
Chairman	A		1.00	1.00	1.00	1.00	1.00
Member	A		4.00	4.00	4.00	4.00	4.00
TOTAL			**5.00**	**5.00**	**5.00**	**5.00**	**5.00**
BOARD OF ELECTIONS							
Member	A		3.00	3.00	3.00	3.00	3.00
TOTAL			**3.00**	**3.00**	**3.00**	**3.00**	**3.00**
TOTAL COUNTY GOVERNMENT			**695.08**	**701.10**	**701.10**	**718.60**	**713.60**

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St. Mary's County Salary Schedule

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
	Annual Salary:	$24,274	$24,856	$25,542	$26,166	$26,728	$27,373	$28,018	$28,600	$29,245	$29,806
1	Bi-Weekly Pay:	$933.60	$956.00	$982.40	$1,006.40	$1,028.00	$1,052.80	$1,077.60	$1,100.00	$1,124.80	$1,146.40
	Hourly Rate:	$11.67	$11.95	$12.28	$12.58	$12.85	$13.16	$13.47	$13.75	$14.06	$14.33
	Annual Salary:	$26,645	$27,331	$28,038	$28,725	$29,432	$30,118	$30,763	$31,429	$32,094	$32,843
2	Bi-Weekly Pay:	$1,024.80	$1,051.20	$1,078.40	$1,104.80	$1,132.00	$1,158.40	$1,183.20	$1,208.80	$1,234.40	$1,263.20
	Hourly Rate:	$12.81	$13.14	$13.48	$13.81	$14.15	$14.48	$14.79	$15.11	$15.43	$15.79
	Annual Salary:	$29,328	$29,973	$30,784	$31,533	$32,240	$33,051	$33,779	$34,549	$35,318	$36,046
3	Bi-Weekly Pay:	$1,128.00	$1,152.80	$1,184.00	$1,212.80	$1,240.00	$1,271.20	$1,299.20	$1,328.80	$1,358.40	$1,386.40
	Hourly Rate:	$14.10	$14.41	$14.80	$15.16	$15.50	$15.89	$16.24	$16.61	$16.98	$17.33
	Annual Salary:	$32,094	$33,010	$33,800	$34,611	$35,464	$36,296	$37,170	$37,981	$38,813	$39,624
4	Bi-Weekly Pay:	$1,234.40	$1,269.60	$1,300.00	$1,331.20	$1,364.00	$1,396.00	$1,429.60	$1,460.80	$1,492.80	$1,524.00
	Hourly Rate:	$15.43	$15.87	$16.25	$16.64	$17.05	$17.45	$17.87	$18.26	$18.66	$19.05
	Annual Salary:	$34,611	$35,630	$36,629	$37,565	$38,542	$39,582	$40,539	$41,496	$42,536	$43,534
5	Bi-Weekly Pay:	$1,331.20	$1,370.40	$1,408.80	$1,444.80	$1,482.40	$1,522.40	$1,559.20	$1,596.00	$1,636.00	$1,674.40
	Hourly Rate:	$16.64	$17.13	$17.61	$18.06	$18.53	$19.03	$19.49	$19.95	$20.45	$20.93
	Annual Salary:	$38,730	$39,853	$40,955	$42,099	$43,181	$44,304	$45,386	$46,446	$47,611	$48,651
6	Bi-Weekly Pay:	$1,489.60	$1,532.80	$1,575.20	$1,619.20	$1,660.80	$1,704.00	$1,745.60	$1,786.40	$1,831.20	$1,871.20
	Hourly Rate:	$18.62	$19.16	$19.69	$20.24	$20.76	$21.30	$21.82	$22.33	$22.89	$23.39
	Annual Salary:	$42,515	$43,784	$45,157	$46,446	$47,778	$49,171	$50,482	$51,771	$53,123	$54,434
7	Bi-Weekly Pay:	$1,635.20	$1,684.00	$1,736.80	$1,786.40	$1,837.60	$1,891.20	$1,941.60	$1,991.20	$2,043.20	$2,093.60
	Hourly Rate:	$20.44	$21.05	$21.71	$22.33	$22.97	$23.64	$24.27	$24.89	$25.54	$26.17
	Annual Salary:	$47,570	$49,067	$50,523	$52,000	$53,435	$55,037	$56,493	$57,949	$59,446	$60,944
8	Bi-Weekly Pay:	$1,829.60	$1,887.20	$1,943.20	$2,000.00	$2,055.20	$2,116.80	$2,172.80	$2,228.80	$2,286.40	$2,344.00
	Hourly Rate:	$22.87	$23.59	$24.29	$25.00	$25.69	$26.46	$27.16	$27.86	$28.58	$29.30
	Annual Salary:	$51,168	$53,102	$55,016	$56,826	$58,718	$60,549	$62,442	$64,334	$66,206	$68,099
9	Bi-Weekly Pay:	$1,968.00	$2,042.40	$2,116.00	$2,185.60	$2,258.40	$2,328.80	$2,401.60	$2,474.40	$2,546.40	$2,619.20
	Hourly Rate:	$24.60	$25.53	$26.45	$27.32	$28.23	$29.11	$30.02	$30.93	$31.83	$32.74
	Annual Salary:	$58,843	$61,006	$63,170	$65,250	$67,392	$69,597	$71,698	$73,840	$76,045	$78,208
10	Bi-Weekly Pay:	$2,263.20	$2,346.40	$2,429.60	$2,509.60	$2,592.00	$2,676.80	$2,757.60	$2,840.00	$2,924.80	$3,008.00
	Hourly Rate:	$28.29	$29.33	$30.37	$31.37	$32.40	$33.46	$34.47	$35.50	$36.56	$37.60
	Annual Salary:	$67,558	$69,992	$72,467	$75,046	$77,522	$79,976	$82,472	$84,906	$87,381	$89,856
11	Bi-Weekly Pay:	$2,598.40	$2,692.00	$2,787.20	$2,886.40	$2,981.60	$3,076.00	$3,172.00	$3,265.60	$3,360.80	$3,456.00
	Hourly Rate:	$32.48	$33.65	$34.84	$36.08	$37.27	$38.45	$39.65	$40.82	$42.01	$43.20

Effective July 1, 2014
1 Merit Step Increase; $1,000 Top of Grade Increase; No COLA

St. Mary's County Salary Schedule

Grade		Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20
	Annual Salary:	$30,472	$31,117	$31,699	$32,261	$32,989	$33,571	$34,154	$34,798	$35,422	$36,192
1	Bi-Weekly Pay:	$1,172.00	$1,196.80	$1,219.20	$1,240.80	$1,268.80	$1,291.20	$1,313.60	$1,338.40	$1,362.40	$1,392.00
	Hourly Rate:	$14.65	$14.96	$15.24	$15.51	$15.86	$16.14	$16.42	$16.73	$17.03	$17.40
	Annual Salary:	$33,530	$34,154	$34,861	$35,568	$36,254	$36,920	$37,586	$38,334	$39,000	$39,728
2	Bi-Weekly Pay:	$1,289.60	$1,313.60	$1,340.80	$1,368.00	$1,394.40	$1,420.00	$1,445.60	$1,474.40	$1,500.00	$1,528.00
	Hourly Rate:	$16.12	$16.42	$16.76	$17.10	$17.43	$17.75	$18.07	$18.43	$18.75	$19.10
	Annual Salary:	$36,795	$37,523	$38,334	$39,042	$39,832	$40,539	$41,288	$42,099	$42,765	$43,638
3	Bi-Weekly Pay:	$1,415.20	$1,443.20	$1,474.40	$1,501.60	$1,532.00	$1,559.20	$1,588.00	$1,619.20	$1,644.80	$1,678.40
	Hourly Rate:	$17.69	$18.04	$18.43	$18.77	$19.15	$19.49	$19.85	$20.24	$20.56	$20.98
	Annual Salary:	$40,435	$41,288	$42,141	$42,931	$43,722	$44,616	$45,427	$46,218	$47,112	$47,923
4	Bi-Weekly Pay:	$1,555.20	$1,588.00	$1,620.80	$1,651.20	$1,681.60	$1,716.00	$1,747.20	$1,777.60	$1,812.00	$1,843.19
	Hourly Rate:	$19.44	$19.85	$20.26	$20.64	$21.02	$21.45	$21.84	$22.22	$22.65	$23.04
	Annual Salary:	$44,491	$45,490	$46,446	$47,507	$48,464	$49,442	$50,440	$51,480	$52,416	$53,352
5	Bi-Weekly Pay:	$1,711.20	$1,749.60	$1,786.40	$1,827.20	$1,864.00	$1,901.60	$1,940.00	$1,980.00	$2,016.00	$2,052.00
	Hourly Rate:	$21.39	$21.87	$22.33	$22.84	$23.30	$23.77	$24.25	$24.75	$25.20	$25.65
	Annual Salary:	$49,858	$50,898	$52,000	$53,123	$54,246	$55,349	$56,451	$57,512	$58,677	$59,717
6	Bi-Weekly Pay:	$1,917.60	$1,957.60	$2,000.00	$2,043.20	$2,086.40	$2,128.80	$2,171.20	$2,212.00	$2,256.80	$2,296.80
	Hourly Rate:	$23.97	$24.47	$25.00	$25.54	$26.08	$26.61	$27.14	$27.65	$28.21	$28.71
	Annual Salary:	$55,744	$57,138	$58,469	$59,738	$61,131	$62,442	$63,752	$65,083	$66,414	$67,642
7	Bi-Weekly Pay:	$2,144.00	$2,197.60	$2,248.80	$2,297.60	$2,351.20	$2,401.60	$2,452.00	$2,503.20	$2,554.40	$2,601.60
	Hourly Rate:	$26.80	$27.47	$28.11	$28.72	$29.39	$30.02	$30.65	$31.29	$31.93	$32.52
	Annual Salary:	$62,421	$63,898	$65,395	$66,893	$68,349	$69,867	$71,365	$72,821	$74,298	$75,712
8	Bi-Weekly Pay:	$2,400.80	$2,457.60	$2,515.20	$2,572.80	$2,628.80	$2,687.20	$2,744.80	$2,800.80	$2,857.60	$2,912.00
	Hourly Rate:	$30.01	$30.72	$31.44	$32.16	$32.86	$33.59	$34.31	$35.01	$35.72	$36.40
	Annual Salary:	$69,909	$71,760	$73,653	$75,525	$77,438	$79,290	$81,182	$83,034	$84,906	$86,694
9	Bi-Weekly Pay:	$2,688.80	$2,760.00	$2,832.80	$2,904.80	$2,978.40	$3,049.60	$3,122.40	$3,193.60	$3,265.60	$3,334.40
	Hourly Rate:	$33.61	$34.50	$35.41	$36.31	$37.23	$38.12	$39.03	$39.92	$40.82	$41.68
	Annual Salary:	$80,330	$82,493	$84,594	$86,715	$88,837	$91,042	$93,184	$95,306	$97,469	$99,632
10	Bi-Weekly Pay:	$3,089.60	$3,172.80	$3,253.60	$3,335.20	$3,416.80	$3,501.60	$3,584.00	$3,665.60	$3,748.80	$3,832.00
	Hourly Rate:	$38.62	$39.66	$40.67	$41.69	$42.71	$43.77	$44.80	$45.82	$46.86	$47.90
	Annual Salary:	$92,331	$94,848	$97,302	$99,757	$102,253	$104,686	$107,162	$109,616	$112,133	$114,483
11	Bi-Weekly Pay:	$3,551.20	$3,648.00	$3,742.40	$3,836.80	$3,932.80	$4,026.40	$4,121.60	$4,216.00	$4,312.80	$4,403.20
	Hourly Rate:	$44.39	$45.60	$46.78	$47.96	$49.16	$50.33	$51.52	$52.70	$53.91	$55.04

Effective July 1, 2014
1 Merit Step Increase; $1,000 Top of Grade Increase; No COLA

St. Mary's County Salary Schedule - Engineering

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
	Annual Salary:	$45,885	$47,070	$48,277	$49,442	$50,648	$51,792	$52,998	$54,226	$55,390	$56,555
A	Bi-Weekly Pay:	$1,764.80	$1,810.40	$1,856.80	$1,901.60	$1,948.00	$1,992.00	$2,038.40	$2,085.60	$2,130.40	$2,175.20
EO1	Hourly Rate:	$22.06	$22.63	$23.21	$23.77	$24.35	$24.90	$25.48	$26.07	$26.63	$27.19
	Annual Salary:	$57,866	$59,509	$61,173	$62,837	$64,501	$66,165	$67,766	$69,514	$71,115	$72,779
B	Bi-Weekly Pay:	$2,225.60	$2,288.80	$2,352.80	$2,416.80	$2,480.80	$2,544.80	$2,606.40	$2,673.60	$2,735.20	$2,799.20
EO2	Hourly Rate:	$27.82	$28.61	$29.41	$30.21	$31.01	$31.81	$32.58	$33.42	$34.19	$34.99
	Annual Salary:	$65,312	$67,392	$69,410	$71,448	$73,486	$75,525	$77,626	$79,581	$81,661	$83,699
C	Bi-Weekly Pay:	$2,512.00	$2,592.00	$2,669.60	$2,748.00	$2,826.40	$2,904.80	$2,985.60	$3,060.80	$3,140.80	$3,219.20
EO3	Hourly Rate:	$31.40	$32.40	$33.37	$34.35	$35.33	$36.31	$37.32	$38.26	$39.26	$40.24
	Annual Salary:	$76,814	$79,414	$82,098	$84,656	$87,235	$89,877	$92,456	$95,098	$97,656	$100,318
D	Bi-Weekly Pay:	$2,954.40	$3,054.40	$3,157.60	$3,256.00	$3,355.20	$3,456.80	$3,556.00	$3,657.60	$3,756.00	$3,858.40
EO4	Hourly Rate:	$36.93	$38.18	$39.47	$40.70	$41.94	$43.21	$44.45	$45.72	$46.95	$48.23

Grade		Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20
	Annual Salary:	$57,762	$58,968	$60,133	$61,298	$62,483	$63,690	$64,813	$66,061	$67,246	$68,515
A	Bi-Weekly Pay:	$2,221.60	$2,268.00	$2,312.80	$2,357.60	$2,403.20	$2,449.60	$2,492.80	$2,540.80	$2,586.40	$2,635.20
EO1	Hourly Rate:	$27.77	$28.35	$28.91	$29.47	$30.04	$30.62	$31.16	$31.76	$32.33	$32.94
	Annual Salary:	$74,402	$76,107	$77,750	$79,394	$81,078	$82,722	$84,386	$86,070	$87,755	$89,398
B	Bi-Weekly Pay:	$2,861.60	$2,927.20	$2,990.40	$3,053.60	$3,118.40	$3,181.60	$3,245.60	$3,310.40	$3,375.20	$3,438.40
EO2	Hourly Rate:	$35.77	$36.59	$37.38	$38.17	$38.98	$39.77	$40.57	$41.38	$42.19	$42.98
	Annual Salary:	$85,779	$87,838	$89,856	$91,957	$93,954	$95,950	$98,010	$100,048	$102,149	$104,250
C	Bi-Weekly Pay:	$3,299.20	$3,378.40	$3,456.00	$3,536.80	$3,613.60	$3,690.40	$3,769.60	$3,848.00	$3,928.80	$4,009.60
EO3	Hourly Rate:	$41.24	$42.23	$43.20	$44.21	$45.17	$46.13	$47.12	$48.10	$49.11	$50.12
	Annual Salary:	$102,939	$105,498	$108,202	$110,718	$113,360	$115,981	$118,602	$121,181	$123,781	$126,443
D	Bi-Weekly Pay:	$3,959.20	$4,057.60	$4,161.60	$4,258.40	$4,360.00	$4,460.80	$4,561.60	$4,660.80	$4,760.80	$4,863.20
EO4	Hourly Rate:	$49.49	$50.72	$52.02	$53.23	$54.50	$55.76	$57.02	$58.26	$59.51	$60.79

Effective July 1, 2014
1 Merit Step Increase; $1,000 Top of Grade Increase; No COLA

St. Mary's County Salary Schedule - Information Technology

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
	Annual Salary:	$37,253	$38,210	$39,187	$40,144	$41,101	$42,099	$43,014	$43,992	$44,928	$45,885
ITI	Bi-Weekly Pay:	$1,432.80	$1,469.60	$1,507.20	$1,544.00	$1,580.80	$1,619.20	$1,654.40	$1,692.00	$1,728.00	$1,764.80
I01	Hourly Rate:	$17.91	$18.37	$18.84	$19.30	$19.76	$20.24	$20.68	$21.15	$21.60	$22.06
	Annual Salary:	$47,362	$48,693	$50,086	$51,480	$52,790	$54,163	$55,515	$56,867	$58,219	$59,571
ITII	Bi-Weekly Pay:	$1,821.60	$1,872.80	$1,926.40	$1,980.00	$2,030.40	$2,083.20	$2,135.20	$2,187.20	$2,239.20	$2,291.20
I02	Hourly Rate:	$22.77	$23.41	$24.08	$24.75	$25.38	$26.04	$26.69	$27.34	$27.99	$28.64
	Annual Salary:	$55,661	$57,387	$59,176	$60,923	$62,650	$64,418	$66,165	$67,933	$69,659	$71,365
ITIII	Bi-Weekly Pay:	$2,140.80	$2,207.20	$2,276.00	$2,343.20	$2,409.60	$2,477.60	$2,544.80	$2,612.80	$2,679.20	$2,744.80
I03	Hourly Rate:	$26.76	$27.59	$28.45	$29.29	$30.12	$30.97	$31.81	$32.66	$33.49	$34.31
	Annual Salary:	$68,203	$70,366	$72,467	$74,610	$76,752	$78,936	$81,016	$83,117	$85,259	$87,402
ITIV	Bi-Weekly Pay:	$2,623.20	$2,706.40	$2,787.20	$2,869.60	$2,952.00	$3,036.00	$3,116.00	$3,196.80	$3,279.20	$3,361.60
I04	Hourly Rate:	$32.79	$33.83	$34.84	$35.87	$36.90	$37.95	$38.95	$39.96	$40.99	$42.02

Grade		Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20
	Annual Salary:	$46,842	$47,798	$48,755	$49,816	$50,710	$51,688	$52,666	$53,581	$54,558	$55,598
ITI	Bi-Weekly Pay:	$1,801.60	$1,838.40	$1,875.20	$1,916.00	$1,950.40	$1,988.00	$2,025.60	$2,060.80	$2,098.40	$2,138.40
I01	Hourly Rate:	$22.52	$22.98	$23.44	$23.95	$24.38	$24.85	$25.32	$25.76	$26.23	$26.73
	Annual Salary:	$60,944	$62,296	$63,669	$64,979	$66,373	$67,683	$69,098	$70,429	$71,760	$73,174
ITII	Bi-Weekly Pay:	$2,344.00	$2,396.00	$2,448.80	$2,499.20	$2,552.80	$2,603.20	$2,657.60	$2,708.80	$2,760.00	$2,814.40
I02	Hourly Rate:	$29.30	$29.95	$30.61	$31.24	$31.91	$32.54	$33.22	$33.86	$34.50	$35.18
	Annual Salary:	$73,133	$74,880	$76,586	$78,333	$80,059	$81,765	$83,491	$85,259	$87,027	$88,774
ITIII	Bi-Weekly Pay:	$2,812.80	$2,880.00	$2,945.60	$3,012.80	$3,079.20	$3,144.80	$3,211.20	$3,279.20	$3,347.20	$3,414.40
I03	Hourly Rate:	$35.16	$36.00	$36.82	$37.66	$38.49	$39.31	$40.14	$40.99	$41.84	$42.68
	Annual Salary:	$89,565	$91,666	$93,808	$95,950	$98,072	$100,256	$102,378	$104,499	$106,662	$108,826
ITIV	Bi-Weekly Pay:	$3,444.80	$3,525.60	$3,608.00	$3,690.40	$3,772.00	$3,856.00	$3,937.60	$4,019.20	$4,102.40	$4,185.60
I04	Hourly Rate:	$43.06	$44.07	$45.10	$46.13	$47.15	$48.20	$49.22	$50.24	$51.28	$52.32

Effective July 1, 2014
1 Merit Step Increase; $1,000 Top of Grade Increase; No COLA

St. Mary's County Salary Schedule - Corrections

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Correctional Officer											
	Annual Salary:	$39,728	$40,539	$41,413	$42,245	$43,035	$43,826	$44,720	$45,573	$46,405	$47,258
CO	**Bi-Weekly Pay:**	$1,528.00	$1,559.20	$1,592.80	$1,624.80	$1,655.20	$1,685.60	$1,720.00	$1,752.80	$1,784.80	$1,817.60
VO1	**Hourly Rate:**	$19.10	$19.49	$19.91	$20.31	$20.69	$21.07	$21.50	$21.91	$22.31	$22.72
Correctional Officer First Class											
CO I	**Annual Salary:**	$44,470	$45,386	$46,322	$47,237	$48,110	$49,067	$50,003	$50,877	$51,771	$52,728
VO2	**Bi-Weekly Pay:**	$1,710.40	$1,745.60	$1,781.60	$1,816.80	$1,850.40	$1,887.20	$1,923.20	$1,956.80	$1,991.20	$2,028.00
	Hourly Rate:	$21.38	$21.82	$22.27	$22.71	$23.13	$23.59	$24.04	$24.46	$24.89	$25.35
Corporal											
CO II	**Annual Salary:**	$46,800	$47,798	$48,797	$49,816	$50,710	$51,730	$52,728	$53,726	$54,662	$55,640
VO3	**Bi-Weekly Pay:**	$1,800.00	$1,838.40	$1,876.80	$1,916.00	$1,950.40	$1,989.60	$2,028.00	$2,066.40	$2,102.40	$2,140.00
	Hourly Rate:	$22.50	$22.98	$23.46	$23.95	$24.38	$24.87	$25.35	$25.83	$26.28	$26.75
Sergeant	**Annual Salary:**	$50,107	$51,106	$52,229	$53,206	$54,288	$55,349	$56,389	$57,408	$58,490	$59,509
CO III	**Bi-Weekly Pay:**	$1,927.20	$1,965.60	$2,008.80	$2,046.40	$2,088.00	$2,128.80	$2,168.80	$2,208.00	$2,249.60	$2,288.80
VO4	**Hourly Rate:**	$24.09	$24.57	$25.11	$25.58	$26.10	$26.61	$27.11	$27.60	$28.12	$28.61
Lieutenant	**Annual Salary:**	$54,517	$55,640	$56,722	$57,949	$59,051	$60,216	$61,360	$62,442	$63,606	$64,646
CO IV	**Bi-Weekly Pay:**	$2,096.80	$2,140.00	$2,181.60	$2,228.80	$2,271.20	$2,316.00	$2,360.00	$2,401.60	$2,446.40	$2,486.40
VO5	**Hourly Rate:**	$26.21	$26.75	$27.27	$27.86	$28.39	$28.95	$29.50	$30.02	$30.58	$31.08
Captain	**Annual Salary:**	$64,085	$65,395	$66,747	$68,078	$69,389	$70,741	$72,072	$73,403	$74,714	$76,086
CO V	**Bi-Weekly Pay:**	$2,464.80	$2,515.20	$2,567.20	$2,618.40	$2,668.80	$2,720.80	$2,772.00	$2,823.20	$2,873.60	$2,926.40
VO7	**Hourly Rate:**	$30.81	$31.44	$32.09	$32.73	$33.36	$34.01	$34.65	$35.29	$35.92	$36.58

Effective July 1, 2014
1 Merit Step Increase; $1,000 Top of Grade Increase; No COLA

St. Mary's County Salary Schedule - Corrections

Grade		Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20
Correctional Officer											
CO	**Annual Salary:**	$48,069	$48,859	$49,754	$50,565	$51,459	$52,250	$53,082	$53,893	$54,725	$55,432
VO1	**Bi-Weekly Pay:**	$1,848.80	$1,879.20	$1,913.60	$1,944.80	$1,979.20	$2,009.60	$2,041.60	$2,072.80	$2,104.80	$2,132.00
	Hourly Rate:	$23.11	$23.49	$23.92	$24.31	$24.74	$25.12	$25.52	$25.91	$26.31	$26.65
Correctional Officer First Class											
CO I	**Annual Salary:**	$53,622	$54,558	$55,474	$56,410	$57,346	$58,219	$59,114	$60,112	$61,048	$62,026
VO2	**Bi-Weekly Pay:**	$2,062.40	$2,098.40	$2,133.60	$2,169.60	$2,205.60	$2,239.20	$2,273.60	$2,312.00	$2,348.00	$2,385.60
	Hourly Rate:	$25.78	$26.23	$26.67	$27.12	$27.57	$27.99	$28.42	$28.90	$29.35	$29.82
Corporal											
CO II	**Annual Salary:**	$56,576	$57,554	$58,594	$59,530	$60,486	$61,506	$62,442	$63,461	$64,418	$65,374
VO3	**Bi-Weekly Pay:**	$2,176.00	$2,213.60	$2,253.60	$2,290.00	$2,326.40	$2,365.60	$2,401.60	$2,440.80	$2,477.60	$2,514.40
	Hourly Rate:	$27.20	$27.67	$28.17	$28.62	$29.08	$29.57	$30.02	$30.51	$30.97	$31.43
Sergeant	**Annual Salary:**	$60,549	$61,630	$62,650	$63,710	$64,771	$65,811	$66,830	$67,954	$68,931	$69,950
CO III	**Bi-Weekly Pay:**	$2,328.80	$2,370.40	$2,409.60	$2,450.40	$2,491.20	$2,531.20	$2,570.40	$2,613.60	$2,651.20	$2,690.40
VO4	**Hourly Rate:**	$29.11	$29.63	$30.12	$30.63	$31.14	$31.64	$32.13	$32.67	$33.14	$33.63
Lieutenant	**Annual Salary:**	$65,832	$66,955	$68,099	$69,243	$70,387	$71,531	$72,696	$73,798	$74,901	$76,107
CO IV	**Bi-Weekly Pay:**	$2,532.00	$2,575.20	$2,619.20	$2,663.20	$2,707.20	$2,751.20	$2,796.00	$2,838.40	$2,880.80	$2,927.20
VO5	**Hourly Rate:**	$31.65	$32.19	$32.74	$33.29	$33.84	$34.39	$34.95	$35.48	$36.01	$36.59
Captain											
CO V	**Annual Salary:**	$77,438	$78,749	$80,101	$81,453	$82,763	$84,115	$85,446	$86,715	$88,088	$89,502
VO7	**Bi-Weekly Pay:**	$2,978.40	$3,028.80	$3,080.80	$3,132.80	$3,183.20	$3,235.20	$3,286.40	$3,335.20	$3,388.00	$3,442.40
	Hourly Rate:	$37.23	$37.86	$38.51	$39.16	$39.79	$40.44	$41.08	$41.69	$42.35	$43.03

Effective July 1, 2014
1 Merit Step Increase; $1,000 Top of Grade Increase; No COLA

St. Mary's County Salary Schedule - Law Enforcement

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
DEP	Annual Salary:	$42,307	$44,450	$46,779	$49,213	$51,958	$52,894	$53,830	$54,891	$56,971	$58,074
1	Bi-Weekly Pay:	$1,627.20	$1,709.60	$1,799.20	$1,892.80	$1,998.40	$2,034.40	$2,070.40	$2,111.20	$2,191.20	$2,233.60
MO1	Hourly Rate:	$20.34	$21.37	$22.49	$23.66	$24.98	$25.43	$25.88	$26.39	$27.39	$27.92
DFC	Annual Salary:	$45,178	$47,549	$50,086	$52,853	$55,765	$56,763	$57,824	$58,968	$61,110	$62,296
2	Bi-Weekly Pay:	$1,737.60	$1,828.80	$1,926.40	$2,032.80	$2,144.80	$2,183.20	$2,224.00	$2,268.00	$2,350.40	$2,396.00
MO2	Hourly Rate:	$21.72	$22.86	$24.08	$25.41	$26.81	$27.29	$27.80	$28.35	$29.38	$29.95
CPL	Annual Salary:	$48,339	$50,960	$53,726	$56,680	$59,842	$60,965	$62,109	$63,294	$65,541	$66,789
7	Bi-Weekly Pay:	$1,859.20	$1,960.00	$2,066.40	$2,180.00	$2,301.60	$2,344.80	$2,388.80	$2,434.40	$2,520.80	$2,568.80
MO7	Hourly Rate:	$23.24	$24.50	$25.83	$27.25	$28.77	$29.31	$29.86	$30.43	$31.51	$32.11
SGT	Annual Salary:	$51,854	$54,683	$57,699	$60,902	$64,314	$65,499	$66,706	$67,974	$70,325	$71,677
3	Bi-Weekly Pay:	$1,994.40	$2,103.20	$2,219.20	$2,342.40	$2,473.60	$2,519.20	$2,565.60	$2,614.40	$2,704.80	$2,756.80
MO3	Hourly Rate:	$24.93	$26.29	$27.74	$29.28	$30.92	$31.49	$32.07	$32.68	$33.81	$34.46
LT	Annual Salary:	$55,619	$58,718	$61,984	$65,437	$69,056	$70,429	$71,677	$73,070	$75,483	$76,960
4	Bi-Weekly Pay:	$2,139.20	$2,258.40	$2,384.00	$2,516.80	$2,656.00	$2,708.80	$2,756.80	$2,810.40	$2,903.20	$2,960.00
MO4	Hourly Rate:	$26.74	$28.23	$29.80	$31.46	$33.20	$33.86	$34.46	$35.13	$36.29	$37.00
CAPT	Annual Salary:	$65,125	$68,578	$72,218	$76,086	$80,122	$81,557	$82,992	$84,594	$87,214	$88,878
5	Bi-Weekly Pay:	$2,504.80	$2,637.60	$2,777.60	$2,926.40	$3,081.60	$3,136.80	$3,192.00	$3,253.60	$3,354.40	$3,418.40
MO5	Hourly Rate:	$31.31	$32.97	$34.72	$36.58	$38.52	$39.21	$39.90	$40.67	$41.93	$42.73
MAJ	Annual Salary:	$69,722	$73,445	$77,355	$81,453	$85,800	$87,339	$88,920	$90,626	$93,350	$95,139
6	Bi-Weekly Pay:	$2,681.60	$2,824.80	$2,975.20	$3,132.80	$3,300.00	$3,359.20	$3,420.00	$3,485.60	$3,590.40	$3,659.20
MO6	Hourly Rate:	$33.52	$35.31	$37.19	$39.16	$41.25	$41.99	$42.75	$43.57	$44.88	$45.74

Effective July 1, 2014
1 Merit Step Increase; $1,000 Top of Grade Increase; No COLA

St. Mary's County Salary Schedule - Law Enforcement

Grade		Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20
DEP	Annual Salary:	$59,176	$60,299	$61,464	$62,629	$63,856	$65,104	$66,352	$67,642	$68,952	$70,262
1	Bi-Weekly Pay:	$2,276.00	$2,319.20	$2,364.00	$2,408.80	$2,456.00	$2,504.00	$2,552.00	$2,601.60	$2,652.00	$2,702.40
MO1	Hourly Rate:	$28.45	$28.99	$29.55	$30.11	$30.70	$31.30	$31.90	$32.52	$33.15	$33.78
DFC	Annual Salary:	$63,461	$64,688	$65,915	$67,205	$68,515	$69,846	$71,157	$72,530	$73,965	$75,379
2	Bi-Weekly Pay:	$2,440.80	$2,488.00	$2,535.20	$2,584.80	$2,635.20	$2,686.40	$2,736.80	$2,789.60	$2,844.80	$2,899.20
MO2	Hourly Rate:	$30.51	$31.10	$31.69	$32.31	$32.94	$33.58	$34.21	$34.87	$35.56	$36.24
CPL	Annual Salary:	$68,037	$69,368	$70,720	$72,093	$73,486	$74,922	$76,357	$77,792	$79,290	$80,766
7	Bi-Weekly Pay:	$2,616.80	$2,668.00	$2,720.00	$2,772.80	$2,826.40	$2,881.60	$2,936.80	$2,992.00	$3,049.60	$3,106.40
MO7	Hourly Rate:	$32.71	$33.35	$34.00	$34.66	$35.33	$36.02	$36.71	$37.40	$38.12	$38.83
SGT	Annual Salary:	$73,070	$74,485	$75,962	$77,355	$78,811	$80,330	$81,869	$83,429	$85,051	$86,674
3	Bi-Weekly Pay:	$2,810.40	$2,864.80	$2,921.60	$2,975.20	$3,031.20	$3,089.60	$3,148.80	$3,208.80	$3,271.20	$3,333.60
MO3	Hourly Rate:	$35.13	$35.81	$36.52	$37.19	$37.89	$38.62	$39.36	$40.11	$40.89	$41.67
LT	Annual Salary:	$78,416	$79,893	$81,432	$82,971	$84,573	$86,174	$87,818	$89,502	$91,229	$92,976
4	Bi-Weekly Pay:	$3,016.00	$3,072.80	$3,132.00	$3,191.20	$3,252.80	$3,314.40	$3,377.60	$3,442.40	$3,508.80	$3,576.00
MO4	Hourly Rate:	$37.70	$38.41	$39.15	$39.89	$40.66	$41.43	$42.22	$43.03	$43.86	$44.70
CAPT	Annual Salary:	$90,584	$92,310	$94,120	$95,888	$97,739	$99,632	$101,525	$103,480	$105,477	$107,515
5	Bi-Weekly Pay:	$3,484.00	$3,550.40	$3,620.00	$3,688.00	$3,759.20	$3,832.00	$3,904.80	$3,980.00	$4,056.80	$4,135.20
MO5	Hourly Rate:	$43.55	$44.38	$45.25	$46.10	$46.99	$47.90	$48.81	$49.75	$50.71	$51.69
MAJ	Annual Salary:	$96,928	$98,862	$100,776	$102,669	$104,645	$106,704	$108,742	$110,822	$113,006	$115,170
6	Bi-Weekly Pay:	$3,728.00	$3,802.40	$3,876.00	$3,948.80	$4,024.80	$4,104.00	$4,182.40	$4,262.40	$4,346.40	$4,429.60
M06	Hourly Rate:	$46.60	$47.53	$48.45	$49.36	$50.31	$51.30	$52.28	$53.28	$54.33	$55.37

Effective July 1, 2014
1 Merit Step Increase; $1,000 Top of Grade Increase; No COLA

TAX INFORMATION

ST. MARY'S COUNTY TAX RATES

Tax	Basis	FY2014 Approved Rate	FY2015 Approved Rate
Property Tax	Per $100 of assessed value	0.857	0.857
Local Income Tax	Percentage of taxable income	3.00%	3.00%
Admissions & Amusement Tax	Percentage of receipts	2%	2%
Recordation Tax	Per each $500 of value when property is sold and title recorded	Oper $3.65 CIP Ag .35	Oper $3.65 CIP Ag .35
Transfer Tax	Property transfer value	1%	1%
Trailer Park Tax	Space rental receipts	10%	10%
Cable T.V. Franchise Tax	Percentage of subscriber revenues	5%	5%
911 Fee (Local)	Monthly telephone bill	75¢	75¢
Public Accommodations Tax	Percentage of transient charge	5%	5%
Energy Taxes:			
Electricity Tax	% of the billed unit charge per kilowatt-hour	1.25%	1.25%
Fuel Oil	% of the billed unit charge per gallon	1.25%	1.25%
Liquefied Petroleum	% of the billed unit charge per lb.	1.25%	1.25%
Natural Gas	% of the billed unit sales	1.25%	1.25%
Impact Fees:			
Schools	Per residential dwelling unit	$3,375	$3,375
Parks	Per residential dwelling unit	$675	$675
Roads	Per residential dwelling unit	$450	$450
Total Impact Fees		$4,500	$4,500

COMPARISON OF SELECTED TAXES AND FEES BY SUBDIVISION - FY2014

Subdivision	Real Property Tax (1)	Homestead Property Tax Credit	Local Income Tax (2)	Recorda-tion Tax	Local Transfer Tax	Admissions & Amusement Tax	Trailer Park Tax	Local "911" Fee	Hotel/ Motel Tax	Single Dwelling Impact Fee	Residential Energy Taxes	Cable Tax
ALLEGANY	0.9800	7%	3.05%	$3.50	0.5%	7.5%	15.0%	$0.75	8.0%	None	.30 / ton coal	5.0%
ANNE ARUNDEL	0.9500	2%	2.56%	$3.50	1.0%	10.0%	7.5%	$0.75	7.0%	$ 11,616	$0.0025/$0.0020	5.0%
BALTIMORE CITY	2.2480	4%	3.20%	$5.00	1.5%	10.0%	0.0%	$0.75	9.5%	None	.005638 / kWh	5.0%
BALTIMORE COUNTY	1.1000	4%	2.83%	$2.50	1.5%	10.0%	7.0%	$0.75	8.0%	None	.00530 / kwh - nr	5.0%
CALVERT	0.8920	10%	2.80%	$5.00	0.0%	1.0%	20.0%	$0.75	5.0%	$ 12,950	0.0%	5.0%
CAROLINE	0.9400	5%	2.73%	$5.00	0.5%	0.0%	$15.00	$0.75	5.0%	$850 to $1,500	0.0%	5.0%
CARROLL	1.0180	5%	3.04%	$5.00	0.0%	10.0%	$ 10.00	$0.75	5.0%	$ 533	0.0%	5.0%
CECIL	0.9907	8%	2.80%	$4.10	$10/deed	6.0%	$20.00	$0.75	3.0%	None	0.0%	5.0%
CHARLES	1.1410	7%	3.03%	$5.00	0.0%	10.0%	$15/mo	$0.75	5.0%	$ 13,139	0.00%	5.0%
DORCHESTER	0.9760	5%	2.62%	$5.00	0.75%	0.5%	15.0%	$0.75	5.0%	$ 3,765	0.00%	0.0%
FREDERICK*	1.0640	5%	2.96%	$6.00	0.0%	0.0%	0.0%	$0.75	3.0%	$ 15,185	0.00%	0.0%
GARRETT	0.9900	5%	2.65%	$3.50	1.0%	4.5%	15.0%	$0.75	6.0%	None	.3 / ton coal	0.0%
HARFORD	1.0420	5%	3.06%	$3.30	1.0%	5.0%	$10/mo	$0.75	0.0%	$ 6,000	0.00%	3.0%
HOWARD	1.0140	5%	3.20%	$2.50	1.0%	7.5%	10.0%	$0.75	7.0%	1.13 &1.24/sf	0.00%	5.0%
KENT	1.0220	5%	2.85%	$3.30	0.5%	4.5%	0.0%	$0.75	5.0%	None	0.00%	3.0%, 5.0%
MONTGOMERY	1.0090	10%	3.20%	$3.45	1.0%	7.0%	0.0%	$0.75	7.0%	regional rates	.01225 / kwh	5.0%
PRINCE GEORGE'S	0.9600	2%	3.20%	$2.75	1.4%	10.0%	$5/mo	$0.75	5.0%	$22,355/$11,249	$.006489 / kwh	5.0%
QUEEN ANNE'S	0.8471	5%	3.20%	4.95/500	0.5%	5.0%	0.0%	$0.75	5.0%	$4.50 / sf	0.00%	5.0%
ST. MARY'S	***0.8570***	***5%***	***3.00%***	***$4.00***	***1.0%***	***2.0%***	***10.0%***	***$0.75***	***5.0%***	***$ 4,500***	***1.25% / unit***	***5.0%***
SOMERSET	0.9150	10%	3.15%	$3.30	0.0%	4.0%	0.0%	$0.75	5.0%	None	0.00%	3.0%
TALBOT	0.5120	0%	2.40%	$6.00	1.0%	5.0%	$50/qtr	$0.75	4.0%	$5,722/$6,625	0.00%	0.0%
WASHINGTON	0.9480	5%	2.80%	$3.80	0.5%	3% - 5%	15.0%	$0.75	6.0%	$1 / SQ FT	0.00%	0.0%
WICOMICO	0.9086	5%	3.20%	$3.50	0.0%	6.0%	15.0%	$0.75	6.0%	$ 5,231	0.00%	5.0%
WORCESTER	0.7700	3%	1.25%	$3.30	0.5%	3.0%	15.0%	$0.75	4.5%	None	0.00%	0.0%

** Real Property & Fire District Tax Consolidated in FY2014, Fire District Tax is 1.28*

(1) Per $100 of assessed value.
Many counties levy special service property taxes by district. (St. Mary's County has an additional Fire tax of 2.4 to 5.6 cents depending upon election district and Rescue tax ranging from .8 to 1.7 cents.)
(2) As percent of Maryland State taxable income.

Source: Budgets, Tax Rates, & Selected Statistics, Fiscal Year 2014 Maryland Association of Counties

Impact of Local Taxes
Using Average Values and Income for St. Mary's County

Average Residential Property Taxpayer

Fair Market Value		$283,910 *
Current Property Tax Bill:	*Rate per $100*	
County Property Tax	0.857	$2,433
Fire Tax	0.05	142
Rescue Tax	0.017	48
Emergency Services Support Tax	0.016	45
Total		$ 2,669

Average St. Mary's County Personal Income Tax Return

Adjusted Gross Income		$79,663 **
Net Taxable Income		$62,818 **
Net County Income Tax	3.00%	$ 1,885

* Based on average value of homes sold in FY2013 from State Department of Assessments and Taxation

**Based on 38,987 taxable returns filed for tax year 2012

Source: Income Tax Summary Report, Tax Year 2012, State Comptroller's Office.

ST. MARY'S COUNTY
PROPERTY TAX RATES

FISCAL YEAR	APPROVED TAX RATE	CONSTANT YIELD TAX RATE
1995	2.18	2.18
1996	2.13	2.13
1997	2.11	2.11
1998	2.08	2.08
1999	2.08	2.05
2000	2.08	2.02
2001	2.27	2.03
2002	.908	.883
2003	.908	.889
2004	.908	.887
2005	.878	.880
2006	.872	.833
2007	.857	.812
2008	.857	.791
2009	.857	.782
2010	.857	.798
2011	.857	.8192
2012	.857	.8607
2013	.857	.8608
2014	.857	.8526
2015	.857	.8532

The recommended property tax rate for FY2015 is $.857 per $100 of assessed valuation. This is $.0038 higher than the "constant yield" tax rate, which is certified to the County by the State Department of Assessments and Taxation letter of February 14, 2014. The "constant yield" rate is that rate necessary to offset any overall increase/decrease in the level of assessments on existing properties.

The estimated revenue yield from each 1¢ on the property tax rate is approximately $1.2 million.

The difference in the tax rate from tax year 2001 to 2002 reflects the change to the rate necessitated when the assessed value to which it was applied changed from 40% to 100% assessed value.

The reduction of the rate from tax year 2004 to 2005 coincides with the implementation of the emergency services support tax and adding the rescue tax.

ST. MARY'S COUNTY
ASSESSABLE PROPERTY BASE

	BUDGET ESTIMATE FY2014	BUDGET ESTIMATE FY2015
Real Property-Full Value:		
Full Year	$11,421,670,984	$11,552,104,820
Half Year		59,629,200
Business Personal Property	146,000,000	146,000,000
Public Utilities	108,319,000	106,198,000
Total Assessable Base	$11,675,989,984	$11,863,932,020

Source: State Department of Assessments and Taxation, Constant Yield Letter dated 2/14/2014
And SDAT website for personal and public utilities as of 11/30/2013.

DEBT AND FUND BALANCE

DEBT

The St. Mary's County Code requires that the budget include a statement of the bonded and other indebtedness of the County government and its agencies, including self-liquidating and special taxing district debts. The following statement of long-term obligations is included in the Annual Financial Statement and Independent Auditors' Report of the County Commissioners of St. Mary's County for the year ended June 30, 2013.

Another statement is included which summarizes the legal debt margin of the County under existing law. Section 27-11 of the Code of St. Mary's County provides that the aggregate amount of bonds outstanding at any one time may not exceed 2% upon the assessable basis of the County. Excluded from the debt limitation calculation are bonds issued for special taxing districts or self-liquidating projects. Also included is information regarding debt capacity and, and some key debt affordability measures are discussed.

FUND BALANCE

Included are selected pages from the most recent audited financial statements regarding fund balance. These include: a schedule summarizing the key elements of fund balance, as reported, and a brief discussion of the designations.

As a part of our FY2015 budget process, the multi-year plan for unassigned fund balance was updated. The plan addressed current needs, committing funds to pay for things now that will reduce our operating budget in future years, and yet maintains the flexibility for the next several years to address developments in the economy, BRAC, or further State actions.

The June 30, 2013 audit reflects an unassigned general fund balance of $23,487,185. This fund balance includes approximately $17 million that had been accumulated over the 4 years ended June 30, 2011, due to revenues exceeding budget estimates and reduced expenditures when compared to the budget.

It is tempting to use fund balance for recurring costs, and hope for a much improved picture next year. But this is not a short term problem. State allocations like the $7 million in highway user funds are gone. Given the general economy, and especially federal budget considerations which impact the County's largest employment sector, the Board determined that a multi-year plan to use unassigned fund balance was warranted, but that it was also appropriate to maintain a significant unassigned balance.

We intend to apply the fund balance in ways that will reduce future annual operating costs for periods up to 20 years. For example, using fund balance instead of bonds for a capital project already in the plan translates to annual cost savings in debt service of $750,000 for every $10 million applied. Similar returns can be achieved by applying fund balance to pay down the accrued liability for unfunded retiree health benefits.

The FY2015 plan incorporates the following future uses:

FY2015

$1,000,000	supplemental funding of the County retiree health (OPEB) trust
$2,000,000	supplemental funding of the Board of Education OPEB trust
$ 604,200	to fund short term operating costs associated with the renovation of the Adult Detention Center, as well as purchase various pieces of Equipment, such as bunk replacements, plumbing units, locker systems, workstations
$ 2,000	Fire Proof Safe for the County Attorney
$ 250,000	Contracted services related principally to the development of the Comprehensive Economic Development Strategy
$ 98,000	Land Use & Growth Management contracted services for the Charlotte Hall Small Area and the Watershed Implementation plans
$ 234,738	purchase and implement Property Tax / Billing / Collections / Payment Software and for Replacement Radios for Emergency Services & Technology
$ 11,800	for Circuit Court to add large video monitors in each courtroom and replacement furniture
$ 25,000	to purchase reel mower for Recreation & Parks maintenance
$ 125,000	Contracted Services for a county-wide compensation study
$ 325,253	Mutual Aid & Paging System Optimization & Upgrade (Towers)
$ 100,000	Health Department – Substance Abuse Prevention & Control Funding
$1,432,805	Pay-go for several capital projects
$6,208,796	TOTAL use of fund balance for FY2015

FY2016

$1,720,300	Pay-go for several capital projects
$ 750,645	Non-recurring operating impacts of the Adult Detention Upgrade CIP
$7,955,353	Additional pay-go funding or OPEB contributions
$10,426,298	TOTAL planned use of fund balance in FY2016

UNASSIGNED

$6,852,091	remains unassigned; to help avoid sudden disruption or elimination of services, by allowing time for a plan to be developed to address such changes, revenue shortfalls, or cost shifts. And, given the still uncertain economy and the federal budget situation and its impact on theCounty's largest employment sector, it can help the County to weather negative revenue results for a limited period of time.

7. Long-term obligations (continued)

Primary Government (continued)

The annual requirements to amortize all debt outstanding as of June 30, 2013, including interest of $17,719,838, except for the accrued landfill closure and postclosure costs, accumulated unpaid leave benefits, exempt financing, surplus property debt and Maryland Water Quality Loans, are as follows:

	Governmental Activities		
Years Ending June 30,	Principal	Interest	Total
2014	$ 6,972,513	$ 2,529,221	$ 9,501,734
2015	7,138,390	2,342,499	9,480,889
2016	7,293,665	2,152,399	9,446,064
2017	7,460,083	1,956,020	9,416,103
2018	7,675,083	1,728,451	9,403,534
2019-2023	32,254,705	5,212,911	37,467,616
2024-2028	12,807,522	1,655,016	14,462,538
2029-2033	4,030,020	143,321	4,173,341
2034-2037	42,159	-	42,159
Total	$ 85,674,140	$ 17,719,838	$ 103,393,978

A summary of the totals above by debt type is as follows:

	General Obligation Bonds	State Loans	Special Assessment Fund	Total
Principal	$ 83,885,000	$ 884,571	$ 904,569	$ 85,674,140
Interest	17,719,838	-	-	17,719,838
	$ 101,604,838	$ 884,571	$ 904,569	$ 103,393,978

During FY2013, the Hospital Bonds, which at June 30, 2012, reflected principal of $14,030,000 and interest of $4,465,595, were fully redeemed.

Note that this is a copy of page 61 from the County Commissioners of St. Mary's County, MD FY2013 Audited Financial Statements

DEBT AFFORDABILITY

Debt affordability is evaluated from both a legal and a financial perspective. St Mary's County is one of a number of jurisdictions, which has established a legal limitation on the amount of debt, which the government can incur. In Chapter 27 of the St. Mary's Code, the legal debt limitation is based on the aggregate amount of debt outstanding at any one time, which may not exceed 2% of the County's assessable property tax base. Excluded from this calculation are bonds issued for projects to be paid from other than county government sources. These other sources currently consist of special-taxing districts, St. Mary's Hospital, Wicomico Golf Course Enterprise Fund, and the St. Mary's Nursing Center.

A legal ceiling on debt, however, is just a part of the determination of debt affordability. There is a need to examine the economics of debt, not just its legality. Under the most favorable circumstances, a local government's debt is:

- proportional in size and rate of growth to its tax base;
- does not extend past the useful life of the facilities that it finances;
- is not used to balance the operating budget;
- does not require repayment schedules that put excessive burdens on operating expenditures;
- not so high as to jeopardize the government's credit rating.

Evaluations of the County's credit worthiness by the three major credit rating agencies (Moody's Investors Service, Standard & Poor's, and Fitch) in November 2009 resulted in the conclusion that debt levels were moderate, debt service requirements were manageable, amortization of outstanding debt was rapid, and that overall debt was within various parameters established for assessing debt burden. The agencies recognized the pressures on the county capital plan as the result of population growth and the need for significant infrastructure improvements. However, the agencies felt that with the growing economy in St. Mary's County and with continued strong management performance, that the debt position would remain manageable. Rating for Fitch was reaffirmed in October 2013 and Standard & Poor's was upgraded in March 2014.

The County's ratings currently are AA+ for Fitch, AA+ for Standard & Poor's and Aa2 for Moody's Investors Service. These ratings apply to all outstanding general obligation bond debt.

There are two key debt affordability measures that the County considers in developing its operating and capital budgets and will closely monitor in the future. These are:

- Outstanding general obligation bond debt as a percent of the assessable base

St. Mary's County Legal Debt Limit	2.0%
St. Mary's County 7/1/2014 Debt Percentage	0.86%

- General Fund Debt Service as a percent of General Fund Expenditures

Debt Affordability Benchmark	12.0%
St. Mary's County Debt Policy	10.0%
St. Mary's County FY2015	5.72%

Current projections indicate that based on the FY2015 Capital Budget and 5 year plan, the County will stay well within the parameters set by this Board of County Commissioners in connection with its debt affordability study. It is the Board's intention to continue to monitor debt affordability measures in the context of the entire County financial position, and to continue to manage the balance between programmatic needs and fiscal affordability.

ST. MARY'S COUNTY
LEGAL DEBT MARGIN
UNDER EXISTING LAW

Estimated July 1, 2014 assessed property value	$11,804,302,820
Legal debt limit	2%
Borrowing limitation under the law	$236,086,056
Outstanding debt issued as of July 1, 2014	$79,777,431
Debt margin as of July 1, 2014	$156,308,625
Ratio of debt to assessed property value	.67%

Note:
The St. Mary's County Code requires that the aggregate amount of bonds outstanding at any one time may not exceed 2% of the assessable property base of the County. Excluded from this calculation are bonds issued for projects to be paid from other than County government sources (e.g., special-taxing districts). The County's ratio of debt to estimated assessed property value as of 7/1/14 is estimated to be .67%. By comparison, the ratio as of 7/1/13 was .75%. Based on the plan, and other assumptions, the ratio is estimated to range from .67% to 1.01% in the 6 year capital plan.

The legal debt limit must be analyzed in conjunction with other debt affordability measures such as debt service as a percent of general fund revenues, debt per capita, and debt as a percentage of per capita personal income. The County policy also calls for debt service to be less than 10% of the expenses. These debt measures are reviewed with each budget phase by the Department of Finance. The ratio of debt service to the operating budget stays well below the 10% required by the County's debt policy. The ratio for FY2014 was 4.81%. Based on the capital plan, and other assumptions, the ratio is expected to be 5.72% in FY2015, and is expected to range from 5.72% to 6.97% in the 6 year plan.

The County Commissioners for St. Mary's County
Notes to Financial Statements
June 30, 2013

8. Fund balances

A summary of the nonspendable, restricted, committed, assigned and unassigned fund balances as of June 30, 2013 is as follows:

		Special Revenue Funds		Debt Service Fund	
	General Fund	Fire & Rescue Revolving	Emergency Support	Special Assessments	Capital Projects Fund
Nonspendable					
Inventory	$ 921,024	$ -	$ -	$ -	$ -
Interfund Advance	1,088,179	-	-	-	-
Total Nonspendable	2,009,203	-	-	-	-
Restricted					
Domestic Violence Programs	1,260	-	-	-	-
County Matching Funds for Approved Grants	107,080	-	-	-	-
Funding Sources Specified for Capital Projects					
Land Preservation	-	-	-	-	809,596
Various Capital Projects - Transfer Tax	-	-	-	-	5,641,900
County Pay-Go	-	-	-	-	13,971,830
Roads- Impact Fees	-	-	-	-	1,474,490
Roads- Mitigation	-	-	-	-	455,446
Parks- Impact fees	-	-	-	-	963,720
Parks- Mitigation	-	-	-	-	46,753
Schools- Impact Fees	-	-	-	-	8,269,748
Schools-Mitigation	-	-	-	-	34,125
Total Restricted	108,340	-	-	-	31,667,608
Committed					
NextGen Contract	501,486				2,462,656
Bond Rating Reserve	12,193,982	-	-	-	-
CIP Pay-Go	9,930,000	-	-	-	-
County OPEB	1,000,000	-	-	-	-
BOE OPEB	2,000,000	-	-	-	-
Operating Budget, non-recurring items	523,000	-	-	-	-
Other, Net, Including grants	-	1,527,901	1,534,163	-	-
Total Committed	26,148,468	1,527,901	1,534,163	-	2,462,656
Assigned	2,424,822	-	-	(147,740)	4,296,754
Unassigned	23,487,185	-	-	-	-
Total Fund Balances (deficit)	$ 54,178,018	$ 1,527,901	$ 1,534,163	$ (147,740)	$ 38,427,018

Note that this is a copy of page 73 from the County Commissioners of St. Mary's County, MD - FY2013 Audited Financial Statements

8. Fund balances (continued)

St. Mary's County spends funds in the following order: committed, then assigned, then unassigned.

The Board of County Commissioners (BOCC) is the highest level of decision-making authority, and committed funds are established by resolution, legislation, ordinance, and/or contractual action through the budget process. Those committed amounts cannot be used for any other purpose without BOCC action.

The authority for assigning fund balance is delegated to the Finance Department by the BOCC to carry out their approved plan.

The nonspendable fund balance includes:

Inventory - The amount of inventory at June 30, 2013, carried as an asset.

The restricted fund balance includes:

Domestic violence programs - The amount of marriage license fees committed for domestic violence programs, by resolution.

County matching funds for approved grants – The amount of county funding that is committed as a match to grants that were budgeted in FY2013, but for which the period extends beyond June 30, 2013. These funds will be needed to meet the obligations of the grant.

Revenues appropriated for capital projects - The amount of revenue collected to date, which has been obligated through the budget process for specific capital projects, and will be used for future capital project expenses.

The committed fund balance includes:

Contractual Commitment for the NextGen system and related equipment

Bond Rating Reserve – set at a minimum of 6% of the next year's revenues

Fund balance appropriated as a part of the FY2014 budget for supplemental payments for OPEB (County, Board of Education, and Housing) as well as the transfer of pay-go funding to the FY2014 capital budget, identified for the Springridge Middle School renovation.

The debt service fund assigned fund balance includes:

Retirement of long-term obligations - The amount of future revenue (collections) of Special Assessments that is legally restricted to expenditures for specified purposes. This future revenue will be used for the retirement of long-term obligations.

The general fund assigned fund balance is composed of:

Rainy Day Fund	$1,625,000
Encumbrances (excluding NextGen contract & exempt financing draw subsequent to year end)	390,606
Miscellaneous revolving fund	409,216
	$2,424,822

8. Fund balances (continued)

The unassigned fund balance includes $19 million of prior year funds intentionally not appropriated in the FY2013 budget. The fund balance was accumulated as a result of actions and events that occurred beginning in FY2007 and FY2008, when due to the economy, the County experienced significant positive variances in several revenue accounts, attributable to the robust activity in the real estate market and double digit increases in assessed values. Not all of the revenue variances were committed to fund recurring operating costs, because they were at levels well above what could be expected on a recurring basis. For example, in FY2008, recordation tax reached $13,000,000; in FY2013 that revenue is $4,500,000. These revenues were saved to help address the economic downturn that was taking shape, including severe cuts in funding and costs shifted from the State. The Board also took a variety of actions to cut expenses, as well. And savings were not re-aligned to fund other costs, but accrued to the fund balance. Given the volatility of the economy, including the State and Federal budget situations, the Board determined that a multi-year plan to use unassigned fund balance was warranted.

The multi-year plan applies fund balance in ways that will reduce future annual operating costs for periods up to 20 years. Using fund balance instead of bonds for a capital project already in the plan translates to annual cost savings in debt service of $750,000 for every $10 million applied. Similar savings can be achieved by applying fund balance to pay down the accrued liability for accumulated unfunded retiree health benefits. The plan developed uses the fund balance over a 4 year period. However, the plan doesn't apply all of that fund balance because we believe it is also important to have the flexibility to address needs such as Hurricane Irene, as and when they arise. Unassigned fund balance can help avoid sudden disruption or elimination of services, by allowing time for a plan to be developed to address such changes or cost shifts from the State. And, given the still uncertain economy, it can help the County to weather negative revenue results for a limited period of time.

In May 2013, as a part of the approval of the FY2014 budget, the Board approved a multi-year plan to use fund balance, as follows:

FY2014
$1,000,000 for supplemental funding of the County retiree health (OPEB) trust
$2,000,000 for supplemental funding of the Board of Education retiree health (OPEB) trust
$9,930,000 to fund Spring Ridge Middle School Renovation
$523,000 one-time costs in operating budget

FY2015
$1,000,000 for supplemental funding of the County retiree health (OPEB) trust
$2,000,000 for supplemental funding of the Board of Education retiree health (OPEB) trust
$800,000 to fund the acquisition of furniture and equipment associated with the renovation and expansion of the Adult Detention Center

FY2016
$10 million to fund planned capital projects with pay-go instead of bonds

Each subsequent budget will include evaluation of the fund balance levels and assumptions upon which the plan was developed to determine whether it needs to be revised.

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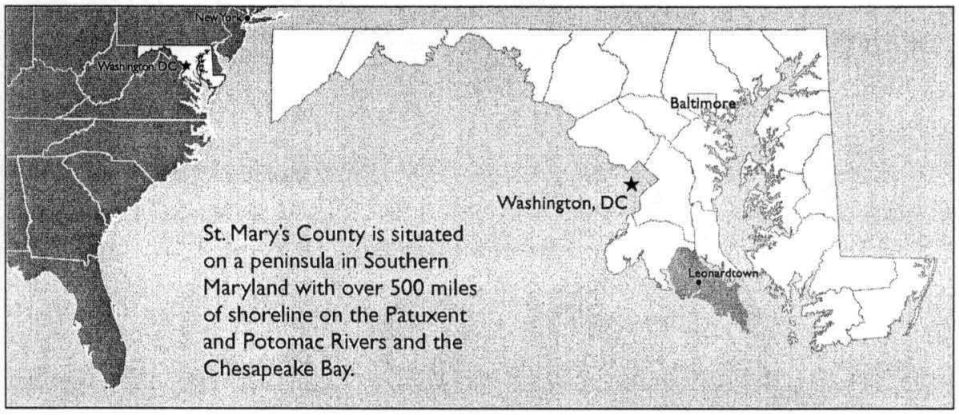
Brief Economic Facts

ST. MARY'S COUNTY, MARYLAND

St. Mary's County is situated on a peninsula in Southern Maryland with over 500 miles of shoreline on the Patuxent River, Potomac River and Chesapeake Bay. The Naval Air Station, Patuxent River, employing 22,400 military, civilians and defense contractors, is home to the U.S. Naval Air Systems Command (NAVAIR), including the Naval Air Warfare Center Aircraft Division (NAWCAD). With over 200 high-tech aerospace and defense contractors, the county has emerged as a world-class center for maritime aviation research, development, testing, evaluation, and acquisition.



The area combines access to technology with a rich heritage and a myriad of outdoor sports and recreational opportunities. The county's location allows for easy access to major metropolitan areas while offering residents a high quality of life and affordable lifestyles.

St. Mary's County's 2,000 businesses employ 28,600 workers; nearly 50 of these businesses have 100 or more workers. Businesses include DynCorp International, Wyle, BAE Systems, SAIC, Engility, Lockheed Martin, Northrop Grumman, and many others. Non-defense employers include MedStar St. Mary's Hospital, St. Mary's College of Maryland, Burch Oil, and the Paul Hall Center for Maritime Training and Education.

LOCATION

Driving distance from Leonardtown:	Miles	Kilometers
Atlanta, Georgia	613	986
Baltimore, Maryland	81	131
Boston, Massachusetts	477	768
Chicago, Illinois	741	1,192
New York, New York	266	428
Philadelphia, Pennsylvania	177	284
Pittsburgh, Pennsylvania	277	446
Richmond, Virginia	95	152
Washington, DC	54	87

CLIMATE AND GEOGRAPHY[1]

Yearly Precipitation (inches)	47.5
Yearly Snowfall (inches)	17.8
Summer Temperature (°F)	74.4
Winter Temperature (°F)	37.4
Duration of Freeze-Free Period (days)	199
Land Area (square miles)	372.5
Water Area (square miles)	37.7
Shoreline (miles)	536
Elevation (feet)	sea level to 192

POPULATION[2,3]

	St. Mary's County Households	St. Mary's County Population	Maryland Population
2000	30,642	86,211	5,296,486
2010	37,604	105,151	5,773,552
2020*	45,950	125,150	6,214,500

*Projections

Selected places population (2010): California 11,857; Lexington Park 11,626; Golden Beach 3,796; Leonardtown 2,930; Mechanicsville 1,508; Charlotte Hall 1,420

POPULATION DISTRIBUTION[3] (2010)

Age	Number	Percent
Under 5	7,580	7.2
5 - 19	23,215	22.1
20 - 44	35,337	33.6
45 - 64	28,238	26.9
65 and over	10,781	10.3
Total	105,151	100.0
Median age		36.0 years

LABOR AVAILABILITY[3,4,5] (BY PLACE OF RESIDENCE)

Civilian Labor Force (2013 avg. - prelim.)	County	Labor Mkt. Area*
Total civilian labor force	56,080	183,908
Employment	52,766	173,046
Unemployment	3,314	10,862
Unemployment rate	5.9%	5.9%
Residents commuting outside the county to work (2010-2012)	Number 13,152	Percent 24.4%
Employment in selected occupations (2010-2012)		
Management, business, science and arts	22,935	43.6%
Service	8,511	16.2%
Sales and office	11,883	22.6%
Production, transp. and material moving	3,452	6.6%

* St. Mary's, Calvert and Charles counties

MAJOR EMPLOYERS[6,7] (2013)

Employer	Product/Service	Employment
Naval Air Station Patuxent River*	Military installation	11,232
MedStar St. Mary's Hospital	Medical services	1,201
DynCorp International	Prof. and technical services	1,019
BAE Systems	Tech. products and services	850
Wyle	Tech. research services	705
Lockheed Martin	Aeronautics, systems engr.	540
Engility	Systems engr. and mgmt.	500
Boeing	Engineering services	450
HMR of Maryland / Charlotte Hall	Nursing care	438
SAIC	Engr. and mgmt. services	431
Booz Allen Hamilton	Systems engr. and mgmt.	412
St. Mary's College of Md.	Higher education	407
PAE Applied Technologies	Prof. and technical services	400
Northrop Grumman	Systems and software devt.	368
General Dynamics	Aeronautics, systems engr.	352
Walmart	Consumer goods	350
J.F. Taylor	Technology simulations	340
CACI	Systems engr. and mgmt.	325
Food Lion	Groceries	284
McKay's Foodland	Groceries	275
McDonald's	Restaurants	270
Eagle Systems	Systems engr. and mgmt.	250
Burch Oil	Fuel oil	247
Target	Consumer goods	242
St. Mary's Nursing Center	Nursing care	214

Excludes post offices, state and local governments; includes higher education

* Employee counts for federal and military facilities exclude contractors to the extent possible; embedded contractors may be included

EMPLOYMENT[4] (2012, BY PLACE OF WORK)

Industry	Establishments	Annual Avg. Empl.	Emp. %	Avg. Wkly. Wage
Federal government	39	8,791	20.9	$1,940
State government	10	808	1.9	871
Local government	42	3,801	9.0	867
Private sector	2,007	28,601	68.1	1,024
Natural resources and mining	17	64	0.2	618
Construction	295	1,558	3.7	884
Manufacturing	37	490	1.2	1,134
Trade, transportation and utilities	453	6,743	16.1	716
Information	25	233	0.6	1,060
Financial activities	130	786	1.9	794
Professional and business. services	461	10,151	24.2	1,650
Education and health services	198	4,168	9.9	824
Leisure and hospitality	213	3,429	8.2	270
Other services	178	979	2.3	518
Total	2,098	42,001	100.0	1,198

Includes civilian employment only

HOURLY WAGE RATES[4] (2012)

Selected Occupations	Median	Entry	Experienced
Accountants	$33.50	$22.50	$47.00
Aerospace engineers	52.50	37.25	58.75
Bookkeeping/accounting clerks	18.75	13.50	22.25
Computer support specialists	24.00	14.25	30.00
Computer systems analysts	44.00	28.75	54.25
Customer service representatives	12.50	8.50	17.25
Electrical engineers	44.00	32.00	56.75
Electronic engineering technicians	42.25	28.50	45.75
Freight, stock and material movers, hand	9.75	8.25	12.50
Industrial truck operators	14.50	10.50	18.25
Information security analyst	37.50	27.50	44.75
Machinists	25.75	16.00	30.75
Network administrators	37.00	25.25	43.00
Packers and packagers, hand	9.75	8.25	16.00
Secretaries	18.00	12.50	21.50
Shipping/receiving clerks	13.75	10.00	17.00

Wages are an estimate of what workers might expect to receive in Southern Maryland (Calvert, Charles and St. Mary's counties) and may vary by industry, employer and locality

SCHOOLS AND COLLEGES[3,8]

Educational Attainment - age 25 & over (2010-2012)

High school graduate or higher	90.9%
Bachelor's degree or higher	29.9%

Public Schools

Number: 17 elementary; 4 middle; 4 high

Enrollment: 17,841 (Sept. 2013)

Cost per pupil: $11,774 (2010-2011)

Students per teacher: 16.0 (Oct. 2012)

High school career / tech enrollment: 1,575 (2013)

High school graduates: 1,264 (July 2012)

Private Schools

Number: 41 (Sept. 2012)

Higher Education (2012)	Enrollment	Degrees
2-year institutions		
Seafarers Harry Lundeberg School of Seamanship	165	1
College of Southern Maryland*	9,210	990
4-year institution		
St. Mary's College of Maryland	1,933	470

The University of Maryland University College and other national universities offer programs at the Frank Knox Center. George Washington University, Johns Hopkins University, the University of Maryland College Park, and ten other colleges and universities offer programs at the Southern Maryland Higher Education Center.

* Includes four campuses in Calvert, Charles and St. Mary's counties

TAX RATES[9]

	St. Mary's Co.	Maryland
Corporate Income Tax (2014)	none	8.25%
Base – federal taxable income		
Personal Income Tax (2014)	3.00%	2.0%-5.75%*
Base – federal adjusted gross income *Graduated rate peaking at 5.75% on taxable income over $300,000		
Sales & Use Tax (2014)	none	6.0%
Exempt – sales for resale; manufacturer's purchase of raw materials; manufacturing machinery and equipment; purchases of materials and equipment used in R&D and testing of finished products; purchases of computer programs for reproduction or incorporation into another computer program for resale		
Real Property Tax (FY 14)	$0.857	$0.112
Effective rate per $100 of assessed value		
In addition to this rate, there are some miscellaneous taxes and/or special taxing areas in the county; in an incorporated area a municipal rate will also apply		
Business Personal Property Tax (FY 14)	$2.1425	none
Rate per $100 of depreciated value		
Exempt – manufacturing and R&D machinery, equipment, materials and supplies; manufacturing, R&D and warehousing inventory		

Major Tax Credits Available

Job Creation, R&D, Biotechnology and Cybersecurity Investment, A&E District

INCOME[3] (2010-2012)

Distribution	St. Mary's Co.	Maryland	U.S.
	Percent Households		
Under $25,000	11.5	16.1	24.1
$25,000 - $49,999	14.1	18.4	24.2
$50,000 - $74,999	15.7	17.6	18.1
$75,000 - $99,999	17.8	13.3	11.9
$100,000 - $149,999	23.6	17.9	12.5
$150,000 - $199,999	10.0	8.4	4.6
$200,000 and over	7.2	8.3	4.5
Median household	$86,209	$71,707	$51,771
Average household	$99,551	$93,415	$71,579
Per capita	$35,658	$35,328	$27,385
Total income (millions)	$3,760	$200,010	$8,248,889

HOUSING[2,3,10]

Occupied Units (2010-2012) 37,772 (71.5% owner occupied)

Housing Transactions	Units	Median Selling Price
All arms-length transactions (2012)	987	$289,000
All multiple-listed properties (2012)*	961	$275,000

*Excludes auctions and FSBO

BUSINESS AND INDUSTRIAL PROPERTY[6]

A variety of business sites are available in St. Mary's County. Industrial and office parks offer raw acreage, furnished office space and everything in between. Utilities including fiber-optic lines, public water, sewer, broadband service and natural gas are available at most locations.

High technology firms are clustered in and around Lexington Park. Major business parks include Wildewood, Lexington Park Corporate Center, Exploration, Expedition, Willows Run and Pine Hill. The greatest concentration of manufacturing is in St. Mary's Industrial Park in Hollywood, adjoining the regional airport.

St. Mary's County Department of Economic and Community Development maintains lists of available office, warehouse and industrial sites and space and publishes an annual directory of technology companies and resources. Both are available in PDF format on www.stmarysmd.com/decd.

Market Profile Data	Low	High	Average
Land – cost per acre			
Industrial	$15,000	$120,000	$100,000
Office	$25,000	$500,000	$225,000
Rental Rates – per square foot			
Warehouse / Industrial	$2.50	$12.00	$10.00
Flex / R&D / Technology	$8.00	$14.00	$11.00
Class A Office	$16.50	$25.00	$19.25

TRANSPORTATION

Highways: Maryland arteries in the county connect with U.S. 301, I-95 and I-495 (Washington D.C. Beltway)

Rail: The closest rail depot, CSX Transportation, is in adjacent Charles County at Waldorf

Truck: 46 local and long-distance trucking establishments are located in Southern Maryland

Water: Served by the Port of Baltimore, 50' channel; a leading U.S. automobile and break-bulk port; seven public terminals including the state-of-the-art Intermodal Container Transfer Facility; 81 miles from Leonardtown

Air: Served by Baltimore/Washington International Thurgood Marshall Airport (BWI), Washington Dulles International Airport and Ronald Reagan Washington National Airport; St. Mary's County Regional Airport (www.co.saint-marys.md.us/dpw/Airportinfo.asp) is available for private planes; 4150' runway

RECREATION AND CULTURE

Parks: Five state parks and 22 county parks, two year-round pools, boat ramps, beaches, fishing piers, tennis courts, picnic facilities, playgrounds, a skate park, and a disc golf course

Recreation and Leisure: Boating, sailing, fishing, camping, hiking, cycling, paddling trails, golf courses, and three motor sports venues; waterside restaurants and marinas dot the county's miles of shoreline; historic Leonardtown, the county seat, features a variety of shops, galleries, restaurants, a waterfront park and a winery

Sports and Athletics: Team sports include soccer, basketball, roller hockey, lacrosse, football, and baseball; sports venues include a gymnastics center, four county recreation centers, and a variety of public parks with sports fields

Attractions: St. Clement's Island, site of Maryland's founding; Historic St. Mary's City, Maryland's first capital and one of the nation's premier archaeological and outdoor living history museums; Point Lookout Lighthouse, Blackistone Lighthouse, Point No Point Lighthouse and Piney Point Lighthouse, the oldest lighthouse on the Potomac River; 18th-century Sotterley Plantation; and Patuxent River Naval Air Museum

Arts & Entertainment District: Leonardtown

Events: Over 50 festivals and fairs include the River Concert Series, Crab Festival, County Fair, Blessing of the Fleet, Oyster Festival/National Oyster Shucking Championships, Wine Festival and Monster Rockfish Festival

For more information, contact St. Mary's County Division of Tourism: 1.800.327.9023, www.visitstmarysmd.com

UTILITIES

Electricity: Southern Maryland Electric Cooperative; customers of investor-owned utilities and major cooperatives may choose their electric supplier

Gas: Natural gas is available from Washington Gas; customers may choose their gas supplier

Water and Sewer: St. Mary's County Metropolitan Commission serves greater Lexington Park-Hollywood area and Piney Point; municipal system serves Leonardtown

Telecommunications: Local carrier is Verizon Maryland; cable internet or broadband service is available from MetroCast or Comcast; Long distance carriers include AT&T, Sprint Nextel, Verizon and others

GOVERNMENT[11]

County Seat: Leonardtown

Government: Five commissioners elected for four-year terms; commissioner form of government limits county legislative power to areas authorized by the General Assembly
Francis J. (Jack) Russell, President, Board of County Commissioners 301.475.4200, ext. 1350
Rebecca Bolton Bridgett, County Administrator 301.475.4200, ext. 1321

Website: www.stmarysmd.com

County Delegation to Maryland General Assembly:
Roy P. Dyson, Senate Chair 410.841.3673
John L. Bohanan, Jr., House Chair 410.841.3227

U.S. Congressional Election District: 5th

County Bond Rating: AA (S&P); Aa2 (Moody's); AA+ (Fitch)

St. Mary's County Department of Economic and Community Development
Robin A. Finnacom, Acting Director
23115 Leonard Hall Drive
P. O. Box 653, Potomac Building
Leonardtown, Maryland 20650
Telephone: 301.475.4200 x1400 • Toll free: 1.800.327.9023
Email: decd@stmarysmd.com
www.stmarysmd.com/decd

Sources:

1 National Oceanic and Atmospheric Administration and Maryland State Office of Climatology (30-year averages); Maryland Geological Survey
2 Maryland Department of Planning
3 U.S. Bureau of the Census
4 Maryland Department of Labor, Licensing and Regulation, Office of Workforce Information and Performance
5 U.S. Bureau of Labor Statistics
6 St. Mary's County Department of Economic and Community Development
7 Maryland Department of Business and Economic Development
8 Maryland State Department of Education; Maryland Higher Education Commission
9 Maryland State Department of Assessments and Taxation; Comptroller of the Treasury
10 Maryland Association of Realtors
11 Maryland State Archives; Maryland Association of Counties

CODE OF ST. MARY'S COUNTY
CHAPTER 27 - BUDGETARY AND FISCAL PROCEDURES

27-1 Fiscal and tax year.

The fiscal or budget year and the tax year of the county shall begin on July 1, and shall end on June 30 of the succeeding year, unless otherwise prescribed by State Law.

27-2 Definitions.

In this chapter the following words have the meaning indicated:

CAPITAL BUDGET - The plan of the county to receive and expend funds for capital projects during the first fiscal year included in the capital program.

CAPITAL PROGRAM - The plan of the county to receive and expend funds for capital projects during the fiscal year covered by the capital budget and the next succeeding five (5) fiscal years thereafter.

CAPITAL PROJECT:

(A) Any physical public betterment or improvement and any preliminary studies and surveys relative thereto;

(B) The acquisition of property of a permanent nature for public use; and

(C) The purchase of equipment for any public betterment or improvement when first constructed.

COUNTY GOVERNMENT - Includes all offices, courts, departments, institutions, corporations, boards, commissions, agencies and their officers, agents and employees who receive or disburse county funds.

CURRENT EXPENSE BUDGET - The plan of the county to receive and expend the funds for charges incurred for operation, maintenance, interest and other charges for the ensuing fiscal year.

27-3 Submission of lists of proposed projects by county agencies.

(A) The county budget shall consist of the current expense budget, the capital budget and capital program and the budget message. It shall represent a complete financial plan for the county reflecting all receipts and disbursements from all sources, including all revenues, all expenditures and the surplus or deficit in the general and all special funds of the county government.

(B) Annual work programs.

(1) When the Board of County Commissioners directs, each office, court, department, institution, board, commission, corporation or other agency of the county government shall submit to the Chief Financial Officer annual work programs setting forth the nature, volume, cost and other factors concerning the work to be performed and the estimates of the revenues and expenditures of their operations for the ensuing fiscal year. Estimated revenues shall be detailed as to source and estimated expenditures as to function, activity or otherwise, as directed by the Chief Financial Officer.

(2) The proposed current expense budget shall contain not less than the following information:

(a) A statement of all revenue estimated to be received by the county during the ensuing fiscal year, classified so as to show the receipts by funds and source of income;

(b) A statement of debt service requirement for the ensuing fiscal year;

(c) A statement of the estimated cash surplus, if any, available for expenditure during the ensuing fiscal year;

(d) A statement of the bonded and other indebtedness of the county government and its agencies, including self-liquidating and special taxing district debts;

(e) A detailed statement of the estimated receipts and budget outlays of the current ending fiscal year, listing such budgetary items by function, activity and subactivity, and a detailed statement of the recommended and approved expenditures for the ensuing fiscal year, listing such expenditures by function, activity, and subactivity; and

(f) Any other material which the County Commissioners may deem advisable.

(C) List of Capital Projects.

(1) At whatever times the Board of County Commissioners may direct, each office, court, department, institution, board, commission, corporation, or other agency of the county government shall submit to the Chief Financial Officer for transmission to the Planning Commission an itemized list of the capital projects which each agency proposes to undertake in the ensuing fiscal year and the next succeeding five (5) fiscal years thereafter. After consideration by the Planning Commission, the Director of Planning and Zoning function shall transmit to the Chief Financial Officer the list of projects recommended by the Commission together with his recommendations on the projects to be undertaken in the periods aforesaid and estimates of the cost thereof. The County Commissioners, with the assistance of the Chief Financial Officer, shall consider such recommendations with the other budget proposals and shall recommend to the general public, together with the current expense budget, a complete capital budget and capital program.

(2) The proposed capital budget and capital program shall be so arranged as to set forth clearly the plan of proposed capital projects to be undertaken in the ensuing fiscal year and in each of the next five (5) fiscal years and also the proposed means of financing them. The capital budget shall include a statement of the receipts anticipated during the ensuing fiscal year from all borrowing and from other sources for capital projects.

(D) The budget message shall contain supporting summary tables and shall explain the proposed current expense budget and capital program, both in fiscal terms and in terms of work to be done. It shall outline the proposed financial policies of the county for the ensuing fiscal year and describe the important features of the current expense budget. It shall indicate any major changes in financial policies and in expenditures, appropriations and revenues, as compared with the fiscal year currently ending, and shall set forth the reasons for such changes. The message shall also include such other material as the County Commissioners may deem desirable.

27-4 Deadline for preparation and signing; inspection by public.

Before April 1 in each year, the County budget shall have been prepared and signed by a majority of the Board of County Commissioners. At least three (3) complete copies shall be open to inspection by the public during regular business hours at the office of the Board of County Commissioners. One (1) copy shall be supplied to each newspaper of general circulation in the county and to each county library.

27-5 Notice of hearings; hearing dates.

Upon approval of the proposed county budget, the Budget Officer of the county shall cause to be published in at least one (1) or more newspapers of general circulation published in the county, a notice of the places and times of the public hearings on the proposed budget. The hearings shall be held not less than twenty (20) nor more than forty (40) days after the date of the filing of the proposed budget.

27-6 Revisions after public hearing; adoption of budget.

After the public hearings specified in the preceding section, the Board of County Commissioners may revise the proposed budget and any part of it by increasing, decreasing, eliminating, or adding items. Items may not be consolidated in such a manner as to reduce the detailed statements of the appropriations. The Board of County Commissioners shall further be authorized to revise the schedule of anticipated receipts and estimated rates for general and special taxes. The annual budget and appropriation act shall be adopted by June 1, or if June 1 is a legal holiday, the first day thereafter. The adoption of the budget shall be by the affirmative vote of not less than three (3) members of the Board of County Commissioners.

27-7 Distribution of copies of budget; levy of taxes.

(A) The budget, as adopted, shall be reproduced in sufficient copies for distribution, free of charge, to the press and the head of each office, department or agency of the county government. Copies of the budget shall likewise be given to any interested person on request. However, in order to discourage waste, the County Commissioners may prescribe a charge for each copy of the adopted budget, but that charge is not to exceed the actual cost of its reproduction.

(B) The adopted budget shall take effect on the first day of the fiscal year to which it applies.

(C) When the county budget shall have been finally adopted in the Annual Budget and Appropriation Act, the County Commissioners shall levy and cause to be raised the amount of taxes required by the budget in the manner provided by law so that the budget shall be balanced as to proposed income and expenditures.

27-8 Transfer of appropriations; unexpended and unencumbered appropriations.

(A) Transfers of appropriations between general classifications of expenditures in the current expense budget may be authorized by the County Commissioners.

(B) Interproject transfers of appropriations between capital projects in the capital budget may be authorized by the County Commissioners.

(C) These provisions may not be construed to prevent the County Commissioners from providing interfund cash borrowing to meet temporary cash requirements nor to prevent reimbursements among funds to services rendered.

(D) Unless otherwise provided by public general law, all unexpended and unencumbered appropriations in the current expense budget remaining at the end of the fiscal year shall revert to the county treasury. An appropriation for a capital project in the capital budget does not revert until the purpose for which the appropriation was made has been accomplished or abandoned. However, any capital project shall stand abandoned if three (3) fiscal years elapse without any expenditure from or encumbrance of that appropriation. The balances remaining to the credit of the completed or abandoned capital projects shall be available for appropriation in subsequent capital budgets.

27-9 Additional or emergency appropriations.

(A) During any fiscal year, the County Commissioners, upon the recommendation of the Chief Financial Officer, by ordinance, may make additional, supplementary or emergency appropriations from contingent funds, from revenues received from anticipated sources but in excess of budget estimates therefor or from revenues received from sources not anticipated in the budget for the current fiscal year, provided that the Chief Financial Officer shall first certify, in writing, that such funds are available for such appropriation. A supplemental appropriation may not exceed the amount of the funds so certified.

B) To the extent that there are not any available unappropriated revenues to meet such emergency appropriations, the County Commissioners, by ordinance, may authorize the issuance of emergency notes which may be renewed from time to time. However, such notes and renewals shall be paid not later than the last day of the fiscal year next succeeding that in which the emergency appropriation was made. The total of emergency appropriations in any fiscal year shall not exceed one percent (1%) of all appropriations, including those for debt service, made in the budget for such year.

27-10 Expenditures in excess of amounts appropriated.

An office, department, institution, board, commission or other agency of the county government during any fiscal year may not expend, or contract to expend, any money or incur any liability or enter into any contract, which by its terms involves the expenditure of money, for any purpose in excess of the amounts appropriated or allotted for the same general classification of expenditure in the budget for such fiscal year or in any supplemental appropriation as hereinabove provided. A payment may not be made nor any obligation or liability incurred, except for small purchases in an amount less than one hundred dollars ($100.), unless the chief financial officer first certifies that the funds for the designated purpose are available. Any contract, verbal or written, made in violation of this section is null and void.

27-11 Percentage limitation for certain evidences of indebtedness; exceptions.

(A) Unless and until otherwise provided by ordinance of the County Commissioners within the limitations provided by public general law, the aggregate amount of bonds and other evidences of indebtedness outstanding at any one time may not exceed two percent (2%) upon the assessable basis of the county. However, tax anticipation notes or other evidences of indebtedness having a maturity not in excess of twelve (12) months, bonds or other evidences of indebtedness issued or guaranteed by the county payable primarily or exclusively from taxes levied in or on or other revenues of special taxing areas or districts heretofore or hereafter established by law, and bonds or other evidences of indebtedness issued for self-liquidating and other projects payable primarily or exclusively from the proceeds of assessments or charges for special benefits or services, are not subject to or to be included as bonds or evidences of indebtedness in computing or applying the percent limitation above provided.

(B) All bonds or other evidences of indebtedness issued under the authority of the Sanitary Commission Act shall be construed as exempt, under Subsection A above, from the percent limitation in this section provided but shall continue as heretofore to be subject to the percent limitation as from time to time provided in said Act.

(C) All bonds or other evidences of indebtedness issued by the County Commissioners for the benefit of St. Mary's Hospital of St. Mary's County may not be included as bonds or other evidences of indebtedness in computing or applying the percent limitation provided in Subsection A of this section.

GLOSSARY

Accounting System	The total structure of records and procedures which are used to record, classify, and report information on the financial position and operations of a governmental unit.
Accrual Basis of Accounting	The method of accounting under which revenues are recorded when earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).
Appropriation	An authorization granted by a legislative body to incur obligations and make expenditures for specific purposes within a specific time frame.
Appropriation Ordinance	The official enactment by the Board of County Commissioners establishing the legal authority for officials to obligate and expend resources.
Appropriation Phase	Different distinct stages of a capital improvements project requiring commitment of funds, usually over multiple fiscal years (i.e., land acquisition, architect/engineering, construction, inspection, utilities, equipment).
Assessable Tax Base	The total valuation placed upon real and personal property, less certain exemptions, by the State Department of Assessments and Taxation for the purposes of levying property taxes. The Board of County Commissioners determines the tax rate to be applied against the tax base to generate tax revenues to support the annual budget.
Assessed Valuation	The valuation established for individual real estate or other property by the State for purposes of taxation.
Authorized Position	Employee positions authorized in the annual budget by the Board of County Commissioners. Position status will vary depending upon factors such as full or part-time status, merit system or contract position, etc.
Bond Rating	Evaluation of the credit quality of bonds usually made by independent rating services. Ratings generally measure the probability of the timely repayment of principal of and interest on municipal bonds. Before a bond issuance, rating agencies may require information on demographics, debt burden, economic base, finances and management structure. The information is evaluated and the bond issue is assigned a letter rating which reflects the creditworthiness of the bonds.
Bonds	A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date, together with periodic interest at a specified rate. Bonds are primarily used to finance capital projects.
Budget	A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.
Budget Calendar	The schedule of key dates which St. Mary's County follows in the preparation and adoption of the budget.
Budget Document	The document prepared by the Department of Finance to present the comprehensive financial program of the Board of County Commissioners. Included in the document are the Commissioner's budget message, the planned expenditures, estimated revenues, program and project descriptions, budget highlights, performance and workload indicators, various supporting schedules and other supplemental information. The County's long-term capital improvements program is also incorporated in the document.
Budget Message	A general discussion of the budget by the Board of County Commissioners which contains an overview of the approved budget, explains some of the principal budget issues and major items funded, and describes how the budget is financed.
Capital Budget	A plan of capital expenditures and the means of financing them usually based on the first year of the capital improvement program; represents the appropriation of bonds or operating revenue for improvements to facilities and other infrastructure.

GLOSSARY

Capital Improvements Program	A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures. Annually the Board of County Commissioners adopts a capital budget and five-year capital program.
Capital Improvements Fund	A fund created to account for all capital project expenditures and revenues.
Capital Project	Major construction, acquisition or renovation activities which add value to a government's physical assets or significantly increases useful life.
Cost-of-Living Adjustment (COLA)	An increase in salaries to offset the impact of inflation on compensation.
Debt Limit	The maximum amount of gross or net debt which is legally permitted. The St. Mary's County Code requires that the aggregate amount of bonds outstanding at any one time may not exceed two percent of the assessable property tax base of the County.
Debt Service	The required principal and interest payments due on debt issued by the County for financing long-term capital improvements according to a predetermined payment schedule.
Deficit	The excess of liabilities over assets or the excess of expenditures over revenues during a single accounting period.
Department	A basic organizational unit of a government which is functionally unique in its delivery of services.
Energy Tax	A local tax imposed on the sale of electricity, natural gas, liquefied petroleum gas, and fuel oil used or to be used in the County.
Encumbrances	A commitment of funds against an appropriation which may be in the form of a purchase order or contract. The encumbrance reserves the appropriated funds for a future expenditure. The total of expenditures and encumbrances for a department in a given fiscal year may not exceed its total appropriation.
Enterprise Fund	A fund established to account for operations that are financed and operated in a manner similar to business enterprises and where operations are entirely or predominantly self-supporting by user charges. Examples in St. Mary's County are two Recreation and Parks funds – one for various county-wide recreation programs and the other for operations of the County's public golf course.
Expenditures	The payment for goods delivered or services rendered and which decreases net financial resources.
Fire Tax	A separate ad valorem tax based upon property value which is used as a source of funding for the volunteer fire services in St. Mary's County. The tax is assessed per $100 of assessed valuation and a separate tax rate is set for each election district.
Fiscal Year	A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. St. Mary's County's fiscal year begins on July 1 and ends on June 30 of the following year.
Fixed Assets	Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.
Fund	An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.
Fund Balance	The excess of the assets of a fund over its liabilities and reserves. A negative fund balance is sometimes called a deficit.
General Fund	The general operating fund that is used to account for all transactions of a governmental unit which are not accounted for in another fund. Generally, the governmental accounting fund that accounts for the ordinary operations of a governmental unit which are financed from taxes and other general revenues.
General Fund Transfer	In St. Mary's County this refers to the transfer of general fund current revenues from the operating budget to the capital budget to finance certain capital projects in lieu of borrowing funds. Utilizing current revenues instead of long-term financing is often referred to as "pay go".

GLOSSARY

General Obligation Bonds	Bonds that are secured by the full faith and credit of the issuing body and generally are considered to be payable from taxes and other general revenues.
Grade/Step	Refers to the placement on the St. Mary's County salary schedule and depends on the position classification and the individual employee status and longevity.
Grant	A contribution of assets by one governmental unit or entity to another unit. Typically, these contributions are made to local governments from the state and federal governments and are usually made to aid in the support of a specified function, but may also be for general purposes.
Homestead Tax Credit	A State property tax credit program that limits the increase in residential taxable assessments each year to a fixed percentage. Each county is required to limit taxable assessment increases to 10% or less.
Impact Fees	One-time charges assessed against new development that attempt to recover from the developer the capital cost of the additional public facilities needed to serve that development.
Income Tax	Until tax year 1999, the local rate was expressed as a percentage of the State personal income tax liability. Effective with tax year 1999, the ratio is expressed as a percentage of taxable income.
Investment	Securities purchased and held for the production of income in the form of interest and dividends. An investment instrument is the specific type of security which a government purchases and holds.
Modified Accrual	The basis of accounting under which expenditures are recorded when the related fund liability is incurred and revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). In St. Mary's County, the modified accrual basis of accounting is used by all governmental fund types which include the general fund.
Non-County Agencies	Those public entities, non-profit private entities, and private entity agents of County government which may receive some funding from the County government in support of their efforts but where no legal funding requirement exists.
Object of Expenditure	Expenditure classifications based upon the types of categories of goods and services purchased. In St. Mary's County government, this includes personal services, operating supplies, professional services, communications, transportation, utilities, repairs and maintenance, operating expenses, rentals, insurance, miscellaneous, and equipment and furniture. These objects of expenditures are delineated in more detail in the accounting system according to account elements.
Operating Budget	The annual budget which supports the day-to-day operations of the County government. Most of the expenditures occur in the general fund, but there are also some operational costs funded through enterprise and special revenue funds.
Operating Expenditures	The costs of day-to-day operations such as personnel, materials, and equipment required for a department to function.
Performance/Workload Indicator	Specific quantitative and qualitative measures of work performed or to be accomplished within an activity or program (e.g., total number of permits processed). Also, a specific quantitative measure of results obtained through an activity or program (e.g., percentage of library materials available within seven days of the request at a specific branch library).
Personal Services	Expenditures related to compensating employees, including salaries, wages, and fringe benefit costs.
Property Tax	Tax on the value of real and personal property and is levied almost exclusively by local governments. In Maryland, the State Department of Assessments and Taxation is responsible for the valuation and assessment of all property in the State. The local government is responsible for setting the tax rate to be applied to the property assessments to generate revenues in support of the local budget. The property tax is the major revenue source in Maryland county governments and is collected by the Treasurer.
Reserve	A portion of a fund's assets that is restricted for a specific purpose and not available for appropriation or expenditure.

GLOSSARY

Revenue	Funds that a government receives as income and represents an increase in net financial resources. These receipts may include tax payments, interest earnings, service charges, fees, grants, intergovernmental payments, and other miscellaneous sources.
Special Assessment Fund	A fund to account for the provision and financing of certain public improvements which primarily benefit particular taxpayers against whose properties special assessments are levied (e.g., shore erosion control districts). The special assessments fund the repayment of costs increased for the capital improvements, including debt service.
Special Revenue Fund	A fund used to account for revenues from specific taxes or other earmarked revenue sources which by law are designated to finance particular functions or activities of government.
State Agencies/	Certain organizational entities are either State agencies or legally independent Boards and not directly responsible to the Board of County Commissioners. However, the County is responsible for providing partial or full funding support. Examples include the Supervisors of Elections and the Board of Education.
Transfer Tax	A tax imposed on instruments transferring title to real property. Transfer tax revenues in St. Mary's County are a dedicated source of revenue for the capital budget.
User Charges	The payment of a fee for direct receipt of a public service by the party who benefits from the service.