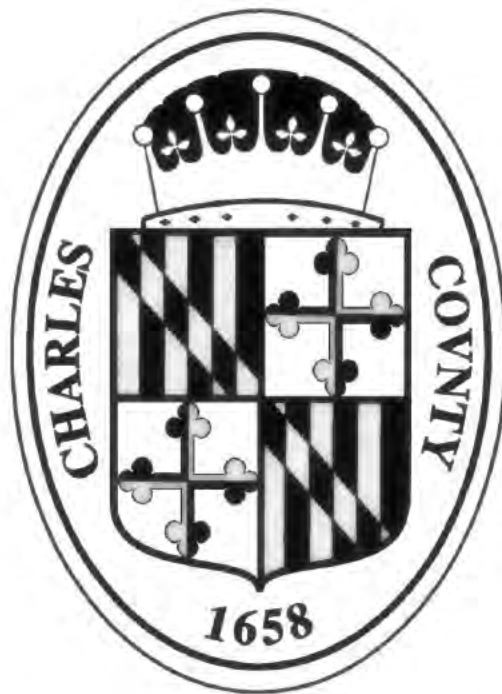


# **CHARLES COUNTY, MARYLAND**

## **COMPREHENSIVE ANNUAL FINANCIAL REPORT**

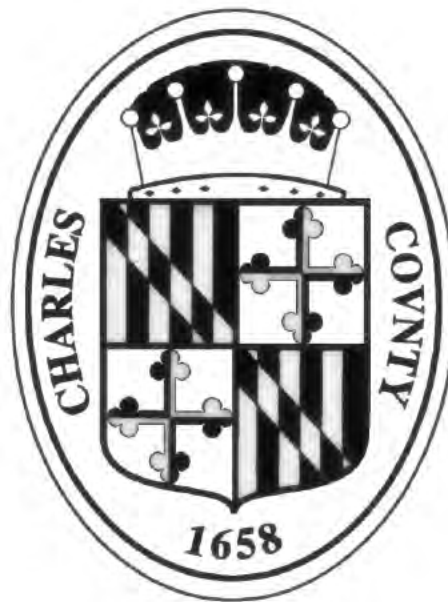


For the Fiscal Year Ended June 30, 2012



# CHARLES COUNTY, MARYLAND

## COMPREHENSIVE ANNUAL FINANCIAL REPORT



For the Fiscal Year Ended June 30, 2012

Prepared by:  
Department of Fiscal and Administrative Services  
Charles County, Maryland

Deborah E. Hudson, CPA  
Director of Fiscal & Administrative Services

Mark J. Belton  
County Administrator

[www.charlescounty.org](http://www.charlescounty.org)



# Charles County, Maryland

## Table of Contents

|                                                                        | <u>Page</u> |
|------------------------------------------------------------------------|-------------|
| <b>Introductory Section</b>                                            |             |
| Letter of Transmittal                                                  | iii         |
| Certificate of Achievement                                             | xii         |
| Listing of Elected and Appointed Officials                             | xiii        |
| Organizational Chart                                                   | xiv         |
| Charles County Area Map                                                | xv          |
| Charles County Government Mission and Vision Statements                | xvi         |
| <b>Financial Section</b>                                               |             |
| Report of Independent Certified Public Accountants                     | 3           |
| Management's Discussion and Analysis                                   | 5           |
| Basic Financial Statements:                                            |             |
| Government-wide Financial Statements:                                  |             |
| Statement of Net Assets                                                | 21          |
| Statement of Activities                                                | 22          |
| Fund Financial Statements:                                             |             |
| Governmental Fund Financial Statements                                 |             |
| Balance Sheet                                                          | 24          |
| Reconciliation of Total Governmental Fund Balance to Net               |             |
| Assets of Governmental Activities                                      | 25          |
| Statement of Revenues, Expenditures, and Changes in Fund Balance       | 26          |
| Reconciliation of the Statement of Revenues, Expenditures,             |             |
| and Changes in Fund Balance of Governmental Funds to the               |             |
| Statement of Activities                                                | 27          |
| Proprietary Fund Financial Statements                                  |             |
| Statement of Net Assets                                                | 28          |
| Statement of Revenues, Expenses, and Changes in Net Assets             | 29          |
| Statement of Cash Flows                                                | 30          |
| Fiduciary Fund Financial Statements                                    |             |
| Statement of Fiduciary Net Assets                                      | 31          |
| Statement of Changes in Fiduciary Net Assets                           | 32          |
| Component Units Financial Statements                                   |             |
| Combining Statement of Net Assets                                      | 33          |
| Combining Statement of Activities                                      | 34          |
| Notes to the Financial Statements Index                                | 36          |
| Notes to the Financial Statements                                      | 38          |
| Required Supplementary Information:                                    |             |
| Schedule of Revenues, Expenditures, and Changes in Fund Balance        |             |
| Budget to Actual - General Fund                                        | 102         |
| Schedule of Funding Progress - Sheriff's Office Retirement Plan        | 103         |
| Schedule of Employer Contributions - Sheriff's Office Retirement Plan  | 103         |
| Schedule of Funding Progress - County's Retirement Plan                | 104         |
| Schedule of Employer Contributions-County's Retirement Plan            | 104         |
| Schedule of Funding Progress - Other Post-Employment Benefit Plan      | 105         |
| Schedule of Employer Contributions -Other Post-Employment Benefit Plan | 105         |

Continued

## Charles County, Maryland

### Table of Contents

(CONTINUED)

Page

#### Combining and Individual Fund Statements and Schedules:

##### General Fund

|                                                                                  |     |
|----------------------------------------------------------------------------------|-----|
| Schedule of Revenues and Other Financing Sources - Budgetary<br>(Non-GAAP) Basis | 110 |
|----------------------------------------------------------------------------------|-----|

|                                                                                   |     |
|-----------------------------------------------------------------------------------|-----|
| Schedule of Expenditures and Other Financing Uses - Budgetary<br>(Non-GAAP) Basis | 114 |
|-----------------------------------------------------------------------------------|-----|

##### Other Governmental Funds

|                         |     |
|-------------------------|-----|
| Combining Balance Sheet | 118 |
|-------------------------|-----|

|                                                                              |     |
|------------------------------------------------------------------------------|-----|
| Combining Statement of Revenues, Expenditures and<br>Changes in Fund Balance | 122 |
|------------------------------------------------------------------------------|-----|

##### Other Proprietary Funds

|                                   |     |
|-----------------------------------|-----|
| Combining Statement of Net Assets | 128 |
|-----------------------------------|-----|

|                                                                     |     |
|---------------------------------------------------------------------|-----|
| Combining Statement of Revenues, Expenses and Changes in Net Assets | 129 |
|---------------------------------------------------------------------|-----|

|                                   |     |
|-----------------------------------|-----|
| Combining Statement of Cash Flows | 130 |
|-----------------------------------|-----|

#### Statistical Section

##### Financial Trend Information

|         |                         |     |
|---------|-------------------------|-----|
| Table 1 | Net Assets by Component | 134 |
|---------|-------------------------|-----|

|         |                       |     |
|---------|-----------------------|-----|
| Table 2 | Changes in Net Assets | 136 |
|---------|-----------------------|-----|

|         |                                     |     |
|---------|-------------------------------------|-----|
| Table 3 | Fund Balances of Governmental Funds | 140 |
|---------|-------------------------------------|-----|

|         |                                                |     |
|---------|------------------------------------------------|-----|
| Table 4 | Changes in Fund Balances of Governmental Funds | 142 |
|---------|------------------------------------------------|-----|

##### Revenue Capacity Information

|         |                                                               |     |
|---------|---------------------------------------------------------------|-----|
| Table 5 | Assessed Value and Estimated Actual Value of Taxable Property | 144 |
|---------|---------------------------------------------------------------|-----|

|         |                                                         |     |
|---------|---------------------------------------------------------|-----|
| Table 6 | Property Tax Rates - Direct and Overlapping Governments | 146 |
|---------|---------------------------------------------------------|-----|

|         |                     |     |
|---------|---------------------|-----|
| Table 7 | Principal Taxpayers | 147 |
|---------|---------------------|-----|

|         |                                     |     |
|---------|-------------------------------------|-----|
| Table 8 | Property Tax Levies and Collections | 148 |
|---------|-------------------------------------|-----|

##### Debt Capacity

|         |                                    |     |
|---------|------------------------------------|-----|
| Table 9 | Ratios of Outstanding Debt by Type | 149 |
|---------|------------------------------------|-----|

|          |                                           |     |
|----------|-------------------------------------------|-----|
| Table 10 | Ratios of General Bonded Debt Outstanding | 150 |
|----------|-------------------------------------------|-----|

|          |                                                     |     |
|----------|-----------------------------------------------------|-----|
| Table 11 | Direct and Overlapping Governmental Activities Debt | 151 |
|----------|-----------------------------------------------------|-----|

|          |                               |     |
|----------|-------------------------------|-----|
| Table 12 | Legal Debt Margin Information | 152 |
|----------|-------------------------------|-----|

##### Demographic and Economic Information

|          |                                     |     |
|----------|-------------------------------------|-----|
| Table 13 | Demographic and Economic Statistics | 153 |
|----------|-------------------------------------|-----|

|          |                     |     |
|----------|---------------------|-----|
| Table 14 | Principal Employers | 154 |
|----------|---------------------|-----|

##### Operating Information

|          |                                                   |     |
|----------|---------------------------------------------------|-----|
| Table 15 | Full-time Equivalent County Employees by Function | 155 |
|----------|---------------------------------------------------|-----|

|          |                                  |     |
|----------|----------------------------------|-----|
| Table 16 | Operating Indicators by Function | 156 |
|----------|----------------------------------|-----|

|          |                                      |     |
|----------|--------------------------------------|-----|
| Table 17 | Capital Asset Statistics by Function | 157 |
|----------|--------------------------------------|-----|

# **Introductory Section**





CHARLES COUNTY COMMISSIONERS

Candice Quinn Kelly, *President*  
Reuben B. Collins, II, Esq., *Vice President*  
Ken Robinson  
Debra M. Davis, Esq.  
Bobby Rucci

Mark Belton  
*County Administrator*

Deborah E. Hudson, CPA  
*Director*

December 19, 2012

To the Honorable Charles County Commissioners and  
The Citizens of Charles County, Maryland

The Comprehensive Annual Financial Report of Charles County, Maryland for the Fiscal Year ended June 30, 2012, is hereby submitted as mandated by both local ordinances and state statutes. These ordinances and statutes require that Charles County annually issue a report of its financial condition and that this report be audited by an independent firm of licensed Certified Public Accountants. The audited Financial Statements must be submitted to the State of Maryland by November 1<sup>st</sup> each year. Responsibility for the accuracy of the County's financial records, including all required disclosures, rests with management. To the best of our knowledge and belief, the enclosed data is accurate in all material respects and is reported in a manner that presents fairly the financial position and results of operations of the various funds and component units of Charles County Government. All disclosures necessary to enable the reader to gain an understanding of the County's financial activities have been included.

This report consists of management's representations concerning the finances of Charles County Government. Consequently, management assumes full responsibility for the completeness and reliability of all the information presented in this report. To provide a reasonable basis for making these representations, management of the County has established a comprehensive internal control framework that is designed both to protect the government's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the County's financial statements in conformity with U.S. generally accepted accounting principles (GAAP). Because the cost of internal controls should not outweigh their benefits, the County's comprehensive framework of internal controls has been designed to provide reasonable, rather than absolute, assurance that the financial statements will be free from material misstatement. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

The County's financial statements have been audited by SB & Company, LLC, Independent Certified Public Accountants. The goal of the independent audit was to provide reasonable assurances that the financial statements of the County for the fiscal year ended June 30, 2012, are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unqualified opinion that the County's financial statements for the year ended June 30, 2012, are fairly presented in conformity with U.S. generally accepted accounting principles (GAAP). The independent auditor's report is presented as the first component of the financial section of this report.

The County is required to undergo an annual single audit in conformity with the provisions of the Single Audit Act of 1984 (as amended in 1996) and the provisions of the U.S. Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments and Non Profit Organizations*. Information related to this single audit, including a schedule of expenditures of federal awards, the independent auditor's reports on internal controls and compliance with applicable laws and regulations, and a schedule of findings and questioned costs are included in a separately issued single audit report.

GASB requires that management provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be used in conjunction with it. The County's MD&A can be found immediately following the report of the independent auditors.

### **Profile of the Charles County Government**

Charles County, Maryland was created in 1658 by an Order in Council. The County was named for Charles Calvert (1637-1715), 3<sup>rd</sup> Lord Baltimore. Calvert lived in Maryland from 1661 until he returned to England in 1684. He was Proprietor of the Maryland colony from 1675 to 1689, when he lost his right to govern. From 1692 until Calvert's death in 1715, Maryland was governed as a royal colony.

**Form of Government.** The County operated under the Commissioner form of government until March 2003 when the Code Home Rule form of government was adopted. Policy-making and certain legislative authority are vested in the Board of County Commissioners consisting of five Commissioners who are elected for four-year terms. The President of the County Commissioners, who must declare his or her candidacy at the time of filing, is elected County-wide and may reside anywhere within the County. The other four Commissioner members also run County-wide, but one must reside within each of the four Commissioner districts. The President serves on a full-time basis and the other Commissioners serve in a part-time capacity. The Board meets as needed at the Charles County Government Building in La Plata, Maryland. Other elected officials in the County include four Resident Judges of the Circuit Court, Clerk of the Circuit Court, States Attorney, Sheriff, Register of Wills, Judges of the Orphans' Court (three), and members of the County Board of Education (seven).

The County serves a population of approximately 149,130 and provides a full range of municipal services enacted by statute or charter. These include public safety, education, sanitation, transportation, public health, social services, recreation, public improvements, planning and zoning, and administrative services. The three incorporated municipalities within the County are La Plata, Indian Head and Port Tobacco. These entities are independent of the County and, as such, are not included in this report.

**Component Units.** The County is financially accountable for a legally separate school system and a legally separate library system. Both of these entities are reported separately within the County's financial statements.

**Location.** Charles County, Maryland, located on the Southern Maryland Peninsula between the Patuxent River and the Potomac River, adjoins Prince George's County on the north and west and St. Mary's County on the southeast. It occupies 502 square miles, of which 458 are land and 44 are waters.

The town of La Plata, the County seat, is 71 miles from Baltimore, and 32 miles from Washington, D.C. The County's executive offices are located in the County Government Building, 200 Baltimore Street, La Plata, Maryland 20646.

**Budget.** The annual budget serves as the foundation for the County's financial planning and control. The County Commissioners are required to adopt a final budget no later than the close of the prior fiscal year. The budget is prepared by fund, function and department. Department heads may make transfers up to \$2,000 within a department, with approval by the Fiscal & Administrative Services Director. Transfers between \$2,001 and \$15,000 require the approval of the County Administrator, between \$15,001 and \$35,000 require the approval of the President of the County Commissioners and transfers over \$35,001 require the approval of the full Board of Commissioners. Transfers between departments require the special approval of the County Administrator of the Board of Commissioners depending on the dollar amount. Increase or decrease to total budget is allowed only with the Board of Commissioners approval.

Budget-to-actual comparisons are provided in this report for the General Fund for which an appropriated annual budget is adopted. This comparison is presented on page 102 as part of the required supplementary information.

### **Economic Condition and Outlook**

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment within which the County operates.

**Local Economy.** Charles County lies within the Washington, DC Metropolitan Statistical Area (MSA) and within close proximity to the Baltimore MSA, making the entire region a source of potential workforce and commerce. A population of nearly 8.3 million people resides within a 90-minute drive of the county.

Charles County has grown steadily for more than two decades as a "bedroom community" of Washington, DC. More than half of the county's residents commute to Washington, DC and other nearby urbanized areas for high-paying jobs, resulting in the county being ranked the 11<sup>th</sup> wealthiest in the nation, according to the Census Bureau's 2011 American Community Survey. In addition, Charles County had the lowest commercial vacancy rate among peer counties within the Washington, DC MSA as of 2Q 2012.

Naval Support Facility (NSF) Indian Head is one of the county's largest employers and economic drivers, with more than 3,100 civilian, military and contract employees in 2012. In fiscal year 2011, the base had payrolls exceeding \$350 million, plus another \$1.15 billion in contracts, over \$45 million of which were local.

Other major county employers include population-serving agencies and organizations including the Charles County Board of Education, the College of Southern Maryland, Charles County Government, Civista Medical Center, the Charles County Sheriff's Office, and Southern Maryland Electrical Cooperative (SMECO), the regional electrical utility.

Industry composition in the county is significantly impacted by these major employers, with the highest percentage in public administration (21%), followed by educational services and health care (15%). However, several small, high-tech private firms - some of which have been nationally recognized for rapid revenue growth - are changing the business landscape as the county develops. A full quarter of the county's major industries include professional, scientific, management and administrative (15%) and retail trade (11%).

The county's leading business types, as defined under NAICS (North American Industry Classification System), include Administrative, Support, Waste Management, and Remediation Services (17%); Retail Trade (13%); and Professional, Scientific, Technical Services (13%). Firms headquartered in Charles County include Community Bank of Tri-County (regional bank), SMECO (regional utility provider), The Wills Group (regional fuel and energy provider), Chaney Enterprises (regional concrete, mining and manufacturing firm), College of Southern Maryland (regional community college), Facchina Construction (national contracting firm), outsourceIT (national cloud-computing and IT firm), Zekiah Technologies (national GIS firm), and Facchina Global Solutions (multi-national security, technology & engineering services). (Data sources: NSF Indian Head; U.S. Census Bureau 2011 ACS 1-year estimates; Dun & Bradstreet; CoStar)

As indicated in the following table, employment in the County decreased from 42,248 in 2007 to 40,153 in 2011, a loss of 2,095 jobs and a 5% decrease in total employment. 60% of the jobs lost in this timeframe were in the construction industry, correlating with the national housing crisis.

| Five-Year Employment Statistics                           |               |               |               |               |               |                        |
|-----------------------------------------------------------|---------------|---------------|---------------|---------------|---------------|------------------------|
| Persons Employed by Industry                              |               |               |               |               |               |                        |
|                                                           | 2007          | 2008          | 2009          | 2010          | 2011          | % Change<br>'07 to '11 |
| <b>GOVERNMENT</b>                                         |               |               |               |               |               |                        |
| Federal                                                   | 2,170         | 2,190         | 2,231         | 2,353         | 2,274         | 4.8%                   |
| State                                                     | 386           | 391           | 391           | 400           | 410           | 6.2%                   |
| Local                                                     | 6,338         | 6,592         | 6,594         | 6,591         | 6,173         | -2.6%                  |
| Subtotal                                                  | 8,894         | 9,173         | 9,216         | 9,344         | 8,857         | -0.4%                  |
| <b>INDUSTRY</b>                                           |               |               |               |               |               |                        |
| Services, Transportation,<br>Communication &<br>Utilities | 27,738        | 27,507        | 26,755        | 27,109        | 27,406        | -1.2%                  |
| Construction                                              | 4,411         | 4,468         | 3,630         | 3,129         | 3,160         | -28.4%                 |
| Manufacturing                                             | 1,090         | 856           | 797           | 750           | 697           | -36.1%                 |
| Other                                                     | 115           | 109           | 87            | 87            | 33            | -71.3%                 |
| Subtotal                                                  | 33,354        | 32,940        | 31,269        | 31,075        | 31,296        | -6.2%                  |
| <b>Total</b>                                              | <b>42,248</b> | <b>42,113</b> | <b>40,485</b> | <b>40,419</b> | <b>40,153</b> | <b>-5.0%</b>           |

The County's unemployment rates have remained lower than that of the nation, the state and most other neighboring counties within the region.

| Average Annual Unemployment Rate |             |             |             |             |             |
|----------------------------------|-------------|-------------|-------------|-------------|-------------|
|                                  | <u>2007</u> | <u>2008</u> | <u>2009</u> | <u>2010</u> | <u>2011</u> |
| Calvert County                   | 2.8%        | 3.5%        | 6.2%        | 6.6%        | 5.9%        |
| <b>Charles County</b>            | <b>2.9</b>  | <b>3.6</b>  | <b>6.2</b>  | <b>6.6</b>  | <b>6.0</b>  |
| Frederick County                 | 2.9         | 3.6         | 6.6         | 6.6         | 6.1         |
| Montgomery County                | 2.6         | 3.2         | 5.6         | 5.8         | 5.2         |
| Prince George's County           | 3.6         | 4.4         | 7.3         | 7.7         | 7.0         |
| St. Mary's County                | 2.9         | 3.6         | 5.9         | 6.5         | 6.0         |
| State of Maryland                | 3.4         | 4.3         | 7.4         | 7.8         | 7.0         |
| United States                    | 4.6         | 5.8         | 9.3         | 9.6         | 8.9         |

Charles County has experienced continued increased in population each year. The Census of 1990 showed the County's population at 101,154. The 2000 Census put the County's population at 121,204. The Census of 2010 puts the County's population at 146,551. The increase from 1990 to 2010 is 44.9%. It is expected that population growth within the County will continue at a steady but moderate rate.

**Relevant Financial Policies.** The County Commissioners have formalized several financial policies to address their long and short term concerns. Several of these are as follows:

1. Review and approve five-year comprehensive plans for operating and capital budgets for all major funds. By establishing long range plans, the County measures the fiscal impact of today's decisions on tomorrow's outcomes.
2. An annual review of all programs that operate on an enterprise fund basis is prepared to ensure that the revenues for such programs continue in a self-supporting nature. By doing so, the Commissioners relieve the pressure of funding such programs on the general taxpayer. Major programs include Solid Waste, Water & Sewer, Recreation, and Developer Inspection & Review.
3. Regular reports are prepared for most major operations comparing year-to-date activity and year-end estimates with budget and prior year actual results. The review alerts the Board of County Commissioners to any financial problems that may require action, or operating surpluses that could be reinvested for program improvements.
4. When needed, the County will advance the State of Maryland's share for school construction to provide adequate classroom space, only when assurances are given by the State that the County will be reimbursed. All advanced projects have been reimbursed by the State.

5. Established a Fund Balance policy on March 9, 2010:
  - a. This policy will ensure the County maintains a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unexpected one-time expenditures.
  - b. The policy will be reviewed on an annual basis during the budget process.
  - c. The fund balance range for the General Fund shall not be less than 8% and not more than 15% of the total budgeted operating revenues of the General Fund budget.
  - d. The fund balance of the Water and Sewer Operating Budget shall not be less than 30 days and not more than 120 days of the total budgeted operating expenses of the Utilities Operating Fund.
  - e. A surplus of 15% of the General Fund shall be transferred to cover shortfalls within Special Revenue Funds. Water and Sewer surplus shall be reserved for one-time capital needs. Surplus funds can be utilized to reduce or avoid debt, applied to capital outlay purchases, or stabilize taxes, rates and fees.
  - f. A shortfall is to be rebuilt through the following mechanisms: distribution of surplus from other related funds or appropriation during the next three annual budget cycles of at least 20% of the shortfall. If this is financially unfeasible, a written plan shall be forwarded by the County Administrator to the Board of Commissioners for approval to restore the required range. This plan may require reduction of services, increased taxes, fees or rates.
6. Established a Debt policy on September 22, 2009:
  - a. Authority to Issue Debt – The County may only issue general obligation bonds under the authority conferred by the Maryland General Assembly. As a Code Home Rule county, the County may also authorize the issuance of general obligation bonds by a public local law enacted by the County Commissioners. The County may issue economic development revenue bonds under State law which provides that such bonds shall not constitute indebtedness or charge against the general credit of taxing power of the County. The County may issue bonds necessary to finance the cost incurred to construct new capacity for public schools. The County may issue general obligation bonds to finance water systems, sewerage systems, solid waste disposal systems and solid waste acceptance systems.
  - b. Debt Issue Guidelines – Long-term borrowing will not be used to finance current operations. All debt issued will be repaid within a period not to exceed the useful life of the asset. General Fund debt service payments levels will be maintained not to exceed 8% of operating revenues. The County will seek to maintain and, if possible, improve current bond rating in order to minimize borrowing costs.
  - c. Debt Capacity – The five-year financial plan will help determine the amount of debt that can be issued while maintaining an 8% debt service ratio.

**Long-term Financial Planning.** The County implements five-year financial forecast models for all major funds to aid with both operating and capital budget plans. Our financial models have the ability to adjust current and future revenues to fulfill the desired service level requirements. The outcome of compiling financial plans is to determine the amount of additional debt that the County can issue over a five-year period in order to make fiscally sound management decisions as it relates to future infrastructure.

In 2012, the County issued bonds in the amount of \$79.7 million (\$75.7 million for general obligation and \$4 million in taxable bonds). These funds, along with other sources, financed certain public buildings, facilities, and grounds in the County and to refund certain outstanding County bonds. Significant projects include: renovations to Board of Education facilities (\$2.2 million); renovations and additions to College of Southern Maryland facilities (\$3.7 million); improvements to other various general government facilities including construction of a New Library (\$3.5 million); various road upgrades (\$5.3 million); various park projects (\$90 thousand); stormwater retrofit projects (\$700 thousand); and water and sewer projects, including implementing an automation and technology plan (\$14.5 million). The remaining proceeds of the tax-exempt bonds will be applied to refund certain outstanding maturities of the County's general obligation bonds and to pay certain costs of issuance of the bonds.

The County's debt service levels have remained well below the legal debt margin for the past six years as a direct result of the extensive financial planning that is conducted from both a capital and operating budget perspective. The Commissioner's target debt ceiling limit of 8% provides a sturdy framework from which to make long-term financial decisions.

**Major Initiatives.** The County's Fiscal Year 2013 budget reflects long-range goals of achieving many goals set forth to improve the overall quality of life in Charles County. The following are those objectives:

- Improve economic development to achieve a balance in commercial, industrial and residential growth as measured by the assessable tax base, per capita income and average County wages (as measured against the metropolitan area) and other appropriate benchmarks through innovative business retention, expansion and location policies; promoting a favorable regulatory climate for business; and maintaining a thriving business climate and high quality of life where citizens can live, work and prosper in Charles County.
- Enhance the County's infrastructure through funding an aggressive, yet affordable, Capital Improvement Program (CIP) for those functions which are a government responsibility; increase the carrying capacity of the CIP through maintaining levies on new growth and construction projects in-house where feasible; and facilitate wholly, or partially/privately constructed and financed infrastructure, whenever advantageous.

- Improve the effectiveness and efficiency of the government through utilization of productivity enhancing technology, equipment and incentives; maintain a well-trained, highly motivated, fairly compensated, diverse workforce in a safe and orderly environment. The County values fiscal responsibility, the highest ethical standards and excellent standards in conducting County business.
- Achieve a prosperous, aesthetically pleasing County, with safe and healthy communities and a balanced economic base, where our heritage, rural character and legacy are also respected and protected through citizen involvement in the planning process, relevant land use plans and policies and conformance to smart growth principles to assure a high quality of life.
- Through a mutually cooperative and supportive relationship between the Board of Education and County Commissioners, provide the financial resources and public facilities, and establish benchmarks for academic achievement, within a safe, orderly and healthy environment for all students and personnel.
- Maintain a high level of public safety and health in the County, as evidenced by crime rates, response times and security measures to thwart or combat terrorism and bio-terrorism, by providing the financial resources, emergency planning and support for law enforcement, fire and EMS, and public health functions, respectively.
- The County values a Smart Growth approach to our community development needs. We recognize that it is imperative to respect and preserve Mother Earth in every decision made. We must be ever mindful of the environment and protect its beauty.

In summary, the Fiscal Year 2013 economic outlook for the County is stable. Operating revenues should increase approximately 5% primarily due to a 5% increase to the property tax rate. Local income tax revenue is budgeted 11% greater than Fiscal Year 2012 due to favorable results in both Fiscal Year 2011 and 2012.

### **Awards and Acknowledgements**

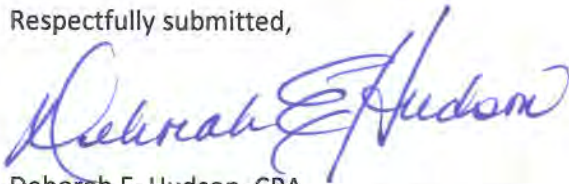
The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to Charles County, Maryland for its comprehensive annual financial report for the year ended June 30, 2011. This is the tenth consecutive year that the County has achieved this prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual report continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

The preparation of the comprehensive annual financial report was made possible by the dedicated services of the staff of the Department of Fiscal & Administrative Services, Accounting Division. Special recognition is given to Jacqueline Garland, Senior Accountant, for her coordination and management of the preparation of these statements. Each member of the Department of Fiscal & Administrative Services, as well as members of other Departments who assisted and contributed information, has our sincere appreciation for their efforts.

We would also like to thank the County Commissioners for their leadership role and support in planning and conducting the financial operations of the County in a responsible and progressive manner.

Respectfully submitted,



Deborah E. Hudson, CPA

Director of Fiscal & Administrative Services



William G. DeAtley

Chief of Accounting

# Certificate of Achievement for Excellence in Financial Reporting

Presented to

Charles County Government  
Maryland

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended  
June 30, 2011

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



*Linda C. Sandison*

President

*Jeffrey R. Enen*

Executive Director

**CHARLES COUNTY, MARYLAND  
GOVERNMENTAL ORGANIZATION  
CERTAIN ELECTED AND APPOINTED OFFICIALS**

**CERTAIN ELECTED OFFICIALS**

President, County Commissioners  
County Commissioners

Candice Quinn-Kelly  
Reuben B. Collins, II, Esq.  
Ken Robinson  
Debra M. Davis, Esq.  
Bobby Rucci

County Sheriff

Rex W. Coffey

**CERTAIN ADMINISTRATIVE OFFICIALS**

County Administrator  
County Attorney  
Director of Fiscal & Administrative Services  
Director of Planning & Growth Management  
Director of Emergency Services  
Director of Public Works  
Director of Community Services  
Director of Human Resources  
Director of Economic Development

Mark J. Belton  
Barbara L. Holtz, Esq.  
Deborah E. Hudson, CPA  
Peter Aluotto  
William D. Stephens  
William A. Shreve, Sr.  
Eileen B. Minnick  
Stephen A. Brayman  
Kerry G. Holman

**Independent Auditor**

SB & Company, LLC  
200 International Circle, Suite 5500  
Hunt Valley, Maryland 21030

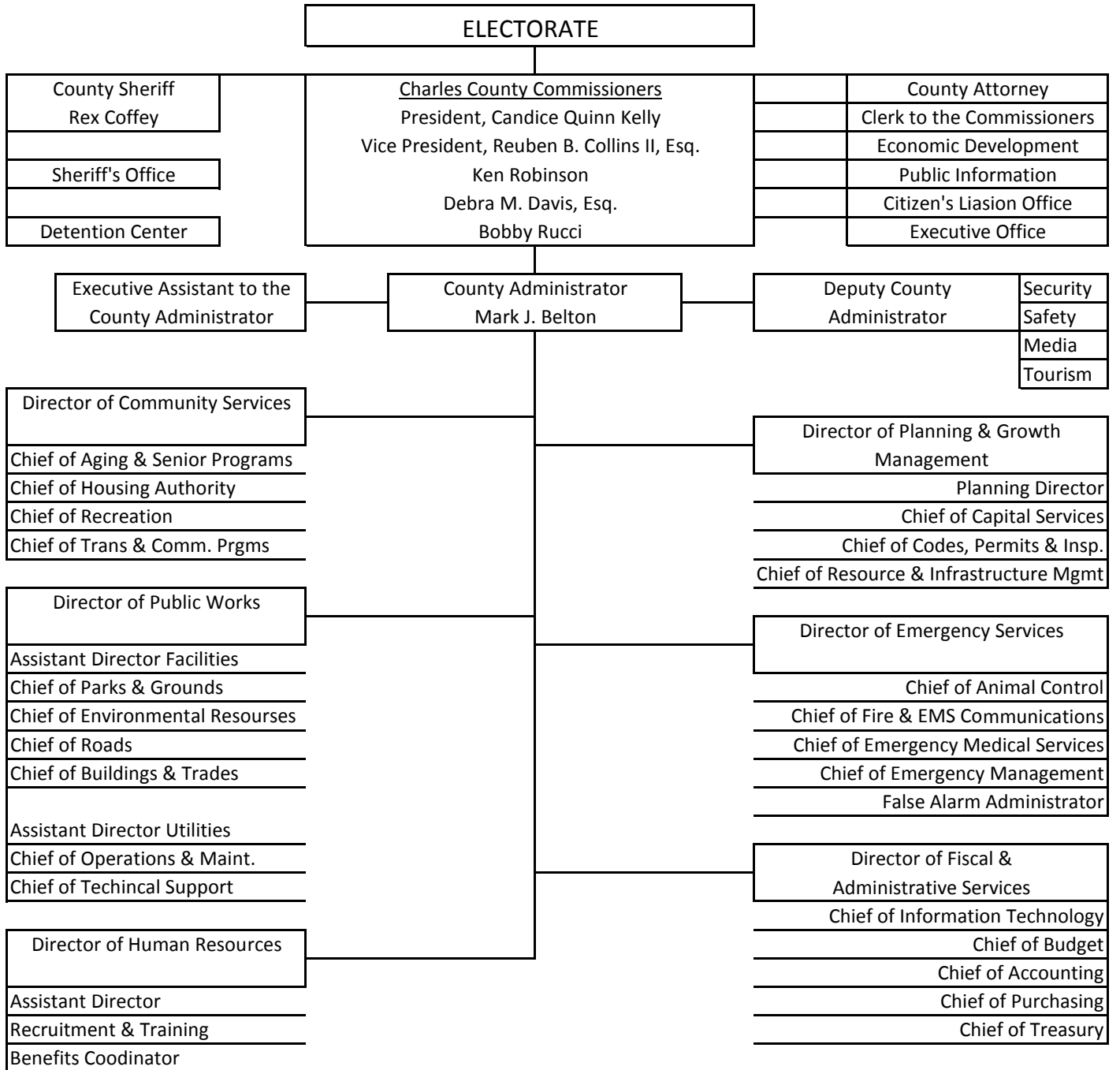
**Bond Counsel**

McGuire Woods LLP  
7 Saint Paul Street, Suite 100  
Baltimore, MD 21201

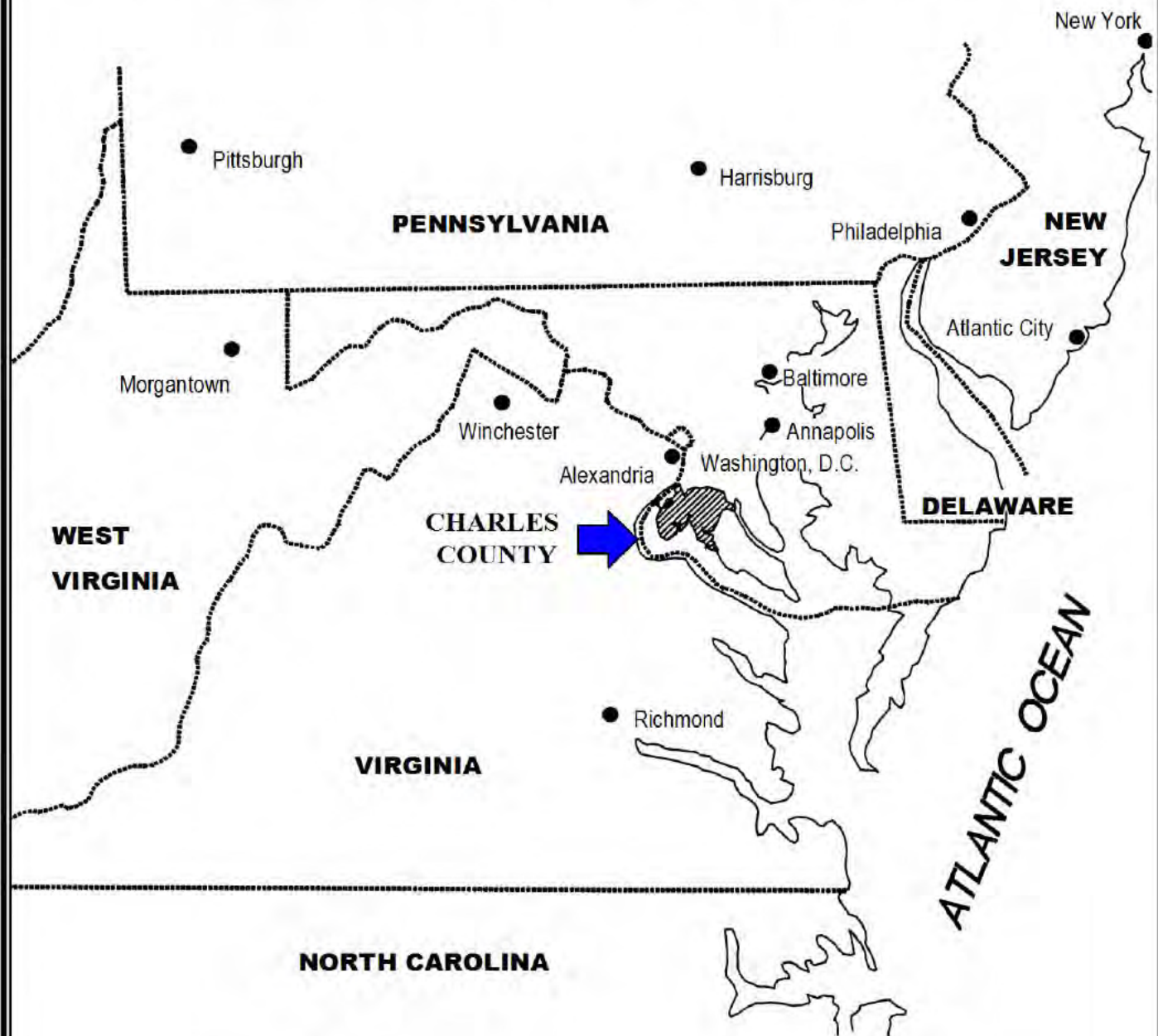
**Financial Advisor**

Davenport & Company LLC  
8600 LaSalle Road, Suite 324  
Towson, MD 21286

# CHARLES COUNTY GOVERNMENT ORGANIZATIONAL CHART



# ***CHARLES COUNTY LOCATION MAP***



Prepared by the Charles County Department  
Of Planning and Growth Management - Mapping

# **Charles County Government**

## **Our Mission**

The mission of the Charles County Government is to provide our citizens the highest quality of service possible in a timely, efficient, and courteous manner. To achieve this goal, our government must be operated in an open and accessible atmosphere, be based on comprehensive long and short term planning, and have an appropriate managerial organization tempered by fiscal responsibility. We support and encourage efforts to grow a diverse workplace.

## **Our Vision**

Charles County is a place where all people thrive and businesses grow and prosper; where the preservation of our heritage and environment is paramount; where government services to its citizens are provided at the highest level of excellence; and where the quality of life is the best in the nation.

## Financial Section





## REPORT OF INDEPENDENT PUBLIC ACCOUNTANTS

The County Commissioners of Charles County  
La Plata, Maryland

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County Commissioners of Charles County (the County), as of and for the year ended June 30, 2012, which collectively comprise the County's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the County's management. Our responsibility is to express an opinion on these financial statements based on our audit. We did not audit the financial statements of the Board of Education of Charles County, Maryland, or the Board of Library Trustees for Charles County, Maryland. Those financial statements were audited by other auditors whose reports thereon have been furnished to us, and our opinion, insofar as it relates to the amounts included for those entities, are based on the reports of the other auditors.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit and the report of the other auditors provides a reasonable basis for our opinion.

In our opinion, based on our audit and the report of the other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County, as of June 30, 2012, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

We also audited the adjustment described in Note 10 that was applied to restate the statement of net assets as of June 30, 2011. In our opinion, such adjustment is appropriate and has been properly applied.



SB & COMPANY, LLC

Accounting principles generally accepted in the United States of America require that management's discussion and analysis, the schedule of revenues, expenditures, and changes in fund balance budget to actual – general fund, and required supplemental schedules of funding progress and schedules of employer contributions for the Pension Trust Funds and Other Post Employment Benefits (OPEB) Trust, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the County's basic financial statements. The combining nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America by us and other auditors. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole. The introductory and statistical tables have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion or provide any assurance on them.

*SB & Company, LLC*

Hunt Valley, Maryland  
October 29, 2012

## Management's Discussion and Analysis

Our discussion and analysis of the financial performance of The County Commissioners of Charles County, Maryland provides an overview of the County's financial activities for the Fiscal Year ended June 30, 2012. We encourage readers to use the information presented here in conjunction with the financial statements (beginning on page 21), and the accompanying notes to those financial statements (beginning on page 38).

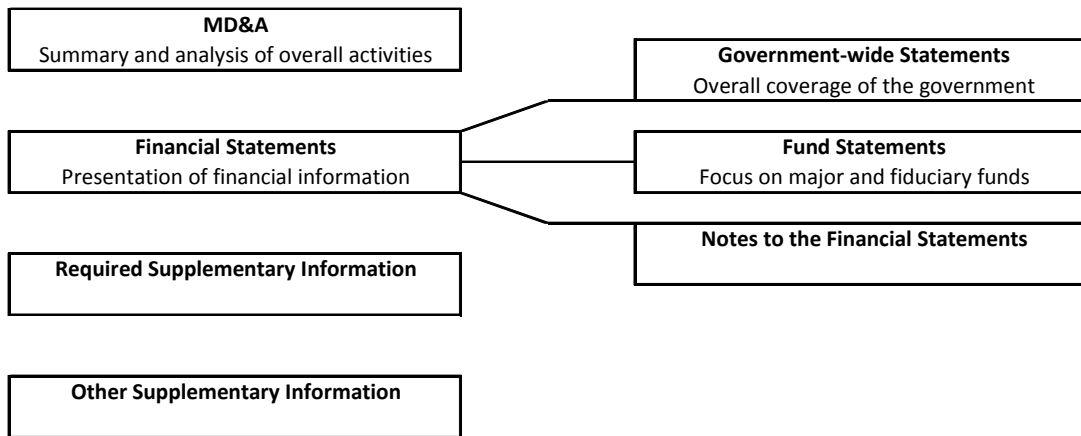
### Financial Highlights

- The government-wide assets of Charles County exceeded liabilities at the close of the current fiscal year by \$443.4 million (*net assets*).
- The County's change in net assets was a slight increase of \$94,255 prior to restatement.
- As of the close of the current fiscal year, Charles County's governmental funds reported a combined ending fund balances of \$143.3 million, an increase of \$11.6 million from the prior year as restated on page 22. Approximately 32% of this total amount is classified as Non-spendable fund balance, or \$47 million. The majority of the total is classified as Restricted, Committed or Assigned fund balance, or \$95.4 million. The remaining portion of fund balance available for spending at the government's discretion is Unassigned fund balance of \$836,477.
- Unassigned fund balance for the General Fund was \$3.9 million or less than 1% of General Fund expenditures at June 30, 2012. The County's revenue policy sets a goal to establish fund balance at a minimum of 8% of operating revenues. For FY2012, \$24.6 million is classified as Committed Fund Balance-Policy Target of the total \$31.5 million noted on page 24.
- The County maintains a long-term financial plan that calls for the reinvestment of fund balance over the course of the next five years of approximately \$1 million to fund capital projects, another \$4 million to fund debt service associated with new schools, and \$2.6 million to stabilize future health care costs.

### Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the County's financial statements. Charles County's financial statements include three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains required and other supplementary information in addition to the financial statements themselves. The diagram below illustrates how each element of the statements can be used to enhance the overall understanding of the information presented.

## Financial Statement Presentation



### ***Government-wide financial statements (Reporting on the County as a Whole)***

The government-wide financial statements are designed to provide readers with a broad overview of Charles County Government's finances, in a manner similar to that of a private-sector business. The Statement of Net Assets and the Statement of Activities are prepared using the accrual basis of accounting.

The Statement of Net Assets presents information on all of the County's assets and liabilities, with the difference between the two reported as net assets. Historical trending of these increases and decreases in net assets may serve as a useful indicator of whether the financial position of the County is improving or deteriorating.

The Statement of Activities presents information showing how the County's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the County that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the County include general government, public safety, education, highway and street maintenance, health, parks, and recreation. The business-type activities of the County include water and sewer services, solid waste management, environmental services (recycling) programs, golf course operation, recreation programs, vending, and development services (plan review and inspection).

The government-wide financial statements include not only the operations of Charles County Government itself (known as the primary government), but also the legally separate organizations of the Board of Education of Charles County, Maryland, and the Board of Library Trustees for Charles County,

Maryland (component units). The financial information for these component units is reported separately from the financial information presented for the primary government. The government-wide financial statements can be found on pages 21-23 of this report.

### ***Fund financial statements (Reporting on the County's Most Significant Funds)***

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County, like state and other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the County can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds - Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is much narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund Balance Sheet and the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

Charles County Government maintains twenty-four individual governmental funds. Information is presented separately in the governmental fund Balance Sheet and in the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balance for the General Fund, the Capital Projects Fund, and the Debt Service Fund, which are considered to be major funds. Data from the other twenty-one governmental funds are combined into a single, aggregated presentation in the governmental fund financial statements. The governmental fund financial statements can be found on pages 24-27 of this report.

Proprietary funds - Proprietary funds include internal service funds and enterprise funds. An internal service fund is an accounting device used to accumulate and allocate costs internally among the County's various functions. Charles County does not maintain any internal service funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The County uses enterprise funds to account for its water and sewer services, solid waste management, environmental services programs, some recreational programs including the golf course operations, vending and inspection and development services.

Proprietary fund financial statements provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Water and Sewer Fund and Solid Waste Fund, which are considered major

funds of the County. The remaining four enterprise funds are combined into a single, aggregated presentation in the proprietary fund financial statements. The proprietary fund financial statements can be found on pages 28-30 of this report.

Fiduciary funds - Fiduciary funds are used to account for resources held for the benefit of parties outside the County. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the County's own programs. Fiduciary funds include four fund types - pension trust funds, investment trust funds, private-purpose trusts, and agency funds. The County does not maintain any investment trust funds or private-purpose trusts. The three trust funds maintained by the County are the Sheriff's Office Retirement Plan, The County Employees Retirement Plan, and the Other Post Employment Benefit (OPEB) Trust plan. The single agency fund that the County maintains is the Volunteer Emergency Services Length Of Services Awards Program (LOSAP) plan. The fiduciary fund financial statements can be found on pages 31-32 of this report.

**Notes to the financial statements.** The notes provide additional information that is essential to developing a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 38-99 of this report.

**Required supplementary information.** In addition to the financial statements and accompanying notes, this report presents certain required supplementary information that is not considered a part of the financial statements. Included in this section is a budgetary comparison for the General Fund, which demonstrates compliance with the annually adopted budget. This information can be found on pages 102-105 of this report.

**Other supplementary information.** Other supplementary information includes the Combining Balance Sheet and the Combining Statement of Revenues, Expenditures and Changes in Fund Balance for other non-major governmental funds. Also presented here are the Combining Statement of Net Assets, the Combining Statement of Revenues, Expenses and Changes in Net Assets, and the Combining Statement of Cash Flows for the other non-major proprietary funds. These reports can be found on pages 110-130 of this report.

### **Government-wide Financial Analysis**

As noted earlier, trend analysis of net assets may serve as a useful indicator of a government's financial position. In Charles County, assets exceeded liabilities by \$443.4 million at the close of the most recent fiscal year, as shown in the summary schedule of net assets below.

By far the largest portion of Charles County's net assets, \$407.6 million (91%), reflects its investment in capital assets (e.g., land, buildings, infrastructure, machinery, and equipment), less any related outstanding debt used to acquire those assets. The County uses these capital assets to provide services to its citizens; consequently, these assets are not available for future spending. Although the County's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the County's net assets (16%) represents resources that are subject to external restrictions on how they may be used.

**Net Assets**  
**June 30, 2012 and 2011**  
**(amounts are presented in thousands)**

|                                                 | <u>Governmental Activities</u> |                   | <u>Business-type Activities</u> |                   | <u>Total</u>      |                   |
|-------------------------------------------------|--------------------------------|-------------------|---------------------------------|-------------------|-------------------|-------------------|
|                                                 | <u>2012</u>                    | <u>2011</u>       | <u>2012</u>                     | <u>2011</u>       | <u>2012</u>       | <u>2011</u>       |
| Current and other assets                        | \$ 217,897                     | \$ 219,562        | \$ 47,945                       | \$ 33,833         | \$ 265,842        | \$ 253,395        |
| Capital assets, net of depreciation             | 459,940                        | 445,807           | 193,982                         | 191,330           | 653,922           | 637,137           |
| Total assets                                    | <u>677,837</u>                 | <u>665,369</u>    | <u>241,927</u>                  | <u>225,163</u>    | <u>919,764</u>    | <u>890,532</u>    |
| Non-current liabilities                         | 332,793                        | 322,921           | 109,620                         | 95,846            | 442,413           | 418,767           |
| Other liabilities                               | 27,573                         | 61,065            | 6,335                           | 6,060             | 33,908            | 67,125            |
| Total liabilities                               | <u>360,366</u>                 | <u>383,986</u>    | <u>115,955</u>                  | <u>101,906</u>    | <u>476,321</u>    | <u>485,892</u>    |
| Net assets:                                     |                                |                   |                                 |                   |                   |                   |
| Invested in capital assets, net of related debt | 302,757                        | 299,008           | 104,853                         | 108,355           | 407,610           | 407,363           |
| Restricted net assets                           | 74,707                         | 25,906            | -                               | -                 | 74,707            | 25,906            |
| Unrestricted net assets                         | (59,993)                       | (43,531)          | 21,119                          | 14,902            | (38,874)          | (28,629)          |
| Total net assets                                | <u>\$ 317,471</u>              | <u>\$ 281,383</u> | <u>\$ 125,972</u>               | <u>\$ 123,257</u> | <u>\$ 443,443</u> | <u>\$ 404,640</u> |

Changes in Net Assets  
Years ended June 30, 2012 and 2011  
(amounts are presented in thousands)

|                                  | <u>Governmental Activities</u> |                   | <u>Business-type Activities</u> |                   | <u>Total</u>      |                   |
|----------------------------------|--------------------------------|-------------------|---------------------------------|-------------------|-------------------|-------------------|
|                                  | 2012                           | 2011              | 2012                            | 2011              | 2012              | 2011              |
| Program revenues:                |                                |                   |                                 |                   |                   |                   |
| Charges for services             | \$ 14,077                      | \$ 16,996         | \$ 43,293                       | \$ 41,423         | \$ 57,370         | \$ 58,419         |
| Operating grants                 | 20,112                         | 20,481            | -                               | -                 | 20,112            | 20,481            |
| Capital grants                   | 3,899                          | 3,802             | 817                             | 1,011             | 4,716             | 4,813             |
| General revenues:                |                                |                   |                                 |                   |                   |                   |
| Property taxes                   | 196,368                        | 193,940           | -                               | -                 | 196,368           | 193,940           |
| Other taxes                      | 113,758                        | 116,051           | -                               | -                 | 113,758           | 116,051           |
| Other                            | 14,611                         | 7,274             | 1,183                           | 465               | 15,794            | 7,739             |
| Total revenues                   | <u>362,825</u>                 | <u>358,544</u>    | <u>45,293</u>                   | <u>42,899</u>     | <u>408,118</u>    | <u>401,443</u>    |
| Program expenses:                |                                |                   |                                 |                   |                   |                   |
| General government               | 24,083                         | 13,249            | -                               | -                 | 24,083            | 13,249            |
| Public safety                    | 102,882                        | 92,757            | -                               | -                 | 102,882           | 92,757            |
| Education                        | 163,377                        | 171,972           | -                               | -                 | 163,377           | 171,972           |
| Judicial                         | 4,533                          | 5,524             | -                               | -                 | 4,533             | 5,524             |
| Health                           | 4,514                          | 5,581             | -                               | -                 | 4,514             | 5,581             |
| Social services                  | 1,970                          | 1,888             | -                               | -                 | 1,970             | 1,888             |
| Community services               | 22,425                         | 21,023            | -                               | -                 | 22,425            | 21,023            |
| Economic development             | 1,283                          | 619               | -                               | -                 | 1,283             | 619               |
| Public facilities                | 22,261                         | 31,111            | -                               | -                 | 22,261            | 31,111            |
| Water and sewer                  | -                              | -                 | 27,143                          | 30,073            | 27,143            | 30,073            |
| Solid Waste                      | -                              | -                 | 4,679                           | 3,515             | 4,679             | 3,515             |
| Other                            | 18,333                         | 7,081             | 10,541                          | 10,247            | 28,874            | 17,328            |
| Total expenses                   | <u>365,661</u>                 | <u>350,805</u>    | <u>42,363</u>                   | <u>43,835</u>     | <u>408,024</u>    | <u>394,640</u>    |
| Excess(deficit) before transfers | (2,836)                        | 7,739             | 2,930                           | (936)             | 94                | 6,803             |
| Net transfers                    | 215                            | 211               | (215)                           | (211)             | -                 | -                 |
| Change in net assets             | <u>(2,621)</u>                 | <u>7,950</u>      | <u>2,715</u>                    | <u>(1,147)</u>    | <u>94</u>         | <u>6,803</u>      |
| Net assets - beginning of year   | 320,092                        | 273,433           | 123,257                         | 124,404           | 443,349           | 397,837           |
| Adjustment to restate beginning  | -                              | 38,709            | -                               | -                 | -                 | 38,709            |
| Net assets - end of year         | <u>\$ 317,471</u>              | <u>\$ 320,092</u> | <u>\$ 125,972</u>               | <u>\$ 123,257</u> | <u>\$ 443,443</u> | <u>\$ 443,349</u> |

Overall, the financial position of Charles County increased slightly by 1% prior to restatement compared to FY2011. As shown on the table on page 8, total revenues increased from \$401 million in FY2011 to \$408.1 million in FY2012. Property taxes increased by \$2.4 million, while other taxes decreased by \$2.3 million. Program expenses increased from \$395 million in FY2011 to \$415 million in FY2012.

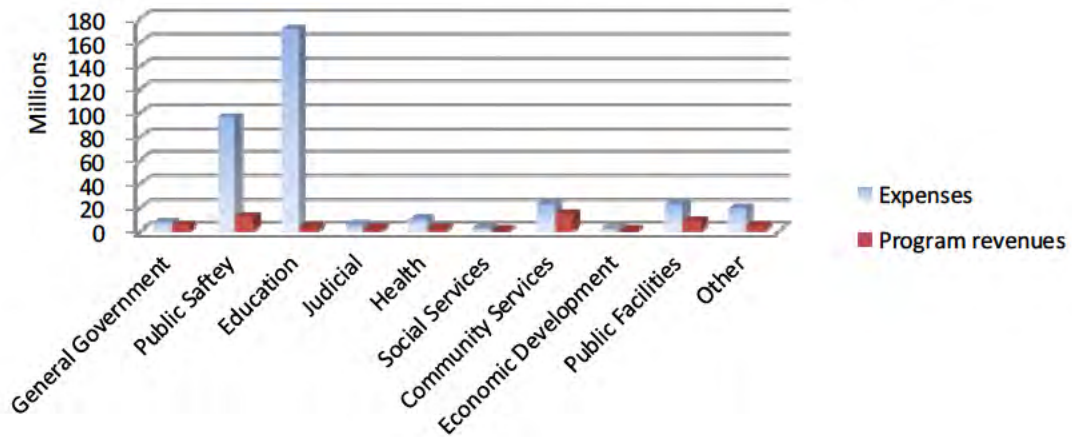
**Governmental activities.** To aid in the understanding of the Statement of Activities (pg 22-23), some additional explanation is given. Of particular interest is the format of this statement. You will notice that expenses are listed in the first column with revenues from that particular program reported to the right. The result is a Net (Expenses)/Revenue and Changes in Net Assets. The reason for this kind of format is to highlight the relative financial burden of each of the functions on the County's taxpayers. It also identifies how much each function draws from the general revenues, or if the function is self-supporting through fees and grants. It is important to note that all taxes are classified as general revenue even if restricted for a specific purpose.

An increase in net assets of \$94,255 was experienced prior to restatement when all funds are combined, as indicated on page 10. Total expenditures of \$408 million were partially offset by program related service fees, grants, and other contributions of nearly \$82.2 million. The remaining \$327.5 million in expenditures were funded through non-program revenue sources, primarily property and income taxes.

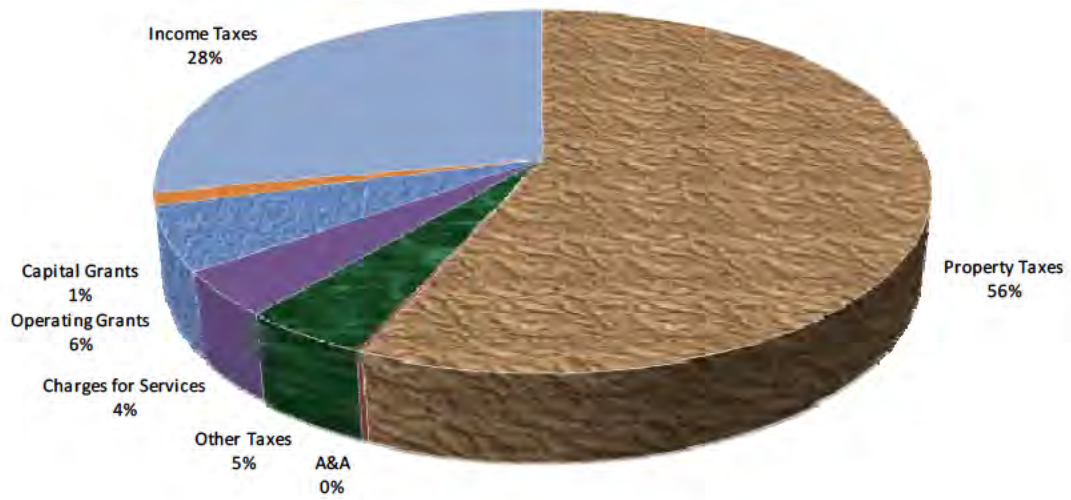
Governmental-type activities, as expected, operated at a \$327.5 million loss, primarily due to Education and Public Safety. As depicted in the bar chart on page 12, Education and Public Safety programs typically have little program revenue, and therefore, rely heavily upon tax revenues to fund the operations. Education and Public Safety required approximately \$252.3 million in non-program revenue.

The County operates many programs on a fee for service basis (business-type activities) in order to help keep the burden on the taxpayer down. Business-type activities account for \$42.4 million of the total \$408 million expended, or approximately 10% of the total, and finished the fiscal year with an operating gain of \$2.7 million.

Expenses and Program Revenues - Governmental Activities (Year Ended June 30, 2012)



General Governmental Revenues by Source - Governmental Activities (Year Ended June 30, 2012)

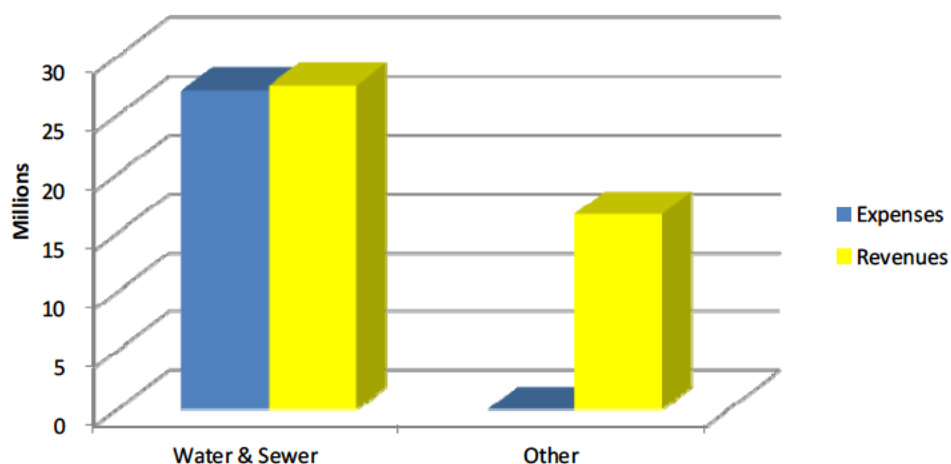


**Business-type activities.** The Water and Sewer Fund is considered a major fund for reporting purposes. In Fiscal Year 2011, the user fee rate structure was adjusted to a tiered method. For Fiscal Year 2012, the rates increased slightly for each tier. The residential rate for water is \$2.67 for the first 18,000 gallons, an increase of five cents. The residential rate for water is \$5.34 from 18,001 to 24,000 gallons, an increase of ten cents. The residential rate for water is \$8.01 for 24,000 gallons and above, an increase of fourteen cents. The residential sewer rate is \$5.83, an increase of thirteen cents, and is capped at 24,000 gallons. The commercial/multi-family rate for water is \$3.45, up eight cents, and sewer is \$5.83 per 1,000 gallons, an increase of thirteen cents.

The Solid Waste Fund is considered a major fund for reporting purposes. The County owns and operates a landfill. The primary source of revenue is derived from tipping fees. The fee of \$70 per ton for commercial and residential refuse was unchanged compared to FY2011. The County recently completed its third expansion of the existing landfill site to accommodate local county waste.

In conjunction with the landfill operation, the County also operates recycling and environmental programs. The recycling operation helps keep reusable items out of the landfill, thus extending the life, which, in turn, defrays the cost of the landfill and defers the need for additional sites. The recycling and environmental programs are funded by an annual user fee of \$75 assessed on each improved property in the County. This was increased by \$1 compared to FY2011. Additional revenue is generated from the sale of recyclable materials.

The Board of County Commissioners is committed to maintaining low tax rates and adjusting fees for services to preserve a self-supporting level. User fees are reviewed and changes are recommended on a regular basis during the County's budgeting process. There are many factors that affect user fee revenue, ranging from weather conditions to citizen participation. For example, unseasonably dry weather creates a greater demand for water, which in turn increases user fee revenue.



## Financial Analysis of the County's Funds

As noted earlier, the County uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of the County's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the County's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the County's governmental funds reported combined ending fund balances of \$143.3 million, an increase of \$11.6 million in comparison with the prior year as restated. The general fund increased by \$5.1 million and the capital projects fund increased \$11.1 million for the fiscal year. The debt service and special revenue funds decreased \$3.3 million and \$1.3 million respectively. The County's governmental fund balances at June 30, 2012 includes General Fund reserves of \$1.8 million for inventory and Capital Project reserves of \$49.6 million with the balance of funds as indicated on page 69. The governmental fund balances of the County that are committed or assigned and the largest components include (1) \$2.7 million for health insurance, (2) \$3.5 million for infrastructure, and (3) \$24.6 million as the policy target for bond rating. The un-assigned fund balance for the County at year end was \$836,477. This amount can be used for non-recurring items, emergencies or to offset potential State budget cuts in FY13 and beyond.

The General Fund is the chief operating fund of the Charles County Government. At the end of the current fiscal year, non-spendable and restricted fund balance was \$6.2 million, and the committed fund balance, including the policy target of 8% of the operating revenues, was \$31.5 million. The assigned fund balance for specific purposes was \$3.9 million, and the un-assigned fund balance was \$3.9 million for a total fund balance of \$45.5 million.

The Capital Project Fund experienced an increase of \$11.1 million during the current fiscal year. The increase in fund balance was directly related to receiving \$18.8 million in bond sale proceeds during the latter stages of the fiscal year. The County issues debt annually to fund multi-year capital projects, therefore, a fluctuation in fund balance is to be expected as the use of the bond proceeds will occur during a future fiscal year.

The County's Debt Service Fund balance decreased by \$3.3 million prior to restatement during the current fiscal year as a result of a delinquent payment on a contractual agreement that was expected to be received in Fiscal Year 2012, but rather was delayed to be received prior to the end of Fiscal Year 2013.

**Proprietary funds.** Charles County's proprietary fund statements provide the same type of information found in the government-wide financial statements, only in more detail.

Unrestricted net assets of the Water and Sewer Fund at the end of the year amounted to \$3.4 million. The unrestricted net assets for the County's Solid Waste Fund was \$17.8 million. Unrestricted net assets of all proprietary funds were \$21.1 million. There was a total increase in net assets for all proprietary funds in the amount of \$2.7 million. Other factors concerning the finances of all these funds have already been addressed in the discussion of the County's business-type activities.

## General Fund Budgetary Highlights

The FY2012 General Fund Operating Budget was adopted at \$303 million. Budget amendments approved during the year equaled \$6.4 million increasing the budget to an amended total of nearly \$310 million. The Budget provided funds to the local Board of Education sufficient to meet the State mandated "Maintenance-of-Effort". Appropriations included nearly \$3 million to fund unexpected multiple storms including a hurricane and a tropical storm.

The FY2012 Operating Budget was adopted and maintained at a level that was flat to the FY2011 Budget. Revenues and other resources continued to be limited due to the economy and housing market. The bright spot in the budget was the better than expected results of income tax receipts which exceeded budget by \$8 million. Although a Fund Balance appropriation of \$5.1 million was approved to balance the budget, favorable budget savings and revenue surpluses eliminated nearly all of the need for the use of Fund Balance. As a result, instead of a Fund Balance decrease of \$5.1 million, an increase of approximately \$5.1 million was experienced.

## Capital Asset and Debt Administration

**Capital assets.** The County's investment in capital assets for its governmental and business-type activities as of June 30, 2012, amounts to \$653.9 million (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, machinery and equipment, vehicles, and infrastructure. The total increase in the County's investment in capital assets for the current fiscal year was slightly over 1% (a 1% increase for governmental activities and a 1% increase for business-type activities).

**Capital Assets  
(net of depreciation)  
June 30, 2012 and 2011  
(amounts are presented in thousands)**

|                            | <u>Governmental Activities</u> |                   | <u>Business-type Activities</u> |                   | <u>Total</u>      |                   |
|----------------------------|--------------------------------|-------------------|---------------------------------|-------------------|-------------------|-------------------|
|                            | 2012                           | 2011              | 2012                            | 2011              | 2012              | 2011              |
| Land (not depreciated)     | \$ 62,733                      | \$ 58,360         | \$ 2,174                        | \$ 2,174          | \$ 64,907         | \$ 60,534         |
| Construction in progress   |                                |                   |                                 |                   |                   |                   |
| (not depreciated)          | 84,477                         | 106,358           | 46,396                          | 44,297            | 130,873           | 150,655           |
| Land improvements          | 8,479                          | 7,450             | 8,874                           | 9,272             | 17,353            | 16,722            |
| Infrastructure             | 187,174                        | 156,478           | 98,132                          | 95,816            | 285,306           | 252,294           |
| Buildings and improvements | 91,403                         | 91,071            | 9,401                           | 9,881             | 100,804           | 100,952           |
| Machinery and equipment    | 21,378                         | 21,331            | 28,510                          | 29,325            | 49,888            | 50,656            |
| Vehicles                   | 4,296                          | 4,759             | 495                             | 565               | 4,791             | 5,324             |
| Total                      | <u>\$ 459,940</u>              | <u>\$ 445,807</u> | <u>\$ 193,982</u>               | <u>\$ 191,330</u> | <u>\$ 653,922</u> | <u>\$ 637,137</u> |

Additional information on the County's capital assets can be found in Note 3 on pages 59-61 of this report.

**Long-term debt.** At the end of the current fiscal year, the County had notes and bonds outstanding of \$338 million, which are backed by the full faith and credit of the County.

**Outstanding Debt**  
**General Obligation Bonds and Notes Payable**  
**June 30, 2012 and 2011**  
**(amounts are presented in thousands)**

|                          | <u>Governmental Activities</u> |                   | <u>Business-type Activities</u> |                  | <u>Total</u>      |                   |
|--------------------------|--------------------------------|-------------------|---------------------------------|------------------|-------------------|-------------------|
|                          | 2012                           | 2011              | 2012                            | 2011             | 2012              | 2011              |
| General obligation bonds | \$ 254,043                     | \$ 260,527        | \$ 72,962                       | \$ 63,488        | \$ 327,005        | \$ 324,015        |
| Notes payable            | 60                             | 616               | 10,701                          | 11,399           | 10,761            | 12,015            |
| Total                    | <u>\$ 254,103</u>              | <u>\$ 261,143</u> | <u>\$ 83,663</u>                | <u>\$ 74,887</u> | <u>\$ 337,766</u> | <u>\$ 336,030</u> |

The County's total debt during the current fiscal year increased by \$1.7 million. The issuance of bonds at favorable interest rates combined with the County's strategic long term financial policy of primary 15-year bond terms resulting in rapid pay down of debt, has provided the County with the ability to issue new debt without a large negative fiscal impact. During the year, the County issued \$55.2 million of general obligation bonds, of which \$4 million was Taxable Bonds. The bond issue included \$30 million in new money to finance various capital projects and nearly \$21.2 million in bonds to refund existing debt.

The County continues to maintain an "AA" rating from Standard & Poor's, and an "AAA" from Fitch Investors Service. According to the press release issued by Fitch, the rating reflects the County's lower but healthy reserves, narrow yet stable and wealthy economy, a healthy debt profile, and a decline in assessable base. Charles County maintains a "Aa1" rating from Moody's Investors Service.

The County may issue general obligation and revenue bonds under existing authority conferred by the Maryland General Assembly. As a Code Home Rule county, the County has also enacted public local laws authorizing the issuance of general obligation bonds. The County currently has \$85,391,100 of general obligation bond authority.

State statutes limit the amount of general obligation debt a governmental entity may issue for water, sewer, and solid waste infrastructure to ten percent of its total assessed valuation. This debt is typically backed first by revenue bonds from the various enterprise funds and secondly by the full faith and credit of the County. The current debt limitation for Charles County is \$1.8 billion, which significantly exceeds the County's current outstanding general obligation debt related to revenue bonds. Additional information on the County's long-term debt can be found in Note 3 on pages 67-71 of this report.

### **Economic Factors and Next Year's Budgets and Rates**

- The FY2013 General Fund Budget was adopted at \$325,073,900, representing a 6% increase compared to FY2012.
- In FY2013, the County's largest revenue source, Property Tax, was budgeted at \$194 million, representing an increase of 2% compared to the FY2012 Adjusted Budget. The second largest revenue source, Income Tax, was adopted at \$98 million, an 11% increase compared to the FY2012 Adjusted Budget. Other revenues combined are budgeted \$1 million more than the FY2012 budget. A Fund Balance appropriation of \$5 million was also approved to balance the budget representing \$4 million more than FY2012.
- The County experienced a decline in property tax assessments due to a general decline in the real estate market. In an effort to offset decreasing assessments and maintain essential services such as public safety and education, the tax rate was increase by five cents representing a 5% increase in the property tax rate.
- Income tax revenue was budgeted 11% more than FY2012 due to better than expected results from FY2012. The local tax rate remained the same.
- Expense budgets increased in total by 5% compared to the FY2012 Budget. The County exceeded the State mandated funding requirement for the public school education system known as the "Maintenance of Effort", by providing salary increases for school personnel. New State legislation also required an increase in public school funding in order to pay for the teachers' pension in the amount of \$3.9 million. The second largest increase in expenditures is \$4.4 million for the Sheriff's Office. The additional funding provides for pay increases that were frozen for the past three years, to keep pace with State payroll salary scale changes, and to adequately fund the annual pension contribution.

These factors, as well as many others, were considered in preparing the County's budget for Fiscal Year 2013.

**Requests for Information**

This financial report is designed to provide a general overview of Charles County's finances for all those with an interest in the County's finances. Questions concerning any information provided in this report should be addressed to:

Director of Fiscal and Administrative Services  
Charles County Government  
P.O. Box 2150  
La Plata, MD 20646

Please visit our website at [www.charlescountymd.gov](http://www.charlescountymd.gov)

# **Basic Financial Statements**

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THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
STATEMENT OF NET ASSETS  
JUNE 30, 2012

|                                                  | Governmental<br>Activities | Business-type<br>Activities | Total Primary<br>Government | Component<br>Units    |
|--------------------------------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------|
| <b>ASSETS:</b>                                   |                            |                             |                             |                       |
| Cash and cash equivalents                        | \$ 14,073,198              | \$ 1,175,858                | \$ 15,249,056               | \$ 49,615,586         |
| Short-term investments                           | 90,414,785                 | -                           | 90,414,785                  | -                     |
| Other receivables                                | 49,180,865                 | 23,594,146                  | 72,775,011                  | 8,775,683             |
| Notes receivable                                 | -                          | 202,633                     | 202,633                     | -                     |
| Excise tax receivable                            | 35,590,320                 | -                           | 35,590,320                  | -                     |
| Taxes receivable                                 | 2,762,740                  | -                           | 2,762,740                   | -                     |
| Internal balances                                | (22,219,902)               | 22,219,902                  | -                           | -                     |
| Inventory                                        | 1,775,484                  | 526,918                     | 2,302,402                   | 825,515               |
| Other current assets                             | 492,932                    | 121,379                     | 614,311                     | 8,865,645             |
| Restricted assets                                | 45,826,546                 | 103,932                     | 45,930,478                  | -                     |
| Capital assets, net of accumulated depreciation: |                            |                             |                             |                       |
| Land                                             | 62,732,829                 | 2,174,186                   | 64,907,015                  | 16,849,701            |
| Construction in progress                         | 84,476,901                 | 46,395,411                  | 130,872,312                 | 14,261,931            |
| Land improvements                                | 8,478,530                  | 8,873,816                   | 17,352,346                  | 2,572,351             |
| Infrastructure                                   | 187,174,205                | 98,132,083                  | 285,306,288                 | -                     |
| Buildings and improvements                       | 91,402,624                 | 9,401,292                   | 100,803,916                 | 224,576,283           |
| Machinery and equipment                          | 21,378,417                 | 28,510,071                  | 49,888,488                  | 8,128,469             |
| Vehicles                                         | 4,296,200                  | 495,072                     | 4,791,272                   | -                     |
| <b>Total assets</b>                              | <b>677,836,674</b>         | <b>241,926,698</b>          | <b>919,763,372</b>          | <b>334,471,164</b>    |
| <b>LIABILITIES:</b>                              |                            |                             |                             |                       |
| Accounts payable                                 | 6,698,503                  | 2,695,155                   | 9,393,658                   | 9,576,974             |
| Accrued expenses                                 | 5,436,830                  | 1,240,874                   | 6,677,704                   | 23,587,891            |
| Unearned revenue                                 | 4,168,753                  | 336,823                     | 4,505,576                   | 4,524,739             |
| Other liabilities                                | 11,265,584                 | 2,061,578                   | 13,327,162                  | 98,397                |
| Noncurrent liabilities:                          |                            |                             |                             |                       |
| Due within one year                              | 26,607,684                 | 7,742,866                   | 34,350,550                  | 1,989,594             |
| Due in more than one year                        | 306,188,000                | 101,877,051                 | 408,065,051                 | 111,213,459           |
| <b>Total liabilities</b>                         | <b>360,365,354</b>         | <b>115,954,346</b>          | <b>476,319,700</b>          | <b>150,991,054</b>    |
| <b>NET ASSETS:</b>                               |                            |                             |                             |                       |
| Invested in capital assets, net of related debt  | 302,756,883                | 104,852,725                 | 407,609,608                 | 266,388,735           |
| Restricted for:                                  |                            |                             |                             |                       |
| Capital projects                                 | 26,591,676                 | -                           | 26,591,676                  | -                     |
| Debt Service                                     | 41,644,683                 | -                           | 41,644,683                  | -                     |
| Cable Franchise                                  | 3,224,631                  | -                           | 3,224,631                   | -                     |
| Public housing                                   | 1,542,534                  | -                           | 1,542,534                   | -                     |
| Public safety                                    | 1,329,252                  | -                           | 1,329,252                   | -                     |
| Mental Health                                    | 285,552                    | -                           | 285,552                     | -                     |
| Transportation                                   | 43,175                     | -                           | 43,175                      | -                     |
| Judicial                                         | 34,373                     | -                           | 34,373                      | -                     |
| Aging Services                                   | 11,978                     | -                           | 11,978                      | -                     |
| Unrestricted                                     | (59,993,417)               | 21,119,627                  | (38,873,790)                | (82,908,625)          |
| <b>Total net assets</b>                          | <b>\$ 317,471,320</b>      | <b>\$ 125,972,352</b>       | <b>\$ 443,443,672</b>       | <b>\$ 183,480,110</b> |

See accompanying notes.

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
STATEMENT OF ACTIVITIES  
YEAR ENDED JUNE 30, 2012

| Functions/Programs                             | Expenses       | Program Revenues     |                                    |                                  |
|------------------------------------------------|----------------|----------------------|------------------------------------|----------------------------------|
|                                                |                | Charges for Services | Operating Grants and Contributions | Capital Grants and Contributions |
| PRIMARY GOVERNMENT:                            |                |                      |                                    |                                  |
| Governmental activities:                       |                |                      |                                    |                                  |
| Legislative                                    | \$ 1,204,649   | \$ -                 | \$ -                               | \$ -                             |
| Judicial                                       | 4,533,124      | 69,879               | 926,429                            | -                                |
| Law                                            | 1,083,290      | -                    | -                                  | -                                |
| General government                             | 24,082,988     | 1,657,043            | 1,497,484                          | -                                |
| Elections                                      | 882,927        | -                    | -                                  | -                                |
| Public safety                                  | 102,882,389    | 4,665,257            | 3,441,391                          | 2,353,414                        |
| Planning and growth management                 | 4,586,880      | 2,063,713            | 479,184                            | 616,857                          |
| Health                                         | 4,514,298      | 129,025              | 1,086,926                          | -                                |
| Social services                                | 1,970,383      | -                    | -                                  | -                                |
| Community services                             | 22,425,245     | 2,322,769            | 11,774,685                         | 10,404                           |
| Public facilities                              | 22,261,400     | 569,207              | -                                  | 901,455                          |
| Economic development                           | 1,283,074      | -                    | 43,829                             | 17,814                           |
| Education                                      | 163,377,207    | 2,600,740            | 861,712                            | -                                |
| Conservation of natural resources              | 585,556        | -                    | -                                  | -                                |
| Interest expense on long term debt             | 9,987,993      | -                    | -                                  | -                                |
| Total governmental activities                  | 365,661,403    | 14,077,633           | 20,111,640                         | 3,899,944                        |
| Business-type activities:                      |                |                      |                                    |                                  |
| Water and sewer                                | 27,143,056     | 26,766,118           | 748,692                            | -                                |
| Inspection and review                          | 3,166,989      | 2,728,062            | -                                  | -                                |
| Recreation                                     | 3,710,602      | 3,450,168            | 68,548                             | -                                |
| Solid waste                                    | 4,678,951      | 6,255,357            | -                                  | -                                |
| Environmental services                         | 3,521,933      | 3,942,562            | -                                  | -                                |
| Vending machines                               | 141,609        | 150,481              | -                                  | -                                |
| Total business-type activities                 | 42,363,140     | 43,292,748           | 817,240                            | -                                |
| Total primary government                       | \$ 408,024,543 | \$ 57,370,381        | \$ 20,928,880                      | \$ 3,899,944                     |
| COMPONENT UNITS:                               |                |                      |                                    |                                  |
| Board of Education of Charles County, Maryland | \$ 389,919,995 | \$ 6,689,171         | \$ 97,215,748                      | \$ 6,867,582                     |
| Board of Library Trustees for Charles County   | 5,236,137      | 148,548              | 25,064                             | 800,000                          |
| Total component units                          | \$ 395,156,132 | \$ 6,837,719         | \$ 97,240,812                      | \$ 7,667,582                     |

General revenues:

Taxes:

Local property taxes  
Local taxes - Excise  
Local taxes - Admissions & Amusement  
Local taxes - Recordation  
Local taxes - Hotel/Motel  
Local taxes - Heavy Equipment  
Income taxes  
State shared revenue - Unrestricted  
County and state appropriations  
Other income  
Interest and investment earnings

Net transfers

Total general revenues and transfers

Change in net assets

Net assets - beginning of year  
Adjustment to restate beginning balances  
Net assets - beginning of year, as restated

Net assets - end of year

See accompanying notes.

| Net (Expenses)Revenues and Changes in Net Assets |                                 |                |                    |
|--------------------------------------------------|---------------------------------|----------------|--------------------|
| Primary Government                               |                                 |                |                    |
| Governmental<br>Activities                       | Business-<br>type<br>Activities | Total          | Component<br>Units |
| \$ (1,204,649)                                   | \$ -                            | \$ (1,204,649) | \$ -               |
| (3,536,816)                                      | -                               | (3,536,816)    | -                  |
| (1,083,290)                                      | -                               | (1,083,290)    | -                  |
| (20,928,461)                                     | -                               | (20,928,461)   | -                  |
| (882,927)                                        | -                               | (882,927)      | -                  |
| (92,422,327)                                     | -                               | (92,422,327)   | -                  |
| (1,427,126)                                      | -                               | (1,427,126)    | -                  |
| (3,298,347)                                      | -                               | (3,298,347)    | -                  |
| (1,970,383)                                      | -                               | (1,970,383)    | -                  |
| (8,317,387)                                      | -                               | (8,317,387)    | -                  |
| (20,790,738)                                     | -                               | (20,790,738)   | -                  |
| (1,221,431)                                      | -                               | (1,221,431)    | -                  |
| (159,914,755)                                    | -                               | (159,914,755)  | -                  |
| (585,556)                                        | -                               | (585,556)      | -                  |
| (9,987,993)                                      | -                               | (9,987,993)    | -                  |
| (327,572,186)                                    | -                               | (327,572,186)  | -                  |
| -                                                | 371,754                         | 371,754        | -                  |
| -                                                | (438,927)                       | (438,927)      | -                  |
| -                                                | (191,886)                       | (191,886)      | -                  |
| -                                                | 1,576,406                       | 1,576,406      | -                  |
| -                                                | 420,629                         | 420,629        | -                  |
| -                                                | 8,872                           | 8,872          | -                  |
| -                                                | 1,746,848                       | 1,746,848      | -                  |
| (327,572,186)                                    | 1,746,848                       | (325,825,338)  | -                  |
| -                                                | -                               | -              | (279,147,494)      |
| -                                                | -                               | -              | (4,262,525)        |
| -                                                | -                               | -              | (283,410,019)      |
| 196,368,356                                      | -                               | 196,368,356    | -                  |
| 5,783,998                                        | -                               | 5,783,998      | -                  |
| 717,119                                          | -                               | 717,119        | -                  |
| 8,462,994                                        | -                               | 8,462,994      | -                  |
| 1,066,852                                        | -                               | 1,066,852      | -                  |
| 74,354                                           | -                               | 74,354         | -                  |
| 97,179,582                                       | -                               | 97,179,582     | -                  |
| 473,872                                          | -                               | 473,872        | -                  |
| -                                                | -                               | -              | 258,964,286        |
| 11,269,786                                       | 1,119,570                       | 12,389,356     | 286,181            |
| 3,339,228                                        | 63,882                          | 3,403,110      | 30,921             |
| 214,743                                          | (214,743)                       | -              | -                  |
| 324,950,884                                      | 968,709                         | 325,919,593    | 259,281,388        |
| (2,621,302)                                      | 2,715,557                       | 94,255         | (24,128,631)       |
| 281,383,056                                      | 123,256,795                     | 404,639,851    | 207,608,741        |
| 38,709,566                                       | -                               | 38,709,566     | -                  |
| 320,092,622                                      | 123,256,795                     | 443,349,417    | 207,608,741        |
| \$ 317,471,320                                   | \$ 125,972,352                  | \$ 443,443,672 | \$ 183,480,110     |

See accompanying notes.

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2012

|                                              | General<br>Fund       | Capital<br>Projects  | Debt<br>Service      | Other<br>Governmental<br>Funds | Total<br>Governmental<br>Funds |
|----------------------------------------------|-----------------------|----------------------|----------------------|--------------------------------|--------------------------------|
| <b>ASSETS:</b>                               |                       |                      |                      |                                |                                |
| Cash and cash equivalents                    | \$ 13,803,284         | \$ -                 | \$ -                 | \$ 269,914                     | \$ 14,073,198                  |
| Investments                                  | 89,414,785            | -                    | -                    | 1,000,000                      | 90,414,785                     |
| Other receivables                            | 45,718,923            | 1,546,722            | 6,271                | 1,908,949                      | 49,180,865                     |
| Excise tax receivable                        | -                     | -                    | 35,590,320           | -                              | 35,590,320                     |
| Taxes receivable                             | 2,762,740             | -                    | -                    | -                              | 2,762,740                      |
| Due from other funds                         | -                     | 54,051,318           | -                    | 8,306,161                      | 62,357,479                     |
| Inventory                                    | 1,775,484             | -                    | -                    | -                              | 1,775,484                      |
| Other assets                                 | 492,932               | -                    | -                    | -                              | 492,932                        |
| Restricted assets                            | 1,059,315             | -                    | 44,767,231           | -                              | 45,826,546                     |
| <b>Total assets</b>                          | <b>\$ 155,027,463</b> | <b>\$ 55,598,040</b> | <b>\$ 80,363,822</b> | <b>\$ 11,485,024</b>           | <b>\$ 302,474,349</b>          |
| <b>LIABILITIES AND FUND BALANCES:</b>        |                       |                      |                      |                                |                                |
| Accounts payable                             | \$ 3,241,379          | \$ 2,608,431         | \$ -                 | \$ 848,693                     | \$ 6,698,503                   |
| Accrued expenditures                         | 1,640,018             | -                    | -                    | -                              | 1,640,018                      |
| Deferred revenue                             | 15,418,923            | 3,337,458            | 35,584,694           | 696,532                        | 55,037,607                     |
| Due to other funds                           | 80,561,138            | -                    | 3,134,445            | 881,798                        | 84,577,381                     |
| Other liabilities                            | 7,599,763             | 20,000               | -                    | 2,586,506                      | 10,206,269                     |
| Payable from restricted assets               | 1,059,315             | -                    | -                    | -                              | 1,059,315                      |
| <b>Total liabilities</b>                     | <b>109,520,536</b>    | <b>5,965,889</b>     | <b>38,719,139</b>    | <b>5,013,529</b>               | <b>159,219,093</b>             |
| <b>Fund balances:</b>                        |                       |                      |                      |                                |                                |
| Nonspendable fund balance                    | \$ 2,257,418          | \$ -                 | \$ 44,767,231        | \$ -                           | \$ 47,024,649                  |
| Restricted fund balance                      | 3,896,913             | 32,353,125           | -                    | 1,246,450                      | 37,496,488                     |
| Committed fund balance                       | 31,526,041            | -                    | -                    | -                              | 31,526,041                     |
| Assigned fund balance                        | 3,867,530             | 17,279,026           | -                    | 5,225,045                      | 26,371,601                     |
| Unassigned fund balance                      | 3,959,025             | -                    | (3,122,548)          | -                              | 836,477                        |
| <b>Total fund balances</b>                   | <b>45,506,927</b>     | <b>49,632,151</b>    | <b>41,644,683</b>    | <b>6,471,495</b>               | <b>143,255,256</b>             |
| <b>Total liabilities &amp; fund balances</b> | <b>\$ 155,027,463</b> | <b>\$ 55,598,040</b> | <b>\$ 80,363,822</b> | <b>\$ 11,485,024</b>           | <b>\$ 302,474,349</b>          |

See accompanying notes.

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCE  
TO NET ASSETS OF GOVERNMENTAL ACTIVITIES  
JUNE 30, 2012

|                                                                                                                                                  |                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| Total Governmental Fund Balance                                                                                                                  | \$ 143,255,256               |
| Amounts reported for governmental activities in the statement<br>of net assets are different because:                                            |                              |
| Capital assets used in governmental activities are not financial<br>resources and therefore are not reported in the funds                        | 459,939,706                  |
| Long-term liabilities, including bonds payable, are not due and<br>payable in the current period and therefore are not<br>reported in the funds: |                              |
| Bonds payable                                                                                                                                    | (265,546,885)                |
| Loans and notes payable                                                                                                                          | (60,261)                     |
| Capital leases payable                                                                                                                           | (2,255,985)                  |
| Health insurance claims                                                                                                                          | (822,812)                    |
| Net pension obligation                                                                                                                           | (360,466)                    |
| Accrued interest                                                                                                                                 | (3,799,812)                  |
| Net OPEB obligation                                                                                                                              | (49,371,755)                 |
| Unearned revenue                                                                                                                                 | 50,868,854                   |
| Compensated absences which are not due and payable in the<br>current period and therefore are not reported in the<br>funds                       | <u>(14,374,520)</u>          |
| Net assets of Governmental Activities                                                                                                            | <u><u>\$ 317,471,320</u></u> |

See accompanying notes.

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2012

|                                                              | General<br>Fund | Capital<br>Projects | Debt<br>Service | Other<br>Governmental<br>Funds | Total<br>Governmental<br>Funds |
|--------------------------------------------------------------|-----------------|---------------------|-----------------|--------------------------------|--------------------------------|
| Revenues:                                                    |                 |                     |                 |                                |                                |
| Taxes - local property                                       | \$ 183,892,784  | \$ -                | \$ -            | \$ 12,377,507                  | \$ 196,270,291                 |
| Taxes - income                                               | 97,179,582      | -                   | -               | -                              | 97,179,582                     |
| Taxes - Excise                                               | -               | -                   | 5,783,998       | -                              | 5,783,998                      |
| Taxes - Admissions and Amusement                             | 717,119         | -                   | -               | -                              | 717,119                        |
| Taxes - Recordation                                          | 8,462,994       | -                   | -               | -                              | 8,462,994                      |
| Taxes - Hotel/Motel                                          | 1,066,852       | -                   | -               | -                              | 1,066,852                      |
| Taxes - Heavy Equipment                                      | 74,354          | -                   | -               | -                              | 74,354                         |
| Taxes - state shared                                         | 473,872         | -                   | -               | -                              | 473,872                        |
| Charges for services                                         | 6,762,876       | 1,713,273           | -               | 5,601,484                      | 14,077,633                     |
| Intergovernmental                                            | 3,056,565       | 4,761,656           | -               | 16,193,363                     | 24,011,584                     |
| Interest income                                              | 149,152         | -                   | 3,183,069       | 7,007                          | 3,339,228                      |
| Other income                                                 | 7,435,504       | -                   | 3,546,573       | 287,709                        | 11,269,786                     |
| Total revenues                                               | 309,271,654     | 6,474,929           | 12,513,640      | 34,467,070                     | 362,727,293                    |
| Expenditures:                                                |                 |                     |                 |                                |                                |
| Current:                                                     |                 |                     |                 |                                |                                |
| Education                                                    | 156,938,747     | 3,964,330           | -               | 994,611                        | 161,897,688                    |
| Public safety                                                | 75,718,639      | 2,419,828           | -               | 14,501,776                     | 92,640,243                     |
| Other general government                                     | 17,024,330      | -                   | -               | -                              | 17,024,330                     |
| Public facilities                                            | 15,550,813      | 12,042,658          | -               | -                              | 27,593,471                     |
| Financial administration                                     | 7,938,619       | -                   | -               | -                              | 7,938,619                      |
| Community services                                           | 3,329,545       | -                   | -               | 17,992,843                     | 21,322,388                     |
| Judicial                                                     | 3,088,309       | 86,926              | -               | 1,304,426                      | 4,479,661                      |
| Planning and growth management                               | 2,344,887       | 1,193,174           | -               | 1,041,867                      | 4,579,928                      |
| Health                                                       | 3,140,788       | 97,044              | -               | 1,115,167                      | 4,352,999                      |
| Economic development                                         | 1,169,460       | -                   | -               | 113,614                        | 1,283,074                      |
| Social services                                              | 1,047,202       | -                   | -               | 923,181                        | 1,970,383                      |
| Legislative                                                  | 1,365,756       | -                   | -               | 7,100                          | 1,372,856                      |
| Law                                                          | 1,083,290       | -                   | -               | -                              | 1,083,290                      |
| Conservation of natural resources                            | 585,556         | -                   | -               | -                              | 585,556                        |
| Elections                                                    | 882,927         | -                   | -               | -                              | 882,927                        |
| Debt service:                                                |                 |                     |                 |                                |                                |
| Principal                                                    | -               | -                   | 16,488,429      | -                              | 16,488,429                     |
| Interest                                                     | 6,458,502       | -                   | 3,772,975       | -                              | 10,231,477                     |
| Total expenditures                                           | 297,667,370     | 19,803,960          | 20,261,404      | 37,994,585                     | 375,727,319                    |
| Excess (deficiency) of revenues<br>over (under) expenditures | 11,604,284      | (13,329,031)        | (7,747,764)     | (3,527,515)                    | (13,000,027)                   |
| Other financing sources (uses):                              |                 |                     |                 |                                |                                |
| Issuance of debt                                             | 1,129,500       | 18,800,000          | -               | -                              | 19,929,500                     |
| Premium on issuance of debt                                  | 9,169,214       | -                   | -               | -                              | 9,169,214                      |
| Bond Proceeds from debt refunding                            | 32,841,880      | -                   | 4,415,672       | -                              | 37,257,552                     |
| Defeased Bonds                                               | (40,051,360)    | -                   | -               | -                              | (40,051,360)                   |
| Transfers in                                                 | 1,456,608       | 5,609,050           | -               | 3,129,523                      | 10,195,181                     |
| Transfers out                                                | (9,117,727)     | -                   | -               | (862,711)                      | (9,980,438)                    |
| Total other financing sources (uses)                         | (4,571,885)     | 24,409,050          | 4,415,672       | 2,266,812                      | 26,519,650                     |
| Extraordinary loss from natural disasters,<br>net of income  | (1,909,773)     | -                   | -               | -                              | (1,909,773)                    |
| Net change in fund balance                                   | 5,122,626       | 11,080,019          | (3,332,092)     | (1,260,703)                    | 11,609,850                     |
| Fund balance - beginning of year                             | 40,384,301      | 38,552,132          | 209,544         | 7,732,198                      | 86,878,175                     |
| Adjustment to restate beginning balances                     | -               | -                   | 44,767,231      | -                              | 44,767,231                     |
| Fund balance - beginning of year, as restated                | 40,384,301      | 38,552,132          | 44,976,775 *    | 7,732,198                      | 131,645,406                    |
| Fund balance - end of year                                   | \$ 45,506,927   | \$ 49,632,151       | \$ 41,644,683   | \$ 6,471,495                   | \$ 143,255,256                 |

See accompanying notes.

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
RECONCILIATION OF THE STATEMENT OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCE OF  
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
YEAR ENDED JUNE 30, 2012

|                                                                                                                                                                                                                                           |                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| Net change in fund balance - Governmental Funds                                                                                                                                                                                           | \$ 11,609,850         |
| Amounts reported for governmental activities in the statement<br>of activities are different because:                                                                                                                                     |                       |
| Governmental funds report capital outlays as expenditures.<br>However, in the statement of activities, the cost of capital<br>assets is allocated over their estimated useful lives as<br>depreciation expense.                           | 14,132,583            |
| Governmental funds report costs associated with the issuance of<br>debt as revenues and expenditures. However, in the<br>government-wide statements, these revenues and expenses<br>are amortized in the statement of activities.         | (7,150,189)           |
| Governmental funds report the issuance of debt as income and the<br>repayment of debt as expenditures. However, in the government-<br>wide statements, debt and repayment of debt is reported as<br>a reduction of a long-term liability. | (9,816,477)           |
| Governmental funds report revenues based on the availability of<br>of the funds. However, in the government-wide statements<br>revenues are recorded based on collectibility.                                                             | 387,630               |
| Certain expenses reported in the statement of activities do not<br>require the use of current financial resources and,<br>therefore, are not reported as expenditures in<br>governmental funds:                                           |                       |
| Amortization of deferred charges                                                                                                                                                                                                          | (914,685)             |
| Compensated absences                                                                                                                                                                                                                      | (885,652)             |
| Self-Insurance Claims - IBNR                                                                                                                                                                                                              | (233,653)             |
| Net pension obligation                                                                                                                                                                                                                    | 23,334                |
| Accrued interest                                                                                                                                                                                                                          | 243,484               |
| Net OPEB current year expense                                                                                                                                                                                                             | (10,017,527)          |
| Change in Net Assets of Governmental Activities                                                                                                                                                                                           | <u>\$ (2,621,302)</u> |

See accompanying notes.

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
STATEMENT OF NET ASSETS  
PROPRIETARY FUNDS  
JUNE 30, 2012

|                                                 | Business-type activities |                     |                            |                |
|-------------------------------------------------|--------------------------|---------------------|----------------------------|----------------|
|                                                 | Water and Sewer<br>Fund  | Solid<br>Waste Fund | Other<br>Proprietary Funds | Total          |
| <b>ASSETS:</b>                                  |                          |                     |                            |                |
| Current assets:                                 |                          |                     |                            |                |
| Cash and cash equivalents                       | \$ 200                   | \$ 2,000            | \$ 1,173,658               | \$ 1,175,858   |
| Other receivables                               | 22,090,908               | 647,345             | 855,893                    | 23,594,146     |
| Notes receivable                                | 202,633                  | -                   | -                          | 202,633        |
| Due from other funds                            | 3,634,998                | 18,346,474          | 4,304,080                  | 26,285,552     |
| Inventory                                       | 476,523                  | -                   | 50,395                     | 526,918        |
| Other current assets                            | 1,624                    | 3,200               | 116,555                    | 121,379        |
| Total current assets                            | 26,406,886               | 18,999,019          | 6,500,581                  | 51,906,486     |
| Noncurrent assets:                              |                          |                     |                            |                |
| Net capital assets                              | 171,158,168              | 10,637,557          | 12,186,207                 | 193,981,932    |
| Restricted assets                               | -                        | 103,932             | -                          | 103,932        |
| Total noncurrent assets                         | 171,158,168              | 10,741,489          | 12,186,207                 | 194,085,864    |
| Total assets                                    | 197,565,054              | 29,740,508          | 18,686,788                 | 245,992,350    |
| <b>LIABILITIES:</b>                             |                          |                     |                            |                |
| Current liabilities:                            |                          |                     |                            |                |
| Accounts payable                                | 2,301,207                | 60,263              | 333,685                    | 2,695,155      |
| Accrued expenses                                | 1,054,134                | 28,487              | 158,253                    | 1,240,874      |
| Due to other funds                              | -                        | -                   | 4,065,650                  | 4,065,650      |
| Unearned revenue                                | 683                      | -                   | 336,140                    | 336,823        |
| Current portion of long-term debt               | 6,809,527                | 50,637              | 882,702                    | 7,742,866      |
| Total current liabilities                       | 10,165,551               | 139,387             | 5,776,430                  | 16,081,368     |
| Noncurrent liabilities:                         |                          |                     |                            |                |
| Other liabilities                               | 1,957,646                | 103,932             | -                          | 2,061,578      |
| Bonds payable                                   | 57,637,779               | -                   | 9,184,171                  | 66,821,950     |
| Net deferred bond issue premiums                | 4,385,938                | (2,930)             | 308,197                    | 4,691,205      |
| Long-term debt                                  | 10,988,469               | 6,706,586           | 275,433                    | 17,970,488     |
| Net pension obligation                          | 95,238                   | 14,814              | 26,766                     | 136,818        |
| Net OPEB obligation                             | 5,657,278                | 886,352             | 1,308,768                  | 7,852,398      |
| Capital lease obligation                        | 4,323,844                | 15,054              | 65,294                     | 4,404,192      |
| Total noncurrent liabilities                    | 85,046,192               | 7,723,808           | 11,168,629                 | 103,938,629    |
| Total liabilities                               | 95,211,743               | 7,863,195           | 16,945,059                 | 120,019,997    |
| <b>NET ASSETS:</b>                              |                          |                     |                            |                |
| Invested in capital assets, net of related debt | 98,933,356               | 4,077,223           | 1,842,146                  | 104,852,725    |
| Unrestricted                                    | 3,419,956                | 17,800,090          | (100,419)                  | 21,119,627     |
| Total net assets                                | \$ 102,353,312           | \$ 21,877,313       | \$ 1,741,727               | \$ 125,972,352 |

See accompanying notes.

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS  
PROPRIETARY FUNDS  
YEAR ENDED JUNE 30, 2012

|                                      | Business-type activities |                     |                            |                |
|--------------------------------------|--------------------------|---------------------|----------------------------|----------------|
|                                      | Water and Sewer<br>Fund  | Solid<br>Waste Fund | Other<br>Proprietary Funds | Total          |
| Operating revenues:                  |                          |                     |                            |                |
| Charges for services                 | \$ 26,766,118            | \$ 6,255,357        | \$ 10,271,273              | \$ 43,292,748  |
| Other income                         | 1,072,326                | 3,035               | 44,209                     | 1,119,570      |
| Total operating revenues             | 27,838,444               | 6,258,392           | 10,315,482                 | 44,412,318     |
| Operating expenses:                  |                          |                     |                            |                |
| Personnel services                   | 11,010,715               | 2,148,301           | 4,945,656                  | 18,104,672     |
| Utilities                            | 2,642,896                | 36,827              | 369,270                    | 3,048,993      |
| Repairs and maintenance              | 1,124,427                | 153,232             | 272,995                    | 1,550,654      |
| Insurance costs                      | 181,107                  | 6,615               | 44,601                     | 232,323        |
| Indirect costs                       | 384,000                  | 184,000             | 57,712                     | 625,712        |
| Supplies                             | 1,761,474                | 234,077             | 664,341                    | 2,659,892      |
| Contract services                    | 588,606                  | 110,860             | 3,001,322                  | 3,700,788      |
| Other operating costs                | 370,048                  | 1,160,797           | 414,084                    | 1,944,929      |
| Depreciation                         | 6,887,290                | 641,560             | 612,714                    | 8,141,564      |
| Total operating expenses             | 24,950,563               | 4,676,269           | 10,382,695                 | 40,009,527     |
| Operating income (loss)              | 2,887,881                | 1,582,123           | (67,213)                   | 4,402,791      |
| Nonoperating revenues (expenses):    |                          |                     |                            |                |
| Interest income                      | 37,399                   | 15,895              | 10,588                     | 63,882         |
| Intergovernmental                    | 748,692                  | -                   | 68,548                     | 817,240        |
| Interest expense                     | (2,192,493)              | (2,682)             | (158,438)                  | (2,353,613)    |
| Gain on disposal of capital assets   | -                        | -                   | -                          | -              |
| Total nonoperating revenues (losses) | (1,406,402)              | 13,213              | (79,302)                   | (1,472,491)    |
| Income (loss) before transfers       | 1,481,479                | 1,595,336           | (146,515)                  | 2,930,300      |
| Transfers in                         | -                        | -                   | 404,107                    | 404,107        |
| Transfers out                        | -                        | (599,800)           | (19,050)                   | (618,850)      |
| Change in net assets                 | 1,481,479                | 995,536             | 238,542                    | 2,715,557      |
| Net assets - beginning of year       | 100,871,833              | 20,881,777          | 1,503,185                  | 123,256,795    |
| Net assets - end of year             | \$ 102,353,312           | \$ 21,877,313       | \$ 1,741,727               | \$ 125,972,352 |

See accompanying notes.

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
STATEMENT OF CASH FLOWS  
PROPRIETARY FUNDS  
YEAR ENDED JUNE 30, 2012

|                                                           | Business-type activities |                  |                         |               |
|-----------------------------------------------------------|--------------------------|------------------|-------------------------|---------------|
|                                                           | Water and Sewer Fund     | Solid Waste Fund | Other Proprietary Funds | Total         |
| Cash flows from operating activities:                     |                          |                  |                         |               |
| Cash received from customers                              | \$ 12,595,798            | \$ 6,120,292     | \$ 11,076,460           | \$ 29,792,550 |
| Cash paid to suppliers                                    | (6,531,629)              | (1,474,634)      | (4,705,728)             | (12,711,991)  |
| Cash paid to employees                                    | (11,050,365)             | (2,143,377)      | (4,927,127)             | (18,120,869)  |
| Net cash from operating activities                        | (4,986,196)              | 2,502,281        | 1,443,605               | (1,040,310)   |
| Cash flows from investing activities:                     |                          |                  |                         |               |
| Interest received                                         | 37,399                   | 15,895           | 10,588                  | 63,882        |
| Net cash from investing activities                        | 37,399                   | 15,895           | 10,588                  | 63,882        |
| Cash flows from noncapital financing activities:          |                          |                  |                         |               |
| Intergovernmental                                         | 748,692                  | -                | 68,548                  | 817,240       |
| Transfers in (out)                                        | -                        | (599,800)        | 385,057                 | (214,743)     |
| Receipts from interfund loans                             | 3,966,496                | (1,251,370)      | (1,103,371)             | 1,611,755     |
| Repayments of interfund loans                             | -                        | -                | 242,654                 | 242,654       |
| Net cash from noncapital financing activities             | 4,715,188                | (1,851,170)      | (407,112)               | 2,456,906     |
| Cash flows from capital and related financing activities: |                          |                  |                         |               |
| Proceeds from issuance of bonds                           | 23,063,875               | -                | 751,370                 | 23,815,245    |
| Proceeds from new loan                                    | -                        | -                | -                       | -             |
| Principal payments on bonds payable                       | (13,578,595)             | -                | (810,830)               | (14,389,425)  |
| Principal payments on capital lease obligations           | (468,104)                | (28,299)         | (95,626)                | (592,029)     |
| Principal payments on loans                               | (698,151)                | -                | -                       | (698,151)     |
| Interest paid                                             | (2,192,493)              | (2,682)          | (158,438)               | (2,353,613)   |
| Proceeds from disposal of assets                          | -                        | -                | -                       | -             |
| Cash paid for capital expenses                            | (5,892,923)              | (636,025)        | (487,448)               | (7,016,396)   |
| Net cash from capital and related financing activities    | 233,609                  | (667,006)        | (800,972)               | (1,234,369)   |
| Net increase in cash and cash equivalents                 | -                        | -                | 246,109                 | 246,109       |
| Cash and cash equivalents - beginning of year             | 200                      | 2,000            | 927,549                 | 929,749       |
| Cash and cash equivalents - end of year                   | \$ 200                   | \$ 2,000         | \$ 1,173,658            | \$ 1,175,858  |

|                                                                                    | Business-type activities |                  |                         |                |
|------------------------------------------------------------------------------------|--------------------------|------------------|-------------------------|----------------|
|                                                                                    | Water and Sewer Fund     | Solid Waste Fund | Other Proprietary Funds | Total          |
| Reconciliation of operating income to net cash provided by operating activities:   |                          |                  |                         |                |
| Operating income (loss)                                                            | \$ 2,887,881             | \$ 1,582,123     | \$ (67,213)             | \$ 4,402,791   |
| Adjustments to reconcile operating income to net cash from operating activities:   |                          |                  |                         |                |
| Depreciation                                                                       | 6,887,290                | 641,560          | 612,713                 | 8,141,563      |
| Increase (decrease) in compensation-related liabilities included in long-term debt | (33,559)                 | 6,640            | (9,832)                 | (36,751)       |
| Increase in landfill closure liabilities included in long-term debt                | -                        | 219,854          | -                       | 219,854        |
| (Increase) decrease in other receivables                                           | (15,294,455)             | (138,100)        | 736,781                 | (14,695,774)   |
| (Increase) decrease in notes receivable                                            | 52,437                   | -                | -                       | 52,437         |
| (Increase) decrease in inventories                                                 | (8,321)                  | -                | 7,280                   | (1,041)        |
| (Increase) decrease in other current assets                                        | (1,624)                  | (3,200)          | (59,519)                | (64,343)       |
| (Increase) decrease in restricted assets                                           | (945,253)                | (109)            | -                       | (945,362)      |
| (Increase) decrease in deferred bond issue costs                                   | (2,756,122)              | -                | -                       | (2,756,122)    |
| Increase (decrease) in accounts payable                                            | (650,001)                | 9,627            | (111,203)               | (751,577)      |
| Increase (decrease) in accrued expenses                                            | (13,495)                 | 4,924            | 30,367                  | 21,796         |
| Increase (decrease) in other liabilities                                           | 3,708,779                | 109              | -                       | 3,708,888      |
| Increase (decrease) in Net Pension Obligation                                      | (320)                    | 438              | (572)                   | (454)          |
| Increase (decrease) in Net OPEB Obligation                                         | 1,181,195                | 178,415          | 280,606                 | 1,640,216      |
| Increase (decrease) in deferred revenue                                            | (628)                    | -                | 24,197                  | 23,569         |
| Net cash from by operating activities                                              | \$ (4,986,196)           | \$ 2,502,281     | \$ 1,443,605            | \$ (1,040,310) |

SCHEDULE OF NONCASH INVESTING, CAPITAL, AND FINANCING ACTIVITIES

|                               | Water and Sewer Fund | Solid Waste Fund | Other Proprietary Funds | Total   |
|-------------------------------|----------------------|------------------|-------------------------|---------|
| Borrowing under capital lease | 352,200              | -                | 50,000                  | 402,200 |

See accompanying notes.

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
STATEMENT OF FIDUCIARY NET ASSETS  
JUNE 30, 2012

|                                                         | Pension and OPEB<br>Trust Funds |
|---------------------------------------------------------|---------------------------------|
| <hr/>                                                   |                                 |
| ASSETS:                                                 |                                 |
| Current assets:                                         |                                 |
| Cash and cash equivalents                               | \$ 5,121,282                    |
| Interest receivable                                     | 298,031                         |
|                                                         | <hr/>                           |
| Total current assets                                    | 5,419,313                       |
|                                                         | <hr/>                           |
| Investments at fair value:                              |                                 |
| Bond mutual funds                                       | 74,295,098                      |
| Equity securities                                       | 190,513,252                     |
|                                                         | <hr/>                           |
| Total investments                                       | 264,808,350                     |
|                                                         | <hr/>                           |
| Total assets                                            | 270,227,663                     |
|                                                         | <hr/>                           |
| LIABILITIES:                                            |                                 |
| Accrued expenses                                        | 41,398                          |
|                                                         | <hr/>                           |
| NET ASSETS:                                             |                                 |
| Held in trust for pension benefits and<br>OPEB benefits | \$ 270,186,265                  |
|                                                         | <hr/> <hr/>                     |

See accompanying notes.

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS  
YEAR ENDED JUNE 30, 2012

|                                         | Pension and OPEB<br>Trust Funds |
|-----------------------------------------|---------------------------------|
| <hr/>                                   |                                 |
| ADDITIONS:                              |                                 |
| Contributions:                          |                                 |
| Employer contributions                  | \$ 14,467,929                   |
| Employee contributions                  | 4,304,395                       |
| Total contributions                     | <hr/> 18,772,324                |
| Investment earnings:                    |                                 |
| Interest                                | 11,943,848                      |
| Net change in fair value of investments | (3,839,312)                     |
| Total investment earnings               | <hr/> 8,104,536                 |
| Less investment expenses                | (1,301,874)                     |
| Net investment earnings                 | <hr/> 6,802,662                 |
| Total additions                         | <hr/> 25,574,986                |
| DEDUCTIONS:                             |                                 |
| Benefits paid to members                | 10,306,537                      |
| Administrative costs                    | 51,958                          |
| Total deductions                        | <hr/> 10,358,495                |
| Changes in net assets                   | 15,216,491                      |
| Net assets - beginning of year          | <hr/> 254,969,774               |
| Net assets - end of year                | <hr/> <hr/> \$ 270,186,265      |

See accompanying notes.

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
 COMBINING STATEMENT OF NET ASSETS  
 COMPONENT UNITS  
 JUNE 30, 2012

|                                                 | Board of Education<br>of Charles<br>County, Maryland | Board of Library<br>Trustees for<br>Charles County | Total                 |
|-------------------------------------------------|------------------------------------------------------|----------------------------------------------------|-----------------------|
| ASSETS:                                         |                                                      |                                                    |                       |
| Cash and cash equivalents                       | \$ 49,558,609                                        | \$ 56,977                                          | \$ 49,615,586         |
| Short-term investments                          | -                                                    | -                                                  | -                     |
| Accounts receivable                             | 8,445,364                                            | 330,319                                            | 8,775,683             |
| Inventory                                       | 825,515                                              | -                                                  | 825,515               |
| Other assets                                    | 8,756,418                                            | 109,227                                            | 8,865,645             |
| Capital assets                                  |                                                      |                                                    |                       |
| Land                                            | 16,849,701                                           | -                                                  | 16,849,701            |
| Construction in progress                        | 14,261,931                                           | -                                                  | 14,261,931            |
| Land improvements                               | 2,572,351                                            | -                                                  | 2,572,351             |
| Buildings                                       | 224,576,283                                          | -                                                  | 224,576,283           |
| Machinery and equipment                         | 6,823,771                                            | 1,304,698                                          | 8,128,469             |
| Total assets                                    | <u>332,669,943</u>                                   | <u>1,801,221</u>                                   | <u>334,471,164</u>    |
| LIABILITIES:                                    |                                                      |                                                    |                       |
| Accounts payable                                | 9,282,394                                            | 294,580                                            | 9,576,974             |
| Accrued expenses                                | 23,515,958                                           | 71,933                                             | 23,587,891            |
| Unearned revenue                                | 4,524,739                                            | -                                                  | 4,524,739             |
| Other liabilities                               | 98,397                                               | -                                                  | 98,397                |
| Non-current liabilities:                        |                                                      |                                                    |                       |
| Due within one year                             | 1,989,594                                            | -                                                  | 1,989,594             |
| Due in more than one year                       | 109,343,014                                          | 1,870,445                                          | 111,213,459           |
| Total liabilities                               | <u>148,754,096</u>                                   | <u>2,236,958</u>                                   | <u>150,991,054</u>    |
| Invested in capital assets, net of related debt | 265,084,037                                          | 1,304,698                                          | 266,388,735           |
| Unrestricted assets                             | (81,168,190)                                         | (1,740,435)                                        | (82,908,625)          |
| Total net assets                                | <u>\$ 183,915,847</u>                                | <u>\$ (435,737)</u>                                | <u>\$ 183,480,110</u> |

See accompanying notes.

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
 COMBINING STATEMENT OF ACTIVITIES  
 COMPONENT UNITS  
 YEAR ENDED JUNE 30, 2012

| Functions/Programs                           | Expenses              | Program Revenues        |                                          |                                        |
|----------------------------------------------|-----------------------|-------------------------|------------------------------------------|----------------------------------------|
|                                              |                       | Charges for<br>Services | Operating<br>Grants and<br>Contributions | Capital<br>Grants and<br>Contributions |
| COMPONENT UNITS:                             |                       |                         |                                          |                                        |
| Board of Education of Charles County, MD     | \$ 389,919,995        | \$ 6,689,171            | \$ 97,215,748                            | \$ 6,867,582                           |
| Board of Library Trustees for Charles County | 5,236,137             | 148,548                 | 25,064                                   | 800,000                                |
| Total component units                        | <u>\$ 395,156,132</u> | <u>\$ 6,837,719</u>     | <u>\$ 97,240,812</u>                     | <u>\$ 7,667,582</u>                    |

General revenues:  
 County and state appropriations  
 Other income  
 Interest and investment earnings  
 Miscellaneous  
 Total general revenues and transfers

Change in net assets  
 Net assets - beginning of the year  
 Net assets - end of year

See accompanying notes.

| Net (Expenses) Revenues and Changes in Net Assets    |                                                    |                  |
|------------------------------------------------------|----------------------------------------------------|------------------|
| Primary Government                                   |                                                    |                  |
| Board of Education<br>of Charles<br>County, Maryland | Board of Library<br>Trustees for<br>Charles County | Total            |
| \$ (279,147,494)                                     | \$ -                                               | \$ (279,147,494) |
| -                                                    | (4,262,525)                                        | (4,262,525)      |
| (279,147,494)                                        | (4,262,525)                                        | (283,410,019)    |
| 254,464,635                                          | 4,499,651                                          | 258,964,286      |
| -                                                    | -                                                  | -                |
| 30,334                                               | 587                                                | 30,921           |
| 265,845                                              | 20,336                                             | 286,181          |
| 254,760,814                                          | 4,520,574                                          | 259,281,388      |
| (24,386,680)                                         | 258,049                                            | (24,128,631)     |
| 208,302,527                                          | (693,786)                                          | 207,608,741      |
| \$ 183,915,847                                       | \$ (435,737)                                       | \$ 183,480,110   |

See accompanying notes.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**June 30, 2012**

**INDEX**

|        | <u>Page</u>                                       |
|--------|---------------------------------------------------|
| NOTE 1 | SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES 38     |
| A.     | Reporting Entity 38                               |
| B.     | Basic Financial Statements 39                     |
|        | Government-wide Statements 40                     |
|        | Fund Financial Statements 41                      |
| C.     | Basis of Accounting and Measurement Focus 43      |
|        | Basis of Accounting 43                            |
|        | Measurement Focus 44                              |
| D.     | Financial Statement Amounts 44                    |
| NOTE 2 | STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY 51    |
| A.     | Budgets and Budgetary Accounting 51               |
| B.     | Deficit Fund Equity 52                            |
| NOTE 3 | DETAILED NOTES ON ALL FUNDS 52                    |
| A.     | Cash Deposits and Investments 52                  |
| B.     | Receivables 56                                    |
| C.     | Property Taxes Receivable 57                      |
| D.     | Notes Receivable 57                               |
| E.     | Capital Assets 59                                 |
| F.     | Interfund Receivables, Payables, and Transfers 64 |
| G.     | Leases 65                                         |
| H.     | Long-Term Debt 67                                 |
| I.     | Restricted Assets 72                              |
| J.     | Fund Balance Analysis 73                          |
| NOTE 4 | RISK MANAGEMENT 74                                |
| NOTE 5 | COMMITMENTS AND CONTINGENCIES 75                  |
| A.     | Contingencies Under Grant Provisions 75           |
| B.     | Litigation 76                                     |

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**June 30, 2012**

**INDEX**  
(continued)

|         | <u>Page</u>                                                                                |
|---------|--------------------------------------------------------------------------------------------|
| NOTE 6  | PENSION PLANS 77                                                                           |
|         | A. Sheriff's Office Retirement Plan 78                                                     |
|         | B. County Employees Retirement Plan 86                                                     |
|         | C. Length of Service Award Program (LOSAP) for Volunteer<br>Firemen and Rescue Squadmen 93 |
| NOTE 7  | OTHER EMPLOYMENT BENEFITS 94                                                               |
|         | A. Deferred Compensation Plan 94                                                           |
|         | B. Other Post-Employment Benefits 94                                                       |
| NOTE 8  | CLOSURE AND POST-CLOSURE CARE COSTS 97                                                     |
|         | A. Piggah Landfill 97                                                                      |
|         | B. Charles County Landfill 97                                                              |
| NOTE 9  | EXTRAORDINARY ITEMS 98                                                                     |
| NOTE 10 | PRIOR YEAR RESTATEMENT 99                                                                  |

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Reporting Entity**

Charles County, Maryland (the County) was created by order of council on May 10, 1658. The County operates under the Maryland Code Home Rule form of Government. Both the executive and the legislative functions of the County are vested in the elected five-member Board of Commissioners of Charles County, Maryland (County Commissioners). The County provides various services to its citizens including public safety, health and social services, parks and recreation, public transportation, public works, economic development and general administrative services.

The County's financial statements are prepared in accordance with U.S. generally accepted accounting principles (GAAP) as applied to state and local government units as prescribed by the Governmental Accounting Standards Board (GASB). The accompanying financial statements include those of the Charles County Government (the primary government) and its component units. Component units are legally separate entities that are included in the County's reporting entity because of the significance of their operating or financial relationships with the County. The criteria for including organizations as component units with the County's reporting entity, as set forth in GASB Statement 14 *The Financial Reporting Entity* and modified by GASB Statement 39 *Determining Whether Certain Organizations are Component Units*, include whether:

- The organization is legally separate,
- The County Commissioners appoint a voting majority of the organization's board,
- The County Commissioners have the ability to impose their will on the organization,
- The organization has the potential to impose a financial benefit/burden on the County, and
- The organization is fiscally dependent on the County.

Based on the application of these criteria, the following organizations are considered component units of the Charles County Government. Their financial data is discretely presented in a separate column in the government-wide financial statements. A Combining Statement of Net Assets and a Combining Statement of Activities for the component units are also provided. Each discretely presented component unit has a June 30 year end.

**The Board of Education of Charles County, Maryland (the Board of Education)** is a legally separate organization created by Maryland state law to operate the County's public school system. Management of the County's schools is under the control of the Board of Education, with the final decision-making authority held by the State Board of Education.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

The members of the Board of Education are elected by the residents of Charles County every four years. The Board of Education is financially accountable to the Charles County Government because the Board of Education's annual budget is subject to approval of the elected County Commissioners. The Board of Education is presented as a governmental fund type. The County provided \$145,620,700 in operating funds and \$3,756,247 in capital funding to the Board of Education during fiscal year 2012.

**The Board of Library Trustees for Charles County, Maryland (the Library)** is a legally separate entity under Maryland state law. The Library's Trustees are appointed by the Governor of Maryland and oversee the day-to-day management of the Library. The Library's budget is subject to the approval of the elected County Commissioners. The Library is presented as a governmental fund type. The County provided \$1,899,500 in operating funds to the Library during fiscal year 2012.

Complete financial statements of the discretely presented component units can be obtained directly from their respective administrative offices:

Board of Education of Charles County, Maryland  
Assistant Superintendent of Finance  
Business Administration and Technology  
P.O. Box 2770  
La Plata, MD 20646

Board of Library Trustees of Charles County, Maryland  
2 Garrett Avenue  
La Plata, MD 20646

**B. Basic Financial Statements**

The County's basic financial statements include government-wide financial statements (reporting on the County as a whole), fund financial statements (reporting on the County as a whole with an emphasis on the most significant funds), and fiduciary financial statements (reporting on the County's pension funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business-type. Governmental activities are normally supported by taxes and intergovernmental revenues. The County's public safety, health and social services, some parks and recreation, public transportation, public works, economic development and general administrative services are classified as governmental activities. Business-type activities rely significantly on fees and charges for support. The County's water and sewer operations, solid waste management operations, environmental services (recycling), vending commissions, White

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

Plains golf course, recreation and development services are classified as business-type activities.

**Government-wide Statements**

The government-wide financial statements (i.e. the Statement of Net Assets and the Statement of Activities) report information on all of the non-fiduciary activities of the primary government and its component units. The government-wide financial statements focus more on the sustainability of the County as an entity and the change in the County's net assets resulting from the current year's activities.

In the government-wide Statement of Net Assets, both the governmental and business-type activities columns are (a) presented on a consolidated basis by column, and (b) reported using the economic resources measurement focus and the accrual basis of accounting, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The County's net assets are reported in three parts: (1) invested in capital assets, net of related debt; (2) restricted net assets; and (3) unrestricted net assets. Net assets should be reported as restricted when constraints placed on the net asset's use are either externally imposed by creditors (such as thru debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

The net assets restricted for other purposes result from special revenue funds and the restrictions on their net asset use. When both restricted and unrestricted resources are available for use, the County utilizes restricted resources to finance qualifying activities first, then unrestricted resources as they are needed.

The government-wide Statement of Activities reports both the gross and net cost of each of the County's functions and business-type activities. The functions are also supported by general government revenues (property tax, income tax, certain intergovernmental revenues, fines, permits, and charges, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating grants and capital grants. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Program revenues must be directly associated with the function of a business-type activity. The operating grants column indicates operating-specific and discretionary (either operating or capital) grants, while the capital grants column reflects capital-specific grants. The net costs (by function or business-type activity) are normally covered by general revenues (property tax, income tax,

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

intergovernmental revenues, interest income, etc.), which are not properly included among program revenues.

The County has an indirect cost allocation plan authorized under OMB Circular A-87, which it uses (when applicable and allowed) to charge costs to special revenue (grant) programs and proprietary funds. The federal guidelines state that indirect costs are eligible for reimbursement provided they are necessary for the efficient conduct of the grant or contract and provided specific costs identified are not restricted by federal law or regulation. As required, the County received an annual central services allocation plan and indirect cost rate proposal prepared for the past fiscal year by Cost Plans Plus, LLC. As a result, the County uses that plan in developing cost-based fees, rates, user charges and overhead recoveries from other taxing entities, authorities and enterprise funds.

**Fund Financial Statements**

The financial transactions of the County are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses.

The emphasis in fund financial statements is on the major funds in either the governmental or business-type activities categories. GASB 34 sets forth minimum criteria for the determination of major funds. The criterion used by the County is based on the percentage of assets, liabilities, revenues, or expenditures/expenses by fund category and then the governmental and enterprise funds combined. Major individual governmental funds and major individual proprietary funds are reported as separate columns in the fund financial statements. Non-major funds by category are summarized into a single column.

**1. Governmental Funds:**

The measurement focus of the governmental fund financial statements is the determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than changes in fund balances. The following is a description of the governmental funds of the County:

- a. **General Fund** is the general operating fund of the County. It is used to account for all financial resources except those required to be accounted for in another fund. The General Fund is always considered a major fund.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

- b. **Capital Projects Fund** is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by business-type/proprietary funds). The Capital Projects Fund is a major fund.
- c. **Debt Service Fund** is used to account for the accumulation of certain funds for the periodic payment of principal and interest on long-term debt. The Debt Service fund is a major fund.
- d. **Special Revenue Funds** are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The Special Revenue Funds of the County are non-major funds.

**2. Proprietary Funds:**

The focus of proprietary fund measurement is the determination of operating income, changes in net assets, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. The following is a description of the proprietary funds of the County:

**Enterprise Funds** are required to be used to account for operations for which a fee is charged to external users for goods or services and the activity (a) is financed with debt that is solely secured by a pledge of net revenues, (b) has third party requirements that the cost of providing services, including capital costs, be recovered with fees and charges, or (c) establishes fees and charges based on a pricing policy designed to cover similar costs. The Water and Sewer Fund qualifies as a major fund and is presented separately. The County also has elected to present separately the Solid Waste Fund for consistency as it may qualify as a major fund one year and fall just below the next. All other enterprise funds are non-major and their data is combined into a single aggregated presentation.

**3. Fiduciary Funds:**

Fiduciary Funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support County programs. The reporting focus for fiduciary funds is on net assets and changes in net assets, and accounting principles used are similar to proprietary funds.

The County's fiduciary and pension trust funds account for the retirement benefits for the Charles County Maryland Sheriff's Office Retirement Plan, the Charles County Pension Plan, the Volunteer Fireman/EMS Associations LOSAP plan, and the OPEB Trust plan. Since,

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

by definition, these assets are held for the benefit of a third party (pension participants) and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements. They are presented in the fiduciary fund financial statements.

**C. Basis of Accounting and Measurement Focus**

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied. The measurement focus identifies which transactions should be recorded.

**Basis of Accounting**

- a. **Accrual Basis** – Both governmental and business type activities are presented using the accrual basis of accounting in the government-wide financial statements and the proprietary and fiduciary fund financial statements. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recognized when incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.
- b. **Modified Accrual Basis** – The governmental fund financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e. both measurable and available. “Measurable” means knowing or able to reasonably estimate the amount. “Available” means collectible within the current period or soon thereafter to pay liabilities of the current period. For this purpose, the County considers revenues to be available if they are collected within 60 days after year end. Property taxes, income taxes, highway user taxes, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the County. Expenditures (including capital outlay) are recorded when the related liability is incurred. However, debt service expenditures (principal and interest), as well as expenditures related to compensated absences, claims and judgments, are recorded only when due.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**Measurement Focus**

In the government-wide financial statements, both governmental and business-type activities are presented using the economic resources measurement focus as defined below in Item b.

In the governmental fund financial statements, the “current financial resources” measurement focus or the “economic resources” measurement focus is used as appropriate:

- a. All governmental funds utilize a “current financial resources” measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.
- b. The proprietary funds utilize an “economic resources” measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or non-current) associated with their activities are reported. Proprietary fund equity is classified as net assets.

**D. Financial Statement Amounts**

**1. Cash and Cash Equivalents:**

The County has defined cash and cash equivalents to include cash on hand, petty cash, demand deposits, and short-term securities with an original maturity of three months or less at time of purchase.

**2. Investments:**

Investments held by the County, including the pension funds, are stated at fair value. Fair value is based on quoted market prices at fiscal year-end or best available estimate. All investments not required to be reported at fair value are stated at cost or amortized cost.

**3. Receivables:**

All trade, excise and property tax receivables are reported at fair value. Estimated unbilled revenues from the Water and Sewer Fund are recognized at the end of each fiscal year on a pro-rata basis. The estimated amount is based on billings during the month

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

following the close of the fiscal year. Taxes, special assessments, utility charges and accrued interest are deemed collectible in full. Property taxes attach as an enforceable lien when levied on July 1 of each fiscal year. The taxes are payable without interest by September 30.

All property tax revenue is recognized in compliance with NCGAI-3 (Revenue Recognition-Property Taxes), which states that such revenue is recorded when it becomes measurable and available. Available means due, or past due, and receivable within the current period and collected no longer than 60 days after the close of the current period. Revenue relating to receivables which have not been collected within sixty days after the fiscal year-end has been reclassified from property tax revenues to deferred revenues, or unearned revenue.

**4. Inter-fund Transactions:**

The following is a description of the basic types of inter-fund transactions made during the year and related accounting policies:

- a. Transactions for services rendered or facilities provided – these transactions are recorded as revenues in the receiving fund and expenditures in the disbursing fund.
- b. Transactions to reimburse a fund for expenditures made by it or for the benefit of another fund – these transactions are recorded as expenditures in the disbursing fund and as reductions of expenditures in the receiving fund.
- c. Transactions to shift revenues or contributions from the fund budgeted to receive them to the fund budgeted to expend them – these transactions are recorded as transfers in and out.

Activities between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as “due (to) from other funds.” Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as “internal balances” and are eliminated.

**5. Inventories:**

Inventories of the County, consisting of expendable supplies held for the County’s use, are valued at the Average Cost Method. Inventories in all funds are initially recorded in an inventory account and recognized as expenditures/expenses when consumed.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**6. Prepaid Items:**

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements using the allocation method.

**7. Restricted Assets:**

Cash deposits are held for construction escrow bonds, inmates at the Detention Center, a County Attorney escrow, a State's Attorney Restitution bank account, and various lease deposits held are all restricted and being held in Governmental Funds. In addition, certain debt proceeds and certain resources set aside for their repayment in the Debt Service Fund, are classified as restricted assets on the balance sheet because their use is limited and they are maintained in separate accounts. In the Solid Waste Management Fund, bonds are held for commercial credit customers of the landfill operation in a fully refundable interest-bearing bank account.

**8. Capital Assets:**

Capital assets are reported in applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the County as assets with an original, individual cost of \$5,000 or more and an estimated useful life in excess of one year. Such assets are recorded at historical cost if purchased or constructed by the County and at an estimated historical cost if donated or contributed. Both the Board of Education and Library (component units) define capital assets as assets having an initial individual cost of more than \$1,000 and estimated useful life in excess of one year. For the Library, books and audio visual materials with a useful life greater than one year are capitalized and are valued and depreciated using the group method. For the primary government and component units, donated capital assets are recorded at estimated fair market value at the date of donation. Normal maintenance and repair costs that do not add to the value of the assets or materially extend assets' lives are not capitalized by the County or the component units.

Significant outlays for capital assets and improvements are capitalized as Construction in Progress while projects are being constructed. Projects are not depreciated until completed or substantially completed and available for use.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

Property, plant and equipment of the primary government and the component units are depreciated using the straight line method over the following estimated useful lives:

Charles County Government

|                         |              |
|-------------------------|--------------|
| Buildings               | 30 years     |
| Improvements            | 10 -30 years |
| Water and sewer systems | 30 -50 years |
| Infrastructure          | 10 -50 years |
| Machinery and equipment | 5 -10 years  |
| Vehicles                | 5 years      |
| Computers and software  | 3 – 5 years  |
| Other infrastructure    | 10 -50 years |

The Board of Education

|                             |             |
|-----------------------------|-------------|
| Building s and improvements | 30 years    |
| Land improvements           | 10 years    |
| Furniture and equipment     | 5 -10 years |

The Library

|                                  |              |
|----------------------------------|--------------|
| Leasehold improvements           | 15 -39 years |
| Furniture and equipment          | 7 years      |
| Vehicles and Computer Equipment  | 5 years      |
| Books and audio visual materials | 3 years      |

**9. Net Assets/Fund Equity:**

In the government-wide financial statements, equity is classified as net assets and is displayed in three components:

- a. Invested in capital assets, net of related debt – consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of these assets.
- b. Restricted net assets – consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

- c. Unrestricted net assets – all other net assets that do not meet the definition of “restricted” or “invested in capital assets, net of related debt.”

In the fund financial statements, equity is classified as fund balance for governmental funds. Further classifications are as follows:

- a. Non-spendable Fund Balance – this classification reports governmental funds that are not spendable in the current form, such as inventory and prepaid items, or due to a legal or contractual requirement that they maintain intact.
- b. Restricted Fund Balance - this classification reports amounts that are restricted when there are limitations imposed on their use either through enabling legislation adopted by the County or through external parties such as creditors, grantors, contributors, or laws and regulations of other governments.
- c. Committed Fund Balance – this category reports amounts that are self-imposed limitations that are set in place prior to the end of the reporting period. The limitation is imposed by County formal action. Only the County may modify or rescind the commitment.
- d. Assigned Fund Balance – this classification reports amounts that are limited by their intent for use by the County’s intent to be used for specific purposes, but are not restricted nor committed.
- e. Un-assigned Fund Balance – this classification reports the residual net resources.

Equity in the proprietary fund statements is classified in the same manner as in the government-wide statements.

When both restricted and unrestricted amounts of fund balance are available for use for expenditures incurred, it is the County’s policy to use restricted amounts first and then unrestricted amounts as they are needed. For unrestricted amounts of fund balance, it is the County’s policy to use fund balance in the order of Committed, Assigned, and Unassigned.

**10. Compensated Absences:**

Employees of the County earn annual leave, compensatory time and sick leave in varying amounts. It is the County’s policy to permit employees to accumulate earned but unused annual leave, compensatory time, and sick pay benefits. Upon separation of service with the

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

County, non-critical employees are reimbursed for accumulated annual leave up to a maximum of 45 days and accumulated compensatory time up to 240 hours. Sworn Officers, Corrections Officers, and certain critical employees of the Sheriff's Office are reimbursed for accumulated annual leave up to a maximum of 720 hours. Sworn Officers can be reimbursed for up to 480 hours of compensatory time. There is no liability recorded for unpaid accumulated sick leave since the County does not have a policy to pay any of these amounts when employees separate from service.

The County accrues the value of accumulated unpaid annual leave, compensatory time and associated employee-related costs when incurred in the government-wide and proprietary fund financial statements. Only the amount of unused annual leave and compensatory pay that is expected to be liquidated with expendable available financial resources (amount estimated to be used within 60 days of year-end) is recorded as an expense and a liability in the governmental fund that will pay it. The non-current portion for governmental funds is maintained separately and represents a reconciling item between the fund and the government-wide presentations.

**11. Long-term Obligations:**

In the government-wide financial statements and proprietary fund-types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund-type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds.

In the fund financial statements, governmental fund-types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures. Capital leases are recorded in the same manner.

**12. Revenues, Expenditures, and Expenses:**

Property taxes and interest assessed in the current fiscal period are accrued and are recognized as revenues in the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be earned and therefore recognizable as revenue of the current period.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

In the government-wide financial statements, expenses are classified by function for both governmental and business-type activities. In the fund financial statements, expenditures are classified by character.

In the fund financial statements, governmental funds report expenditures of financial resources. Proprietary funds report expenses relating to use of economic resources. Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses result from providing services and producing goods in connection with the proprietary fund's principal operations. Operating revenues include user fees and charges. Operating expenses include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

**13. Accounting Estimates:**

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses/expenditures during the reporting period. Actual results could differ from those estimates.

**14. Implementation of New GASB Pronouncements**

GASB Statement No. 60, *Accounting and Financial Reporting for Service Concession Agreements*, effective for periods beginning after December 15, 2011, improves financial reporting by addressing issues related to service concession agreements (SCA's), which are a type of public-private or public-partnership. The County intends to implement the new requirements, if deemed applicable, for the Fiscal Year 2013 financial statements.

GASB Statement No. 61, *The Financial Reporting Entity: Omnibus-an amendment of GASB Statements No. 14 and No. 34*, effective for periods beginning after June 15, 2012, improves financial reporting by enhancing guidance for including, presenting, and disclosing information about component units and equity interest transactions of a financial reporting entity. The County intends to implement the new requirements, if deemed applicable, for the Fiscal Year 2013 financial statements.

GASB Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*, effective for periods beginning after December 15, 2011, incorporates into the GASB's authoritative literature certain

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

accounting and financial reporting guidance from these two sources so long as they do not conflict with or contradict any GASB pronouncements. This Statement also supersedes GASB Statement No. 20, *Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting*. The County intends to implement the new requirements, if deemed applicable, for the Fiscal Year 2013 financial statements.

GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources and Net Position*, effective for periods beginning after December 15, 2011, provides financial reporting guidance for deferred outflows of resources and deferred inflows of resources. The County intends to implement the new requirements, if deemed applicable, for the Fiscal Year 2013 financial statements.

GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*, effective for periods beginning after December 15, 2012, provides financial reporting guidance to either (a) properly classify certain items that were previously reported as assets and liabilities as deferred outflows of resources or deferred inflows of resources or (b) recognize certain items that were previously reports as assets and liabilities as outflows or resources (expenses or expenditures) or inflows of resources (revenues). The County intends to implement the new requirements, if deemed applicable, for the Fiscal Year 2013 financial statements.

GASB Statement No. 67, *Financial Reporting for Pension Plans*, which is an amendment of GASB Statement No. 25, is effective for periods beginning after June 15, 2013. GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*, which amends GASB Statement No. 27, is effective for periods beginning after June 15, 2014, however earlier application is encouraged. Both of these statements are a result of a comprehensive review of the existing standards and aim to improve the accounting and financial reporting of State and local governments for pensions. The County intends to implement the new requirements for the Fiscal Year 2014 financial statements.

**NOTE 2. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

**A. Budgets and Budgetary Accounting**

Formal budgetary accounting is employed as a management control for all funds of the County, except the four pension trust funds. However, a legal budget is adopted only for the General Fund. Thus, the budgetary financial statement included in this report as required supplementary information does not include our Special Revenue Funds, the Debt Service Fund, the Capital Projects Fund, the Proprietary Funds or the Fiduciary Funds. The basis for budgeting

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

is the modified accrual basis. All annual appropriations lapse at fiscal year-end. Project-length budgets are adopted for the Capital Projects Fund which is projected in five year increments.

The legal level of budgetary control (that is, the level at which expenditures cannot exceed budgeted appropriations) is at the program level. However, with proper approval by the County Commissioners, budget transfers can be made. The budgeted financial statements represented in this report reflect the final budget authorization, including all amendments made by the County Commissioners. There were no material violations of the annual appropriated budget for the fiscal year ended June 30, 2012.

**B. Deficit Fund Equity**

The Recreation Fund had a deficit fund balance of \$1,198,326 as of June 30, 2012. The deficit fund balance is primarily the cumulative result of operations from an indoor recreation complex which was acquired by the County in May 2006. A contract was awarded to Rink Management Services for the operation of this facility and commenced on July 5, 2008. After four years of managing the facility, significant improvements have been achieved in operations, including a gain for the past fiscal year. However, the cumulative effect of the past results and continued recording of the growing annual OPEB liability share for the Recreation Fund as a whole will continue to reflect a deficit fund balance into the short-term future.

The Inspection and Review Fund ended with a deficit fund balance of \$351,761 as of June 30, 2012. Some revenue fees collected in one fiscal year are often related to expenses incurred in the following fiscal year(s). In addition, the continued recording of the growing annual OPEB liability share for the Inspection Fund as a whole will continue to reflect a deficit fund balance into the short term future.

**NOTE 3. DETAILED NOTES ON ALL FUNDS**

**A. Cash Deposits and Investments**

Article 95, Section 22 of the Annotated Code of Maryland states that local governments are authorized to invest in the instruments specified in the State Finance and Procurement Article, Section 6-222 of the Code. In addition, Article 95, Section 22 requires that local government deposits with financial institutions be fully collateralized and that the collateral be of types specified in the State Finance and Procurement Article, Section 6-202. The County's Chief of Treasury is charged with the responsibility for selecting depositories and investing idle funds as directed by the State and County Codes. The Chief of Treasury is further restricted as to the types of deposits and investments in accordance with the County's investment policy.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

Depository institutions must be Maryland banks and must be approved for use by the County Commissioners.

Cash Deposits

At year-end, the carrying amount of the County's deposits was \$16,398,589 and the bank balances were \$17,863,060. Of the bank balance, \$7,728,221 was covered by Federal depository insurance and \$10,134,839 was collateralized with securities held by the pledging financial institution's trust department or agent in the County's name. The various amounts of cash on hand were \$13,715.

At year-end, the carrying amount of the Board of Education's deposits was \$17,781,134 and the bank balances were \$22,223,353. The bank balance was covered by either Federal depository insurance or by collateral held in either the pledging bank's trust department or by the pledging bank's agent in the Board's name.

At year-end, the carrying amount of the Library's deposits was \$24,462 and the bank balances was \$44,860. The bank balance was covered by Federal depository insurance. The amount of cash on hand was \$1,230.

Investments

Statutes authorize the Chief of Treasury to invest in short-term U.S. government securities or repurchase agreements fully secured by the United States government if the funds are not needed for immediate disbursement. The stated maturities of the investments may not exceed 365 days. Statutes also authorize the County's Chief of Treasury to invest in a local government investment pool established by state law. Investments are subject to approval of the County Commissioners as to the amount available for investment and the acceptable securities or financial institutions used.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

At year-end, the County's cash and investment balances were as follows:

|                                | Total<br>Governmental<br>Funds | Total Fiduciary<br>Funds | Total<br>Enterprise<br>Funds | Total                 |
|--------------------------------|--------------------------------|--------------------------|------------------------------|-----------------------|
| Cash on hand                   | \$ 6,555                       | \$ -                     | \$ 7,160                     | \$ 13,715             |
| Deposit Accounts               | 14,066,643                     |                          | 1,168,698                    | 15,235,341            |
| U.S. government securities     |                                |                          |                              |                       |
| Agencies                       | 22,982,682                     | -                        | -                            | 22,982,682            |
| Repurchase agreements (sweep)  | 5,000,000                      | -                        | -                            | 5,000,000             |
| Money Market                   | 826,620                        | 5,121,282                | -                            | 5,947,902             |
| Certificates of deposit        | 19,000,000                     | -                        | -                            | 19,000,000            |
| Maryland local government pool | 42,605,483                     | -                        | -                            | 42,605,483            |
| Bond mutual funds              | -                              | 74,295,098               | -                            | 74,295,098            |
| Equity securities              | -                              | 190,513,252              | -                            | 190,513,252           |
| Restricted assets              | 1,059,315                      | -                        | 103,932                      | 1,163,248             |
| Total cash and investments     | <u>\$ 105,547,298</u>          | <u>\$ 269,929,632</u>    | <u>\$ 1,279,790</u>          | <u>\$ 376,756,721</u> |

At year-end, the Board of Education's cash and investment balances were as follows:

|                                           |                      |
|-------------------------------------------|----------------------|
| Cash on hand and deposits                 | \$ 6,858,493         |
| Repurchase agreements                     | 8,500,007            |
| Maryland local government investment pool | 34,200,109           |
| Total cash and investments                | <u>\$ 49,558,609</u> |

At year-end, the Library's cash and investment balances were as follows:

|                                           |                  |
|-------------------------------------------|------------------|
| Cash on hand and deposits                 | \$ 25,692        |
| Maryland local government investment pool | 31,285           |
| Total cash and investments                | <u>\$ 56,977</u> |

The State Legislature created MLGIP with the passage of Article 95 22G, of the Annotated Code of Maryland. The State Treasurer of Maryland exercises administrative oversight responsibility over the MLGIP. Investments in the Maryland Local Government Investment Pool (MLGIP) are not evidenced by securities. The investment pool, not the participating governments, faces the custodial credit risk. A single financial institution, PNC Institutional Investments, is contracted to operate the Pool. In addition, the State Treasurer has established an advisory board composed of Pool participants to review the activities of the contractor quarterly and provide suggestions to enhance the return on investments. The MLGIP maintains an AAAM credit quality rating from Standard and Poor's. The MLGIP uses the

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

amortized cost method to compute unit value rather than market value to report net assets. Accordingly, the fair value of the position in the MLGIP is the same as the value of MLGIP shares.

Investments made by the County under Agencies consists of several instruments backed by either the Federal National Mortgage Association or the Federal Home Loan Mortgage Corporation organizations, and are held in a custodial account along with Treasuries. These agency investments are implicitly guaranteed by the U.S. government and carry a credit rating of AAA.

**Interest Rate Risk**

As a means of limiting its exposure to fair value losses stemming from rising interest rates, the County's investment policy prohibits the investment of operating funds in securities maturing more than 365 days from the date of purchase.

**Custodial Credit Risk**

For an investment, custodial credit risk is the risk that, in the event of failure of the counter party, the County will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. Investment securities are exposed to custodial risk if the securities are uninsured, or not registered in the name of the government, and are held by either the counter party or the counter party's trust department or agent, but not in the government's name. The County's policy relating to credit risk of investments require that securities underlying all certificates of deposit, repurchase agreements and reverse repurchase agreements have a market value of at least 102 percent of the cost plus accrued interest of the investment. County policies also require that a third party custodian hold investments securities and the collateral underlying all investments, in the government's name. The County's Chief of Treasury recognizes investment diversification as an important safeguard of County assets. Investment instruments, investment maturities, and financial institutions doing business with the County shall be diversified in such a way to insure that there is no concentration of risk in any of these categories. These diversification standards, as outlined in the County's Joint Statement of Investment Policies, are applied at the time of each investment. As of June 30, 2012, the County's investments were not exposed to custodial credit risk.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**B. Receivables**

Receivables as of the year-end for the County's individual major funds and non-major funds in the aggregate were as follows:

|                     | General              | Capital<br>Projects | Debt<br>Service      | Water and<br>Sewer Fund | Solid<br>Waste<br>Fund | Non-major<br>Funds  | Total                 |
|---------------------|----------------------|---------------------|----------------------|-------------------------|------------------------|---------------------|-----------------------|
| Receivables:        |                      |                     |                      |                         |                        |                     |                       |
| Interest            | \$ 120,012           | \$ -                | \$ -                 | \$ 8,187                | \$ -                   | \$ -                | \$ 128,199            |
| Taxes               | 23,368,975           | -                   | 35,590,320           | -                       | -                      | -                   | 58,959,295            |
| Accounts            | 24,992,176           | 1,546,722           | -                    | 22,100,203              | 647,345                | 2,717,337           | 52,003,783            |
| Special assessments | -                    | -                   | 6,271                | 185,151                 | -                      | -                   | 191,422               |
| Intergovernmental   | 500                  | -                   | -                    | -                       | -                      | 47,506              | 48,006                |
| Total receivables   | <u>\$ 48,481,663</u> | <u>\$ 1,546,722</u> | <u>\$ 35,596,591</u> | <u>\$ 22,293,541</u>    | <u>\$ 647,345</u>      | <u>\$ 2,764,842</u> | <u>\$ 111,330,704</u> |

Governmental funds report unearned revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not yet earned. At the end of the current fiscal year, the various components of unearned revenue reported in the governmental funds were as follows:

|                                                                   | <u>Unearned</u>     | <u>Unavailable</u>   | <u>Total</u>         |
|-------------------------------------------------------------------|---------------------|----------------------|----------------------|
| Delinquent property taxes receivable<br>(General Fund)            | \$ -                | \$ 3,032,439         | \$ 3,032,439         |
| Deferred property taxes receivable<br>(Debt Service)              | -                   | 35,578,423           | 35,578,423           |
| Deferred income tax reserve                                       | -                   | 12,251,721           | 12,251,721           |
| Agricultural preservation taxes                                   | 471,852             | -                    | 471,852              |
| Special assessments not yet due (Debt Service)                    | -                   | 6,271                | 6,271                |
| School construction impact fees                                   | 3,337,458           | -                    | 3,337,458            |
| Grant draw-downs prior to meeting all<br>eligibility requirements | 249,163             | -                    | 249,163              |
| Other unearned revenue                                            | 110,280             | -                    | 110,280              |
| Total unearned revenue for<br>governmental funds                  | <u>\$ 4,168,753</u> | <u>\$ 50,868,854</u> | <u>\$ 55,037,607</u> |

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**C. Property Taxes Receivable**

The County levies a property tax each July 1 on the assessed value of all taxable real property location within the County on that date. Assessed values are established by the Maryland Departments of Assessments and Taxation at assessed market value. A reassessment of all property is required to be completed every three years. The rates of the levy cannot exceed the constant yield tax rate furnished by the Maryland State Department of Assessments and Taxation without public notice and only after public hearings. The real property tax rate was increased during the year ended June 30, 2012 from \$0.962 to \$1.0025 per \$100 of assessed value. Property taxes attach as an enforceable lien on the property when levied on July 1 of each year. The taxes are payable without interest by September 30.

Revenue relating to property taxes receivable, which have not been collected within sixty days after year-end, have been reclassified from property tax revenues to deferred revenues in governmental funds.

**D. Notes Receivable**

The following is a schedule of the notes receivable balances of the Debt Service Fund:

| <u>Loan &amp; Year</u>     | Total<br><u>Borrowed</u> | <u>Term &amp; Rate</u> | Principal Balance<br><u>6/30/2012</u> |
|----------------------------|--------------------------|------------------------|---------------------------------------|
| Hospital 2004              | \$ 15,000,000            | 15 years, 3.04831%     | \$ 9,568,353                          |
| St. Charles Companies 2004 | \$ 8,000,000             | 15 years, 4%-5%        | \$ 4,190,000                          |
| St. Charles Companies 2005 | 6,000,000                | 15 years, 5%-5.125%    | 3,472,500                             |
| St. Charles Companies 2006 | 10,000,000               | 15 years, 5.125%-8%    | 6,590,000                             |
| St. Charles Companies 2007 | 3,000,000                | 15 years, 5.25%-5.75%  | 2,211,250                             |
| St. Charles Companies 2008 | 3,000,000                | 15 years, 4.90%-5.25%  | 2,330,812                             |
| St. Charles Companies 2009 | 2,000,000                | 15 years, 4%-5.375%    | 1,643,333                             |
| St. Charles Companies 2011 | 4,000,000                | 15 years, 2%-4.5%      | 4,000,000                             |
| St. Charles Companies 2012 | 4,000,000                | 15 years, 2%-3.25%     | 4,000,000                             |
| Subtotal: ACPT             | <u>\$ 40,000,000</u>     |                        | <u>\$ 28,437,895</u>                  |
| So. MD Baseball LLC 2008   | 9,248,200                | 15 years, 4.90%-5.25%  | \$ 6,165,465                          |
| CSM 2005                   | 1,000,000                | 15 years, 3.67%        | \$ 595,518                            |
| Total Notes Receivable     | <u>\$ 65,248,200</u>     |                        | <u>\$ 44,767,231</u>                  |

Bonds issued by the County for St. Charles Companies, Southern MD Baseball Club LLC, College of Southern Maryland, and Civista Hospital are secured by Bond Repayment

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

Agreements, Letters of Credit, and by the full faith and credit of the County's General Fund. Principal and interest payments on the related bonds from these restricted resources are also accounted for in the same Debt Service fund.

The future minimum note payments receivable for the year ended June 30, 2012 are as follows:

|                                                  | Civista      | St. Charles Companies | So. MD Baseball | CSM        | Total         |
|--------------------------------------------------|--------------|-----------------------|-----------------|------------|---------------|
| 2013                                             | \$ 1,247,234 | \$ 2,794,428          | \$ 894,000      | \$ 86,791  | \$ 5,022,453  |
| 2014                                             | 1,247,234    | 3,734,964             | 894,000         | 86,791     | 5,962,989     |
| 2015                                             | 1,247,234    | 3,652,687             | 894,000         | 86,791     | 5,880,712     |
| 2016                                             | 1,112,981    | 3,623,190             | 894,000         | 86,791     | 5,716,962     |
| 2017                                             | 1,247,234    | 3,668,058             | 894,000         | 86,790     | 5,896,082     |
| 2018-2022                                        | 4,677,008    | 13,806,570            | 4,470,000       | 253,163    | 23,206,741    |
| 2023-2027                                        | -            | 3,889,876             | -               | -          | 3,889,876     |
| Subtotal                                         | 10,778,925   | 35,169,773            | 8,940,000       | 687,118    | 55,575,816    |
| Less: Interest                                   | 1,210,572    | 6,731,878             | 2,774,535       | 91,600     | 10,808,585    |
| Total future minimum<br>note payments receivable | \$ 9,568,353 | \$ 28,437,895         | \$ 6,165,465    | \$ 595,518 | \$ 44,767,231 |

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**E. Capital Assets**

Capital asset activity for the year ended June 30, 2012 was as follows:

**Primary Government**

| Governmental Activities                      | Beginning<br><u>Balance</u> | <u>Increases</u>     | <u>Decreases</u>     | Ending<br><u>Balance</u> |
|----------------------------------------------|-----------------------------|----------------------|----------------------|--------------------------|
| Capital assets, not depreciated:             |                             |                      |                      |                          |
| Land                                         | \$ 58,360,178               | \$ 4,454,651         | \$ 82,000            | \$ 62,732,829            |
| Construction in progress                     | 106,357,896                 | 41,664,644           | 63,545,638           | 84,476,901               |
| Total capital assets, not depreciated        | <u>164,718,074</u>          | <u>46,119,294</u>    | <u>63,627,638</u>    | <u>147,209,730</u>       |
| Capital assets, depreciated:                 |                             |                      |                      |                          |
| Land Improvements                            | 10,093,116                  | 1,504,931            | -                    | 11,598,047               |
| Infrastructure                               | 321,204,819                 | 45,118,108           | 2,671,168            | 363,651,759              |
| Buildings and Improvements                   | 149,647,251                 | 4,573,239            | -                    | 154,220,490              |
| Machinery and Equipment                      | 40,510,685                  | 2,627,220            | 289,536              | 42,848,370               |
| Vehicles                                     | 21,426,446                  | 1,574,214            | 624,903              | 22,375,757               |
| Total capital assets, depreciated            | <u>542,882,318</u>          | <u>55,397,712</u>    | <u>3,585,607</u>     | <u>594,694,423</u>       |
| Less: accumulated depreciation for:          |                             |                      |                      |                          |
| Land Improvements                            | (2,643,711)                 | (475,806)            | -                    | (3,119,517)              |
| Infrastructure                               | (164,726,219)               | (11,751,335)         | -                    | (176,477,554)            |
| Buildings and Improvements                   | (58,576,030)                | (4,241,837)          | -                    | (62,817,866)             |
| Machinery and Equipment                      | (19,179,653)                | (2,579,130)          | (288,830)            | (21,469,953)             |
| Vehicles                                     | (16,667,657)                | (2,013,871)          | (601,971)            | (18,079,557)             |
| Total accumulated depreciation               | <u>(261,793,269)</u>        | <u>(21,061,979)</u>  | <u>(890,801)</u>     | <u>(281,964,447)</u>     |
| Total capital assets, depreciated net        | <u>281,089,049</u>          | <u>34,335,733</u>    | <u>2,694,805</u>     | <u>312,729,976</u>       |
| Governmental activities, capital assets, net | <u>\$ 445,807,123</u>       | <u>\$ 80,455,027</u> | <u>\$ 66,322,444</u> | <u>\$ 459,939,706</u>    |

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

| Business Type Activities              | Beginning<br><u>Balance</u> | <u>Increases</u>     | <u>Decreases</u>    | Ending<br><u>Balance</u> |
|---------------------------------------|-----------------------------|----------------------|---------------------|--------------------------|
| Capital assets, not depreciated:      |                             |                      |                     |                          |
| Land                                  | \$ 2,174,186                | \$ -                 | \$ -                | \$ 2,174,186             |
| Construction in progress              | 44,296,685                  | 10,614,289           | 8,515,562           | 46,395,412               |
| Total capital assets, not depreciated | <u>46,470,871</u>           | <u>10,614,289</u>    | <u>8,515,562</u>    | <u>48,569,598</u>        |
| Capital assets, depreciated:          |                             |                      |                     |                          |
| Land Improvements                     | 14,786,658                  |                      | -                   | 14,786,658               |
| Infrastructure                        | 208,519,655                 | 7,707,479            |                     | 216,227,134              |
| Buildings and Improvements            | 14,155,422                  |                      | -                   | 14,155,422               |
| Machinery and Equipment               | 38,566,347                  | 769,772              | 103,622             | 39,232,497               |
| Vehicles                              | 4,754,842                   | 222,594              | 351,572             | 4,625,864                |
| Total capital assets, depreciated     | <u>280,782,924</u>          | <u>8,699,845</u>     | <u>455,194</u>      | <u>289,027,575</u>       |
| Less: accumulated depreciation for:   |                             |                      |                     |                          |
| Land Improvements                     | (5,514,798)                 | (398,044)            | -                   | (5,912,842)              |
| Infrastructure                        | (112,704,403)               | (5,390,648)          | -                   | (118,095,051)            |
| Buildings and Improvements            | (4,274,025)                 | (480,107)            | -                   | (4,754,132)              |
| Machinery and Equipment               | (9,240,871)                 | (1,585,176)          | (103,622)           | (10,722,425)             |
| Vehicles                              | (4,189,597)                 | (287,589)            | (346,394)           | (4,130,792)              |
| Total accumulated depreciation        | <u>(135,923,694)</u>        | <u>(8,141,564)</u>   | <u>(450,016)</u>    | <u>(143,615,241)</u>     |
| Total capital assets, depreciated net | <u>144,859,230</u>          | <u>558,281</u>       | <u>5,178</u>        | <u>145,412,333</u>       |
| Business-type, capital assets, net    | <u>\$ 191,330,101</u>       | <u>\$ 11,172,570</u> | <u>\$ 8,520,740</u> | <u>\$ 193,981,931</u>    |

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:

|                                                     |    |                   |
|-----------------------------------------------------|----|-------------------|
| General Government                                  | \$ | 2,723             |
| Public Safety                                       |    | 3,650,626         |
| Legislative                                         |    | 121,359           |
| Judicial                                            |    | 53,463            |
| Financial Administration                            |    | 121,180           |
| Health                                              |    | 161,299           |
| Community Services                                  |    | 1,116,445         |
| Public Facilities                                   |    | 15,787,208        |
| Education                                           |    | 47,674            |
| Total depreciation expense- Governmental Activities | \$ | <u>21,061,979</u> |

Business-Type Activities:

|                                                     |    |                  |
|-----------------------------------------------------|----|------------------|
| Water and Sewer                                     | \$ | 6,887,290        |
| Solid Waste                                         |    | 641,560          |
| Environmental Services                              |    | 198,806          |
| Recreation Programs                                 |    | 367,140          |
| Inspection and Reviews                              |    | 46,769           |
| Total depreciation expense-Business-type Activities | \$ | <u>8,141,564</u> |

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**Construction Commitments**

The County has active construction projects as of June 30, 2012. The projects include widening and reconstruction of existing streets and bridges, maintenance of existing roads, landfill expansion, construction of a new Courthouse building, and the improvement and expansion of existing water and sewer facilities. At year-end, the County's project commitments are as follows:

| <u>Division / Project</u>              | <u>Spent-to-date</u>  | <u>Remaining<br/>Commitment</u> |
|----------------------------------------|-----------------------|---------------------------------|
| Transportation                         |                       |                                 |
| Road and bridge expansions             | \$ 29,191,419         | \$ 14,144,476                   |
| Other transportation projects          | 1,040,588             | 3,254,952                       |
| General government                     |                       |                                 |
| Buildings and improvements             | 27,070,511            | 5,366,919                       |
| Other general government projects      | 5,908,825             | 6,884,915                       |
| Water and sewer                        |                       |                                 |
| Expansions and improvements            | 40,146,620            | 71,106,559                      |
| Parks                                  |                       |                                 |
| Expansions and improvements            | 5,506,898             | 7,719,752                       |
| Environmental service                  |                       |                                 |
| Various environmental service projects | 1,598,978             | 8,958,962                       |
| Total                                  | <u>\$ 110,463,839</u> | <u>\$ 117,436,535</u>           |

Most construction projects are financed, in part or in full, by general obligation bonds. Road and bridge expansions are also financed by off-site road fees and transfers of existing resources from the General Fund. Water and sewer expansions are financed by general obligation bonds, the state, and property owners.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**Discretely Presented Component Units**

Capital asset activity for the Board of Education for the year ended June 30, 2012, was as follows:

|                                       | Beginning<br><u>Balance</u> | <u>Increases</u>    | <u>Decreases</u>      | Ending<br><u>Balance</u> |
|---------------------------------------|-----------------------------|---------------------|-----------------------|--------------------------|
| Capital assets, not depreciated:      |                             |                     |                       |                          |
| Land                                  | \$ 16,849,701               | \$ -                | \$ -                  | \$ 16,849,701            |
| Construction in progress              | 14,081,454                  | 6,707,098           | (6,526,621)           | 14,261,931               |
| Total capital assets, not depreciated | <u>30,931,155</u>           | <u>6,707,098</u>    | <u>(6,526,621)</u>    | <u>31,111,632</u>        |
| Capital assets, depreciated:          |                             |                     |                       |                          |
| Buildings                             | 421,141,033                 | 7,337,321           | -                     | 428,478,354              |
| Land Improvements                     | 8,757,217                   | 528,855             | (15,142)              | 9,270,930                |
| Furniture and Equipment               | 27,760,720                  | 1,575,991           | (1,726,665)           | 27,610,046               |
| Total capital assets, depreciated     | <u>457,658,970</u>          | <u>9,442,167</u>    | <u>(1,741,807)</u>    | <u>465,359,330</u>       |
| Less: accumulated depreciation for:   |                             |                     |                       |                          |
| Buildings                             | (192,692,587)               | (11,209,484)        | -                     | (203,902,071)            |
| Land Improvements                     | (6,320,994)                 | (392,727)           | 15,142                | (6,698,579)              |
| Furniture and Equipment               | (20,693,865)                | (1,788,561)         | 1,696,151             | (20,786,275)             |
| Total accumulated depreciation        | <u>(219,707,446)</u>        | <u>(13,390,772)</u> | <u>1,711,293</u>      | <u>(231,386,925)</u>     |
| Total capital assets, depreciated net | <u>237,951,524</u>          | <u>(3,948,605)</u>  | <u>(30,514)</u>       | <u>233,972,405</u>       |
| Board capital assets, net             | <u>\$ 268,882,679</u>       | <u>\$ 2,758,493</u> | <u>\$ (6,557,135)</u> | <u>\$ 265,084,037</u>    |

Capital asset activity for the Library for the year ended June 30, 2012, was as follows:

|                                          | Beginning<br><u>Balance</u> | <u>Increases</u>  | <u>Decreases</u> | Ending<br><u>Balance</u> |
|------------------------------------------|-----------------------------|-------------------|------------------|--------------------------|
| Capital assets, depreciated:             |                             |                   |                  |                          |
| Furniture and Equipment                  | \$ 617,550                  | \$ 478,308        | \$ (17,176)      | \$ 1,078,682             |
| Library books and AV material            | 912,075                     | 572,820           | (255,647)        | 1,229,248                |
| Total capital assets, depreciated        | <u>1,529,625</u>            | <u>1,051,128</u>  | <u>(272,823)</u> | <u>2,307,930</u>         |
| Less: accumulated depreciation           | (1,010,675)                 | (265,380)         | (272,823)        | (1,003,232)              |
| Library capital assets, depreciated, net | <u>\$ 518,950</u>           | <u>\$ 785,748</u> | <u>\$ -</u>      | <u>\$ 1,304,698</u>      |

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**F. Inter-fund Receivables, Payables, and Transfers**

The General Fund is the main fund used to collect, invest, and disburse monies for governmental and proprietary funds. This creates temporary inter-fund balances. The composition of inter-fund balances as of June 30, 2012, is as follows:

|                            |                            |                             |
|----------------------------|----------------------------|-----------------------------|
| Due (to) from other funds: |                            |                             |
|                            | Governmental<br>Activities | Business-type<br>Activities |
| General Fund               | \$ (80,561,134)            | \$ -                        |
| Capital Projects Fund      | 54,051,318                 | -                           |
| Debt Service Fund          | (3,134,445)                | -                           |
| Water and Sewer Fund       | -                          | 3,634,998                   |
| Solid Waste Fund           | -                          | 18,346,474                  |
| Other Non-major Funds      | 7,424,359                  | 238,430                     |
| Total                      | <u>\$ (22,219,902)</u>     | <u>\$ 22,219,902</u>        |

Transfers are used to (a) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expand them and to (b) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations. The following is a schedule of inter-fund transfers:

| Transfers<br>Out             | Transfers In        |                             |                                    |                                  | Total                |
|------------------------------|---------------------|-----------------------------|------------------------------------|----------------------------------|----------------------|
|                              | General<br>Fund     | Capital<br>Projects<br>Fund | Non-major<br>Governmental<br>Funds | Non-major<br>Enterprise<br>Funds |                      |
| General Fund                 | \$ -                | \$ 5,590,000                | \$ 3,123,620                       | \$ 404,107                       | \$ 9,117,727         |
| Capital Projects Fund        | -                   | -                           | -                                  | -                                | -                    |
| Non-major Governmental Funds | 856,808             | -                           | 5,903                              | -                                | 862,711              |
| Solid Waste Fund             | 599,800             | 19,050                      | -                                  | -                                | 618,850              |
| Non-major Enterprise Funds   | -                   | -                           | -                                  | -                                | -                    |
| Total                        | <u>-</u>            | <u>-</u>                    | <u>-</u>                           | <u>-</u>                         | <u>-</u>             |
| Transfers In:                | <u>\$ 1,456,608</u> | <u>\$ 5,609,050</u>         | <u>\$ 3,129,523</u>                | <u>\$ 404,107</u>                | <u>\$ 10,599,288</u> |

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**G. Leases**

Capital Leases

The County has entered into several lease agreements as lessee for financing the acquisition of various machinery and equipment. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of their future minimum lease payments as of the inception dates. Information on each of the various prior lease agreements is as follows:

- Fiscal Year 2007 – Various equipment for the General Fund, Inspection Fund, Parks Fund, and Water and Sewer Fund – semiannual payments of \$238,797 over five years ending August 2011, including interest at a rate of 6.10%, equipment capitalized at \$2,150,000.
- Fiscal Year 2007 – Meter Replacement Lease for the Water and Sewer Fund – semiannual payments starting at \$132,965 and increasing to \$396,605 over fifteen years ending February 2022, including interest at a rate of 4.14%, various components expended at \$5,862,900.
- Fiscal Year 2008 – Various equipment for the General Fund, Water and Sewer Fund, and the Environmental Service Fund – semiannual payments of \$214,240 over five years ending August 2012, including interest at a rate of 3.72%, equipment capitalized at \$2,000,000.
- Fiscal Year 2008 – Public Safety Portable Radios – semiannual payments of \$98,905 over five years ending January 2013, including interest at a rate of 3.50%, equipment capitalized at \$900,160.
- Fiscal Year 2009 – Various equipment for the General Fund, Water and Sewer Fund, Inspection Fund, and the Environmental Service Fund – semiannual payments of \$330,929 over five years ending September 2013, including interest at a rate of 3.65%, equipment capitalized at \$3,000,000.
- Fiscal Year 2010 – Various equipment for the General Fund, Golf Course Fund, Water and Sewer Fund, and the Environmental Service Fund – semiannual payments of \$120,512 thru FY13 except for a scheduled payment of \$378,268 in October 2011. Over the remaining period, scheduled payments of \$22,557 ending October 2014, including interest at a rate of 3.30%, equipment capitalized at \$1,102,600.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

- Fiscal Year 2012 – Various equipment for the General Fund, Water and Sewer Fund, and the Environmental Service fund – semiannual payments of \$160,212 over five years ending July 2016, including interest at a rate of 1.65%, equipment capitalized at \$1,531,700.

The assets acquired through capital leases and still in use are as follows:

|                                | Governmental<br>Activities | Business-type<br>Activities |
|--------------------------------|----------------------------|-----------------------------|
| Assets:                        |                            |                             |
| Building and Improvements      | \$ 90,906                  | \$ -                        |
| Machinery and equipment        | 9,372,939                  | 2,083,894                   |
| Vehicles                       | 5,219,671                  | 2,690,287                   |
| Total capital assets           | <u>14,683,516</u>          | <u>4,774,181</u>            |
| Less accumulated depreciation: |                            |                             |
| Building and Improvements      | (49,565)                   | -                           |
| Machinery and equipment        | (8,036,568)                | (1,721,307)                 |
| Vehicles                       | (4,653,647)                | (2,241,683)                 |
| Total accumulated depreciation | <u>(12,739,780)</u>        | <u>(3,962,990)</u>          |
| Total capital assets, net      | <u>\$ 1,943,737</u>        | <u>\$ 811,191</u>           |

The future minimum obligations and the net present value of the minimum lease payments as of June 30, 2012, were as follows:

|                                         | Governmental<br>Activities | Business-type<br>Activities | Total               |
|-----------------------------------------|----------------------------|-----------------------------|---------------------|
| 2013                                    | \$ 1,237,863               | \$ 868,036                  | \$ 2,105,899        |
| 2014                                    | 492,365                    | 688,762                     | 1,181,127           |
| 2015                                    | 253,497                    | 588,684                     | 842,181             |
| 2016                                    | 236,286                    | 598,312                     | 834,598             |
| 2017                                    | 118,143                    | 571,669                     | 689,812             |
| 2018-2022                               | -                          | 2,829,485                   | 2,829,485           |
| 2023-2027                               | -                          | -                           | -                   |
| Subtotal                                | <u>2,338,154</u>           | <u>6,144,948</u>            | <u>8,483,102</u>    |
| Interest                                | <u>(82,169)</u>            | <u>(1,066,104)</u>          | <u>(1,148,273)</u>  |
| Present value of minimum lease payments | <u>\$ 2,255,985</u>        | <u>\$ 5,078,844</u>         | <u>\$ 7,334,829</u> |

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**H. Long-Term Debt**

General Obligation Bonds

The County issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both governmental and business-type activities. During the year ended June 30, 2012, general obligation bonds totaling \$55,240,000 were issued for consolidated public improvement, of which \$4,000,000 were taxable.

General obligation bonds are direct obligations and pledge the full faith and credit of the County. In the past, these bonds have been a mix of 10-year serial bonds and 15-year serial bonds with equal amounts of principal maturing each year. The County's General Obligation Bonds currently outstanding are as follows:

| Bond Description and Year                                   | Amount<br>Borrowed | Term and Rate         | Governmental<br>Activities<br>Balance<br>6/30/12 | Business-type<br>Activities<br>Balance<br>6/30/12 |
|-------------------------------------------------------------|--------------------|-----------------------|--------------------------------------------------|---------------------------------------------------|
| Consolidated Public Improvement Bonds of 2003               | \$ 22,090,000      | 15 yrs, 2% - 4%       | 1,645,700                                        | 1,264,300                                         |
| Consolidated Public Improvement Bonds of 2003               | \$ 6,910,000       | 10 yrs, 2% - 4%       | 785,000                                          | -                                                 |
| Consolidated Public Improvement and Refunding Bonds of 2004 | \$ 41,270,000      | 15 yrs, 2% - 4%       | 8,770,117                                        | 945,450                                           |
| Consolidated Public Improvement and Refunding Bonds of 2004 | \$ 31,500,000      | 10 yrs, 2% - 4%       | 3,594,433                                        | -                                                 |
| Consolidated Public Improvement Bonds (Taxable) of 2004     | \$ 8,000,000       | 15 yrs, 4% - 5%       | 1,100,000                                        | -                                                 |
| Consolidated Public Improvement and Refunding Bonds of 2005 | \$ 52,550,000      | 15 yrs, 3% - 4.5%     | 3,333,269                                        | 2,606,731                                         |
| Consolidated Public Improvement and Refunding Bonds of 2005 | \$ 10,160,000      | 10 yrs, 3% - 4.5%     | 3,545,000                                        | -                                                 |
| Consolidated Public Improvement Bonds (Taxable) of 2005     | \$ 6,000,000       | 15 yrs, 5% - 5.125%   | 1,220,000                                        | -                                                 |
| Consolidated Public Improvement Bonds of 2006               | \$ 26,880,000      | 15 yrs, 4% - 5%       | 5,835,937                                        | 914,063                                           |
| Consolidated Public Improvement Bonds of 2006               | \$ 16,120,000      | 10 yrs, 4% - 5%       | 7,135,000                                        | -                                                 |
| Consolidated Public Improvement Bonds (Taxable) of 2006     | \$ 10,000,000      | 15 yrs, 5.125% - 8%   | 2,665,000                                        | -                                                 |
| Consolidated Public Improvement Bonds of 2007               | \$ 33,700,000      | 15 yrs, 3.5% - 4%     | 12,748,264                                       | 10,631,736                                        |
| Consolidated Public Improvement Bonds of 2007               | \$ 16,300,000      | 10 yrs, 3.5% - 4%     | 8,895,000                                        | -                                                 |
| Consolidated Public Improvement Bonds (Taxable) of 2007     | \$ 3,000,000       | 15 yrs, 5.75% - 5.51% | 975,000                                          | -                                                 |
| Consolidated Public Improvement Bonds of 2008               | \$ 25,400,000      | 15 yrs, 3% - 5%       | 12,397,618                                       | 7,407,382                                         |

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

|                                                             |               |                     |                       |                      |
|-------------------------------------------------------------|---------------|---------------------|-----------------------|----------------------|
| Consolidated Public Improvement Bonds of 2008               | \$ 1,600,000  | 10 yrs, 3% - 5%     | 1,020,000             | -                    |
| Consolidated Public Improvement Bonds (Taxable) of 2008     | \$ 20,000,000 | 15 yrs, 5% - 5.25%  | 15,820,000            | -                    |
| Consolidated Public Improvement Bonds of 2009               | \$ 49,640,000 | 20 yrs, 2% - 4.25%  | 31,417,768            | 7,912,232            |
| Consolidated Public Improvement Bonds of 2009               | \$ 900,000    | 10 yrs, 2% - 4.25%  | 645,000               | -                    |
| Consolidated Public Improvement Bonds (Taxable) of 2009     | \$ 2,000,000  | 15 yrs, 4% - 5.375% | 1,680,000             | -                    |
| Consolidated Public Improvement and Refunding Bonds of 2010 | \$ 22,730,000 | 10 yrs, 2% - 5%     | 12,112,907            | 7,582,093            |
| Consolidated Public Improvement and Refunding Bonds of 2010 | \$ 2,000,000  | 10 yrs, 2% - 5%     | -                     | 1,635,000            |
| Consolidated Public Improvement Taxable BAB Bonds of 2010   | \$ 11,415,000 | 5 yrs, 5% - 5.3%    | 6,115,178             | 5,299,822            |
| Consolidated Public Improvement and Refunding Bonds of 2011 | \$ 36,960,000 | 16 yrs, 2% - 4%     | 35,385,000            | 1,575,000            |
| Consolidated Public Improvement and Refunding Bonds of 2011 | \$ 15,500,000 | 10 yrs, 2% - 4%     | 15,500,000            | -                    |
| Consolidated Public Improvement and Refunding Bonds of 2011 | \$ 1,325,000  | 10 yrs, 2% - 4%     | -                     | 1,325,000            |
| Consolidated Public Improvement Bonds (Taxable) of 2011     | \$ 4,000,000  | 15 yrs, 2% - 4.5%   | 4,000,000             | -                    |
| Refunding Bonds of Nov 2011                                 | \$ 24,505,000 | 8 yrs, 4% - 5%      | 17,255,932            | 7,249,068            |
| Consolidated Public Improvement and Refunding Bonds of 2012 | \$ 40,740,000 | 15 yrs, 2% - 5%     | 34,626,250            | 6,113,750            |
| Consolidated Public Improvement and Refunding Bonds of 2012 | \$ 3,000,000  | 10 yrs, 2% - 5%     | -                     | 3,000,000            |
| Consolidated Public Improvement and Refunding Bonds of 2012 | \$ 7,500,000  | 20 yrs, 2% - 5%     | -                     | 7,500,000            |
| Consolidated Public Improvement Bonds (Taxable) of 2012     | \$ 4,000,000  | 15 yrs, 2% - 3.25%  | 4,000,000             | -                    |
| Total bonds outstanding                                     |               |                     | <u>254,043,374</u>    | <u>72,961,626</u>    |
| <hr/>                                                       |               |                     |                       |                      |
| Loan Description and Year                                   |               |                     |                       |                      |
| FHA Loan 1973                                               | \$ 250,000    | 40 yrs, 3.649%      | 60,261                | -                    |
| MD Water Quality Revolving Loan Mattawoman BNR Upgrade      | \$ 14,767,900 | 20 yrs, 1.200%      | -                     | 10,701,223           |
| Total loans outstanding                                     |               |                     | <u>60,261</u>         | <u>10,701,223</u>    |
| Total bonds and loans outstanding                           |               |                     | <u>\$ 254,103,635</u> | <u>\$ 83,662,849</u> |

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**Advanced Refunding and Defeased Debt**

On November 22, 2011, the County committed to an issue for \$24,505,000 in general obligation bonds to defease \$24,825,000 in outstanding road debt maturities of the County's Consolidated Public Improvement Bonds of 2003, 2004 & 2005. In prior years, the County has defeased various bond issues by creating separate irrevocable trust funds. As a result of this refunding, the County achieved a net present value savings of \$1,128,144.

On June 19, 2012, the County committed to issue \$55,240,000 in general obligation bonds, \$4,000,000 were Taxable Bonds, \$30,000,000 were new money tax exempt bonds, and \$21,240,000 was issued to defease old bonds. The new money portion of \$30,000,000 was used to finance certain capital projects in the County.

Of the \$55,240,000 of general obligation bonds that were issued, \$21,240,000 was used to defease \$22,305,000 in outstanding debt maturities of the County's Consolidated Public Improvement Taxable Bonds of 2004, 2005, 2006 & 2007, and the Tax Exempt Bonds of 2006. In prior years the County has defeased various bond issues by creating separate irrevocable trust funds. New debt has been issued and the proceeds have been used to purchase U.S. government securities that were placed in the trust funds. The investments and fixed earnings from the investments are sufficient to fully service the defeased debt until the debt is called or matures. For financial reporting purposes, the debt has been considered defeased and therefore removed as a liability from the County's government-wide financial statements. As of June 30, 2012, the amount of defeased debt outstanding but removed from the financial statements amounted to \$22,305,000. As a result of this refunding, the County achieved a net present value savings of \$1,123,219.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**Changes in Long-Term Liabilities**

Long-term liability activity for the year ended June 30, 2012 was as follows:

|                                                    | Beginning<br>Balances | Additions      | Reductions      | Ending<br>Balances | Amounts Due<br>Within One<br>Year |
|----------------------------------------------------|-----------------------|----------------|-----------------|--------------------|-----------------------------------|
| <b><u>Governmental activities:</u></b>             |                       |                |                 |                    |                                   |
| General obligation bonds                           | \$ 260,526,767        | \$ 55,882,182  | \$ (62,365,575) | \$ 254,043,374     | \$ 24,238,954                     |
| Plus deferred amounts<br>for bond premiums         | 10,104,955            | 9,709,214      | (1,386,628)     | 18,427,541         | -                                 |
| Less deferred loss on<br>refunding                 | (2,442,513)           | (2,194,214)    | 301,964         | (4,334,763)        | -                                 |
| Less deferred bond issue<br>costs                  | (1,568,623)           | (364,811)      | 169,979         | (1,763,455)        | -                                 |
| Total bonds payable                                | 266,620,586           | 63,032,371     | (63,280,260)    | 266,372,697        | 24,238,954                        |
| Notes payable                                      | 615,570               | -              | (555,309)       | 60,261             | 8,441                             |
| Capital leases                                     | 2,458,503             | 1,129,500      | (1,332,018)     | 2,255,985          | 1,187,962                         |
| Net Pension obligation                             | 383,800               | -              | (23,334)        | 360,466            | -                                 |
| Net OPEB obligation                                | 39,354,229            | 10,017,526     | -               | 49,371,755         | -                                 |
| Compensated absences                               | 13,488,868            | 885,652        | -               | 14,374,520         | 1,172,327                         |
| Governmental activities<br>noncurrent liabilities  | 322,921,556           | 75,065,049     | (65,190,921)    | 332,795,684        | 26,607,684                        |
| <b><u>Business-type activities:</u></b>            |                       |                |                 |                    |                                   |
| General obligation bonds                           | 63,488,233            | 23,862,818     | (14,389,425)    | 72,961,626         | 6,139,035                         |
| Plus deferred amounts<br>for bond premiums         | 2,519,577             | 3,632,159      | (368,402)       | 5,783,334          | -                                 |
| Less deferred loss on<br>refunding                 | (279,044)             | -              | 68,422          | (210,622)          | -                                 |
| Less deferred bond issue<br>costs                  | (373,066)             | (551,733)      | 43,293          | (881,506)          | -                                 |
| Total bonds payable                                | 65,355,700            | 26,943,244     | (14,646,112)    | 77,652,832         | 6,139,035                         |
| Notes payable                                      | 11,399,375            | -              | (698,152)       | 10,701,223         | 706,529                           |
| Capital leases                                     | 5,620,873             | 363,464        | (905,493)       | 5,078,844          | 675,293                           |
| Landfill closure costs                             | 5,417,251             | 1,101,605      | -               | 6,518,856          | -                                 |
| Net Pension obligation                             | 137,272               | -              | (454)           | 136,818            | -                                 |
| Net OPEB obligation                                | 6,212,182             | 1,640,216      | -               | 7,852,398          | -                                 |
| Compensated absences                               | 1,703,341             | -              | (24,394)        | 1,678,947          | 222,009                           |
| Business-type activities<br>noncurrent liabilities | 95,845,993            | 30,048,529     | (16,274,605)    | 109,619,918        | 7,742,866                         |
| Total primary government<br>noncurrent liabilities | \$ 418,767,549        | \$ 105,113,578 | \$ (81,465,526) | \$ 442,415,601     | \$ 34,350,550                     |
| <b><u>Component units:</u></b>                     |                       |                |                 |                    |                                   |
| Board of Education                                 | \$ 81,523,663         | \$ 29,808,945  | \$ -            | \$ 111,332,608     | \$ 1,989,594                      |
| Library                                            | \$ 169,094            | \$ 13,543      | \$ -            | \$ 182,637         | \$ 182,637                        |

For the governmental activities, compensated absences are generally liquidated by the general fund and certain special revenue funds.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

The annual requirements to amortize all debt outstanding as of June 30, 2012, including interest of \$90,089,264 and excluding compensated absences, net pension obligation, OPEB obligation and landfill closure costs, are as follows:

| Year ending<br>June 30 | <u>Governmental Activities</u> |                      | <u>Business-type Activities</u> |                      | <u>Total</u>          |
|------------------------|--------------------------------|----------------------|---------------------------------|----------------------|-----------------------|
|                        | <u>Principal</u>               | <u>Interest</u>      | <u>Principal</u>                | <u>Interest</u>      |                       |
| 2013                   | \$ 25,435,357                  | \$ 9,932,063         | \$ 7,520,857                    | \$ 3,082,015         | \$ 45,970,292         |
| 2014                   | 26,871,367                     | 9,571,068            | 7,616,772                       | 3,106,947            | 47,166,154            |
| 2015                   | 22,872,467                     | 8,442,622            | 7,601,634                       | 2,805,394            | 41,722,117            |
| 2016                   | 21,869,002                     | 7,615,276            | 7,521,794                       | 2,513,534            | 39,519,606            |
| 2017                   | 20,495,821                     | 6,503,736            | 7,465,535                       | 2,202,556            | 36,667,648            |
| 2018-2022              | 86,741,913                     | 19,978,334           | 33,691,856                      | 6,632,521            | 147,044,624           |
| 2023-2027              | 46,124,210                     | 5,133,642            | 13,912,728                      | 1,902,956            | 67,073,536            |
| 2028-2032              | 5,949,483                      | 295,517              | 3,410,517                       | 371,083              | 10,026,600            |
|                        | <u>\$ 256,359,620</u>          | <u>\$ 67,472,258</u> | <u>\$ 88,741,693</u>            | <u>\$ 22,617,006</u> | <u>\$ 435,190,577</u> |

Conduit Debt

Charles County Government has issued five economic development revenue bonds for the express purpose of providing capital financing for specific third parties that are not a part of the Charles County's financial reporting entity. These bonds neither constitute an indebtedness nor do they represent a pledge of the full faith and credit of the Charles County Government and are not reported as liabilities on the accompanying financial statements. Of these five issues, three of them have been satisfied or paid in full. For the two issues remaining, the aggregate principal amount outstanding at June 30, 2012 is \$788,286.

Special Assessment Debt

In prior years, the County has had requested and granted various special assessments on projects petitioned by citizens. These projects are performed by the County, but the cost is fully funded by the property owners. No debt has been issued for these projects to date rather they have been funded on a pay-go basis.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**I. Restricted Assets**

The details of the restricted assets are as follows:

Governmental Activities

Cash and cash equivalents

|                         |                  |
|-------------------------|------------------|
| Inmate account          | \$ 35,835        |
| County Attorney escrow  | 10,028           |
| SAO Restitution account | 3,145            |
| Lease deposits          | 10,034           |
| Construction Escrow     | <u>1,000,273</u> |

|                                 |              |
|---------------------------------|--------------|
| Total cash and cash equivalents | \$ 1,059,315 |
|---------------------------------|--------------|

Notes Receivable

|                        |                |
|------------------------|----------------|
| Civista                | \$ 9,568,353   |
| St. Charles Companies  | 28,437,896     |
| So. MD Baseball LLC    | 6,165,465      |
| College of Southern MD | <u>595,517</u> |

|                        |                   |
|------------------------|-------------------|
| Total notes receivable | <u>44,767,231</u> |
|------------------------|-------------------|

|                               |            |
|-------------------------------|------------|
| Total Governmental Activities | 45,826,546 |
|-------------------------------|------------|

Business-type Activities

Cash and cash equivalents

|                |                |
|----------------|----------------|
| Landfill Bonds | <u>103,932</u> |
|----------------|----------------|

|                          |                             |
|--------------------------|-----------------------------|
| TOTAL PRIMARY GOVERNMENT | <u><u>\$ 45,930,478</u></u> |
|--------------------------|-----------------------------|

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**J. Fund Balance Analysis**

The following are the components of Fund Balance in the governmental funds:

| Fund balances:                | General Fund         | Capital Projects Fund | Debt Service Fund    | Other Governmental Funds | Total Governmental Funds |
|-------------------------------|----------------------|-----------------------|----------------------|--------------------------|--------------------------|
| <u>Nonspendable</u>           |                      |                       |                      |                          |                          |
| Inventory                     | \$ 1,775,484         | \$ -                  | \$ -                 | \$ -                     | \$ 1,775,484             |
| Prepay Items                  | 481,934              | -                     | -                    | -                        | 481,934                  |
| Long Term Note Receivable     | -                    | -                     | 44,767,231           | -                        | 44,767,231               |
|                               | <u>2,257,418</u>     | <u>-</u>              | <u>44,767,231</u>    | <u>-</u>                 | <u>47,024,649</u>        |
| <u>Restricted</u>             |                      |                       |                      |                          |                          |
| Capital Outlay                | 717,426              | 32,353,125            | -                    | -                        | 33,070,551               |
| Economic Development          | 502,688              | -                     | -                    | -                        | 502,688                  |
| Debt Service                  | -                    | -                     | -                    | 904,103                  | 904,103                  |
| Fire and Rescue               | -                    | -                     | -                    | 342,347                  | 342,347                  |
| Animal Control                | 51,106               | -                     | -                    | -                        | 51,106                   |
| Bond Premium                  | 2,625,693            | -                     | -                    | -                        | 2,625,693                |
|                               | <u>3,896,913</u>     | <u>32,353,125</u>     | <u>-</u>             | <u>1,246,450</u>         | <u>37,496,488</u>        |
| <u>Committed</u>              |                      |                       |                      |                          |                          |
| Policy Target 8%              | 24,638,379           | -                     | -                    | -                        | 24,638,379               |
| Housing                       | 275,286              | -                     | -                    | -                        | 275,286                  |
| Public Safety                 | 718,468              | -                     | -                    | -                        | 718,468                  |
| CIP/Pay-go                    | 2,371,000            | -                     | -                    | -                        | 2,371,000                |
| Infrastructure                | 3,522,908            | -                     | -                    | -                        | 3,522,908                |
|                               | <u>31,526,041</u>    | <u>-</u>              | <u>-</u>             | <u>-</u>                 | <u>31,526,041</u>        |
| <u>Assigned</u>               |                      |                       |                      |                          |                          |
| Aging Grants                  | -                    | -                     | -                    | 6,900                    | 6,900                    |
| Judicial Grants               | -                    | -                     | -                    | 34,373                   | 34,373                   |
| Capital Outlay                | -                    | 17,279,026            | -                    | -                        | 17,279,026               |
| Transportation                | -                    | -                     | -                    | 43,174                   | 43,174                   |
| Public Safety                 | -                    | -                     | -                    | 577,177                  | 577,177                  |
| Housing                       | 189,192              | -                     | -                    | 638,431                  | 827,623                  |
| Aging Services                | -                    | -                     | -                    | 5,079                    | 5,079                    |
| Animal Control                | -                    | -                     | -                    | 48,368                   | 48,368                   |
| Drug Enforcement              | -                    | -                     | -                    | 361,360                  | 361,360                  |
| Mental Health                 | -                    | -                     | -                    | 285,552                  | 285,552                  |
| Cable Franchise               | -                    | -                     | -                    | 3,224,631                | 3,224,631                |
| Health Ins Rate Stabilization | 2,795,425            | -                     | -                    | -                        | 2,795,425                |
| CIP & Operations              | 882,913              | -                     | -                    | -                        | 882,913                  |
|                               | <u>3,867,530</u>     | <u>17,279,026</u>     | <u>-</u>             | <u>5,225,045</u>         | <u>26,371,601</u>        |
| <u>Unassigned</u>             |                      |                       |                      |                          |                          |
| Other unassigned              | 3,959,025            | -                     | (3,122,548)          | -                        | 836,477                  |
| Total fund balances (deficit) | <u>\$ 45,506,927</u> | <u>\$ 49,632,151</u>  | <u>\$ 41,644,683</u> | <u>\$ 6,471,495</u>      | <u>\$ 143,255,256</u>    |

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**NOTE 4. RISK MANAGEMENT**

Liability Insurance

The County is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The County was unable to obtain general liability, public officials legal liability, business auto liability, and auto physical damage insurance from commercial insurance companies at a cost it considered to be economically justifiable. The County and other local governments throughout the State joined together to form the Local Government Insurance Trust (LGIT), a public entity risk pool. The County pays an annual premium to LGIT for its general insurance coverage. LGIT is self-sustaining through member premiums and will reinsure through commercial companies.

Self Insured Health Care

The County is self-insured for employee health insurance through agreements with CareFirst BlueCross BlueShield, CareFirst BlueChoice, and Delta Dental. Employees contribute 30% of the estimated cost of the plan, and the County contributes 70%. Certain outside agencies and some retirees are also covered under this agreement with varying contribution levels. The health insurance agreements are claims-made policies with administrative fees paid to all carriers. The policies include stop-loss provisions for claims in excess of \$125,000 per person/per year for CareFirst. Claims in excess of this limit are covered by the insurance carrier. Delta Dental does not have a stop-loss provision. At June 30, 2012, a liability of \$1,180,000 (\$822,812 in governmental funds and \$357,188 in business-type funds) was recorded for estimated claims incurred but not yet reported (IBNR), which represents the estimated run-out claims liability should the self-insurance agreement be terminated. Historical experience and actuarial assumptions were the basis used in estimating the liabilities for unpaid claims.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

The changes in the County's claims liability are as follows:

| <u>Fiscal<br/>Year</u> | <u>Beginning<br/>of Year</u> | <u>Claims and<br/>Changes in<br/>Estimates</u> | <u>End of Year</u> |
|------------------------|------------------------------|------------------------------------------------|--------------------|
| 2004                   | \$ 750                       | \$ 410                                         | \$ 1,160           |
| 2005                   | \$ 1,160                     | 600                                            | \$ 1,760           |
| 2006                   | \$ 1,760                     | -                                              | \$ 1,760           |
| 2007                   | \$ 1,760                     | (800)                                          | \$ 960             |
| 2008                   | \$ 960                       | (90)                                           | \$ 870             |
| 2009                   | \$ 870                       | -                                              | \$ 870             |
| 2010                   | \$ 870                       | 210                                            | \$ 1,080           |
| 2011                   | \$ 1,080                     | (180)                                          | \$ 900             |
| 2012                   | \$ 900                       | 280                                            | \$ 1,180           |

Other insurance

The County continues to carry commercial insurance for other risks of loss, including other general liability, earth movement, flood; fiduciary; employee health, dental, and life; worker's compensation, unemployment, and long-term disability insurance. Settlement claims resulting from these risks have not exceeded commercial insurance coverage in any of the past five years.

**NOTE 5. COMMITMENTS AND CONTINGENCIES**

**A. Contingencies Under Grant Provisions**

The County participates in federal and state assisted programs and is a recipient of several grants. These programs and grants are subject to financial and compliance audits by the grantors or their representatives. Any liability for reimbursement that may arise as a result of these audits is not believed to be material. The County has experienced audits of a few programs during the year ended June 30, 2012, which have not resulted in any findings or liabilities. The County does not expect any disallowances of grant expenditures in the future.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**B. Litigation**

Charles County is routinely engaged in litigation regarding matters that arise in the normal course of the County's activities. In the opinion of the County Attorney and County Management, none of these matters will have a material effect on the financial position of the County. A large power plant operating in the County previously appealed the State of Maryland's real and personal property assessments. The 2008 personal property tax case came to closure in 2012 and the state did not reduce the value of the personal property. However, there are remaining appeals that are pending. The real property assessment is pending at various levels of appeal for 2009, 2011, and 2012. There is no appeal for 2010. Charles County has vigorously contested these appeals and has cross-filed its appeals contending that the assessments are too low. These appeals are currently pending before the Maryland Tax Court or State Assessor. In the opinion of the County Attorney and County Management the likelihood of an unfavorable outcome and material loss is remote.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**NOTE 6. PENSION & TRUST PLANS**

The County maintains two separate single-employer, defined benefit pension plans: one for the Sheriff's Office and Communications employees and one for substantially all other full-time County employees. The two pension plans are maintained as Pension Trust Funds.

Charles County also administers a single employer length of service award program (LOSAP) for volunteer fire and rescue members of all Charles County Companies and Departments. The County does not produce separate comprehensive financial reports for any of the fiduciary plans. Therefore, all required disclosures for the plans are included within this report.

The following are the required note disclosures for the County's Fiduciary Funds, including the OPEB trust funds that are explained in detail under Note 7 starting on page 90. Charles County allocates the net other postemployment benefit obligation based on active and retiree counts for personnel services based on the respective allocation to the general fund or proprietary fund. Charles County is liquidating the net pension obligation for the County pension plan with the allocation between the general fund and those proprietary funds with charges for personnel services.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**A. Sheriff's Office Retirement Plan**

**Plan Description** – The Sheriff's Office Retirement Plan (SORP) is a single-employer defined benefit pension plan. The County administers the plan in accordance with Article 25, Section 3 (g-1) of the Annotated Code of Maryland. The County Commissioners have the power and authority to establish and amend the benefit provisions of the SORP. All full-time employees classified as sworn officers, correctional officers, or communications employees are eligible to participate in the plan. The plan provides retirement, disability, and death benefits to plan members and beneficiaries. Cost of living adjustments are also provided.

Membership in the plan consisted of the following at July 1, 2011, the date of the last actuarial valuation:

|                                               | <u>Sworn Officers</u> | <u>Correctional<br/>Officers</u> | <u>Communications<br/>Employees</u> |
|-----------------------------------------------|-----------------------|----------------------------------|-------------------------------------|
| Active plan members                           | 287                   | 140                              | 39                                  |
| Retirees and beneficiaries receiving benefits | 93                    | 10                               | 6                                   |
| Disabled, receiving benefits                  | 15                    | -                                | -                                   |
| Vested termination                            | 5                     | -                                | -                                   |
|                                               | <u>400</u>            | <u>150</u>                       | <u>45</u>                           |

Prior to July 1, 1995, the County contracted with an insurance company to provide the guaranteed payment of benefits for retirees of the SORP. Beginning July 1, 1995, the County enacted significant changes in the eligible classes of employees and in the investment policies. Currently, the insurance company has responsibility for payment of benefits only for those employees who retired before July 1, 1995. The funding of continued benefits for those pre-7/1/95 retirees comes from the County, based on quarterly calculations made by the insurance company. Assets held by the insurance company for payment of benefits totaled \$5,146,528 as of June 30, 2012, and are classified as fixed income investments. Benefits paid by the insurance company for the year ended June 30, 2012 totaled \$1,152,486.

**Summary of Significant Accounting Policies: Basis of Accounting and Valuation of Investments** – The statement of plan net assets and the statement of changes in plan net assets are prepared on the accrual basis of accounting. SORP member contributions are recognized when due. The County's employer's contributions are recognized when due and a formal commitment to provide the contributions has been made. Employer-required contributions are calculated by an independent actuarial firm and are paid after formal

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

approval by the County Commissioners. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan. Investments are reported at fair value. Short-term investments are reported at cost, which approximates fair value. Market quotations are used for investments traded in an active securities market, and contract values are used for unallocated insurance contracts. Investments are managed by an investment committee which includes an outside investment consultant. The plan is administered by a third-party administrator. Fund assets are held by a custodian. The County does not issue a stand-alone financial report for the Sheriff's Office Retirement Plan, nor is it included in the report of any other entity.

**Contributions and Reserves** – The County Commissioners have the power and authority to establish and carry out a funding policy and method consistent with the objectives of the Plan. Sworn officers are required to contribute 8% of their base earnings. Correctional officers and communications dispatchers are required to contribute 7% of their base earnings. Base earnings are the employee's earnings as of the first day of the County's fiscal year. Earnings for contribution purposes are adjusted annually, on July 1. The County makes the required employer contributions annually, as actuarially determined. Administrative costs of the Plan are financed through investment earnings and additional contributions of the employer.

**Investment Concentrations** – At June 30, 2012, net assets were invested in fixed income mutual funds (38%) and Equity mutual funds (62%).

**Plan Provisions** – The following are the plan provisions of the SORP:

Vesting – For Sworn Officers 5 years of service is required to be 100% vested. For Communications & Corrections Officers, 20 years of service is required to be 100% vested.

Normal Retirement Age – 25 years of service, or age 60, if earlier. For Sworn Officers hired before 7-1-86, 20 years of service, or age 60, if earlier.

Normal Form of Benefit – Single life annuity with death benefit of undistributed employee contributions plus accumulated interest at 3.0% compounded annually to date of retirement. Other forms are the actuarial equivalent.

Post-Retirement Cost of Living Increases – CPI Index, but no more or less than 4% in a year.

Employee Contributions – 8% of base earnings for Sworn Officers. 7% of base earnings for Correctional and Communications.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

Average Compensation – Three year average of base pay on July 1.

Benefit Formula – For Sworn Officers, 3% for each of first 20 years and 2% thereafter, to a maximum of 80% of average compensation. For Correctional Officers, 2.25% per year to a maximum of 75% of average compensation. For Communications Officers, 2.0% per year to a maximum of 75% of average compensation.

DROP – For Sworn Officers, a 5 year DROP (Deferred Retirement Option Program) is offered. DROP allows a sworn member of the Sheriff's Office to retire without terminating employment for up to 5 years. DROP credits consist of DROP monthly retirement income deposits and County pick-up contributions. DROP monthly retirement income deposits are subject to annual COLA. DROP account balances are credited with 7% interest each July 1.

Service – Up to three years of military service counts for benefit, but not eligibility. Accumulated sick leave provides an increased benefit percentage of 1% for 500 hours and additional 0.1% for each additional 100 hours to a maximum of 4.0%

Early Retirement – With at least 20 years of service, reduction factors are as follows:

| <u>Years early</u> | <u>Sworn<br/>(post 7/1/86)</u> | <u>Communications<br/>&amp; Corrections</u> |
|--------------------|--------------------------------|---------------------------------------------|
| 1                  | 3.0%                           | 8.4%                                        |
| 2                  | 6.0%                           | 16.8%                                       |
| 3                  | 9.0%                           | 25.2%                                       |
| 4                  | 12.0%                          | 32.4%                                       |
| 5                  | 15.0%                          | 39.6%                                       |

Termination Prior to Retirement – Return of employee contributions with 3% interest.

Line of Duty Disability – For Total and Permanent, 66-2/3% average compensation reduced by 50% of Social Security benefits, 100% of Worker's Compensation benefits and LTD benefits, if any. For Disability from own position, a percentage of final 3 years average earnings, based on a percentage disability as determined by the Disability Review Board, subject to:

- a) a minimum of 15%
  - b) a maximum of 50%
  - c) offset of 50% of Social Security
  - d) offset of 100% of Workers Compensation
  - e) offset by LTD benefits, if any
- Communications Dispatchers are not eligible for this benefit

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

Non-Line of Duty Disability – 5 years of service is required for this benefit. For Total and Permanent, a percentage of final 3 years average earnings, based on a percentage disability as determined by the Disability Review Board, subject to:

- a) a minimum of 15%
- b) a maximum of 40%
- c) offset of 50% of Social Security
- d) offset of 100% of Workers Compensation
- e) no benefits until LTD benefits, if any, expire.

For Disability from own position, a percentage of final 3 years average earnings, based on a percentage disability as determined by the Disability Review Board, subject to:

- a) a minimum of 15%
- b) a maximum of 50%
- c) offset of 50% of Social Security
- d) offset of 100% of Workers Compensation
- e) offset by LTD benefits, if any

Disability must be catastrophic (loss of limb, loss of hearing, blindness).

Communications Dispatchers are not eligible for this benefit.

Pre-Retirement Spouse's Benefit – For Line of Duty Death Benefit, 66-2/3% of participant's average compensation less any survivor benefits paid under Social Security. For Non-Line of Duty Death Benefit, 100% of the normal retirement benefit accrued to date of death, with reduction based on spouse's age.

Other Pre-Retirement Death Benefits – A beneficiary will receive employee contributions plus credited interest.

**Annual Pension Cost and Net Pension Obligation** – The annual pension cost for the year ended June 30, 2012 was equal to the amount of the Annual Required Contribution of \$7,390,446. There was no net pension obligation at June 30, 2012. The Annual Required Contribution for the current year was determined as part of the July 1, 2011 actuarial valuation. The actuarial assumptions and methods include:

Funding Method – Projected unit credit with amortization of the unfunded accrued liability over a period of 20 years as level percentage of pay. Total payroll is assumed to increase 3.5% per year. Restarted 7/1/2009.

Asset Method – Five-year average method. Returns on the average market value of assets above or below the assumed 7.75% return are gradually recognized over a five-year period. (effective 7/1/2009)

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

Interest – 7.75% compounded annually. (8% in prior valuation)

Post-Retirement COLA Increases – 3% compounded annually, no limit.

Mortality – RP-2000 Blue Collar Mortality. A five-year set-forward is used for post-disability mortality.

Salary Increases – 2% first 2 years, 5% thereafter; compounded annually. (5.5% for all years in prior valuation)

DROP Load Factor – Retirement liabilities were loaded to reflect Sworn Officers electing a 5-year DROP.

Sample rates are:

Sheriff's hired prior to 7/1/1986

Sheriff's hired after to 7/1/1986

| <u>Age</u> | <u>Years of Service</u> |           |           | <u>Age</u> | <u>Years of Service</u> |           |           |
|------------|-------------------------|-----------|-----------|------------|-------------------------|-----------|-----------|
|            | <u>25</u>               | <u>30</u> | <u>35</u> |            | <u>25</u>               | <u>30</u> | <u>35</u> |
| 45         | 1.055                   | 1.071     | 1.219     | 45         | 1.000                   | 1.071     | 1.219     |
| 50         | 1.075                   | 1.092     | 1.242     | 50         | 1.000                   | 1.092     | 1.242     |
| 55         | 1.105                   | 1.121     | 1.275     | 55         | 1.000                   | 1.121     | 1.275     |

These factors are based on Blue Collar Male Mortality at 8%. DROP account accrues interest at 7% per year and DROP credits increase each year by the COLA.

Disability – Sample rates are as follows:

| <u>Age</u> | <u>Rate</u> |
|------------|-------------|
| 25         | 0.19%       |
| 35         | 0.28%       |
| 45         | 0.98%       |

Rates are reduced by 50% for corrections and communications employees.

Assumed Disability Benefit – 66-2/3% of average compensation reduced by \$5,000 per year to model the offsetting benefits.

Turnover – Sample rates for those with 0-10 years of service are as follows:

| <u>Age</u> | <u>Sworn Officers</u> | <u>Corrections and Communications</u> |
|------------|-----------------------|---------------------------------------|
| 25         | 6.03%                 | 15.45%                                |
| 35         | 5.26%                 | 13.72%                                |
| 45         | 3.35%                 | 10.33%                                |

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

The turnover rates for those with 10-15 years of service are assumed to be 50% of those with 0-10 years of service. The rates for those with more than 15 years of service are assumed to be 10% of the base rates for the Deputy Sheriff's and 37.5% of the base rates for the Correctional and Communications Employees.

Retirement –

Sheriff's hired prior to 7/1/1986

| <u>Years of Service</u> | <u>% Retiring</u> |
|-------------------------|-------------------|
| 0-19                    | 0%                |
| 20                      | 50%               |
| 21+                     | 20%               |

100% of participants are assumed to retire at age 60.

Sheriff's hired after to 7/1/1986

| <u>Years of Service</u> | <u>% Retiring</u> |
|-------------------------|-------------------|
| 0-19                    | 0%                |
| 20                      | 10%               |
| 21-24                   | 5%                |
| 25                      | 50%               |
| 26-27                   | 0%                |
| 28+                     | 20%               |

100% of participants are assumed to retire at age 60.

Corrections & Communications

| <u>Age</u> | <u>Years of Service</u> |              |           |            |
|------------|-------------------------|--------------|-----------|------------|
|            | <u>0-19</u>             | <u>20-24</u> | <u>25</u> | <u>26+</u> |
| 40         | 0.00%                   | 12.23%       | 50.00%    | 20.00%     |
| 45         | 0.00%                   | 10.33%       | 50.00%    | 20.00%     |
| 50         | 0.00%                   | 7.23%        | 50.00%    | 20.00%     |
| 55         | 0.00%                   | 2.74%        | 50.00%    | 20.00%     |
| 60         | 100%                    | 100%         | 100%      | 100%       |

Sick Leave – Unused sick leave is assumed to increase 60 hours per year.

Termination – For Sworn Officers, participants terminating with 5 or more years of service are eligible for a benefit. Participants reaching age 45 are assumed to receive accrued benefit upon reaching age 60. All other participants are assumed to elect to receive a refund of their contributions. For Communications and Correctional Officers, terminating with less than 20 years of service (normal retirement eligibility) are assumed to receive a refund of their contributions.

Military Service – Actual service.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

Loading – A 0.5% loading expense is added to the liabilities and normal cost for administrative expenses and \$95,000 is added to the normal cost for investment expenses. The \$95,000 was added with the 2008 valuation.

Other Methods and Assumptions – Cost and assets are measured separately for each of the three employee groups. If an employee transfers between groups, assets are also transferred. The allocation between each group is intended to be an approximation of the cost and assets as if each had a separate plan. However, there is only one plan and trust fund.

Transferred and purchased service are tracked for each employee. All known and confirmed service is included in the current valuation. The value of remaining employee contributions to purchase service is included in the actuarial value of assets.

The July 2011 valuation determines the cost for fiscal year 2013.

The valuation cost is also the GASB 27 pension expense. The actuary believes that there is no past or current Net Pension Obligation (NPO).

The salary provided is as of July 1, 2011. It is assumed to be the salary for the next 12 months and not part of the accrued benefit when measuring projected benefits.

**SCHEDULE OF EMPLOYER CONTRIBUTIONS**  
**SHERIFF'S OFFICE RETIREMENT PLAN**

| <u>Fiscal Year</u> | <u>Annual</u>       | <u>Percentage of</u> |                    |
|--------------------|---------------------|----------------------|--------------------|
| <u>Ending</u>      | <u>Required</u>     | <u>ARC</u>           | <u>Net Pension</u> |
|                    | <u>Contribution</u> | <u>Contribution</u>  | <u>Obligation</u>  |
| 6/30/2004          | \$ 4,100,000        | 100%                 | -                  |
| 6/30/2005          | 4,150,000           | 100%                 | -                  |
| 6/30/2006          | 4,451,597           | 100%                 | -                  |
| 6/30/2007          | 5,263,564           | 100%                 | -                  |
| 6/30/2008          | 4,955,872           | 100%                 | -                  |
| 6/30/2009          | 5,861,072           | 100%                 | -                  |
| 6/30/2010          | 6,964,201           | 100%                 | -                  |
| 6/30/2011          | 6,817,196           | 100%                 | -                  |
| 6/30/2012          | 7,390,446           | 100%                 | -                  |

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**

**NOTES TO THE FINANCIAL STATEMENTS**

**JUNE 30, 2012**

**SCHEDULE OF FUNDING PROGRESS  
SHERIFF'S OFFICE RETIREMENT PLAN**

| Actuarial<br>Valuation Date     | Actuarial<br>Value of<br>Assets<br>(a) | Actuarial<br>Liability (AAL)<br>(b) | Unfunded<br>AAL (UAAL)<br>(b - a) | Funded<br>Ratio<br>(a / b) | Covered<br>Payroll<br>(c) | UAAL as a<br>% of<br>Covered<br>Payroll<br>((b-a)/c) |
|---------------------------------|----------------------------------------|-------------------------------------|-----------------------------------|----------------------------|---------------------------|------------------------------------------------------|
| <b>Deputy Sheriffs</b>          |                                        |                                     |                                   |                            |                           |                                                      |
| 7/1/04                          | \$ 63,700,221                          | \$ 82,011,919                       | \$ 18,311,698                     | 77.7%                      | \$ 13,438,004             | 136.3%                                               |
| 7/1/05                          | 71,281,359                             | 91,951,068                          | 20,669,709                        | 77.5%                      | 14,195,503                | 145.6%                                               |
| 7/1/06*                         | 80,364,953                             | 99,525,770                          | 19,160,817                        | 80.7%                      | 15,923,523                | 120.3%                                               |
| 7/1/06                          | 80,364,953                             | 100,619,352                         | 20,254,399                        | 79.9%                      | 15,923,523                | 127.2%                                               |
| 7/1/07**                        | 90,764,831                             | 108,715,685                         | 17,950,854                        | 83.5%                      | 16,900,338                | 106.2%                                               |
| 7/1/07                          | 90,764,831                             | 111,427,411                         | 20,662,580                        | 81.5%                      | 16,900,338                | 122.3%                                               |
| 7/1/08                          | 98,067,749                             | 121,806,238                         | 23,738,489                        | 80.5%                      | 18,653,670                | 127.3%                                               |
| 7/1/09                          | 104,966,686                            | 128,639,635                         | 23,672,949                        | 81.6%                      | 19,245,648                | 123.0%                                               |
| 7/1/10                          | 108,062,149                            | 137,307,331                         | 29,245,182                        | 78.7%                      | 19,205,628                | 152.3%                                               |
| 7/1/11                          | 114,289,962                            | 149,856,138                         | 35,566,176                        | 76.3%                      | 19,353,984                | 183.8%                                               |
| <b>Corrections Officers</b>     |                                        |                                     |                                   |                            |                           |                                                      |
| 7/1/04                          | \$ 7,322,494                           | \$ 9,220,494                        | \$ 1,898,000                      | 79.4%                      | \$ 4,612,304              | 41.2%                                                |
| 7/1/05                          | 8,536,271                              | 10,885,333                          | 2,349,062                         | 78.4%                      | 5,219,549                 | 45.0%                                                |
| 7/1/06*                         | 9,974,590                              | 12,679,170                          | 2,704,580                         | 78.7%                      | 6,086,937                 | 44.4%                                                |
| 7/1/06                          | 9,974,590                              | 12,841,699                          | 2,867,109                         | 77.7%                      | 6,086,937                 | 47.1%                                                |
| 7/1/07                          | 11,894,146                             | 14,773,914                          | 2,879,768                         | 80.5%                      | 6,898,253                 | 41.7%                                                |
| 7/1/08                          | 13,315,300                             | 17,613,334                          | 4,298,034                         | 75.6%                      | 7,834,547                 | 54.9%                                                |
| 7/1/09                          | 15,073,431                             | 19,618,794                          | 4,545,363                         | 76.8%                      | 8,062,697                 | 56.4%                                                |
| 7/1/10                          | 16,414,905                             | 22,163,811                          | 5,748,906                         | 74.1%                      | 8,144,022                 | 70.6%                                                |
| 7/1/11                          | 18,593,033                             | 24,902,764                          | 6,309,731                         | 74.7%                      | 8,110,710                 | 77.8%                                                |
| <b>Communications Employees</b> |                                        |                                     |                                   |                            |                           |                                                      |
| 7/1/04                          | \$ 2,674,056                           | \$ 3,180,222                        | \$ 506,166                        | 84.1%                      | \$ 1,145,301              | 44.2%                                                |
| 7/1/05                          | 2,998,522                              | 3,496,802                           | 498,280                           | 85.8%                      | 1,175,771                 | 42.4%                                                |
| 7/1/06*                         | 3,353,839                              | 3,982,409                           | 628,570                           | 84.2%                      | 1,481,266                 | 42.4%                                                |
| 7/1/06                          | 3,353,839                              | 4,027,929                           | 674,090                           | 83.3%                      | 1,481,266                 | 45.5%                                                |
| 7/1/07                          | 3,854,388                              | 4,518,778                           | 664,390                           | 85.3%                      | 1,698,330                 | 39.1%                                                |
| 7/1/08                          | 4,243,211                              | 5,352,606                           | 1,109,395                         | 79.3%                      | 1,948,764                 | 56.9%                                                |
| 7/1/09                          | 4,646,894                              | 5,496,181                           | 849,287                           | 84.5%                      | 1,956,033                 | 43.4%                                                |
| 7/1/10                          | 4,883,743                              | 5,849,245                           | 965,502                           | 83.5%                      | 2,025,663                 | 47.7%                                                |
| 7/1/11                          | 5,254,696                              | 6,508,011                           | 1,253,315                         | 80.7%                      | 1,949,646                 | 64.3%                                                |
| <b>Total</b>                    |                                        |                                     |                                   |                            |                           |                                                      |
| 7/1/04                          | \$ 73,696,771                          | \$ 94,412,635                       | \$ 20,715,864                     | 78.1%                      | \$ 19,195,609             | 107.9%                                               |
| 7/1/05                          | 82,816,152                             | 106,333,203                         | 23,517,051                        | 77.9%                      | 20,590,823                | 114.2%                                               |
| 7/1/06*                         | 93,693,382                             | 116,187,349                         | 22,493,967                        | 80.6%                      | 23,491,726                | 95.8%                                                |
| 7/1/06                          | 93,693,382                             | 117,488,980                         | 23,795,598                        | 79.7%                      | 23,491,726                | 101.3%                                               |
| 7/1/07**                        | 106,513,365                            | 128,008,377                         | 21,495,012                        | 83.2%                      | 25,496,921                | 84.3%                                                |
| 7/1/07                          | 106,513,365                            | 130,720,103                         | 24,206,738                        | 81.5%                      | 25,496,921                | 94.9%                                                |
| 7/1/08                          | 115,626,260                            | 144,772,178                         | 29,145,918                        | 79.9%                      | 28,436,981                | 102.5%                                               |
| 7/1/09***                       | 117,768,804                            | 153,754,610                         | 35,985,806                        | 76.6%                      | 29,264,378                | 123.0%                                               |
| 7/1/09                          | 124,687,011                            | 153,754,610                         | 29,067,599                        | 81.1%                      | 29,264,378                | 99.3%                                                |
| 7/1/10                          | 129,360,797                            | 165,320,387                         | 35,959,590                        | 78.2%                      | 29,375,313                | 122.4%                                               |
| 7/1/11                          | 138,137,691                            | 181,266,913                         | 43,129,222                        | 76.2%                      | 29,414,340                | 146.6%                                               |

Note: \*Before mortality change.

\*\*Before plan change.

\*\*\*Before change to five year Smoothing Method.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**B. County Employees Retirement Plan**

**Plan Description** – The County Employees Retirement Plan (the County Plan) is a single-employer defined benefit pension plan, established in accordance with Article 25, section 3(g) of the Annotated Code of Maryland. The County Commissioners have the power and authority to establish and amend the benefit provisions of the County Plan. All full-time employees not otherwise eligible for the SORP are eligible to participate in the plan. The plan provides retirement, disability, and death benefits to plan members and beneficiaries. Cost of living adjustments are also provided.

Membership in the plan consisted of the following at July 1, 2011, the last date of the last actuarial valuation:

|                                                        |              |
|--------------------------------------------------------|--------------|
| Active plan members                                    | 761          |
| Terminated, entitled to but not yet receiving benefits | 132          |
| Retirees and beneficiaries receiving benefits          | 234          |
|                                                        | <u>1,127</u> |

**Summary of Significant Accounting Policies: Basis of Accounting and Investment Valuation –**

The statement of plan net assets and the statement of changes in plan net assets are prepared on the accrual basis of accounting. Member contributions are recognized when due. Employer-required contributions are recognized upon formal approval by the County Commissioners. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan. Investments are reported at fair value. Short-term investments are reported at cost, which approximates fair value. Market quotations are used for investments traded in an active securities market, and contract values are used for unallocated insurance contracts. Investments are managed by an investment committee which includes an outside investment consultant. The plan is administered by a third-party administrator who also acts as custodian for the fund assets. The County does not issue a stand-alone financial report for the County Employees Retirement Plan, nor is it included in the report of any other entity.

**Contributions and Reserves** – The County Commissioners have the power and authority to establish and carry out a funding policy and method consistent with the objectives of the Plan. Active non-public safety plan members are required to contribute 4% of their base earnings to the Plan and no contributions are required after 31 years of credited service. Public safety plan members are required to contribute 7% of their base earnings. Base earnings are the employee's earnings as of the first day of the County's fiscal year. Earnings for contribution purposes are adjusted only once annually, on July 1. The County normally makes employer contributions annually as actuarially determined. For the year ended June 30, 2012, the County

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

fully funded the ARC of \$6,078,783 to the Plan as recommended in the actuarial report as of July 1, 2011. Administrative costs of the Plan are financed through investment earnings and additional contributions of the employer.

**Investment Concentrations** – At June 30, 2012, the County's Plan's net assets were invested in the following types of investments:

|                                   |     |
|-----------------------------------|-----|
| Guaranteed Deposit                | 22% |
| Fixed Income - Domestic           | 19% |
| Large Cap Stock                   | 28% |
| International Stock - Blend       | 12% |
| Special Equity - Real Estate Fund | 5%  |
| Mid Cap Stock                     | 6%  |
| Small Cap Stock                   | 8%  |

**Plan Provisions** – The following are the plan provisions of the County Plan:

Normal Retirement Date – For non-public safety participants, the first day of the month coinciding with or next following the earlier of (a) age 62 with 5 years of service or (b) age 60 with 20 years; for participants in the Plan prior to July 1, 1977., the retirement date is assumed to be age 60. For public safety participants, the first day of the month coinciding with or next following the earlier of a participant's 60<sup>th</sup> birthday or 25 hypothetical years of service.

Income Payable – Amounts described in (a) or (b) below, whichever applies.

- (a) If participant has a spouse as of his/her retirement date and does not elect otherwise, retirement income shall be paid on the basis of Joint and Survivor Form, as stipulated by ERISA, and will be the amount determined under the benefit formula multiplied by the appropriate factor.
- (b) If participant either has no spouse as of his/her retirement date or elects to receive his/her income under the normal form, retirement income will be the amount determined under the benefit formula.

Form of Annuity – Modified cash refund.

Cost of Living Increases – Provides for an annual increase/decrease in the annuity benefit in proportion to the last annual increase in the Consumer Price Index. This increase/decrease shall not be in excess of 4% per year.

Earnings – Basic compensation received from the employer excluding overtime payments, commissions, bonuses and any other additional compensation, subject to a \$200,000 limit.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

Final Earnings – Highest average rate of earnings on any three consecutive July 1's during the last ten years before retirement date, early retirement, or termination of employment.

Benefit Formula – Employees are entitled to an annual retirement benefit payable monthly for life, calculated as follows:

*For non-public safety participants:*

Final average earnings X 1.5% X credited years of service 1-5

Final average earnings X 1.75% X credited years of service 5-10 plus

Final average earnings X 2.0% X credited years of service 10-15 plus

Final average earnings X 2.25% X credited years of service 15-20 plus

Final average earnings X 2.5% X credited years of service in excess of 20

To a maximum benefit of 65% of final average earnings

*For public safety participants:*

Final average earnings X 2.0% X credited years of service

To a maximum benefit of 75% of final average earnings

Service – All years of service with the County from date of employment to early retirement, termination of employment, or retirement date.

Credited Service – All years of service with the County while making contributions to the Plan, from the date of employment to early retirement, termination of employment, or retirement date except the first year of service is excluded for participants hired prior to July 1, 1968 if contributions were not made for the first year.

Additional Credited Service – For non-public safety participants, the Plan provides for additional credited service due to earned but unused sick leave at the rate of 22 days of sick leave equals one month of additional credited service, provided the employee has a minimum of 5 years of service, with a maximum of 12 months additional credited service. Additional credited service for military service up to 5 years if earned during employment, if precedes employment, up to 3 years if non-military service is at least 10 years. For public safety participants, 1% of final average earnings for the first 500 hours of unused sick leave plus .1% final average earnings for every 100 hours above 500 up to a maximum additional 4% final average earnings. Additional credit service for military service up to 3 years, if precedes employment, up to 3 year if non-military service is at least 10 years.

Participation Eligibility – Making employee contributions to the Plan.

Early Eligibility – For non-public safety participants, ten years early with five years of service. For public safety participants, twenty years of service.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

Early Benefit Amount – For non-public safety participants, normal retirement benefit accrued to early retirement, actuarially reduced by the number of months annuity commencement date precedes normal retirement date, if service is 20 years or greater, actuarial reduction is from age 60. For public safety participants, the normal retirement benefit accrued to early retirement, actuarially reduced based on the years of service prior to normal retirement date.

Vesting Schedule – For non-public safety participants hired before July 1, 1997, 25% after 2 years, 50% after 3 years, 75% after 4 years, and 100% after 5 years, normal retirement date equals 100% vesting. For employees hired on or after July 1, 1997, 100% after 5 years. For public safety participants, 100% vesting after 20 years of service.

Vested Benefit – Benefit accrued to date of termination adjusted by the appropriate vesting percentage.

Employee Contributions

*Amount* – For non-public safety participants, 4% of earnings, no contributions after 31 years of credited service. For public safety participants, 7% of earnings.

*Interest Credited* – 5% per annum

*Death or Termination Refund* – Pre-retirement-refund of employee contributions with interest to date of termination or death. Post-retirement – excess of employee contributions with interest over annuity payments made, unless another form of benefit becomes payable to the beneficiary.

Disability – For public safety participants, no eligibility requirements for line of duty, 5 years of service for non-line of duty.

Benefit Formula – Line of Duty: Total disability=66 2/3% final average earnings offset by other income. Partial disability=15%-50% of final average earnings offset by other income. Non Line of Duty: 15%-40% of final average earnings offset by other income.

Pre-Retirement Spouse's Benefit – For non-public safety participants:

Eligibility (A): Active and attained age 55 and completed 5 years of service, married one full year prior to death.

Benefit Formula (A): 50% of the pension benefit accrued to date of death

Eligibility (B): After normal retirement date but before late retirement date and no optional form of payment in effect.

Benefit Formula (B): Pension benefit accrued to date of death payable under the 100% contingent pensioner option.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

For public safety participants:

Eligibility (A): Active participant, married one full year prior to death. If no spouse available, benefit payable to dependent child.

Benefit Formula (A): On-duty death –  $66 \frac{2}{3}$  Final Average Earnings less Social Security benefits. Not on-duty death – 100% of the pension benefit accrued to the date of death.

Eligibility (B): After normal retirement date but before late retirement date and no optional form of payment in effect.

Benefit Formula (B): Pension benefit accrued to date of death payable under the 100% contingent pensioner option.

Eligibility (C): Death while receiving disability benefits.

Benefit Formula (C): 50% of disability benefit payable to spouse or dependent child under age 18.

**Annual Pension Cost and Net Pension Obligation** – The annual pension cost for the year ended June 30, 2012 was slightly less than the Annual Required Contribution made of \$6,078,783, as shown in the historical chart that follows. As a result, the net pension obligation at June 30, 2012 was decreased to a balance of \$497,284. The Annual Required Contribution for the current year was determined as part of the July 1, 2011 actuarial valuation. The actuarial assumptions and methods included:

Funding Method – Frozen Entry Age Normal Actuarial Cost Method with amortization of the unfunded accrued liability using the level percent closed method over 20 years, as re-established effective July 1, 2009.

Asset Method – Five-year smoothed market effective July 1, 2000.

Investment Return – 7.75% compounded annually, net of investment and contract fees.

Post Retirement COLA Increases – 2.75% compounded annually.

Inflation – 2.5%

Mortality – The RP-2000 Mortality Table for males and females projected to 2010.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

Salary Increases – 4.5% compounded annually.

Termination – For non-public safety participants, the probabilities that participants (males and female) at the indicated ages terminate within the upcoming year are based on the Crocker T-6 mortality table (with mortality removed), sample rates are as follows:

| Age | %    |
|-----|------|
| 20  | 7.94 |
| 25  | 7.72 |
| 30  | 7.40 |
| 35  | 6.86 |
| 40  | 6.11 |
| 45  | 5.16 |
| 50  | 3.62 |
| 55  | 1.37 |
| 60  | 0.13 |

For public safety participants with less than 10 years of service, the probabilities that participants at the indicated ages terminate within the upcoming year are as follows:

| Age | %    |
|-----|------|
| 25  | 15.4 |
| 35  | 13.7 |
| 45  | 10.3 |
| 55  | 2.7  |

For those with 10 or more but less than 15 years of service, the rates are assumed to be 50% of those with less than 10 years of services. For those with 15 or more years of service, the rates are 37.5% of the rate for those with less than 10 years of service.

Retirement Age – For non-public safety participants, the earlier of (a) age 62 with 5 years of service or (b) age 60 with 20 years of service. For participants in the Plan prior to July 1, 1977, the retirement date is assumed to be age 60. For public safety participants, the retirement date is assumed to be the earlier of age 60 or 25 hypothetical years of service.

Additional Credit Service – For non-public safety participants, additional credit service at assumed retirement, due to unused sick leave is eight months. For public safety participants, we assume 1,500 hours of unused sick leave at assumed retirement. Any military services that is provided to us is reflected in calculations.

Estimated Expenses – Annual expenses expected to be paid from plan assets are assumed to be \$50,000.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

Survivor Benefits – It is assumed that husbands are 3 years older than wives. For non-public safety participants, 90% of the male participants and 60% of female participants who are or will become eligible for coverage under the survivor benefit will be survived by an eligible survivor. For public safety participants, 100% of the participants who are or will become eligible for coverage under the survivor benefit will be survived by an eligible survivor. 5% of deaths would be in-line-of-duty and the remainder would be non-service related.

Disability – The 1952 Disability Study of the Society of Actuaries, Period 2, Benefit 5 rates were used. For public safety participants, 5% of disabilities would be in-line-of-duty and the remainder would be non-service related. It is assumed that 100% of line-of-duty disabilities are total disabilities.

Calculation of Net Pension Obligation (NPO)

|                                         |                          |
|-----------------------------------------|--------------------------|
| Annual Required Contribution            | \$ 6,078,783             |
| Interest on NPO                         | 40,383                   |
| Annual Required Contribution Adjustment | <u>(64,171)</u>          |
| Annual Pension Cost                     | 6,054,995                |
| Contribution made                       | <u>(6,078,783)</u>       |
| Change in NPO                           | (23,788)                 |
| NPO Beginning of Year                   | <u>521,072</u>           |
| NPO End of Year (6/30/12)               | <u><u>\$ 497,284</u></u> |

SCHEDULE OF EMPLOYER CONTRIBUTIONS  
COUNTY EMPLOYEES RETIREMENT PLAN

| <u>Fiscal Year</u><br><u>Ending</u> | <u>Annual</u><br><u>Required</u><br><u>Contribution</u> | <u>Percentage of</u><br><u>ARC</u><br><u>Contribution</u> | <u>Net Pension</u><br><u>Obligation</u> |
|-------------------------------------|---------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------|
| 6/30/2004                           | \$ 2,777,724                                            | 75.6%                                                     | \$ 680,966                              |
| 6/30/2005                           | 2,955,490                                               | 100.1%                                                    | \$ 486,180                              |
| 6/30/2006                           | 3,911,688                                               | 100.0%                                                    | \$ 265,085                              |
| 6/30/2007                           | 5,104,225                                               | 100.0%                                                    | \$ 608,499                              |
| 6/30/2008                           | 5,527,452                                               | 100.0%                                                    | \$ 586,176                              |
| 6/30/2009                           | 6,169,831                                               | 100.0%                                                    | \$ 563,700                              |
| 6/30/2010                           | 6,547,222                                               | 100.0%                                                    | \$ 542,086                              |
| 6/30/2011                           | 5,765,963                                               | 100.0%                                                    | \$ 521,072                              |
| 6/30/2012                           | 6,078,783                                               | 100.0%                                                    | \$ 497,284                              |

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**SCHEDULE OF FUNDING PROGRESS**  
**COUNTY EMPLOYEES RETIREMENT PLAN**

| Actuarial<br>Valuation Date | Actuarial<br>Value of<br>Assets * | Actuarial<br>Liability (AAL) | Unfunded<br>AAL (UAAL) | Funded<br>Ratio | Covered<br>Payroll | UAAL as a<br>% of<br>Covered<br>Payroll |
|-----------------------------|-----------------------------------|------------------------------|------------------------|-----------------|--------------------|-----------------------------------------|
|                             | (a)                               | (b)                          | (b - a)                | (a / b)         | (c)                | ((b-a)/c)                               |
| 6/30/04                     | \$ 49,323,829 **                  | \$ 55,688,894                | \$ 6,365,065           | 88.6%           | \$ 27,278,917      | 23.3%                                   |
| 6/30/05                     | 54,479,225 **                     | 66,420,831                   | 11,941,606             | 82.0%           | 31,571,806         | 37.8%                                   |
| 6/30/06                     | 62,164,097 **                     | 79,752,141                   | 17,588,044             | 77.9%           | 37,819,645         | 46.5%                                   |
| 6/30/07                     | 73,598,316 **                     | 91,470,194                   | 17,871,878             | 80.5%           | 41,645,118         | 42.9%                                   |
| 6/30/08                     | 84,890,274 **                     | 105,247,008                  | 20,356,734             | 80.7%           | 44,697,536         | 45.5%                                   |
| 6/30/09                     | 90,444,095 **                     | 115,830,778                  | 25,386,683             | 78.1%           | 44,478,995         | 57.1%                                   |
| 6/30/10                     | 107,512,136 **                    | 130,111,643                  | 22,599,507             | 82.6%           | 41,506,048         | 54.4%                                   |
| 6/30/11                     | 117,535,957 **                    | 132,661,815                  | 15,125,858             | 88.6%           | 40,461,488         | 37.4%                                   |
| 6/30/12                     | 126,255,246 **                    | 144,311,657 ***              | 18,056,411 ***         | 87.5% ***       | n/a                | n/a                                     |

**Notes:**

\* includes contributions received in July of that year if applicable to the plan year.

\*\* based on a 5-year smoothed market method effective July 1, 2000.

\*\*\* estimated

**C. Length of Service Award Program (LOSAP) for Volunteer Firemen and Rescue Squad Members**

In accordance with Article 9, Section 130 of the Charles County Code of Public Local Laws of Maryland, a retirement program has been established for qualified active volunteer members of the Charles County volunteer fire companies and volunteer rescue squads and is administered by the Charles County Commissioners. Beginning on January 1, 1974, any person who has reached the age of sixty and who has completed a minimum of twenty-five years of certified active volunteer service with any Charles County volunteer fire company or rescue squad shall receive benefits in the amount of \$100 per month for life. An additional payment of \$4 per month shall be added for each full year of volunteer service in excess of twenty-five years. Seventy-five percent of the volunteer's benefits shall accrue to his or her surviving spouse and shall terminate upon the death or remarriage of the spouse.

The contributions for this plan have historically not been actuarially determined. For the fiscal year and future, the plan was funded from the revenue derived from one cent of the fire and rescue tax levied by the County in accordance with Section 123 of the Article noted above. Contributions made to the program for the year ended June 30, 2012 totaled \$748,700 from the 2011/12 tax levy. The County Commissioners were not obligated to fund the plan, only to administer it.

Program assets are held in trust during the year by a custodian. As of June 30, 2012, M&T held the fair value of net assets for the plan benefits in the amount of \$287,657.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

Investment decisions are made by an investment firm appointed by the Board of Fire and Rescue Commissioners. Assets have been invested in various stocks, bonds, and mutual funds. As of June 30, 2012, BB&T held the fair value of these assets in the amount of \$10,790,525.

**NOTE 7. OTHER EMPLOYMENT BENEFITS**

**A. Deferred Compensation Plan**

The County offers its employees three deferred compensation plans, created in accordance with Internal Revenue Code Section 457. The plans are administered by Nationwide Retirement Solutions, Inc., Hartford Life Insurance Companies, and MetLife. The plans, available to all full-time and full-time reduced hours employees permit them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death or unforeseeable emergency.

All amounts of compensation deferred under the plans, all property and rights purchased with those amounts, and all income attributable to these amounts, property, or rights are held in trust, or in trust equivalents, for the exclusive benefit of participants and their beneficiaries. Therefore, in accordance with the GASB Statement No. 32, the deferred compensation investments are not reported in the County's financial statements. The following schedule reflects the basic information regarding the County's program:

|                              | Nationwide    | Hartford     | Metlife      | Total         |
|------------------------------|---------------|--------------|--------------|---------------|
| Participants                 | 179           | 236          | 466          | 881           |
| Plan Assets                  | \$ 10,825,243 | \$ 8,052,657 | \$ 2,129,147 | \$ 21,007,048 |
| Annual Employee Contribution | \$ 801,998    | \$ 782,781   | \$ 151,314   | \$ 1,736,093  |

**B. Other Post-Employment Benefits (OPEB)**

Charles County's post employment benefit plan is a single employer defined benefit plan. The following actuarial calculations are based on OPEB benefits provided under the terms of the County's substantive plan in effect at the time of the valuation and on a pattern of sharing costs between the employer and plan members to that point, while also reflecting a long term financial perspective. Charles County provides medical, dental and vision benefits to eligible employees who retire from employment after meeting the minimum age and years of service requirements of the County Employees Retirement Plan or the Sheriff's Office Retirement Plan which are outlined previously in these notes.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

The County pays a portion of the participant's health care premium in accordance with the following schedule:

| <u>Years of Service</u>                                               | <u>% Paid by County</u>     |
|-----------------------------------------------------------------------|-----------------------------|
| 5 years                                                               | 2% per year (10% max)       |
| Years 6-10                                                            | 3% per year (25% max)       |
| Years 11-15                                                           | 4% per year (45% max)       |
| Years 16-20                                                           | 4.34% per year (66.75% max) |
| Years 21+                                                             | 66.75%                      |
| Public Safety employees receive 66.67% subsidy regardless of service. |                             |

For the year ended June 30, 2012, there were 290 former employees and family members with medical coverage, 345 with dental, and 321 with vision. For the fiscal year ended June 30, 2012, the County incurred and recorded \$1,656,500 in health care expenditures for these participants on the pay-go basis.

Annual OPEB Cost and Net OPEB Obligation

The County's annual other post-employment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), in an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding, that, if paid on an on-going basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or excess) over a period not to exceed thirty years. The following table shows the components of the County's annual OPEB cost for the year, the combined amount contributed both on the pay-go basis and our trust contribution, and changes in the County's net OPEB obligation:

|                                         |                             |
|-----------------------------------------|-----------------------------|
| Annual required contribution            | \$ 14,093,000               |
| Interest on OPEB obligation             | 1,963,000                   |
| Annual required contribution adjustment | <u>(1,840,000)</u>          |
| Annual OPEB cost (expense)              | 14,216,000                  |
| Pay-go contribution made                | (1,656,500)                 |
| Trust contribution made                 | <u>(250,000)</u>            |
| Increase in net OPEB obligation         | 12,309,500                  |
| Net OPEB obligation - beginning of year | <u>46,757,723</u>           |
| Net OPEB obligation - end of year       | <u><u>\$ 59,067,223</u></u> |

The Library's pro-rata share of the Net OPEB obligation at the end of the current fiscal year is \$1,687,808.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

The schedule of funding progress as of the most recent actuarial valuation is as follows:

**SCHEDULE OF FUNDING PROGRESS**  
**OTHER POST EMPLOYMENT BENEFITS**

| Actuarial<br>Valuation Date | Actuarial<br>Value of<br>Assets<br>(a) | Actuarial<br>Accrued<br>Liability (AAL)<br>(b) | Unfunded<br>AAL (UAAL)<br>(b - a) | Funded<br>Ratio<br>(a / b) | Covered<br>Payroll<br>(c) | UAAL as a<br>% of<br>Covered<br>Payroll<br>((b-a)/c) |
|-----------------------------|----------------------------------------|------------------------------------------------|-----------------------------------|----------------------------|---------------------------|------------------------------------------------------|
| 7/1/08                      | \$ -                                   | \$ 159,294,000                                 | \$ 159,294,000                    | n/a                        | \$ 73,134,517             | 217.8%                                               |
| 7/1/09                      | 430,663                                | 124,041,000                                    | 123,610,337                       | 0.3%                       | 73,743,373                | 167.6%                                               |
| 7/1/10                      | 667,759                                | 134,539,000                                    | 133,871,241                       | 0.5%                       | 70,881,361                | 188.9%                                               |
| 7/1/11                      | 918,197                                | 144,038,000                                    | 143,119,803                       | 0.6%                       | 69,875,828                | 204.8%                                               |
| 7/1/12                      | 1,166,815                              | 155,629,000 *                                  | 154,462,185                       | 0.7%                       | n/a                       | n/a                                                  |

\* estimated

The County's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for the year ended June 30, 2012 was as follows:

| Fiscal Year Ended | Annual OPEB Cost | % of Annual OPEB<br>Cost Contributed | Net OPEB Obligation |
|-------------------|------------------|--------------------------------------|---------------------|
| June 30, 2008     | \$ 15,162,000    | 9.35%                                | \$ 13,743,245       |
| June 30, 2009     | 11,904,000       | 13.60%                               | 24,028,146          |
| June 30, 2010     | 12,858,000       | 12.51%                               | 35,277,146          |
| June 30, 2011     | 13,269,000       | 14.06%                               | 46,757,723          |
| June 30, 2012     | 14,216,000       | 13.76%                               | 59,067,223          |

**Actuarial Methods and Assumptions**

These notes to the financial statements disclose that (1) actuarial valuations for OPEB plans involve estimates of the value of reported amounts and assumptions about the probability of events far into the future, and (2) actuarially determined amounts are subject to continual revision as results are compared to past expectations and new estimates are made about the future. In the effective June 30, 2010 actuarial valuation, the projected unit credit method, with linear proration to assumed benefit commencement was used. The actuarial assumptions included a 4.25% investment rate of return over the long term and a 4% per year on future salary increases. The asset valuation method used was the fair market value. The annual healthcare cost trend rate is 8% initially, reduced to an ultimate rate of 4.20% after year 2080. The UAAL is being amortized as a level percentage of projected payroll on a closed basis. The remaining amortization period at June 30, 2012 was 26 years.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**NOTE 8. CLOSURE AND POST-CLOSURE CARE COSTS**

**A. Pisgah Landfill**

State and Federal laws and regulations required the County to place a final cover on its Pisgah landfill site when it stopped accepting waste, and to perform certain maintenance and monitoring functions at the site for thirty years after the closure. The Pisgah landfill stopped accepting waste in September 1994. The majority of closure costs related to this landfill were incurred during Fiscal Year 1997. The landfill was closed in Fiscal Year 2000 with a final cost of \$6,841,885. Post-closure costs for the fiscal year ended June 30, 2012 were \$70,185.

**B. Charles County Landfill**

State and federal laws and regulations require the County to place a final cover on the County landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. Although closure and post-closure care costs will be paid only near or after the date that the landfill stops accepting waste, the County reports a portion of these closure and post-closure care costs as an operating expense in each period based on landfill capacity used as of each balance sheet date. The landfill is located on a 70 acre site, estimated to provide nearly 5.3 million cubic yards of landfill space. As of June 30, 2012, approximately 59% of this space remains available for future waste disposal. The County is developing the landfill in sections so that when one section closes another is ready to open. At the close of the fiscal year, the landfill had Phase I, IIA, and IIIA open. The \$6,518,856 reported as landfill closure and post-closure care liability at June 30, 2012, represents the cumulative amount reported to date of the estimated capacity of the sections that have been opened. The County will recognize the remaining estimated cost of closure and post-closure care as the remaining phases and capacity is filled. The actual costs may be higher due to inflation, changes in technology, or changes in regulations. The County has established a sinking fund reserve for landfill closure costs through the implementation of the user fee rates at the landfill. The County estimates the capacity of the landfill and the future date to begin closure with the assistance of computer models. Construction costs are estimated and a rate is adopted during the budget process to ensure funds are available when needed. Landfill closure costs recognized during the year amounted to \$1,101,605.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**NOTE 9. EXTRAORDINARY ITEMS**

In Fiscal Year 2012, the County was impacted by multiple disaster events that each earned Presidential Disaster Declaration. The first declaration of the fiscal year began with Hurricane Irene on August 26. Irene caused massive power outages, road closures, and county-wide debris. Response costs for the County totaled approximately \$687,000. The majority of the response costs were due to debris clean-up county-wide. SMECO, the local power, reported the highest amount of power outages in their history during Irene.

Directly following Hurricane Irene, Tropical Storm Lee impacted the County beginning on September 5<sup>th</sup> causing multiple building damages, flooding, washed out roads, and power outages. The response costs for Lee were greater than Irene mostly due to severe damages to County infrastructure. The response and repair costs totaled \$1,436,767.

Claims have been filed with the Maryland Emergency Management Agency (MEMA) and the Federal Emergency Management Agency (FEMA) for 75% reimbursement of response costs.

On June 29<sup>th</sup>, Charles County received another declaration for the Derecho storm event. Once again, the County was impacted by massive power outages. This storm event was the third highest amount of outages in SMECO's history behind Hurricane Irene, and Tropical Storm Isabel in 2003. Response costs for the Derecho totaled approximately \$223,988, the majority of which was incurred in the first month of Fiscal Year 2013 and as such, will be reflected in those financial statements as well.

**THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

**NOTE 10. PRIOR YEAR RESTATEMENT**

The County has restated the accompanying government-wide statements as of June 30, 2012, to reflect the correct deferred revenue and accrued interest expense.

|                                |                       |
|--------------------------------|-----------------------|
| Net assets previously reported | \$ 404,639,851        |
| Restatement                    | <u>38,709,566</u>     |
| Net assets as of June 30, 2011 | <u>\$ 443,349,417</u> |

The County has restated the accompanying statements as of June 30, 2012, to reflect the correction to a previously reported deferred revenue within the Debt Service fund to non-spendable fund balance.

|                                  |                      |
|----------------------------------|----------------------|
| Fund Balance previously reported | \$ 209,544           |
| Restatement                      | <u>44,767,231</u>    |
| Fund Balance as of June 30, 2011 | <u>\$ 44,976,775</u> |

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## **Required Supplementary Information**

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET TO ACTUAL  
GENERAL FUND  
YEAR ENDED JUNE 30, 2012

|                                                              | Budgeted amounts |                | Actual amounts  | Variance with                       |
|--------------------------------------------------------------|------------------|----------------|-----------------|-------------------------------------|
|                                                              | Original         | Final          | budgetary basis | final budget<br>positive (negative) |
| Revenues:                                                    |                  |                |                 |                                     |
| Taxes - local property                                       | \$ 186,153,400   | \$ 190,213,000 | \$ 183,892,784  | \$ (6,320,216)                      |
| Taxes - income                                               | 85,695,000       | 89,266,200     | 97,179,582      | 7,913,382                           |
| Taxes - other local                                          | 11,951,000       | 11,939,600     | 10,321,319      | (1,618,281)                         |
| Taxes - state shared                                         | 413,000          | 480,000        | 473,872         | (6,128)                             |
| Charges for services                                         | 7,315,200        | 7,311,900      | 6,762,876       | (549,024)                           |
| Intergovernmental                                            | 1,387,400        | 3,302,130      | 3,056,565       | (245,565)                           |
| Interest income                                              | 1,500,000        | 500,000        | 149,152         | (350,848)                           |
| Other income                                                 | 3,255,100        | 3,367,520      | 7,435,504       | 4,067,984                           |
| Total revenues                                               | 297,670,100      | 306,380,350    | 309,271,654     | 2,891,304                           |
| Expenditures:                                                |                  |                |                 |                                     |
| Education                                                    | 156,658,000      | 156,969,600    | 156,938,747     | 30,853                              |
| Public safety                                                | 73,164,430       | 77,237,250     | 75,718,639      | 1,518,611                           |
| General government (including contingencies)                 | 18,398,200       | 17,651,260     | 17,024,330      | 626,930                             |
| Public facilities                                            | 16,142,400       | 17,053,840     | 15,550,813      | 1,503,027                           |
| Financial administration                                     | 8,049,480        | 8,294,850      | 7,938,619       | 356,231                             |
| Judicial                                                     | 3,023,270        | 3,156,560      | 3,088,309       | 68,251                              |
| Planning and growth management                               | 2,340,000        | 2,382,450      | 2,344,887       | 37,563                              |
| Community services                                           | 3,661,950        | 3,783,120      | 3,329,545       | 453,575                             |
| Health services                                              | 3,110,300        | 3,142,300      | 3,140,788       | 1,512                               |
| Economic development                                         | 584,800          | 1,377,150      | 1,169,460       | 207,690                             |
| Social services                                              | 1,037,900        | 1,167,960      | 1,047,202       | 120,758                             |
| Legislative                                                  | 1,417,500        | 1,481,870      | 1,365,756       | 116,114                             |
| Law                                                          | 865,900          | 920,000        | 1,083,290       | (163,290)                           |
| Conservation of natural resources                            | 603,680          | 609,600        | 585,556         | 24,044                              |
| Elections                                                    | 1,287,100        | 961,000        | 882,927         | 78,073                              |
| Debt service                                                 |                  |                |                 |                                     |
| Interest                                                     | 7,234,500        | 6,556,300      | 6,458,502       | 97,798                              |
| Total expenditures                                           | 297,579,410      | 302,745,110    | 297,667,370     | 5,077,740                           |
| Excess (deficiency) of revenues over<br>(under) expenditures | 90,690           | 3,635,240      | 11,604,284      | 7,969,044                           |
| Other financing sources (uses):                              |                  |                |                 |                                     |
| Proceeds from capital lease agreement                        | -                | 1,129,500      | 1,129,500       | -                                   |
| Premium on debt proceeds                                     | -                | -              | 9,169,214       | 9,169,214                           |
| Bond Proceeds from debt refunding                            | -                | -              | 32,841,880      | 32,841,880                          |
| Defeased Bonds                                               | -                | -              | (40,051,360)    | (40,051,360)                        |
| Transfers in                                                 | 1,259,700        | 1,456,600      | 1,456,608       | 8                                   |
| Transfers out                                                | (7,439,200)      | (9,223,060)    | (9,117,727)     | 105,333                             |
| Total other financing sources (uses)                         | (6,179,500)      | (6,636,960)    | (4,571,885)     | 2,065,075                           |
| Extraordinary loss from natural disasters,<br>net of income  | -                | (2,092,300)    | (1,909,773)     | 182,527                             |
| Net change in fund balance                                   | (6,088,810)      | (5,094,020)    | 5,122,626       | 10,216,646                          |
| Fund balance - beginning of year                             | 40,384,301       | 40,384,301     | 40,384,301      | -                                   |
| Fund balance - end of year                                   | \$ 34,295,491    | \$ 35,290,281  | \$ 45,506,927   | \$ 10,216,646                       |

See independent auditor's report.

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
SCHEDULE OF FUNDING PROGRESS  
SHERIFF'S OFFICE RETIREMENT PLAN

| Actuarial<br>Valuation Date     | Actuarial<br>Value of<br>Assets<br>(a) | Actuarial<br>Accrued<br>Liability (AAL)<br>(b) | Unfunded<br>AAL (UAAL)<br>(b - a) | Funded<br>Ratio<br>(a / b) | Covered<br>Payroll<br>(c) | UAAL as a<br>% of<br>Covered<br>Payroll<br>((b-a)/c) |
|---------------------------------|----------------------------------------|------------------------------------------------|-----------------------------------|----------------------------|---------------------------|------------------------------------------------------|
| <b>Deputy Sheriffs</b>          |                                        |                                                |                                   |                            |                           |                                                      |
| 7/1/08                          | \$ 98,067,749                          | \$ 121,806,238                                 | \$ 23,738,489                     | 80.5%                      | \$ 18,653,670             | 127.3%                                               |
| 7/1/09                          | 104,966,686                            | 128,639,635                                    | 23,672,949                        | 81.6%                      | 19,245,648                | 123.0%                                               |
| 7/1/10                          | 108,062,149                            | 137,307,331                                    | 29,245,182                        | 78.7%                      | 19,205,628                | 152.3%                                               |
| 7/1/11                          | 114,289,962                            | 149,856,138                                    | 35,566,176                        | 76.3%                      | 19,353,984                | 183.8%                                               |
| <b>Corrections Officers</b>     |                                        |                                                |                                   |                            |                           |                                                      |
| 7/1/08                          | \$ 13,315,300                          | \$ 17,613,334                                  | \$ 4,298,034                      | 75.6%                      | \$ 7,834,547              | 54.9%                                                |
| 7/1/09                          | 15,073,431                             | 19,618,794                                     | 4,545,363                         | 76.8%                      | 8,062,697                 | 56.4%                                                |
| 7/1/10                          | 16,414,905                             | 22,163,811                                     | 5,748,906                         | 74.1%                      | 8,144,022                 | 70.6%                                                |
| 7/1/11                          | 18,593,033                             | 24,902,764                                     | 6,309,731                         | 74.7%                      | 8,110,710                 | 77.8%                                                |
| <b>Communications Employees</b> |                                        |                                                |                                   |                            |                           |                                                      |
| 7/1/08                          | \$ 4,243,211                           | \$ 5,352,606                                   | \$ 1,109,395                      | 79.3%                      | \$ 1,948,764              | 56.9%                                                |
| 7/1/09                          | 4,646,894                              | 5,496,181                                      | 849,287                           | 84.5%                      | 1,956,033                 | 43.4%                                                |
| 7/1/10                          | 4,883,743                              | 5,849,245                                      | 965,502                           | 83.5%                      | 2,025,663                 | 47.7%                                                |
| 7/1/11                          | 5,254,696                              | 6,508,011                                      | 1,253,315                         | 80.7%                      | 1,949,646                 | 64.3%                                                |
| <b>Total</b>                    |                                        |                                                |                                   |                            |                           |                                                      |
| 7/1/08                          | \$ 115,626,260                         | \$ 144,772,178                                 | \$ 29,145,918                     | 79.9%                      | \$ 28,436,981             | 102.5%                                               |
| 7/1/09***                       | 117,768,804                            | 153,754,610                                    | 35,985,806                        | 76.6%                      | 29,264,378                | 123.0%                                               |
| 7/1/09                          | 124,687,011                            | 153,754,610                                    | 29,067,599                        | 81.1%                      | 29,264,378                | 99.3%                                                |
| 7/1/10                          | 129,360,797                            | 165,320,387                                    | 35,959,590                        | 78.2%                      | 29,375,313                | 122.4%                                               |
| 7/1/11                          | 138,137,691                            | 181,266,913                                    | 43,129,222                        | 76.2%                      | 29,414,340                | 146.6%                                               |

Note \*\*\*Before change to five year Smoothing Method.

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
SCHEDULE OF EMPLOYER CONTRIBUTIONS  
SHERIFF'S OFFICE RETIREMENT PLAN

| <u>Fiscal Year</u><br><u>Ending</u> | <u>Annual</u><br><u>Required</u><br><u>Contribution</u> | <u>Percentage of</u><br><u>ARC</u><br><u>Contribution</u> | <u>Net Pension</u><br><u>Obligation</u> |
|-------------------------------------|---------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------|
| 6/30/2008                           | \$ 4,955,872                                            | 100%                                                      | \$ -                                    |
| 6/30/2009                           | 5,861,072                                               | 100%                                                      | -                                       |
| 6/30/2010                           | 6,964,201                                               | 100%                                                      | -                                       |
| 6/30/2011                           | 6,817,196                                               | 100%                                                      | -                                       |
| 6/30/2012                           | 7,390,446                                               | 100%                                                      | -                                       |

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
SCHEDULE OF FUNDING PROGRESS  
COUNTY EMPLOYEES RETIREMENT PLAN

| Actuarial<br>Valuation Date | Actuarial<br>Value of<br>Assets * | Actuarial<br>Accrued<br>Liability (AAL) | Unfunded<br>AAL (UAAL) | Funded<br>Ratio<br>(a / b) | Covered<br>Payroll<br>( c ) | UAAL as a<br>% of<br>Covered<br>Payroll<br>((b-a)/c) |
|-----------------------------|-----------------------------------|-----------------------------------------|------------------------|----------------------------|-----------------------------|------------------------------------------------------|
|                             | (a)                               | (b)                                     | (b - a)                |                            |                             |                                                      |
| 6/30/08                     | \$ 84,890,274 **                  | \$ 105,247,008                          | \$ 20,356,734          | 80.7%                      | \$ 44,697,536               | 45.5%                                                |
| 6/30/09                     | 90,444,095 **                     | 115,830,778                             | 25,386,683             | 78.1%                      | 44,478,995                  | 57.1%                                                |
| 6/30/10                     | 107,512,136 **                    | 130,111,643                             | 22,599,507             | 82.6%                      | 41,506,048                  | 54.4%                                                |
| 6/30/11                     | 117,535,957 **                    | 132,661,815                             | 15,125,858             | 88.6%                      | 40,461,488                  | 37.4%                                                |
| 6/30/12                     | 126,255,246 **                    | 144,311,657 ***                         | 18,056,411 ***         | 87.5% ***                  | n/a                         | n/a                                                  |

Notes:

\* includes contributions received in July of that year if applicable to the plan year.

\*\* based on a 5-year smoothed market method effective July 1, 2000.

\*\*\* estimated

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
SCHEDULE OF EMPLOYER CONTRIBUTIONS  
COUNTY EMPLOYEES RETIREMENT PLAN

| Fiscal Year |    | <u>Annual</u><br><u>Required</u><br><u>Contribution</u> | <u>Percentage of</u><br><u>ARC</u><br><u>Contribution</u> | <u>Net Pension</u><br><u>Obligation</u> |
|-------------|----|---------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------|
| Ending      |    |                                                         |                                                           |                                         |
| 6/30/2008   | \$ | 5,527,452                                               | 100.0%                                                    | \$ 586,176                              |
| 6/30/2009   |    | 6,169,831                                               | 100.0%                                                    | 563,700                                 |
| 6/30/2010   |    | 6,547,222                                               | 100.0%                                                    | 542,086                                 |
| 6/30/2011   |    | 5,765,963                                               | 100.0%                                                    | 521,072                                 |
| 6/30/2012   |    | 6,078,783                                               | 100.0%                                                    | 497,284                                 |

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
SCHEDULE OF FUNDING PROGRESS  
OTHER POST EMPLOYMENT BENEFITS

| Actuarial<br>Valuation Date | Actuarial<br>Value of<br>Assets<br>(a) | Actuarial<br>Accrued<br>Liability (AAL)<br>(b) | Unfunded<br>AAL (UAAL)<br>(b - a) | Funded<br>Ratio<br>(a / b) | Covered<br>Payroll<br>( c ) | UAAL as a<br>% of<br>Covered<br>Payroll<br>((b-a)/c) |
|-----------------------------|----------------------------------------|------------------------------------------------|-----------------------------------|----------------------------|-----------------------------|------------------------------------------------------|
| 7/1/08                      | \$ -                                   | \$ 159,294,000                                 | \$ 159,294,000                    | n/a                        | \$ 73,134,517               | 217.8%                                               |
| 7/1/09                      | 430,663                                | 124,041,000                                    | 123,610,337                       | 0.3%                       | 73,743,373                  | 167.6%                                               |
| 7/1/10                      | 667,759                                | 134,539,000                                    | 133,871,241                       | 0.5%                       | 70,881,361                  | 188.9%                                               |
| 7/1/11                      | 918,197                                | 144,038,000                                    | 143,119,803                       | 0.6%                       | 69,875,828                  | 204.8%                                               |
| 7/1/12                      | 1,166,815                              | 155,629,000 *                                  | 154,462,185                       | 0.7%                       | n/a                         | n/a                                                  |

\* estimated

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
SCHEDULE OF EMPLOYER CONTRIBUTIONS  
OTHER POST EMPLOYMENT BENEFITS

| Fiscal Year Ended | Annual OPEB Cost | % of Annual OPEB<br>Cost Contributed | Net OPEB Obligation |
|-------------------|------------------|--------------------------------------|---------------------|
| June 30, 2008     | \$ 15,162,000    | 9.35%                                | \$ 13,743,245       |
| June 30, 2009     | 11,904,000       | 13.60%                               | 24,028,146          |
| June 30, 2010     | 12,858,000       | 12.51%                               | 35,277,146          |
| June 30, 2011     | 13,269,000       | 14.06%                               | 46,757,723          |
| June 30, 2012     | 14,216,000       | 13.76%                               | 58,911,961          |

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## **Schedules and Combining Statements**

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# **General Fund**

The General Fund is established to account for resources devoted to financing the general services that the county performs for its citizens.

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
GENERAL FUND  
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES  
BUDGETARY (NON-GAAP) BASIS  
FOR THE YEAR ENDED JUNE 30, 2012

|                                 | Final Amended<br>Budgeted<br>Amounts | Actual<br>Amounts | Variance With<br>Amended Budget<br>Favorable<br>(Unfavorable) |
|---------------------------------|--------------------------------------|-------------------|---------------------------------------------------------------|
| <u>Taxes - Local Property</u>   |                                      |                   |                                                               |
| Real Property                   | \$ 167,888,200                       | \$ 166,939,759    | \$ (948,441)                                                  |
| Business Personal Property      | 260,500                              | 191,463           | (69,037)                                                      |
| Railroad & Public Utilities     | 6,601,000                            | 6,204,106         | (396,894)                                                     |
| Ordinary Business Corporation   | 19,410,400                           | 15,150,617        | (4,259,783)                                                   |
| Penalties and Interest          | 650,000                              | 554,410           | (95,590)                                                      |
| Half-year Billing Fee           | 35,000                               | 33,647            | (1,353)                                                       |
| Homestead Tax Credit            | (3,012,200)                          | (3,268,472)       | (256,272)                                                     |
| Low Income Tax Credit           | (248,600)                            | (454,850)         | (206,250)                                                     |
| Senior Tax Credit               | (107,300)                            | (196,415)         | (89,115)                                                      |
| La Plata Tax Differential       | (1,030,000)                          | (1,045,626)       | (15,626)                                                      |
| Indian Head Tax Differential    | (79,200)                             | (77,822)          | 1,378                                                         |
| Agriculture Preservation Credit | (146,700)                            | (127,857)         | 18,843                                                        |
| Other Tax Credits               | (8,100)                              | (10,176)          | (2,076)                                                       |
| Total Taxes - Local Property    | 190,213,000                          | 183,892,784       | (6,320,216)                                                   |
| <u>Taxes - Income</u>           | 89,266,200                           | 97,179,582        | 7,913,382                                                     |
| <u>Taxes - Other Local</u>      |                                      |                   |                                                               |
| Admission and Amusement         | 911,000                              | 717,119           | (193,881)                                                     |
| Recordation                     | 10,000,000                           | 8,462,994         | (1,537,006)                                                   |
| Hotel / Motel                   | 997,100                              | 1,066,852         | 69,752                                                        |
| Heavy Equipment Tax             | 31,500                               | 74,354            | 42,854                                                        |
| Total Taxes - Other Local       | 11,939,600                           | 10,321,319        | (1,618,281)                                                   |
| <u>Taxes - State Shared</u>     |                                      |                   |                                                               |
| Highway User                    | 480,000                              | 473,872           | (6,128)                                                       |
| Total Taxes - State Shared      | 480,000                              | 473,872           | (6,128)                                                       |
| <u>Charges for Services</u>     |                                      |                   |                                                               |
| Licenses and Permits            |                                      |                   |                                                               |
| Alcohol Licenses                | 174,500                              | 167,216           | (7,284)                                                       |
| Electrical Permits              | 44,000                               | 41,579            | (2,421)                                                       |
| Traders Licenses                | 231,600                              | 219,419           | (12,181)                                                      |
| Civil Marriage Licenses         | 32,000                               | 31,725            | (275)                                                         |
| Protective Inspection Licenses  | 77,400                               | 79,128            | 1,728                                                         |
| Building Permits                | 97,400                               | 117,474           | 20,074                                                        |
| Plumbing Permits                | 17,800                               | 35,542            | 17,742                                                        |
| Occupancy Permits               | 17,800                               | 12,987            | (4,813)                                                       |
| Park Facilities Permits         | 107,300                              | 99,616            | (7,684)                                                       |
| Trailer Occupancy Permits       | 47,900                               | 44,310            | (3,590)                                                       |
| Other Licenses and Permits      | 76,100                               | 62,715            | (13,385)                                                      |
| subtotal                        | 923,800                              | 911,711           | (12,089)                                                      |

See accompanying notes.

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
GENERAL FUND  
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES  
BUDGETARY (NON-GAAP) BASIS (continued)  
FOR THE YEAR ENDED JUNE 30, 2012

|                                         | Final Amended<br>Budgeted<br>Amounts | Actual<br>Amounts | Variance With<br>Amended Budget<br>Favorable<br>(Unfavorable) |
|-----------------------------------------|--------------------------------------|-------------------|---------------------------------------------------------------|
| <u>Charges for Services (continued)</u> |                                      |                   |                                                               |
| Service Charges                         |                                      |                   |                                                               |
| Soil Conservation Plan Fee              | 16,500                               | 22,814            | 6,314                                                         |
| Indirect Cost Revenue                   | 753,700                              | 748,370           | (5,330)                                                       |
| Plat Review & Processing                | 47,900                               | 51,753            | 3,853                                                         |
| Courtroom Security                      | 0                                    | 0                 | 0                                                             |
| Special Exception Fees                  | 15,600                               | 15,689            | 89                                                            |
| Bail Bond Fees                          | 45,800                               | 34,120            | (11,680)                                                      |
| EMS Billing Fees                        | 1,133,000                            | 1,130,119         | (2,881)                                                       |
| School Allocation Extension Fees        | 23,000                               | 53,600            | 30,600                                                        |
| Forest Conservation Fees                | 25,900                               | 26,053            | 153                                                           |
| Site Development Plan Application       | 18,400                               | 14,528            | (3,872)                                                       |
| Mosquito Control Fees                   | 60,000                               | 57,149            | (2,851)                                                       |
| Deeds & Tax Verification Fees           | 74,000                               | 71,965            | (2,035)                                                       |
| Advertising Fees                        | 45,000                               | 36,120            | (8,880)                                                       |
| Custodial Fees                          | 246,100                              | 247,800           | 1,700                                                         |
| Animal Shelter Boarding Fees            | 33,300                               | 29,492            | (3,808)                                                       |
| False Alarm Registration Fees           | 255,700                              | 244,969           | (10,731)                                                      |
| Sheriff Fees                            | 283,000                              | 308,765           | 25,765                                                        |
| Sheriff Pay Phone Commission            | 110,000                              | 174,891           | 64,891                                                        |
| Detention Center Room and Board         | 150,000                              | 147,703           | (2,297)                                                       |
| Federal Inmate Operating                | 1,500,000                            | 1,066,143         | (433,857)                                                     |
| Local 911 Fees                          | 1,020,600                            | 992,835           | (27,765)                                                      |
| Park Entrance Fees                      | 40,100                               | 33,659            | (6,441)                                                       |
| Food and Drink Sales                    | 62,300                               | 45,278            | (17,022)                                                      |
| Outdoor Sports Programs Fees            | 186,400                              | 142,854           | (43,546)                                                      |
| Other Fees                              | 241,800                              | 154,496           | (87,304)                                                      |
| subtotal                                | 6,388,100                            | 5,851,165         | (536,935)                                                     |
| Total Charges for Services              | 7,311,900                            | 6,762,876         | (549,024)                                                     |
| <u>Intergovernmental</u>                |                                      |                   |                                                               |
| Federal Grants                          |                                      |                   |                                                               |
| FEMA                                    | 0                                    | 0                 | 0                                                             |
| HIDTA Grant                             | 0                                    | 0                 | 0                                                             |
| Miscellaneous Grants                    | 1,724,980                            | 1,367,574         | (357,406)                                                     |
| subtotal                                | 1,724,980                            | 1,367,574         | (357,406)                                                     |

See accompanying notes.

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
GENERAL FUND  
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES  
BUDGETARY (NON-GAAP) BASIS (continued)  
FOR THE YEAR ENDED JUNE 30, 2012

|                                      | Final Amended<br>Budgeted<br>Amounts | Actual<br>Amounts | Variance With<br>Amended Budget<br>Favorable<br>(Unfavorable) |
|--------------------------------------|--------------------------------------|-------------------|---------------------------------------------------------------|
| <u>Intergovernmental (continued)</u> |                                      |                   |                                                               |
| State Grants                         |                                      |                   |                                                               |
| Aid for Police Protection            | 752,500                              | 752,332           | (168)                                                         |
| Aid for Inmate Operations            | 163,000                              | 253,980           | 90,980                                                        |
| Jury Fee Reimbursement               | 82,000                               | 73,245            | (8,755)                                                       |
| Soil Conservation                    | 50,600                               | 50,996            | 396                                                           |
| Other State Grants                   | 41,850                               | 129,910           | 88,060                                                        |
| subtotal                             | 1,089,950                            | 1,260,463         | 170,513                                                       |
| Animal Shelter                       |                                      |                   |                                                               |
| Calvert County                       | 194,900                              | 171,479           | (23,421)                                                      |
| St. Mary's County                    | 292,300                              | 257,049           | (35,251)                                                      |
| subtotal                             | 487,200                              | 428,528           | (58,672)                                                      |
| Total Intergovernmental              | 3,302,130                            | 3,056,565         | (245,565)                                                     |
| <u>Interest Income</u>               |                                      |                   |                                                               |
| MLGIP                                | 215,000                              | 64,401            | (150,599)                                                     |
| US Government Agencies               | 40,000                               | 9,807             | (30,193)                                                      |
| CD's & Other Interest                | 245,000                              | 74,944            | (170,056)                                                     |
| Total Interest Income                | 500,000                              | 149,152           | (350,848)                                                     |
| <u>Other Income</u>                  |                                      |                   |                                                               |
| Rent                                 |                                      |                   |                                                               |
| Courthouse Rent                      | 942,800                              | 863,384           | (79,416)                                                      |
| Water Tower Rental                   | 240,000                              | 234,468           | (5,532)                                                       |
| Office Space                         | 206,000                              | 92,963            | (113,037)                                                     |
| Nanjemoy Community Center            | 0                                    | 0                 | 0                                                             |
| Civista Hospital                     | 12,800                               | 0                 | (12,800)                                                      |
| Post Office                          | 6,000                                | 9,333             | 3,333                                                         |
| Other Rent                           | 3,700                                | 3,628             | (72)                                                          |
| subtotal                             | 1,411,300                            | 1,203,776         | (207,524)                                                     |
| Fines and Forfeitures                |                                      |                   |                                                               |
| False Alarm Fines                    | 220,000                              | 257,333           | 37,333                                                        |
| Alcoholic Beverage Fines             | 23,900                               | 18,275            | (5,625)                                                       |
| State Shared Fines                   | 26,300                               | 12,749            | (13,551)                                                      |
| County Parking Fines                 | 8,000                                | 7,027             | (973)                                                         |
| Red Light Camera Fines               | 910,000                              | 769,102           | (140,898)                                                     |
| Building Permit Fines                | 90,100                               | 48,824            | (41,276)                                                      |
| Other Fines                          | 13,500                               | 17,427            | 3,927                                                         |
| subtotal                             | 1,291,800                            | 1,130,737         | (161,063)                                                     |

See accompanying notes.

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
GENERAL FUND  
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES  
BUDGETARY (NON-GAAP) BASIS (continued)  
FOR THE YEAR ENDED JUNE 30, 2012

|                                                   | Final Amended<br>Budgeted<br>Amounts | Actual<br>Amounts  | Variance With<br>Amended Budget<br>Favorable<br>(Unfavorable) |
|---------------------------------------------------|--------------------------------------|--------------------|---------------------------------------------------------------|
| <u>Other Income (continued)</u>                   |                                      |                    |                                                               |
| Non-Recurring Revenue                             | 0                                    | 8,075              | 8,075                                                         |
| Worker's Compensation                             | 66,000                               | 140,806            | 74,806                                                        |
| Miscellaneous                                     | 436,680                              | 772,130            | 335,450                                                       |
| Gain (Loss) on Fixed Assets                       | 161,740                              | 4,179,980          | 4,018,240                                                     |
| Total Other Income                                | 3,367,520                            | 7,435,504          | 4,067,984                                                     |
| <br>Total Revenues                                | <br>306,380,350                      | <br>309,271,654    | <br>2,891,304                                                 |
| <u>Other Financing Sources:</u>                   |                                      |                    |                                                               |
| Proceeds from capital lease agreement             | 1,129,500                            | 1,129,500          | 0                                                             |
| Premium on debt proceeds                          | 0                                    | 9,169,214          | 9,169,214                                                     |
| Bond Proceeds from debt refunding                 | 0                                    | 32,841,880         | 32,841,880                                                    |
| Transfers In                                      |                                      |                    |                                                               |
| Enterprise Funds                                  | 599,800                              | 599,800            | 0                                                             |
| Special Revenue Funds                             | 856,800                              | 856,808            | 8                                                             |
| Capital Projects Funds                            | 0                                    | 0                  | 0                                                             |
| Total Other Financing Sources                     | 2,586,100                            | 44,597,202         | 42,011,102                                                    |
| <br>Total Revenues and Other<br>Financing Sources | <br>\$ 308,966,450                   | <br>\$ 353,868,856 | <br>\$ 44,902,406                                             |

See accompanying notes.

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
GENERAL FUND  
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES  
BUDGETARY (NON-GAAP) BASIS  
FOR THE YEAR ENDED JUNE 30, 2012

|                              | Final Amended<br>Budgeted<br>Amounts | Actual<br>Amounts | Variance With<br>Amended Budget<br>Favorable<br>(Unfavorable) |
|------------------------------|--------------------------------------|-------------------|---------------------------------------------------------------|
| <u>Education</u>             |                                      |                   |                                                               |
| Board of Education           | \$ 145,620,700                       | \$ 145,620,700    | \$ 0                                                          |
| College of Southern Maryland | 9,115,200                            | 9,115,200         | 0                                                             |
| Library                      | 2,186,600                            | 2,169,347         | 17,253                                                        |
| Other                        | 47,100                               | 33,500            | 13,600                                                        |
| Total Education              | 156,969,600                          | 156,938,747       | 30,853                                                        |
| <u>Public Safety</u>         |                                      |                   |                                                               |
| Sheriff's Office             |                                      |                   |                                                               |
| Sheriff's Office             | 48,062,030                           | 47,082,875        | 979,155                                                       |
| Detention Center             | 16,253,060                           | 16,159,987        | 93,073                                                        |
| Red Light Camera Program     | 1,002,500                            | 669,551           | 332,949                                                       |
| Fingerprinting Service       | 36,800                               | 30,351            | 6,449                                                         |
| subtotal                     | 65,354,390                           | 63,942,764        | 1,411,626                                                     |
| Emergency Services           |                                      |                   |                                                               |
| Administration               | 253,680                              | 263,086           | (9,406)                                                       |
| False Alarm Reduction Unit   | 165,990                              | 166,521           | (531)                                                         |
| Communications               | 2,886,600                            | 2,839,228         | 47,372                                                        |
| Emergency Management         | 42,330                               | 38,081            | 4,249                                                         |
| Tactical Response            | 136,200                              | 125,439           | 10,761                                                        |
| Career EMS                   | 6,751,320                            | 6,763,876         | (12,556)                                                      |
| Animal Control               | 570,410                              | 576,710           | (6,300)                                                       |
| Animal Shelter               | 791,330                              | 715,407           | 75,923                                                        |
| subtotal                     | 11,597,860                           | 11,488,348        | 109,512                                                       |
| Security                     | 133,800                              | 124,465           | 9,335                                                         |
| Safety                       | 151,200                              | 163,062           | (11,862)                                                      |
| Total Public Safety          | 77,237,250                           | 75,718,639        | 1,518,611                                                     |
| <u>General Government</u>    |                                      |                   |                                                               |
| Debt Service                 | 14,004,050                           | 13,979,979        | 24,071                                                        |
| Central Services             | 3,630,370                            | 3,044,351         | 586,019                                                       |
| Contingencies                | 16,840                               | 0                 | 16,840                                                        |
| Total General Government     | 17,651,260                           | 17,024,330        | 626,930                                                       |
| <u>Public Facilities</u>     |                                      |                   |                                                               |
| Administration               | 764,300                              | 691,958           | 72,342                                                        |
| Buildings & Trades           | 6,832,570                            | 6,392,468         | 440,102                                                       |
| Parks & Grounds              | 3,759,530                            | 3,658,780         | 100,750                                                       |
| Vehicle Maintenance          | 807,400                              | 802,392           | 5,008                                                         |
| Roads                        | 4,890,040                            | 4,005,215         | 884,825                                                       |
| Total Public Facilities      | 17,053,840                           | 15,550,813        | 1,503,027                                                     |

See accompanying notes.

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
GENERAL FUND  
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES  
BUDGETARY (NON-GAAP) BASIS (continued)  
FOR THE YEAR ENDED JUNE 30, 2012

|                                         | Final Amended<br>Budgeted<br>Amounts | Actual<br>Amounts | Variance With<br>Amended Budget<br>Favorable<br>(Unfavorable) |
|-----------------------------------------|--------------------------------------|-------------------|---------------------------------------------------------------|
| <u>Financial Administration</u>         |                                      |                   |                                                               |
| Internal Audit                          | 143,900                              | 128,795           | 15,105                                                        |
| Fiscal & Administrative Services        |                                      |                   |                                                               |
| Administration                          | 281,500                              | 270,547           | 10,953                                                        |
| Budget                                  | 438,400                              | 457,109           | (18,709)                                                      |
| Accounting                              | 1,015,400                            | 1,035,580         | (20,180)                                                      |
| Purchasing                              | 401,820                              | 387,619           | 14,201                                                        |
| Information Technology                  | 2,428,670                            | 2,223,925         | 204,745                                                       |
| Treasurer's Office                      | 1,070,800                            | 1,032,757         | 38,043                                                        |
| subtotal                                | 5,636,590                            | 5,407,537         | 229,053                                                       |
| Treasurer's Office                      |                                      |                   | 0                                                             |
| Liquor Board                            | 206,300                              | 199,057           | 7,243                                                         |
| Human Resources                         | 650,360                              | 651,151           | (791)                                                         |
| Retiree Fringe                          | 1,657,700                            | 1,552,079         | 105,621                                                       |
| Total Financial Administration          | 8,294,850                            | 7,938,619         | 356,231                                                       |
| <u>Judicial</u>                         |                                      |                   |                                                               |
| State's Attorney's Office               | 1,990,860                            | 2,011,053         | (20,193)                                                      |
| Circuit Court                           | 1,119,200                            | 1,030,633         | 88,567                                                        |
| Orphan's Court                          | 46,500                               | 46,623            | (123)                                                         |
| Total Judicial                          | 3,156,560                            | 3,088,309         | 68,251                                                        |
| <u>Planning &amp; Growth Management</u> |                                      |                   |                                                               |
| Administration                          | 271,500                              | 303,113           | (31,613)                                                      |
| Planning                                | 1,347,280                            | 1,289,969         | 57,311                                                        |
| Inspection & Enforcement                | 320,350                              | 320,143           | 207                                                           |
| Codes & Permits                         | 296,600                              | 297,142           | (542)                                                         |
| Resource & Infrastructure Mgmt          | 146,720                              | 134,520           | 12,200                                                        |
| Total Planning & Growth Mgmt            | 2,382,450                            | 2,344,887         | 37,563                                                        |
| <u>Community Services</u>               |                                      |                   |                                                               |
| Administration                          | 348,320                              | 307,251           | 41,069                                                        |
| Aging Services                          | 1,365,910                            | 1,254,443         | 111,467                                                       |
| Recreation                              | 1,474,430                            | 1,369,250         | 105,180                                                       |
| Housing Authority                       | 594,460                              | 398,601           | 195,859                                                       |
| Total Community Services                | 3,783,120                            | 3,329,545         | 453,575                                                       |
| <u>Health Services</u>                  | 3,142,300                            | 3,140,788         | 1,512                                                         |
| <u>Economic Development</u>             |                                      |                   |                                                               |
| Economic development                    | 660,630                              | 542,943           | 117,687                                                       |
| Tourism                                 | 341,600                              | 244,495           | 97,105                                                        |
| Other                                   | 374,920                              | 382,022           | (7,102)                                                       |
| Total Economic Development              | 1,377,150                            | 1,169,460         | 207,690                                                       |

See accompanying notes.

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
GENERAL FUND  
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES  
BUDGETARY (NON-GAAP) BASIS (continued)  
FOR THE YEAR ENDED JUNE 30, 2012

|                                                             | Final Amended<br>Budgeted<br>Amounts | Actual<br>Amounts     | Variance With<br>Amended Budget<br>Favorable<br>(Unfavorable) |
|-------------------------------------------------------------|--------------------------------------|-----------------------|---------------------------------------------------------------|
| <u>Social Services</u>                                      | <u>1,167,960</u>                     | <u>1,047,202</u>      | <u>120,758</u>                                                |
| <u>Legislative</u>                                          |                                      |                       |                                                               |
| County Commissioners                                        | 482,900                              | 468,965               | 13,935                                                        |
| County Administrator                                        | 998,970                              | 896,791               | 102,179                                                       |
| Administration                                              | 0                                    | 0                     | 0                                                             |
| Executive Office                                            | 0                                    | 0                     | 0                                                             |
| Security                                                    | 0                                    | 0                     | 0                                                             |
| Safety                                                      | 0                                    | 0                     | 0                                                             |
| subtotal                                                    | <u>998,970</u>                       | <u>896,791</u>        | <u>102,179</u>                                                |
| Total Legislative                                           | <u>1,481,870</u>                     | <u>1,365,756</u>      | <u>116,114</u>                                                |
| <u>Law - County Attorney</u>                                | <u>920,000</u>                       | <u>1,083,290</u>      | <u>(163,290)</u>                                              |
| <u>Conservation of Natural Resources</u>                    |                                      |                       |                                                               |
| Weed Control                                                | 15,100                               | 14,415                | 685                                                           |
| Resource Conservation & Development                         | 17,400                               | 10,450                | 6,950                                                         |
| University of MD Extension                                  | 228,300                              | 213,433               | 14,867                                                        |
| Soil Conservation                                           | 348,800                              | 347,258               | 1,542                                                         |
| Total Conservation                                          | <u>609,600</u>                       | <u>585,556</u>        | <u>24,044</u>                                                 |
| <u>Elections</u>                                            | <u>961,000</u>                       | <u>882,927</u>        | <u>78,073</u>                                                 |
| <u>Debt service</u>                                         |                                      |                       |                                                               |
| Interest                                                    | <u>6,556,300</u>                     | <u>6,458,502</u>      | <u>97,798</u>                                                 |
|                                                             |                                      |                       |                                                               |
| Total expenditures                                          | <u>302,745,110</u>                   | <u>297,667,370</u>    | <u>5,077,740</u>                                              |
| <u>Other financing uses:</u>                                |                                      |                       |                                                               |
| Defeased Bonds                                              | 0                                    | 40,051,360            | (40,051,360)                                                  |
| Transfers out                                               |                                      |                       |                                                               |
| Capital Projects                                            | 5,590,000                            | 5,590,000             | 0                                                             |
| Special Revenue Funds                                       | 3,228,960                            | 3,123,620             | 105,340                                                       |
| Debt Service Fund                                           | 0                                    | 0                     | 0                                                             |
| Enterprise Funds                                            | 404,100                              | 404,107               | (7)                                                           |
| subtotal                                                    | <u>9,223,060</u>                     | <u>9,117,727</u>      | <u>105,333</u>                                                |
| Total other financing uses                                  | <u>9,223,060</u>                     | <u>49,169,087</u>     | <u>(39,946,027)</u>                                           |
| Total Expenditures and Other<br>Financing Uses              | <u>\$ 311,968,170</u>                | <u>\$ 346,836,457</u> | <u>\$ (34,868,287)</u>                                        |
| Extraordinary Loss from Natural Disasters,<br>net of income | 2,092,300                            | 1,909,773             | 182,527                                                       |

See accompanying notes.

# Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources other than special assessments, expendable trusts, or major capital projects that are legally restricted to expenditures for specified purposes.

|                                            |                                                                                                                   |
|--------------------------------------------|-------------------------------------------------------------------------------------------------------------------|
| <b>Drug, Alcohol and Sheriff's Funds -</b> | Established to assist in educating and helping those within our community fight crime.                            |
| <b>Fire Tax Fund -</b>                     | Established to fund volunteer fire and rescue stations throughout the county.                                     |
| <b>Community Development Funds -</b>       | Established to fund a wide variety of programs that benefit and improve our community infrastructure.             |
| <b>Housing Funds -</b>                     | Established to fund programs that provide low income housing assistance.                                          |
| <b>Child Support Funds -</b>               | Established to fund programs that aid in collection of child support.                                             |
| <b>Aging Funds -</b>                       | Established to fund programs that provide housing assistance, health programs and other services for the elderly. |
| <b>Agricultural Fund –</b>                 | Established to track and fund land preservation efforts.                                                          |
| <b>Planning Fund -</b>                     | Established to fund plans for future growth and conservation of the county's natural resources.                   |
| <b>Animal Shelter Fund -</b>               | Established to fund the Tri-County Animal Shelter.                                                                |
| <b>Human Services Fund -</b>               | Established to fund programs that provide assistance to mentally disabled individuals.                            |

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
 COMBINING BALANCE SHEET  
 OTHER GOVERNMENTAL FUNDS  
 JUNE 30, 2012

|                                      | Planning<br>Grants | Judicial<br>Grants | Transportation<br>Grants | Public<br>Safety<br>Grants | Community<br>Development<br>Grants | Housing<br>Assistance |
|--------------------------------------|--------------------|--------------------|--------------------------|----------------------------|------------------------------------|-----------------------|
| <b>ASSETS:</b>                       |                    |                    |                          |                            |                                    |                       |
| Cash and cash equivalents            | \$ -               | \$ -               | \$ -                     | \$ -                       | \$ -                               | \$ 269,814            |
| Investments                          | -                  | -                  | -                        | -                          | -                                  | 1,000,000             |
| Other receivables                    | 4,000              | 250,622            | 714,701                  | 213,514                    | -                                  | 79,697                |
| Due (to) from other funds            | 27,515             | -                  | -                        | -                          | -                                  | 101,952               |
| Other assets                         | -                  | -                  | -                        | -                          | -                                  | -                     |
| Restricted assets                    | -                  | -                  | -                        | -                          | -                                  | -                     |
| Total assets                         | <u>\$ 31,515</u>   | <u>\$ 250,622</u>  | <u>\$ 714,701</u>        | <u>\$ 213,514</u>          | <u>\$ -</u>                        | <u>\$ 1,451,463</u>   |
| <b>LIABILITIES AND FUND BALANCE:</b> |                    |                    |                          |                            |                                    |                       |
| <b>Liabilities:</b>                  |                    |                    |                          |                            |                                    |                       |
| Accounts payable                     | \$ 13,460          | \$ 14,509          | \$ 454,641               | \$ 12,349                  | \$ -                               | \$ 82,187             |
| Accrued expenditures                 | -                  | -                  | -                        | -                          | -                                  | -                     |
| Deferred revenue                     | 18,055             | 11,384             | 15,920                   | 4,349                      | -                                  | -                     |
| Due to other funds                   | -                  | 224,729            | 200,966                  | 196,816                    | -                                  | -                     |
| Other liabilities                    | -                  | -                  | -                        | -                          | -                                  | -                     |
| Total liabilities                    | <u>31,515</u>      | <u>250,622</u>     | <u>671,527</u>           | <u>213,514</u>             | <u>-</u>                           | <u>82,187</u>         |
| <b>Fund balance:</b>                 |                    |                    |                          |                            |                                    |                       |
| Nonspendable fund balance            | -                  | -                  | -                        | -                          | -                                  | -                     |
| Restricted fund balance              | -                  | -                  | -                        | -                          | -                                  | 904,103               |
| Committed fund balance               | -                  | -                  | -                        | -                          | -                                  | -                     |
| Assigned fund balance                | -                  | -                  | 43,174                   | -                          | -                                  | 465,173               |
| Unassigned fund balance              | -                  | -                  | -                        | -                          | -                                  | -                     |
| Total fund balance                   | <u>-</u>           | <u>-</u>           | <u>43,174</u>            | <u>-</u>                   | <u>-</u>                           | <u>1,369,276</u>      |
| Total liabilities and fund balance   | <u>\$ 31,515</u>   | <u>\$ 250,622</u>  | <u>\$ 714,701</u>        | <u>\$ 213,514</u>          | <u>\$ -</u>                        | <u>\$ 1,451,463</u>   |

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
 COMBINING BALANCE SHEET (continued)  
 OTHER GOVERNMENTAL FUNDS  
 JUNE 30, 2012

|                                      | Housing<br>Special<br>Loans | Sheriff's<br>Special<br>Programs | Community<br>Development | Animal<br>Shelter/<br>Control | Drug<br>Forfeitures |
|--------------------------------------|-----------------------------|----------------------------------|--------------------------|-------------------------------|---------------------|
| <b>ASSETS:</b>                       |                             |                                  |                          |                               |                     |
| Cash and cash equivalents            | \$ -                        | \$ -                             | \$ -                     | \$ -                          | \$ -                |
| Investments                          | -                           | -                                | -                        | -                             | -                   |
| Other receivables                    | -                           | 911                              | 109,502                  | 9,596                         | -                   |
| Due (to) from other funds            | 173,363                     | 456,273                          | -                        | 49,710                        | 379,910             |
| Other assets                         | -                           | -                                | -                        | -                             | -                   |
| Restricted assets                    | -                           | -                                | -                        | -                             | -                   |
| Total assets                         | <u>\$ 173,363</u>           | <u>\$ 457,184</u>                | <u>\$ 109,502</u>        | <u>\$ 59,306</u>              | <u>\$ 379,910</u>   |
| <b>LIABILITIES AND FUND BALANCE:</b> |                             |                                  |                          |                               |                     |
| <b>Liabilities:</b>                  |                             |                                  |                          |                               |                     |
| Accounts payable                     | \$ 105                      | \$ 15                            | \$ 18,860                | \$ 3,301                      | \$ 18,550           |
| Accrued expenditures                 | -                           | -                                | -                        | -                             | -                   |
| Deferred revenue                     | -                           | -                                | 39,350                   | 5,653                         | -                   |
| Due to other funds                   | -                           | -                                | 51,292                   | -                             | -                   |
| Other liabilities                    | -                           | -                                | -                        | 1,984                         | -                   |
| Total liabilities                    | <u>105</u>                  | <u>15</u>                        | <u>109,502</u>           | <u>10,938</u>                 | <u>18,550</u>       |
| <b>Fund balance:</b>                 |                             |                                  |                          |                               |                     |
| Nonspendable fund balance            | -                           | -                                | -                        | -                             | -                   |
| Restricted fund balance              | -                           | -                                | -                        | -                             | -                   |
| Committed fund balance               | -                           | -                                | -                        | -                             | -                   |
| Assigned fund balance                | 173,258                     | 457,169                          | -                        | 48,368                        | 361,360             |
| Unassigned fund balance              | -                           | -                                | -                        | -                             | -                   |
| Total fund balance                   | <u>173,258</u>              | <u>457,169</u>                   | <u>-</u>                 | <u>48,368</u>                 | <u>361,360</u>      |
| Total liabilities and fund balance   | <u>\$ 173,363</u>           | <u>\$ 457,184</u>                | <u>\$ 109,502</u>        | <u>\$ 59,306</u>              | <u>\$ 379,910</u>   |

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
 COMBINING BALANCE SHEET (continued)  
 OTHER GOVERNMENTAL FUNDS  
 JUNE 30, 2012

|                                      | Agricultural<br>Preservation | Fire and<br>Rescue  | Law<br>Library   | Tourism<br>Grants | Aging<br>40 fund  |
|--------------------------------------|------------------------------|---------------------|------------------|-------------------|-------------------|
| <b>ASSETS:</b>                       |                              |                     |                  |                   |                   |
| Cash and cash equivalents            | \$ -                         | \$ -                | \$ 100           | \$ -              | \$ -              |
| Investments                          | -                            | -                   | -                | -                 | -                 |
| Other receivables                    | -                            | -                   | 1,676            | 40,506            | 87,180            |
| Due (to) from other funds            | 471,852                      | 2,964,358           | 35,843           | -                 | 55,662            |
| Other assets                         | -                            | -                   | -                | -                 | -                 |
| Restricted assets                    | -                            | -                   | -                | -                 | -                 |
| Total assets                         | <u>\$ 471,852</u>            | <u>\$ 2,964,358</u> | <u>\$ 37,619</u> | <u>\$ 40,506</u>  | <u>\$ 142,842</u> |
| <b>LIABILITIES AND FUND BALANCE:</b> |                              |                     |                  |                   |                   |
| <b>Liabilities:</b>                  |                              |                     |                  |                   |                   |
| Accounts payable                     | \$ -                         | \$ 37,490           | \$ 3,246         | \$ 86             | \$ 30,657         |
| Accrued expenditures                 | -                            | -                   | -                | -                 | -                 |
| Deferred revenue                     | 471,852                      | -                   | -                | -                 | 105,285           |
| Due to other funds                   | -                            | -                   | -                | 40,420            | -                 |
| Other liabilities                    | -                            | 2,584,521           | -                | -                 | -                 |
| Total liabilities                    | <u>471,852</u>               | <u>2,622,011</u>    | <u>3,246</u>     | <u>40,506</u>     | <u>135,942</u>    |
| <b>Fund balance:</b>                 |                              |                     |                  |                   |                   |
| Nonspendable fund balance            | -                            | -                   | -                | -                 | -                 |
| Restricted fund balance              | -                            | 342,347             | -                | -                 | -                 |
| Committed fund balance               | -                            | -                   | -                | -                 | -                 |
| Assigned fund balance                | -                            | -                   | 34,373           | -                 | 6,900             |
| Unassigned fund balance              | -                            | -                   | -                | -                 | -                 |
| Total fund balance                   | <u>-</u>                     | <u>342,347</u>      | <u>34,373</u>    | <u>-</u>          | <u>6,900</u>      |
| Total liabilities and fund balance   | <u>\$ 471,852</u>            | <u>\$ 2,964,358</u> | <u>\$ 37,619</u> | <u>\$ 40,506</u>  | <u>\$ 142,842</u> |

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
 COMBINING BALANCE SHEET (continued)  
 OTHER GOVERNMENTAL FUNDS  
 JUNE 30, 2012

|                                      | Aging<br>43 fund | So MD<br>Justice Academy | Human<br>Services | Cable<br>Franchise  | Emergency<br>Management | Total                |
|--------------------------------------|------------------|--------------------------|-------------------|---------------------|-------------------------|----------------------|
| <b>ASSETS:</b>                       |                  |                          |                   |                     |                         |                      |
| Cash and cash equivalents            | \$ -             | \$ -                     | \$ -              | \$ -                | \$ -                    | \$ 269,914           |
| Investments                          | -                | -                        | -                 | -                   | -                       | 1,000,000            |
| Other receivables                    | 47,062           | 160                      | 161,989           | -                   | 187,832                 | 1,908,948            |
| Due (to) from other funds            | -                | 122,364                  | 209,653           | 3,257,706           | -                       | 8,306,161            |
| Other assets                         | -                | -                        | -                 | -                   | -                       | -                    |
| Restricted assets                    | -                | -                        | -                 | -                   | -                       | -                    |
| Total assets                         | <u>\$ 47,062</u> | <u>\$ 122,524</u>        | <u>\$ 371,642</u> | <u>\$ 3,257,706</u> | <u>\$ 187,832</u>       | <u>\$ 11,485,023</u> |
| <b>LIABILITIES AND FUND BALANCE:</b> |                  |                          |                   |                     |                         |                      |
| <b>Liabilities:</b>                  |                  |                          |                   |                     |                         |                      |
| Accounts payable                     | \$ 13,340        | \$ 2,515                 | \$ 83,247         | \$ 33,075           | \$ 27,060               | \$ 848,693           |
| Accrued expenditures                 | -                | -                        | -                 | -                   | -                       | -                    |
| Deferred revenue                     | 3,463            | -                        | 2,843             | -                   | 18,378                  | 696,532              |
| Due to other funds                   | 25,181           | -                        | -                 | -                   | 142,394                 | 881,798              |
| Other liabilities                    | -                | -                        | -                 | -                   | -                       | 2,586,505            |
| Total liabilities                    | <u>41,984</u>    | <u>2,515</u>             | <u>86,090</u>     | <u>33,075</u>       | <u>187,832</u>          | <u>5,013,528</u>     |
| <b>Fund balance:</b>                 |                  |                          |                   |                     |                         |                      |
| Nonspendable fund balance            | -                | -                        | -                 | -                   | -                       | -                    |
| Restricted fund balance              | -                | -                        | -                 | -                   | -                       | 1,246,450            |
| Committed fund balance               | -                | -                        | -                 | -                   | -                       | -                    |
| Assigned fund balance                | 5,078            | 120,009                  | 285,552           | 3,224,631           | -                       | 5,225,045            |
| Unassigned fund balance              | -                | -                        | -                 | -                   | -                       | -                    |
| Total fund balance                   | <u>5,078</u>     | <u>120,009</u>           | <u>285,552</u>    | <u>3,224,631</u>    | <u>-</u>                | <u>6,471,495</u>     |
| Total liabilities and fund balance   | <u>\$ 47,062</u> | <u>\$ 122,524</u>        | <u>\$ 371,642</u> | <u>\$ 3,257,706</u> | <u>\$ 187,832</u>       | <u>\$ 11,485,023</u> |

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCE  
 OTHER GOVERNMENTAL FUNDS  
 YEAR ENDED JUNE 30, 2012

|                                                              | Planning<br>Grants | Judicial<br>Grants | Transportation<br>Grants | Public<br>Safety<br>Grants | Community<br>Development<br>Grants | Housing<br>Assistance |
|--------------------------------------------------------------|--------------------|--------------------|--------------------------|----------------------------|------------------------------------|-----------------------|
| REVENUES:                                                    |                    |                    |                          |                            |                                    |                       |
| Taxes - local property                                       | \$ -               | \$ -               | \$ -                     | \$ -                       | \$ -                               | \$ -                  |
| Charge for services                                          | -                  | -                  | 894,210                  | -                          | -                                  | 1,428,559             |
| Intergovernmental                                            | 428,188            | 926,429            | 2,479,652                | 833,888                    | 90,000                             | 7,878,912             |
| Interest income                                              | -                  | 1                  | -                        | -                          | -                                  | 103                   |
| Other income                                                 | -                  | 590                | 205,381                  | 858                        | -                                  | 10,447                |
| Total revenues                                               | 428,188            | 927,020            | 3,579,243                | 834,746                    | 90,000                             | 9,318,021             |
| EXPENDITURES:                                                |                    |                    |                          |                            |                                    |                       |
| Education                                                    | -                  | -                  | -                        | -                          | -                                  | -                     |
| Public safety                                                | -                  | -                  | -                        | 1,249,319                  | -                                  | -                     |
| Community services                                           | -                  | -                  | 6,418,058                | -                          | 90,000                             | 11,246,582            |
| Judicial                                                     | -                  | 1,230,891          | -                        | -                          | -                                  | -                     |
| Planning & growth mgmt.                                      | 432,938            | -                  | -                        | -                          | -                                  | -                     |
| Health                                                       | -                  | -                  | -                        | -                          | -                                  | -                     |
| Economic development                                         | -                  | -                  | -                        | -                          | -                                  | -                     |
| Social services                                              | -                  | -                  | -                        | -                          | -                                  | -                     |
| Legislative                                                  | -                  | -                  | -                        | -                          | -                                  | -                     |
| Total expenditures                                           | 432,938            | 1,230,891          | 6,418,058                | 1,249,319                  | 90,000                             | 11,246,582            |
| Excess (deficiency) of revenues<br>over (under) expenditures | (4,750)            | (303,871)          | (2,838,815)              | (414,573)                  | -                                  | (1,928,561)           |
| Other financing sources:                                     |                    |                    |                          |                            |                                    |                       |
| Transfers in                                                 | -                  | 303,871            | 2,142,700                | 414,573                    | -                                  | -                     |
| Transfers out                                                | -                  | -                  | -                        | -                          | (156,808)                          | -                     |
|                                                              | -                  | 303,871            | 2,142,700                | 414,573                    | (156,808)                          | -                     |
| Net change in fund balance                                   | (4,750)            | -                  | (696,115)                | -                          | (156,808)                          | (1,928,561)           |
| Fund balance - beginning of year                             | 4,750              | -                  | 739,289                  | -                          | 156,808                            | 3,297,837             |
| Fund balance - end of year                                   | \$ -               | \$ -               | \$ 43,174                | \$ -                       | \$ -                               | \$ 1,369,276          |

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCE (continued)  
 OTHER GOVERNMENTAL FUNDS  
 YEAR ENDED JUNE 30, 2012

|                                                              | Housing<br>Special<br>Loans | Sheriff's<br>Special<br>Programs | Community<br>Development | Animal<br>Shelter/<br>Control | Drug<br>Forfeitures |
|--------------------------------------------------------------|-----------------------------|----------------------------------|--------------------------|-------------------------------|---------------------|
| REVENUES:                                                    |                             |                                  |                          |                               |                     |
| Taxes - local property                                       | \$ -                        | \$ -                             | \$ -                     | \$ -                          | \$ -                |
| Charge for services                                          | -                           | 243,558                          | -                        | 80,815                        | 205,720             |
| Intergovernmental                                            | 272,798                     | -                                | 172,766                  | -                             | -                   |
| Interest income                                              | -                           | -                                | 23                       | -                             | 56                  |
| Other income                                                 | -                           | -                                | -                        | 16,008                        | 1,755               |
| Total revenues                                               | 272,798                     | 243,558                          | 172,789                  | 96,823                        | 207,531             |
| EXPENDITURES:                                                |                             |                                  |                          |                               |                     |
| Education                                                    | -                           | -                                | -                        | -                             | -                   |
| Public safety                                                | -                           | 201,271                          | -                        | 100,401                       | 170,575             |
| Community services                                           | 65,414                      | -                                | 172,789                  | -                             | -                   |
| Judicial                                                     | -                           | -                                | -                        | -                             | -                   |
| Planning & growth mgmt.                                      | -                           | -                                | -                        | -                             | -                   |
| Health                                                       | -                           | -                                | -                        | -                             | -                   |
| Economic development                                         | -                           | -                                | -                        | -                             | -                   |
| Social services                                              | -                           | -                                | -                        | -                             | -                   |
| Legislative                                                  | -                           | -                                | -                        | -                             | 7,100               |
| Total expenditures                                           | 65,414                      | 201,271                          | 172,789                  | 100,401                       | 177,675             |
| Excess (deficiency) of revenues<br>over (under) expenditures | 207,384                     | 42,287                           | -                        | (3,578)                       | 29,856              |
| Other financing sources:                                     |                             |                                  |                          |                               |                     |
| Transfers in                                                 | -                           | -                                | -                        | -                             | -                   |
| Transfers out                                                | -                           | -                                | -                        | -                             | (5,903)             |
|                                                              | -                           | -                                | -                        | -                             | (5,903)             |
| Net change in fund balance                                   | 207,384                     | 42,287                           | -                        | (3,578)                       | 23,953              |
| Fund balance - beginning of year                             | (34,126)                    | 414,882                          | -                        | 51,946                        | 337,407             |
| Fund balance - end of year                                   | \$ 173,258                  | \$ 457,169                       | \$ -                     | \$ 48,368                     | \$ 361,360          |

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCE (continued)  
 OTHER GOVERNMENTAL FUNDS  
 YEAR ENDED JUNE 30, 2012

|                                                              | Agricultural<br>Preservation | Fire and<br>Rescue | Law<br>Library | Tourism<br>Grants | Aging<br>40 fund | Aging<br>43 fund |
|--------------------------------------------------------------|------------------------------|--------------------|----------------|-------------------|------------------|------------------|
| REVENUES:                                                    |                              |                    |                |                   |                  |                  |
| Taxes - local property                                       | \$ 547,809                   | \$ 11,829,698      | \$ -           | \$ -              | \$ -             | \$ -             |
| Charge for services                                          | -                            | -                  | 69,879         | -                 | -                | -                |
| Intergovernmental                                            | -                            | 244,352            | -              | 43,829            | 487,117          | 393,440          |
| Interest income                                              | -                            | 6,784              | -              | -                 | -                | -                |
| Other income                                                 | -                            | -                  | 1,080          | 523               | 49,974           | -                |
| Total revenues                                               | 547,809                      | 12,080,834         | 70,959         | 44,352            | 537,091          | 393,440          |
| EXPENDITURES:                                                |                              |                    |                |                   |                  |                  |
| Education                                                    | -                            | -                  | -              | -                 | -                | -                |
| Public safety                                                | -                            | 11,816,021         | -              | -                 | -                | -                |
| Community services                                           | -                            | -                  | -              | -                 | -                | -                |
| Judicial                                                     | -                            | -                  | 73,535         | -                 | -                | -                |
| Planning & growth mgmt.                                      | 608,929                      | -                  | -              | -                 | -                | -                |
| Health                                                       | -                            | -                  | -              | -                 | -                | -                |
| Economic development                                         | -                            | -                  | -              | 113,614           | -                | -                |
| Social services                                              | -                            | -                  | -              | -                 | 534,819          | 388,362          |
| Legislative                                                  | -                            | -                  | -              | -                 | -                | -                |
| Total expenditures                                           | 608,929                      | 11,816,021         | 73,535         | 113,614           | 534,819          | 388,362          |
| Excess (deficiency) of revenues<br>over (under) expenditures | (61,120)                     | 264,813            | (2,576)        | (69,262)          | 2,272            | 5,078            |
| Other financing sources:                                     |                              |                    |                |                   |                  |                  |
| Transfers in                                                 | 61,120                       | -                  | -              | 69,262            | -                | -                |
| Transfers out                                                | -                            | -                  | -              | -                 | -                | -                |
|                                                              | 61,120                       | -                  | -              | 69,262            | -                | -                |
| Net change in fund balance                                   | -                            | 264,813            | (2,576)        | -                 | 2,272            | 5,078            |
| Fund balance - beginning of year                             | -                            | 77,534             | 36,949         | -                 | 4,628            | -                |
| Fund balance - end of year                                   | \$ -                         | \$ 342,347         | \$ 34,373      | \$ -              | \$ 6,900         | \$ 5,078         |

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCE (continued)  
 OTHER GOVERNMENTAL FUNDS  
 YEAR ENDED JUNE 30, 2012

|                                                              | So MD<br>Justice Academy | Human<br>Services | Cable<br>Franchise | Emergency<br>Management | Total         |
|--------------------------------------------------------------|--------------------------|-------------------|--------------------|-------------------------|---------------|
| <b>REVENUES:</b>                                             |                          |                   |                    |                         |               |
| Taxes - local property                                       | \$ -                     | \$ -              | \$ -               | \$ -                    | \$ 12,377,507 |
| Charge for services                                          | 6,127                    | 71,876            | 2,600,740          | -                       | 5,601,484     |
| Intergovernmental                                            | 80,000                   | 1,086,926         | -                  | 775,066                 | 16,193,363    |
| Interest income                                              | -                        | 40                | -                  | -                       | 7,007         |
| Other income                                                 | 19                       | -                 | -                  | 1,074                   | 287,709       |
| Total revenues                                               | 86,146                   | 1,158,842         | 2,600,740          | 776,140                 | 34,467,070    |
| <b>EXPENDITURES:</b>                                         |                          |                   |                    |                         |               |
| Education                                                    | -                        | -                 | 994,611            | -                       | 994,611       |
| Public safety                                                | 90,052                   | -                 | -                  | 874,137                 | 14,501,776    |
| Community services                                           | -                        | -                 | -                  | -                       | 17,992,843    |
| Judicial                                                     | -                        | -                 | -                  | -                       | 1,304,426     |
| Planning & growth mgmt.                                      | -                        | -                 | -                  | -                       | 1,041,867     |
| Health                                                       | -                        | 1,115,167         | -                  | -                       | 1,115,167     |
| Economic development                                         | -                        | -                 | -                  | -                       | 113,614       |
| Social services                                              | -                        | -                 | -                  | -                       | 923,181       |
| Legislative                                                  | -                        | -                 | -                  | -                       | 7,100         |
| Total expenditures                                           | 90,052                   | 1,115,167         | 994,611            | 874,137                 | 37,994,585    |
| Excess (deficiency) of revenues<br>over (under) expenditures | (3,906)                  | 43,675            | 1,606,129          | (97,997)                | (3,527,515)   |
| <b>Other financing sources:</b>                              |                          |                   |                    |                         |               |
| Transfers in                                                 | 40,000                   | -                 | -                  | 97,997                  | 3,129,523     |
| Transfers out                                                | -                        | -                 | (700,000)          | -                       | (862,711)     |
|                                                              | 40,000                   | -                 | (700,000)          | 97,997                  | 2,266,812     |
| Net change in fund balance                                   | 36,094                   | 43,675            | 906,129            | -                       | (1,260,703)   |
| Fund balance - beginning of year                             | 83,915                   | 241,877           | 2,318,502          | -                       | 7,732,198     |
| Fund balance - end of year                                   | \$ 120,009               | \$ 285,552        | \$ 3,224,631       | \$ -                    | \$ 6,471,495  |

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# Enterprise Funds

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**Recreation Programs -**

This fund is used to manage the operations of recreation programs and park operations for the county.

**Environmental Service Program -**

This fund is used to manage the operations of environmental recycling services for the county.

**Inspections and Review -**

This fund is used to manage the operations of inspections and review for the county.

**Vending Machines -**

This fund is used to manage the operations of vending machines for the county.

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
 COMBINING STATEMENT OF NET ASSETS  
 OTHER PROPRIETARY FUNDS  
 JUNE 30, 2012

|                                                    | Inspections<br>and Review | Recreation<br>Programs | Environmental<br>Services | Vending<br>Machines | Total        |
|----------------------------------------------------|---------------------------|------------------------|---------------------------|---------------------|--------------|
| <b>ASSETS:</b>                                     |                           |                        |                           |                     |              |
| <b>Current assets:</b>                             |                           |                        |                           |                     |              |
| Cash and cash equivalents                          | \$ -                      | \$ 1,085,573           | \$ -                      | \$ 88,085           | \$ 1,173,658 |
| Other receivables                                  | -                         | 6,160                  | 849,733                   | -                   | 855,893      |
| Due (to) from other funds                          | 530,809                   | 157,514                | 3,576,437                 | 39,320              | 4,304,080    |
| Inventory                                          | -                         | 50,395                 | -                         | -                   | 50,395       |
| Other current assets                               | -                         | 114,110                | 2,445                     | -                   | 116,555      |
| Total current assets                               | 530,809                   | 1,413,752              | 4,428,615                 | 127,405             | 6,500,581    |
| <b>Noncurrent assets:</b>                          |                           |                        |                           |                     |              |
| Net capital assets                                 | 54,681                    | 8,166,423              | 3,965,103                 | -                   | 12,186,207   |
| Restricted assets                                  | -                         | -                      | -                         | -                   | -            |
| Total noncurrent assets                            | 54,681                    | 8,166,423              | 3,965,103                 | -                   | 12,186,207   |
| Total assets                                       | 585,490                   | 9,580,175              | 8,393,718                 | 127,405             | 18,686,788   |
| <b>LIABILITIES:</b>                                |                           |                        |                           |                     |              |
| <b>Current liabilities:</b>                        |                           |                        |                           |                     |              |
| Accounts payable                                   | 72,060                    | 68,437                 | 193,188                   | -                   | 333,685      |
| Accrued expenses                                   | 12,474                    | 62,506                 | 83,272                    | -                   | 158,252      |
| Due to other funds                                 | -                         | 4,065,650              | -                         | -                   | 4,065,650    |
| Unearned revenue                                   | 2,619                     | 333,521                | -                         | -                   | 336,140      |
| Current portion of long-term debt                  | 66,640                    | 569,842                | 246,221                   | -                   | 882,703      |
| Total current liabilities                          | 153,793                   | 5,099,956              | 522,681                   | -                   | 5,776,430    |
| <b>Noncurrent liabilities:</b>                     |                           |                        |                           |                     |              |
| Bonds payable                                      | -                         | 5,194,423              | 3,989,748                 | -                   | 9,184,171    |
| Net bond issue premiums                            | -                         | 103,615                | 204,582                   | -                   | 308,197      |
| Long-term debt                                     | 106,992                   | 74,828                 | 93,613                    | -                   | 275,433      |
| Net pension obligation                             | 14,015                    | 5,503                  | 7,248                     | -                   | 26,766       |
| Net OPEB obligation                                | 643,616                   | 298,334                | 366,818                   | -                   | 1,308,768    |
| Capital lease obligation                           | 18,834                    | 1,842                  | 44,618                    | -                   | 65,294       |
| Total noncurrent liabilities                       | 783,457                   | 5,678,545              | 4,706,627                 | -                   | 11,168,629   |
| Total liabilities                                  | 937,250                   | 10,778,501             | 5,229,308                 | -                   | 16,945,059   |
| <b>NET ASSETS:</b>                                 |                           |                        |                           |                     |              |
| Invested in capital assets,<br>net of related debt | (8,437)                   | 2,305,147              | (454,564)                 | -                   | 1,842,146    |
| Unrestricted                                       | (343,324)                 | (3,503,473)            | 3,618,973                 | 127,405             | (100,419)    |
| Total net assets                                   | \$ (351,761)              | \$ (1,198,326)         | \$ 3,164,409              | \$ 127,405          | \$ 1,741,727 |

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
 COMBINING STATEMENT OF REVENUES, EXPENSES  
 AND CHANGES IN NET ASSETS  
 OTHER PROPRIETARY FUNDS  
 YEAR ENDED JUNE 30, 2012

|                                          | Inspections<br>and Review | Recreation<br>Programs | Environmental<br>Services | Vending<br>Machines | Total         |
|------------------------------------------|---------------------------|------------------------|---------------------------|---------------------|---------------|
| Operating revenues:                      |                           |                        |                           |                     |               |
| Charge for services                      | \$ 2,728,062              | \$ 3,450,168           | \$ 3,942,562              | \$ 150,481          | \$ 10,271,273 |
| Other income                             | -                         | 39,209                 | 5,000                     | -                   | 44,209        |
| Total operating revenue                  | 2,728,062                 | 3,489,377              | 3,947,562                 | 150,481             | 10,315,482    |
| Operating expenses:                      |                           |                        |                           |                     |               |
| Personnel services                       | 1,805,269                 | 1,916,224              | 1,224,163                 | -                   | 4,945,656     |
| Utilities                                | 4,414                     | 345,982                | 18,874                    | -                   | 369,270       |
| Repairs and maintenance                  | 2,930                     | 153,617                | 116,448                   | -                   | 272,995       |
| Insurance costs                          | 2,921                     | 32,017                 | 9,663                     | -                   | 44,601        |
| Indirect costs                           | 57,712                    | -                      | -                         | -                   | 57,712        |
| Supplies                                 | 18,110                    | 376,864                | 269,367                   | -                   | 664,341       |
| Contract services                        | 1,221,109                 | 383,302                | 1,396,911                 | -                   | 3,001,322     |
| Other operating costs                    | 4,826                     | 111,124                | 156,525                   | 141,609             | 414,084       |
| Depreciation                             | 46,769                    | 367,140                | 198,805                   | -                   | 612,714       |
| Total operating expenses                 | 3,164,060                 | 3,686,270              | 3,390,756                 | 141,609             | 10,382,695    |
| Operating income (loss)                  | (435,998)                 | (196,893)              | 556,806                   | 8,872               | (67,213)      |
| Nonoperating revenues (expenses)         |                           |                        |                           |                     |               |
| Interest income                          | -                         | 645                    | 9,943                     | -                   | 10,588        |
| Intergovernmental                        | -                         | 68,548                 | -                         | -                   | 68,548        |
| Interest expense                         | (2,929)                   | (24,332)               | (131,177)                 | -                   | (158,438)     |
| Total nonoperating<br>revenue (expenses) | (2,929)                   | 44,861                 | (121,234)                 | -                   | (79,302)      |
| Income (loss) before transfers           | (438,927)                 | (152,032)              | 435,572                   | 8,872               | (146,515)     |
| Transfers in                             | -                         | 404,107                | -                         | -                   | 404,107       |
| Transfers out                            | -                         | -                      | (19,050)                  | -                   | (19,050)      |
| Change in net assets                     | (438,927)                 | 252,075                | 416,522                   | 8,872               | 238,542       |
| Net assets - beginning of year           | 87,166                    | (1,450,401)            | 2,747,887                 | 118,533             | 1,503,185     |
| Net assets - end of year                 | \$ (351,761)              | \$ (1,198,326)         | \$ 3,164,409              | \$ 127,405          | \$ 1,741,727  |

THE COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND  
COMBINING STATEMENT OF CASH FLOWS  
OTHER PROPRIETARY FUNDS  
YEAR ENDED JUNE 30, 2012

|                                                                | Inspections<br>and Review | Recreation<br>Programs | Environmental<br>Services | Vending<br>Machines | Total         |
|----------------------------------------------------------------|---------------------------|------------------------|---------------------------|---------------------|---------------|
| Cash flows from operating activities:                          |                           |                        |                           |                     |               |
| Cash received from customers                                   | \$ 2,766,807              | \$ 3,547,137           | \$ 4,612,035              | \$ 150,481          | \$ 11,076,460 |
| Cash paid to suppliers                                         | (1,155,072)               | (1,450,904)            | (1,958,143)               | (141,609)           | (4,705,728)   |
| Cash paid to employees                                         | (1,804,186)               | (1,922,529)            | (1,200,412)               | -                   | (4,927,127)   |
| Net cash provided by (used in) operating activities            | (192,451)                 | 173,704                | 1,453,480                 | 8,872               | 1,443,605     |
| Cash flows from investing activities:                          |                           |                        |                           |                     |               |
| Interest received                                              | -                         | 645                    | 9,943                     | -                   | 10,588        |
| Net cash provided by investing activities                      | -                         | 645                    | 9,943                     | -                   | 10,588        |
| Cash flows from noncapital financing activities:               |                           |                        |                           |                     |               |
| Intergovernmental                                              | -                         | 68,548                 | -                         | -                   | 68,548        |
| Transfers in (out)                                             | -                         | 404,107                | (19,050)                  | -                   | 385,057       |
| Receipts from interfund loans                                  | 238,833                   | -                      | (1,328,784)               | (13,420)            | (1,103,371)   |
| Repayment of interfund loans                                   | -                         | 242,654                | -                         | -                   | 242,654       |
| Net cash provided by (used in) noncapital financing activities | 238,833                   | 715,309                | (1,347,834)               | (13,420)            | (407,112)     |
| Cash flows from capital and related financing activities:      |                           |                        |                           |                     |               |
| Proceeds from issuance of bonds                                | -                         | -                      | 751,370                   | -                   | 751,370       |
| Principal payments on bonds payable                            | -                         | (597,612)              | (213,218)                 | -                   | (810,830)     |
| Principal payments on capital lease obligations                | (43,453)                  | (8,890)                | (43,283)                  | -                   | (95,626)      |
| Interest paid                                                  | (2,929)                   | (24,332)               | (131,177)                 | -                   | (158,438)     |
| Cash (paid) received for capital expenses                      | -                         | (8,167)                | (479,281)                 | -                   | (487,448)     |
| Net cash used in capital and related financing activities      | (46,382)                  | (639,001)              | (115,589)                 | -                   | (800,972)     |
| Net increase (decrease) in cash and cash equivalents           | -                         | 250,657                | -                         | (4,548)             | 246,109       |
| Cash and cash equivalents - beginning of year                  | -                         | 834,916                | -                         | 92,633              | 927,549       |
| Cash and cash equivalents - end of year                        | \$ -                      | \$ 1,085,573           | \$ -                      | \$ 88,085           | \$ 1,173,658  |

|                                                                                                | Inspections<br>and Review | Recreation<br>Programs | Environmental<br>Services | Vending<br>Machines | Total        |
|------------------------------------------------------------------------------------------------|---------------------------|------------------------|---------------------------|---------------------|--------------|
| Reconciliation of operating income (loss) to net cash provided by operating activities:        |                           |                        |                           |                     |              |
| Operating income (loss)                                                                        | \$ (435,998)              | \$ (196,893)           | \$ 556,806                | \$ 8,872            | \$ (67,213)  |
| Adjustments to reconcile operating income (loss) to net cash provided by operating activities: |                           |                        |                           |                     |              |
| Depreciation                                                                                   | 46,769                    | 367,139                | 198,805                   | -                   | 612,713      |
| Increase (decrease) in compensation-related liabilities included in long-term debt             | (3,449)                   | (5,407)                | (976)                     | -                   | (9,832)      |
| (Increase) decrease in other receivables                                                       | 59,788                    | 12,520                 | 664,473                   | -                   | 736,781      |
| (Increase) decrease in inventories                                                             | -                         | 7,280                  | -                         | -                   | 7,280        |
| (Increase) decrease in other current assets                                                    | -                         | (59,519)               | -                         | -                   | (59,519)     |
| Increase (decrease) in accounts payable                                                        | 14,767                    | (54,648)               | (71,322)                  | -                   | (111,203)    |
| Increase (decrease) in accrued expenses                                                        | 6,538                     | (898)                  | 24,727                    | -                   | 30,367       |
| Increase (decrease) in Net Pension Obligation                                                  | (373)                     | (351)                  | 152                       | -                   | (572)        |
| Increase (decrease) in Net OPEB Obligation                                                     | 140,550                   | 59,241                 | 80,815                    | -                   | 280,606      |
| Increase (decrease) in deferred revenue                                                        | (21,043)                  | 45,240                 | -                         | -                   | 24,197       |
| Net cash provided by operating activities                                                      | \$ (192,451)              | \$ 173,704             | \$ 1,453,480              | \$ 8,872            | \$ 1,443,605 |

SCHEDULE OF NONCASH INVESTING, CAPITAL, AND FINANCING ACTIVITIES

|                               | Inspections<br>and Review | Recreation<br>Programs | Environmental<br>Services | Vending<br>Machines | Total     |
|-------------------------------|---------------------------|------------------------|---------------------------|---------------------|-----------|
| Borrowing under capital lease | \$ -                      | \$ -                   | \$ 50,000                 | \$ -                | \$ 50,000 |

# Statistical Section

This part of the Charles County's comprehensive annual financial report contains selected financial and socio-demographic information, generally presented on a multi-year basis to best illustrate other factors when looking at the County.

**Financial Trends -**

Tables 1 through 4 contain trend information that may assist the reader in assessing the County's current financial performance by placing it in historical perspective.

**Revenue Capacity-**

Tables 5 through 8 contain information that may assist the reader in assessing the viability of the County's most significant local revenue source, property taxes.

**Debt Capacity-**

Tables 9 through 12 present information that may assist the reader in analyzing the affordability of the County's current levels of outstanding debt and the County's ability to issue additional debt in the future.

**Demographic & Economic-**

Tables 13 and 14 offer demographic and economic indicators that may assist the reader in understanding the environment within which the County's financial activities take place.

**Operating Information-**

Tables 15 through 17 contain service and infrastructure indicators that may assist the reader in understanding how the information in the County's financial statements relates to the services and the activities it performs.

**Source:**

Unless otherwise noted, the information in these tables is derived from the annual financial reports for the relevant year.



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# Net Assets by Component

Charles County, Maryland  
Table 1  
Last Ten Fiscal Years  
(accrual basis of accounting)

|                                                 | Fiscal Year           |                       |                       |                       |
|-------------------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
|                                                 | 2003                  | 2004                  | 2005                  | 2006                  |
| Governmental activities                         |                       |                       |                       |                       |
| Invested in capital assets, net of related debt | \$ 74,277,350         | \$ 55,847,314         | \$ 118,756,725        | \$ 199,786,953        |
| Restricted                                      | 10,226,161            | 20,980,085            | 24,955,154            | 37,960,372            |
| Unrestricted                                    | (19,285,148)          | 19,315,919            | 6,560,741             | 27,243,969            |
| Total governmental activities net assets        | <u>\$ 65,218,363</u>  | <u>\$ 96,143,318</u>  | <u>\$ 150,272,620</u> | <u>\$ 264,991,294</u> |
| Business-type activities                        |                       |                       |                       |                       |
| Invested in capital assets, net of related debt | \$ 77,672,439         | \$ 71,438,633         | \$ 84,847,623         | \$ 98,060,711         |
| Restricted                                      | -                     | -                     | -                     | -                     |
| Unrestricted                                    | 22,586,135            | 32,799,043            | 29,666,479            | 24,561,653            |
| Total business-type activities net assets       | <u>\$ 100,258,574</u> | <u>\$ 104,237,676</u> | <u>\$ 114,514,102</u> | <u>\$ 122,622,364</u> |
| Primary government                              |                       |                       |                       |                       |
| Invested in capital assets, net of related debt | \$ 151,949,789        | \$ 127,285,947        | \$ 203,604,348        | \$ 297,847,664        |
| Restricted                                      | 10,226,161            | 20,980,085            | 24,955,154            | 37,960,372            |
| Unrestricted                                    | 3,300,987             | 52,114,962            | 36,227,220            | 51,805,622            |
| Total primary government activities net assets  | <u>\$ 165,476,937</u> | <u>\$ 200,380,994</u> | <u>\$ 264,786,722</u> | <u>\$ 387,613,658</u> |

| 2007                  | 2008                  | 2009                  | 2010                  | 2011                  | 2012                  |
|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| \$ 217,932,805        | \$ 255,344,078        | \$ 277,293,967        | \$ 286,447,650        | \$ 299,008,922        | \$ 302,756,883        |
| 37,214,570            | 32,866,628            | 21,011,767            | 21,247,016            | 25,905,459            | 74,707,854            |
| 33,992,522            | (6,033,159)           | (22,968,759)          | (34,262,144)          | (43,531,325)          | (59,993,417)          |
| <u>\$ 289,139,897</u> | <u>\$ 282,177,547</u> | <u>\$ 275,336,975</u> | <u>\$ 273,432,522</u> | <u>\$ 281,383,056</u> | <u>\$ 317,471,320</u> |
| \$ 97,968,074         | \$ 100,098,580        | \$ 109,407,466        | \$ 101,483,715        | \$ 108,354,734        | \$ 104,852,725        |
| -                     | -                     | -                     | -                     | -                     | -                     |
| 21,641,262            | 19,036,528            | 14,695,223            | 22,920,560            | 14,902,061            | 21,119,627            |
| <u>\$ 119,609,336</u> | <u>\$ 119,135,108</u> | <u>\$ 124,102,689</u> | <u>\$ 124,404,275</u> | <u>\$ 123,256,795</u> | <u>\$ 125,972,352</u> |
| \$ 315,900,879        | \$ 355,442,658        | \$ 386,701,433        | \$ 387,931,365        | \$ 407,363,656        | \$ 407,609,608        |
| 37,214,570            | 32,866,628            | 21,011,767            | 21,247,016            | 25,905,459            | 74,707,854            |
| 55,633,784            | 13,003,369            | (8,273,536)           | (11,341,584)          | (28,629,264)          | (38,873,790)          |
| <u>\$ 408,749,233</u> | <u>\$ 401,312,655</u> | <u>\$ 399,439,664</u> | <u>\$ 397,836,797</u> | <u>\$ 404,639,851</u> | <u>\$ 443,443,672</u> |

# Changes in Net Assets

Charles County, Maryland

Table 2

Last Ten Fiscal Years

(accrual basis of accounting)

|                                                 | Fiscal Year      |                  |                  |                  |
|-------------------------------------------------|------------------|------------------|------------------|------------------|
|                                                 | 2003             | 2004             | 2005             | 2006             |
| <u>Expenses</u>                                 |                  |                  |                  |                  |
| Governmental activities:                        |                  |                  |                  |                  |
| Legislative                                     | \$ 997,839       | \$ 1,053,609     | \$ 1,231,770     | \$ 1,331,109     |
| Judicial                                        | 3,190,589        | 3,514,014        | 3,465,299        | 4,072,252        |
| Law                                             | 607,516          | 812,745          | 824,000          | 838,244          |
| General government                              | 6,851,483        | 6,676,968        | 1,436,212        | 4,864,884        |
| Elections                                       | 454,423          | 431,157          | 535,669          | 450,921          |
| Public safety                                   | 50,637,755       | 52,264,855       | 56,229,625       | 68,718,560       |
| Planning and growth management                  | 2,592,835        | 2,601,574        | 2,748,328        | 3,080,869        |
| Health                                          | 8,461,111        | 6,503,610        | 1,035,000        | 6,748,879        |
| Social services                                 | 1,796,412        | 1,710,199        | 1,621,933        | 1,701,721        |
| Community services                              | 12,076,682       | 12,665,942       | 12,276,150       | 13,939,925       |
| Public facilities                               | 14,671,016       | 12,978,959       | 9,539,536        | 24,454,714       |
| Economic development                            | 1,280,579        | 1,271,000        | 1,489,956        | 1,265,730        |
| Education                                       | 110,589,587      | 121,951,316      | 124,815,150      | 152,384,426      |
| Conservation of natural resources               | 511,672          | 495,701          | 506,842          | 539,086          |
| Interest expense on long term debt              | 4,060,740        | 4,915,963        | 6,385,409        | 7,660,049        |
| Total governmental activities                   | 218,780,239      | 229,847,612      | 224,140,879      | 292,051,369      |
| Business-type activities:                       |                  |                  |                  |                  |
| Water and sewer                                 | 14,812,952       | 17,952,349       | 17,877,526       | 21,167,855       |
| Inspection and review                           | 2,023,858        | 1,942,060        | 2,091,199        | 2,525,610        |
| County parks                                    | 1,019,794        | 973,183          | 873,127          | 793,293          |
| Recreation                                      | 1,180,617        | 1,312,817        | 1,468,480        | 1,978,274        |
| Solid waste                                     | 1,462,094        | 2,048,497        | 2,185,184        | 3,047,990        |
| Environmental services                          | 2,972,987        | 2,849,274        | 2,873,237        | 3,044,612        |
| Vending machines                                | 122,409          | 100,470          | 77,427           | 92,791           |
| EMS-ambulance                                   | 962,438          | 961,305          | -                | -                |
| Total business-type activities                  | 24,557,149       | 28,139,955       | 27,446,180       | 32,650,425       |
| Total primary government expenses               | \$ 243,337,388   | \$ 257,987,567   | \$ 251,587,059   | \$ 324,701,794   |
| <u>Program revenues</u>                         |                  |                  |                  |                  |
| Governmental activities:                        |                  |                  |                  |                  |
| Charges for services                            |                  |                  |                  |                  |
| Legislative                                     | \$ 1,460         | \$ -             | \$ -             | \$ -             |
| Judicial                                        | 150,800          | 133,213          | 56,324           | 191,378          |
| General government                              | 2,313,698        | 4,089,045        | 3,205,074        | 3,733,301        |
| Elections                                       | -                | 3,792            | 7,149            | 6,500            |
| Public safety                                   | 3,949,607        | 4,339,552        | 4,470,000        | 5,860,154        |
| Planning and growth management                  | 464,511          | 552,159          | 696,796          | 725,242          |
| Health                                          | 53,810           | 54,345           | 157,526          | 64,301           |
| Community services                              | 436,274          | 697,175          | 879,526          | 1,545,253        |
| Public facilities                               | 459,535          | 1,145,572        | 496,357          | 662,741          |
| Education                                       | 3,243,522        | 30,484           | -                | -                |
| Operating grants and contributions              | 20,804,856       | 21,066,211       | 23,044,232       | 21,257,099       |
| Capital grants and contributions                | 3,546,230        | 165,412          | 4,233,125        | 3,539,453        |
| Total governmental activities program revenues  | 35,424,303       | 32,276,960       | 37,246,109       | 37,585,422       |
| Business-type activities:                       |                  |                  |                  |                  |
| Charges for services                            |                  |                  |                  |                  |
| Water and sewer                                 | 17,459,135       | 16,388,152       | 17,225,499       | 20,869,943       |
| Solid waste management                          | 3,258,355        | 3,864,656        | 5,354,573        | 5,632,645        |
| Environmental services                          | 2,706,604        | 2,639,077        | 2,702,658        | 2,890,912        |
| Other activities                                | 3,899,317        | 4,534,873        | 5,613,771        | 5,571,374        |
| Operating grants and contributions              | 99,665           | -                | 6,361,499        | -                |
| Capital grants and contributions                | -                | -                | -                | 5,196,779        |
| Total business-type activities program revenues | 27,423,076       | 27,426,758       | 37,258,000       | 40,161,653       |
| Total primary government program revenues       | \$ 62,847,379    | \$ 59,703,718    | \$ 74,504,109    | \$ 77,747,075    |
| <u>Net (expense)/revenue</u>                    |                  |                  |                  |                  |
| Governmental activities                         | \$ (183,355,936) | \$ (197,570,652) | \$ (186,894,770) | \$ (254,465,947) |
| Business-type activities                        | 2,865,927        | (713,197)        | 9,811,820        | 7,511,228        |
| Total primary government net expense            | \$ (180,490,009) | \$ (198,283,849) | \$ (177,082,950) | \$ (246,954,719) |

|    | 2007                 | 2008                    | 2009                    | 2010                    | 2011                    | 2012                    |
|----|----------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| \$ | 1,331,325            | \$ 2,027,389            | \$ 2,080,510            | \$ 1,939,759            | \$ 1,440,487            | \$ 1,204,649            |
|    | 3,931,506            | 4,198,286               | 11,545,466              | 9,589,759               | 5,523,977               | 4,533,124               |
|    | 790,215              | 869,395                 | 894,366                 | 896,496                 | 1,225,112               | 1,083,290               |
|    | 1,885,753            | 13,591,909              | 9,410,137               | 11,602,410              | 1,762,747               | 24,082,988              |
|    | 738,503              | 808,229                 | 706,269                 | 535,401                 | 1,004,415               | 882,927                 |
|    | 77,007,397           | 87,502,195              | 95,921,812              | 92,357,073              | 92,757,414              | 102,882,389             |
|    | 4,245,235            | 4,036,674               | 5,883,572               | 3,736,711               | 2,842,458               | 4,586,880               |
|    | 7,440,758            | 8,160,231               | 8,697,964               | 9,228,755               | 5,580,675               | 4,514,298               |
|    | 1,828,759            | 1,943,168               | 1,848,488               | 1,833,744               | 1,888,397               | 1,970,383               |
|    | 15,857,477           | 18,734,675              | 19,108,464              | 20,239,786              | 21,022,903              | 22,425,245              |
|    | 24,251,462           | 31,504,139              | 14,534,181              | 16,646,652              | 31,111,042              | 22,261,400              |
|    | 1,571,550            | 1,623,306               | 1,504,604               | 1,280,857               | 618,852                 | 1,283,074               |
|    | 166,363,198          | 191,557,369             | 167,950,725             | 172,482,312             | 171,972,269             | 163,377,207             |
|    | 561,820              | 590,681                 | 611,869                 | 554,157                 | 568,366                 | 585,556                 |
|    | 9,279,460            | 10,264,554              | 11,100,155              | 10,922,423              | 11,485,900              | 9,987,993               |
|    | <u>317,084,418</u>   | <u>377,412,201</u>      | <u>351,798,582</u>      | <u>353,846,295</u>      | <u>350,805,014</u>      | <u>365,661,403</u>      |
|    | 28,686,214           | 25,226,246              | 23,617,745              | 25,146,157              | 30,073,573              | 27,143,056              |
|    | 3,251,479            | 3,424,829               | 3,062,354               | 3,370,382               | 3,104,577               | 3,166,989               |
|    | 957,450              | 946,765                 | 980,132                 | 867,498                 | -                       | -                       |
|    | 3,927,976            | 3,495,983               | 3,185,403               | 3,045,137               | 3,635,017               | 3,710,602               |
|    | 3,278,830            | 3,383,287               | 3,557,332               | 3,577,336               | 3,515,373               | 4,678,951               |
|    | 3,082,082            | 3,108,793               | 3,342,339               | 3,312,126               | 3,403,209               | 3,521,933               |
|    | 102,465              | 118,637                 | 92,185                  | 129,239                 | 105,366                 | 141,609                 |
|    | -                    | -                       | -                       | -                       | -                       | -                       |
|    | <u>43,286,496</u>    | <u>39,704,540</u>       | <u>37,837,489</u>       | <u>39,447,874</u>       | <u>43,837,115</u>       | <u>42,363,140</u>       |
| \$ | <u>360,370,914</u>   | <u>\$ 417,116,741</u>   | <u>\$ 389,636,071</u>   | <u>\$ 393,294,169</u>   | <u>\$ 394,642,129</u>   | <u>\$ 408,024,543</u>   |
| \$ | -                    | \$ -                    | \$ -                    | \$ -                    | \$ -                    | \$ -                    |
|    | 179,082              | 254,840                 | 79,083                  | 73,114                  | 54,133                  | 69,879                  |
|    | 11,232,430           | 10,753,735              | 2,222,486               | 1,574,048               | 1,708,149               | 1,657,043               |
|    | 7,046                | 6,504                   | -                       | -                       | -                       | -                       |
|    | 17,203,036           | 7,286,631               | 5,769,229               | 6,054,547               | 6,005,879               | 4,665,257               |
|    | 694,038              | 723,722                 | 1,214,746               | 2,466,319               | 1,435,941               | 2,063,713               |
|    | 28,130               | 47,861                  | 38,362                  | 215,169                 | 256,361                 | 129,025                 |
|    | 2,007,430            | 881,080                 | 1,605,410               | 1,889,243               | 1,978,318               | 2,322,769               |
|    | 508,650              | 641,037                 | 809,628                 | 652,970                 | 3,178,265               | 569,207                 |
|    | -                    | -                       | 1,732,026               | 2,032,142               | 2,379,379               | 2,600,740               |
|    | 23,366,365           | 22,157,042              | 30,172,818              | 31,457,586              | 20,480,647              | 20,111,640              |
|    | 144,757              | 10,133,515              | 4,556,436               | 3,631,898               | 3,802,171               | 3,899,944               |
|    | <u>55,370,964</u>    | <u>52,885,967</u>       | <u>48,200,224</u>       | <u>50,047,036</u>       | <u>41,279,243</u>       | <u>38,089,217</u>       |
|    | 20,513,212           | 23,179,800              | 23,215,291              | 24,940,407              | 26,011,549              | 26,766,118              |
|    | 4,310,368            | 3,863,111               | 3,771,529               | 4,583,739               | 5,450,318               | 6,255,357               |
|    | 3,054,939            | 3,210,401               | 3,275,175               | 3,565,524               | 3,858,445               | 3,942,562               |
|    | 7,608,922            | 6,986,131               | 5,983,167               | 5,697,562               | 6,102,542               | 6,328,711               |
|    | -                    | -                       | -                       | -                       | -                       | 817,240                 |
|    | 720,580              | 771,580                 | 922,555                 | 1,039,983               | 1,011,461               | -                       |
|    | <u>36,208,021</u>    | <u>38,011,023</u>       | <u>37,167,718</u>       | <u>39,827,216</u>       | <u>42,434,316</u>       | <u>44,109,989</u>       |
| \$ | <u>91,578,985</u>    | <u>\$ 90,896,990</u>    | <u>\$ 85,367,942</u>    | <u>\$ 89,874,252</u>    | <u>\$ 83,713,559</u>    | <u>\$ 82,199,206</u>    |
| \$ | (261,713,455)        | \$ (324,526,235)        | \$ (303,598,358)        | \$ (303,799,258)        | \$ (309,525,771)        | \$ (327,572,186)        |
|    | (7,078,474)          | (1,693,516)             | (669,773)               | 379,340                 | (1,402,800)             | 1,746,848               |
| \$ | <u>(268,791,929)</u> | <u>\$ (326,219,751)</u> | <u>\$ (304,268,131)</u> | <u>\$ (303,419,918)</u> | <u>\$ (310,928,571)</u> | <u>\$ (325,825,338)</u> |

Continued

Changes in Net Assets

Charles County, Maryland

Table 2

Last Ten Fiscal Years

(accrual basis of accounting)

Continued

|                                                         | Fiscal Year    |                |                |                |
|---------------------------------------------------------|----------------|----------------|----------------|----------------|
|                                                         | 2003           | 2004           | 2005           | 2006           |
| <u>General revenues and other changes in net assets</u> |                |                |                |                |
| Governmental activities:                                |                |                |                |                |
| Taxes                                                   |                |                |                |                |
| Local property taxes                                    | \$ 102,438,884 | \$ 107,270,639 | \$ 116,960,932 | \$ 130,167,509 |
| Other local                                             | 15,972,837     | 19,516,870     | 32,081,000     | 37,035,382     |
| Income taxes                                            | 61,003,475     | 70,581,168     | 77,280,142     | 79,175,266     |
| State highway user taxes                                | 7,130,244      | 4,664,291      | 7,230,251      | 8,963,917      |
| County and state appropriations                         | -              | -              | -              | -              |
| Other income                                            | 627,795        | 437,554        | 982,631        | 1,460,713      |
| Interest and investment earnings                        | 1,475,761      | 1,372,729      | 3,888,103      | 8,013,493      |
| Unrestricted grants and contributions                   | 95,619         | 471,160        | 361,140        | 348,651        |
| Miscellaneous                                           | 169,042        | 21,152,383     | 1,692,000      | 824,268        |
| Transfers                                               | 875,536        | (2,212,637)    | 512,452        | 68,155         |
| Extraordinary loss tornado, net of income rec           | (877,263)      | (212,835)      | 36,591         | -              |
| Total governmental activities                           | 188,911,930    | 223,041,322    | 241,025,242    | 266,057,354    |
| Business-type activities:                               |                |                |                |                |
| Other income                                            | 333,848        | 2,367,892      | 192,050        | 225,460        |
| Interest and investment earnings                        | 128,362        | 111,770        | 208,022        | 456,878        |
| Miscellaneous                                           | (10,965)       | -              | 579,100        | (19,148)       |
| Transfers                                               | (883,258)      | 2,212,637      | (512,000)      | (68,155)       |
| Total business-type activities                          | (432,013)      | 4,692,299      | 467,172        | 595,035        |
| Total primary government                                | \$ 188,479,917 | \$ 227,733,621 | \$ 241,492,414 | \$ 266,652,389 |
| <u>Change in net assets</u>                             |                |                |                |                |
| Governmental activities                                 | \$ 5,555,994   | \$ 25,470,670  | \$ 54,130,472  | \$ 11,591,407  |
| Business-type activities                                | 2,433,914      | 3,979,102      | 10,278,992     | 8,106,263      |
| Total primary government                                | \$ 7,989,908   | \$ 29,449,772  | \$ 64,409,464  | \$ 19,697,670  |

|    | 2007               | 2008                   | 2009                  | 2010                  | 2011                  | 2012                  |
|----|--------------------|------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| \$ | 144,342,192        | \$ 161,343,642         | \$ 181,396,190        | \$ 190,131,537        | \$ 193,939,891        | \$ 196,368,356        |
|    | 34,687,130         | 20,522,655             | 15,240,771            | 15,417,825            | 17,875,503            | 16,105,317            |
|    | 80,001,338         | 82,610,436             | 71,838,853            | 85,784,762            | 97,544,231            | 97,179,582            |
|    | 9,489,506          | 9,142,897              | 8,077,769             | 437,492               | 631,126               | 473,872               |
|    | -                  | -                      | -                     | -                     | -                     | -                     |
|    | 2,699,439          | 3,661,909              | 4,209,764             | 5,695,002             | 3,806,510             | 11,269,786            |
|    | 10,614,025         | 8,914,827              | 5,471,445             | 3,898,008             | 3,468,006             | 3,339,228             |
|    | -                  | -                      | -                     | -                     | -                     | -                     |
|    | 3,501,055          | 1,072,491              | 10,024,646            | -                     | -                     | -                     |
|    | 527,370            | 515,496                | 498,348               | 530,182               | 211,038               | 214,743               |
|    | -                  | -                      | -                     | -                     | -                     | -                     |
|    | <u>285,862,055</u> | <u>287,784,352</u>     | <u>296,757,785</u>    | <u>301,894,805</u>    | <u>317,476,305</u>    | <u>324,950,884</u>    |
|    | 513,511            | 310,906                | 454,841               | 376,834               | 389,597               | 1,119,570             |
|    | 753,005            | 453,435                | 157,074               | 75,594                | 76,761                | 63,882                |
|    | 3,326,300          | 970,448                | 5,523,787             | -                     | -                     | -                     |
|    | (527,370)          | (515,496)              | (498,348)             | (530,182)             | (211,038)             | (214,743)             |
|    | <u>4,065,446</u>   | <u>1,219,293</u>       | <u>5,637,354</u>      | <u>(77,754)</u>       | <u>255,320</u>        | <u>968,709</u>        |
| \$ | <u>289,927,501</u> | <u>\$ 289,003,645</u>  | <u>\$ 302,395,139</u> | <u>\$ 301,817,051</u> | <u>\$ 317,731,625</u> | <u>\$ 325,919,593</u> |
| \$ | 24,148,600         | \$ (36,741,883)        | \$ (6,840,573)        | \$ (1,904,453)        | \$ 7,950,534          | \$ (2,621,302)        |
|    | (3,013,028)        | (474,223)              | 4,967,581             | 301,586               | (1,147,480)           | 2,715,557             |
| \$ | <u>21,135,572</u>  | <u>\$ (37,216,106)</u> | <u>\$ (1,872,992)</u> | <u>\$ (1,602,867)</u> | <u>\$ 6,803,054</u>   | <u>\$ 94,255</u>      |

# Fund Balances of Governmental Funds

Charles County, Maryland

Table 3

Last Ten Fiscal Years

(modified accrual basis of accounting)

|                                    | Fiscal Year          |                      |                      |                      |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|
|                                    | 2003                 | 2004                 | 2005                 | 2006                 |
| General fund                       |                      |                      |                      |                      |
| Reserved                           | \$ 1,617,018         | \$ 1,421,234         | \$ 1,879,734         | \$ 3,148,435         |
| Unreserved                         | 18,677,242           | 15,545,693           | 40,680,821           | 66,201,505           |
| Total general fund                 | <u>\$ 20,294,260</u> | <u>\$ 16,966,927</u> | <u>\$ 42,560,555</u> | <u>\$ 69,349,940</u> |
| All other governmental funds       |                      |                      |                      |                      |
| Reserved                           | \$ 28,475,020        | \$ 66,797,263        | \$ 64,868,355        | \$ 66,488,425        |
| Unreserved, reported in:           |                      |                      |                      |                      |
| Capital projects                   | 211,963              | 215,367              | 215,784              | 215,784              |
| Debt service                       | -                    | -                    | (86,000)             | (1,285,199)          |
| Other Governmental                 | -                    | -                    | (388,000)            | -                    |
| Total all other governmental funds | <u>\$ 28,686,983</u> | <u>\$ 67,012,630</u> | <u>\$ 64,610,139</u> | <u>\$ 65,419,010</u> |

|                           | 2011                 | 2012                 |
|---------------------------|----------------------|----------------------|
| General fund              |                      |                      |
| Nonspendable fund balance | \$ 1,805,165         | \$ 2,257,418         |
| Restricted fund balance   | 699,770              | 3,896,913            |
| Committed fund balance    | 27,022,596           | 31,526,041           |
| Assigned fund balance     | 8,806,694            | 3,867,530            |
| Unassigned fund balance   | 2,050,076            | 3,959,025            |
| Total general fund        | <u>\$ 40,384,301</u> | <u>\$ 45,506,927</u> |

## All other governmental funds

|                                    |                      |                      |
|------------------------------------|----------------------|----------------------|
| Capital projects                   |                      |                      |
| Nonspendable fund balance          | \$ -                 | \$ -                 |
| Restricted fund balance            | 20,588,415           | 32,353,125           |
| Committed fund balance             | -                    | -                    |
| Assigned fund balance              | 17,963,717           | 17,279,026           |
| Unassigned fund balance            | -                    | -                    |
| Debt service                       |                      |                      |
| Nonspendable fund balance          | -                    | 44,767,231           |
| Restricted fund balance            | 209,544              | -                    |
| Committed fund balance             | -                    | -                    |
| Assigned fund balance              | -                    | -                    |
| Unassigned fund balance            | -                    | (3,122,548)          |
| Other Governmental                 |                      |                      |
| Nonspendable fund balance          | -                    | -                    |
| Restricted fund balance            | 342,347              | 1,246,450            |
| Committed fund balance             | -                    | -                    |
| Assigned fund balance              | 6,136,690            | 5,225,045            |
| Unassigned fund balance            | -                    | -                    |
| Total all other governmental funds | <u>\$ 45,240,713</u> | <u>\$ 97,748,329</u> |

| <u>2007</u>          | <u>2008</u>          | <u>2009</u>          | <u>2010</u>          |
|----------------------|----------------------|----------------------|----------------------|
| \$ 2,513,359         | \$ 2,341,477         | \$ 2,851,067         | \$ 2,531,035         |
| 70,845,770           | 52,384,223           | 44,465,708           | 38,654,138           |
| <u>\$ 73,359,129</u> | <u>\$ 54,725,700</u> | <u>\$ 47,316,775</u> | <u>\$ 41,185,173</u> |
|                      |                      |                      |                      |
| \$ 53,723,542        | \$ 36,092,369        | \$ 28,330,900        | \$ 19,849,362        |
| 11,526,070           | 5,445,932            | 3,163,028            | 6,465,890            |
| (2,329,831)          | (569,350)            | (1,409,944)          | -                    |
| -                    | -                    | -                    | -                    |
| <u>\$ 62,919,781</u> | <u>\$ 40,968,951</u> | <u>\$ 30,083,984</u> | <u>\$ 26,315,252</u> |

# Changes in Fund Balances of Governmental Funds

Charles County, Maryland

Table 4

Last Ten Fiscal Years

(modified accrual basis of accounting)

|                                                              | Fiscal Year    |               |                |                |
|--------------------------------------------------------------|----------------|---------------|----------------|----------------|
|                                                              | 2003           | 2004          | 2005           | 2006           |
| <u>Revenues</u>                                              |                |               |                |                |
| Taxes:                                                       |                |               |                |                |
| Local property                                               | \$ 102,438,884 | \$ 93,621,591 | \$ 117,233,417 | \$ 143,256,235 |
| Income                                                       | 61,003,475     | 70,581,168    | 77,279,958     | 79,175,266     |
| Other local                                                  | 15,972,837     | 19,516,870    | 32,080,626     | 37,035,382     |
| State shared                                                 | 7,130,244      | 5,744,015     | 7,230,125      | 8,963,917      |
| Charges for services                                         | 11,073,217     | 11,045,337    | 10,089,670     | 12,788,863     |
| Intergovernmental                                            | 24,446,705     | 21,702,785    | 27,659,005     | 25,145,209     |
| Interest income                                              | 1,475,762      | 1,372,728     | 3,889,480      | 8,013,496      |
| Other income                                                 | 1,020,346      | 929,138       | 1,149,112      | 1,631,290      |
| Total revenues                                               | 224,561,470    | 224,513,632   | 276,611,393    | 316,009,658    |
| <u>Expenditures</u>                                          |                |               |                |                |
| Education                                                    | 110,515,574    | 122,144,874   | 132,215,346    | 161,687,215    |
| Public safety                                                | 49,455,489     | 51,822,701    | 56,624,784     | 66,126,686     |
| Other general government                                     | 16,258,368     | 22,174,581    | 29,391,680     | 15,950,278     |
| Public facilities                                            | 12,810,629     | 11,992,297    | 12,771,642     | 14,466,542     |
| Financial administration                                     | 5,068,897      | 5,245,976     | 6,149,773      | 7,375,017      |
| Community services                                           | 11,925,664     | 12,641,813    | 14,069,816     | 13,891,819     |
| Judicial                                                     | 2,857,371      | 2,945,405     | 3,162,410      | 3,514,752      |
| Planning and growth management                               | 2,410,200      | 2,545,095     | 2,687,328      | 2,955,292      |
| Health services                                              | 6,050,499      | 5,801,296     | 5,639,444      | 5,384,954      |
| Economic development                                         | 1,278,207      | 1,270,412     | 1,454,866      | 1,315,935      |
| Social services                                              | 1,796,411      | 1,710,198     | 1,605,591      | 1,701,721      |
| Legislative                                                  | 989,687        | 948,917       | 1,064,271      | 1,156,823      |
| Law                                                          | 595,817        | 791,710       | 807,839        | 812,146        |
| Conservation of natural resources                            | 502,428        | 501,319       | 518,842        | 525,344        |
| Elections                                                    | 454,422        | 431,157       | 535,667        | 450,915        |
| Debt service:                                                |                |               |                |                |
| Principal                                                    | 2,248,425      | 2,345,555     | 6,131,000      | 7,313,662      |
| Interest                                                     | 393,139        | 4,915,962     | 6,384,551      | 7,660,050      |
| Capital outlay                                               | 16,259,815     | 27,765,945    | 33,784,000     | 29,641,662     |
| Total expenditures                                           | 241,871,042    | 277,995,213   | 314,998,850    | 341,930,813    |
| Excess (deficiency) of revenues<br>over (under) expenditures | (17,309,572)   | (53,481,581)  | (38,387,457)   | (25,921,155)   |
| Other financing sources (uses):                              |                |               |                |                |
| Issuance of debt                                             | 22,219,999     | 76,936,415    | 44,168,604     | 51,504,247     |
| Premium on issuance of debt                                  | -              | 3,330,885     | 2,682,859      | 1,283,122      |
| Bond Proceeds from debt refunding                            | -              | 9,412,556     | 14,179,596     | -              |
| Defeased Bonds                                               | -              | -             | -              | -              |
| Transfers in                                                 | 15,318,845     | 8,856,709     | 8,079,430      | 17,534,817     |
| Transfers out                                                | (14,723,365)   | (11,069,346)  | (7,567,000)    | (17,466,662)   |
| Total other financing sources                                | 22,815,479     | 87,467,219    | 61,543,489     | 52,855,524     |
| Extraordinary loss from natural disasters,<br>net of income  | -              | -             | -              | -              |
| Net change in fund balances                                  | \$ 5,505,907   | \$ 33,985,638 | \$ 23,156,032  | \$ 26,934,369  |
| Debt service as a percentage of noncapital<br>expenditures   | 1.171%         | 2.902%        | 4.451%         | 4.795%         |

| 2007           | 2008            | 2009            | 2010           | 2011           | 2012           |
|----------------|-----------------|-----------------|----------------|----------------|----------------|
| \$ 144,342,192 | \$ 161,343,642  | \$ 181,396,190  | \$ 190,131,537 | \$ 194,125,205 | \$ 196,270,291 |
| 80,001,338     | 81,823,096      | 82,314,487      | 86,513,316     | 92,049,627     | 97,179,582     |
| 34,687,130     | 20,522,655      | 15,240,771      | 15,417,825     | 17,875,503     | 16,105,317     |
| 9,489,506      | 9,142,897       | 8,077,769       | 437,492        | 631,126        | 473,872        |
| 26,028,921     | 19,496,339      | 13,470,970      | 13,705,262     | 13,806,742     | 14,077,633     |
| 28,035,871     | 41,170,868      | 34,729,254      | 35,089,484     | 22,052,057     | 24,011,584     |
| 10,614,025     | 8,914,827       | 5,471,445       | 3,898,008      | 3,460,692      | 3,339,228      |
| 2,699,443      | 3,661,909       | 4,209,764       | 6,947,293      | 7,403,236      | 11,269,786     |
| 335,898,426    | 346,076,232     | 344,910,650     | 352,140,216    | 351,404,188    | 362,727,293    |
| 159,729,820    | 179,059,944     | 159,990,086     | 164,204,676    | 163,571,345    | 161,897,688    |
| 79,956,523     | 83,927,644      | 92,314,203      | 87,835,915     | 87,884,735     | 92,640,243     |
| 16,694,340     | 18,628,434      | 18,948,924      | 19,227,970     | 17,876,622     | 17,024,330     |
| 51,163,301     | 71,238,410      | 44,349,363      | 28,524,687     | 31,753,661     | 27,593,471     |
| 7,385,324      | 8,061,548       | 9,500,759       | 8,016,417      | 7,794,237      | 7,938,619      |
| 20,115,284     | 19,337,221      | 18,932,221      | 20,707,531     | 21,371,151     | 21,322,388     |
| 5,173,562      | 5,852,295       | 11,495,678      | 9,549,790      | 5,535,421      | 4,479,661      |
| 5,558,043      | 6,835,946       | 5,852,025       | 3,796,263      | 3,645,761      | 4,579,928      |
| 5,946,557      | 6,894,108       | 7,185,740       | 8,158,197      | 4,476,139      | 4,352,999      |
| 1,552,596      | 1,645,300       | 1,472,393       | 1,295,704      | 595,342        | 1,283,074      |
| 1,828,759      | 1,943,168       | 1,848,488       | 1,833,744      | 1,971,360      | 1,970,383      |
| 1,196,965      | 1,804,515       | 1,972,696       | 1,820,205      | 1,317,066      | 1,372,856      |
| 781,485        | 824,957         | 880,247         | 884,268        | 1,281,988      | 1,083,290      |
| 549,096        | 593,574         | 602,244         | 551,419        | 560,986        | 585,556        |
| 738,503        | 813,294         | 706,011         | 535,143        | 1,010,575      | 882,927        |
| 8,413,950      | 10,122,812      | 11,166,700      | 11,243,409     | 11,543,633     | 16,488,429     |
| 9,279,460      | 10,264,554      | 11,100,155      | 10,922,423     | 11,485,900     | 10,231,477     |
| -              | -               | -               | -              | -              | -              |
| 376,063,567    | 427,847,725     | 398,317,933     | 379,107,761    | 373,675,922    | 375,727,319    |
| (40,165,140)   | (81,771,493)    | (53,407,283)    | (26,967,545)   | (22,271,735)   | (13,000,027)   |
| 40,114,600     | 40,048,292      | 33,619,000      | 15,621,497     | 36,900,000     | 19,929,500     |
| 1,033,133      | 623,446         | 1,504,644       | 1,358,311      | 3,214,979      | 9,169,214      |
| -              | -               | 11,200,097      | 4,853,935      | 17,985,000     | 37,257,552     |
| -              | -               | (11,728,871)    | (5,276,540)    | (18,495,286)   | (40,051,360)   |
| 12,157,059     | 17,360,153      | 10,517,473      | 17,012,208     | 7,806,015      | 10,195,181     |
| (11,629,690)   | (16,844,657)    | (10,019,125)    | (16,482,026)   | (8,173,831)    | (9,980,438)    |
| 41,675,102     | 41,187,234      | 35,093,218      | 17,087,385     | 39,236,878     | 26,519,650     |
| -              | -               | -               | -              | -              | (1,909,773)    |
| \$ 1,509,962   | \$ (40,584,259) | \$ (18,314,065) | \$ (9,880,160) | \$ 16,965,143  | \$ 11,609,850  |
| 5.465%         | 5.194%          | 6.300%          | 6.284%         | 6.193%         | 7.389%         |

Assessed Value and Estimated Actual Value of Taxable Property (1)

Charles County, Maryland

Table 5

Last Ten Fiscal Years

| Fiscal<br>Year<br>Ending<br>June 30 | Real Property    |                   | Business<br>Personal<br>Property | Railroads<br>& Public<br>Utilities | Ordinary<br>Business<br>Corporations |
|-------------------------------------|------------------|-------------------|----------------------------------|------------------------------------|--------------------------------------|
|                                     | Full Year        | 1/4, 1/2, 3/4 Yr. |                                  |                                    |                                      |
| 2003                                | \$ 7,733,772,188 | \$ 221,136,398    | \$ 9,218,710                     | \$ 209,669,940                     | \$ 690,663,530                       |
| 2004                                | 8,347,965,528    | 205,502,575       | 9,745,670                        | 208,190,400                        | 679,348,840                          |
| 2005                                | 9,181,707,200    | 275,897,500       | 7,143,700                        | 203,431,500                        | 646,906,500                          |
| 2006                                | 10,389,747,410   | 243,173,395       | 7,418,110                        | 195,088,110                        | 666,542,410                          |
| 2007                                | 12,264,927,064   | 323,758,657       | 7,464,250                        | 202,471,100                        | 672,024,330                          |
| 2008                                | 14,947,505,231   | 233,312,629       | 7,285,360                        | 187,147,270                        | 661,521,380                          |
| 2009                                | 17,572,236,940   | 185,557,591       | 5,640,570                        | 195,176,080                        | 808,399,180                          |
| 2010                                | 18,848,560,018   | 161,648,430       | 5,233,180                        | 205,119,670                        | 802,289,680                          |
| 2011                                | 17,815,986,983   | 99,737,589        | 7,900,630                        | 263,545,620                        | 785,847,980                          |
| 2012                                | 16,565,423,239   | 138,407,890       | 8,284,230                        | 256,991,160                        | 693,247,980                          |

(1) Information source: Maryland State Department of Assessments and Taxation/Charles County Treasurer's Office

| Total Taxable<br>Assessed<br>Value |                | Total<br>Direct<br>Tax Rate | Estimated<br>Actual<br>Taxable<br>Value | Assessed<br>Value as a<br>Percentage of<br>Actual Value |
|------------------------------------|----------------|-----------------------------|-----------------------------------------|---------------------------------------------------------|
| \$                                 | 8,864,460,765  | \$ 1.10                     | \$ 8,864,460,765                        | 100.00%                                                 |
|                                    | 9,450,753,013  | 1.15                        | 9,450,753,013                           | 100.00%                                                 |
|                                    | 10,315,086,400 | 1.16                        | 10,315,086,400                          | 100.00%                                                 |
|                                    | 11,501,969,435 | 1.16                        | 11,501,969,435                          | 100.00%                                                 |
|                                    | 13,470,645,401 | 1.14                        | 13,470,645,401                          | 100.00%                                                 |
|                                    | 16,036,771,870 | 1.14                        | 16,036,771,870                          | 100.00%                                                 |
|                                    | 18,767,010,361 | 1.14                        | 18,767,010,361                          | 100.00%                                                 |
|                                    | 20,022,850,978 | 1.14                        | 20,022,850,978                          | 100.00%                                                 |
|                                    | 18,973,018,802 | 1.14                        | 18,973,018,802                          | 100.00%                                                 |
|                                    | 17,662,354,499 | 1.18                        | 17,662,354,499                          | 100.00%                                                 |

# Property Tax Rates for Direct and Overlapping Governments <sup>1</sup>

Charles County, Maryland

Table 6

Last Ten Fiscal Years

(Per \$100 of Assessed Value)

| Fiscal Years | General County<br>(Including Education) |        | Fire and<br>Rescue Tax |       | State |       | Town of<br>La Plata |      | Town of<br>Indian Head |      |
|--------------|-----------------------------------------|--------|------------------------|-------|-------|-------|---------------------|------|------------------------|------|
| 2003         | \$                                      | 0.9520 | \$                     | 0.064 | \$    | 0.084 | \$                  | 0.25 | \$                     | 0.32 |
| 2004         |                                         | 0.9520 |                        | 0.064 |       | 0.132 |                     | 0.25 |                        | 0.32 |
| 2005         |                                         | 0.9620 |                        | 0.064 |       | 0.132 |                     | 0.25 |                        | 0.30 |
| 2006         |                                         | 0.9620 |                        | 0.064 |       | 0.132 |                     | 0.22 |                        | 0.28 |
| 2007         |                                         | 0.9620 |                        | 0.064 |       | 0.112 |                     | 0.24 |                        | 0.29 |
| 2008         |                                         | 0.9620 |                        | 0.064 |       | 0.112 |                     | 0.24 |                        | 0.29 |
| 2009         |                                         | 0.9620 |                        | 0.064 |       | 0.112 |                     | 0.24 |                        | 0.28 |
| 2010         |                                         | 0.9620 |                        | 0.064 |       | 0.112 |                     | 0.25 |                        | 0.28 |
| 2011         |                                         | 0.9620 |                        | 0.064 |       | 0.112 |                     | 0.24 |                        | 0.27 |
| 2012         |                                         | 1.0025 |                        | 0.064 |       | 0.112 |                     | 0.24 |                        | 0.27 |

<sup>1</sup> Information Source: Charles County Treasurer's Office

Charles County, Maryland  
Table 7Ten Leading Taxpayers  
(For period ending June 30, 2012)

| <u>Taxpayer</u>                        | <u>Assessed Valuation</u> | <u>% of Total Assessed</u>            | <u>County Taxes<sup>2</sup></u> |
|----------------------------------------|---------------------------|---------------------------------------|---------------------------------|
| Mirant Mid-Atlantic                    | \$ 645,063,790            | 3.65%                                 | \$ 13,882,331                   |
| Charles Mall Company LTD Partnership   | 139,500,000               | 0.79%                                 | 1,398,487                       |
| Southern Maryland Electric Cooperative | 88,427,670                | 0.50%                                 | 2,216,218                       |
| API Town Center                        | 69,270,767                | 0.39%                                 | 694,439                         |
| Dominion Cove Point LNG, LP            | 61,761,680                | 0.35%                                 | 1,547,902                       |
| Verizon Maryland Inc.                  | 56,659,790                | 0.32%                                 | 1,420,036                       |
| Madison Waldorf, LLC                   | 46,624,400                | 0.26%                                 | 467,410                         |
| SVF Waldorf LLC                        | 40,388,433                | 0.23%                                 | 404,894                         |
| Washington Gas Light Company           | 26,778,030                | 0.15%                                 | 671,124                         |
| Potomac Electric Power Company         | 18,357,240                | 0.10%                                 | 460,078                         |
|                                        | <u>\$ 1,192,831,800</u>   | <u>6.75%</u>                          | <u>\$ 23,162,919</u>            |
| Total Taxable Assessed Value           |                           | <u>\$ 17,662,354,499</u> <sup>3</sup> |                                 |

Ten Leading Taxpayers  
(For period ending June 30, 2003)

| <u>Taxpayer</u>                        | <u>Assessed Valuation</u> | <u>% of Total Assessed</u>           | <u>County Taxes</u>  |
|----------------------------------------|---------------------------|--------------------------------------|----------------------|
| Mirant Mid-Atlantic                    | \$ 626,313,180            | 7.07%                                | \$ 13,608,404        |
| Charles Mall Company                   | 90,604,362                | 1.02%                                | 862,554              |
| Southern Maryland Electric Cooperative | 83,906,500                | 0.95%                                | 1,996,975            |
| Verizon Maryland, Inc                  | 63,053,320                | 0.71%                                | 1,500,669            |
| Charles Developers LTD Partnership     | 38,324,400                | 0.43%                                | 364,848              |
| CW Waldorf Retail LTD Partnership      | 33,570,116                | 0.38%                                | 329,814              |
| Potomac Electric Power Company         | 24,935,370                | 0.28%                                | 595,031              |
| Washington Gas Light Company           | 15,551,030                | 0.18%                                | 370,115              |
| COMCAST Cablevision of Maryland        | 12,891,950                | 0.15%                                | 306,828              |
| AT&T Communications                    | 10,588,990                | 0.12%                                | 252,018              |
|                                        | <u>\$ 999,739,218</u>     | <u>11.28%</u>                        | <u>\$ 20,187,256</u> |
| Total Taxable Assessed Value           |                           | <u>\$ 8,864,460,765</u> <sup>3</sup> |                      |

1 Information Source: Maryland State Department of Assessment and Taxation/Charles County Treasurer's Office

2 Based on County Tax (\$2.51 per \$100 assessed)

3 Total figure from Table 5

# Property Tax Levies and Collections <sup>1</sup>

Charles County, Maryland

Table 8

| Fiscal<br>Year<br>Ending<br>June 30 | Total Tax<br>Levy Local<br>Property <sup>2</sup> | Collected within the<br>Fiscal Year of the Levy |         | Collection<br>In Subsequent<br>Years | Total Collections<br>To Date |         | Outstanding<br>Delinquent<br>Tax |
|-------------------------------------|--------------------------------------------------|-------------------------------------------------|---------|--------------------------------------|------------------------------|---------|----------------------------------|
|                                     |                                                  | Amount                                          | Percent |                                      | Amount                       | Percent |                                  |
| 2003                                | \$ 96,340,944                                    | \$ 95,882,203                                   | 99.52%  | \$ 272,858                           | \$ 96,155,061                | 99.81%  | \$ 185,883                       |
| 2004                                | 101,775,454                                      | 87,836,161                                      | 86.30%  | 13,487,293                           | 101,323,454                  | 99.56%  | 452,000                          |
| 2005                                | 110,799,245                                      | 110,293,081                                     | 99.54%  | 192,345                              | 110,485,426                  | 99.72%  | 313,819                          |
| 2006                                | 121,997,001                                      | 121,478,580                                     | 99.58%  | 368,122                              | 121,846,702                  | 99.88%  | 150,299                          |
| 2007                                | 140,772,121                                      | 139,930,512                                     | 99.40%  | 34,162                               | 139,964,674                  | 99.43%  | 807,447                          |
| 2008                                | 165,599,544                                      | 164,805,575                                     | 99.52%  | 142,223                              | 164,947,798                  | 99.61%  | 651,746                          |
| 2009                                | 194,249,210                                      | 190,150,738                                     | 97.89%  | 143,748                              | 190,294,486                  | 97.96%  | 3,954,724                        |
| 2010                                | 206,470,878                                      | 205,523,547                                     | 99.54%  | 147,627                              | 205,671,174                  | 99.61%  | 799,704                          |
| 2011                                | 197,305,606                                      | 196,393,396                                     | 99.54%  | -                                    | 196,393,396                  | 99.54%  | 912,210                          |
| 2012                                | 190,760,517                                      | 190,062,217                                     | 99.63%  | -                                    | 190,062,217                  | 99.63%  | 698,300                          |

1 Audited financial statements of the County for the fiscal years 2003-2012.

2 Includes all Real Property, Personal Property, & Ordinary Business Taxes

# Ratios of Outstanding Debt by Type

Charles County, Maryland

Table 9

Last Ten Fiscal Years

| Fiscal<br>Year<br>Ending<br>June 30 | Governmental Activities        |                                |                  | Business-type Activities       |                                |                  | Total<br>Primary<br>Government | Percentage<br>of Personal<br>Income <sup>1</sup> | Per<br>Capita <sup>1</sup> |
|-------------------------------------|--------------------------------|--------------------------------|------------------|--------------------------------|--------------------------------|------------------|--------------------------------|--------------------------------------------------|----------------------------|
|                                     | General<br>Obligation<br>Bonds | Capital<br>Lease<br>Obligation | Notes<br>Payable | General<br>Obligation<br>Bonds | Capital<br>Lease<br>Obligation | Notes<br>Payable |                                |                                                  |                            |
| 2003                                | \$ 96,087,420                  | \$ 3,180,625                   | \$ 4,323,013     | \$ 32,388,119                  | \$ 1,142,369                   | \$ 1,123,807     | \$ 138,245,353                 | 3.13%                                            | \$ 1,018.74                |
| 2004                                | 161,393,812                    | 2,919,121                      | 3,927,694        | 31,792,003                     | 1,279,645                      | 15,727,829       | 217,040,104                    | 4.63%                                            | 1,580.30                   |
| 2005                                | 186,133,328                    | 2,991,341                      | 3,492,876        | 37,065,192                     | 898,739                        | 10,174,038       | 240,755,514                    | 4.81%                                            | 1,755.49                   |
| 2006                                | 217,280,520                    | 3,798,264                      | 3,062,982        | 37,024,478                     | 988,400                        | 18,684,069       | 280,838,713                    | 5.31%                                            | 2,018.04                   |
| 2007                                | 235,896,259                    | 4,112,261                      | 2,614,352        | 48,173,744                     | 6,838,341                      | 13,402,972       | 311,037,929                    | 5.60%                                            | 2,219.02                   |
| 2008                                | 250,841,807                    | 5,178,942                      | 2,146,167        | 53,663,193                     | 6,219,175                      | 13,826,797       | 331,876,081                    | 5.57%                                            | 2,357.68                   |
| 2009                                | 258,422,307                    | 5,332,288                      | 1,657,574        | 55,677,693                     | 6,554,467                      | 13,031,157       | 340,675,486                    | 5.58%                                            | 2,388.83                   |
| 2010                                | 248,379,002                    | 4,098,080                      | 1,147,685        | 66,020,998                     | 6,330,031                      | 12,222,126       | 338,197,922                    | 5.28%                                            | 2,307.71                   |
| 2011                                | 260,526,767                    | 2,459,490                      | 615,570          | 63,488,233                     | 5,620,873                      | 11,399,375       | 344,110,308                    | not available                                    | 2,339.52                   |
| 2012                                | 254,016,784                    | 2,459,490                      | 615,570          | 72,988,216                     | 5,620,873                      | 10,701,223       | 346,402,156                    | not available                                    | 2,322.82                   |

<sup>1</sup> See Table 13 for personal income and population data. These ratios are calculated using personal income and population.

# Ratios of General Bonded Debt Outstanding

Charles County, Maryland

Table 10

Last Ten Fiscal Years

| Fiscal<br>Year<br>Ending<br>June 30 | General<br>Obligation<br>Bonds | Less: Amounts<br>Available<br>in Debt<br>Service Fund | Total         | Percentage of<br>Estimated<br>Actual Taxable<br>Value of<br>Property <sup>2</sup> | Per<br>Capita <sup>1</sup> |
|-------------------------------------|--------------------------------|-------------------------------------------------------|---------------|-----------------------------------------------------------------------------------|----------------------------|
| 2003                                | \$ 96,087,420                  | \$ 1,772,308                                          | \$ 94,315,112 | 1.06%                                                                             | \$ 695.02                  |
| 2004                                | 161,393,812                    | 82,403                                                | 161,311,409   | 1.71%                                                                             | 1,174.53                   |
| 2005                                | 186,133,328                    | (85,579)                                              | 186,218,907   | 1.81%                                                                             | 1,357.83                   |
| 2006                                | 217,280,520                    | (1,285,199)                                           | 218,565,719   | 1.90%                                                                             | 1,570.56                   |
| 2007                                | 235,896,259                    | (2,329,831)                                           | 238,226,090   | 1.77%                                                                             | 1,699.56                   |
| 2008                                | 250,841,807                    | (569,350)                                             | 251,411,157   | 1.57%                                                                             | 1,786.05                   |
| 2009                                | 258,422,307                    | (1,409,943)                                           | 259,832,250   | 1.38%                                                                             | 1,821.95                   |
| 2010                                | 248,379,002                    | 139,071                                               | 248,239,931   | 1.24%                                                                             | 1,693.88                   |
| 2011                                | 260,526,767                    | 209,544                                               | 260,317,223   | 1.37%                                                                             | 1,769.83                   |
| 2012                                | 254,016,784                    | 41,644,683                                            | 212,372,101   | 1.20%                                                                             | 1,424.07                   |

1 See Table 13 for personal income and population data. This ratio is calculated using personal income and population.

2 See Table 5 for total taxable assessed value. This ratio is calculated using total taxable assessed value.

## Direct and Overlapping Governmental Activities Debt

Charles County, Maryland  
Table 11

| Jurisdiction           | Total<br>Debt<br>Outstanding | Assessed<br>Valuation <sup>1</sup> | % of Assessed<br>Valuation to<br>Countywide<br>Total | Estimated Share<br>of Total Direct &<br>Overlapping Debt |
|------------------------|------------------------------|------------------------------------|------------------------------------------------------|----------------------------------------------------------|
| <u>Direct</u>          |                              |                                    |                                                      |                                                          |
| Charles County         | \$ 212,372,101               | \$ 16,542,547,985                  | 94%                                                  | \$ 200,860,049                                           |
| <u>Overlapping</u>     |                              |                                    |                                                      |                                                          |
| La Plata               | 2,026,329                    | 904,113,881                        | 5%                                                   | 10,977,774                                               |
| Indian Head            | 58,339                       | 215,692,633                        | 1%                                                   | 2,618,946                                                |
| Total Overlapping Debt | 2,084,668                    | 1,119,806,514                      | 6%                                                   | 13,596,720                                               |
| Countywide Total       | \$ 214,456,769               | \$ 17,662,354,499                  | 100%                                                 | \$ 214,456,769                                           |

1 Countywide Total matches that of Table 5

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the county. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the Charles County Government. This process recognizes that, when considering the government's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping government.

# Legal Debt Margin Information

Charles County, Maryland

Table 12

Last Ten Fiscal Years

| Fiscal Year | Debt Limit     | Total Debt<br>Applicable to<br>the Limit | Legal Debt<br>Margin | Total Debt<br>Applicable to<br>the Limit as a<br>% of Debt Margin |
|-------------|----------------|------------------------------------------|----------------------|-------------------------------------------------------------------|
| 2003        | \$ 709,156,861 | \$ 126,703,231                           | \$ 582,453,630       | 21.75%                                                            |
| 2004        | 756,060,241    | 193,103,412                              | 562,956,829          | 34.30%                                                            |
| 2005        | 825,206,912    | 223,284,099                              | 601,922,813          | 37.10%                                                            |
| 2006        | 920,157,555    | 255,590,197                              | 664,567,358          | 38.46%                                                            |
| 2007        | 1,077,651,632  | 286,399,834                              | 791,251,798          | 36.20%                                                            |
| 2008        | 1,282,941,750  | 305,074,350                              | 977,867,400          | 31.20%                                                            |
| 2009        | 1,501,360,829  | 315,509,943                              | 1,185,850,886        | 26.61%                                                            |
| 2010        | 1,601,828,078  | 314,260,929                              | 1,287,567,149        | 24.41%                                                            |
| 2011        | 1,517,841,504  | 323,805,456                              | 1,194,036,048        | 27.12%                                                            |
| 2012        | 1,412,988,360  | 285,360,317                              | 1,127,628,043        | 25.31%                                                            |

## Legal Debt Margin Calculation for Fiscal Year 2012

|                                                                 |                                |
|-----------------------------------------------------------------|--------------------------------|
| 1 Net Assessed Value - Real Property                            | \$ 17,662,354,499              |
| 2 Debt limit = <u>8.00%</u> of Net Assessed Value               | 1,412,988,360                  |
| 3 Debt Applicable to Debt Limit                                 | 327,005,000                    |
| 3 Less: deductions allowed by law:<br>Debt service fund balance | (41,644,683)                   |
| Total Amount of debt applicable<br>Debt Limit                   | <u>285,360,317</u>             |
| Legal Debt Margin                                               | \$ <u><u>1,127,628,043</u></u> |

1 Table 5

2 Percentage based on County limit

3 Table 10

## Demographic and Economic Statistics

Charles County, Maryland

Table 13

Last Ten Fiscal Years

| Fiscal Year | Population <sup>1</sup> | Personal Income | Per Capita Personal Income <sup>3</sup> | Median Age | School <sup>4</sup> Enrollment | Unemployment Rate <sup>2</sup> |
|-------------|-------------------------|-----------------|-----------------------------------------|------------|--------------------------------|--------------------------------|
| 2003        | 135,702                 | \$ 4,411,010    | \$ 33,409                               | 35         | 23,459                         | 3.00%                          |
| 2004        | 137,341                 | 4,682,905       | 35,417                                  | 35         | 24,426                         | 3.40%                          |
| 2005        | 137,144                 | 5,006,062       | 29,549                                  | 35         | 24,981                         | 3.30%                          |
| 2006        | 139,164                 | 5,290,968       | 33,849                                  | 35         | 25,339                         | 3.10%                          |
| 2007        | 140,169                 | 5,558,659       | 33,572                                  | 35         | 25,797                         | 2.90%                          |
| 2008        | 140,764                 | 5,955,286       | 42,103                                  | 37         | 25,843                         | 3.60%                          |
| 2009        | 142,612                 | 6,101,304       | 42,899                                  | 35         | 25,861                         | 6.20%                          |
| 2010        | 146,551                 | 6,405,224       | 43,542                                  | 35         | 25,897                         | 6.60%                          |
| 2011        | 147,086                 | Not available   | Not available                           | 36         | 25,955                         | 6.00%                          |
| 2012        | 149,130                 | Not available   | Not available                           | 37         | 25,958                         | 6.00%                          |

1 U.S. Census Bureau, 2002 - 2009, 2011 and 2012 population figures are estimated

2 Bureau of Labor Statistics

3 Bureau of Economic Analysis

4 Charles Co. Board of Education, Student Services

## Principal Employers

Charles County, Maryland

Table 14

| Fiscal Year 2012                           |                                  |                                       |
|--------------------------------------------|----------------------------------|---------------------------------------|
| Employer                                   | Number of Employees <sup>1</sup> | Percentage of Total County Employment |
| Charles County Board of Education          | 3,462                            | 4.64%                                 |
| Naval Department of Defense at Indian Head | 3,358                            | 4.50%                                 |
| Charles County Government                  | 1,571                            | 2.11%                                 |
| Civista Medical Center                     | 805                              | 1.08%                                 |
| College of Southern Maryland               | 725                              | 0.97%                                 |
| Wal-Mart/Sam's Club                        | 674                              | 0.90%                                 |
| The Facchina Group of Companies            | 600                              | 0.80%                                 |
| Safeway                                    | 500                              | 0.67%                                 |
| Target                                     | 400                              | 0.54%                                 |
| McDonald's                                 | 396                              | 0.53%                                 |
| Southern Maryland Electric Cooperative     | 379                              | 0.51%                                 |
| The Wills Group                            | 377                              | 0.51%                                 |
| Genesis Health Care                        | 320                              | 0.43%                                 |
| Lowe's                                     | 300                              | 0.40%                                 |
| OSI Restaurant Partners                    | 300                              | 0.40%                                 |
| Darden Restaurants                         | 284                              | 0.38%                                 |
| Charles County Nursing Home                | 250                              | 0.34%                                 |
| Macy's                                     | 250                              | 0.34%                                 |
| Total                                      | 14,951                           |                                       |
| Total County Employment <sup>2</sup>       | 74,598                           |                                       |

| Fiscal Year 2003                         |                                  |                                       |
|------------------------------------------|----------------------------------|---------------------------------------|
| Employer                                 | Number of Employees <sup>1</sup> | Percentage of Total County Employment |
| Indian Head Naval Surface Warfare Center | 2,900                            | 7.53%                                 |
| Charles County Board of Education        | 2,300                            | 5.97%                                 |
| Charles County Government                | 1,000                            | 2.60%                                 |
| College of Southern Maryland             | 700                              | 1.82%                                 |
| Southern Maryland Oil                    | 700                              | 1.82%                                 |
| Civista Medical Center                   | 650                              | 1.69%                                 |
| Southern Maryland Electric Cooperative   | 440                              | 1.14%                                 |
| Facchina Construction                    | 400                              | 1.04%                                 |
| Wal-Mart                                 | 380                              | 0.99%                                 |
| American Community Properties Trust      | 350                              | 0.91%                                 |
| Chaney Enterprises                       | 350                              | 0.91%                                 |
| The Hecht Company                        | 350                              | 0.91%                                 |
| Sears                                    | 260                              | 0.67%                                 |
| Noslot Cleaning Services                 | 250                              | 0.65%                                 |
| JC Penney                                | 250                              | 0.65%                                 |
| Automated Graphics Systems               | 250                              | 0.65%                                 |
| Total                                    | 11,530                           |                                       |
| Total County Employment <sup>2</sup>     | 38,523                           |                                       |

<sup>1</sup> Charles County Economic Development Department as of March 2012 and Economic Development Commission Data

<sup>2</sup> "State of Maryland, Civilian Labor Force, Employment and Unemployment by Place of Residence, December 2012 and 2003." Maryland Department of Labor, Licensing and Regulation.

# Full-time Equivalent County Employees by Function

Charles County, Maryland

Table 15

Last Ten Fiscal Years

| Function                           | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | *Actual<br>2013 |
|------------------------------------|------|------|------|------|------|------|------|------|------|-----------------|
| <u>County Commissioner's</u>       | 5    | 5    | 5    | 5    | 5    | 5    | 5    | 5    | 5    | 5               |
| <u>Governmental Departments</u>    |      |      |      |      |      |      |      |      |      |                 |
| Animal Control Services            | 20   | 20   | 22   | 23   | 22   | 22   | 22   | 20   | 20   | 20              |
| Community Services                 | 107  | 119  | 131  | 138  | 136  | 129  | 126  | 111  | 109  | 110             |
| County Commissioner's Office Staff | 15   | 16   | 16   | 18   | 25   | 27   | 30   | 24   | 24   | 26              |
| County Attorney's Office           | 8    | 9    | 10   | 10   | 10   | 10   | 10   | 9    | 9    | 10              |
| Economic Development               | 2    | 2    | 9    | 8    | 8    | 8    | 7    | 2    | 5    | 6               |
| Emergency Services                 | 47   | 59   | 83   | 109  | 112  | 114  | 113  | 113  | 113  | 115             |
| Fiscal and Administrative Services | 67   | 65   | 69   | 70   | 71   | 72   | 72   | 63   | 66   | 66              |
| Human Resources                    | 9    | 8    | 9    | 8    | 8    | 9    | 8    | 7    | 7    | 8               |
| Planning & Growth Mgmt             | 72   | 73   | 75   | 80   | 90   | 94   | 86   | 73   | 73   | 74              |
| Public Works                       | 370  | 371  | 395  | 396  | 395  | 379  | 372  | 344  | 342  | 342             |
| Subtotal County Departments        | 715  | 741  | 820  | 860  | 877  | 865  | 847  | 765  | 768  | 776             |
| <u>Other Agencies</u>              |      |      |      |      |      |      |      |      |      |                 |
| Circuit Court                      | 21   | 22   | 22   | 23   | 23   | 23   | 23   | 22   | 23   | 22              |
| Detention Center                   | 125  | 130  | 160  | 160  | 160  | 160  | 160  | 151  | 156  | 156             |
| Sheriff's Office                   | 389  | 408  | 439  | 457  | 465  | 473  | 472  | 463  | 462  | 464             |
| Soil Conservation                  | 4    | 5    | 5    | 5    | 6    | 6    | 6    | 5    | 5    | 5               |
| State's Attorney Office            | 32   | 32   | 31   | 31   | 31   | 31   | 31   | 30   | 31   | 37              |
| TOTAL                              | 1290 | 1343 | 1482 | 1541 | 1567 | 1563 | 1544 | 1441 | 1451 | 1465            |

Footnote: This table presents the County's budgeted and funded full-time, part-time I, and part-time II positions converted to full-time equivalents.

# Operating Indicators by Function

Charles County, Maryland

Table 16

Last Ten Fiscal Years

| Function                             | 2003      | 2004      | 2005      | 2006      | 2007      | 2008      | 2009      | 2010      | 2011      | 2012 <sup>2</sup> |
|--------------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-------------------|
| <b>Public Safety</b>                 |           |           |           |           |           |           |           |           |           |                   |
| 1 Sheriff's Calls for Service        | 133,594   | 144,486   | 149,073   | 158,278   | 174,306   | 187,000   | 207,842   | 215,667   | 230,390   | not available     |
| 1* Emergency Response Team Responses | 363       | 423       | 493       | 614       | 585       | 629       | 1,078     | 1,423     | 1,435     | 1578              |
| 1* Bookings                          | 10,563    | 10,385    | 10,793    | 11,520    | 12,535    | 12,669    | 12,088    | 11,814    | 12,164    | 13,380            |
| 1* Drug Screening                    | 1,902     | 1,496     | 1,154     | 1,064     | 1,117     | 1,072     | 1,404     | 1,360     | 1,298     | 1,428             |
| Red Light Camera Citations Issued    | 3,837     | 4,498     | 4,329     | 8,982     | 18,334    | 18,727    | 13,773    | 13,385    | 10,065    | 10,100            |
| Animal Control Calls for Service     | 7,001     | 8,986     | 10,458    | 9,592     | 9,219     | 11,390    | 3,293     | 5,898     | 6,034     | 5,910             |
| Animal Shelter Population            | 12,134    | 13,564    | 13,114    | 13,453    | 10,704    | 10,729    | 11,150    | 10,300    | 9,995     | 10,000            |
| Alarm System Registrations           | 9,014     | 9,991     | 10,944    | 12,136    | 13,359    | 14,351    | 15,434    | 16,762    | 17,924    | 19,194            |
| False Alarm Calls                    | 6,815     | 7,578     | 7,080     | 7,678     | 7,778     | 8,133     | 7,842     | 8,251     | 8,215     | 7,821             |
| EMS Responses                        | 5,201     | 5,857     | 6,288     | 9,473     | 12,192    | 12,314    | 12,480    | 11,032    | 11,008    | 12,000            |
| 911 Calls Received                   | 68,410    | 66,579    | 171,470   | 66,601    | 68,384    | 67,383    | 67,965    | 69,768    | 69,141    | 69,500            |
| <b>Community Services</b>            |           |           |           |           |           |           |           |           |           |                   |
| Public Transit Routes                | 28        | 33        | 14        | 14        | 14        | 14        | 13        | 14        | 14        | 15                |
| Service Miles                        | 983,000   | 1,140,460 | 1,246,807 | 1,178,330 | 853,753   | 1,019,086 | 1,037,999 | 999,941   | 1,103,191 | 1,015,000         |
| Senior Program Participation         | 3,719     | 4,293     | 5,151     | 9,077     | 8,785     | 6,255     | 3,639     | 3,726     | 3,781     | 3,800             |
| <b>Public Facilities</b>             |           |           |           |           |           |           |           |           |           |                   |
| Square Footage Maintained            | 854,836   | 869,611   | 888,904   | 920,686   | 924,335   | 936,575   | 941,235   | 1,001,235 | 1,004,000 | 1,034,170         |
| Preventative Maintenance Performed   | 306       | 336       | 345       | 363       | 356       | 392       | 430       | 480       | 488       | 500               |
| Athletic Leagues Maintained          | 50        | 53        | 55        | 55        | 56        | 57        | 59        | 68        | 73        | 75                |
| Scheduled Games                      | 6,100     | 6,200     | 6,400     | 6,900     | 7,433     | 7,523     | 7,680     | 7,721     | 8,139     | 8,300             |
| Vehicle Maintenance Work Orders      | 5,949     | 6,275     | 6,712     | 7,432     | 5,948     | 5,899     | 5,743     | 5,667     | 5,572     | 5,700             |
| Lane Miles Maintained                | 1,760     | 1,780     | 2,417     | 2,456     | 2,555     | 2,610     | 2,642     | 2,730     | 2,730     | 2,800             |
| <b>Water and Sewer</b>               |           |           |           |           |           |           |           |           |           |                   |
| Billing Invoices per year            | 100,502   | 102,674   | 106,567   | 109,089   | 111,938   | 117,497   | 115,540   | 118,329   | 120,893   | 121,578           |
| New Accounts Set Up                  | 819       | 587       | 541       | 587       | 791       | 506       | 419       | 474       | 446       | 510               |
| 2 Meters Replaced                    | 1,738     | 897       | 818       | 665       | 521       | 614       | 531       | 490       | 1,274     | 980               |
| Meters Read                          | 100,502   | 102,674   | 106,567   | 109,089   | 111,938   | 117,497   | 115,540   | 118,329   | 120,893   | 121,578           |
| Holding Tank Program Gallons Pumped  | 1,145,800 | 1,081,300 | 1,004,600 | 830,500   | 837,500   | 516,350   | 509,850   | 482,340   | 398,100   | 395,750           |
| Water Gallons Pumped per Day         | 6,327,384 | 5,985,650 | 6,143,951 | 6,580,995 | 6,526,757 | 6,564,700 | 6,134,087 | 5,640,450 | 5,964,252 | 6,266,400         |
| <b>County Park Operations</b>        |           |           |           |           |           |           |           |           |           |                   |
| Rounds of Golf                       | 27,531    | 29,396    | 30,058    | 30,150    | 30,255    | 30,200    | 30,059    | 30,490    | 25,500    | 30,000            |
| Average Round ( per hour )           | 4.25      | 4.25      | 4.25      | 4.25      | 4.25      | 4.25      | 4.25      | 4.25      | 4.25      | 4.25              |
| <b>Solid Waste Management</b>        |           |           |           |           |           |           |           |           |           |                   |
| 1 Recycled Tons                      | 37,200    | 53,342    | 44,635    | 61,984    | 56,243    | 48,654    | 58,451    | 51,537    | 52,575    | 77,537            |
| 1 Recycle Curbside Collection Tons   | 3,404     | 2,760     | 2,772     | 2,882     | 2,708     | 2,885     | 2,900     | 3,100     | 3,200     | 3,200             |
| Landfill Tons                        | 65,202    | 69,536    | 76,253    | 84,119    | 59,319    | 57,404    | 54,420    | 74,581    | 85,762    | 89,474            |

1 Based on Calendar Year

1\* Beginning FY08 figures based on Fiscal Year not Calendar Year

2 Projected

Capital Asset Statistics by Function

Charles County, Maryland

Table 17

Last Ten Fiscal Years

| Function                          | 2003   | 2004   | 2005    | 2006    | 2007    | 2008    | 2009    | 2010    | 2011    | 2012    |
|-----------------------------------|--------|--------|---------|---------|---------|---------|---------|---------|---------|---------|
| General Government                |        |        |         |         |         |         |         |         |         |         |
| Buildings                         | 24     | 23     | 23      | 23      | 23      | 25      | 25      | 23      | 24      | 24      |
| Vehicles                          | 221    | 235    | 269     | 278     | 282     | 295     | 302     | 293     | 267     | 245     |
| Public Safety                     |        |        |         |         |         |         |         |         |         |         |
| Sheriff Stations                  | 5      | 5      | 6       | 6       | 6       | 7       | 7       | 7       | 6       | 7       |
| Detention Centers                 | 2      | 2      | 2       | 2       | 2       | 2       | 2       | 2       | 2       | 2       |
| Sheriff Patrol Vehicles           | 257    | 287    | 310     | 321     | 361     | 413     | 422     | 425     | 462     | 472     |
| Other Sheriff Vehicles            | 10     | 10     | 18      | 19      | 13      | 15      | 16      | 17      | 18      | 17      |
| K-9 Dogs                          | 9      | 9      | 10      | 10      | 11      | 14      | 14      | 15      | 11      | 12      |
| Mobile Communications Center      | -      | -      | 1       | 1       | 1       | 1       | 1       | 1       | 1       | 1       |
| Emergency Operations Vehicles     | 6      | 6      | 7       | 10      | 11      | 16      | 16      | 17      | 18      | 18      |
| Hazmat Vehicles                   | -      | -      | 2       | 4       | 5       | 7       | 5       | 5       | 5       | 5       |
| Animal Control Vehicles           | 7      | 6      | 9       | 10      | 9       | 10      | 9       | 8       | 8       | 9       |
| Community Services                |        |        |         |         |         |         |         |         |         |         |
| Transportation Service Vehicles   | 12     | 14     | 14      | 15      | 36      | 38      | 36      | 33      | 36      | 37      |
| Senior / Community Centers        | 4      | 4      | 4       | 4       | 4       | 4       | 4       | 4       | 4       | 4       |
| Community Centers                 | 9      | 9      | 9       | 9       | 9       | 9       | 9       | 9       | 9       | 9       |
| Pools                             | 4      | 4      | 4       | 5       | 5       | 5       | 5       | 5       | 5       | 5       |
| Public Facilities                 |        |        |         |         |         |         |         |         |         |         |
| Buildings                         | 8      | 8      | 8       | 8       | 8       | 8       | 8       | 8       | 8       | 8       |
| Roadways (miles)                  | 1,760  | 1,780  | 1,819   | 2,456   | 2,555   | 2,610   | 2,642   | 2,730   | 2,730   | 2,735   |
| Heavy Equipment                   | 17     | 18     | 18      | 18      | 20      | 26      | 31      | 32      | 27      | 28      |
| Water and Sewer                   |        |        |         |         |         |         |         |         |         |         |
| Buildings                         | 17     | 18     | 18      | 18      | 18      | 18      | 17      | 18      | 16      | 16      |
| Wastewater Treatment Plants       | 6      | 6      | 6       | 6       | 7       | 7       | 7       | 7       | 7       | 7       |
| Pump Stations                     | 57     | 57     | 57      | 57      | 56      | 50      | 57      | 57      | 57      | 56      |
| Wells                             | 79     | 79     | 81      | 81      | 81      | 62      | 67      | 67      | 65      | 65      |
| Heavy Equipment                   | 14     | 14     | 15      | 15      | 15      | 17      | 16      | 17      | 14      | 15      |
| Vehicles                          | 85     | 114    | 97      | 89      | 93      | 81      | 92      | 87      | 76      | 86      |
| Meters                            | 95,758 | 98,043 | 101,639 | 104,157 | 107,321 | 113,354 | 111,397 | 113,858 | 116,883 | 117,546 |
| County Park Operations            |        |        |         |         |         |         |         |         |         |         |
| Parks                             | 19     | 19     | 19      | 19      | 26      | 27      | 29      | 29      | 29      | 30      |
| Park Acreage                      | 2,519  | 2,519  | 2,519   | 2,519   | 2,536   | 3,228   | 3,336   | 3,349   | 3,349   | 3,483   |
| Golf Course                       | 1      | 1      | 1       | 1       | 1       | 1       | 1       | 1       | 1       | 1       |
| Skate Park                        | 1      | 1      | 1       | 1       | 1       | 1       | 1       | 1       | 1       | 1       |
| Concession Buildings              | 2      | 2      | 3       | 3       | 6       | 8       | 8       | 8       | 8       | 9       |
| Vehicles                          | 1      | 1      | 1       | 3       | 3       | 3       | 3       | 3       | 3       | 3       |
| Recreation Programs               |        |        |         |         |         |         |         |         |         |         |
| Recreation/ Sports Centers        | 1      | 1      | 1       | 2       | 2       | 2       | 2       | 2       | 2       | 2       |
| Solid Waste Management            |        |        |         |         |         |         |         |         |         |         |
| Buildings                         | 6      | 6      | 6       | 6       | 6       | 6       | 6       | 6       | 6       | 6       |
| Recycling Stations with Buildings | 2      | 2      | 3       | 3       | 3       | 3       | 3       | 3       | 3       | 3       |
| Heavy Equipment                   | 25     | 27     | 27      | 27      | 29      | 28      | 27      | 26      | 21      | 21      |
| Vehicles                          | 33     | 33     | 36      | 53      | 34      | 39      | 38      | 34      | 26      | 35      |