

**Board of County Commissioners of Calvert County
Commissioner's Hearing Room
175 Main Street, 2nd floor, Prince Frederick, Maryland 20678**

Tuesday, November 8, 2011

Invocation – Reverend Dante King
Greater Mount Zion Church, Prince Frederick, Maryland
Pledge of Allegiance
Approve Agenda

AGENDA

- I. PRESENTATION** **10:05 a.m.**
Office of the County Administrator
Memo from Joyce Rulapaugh, Staff Liaison, 11/03/11
Re: [Recommendation for Redistricting](#)
- II. APPOINTMENTS** **10:50 a.m.**
1. [Commission on Aging](#)
One vacancy due to resignation
2. [Economic Development Authority](#)
Four vacancies due to term expirations and EDC representative vacancy
3. [Employees' Retirement Savings Plan Board of Trustees](#)
Two vacancies due to term expirations
4. [Gambling Permit Review Committee](#)
Two vacancies due to a resignation and unfilled alternate vacancy
- III. NEW BUSINESS** **11:00 a.m.**
Department of Finance and Budget
1. Memo from Roberta Baker, Purchasing Officer, 10/26/11
Re: [Award Recommendation – Bituminous Concrete/Cold Patch](#)
2. Memo from Roberta L. Baker, Purchasing Officer, 10/19/11
Re: [Award Recommendation – Traffic Control Devices and Associated Materials](#)
3. Memo from Julie Paluda, Capital Projects Analyst, 11/01/11
Re: [Budget Adjustment for Fire & Rescue – Facilities](#)
4. Memo from Julie Paluda, Capital Projects Analyst, **10/27/11**
Re: [Resolution to Forward Fund](#)
- Sheriff's Office
5. Memo from LTC Thomas C. Hejl, Assistant Sheriff, 11/02/11
Re: [In-Car Camera Acquisition Grant](#)
- Department of Community Resources
6. Memo from Maureen T. Hoffman, Director, 10/25/11
Re: [Strategic Planning Framework Grant – Project Monitor Position](#)
- IV. COMMISSIONERS' REPORTS** **11:35 a.m.**

V. PUBLIC COMMENT **11:45 a.m.**

There is a time limit of 5 minutes per speaker. No additional minutes or allotting unused minutes to an additional speaker will be permitted.

VI. EXECUTIVE SESSION **11:50 a.m.**

Closed to the public pursuant to Section 10-508 of the State Government Article of the Annotated Code of Maryland.

VII. PRESENTATION **2:00 p.m.**

Office of the County Administrator
Memo from Terry L. Shannon, County Administrator, 11/03/11
Re: [MACo Legislation](#)

VIII. RIBBON CUTTING **3:30 p.m.**

Orange Wireless Network
150 West Dares Beach Road, Prince Frederick, MD

IX. RIBBON CUTTING **4:00 p.m.**

K-5 Sports
134 West Dares Beach Road, Prince Frederick, MD

X. PUBLIC HEARING **7:00 p.m.**

Calvert Pines Auditorium, 450 W. Dares Beach Road, Prince Frederick, MD
Office of the County Attorney
Memo from John B. Norris, County Attorney, 11/03/11
Re: [2012 Legislative Package](#)

Executive Session Agenda

NONE

*This agenda is subject to change and the times listed are approximate.
If any items are added for consideration, they will be included on a revised agenda that will be issued prior to the closed session.*



**COUNTY ADMINISTRATOR'S OFFICE
INTEROFFICE MEMORANDUM**

TO: Board of County Commissioners
THRU: Terry L. Shannon, County Administrator *TL*
FROM: Joyce Rulapaugh, Staff Liaison *JR*
Calvert County Redistricting Committee
DATE: November 3, 2011
SUBJECT: Recommendation for Redistricting

BACKGROUND:

Every ten years, the U.S. Census counts every resident in the United States, and this count is mandated by Article I, Section 2 of the Constitution. The data collected by the decennial census determine the number of seats each state has in the U.S. House of Representatives, and is also used to distribute billions in federal funds to local communities. These results then affect the states as it relates to the number of representatives each General Assembly will have per county, as well as affecting local election districts.

DISCUSSION:

In June 2011, the Board of County Commissioners appointed members to the newly-formed Calvert County Redistricting Committee and tasked them with the following:

The first phase will be to gather, prepare, and perform outreach to the public regarding their preferences on whether the County districts should remain static, increase to four, increase to four plus one at-large Presidential District, or increase to five districts. Once this public vetting has occurred, you will use the information gathered by your public outreach efforts to forward a recommendation to the BOCC for action in open session.

Phase two shall occur after the Congressional and Legislative election lines/districts have been finalized, at which time the new district/precinct lines may be drawn and approved by the BOCC in open session. We hope to receive this information from you by the end of June 2012.

The Committee has completed the first phase and will be presenting their findings to the Board on Tuesday, November 8, and they appreciate the opportunity to have worked with the public on this important task. They stand ready to begin the second phase once the Congressional and Legislative lines have been finalized.

RECOMMENDATION: That the Board receives the Committee's presentation on Tuesday, November 8, as well as considers their recommendations, which can be found on page two of their November 8 letter attached.



Calvert County REDISTRICTING COMMITTEE

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redistricting@co.cal.md.us

Russell Costley Annette Funn *Patt Parker, Chair* *Wilson Parran, Vice Chair*
Greg Kernan Jay Lounsbury Judy MacWilliams Bill Phalen Stephen Waugh

November 8, 2011

Dear Commissioners:

In June 2011, you appointed the Calvert County Redistricting Committee to complete the following tasks in two phases.

Phase One from your July 12, 2011, letter states "The first phase will be to gather, prepare, and perform outreach to the public regarding their preferences on whether the County districts should remain static, increase to four, increase to four plus one at-large Presidential District, or increase to five districts. Once this public vetting has occurred, you will use the information gathered by your public outreach efforts to forward a recommendation to the BOCC for action in open session."

The Committee appointed embarked on an ambitious undertaking to accomplish the tasks. At our first meeting held on June 30, we outlined our purpose as described above, approved bylaws, and decided on reaching the public in the following venues (sample collage attached):

- Establish a URL address/website with the County and use Facebook;
- Prepare a brochure and letter detailing the history of the election process for commissioners;
- Prepare a survey;
- Locate civic events where Committee members would speak on the subject of redistricting; and
- Hold public meetings with a presentation by the Committee and remarks by the public.

Subsequent meetings produced a letter, a brochure, and a survey (attached). Designated events were named; Committee members volunteered to speak or attend. Email, website, and Facebook accounts were activated. Surveys could be taken online; a QR (quick response) code was developed and added to all of the materials and the website.

We took the information and surveys to over 50 places, determined to reach out to the citizens of Calvert County. We visited churches, homeowners associations, post offices, businesses, neighborhood watch groups, civic and political organizations, various community events, etc. Two public meetings were scheduled, only one was held because the effects of the hurricane did not allow us to meet. At our second scheduled public meeting, 12 citizens provided their input. For a full listing of where our team went, see the attached Outreach List.

At the October 17 meeting, the Committee established criteria to be used in making our recommendations (attached). At the October 19 and 24 meetings, the Committee reviewed the survey results and comments received (attached).

Some information received in connection to the surveys includes:

- 962 visits to the redistricting webpage on the Calvert County Government website
- 852 visits to the online survey
- 518 completed the online surveys
- 224 completed the paper surveys
- 742 combined total of surveys completed

By comparison the responses to the 2001 Calvert County Redistricting Committee were 72 (see attached maps). We believe using new technology and intentionally going out and meeting the public increased the public participation in response to the survey.

The survey indicates that 45% of the respondents favored no change; however 50% indicated that they would like to see more Election Districts. By a 64% favorability rating, respondents preferred that the President of the Board of County Commissioners be elected annually by the Board itself. In addition, through the Committee's interactions with the public, it was very evident that voters are confused on how an "at-Large" Commissioner is elected. For example, many residents did not understand how one person who received more votes than another was not a commissioner.

Therefore, based on the criteria the committee established, the survey, interaction with the public, etc, the Committee unanimously recommends the following:

1. Calvert County changes from the current three Election Districts to five Election Districts.
2. Remove the language "At-large" and insert "Countywide."
3. Candidates for the office of County Commissioner run Countywide, be elected Countywide (one from each Election District), and meet all residency requirements. Note: the candidate from each Election District receiving the most votes countywide is the winner in that Election District.
4. The County code should be changed to reflect the change in Election Districts. It should be changed to read: "Beginning with the Primary Election to be held in Calvert County in June 2014, five County Commissioners shall be elected by countywide vote. One shall be a resident of the first election district, one a resident of the second election district, one a resident of the third election district, one a resident of the fourth election district and one a resident of the fifth election district of the County. Those receiving the highest number of votes from each district shall be selected. Commissioners who are elected and qualify shall take office the third Tuesday of December following the election. Each commissioner shall hold office for four years or until a successor is elected and qualified."
5. The President of the Board of County Commissioners be elected annually by the Board of County Commissioners.
6. The Election District number be listed on the ballot beside or above the name of each candidate.
7. Changing the verbiage in the County Public Code on the Candidate's filing application to reflect that a resident from the first, second, third, fourth, and fifth, not just the first, second and third.
8. If the County changes to five Election Districts, the issue of how Calvert County School Board members are elected be addressed by the appropriate parties.
9. A Voter education campaign be launched to inform the public about the new Election Districts and what they entail. Voter education also needs to continue as many we spoke with thought the Election Districts and the School Districts were the same.
10. Legislation to increase the number of Election Districts be passed by the General Assembly this session allowing Election District lines to be drawn at the earliest possible date after the changes in State Legislative District.


The Redistricting Committee appreciates the opportunity to have worked with the public on this important task. We look forward to making our formal presentation to you on Tuesday, November 8, where we will be happy to answer questions.

Continuing on to our next task in Phase Two, you asked that Phase Two occur after the Congressional and Legislative election lines/districts have been finalized, at which time the new district/precinct lines may be drawn and approved by the BOCC in open session. We are to provide this information to the BOCC in open session, if possible, by June 2012 – we stand ready to begin this task.

The Committee also would like to acknowledge the Calvert County Staff who provided their expertise and time to our efforts; we could not have completed this task in a timely manner without each of them. A very sincere "Thank You" to Joyce Rulapaugh, County Administrator's Office; Gail Hatfield, Board of Elections Administrator; Kathy O'Brien, Technology Services; Mark Volland, Danita Boonchaisri and Linda Vassallo, Economic Development; and many others behind the scenes who provided us logistical support.

Thank you for the opportunity to serve the BOCC and the people of Calvert County.

Sincerely,

 Pat Parker on behalf of:

Members of the Calvert County Redistricting Committee



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Dear Calvert County Neighbor, "Make Your Voice Heard!"

Every ten years, Census figures trigger changes to both our County and State legislative boundaries. This process, known as **redistricting**, is required by law. *We invite you to participate in making choices among the options below by giving us your comments and by completing and returning a five (5) question survey.*

In June of 2011, the Board of County Commissioners (BOCC) appointed a County Redistricting Committee (CRC) to get the views of all citizens on whether to:

- **Keep** the current three Election Districts or
- **Increase** the number to four or five Election Districts.
- **Change how Commissioners are elected** (countywide like now or within their home Election District only); and
- **Change how the President of the BOCC is chosen:** Highest vote counts in election, elected commissioners vote for president annually, At-large election for president for a four (4) year term.

Background: Since 1978, we have had a five-member BOCC, all elected countywide. Voters vote for the candidates of their choice, no matter where the candidate resides. The candidate receiving the highest number of votes from each Election District is elected. The next two highest vote-getters win also, no matter where they live.

Current Calvert Facts:

- Our population grew from 34,638 in 1980, to 74,563 in 2000, to 88,737 in 2010.
- Calvert has three Election Districts. To-date it always has had three.
- Calvert has 23 voting precincts - in 1996 there were 11.
- Calvert now has more than 55,000 registered voters. The number will likely increase.
- Ideal precinct size is 2,000 voters, so the number of precincts might increase.

A public meeting will be held on the County's redistricting on September 13th. This meeting will be held at the Calvert Pines Senior Center at 7:00 PM. Information tables will also be located at various community events, including the County Fair (September 28 through October 2), and PRAD (October 8-9). Information will also be available at all of the Calvert County libraries.

"Make Your Voice Heard!" Your feedback is very important. The CRC seeks comments from all Calvert citizens. Please take a moment to complete the online survey or get one from the many community events the CRC team members will attend. Information can be found on the "**Calvert Redistricting**" Facebook page or the **Calvert County website**: www.co.cal.md.us/redistricting. Surveys must be completed and returned by October 11th to be included in our recommendation to the BOCC. Survey results will be posted on the website. Thank you for your participation.

Your 2011 Calvert County Redistricting Committee,

Patt Parker, Chair



Why is redistricting important to me?

One of the greatest powers that the people have is the right to elect their own representatives to government. Your participation in the redistricting process gives you a voice in structuring Election Districts and will help make the difference between empowering and maximizing the voice of the community or minimizing and muting it. The independent CRC is committed to formulating a recommendation that reflects the best interests of the people.

How can I participate?

There are several ways to participate.



Attend a public hearing and provide input.



Complete the survey.



Submit questions.

Visit the CRC Web page at www.co.cal.md.us/ redistricting for hearing dates, an online survey and more.

Make Your Voice Heard.

Fill out the survey now or complete it online at www.co.cal.md.us/redistricting.



read help? | info@cal.org

Scan this QR code with your smartphone to learn more about the Calvert Redistricting Committee's activities.

Exploring Options for Calvert County Election Districts

Public Participation - Public Trust



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**Calvert County
REDISTRICTING
COMMITTEE**

What is Redistricting?

Redistricting is the process of changing the boundaries of Election Districts, often in response to population changes determined by the results of the Federal Census. To help ensure equal representation in Calvert County, Election Districts and boundaries are reviewed after the census to account for any population changes.

The Calvert County Redistricting Committee

The Board of County Commissioners (BOCC) appointed a non-partisan Redistricting Committee (CRC) in June 2011. The CRC's charge is to consider public input on the current structure of the BOCC Election Districts and formulate a recommendation to the BOCC on whether to:

- Keep the current three Election Districts
- Increase the number of Election Districts to four or five
- Change how commissioners are elected (countywide or within their home Election Districts only)
- Change how the president of the BOCC is elected, whether by registered voters for a four-year term or by the BOCC each year.

How is the BOCC elected?

The 1978 Public Local Laws of Calvert County mandates that five county commissioners shall be elected by countywide vote. The candidate receiving the highest number of votes from each Election District is elected. The structure is as follows:

- One commissioner shall be a resident of the First Election District
- One commissioner shall be a resident of the Second Election District
- One commissioner shall be a resident of the Third Election District
- Of the remaining candidates, the two who receive the highest number of votes shall be elected to serve "at large," regardless of where they live

What is the history of county commissioner districts?

The timeline below highlights the background and milestones of the county's population and Election Districts.

What are the current trends?

- Currently in Calvert County:
- The population grew from 74,563 in 2000 to 88,737 in 2010.

- Calvert has three Election Districts.
- Calvert grew from 11 precincts in 1996 to 23 in 2010.
- Calvert has approximately 55,000 registered voters and the total may increase by the 2012 election.
- The number of election precincts may increase.

Why is public input necessary?

The redistricting process will determine the boundaries of Calvert County Commissioner Election Districts, so public participation is critical. Everyone living in Calvert County has a stake in the outcome. The CRC is conducting a public participation campaign to ensure there is ample opportunity for individuals to weigh in on the process.

Through public meetings, the CRC will encourage resident participation and receive public input. All residents are encouraged to share their views at the meetings, through a redistricting survey or via email. Ultimately, this public input will help the CRC develop its recommendation to the BOCC.

Public hearings will be held and information tables will be located at community events. Information and updated reports will be placed in local print and electronic media,

on the Calvert Redistricting Facebook page and online at www.co.cal.md.us/redistricting.



Calvert County Redistricting Survey 2011

Make your voice heard by taking a few minutes to answer this survey.
Please complete one survey per person and respond by October 11, 2011.
Your answers will be kept confidential. Thank you!

Return to Calvert County Redistricting Committee, 175 Main Street, Prince Frederick, MD 20678
or complete the survey online at www.co.cal.md.us/redistricting



Scan this QR code with your smartphone to learn more about the Calvert Redistricting Committee's activities.

Background: This survey is asking Calvert County residents to consider the number of county Election Districts and how the President of the Board of County Commissioners is elected.

In 1978, by a legislative act: "Beginning with the general election to be held in Calvert County in November, 1978, five (5) county commissioners shall be elected by countywide vote. One (1) shall be a resident of the first election district, one (1) a resident of the second district, and one (1) a resident of the third election district of the county. Of the remaining candidates, the two (2) receiving the highest number of votes shall be selected. Commissioners who are elected and qualify shall take office the third Tuesday of December following election. Each commissioner shall hold office for four (4) years or until a successor is elected and qualified (Code 1981,s/s 4-102; 1985,ch 715,s/s 2.)" See Code of Public Local Laws of Calvert County, Section 2-102.

1. Please choose the number of Election Districts you would like Calvert County to have:

- Keep the current three Election Districts Increase the number of Election Districts to four
 Increase the number of Election Districts to five Not sure

2. If Calvert County increased its Election Districts from three (3), to four (4) or to five (5), would you prefer that (choose one of the following):

- All candidates are elected countywide (at-large) (If you choose this answer, please answer question 3)
 All candidates are elected from their Election Districts only Not sure

3. If you chose four (4) Election Districts, would you be in favor of electing four (4) county commissioners and the fifth county commissioner countywide (at-large) for President of the Board of County Commissioners?

- Yes No Keep current system (commissioners vote for president) Not sure

4. How do you think the President of the Board of County Commissioners should be elected?

Currently, the President of the Board of County Commissioners is elected annually by the county commissioners to serve a term of one (1) year. § 2-103. President. [Code 1981, § 4-103; 1985, ch. 715, § 2].

- Highest vote count in election Elected commissioners vote for president annually
 At-large election for president for a four (4) year term

5. What is your ZIP code?

- 20610 20615 20629 20639 20657 20676 20678
 20685 20688 20689 20714 20732 20736 20754

Additional Feedback: _____

Please complete one survey per person and respond by October 11, 2011.

Calvert County Redistricting Committee - Outreach List

#	<i>Outreach List</i>
1	Asbury-Solomons
2	Bowen's Grocery
3	Brooks United Methodist Church
4	Buehler Market and Buehler Liquors
5	Calvert County County Fair
6	Calvert County Public Libraries
7	Calvert Pines Senior Center
8	Carroll-Western UMC
9	Chamber of Commerce - Commissioners Breakfast
10	Chesapeake Beach Town Council
11	Chesapeake Ranch Estates
12	Christ Church - Port Republic
13	College of Southern Maryland
14	Commission for Women
15	Concerned Black Women
16	Democratic Central Committee - Calvert County
17	Democratic Women's Club
18	Dunkirk Area Concerned Citizens Association (DACCA)
19	Farmer's Market
20	Friendship United Methodist Church
21	Gray Ray Post 220 American Legion
22	Green Turtle - Prince Frederick, Democratic Celebration
23	Democratic Picnic - Kings Landing Park
24	League of Women Voters
25	MD Association of Counties Panel
26	Minority Business Alliance
27	NAACP - Calvert County Branch
28	National Night Out (NNO) Calvert Pines Senior Apartments
29	NNO Carroll Western U.M. Church
30	NNO Chapline Place
31	NNO Chesapeake Ranch Estates
32	NNO Kenwood Beach
33	NNO Long Beach/Calvert Beach
34	NNO Patuxent Palisades/Shores of Calvert
35	NNO Shores of Calvert
36	NNO Prince Fred. Village Apts. , Prince Fred. Sr. Apts. & Calvertowne Townhouses
37	NNO Symphony Woods
38	NNO Town of North Beach
39	North Beach Bay Harvestfest
40	North Beach Senior Center
41	North Beach Town Council
42	Nuclear Safety Seminar
43	Owings Area Community Association
44	Patuxent River Appreciation Day (PRAD)
45	Post Offices
46	Calvert County Republican Central Committee
47	Republican Women Leaders of Calvert County
48	Republican Women of Calvert County
49	Riverside Democratic Club
50	Sneade's Ace Home Center - Owings
51	Solomons Business Group
52	Stoney's - Rotary International
53	Southern Pines Senior Center
54	University of Maryland - Legacy Leadership Seminar



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CRITERIA USED IN MAKING RECOMMENDATION

Below is the agreed upon criteria:

1. Use the responses to question one to determine if the majority of respondents want the system to stay the same or want to change the current system. To do that, we will need to combine the responses in boxes 2 and 3 and compare them to the number of responses in box 1.
2. Next we need to decide if there is going to be a change, does a majority of responders want to change to 4 Election Districts (EDs) or 5 EDs.
3. If we change to 4 EDs, would they be in favor of electing a 5th person for President of the BOCC.
4. If the majority wants to change to 4 or 5 commissioners, do they want the candidates to run at-large or from their district only.
5. No matter what system we end up with, which of the following has the most responders regarding the selection of a president of the Board of County Commissioners
 - Highest vote count in election
 - Elected commissioners vote for president annually
 - At-large election for president for a four-year term.

In addition to the above, we agreed to consider any other suggestions that committee members may have. We have all spent several months talking to people, answering questions, and getting suggestions; they need to be heard.

Calvert County Redistricting Committee - Combined Survey Results

October 18, 2011

1. Please choose the number of Election Districts you would like Calvert County to have:

Keep the current three (3) Election Districts (If you choose this answer, please go to question 4)	335	45%
Increase the number of Election Districts to four (4)	130	18%
Increase the number of Election Districts to five (5)	237	32%
Not sure	38	5%
Total	740	100%

2. If Calvert County increased its Election Districts from three (3), to four (4) or to five (5), would you prefer that (choose only one):

All candidates are elected countywide (at-large) (If you choose this answer, please answer question 3)	198	37%
All candidates are elected from their Election Districts only	306	58%
Not sure	26	5%
Total	530	100%

3. If you chose four (4) Election Districts, would you be in favor of electing four (4) county commissioners and the fifth county commissioner countywide (at-large) for President of the Board of County Commissioners?

Yes	143	33%
No	106	24%
Keep the current system	148	34%
Not sure	36	8%
Total	433	100%

4. How do you think the President of the Board of County Commissioners should be elected? Currently, the President of the Board of County Commissioners is elected annually by the county commissioners to serve a term of one (1) year. § 2-103. President. [Code 1981, § 4-103; 1985, ch. 715, § 2].

Highest vote count in election	158	22%
Elected commissioners vote for President annually	471	64%
At-large election for President for a four (4) year term	105	14%
Total	734	100%

Online Survey Additional Comments:

- 1 KEEP IT THE WAY IT IS EXCEPT FOR THE SELECTION OF PRESIDENT!!! Each commissioner makes decisions which affect all of Calvert County. Thus, all of Calvert County should have a vote on all commissioners.
- 2 This is a test from Patt
- 3 at large elections for county commissioners helps limit the "bring home the bacon" syndrome. Meaning, you eliminate/reduce quid pro quo votes for spending in particular districts.
- 4 Would be very helpful to see a district map superimposed on a population density map
- 5 Don't tinker with something that isn't broken.
- 6 Not sure of number of needed election districts - since the creation of this system, the population within each current district has increased dramatically -representation should reflect that increase. Possibly, based on population, increasing number of commissioners per district
- 7 I don't like the fact that in the current system, a commissioner can be a "shoe in" if they are the only individual running for election in their district. The system would work better if just the highest vote-getters were commissioners, no matter what district they are from.
- 8 I don't feel district borders should be changed.I have read multiple articles about the state of MD wanting to change borders to accomodate the minority commuities.I don't feel minorites nor majorities (whites) should be treated any different.We are all capable of voting for eachother if we choose.
- 9 Hopefully the southern end of the county will be adequately represented in the redistricting. It just seems like we always are underserved when compared to the northern end of the county.
- 10 You need to feature the history of why we elected Commissioners the way we do. 300 Characters for additional comments is not sufficient. I would have sent you several paragraphs on the history.
- 11 It isn't broken and doesn't need to be fixed. Thanks for asking!
- 12 It isn't broken. Don't fix it
- 13 Not a very good survey!
- 14 The present system is terribly confusing and I strongly believe the commissioner should live in the district he or she represents. The present system of having the commissioners elect their president seems to be working fine . . .
- 15 Perhaps this is a state issue, but, most of all, I would like to be returned to Calvert Co. by being taken out of the Proctor/Vallario delegate district.
- 16 Let's keep it fair and without bias. alsj
- 17 the commissioner should represent his constituents not just be elected because he is popular county wide
- 18 "county" representatives should be elected by the entire county. No special interests for one area, ergo, elected ones are responsible for all!
- 19 by the addition of more districts there would clearly be an slant in representation, which would effect how the commissioners determines the needs and resources of all the counties citizens
- 20 To run for office only in one district will significantly reduce out of pocket expenses. Also the elected commissioner will be able to represent the needs of the district better (good) unfortunately this could result in deals with other commissioners to get pet projects approved (bad).
- 21 None
- 22 4 districts + 1 at-large seems best option to me. Current system of Commissioners electing their President is my preference to select Pres. Top vote-getter countywide selection method may yield the odd situation of minority party having BOCC President despie 1-2 Commissioners.
- 23 I am proud of our county's success. I think the current election process works well; it emphasizes one team. It's not perfect; nothing is. Also, allowing the commissioners to elect their own leaders is a smart solution and deterred conflicts in the last board.
- 24 Something needs to change..so many people moving here now..I personally was in favor of the old bumper sticker " Keep Calvert Country"! But now there are too many people for just three districts

- 25 4 commissioners, elected county wide, but with a residency requirement to have one from each district, plus president elected at large countywide. I believe this is the system used by both Charles and St Mary's counties and it appears to be superior to ours.
- 26 If the decision is to increase # of districts then one commissioner from each district should be elected and next top vote getter in the case of 4 districts and top vote getter in each district in the case of 5 districts. Don't make it more confusing.
- 27 I think that a elected county commissioner should represent their respective districts thus having 5 districts vice three or four. Because a person is elected from a district should mean that this person should better represent the ideas and desires of the people of that district.
- 28 Just because some might not understand how it currently works is no reason to change it. The current system is FAIR and benefits ALL Calvert citizens.
- 29 I ans "not sure" to Q# 1-3, no pro's /con's to base answers. If ans.#1 to keep 3 dstrct survey doesn't ask how BOCC should be elected, asks you to skip to Q#4. Current method needs changed. 5 districts promotes self-interests, would be divisive. Favor a 5 memb BOCC elected cntywide, top vote is pres
- 30 NO GERRYMANDERING!
- 31 good luck
- 32 Please do NOT have a "Twin Beaches" only district. It would further alienate the Beaches from the County Govt. Nor Bch and Ches Bch need to feel a part of the County body. Not an us against them mentality
- 33 I feel the current method one part highest vote getter in district and one part two at large candidates is very confusing for most people. Voters are better represented when their elected official has to answer directly to the district that elected them to office.
- 34 I think having three election districts would provide the greatest chance of the districts being bipartisan. I'm sick of partisan bickering and gridlock. An at-large election for the President of the Board could reduce the chance of cronyism; 4 yrs is the minimum anyone can get anything done.
- 35 I did not see what options were available if I wanted 5 districts. How would the Board President be chosen then?
- 36 At least the way the system is now all the voters have a say in who gets elected. I wouldnt want to only be able to vote for the one in my district. they should all represent the entire county.
- 37 I would like the President of the BOCC to be the highest vote getter for the first year, then elected annually by the BOCC in subsequent years.
- 38 If it ain't broke, don't fix it
- 39 The ombination of questions 2 and 3 is confusing. What I want is 4 election districts, 5 county commisioners. 4 of the commisioners are elected from their district. The fifth is the highest vote getter from any district. That commisioner becomes "at large" and board president.
- 40 LISTEN TOTHE PEOPLE.....PLEASE
- 41 Keep it the way it is. It provides balance and safeguards to ensure that all citizens are represented. If people think it is confusing then the commissioners need to find a better way to explain it to the citizens, but don't change it because you think it is "confusing."
- 42 Since there are some areas in Calvert that are NOT racially balanced, all commissioners should be elected at large, not by district.
- 43 I need to understand how changes will affect my district and Calvert Co. I would like to see safe bicycle/walking connectivity on or along Rt. 261, Bayside Rd. between the Beaches and Rt. 263, Plum Point Rd. We are too auto dependent.
- 44 why is the board of commissioners only limited to 5 seats? given the growth in the County, has thought been given to a larger board?
- 45 Not sure with the questions above, but what I do know is THAT GET PG Co. out of our area!!!! CALVERT CO. ONLY, PG CO. ONLY and ST. MARIES ONLY!!!m No MIXING OF COUNTRIES and their BS votes!!!!!!
- 46 Leave things the way they are now.
- 47 No option to increase number of commissioners. Population has more than double, maybe tripled in last 20 years, but number of commissioners has remained the same. Question #2 & #3 do not make sense. In question #2; if already said at large, question 3 says they would already be county wide again.

- 48 I am less concerned with the number of election districts than I am with having the commissioners represent the interests of everyone in the county, not just in the population centers or in the neighborhood where they live.
- 49 Commissioners should all be elected County-wide. Election only within one's District would quickly lead to parochial decision making-something the Board has religiously avoided since they all have to appeal to a County-wide electorate.
- 50 It's not broke
- 51 The present system is unfair. Please change.
- 52 Changing to five Election Districts would provide citizens a chance at being represented by someone closer to them rather than the three we currently have.
- 53 The current system is working just fine, leave it alone.
- 54 Let's divide the county into four election districts, with 5 commissioners. Then we guarantee that each district gets one of the five seats, and the candidate with the most amount of votes overall is the president, with the second highest in the president's district representing that district.
- 55 Don't we have more important issues in Calvert County.
- 56 I believe the commissioners should be elected from their district they reside in. They will vote better due to the interest of their own district. County has grown continuing in a faster pace, the time is now for better choices for each district. Not have what happened to Lusby.
- 57 Have all district within Calvert County.
- 58 Because of the increase in Calvert County population I feel we need to increase the number of districts but I feel we don't need to change the way we elect commissioners.
- 59 Thanks for the opportunity to comment.
- 60 4 Commissioners from 4 districts, top other vote-getter is at large. Much like today's system, just one less at-large.
- 61 By having 2-at large Commissioners it makes all the elected parties more in tune with the needs of the County as a whole rather than allow all of them to concentrate on an assigned area.
- 62 The system appears to be working. As such DON'T mess with it!
- 63 hopefully annual election of president will focus on current issues .
- 64 There should be a referendum for all proposed legislation in Calvert county. Entirely too much legislation is being quietly passed without the benefit of input from the very people that it affects.
- 65 The Committee is doing an excellent job in getting the word out to Calvert citizens and seeking their views.
- 66 Keep the system as is.
- 67 STATE REPRESENTATIVES SHOULD NOT BE MIXED WITH PG COUNTY. CALVERT COUNTY SHOULD HAVE TWO DELAGATES FROM OUR COUNTY
- 68 It's time for change!!
- 69 If it ain't broke don't fix it; it ain't broke.
- 70 I would hope that we do not do gerrymandering in drawing the districts. Do not do it by party, do it by straight lines, communities, roads, etc.
- 71 Electing one commissioner from each of 5 districts ensures that each portion of the county is equally represented on the board.
- 72 I like the current system!
- 73 Don't change the current one. This system works for ALL county residents. Don't tinker with it.
- 74 What ever you decide make sure that the elected commissions are accountable to the county as a whole.
- 75 I hope the committee will consider, what changes, if any, does the redistricting have on BoE elections.
- 76 Where is the option for changing to 4 election districts plus highest vote getter at large giving 5 commissioners and the board selecting the logical president for a year?
- 77 Avoid inter-district conflict--elect ALL Commissioners County wide. Leave selection of the Board President to an annual election among the elected Commissioners.
- 78 If commissioners are elected only within their own district they will have no reason to look at the good of the entire county when making budget and resource decisions. It will be much harder to spend wisely and reach consensus on issues. We're too small to become so parochial.

- 79 Election by highest vote is extremely iffy--popular vote not necessarily best for the welfare of county Lots of voters out there with axes to grind. Commissioners must be responsible and answerable to the entire county, not just their "home" districts. Keep partisanship out of Calvert's gov't!!
- 80 Keep things simple. Add the district on ballot for comm and let the votes be county wide. The two at large help with more calvert representation..The other options don't seem to represent our county equally. There are too many ways for comm not to care if its not their district in concern.
- 81 I believe that the current system works very well and will continue to work for the benifit of the Whole county!
- 82 It's not perfect but close. What ever you do make all of the commissioner's accountable to the people that elected them.
- 83 directions are incorrect for questions 2 and 3 ' the way I read instructions. thanks for providing the survey.
- 84 I live in the Crosspoint subdivision and I am concerned that Calvert county allows multiple families/unrelated parties to reside in a residential property. My neighbor, Bryan Keegan at 9236 Blue Sky Court rents rooms out to non-family members resulting in some real riff-raff next door. Please help.
- 85 I feel that it is best for the BOCC president be elected annually. This allows for any changes in leadership needed during the term. If a president is elected and turns out to be incompetent or is a tyrant, it allows the leadership to be changed.
- 86 Have a commissioner who first represents the concerns of his\her district first as well as for the common good of the entire county.
- 87 Commissioners must be accountable county wide!
- 88 The current system, with it's flaws, works. Make sure all the commissioners answer to all of the people of our county
- 89 Leave the current system alone!
- 90 The survey is a great idea. I've never participated in a survey like this before. I will warn you that the results should be taken into account and not conveniently ignored. These things have a way of being manipulated by the powers in charge...so lets think positively!
- 91 Keep the current system! That is all you really have to taken into account. Stop attempting to re-invent the wheel!
- 92 Insure that, whatever you do, the commissioners all have to respond to the will of all of the people. The last thing we need is to have newly elected commissioners think they have to respond to only their district.
- 93 I favor the current system;don't change it.
- 94 The individual who obtains the largest number of votes should be the president of the board for the first year of the term. After the first year the BOCC should votes to determine, yearly, who should serve as president at the board.
- 95 Unsure how many districts to have but I'd like them to evenly represent the county by having the same number of residents in each.
- 96 All good questions. Please don't change the current system just for the sake of change; this is a strong, credible system.
- 97 Don't change anything! There is absolutely nothing wrong with the current system!
- 98 Please allow the current system to continue.
- 99 We've currently have a wonderfull system;no needto change it.
- 100 The current system we have is terrible but it is inifinitely superior than the alternatives suggested.
- 101 The current system is adequate.
- 102 The county is too small to have each commissioner represent his home district. There will be no reason to work together for the overall good of all county residents. It will be just like Congress!
- 103 It works, not perfectly, but it works.
- 104 Why change the current system? Are you people making work for yourselves? Change for the sake of change is not always a good thing. Case in point this current effort.
- 105 Nothing wrong with the current way we elect individuals to the board of commissioner's.
- 106 I see no reason to change the system we have in place.
- 107 Thanks to the committee for doing this.

- 108 why is 2,000 an "ideal" precinct size?
- 109 The current system is crazy- one person can have the lowest votes overall at large & win their district or have low votes in their district , but still win because of running at large. I would prefer 1 at large, 4 district only.
- 110 I think it's unfair that a sixth-place vote-getter can win on a 5-person board!
- 111 Keep the current system!
- 112 Keep the current system. Insure that, whatever you system you recommend, all commissioners are accountable to the county as a whole, not merely their election districts.
- 113 Is there is a proposed fourth or fifth commissioner district what are the parameters, or geographical lines of those districts? The above should be clarified prior to the proposal.
- 114 Need to be separate from Prince George's County. (No longer district 27A.)
- 115 Separate district 27A from Prince George's.
- 116 There is nothing wrong with the current system and the proposed changes appear to be political in nature rather than intended to address an identified problem. The current system ensures the Commissioners act in the best interests of the entire county; not favoring their "home district".
- 117 Keep the electoral system the way it is currently. All commissioners must be elected county-wide!
- 118 Keep the current system or make better suggestions than the ones presented.
- 119 I vote to allow the current system to remain.
- 120 We've got a great system now; leave it alone!
- 121 I want my vote to count for the candidate from my election district.
- 122 Don't change this system.
- 123 I advise you not to change the current system. Insure that all commissioners be accountable to all of the people not just their election districts.
- 124 Good survey! Keep the present system.
- 125 I prefer the system we use at present.
- 126 I like the current system.
- 127 The manner in which we currently elect our commissioners should remain the same.
- 128 Keep the current system.
- 129 I strongly recommend keeping the system as it is currently. Strong incentives for all candidates and sitting Commissioners to consider issues from county-wide instead of just district perspective.
- 130 keep 3 districts; top 3 overall vote getters are in; if they are all from same districts, add highest from each of other 2; if 2 districts are covered by top 3, add the 4th highest overall vote getter and use the last spot for the highest from the last district. All 3 covered but high votes come 1st
- 131 Present system acceptable.
- 132 Keep the system we have now!
- 133 Go with what we've got now.
- 134 We have a good system now.Leave it alone.
- 135 It is an imperfect system but it better than the ones that are offered as alternatives.
- 136 Keep the current three districts.
- 137 Thank you for allow me to participate.
- 138 I prefer what we have now.
- 139 Leave things alone so you don't have bias toward the district they depend on for votes.
- 140 Keep the current system;it works fone and should nt be replaced.
- 141 I would be in favor of 5 or 4 commissioners. They should be voted for by the district they are in. If 4 a president should be elected countywide.
- 142 Everything works! I've heard very few complaints other than the character of some of those elected.
- 143 The system works the way it is now. All commissions are elected equally by all. If its not broke ...why try and change it
- 144 Nothing wrong with the way it is now. We are not that big of a county to change to 5 districts. Keep us small and country and equal

- 145 Leave it alone. Its fine the way it is
- 146 LEAVE THE PRESENT SYSTEM ALONE!!!!!!
- 147 The present manner in which we select the BOCC is perfect.
- 148 Keep it the way it is!
- 149 There is nothing wrong with what he have right now. Don't change anything.
- 150 Don't change it.
- 151 Why change it? It works just fine.
- 152 I think that electing commissioners by district would make them more responsive to individual problems in his/her district.
- 153 Would prefer 5 districts with candidates running in their own districts.
- 154 Why does it appear that everytime we erect a good system, like three election districts, some numbskull wants to "correct" it? Leave the current system in place. If you insist on moving to four or five election districts just make certain that the elected representative are accountable to all!
- 155 Install or re-install a system whereby all elected commissioners are accountable to the citizens as a whole. We have a solid system at present; leave it alone.
- 156 It is fine the way it is.
- 157 I have grown accustomed to the present system and would prefer to keep it that way.
- 158 If the current 3 districts continue, no election district should be allowed more than two representatives.
- 159 It's fine. Look at sometning else.
- 160 Nothing wrong with current system.
- 161 We have a good system now;no complaints.
- 162 I've not heard of any real complaints with the exception of the quality of a few of those who were elected;leave the present system in tact.
- 163 Make certain that all of the elected officials zre accountable to the county as a whole.
- 164 Current system has worked since 1978. It isn't broken - don't try to fix it for political reasons.
- 165 The system we utilize is adequate.
- 166 I feel since Calvert County now has 88,000 residents, it's time for our own district.
- 167 I believe the president position in Calvert, as Calvert County grows needs to become a full time position. We cannot think only of what is needed today, but for the next 10 years. We elect commissioners to direct county government not the staff.
- 168 It works. Stop tinkering with it,
- 169 Will the Redistricting committee publish the Survey results? How will the Survey results be applied or implemented?
- 170 Electing president separately from others means that all running for president are not eligible to represent their district. Hard choice. Perhaps requiring voters to select 1 candidate from each district before allowing them to select a 2nd from any district would help them understand the process.
- 171 We have a good system.
- 172 Keep our commissioner president elected yearly.
- 173 I find it extremely disappointing that redistricting is controlled by the political party in power. This is evidenced by the fact that each of the current commissioners was able to select a committee member. It also bothers me that the NAACP was able to select a committee member.
- 174 Irregardless of what a few members of the BOCC state we have a perfectly good system;leave it alone!
- 175 Electing a PRESIDENT of the Board of County Commissioners to serve for an election term will create a power head - giving ONE person too much power to control the Board of Commissioners. Having the Board choose a president annually to serve for one year is politically more safe.
- 176 If it ain't broke, don't fix it.

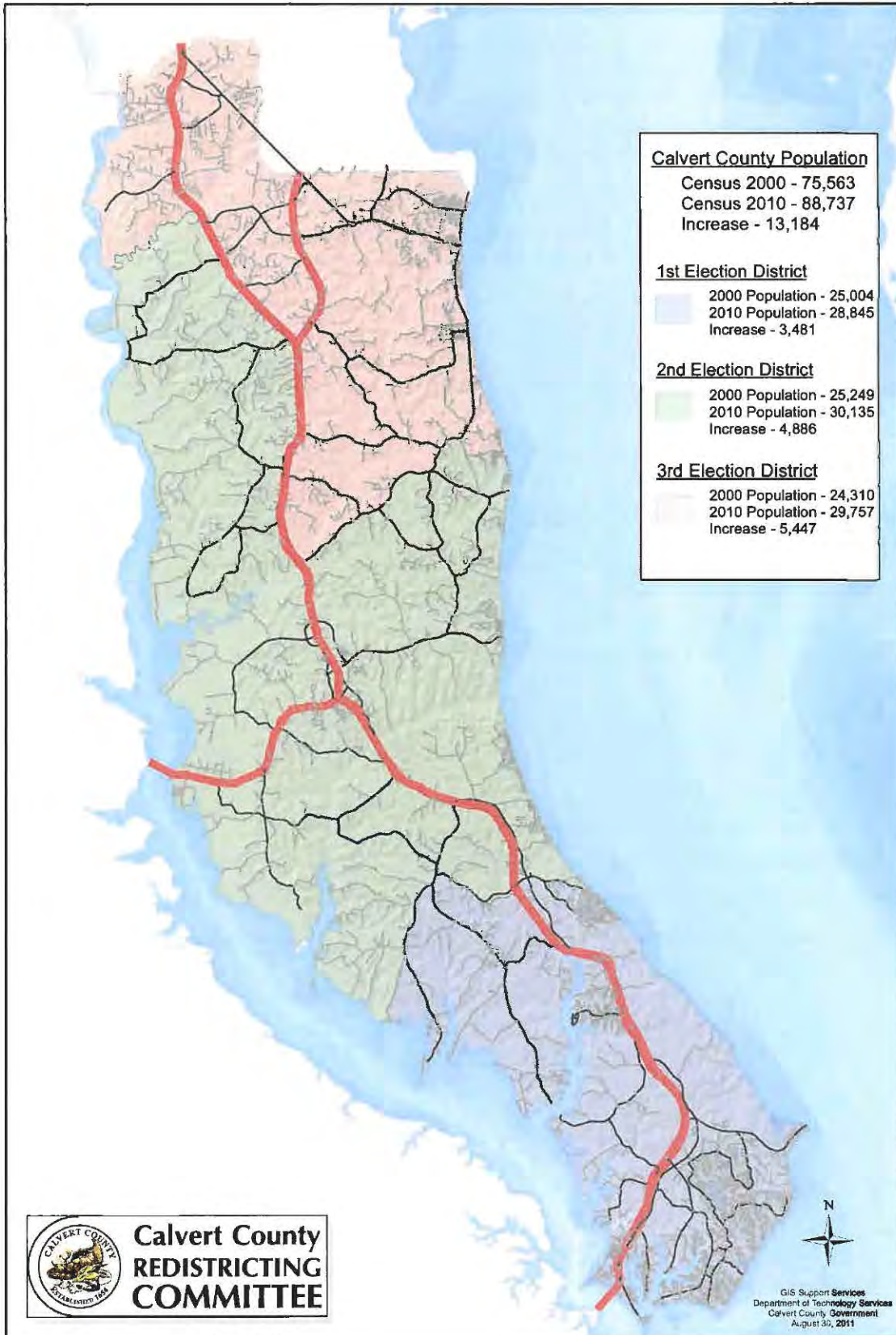
Paper Survey Additional Comments:

Feedback written at the bottom of paper redistricting surveys (all are exact quotes)

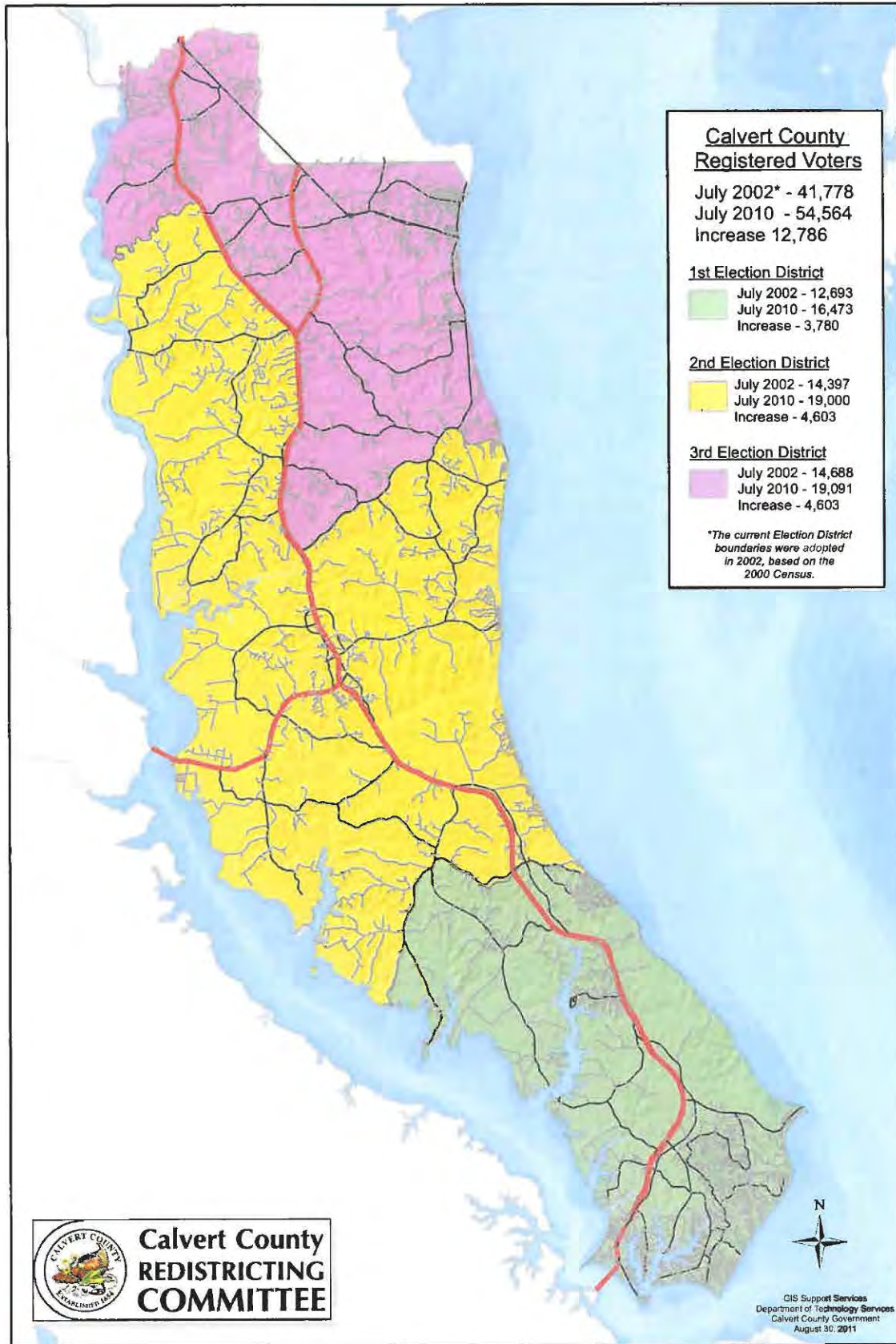
1. Why fix something that isn't broke? Keep Calvert County Commissioners County-WIDE
2. Since you have 5 Town Centers why not use them as such.
SEND A CLEARER MESSAGE FROM THE VOTERS
district would have their own person.
5. IT IS NOT BROKE LEAVE IT ALONE
6. If voters can't figure out the present system - a change would confuse them more. Leave it alone.
7. Please listen to the voters and not Susan Shaw. She gets one vote in this survey - just like the rest of us. Thank you.
8. WHY CHANGE FOR THE SAKE OF CHANGE. WE'RE GOOD AS STANDS
facts made available to public before election time. Thanks for involving public with this issue!
10. Thanks for all your helpful information for the public!
11. We should vote on this in the next election
12. Candidates should be (live in) the district they would serve
13. Wording of 3 & 4 are confusing.
14. I wish the Commissioners would do something about the high taxes in Calvert Co.
15. ELECTION DISTRICTS SHOULD BE IN CALVERT COUNTY ONLY
16. Elect 3 Commissioners by district + 2 at large countywide
issues thought out the County by acting as the "Lobbyist" for the voters. District Commissioners get to involved with
18. If it is changed each incumbent should waive his or her right to run after being the ones who changed it.
19. What can we do about our Congressional Districts for both state delegate & US Congress?
20. limit president to one year term not to be able to run again for 4 years
21. Same as 1978 act except two elected at large should be from different districts
22. Identify Candidates - by District - on the Ballots
population
WILL HAVE TO VOTE FOR THE PAROCHIAL INTEREST OF THE DISTRICT, RATHER THAN BEING RESPONSIBLE FOR THE
for which they have been registered voters for the previous 5 (five) years. Let's curtail the hypocrisy of switching parties
26. (Q1) I don't see a reason to change.
(Q2) How would you get 5 commissioners if you had 3 districts?? Maybe a reason to have 5 districts??
(Q4) Hopefully the pres. would be a consensus builder
to be represented by Cal. Co. people and not P. G.
puts the needs of our county first - we are rural + this is a plus needing protection.
28. ONLY 3 COMMISSIONERS THIS WILL SAVE TAX PAYERS & COUNTY MONEY


8 comments to keep the current system; none to change it.

Census Population by Election District Calvert County, Maryland




Registered Voters by Election District Calvert County, Maryland





Calvert County REDISTRICTING COMMITTEE

Presentation to the Board of County Commissioners (BOCC)
On Calvert Redistricting Phase One
November 8, 2011



Calvert County
 Board of Commissioners
 November 8, 2011



Calvert County REDISTRICTING COMMITTEE

OUR TASK

The first phase will be to gather, prepare, and perform outreach to the public regarding their preferences on whether the County districts should remain static, increase to four, increase to four plus one at-large BOCC presidential seat, or increase to five districts. Once this public vetting has occurred, you will use the information gathered by your public outreach efforts to forward a recommendation to the BOCC for action in open session.




Calvert County REDISTRICTING COMMITTEE

COMMITTEE MEMBERS

Committee Chair and Vice Chair elected by Committee Members

- Russell Costley – Commissioner Weems
- Annette Funn – League of Women Voters
- Greg Kernan – Commissioner Slaughtenkoupt
- Jay Lounsbury – Calvert Republican Central Committee
- Judy MacWilliams – Commissioner Nutter
- Pat Parker, Chair – Commissioner Shaw
- Wilson Parau, Vice Chair – NAACP
- Bill Phalen – Calvert Democratic Central Committee
- Steve Waugh – Commissioner Clark



Calvert County REDISTRICTING COMMITTEE

OUR APPROACH

Communicate with the Public!

- Established a special webpage & FB page
- Prepared brochure, letter, and survey
- Identified events and forums to inform
- Involved media



Calvert County REDISTRICTING COMMITTEE

REACHING OUT TO MORE THAN 50 FORUMS

- National Night Out
- Public Meeting
- County Fair
- PRAD
- North Beach Bay Harvestfest
- Libraries
- Businesses
- Civic and political groups





Calvert County REDISTRICTING COMMITTEE

SURVEYS AND POPULATION


- 962 visits to the Redistricting webpage on the CCG's website
- 852 visits to the online survey
- 518 completed the online surveys
- 224 completed the paper surveys
- 742 combined total of surveys completed
- Population 2000: 74,563; 2010: 88,737



**Calvert County
REDISTRICTING
COMMITTEE**

SURVEY RESULTS


- 45% no change in number of EDs
- 50% increase number of EDs
- 64% favor the BOCC President be elected annually by its members



**Calvert County
REDISTRICTING
COMMITTEE**

UNANIMOUS RECOMMENDATIONS

- Calvert County change from the current three Election Districts to five Election Districts.
- Candidates for the office of County Commissioner run countywide (one from each Election District), voters vote for five candidates, and candidates meet all residency requirements.
- The President of the Board of County Commissioners be elected annually by the BOCC



**Calvert County
REDISTRICTING
COMMITTEE**

The Redistricting Committee appreciates the opportunity to have worked with the public on this important task and thanks them for their participation.

We look forward to working on Phase Two in 2012 regarding Election Districts and precinct lines.

APPOINTMENT FORM

Committee: Commission on Aging

COPY: 11/01/2011

No. of Vacancies: 1 (Resignation)

AGENDA: 11/08/2011

Length of Terms: 4 years beginning on May 1 (Members may not serve for more than two consecutive full terms)

Deadline Date: September 28, 2011

Name	District	Term Expiration	Initial Appt. Date	Terms Served	Interested? (Yes/No)	New Applicant(s)
Alexander, Nancy J.	2	04/30/2015	06/12/2007	2 nd Full		
Crawley, Rhonda M.	1	04/30/2015	06/23/2009	1 st Full 1 Partial		
Farmer, Althea <i>Health Services & Non-profit</i>	1	04/30/2013	05/04/2004	2 nd Full 1 Partial		
Friel, Patricia A.	3	04/30/2015	06/12/2007	2 nd Full		
Hayes, Margaret F. <i>Chair</i>	1	04/30/2013	11/21/2006	1 st Full 1 Partial		
Jensen, JoAnn D.	3	04/30/2014	06/15/2010	1 st Full		
Justice, Jacqueline J.	1	04/30/2013	06/23/2009	1 st Full	Resigned	Evans, Eloise W. – District 1
Justice, Susan <i>Office on Aging</i>	N/A	Ongoing	N/A	N/A		
Krohnert, Frank	2	04/30/2014	07/06/2010	1 st Full		
McCartney, Elizabeth	2	04/30/2012	05/17/2011	1 st Partial		
McManimon, Paul R.	1	04/30/2014	08/16/2011	1 st Partial		
Miller, Pearl	3	04/30/2015	06/12/2007	2 nd Full		
Phipps, Margaret <i>Elected Official</i>	2	04/30/2012	12/04/1979	8 th Full 1 Partial		
Sprecher, Barbara	2	04/30/2012	05/04/2004	2 nd Full		
Stephenson, Mary J.	1	04/30/2014	08/16/2011	1 st Partial		
Tallant, Joanne R.	3	04/30/2013	06/23/2009	1 st Full		
VanAuker, Rev. Margaret, <i>Clergy and Vice Chair</i>	1	04/30/2012	05/04/2004	2 nd Full		

Mr. Bruce Wile: Served from 07/05/94 to 04/30/1998 and was again appointed on 05/06/2003.

Mary J. Stephenson: Served from 11/18/97 to 2001, 05/06/2003 to July 2005, and was again appointed on 07/18/2006.

Sixteen members are appointed by the Board of County Commissioners:

- One member who is a local elected official
- One member of the Clergy
- One member of a non-profit organization dedicated to the interests of senior citizens
- One member who represents Health Services for the elderly in the County



**CALVERT COUNTY
COMMISSION ON AGING
Area Agency on Aging Advisory Council**

450 West Dares Beach Road
Prince Frederick, Maryland 20678
410-535-4606 / 301-855-1170
Fax 410-535-1903

Chairperson: Margaret Hayes Vice Chair: Nancy Alexander
Rhonda Crawley JoAnn Jensen Paul McManimon Barbara Sprecher
Althea Farmer Frank Krohnert Pearl Miller Mary Stephenson
Patricia Friel Elizabeth McCartney Margaret Phipps Joanne Tallant
Margaret VanAuker

October 20, 2011

RECEIVED

OCT 24 2011

Calvert County Commissioners Office

Board of County Commissioners
Calvert County Courthouse
175 Main Street
Prince Frederick, MD 20678

Dear Commissioners:

The Commission on Aging (COA) Applicant Review Committee and Executive Committee have agreed to support the most recent applicant for appointment as follows:

Eloise Evans District 1 appointment, unfulfilled term expires 4/2013
replacing Jacqueline Justice, District 1, resignation

We appreciate the opportunity to review the applications and to speak with the COA applicants. Thank you for your consideration of the above.

Sincerely,

Handwritten signature of Margaret F. Hayes in cursive.
Margaret F. Hayes
Chairperson

cc: Maureen Hoffman
Susan Justice



CALVERT COUNTY BOARD OF COUNTY COMMISSIONERS

Courthouse, 175 Main Street Prince Frederick, Maryland 20678 410-535-1600 • 301-855-1243 www.co.cal.md.us

Board of Commissioners Gerald W. Clark Pat Nutter Susan Shaw Evan K. Slaughenhoupt Jr. Steven R. Weems

APPLICATION FOR APPOINTMENT

You must be a Calvert County registered voter to apply. Applications remain on file for six months from date of receipt.

Name: ELAISE EVANS

Home Address (on file with the Board of Elections): 754 LONG WOLF COURT Lusby Md. 20657

Mailing Address: SAME

Work Address: SAME

Telephone: (Home) 410-326-6137 (Business) (Cell) 310-433-4634

Email: ELAISE-EVANS20@sbcglobal.net Fax:

Please indicate the district in which you are registered to vote (1, 2, or 3): 1

Name of Board, Commission, or Committee: AGING

Interest and/or experience that would be of benefit to this Board, Commission, or Committee: HAVE BEEN ON A COMMISSION IN LA CALIF HAVE 10 YRS EXPERIENCE

To What is your interest in serving on this Board, Commission, or Committee? BE INSTRUMENTAL IN DEVELOPING QUALITY OF LIFE FOR SENIORS

Please list any Calvert County Board, Commission, or Committee of which you are a member: -

Are you currently applying for any other Boards, Commissions, or Committees? YES NO [X] If yes, please list A

Brief educational/work history (A resume of up to three pages is required): HAVE MASTER DEGREE IN RECREATION MGMT - NURSING - COUNSELING - PAST FOSTER PARENT FOR 30 CHILDREN - RETIRED FROM LA COUNTY AFTER 30 YRS

Members are expected to attend meetings in accordance with the committee's bylaws. If appointed, I will be able to attend regularly scheduled meetings. YES [X] NO []

If appointed, I authorize the release of my address and telephone number to the press or public if requested. YES [X] NO []

I certify that the above information is correct. Signature of Applicant ELAISE EVANS

Date 9/23/11

Please return to Maureen L. Frederick: Mail: Courthouse, 175 Main Street Prince Frederick, MD 20678 Fax: 410-535-5594

Questions: Phone: 410-535-1600, extension 2214 301-855-1243, extension 2214 Email: frederml@co.cal.md.us

Jacqueline J. Justice
1168 White Sands Drive
Lusby, MD. 20657

September 14, 2011

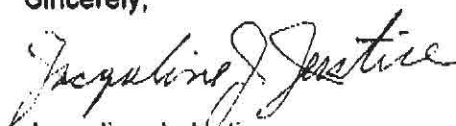
Board of County Commissioners
175 Main Street
Prince Frederick, MD 20678

Dear Commissioners:

It is with regret that I submit this resignation from the Calvert County Commission on Aging. My current medical requirements prevent me from regularly attending the monthly COA meetings effective September 14.

Thank you for your continued support of senior programs and services through the Office on Aging. As the flood of baby boomers reach their mid-sixties, the need for aging services will increase significantly. I am proud to say that, historically, the Commissioners' response to such need has always been positive.

Sincerely,



Jacqueline J. Justice

cc: M. Hayes, COA Chair
S. Justice, OOA Div. Chief

gcm

APPOINTMENT FORM

Committee: Economic Development Authority
No. of Vacancies: 3 (Term Expirations)
Length of Term: 3 years
Deadline Date: April 27, 2011

COPY: 11/01/2011
AGENDA: 12/20/2011

Name	District	Term Expiration	Initial Appt. Date	Terms Served	Interested? (Yes/No)	New Applicant(s)
Bagarus, Jeffrey S.	2	06/30/2011	07/19/2005	2 nd Full	Yes	Reappoint
VACANT <i>EDC Representative</i>						Balinski, Dawn C. – Dist 1 <i>EDC Vice Chair</i>
Benton, Michael	3	06/30/2011	08/05/2008	1 st Full	YES	Reappoint
Gray, William D., III	2	06/30/2013	04/18/1995	6 th Full		Moore, Christopher – Dist 2
Jones, Dana M.	2	06/30/2013	01/23/1996	5 th Full 1 Partial		
Parran, Wilson H. <i>BOCC Representative</i>	3	Ongoing				
Smith, Jack R.	2	06/30/2012	08/08/2006	1 st Full 1 Partial		
Vassallo, Linda S. <i>Economic Development Director</i>	---	Ongoing				
Wolfley, Terri J. <i>Chair</i>	3	06/30/2013	02/28/1995	6 th Full		
Zinn, Keven B.	1	06/30/2011	02/10/2004	2 nd Full 1 Partial	YES	Reappoint

The term of an Economic Development Authority member is three years, and begins on July 1 each year, as defined in Code of Calvert County, MD, Code of Public Local Laws, Title 11, Subtitle 2, § 11-204 (b)(1).



1-BDCC
RECEIVED
MAY 20 2011

May 18, 2011

Calvert County Courthouse - Office

Board of County Commissioners
Courthouse
175 Main Street
Prince Frederick, MD 20678

Re: Economic Development Authority Membership

Dear Commissioners:

The Economic Development Authority currently has three vacancies due to term expirations.

After considering the applications received to fill these vacancies, I respectfully recommend the reappointment of Jeffrey Bagarus, Michael Benton and Keven Zinn. Both Mr. Bagarus and Mr. Benton bring a valuable local businessman's viewpoint to the EDA, while Mr. Zinn has banking expertise that has proven to be beneficial.

Thank you for the opportunity to offer this recommendation. Please feel free to contact me at 301-517-3191 should you need additional information.

Sincerely,

A handwritten signature in black ink that reads 'Terri J. Wolfley'.

Terri J. Wolfley
Chair

TJW/sfb



CALVERT COUNTY BOARD OF COUNTY COMMISSIONERS

Courthouse, 175 Main Street Prince Frederick, Maryland 20678 410-535-1600 • 301-855-1243 www.co.cal.md.us

Board of Commissioners Gerald W. Clark Pat Nutter Susan Shaw Evan K. Slaughenhoupt Jr. Steven R. Weems

RECEIVED

APPLICATION FOR APPOINTMENT

You must be a Calvert County registered voter to apply.

APR 27 2011

Applications remain on file for six months from date of receipt.

Name: Jeff Bagarus Home Address (on file with the Board of Elections): 3530 Dotty Ct Huntingtown MD 20639

Mailing Address: same

Work Address: 11077 Hb Trueman Rd Lusby MD 20657

Telephone: (Home) 410 414 9659 (Business) 410 394 6677 (Cell) 301 252 1436

Email: Bagarus.Ledo@verizon.net Fax: _____

Please indicate the district in which you are registered to vote (1, 2, or 3): _____

Name of Board, Commission, or Committee: EDA

Interest and/or experience that would be of benefit to this Board, Commission, or Committee: _____

Already on committee

What is your interest in serving on this Board, Commission, or Committee?

Help advise.

Please list any Calvert County Board, Commission, or Committee of which you are a member:

EDA

Are you currently applying for any other Boards, Commissions, or Committees? YES [] NO [x]

If yes, please list _____

Brief educational/work history (A resume of up to three pages is required):

Members are expected to attend meetings in accordance with the committee's bylaws.

If appointed, I will be able to attend regularly scheduled meetings. YES [x] NO []

If appointed, I authorize the release of my address and telephone number to the press or public if requested.

YES [x] NO []

I certify that the above information is correct.

Signature of Applicant

April 26, 2011 Date

Please return to Maureen L. Frederick:

Mail: Courthouse, 175 Main Street Prince Frederick, MD 20678

Fax: 410-535-5594

Questions:

Phone: 410-535-1600, extension 2214 301-855-1243, extension 2214

Email: frederml@co.cal.md.us



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Board of Commissioners
Gerald W. Clark
Pat Nutter
Susan Shaw
Evan K. Slaughenhoupt Jr.
Steven R. Weems

APPLICATION FOR APPOINTMENT

You must be a Calvert County registered voter to apply.
Applications remain on file for six months from date of receipt.

Name: Michael Bunka

Home Address (on file with the Board of Elections): 8936 Frederick Ave
North Beach md 20714

Mailing Address: PO Box 457 North Beach md 20714

Work Address: 111 EAST

Telephone: (Home) _____ (Business) 410-286-9632 (Cell) 410-610-5614

Email: Mika@mikabunka.net Fax: _____

Please indicate the district in which you are registered to vote (1, 2, or 3): 3

Name of Board, Commission, or Committee: EDA

Interest and/or experience that would be of benefit to this Board, Commission, or Committee:

Current member of EDC & EOA Small Business

What is your interest in serving on this Board, Commission, or Committee?

Continue to help Calvert County in any manner possible

Please list any Calvert County Board, Commission, or Committee of which you are a member:

EDC & EDA

Are you currently applying for any other Boards, Commissions, or Committees? YES NO

If yes, please list _____

Brief educational/work history (A resume of up to three pages is required):

See Attached

Members are expected to attend meetings in accordance with the committee's bylaws.

If appointed, I will be able to attend regularly scheduled meetings. YES NO

If appointed, I authorize the release of my address and telephone number to the press or public if requested.

YES NO

I certify that the above information is correct.

Mika Bunka

Signature of Applicant _____ Date _____

Please return to Maureen L. Frederick:

Mail: Courthouse, 175 Main Street

Prince Frederick, MD 20678

Fax: 410-535-5594

Questions:

Phone: 410-535-1600, extension 2214

301-855-1243, extension 2214

Email: frederml@co.cal.md.us

Maryland Relay for Impaired Hearing or Speech: 1-800-735-2258 Revised 1/19/2011

RECEIVED

APR 18 2011

Calvert County Commissioners Office

Michael W. Benton

410.610.5614

8936 Frederick Avenue North Beach, MD 20714

mike@mikebenton.net
www.mikebenton.me

Mike Benton Enterprises, North Beach, MD
2007 - Present
Coach / Consultant / Owner

Responsibilities:

- Designed company sales, leadership and goal program for various companies within many different industries
- Lead 10 week Mastermind groups for business and individuals
- Whole and half day seminars on many different topics
- Obtain clients from referrals, cold calls, and networking events
- Coaching Business through Bob Proctor LifeSuccess Consultants
- Coaching Business through Bob Burg International

Home Towne Real Estate, Owings, MD
2004 - Present
Realtor / Owner

Responsibilities:

- Grown start-up independent real estate company from 4 agents and 1 office to over 180 agents and 7 regional offices
- Increased gross sales over 125 million dollars
- Received several sales awards from local and national firms
- Designed business structure to flourish in the current economic conditions

Building Consultant Services, St. Leonard, MD
2001 - 2009
Owner / Manager

Responsibilities:

- Took BCS from conception to a 5 Million construction company
- Designed marketing program to attract and maintain high home sales
- Specializing in new construction such as on-your-lot construction, demolition and repair, demolition and re-build, etc
- Controlled and negotiated all purchase agreements with vendors and contractors to insure high profit margins

Primerica Financial Services, Annapolis, MD
2000 - 2002
Financial Analyst

Responsibilities:

- Independently designed financial and investment plans for small businesses
 - Designed and Led above industry average in team building
 - Created and maintained new company financial services accounts
-

Safe Siding Company, Prince Frederick, MD
1993 - 2000
Owner

Responsibilities:

- Developed and implemented a business plan to grow from start-up to over \$4 million in sales in 18 months
- Developed and Instituted a company manual

Peruzzi Brothers, Inc., Prince Frederick, MD
1988 - 1993
Manager

Responsibilities:

- Supervisor of new home construction
- Designed and implemented a company-wide Quality Control program
- Reported to superiors on cost control measures, budget needs, and estimated costs to improve sales volume and profit margin

United Parcel Service (UPS), Landover, MD
1988 - 1993
Supervisor

Responsibilities:

- Directly supervised staff of 60 employees
- Implemented training course for new employees
- Increased shipping proficiency from 70% to 120% under my supervision

United States Marine Corps, Havelock, NC
1984 - 1988
Corporal

Responsibilities:

- Assigned to Aviation Supply Field MAG32
- Assisted top-ranking personnel in Budget and Planning
- Directly supervised a staff of five USMC personnel

Current Professional Committees and Memberships

- Economic Development Authority
- Economic Development Commission
- Southern Maryland Workforce Investment Board
- Academy of Finance
- Future Business Leaders of America
- Boys and Girls Club of America (Bayside)
- Calvert, Charles and St. Mary's Chamber of Commerce
- Maryland Business Roundtable for Education
- North Beach Town Council

Education

Aviation Supply School	1984 - 1985
University of Maryland, College Park, MD	1988 - 1993
Bob Proctor LifeSuccess Consultants	2007 - Present
Bob Burg International	2010 - Present



**CALVERT COUNTY
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Board of Commissioners
Gerald W. Clark
Pat Nutter
Susan Shaw
Evan K. Slaughterbaupt Jr.
Steven R. Weems

APPLICATION FOR APPOINTMENT

You must be a Calvert County registered voter to apply.
Applications remain on file for six months from date of receipt.

Name: KEVEN B. ZINN

Home Address (on file with the Board of Elections): 4092 School Road
Brookes Island MD 20615

Mailing Address: _____

Work Address: 2995 Crain Highway Suite 100 Waldorf MD

Telephone: (Home) 410-474-2144 (Business) 301-638-0306 (Cell) _____

Email: Keven.cbte@yahoo.com Fax: 301-645-1538

Please indicate the district in which you are registered to vote (1, 2, or 3): _____

Name of Board, Commission, or Committee: Economic Development Authority

Interest and/or experience that would be of benefit to this Board, Commission, or Committee: _____
Banking

What is your interest in serving on this Board, Commission, or Committee?
Currently on Board

Please list any Calvert County Board, Commission, or Committee of which you are a member:
Housing Authority

Are you currently applying for any other Boards, Commissions, or Committees? YES NO
If yes, please list _____

Brief educational/work history (A resume of up to three pages is required):
Old Line Bank - Senior Vice President 2011 - Present
Community Bank of Tri-County - Vice President 2000 - 2011

Members are expected to attend meetings in accordance with the committee's bylaws.

If appointed, I will be able to attend regularly scheduled meetings. YES NO

If appointed, I authorize the release of my address and telephone number to the press or public if requested.
YES NO

I certify that the above information is correct.

Signature of Applicant _____ Date 4-26-2011

Please return to Maureen L. Frederick:
Mail: Courthouse, 175 Main Street
Prince Frederick, MD 20678
Fax: 410-535-5594

Questions:
Phone: 410-535-1600, extension 2214
301-855-1243, extension 2214
Email: frederml@co.cal.md.us

APPOINTMENT FORM

Committee: Employees' Retirement Savings Plan Board of Trustees

COPY: 11/01/2011

No. of Vacancies: 2 Vacancies (Term Expirations)

AGENDA: 11/08/2011

Term Length: 3 years

Date Advertised: October 12, 2011

Name	District	Term Expiration	Initial Appt. Date	Terms Served	Interested? Yes/No	New Applicant(s)
Bonner, W. Russell <i>Citizen</i>	2	03/09/2014	09/25/2007	2 nd Full 1 Partial		
Griner, V. Dianne <i>CERC Representative</i>		06/30/2014	06/14/2011	1 st Full		
Hayden, Timothy <i>Dept. of Finance and Budget Director</i>		Ongoing				
Jackson, Mighel N. <i>BOCC Representative</i>		03/09/2014	04/22/2008	1 st Full 2 Partial (?)		
Ritter, Leo <i>Citizen</i>	3	10/31/2011	10/07/2008	1 st Full	Yes	Reappoint
VACANT - Roseto, Nicholas D. <i>Citizen</i>	2	03/09/2011	09/20/2005	1 st Full 1 Partial	No	Currently being advertised
Shannon, Terry <i>County Administrator</i>		Ongoing				
Thorp, Joan <i>Dept. of Finance and Budget, Deputy Director</i>		Ongoing				

The Trustees shall consist of eight (8) members appointed by the Board of County Commissioners of Calvert County. Initially, the Trustees will include: (i) one (1) employee representative who must be a Plan participant appointed by the Calvert County Employee Representative Committee, (ii) one (1) employee representative who must be a Plan participant appointed by the Board of County Commissioners, (iii) the County Administrator, (iv) the County Director of Finance and Budget, (v) the County Deputy Director of Finance and Budget, and (vi) three outside members appointed by the Board of County Commissioners and who are residents of the County and have expertise in pension administration, investing or finance and who are not County employees or elected or appointed County officials or participants in any County retirement plan. The two (2) employee representatives and the outside members shall serve a three (3) year term, renewable by the Board of County Commissioners and will not be compensated for their services.



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Board of Commissioners
Gerald W. Clark
Pat Nutter
Susan Shaw
Evan K. Slaughter Jr.
Steven R. Weems

APPLICATION FOR APPOINTMENT

You must be a Calvert County registered voter to apply.
Applications remain on file for six months from date of receipt.

Name: LEO RITTER

Home Address (on file with the Board of Elections): 2817 McDUFF DRIVE
CHESAPEAKE BEACH 178 20732-3202

Mailing Address: SMYR

Work Address: P.O. BOX 1067

Telephone: (Home) 443-550-3902 (Business) 410-257-6827 (Cell) 301-802-1567

Email: LEO.RITTER@CALVERTCOUNTY.MD.GOV Fax: 866-444-3750

Please indicate the district in which you are registered to vote (1, 2, or 3): 3

Name of Board, Commission, or Committee: EMPLOYEE REP. SERVICES PLAN BO. OF MD.

Interest and/or experience that would be of benefit to this Board, Commission, or Committee: FINANCIAL ADVISOR 8 YEARS

What is your interest in serving on this Board, Commission, or Committee?

Please list any Calvert County Board, Commission, or Committee of which you are a member:

Are you currently applying for any other Boards, Commissions, or Committees? YES NO
If yes, please list

Brief educational/work history (A resume of up to three pages is required):

Members are expected to attend meetings in accordance with the committee's bylaws.

If appointed, I will be able to attend regularly scheduled meetings. YES NO

If appointed, I authorize the release of my address and telephone number to the press or public if requested.
YES NO

I certify that the above information is correct.

Signature of Applicant [Signature]

Date 10-3-11

Please return to Maurcen L. Frederick:
Mail: Courthouse, 175 Main Street
Prince Frederick, MD 20678
Fax: 410-535-5594

Questions:
Phone: 410-535-1600, extension 2214
301-855-1243, extension 2214
Email: frederml@co.cal.md.us

APPOINTMENT FORM

Committee: Gambling Permit Review Committee **COPY:** 11/01/2011
No. of Vacancies: 2 Vacancies (1 Regular/1 Alternate) **AGENDA:** 11/08/2011
Term Length: 4 Years
Deadline Date: October 12, 2011

Name	District	Term Expiration	Initial Appt. Date	Terms Served	Interested? (Yes/No)	New Applicants
Evans, Sheriff Mike (Chair) <i>Calvert County Sheriff's Office</i>		Ongoing				
Krahling, Jeffrey J.	3	03/17/2013	03/17/2009	1 st Full		
Mahar, Raymond R.	1	03/17/2013	05/22/2007	2 nd Full		
Miller, M. Edward <i>Alternate</i>	1	07/31/2015	07/12/2011	1 st Full		
Swanson, Matthew A. <i>Clergy</i>	3	11/30/2011	02/01/2011	1st Partial	Resigned	Miller, M. Edward – Dist 1 (currently serving as alternate)
Vogt, Carl F.	2	03/17/2013	03/17/2009	1 st Full		
VACANT <i>Alternate</i>						Currently being advertised



CALVERT COUNTY BOARD OF COUNTY COMMISSIONERS

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Board of Commissioners Gerald W. Clark Pat Nutter Susan Shaw Evan K. Slaughenbaupt Jr. Steven R. Weems

APPLICATION FOR APPOINTMENT

You must be a Calvert County registered voter to apply. Applications remain on file for six months from date of receipt.

Name: M. EDWARD MILLER

Home Address (on file with the Board of Elections): 12823 BAY DRIVE LUSBY MD 20657

Mailing Address: 12823 BAY DR LUSBY MD 20657

Work Address:

Telephone: (Home) 410 326 9188 (Business) (Cell)

Email: MEDMILLER@COMCAST.NET Fax:

Please indicate the district in which you are registered to vote (1, 2, or 3): 1

Name of Board, Commission, or Committee: GAMBLING

Interest and/or experience that would be of benefit to this Board, Commission, or Committee: I HAVE BEEN ON THE COMMITTEE APPROX. 16 YEARS

What is your interest in serving on this Board, Commission, or Committee? TO HELP VET. ORGAN AND SEE THAT GAMBLING IS CONTROLLED

Please list any Calvert County Board, Commission, or Committee of which you are a member: GAMBLING COMM.

Are you currently applying for any other Boards, Commissions, or Committees? YES NO [X]

If yes, please list

Brief educational/work history (A resume of up to three pages is required): RETIRED FROM US ARMY (E-8) DEC-31, 1970, RETIRED FROM GEO. UNIV 30 SEPT 1988. PAST CHIEF JUDGE OF ELECT. CALVERT CTY

Members are expected to attend meetings in accordance with the committee's bylaws.

If appointed, I will be able to attend regularly scheduled meetings. YES [X] NO []

If appointed, I authorize the release of my address and telephone number to the press or public if requested. YES [X] NO []

I certify that the above information is correct.

M. Edward Miller Signature of Applicant

30 SEPT 2011 Date

Please return to Maureen L. Frederick:

Mail: Courthouse, 175 Main Street Prince Frederick, MD 20678 Fax: 410-535-5594

Questions: Phone: 410-535-1600, extension 2214 301-855-1243, extension 2214 Email: frederml@co.cal.md.us

Sheriff Mike Evans
Chairman, GPRC
175 Main Street
Prince Frederick, MD 20678

September 8, 2011

Dear Sheriff Evans,

It is with deep regret that I tender my resignation as a member of the Calvert County Gambling Permit Review Committee. While I appreciate the opportunity to serve on the committee I feel I do not have the ability to give the committee the attention it deserves. My new law school studies must take priority and most of my time each day is spent in class or studying. The time requirements have made it impossible for me to focus my attention on other activities. I am convinced that the responsible thing to do is to tender my resignation so a new member can be appointed that has the time the committee deserves. Thank you for your service to our community and for your leadership on this committee. Should you have any questions please do not hesitate to contact me.

Sincerely,

Matthew A. Swanson



DEPARTMENT OF FINANCE & BUDGET
PURCHASING OFFICE
INTEROFFICE MEMORANDUM

TO: Board of County Commissioners
VIA: Terry Shannon *TS*
Timothy Hayden *TH*
FROM: Roberta L. Baker *R. Baker*
DATE: October 26, 2011
SUBJECT: Bid Number – Purch 2012-033
Bituminous Concrete/Cold Patch
AWARD RECOMMENDATION

Background

During the weeks of September 11, 2011 and September 18, 2011, advertisements appeared in the two local newspapers, the Purchasing Bid Board, and E-Maryland Marketplace Website soliciting bids for the referenced contract.

Discussion

The purpose of this contract is to provide for County pickup of bituminous concrete and/or cold patch on an as needed basis. Due to the nature of the products, it was necessary to specify that the production plant shall be no more than 25 miles from the center of Prince Frederick, Maryland. Therefore, the vendors able to submit a bid were limited. The previous contract was awarded to Bardon, Inc., dba Aggregate Industries on June 29, 2010. The amount spent in FY11 for these products was \$65,472.75 and varies year to year. This contract is for a one-year period. Two bids were received and opened on October 6, 2011. Attached are the bid tabulation from the bid opening and a bid comparison based on estimated annual quantities.

The bids were thoroughly reviewed, and the bid submitted by Bardon, Inc., dba Aggregate Industries, Greenbelt, Maryland meets all requirements of the specification. Furthermore, Bardon, Inc. dba Aggregate Industries has a plant in located in St. Mary's County and has previously performed this contract and provided satisfactory services for the County.

Recommendation

It is recommended that the unit price contract be awarded to Bardon, Inc., dba Aggregate Industries, Greenbelt, Maryland.

Fiscal Impact

Funding for this contract is available in 252-27010 and 252-27015.

Coordination

Terry Carlson, Director, Department of Public Works

Initials and Date

RLB 10/26/11
Initials and Date

**BID NUMBER - PURCH 2012-033
BITUMINOUS CONCRETE/COLD PATCH**

BID TABULATION

Bid Opening: Thursday, October 6, 2011, 3:00 p.m.
County Services Plaza, 105 Main Street, Suite 107
Prince Frederick, MD 20678

	Bidding Firm	Location	Total Lump Sum
1	Bardon INC D/B/A Aggregate Industries	Greenbelt, MD 20770	\$ 154,500
2	Atlantic Supply Corporation	Baltimore, MD 21226	\$ 99,750*
3			
4			

* PRICE FOR COLD PATCH ONLY

Calvert County Government Representatives in Attendance:

Charlotte M. DeStefano Purchasing Office
Walter H. Hoke Purchasing Office
Donnie McCreech Highway Maintenance
Dina M. Davis Personnel

**BID NUMBER - PURCH 2012-033
BITUMINOUS CONCRETE/COLD PATCH**

UNIT PRICE BID COMPARISON

Bidding Firm	9.5mm Asphalt Mix Design			19.0 mm Asphalt Mix Design			Cold Patch			Total Lump Sum Bid ¹
	Price Per Ton	Est. Quantity (Tons)	Total	Price Per Ton	Est. Quantity (Tons)	Total	Price Per Ton	Est. Quantity (Tons)	Total	
1 Bardon Inc										
dba Aggregate Industries	\$73.00	500	\$36,500.00	\$71.00	500	\$35,500.00	\$110.00	750	\$82,500.00	\$154,500.00
2 Atlantic Supply Corporation	\$0.00	500	\$0.00	\$0.00	500	\$0.00	\$133.00	750	\$99,750.00	\$99,750.00

¹ Based on estimated annual quantities

² Price for Cold Patch only.

**BID NUMBER - PURCH 2012-033
BITUMINOUS CONCRETE/COLD PATCH**

COMPARISON BETWEEN PRIOR BID (2010-056) AND CURRENT BID (2012-033) PRICES

	9.5 mm Asphalt Mix Design ¹		19.0 mm Asphalt Mix Design ²		Cold Patch	
	Prior Year	Current Bid	Prior Year	Current Bid	Prior Year	Current Bid
Bardon Inc. dba Aggregate Industries	\$78.00	\$73.00	\$72.50	\$71.00	\$95.00	\$110.00

¹ Known as SFV Asphalt Mix Design on Last Bid

² Known as BFV Asphalt Mix Design on Last Bid



DEPARTMENT OF FINANCE & BUDGET
PURCHASING OFFICE
INTEROFFICE MEMORANDUM

TO: Board of County Commissioners
VIA: Terry Shannon *TS*
Tim Hayden *TH*
FROM: Roberta L. Baker *RL Baker*
DATE: October 19, 2011
SUBJECT: Bid Number – Purch 2012-017
Traffic Control Devices and Associated Materials
AWARD RECOMMENDATION

Background. During the weeks of August 21, 2011 and August 28, 2011, advertisements appeared in the two local newspapers, the Purchasing Bid Board, and E-Maryland Marketplace Website soliciting bids for the referenced contract.

Discussion. The purpose of this contract is to provide and deliver traffic control devices (traffic signs and street signs) and associated materials on an as needed basis to the Highway Maintenance Division. The amount spent in FY11 for these products was \$41,805.05 and varies from year to year. Estimated amounts were used on the proposal sheet in order to obtain a total lump sum bid. The contract is for a one-year period with the option to renew for two additional one year terms. The previous contract for this service was awarded to Garden State Highway Products, Inc. on June 24, 2008. Three bids were received and opened on September 15, 2011. The bid tabulation and a spreadsheet comparing the unit prices are attached.

The bids have been thoroughly reviewed, and the low bid submitted by Garden State Highway Products, Inc. meets all requirements of the specifications. Garden State Highway Products, Inc. has provided satisfactory service for the County in the past for similar services.

Recommendation. It is recommended that a unit price contract be awarded to the lowest responsive, responsible bidder Garden State Highway Products, Inc., Vineland, New Jersey.

Fiscal Impact. Funding for this contract is available in 252-27045.

Coordination

Terry Carlson, Director,
Department of Public Works

Attachments

Initials and Date

RL 10/19/11

BID TABULATION
BID NUMBER - PURCH 2012-017
TRAFFIC CONTROL DEVICES AND ASSOCIATED MATERIALS
CALVERT COUNTY, MARYLAND

Due Date: Thursday, September 15, 2011 by 2:30 p.m. (EDST)
 County Services Plaza, 150 Main Street, Suite 105, Prince Frederick, Maryland 20678

	BIDDING FIRM	LOCATION	LUMP SUM BID AMOUNT
1	D & C Signs, LLC	Owings Mills, Maryland 21117	141,841.00
2	Garden State Highway	Vineland, New Jersey 08361	77,739.65
3	Shannon-Baum Signs, Inc.	Eldersburg, Maryland 21784	108,935.00
4			
5			
6			
7			
8			
9			
10			

\$141,831.00*

Calvert County Government Representatives in Attendance:

Johnny L. Zontagast Purchasing Office
Barbara J. Warner Purchasing Office
Mark [unclear] Highway Maintenance
Qua M. Davis Personnel

* Corrected after canvassing bids by Purchasing.

BID COMPARISON SPREADSHEET

**BID NUMBER - PURCH 2012-017
TRAFFIC CONTROL DEVICES AND ASSOCIATED MATERIAL**

Bidding Firm	R1-1 Stop Sign (DG) 30" x 30"			R1-1 Stop Sign (DG) 36" x 36"			R1-2 Stop Yield (DG) 30" x 30" x 30"			R1-2 Stop Yield (DG) 36" x 36" x 36"			R1-3 3-Way Plate 12" x 6"			R1-4 4-Way Plate 12" x 6"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$43.15	50	\$2,157.50	\$62.31	50	\$3,115.50	\$22.37	20	\$447.40	\$28.64	20	\$572.80	\$3.12	20	\$62.40	\$3.12	20	\$62.40
Shannon-Baum Signs	\$57.00	50	\$2,850.00	\$82.00	50	\$4,100.00	\$35.00	20	\$700.00	\$45.00	20	\$900.00	\$5.00	20	\$120.00	\$6.00	20	\$120.00
D & C Signs, LLC	\$67.00	50	\$3,350.00	\$88.00	50	\$4,400.00	\$69.00	20	\$1,380.00	\$98.00	20	\$1,960.00	\$9.00	20	\$180.00	\$9.00	20	\$180.00

Bidding Firm	R1-4 All Way Plaque 18" x 6"			R1-6A Cross Walk 12" x 36"			R2-1: 25 MPH 18" x 24"			R2-1: 25 MPH 24" x 30"			R2-1: 30 MPH 18" x 24"			R2-1: 30 MPH 24" x 30"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$3.73	20	\$74.60	\$13.33	10	\$133.30	\$13.33	50	\$666.50	\$22.21	50	\$1,110.50	\$13.33	50	\$666.50	\$22.21	50	\$1,110.50
Shannon-Baum Signs	\$8.00	20	\$160.00	\$16.00	10	\$160.00	\$16.00	50	\$800.00	\$26.00	50	\$1,300.00	\$16.00	50	\$800.00	\$26.00	50	\$1,300.00
D & C Signs, LLC	\$13.00	20	\$260.00	\$37.00	10	\$370.00	\$32.00	50	\$1,600.00	\$45.00	50	\$2,250.00	\$32.00	50	\$1,600.00	\$45.00	50	\$2,250.00

Bidding Firm	R2-1: 35 MPH 18" x 24"			R2-1: 35 MPH 24" x 30"			R2-1: 40 MPH 24" x 30"			R2-1: 45 MPH 24" x 30"			R2-1: 50 MPH 24" x 30"			R2-1: 55 MPH 24" x 30"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$13.33	50	\$666.50	\$22.21	20	\$444.20	\$22.21	50	\$1,110.50	\$22.21	20	\$444.20	\$22.21	20	\$444.20	\$22.21	10	\$222.10
Shannon-Baum Signs	\$16.00	50	\$800.00	\$26.00	20	\$520.00	\$26.00	50	\$1,300.00	\$26.00	20	\$520.00	\$26.00	20	\$520.00	\$26.00	10	\$260.00
D & C Signs, LLC	\$32.00	50	\$1,600.00	\$45.00	20	\$900.00	\$45.00	50	\$2,250.00	\$45.00	20	\$900.00	\$45.00	20	\$900.00	\$45.00	10	\$450.00

BID COMPARISON SPREADSHEET

Page 2

BID NUMBER - PURCH 2012-017 - TRAFF CONTROL DEVICES AND ASSOCIATED MATERIAL

Bidding Firm	R2-5A - Reduced Speed Ahead 24" x 30"			R2-5C Speed Zone Ahead 24" x 30"			R3-1: No Right Turn (Symbolic) 24"x24"			R3-2: No Left Turn (Symbolic) 24" x 24"			R3-4: No U-Turn (Symbolic) 24" x 24"			R3-5L/R Left/Right Only 30" x 36"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$22.21	10	\$222.10	\$22.21	10	\$222.10	\$18.31	20	\$366.20	\$18.31	20	\$366.20	\$18.31	10	\$183.10	\$33.32	10	\$333.20
Shannon-Baum Signs	\$26.00	10	\$260.00	\$26.00	10	\$260.00	\$21.00	20	\$420.00	\$21.00	20	\$420.00	\$21.00	10	\$210.00	\$39.00	10	\$390.00
D & C Signs, LLC	\$45.00	10	\$450.00	\$45.00	10	\$450.00	\$39.00	20	\$780.00	\$39.00	20	\$780.00	\$39.00	10	\$390.00	\$63.00	10	\$630.00

Bidding Firm	R3-6L/R Opt Left/Right Turn 30" x 36"			R3-6LS Opt Left/Straight 30" x 36"			R3-6RS Opt Right/Straight 30" x 36"			R3-7C: Lane Use Control (Center Must Turn Left) 30" x 30"			R3-7L/R: Left/Right Lane Must Turn Left - 30" x 30"			R3-8: Lane Use Control (2 Lanes) 30" x 30"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$33.32	10	\$333.20	\$33.32	10	\$333.20	\$33.32	10	\$333.20	\$27.76	10	\$277.60	\$27.76	10	\$277.60	\$27.76	10	\$277.60
Shannon-Baum Signs	\$39.00	10	\$390.00	\$39.00	10	\$390.00	\$39.00	10	\$390.00	\$34.00	10	\$340.00	\$34.00	10	\$340.00	\$34.00	10	\$340.00
D & C Signs, LLC	\$63.00	10	\$630.00	\$63.00	10	\$630.00	\$63.00	10	\$630.00	\$54.00	10	\$540.00	\$54.00	10	\$540.00	\$54.00	10	\$540.00

Bidding Firm	R3-9A: Two-Way Left Turn Only 30" x 36"			R3-9B: Center Lane Left Turn Only 24" x 36"			R4-7: Keep Right (Symbolic) 24" x 30"			R4-7B: Keep Right (w/30 Degree Arrow) 24" x 30"			R4-7B Keep Right 24" x 30"			R4-8-3: Keep Left (w/30 Degree Arrow) 24" x 30"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$33.32	10	\$333.20	\$26.65	10	\$266.50	\$22.21	20	\$444.20	\$22.21	20	\$444.20	\$22.21	10	\$222.10	\$22.21	20	\$444.20
Shannon-Baum Signs	\$39.00	10	\$390.00	\$32.00	10	\$320.00	\$26.00	20	\$520.00	\$26.00	20	\$520.00	\$26.00	10	\$260.00	\$26.00	20	\$520.00
D & C Signs, LLC	\$63.00	10	\$630.00	\$55.00	10	\$550.00	\$45.00	20	\$900.00	\$45.00	20	\$900.00	\$45.00	10	\$450.00	\$45.00	20	\$900.00

BID COMPARISON SPREADSHEET

Page 3

BID NUMBER - PURCH 2012-017 - TRAFF CONTROL DEVICES AND ASSOCIATED MATERIAL

Bidding Firm	R4-18 Keep Off Shoulder 30" x 30"			R5-1 Do Not Enter (DG) 30" x 30"			R6-1L/R: One Way (Left/Right) 36" x 12"			R6-2L/R: One Way (Left/Right) 18" x 24"			R6-3 Divided Highway 24" x 18"			R6-3A Divided Highway 24" x 18"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$27.76	10	\$277.60	\$43.96	20	\$879.20	\$13.33	20	\$266.60	\$13.33	20	\$266.60	\$13.33	10	\$133.30	\$13.33	10	\$133.30
Shannon-Baum Signs	\$34.00	10	\$340.00	\$58.00	20	\$1,160.00	\$16.00	20	\$320.00	\$16.00	20	\$320.00	\$16.00	10	\$160.00	\$16.00	10	\$160.00
D & C Signs, LLC	\$54.00	10	\$540.00	\$67.00	20	\$1,340.00	\$38.00	20	\$760.00	\$32.00	20	\$640.00	\$32.00	10	\$320.00	\$32.00	10	\$320.00

Bidding Firm	R7-1: No Parking Any Time 18" x 24"			R7-1L/R/D: No Parking Any Time (L/R/D) 18" x 24"			R7-2A: No Parking (Symbol with Time) 12" x 18"			R8-31: No Parking Fire Lane 12" x 18"			R7-4LR/D: No Stop. Or Stand. (L/R/D) 12"x 18"			R7-8: Reserved Parking (w/Handicap Symbol) 12" x 18"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$13.33	40	\$533.20	\$13.33	40	\$533.20	\$6.67	40	\$266.80	\$6.67	10	\$66.70	\$6.67	10	\$66.70	\$6.67	10	\$66.70
Shannon-Baum Signs	\$16.00	40	\$640.00	\$16.00	40	\$640.00	\$12.00	40	\$480.00	\$12.00	10	\$120.00	\$12.00	10	\$120.00	\$12.00	10	\$120.00
D & C Signs, LLC	\$32.00	40	\$1,280.00	\$32.00	40	\$1,280.00	\$18.95	40	\$758.00	\$18.95	10	\$189.50	\$18.95	10	\$189.50	\$21.95	10	\$219.50

Bidding Firm	R7-8: No Loitering at Any time (Red on White) 12" x 18"			R7-8A Van Accessible 12" x 9"			R7-107BR: No Parking Bus Stop 12" x 24"			R-8-1: No Parking on Pavement 24" x 30"			R8-3A: No Parking (Symbol) 24" x 24"			R8-4 Emergency Parking 30" x 24"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$6.67	10	\$66.70	\$4.53	10	\$45.30	\$8.89	10	\$88.90	\$22.21	10	\$222.10	\$18.31	40	\$732.40	\$22.21	10	\$222.10
Shannon-Baum Signs	\$12.00	10	\$120.00	\$9.00	10	\$90.00	\$12.00	10	\$120.00	\$26.00	10	\$260.00	\$21.00	40	\$840.00	\$26.00	10	\$260.00
D & C Signs, LLC	\$18.95	10	\$189.50	\$14.00	10	\$140.00	\$28.00	10	\$280.00	\$45.00	10	\$450.00	\$39.00	40	\$1,560.00	\$45.00	10	\$450.00

BID COMPARISON SPREADSHEET

Page 4

BID NUMBER - PURCH 2012-017 - TRAFF CONTROL DEVICES AND ASSOCIATED MATERIAL

Bidding Firm	R8-7: Emergency Stopping Only 30" x 24"			R11-2 Road Closed 48" x 30"			R11-2-1 Bridge Closed 48" x 30"			R11-3A: Road Closed Local Traffic Only 60" x 30"			R11-3B: Bridge Out Local Traffic Only 60" x 30"			R11-4: Road Closed to Thru Traffic 60" x 30"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$22.21	10	\$222.10	\$44.42	10	\$444.20	\$44.42	10	\$444.20	\$55.52	10	\$555.20	\$55.52	10	\$555.20	\$55.52	10	\$555.20
Shannon-Baum Signs	\$26.00	10	\$260.00	\$52.00	10	\$520.00	\$52.00	10	\$520.00	\$65.00	10	\$650.00	\$65.00	10	\$650.00	\$65.00	10	\$650.00
D & C Signs, LLC	\$45.00	10	\$450.00	\$85.00	10	\$850.00	\$85.00	10	\$850.00	\$102.00	10	\$1,020.00	\$102.00	10	\$1,020.00	\$102.00	10	\$1,020.00

Bidding Firm	R12-1 Weight Limit 12" x 18"			R12-5 Weight Limit w/Tons 30" x 36"			R12-5 Weight Limit w/Tons 24" x 30"			R14-1 Truck Route 24" x 18"			W1-1 L/R Left/Right Turn 30" x 30"			W1-2L/R Left/Right Curve 30" x 30"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$6.67	5	\$33.35	\$33.32	5	\$166.60	\$22.21	5	\$111.05	\$13.33	5	\$66.65	\$27.76	1	\$27.76	\$27.76	1	\$27.76
Shannon-Baum Signs	\$12.00	5	\$60.00	\$39.00	5	\$195.00	\$26.00	5	\$130.00	\$16.00	5	\$80.00	\$34.00	1	\$34.00	\$34.00	1	\$34.00
D & C Signs, LLC	\$18.95	5	\$94.75	\$68.00	5	\$340.00	\$45.00	5	\$225.00	\$32.00	5	\$160.00	\$54.00	1	\$54.00	\$54.00	1	\$54.00

Bidding Firm	W1-3 L/R: Left/Right Reverse Turn 30" x 30"			W1-4L/R: Left/Right Reverse Curve 30" x 30"			W1-5L/R: Left/Right Winding Road 30" x 30"			W1-6 Large Single Arrow 48" x 24"			W1-7 Large Double Arrow 48" x 24"			W1-8: Chevron Alignment (FYG) 18" x 24"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$27.76	1	\$27.76	\$27.76	1	\$27.76	\$27.76	1	\$27.76	\$35.53	1	\$35.53	\$35.53	1	\$35.53	\$22.43	1	\$22.43
Shannon-Baum Signs	\$34.00	1	\$34.00	\$34.00	1	\$34.00	\$34.00	1	\$34.00	\$45.00	1	\$45.00	\$45.00	1	\$45.00	\$38.00	1	\$38.00
D & C Signs, LLC	\$54.00	1	\$54.00	\$54.00	1	\$54.00	\$54.00	1	\$54.00	\$63.00	1	\$63.00	\$63.00	1	\$63.00	\$32.00	1	\$32.00

BID COMPARISON SPREADSHEET

Page 5

BID NUMBER - PURCH 2012-017 - TRAFF CONTROL DEVICES AND ASSOCIATED MATERIAL

Bidding Firm	W1-8: Chevron Alignment (FYG) 30" x 30"			W2-1 Cross Road 30" x 30"			W2-2 Side Road 30" x 30"			W2-3L/R: 45 Degree Side Road Left/Right 30" x 30"			W2-4 T Symbol 30" x 30"			W2-5 Y Symbol 30" x 30"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$46.72	1	\$46.72	\$27.76	1	\$27.76	\$27.76	1	\$27.76	\$27.76	1	\$27.76	\$27.76	1	\$27.76	\$27.76	1	\$27.76
Shannon-Baum Signs	\$80.00	1	\$80.00	\$34.00	1	\$34.00	\$34.00	1	\$34.00	\$34.00	1	\$34.00	\$34.00	1	\$34.00	\$34.00	1	\$34.00
D & C Signs, LLC	\$74.00	1	\$74.00	\$54.00	1	\$54.00	\$54.00	1	\$54.00	\$54.00	1	\$54.00	\$54.00	1	\$54.00	\$54.00	1	\$54.00

Bidding Firm	W2-6: Round About Symbol 30" x 30"			W2-6: Round About Symbol 36" x 36"			W3-1A Stop Ahead (Symbolic) 30" x 30"			W3-1A Stop Ahead (Symbolic) 36" x 36"			W3-2A: Yield Ahead (Symbolic) 30" x 30"			W3-2A: Yield Ahead (Symbolic) 36" x 36"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$27.76	1	\$27.76	\$39.97	1	\$39.97	\$30.21	1	\$30.21	\$43.51	10	\$435.10	\$30.21	10	\$302.10	\$43.51	10	\$435.10
Shannon-Baum Signs	\$34.00	1	\$34.00	\$49.00	1	\$49.00	\$34.00	1	\$34.00	\$50.00	10	\$500.00	\$35.00	10	\$350.00	\$50.00	10	\$500.00
D & C Signs, LLC	\$54.00	1	\$54.00	\$88.00	1	\$88.00	\$68.00	1	\$68.00	\$98.00	10	\$980.00	\$68.00	10	\$680.00	\$98.00	10	\$980.00

Bidding Firm	W3-3 Signal Ahead 30" x 30"			W3-3 Signal Ahead 36" x 36"			W3-5: Speed Reduction Symbol 36" x 36"			W3-5: Speed Reduction Symbol 30" x 30"			W4-1L/R Merger Left/Right 30" x 30"			W4-2R: Pavement Width Transition 36" x 36"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$28.59	10	\$285.90	\$41.17	10	\$411.70	\$39.97	5	\$199.85	\$27.76	5	\$138.80	\$27.76	10	\$277.60	\$39.97	10	\$399.70
Shannon-Baum Signs	\$35.00	10	\$350.00	\$50.00	10	\$500.00	\$50.00	5	\$250.00	\$35.00	5	\$175.00	\$35.00	10	\$350.00	\$50.00	10	\$500.00
D & C Signs, LLC	\$64.00	10	\$640.00	\$74.00	10	\$740.00	\$88.00	5	\$440.00	\$54.00	5	\$270.00	\$54.00	10	\$540.00	\$88.00	10	\$880.00

BID COMPARISON SPREADSHEET

Page 6

BID NUMBER - PURCH 2012-017 - TRAFF CONTROL DEVICES AND ASSOCIATED MATERIAL

Bidding Firm	W4-2R Right Lane Ends 36" x 36"			W4-3L/R Left/Right Added Lane - 36" x 36"			W5-1 Road Narrows 30" x 30"			W5-2 Narrow Bridge 30" x 30"			W5-2A: Narrow Bridge (Symbolic) 30" x 30"			W6-1 Divided Highway Ends (36" x 36")		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$39.97	10	\$399.70	\$39.97	10	\$399.70	\$27.76	10	\$277.60	\$27.76	10	\$277.60	\$27.76	10	\$277.60	\$39.97	10	\$399.70
Shannon-Baum Signs	\$50.00	10	\$500.00	\$50.00	10	\$500.00	\$35.00	10	\$350.00	\$35.00	10	\$350.00	\$35.00	10	\$350.00	\$50.00	10	\$500.00
D & C Signs, LLC	\$88.00	10	\$880.00	\$88.00	10	\$880.00	\$54.00	10	\$540.00	\$54.00	10	\$540.00	\$54.00	10	\$540.00	\$88.00	10	\$880.00

Bidding Firm	W6-3 Two-Way Traffic 30" x 30"			W7-1 Hill Sign 30" x 30"			W8-3A: Pavement Ends (Symbolic) 36" x 36"			W8-3 Pavement Ends 30" x 30"			W8-4 Soft Shoulder 30" x 30"			W8-5 Slippery When Wet 30" x 30"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$27.76	10	\$277.60	\$27.76	10	\$277.60	\$39.97	5	\$199.85	\$27.76	5	\$138.80	\$27.76	10	\$277.60	\$27.76	10	\$277.60
Shannon-Baum Signs	\$35.00	10	\$350.00	\$35.00	10	\$350.00	\$50.00	5	\$250.00	\$35.00	5	\$175.00	\$35.00	10	\$350.00	\$35.00	10	\$350.00
D & C Signs, LLC	\$54.00	10	\$540.00	\$54.00	10	\$540.00	\$88.00	5	\$440.00	\$54.00	5	\$270.00	\$54.00	10	\$540.00	\$54.00	10	\$540.00

Bidding Firm	W8-18 Road May Flood 30" x 30"			W9-1L/R: Left/ Right Lane Ends 30" x 30"			W9-2L/R: Lane Ends Merge Left/Right 30" x 30"			W11-1 Bicycles 30" x 30"			W11-2 Pedestrian Area (FYG) 30" x 30"			W11-3 Deer Crossing 30" x 30"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$27.76	10	\$277.60	\$27.76	10	\$277.60	\$27.76	10	\$277.60	\$27.76	5	\$138.80	\$46.72	10	\$467.20	\$27.76	10	\$277.60
Shannon-Baum Signs	\$35.00	10	\$350.00	\$35.00	10	\$350.00	\$35.00	10	\$350.00	\$35.00	5	\$175.00	\$75.00	10	\$750.00	\$35.00	10	\$350.00
D & C Signs, LLC	\$54.00	10	\$540.00	\$54.00	10	\$540.00	\$54.00	10	\$540.00	\$54.00	5	\$270.00	\$74.00	10	\$740.00	\$54.00	10	\$540.00

BID COMPARISON SPREADSHEET

Page 7

BID NUMBER - PURCH 2012-017 - TRAFF CONTROL DEVICES AND ASSOCIATED MATERIAL

Bidding Firm	W11-4 Cattle Crossing 30" x 30"			W11-5 Tractor 30" x 30"			W11-7 Equestrian 30" x 30"			W11-8 Fire Station 36" x 36"			W11-9 Wheel Chair 30" x 30"			W11-9: Hearing Impaired Child 30" x 30"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$27.76	5	\$138.80	\$27.76	5	\$138.80	\$27.76	10	\$277.60	\$39.97	10	\$399.70	\$27.76	5	\$138.80	\$27.76	10	\$277.60
Shannon-Baum Signs	\$35.00	5	\$175.00	\$35.00	5	\$175.00	\$35.00	10	\$350.00	\$50.00	10	\$500.00	\$35.00	5	\$175.00	\$35.00	10	\$350.00
D & C Signs, LLC	\$54.00	5	\$270.00	\$54.00	5	\$270.00	\$54.00	10	\$540.00	\$88.00	10	\$880.00	\$54.00	5	\$270.00	\$54.00	10	\$540.00

Bidding Firm	W11-10: Truck Crossing (Symbolic) 30" x 30"			W15-1 Play Ground 36" x 36"			W15-1 Play Ground 30" x 30"			W16-1 Share the Road 24" x 30"			W16-1: Share the Road (MOD) 30" x 30"			W16-1: Share the Road (MOD) 24" x 24"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$27.76	10	\$277.60	\$39.97	10	\$399.70	\$27.76	10	\$277.60	\$22.21	10	\$222.10	\$27.76	5	\$138.80	\$17.76	5	\$88.80
Shannon-Baum Signs	\$35.00	10	\$350.00	\$50.00	10	\$500.00	\$35.00	10	\$350.00	\$29.00	10	\$290.00	\$35.00	5	\$175.00	\$25.00	5	\$125.00
D & C Signs, LLC	\$54.00	10	\$540.00	\$88.00	10	\$880.00	\$54.00	10	\$540.00	\$45.00	10	\$450.00	\$54.00	5	\$270.00	\$39.00	5	\$195.00

Bidding Firm	W13-1 10 mph - 40 mph 24" x 24"			W13-1 10 mph - 40 mph 30" x 30"			W14-1 Dead End 30" x 30"			W14-2 No Outlet 30" x 30"			W14-2: Watch for Pedestrians 36" x 36"			W14-2 No Outlet w/o Arrow 18" x 10"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$17.76	10	\$177.60	\$27.76	50	\$1,388.00	\$27.76	10	\$277.60	\$27.76	10	\$277.60	\$39.97	10	\$399.70	\$5.56	10	\$55.60
Shannon-Baum Signs	\$21.00	10	\$210.00	\$35.00	50	\$1,750.00	\$35.00	10	\$350.00	\$35.00	10	\$350.00	\$49.00	10	\$490.00	\$12.00	10	\$120.00
D & C Signs, LLC	\$39.00	10	\$390.00	\$54.00	50	\$2,700.00	\$54.00	10	\$540.00	\$54.00	10	\$540.00	\$74.00	10	\$740.00	\$17.00	10	\$170.00

BID COMPARISON SPREADSHEET

Page 8

BID NUMBER - PURCH 2012-017 - TRAFF CONTROL DEVICES AND ASSOCIATED MATERIAL

Bidding Firm	W14-8 New Traffic Pattern 30" x 30"			W15-1 Playground Sign (FYG) 30" x 30"			W15-1 Playground words lines) 30" x 12"			OM-3C: Roundabout Chevron (y/w w/black lines) 36" x 12"			OM-3C: To Traffic on Left (black on white) 36" x 24"			W16-1 Duck Crossing 30" x 30"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$27.76	10	\$277.60	\$46.72	10	\$467.20	\$18.69	10	\$186.90	\$13.33	10	\$133.30	\$26.65	10	\$266.50	\$27.76	10	\$277.60
Shannon-Baum Signs	\$35.00	10	\$350.00	\$79.00	10	\$790.00	\$30.00	10	\$300.00	\$18.00	10	\$180.00	\$32.00	10	\$320.00	\$35.00	10	\$350.00
D & C Signs, LLC	\$54.00	10	\$540.00	\$74.00	10	\$740.00	\$34.00	10	\$340.00	\$37.00	10	\$370.00	\$55.00	10	\$550.00	\$54.00	10	\$540.00

Bidding Firm	W16-1 Hazard marker 18" x 18"			W16-1-1 End of Road Marker 18" x 18"			W16-2L/R: Left/Right Clearance Marker (OM-3L) 12" x 36"			W16-6 High Water 16" x 16"			W16-7P Diagonal Arrow (FYG) 24" x 12"			W16-8: Advanced Street Name Plaque - 36" x 12"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$10.98	10	\$109.80	\$10.98	10	\$109.80	\$13.33	10	\$133.30	\$39.97	10	\$399.70	\$14.96	10	\$149.60	\$13.33	10	\$133.30
Shannon-Baum Signs	\$15.00	10	\$150.00	\$15.00	10	\$150.00	\$16.00	10	\$160.00	\$49.00	10	\$490.00	\$26.00	10	\$260.00	\$16.00	10	\$160.00
D & C Signs, LLC	\$18.00	10	\$180.00	\$18.00	10	\$180.00	\$32.00	10	\$320.00	\$74.00	10	\$740.00	\$26.00	10	\$260.00	\$32.00	10	\$320.00

Bidding Firm	W16-12: Traffic Circle Plaque 24" x 18"			W42-8 Hidden Entrance 30" x 30"			W42-8 Handicap Child 24" x 24"			D4-1Parking (Green on White) 18" x 15"			D4-1AR - Parking w/ Arrow (Green on White) 18" x 15"			D4-1AR - Reserved Visitors (Green on White) 18" x 15"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$13.33	10	\$133.30	\$27.76	10	\$277.60	\$17.76	10	\$177.60	\$9.16	10	\$91.60	\$9.16	10	\$91.60	\$9.16	10	\$91.60
Shannon-Baum Signs	\$16.00	10	\$160.00	\$35.00	10	\$350.00	\$21.00	10	\$210.00	\$15.00	10	\$150.00	\$15.00	10	\$150.00	\$15.00	10	\$150.00
D & C Signs, LLC	\$32.00	10	\$320.00	\$54.00	10	\$540.00	\$39.00	10	\$390.00	\$19.00	10	\$190.00	\$19.00	10	\$190.00	\$19.00	10	\$190.00

BID COMPARISON SPREADSHEET

Page 9

BID NUMBER - PURCH 2012-017 - TRAFF CONTROL DEVICES AND ASSOCIATED MATERIAL

Bidding Firm	S1-1: School Advance Sign (FYG) 30" x 30"			S1-1: School Advance Sign(FYG) 36" x 36"			S1-1 School Bus Crossing 30" x 30"			S3-4: School Bus Turn Around 30" x 30"			S3-1: School Bus Stop Ahead 30" x 30"			S4-1 ___ a.m. to ___ p.m. 30" x 12"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$44.58	10	\$445.80	\$64.19	10	\$641.90	\$27.76	10	\$277.60	\$27.76	10	\$277.60	\$27.76	10	\$277.60	\$12.21	10	\$122.10
Shannon-Baum Signs	\$79.00	10	\$790.00	\$112.00	10	\$1,120.00	\$35.00	10	\$350.00	\$35.00	10	\$350.00	\$35.00	10	\$350.00	\$15.00	10	\$150.00
D & C Signs, LLC	\$74.00	10	\$740.00	\$88.00	10	\$880.00	\$54.00	10	\$540.00	\$54.00	10	\$540.00	\$54.00	10	\$540.00	\$28.00	10	\$280.00

Bidding Firm	S4-2: When Children are Present 24" x 10"			S4-3 School (FYG) 30" x 12"			S4-3 School (FYG) 36" x 12"			S4-4(2): Fines Double School Hours 30" x 30"			S4-4(5) Fines Double 30" x 15"			S4-5: School Speed Reduction 48" x 48"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$7.79	10	\$77.90	\$18.69	10	\$186.90	\$22.42	10	\$224.20	\$27.76	10	\$277.60	\$14.57	10	\$145.70	\$71.06	5	\$355.30
Shannon-Baum Signs	\$15.00	10	\$150.00	\$35.00	10	\$350.00	\$35.00	10	\$350.00	\$35.00	10	\$350.00	\$20.00	10	\$200.00	\$85.00	5	\$425.00
D & C Signs, LLC	\$21.00	10	\$210.00	\$34.00	10	\$340.00	\$44.00	10	\$440.00	\$54.00	10	\$540.00	\$27.00	10	\$270.00	\$130.00	5	\$650.00

Bidding Firm	S4-5: School Speed Reduction 36" x 36"			S5-2 End School Zone 24" x 30"			S5-2- Drug Free School Zone 30" x 30"			N-10 No Thru Traffic 18" x 24"			N-11 Slow Sign 30" x 30"			OM-3 L/R Yellow/Black Object Marker - 12" x 36"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$39.97	5	\$199.85	\$22.21	10	\$222.10	\$27.76	10	\$277.60	\$13.33	10	\$133.30	\$27.76	10	\$277.60	\$13.33	10	\$133.30
Shannon-Baum Signs	\$49.00	5	\$245.00	\$26.00	10	\$260.00	\$35.00	10	\$350.00	\$16.00	10	\$160.00	\$35.00	10	\$350.00	\$16.00	10	\$160.00
D & C Signs, LLC	\$88.00	5	\$440.00	\$45.00	10	\$450.00	\$54.00	10	\$540.00	\$32.00	10	\$320.00	\$54.00	10	\$540.00	\$37.00	10	\$370.00

BID COMPARISON SPREADSHEET

Page 10

BID NUMBER - PURCH 2012-017 - TRAFF CONTROL DEVICES AND ASSOCIATED MATERIAL

Bidding Firm	OM-3 L/R: Hearing Impaired Child In Area (30" x 30"			Begin County Maintenance 12" x 12"			CCPT Bus Stop 12" x 18"			End County Maintenance 12" x 12"			No Dumping \$500 Fine 24" x 18"			No Littering \$500 fine 18" x 24"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$27.76	10	\$277.60	\$5.36	50	\$268.00	\$7.34	10	\$73.40	\$5.36	50	\$268.00	\$13.33	50	\$666.50	\$13.33	50	\$666.50
Shannon-Baum Signs	\$35.00	10	\$350.00	\$12.00	50	\$600.00	\$15.00	10	\$150.00	\$12.00	50	\$600.00	\$16.00	50	\$800.00	\$16.00	50	\$800.00
D & C Signs, LLC	\$54.00	10	\$540.00	\$13.00	50	\$650.00	\$18.95	10	\$189.50	\$13.00	50	\$650.00	\$25.00	50	\$1,250.00	\$25.00	50	\$1,250.00

Bidding Firm	No Littering \$500 Fine 24" x 30"			Private Property 12" x 18"			No Trespassing 12" x 18"			Private Road 18" x 18"			No County Maintenance 12" x 12"			Do Not Block Driveway, Black on White - 24" x 30"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$22.21	50	\$1,110.50	\$6.67	50	\$333.50	\$6.67	50	\$333.50	\$10.98	50	\$549.00	\$5.36	50	\$268.00	\$22.21	50	\$1,110.50
Shannon-Baum Signs	\$21.00	50	\$1,050.00	\$15.00	50	\$750.00	\$15.00	50	\$750.00	\$15.00	50	\$750.00	\$12.00	50	\$600.00	\$26.00	50	\$1,300.00
D & C Signs, LLC	\$41.00	50	\$2,050.00	\$15.95	50	\$797.50	\$15.95	50	\$797.50	\$17.50	50	\$875.00	\$13.00	50	\$650.00	\$41.00	50	\$2,050.00

Bidding Firm	STOP/SLOW Paddle w/6' Staff 24"			9-Button Delineator (Sign) 18" x 18"			Delineators (Yellow One Side) HI 6" x 12"			1.33 lb. Delineator Posts Galvanized 7"			Safety Hit Delineator 36"			Safety Hit Delineator 42"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$39.90	20	\$798.00	\$12.33	10	\$123.30	\$3.17	40	\$126.80	\$11.02	50	\$551.00	\$24.28	25	\$607.00	\$28.32	25	\$708.00
Shannon-Baum Signs	\$78.00	20	\$1,560.00	\$45.00	10	\$450.00	\$6.00	40	\$240.00	\$15.00	50	\$750.00	\$45.00	25	\$1,125.00	\$50.00	25	\$1,250.00
D & C Signs, LLC	\$32.00	20	\$640.00	\$26.00	10	\$260.00	\$6.00	40	\$240.00	\$13.65	50	\$682.50	\$28.00	25	\$700.00	\$32.00	25	\$800.00

BID COMPARISON SPREADSHEET

Page 11

BID NUMBER - PURCH 2012-017 - TRAFF CONTROL DEVICES AND ASSOCIATED MATERIAL

Bidding Firm	Safety Hit Delineator 48"			High Visibility Fluorescent Cones w/ 2 Reflectives - 28"			High Visibility Fluorescent Cones w/2 Reflect. - 36"			Quick Disconnect Stop/Slow Paddles-24" x 24" w/12" handle			Reflective Orange Roll-Up Signs (Var. Word) 48"x48"			5012SS Sign Stands Holds Sign 12" from Ground		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$29.89	25	\$747.25	\$13.21	50	\$660.50	\$16.12	50	\$806.00	\$49.88	10	\$498.80	\$96.00	20	\$1,920.00	\$92.40	10	\$924.00
Shannon-Baum Signs	\$55.00	25	\$1,375.00	\$35.00	50	\$1,750.00	\$40.00	50	\$2,000.00	\$95.00	10	\$950.00	\$190.00	20	\$3,800.00	\$190.00	10	\$1,900.00
D & C Signs, LLC	\$34.00	25	\$850.00	\$24.95	50	\$1,247.50	\$30.50	50	\$1,525.00	\$32.00	10	\$320.00	\$148.00	20	\$2,960.00	\$94.00	10	\$940.00

Bidding Firm	Street Name Sign Blank (HI-Intensity) 24" x 9"			Street Name Sign Blank (HI-Intensity) 30" x 9"			Street Name Sign Blank (HI-Intensity) 36" x 9"			Street Name Sign Blank (HI-Intensity) 42" x 9"			Street Name Sign Blank (HI-Intensity) 48" x 9"			Street Name Sign Blank (Prismatic) 24" x 9"		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$12.08	100	\$1,208.00	\$15.10	100	\$1,510.00	\$18.12	100	\$1,812.00	\$21.14	100	\$2,114.00	\$24.16	100	\$2,416.00	\$16.91	25	\$422.75
Shannon-Baum Signs	\$18.00	100	\$1,800.00	\$21.00	100	\$2,100.00	\$24.00	100	\$2,400.00	\$29.00	100	\$2,900.00	\$31.00	100	\$3,100.00	\$30.00	25	\$750.00
D & C Signs, LLC	\$22.95	100	\$2,295.00	\$24.95	100	\$2,495.00	\$26.95	100	\$2,695.00	\$28.95	100	\$2,895.00	\$32.95	100	\$3,295.00	\$22.95	25	\$573.75

Bidding Firm	Street Name Sign Blank (Prismatic) 30" x 9"			Street Name Sign Blank (Prismatic) 36" x 9"			Street Name Sign Blank (Prismatic) 42" x 9"			Street Name Sign Blank (Prismatic) 48" x 9"			Post Cap, 2 3/8" Round 5.25" Slot			Post Cap Square 5.25" Slot		
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total
Garden State Highway	\$21.13	25	\$528.25	\$25.36	25	\$634.00	\$29.58	25	\$739.50	\$33.81	25	\$845.25	\$3.61	25	\$90.25	\$3.61	25	\$90.25
Shannon-Baum Signs	\$35.00	25	\$875.00	\$40.00	25	\$1,000.00	\$45.00	25	\$1,125.00	\$50.00	25	\$1,250.00	\$9.00	25	\$225.00	\$9.00	25	\$225.00
D & C Signs, LLC	\$24.95	25	\$623.75	\$26.95	25	\$673.75	\$28.95	25	\$723.75	\$32.95	25	\$823.75	\$17.50	25	\$437.50	\$19.50	25	\$487.50

BID COMPARISION SPREADSHEET

Page 12

BID NUMBER - PURCH 2012-017 - TRAFF CONTROL DEVICES AND ASSOCIATED MATERIAL

Bidding Firm	Post Cap 2 3/8" Round 12" Slot			Post Cap Square 12" Slot			No Crossover Sign Holder 5.25" Slot			Crossover Sign Holder 12" Slot			Chevron Adjustable Brackets			Total Lump Sum Based on Estimated Quantities
	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	Unit Price	Est. Qty	Total	
Garden State Highway	\$10.31	25	\$257.75	\$10.31	25	\$257.75	\$3.61	25	\$90.25	\$10.31	25	\$257.75	\$33.80	25	\$845.00	\$77,739.65
Shannon-Baum Signs	\$20.00	25	\$500.00	\$20.00	25	\$500.00	\$9.00	25	\$225.00	\$20.00	25	\$500.00	\$40.00	25	\$1,000.00	\$108,935.00
D & C Signs, LLC	\$22.50	25	\$562.50	\$23.50	25	\$587.50	\$17.50	25	\$437.50	\$23.50	25	\$587.50	No Bid			\$141,831.00



DEPARTMENT OF FINANCE & BUDGET
INTEROFFICE MEMORANDUM

TO: Board of County Commissioners
VIA: Terry Shannon, County Administrator *TS*
VIA: Tim Hayden, Director of Finance and Budget *TH*
FROM: Julie Paluda, Capital Projects Analyst *JBP*
DATE: November 1, 2011
SUBJECT: Budget Adjustment for Fire & Rescue - Facilities

BACKGROUND:

In the FY2011 and FY2009 Capital Improvement Plan [CIP] budgets, a roof replacement and installation of a second entrance to the firehouse were approved by the Board of County Commissioners [BOCC] for St. Leonard Volunteer Fire and Rescue Department. Both of these projects are complete, and there is a total of \$195,477.28 of project balance remaining.

DISCUSSION:

In order to address some needed capital projects at the St. Leonard (project 1670), North Beach (project 1610) and Solomons' (project 1630) firehouses, we suggest reallocating the project balances to pay for the proposed projects listed below. These projects were requested in the FY2013 Staff Recommended CIP submission. By addressing these items in FY2012, the amount of County budgeted funding, or Paygo, requested for FY13 will be reduced by \$196,000.

Proposed Projects:

North Beach – Asphalt overlay and restripe parking lot	\$57,577.28
Solomons – Replace apparatus bay heating system	\$36,000.00
St. Leonard – Emergency generator	<u>\$101,900.00</u>
	\$195,477.28

Brief Description of the Projects:

North Beach – This project was originally requested for FY15 (in FY12 approved budget), but was requested to be done in FY13 (in FY13 Staff Recommended CIP submission) because of the poor condition of the parking lot.

Solomons – One of the two main heating systems needs to be replaced because it is giving off carbon monoxide gases, and is currently out of service. It will be replaced with a high efficiency system. There will also be some lighting upgrades performed during the work.

St. Leonard – The current generator is not powered properly to feed the entire building, the fire suppression system, and the St. Leonard town center water supply. The replacement will be sufficient to power all the uses.

REQUEST:

Staff recommends that the Board of County Commissioners direct staff to take Budget Adjustment #229, in the amount of \$195,477.28 to fund proposed FY13 CIP projects in FY12, to public hearing.

COMMISSIONERS OF CALVERT COUNTY, MARYLAND

BUDGET ADJUSTMENT NO. BA229

POSTED BY: Julie Paluda

DATE : 10/31/11

FY12

Account Code	Project Code	Department/Explanation	Increase	Decrease	Adjusted Budget
1670-45015	1670-45015	F&R 7 - St. Leonard	\$ 101,900.00		Equipment
1670-45018	1670-45018			\$ 101,900.00	Roof Repair
<p>**To purchase and install new generator. The existing generator powers the building, well pump and fire suppression system. It is under powered, and does not power the entire building. THIS PROJECT WILL BE REMOVED FROM FY13 STAFF RECOMMENDED CIP SUBMISSION.**</p>					
1610-45023	1610-45023	F&R 1 - North Beach	\$ 57,577.28		Repair and Maintenance
1670-45006	1670-45006	F&R 7 - St. Leonard		\$ 57,577.28	Construction
1610-06060	1610-06060	F&R 1 - North Beach	\$ 57,577.28		General Fund Revenue
1670-06060	1670-06060	F&R 7 - St. Leonard		\$ 57,577.28	General Fund Revenue
<p>**Paving overlay and restriping. This project was originally budgeted in FY15 (as reflected in FY12 approved); however, it was moved up to FY13 CIP submission because of need. THIS PROJECT WILL BE REMOVED FROM FY13 STAFF RECOMMENDED CIP SUBMISSION.**</p>					
1630-45023	1630-45023	F&R 3 - Solomons	\$ 36,000.00		Repair and Maintenance
1670-45006	1670-45006	F&R 7 - St. Leonard		\$ 36,000.00	Construction
1630-06060	1630-06060	F&R 3 - Solomons	\$ 36,000.00		General Fund Revenue
1670-06060	1670-06060	F&R 7 - St. Leonard		\$ 36,000.00	General Fund Revenue
<p>**One of the two main apparatus heating systems (bay 1) needs to be replaced. The system is giving off carbon monoxide gases so it is currently out of service. It will be replaced with an energy efficient unit. In order to change the heating units, they will need to take down the lighting which will be replaced with energy efficient lighting. THIS PROJECT WILL BE REMOVED FROM FY13 STAFF RECOMMENDED CIP SUBMISSION.**</p>					
Corresponding Journal Entry:		JP10728			



**DEPARTMENT OF FINANCE & BUDGET
INTEROFFICE MEMORANDUM**

TO: Board of County Commissioners
VIA: Terry L. Shannon, County Administrator *TL*
VIA: Timothy Hayden, Director of Finance & Budget *TH*
FROM: Julie Paluda, Capital Projects Analyst *JPF*
SUBJECT: Resolution to Forward Fund
DATE: October 27, 2011

Background:

There are a number of projects in the FY 2012 budget that will be funded through the sale of General Obligation Bonds. We will be issuing the bonds in the Spring of 2012. In the event we expend funds on these projects prior to that time, a resolution of intent to reimburse is required to enable us to reimburse ourselves once the bonds have been sold.

Discussion:

The following FY 2012 Capital Projects will be funded through G.O. Bonds:

PROJECT	PHASE OF PROJECT	AMOUNT
Calvert High School	A&E/Construction/Equipment/Other	\$ 4,169,000
Brooks Administration Building	Architectural & Engineering [A&E]	\$ 316,000
Calvert Marine Museum - Master Plan	Architectural & Engineering	\$ 160,000
Detention Center - Expansion/Replacement	Architectural & Engineering	\$ 300,000
College of Southern MD	Construction/Equipment	\$ 713,000
Chesapeake Hills Golf Course – Irrigation	Construction	\$ 504,000
Cove Point Park – Skate Park	Architectural & Engineering	\$ 64,000
Barstow Gas Remediation	Construction	\$ 628,000
PF Loop Road – Rt. 231	Land Acquisition/Site Work/Construction	\$ 1,210,000
Wilson Road	Construction	\$ 884,000
Industrial Park WWTP Upgrade	Construction	\$ 811,000
PF Sewer Line CMH to CMS	Architectural & Engineering/Construction	\$ 59,000
Solomons Headworks Retrofit	Construction/Equipment	\$ 1,279,000
Solomons Forcemain Study/Upgrade	Construction	\$ 442,000
Solomons WWTP Improvements	Construction/Equipment	\$ 653,000
TOTAL		\$12,192,000

Recommendation:

We request that the Board sign the attached Resolution, which indicates the intent to reimburse the County for expenditures on specific projects that will be funded by the future sale of General Obligation Bonds.

RESOLUTION NO. __ - 12

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CALVERT COUNTY, PROVIDING OFFICIAL INTENT PURSUANT TO TREASURY REGULATION SECTION 1.150-2 IN CONNECTION WITH THE ISSUANCE AND SALE BY COUNTY COMMISSIONERS OF CALVERT COUNTY (THE "COUNTY") OF ONE OR MORE SERIES OF ITS GENERAL OBLIGATION CONSOLIDATED PUBLIC IMPROVEMENT BONDS IN AN AMOUNT NOT TO EXCEED \$12,192,000 FOR THE PURPOSE OF FINANCING VARIOUS CAPITAL PROJECTS LOCATED OR TO BE LOCATED IN CALVERT COUNTY.

RECITALS

WHEREAS, the County Commissioners of Calvert County, Maryland, a body politic and corporate and a political subdivision of the State of Maryland (the "County") intends to issue bonds or other debt obligations to finance the Project Costs (hereinafter defined) of a certain projects described herein as "Capital Projects;" and

WHEREAS, the U.S. Treasury Department issued Treasury Regulation §1.150-2 governing the use of the proceeds of tax-exempt bonds or other debt obligations for the purpose of reimbursing expenditures paid prior to the issuance of such bonds or obligations and requiring, among other things, the declaration of an official intent to reimburse; and

WHEREAS, U.S. Treasury Income Tax Regulation Section 1.150-2 requires that, in order to assure the eligibility of expenditures made with respect to the Project for reimbursement with the proceeds of tax-exempt obligations, the County generally must adopt an official intent in compliance with such regulation within 60 days after payment of the expenditure; and

WHEREAS, the County proposes to make certain capital expenditures in connection with the acquisition, design, construction, expansion and/or renovation and equipping of various capital projects, including the: expansion/renovation of Calvert High School; the planning and designing of the Brooks Administration Building, Calvert Marine Museum renovation,

SUBJECT: Declaration of Intent of the County
to issue bonds or other debt obligations

Page 2 of 5

Detention Center expansion / replacement, and skate park at Cove Point Park; construction and equipment for the College of Southern Maryland second building; the construction of the Chesapeake Hills Golf Course irrigation system and Barstow Gas Remediation; continued work on Prince Frederick Loop Road, Wilson Road, Prince Frederick Sewer Line, Solomons Headworks Retrofit, Solomons Forcemain Upgrade, and Solomons Wastewater Treatment Plant improvements; other projects presently included in or later appended to the approved Calvert County, Maryland Capital Improvement Program and related issuance costs (collectively, the "Capital Projects");

WHEREAS, the County intends to issue general obligation consolidated public improvement bonds or other debt obligations to finance the acquisition construction, design, renovation, expansion, equipping and installation expenses of the Capital Projects and issuance costs of bonds or other debt obligations, all constituting capital expenditures (collectively referred to as the "Project Costs") pursuant to the authority granted by Ch. 135 of the Laws of Maryland 2010 and Ch. 150 of the Laws of Maryland 2011;

WHEREAS, the County reasonably expects that a portion of the Project Costs will be paid by the County prior to the issuance of the bonds or other debt obligations and that certain proceeds of the bonds or other debt obligations will be used to reimburse the County for the Project Costs paid by the County prior to the issuance of the bonds or other debt obligations; and

WHEREAS, it is intended that the full faith and credit and unlimited taxing power of the County shall be irrevocably pledged to the prompt payment of the principal of and interest on the bonds or other debt obligations hereby authorized according to its/their term(s); and

SUBJECT: Declaration of Intent of the County
to issue bonds or other debt obligations

Page 3 of 5

WHEREAS, the County desires to declare its official intent to reimburse the costs of the Capital Projects with the proceeds of the County's bonds or other debt obligations in order to comply with the requirements of U.S. Treasury Income Tax Regulation Section 1.150-2 and thereby to assure the eligibility of expenditures made with respect to the Project for reimbursement from the proceeds of tax-exempt obligations of the County.

NOW, THEREFORE, THE COUNTY MAKES THE FOLLOWING DECLARATION OF OFFICIAL INTENT:

SECTION 1. BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CALVERT COUNTY, That the County reasonably expects that: (i) it will issue bonds or other debt obligations to finance all or a portion of the Project Costs; (ii) capital expenditures may be paid or incurred for the Capital Project prior to the issuance of such bonds or other debt obligations; and (iii) such expenditures will be reimbursed from the proceeds of such bonds or other debt obligations.

SECTION 2. BE IT FURTHER RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CALVERT COUNTY, That the maximum principal amount of bonds or other debt obligations that the County expects to issue is \$12,192,000.

SECTION 3. BE IT FURTHER RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CALVERT COUNTY, That the County intends that the adoption of this Resolution shall be and constitute an "official intent resolution" within the meaning of Section 1.150-2 of the Income Tax Regulations prescribed by the U.S. Treasury Department.

SUBJECT: Declaration of Intent of the County
to issue bonds or other debt obligations

Page 4 of 5

SECTION 4. AND BE IT FURTHER RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CALVERT COUNTY, That the provisions of this Resolution are severable, and if any provision, sentence, clause, section or part hereof is held to be illegal, invalid or unconstitutional or inapplicable to any person or circumstances, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts of this Resolution or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this Resolution would have been passed if such illegal, invalid or unconstitutional provision, sentence, clause, section or part had not been included herein, and if the person or circumstances to which this Resolution or any part hereof is inapplicable had been specifically exempted therefrom.

SECTION 5. AND BE IT FURTHER RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CALVERT COUNTY, That the foregoing recitals are hereby incorporated by reference.

SECTION 6. AND BE IT FURTHER RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CALVERT COUNTY, That this Resolution shall not discharge, impair or release any contract, obligation, duty, liability or penalty, whatever existing on the date of its enactment.

SECTION 7. AND BE IT FURTHER RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CALVERT COUNTY, That this Resolution shall be effective upon its adoption in accordance with applicable law.

SUBJECT: Declaration of Intent of the County
to issue bonds or other debt obligations

Those voting aye: _____

Those voting nay: _____

Those abstaining or absent: _____

Date of Adoption: _____



INTEROFFICE MEMORANDUM

TO: Board of County Commissioners
VIA: Terry L. Shannon, County Administrator *TLS*
FROM: LTC Thomas C. Hejl, Assistant Sheriff *A*
DATE: November 2, 2011
SUBJECT: In-Car Camera Acquisition Grant

Background:

The Calvert County Sheriff's Office has applied for and been awarded a 2011 Governor's Office of Crime Control and Prevention grant in the amount of \$71,573. This grant, In-Car Camera Acquisition, will be utilized to purchase in-car camera equipment for the Calvert County Sheriff's Office.

Discussion:

The Calvert County Sheriff's Office In-Car Camera Acquisition program helps reduce existing gaps in services and fosters collaboration and cooperation among partner agencies and stakeholders throughout Maryland. The project improves the CCSO's effectiveness and efficiency with in-car cameras. The use of in-car cameras increases officer safety, enhances officer performance through training opportunities, improves the efficacy of officer testimony for video-recorded incidents, and provides valuable evidence to assist investigations. Grant funds provide in-car camera system equipment and training.

Conclusion/Recommendation:

It is recommended that the Board of County Commissioner's authorize the President of the BOCC to sign the attached 2011 In-Car Camera Acquisition grant and budget adjustment #232.

Fiscal Impact:

There is no fiscal impact to the County.

Attachments

Coordination:

Melissa McCoy, Grants Analyst



300 E. Joppa Road, Suite 1105
Baltimore, Maryland 21286-3016
410-821-2828 / TOLL FREE: 1-877-687-9004
FAX: 410-321-3116
INFO@GOCCP.STATE.MD.US
WWW.GOCCP.MARYLAND.GOV

Martin O'Malley
Governor

Anthony Brown
Lt. Governor

Kristen Mahoney
Executive Director

October 10, 2011

The Honorable Susan E. Shaw
President
Calvert County Board of County Commissioners
Court House
175 Main Street
Prince Frederick MD 20678-3337

RE: CSAF-2011-1082

Dear Commissioner Shaw:

I am pleased to inform you that your grant application, submitted by **Calvert County Government**, entitled "**In-Car Camera Acquisition**" in the amount of \$71,573.00, has received approval under the Collaborative Supervision And Focused Enforcement Initiative. Enclosed is the Grant Award packet containing information and forms necessary to initiate the project.

This grant will fund the program described below:

The Calvert County Sheriff's Office In-Car Camera Acquisition program helps reduce existing gaps in services and fosters collaboration and cooperation among partner agencies and stakeholders throughout Maryland. The project improves the CCSO's effectiveness and efficiency with in-car cameras. The use of in-car cameras increases officer safety, enhances officer performance through training opportunities, improves the efficacy of officer testimony for video-recorded incidents, and provides valuable evidence to assist investigations. Grant funds provide in-car camera system equipment and training.

Please pay particular attention to the instructions included on the Grant Award. It is important that you **carefully review all Special Conditions** attached to this award. Additionally, the General Conditions for all grant awards issued by GOCCP are located online, at <http://www.goccp.maryland.gov/grants/general-conditions.php>. The Chief Elected Official, or another legally authorized official of the jurisdiction, state agency, or 501(c)(3) receiving the Grant Award, must sign the original Grant Award Acceptance form and return it to the Governor's Office of Crime Control and Prevention within **Twenty-One (21) Calendar days**. Should the acceptance form not be received, requests for reimbursement will not be honored.

A copy of the Grant Award, Notification of Project Commencement, and Individual Project Reports has also been sent to the Project Director. The Project Director is responsible for completing these and other required forms now and at the end of each reporting period. If the Project Director changes, GOCCP must be notified immediately to avoid potential reporting problems.

Projects may commence as soon as the Grant Award is signed and you have reviewed and accepted all of the General and Special Conditions. No funds may be encumbered or expended prior to this time without the specific written approval of the Governor's Office of Crime Control and Prevention.

If you have any questions or need any clarification regarding this Grant Award, please contact **Erin Newton**, your program monitor, or **Amy Steinly-Marks**, Grants Manager, at (410) 821-2828. We look forward to working with you on this project and anticipate its success in helping to address criminal justice problems in our State.

Sincerely,

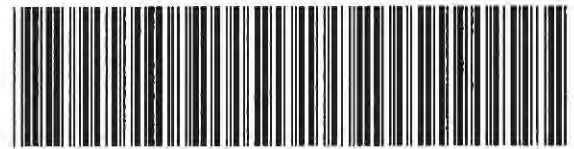
A handwritten signature in black ink, appearing to read "Kristen Mahoney". The signature is fluid and cursive, with a large initial "K" and "M".

Kristen Mahoney
Executive Director

cc: Bobby E. Jones

Date : 10/06/2011

Grant Award Number: CSAF-2011-1082



CSAF-2011-1082

CFDA: State

Governor's Office of Crime Control and Prevention

300 East Joppa Road, Suite 1105
Baltimore, Maryland 21286-3016

Grant Award and Acceptance

CFDA Number: State

A. TITLE OF PROJECT	In-Car Camera Acquisition		
B. GRANTEE	Calvert County Government		
C. IMPLEMENTING AGENCY	Calvert County Sheriff's Office		
D. PERIOD OF AWARD	10/01/2011 to 06/30/2012		
Awarded Funds	Cash Match Funds	In Kind Match Funds	Project Total
\$71,573.00	\$0.00	\$0.00	\$71,573.00

Award is hereby made for financial assistance by the Governor's Office of Crime Control & Prevention in accordance with the

Collaborative Supervision And Focused Enforcement Initiative


This grant is subject to the General Conditions and any Special Conditions attached to this award, as well as all statutes and requirements of the State of Maryland.

This Grant Award incorporates all the information, conditions, representations and Certified Assurances contained in the grantee's application.

The grant shall become effective as of the date of the award, unless otherwise specified in the award, upon return within 30 days of a fully executed original of this Award signed by the duly authorized official of the grantee unit of government or grantee agency receiving this Award.

FOR THE STATE OF MARYLAND:

GRANTEE ACCEPTANCE:



Executive Director
Governor's Office of Crime Control & Prevention

Signature of Authorized Official

Typed Name and Title

Date

STATE

Conditions of the Grant Award

Special Grant Conditions:

1 . This grant award is subject to the General Conditions found on the GOCCP website (<http://www.goccp.maryland.gov/grants/general-conditions.php>). The aforementioned General Conditions should be printed for your reference and are subject to change without written notice.

2 . Throughout the entire period of the grant, the sub-recipient must maintain a valid DUNS Number and a current/up to date registration with the Central Contractor Registry (CCR).

A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. Information about the registration procedure for the CCR can be found at www.ccr.gov.

3 . At the request of GOCCP, any law enforcement sub-recipient shall provide a report, in the format provided by GOCCP, which details the number of fingerprint and palm print matches received from DPSCS and the number of associated arrests arising from those matches.

4 . As requested, any law enforcement sub-recipient agrees to provide information to GOCCP on any matches, or "hits", between crime scene DNA evidence samples and the DNA profiles of known offenders contained in either the convicted offender or charge DNA databases.

5 . Any law enforcement sub-recipient shall ensure that the Maryland State Police receive UCR data within 30 days of the close of every quarter.

6 . Any law enforcement sub-recipient shall provide an annual report, in the format provided by GOCCP, on DNA crime scene evidence samples. DNA crime scene evidence samples are defined as crime scene evidence that has been collected AND submitted to a crime laboratory for DNA analysis.

7 . Any law enforcement sub-recipient that maintains a SWAT team(s) shall provide a semi-annual report to GOCCP, in the format provided by GOCCP, on: 1) The number of times SWAT teams were deployed; 2) The locations where the SWAT teams were deployed; 3) The reasons for deployments; 4) The legal authority, including the type of warrant, if any, for each deployment; and 5) The result of each deployment, including: number of arrests; whether a forcible entry was made; whether a weapon was discharged by a SWAT team member; and whether a person or domestic animal was injured or killed by a SWAT team member.

BUDGET NOTICE

Budget Version: 1

TITLE OF PROJECT: In-Car Camera Acquisition
IMPLEMENTING AGENCY: Calvert County Sheriff's Office
PERIOD OF AWARD: 10/01/2011 to 06/30/2012

<i>Adjusted Budget Summary:</i>	Total Grant Funds:	\$71,573.00
	Cash Match Funds:	\$0.00
	In Kind Match Funds:	\$0.00
	Total Project Cost:	\$71,573.00

Budget Detail

Approved Costs:

Contractual Services

COBAN-Workstation hardware and software configuration	\$500.00	Grant Funds	
COBAN-Server hardware and software configuration	\$2,500.00	Grant Funds	
COBAN-Project management fee	\$1,500.00	Grant Funds	
COBAN-On-site, in-car installation training	\$2,000.00	Grant Funds	
COBAN-On-site, admin/deputy training/train the trainer	\$2,500.00	Grant Funds	
			\$9,000.00

Equipment

Shipping for server	\$300.00 ✓	Grant Funds	
Full Windows 2008 SQL server	\$9,578.00 ✓	Grant Funds	
Removable hard drive	\$250.00 ✓	Grant Funds	
Tech support kit	\$195.00 ✓	Grant Funds	
Shipping, per unit for in-car camera hardware and software	\$750.00 ✓	Grant Funds	
Detached, wide-angle, infra-red camera	\$1,750.00	Grant Funds	
Dual-facing camera attachment	\$1,750.00	Grant Funds	
Camera and microphone system	\$45,500.00 ✓	Grant Funds	
			\$60,073.00

Other

One-year warranty/maintenance, support, upgrades	\$2,500.00	Grant Funds	
			\$2,500.00

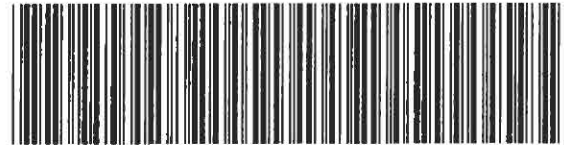
Total Amount: \$71,573.00

Approved:



 Authorized Official

Effective Date: 10/06/2011



CSAF-2011-1082

Performance Measures

Collaborative Supervision And Focused Enforcement Initiative

In-Car Camera Acquisition

Report Period: 10/01/2011 to 12/31/2011

The information requested is very important in helping us measure the progress you are making in achieving your project's goals and objectives. It also helps us to better determine what, if any, technical assistance you may need in implementing your project. Please answer the following questions by utilizing the free reporting software available at www.goccp.org <<http://www.goccp.org/>>.

Using grant funds during this quarter, how many officer complaint cases in which in-car cameras provided evidence to aid in an investigation?

Using grant funds during this quarter, how many requests were made by the Calvert County State's Attorney's Office for videos to use as evidence, as compared with prior reporting periods?

Using grant funds during this quarter, how many videos of traffic stops and other arrests were used by supervisors to review officers' performance?

Using grant funds during this quarter, how many complaints were filed against CCSO officers, as compared with prior reporting periods?

Using grant funds during this quarter, how many assaults against CCSO officers on traffic stops, as compared with prior reporting periods?

Using grant funds during this quarter, how many instances of resisting arrest were in view of the in-car cameras?

Using grant funds during this quarter, how many officer safety trainings were provided that incorporate videos from in-car cameras?

Project Director Printed Name: _____ Date _____

Signature: _____ Phone _____

CSAF-2011-1082

Grant Award Number



CSAF-2011-1082

Project Progress Report

PROJECT TITLE: In-Car Camera Acquisition

PERIOD COVERED BY REPORT: 10/01/2011 to 12/31/2011

The information requested is very important in helping us measure the progress you are making in achieving your project's goals and objectives. It also helps us to better determine what, if any, technical assistance you may need in implementing your project. Please answer the following questions by utilizing the free reporting software available at www.goccp.org <<http://www.goccp.org>>. Responses to progress report questions should be 1/2 to 1 page in length. Alternatively, you may answer the questions on a separate sheet of paper. Make sure that your answers are submitted promptly at the end of each reporting period.

1. Please explain how this award helped reduce crime and/or improve public safety in your jurisdiction.

2. Please list any successes and/or best practices developed through this GOCCP funded program.

3. Please report any barriers to implementing/maintaining your program. If there are barriers/delays, indicate when operations will commence/resume and if all funds will be expended.

4. If no funds were expended during this reporting period please provide an explanation as to why and when you anticipate requesting funds. Your explanation should address each budget category.

5. Advise if you have begun the procurement process. If you haven't explain why. If you have, provide details of the status (ex: requisition, purchase order) and the projected time frame of actual delivery.

Project Director Printed Name: _____ Date _____
 Signature: _____ Phone _____



DEPARTMENT OF COMMUNITY RESOURCES
INTEROFFICE MEMORANDUM

TO: Board of County Commissioners
VIA: Terry L. Shannon, County Administrator *TLs*
Tim Hayden, Director, Department of Finance & Budget *TH*
FROM: Maureen T. Hoffman, Director, Community Resources *MA*
DATE: October 25, 2011
SUBJECT: Strategic Planning Framework Grant – Project Monitor Position

Background:

On April 28, 2011, the Department of Health & Mental Hygiene awarded a Maryland Strategic Prevention Framework (MSPF) grant to the Calvert County Health Department to partner in providing a prevention program through the Calvert Alliance Against Substance Abuse, Inc. (CAASA). Grant funds will be used to enhance prevention efforts that address issues related to under-25 drinking such as binge drinking; alcohol related automobile accidents and DUIs.

Discussion:

A part-time (17 hours/week, without benefits) grant funded "Project Monitor" will be hired in conjunction with this project. Attached is a Memorandum of Understanding which outlines CAASA's responsibility for administration, operation and direction of the MSPF grant prevention program and specifies that funding is conditioned upon the receipt of funds from the Department of Health and Mental Hygiene. The related budget adjustment for this action is also attached.

Recommendation:

It is recommended that the Board of County Commissioners authorize Commissioner President Shaw to sign the attached MOU. Note that upon completion of this action, the County Administrator will approve Budget Adjustment 195 in the amount of \$15,000 to reflect the additional source and use of funds.

Cc: Candice D'Agostino, Coordinator, CAASA, Inc.
Paula Gray, Personnel Manager, Office of Personnel
John Norris, III, Calvert County Attorney
John Mitchell, Director, Core Services Agency
Roe Rodgers, Supervisor, Calvert Substance Abuse

MEMORANDUM OF UNDERSTANDING BETWEEN
THE CALVERT COUNTY HEALTH DEPARTMENT
AND THE BOARD OF COUNTY COMMISSIONERS OF CALVERT COUNTY,
MARYLAND
FOR PROVIDING PROFESSIONAL SERVICES

Operation of Maryland Strategic Prevention Framework Grant Program
Calvert County Health Department

THIS AGREEMENT is made the 1st day of October, 2011 by and between the Board of County Commissioners of Calvert County, hereinafter referred to as "County Government" and the Calvert County Health Department, hereinafter referred to as "CCHD".

CCHD has received a Maryland Strategic Prevention Framework Grant award to operate a prevention program through the Calvert Alliance Against Substance Abuse (CAASA).

Description of Work-

The duties of CAASA include:

- Responsibility for the administration, operation and direction of MSPF Grant Prevention Program.

Reimbursement/Funding-

County Government will invoice CCHD quarterly for the services rendered under the terms of this Agreement with the Board of County Commissioners of Calvert County. Total reimbursement will be up to \$15,000.00 which includes salary and fringe.

Each invoice will set for the contract title, billing period and reimbursement requested. Invoices should be sent to:

Calvert County Health Department
Attention: Marla Behrens, Fiscal Services Chief
P. O. Box 980
Prince Frederick, MD 20678

Invoices will be processed upon receipt. Checks for payment are issued through the State of Maryland's General Accounting System. There are occasional delays in vendor check processing, but normally payments will be received 3-4 weeks after receipt of an invoice.

Funding is conditioned upon the availability and receipt of funds from the funding source. The Board of County Commissioners of Calvert County are not required to provide funding where funding has not been received from the funding source.

The aforementioned funds will come from the Department of Health and Mental Hygiene and all subsequent expenditures must comply with the requirements/specifications as outlined in the grant award documents.

Confidentiality-

CAASA will abide by all applicable State and Federal regulations governing the confidentiality of medical information and medical records (if any).

This agreement is effective, once signed, unless terminated by either party. Should either party request termination, such request will be by written notice and should proceed the desired termination date by thirty days.

Miscellaneous-

By entering into this contract the CCHD, County Government, and their "employees," as defined in the Local Government *Tort Claims Act*, §§5- 301 *et seq.* of the *Courts and Judicial Proceedings Article* and in the Maryland Tort Claims Act, §§12-101 *et seq.* of the *State Government Article*, do not waive sovereign immunity, do not waive any defenses and do not waive any limitations of liability as may be provided for by law. No provision of this contract modifies and/or waives any provision of either the Local Government Tort Claims Act or the Maryland Tort Claims Act.

It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of this Agreement to create in the public or any member thereof, third party beneficiary status in connection with the performance of the obligations herein without the written consent of the County Government and notwithstanding its concurrence in or approval of the award of any contract or subcontract or the solicitation thereof in fulfilling the obligations of the Agreement.

No elected official, appointed official, employee, servant, agent or law enforcement officer shall be held personally liable under this Agreement and any extension or renewals thereof because of its enforcement or attempted



**COUNTY ADMINISTRATOR'S OFFICE
INTEROFFICE MEMORANDUM**

TO: Board of County Commissioners
FROM: Terry L. Shannon, County Administrator *jlshannon*
DATE: November 3, 2011
SUBJECT: MACo Representatives to meet with the Board

BACKGROUND:

MACo's President and Executive Director try to visit each county in Maryland annually to discuss legislation from the previous and upcoming sessions, as well as issues of importance and/or concern to you.

DISCUSSION:

MACo President, Ken Ulman (Howard County Executive), and MACo Executive Director, Michael Sanderson, will be here on Tuesday, November 8, 2011, at 2:00 p.m., to discuss legislation from the previous and upcoming Maryland General Assembly sessions, as well as issues of importance and/or concern to you.

RECOMMENDATION:

For your information.



DEPARTMENT OF ECONOMIC DEVELOPMENT
INTEROFFICE MEMORANDUM

TO: Board of County Commissioners
THROUGH: Terry L. Shannon, County Administrator *TS*
FROM: Linda S. Vassallo, Director
DATE: November 2, 2011
SUBJECT: Ribbon Cutting Ceremony – Orange Wireless Network

Background:

On Tuesday, November 8, 2011, you are invited to attend a ribbon cutting ceremony for Orange Wireless Network, located at 150 West Dares Beach Road, in Prince Frederick (in the Safeway shopping center).

Recommendation:

None. Please call me on x2483 with any questions.



DEPARTMENT OF ECONOMIC DEVELOPMENT
INTEROFFICE MEMORANDUM

TO: Board of County Commissioners
THROUGH: Terry L. Shannon, County Administrator *TL*
FROM: Linda S. Vassallo, Director
DATE: November 2, 2011
SUBJECT: Ribbon Cutting Ceremony – K5 Sports formerly Double D's

Background:

On Tuesday, November 8, 2011, you are invited to attend a ribbon cutting ceremony for K5 Sports formerly Double D's located at 134 West Dares Beach Road, in Prince Frederick (in the Safeway shopping center).

Recommendation:

None. Please call me on x2483 with any questions.



**OFFICE OF THE COUNTY ATTORNEY
INTEROFFICE MEMORANDUM**

TO: County Commissioners of Calvert County
cc: Terry L. Shannon, County Administrator
FROM: John Norris, County Attorney *JBN*
DATE: November 3, 2011
SUBJECT: 2012 Legislative Package

Commissioners:

Please find attached a brief summary of each of the five (5) requests the Board has supported for State Legislative action in the upcoming Session of the Maryland General Assembly, including the Maryland Association of Counties 2012 Legislative Initiatives for your information should you wish to discuss them. You will note that item numbers 6 and 7 are new and have not been discussed for support as of this date. The new items are intended to be added to your Open Meeting agenda November 8, 2011.

If you have any questions or wish to discuss this further, please do not hesitate to call me at extension 2291.

**Board of County Commissioners of Calvert County
2012 Legislative Package**

*Legislative Proposals for Presentation at the Joint Public Meeting –
November 8, 2011, 7:00 p.m. at the Calvert Pines Senior Center*

Proposal Number	Submitter & Summary
ITEMS SUPPORTED BY THE BOARD OF COUNTY COMMISSIONERS	
1	<i>Sheriff Mike Evans (Sheriff)</i> Revise provisions for the appointment of an Assistant Sheriff and salary adjustments as noted.
2	<i>Timothy Hayden(Finance & Budget)/John Norris(Co. Att'y)</i> Allow County Commissioners to close the record and pass an ordinance or resolution at the conclusion of a public hearing. (PLL,§5-103; Art. 25,§3(r)).
3	<i>P. Rai Sharma (Public Works)</i> To deter littering upon the public roads of Calvert County, it is respectfully requested that Calvert have authority to impose criminal as well as civil penalties as currently allowed in Prince George's County to deter this unsightly nuisance.
4a	<i>Maryland Association of Counties</i> County Budget Security.
4b	<i>Maryland Association of Counties</i> Defend Local Land Use Autonomy.
4c	<i>Maryland Association of Counties</i> School Board Fiscal Accountability and Process Reforms.
4d	<i>Maryland Association of Counties</i> School Construction and Renovation Funding.
5	<i>Finance & Budget</i> Request to change Financial Reporting Date from November 1 to January 1.
ITEMS NOT YET CONSIDERED BY THE BOARD OF COUNTY COMMISSIONERS	
6	Recommendation of the Calvert County Re-Districting Committee
7	Authority to suspend or revoke a license where the licensed business operates in a manner that constitutes a public nuisance.

Draft of Revision of CJ 2-309-Current Statute

(f) Calvert County. --

(1) (i) The Sheriff of Calvert County shall receive an annual salary of:

1. \$ 78,000 for calendar year 2006;
2. \$ 81,000 for calendar year 2007;
3. \$ 84,000 for calendar year 2008; and
4. \$ 87,000 for calendar year 2009 and each subsequent calendar year.

(ii) 1. On or after January 1, 2011, the County Commissioners may pay to the Sheriff additional compensation equal to the amount of contributions the County Commissioners would have made to the Calvert County Employees' Savings Plan on behalf of the Sheriff for the years of service the Sheriff accrued as the Sheriff of Calvert County prior to joining the Calvert County Employees' Savings Plan.

2. The amount payable in subsubparagraph 1 of this subparagraph may be made in one or more payments as deemed appropriate by the County Commissioners.

(2) The Sheriff may appoint deputy sheriffs in the number and at the salary approved by the County Commissioners. The deputy sheriffs shall serve under the direction of the Sheriff. Within one year of their appointment, they shall complete the course prescribed for police officers by the Maryland Police Training Commission. The deputy sheriffs funded by the County Commissioners will become merit system employees of the Calvert County Sheriff's Office upon completion of their initial probation period and may not be dismissed without cause, except the deputy sheriffs funded through grants or other sources may be dismissed without cause when the funding source is depleted. There may be no honorary deputy sheriffs of Calvert County and no one is authorized to carry badges, certificates, or other materials for the purpose of identifying the bearer as an honorary deputy sheriff. ~~However, the Sheriff may appoint as special deputy sheriffs any members of the police force of the towns of North Beach or Chesapeake Beach who shall have all of the powers and authority of the deputy sheriffs. The County Commissioners are authorized to reimburse the towns of North Beach and Chesapeake Beach in whole or in part for services performed by the special deputy sheriffs outside the town limits.~~

(3) The Sheriff may appoint, without examination, 1 full-time assistant sheriff who shall:

~~(i) Serve under the direction of the Sheriff; and~~

~~- be either:~~

(1) A deputy sheriff who holds the rank of a commissioned officer with the Calvert County Sheriff's Office who shall retain merit status; or

1

(2) An individual who is not a member of the Calvert County Sheriff's Office who shall be afforded all benefits available to full time employees, but will not retain merit status; and

(ii) Serve at the pleasure of the Sheriff; and

(iii) Be designated by the Sheriff as a line officer.

(4) (i) The Sheriff shall set the salary of the Assistant Sheriff appointed under (f)(3)(i)(1) of this subsection at an amount not more than six percent (6%) greater than that of the senior commissioned officer's salary. The Sheriff shall set the salary of an appointment made under (f)(3)(i)(2) of this subsection through a mutual agreement with the County Commissioners.

(ii) In instances where the Assistant Sheriff is appointed under (f)(3)(i)(1) of this subsection, if the Sheriff terminates the appointment, the appointee shall return to the previous rank and pay held prior to the appointment, including any COLA or step increases he or she would have received had they not been appointed.

(5) (i) Except as provided in subparagraph (ii) of this paragraph, any Sheriff of Calvert County who, since 1948, has served for three or more terms shall receive a pension when he leaves office in the annual amount of \$ 150 for each year served. This pension shall be paid not less frequently than once a month.

(ii) This paragraph does not apply to a term of office that begins on or after July 1, 1988.

(56) (i) The County Commissioners of Calvert County may provide in their annual budget for a pension to be paid to the surviving spouse, if any, of any Sheriff of Calvert County who was in office as of October 1970.

(ii) The pension shall be in the amount of \$ 250 a month and shall be paid to the surviving spouse, if any, for the life of that surviving spouse.

(67) (i) This paragraph applies to an individual who:

1. On or after July 1, 2008, serves as the Sheriff of Calvert County; and
2. As the Sheriff of Calvert County does not participate in the Employees' Pension System under Title 23 of the State Personnel and Pensions Article.

(ii) An individual described in subparagraph (i) of this paragraph may participate in the Calvert County Employees' Savings Plan.

BOARD OF COUNTY COMMISSIONERS OF CALVERT COUNTY
2012 LEGISLATIVE PACKAGE

LEGISLATIVE REQUEST FORM

COUNTY COMMISSIONER OR DEPARTMENT: Finance and Budget & County Attorney

CONTACT PERSON: Tim Hayden & John Norris

EXTENSION: 2435, 2291

REQUEST:

Allow County Commissioners to close the record and pass an ordinance or resolution at the conclusion of a public hearing.

- A. *Code of Public Local Laws of Calvert County, Maryland, § 5-103. Subsequent budget changes.*

(c) Any change involving funds totaling more than \$100,000 may be made only by resolution approved by the Commissioners at any public meeting upon the conclusion of a public hearing conducted in~~after~~ compliance with the publication and hearing requirements applicable to the original proposed budget. [Amended 2001, ch. 237]

- B. Maryland Annotated Code, Art. 25, §3(r)

Section 3 (r) reads:

(r) An act, ordinance, or resolution may not be adopted by the county commissioners, under the powers conferred by this section, until ten days after a public hearing has been held on the proposed act, ordinance, or resolution. Prior notice of the public hearing, together with a fair summary of the proposed act, ordinance, or resolution, shall be published in at least one newspaper of general circulation in the county once each week for two successive weeks. This subsection is not applicable to: (1) an administrative act or resolution adopted by the county commissioners of Dorchester, Frederick, Somerset, or St. Mary's County; or (2) a resolution, other than a bond resolution adopted under §15 of Article 25B of the Code, adopted by the county commissioners of a county that has adopted home rule powers under Article XI-F of the Maryland Constitution. For purposes of this subsection, "ordinance" means a permanent rule of law enacted by the county commissioners, and "resolution" means a formal expression of the opinion of an official body.

The issue is this: If the first sentence is to be read narrowly to only apply to actions being taken pursuant to the express powers act of Art. 25, Section 3, why does the third sentence state (by using a double negative) that this subsection applies to bond resolutions adopted under §15 of Article 25B of the Code? I found nothing in Art. 25, Sec. 3 related to such bonds; only performance and private activity bonds are referenced in Art. 25, §3. If the language of the subsection identifies an area outside the section where the requirements of hearing and deferral prior to adoption are applicable, how can we read the subsection as narrowly applying

to actions taken pursuant to that section? County Attorney's Office is presently looking for an Attorney General's opinion regarding this section and subsection, and can request clarification as to when Calvert County, if at all, is required to postpone adoption of an Ordinance or Resolution until ten days after the public hearing. An Opinion of the Attorney General may obviate the need for legislative action with respect to Art. 25, §3(r).

FISCAL IMPACT (attach additional sheet if necessary):

Uncalculated efficiencies in County government would result if the County Commissioners were able to adopt resolutions and ordinances upon close of public hearing.

**BOARD OF COUNTY COMMISSIONERS OF CALVERT COUNTY
2012 LEGISLATIVE PACKAGE**

LEGISLATIVE REQUEST FORM

COUNTY COMMISSIONER OR DEPARTMENT: **PUBLIC WORKS**

CONTACT PERSON: **P. RAI SHARMA, DEPUTY DIRECTOR**

EXTENSION: **2415**

DESCRIBE THE NEED(S) OR REASON(S) FOR LEGISLATIVE ACTION:

To deter littering upon the public roads of Calvert County, it is respectfully requested that Calvert have authority to impose criminal as well as civil penalties as currently allowed in Prince George's County to deter this unsightly nuisance.

LEGISLATIVE REFERENCES CITATION: (example: Maryland Annotated Code, Article 25, Section 3(r))

Maryland Annotated Code, Criminal Law Article, §10-110 – Litter Control Law

PLEASE STATE SPECIFIC LANGUAGE REQUESTED (below or on a separate sheet, if necessary):

Please see attached.

FISCAL IMPACT (attach additional sheet if necessary): **Negligible**

CRIMINAL LAW
TITLE 10. CRIMES AGAINST PUBLIC HEALTH, CONDUCT, AND
SENSIBILITIES
SUBTITLE 1. CRIMES AGAINST PUBLIC HEALTH AND SAFETY
PART 1. GENERAL PROVISIONS

MARYLAND CRIMINAL LAW Ann. 10-110 (2011)

10-110 Litter Control Law

(a) Definitions.

(1) In this section the following words have the meanings indicated.

(2) "Bi-county unit" means:

(i) the Maryland-National Capital Park and Planning Commission; or

(ii) the Washington Suburban Sanitary Commission.

(3) "Litter" means all rubbish, waste matter, refuse, garbage, trash, debris, dead animals, or other discarded materials of every kind and description.

(4) "Public or private Property" means:

(i) the right-of-way of a road or highway;

(ii) a body of water or watercourse or the shores or beaches of a body of water or watercourse

(iii) a park;

(iv) a parking facility;

(v) a playground;

(vi) a public service company property or transmission line right-of-way;

(vii) a building;

(viii) a refuge or conservation or recreation area;

(ix) residential or farm property; or

(x) timberlands or a forest.

(b) Declaration of intent. -- The General Assembly intends to:

(1) Prohibit uniformly throughout the State the improper disposal of litter on public or private property; and

(2) Curb the desecration of the beauty of the State and harm to the health, welfare, and safety of its citizens caused by the improper disposal of litter.

(c) Prohibited. -- A person may not:

(1) Dispose of litter on a highway or perform an act that violates the State Vehicle Laws regarding disposal of litter, glass, and other prohibited substances on highways; or

(2) Dispose or cause or allow the disposal of litter on public or private property unless:

(i) The property is designated by the State, a unit of the State, or a political subdivision of the State for the disposal of litter and the person is authorized by the proper public authority to use the property; or

(ii) The litter is placed into a litter receptacle or container installed on the property.

(d) Presumption of responsibility. -- If two or more individuals are occupying a motor vehicle, boat, airplane, or other conveyance from which litter is disposed in violation of subsection (c) of this section, and it cannot be determined which occupant is the violator:

(1) If present, the owner of the conveyance is presumed to be responsible for the violation; or

(2) If the owner of the conveyance is not present, the operator is presumed to be responsible for the violation.

(e) Property owner not in court. -- Notwithstanding any other law, if the facts of a case in which a person is charged with violating this section are sufficient to prove that the person is responsible for the violation, the owner of the property on which the violation allegedly occurred need not be present at a court proceeding regarding the case.

(f) Penalty. --

(1) A person who violates this section is subject to the penalties provided in this subsection.

(2) (i) A person who disposes of litter in violation of this section in an amount not exceeding 100 pounds or 27 cubic feet and not for commercial gain is guilty of a misdemeanor and on conviction is subject to imprisonment not exceeding 30 days or a fine not exceeding \$1,500 or both.

(ii) A person who disposes of litter in violation of this section in an amount exceeding 100 pounds or 27 cubic feet, but not exceeding 500 pounds or 216 cubic feet, and not for commercial gain is guilty of a misdemeanor and on conviction is subject to imprisonment not exceeding 1 year or a fine not exceeding \$12,500 or both.

(iii) A person who disposes of litter in violation of this section in an amount exceeding 500 pounds or 216 cubic feet or in any amount for commercial gain is guilty of a misdemeanor and on conviction is subject to imprisonment not exceeding 5 years or a fine not exceeding \$30,000 or both.

(3) In addition to the penalties provided under paragraph (2) of this subsection, a court may order the violator to:

(i) remove or render harmless the litter disposed of in violation of this section;

(ii) repair or restore any property damaged by, or pay damages for, the disposal of the litter in violation of this section;

(iii) perform public service relating to the removal of litter disposed in a violation of this section or to the restoration of an area polluted by litter disposed of in violation of this section; or

(iv) reimburse the State, County, municipal corporation, or bi-county unit for its costs incurred in removing the litter disposed of in violation of this section.

(4) In addition to, or instead of, the penalties provided in paragraphs (2) and (3) of this subsection, the court may suspend for up to 7 days the license of the person to operate the type of conveyance used in the violation who is presumed to be responsible for the violation under subsection (d) of this section.

(g) A law enforcement unit, officer, or official of the State or a political subdivision of the State, or an enforcement unit, officer or official of a commission of the State, or a political subdivision of the State, shall enforce compliance with this section.

(h) A unit that supervises State property shall:

(1) establish and maintain receptacles for the disposal of litter at appropriate locations where the public frequents the property;

(2) post signs directing persons to the receptacles and serving notice of the provisions of this section; and

(3) otherwise publicize the availability of litter receptacles and the requirements of this section.

(i) Disposition of fines. --

(1) Fines collected for violations of this section shall be disbursed:

(i) to the county or municipal corporation where the violation occurred; or

(ii) if the bi-county unit is the enforcement unit and the violations occurred on property over which the bi-county unit exercises jurisdiction, to the bi-county unit.

(2) Fines collected shall be used to pay for litter receptacles and posting signs as required by subsection (h) of this section and for other purposes relating to the removal or control of litter.

(j) Authority of Local governments. --

(1) The legislative body of a municipal corporation may:

(i) prohibit littering; and

(ii) classify littering as a municipal infraction under Article 23A, 3(b) of the Code.

(2) The governing body of Prince Georges County may adopt an ordinance to prohibit littering under this section and, for violations of the ordinance, may impose criminal penalties and civil penalties that do not exceed the criminal penalties and civil penalties specified in subsection (f) (1) through (3) of this section.

(3) The governing body of Calvert County may adopt an ordinance to prohibit littering under this section and, for violations of the ordinance, may impose criminal penalties and civil penalties that do not exceed the criminal penalties and civil penalties specified in subsection (f) (1) through (3) of this section.

(k) Short title. -- This section may be cited as the "Litter Control Law".

Maryland Association of Counties 2012 Legislative Initiatives

a. County Budget Security

Counties have been a casualty of State budget shortfalls - 2010 actions imposed deep ongoing reductions and additional reductions and cost shifts occurred for FY 2012. The deepest reductions have occurred to local roads and bridges, law enforcement, health departments, and county jails. Other areas, including Program Open Space and State Park Distributions, continue to be threatened each year as adjustments are made to meet the States bottom line. Now counties find themselves repaying a state reserve fund beginning in FY 2013, which was raided to balance the budget three years ago, and the transfer of teacher pension costs remains a massive threat to local finances.

While MACo is acutely aware of the long-term funding constraints facing the state, counties continue to struggle as their largest revenue source is in continuing decline. Therefore, MACo urges state policymakers to resist any further State actions to compromise county budgets and local services. In addition, it urges state policymakers to work with counties to protect current state support for these essential local services, and take other actions to ease the ongoing financial burdens resulting from prior cost shifts and aid cutbacks.

b. Defend Local Land Use Autonomy

Land use controls are best in the hands of local elected officials, as they best understand the unique concerns and needs of their residents. However, multiple statewide policy proposals - including many developed in the name of environmental protection or sustainability --have threatened this core notion. Between a proposal limiting rural development, an agency-driven "State Development Plan," and statewide implementation of federal pollution targets - county governments must reinforce the importance of local accountability and direct public input into land use decisions. No statewide law, planning document, or set of goals can ever replace the value of locally accountable and citizen-informed planning and zoning. The addition of any further planning, zoning, or reporting mandates should also be scrutinized against the burden and cost they will place on county planning staff, who already struggle to meet current requirements and schedule deadlines.

c. School Board Fiscal Accountability and Process Reforms

Recent years' struggles over school funding have highlighted county difficulties in managing public school expenses. These difficulties have resulted in differences over budget submissions, employee actions, and Maintenance of Effort (MOE). Counties do not seek any governance over curriculum or programmatic functions of delivering education, but do seek a stronger partnership in guiding these investments of public funds. The range of approaches includes the equitable treatment of school/county personnel, improvements to the maintenance of effort calculation and waiver process, governance and disclosure of outside reserve funds, reasonable refinements to the school budget process, clearer categorical budget classifications, and determination of non-recurring costs. Enhancing these laws and

relationships could leverage more accountability and responsiveness within the largest element of every county's budget.

d. School Construction and Renovation Funding

While the State has laudably increased its school construction and renovation efforts in recent years, the need for funding remains high. Every state dollar invested in school projects leverages roughly two county dollars of local funding. MACo urges the General Assembly to continue its commitment by keeping school construction and renovation funding a high priority, and support a funding level consistent with its own adopted multi-year goals. Additionally, MACo urges the State to develop and adopt a new multi-year funding strategy as the current goal expires in FY 2013.

**BOARD OF COUNTY COMMISSIONERS OF CALVERT COUNTY
2012 LEGISLATIVE PACKAGE**

LEGISLATIVE REQUEST FORM

COUNTY COMMISSIONER OR DEPARTMENT: Finance and Budget

CONTACT PERSON: Tim Hayden

EXTENSION: 2435

REQUEST:

Change Financial Reporting Date from November 1 to January 1 by amending Maryland Annotated Code, Article 19, §37(a)(2) as follows:

(a)(1) Except as provided in paragraph (2) of this subsection, each county, municipal corporation, and taxing district in the State shall by the first day of November after the close of the fiscal year file with the Department of Legislative Services its financial report covering the full period of that fiscal year.

(2)(i) Each county, municipal corporation, or taxing district with a population of more than 400,000 may by the first day of January after the close of the fiscal year file with the Department of Legislative Services its financial report covering the full period of that fiscal year.

(ii) Unless subparagraph (i) of this paragraph applies, Howard County may by the first day of December after the close of the fiscal year file with the Department of Legislative Services its financial report covering the full period of that fiscal year.

(iii) Calvert County may by the first day of January after the close of the fiscal year file with the Department of Legislative Services its financial report covering the full period of that fiscal year.

(iiiiv) Frederick County may by the first day of January after the close of the fiscal year file with the Department of Legislative Services its financial report covering the full period of that fiscal year.

(iv) Queen Anne's County may by the first day of January after the close of the fiscal year file with the Department of Legislative Services its financial report covering the full period of that fiscal year.

(vi) St. Mary's County may by the first day of January after the close of the fiscal year file with the Department of Legislative Services its financial report covering the full period of that fiscal year.

(vii) Wicomico County may by the first day of January after the close of the fiscal year file with the Department of Legislative Services its financial report covering the full period of that fiscal year.

NOTE: This is substantially similar to the provisions recently made for Queen Anne's and St. Mary's Counties.

FISCAL IMPACT (attach additional sheet if necessary):

None.

