

*Board of County Commissioners  
For  
St. Mary's County*



*APPROVED BUDGET  
FISCAL YEAR 2010*

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# MISSION STATEMENT

St. Mary's County Government will:

- Be responsible and accountable to the County's citizens
- Provide high quality, cost effective and efficient services
- Preserve the County's environment, heritage, and rural character; and
- Foster opportunities for present and future generations.

Board of County Commissioners  
For St. Mary's County

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ST. MARY'S COUNTY, MARYLAND

APPROVED REVENUES AND APPROPRIATIONS  
OPERATING AND CAPITAL BUDGETS

FISCAL YEAR 2010

ST. MARY'S COUNTY COMMISSIONERS

Francis Jack Russell, President  
Kenneth R. Dement – 1<sup>ST</sup> District  
Thomas A. Mattingly, Sr. – 2<sup>nd</sup> District  
Lawrence D. Jarboe – 3<sup>rd</sup> District  
Daniel H. Raley – 4<sup>th</sup> District

John Savich  
County Administrator

St. Mary's County Government  
Chesapeake Building  
P.O. Box 653  
41770 Baldrige Street  
Leonardtown, Maryland 20650  
(301) 475-4200

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PREPARED BY:

DEPARTMENT OF FINANCE  
ST. MARY'S COUNTY, MARYLAND

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Elaine M. Kramer

DEPUTY DIRECTOR OF FINANCE  
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BUDGET/FISCAL ANALYST  
M. Carlotta Bell  
Patricia M. Stiegman  
Patricia L. Litten

SENIOR ADMINISTRATIVE COORDINATOR  
Melvin E. Dennis

SENIOR OFFICE SPECIALIST  
Pamela A. Allen

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**ST. MARY'S COUNTY**  
**APPROVED OPERATING AND CAPITAL BUDGETS**  
**FOR FISCAL YEAR 2009-2010**

The Approved Budget for St. Mary's County for Fiscal Year beginning July 1, 2009 and ending June 30, 2010, as represented by the detailed and fully itemized statement contained within the "Approved Budget Document", is this date, May 26, 2009 approved by the Board of County Commissioners for St. Mary's County.

THIS DATE:

May 26, 2009

BY ORDER OF  
THE BOARD OF COUNTY COMMISSIONERS  
FOR  
ST. MARY'S COUNTY, MARYLAND



Francis Jack Russell  
Francis Jack Russell, President

Kenneth R. Dement  
Kenneth R. Dement, Commissioner

Lawrence D. Jarboe (No)  
Lawrence D. Jarboe, Commissioner

Thomas A. Mattingly Sr.  
Thomas A. Mattingly, Sr., Commissioner

Daniel H. Raley  
Daniel H. Raley, Commissioner

ATTEST:

John Savich  
John Savich  
County Administrator

Elaine M. Kramer  
Elaine M. Kramer  
Chief Financial Officer

## BUDGET MESSAGE

TO THE CITIZENS OF ST. MARY'S COUNTY:

We approved the fiscal year 2010 budget at our meeting on May 26, 2009. Reaching a balanced budget for FY2010 was more challenging than our typical annual budget process. In addition to the general economic conditions, here and nationally, we had no choice but to deal with more than \$4 million in direct funding cuts or cost shifts from the State.

Our budget for FY2010 is simple and straight-forward. It reflects a continuing commitment to the priorities of our citizens: no change to the property or income tax rates, coupled with funding priorities being public schools and public safety.

At \$199.3 million, our FY2010 operating budget is almost \$3.3 million less than FY2009. The FY2010 budget reflects:

Recurring funding for St. Mary's County Public Schools at \$79.9 million

- an increase of \$3.8 million over FY2009
- this is \$5.8 million more than the State mandated maintenance of effort

A budget for the Sheriff's operations that totals \$33.1 million

- County funding of the law enforcement and corrections operations is budgeted to increase by \$2.5 million, almost 10% more than FY2009
- it includes 6 new correctional officers and replacement of 16 vehicles

Funds budgeted for County departments show a net increase of \$304,740, or less than 1%

- If grants for the Human Services Department were excluded, the budgets for County departments reflect a decrease of almost \$800,000
- Includes the merit increase for County employees, with no COLA adjustment
- Eliminates 8 positions

Each year, as a part of the budget process, we have considered the outlook for revenues for the next 3 years and the kinds of commitments and costs that we will face in terms of funding. This is particularly important in times such as these. Our goal is to position the County to be able to handle the increased costs associated with a new library and schools, expanded detention facilities, our increasing share of the College of Southern Maryland, etc. within the revenues generated by our current tax rates. While the State's situation will continue to make this especially challenging, we believe this budget is fiscally prudent without disrupting services to our citizens.

FY2009 revenues in many areas - recordation and real estate related fees, income taxes, and investment income were well below budget. We were somewhat prepared for this downturn. The budget stabilization reserve that we had in the FY2009 budget of \$1.3 million was fully absorbed by revenue shortfalls. Though FY2007 and FY2008 reflected high revenues in several areas, we did not assume that experience would continue. As a result, the expenditure budgets were at sustainable levels. And the excess revenue collections helped us to build a modest unreserved undesignated fund balance that we will now use to help bridge the expected revenue gaps in the next 3 years. However, we have also had a disciplined approach to filling positions, incurring expenses, and starting capital projects that have operating implications. We are adhering strictly to the budgeted goals and trying to generate savings - large and small - wherever possible and appropriate, to offset additional revenue shortfalls and cuts.

While we did not necessarily anticipate the severity of this economic crisis, we intend to focus on managing our way through these difficult times, without resorting to disruptive cuts in services or lay-offs. And, recognizing the economic situation well as the future needs, we restricted budget growth to priority areas such as public schools and public safety. To avoid devastating effects on public schools, public safety, and other services to you, we are programming the use of our fund balance to replace these temporary revenue cuts, and have planned this use over the next three years. We believe that we have positioned the County finances to be able to weather the local economic challenges and even endure some of the likely State cuts and cost shifts – assuming they are for a limited period of time.

The budget book also addresses the capital budget as well as a number of enterprise funds. The capital budget includes several projects related to the expansion and renovation of the Adult Detention Center, to address its capacity issues. The 6-year plan also reflects several new schools, the timing of which is based on the Board of Education's estimates for State funding and enrollment, and a new Leonardtown Library. We continue to invest in recreation, land preservation, and revitalization of our community. The detail for these budgets is found in this budget document, as well. The capital budget totals \$20.7 million for FY2010, of which \$9.6 million is State or federal funding. This is less than half of the amount planned for FY2010 in our FY2009 budget. Our 6-year plan totals \$216 million, as compared to the FY2009 version of \$224 million. This reflects adjustments to timing that are programmatic considerations, such as the impact of enrollment projections on the timing of schools, but also reflects this Board's fiscal prudence, as we closely scrutinized all projects for both programmatic impact and the right financial balance to achieve, given the needs of this community and the economic outlook. The FY2010 budget for debt service is \$13.2 million, reflecting the sale of \$30 million in general obligation bonds to fund several years of capital projects, the first such sale since 2005. We have stayed well within the parameters for outstanding debt and debt service, as set forth by the Board of County Commissioners a decade ago.

This budget is largely about maintaining necessary services and focusing on the community's priorities of education and public safety. It is reflected in the operating allocations as well as the capital projects. It will continue to define our activities during FY2010 as well as the preparation of future budgets. We will stay focused on these priorities as we face even more challenging economic times, including likely cuts and cost shifts from the State during FY2010 and beyond.

While 2009 and 2010 are the not the years that any of us had hoped for, we believe that we have positioned the County's finances to be able to sustain services to you in the face of tough economic challenges. We believe that this budget is fiscally responsible and reflective of your needs and priorities. We will continue to look for savings that can be achieved. And, the process is ongoing. We will continue to monitor events, circumstances and decisions, as the economic situation changes, and welcome your continuing involvement and input. We appreciate the high level of citizen participation in our community, and encourage you to stay involved, because our mission remains to align this fiscal plan – the budget – to the needs and priorities of this community.

BOARD OF COUNTY COMMISSIONERS  
FOR ST. MARY'S COUNTY, MARYLAND

# THE ST. MARY'S COUNTY BUDGET PROCESS

The County budget consists of the current expense operating budget, the capital budget and program, and the budget message. It represents a complete financial plan of the County and reflects receipts and disbursements from all sources. The County budget formulation process begins in August for the fiscal year that begins on the following July 1. The steps in the budget process are as follows:

## August/September

- Department of Finance works with Board of County Commissioners to set the budget calendar as well as the parameters to be used for budget development

## October

- Spending units receive budget instructions, guidelines, and forms for the next fiscal year.

## November

- General budget guidelines developed.
- Multi-year estimates of reserves and baseline expenses developed by Department of Finance working with departments

## December

- Presentation of economic outlook to County Commissioners.
- Board of County Commissioners set budget parameters

## January

- Capital budget requests presented to Board of County Commissioners.

## February

- Staff review of operating and capital budget requests by County departments and agencies.
- Departments present Capital Budgets and plans to the Planning Commission for recommendation
- Spending units transmit budgetary requests to the Department of Finance.

## March

- County Administrator and Finance develop a

recommended budget for consideration to the County Commissioners.

- County Commissioners consider recommended budget impact on debt affordability.
- County Commissioners review and finalize a Recommended Budget.

## April

- County Commissioners hold public hearing on Recommended Budget.

## May

- Board of County Commissioners consider input received at the public hearings
- Commissioners direct the reconciliation of available resources, including revenues and fund balance, to the spending plan / budget.
- Commissioners develop a final budget.
- Commissioners adopt resolution approving a final budget and tax rates for the new fiscal year (required on or before June 1).

## June

- Department of Finance prepares and distributes an approved summary operating and capital budget document.

## July

- New fiscal year begins
- Budget Book Published and released

## READERS' BUDGET GUIDE

The *Introduction* includes information with respect to the history of St. Mary's County, demographic data, and the County budget process.

The *Operating Budget* section presents summary and detailed information concerning the General Fund revenue structure and FY 2010 projections. The General Fund expenditure structure is described; summary and detailed information is included by spending unit and departments. Spending unit budgets are individually presented by the following sections: County Departments, Elected Officials, State Agencies/Independent Boards, Non-County Agencies, and Other Budget Costs. Each spending unit budget displays a categorization of expenditures for the actual FY 2008 expenditures, the approved FY 2009 and FY 2010 budgets, a description of the spending unit's programs and responsibilities, and highlights of the budget for FY 2010. Performance indicators provide citizens and decision-makers with a clear understanding of both the size and scope of County services, as well as service and activity trends. Summary financial information is also presented on the County's Enterprise and Special Revenue Funds, Special Assessments Funds, and Fire/Rescue District Tax.

The *Capital Budget* section includes summary and detailed information relative to the Capital Improvements Fund and highlights of the FY 2010 Capital Budget and Five-Year Capital Program (FY 2011 to FY 2015). Individual project pages are presented within the following project categories: Public Facilities, Land Conservation, Marine, Highways, Solid Waste, Recreation and Parks, Public Landings, and Public Schools. Each project page contains a project description, planning justification, location, project cost by phase and year, funding source, other background information/comments, discussion of changes from the prior approved budget/plan, and a section on impact on annual operating budget.

The *Appendix* provides supplemental information on the County government organization, authorized positions and salary schedules, the property tax and other local taxes, outstanding County debt fund balance, and legal budgetary and fiscal procedures. A glossary of terms is also included.

# FISCAL YEAR 2010 BUDGET SUMMARY

<p><b><i>Reading a typical budget page</i></b></p>	<p><b><i>Operating Budget</i></b></p> <p>The budget document presents in a standard format, the operating budget for each department and spending unit. The typical budget page describes the functions of the organization, actual and estimated expenditures over a three-year period, and major highlights of the new budget. Quantitative indicators of workload and performance are also presented.</p>
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## A TYPICAL OPERATING BUDGET PAGE

The name of the organization →

Shows the budget of the organization by type of expense →

Describes functions, activities, and goals of the organization positions →

Specific quantitative measures of work to be performed or accomplished or results obtained →

**Department Of Information Technology**

Department/ Spending Unit	FY 2008 Actual Expenditures	FY 2009 Approved Budget	FY 2010 Requested Budget	FY 2010 Approved Budget
<i>Information Technology</i>	<i>2,015,354</i>	<i>2,583,915</i>	<i>2,301,463</i>	<i>2,296,891</i>

**Program Description**

The Information Technology Department has the technical and managerial skills required to provide overall responsibility for managing the County's technology and telecommunication resources, including computer hardware, software, and telephones. Services of the Information Technology Department include technical support, systems support, equipment maintenance, technology training, technical planning, telephone support, telecommunications, infrastructure, access control and security.

**Budget Highlights**

The approved budget for the Information Technology Department is \$2,296,891. This is a \$287,024 or 11.11% less than the prior year. This decrease is due to the removal of non-recurring expenditures totaling \$452,400 from the FY 2009 approved budget. The budget includes \$153,050 for increased costs for software maintenance and telecommunications connectivity attributable to technology grants that benefit the Sheriff and Public Safety.

**Selected Statistics/Workload Indicators**

	Actual FY 2008	Estimated FY 2009	Projected FY 2010
-			
Desktop and mobile computer systems	690	701	701
Networked printers	112	112	112
Servers	21	23	20
Servers user accounts	700	700	700
Email accounts	701	701	701
H.T. E. active modules	53	57	60
Locations Connected	37	40	42
Help Desk Requests	25,000	26,000	20,000
Wireless Devices	300	300	349
Pagers	745	745	650

St. Mary's County, Maryland Fiscal Year 2010 Budget

Funds requested in New Year ←

Funds approved in New Year ←

Original approved budget ←

Audited actual expense ←

Overview of the budget for the new year, including major changes from the prior budget ←

# FISCAL YEAR 2010 BUDGET SUMMARY

*Reading a typical budget page*

## *Capital Budget*

A separate project page is presented for each capital project approved in either the budget year or planned for future program years. The project purpose and scope are described, estimated costs are broken down by project phase, and funding is indicated by specific revenue source. The specific location of the project is also indicated.

### A TYPICAL CAPITAL BUDGET PAGE

Project Number  
↓

Specific capital project →

Description of project purpose and scope →

Planning Details →

Specific address →

Prior years funding →

Project expenses →

Total estimated Project costs →

Specific source of funds for project by year →

total funding for project →

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION						
Leonardtown Middle School Limited Renovation	PS-0908	St. Mary's County Public Schools						
<b>DESCRIPTION:</b>								
<p>This request is a limited renovation which includes the renovation/replacement of five major building systems: HVAC, fire sprinkler, lighting, security, public address and wireless technology. Renovations to the building will include relocation of the main office with creation of a secure vestibule area, conversion of the main office area to administrative support areas, bathroom modifications, ADA, replacement of flooring, refurbishment of lockers and bleachers, modernization of the media center and the fine arts areas, conversion of the former shop classrooms, and modifications to the kitchen and serving line. The HVAC replacement will include all 16 air handlers, 2 circulator pumps, 2 boilers and all of the original ductwork, ceiling tiles and light fixtures. The project is needed to address the educational program and facility infrastructure needs and to ensure appropriate temperature and humidity control. The roof was replaced in 2000. A feasibility study was undertaken in FY 2008 to develop a phasing plan for the construction of the HVAC portion of this project. In order to accommodate the student population during construction, an onsite temporary annex will be utilized to house a portion of the student population. This project will be a phased construction project requiring additional coordination to ensure that the educational program is not hampered during construction.</p> <p style="text-align: center;">DATE</p> <p>Site approval: N/A                      Planning approval: Pending                      Construction Start: March 2010                      Construction Completion: July 2012</p> <p><b>PLANNING JUSTIFICATION:</b></p> <p>A. Currently, rain leaking through the air handlers is creating the most problems with water infiltration into the classrooms. It should be noted that most of the classroom ductwork was resealed and rewrapped in 2000 in an effort to decrease air leaks and increase the effectiveness of the system, while awaiting the complete renovation of the system.                      B. The HVAC manufacturer is out of business requiring fabrication of any replacement parts.                      C. This is the original system built in 1978, which is 32 years old.</p> <p><u>Compliance with Comprehensive Plan Section</u></p> <p>IV.3.1.4.A Ensure adequate availability and adequacy of schools and educational resources.                      Planning Commission Priority A-1 (FY 2010 Ranking)</p> <p><b>LOCATION:</b>                      24015 Point Lookout Road                      Leonardtown, Maryland</p>								
<b>APPROPRIATION</b>								
<b>PHASE</b>	<b>TOTAL PROJECT</b>	<b>PRIOR APPROVAL</b>						
		<b>FY 2010 BUDGET</b>						
		<b>5 Year Capital Plan</b>						
			<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>	
ARCH/ENGINEERING	1,228,500	575,000	218,000	218,000	217,500	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0
CONSTRUCTION	16,207,500	0	4,197,000	8,723,000	3,287,500	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0
INSPECTION	20,000	0	20,000	0	0	0	0	0
UTILITIES	20,000	0	20,000	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>17,476,000</b>	<b>575,000</b>	<b>4,455,000</b>	<b>8,941,000</b>	<b>3,505,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>COUNTY FUNDS:</b>								
COUNTY BONDS	6,648,953	575,000	2,775,953	2,268,000	1,030,000	0	0	0
LOCAL TRANSFER TAX	679,047	0	679,047	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0
STATE FUNDS	10,148,000	Planning	1,000,000	6,673,000	2,475,000	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>17,476,000</b>	<b>575,000</b>	<b>4,455,000</b>	<b>8,941,000</b>	<b>3,505,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

General budget category of capital project ←

Estimated costs of project phases over the next 5 years ←

Funds appropriated in current year for the project ←



# FISCAL YEAR 2010 BUDGET SUMMARY

<p><b>Reading a typical budget page</b></p>	<p><b>Capital Budget</b></p> <p>A separate project page is presented for each capital project approved in either the budget year or planned for future program years. The project purpose and scope are described, estimated costs are broken down by project phase, and funding is indicated by specific revenue source. The specific location of the project is also indicated.</p>
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A TYPICAL CAPITAL BUDGET CONTINUATION PAGE

Project Number

	CONTINUATION SHEET						
Specific capital project	PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION				General budget category of capital project
	Leonardtown Middle School Limited Renovation	PS-0908	St. Mary's County Public Schools				
Other Background Information/Comments	OTHER BACKGROUND INFORMATION/COMMENT: This project has been revised to reflect the new state capital improvements category of limited renovation.						
Prior Budget	DISCUSSION OF CHANGE FROM FY 2008 APPROVED BUDGET/PLAN: This project was revised to reflect the increase in the per square foot cost increase and to address the phasing of the funding over the estimated three year timeframe of state funding. The local funding for this project in FY 2010 was increased and the corresponding local funding in FY 2013 was decreased to reflect the need to meet cash flow requirements for the project in the first year based on the recommended state allocation for the project in FY 2010.						
Impact on annual Operating budget	IMPACT ON ANNUAL OPERATING BUDGET						
Staffing Requirements	INCREMENTAL OPERATING COSTS						
	DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
	STAFFING - FTEs	0	0	0	0	0	0
	PERSONAL SERVICES COSTS	0	0	0	0	0	0
	CONTRACTED SERVICES	0	0	0	0	0	0
	SUPPLIES & MATERIALS	0	0	0	0	0	0
	UTILITIES	0	0	0	0	0	0
	FURNITURE & EQUIPMENT	0	0	0	0	0	0
	OTHER (description significant items)	0	0	0	0	0	0
	<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Discussion of Operating Budget Impact	DISCUSSION OF OPERATING BUDGET IMPACT: There may be a small reduction in utility costs due to the increased energy efficiency of the new system.						
Additional Impact on Operating budget, if applicable	OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:						

## TOTAL APPROVED FY 2010 BUDGET SUMMARY

<u>FUND DESCRIPTION</u>	<u>FY 2008 ACTUAL</u>	<u>FY 2009 APPROVED</u>	<u>FY2010 REQUESTED</u>	<u>FY2010 APPROVED</u>
General Fund	\$180,065,167	\$202,598,924	\$202,461,049	\$199,303,995
Enterprise Funds				
Recreation and Parks Activity Fund	2,262,472	2,817,523	2,683,234	2,693,737
Wicomico Shores Golf Fund	1,325,466	1,676,018	1,867,017	1,863,701
Solid Waste & Recycling	4,102,621	4,043,875	7,709,246	4,141,468
Medical Adult Day Care Fund	790,577	873,887	980,532	956,374
Special Revenue Funds				
Miscellaneous Revolving Fund	193,225	307,125	311,183	313,761
Special Assessments Fund	59,664	59,664	59,664	59,664
Emergency Services Fund	1,278,249	1,694,242	1,945,749	1,859,156
Other Operating Funds - Independent Boards (Non-Appropriated State, Federal, Miscellaneous Funds)				
Board of Education - General Operating	97,530,571	100,460,336	98,818,157	102,827,335
Board of Education - Restricted Fund	7,361,094	9,012,797	9,543,738	12,784,580
Board of Education - Revolving Fund	5,760,732	6,287,467	9,210,639	6,530,311
Board of Library Trustees	1,032,983	987,707	977,750	969,266
College of Southern Maryland	5,702,812	6,812,133	7,014,370	7,014,036
<b>Total Operating Fund</b>	<b>\$307,465,633</b>	<b>\$337,631,698</b>	<b>\$343,582,328</b>	<b>\$341,317,384</b>
<b>Total Capital Projects Fund</b>	<b>\$51,051,413</b>	<b>\$54,645,626</b>	<b>\$41,904,491</b>	<b>\$20,684,805</b>

### THE TOTAL BUDGET FOR ST. MARY'S COUNTY

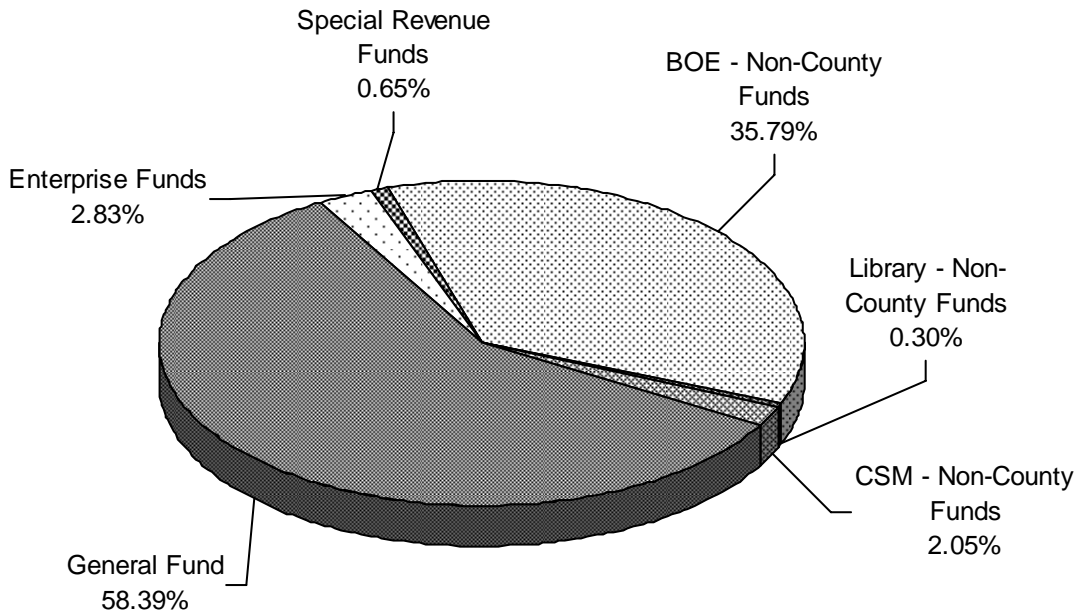
The General Fund is the portion of the budget where general tax revenues such as property and income taxes are collected, and where general expenditures such as the County's cost for education, law enforcement, highway maintenance, and libraries are reported.

Additionally, County expenditures also occur in several other funds. There are two separate enterprise funds which account for the operations of various county-wide recreation programs and the operations of the County's public golf course, as well as the adult medical day care program. An Enterprise fund was established for the Solid Waste and Recycling Fund in FY 2008. There are also special revenue funds which account for the emergency services support tax, special tax district costs, and other miscellaneous programs. These miscellaneous revolving funds include several Department on Aging and Recreation & Parks activities. In addition to the County funding, the Library, Public Schools, and College of Southern Maryland receive significant resources from other sources, such as the State of Maryland, which are reflected as Other Operating Funds.

As part of the annual budget process, the Board of County Commissioners must also authorize the expenditure of State, Federal, and other revenues of the independent boards which manage the school system, public libraries, and the College of Southern Maryland. These revenues are received by the respective boards and not by the County government; thus, the revenues are not appropriated in the annual budget ordinance but are still authorized for expenditure by the Commissioners.

The combination of the general fund, enterprise funds, special funds, and the non-county operating funds of the independent boards comprise the entire operating budget for St. Mary's County. The Board of County Commissioners adopts a separate capital budget for the financing of long-term capital improvements.

# FISCAL YEAR 2010 TOTAL OPERATING BUDGET - BY FUND



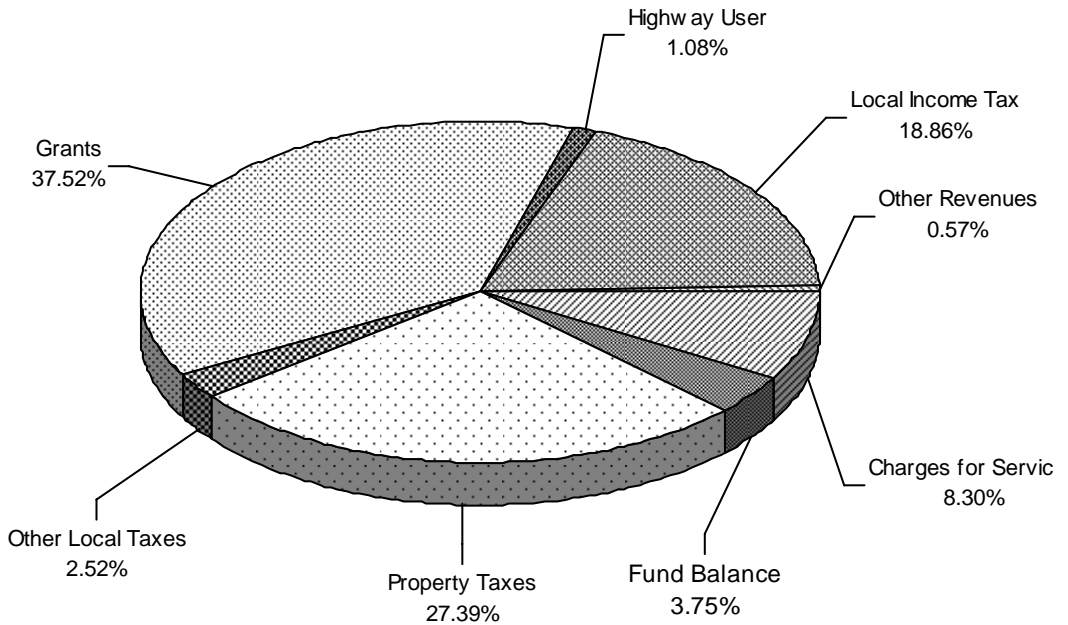

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General Fund	\$ 199,303,995
Bd. of Education - Non-County Funds	122,142,226
Enterprise Funds	9,655,280
CSM – Non-County Funds	7,014,036
Special Revenue Funds	2,232,581
Library - Non-County Funds	<u>969,266</u>
Total - All Funds	<u>\$ 341,317,384</u>

# FY 2010 TOTAL BUDGET - REVENUES



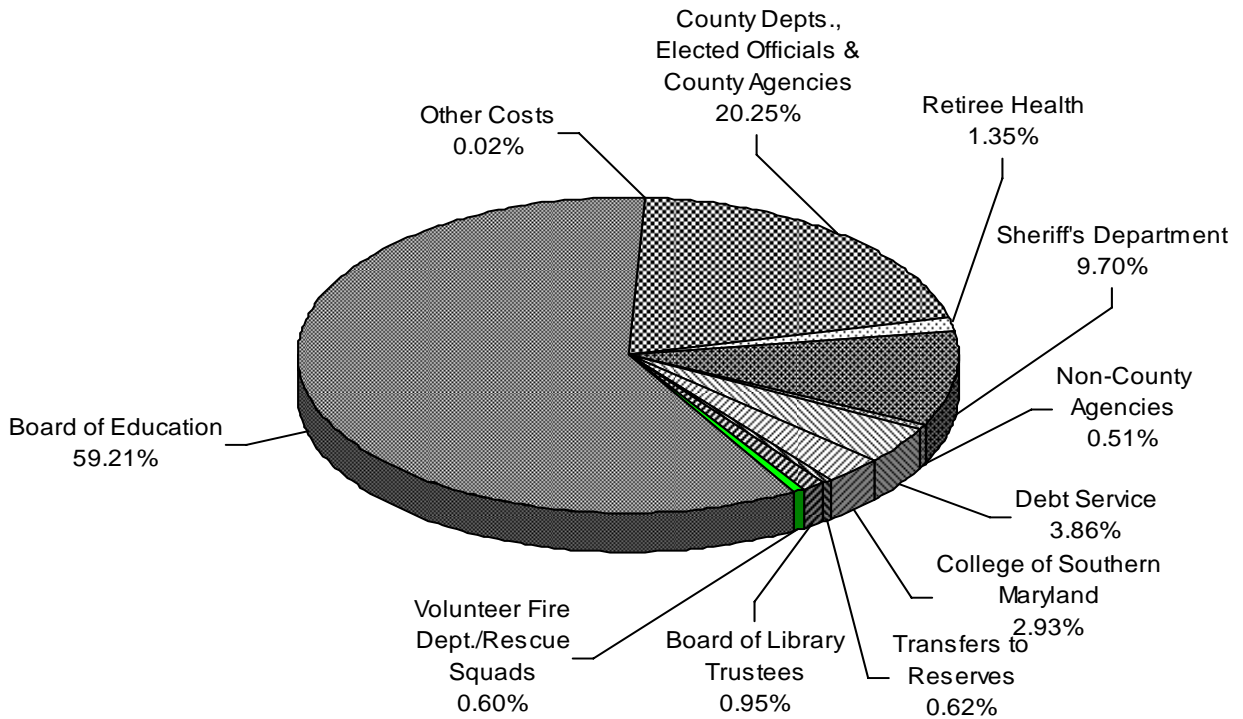

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State / Federal Grants	\$129,941,610
Property Taxes	94,866,022
Local Income Tax	65,300,000
Charges for Services / Licenses / Fines	28,743,608
Other Local Taxes	8,735,000
Highway User Revenues	3,751,037
Other Sources	<u>1,989,705</u>
Sub-Total	328,326,982
Appropriation of Fund Balance	<u>12,990,402</u>
\$4,100,000 – by County	
\$8,780,402 – by Board of Education	
\$ 110,000 - by Library	
Total Budget - Revenues	<u>\$ 341,317,384</u>

# FY 2010 TOTAL BUDGET - EXPENDITURES




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Board of Education	\$202,087,328
County Departments, Elected Officials & County Agencies	69,103,468
Sheriff's Department	33,121,935
College of Southern Maryland	9,985,621
Board of Library Trustees	3,255,304
Emergency Services	2,059,156
Non-County Agencies	1,725,228
Debt Service	13,188,897
Retiree Health (County)	4,604,402
Other Costs	84,664
Transfers to Reserves (including CIP Pay-go)	<u>2,101,381</u>
<b>Total Budget-Expenditures</b>	<b><u>\$341,317,384</u></b>

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# GENERAL OPERATING FUND

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# APPROVED FY 2010 BUDGET HIGHLIGHTS

## Operating Budget

Following represent brief highlights of budget changes between FY 2009 and FY 2010. For more detail, please refer to the appropriate sections of this Approved Budget Book.

GENERAL \$199,303,995 general fund budget, a 1.6% decrease from the Approved FY 2009.

This is comprised of revenues totaling \$195,203,995, a 2.1% increase over FY 2009, and includes the application of \$4,100,000 in fund balance. By comparison, the FY2009 budget applied fund balance of \$11,472,561. Significant changes are addressed below.

### Revenues

Property tax rate remains at \$.857 per \$100 of assessed value. Property tax revenue is estimated to increase approximately \$7.9 million over the FY 2009 budget, and is estimated using the State's estimated assessed value, with the County's tax rates applied. The County continues to cap the increase in taxable assessed value at 5% for primary residences. The programs that further limit property tax increases for qualifying seniors are also continued.

Income tax rate remains at 3.0%; estimated income tax revenue reflects a 2.4% increase when compared to FY 2009.

Recordation fees have been reduced by \$2.5 million, bringing the FY2010 budgeted amount to \$5.5 million. Experience to date in FY2009 and the general economic situation prompt a write-down of this estimate.

Energy tax rates will remain at 1.25%, and the estimated revenue stays at \$1.5 million.

Highway user revenues reflect a decrease of \$3.9 million, which includes a State cut in the allocation of revenues to the County over \$3 million (HB 101). This estimate is based on information provided by the State.

Charges for services reflect a decrease of \$803,825 when compared to FY 2009. The biggest are to detention center housing reimbursements, a net of \$350,000 by the State and a \$236,350 reduction in fees related principally to economic and real estate conditions.

Grants revenues reflect an increase of approximately \$1.6 million; there are many grants that enter into this, but the net increase in grant funded activity in the Human Services Department was over \$1million. While the grants reflect an increase for law enforcement, principally due to one time Recovery Act grants, the State totally eliminated a reimbursement to corrections of almost \$900,000.

Investment income is budgeted at \$1.5 million for FY 2010, an increase of \$250,000 based on increasing reserves and current trend.

### Fund Balance

The available unreserved, undesignated fund balance is \$11,088,383 as reflected in the FY 2008 audited financial statements. Of this total, \$4.1 million is currently applied in the FY 2010 budget:

- \$600,000 for subsidy to the Medical Adult Daycare Services enterprise fund.
- \$500,000 for Pay-Go for the Capital Improvement Projects.
- \$3,000,000 as revenue replacement - the current version of the State budget includes temporary cuts to Highway User Revenue of \$3 million. These are expected to be of limited duration (1 or 2 years), therefore, the BOCC has determined that the application of fund balance would be used to stabilize the budget.

The remaining unapplied fund balance of \$6,988,383 is being retained to help offset the future effects of State cuts.

### Expenses

Personal services for County departments and elected officials reflect merit increases, with no COLA.

County departments, combined, decreased staffing by 8 full-time equivalent (FTE) positions.

Adds funding of \$312,150 for the County's vehicle replacement program; through 5-year exempt financing, the County plans to replace 27 vehicles for a total purchase cost of approximately \$1.4 million; 16 of the vehicles are for the Office of the Sheriff.

Also included in the exempt financing, are 1,004 replacement Pagers and 21 mobile radios and 55 portable radios under Public Safety for total purchase cost of \$660,000; and costs of \$235,000 for approximately 74 replacement golf carts for Wicomico Shores Golf Course

Transfers \$600,000 to fund the accumulated deficit of the Medical Adult Daycare Revolving Fund.

The Sheriff's budget increased by approximately \$2.7 million, or 8.9%, of which approximately \$1.7 million is attributable to grant related activities; in addition to the compensation increases and vehicle replacement program listed above, the Sheriff's budget reflects 6 FTE positions for the expansion of the ADC.

Funding for Elections decreased by \$134,050, attributable to the absence of an election in FY 2010.

County funds allocated to the Library increased by 2.8%, principally for utilities and books.

Increases the allocation to the College of Southern Maryland by \$303,451; bringing the total County allocation to \$2.971 million, and includes a phased increase to the mandatory costs for the Leonardtown Campus to get to 33%; also includes \$90,000 for start-up costs of the New Wellness Center. Continues \$25,000 to the CSM Foundation.

Increases the recurring County funding to the Board of Education by \$3.8 million, or 5%. Their budget provides for 44.49 new positions as well as the increased costs associated with the new Evergreen Elementary and expansion of the Chesapeake Charter School.

This exceeds State mandated maintenance of effort by approximately \$5.8 million.

Total K-12 enrollment is projected at 16,137 (FY2009 budget was 16,216). Class size goals are met.

County funding allocated to the various community-based non-profit entities remains at the FY 2009 Approved Budget levels; \$100,000 is included for subsequent allocation by the Board of County Commissioners during FY2010, based on need and the recommendation of the Human Services Department.



Transfers & Reserves

Sets aside a Reserve for Emergency Appropriations of \$500,000, which is funding that the Board can authorize for unexpected and unbudgeted expenditures.

Adds \$725,000 to the Bond Rating Reserve, with the goal of maintaining that at 6%.

Funds a \$500,000 transfer for pay-go funding of capital projects (from fund balance).

Includes a \$376,381 Revenue Stabilization Reserve to address or funding shortfalls that may arise due to economic conditions or further State cuts

**Approved Capital Budget and Program**

FY 2010 Capital Budget totals \$20,684,805, of which \$11,079,953 or 53% is funded by the County.

Fully funds the Board of Education request, requiring \$4.7 million in County funding for FY 2010.

Financed with approximately \$4.2 million in County general obligation bonds and \$9.6 million of Federal/State funds. The remainder is projected to come from local sources such as transfer taxes, impact fees, dedicated recordation fees, agriculture transfer taxes, and transfer of development rights.

Most significant projects for FY 2010 (total funding):

Leonardtown Middle School Limited Renovation	\$4,455,000
Land Preservation Programs	\$3,933,333
Greenview Knolls ES-HVAC Systemic Renovation	\$1,935,000
Mechanicsville Rd. Bridge Replacement	\$1,246,000
New Leonardtown Library	\$900,000
Dr. Johnson Road Bridge Structure	\$728,600

The FY 2011 to FY 2015 capital plan identifies \$195,449,523 for capital projects, of which \$121,130,573 or 61.9% is expected to be funded by County sources.

Fully funds the Board of Education request, which totals approximately \$56.6 million, and includes two elementary schools, a major elementary and middle school modernization and planning for a new middle school.

Includes funds for renovation and expansion of the Adult Detention Center, construction of the New Leonardtown Library, extension of FDR Boulevard, and continued preservation of the Patuxent Park Neighborhood and the Three Notch Trail.

Financed with approximately \$73.2 million in County general obligation bonds over the 5-year period of FY 2011 to FY 2015. The remainder is projected to come from local sources such as transfer taxes, impact fees, dedicated recordation fees, agriculture transfer Taxes, and transfer of development rights, as well as County pay-go funding.

# GENERAL FUND REVENUE STRUCTURE

St. Mary's County General Fund Revenues are categorized into several classifications for estimating and recording purposes. The broad revenue classifications are broken-down further into specific accounts. The revenue classifications include the following:

**Property Taxes** - Includes all revenues from real and personal property taxes, penalties and interest, and property tax credit adjustments.

**Income Taxes** - Local subdivisions in Maryland levy a percent of tax based upon individual State taxable income.

**Other Local Taxes** - Includes admissions and amusement taxes, recordation taxes, CATV franchise tax, energy taxes, trailer park tax, and public accommodations tax.

**Highway User** - The County's allocation of revenues collected by the State of motor fuel taxes, vehicle titling taxes and registration fees.

**Licenses and Permits** - Revenues received from individuals, firms, and corporations who must have a license or permit to engage in a particular trade, business, or activity. Examples include alcohol beverage licenses, trader's licenses, amusement licenses, building permits, grading permits, and plumbing permits.

**Charges for Services** - Fees and charges assessed by the County to offset the costs of various services. Examples include zoning and subdivision fees, sheriff's fees, inspection fees, client fees, 911 fees, landfill tipping fees, and various correctional program fees.

**Fines and Forfeitures** - This classification relates primarily to revenues generated within the judicial system.

**State/Federal Grants** - Revenues received from State and Federal governments. This revenue can take the form of a general formula principally aid (e.g. Police Protection Aid) or specific program grants (e.g. Aging - Title III - Congregate Meals)

**Other Revenues** - Includes investment income, tax sale revenue, grant program contributions and donations, and miscellaneous sources.

**Fund Balance** - Use of prior year fund balance as a funding source for the current budget, used principally to fund non-recurring costs.

## ST. MARY'S COUNTY GENERAL FUND REVENUES - SUMMARY

<u>REVENUE SOURCE</u>	FY2008	FY2009	FY2010	INCREASE (DECREASE) OVER FY2009	
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>AMOUNT</u>	<u>PER CENT</u>
Total, Property Taxes	77,982,887	85,510,182	93,266,022	7,755,840	9.1%
Total, Income Taxes	62,829,665	63,752,100	65,300,000	1,547,900	2.4%
Total, Other Local Taxes	11,409,295	11,146,000	8,735,000	(2,411,000)	-21.6%
Total, Highway User	7,758,624	7,632,353	3,751,037	(3,881,316)	-50.9%
Total, Licenses and Permits	826,258	891,105	787,100	(104,005)	-11.7%
Total, Charges for Services	5,584,806	6,282,384	5,478,559	(803,825)	-12.8%
Total, Fines and Forfeitures	243,571	281,240	278,386	(2,854)	-1.0%
Total, State/Federal Grants	6,187,936	14,253,399	15,963,937	1,710,538	12.0%
Total, Other Revenues	3,149,823	1,377,600	1,643,954	266,354	19.3%
<b>TOTAL, GENERAL FUND REVENUES</b>	<b>175,972,865</b>	<b>191,126,363</b>	<b>195,203,995</b>	<b>4,077,632</b>	<b>2.1%</b>
Appropriation of Fund Balance:					
Fund Balance -Used for Operations	14,118,243	10,972,561	3,600,000	(7,372,561)	-67.2%
Rainy Day Fund - Used for Operations	0	0	0	0	0.0%
Capital Budget General Fund Reversion	0	0	0	0	0.0%
Fund Balance -Used for Pay-Go(CIP)	500,000	500,000	500,000	0	0.0%
<b>Total - Other Financing Sources</b>	<b>14,618,243</b>	<b>11,472,561</b>	<b>4,100,000</b>	<b>(7,372,561)</b>	<b>-64.3%</b>
<b>TOTAL, GENERAL FUND SOURCES</b>	<b><u>\$190,591,108</u></b>	<b><u>\$202,598,924</u></b>	<b><u>\$199,303,995</u></b>	<b><u>(\$3,294,929)</u></b>	<b>-1.6%</b>

# GENERAL FUND REVENUES

## Overview

The General Fund operating budget is approved at \$199,303,995 for FY 2010. It is funded through revenue of \$195,203,995 as well as the use of the FY 2008 audited unreserved fund balance of \$4.1 million. The revenue growth is approximately 2.1% over FY 2009.

### Property Taxes

Property tax revenues are projected to increase \$7,755,840 over the FY 2009 budget, based upon the latest State Department of Assessments assessable base projections. The budget is based upon the tax rate of \$0.857 per \$100 of assessed property value. The FY 2010 property base is \$10.543 billion, or \$.853 billion higher than the actual FY 2009 assessments.

### Local Income Tax

FY 2010 local income tax revenues are projected to increase \$1.5 over the budgeted level for FY 2009. Local Income Tax Rate for St. Mary's County remains at 3% of net taxable income. Collections to date in FY2009 are under the budgeted estimate for FY 2009, prompting a revised estimate for FY 2010. The taxable income subject to County tax has demonstrated an average annual growth of 4% and the revenue estimate was adjusted to be 4% more than the estimated FY 2009 collections.

### Other Local Taxes

Other local taxes decreased by 21.6% to a total of \$8,735,000. Activity generating the recordation tax revenues has decreased when compared to prior years and this estimate is reduced by \$2.5 million. The estimate for the Cable TV Franchise Tax remains the same as FY 2009. The Energy Tax rate continues to be the same as the Approved FY 2009 and the estimate remains the same. The Public Accommodations Tax is projected to increase by \$75,000 based on actual receipts in FY 2008 and FY 2009. This tax is imposed at a rate of 5% on the amount paid for room or building rental at a hotel, motel, apartment or other similar place providing sleeping accommodations. Trailer Park Tax reflects an increase of \$14,000 based on the actual receipts in FY 2008 and FY 2009; this is a 10% tax on space rental receipts.

### Highway User Fees

Highway User revenue is based on the State formula distribution to the counties of motor fuel taxes, vehicle titling taxes and registration fees. An estimate of revenues is provided from the State twice a year. The most recent estimate received reflects the decrease of \$841,547 or 11%, HB101 reduced the allocations to counties, reducing our budget for this by an additional \$3.039 million, to bring the total to \$3,751,037. The estimate when compared to FY 2009 IS over 50% less than FY 2009 approved budget.

### Licenses and Permits

Estimated revenues from various licenses and permits are projected to decrease from \$891,105 in FY 2009 to \$787,100 for FY 2010, closer to the actual collections in FY 2009. The Licenses and Permits Revenues are based on the current experience in Land Use and Growth Management activity, which reflects the housing/construction market.

# GENERAL FUND REVENUES

## Overview

### Charges for Services

This revenue category is projected to decrease from \$6,282,384 in FY 2009 to an estimated \$5,478,559 in FY 2010. The largest decrease is the Housing for Federal Prisoners by \$350,000. Reimbursement for the Housing Authority also decreased by \$109,696 and this matches the decrease in expenses in that division of the Department of Economic & Community Development.

### Fines and Forfeitures

Revenues from various fines, fees and forfeitures are projected to decrease from \$281,240 in FY 2009 to \$278,386 in FY 2010. This category reflects fines attributable to activities of the Circuit Court, Land Use and Growth Management, Animal Control, and the Alcohol Beverage Board. It also includes asset forfeiture revenues generated by the forfeiture program operated by the State's Attorney's Office and the Sheriff's Department.

### Grants

State and Federal Grant receipts are projected to be \$15,963,937 in FY 2010, which is 12.0% higher than the Approved FY 2009. The largest increases are in the areas of Human Services and Sheriff's Office.

This category includes both "recurring" grants, such as Human Services, and other grants related to public welfare and public safety. Grants included in the budget are evaluated for consistency with programmatic objectives of the County and requirements for county matching funds.

### Other Revenues

This revenue category is projected to total \$1,643,954 in FY 2010, which is \$266,354 more than the FY 2009 approved budget. The largest element in this section is investment income, which is estimated to increase by approximately \$250,000 above the approved FY 2009 budget, based on the increase of reserves.

### Appropriation of Fund Balance

This budget uses \$4.1 million of the June 30, 2008 audited unreserved undesignated general fund balance. This is used to fund non-recurring expenses such as the final subsidy to the Medical Adult Daycare Services Enterprise Fund and Pay-Go for the Capital Improvement Fund. Due to the decrease in general fund revenues from HB101 and the slowing of the economy, \$3,000,000 will be used as Revenue Replacement. The plan for the remaining available fund balance will be used in FY 2011 and FY 2012 also as Revenue Replacement.

## FY 2010 APPROVED REVENUES - DETAIL

<u>REVENUE SOURCE</u>	FY2008	FY2009	FY2010	INCREASE (DECREASE)	
	<u>ACTUAL</u>	<u>APPROVED BUDGET</u>	<u>APPROVED BUDGET</u>	<u>AMOUNT</u>	<u>PER CENT</u>
<b>PROPERTY TAXES</b>					
Real Property - Full Year	71,478,182	79,272,327	87,120,642	7,848,315	9.9%
Real Property - Half Year	424,818	421,966	462,603	40,637	9.6%
Personal Property	173,911	313,823	318,384	4,561	1.5%
Public Utilities	2,642,591	2,658,543	2,611,077	(47,466)	-1.8%
Ordinary Bus Corporation	3,086,943	2,823,745	2,864,788	41,043	1.5%
Additions and Abatements	(562,363)	(500,000)	(600,000)	(100,000)	20.0%
Penalties and Interest	845,614	750,000	850,000	100,000	13.3%
Agricultural Tax Credit	0	(2,673)	(2,673)	0	0.0%
Enterprise Zone Credit	(56,554)	(5,000)	(20,000)	(15,000)	300.0%
Homeowners Tax Credit (County)	(604,987)	(600,000)	(600,000)	0	0.0%
Other Tax Reimbursement	(11,636)	(15,000)	(15,000)	0	0.0%
Payments In Lieu of Taxes	316,208	312,451	222,451	(90,000)	-28.8%
Senior Tax Cap Credit	(149,347)	(300,000)	(300,000)	0	0.0%
Sprinkler Tax Credit	0	0	(26,250)	(26,250)	100.0%
Senior Tax Credit (County)	(144,577)	(165,000)	(165,000)	0	0.0%
Local State Assessor's Fee	(7,007)	0	0	0	100.0%
State Homeowners Credit	604,987	600,000	600,000	0	0.0%
Tobacco Barn Tax Credit	(53,896)	(55,000)	(55,000)	0	0.0%
<b>Total, Property Taxes</b>	<b>77,982,887</b>	<b>85,510,182</b>	<b>93,266,022</b>	<b>7,755,840</b>	<b>9.1%</b>
<b>INCOME TAXES</b>					
Local Income Tax	62,829,665	63,752,100	65,300,000	1,547,900	2.4%
<b>Total, Income Taxes</b>	<b>62,829,665</b>	<b>63,752,100</b>	<b>65,300,000</b>	<b>1,547,900</b>	<b>2.4%</b>
<b>OTHER LOCAL TAXES</b>					
Admissions and Amusement	112,802	120,000	120,000	0	0.0%
CATV Franchise Tax	690,540	725,000	725,000	0	0.0%
Energy Taxes	2,809,005	1,500,000	1,500,000	0	0.0%
Public Accommodations Tax	630,116	575,000	650,000	75,000	13.0%
Recordation Taxes	6,941,661	8,000,000	5,500,000	(2,500,000)	-31.3%
Trailer Park Tax	225,171	226,000	240,000	14,000	6.2%
<b>Total, Other Local Taxes</b>	<b>11,409,295</b>	<b>11,146,000</b>	<b>8,735,000</b>	<b>(2,411,000)</b>	<b>-21.6%</b>
<b>Shared Revenues</b>					
Highway Users Revenue	7,758,624	7,632,353	3,751,037	(3,881,316)	-50.9%
<b>Total, Shared Revenues</b>	<b>7,758,624</b>	<b>7,632,353</b>	<b>3,751,037</b>	<b>(3,881,316)</b>	<b>-50.9%</b>
<b>LICENSES AND PERMITS</b>					
Amusement Licenses	11,880	9,000	7,500	(1,500)	-16.7%
Animal Licenses	4,688	6,000	6,000	0	0.0%
Auto Tag Fees	1,801	2,900	2,900	0	0.0%
Beer, Wine, Liquor Licenses	89,862	95,000	93,500	(1,500)	-1.6%
Beer, Wine, Liquor Transfer	1,700	1,500	1,500	0	0.0%
LUGM Inspections & Compliance	88,987	91,005	53,000	(38,005)	-41.8%
LUGM Permits	446,648	513,000	455,000	(58,000)	-11.3%
Marriage Licenses	6,225	6,000	6,000	0	0.0%
PW & T Construction & Inspections-Materials Te	20,224	20,000	15,000	(5,000)	-25.0%
Taxicab Licenses, Peddlers & Bingo	435	700	700	0	0.0%
Traders Licenses	153,808	146,000	146,000	0	0.0%
<b>Total, Licenses and Permits</b>	<b>826,258</b>	<b>891,105</b>	<b>787,100</b>	<b>(104,005)</b>	<b>-11.7%</b>

## FY 2010 APPROVED REVENUES - DETAIL

<u>REVENUE SOURCE</u>	FY2008	FY2009	FY2010	INCREASE (DECREASE)	
	<u>ACTUAL</u>	<u>APPROVED BUDGET</u>	<u>APPROVED BUDGET</u>	<u>AMOUNT</u>	<u>PER CENT</u>
<b>CHARGES FOR SERVICES</b>					
Airport Charges- Public Service Ent	65,353	112,000	60,000	(52,000)	-46.4%
CDC Reimbursement	16,327	15,796	16,489	693	4.4%
Circuit Court Juror Fee Reimbursement	25,335	70,000	70,000	0	0.0%
Concept Site Plan Review	300	1,500	1,500	0	0.0%
Corrections - Home Detention	111,581	94,081	109,500	15,419	16.4%
Corrections - Housing Federal Prisoners	297,972	350,000	0	(350,000)	-100.0%
Corrections - Housing State Prisoners	96,694	124,868	92,557	(32,311)	-25.9%
Corrections - Juvenile Transport	34,679	35,643	41,148	5,505	15.4%
Corrections - Sex Offender Fees	6,400	2,400	2,400	0	0.0%
Corrections - Weekenders Fees	12,018	15,505	5,616	(9,889)	-63.8%
Corrections - Work Release Fees	117,621	132,829	110,960	(21,869)	-16.5%
Dodge Reports	480	300	300	0	0.0%
DPW&T Development Review	3,632	10,000	2,500	(7,500)	-75.0%
General Gov't - Other Fees	442	286	286	0	0.0%
HR - EAC Reimbursement	0	0	11,023	11,023	100.0%
Intergovernmental Reimb CDC	0	0	0	0	0.0%
LUGM Board of Electrical Examiners	8,325	7,300	7,300	0	0.0%
LUGM Boards & Commissions	16,760	18,080	28,780	10,700	59.2%
LUGM Comprehensive Planning	12,075	9,525	10,500	975	10.2%
LUGM Development Services	308,701	372,831	207,560	(165,271)	-44.3%
LUGM Zoning Administration	10,900	15,000	10,000	(5,000)	-33.3%
Maps & Publications	2,303	0	0	0	0.0%
Marcey House Client Fees	40,499	35,000	35,000	0	0.0%
Noxious Weed Fees	5,305	14,500	15,500	1,000	6.9%
Other Income/Advertising-LUGM	3,490	4,200	3,000	(1,200)	-28.6%
Other Revenue	104,871	108,122	97,543	(10,579)	-9.8%
Other Social Services	79,707	84,171	87,850	3,679	4.4%
Public Safety - 911 Service Fees	678,819	700,000	700,000	0	0.0%
Public Safety-Tower Revenue	72,133	85,000	97,417	12,417	14.6%
Public Service Ent. - Passenger	528,229	648,250	633,950	(14,300)	-2.2%
PW & T Engineering Services	406,040	410,300	173,950	(236,350)	-57.6%
PW & T Highways Fees	444	162	162	0	0.0%
PW & T Mapping Enlargements	40	0	0	0	0.0%
Regional Library	24,695	21,000	21,000	0	0.0%
Reimbursement - Housing Authority	1,191,768	1,453,320	1,343,624	(109,696)	-7.5%
Reimbursement from Homeowners-Piney Point (	8,697	0	0	0	0.0%
Rents and Concessions	31,543	23,500	45,000	21,500	91.5%
R & P Museum	28,936	31,000	35,200	4,200	13.5%
R & P Grass Cutting	154,676	153,718	153,770	52	0.0%
Security Interest	830	2,200	2,200	0	0.0%
Sheriff - Alcohol Enforcement	71,422	103,481	106,721	3,240	3.1%
Sheriff - Fingerprinting	3,275	3,000	3,000	0	0.0%
Sheriff - Overtime Reimbursements/Other	15,394	26,000	26,000	0	0.0%
Sheriff - Town Patrol	39,387	43,715	46,967	3,252	7.4%
Sheriff's - Fees	103,117	120,200	120,200	0	0.0%
State Office Building	704,927	748,425	799,412	50,987	6.8%
States Attorney Client Fees	729	300	300	0	0.0%
State's Attorney Reimbursement	53,275	63,000	63,000	0	0.0%
Town Run Connection Fees	72,883	0	10,000	10,000	0.0%
Vista Reimbursement - HS / CS	0	0	34,044	34,044	
Washington Gas Light Co.	11,777	11,876	35,330	23,454	197.5%
<b>Total, Charges for Services</b>	<b>5,584,806</b>	<b>6,282,384</b>	<b>5,478,559</b>	<b>(803,825)</b>	<b>-12.8%</b>

## FY 2010 APPROVED REVENUES - DETAIL

<u>REVENUE SOURCE</u>	FY2008	FY2009	FY2010	INCREASE (DECREASE)	
	<u>ACTUAL</u>	<u>APPROVED BUDGET</u>	<u>APPROVED BUDGET</u>	<u>OVER FY2009 AMOUNT</u>	<u>PER CENT</u>
<b>FINES AND FORFEITURES</b>					
Alcohol Beverage Fines	12,225	7,000	5,000	(2,000)	-28.6%
Animal Control Fines	2,308	4,000	4,000	0	0.0%
Asset Forfeiture Revenues	62,131	67,390	67,036	(354)	-0.5%
Court Fees, Fines, Forfeitures	104,023	127,350	140,850	13,500	10.6%
Finance Service Fee	28,044	30,000	30,000	0	0.0%
LUGM Fines	11,150	11,500	2,500	(9,000)	-78.3%
Other Fines & Forfeitures	23,690	34,000	29,000	(5,000)	-14.7%
<b>Total, Fines and Forfeitures</b>	<b>243,571</b>	<b>281,240</b>	<b>278,386</b>	<b>(2,854)</b>	<b>-1.0%</b>
<b>STATE/FEDERAL GRANTS</b>					
Adult Drug Court	0	168,748	133,569	(35,179)	-20.8%
Aging - Guardianship	6,600	6,600	6,600	0	0.0%
Aging - Snr. Health Insurance Program (SHIP)	14,209	13,124	13,488	364	2.8%
Aging - Info Tech	3,823	3,823	0	(3,823)	-100.0%
Aging - Medicaid Waiver	102,098	117,951	126,085	8,134	6.9%
Aging - Nutrition (Senior)	48,387	48,387	48,387	0	0.0%
Aging - Ombudsman (State & Elder)	12,942	11,124	11,286	162	1.5%
Aging - Retired Senior Volunteers (RSVP)	49,693	48,493	47,646	(847)	-1.7%
Aging - Senior Care	113,783	113,783	113,783	0	0.0%
Aging - Senior Info. & Assistance	11,321	11,321	10,755	(566)	-5.0%
Aging - Title III B - Community Services	73,653	67,990	68,145	155	0.2%
Aging - Title III C1 - Congregate Meals	82,530	74,113	77,328	3,215	4.3%
Aging - Title III C2 - Home Del. Meals	47,057	38,337	39,171	834	2.2%
Aging - Title III D - Preventive Health	9,399	9,000	9,000	0	0.0%
Aging - Title III E - Caregiver	31,716	30,759	29,913	(846)	-2.8%
Aging-CAMM / Senior Medicare Patrol	9,175	9,175	8,767	(408)	-4.4%
Aging-NSIP	47,843	47,711	42,640	(5,071)	-10.6%
Aging-Senior Center Operations Program	17,841	14,793	23,293	8,500	57.5%
Aging-Senior Rides	6,098	17,000	25,000	8,000	47.1%
Aging-VEPI	6,817	6,817	6,817	0	0.0%
Agriculture - Johnson grass Grant	2,400	1,500	1,000	(500)	-33.3%
BARM - Body Armor for Law	0	19,160	9,913	(9,247)	-48.3%
Bioterrorism PreHosp	0	51,500	51,500	0	0.0%
BJAG - Comstat	0	32,334	15,080	(17,254)	-53.4%
BJAG - Domestic Violence	0	83,557	83,557	0	0.0%
BYRNE-Crime Analyst	0	0	59,841	59,841	100.0%
BYRNE-Crime Lab Supervisor	0	0	195,389	195,389	100.0%
Bulletproof Vest Partnership	14,831	22,621	22,621	0	0.0%
CC Law Library	24,631	20,000	20,000	0	0.0%
Citizen's Corps	10,000	6,000	6,600	600	10.0%
Cold Case OT	4,199	20,918	20,918	0	0.0%
Commercial Vehicle Enforcement	929	4,200	5,000	800	19.0%
Community Gun Violence	7,733	0	0	0	0.0%
Cooperative Reimbursement	424,473	463,672	533,250	69,578	15.0%
Cooperative State Marketing Tourism	68,132	60,000	60,000	0	0.0%
COPs Grant	11	512,785	500,000	(12,785)	-2.5%
COPS Hiring (Recovery Act)	0	0	823,920	823,920	100.0%
COPS Grant Hiring Support	0	0	100,000	100,000	100.0%
Countywide Maintenance-R & P	32,563	99,000	50,000	(49,000)	-49.5%
LUGM Critical Area	36,000	36,000	24,000	(12,000)	-33.3%
C-SAFE MSP	10,000	10,000	10,000	0	0.0%
C-SAFE Sheriff's	10,000	10,000	10,000	0	0.0%
C-SAFE State's Attorney	0	10,000	10,000	0	0.0%



## FY 2010 APPROVED REVENUES - DETAIL

<u>REVENUE SOURCE</u>	FY2008	FY2009	FY2010	INCREASE (DECREASE)	
	<u>ACTUAL</u>	<u>APPROVED BUDGET</u>	<u>APPROVED BUDGET</u>	<u>AMOUNT</u>	<u>PER CENT</u>
C-SAFE/Lead Coordination	1,000	1,000	1,000	0	0.0%
C-SAFE/Crime Analyst	0	0	39,649	39,649	100.0%
DOT Hazardous Materials Test	0	1,500	3,000	1,500	100.0%
DSS Asst.Co.Attorney Grant	61,787	66,210	66,740	530	0.8%
Domestic Violence-DVUP	0	0	47,865	47,865	100.0%
Elms Beach Floating Pier	9,181	0	0	0	0.0%
Emergency Management	80,831	77,219	55,498	(21,721)	-28.1%
Emergency Numbers Board	662,588	15,700	15,700	0	0.0%
Emergency Planner	37,213	0	0	0	0.0%
Enforce Underage Drinking	0	49,485	40,045	(9,440)	-19.1%
Family Services - Circuit Court	131,312	190,811	175,639	(15,172)	-8.0%
Gang Intelligence	0	82,585	72,461	(10,124)	-12.3%
Hazardous Materials	3,143	0	0	0	0.0%
Historic Preservation	8,990	0	0	0	0.0%
Homeland Security-Public Safety	156,544	205,010	315,928	110,918	54.1%
HS Highway Safety	125,407	120,000	116,200	(3,800)	-3.2%
HS Highway Safety Media	0	0	113,000		
HS Alcohol & Drug Abuse Council - ADAA	0	5,000	5,000	0	0.0%
HS Anchor of Walden CRF - ADAA	0	68,513	68,513	0	0.0%
HS Buprenorphine Initiative Funds - ADAA	0	8,250	9,760	1,510	18.3%
HS Case Management Services - CSA	0	656,331	352,364	(303,967)	-46.3%
HS Jail Mental Health Services - CSA	0	0	38,221	38,221	100.0%
HS Emergency Psychiatric Services - CSA	0	0	68,592	68,592	100.0%
HS Wellness & Recovery - CSA	0	0	114,330	114,330	100.0%
HS Client Support Funds - CSA	0	0	10,679	10,679	100.0%
HS Homeless Shelter - CSA	0	0	3,180	3,180	100.0%
HS Family Intervention Specialist - CSA	0	0	68,965	68,965	100.0%
HS CSA 5 County	0	15,222	15,222	0	0.0%
HS CSA Admin	0	245,093	245,093	0	0.0%
HS Health Position	0	77,406	75,847	(1,559)	-2.0%
HS Intermediate Care Facility	0	48,720	131,984	83,264	170.9%
HS Intermediate Care/ Anchor	0	973,390	1,190,126	216,736	22.3%
HS Jail Mental Health / Psych Services	0	66,000	66,000	0	0.0%
HS Juvenile Drug Court - ADAA	0	24,828	104,662	79,834	321.5%
HS LMB Admin	0	270,000	200,000	(70,000)	-25.9%
HS LMB Admin (LCC)	0	0	70,000	70,000	100.0%
HS LMB Services	0	1,097,442	0	(1,097,442)	-100.0%
HS Local Access Plans - LMB Grant	0	0	107,000	107,000	100.0%
HS Community Services Initiative - LMB Grant	0	0	102,570	102,570	100.0%
HS Rehab Option - LMB Grant	0	0	200,000	200,000	100.0%
HS WRAP Maryland - LMB Grant	0	0	500,000	500,000	100.0%
HS Youth Services Bureau - LMB Grant	0	0	133,910	133,910	100.0%
HS CASA Start - LMB Grant	0	0	86,562	86,562	100.0%
HS After School Program - LMB Grant	0	0	87,400	87,400	100.0%
HS Outpatient Addict TCA - ADAA	0	49,040	48,315	(725)	-1.5%
HS PATH	0	45,950	45,950	0	0.0%
HS Prevention Program	92,449	94,699	95,161	462	0.5%
HS Shelter Care Plus	0	128,989	170,013	41,024	31.8%
HS Walden Compass	0	484,196	484,196	0	0.0%
HS Walden Counseling Center - ADAA	0	885,767	880,527	(5,240)	-0.6%
HS Walden Counseling CRF - ADAA	0	138,320	135,213	(3,107)	-2.2%
HS Youth Move	0	0	11,000	11,000	100.0%
HS DHR Rape Crisis	0	0	44,884	44,884	100.0%
HS DHR Domestic Violence	0	0	88,160	88,160	100.0%

## FY 2010 APPROVED REVENUES - DETAIL

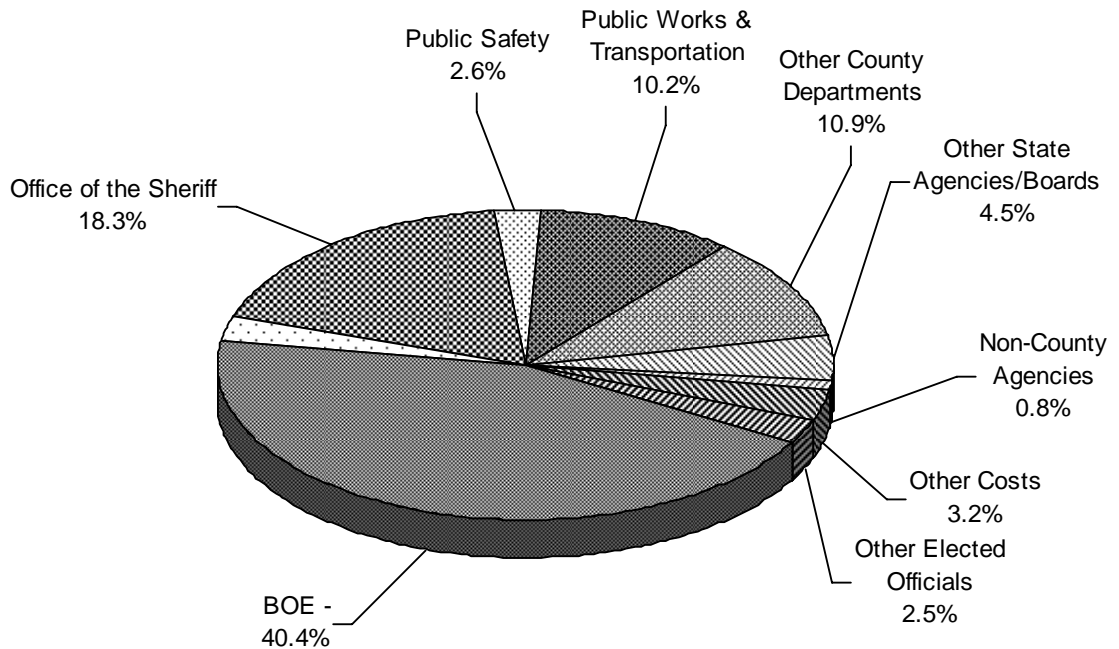
<u>REVENUE SOURCE</u>	FY2008	FY2009	FY2010	INCREASE (DECREASE)	
	<u>ACTUAL</u>	<u>APPROVED BUDGET</u>	<u>APPROVED BUDGET</u>	<u>OVER FY2009</u>	<u>AMOUNT PER CENT</u>
HS DHR Sexual Assault Prevention	0	0	11,000	11,000	100.0%
HS DHR VOCA	0	0	79,757	79,757	100.0%
HS TEFAP	0	0	8,000	8,000	100.0%
HS Emergency Shelters Grant	0	0	33,700	33,700	100.0%
HS Three Oaks Homeless Shelter Crisis Grant	0	0	67,241	67,241	100.0%
HS Youth Crisis - DJS / DSS	0	0	182,000	182,000	100.0%
HS STOP ADA A & HS Std ADA A Marcey House	262,065	266,203	264,581	(1,622)	-0.6%
CC Juvenile Drug Court	148,410	139,392	124,006	(15,386)	-11.0%
Law Enforcement Terrorism	27,517	0	0	0	0.0%
LETS Forensic Training	8,183	5,000	5,000	0	0.0%
Lexington Manor	54,153	0	0	0	0.0%
LLEBG Block Grant XI (JAG)	31,765	25,780	125,149	99,369	385.4%
Local Emergency Planning	9,200	8,900	8,900	0	0.0%
LUGM MD Well Monitoring	0	45,000	15,000	(30,000)	-66.7%
Mediation (TPR)	3,417	0	0	0	0.0%
LUGM MHT Cert Local Gov't - Historic Rds Sur	10,800	18,000	18,000	0	0.0%
LUGM MHT Cert Local Gov't	600	750	750	0	0.0%
MIEMSS Radio Maintenance	10,000	10,000	0	(10,000)	0.0%
MIEMSS Training & Recertification	1,797	2,278	1,200	(1,078)	-47.3%
MVOC Project Save	8,469	22,419	35,000	12,581	56.1%
NPSPAC Build out	0	133,333	0	(133,333)	-100.0%
Non-Custodial Resource Coordinator	0	0	56,617	56,617	100.0%
PSIC - Public Safety	0	0	103,500	103,500	100.0%
Pre-Disaster Mitigation	0	290,000	0	(290,000)	-100.0%
Piney Point Mitigation	60,878	0	0	0	0.0%
Police Protection Aid	820,242	820,422	820,422	0	0.0%
Portable Trash/Toilet	(17,286)	25,000	25,000	0	0.0%
Power Plant ELMS	10,000	10,000	10,000	0	0.0%
Prisoner Housing Subsidy Grant - State /Corr Se	470,592	888,956	0	(888,956)	-100.0%
Rural Domestic Violence	0	238,000	349,753	111,753	47.0%
Save the Victims	9,983	15,000	15,000	0	0.0%
Scenic Byways	137,599	0	0	0	0.0%
School Bus Safety	15,001	35,000	35,000	0	0.0%
Sewage Sludge - Health Department	3,699	5,500	0	(5,500)	-100.0%
Sex Offender Registry	20,000	38,770	18,374	(20,396)	-52.6%
Sex Offender Registration	0	0	22,800	22,800	100.0%
SMART - Adam Walsh	0	85,882	0	(85,882)	-100.0%
State 508 - Fire & Rescue	200,695	200,000	200,000	0	0.0%
State Criminal Alien Assistance Program	0	0	10,000	10,000	100.0%
STS Transportation Grants	Broken out below	1,744,042	0	(1,744,042)	-100.0%
STS Transit System - ADA	135,000	0	135,000	135,000	100.0%
STS Transit System - SSTAP	131,054	0	131,054	131,054	100.0%
STS Transit System - Rural Comm.	240,000	0	226,000	226,000	100.0%
STS Transit System - DSS Sunday	35,000	0	45,000	45,000	100.0%
STS Transit System - Public 5311	433,364	0	449,987	449,987	100.0%
STS Transit System - Job Access	161,874	0	169,251	169,251	100.0%
STS Transit System-Western	0	0	168,000	168,000	100.0%
STS Transit System-Capital	0	0	301,747	301,747	100.0%
STS Transit System-Health & Pension	0	0	62,187	62,187	100.0%
STS Transit System-GPS Tracking	0	0	18,600	18,600	100.0%
Supplemental Revenue Reserve	0	500,000	1,000,000	500,000	100.0%
Motor Vehicle Theft Prevention	12,000	0	12,000	12,000	100.0%
Tobacco Enforcement Grant	20,533	21,600	22,975	1,375	6.4%
Tower Project	0	143,200	0	(143,200)	-100.0%
<b>Total, State/Federal Grants</b>	<b>6,187,936</b>	<b>14,253,399</b>	<b>15,963,937</b>	<b>1,597,538</b>	<b>12.0%</b>

## FY 2010 APPROVED REVENUES - DETAIL

<u>REVENUE SOURCE</u>	FY2008	FY2009	FY2010	INCREASE (DECREASE)	
	<u>ACTUAL</u>	<u>APPROVED BUDGET</u>	<u>APPROVED BUDGET</u>	<u>AMOUNT</u>	<u>PER CENT</u>
<b>OTHER REVENUES</b>					
Investment income	2,999,816	1,250,025	1,500,000	249,975	20.0%
Disposal of Fixed Assets	32,963	0	0	0	0.0%
Contributions and Donations:					
Aging Grant Programs	34,672	45,400	45,400	0	0.0%
Community Services	3,255	2,175	8,550	6,375	293.1%
Marcey House	15,000	15,000	15,000	0	0.0%
Special Events PIO	5,025	5,000	5,000	0	0.0%
Tourism	59,088	60,000	70,000	10,000	16.7%
<b>Total - Other Revenues</b>	<b>3,149,823</b>	<b>1,377,600</b>	<b>1,643,954</b>	<b>266,354</b>	<b>19.3%</b>
<b>TOTAL, GENERAL FUND REVENUES</b>	<b>175,972,865</b>	<b>191,126,363</b>	<b>195,203,995</b>	<b>3,964,632</b>	<b>2.1%</b>
<b>OTHER FINANCING SOURCES</b>					
Appropriation of Fund Balance:					
Operations	14,118,243	10,972,561	3,600,000	(7,372,561)	-67.2%
Fund Balance -Used for Pay-Go(CIP)	500,000	500,000	500,000	0	0.0%
<b>Total - Other Financing Sources</b>	<b>14,618,243</b>	<b>11,472,561</b>	<b>4,100,000</b>	<b>(7,372,561)</b>	<b>-64.3%</b>
<b>TOTAL, GENERAL FUND</b>	<b><u>\$190,591,108</u></b>	<b><u>\$202,598,924</u></b>	<b><u>\$199,303,995</u></b>	<b><u>(3,294,929)</u></b>	<b>-1.6%</b>

# FY 2010 GENERAL FUND OPERATING BUDGET

\*Excludes Transfers




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Board of Education (BOE)	\$79,945,102
Office of the Sheriff	33,121,935
Public Works & Transportation	18,462,761
Human Service	7,596,127
Public Safety	4,673,072
Debt Service	13,249,897
Other County Departments	19,766,340
Other State Agencies/Independent Boards	8,185,706
Other Cost/Retiree Health Costs	5,868,827
Other Elected Officials	4,607,619
Non-County Agencies	<u>1,725,228</u>
Total Expenditures*	197,202,614

## APPROVED BUDGET EXPENDITURES - SUMMARY

<u>Department/Spending Unit</u>	FY2008	FY2009	FY2010	FY2010	INCREASE (DECREASE)	
	<u>ACTUAL</u>	<u>APPROVED BUDGET</u>	<u>REQUESTED BUDGET</u>	<u>APPROVED FOR APPROVAL</u>	<u>AMOUNT</u>	<u>PER CENT</u>
County Commissioners/County Administrator	1,124,509	1,257,921	1,225,655	1,195,092	(62,829)	-5.0%
Aging	2,446,069	2,797,661	2,983,784	2,873,297	75,636	2.7%
County Attorney	498,586	649,835	672,287	640,883	(8,952)	-1.4%
Economic & Community Development	2,747,546	3,156,340	2,827,951	2,718,157	(438,183)	-13.9%
Department of Finance	1,292,032	1,534,696	1,588,866	1,548,886	14,190	0.9%
Department of Human Services	1,076,890	6,510,780	7,413,516	7,596,127	1,085,347	16.7%
Information Technology	2,015,354	2,583,915	2,301,463	2,296,891	(287,024)	-11.1%
Human Resources	1,567,241	1,913,577	1,772,241	1,709,616	(203,961)	-10.7%
Land Use & Growth Management	2,788,819	3,135,330	3,224,063	3,036,801	(98,529)	-3.1%
Public Works and Transportation	15,910,740	17,607,620	17,711,857	18,462,761	855,141	4.9%
Recreation and Parks	3,429,997	3,814,202	3,924,291	3,746,717	(67,485)	-1.8%
Public Safety	4,401,400	5,231,683	6,087,188	4,673,072	(558,611)	-10.7%
<b>Total, Departments</b>	<b>39,299,183</b>	<b>50,193,560</b>	<b>51,733,162</b>	<b>50,498,300</b>	<b>304,740</b>	<b>0.6%</b>
Circuit Court	1,186,115	1,545,738	1,546,382	1,485,716	(60,022)	-3.9%
Orphan's Court	28,067	29,562	32,331	32,331	2,769	9.4%
Office of the Sheriff	25,836,576	30,422,383	32,925,046	33,121,935	2,699,552	8.9%
State's Attorney	2,370,023	2,616,488	2,801,398	2,716,875	100,387	3.8%
County Treasurer	338,494	380,968	387,708	372,697	(8,271)	-2.2%
<b>Total, Elected Officials</b>	<b>29,759,275</b>	<b>34,995,139</b>	<b>37,692,865</b>	<b>37,729,554</b>	<b>2,734,415</b>	<b>7.8%</b>
Department of Health	1,154,697	1,355,204	1,425,077	1,410,077	54,873	4.0%
Social Services	368,495	390,800	398,026	388,006	(2,794)	-0.7%
Alcohol Beverage Board	188,582	248,002	256,332	239,823	(8,179)	-3.3%
Supervisors of Elections	621,674	749,047	614,997	614,997	(134,050)	-17.9%
Cooperative Extension Service	183,361	191,905	193,701	193,701	1,796	0.9%
Ethics Commission	4,153	11,252	833	833	(10,419)	-92.6%
Soil Conservation District	53,636	54,636	63,214	55,646	1,010	1.8%
Wicomico Scenic River Commission	1,000	1,000	-	0	(1,000)	-100.0%
County Funds - Board of Education	76,000,000	80,138,192	79,945,102	79,945,102	(193,090)	-0.2%
County Funds - College of Southern Md.	2,530,000	2,693,134	3,071,585	2,996,585	303,451	11.3%
County Funds - Board of Library Trustees	2,250,746	2,224,799	2,336,038	2,286,038	61,239	2.8%
<b>Total, Boards and State Agencies</b>	<b>83,356,344</b>	<b>88,057,971</b>	<b>88,304,905</b>	<b>88,130,808</b>	<b>72,837</b>	<b>0.1%</b>
<b>Non-County Agencies</b>	<b>1,755,556</b>	<b>1,755,728</b>	<b>1,969,638</b>	<b>1,725,228</b>	<b>(30,500)</b>	<b>-1.7%</b>
<b>SUB-TOTAL</b>	<b>154,170,358</b>	<b>175,002,398</b>	<b>179,688,170</b>	<b>178,083,890</b>	<b>3,081,492</b>	<b>1.8%</b>
<b>Other Budget Costs</b>						
Volunteer Fire Depts. & Rescue Squads (Amoss)	200,694	200,000	200,000	200,000	0	0.0%
Supplemental Grant Reserve	0	500,000	500,000	1,000,000	500,000	100.0%
Leonardtown Tax Rebate	53,796	55,780	64,425	64,425	8,645	15.5%
Retiree Health Costs	11,217,567	10,501,702	4,850,146	4,604,402	(5,897,300)	-56.2%
Bank/GOB Costs	63,270	38,000	61,000	61,000	23,000	60.5%
Debt Service	12,524,751	12,796,749	13,524,704	13,188,897	392,148	3.1%
<b>Other Budget Costs</b>	<b>24,060,078</b>	<b>24,092,231</b>	<b>19,200,275</b>	<b>19,118,724</b>	<b>(4,973,507)</b>	<b>-20.6%</b>
<b>Subtotal, ExcludesTransfers</b>	<b>178,230,436</b>	<b>199,094,629</b>	<b>198,888,445</b>	<b>197,202,614</b>	<b>(1,892,015)</b>	<b>-9.6%</b>
<b>Transfers &amp; Reserves</b>						
CIP / Pay-Go	500,000	1,000,000	500,000	500,000	(500,000)	-50.0%
Reserve - Rainy Day	125,000	0	125,000	0	0	0.0%
Reserve - Bond Rating	1,209,731	725,000	725,000	725,000	0	0.0%
Reserve - Emergency Appropriations	0	500,000	500,000	500,000	0	0.0%
Revenue Stabilization Reserve	0	1,279,295	1,710,204	376,381	(902,914)	-70.6%
<b>Transfers &amp; Reserves</b>	<b>1,834,731</b>	<b>3,504,295</b>	<b>3,560,204</b>	<b>2,101,381</b>	<b>(1,402,914)</b>	<b>-40.0%</b>
<b>TOTAL GENERAL FUND BUDGET</b>	<b>\$180,065,167</b>	<b>\$202,598,924</b>	<b>\$202,461,049</b>	<b>\$199,303,995</b>	<b>(\$3,294,929)</b>	<b>-1.6%</b>

# THE GENERAL FUND BUDGET STRUCTURE

The detailed budget pages which follow provide a breakdown by department/spending unit of the audited FY 2008 expenditures, the original approved FY 2009 budget, and both the requested and approved FY 2010 budget. The categorization of expenditures within each department/spending unit is in accordance with the County's automated financial system and chart of accounts. Expenditures are further refined within the chart of accounts for budgeting and expenditure tracking purposes.

**PERSONAL SERVICES** - Includes regular salaries, overtime, shift differential, and associated costs such as employer contributions to social security, pension and health insurance.

**OPERATING EXPENSES** - Includes the day-to-day operating expenses of the County categorized as follows:

1. Operating Supplies - Includes the cost of office supplies, advertising and legal notices, printing and binding, books and publications, uniforms and clothing, supplies and materials, food and staff development.
2. Professional Services - Includes the use of architects and engineers, consultants, individuals who perform services for the County but are not employees, use of outside firms to maintain County office equipment, and employment of accounting, auditing and medical experts.
3. Communication - Includes costs associated with telephone, postage and freight.
4. Transportation - Includes purchased fuel and oil, vehicle maintenance and repair, and costs reimbursed to employees when traveling on County business.
5. Public Utility Service - Includes such utility costs as electricity, gas, water and sewer, and heating oil.
6. Repairs and Maintenance - Includes the costs to repair and maintain County facilities (heating, air-conditioning, ventilation, electrical, plumbing, and roofing).
7. Rentals - Includes the cost whenever the County must rent facilities, tools, equipment or land.
8. Insurance - Consists of the costs for which the County must insure its fixed assets as well as general public liability and officials performance bonds.
9. Miscellaneous - Consists primarily of funds to be allocated to independent spending units outside the County government. Also includes costs of conferences, lodging, professional memberships, and other costs not identified in other expense categories. This category will also include any transfers from the general fund to enterprise/special revenue funds to cover on-going subsidy.

**EQUIPMENT** - Costs of acquiring new and replacement vehicles, shop and custodial equipment, and office and communications equipment. Equipment/vehicles lease payment, includes the acquisition of new or replacement equipment, using 5-year exempt financing; the amount shown is the annual lease cost.

## APPROVED BUDGET FY2010 EXPENDITURES - DETAIL

<u>Department/Spending Unit</u>	FY2008	FY2009	FY2010	FY2010	INCREASE (DECREASE)	
	<u>ACTUAL</u>	<u>APPROVED BUDGET</u>	<u>REQUESTED BUDGET</u>	<u>APPROVED BUDGET</u>	<u>AMOUNT</u>	<u>OVER FY2009 PER CENT</u>
<b>COUNTY DEPARTMENTS</b>						
<b>County Commissioners/County Administrator</b>						
Legislative/County Commissioners						
Personal Services	346,147	358,502	380,551	367,121	8,619	2.4%
Operating Supplies	4,194	14,395	9,750	9,750	(4,645)	-32.3%
Professional Services	1,749	1,500	1,500	1,500	0	0.0%
Communications	4,794	6,699	5,900	5,900	(799)	-11.9%
Transportation	2,095	2,887	2,700	2,700	(187)	-6.5%
Miscellaneous	6,239	10,200	47,200	47,200	37,000	362.7%
Legislative/County Commissioners	365,218	394,183	447,601	434,171	39,988	10.1%
General Government/County Commissioners						
Memberships	17,319	17,500	0	0	(17,500)	-100.0%
Awards & Recognitions	7,148	8,500	0	0	(8,500)	-100.0%
Other Costs	6,415	9,000	0	0	(9,000)	-100.0%
General Government/ County Commissioners	30,882	35,000	0	0	(35,000)	-100.0%
County Administrator						
Personal Services	371,411	439,680	404,421	397,332	(42,348)	-9.6%
Operating Supplies	13,609	14,722	15,222	15,222	500	3.4%
Professional Services	2,161	4,500	29,500	29,500	25,000	555.6%
Communications	3,442	2,500	3,700	3,700	1,200	48.0%
Transportation	2,448	2,744	3,500	3,500	756	27.6%
Rentals	2,101	3,600	3,600	3,600	0	0.0%
Equipment	1,352	0	0	0	0	0.0%
Miscellaneous	1,765	3,800	3,800	3,800	0	0.0%
County Administrator	398,289	471,546	463,743	456,654	(14,892)	-3.2%
Public Information						
Personal Services	277,985	298,018	258,771	248,727	(49,291)	-16.5%
Operating Supplies	9,137	24,344	17,520	17,520	(6,824)	-28.0%
Professional Services	0	2,000	3,500	3,500	1,500	75.0%
Communications	3,010	3,400	3,200	3,200	(200)	-5.9%
Transportation	1,062	1,210	1,100	1,100	(110)	-9.1%
Rentals	1,313	0	0	0	0	0.0%
Equipment	509	0	0	0	0	0.0%
Miscellaneous	37,104	28,220	30,220	30,220	2,000	7.1%
Public Information	330,120	357,192	314,311	304,267	(52,925)	-14.8%
<b>Total - County Commissioners/County Admin.</b>	<b>1,124,509</b>	<b>1,257,921</b>	<b>1,225,655</b>	<b>1,195,092</b>	<b>(62,829)</b>	<b>-5.0%</b>
<b>Department on Aging</b>						
Personal Services	1,045,425	1,111,389	1,162,385	1,098,061	(13,328)	-1.2%
Operating Supplies	147,019	150,510	152,810	152,810	2,300	1.5%
Professional Services	36,065	47,885	57,985	57,985	10,100	21.1%
Communications	25,207	26,948	30,000	30,000	3,052	11.3%
Transportation	34,219	41,448	36,613	36,613	(4,835)	-11.7%
Rentals	10,839	11,611	14,430	14,430	2,819	24.3%
Miscellaneous	3,634	5,200	5,000	5,000	(200)	-3.8%
Lease payments	1,771	3,541	3,541	3,541	0	0.0%
Equipment	1,074	60,000	2,000	2,000	(58,000)	-96.7%
Department on Aging	1,305,253	1,458,532	1,464,764	1,400,440	(58,092)	-4.0%

## APPROVED BUDGET FY2010 EXPENDITURES - DETAIL

Department/Spending Unit	FY2008	FY2009	FY2010	FY2010	INCREASE (DECREASE)	
	ACTUAL	APPROVED BUDGET	REQUESTED BUDGET	APPROVED BUDGET	AMOUNT	OVER FY2009 PER CENT
<b>Oakley</b>						
Personal Services	34,930	35,595	35,533	35,188	(407)	-1.1%
Operating Supplies	12,387	12,730	12,730	12,730	0	0.0%
Communications	360	400	400	400	0	0.0%
Rentals	6,344	7,135	7,135	7,135	0	0.0%
<b>Oakley</b>	<b>54,021</b>	<b>55,860</b>	<b>55,798</b>	<b>55,453</b>	<b>(407)</b>	<b>-0.7%</b>
<b>Medical Adult Daycare Subsidy</b>	<b>287,301</b>	<b>480,235</b>	<b>642,385</b>	<b>600,000</b>	<b>119,765</b>	<b>24.9%</b>
<b>Grants</b>						
Personal Services	442,404	424,578	441,206	469,826	45,248	10.7%
Operating	178,215	164,216	154,203	165,734	1,518	0.9%
Professional Services	130,936	134,666	147,050	147,050	12,384	9.2%
Communications	62	1,550	1,250	1,250	(300)	-19.4%
Transportation	15,114	23,951	19,501	19,501	(4,450)	-18.6%
Insurance	3,760	1,531	2,350	2,350	819	53.5%
Miscellaneous	21,835	50,342	54,077	10,493	(39,849)	-79.2%
Equipment	5,968	1,000	0	0	(1,000)	-100.0%
Other	1,200	1,200	1,200	1,200	0	0.0%
<b>Grants</b>	<b>799,494</b>	<b>803,034</b>	<b>820,837</b>	<b>817,404</b>	<b>14,370</b>	<b>1.8%</b>
<b>Total - Department on Aging</b>	<b>2,446,069</b>	<b>2,797,661</b>	<b>2,983,784</b>	<b>2,873,297</b>	<b>75,636</b>	<b>2.7%</b>
<b>County Attorney</b>						
Personal Services	436,996	527,071	552,327	530,923	3,852	0.7%
Operating Supplies	13,074	17,880	17,780	17,780	(100)	-0.6%
Professional Services	39,570	90,000	90,000	80,000	(10,000)	-11.1%
Communications	2,262	2,759	2,400	2,400	(359)	-13.0%
Transportation	194	934	300	300	(634)	-67.9%
Rentals	2,942	2,950	2,950	2,950	0	0.0%
Miscellaneous	2,895	6,430	6,530	6,530	100	1.6%
Equipment	653	1,811	0	0	(1,811)	-100.0%
<b>Total - County Attorney</b>	<b>498,586</b>	<b>649,835</b>	<b>672,287</b>	<b>640,883</b>	<b>(8,952)</b>	<b>-1.4%</b>
<b>Dept. of Economic &amp; Community Development</b>						
<b>Administration/Office of the Director</b>						
Personal Services	198,757	208,140	216,395	207,226	(914)	-0.4%
Operating Supplies	2,571	6,000	5,200	5,200	(800)	-13.3%
Professional Services	14,581	400	400	400	0	0.0%
Communications	13,451	24,340	15,400	15,400	(8,940)	-36.7%
Transportation	3,895	4,393	3,900	3,900	(493)	-11.2%
Rentals	2,175	2,172	2,868	2,868	696	32.0%
Miscellaneous	8,746	9,300	9,217	9,217	(83)	-0.9%
Equipment	1,419	0	0	0	0	0.0%
<b>Administration/Office of the Director</b>	<b>245,595</b>	<b>254,745</b>	<b>253,380</b>	<b>244,211</b>	<b>(10,534)</b>	<b>-4.1%</b>
<b>Tourism Development</b>						
Personal Services	118,896	128,145	125,075	121,448	(6,697)	-5.2%
Operating Supplies	158,788	174,925	174,925	174,925	0	0.0%
Professional Services	101,164	96,468	96,576	96,576	108	0.1%
Transportation	5,185	5,701	4,889	4,889	(812)	-14.2%
Equipment	648	0	0	0	0	0.0%
Miscellaneous	22,983	26,960	26,000	26,000	(960)	-3.6%
<b>Tourism Development</b>	<b>407,664</b>	<b>432,199</b>	<b>427,465</b>	<b>423,838</b>	<b>(8,361)</b>	<b>-1.9%</b>
<b>Agriculture &amp; Seafood Development</b>						
Personal Services	143,591	153,957	163,732	155,474	1,517	1.0%
Operating Supplies	2,554	3,400	3,400	3,400	0	0.0%
Transportation	2,460	3,990	2,500	2,500	(1,490)	-37.3%
Miscellaneous	2,396	3,500	3,000	3,000	(500)	-14.3%
<b>Agriculture &amp; Seafood Development</b>	<b>151,001</b>	<b>164,847</b>	<b>172,632</b>	<b>164,374</b>	<b>(473)</b>	<b>-0.3%</b>



## APPROVED BUDGET FY2010 EXPENDITURES - DETAIL

Department/Spending Unit	FY2008	FY2009	FY2010	FY2010	INCREASE (DECREASE)	
	ACTUAL	APPROVED BUDGET	REQUESTED BUDGET	APPROVED BUDGET	AMOUNT	OVER FY2009 PER CENT
<b>Business Development/Lexington Park Revitalization</b>						
Personal Services	278,071	301,859	319,012	306,007	4,148	1.4%
Operating Supplies	26,406	23,800	26,300	26,300	2,500	10.5%
Professional Services	69,063	16,500	20,400	16,500	0	0.0%
Transportation	3,927	5,225	4,200	4,200	(1,025)	-19.6%
Miscellaneous	8,644	14,100	13,100	13,100	(1,000)	-7.1%
<b>Business Development</b>	<b>386,111</b>	<b>361,484</b>	<b>383,012</b>	<b>366,107</b>	<b>4,623</b>	<b>1.3%</b>
<b>Housing</b>						
Personal Services	1,153,410	1,405,536	1,260,408	1,213,649	(191,887)	-13.7%
Professional Services	15,000	35,000	50,000	25,000	(10,000)	-28.6%
Communication	23,007	35,900	15,000	15,000	(20,900)	-58.2%
Transportation	8,143	11,884	9,000	9,000	(2,884)	-24.3%
Other-Retiree Health	11,278	141,349	106,051	105,975	(35,374)	-25.0%
<b>Housing</b>	<b>1,210,838</b>	<b>1,629,669</b>	<b>1,440,459</b>	<b>1,368,624</b>	<b>(261,045)</b>	<b>-16.0%</b>
<b>Grants</b>						
Operating Supplies	64,927	55,000	60,000	70,000	15,000	27.3%
Miscellaneous	281,410	258,396	91,003	81,003	(177,393)	-68.7%
<b>Grants</b>	<b>346,337</b>	<b>313,396</b>	<b>151,003</b>	<b>151,003</b>	<b>(162,393)</b>	<b>-51.8%</b>
<b>Total - Dept of Economic &amp; Comm. Dev.</b>	<b>2,747,546</b>	<b>3,156,340</b>	<b>2,827,951</b>	<b>2,718,157</b>	<b>(438,183)</b>	<b>-13.9%</b>
<b>Department of Finance</b>						
<b>Administration/Budget</b>						
Personal Services	506,071	610,944	647,324	632,461	21,517	3.5%
Operating Supplies	8,194	24,000	19,000	19,000	(5,000)	-20.8%
Professional Services	1,751	0	0	0	0	0.0%
Communications	16,477	19,500	17,900	17,900	(1,600)	-8.2%
Transportation	1,529	900	1,000	1,000	100	11.1%
Equipment/Furniture	1,223	1,811	0	0	(1,811)	-100.0%
Rentals	2,486	6,557	9,733	9,733	3,176	48.4%
Miscellaneous	2,185	3,800	3,665	3,665	(135)	-3.6%
<b>Administration/Budget</b>	<b>539,916</b>	<b>667,512</b>	<b>698,622</b>	<b>683,759</b>	<b>16,247</b>	<b>2.4%</b>
<b>Accounting</b>						
Personal Services	392,323	466,175	492,190	477,679	11,504	2.5%
Operating Supplies	9,134	14,800	14,200	14,200	(600)	-4.1%
Professional Services	1,626	1,287	0	0	(1,287)	-100.0%
Transportation	301	526	400	400	(126)	-24.0%
Rental	0	0	4,020	4,020	4,020	0.0%
Miscellaneous	680	750	750	750	0	0.0%
Equipment	0	9,521	0	0	(9,521)	-100.0%
<b>Accounting</b>	<b>404,064</b>	<b>493,059</b>	<b>511,560</b>	<b>497,049</b>	<b>3,990</b>	<b>0.8%</b>
<b>Auditing</b>						
Professional Services	48,900	53,350	55,735	55,735	2,385	4.5%
<b>Auditing</b>	<b>48,900</b>	<b>53,350</b>	<b>55,735</b>	<b>55,735</b>	<b>2,385</b>	<b>4.5%</b>
<b>Procurement</b>						
Personal Services	274,635	292,427	291,546	280,940	(11,487)	-3.9%
Operating Supplies	2,552	5,900	6,000	6,000	100	1.7%
Communications	3,075	4,832	5,700	5,700	868	18.0%
Transportation	47	200	200	200	0	0.0%
Rentals	1,651	2,250	0	0	(2,250)	-100.0%
Miscellaneous	80	450	500	500	50	11.1%
<b>Procurement</b>	<b>282,040</b>	<b>306,059</b>	<b>303,946</b>	<b>293,340</b>	<b>(12,719)</b>	<b>-4.2%</b>

## APPROVED BUDGET FY2010 EXPENDITURES - DETAIL

Department/Spending Unit	FY2008	FY2009	FY2010	FY2010	INCREASE (DECREASE)	
	ACTUAL	APPROVED BUDGET	REQUESTED BUDGET	APPROVED BUDGET	AMOUNT	OVER FY2009 PER CENT
Copy Center						
Operating Supplies	8,207	2,500	5,500	5,500	3,000	120.0%
Professional Services	3,690	7,000	8,287	8,287	1,287	18.4%
Rentals	5,215	5,216	5,216	5,216	0	0.0%
Copy Center	17,112	14,716	19,003	19,003	4,287	29.1%
<b>Total - Department of Finance</b>	<b>1,292,032</b>	<b>1,534,696</b>	<b>1,588,866</b>	<b>1,548,886</b>	<b>14,190</b>	<b>0.9%</b>
<b>Department of Human Services</b>						
Human Services			NEW IN FY 2009			
Personal Services	13,432	581,770	465,695	455,119	(126,651)	-21.8%
Operating Supplies	0	12,658	43,114	43,199	30,541	241.3%
Professional Services	0	83,764	66,041	70,973	(12,791)	-15.3%
Communication	0	4,700	6,000	8,500	3,800	80.9%
Equipment	0	12,600	5,121	5,121	(7,479)	-59.4%
Transportation	0	0	10,500	10,500	10,500	100.0%
Miscellaneous	0	28,237	11,250	12,750	(15,487)	-54.8%
Human Services	13,432	723,729	607,721	606,162	(117,567)	-16.2%
Community Services						
Personal Services	329,969	320,646	376,315	361,799	41,153	12.8%
Operating Supplies	3,727	6,000	6,000	6,000	0	0.0%
Professional Services	12,850	13,450	13,450	450	(13,000)	-96.7%
Communications	2,428	4,100	3,500	3,500	(600)	-14.6%
Transportation	2,924	3,450	2,900	2,900	(550)	-15.9%
Equipment Lease	4,726	4,726	4,726	4,726	0	0.0%
Miscellaneous	684	800	800	800	0	0.0%
Community Services	357,308	353,172	407,691	380,175	27,003	7.6%
Human Relations Commission						
Operating Supplies	707	700	700	700	0	0.0%
Professional Services	670	1,700	1,700	1,700	0	0.0%
Miscellaneous	630	350	350	350	0	0.0%
Human Relations Commission	2,007	2,750	2,750	2,750	0	0.0%
Commission for the Disabled						
Operating Supplies	1,236	1,000	1,000	1,000	0	0.0%
Transportation	0	50	50	50	0	0.0%
Miscellaneous	0	250	250	250	0	0.0%
Equipment	68	0	0	0	0	0.0%
Professional Services	977	1,000	1,000	1,000	0	0.0%
Commission for the Disabled	2,281	2,300	2,300	2,300	0	0.0%
Commission for Women						
Operating Supplies	496	725	725	725	0	0.0%
Professional Services	1,313	1,100	1,100	1,100	0	0.0%
Miscellaneous	166	175	175	1,675	1,500	857.1%
Commission for Women	1,975	2,000	2,000	3,500	1,500	75.0%
VISTA Program						
Professional Services	1,529	26,944	26,944	26,944	0	0.0%
Operating Supplies	0	2,100	2,100	2,100	0	0.0%
Transportation	0	4,000	4,000	4,000	0	0.0%
Miscellaneous	0	1,000	1,000	1,000	0	0.0%
VISTA Program	1,529	34,044	34,044	34,044	0	0.0%

## APPROVED BUDGET FY2010 EXPENDITURES - DETAIL

<u>Department/Spending Unit</u>	FY2008	FY2009	FY2010	FY2010	INCREASE (DECREASE)	
	ACTUAL	APPROVED BUDGET	REQUESTED BUDGET	APPROVED BUDGET	AMOUNT	OVER FY2009 PER CENT
<b>Grants</b>						
Personal Services	143,285	133,868	140,201	138,997	5,129	3.8%
Operating Supplies	27,347	34,467	106,938	106,938	72,471	210.3%
Professional Services	7,494	4,640,032	5,385,301	5,559,412	919,380	19.8%
Communications	1,286	2,350	2,650	2,650	300	12.8%
Transportation	4,611	5,000	6,400	6,400	1,400	28.0%
Miscellaneous	37,540	83,018	204,649	247,339	164,321	197.9%
Public Utility	0	0	9,699	9,699	9,699	100.0%
Equipment	60	0	1,000	1,000	1,000	0.0%
<b>Grants</b>	<b>221,623</b>	<b>4,898,735</b>	<b>5,856,838</b>	<b>6,072,435</b>	<b>1,173,700</b>	<b>24.0%</b>
<b>Marcey Halfway House</b>						
Personal Services	393,776	410,582	418,258	407,732	(2,850)	-0.7%
Operating Supplies	37,974	41,052	43,314	40,398	(654)	-1.6%
Professional Services	30,336	32,034	27,820	27,820	(4,214)	-13.2%
Communications	4,664	4,950	5,348	5,348	398	8.0%
Transportation	3,287	3,224	3,224	3,224	0	0.0%
Equipment & Furniture	5,954	0	0	0	0	0.0%
Lease Payment	0	0	0	8,031	8,031	0.0%
Rentals	744	2,208	2,208	2,208	0	0.0%
<b>Marcey Halfway House</b>	<b>476,735</b>	<b>494,050</b>	<b>500,172</b>	<b>494,761</b>	<b>711</b>	<b>0.1%</b>
<b>Total - Department of Human Services</b>	<b>1,076,890</b>	<b>6,510,780</b>	<b>7,413,516</b>	<b>7,596,127</b>	<b>1,085,347</b>	<b>16.7%</b>
<b>Department of Information Technology</b>						
Personal Services	1,167,337	1,267,778	1,323,425	1,272,733	4,955	0.4%
Operating Supplies	483,207	980,601	630,350	631,470	(349,131)	-35.6%
Professional Services	41,054	58,300	59,952	104,952	46,652	80.0%
Communications	89,720	111,800	129,000	129,000	17,200	15.4%
Transportation	2,925	2,978	2,800	2,800	(178)	-6.0%
Miscellaneous	3,420	12,300	4,200	4,200	(8,100)	-65.9%
Equipment	170,554	130,216	138,316	138,316	8,100	6.2%
Lease Payments	57,137	19,942	13,420	13,420	(6,522)	-32.7%
<b>Total - Dept. of Information Technology</b>	<b>2,015,354</b>	<b>2,583,915</b>	<b>2,301,463</b>	<b>2,296,891</b>	<b>(287,024)</b>	<b>-11.1%</b>
<b>Department of Human Resources</b>						
<b>Human Resources</b>						
Personal Services	470,035	496,002	534,337	498,736	2,734	0.6%
Operating Supplies	34,681	81,210	96,460	71,460	(9,750)	-12.0%
Professional Services	29,986	28,110	31,200	31,200	3,090	11.0%
Communications	3,894	4,320	4,200	4,200	(120)	-2.8%
Transportation	431	1,242	1,100	1,100	(142)	-11.4%
Rentals	0	0	2,256	2,256	2,256	0.0%
Miscellaneous	9,545	13,055	11,900	11,900	(1,155)	-8.8%
Equipment	228	0	0	0	0	0.0%
<b>Human Resources</b>	<b>548,800</b>	<b>623,939</b>	<b>681,453</b>	<b>620,852</b>	<b>(3,087)</b>	<b>-0.5%</b>
<b>Risk Management</b>						
Personal Services	43,040	45,875	48,373	46,349	474	1.0%
Operating Supplies	4,090	3,950	3,150	3,150	(800)	-20.3%
Professional Services	3,186	6,000	3,500	3,500	(2,500)	-41.7%
Transportation	339	800	700	700	(100)	-12.5%
Insurance	964,984	1,230,263	1,032,755	1,032,755	(197,508)	-16.1%
Miscellaneous	2,802	2,750	2,310	2,310	(440)	-16.0%
<b>Risk Management</b>	<b>1,018,441</b>	<b>1,289,638</b>	<b>1,090,788</b>	<b>1,088,764</b>	<b>(200,874)</b>	<b>-15.6%</b>
<b>Total - Department of Human Resources</b>	<b>1,567,241</b>	<b>1,913,577</b>	<b>1,772,241</b>	<b>1,709,616</b>	<b>(203,961)</b>	<b>-10.7%</b>

## APPROVED BUDGET FY2010 EXPENDITURES - DETAIL

<u>Department/Spending Unit</u>	FY2008	FY2009	FY2010	FY2010	INCREASE (DECREASE)	
	ACTUAL	APPROVED BUDGET	REQUESTED BUDGET	APPROVED BUDGET	AMOUNT	OVER FY2009 PER CENT
<b>Department of Land Use &amp; Growth Management</b>						
<b>Administration</b>						
Personal Services	502,115	509,663	547,630	514,508	4,845	1.0%
Operating Supplies	44,602	65,510	63,510	63,510	(2,000)	-3.1%
Professional Services	16,224	28,400	25,400	25,400	(3,000)	-10.6%
Communications	16,375	17,678	17,800	17,800	122	0.7%
Transportation	618	1,008	800	800	(208)	-20.6%
Rentals	8,198	9,000	12,200	12,200	3,200	35.6%
Miscellaneous	1,410	5,050	5,050	5,050	0	0.0%
Equipment	6,380	750	0	0	(750)	-100.0%
<b>Administration</b>	<b>595,922</b>	<b>637,059</b>	<b>672,390</b>	<b>639,268</b>	<b>2,209</b>	<b>0.3%</b>
<b>Comprehensive Planning</b>						
Personal Services	535,008	584,715	606,479	591,921	7,206	1.2%
Operating Supplies	3,326	9,000	8,500	8,500	(500)	-5.6%
Professional Services	17,742	81,200	31,000	26,600	(54,600)	-67.2%
Transportation	477	3,500	1,500	1,500	(2,000)	-57.1%
Miscellaneous	1,844	6,380	5,850	4,750	(1,630)	-25.5%
Equipment / Rentals	18,413	0	750	750	750	0.0%
<b>Comprehensive Planning</b>	<b>576,810</b>	<b>684,795</b>	<b>654,079</b>	<b>634,021</b>	<b>(50,774)</b>	<b>-7.4%</b>
<b>Development Services</b>						
Personal Services	210,202	278,095	359,513	281,712	3,617	1.3%
Operating Supplies	748	1,785	5,300	1,785	0	0.0%
Professional Services	26,209	41,500	7,300	40,000	(1,500)	-3.6%
Transportation	596	3,403	400	1,200	(2,203)	-64.7%
Miscellaneous	782	2,200	6,000	2,200	0	0.0%
Equipment	239	0	0	0	0	0.0%
<b>Development Services</b>	<b>238,776</b>	<b>326,983</b>	<b>378,513</b>	<b>326,897</b>	<b>(86)</b>	<b>0.0%</b>
<b>Zoning Administration</b>						
Personal Services	316,876	357,926	359,513	335,262	(22,664)	-6.3%
Operating Supplies	181	2,300	5,300	5,300	3,000	130.4%
Professional Services	7,405	10,000	7,300	7,300	(2,700)	-27.0%
Transportation	0	400	400	400	0	0.0%
Miscellaneous	1,453	6,700	6,000	4,000	(2,700)	-40.3%
Equipment	3,665	0	0	0	0	0.0%
<b>Zoning Administration</b>	<b>329,580</b>	<b>377,326</b>	<b>378,513</b>	<b>352,262</b>	<b>(25,064)</b>	<b>-6.6%</b>
<b>Planning Commission</b>						
Personal Services	20,853	20,783	20,783	20,779	(4)	0.0%
Transportation	0	250	250	250	0	0.0%
Miscellaneous	849	2,605	2,200	2,200	(405)	-15.5%
<b>Planning Commission</b>	<b>21,702</b>	<b>23,638</b>	<b>23,233</b>	<b>23,229</b>	<b>(409)</b>	<b>-1.7%</b>
<b>Boards and Commissions</b>						
Personal Services	16,403	18,310	18,194	18,181	(129)	-0.7%
Transportation	0	383	383	383	0	0.0%
Miscellaneous	849	2,605	2,200	2,200	(405)	-15.5%
<b>Boards and Commissions</b>	<b>17,252</b>	<b>21,298</b>	<b>20,777</b>	<b>20,764</b>	<b>(534)</b>	<b>-2.5%</b>
<b>Historical Preservation</b>						
Operating Supplies	281	2,050	2,050	2,050	0	0.0%
Professional Services	63	100	100	100	0	0.0%
Transportation	171	85	200	200	115	135.3%
Miscellaneous	430	865	865	865	0	0.0%
<b>Historical Preservation</b>	<b>945</b>	<b>3,100</b>	<b>3,215</b>	<b>3,215</b>	<b>115</b>	<b>3.7%</b>
<b>Permit Services</b>						
Personal Services	257,237	286,539	295,313	275,866	(10,673)	-3.7%
Operating Supplies	0	500	500	500	0	0.0%
Professional Services	225	300	300	300	0	0.0%
Miscellaneous	0	1,400	1,000	1,000	(400)	-28.6%
Equipment	1,561	750	0	0	(750)	-100.0%

## APPROVED BUDGET FY2010 EXPENDITURES - DETAIL

<u>Department/Spending Unit</u>	FY2008	FY2009	FY2010	FY2010	INCREASE (DECREASE)	
	ACTUAL	APPROVED BUDGET	REQUESTED BUDGET	APPROVED BUDGET	AMOUNT	OVER FY2009 PER CENT
Inspections & Compliance						
Personal Services	486,458	538,931	590,355	540,227	1,296	0.2%
Operating Supplies	4,932	9,600	9,500	9,500	(100)	-1.0%
Professional Services	46,131	93,400	137,732	113,732	20,332	21.8%
Transportation	14,598	15,633	15,100	15,100	(533)	-3.4%
Miscellaneous	1,042	4,033	4,000	4,000	(33)	-0.8%
Equipment	1,671	0	0	0	0	0.0%
Other-Equipment Lease	8,724	8,725	8,725	8,725	0	0.0%
Inspections & Compliance	563,556	670,322	765,412	691,284	20,962	3.1%
Board of Electrical Examiners						
Operating Supplies	300	4,300	3,250	3,250	(1,050)	-24.4%
Professional Services	5,255	10,500	10,500	10,500	0	0.0%
Communications	0	600	600	600	0	0.0%
Transportation	320	1,300	400	400	(900)	-69.2%
Miscellaneous	50	225	250	250	25	11.1%
Board of Electrical Examiners	5,925	16,925	15,000	15,000	(1,925)	-11.4%
Building Code Appeals Board						
Operating Supplies	0	1,500	1,000	1,000	(500)	-33.3%
Building Code Appeals Board	0	1,500	1,000	1,000	(500)	-33.3%
Commission on the Environment						
Operating Supplies	0	1,175	1,175	1,175	0	0.0%
Professional Services	1,200	400	400	400	0	0.0%
Communications	0	225	225	225	0	0.0%
Rentals	0	200	200	200	0	0.0%
Commission on the Environment	1,200	2,000	2,000	2,000	0	0.0%
Plumbing & Gas Board						
Operating Supplies	0	2,700	2,200	2,200	(500)	-18.5%
Transportation	0	1,200	1,000	1,000	(200)	-16.7%
Communications	0	300	300	300	0	0.0%
Miscellaneous	0	195	195	195	0	0.0%
Plumbing & Gas Board	0	4,395	3,695	3,695	(700)	-15.9%
Grants						
Professional Services	177,123	75,000	45,000	45,000	(30,000)	-40.0%
Miscellaneous	1,005	1,500	1,500	1,500	0	0.0%
Grants	178,128	76,500	46,500	46,500	(30,000)	-39.2%
<b>Total - Land Use &amp; Growth Management</b>	<b>2,788,819</b>	<b>3,135,330</b>	<b>3,224,063</b>	<b>3,036,801</b>	<b>(98,529)</b>	<b>-3.1%</b>
<b>Department of Public Works and Transportation</b>						
Administration						
Personal Services	377,624	395,316	412,941	398,238	2,922	0.7%
Operating Supplies	4,086	3,425	3,025	3,025	(400)	-11.7%
Professional Services	762	2,500	0	0	(2,500)	-100.0%
Communications	10,397	10,174	11,300	11,300	1,126	11.1%
Transportation	172	154	200	200	46	29.9%
Rentals	3,310	3,400	3,400	3,400	0	0.0%
Miscellaneous	291	1,450	400	400	(1,050)	-72.4%
Administration	396,642	416,419	431,266	416,563	144	0.0%
Engineering Services						
Personal Services	568,039	600,876	629,362	608,039	7,163	1.2%
Operating Supplies	3,042	5,120	5,370	5,370	250	4.9%
Professional Services	10,611	11,200	11,000	11,000	(200)	-1.8%
Communication	0	400	0	0	(400)	-100.0%
Transportation	304	529	400	400	(129)	-24.4%
Equipment	568	0	0	0	0	0.0%
Miscellaneous	1,351	3,043	3,043	3,043	0	0.0%
Engineering Services	583,915	621,168	649,175	627,852	6,684	1.1%

## APPROVED BUDGET FY2010 EXPENDITURES - DETAIL

<u>Department/Spending Unit</u>	FY2008	FY2009	FY2010	FY2010	INCREASE (DECREASE)	
	<u>ACTUAL</u>	<u>APPROVED BUDGET</u>	<u>REQUESTED BUDGET</u>	<u>APPROVED BUDGET</u>	<u>AMOUNT</u>	<u>OVER FY2009 PER CENT</u>
Development Review						
Personal Services	176,391	185,627	194,337	187,316	1,689	0.9%
Operating Supplies	1,610	1,675	1,675	1,675	0	0.0%
Professional Services	25,431	50,300	40,300	40,300	(10,000)	-19.9%
Transportation	0	460	300	300	(160)	-34.8%
Miscellaneous	325	625	625	625	0	0.0%
Development Review	203,757	238,687	237,237	230,216	(8,471)	-3.5%
Construction & Inspections						
Personal Services	418,264	434,735	453,106	436,094	1,359	0.3%
Operating Supplies	2,946	3,800	3,600	3,600	(200)	-5.3%
Professional Services	13,370	20,100	20,100	20,100	0	0.0%
Communications	3,883	3,600	4,100	4,100	500	13.9%
Transportation	13,619	13,667	15,000	15,000	1,333	9.8%
Other Lease Payment	6,881	10,855	10,855	10,855	0	0.0%
Construction & Inspections	458,963	486,757	506,761	489,749	2,992	0.6%
County Highways						
Personal Services	2,397,106	2,649,179	2,716,277	2,591,323	(57,856)	-2.2%
Operating Supplies	40,722	39,015	42,665	42,665	3,650	9.4%
Professional Services	93,275	151,500	148,000	148,000	(3,500)	-2.3%
Communications	5,817	6,300	6,100	6,100	(200)	-3.2%
Transportation	202,656	223,630	217,000	217,000	(6,630)	-3.0%
Public Utility Service	52,174	71,833	71,833	71,833	0	0.0%
Rentals	8,725	20,000	20,000	20,000	0	0.0%
Miscellaneous	261,551	341,690	360,090	348,890	7,200	2.1%
Other -Lease Payment	251,723	287,058	287,058	355,787	68,729	23.9%
Equipment	29,924	9,000	9,000	9,000	0	0.0%
County Highways	3,343,673	3,799,205	3,878,023	3,810,598	11,393	0.3%
Solid Waste & Recycling						
General Fund-Subsidy	1,523,693	872,675	0	1,442,348	569,673	65.3%
Solid Waste	1,523,693	872,675	0	1,442,348	569,673	65.3%
Mailroom/Messenger Services						
Personal Services	110,773	123,769	128,601	121,653	(2,116)	-1.7%
Operating Supplies	383	2,210	2,310	2,310	100	4.5%
Communications	671	900	800	800	(100)	-11.1%
Transportation	2,630	3,630	3,000	3,000	(630)	-17.4%
Other-Lease Payment	0	0	0	5,741	5,741	100.0%
Rentals	12,726	11,900	11,900	11,900	0	0.0%
Mailroom/Messenger Services	127,183	142,409	146,611	145,404	2,995	2.1%
Vehicle Maintenance Shop						
Personal Services	646,116	735,605	765,928	731,468	(4,137)	-0.6%
Operating Supplies	42,071	42,350	44,400	44,400	2,050	4.8%
Professional Services	3,691	5,129	4,950	4,950	(179)	-3.5%
Communications	4,465	4,954	4,800	4,800	(154)	-3.1%
Transportation	461,756	479,200	480,000	480,000	800	0.2%
Equipment	2,300	0	178,710	0	0	0.0%
Other Lease Payment	8,773	17,546	17,546	17,546	0	0.0%
Vehicle Maintenance Shop	1,169,172	1,284,784	1,496,334	1,283,164	(1,620)	-0.1%

## APPROVED BUDGET FY2010 EXPENDITURES - DETAIL

Department/Spending Unit	FY2008	FY2009	FY2010	FY2010	INCREASE (DECREASE)	
	ACTUAL	APPROVED BUDGET	REQUESTED BUDGET	APPROVED BUDGET	AMOUNT	OVER FY2009 PER CENT
<b>Non-Public School Bus Transportation</b>						
Personal Services	65,730	75,418	76,530	73,591	(1,827)	-2.4%
Supplies	708	0	1,200	1,200	1,200	0.0%
Professional Services	1,809,080	2,045,732	2,083,307	2,015,349	(30,383)	-1.5%
Communications	7,545	11,200	11,400	11,400	200	1.8%
Transportation	0	154	154	154	0	0.0%
Insurance	30,015	40,250	40,250	40,250	0	0.0%
Miscellaneous	0	905	905	905	0	0.0%
<b>Non-Public School Bus Transportation</b>	<b>1,913,078</b>	<b>2,173,659</b>	<b>2,213,746</b>	<b>2,142,849</b>	<b>(30,810)</b>	<b>-1.4%</b>
<b>St. Mary's County Airport</b>						
Operating Supplies	174	1,300	950	950	(350)	-26.9%
Professional Services	6,235	9,462	9,557	9,557	95	1.0%
Communications	1,480	2,318	1,600	1,600	(718)	-31.0%
Transportation	0	451	417	417	(34)	-7.5%
Public Utility Service	918	1,318	1,318	1,318	0	0.0%
Repairs and Maintenance	0	1,000	1,000	1,000	0	0.0%
Insurance	0	1,717	0	0	(1,717)	-100.0%
Miscellaneous	285	325	325	325	0	0.0%
<b>St Mary's County Airport</b>	<b>9,092</b>	<b>17,891</b>	<b>15,167</b>	<b>15,167</b>	<b>(2,724)</b>	<b>-15.2%</b>
<b>Grants (principally STS)</b>						
Personal Services	1,548,463	1,905,695	2,178,556	2,048,608	142,913	7.5%
Operating Supplies	24,909	63,830	95,259	84,059	20,229	31.7%
Professional Services	1,297	3,263	4,200	3,100	(163)	-5.0%
Communications	5,276	14,702	21,048	16,348	1,646	11.2%
Transportation	544,166	664,269	825,065	905,811	241,542	36.4%
Rentals	2,975	3,600	14,100	3,600	0	0.0%
Insurance	0	12,500	12,500	0	(12,500)	-100.0%
Miscellaneous	5,659	103,044	108,888	5,500	(97,544)	-94.7%
Grants -Sludge	3,699	5,500	2,125	0	(5,500)	-100.0%
Equipment	0	368,900	335,277	335,277	(33,623)	-9.1%
<b>Grants</b>	<b>2,136,444</b>	<b>3,145,303</b>	<b>3,597,018</b>	<b>3,402,303</b>	<b>257,000</b>	<b>8.2%</b>
<b>Building Services</b>						
Personal Services	1,064,547	1,125,464	1,189,980	1,109,146	(16,318)	-1.4%
Operating Supplies	161,209	170,464	177,964	177,964	7,500	4.4%
Professional Services	514,175	654,167	654,167	653,147	(1,020)	-0.2%
Communications	15,456	18,648	18,648	18,648	0	0.0%
Transportation	33,430	27,680	34,000	34,000	6,320	22.8%
Public Utility Service	1,496,130	1,592,000	1,607,000	1,607,000	15,000	0.9%
Repairs and Maintenance	164,416	163,500	154,500	154,500	(9,000)	-5.5%
Rentals	19,467	46,990	46,990	46,990	0	0.0%
Miscellaneous	0	700	700	700	0	0.0%
Other-Equipment Lease	10,021	18,125	18,125	18,125	0	0.0%
Equipment	8,304	0	0	0	0	0.0%
<b>Building Services</b>	<b>3,487,155</b>	<b>3,817,738</b>	<b>3,902,074</b>	<b>3,820,220</b>	<b>2,482</b>	<b>0.1%</b>
<b>Carter State Office Building</b>						
Personal Services	0	55,227	50,245	48,128	(7,099)	-12.9%
Operating Supplies	7,694	10,400	10,400	10,400	0	0.0%
Professional Services	153,224	181,932	187,800	187,800	5,868	3.2%
Public Utility Service	298,987	277,366	324,000	324,000	46,634	16.8%
Repairs and Maintenance	28,494	66,000	66,000	66,000	0	0.0%
<b>Carter State Office Building</b>	<b>488,399</b>	<b>590,925</b>	<b>638,445</b>	<b>636,328</b>	<b>45,403</b>	<b>7.7%</b>
<b>Grants (Facilities)</b>						
Professional Services	69,574	0	0	0	0	0.0%
<b>Grants</b>	<b>69,574</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>Total - Dept. of Public Works and Transp.</b>	<b>15,910,740</b>	<b>17,607,620</b>	<b>17,711,857</b>	<b>18,462,761</b>	<b>855,141</b>	<b>4.9%</b>

## APPROVED BUDGET FY2010 EXPENDITURES - DETAIL

<u>Department/Spending Unit</u>	FY2008	FY2009	FY2010	FY2010	INCREASE (DECREASE)	
	<u>ACTUAL</u>	<u>APPROVED BUDGET</u>	<u>REQUESTED BUDGET</u>	<u>APPROVED BUDGET</u>	<u>AMOUNT</u>	<u>OVER FY2009 PER CENT</u>
<b>Department of Recreation and Parks</b>						
Administration						
Personal Services	946,114	1,010,444	1,055,902	1,009,167	(1,277)	-0.1%
Operating Supplies	3,150	5,950	5,100	5,100	(850)	-14.3%
Professional Services	13,851	15,000	15,000	15,000	0	0.0%
Communications	6,657	7,090	7,300	6,900	(190)	-2.7%
Transportation	9,595	8,537	9,500	9,500	963	11.3%
Rentals	2,927	3,027	3,027	3,027	0	0.0%
Miscellaneous	1,896	1,820	1,920	1,320	(500)	-27.5%
<b>Administration</b>	<b>984,190</b>	<b>1,051,868</b>	<b>1,097,749</b>	<b>1,050,014</b>	<b>(1,854)</b>	<b>-0.2%</b>
Parks Maintenance						
Personal Services	965,060	1,067,176	1,097,472	1,047,598	(19,578)	-1.8%
Operating Supplies	58,460	51,295	52,295	49,795	(1,500)	-2.9%
Professional Services	78,869	78,847	80,247	80,247	1,400	1.8%
Communications	8,959	9,553	9,453	9,453	(100)	-1.0%
Transportation	36,218	30,659	37,200	37,200	6,541	21.3%
Public Utility Service	55,064	62,349	60,349	60,349	(2,000)	-3.2%
Repairs and Maintenance	583,378	636,402	622,400	609,900	(26,502)	-4.2%
Rentals	7,186	7,725	7,940	7,940	215	2.8%
Miscellaneous	2,070	1,315	1,315	1,315	0	0.0%
Lease Payments	61,074	65,763	65,763	90,068	24,305	37.0%
Equipment	20,482	2,800	21,000	0	(2,800)	-100.0%
<b>Parks Maintenance</b>	<b>1,876,820</b>	<b>2,013,884</b>	<b>2,055,434</b>	<b>1,993,865</b>	<b>(20,019)</b>	<b>-1.0%</b>
<b>Recr. &amp; Parks Activity Fund - Subsidy</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>0.0%</b>
Grants						
Personal Services	752	1,549	1,340	1,340	(209)	-13.5%
Professional Services	23,082	28,285	28,460	28,460	175	0.6%
Repairs & Maintenance	22,719	99,000	99,000	50,000	(49,000)	-49.5%
Public Utility Service	190	166	200	200	34	20.5%
Miscellaneous	5,000	5,000	5,000	5,000	0	0.0%
<b>Grants Division</b>	<b>51,743</b>	<b>134,000</b>	<b>134,000</b>	<b>85,000</b>	<b>(49,000)</b>	<b>-36.6%</b>
Museum Division						
Personal Services	423,587	458,506	484,260	467,490	8,984	2.0%
Operating Supplies	27,287	28,418	28,218	27,218	(1,200)	-4.2%
Professional Services	8,029	9,250	9,250	8,250	(1,000)	-10.8%
Communications	7,420	8,219	7,800	7,800	(419)	-5.1%
Transportation	8,455	13,077	10,400	9,900	(3,177)	-24.3%
Insurance	3,860	6,534	6,534	6,534	0	0.0%
Public Utility Service	31,156	34,346	34,346	34,346	0	0.0%
Rentals	4,498	5,500	5,500	5,500	0	0.0%
Miscellaneous	736	600	800	800	200	33.3%
Equipment	2,216	0	0	0	0	0.0%
<b>Museum Division</b>	<b>517,244</b>	<b>564,450</b>	<b>587,108</b>	<b>567,838</b>	<b>3,388</b>	<b>0.6%</b>
<b>Total - Department of Recreation and Parks</b>	<b>3,429,997</b>	<b>3,814,202</b>	<b>3,924,291</b>	<b>3,746,717</b>	<b>(67,485)</b>	<b>-1.8%</b>
<b>Department of Public Safety</b>						
Emergency Communications Center						
Personal Services	1,731,634	1,938,655	2,069,700	1,941,914	3,259	0.2%
Operating Supplies	5,900	14,197	13,200	13,200	(997)	-7.0%
Professional Services	12,725	85,406	79,403	79,403	(6,003)	-7.0%
Communications	173,701	196,000	208,100	208,100	12,100	6.2%
Transportation	1,681	2,574	1,200	1,200	(1,374)	-53.4%
Miscellaneous	8,257	13,803	10,850	10,850	(2,953)	-21.4%
Other-Lease Payment	19,706	39,413	39,413	39,413	0	0.0%
Equipment	2,186	0	0	0	0	0.0%
<b>Emergency Communications Center</b>	<b>1,955,790</b>	<b>2,290,048</b>	<b>2,421,866</b>	<b>2,294,080</b>	<b>4,032</b>	<b>0.2%</b>



## APPROVED BUDGET FY2010 EXPENDITURES - DETAIL

Department/Spending Unit	FY2008	FY2009	FY2010	FY2010	INCREASE (DECREASE)	
	ACTUAL	APPROVED BUDGET	REQUESTED BUDGET	APPROVED BUDGET	AMOUNT	OVER FY2009 PER CENT
Emergency Radio Communications						
Personal Services	172,703	180,904	204,277	182,398	1,494	0.8%
Operating Supplies	7,300	18,550	14,300	14,300	(4,250)	-22.9%
Professional Services	312,751	352,622	269,680	269,680	(82,942)	-23.5%
Communications	2,007	3,370	2,700	2,700	(670)	-19.9%
Transportation	6,859	6,500	89,842	89,842	83,342	1282.2%
Miscellaneous	0	1,700	50	50	(1,650)	-97.1%
Lease Payments	155,932	75,377	53,879	203,368	127,991	169.8%
Equipment	1,051	368,300	659,996	71,254	(297,046)	0.0%
Emergency Radio Communications	658,603	1,007,323	1,294,724	833,592	(173,731)	-17.2%
Emergency Management						
Personal Services	214,681	228,806	241,749	226,089	(2,717)	-1.2%
Operating Supplies	5,401	9,410	28,210	17,210	7,800	82.9%
Professional Services	6,188	14,750	20,000	20,000	5,250	35.6%
Communications	10,918	19,500	13,900	13,900	(5,600)	-28.7%
Transportation	3,120	4,062	3,200	3,200	(862)	-21.2%
Rentals	2,845	2,916	2,916	2,916	0	0.0%
Miscellaneous	4,472	6,100	6,300	6,300	200	3.3%
Equipment	0	5,300	4,000	4,000	(1,300)	-24.5%
Lease Payments	5,136	3,110	0	0	(3,110)	-100.0%
Emergency Management	252,761	293,954	320,275	293,615	(339)	-0.1%
Animal Control						
Personal Services	285,571	311,179	308,626	297,125	(14,054)	-4.5%
Operating Supplies	6,992	7,450	7,750	7,750	300	4.0%
Professional Services	304,199	305,983	366,658	366,658	60,675	19.8%
Communications	2,706	3,606	3,006	3,006	(600)	-16.6%
Transportation	29,579	34,536	31,000	31,000	(3,536)	-10.2%
Miscellaneous	930	5,575	5,000	5,000	(575)	-10.3%
Equipment Lease	14,423	17,941	17,941	34,918	16,977	94.6%
Equipment	5,309	0	0	0	0	0.0%
Animal Control	649,709	686,270	739,981	745,457	59,187	8.6%
Grants						
Personal Services	51,092	55,773	61,250	56,955	1,182	2.1%
Operating Supplies	131,930	2,278	1,200	1,200	(1,078)	-47.3%
Professional Services	569,621	479,222	1,094,940	258,364	(220,858)	-46.1%
Transportation	100	0	500	500	500	0.0%
Miscellaneous	851	0	2,250	2,250	2,250	0.0%
Equipment	130,943	416,815	150,202	187,059	(229,756)	-55.1%
Grants	884,537	954,088	1,310,342	506,328	(447,760)	-46.9%
<b>Total - Department of Public Safety</b>	<b>4,401,400</b>	<b>5,231,683</b>	<b>6,087,188</b>	<b>4,673,072</b>	<b>(558,611)</b>	<b>-10.7%</b>
<b>ELECTED OFFICIALS</b>						
Circuit Court						
Administration						
Personal Services	720,032	768,114	785,992	759,901	(8,213)	-1.1%
Operating Supplies	19,254	29,230	32,154	32,154	2,924	10.0%
Professional Services	25,479	31,000	31,000	31,000	0	0.0%
Communications	13,003	18,108	19,300	19,300	1,192	6.6%
Transportation	626	882	3,373	3,373	2,491	282.4%
Rentals	8,952	14,208	14,500	14,500	292	2.1%
Miscellaneous	29,239	73,700	73,900	73,900	200	0.3%
Equipment	3,334	5,300	24,450	12,750	7,450	140.6%
Administration	819,919	940,542	984,669	946,878	6,336	0.7%
Law Library						
Operating Supplies	47,409	61,138	60,400	60,400	(738)	-1.2%
Communications	95	212	100	100	(112)	-52.8%
Law Library	47,504	61,350	60,500	60,500	(850)	-1.4%

## APPROVED BUDGET FY2010 EXPENDITURES - DETAIL

<u>Department/Spending Unit</u>	FY2008	FY2009	FY2010	FY2010	INCREASE (DECREASE)	
	<u>ACTUAL</u>	<u>APPROVED BUDGET</u>	<u>REQUESTED BUDGET</u>	<u>APPROVED BUDGET</u>	<u>AMOUNT</u>	<u>PER CENT</u>
<b>Grants</b>						
Personal Services	167,188	297,031	249,656	232,220	(64,811)	-21.8%
Operating Supplies	29,091	29,333	27,172	27,172	(2,161)	-7.4%
Professional Services	105,857	185,285	201,674	200,160	14,875	8.0%
Communications	300	2,498	1,100	1,100	(1,398)	-56.0%
Transportation	2,869	6,668	4,970	4,970	(1,698)	-25.5%
Rental	120	0	0	0	0	0.0%
Miscellaneous	12,092	19,531	14,441	10,516	(9,015)	-46.2%
Equipment	1,175	3,500	2,200	2,200	(1,300)	-37.1%
<b>Grant</b>	<b>318,692</b>	<b>543,846</b>	<b>501,213</b>	<b>478,338</b>	<b>(65,508)</b>	<b>-12.0%</b>
<b>Total - Circuit Court</b>	<b>1,186,115</b>	<b>1,545,738</b>	<b>1,546,382</b>	<b>1,485,716</b>	<b>(60,022)</b>	<b>-3.9%</b>
<b>Orphan's Court</b>						
Personal Services	20,349	19,462	22,731	22,731	3,269	16.8%
Operating Supplies	0	300	300	300	0	0.0%
Communications	1,358	2,000	1,500	1,500	(500)	-25.0%
Miscellaneous	6,360	7,800	7,800	7,800	0	0.0%
<b>Total - Orphan's Court</b>	<b>28,067</b>	<b>29,562</b>	<b>32,331</b>	<b>32,331</b>	<b>2,769</b>	<b>9.4%</b>
<b>Office of the Sheriff</b>						
<b>Law Enforcement</b>						
Personal Services	14,797,912	16,581,731	17,867,774	16,855,174	273,443	1.6%
Operating Supplies	331,868	393,420	379,540	365,036	(28,384)	-7.2%
Professional Services	126,099	183,432	176,300	174,700	(8,732)	-4.8%
Communications	65,893	65,252	69,700	69,700	4,448	6.8%
Transportation	587,377	535,582	590,900	587,650	52,068	9.7%
Public Utilities	6,261	8,700	8,700	8,700	0	0.0%
Rentals	97,715	107,724	107,724	107,724	0	0.0%
Miscellaneous	109,443	133,640	121,540	121,540	(12,100)	-9.1%
Equipment	101,075	80,342	197,524	46,000	(34,342)	-42.7%
Lease Payments	817,317	953,480	907,296	1,054,397	100,917	10.6%
<b>Law Enforcement</b>	<b>17,040,960</b>	<b>19,043,303</b>	<b>20,426,998</b>	<b>19,390,621</b>	<b>347,318</b>	<b>1.8%</b>
<b>Corrections</b>						
Personal Services	6,378,548	7,445,122	8,306,097	8,035,101	589,979	7.9%
Operating Supplies	590,324	722,268	777,610	770,450	48,182	6.7%
Professional Services	841,774	1,056,511	1,127,500	1,063,175	6,664	0.6%
Communications	9,665	12,926	10,800	10,800	(2,126)	-16.4%
Rentals	122,158	126,554	136,554	136,554	10,000	7.9%
Miscellaneous	984	8,641	8,641	8,641	0	0.0%
Equipment	127,970	25,158	20,200	33,076	7,918	31.5%
Lease Payments	10,958	21,917	21,917	21,917	0	0.0%
<b>Corrections</b>	<b>8,082,381</b>	<b>9,419,097</b>	<b>10,409,319</b>	<b>10,079,714</b>	<b>660,617</b>	<b>7.0%</b>
<b>Training</b>						
Operating Supplies	78,618	83,695	109,969	108,195	24,500	29.3%
Professional Services	9,660	9,660	9,660	9,660	0	0.0%
Miscellaneous	128,802	155,894	144,744	142,500	(13,394)	-8.6%
<b>Training</b>	<b>217,080</b>	<b>249,249</b>	<b>264,373</b>	<b>260,355</b>	<b>11,106</b>	<b>4.5%</b>
<b>Canine</b>						
Operating Supplies	5,765	6,475	7,000	7,000	525	8.1%
Professional Services	6,296	7,800	9,400	9,400	1,600	20.5%
Equipment	496	15,500	0	0	(15,500)	-100.0%
<b>Canine</b>	<b>12,557</b>	<b>29,775</b>	<b>16,400</b>	<b>16,400</b>	<b>(13,375)</b>	<b>-44.9%</b>

## APPROVED BUDGET FY2010 EXPENDITURES - DETAIL

Department/Spending Unit	FY2008	FY2009	FY2010	FY2010	INCREASE (DECREASE)	
	ACTUAL	APPROVED BUDGET	REQUESTED BUDGET	APPROVED BUDGET	AMOUNT	OVER FY2009 PER CENT
<b>Grants</b>						
Personal Services	349,113	895,834	985,913	2,037,636	1,141,802	127.5%
Operating Supplies	2,546	53,995	84,474	171,708	117,713	218.0%
Professional Services	1,300	2,500	10,667	24,667	22,167	886.7%
Communications	1,147	42,849	10,058	13,908	(28,941)	-67.5%
Transportation	11,238	11,100	22,787	93,300	82,200	740.5%
Rentals	7	500	0	0	(500)	-100.0%
Miscellaneous	25,181	42,501	106,039	114,794	72,293	170.1%
Lease Payments/Other	0	0	0	125,750	125,750	100.0%
Equipment	93,066	631,680	588,018	793,082	161,402	25.6%
Grants	483,598	1,680,959	1,807,956	3,374,845	1,693,886	100.8%
<b>Total - Office of the Sheriff</b>	<b>25,836,576</b>	<b>30,422,383</b>	<b>32,925,046</b>	<b>33,121,935</b>	<b>2,699,552</b>	<b>8.9%</b>
<b>Office of the State's Attorney</b>						
<b>Judicial</b>						
Personal Services	1,798,899	1,919,616	2,112,282	2,045,343	125,727	6.5%
Operating Supplies	29,528	27,075	33,160	33,160	6,085	22.5%
Professional Services	27,753	50,850	50,000	50,000	(850)	-1.7%
Communications	13,957	18,010	15,000	15,000	(3,010)	-16.7%
Transportation	7,770	8,914	8,700	8,700	(214)	-2.4%
Rentals	4,786	7,165	7,500	7,500	335	4.7%
Miscellaneous	4,876	9,600	10,000	10,000	400	4.2%
Equipment	4,904	0	0	0	0	0.0%
Judicial	1,892,473	2,041,230	2,236,642	2,169,703	128,473	6.3%
<b>Project Graduation</b>						
Operating Supplies	9,642	18,100	18,100	18,100	0	0.0%
Professional Services	11,600	14,000	14,000	14,000	0	0.0%
Communications	0	350	350	350	0	0.0%
Rentals	3,000	4,000	4,000	4,000	0	0.0%
Miscellaneous	15,223	23,900	23,900	23,900	0	0.0%
Project Graduation	39,465	60,350	60,350	60,350	0	0.0%
<b>Grants</b>						
Personal Services	418,808	471,617	463,408	445,421	(26,196)	-5.6%
Operating Supplies	5,887	9,940	6,400	6,400	(3,540)	-35.6%
Professional Services	6,782	17,795	16,645	16,645	(1,150)	-6.5%
Communications	3,352	6,800	6,363	6,766	(34)	-0.5%
Transportation	630	1,266	1,378	1,378	112	8.8%
Miscellaneous	2,528	7,490	7,640	7,640	150	2.0%
Equipment / Rentals	98	0	2,572	2,572	2,572	0.0%
Grants	438,085	514,908	504,406	486,822	(28,086)	-5.5%
<b>Total - State's Attorney</b>	<b>2,370,023</b>	<b>2,616,488</b>	<b>2,801,398</b>	<b>2,716,875</b>	<b>100,387</b>	<b>3.8%</b>
<b>County Treasurer</b>						
Personal Services	308,850	336,508	350,868	335,857	(651)	-0.2%
Operating Supplies	9,030	11,500	12,000	12,000	500	4.3%
Professional Services	0	200	1,000	1,000	800	400.0%
Communications	18,329	28,700	21,400	21,400	(7,300)	-25.4%
Transportation	368	440	440	440	0	0.0%
Rentals	1,917	2,120	500	500	(1,620)	-76.4%
Miscellaneous	0	1,500	1,500	1,500	0	0.0%
<b>Total - County Treasurer</b>	<b>338,494</b>	<b>380,968</b>	<b>387,708</b>	<b>372,697</b>	<b>(8,271)</b>	<b>-2.2%</b>

## APPROVED BUDGET FY2010 EXPENDITURES - DETAIL

<u>Department/Spending Unit</u>	FY2008	FY2009	FY2010	FY2010	INCREASE (DECREASE)	
	<u>ACTUAL</u>	<u>APPROVED BUDGET</u>	<u>REQUESTED BUDGET</u>	<u>APPROVED BUDGET</u>	<u>AMOUNT</u>	<u>OVER FY2009 PER CENT</u>
<b>STATE AGENCIES/INDEPENDENT BOARDS</b>						
<b>Department of Health</b>						
Operating Allocation	1,091,404	1,287,468	1,358,341	1,343,341	55,873	4.3%
Personal Services	16,293	16,236	16,236	16,236	0	0.0%
Mosquito Control/Gypsy Moth	47,000	51,500	50,500	50,500	(1,000)	-1.9%
<b>Total - Department of Health</b>	<b>1,154,697</b>	<b>1,355,204</b>	<b>1,425,077</b>	<b>1,410,077</b>	<b>54,873</b>	<b>4.0%</b>
<b>Department of Social Services</b>						
Operating Allocation	224,401	233,919	232,161	229,741	(4,178)	-1.8%
Personal Services	79,707	84,171	87,849	85,025	854	1.0%
Professional Services	2,600	6,500	7,800	6,500	0	0.0%
Grant	61,787	66,210	70,216	66,740	530	0.8%
<b>Total - Department of Social Services</b>	<b>368,495</b>	<b>390,800</b>	<b>398,026</b>	<b>388,006</b>	<b>(2,794)</b>	<b>-0.7%</b>
<b>Alcohol Beverage Board</b>						
Personal Services	102,060	117,704	122,261	105,752	(11,952)	-10.2%
Operating Supplies	2,152	3,100	3,250	3,250	150	4.8%
Professional Services	6,943	14,200	14,200	14,200	0	0.0%
Communications	1,045	1,067	1,300	1,300	233	21.8%
Transportation	2,494	4,000	4,000	4,000	0	0.0%
Miscellaneous	73,888	107,931	111,321	111,321	3,390	3.1%
<b>Total - Alcohol Beverage Board</b>	<b>188,582</b>	<b>248,002</b>	<b>256,332</b>	<b>239,823</b>	<b>(8,179)</b>	<b>-3.3%</b>
<b>Supervisors of Elections</b>						
Personal Services	14,618	14,117	8,117	8,117	(6,000)	-42.5%
Operating Supplies	19,896	41,645	17,800	17,800	(23,845)	-57.3%
Professional Services	547,292	634,348	550,955	550,955	(83,393)	-13.1%
Communications	18,499	29,862	15,250	15,250	(14,612)	-48.9%
Transportation	5,672	6,000	6,000	6,000	0	0.0%
Rentals	5,554	12,500	3,600	3,600	(8,900)	-71.2%
Insurance	125	300	0	0	(300)	-100.0%
Miscellaneous	10,018	10,275	13,275	13,275	3,000	29.2%
<b>Total - Supervisors of Elections</b>	<b>621,674</b>	<b>749,047</b>	<b>614,997</b>	<b>614,997</b>	<b>(134,050)</b>	<b>-17.9%</b>
<b>Cooperative Extension Service</b>						
Operating Supplies	7,793	7,000	7,000	7,000	0	0.0%
Professional Services	155,659	162,265	163,546	163,546	1,281	0.8%
Communications	5,241	7,100	7,100	7,100	0	0.0%
Transportation	11,000	11,440	11,955	11,955	515	4.5%
Rentals	2,830	3,400	3,400	3,400	0	0.0%
Equipment	838	700	700	700	0	0.0%
<b>Total - Cooperative Extension Service</b>	<b>183,361</b>	<b>191,905</b>	<b>193,701</b>	<b>193,701</b>	<b>1,796</b>	<b>0.9%</b>
<b>Ethics Commission</b>						
Personal Services	3,972	10,419	0	0	(10,419)	-100.0%
Operating Supplies	181	183	183	183	0	0.0%
Professional Services	0	650	650	650	0	0.0%
<b>Total - Ethics Commission</b>	<b>4,153</b>	<b>11,252</b>	<b>833</b>	<b>833</b>	<b>(10,419)</b>	<b>-92.6%</b>
<b>Soil Conservation District</b>						
Personal Services	11,777	14,015	16,988	14,156	141	1.0%
Operating Allocation	41,859	40,621	46,226	41,490	869	2.1%
<b>Total - Soil Conservation District</b>	<b>53,636</b>	<b>54,636</b>	<b>63,214</b>	<b>55,646</b>	<b>1,010</b>	<b>1.8%</b>

## APPROVED BUDGET FY2010 EXPENDITURES - DETAIL

<u>Department/Spending Unit</u>	FY2008	FY2009	FY2010	FY2010	INCREASE (DECREASE)	
	<u>ACTUAL</u>	<u>APPROVED BUDGET</u>	<u>REQUESTED BUDGET</u>	<u>APPROVED BUDGET</u>	<u>AMOUNT</u>	<u>OVER FY2009 PER CENT</u>
<b>Wicomico Scenic River Commission</b>						
Operating Allocation	1,000	1,000	0	0	(1,000)	-100.0%
<b>Total - Wicomico Scenic River Commission</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>	<b>0</b>	<b>(1,000)</b>	<b>-100.0%</b>
<b>Board of Education</b>						
Administration	3,842,284	3,962,957	3,725,088	3,880,395	(82,562)	-2.1%
Mid-Level Administration	12,091,834	12,550,250	13,032,320	13,103,749	553,499	4.4%
Instructional Salaries	63,566,613	67,817,729	68,615,657	69,438,171	1,620,442	2.4%
Instructional Textbooks & Supplies	3,695,989	3,710,058	3,192,261	5,626,575	1,916,517	51.7%
Other Instructional Costs	629,805	726,679	3,382,105	714,191	(12,488)	-1.7%
Special Education	15,161,163	16,704,213	16,897,288	16,905,443	201,230	1.2%
Student Personnel Services	1,171,575	1,290,336	1,062,367	1,133,057	(157,279)	-12.2%
Health Services	1,483,946	1,625,730	1,605,022	1,674,327	48,597	3.0%
Transportation	12,895,210	13,756,760	14,379,498	14,396,810	640,050	4.7%
Operation of Plant	12,332,833	14,007,698	14,787,317	14,577,108	569,410	4.1%
Maintenance of Plant	3,297,117	3,675,175	3,687,825	3,604,914	(70,261)	-1.9%
Fixed Charges	30,485,638	39,635,603	33,771,828	33,513,804	(6,121,799)	-15.4%
Capital Outlay	1,048,337	1,135,339	624,683	4,203,893	3,068,554	270.3%
<b>Sub-Total - General Operations</b>	<b>161,702,344</b>	<b>180,598,528</b>	<b>178,763,259</b>	<b>182,772,437</b>	<b>2,173,909</b>	<b>1.2%</b>
Funding other than County Appropriation						
Fund Balance - Used (generated)	(8,810,522)	3,500,000	4,124,698	8,780,402	5,280,402	150.9%
State, Federal, Other Revenue Sources	94,512,866	96,960,336	94,693,459	94,046,933	(2,913,403)	-3.0%
County Appropriation - non-recurring	4,154,976	4,000,000	0	0	(4,000,000)	-100.0%
County Appropriation - recurring	71,845,024	76,138,192	79,945,102	79,945,102	3,806,910	5.0%
<b>County Appropriation - BOE</b>	<b>76,000,000</b>	<b>80,138,192</b>	<b>79,945,102</b>	<b>79,945,102</b>	<b>(193,090)</b>	<b>-0.2%</b>
<b>College of Southern Maryland</b>						
Compensation	4,398,653	4,828,882	4,970,465	4,967,983	139,101	2.9%
Contracted Services	295,014	627,667	657,957	671,497	43,830	7.0%
Supplies & Materials	167,438	196,339	214,250	220,792	24,453	12.5%
Communications	70,148	114,836	140,034	136,134	21,298	18.5%
Conferences, Meetings & Travel	76,015	65,982	65,982	91,855	25,873	39.2%
Scholarships & Grants	16,023	19,857	19,857	19,857	0	0.0%
Utilities	386,383	423,434	534,707	492,074	68,640	16.2%
Fixed Charges	54,930	63,755	82,848	66,848	3,093	4.9%
Furniture & Equipment	8,588	81,044	24,762	43,488	(37,556)	-46.3%
Mandatory Transfers	2,720,620	3,058,471	3,275,093	3,275,093	216,622	7.1%
<b>Sub-Total - General Operations</b>	<b>8,193,812</b>	<b>9,480,267</b>	<b>9,985,955</b>	<b>9,985,621</b>	<b>505,354</b>	<b>5.3%</b>
Funding other than County Appropriation						
State, Federal, Other Revenue Sources	5,688,812	6,812,133	7,014,370	7,014,036	201,903	3.0%
County Appropriation - recurring	2,491,000	2,668,134	2,971,585	2,971,585	303,451	11.4%
County Appropriation - non-recurring	14,000	0	0	0	0	0.0%
CSM Foundation	25,000	25,000	100,000	25,000	0	0.0%
<b>County Appropriation - CSM</b>	<b>2,530,000</b>	<b>2,693,134</b>	<b>3,071,585</b>	<b>2,996,585</b>	<b>303,451</b>	<b>11.3%</b>
<b>Board of Library Trustees</b>						
Lexington Park Library						
Personal Services	705,502	790,190	791,709	742,731	(47,459)	-6.0%
Communications	6,626	7,600	8,360	8,360	760	10.0%
Public Utility Service	111,836	136,465	149,847	149,847	13,382	9.8%
<b>Lexington Park Library</b>	<b>823,964</b>	<b>934,255</b>	<b>949,916</b>	<b>900,938</b>	<b>(33,317)</b>	<b>-3.6%</b>
Leonardtown Library						
Personal Services	548,359	576,850	592,072	586,073	9,223	1.6%
Communications	3,352	5,000	5,500	5,500	500	10.0%
Public Utility Service	36,020	44,300	48,730	48,730	4,430	10.0%
<b>Leonardtown Library</b>	<b>587,731</b>	<b>626,150</b>	<b>646,302</b>	<b>640,303</b>	<b>14,153</b>	<b>2.3%</b>

## APPROVED BUDGET FY2010 EXPENDITURES - DETAIL

Department/Spending Unit	FY2008	FY2009	FY2010	FY2010	INCREASE (DECREASE)	
	ACTUAL	APPROVED BUDGET	REQUESTED BUDGET	APPROVED BUDGET	AMOUNT	OVER FY2009 PER CENT
Charlotte Hall Library						
Personal Services	406,613	423,537	418,214	413,670	(9,867)	-2.3%
Communications	2,102	3,200	3,520	3,520	320	10.0%
Public Utility Service	31,561	42,250	46,475	46,475	4,225	10.0%
Charlotte Hall Library	440,276	468,987	468,209	463,665	(5,322)	-1.1%
<b>General Operating</b>						
Personal	218,238	174,725	192,784	190,862	16,137	9.2%
Operating Supplies	551,717	400,000	450,000	449,432	49,432	12.4%
Professional Services	61,068	25,050	28,100	28,100	3,050	12.2%
Communications	281	500	500	500	0	0.0%
Transportation	4,018	7,500	7,500	7,500	0	0.0%
Rentals	18,688	0	0	0	0	100.0%
Insurance	17,740	25,000	25,000	25,000	0	0.0%
Miscellaneous	10,591	10,600	10,600	10,600	0	0.0%
Equipment	57,772	10,000	10,000	10,000	0	0.0%
General Operating	940,113	653,375	724,484	721,994	68,619	10.5%
Retiree Health	277,444	117,000	113,000	113,000	(4,000)	-3.4%
Technology	0	194,114	195,271	204,116	10,002	5.2%
Grants	42,463	15,000	15,000	0	(15,000)	-100.0%
Outreach	142,823	163,180	175,292	169,974	6,794	4.2%
Sunday Hours	28,915	40,445	41,314	41,314	869	2.1%
<b>Sub-Total - General Operations</b>	<b>3,283,729</b>	<b>3,212,506</b>	<b>3,328,788</b>	<b>3,255,304</b>	<b>42,798</b>	<b>1.3%</b>
Funding other than County Appropriation						
Fund Balance - Used	0	101,844	127,750	110,000	8,156	8.0%
Fund Balance - Increase	0	0	0	0	0	100.0%
State, Federal, Other Revenue Sources	1,101,771	885,863	865,000	859,266	(26,597)	-3.0%
County Appropriation - non-recurring OPEB	164,444	0	0	0	0	100.0%
County Appropriation - recurring	2,086,302	2,224,799	2,336,038	2,286,038	61,239	2.8%
<b>County Appropriation - Library</b>	<b>2,250,746</b>	<b>2,224,799</b>	<b>2,336,038</b>	<b>2,286,038</b>	<b>61,239</b>	<b>2.8%</b>
<b>Non-County Agency Contributions</b>						
ADDITIONAL FUNDING - to be allocated	0	100,000	100,000	100,000	0	0.0%
Alternatives for Youth & Families, Inc.	26,250	26,250	26,250	26,250	0	0.0%
American Red Cross	0	0	20,000	0	0	0.0%
Big Brothers / Big Sisters	4,000	4,000	0	0	(4,000)	-100.0%
Boys & Girls Club of Southern Maryland	125,000	125,000	100,000	100,000	(25,000)	-20.0%
Catholic Charities	15,000	15,000	15,000	15,000	0	0.0%
Center for Children	0	0	25,000	0	0	0.0%
COSMIC	0	0	0	0	0	0.0%
Greenwell Foundation	42,000	42,000	50,000	42,000	0	0.0%
Historic Sotterley, Inc.	75,000	75,000	75,000	75,000	0	0.0%
Historic St. Mary's City Foundation	1,500	1,500	1,500	1,500	0	0.0%
Hospice of St. Mary's	15,000	15,000	15,000	15,000	0	0.0%
Jude House	0	0	0	0	0	0.0%
Leah's House	0	0	45,000	0	0	0.0%
Lexington Park Lions Club	1,500	1,500	0	0	(1,500)	-100.0%
Lexington Park Rotary-Oyster Festival	5,000	5,000	5,000	5,000	0	0.0%
Literacy Council of St. Mary's County	12,000	12,000	12,000	12,000	0	0.0%
Maryland Dept. of Agriculture Weed Control	15,253	17,500	18,000	17,500	0	0.0%

## APPROVED BUDGET FY2010 EXPENDITURES - DETAIL

<u>Department/Spending Unit</u>	FY2008	FY2009	FY2010	FY2010	INCREASE (DECREASE)	
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>AMOUNT</u>	<u>PER CENT</u>
Maryland Historical Society	1,000	1,000	1,000	1,000	0	0.0%
Mental Health Authority of St. Mary's	54,945	0	0	0	0	0.0%
Minority Business Alliance	10,000	0	0	0	0	0.0%
Navy Alliance	30,000	30,000	50,000	30,000	0	0.0%
Patuxent River Naval Air Museum	30,000	30,000	45,000	30,000	0	0.0%
Seventh District Optimist	10,000	10,000	10,000	10,000	0	0.0%
SMARTCO	0	0	0	0	0	0.0%
SMC Forest Conservation District Board	1,000	1,000	1,000	1,000	0	0.0%
So. MD Center for Independent Living, Inc.	15,000	15,000	30,000	15,000	0	0.0%
So. MD Child Care Resource Center	12,400	12,400	12,400	12,400	0	0.0%
Southern MD Higher Education Center	50,000	50,000	75,000	50,000	0	0.0%
Southern MD Resource Conservation/Dev.	8,054	8,054	8,900	8,054	0	0.0%
St. Mary's Caring, Inc.	3,000	3,000	5,000	3,000	0	0.0%
St. Mary's College River Concert Series	10,000	10,000	10,000	10,000	0	0.0%
St. Mary's College Scholarship Fund	6,000	6,000	6,000	6,000	0	0.0%
St. Mary's County Art Council	2,000	2,000	2,000	2,000	0	0.0%
St. Mary's County Historical Society	37,500	12,500	12,500	12,500	0	0.0%
The ARC of Southern Maryland, Inc.	132,150	132,150	138,758	132,150	0	0.0%
The Center for Life Enrichment	155,908	155,908	165,115	155,908	0	0.0%
The Southern MD Center for Family Advocacy	108,089	108,089	133,089	108,089	0	0.0%
Three Oaks Center	142,131	130,000	150,000	130,000	0	0.0%
Tri-County Community Action (SMTCCAC Inc)	17,750	17,751	20,000	17,751	0	0.0%
Tri-County Council	94,200	94,200	94,200	94,200	0	0.0%
Tri-County Youth Services Bureau	116,479	116,479	116,479	116,479	0	0.0%
Unified Commission for Afro Americans	5,000	5,000	5,000	5,000	0	0.0%
Walden/Sierra	345,447	345,447	345,447	345,447	0	0.0%
Watermen's Association	20,000	20,000	25,000	20,000	0	0.0%
<b>Total - Non-County Agencies</b>	<b>1,755,556</b>	<b>1,755,728</b>	<b>1,969,638</b>	<b>1,725,228</b>	<b>(30,500)</b>	<b>-1.7%</b>
<b>Other Budget Costs</b>						
Volunteer Fire Depts. & Rescue Squads (Amoss)	200,694	200,000	200,000	200,000	0	0.0%
Supplemental Expense Reserve	0	500,000	500,000	1,000,000	500,000	100.0%
Leonardtown Tax Rebate	53,796	55,780	64,425	64,425	8,645	15.5%
Employer Contributions - Retiree Health Benefits	11,217,567	10,501,702	4,850,146	4,604,402	(5,897,300)	-56.2%
G. O. Bonds/ Bank Fees	63,270	38,000	61,000	61,000	23,000	60.5%
Debt Service	12,524,751	12,796,749	13,524,704	13,188,897	392,148	3.1%
<b>Total - Other Budget Costs</b>	<b>24,060,078</b>	<b>24,092,231</b>	<b>19,200,275</b>	<b>19,118,724</b>	<b>(4,973,507)</b>	<b>-20.6%</b>
<b>Transfers &amp; Reserves</b>						
Capital Projects - Pay-Go	500,000	1,000,000	500,000	500,000	(500,000)	-50.0%
Reserve - Rainy Day	125,000	0	125,000	0	0	0.0%
Reserve - Bond Rating	1,209,731	725,000	725,000	725,000	0	0.0%
Reserve - Emergency Appropriations	0	500,000	500,000	500,000	0	0.0%
Revenue Stabilization Reserve	0	1,279,295	1,710,204	376,381	(902,914)	-70.6%
<b>Total Transfers &amp; Reserves</b>	<b>1,834,731</b>	<b>3,504,295</b>	<b>3,560,204</b>	<b>2,101,381</b>	<b>(1,402,914)</b>	<b>-40.0%</b>
<b>TOTAL GENERAL FUND</b>	<b>\$180,065,167</b>	<b>\$202,598,924</b>	<b>\$202,461,049</b>	<b>\$199,303,995</b>	<b>(3,294,929)</b>	<b>-1.6%</b>

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**OPERATING BUDGETS**  
**COUNTY DEPARTMENTS**

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<b>COUNTY COMMISSIONERS / COUNTY ADMINISTRATOR</b>
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<u>Division</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Approved</u>	<u>FY 2010 Request</u>	<u>FY 2010 Approved</u>
Legislative/Co. Commissioners	396,100	429,183	447,601	434,171
County Administrator	398,289	471,546	463,743	456,654
<u>Public Information</u>	<u>330,120</u>	<u>357,192</u>	<u>314,311</u>	<u>304,267</u>
<b>Total County Commissioners/County Administrator</b>	<b>1,124,509</b>	<b>1,257,921</b>	<b>1,225,655</b>	<b>1,195,092</b>

**Program Description**

The Board of County Commissioners establishes all County policies, enacts ordinances which have the force and effect of law, reviews and approves annual budgets and work plans for all departments and agencies receiving County funds, conducts public hearings and makes decisions on land use matters involving zoning, water and sewer categories and appeals from the Planning Commission. The County Commissioners appoint all department heads and members of boards, committees and commissions, purchase and maintain County property, approve road construction and maintenance, and serve as the County's chief elected officials in dealing with other counties, and the state and federal governments. The County Commissioners' office serves as a contact point for citizens in a variety of areas ranging from general information to specific assistance with government procedures and programs.

An appointed County Administrator is responsible for the day-to-day administration of County government, supervision of all government department heads, and coordination of staff activities under the County Commissioners' jurisdiction. The County Administrator assigns and reports on general business actions and functions of County government and provides periodic performance reports on projects or problems. The County Administrator oversees the Public Information office and provides staff support for meetings with the Board of County Commissioners, maintaining the minute books of these meetings. The County Administrator is responsible for the follow-up actions that result from developments at meetings as directed by the Board of County Commissioners. This office maintains the official record of resolutions and ordinances, provides office support for the individual County Commissioners, and maintains correspondence and administrative files for the Board of County Commissioners. The County Administrator serves as the official Board of County Commissioner representative at court actions, hearings, and inquires at the local, regional and state level. The County Administrator maintains the "Seal of the County" and the County Commissioners' official file, their reference library, prepares their agenda and schedules for future events. The County Administrator coordinates with the Board of County Commissioners, the County Attorney, and the staff offices to develop proposed legislation annually for submission to the legislators.

The Public Information Office oversees communication with the press and the public, including media releases, the county website and dissemination of emergency information to radio broadcasting on Channel 95. Public Information Office plans and provides staff support for Board of County Commissioner's special events such as Fire and Rescue Appreciation Day, Veteran's Day Parade and Celebration, and Law Enforcement Appreciation Day. Public Information prepares for the Commissioners, proclamations, commendations, and special awards to recognize special accomplishments of individuals, organizations, and employees. The office manages the overall system of County Boards, Committees and Commission Appointments. They also play a central role in the dissemination of information in emergency situations as well as issuing media releases and other information to the press and the public, as well as, overseeing the content and organization of information for the county website on behalf of the Commissioners.

**Budget Highlights**

The budget for the County Commissioners/County Administrator of \$1,195,092 is \$62,829 or 5% less than FY 2009. This includes a full year increase in Commissioner's salaries as legislated the reduction of one position in the Public Information Office, and partial year salary savings for the deferred hiring of a Chief of Staff.

**Selected Statistics/Workload Indicators**

<b>Selected Statistics</b>	<b>Actual FY 2008</b>	<b>Estimated FY 2009</b>	<b>Projected FY 2010</b>
Resolutions passed by BOCC	64	67	70
Ordinances passed by BOCC	18	19	20
Bills to Legislators	10	10	10
Minutes Prepared for Meetings	81	85	85
Blue Sheet Events attended by BOCC	400	450	500
Sheriff's Retirement Board meetings	7	9	10
SMC Public Schools joint meetings	1	2	2
Tri-County Council meetings	6	6	6
Executive Management Team / XMT Lite	29	35	40
Proclamation and Commendations Issued	323	350	400
BOCC-Weekly & Special Meetings: Public Forums and Hearings	127	130	132
Public Information releases and newsletters	282	290	295
Video-tape productions	310	315	325
Special Events: Fire/Rescue, Law Enforcement Day, Flag Day, Veteran's Day, Black History, Ribbon cuttings, groundbreakings	4	5	6
Public Information Requests Received	30	32	40
Boards, Committees, Commissions	46	46	49
Executive Sessions	4	4	4
Recruiting Efforts	3	3	3

**DEPARTMENT ON AGING**

<u>Division</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Approved</u>	<u>FY 2010 Request</u>	<u>FY 2010 Approved</u>
Department of Aging	1,305,253	1,458,532	1,464,764	1,400,440
Oakley Senior Center	54,021	55,860	55,798	55,453
Medical Adult Day Care (County Match Only)	287,301	480,235	642,385	600,000
<u>Grants</u>	<u>799,494</u>	<u>803,034</u>	<u>820,837</u>	<u>817,404</u>
<b>Total Department of Aging – General Fund</b>	<b>2,446,069</b>	<b>2,797,661</b>	<b>2,983,784</b>	<b>2,873,297</b>
<b>Medical Adult Day Care</b>	<b>790,577</b>	<b>873,887</b>	<b>980,532</b>	<b>956,374</b>

**Program Description**

The Department on Aging's basic purpose and mission is to provide an array of programs and services to the senior community that (1) foster and promote continued good physical and mental health and promote "healthy" aging within the senior community, (2) provide appropriate supportive and health services that enable seniors to live independently in their homes and communities, (3) offer social, educational, and recreational activities that give members of the senior community ample opportunity to remain engaged with their peers, and (4) promote the concept of developmental aging under which one's senior years are viewed as a further opportunity for additional personal growth and development rather than a period of decline. A significant portion of the Department on Aging's general fund budget is financed from Federal and State grants as well as income from program fees and services. Federal grants support the operation of Department on Aging senior centers and nutrition sites as well as several home and community based services. State grants supplement those from the Federal Government and provide administrative support. Program income is derived from the Medical Adult Day Services Program, Senior Center Plus, and reimbursement from Medicaid for the direct provision of covered services by Department on Aging. County funds primarily cover personal service costs and administrative expenses and the direct provision of some services.

**Budget Highlights**

The Department on Aging's general fund budget is \$2,873,297; this is an increase of \$75,636 or 2.7% and is due principally to the increased subsidy to the Medical Adult Daycare Enterprise Fund (MADS) to \$600,000, which reduces the negative fund balance through FY 2010. The funding for the MADS subsidy is from fund balance, as it has been determined that by the end of FY 2010, the County funding for this program and/or its operation will terminate. The County is pursuing privatization of these services.

**Selected Statistics/Workload Indicators**

	<b>Actual FY 2008</b>	<b>Estimated FY 2009</b>	<b>Projected FY 2010</b>
<b>1. Continue to serve the senior citizens through the operation of senior centers and nutrition sites.</b>			
A. Serve mid-day congregate meals to support healthy nutrition among seniors			
# of meals served	12,726	12,232	12,800
# of senior served	920	930	940
B. Utilize Social/Recreational/Educational activities to broaden level of participation in Senior Programs			
# of all seniors served	3,757	3,803	4,000
# of units of service for persons participating in activities and programs	23,407	24,000	24,000
C. Promote Healthy Aging through physical fitness, health education, and health screening programs			
# of seniors participating	6,881	7,000	7,000
# of units of service	35,546	36,000	36,000

**Selected Statistics/Workload Indicators**

	<b>Actual FY 2008</b>	<b>Estimated FY 2009</b>	<b>Projected FY 2010</b>
<b>2. Provide Home and Community Based Services to meet the requirements of health impaired seniors</b>			
A. Medicaid Waiver			
# of persons served	28	40	42
# of admissions	9	12	12
# of discharges/deaths	4	6	6
# of applications taken	20	30	30
B. Senior Care			
# of senior aged 65 and over served	91	92	101
# of admissions	20	20	20
# of discharges	19	15	15
C. National Family Caregivers Support Program and County In-Home Services			
# of clients served	300	300	350
# of caregivers serviced	124	126	126
D. Medical Adult Day Services Program			
# of person served	70	75	80
# of admissions	25	30	35
# of discharges	19	21	22
E. Meals on Wheels			
# of meals served	51,088	62,000	58,000
# of seniors served	349	375	380
F. Continue to support the Congregate Housing Program at St. Mary's Home for the Elderly			
# of clients to be served	15	15	20
# of meals served	8,127	9,128	10,950
<b>3. Continue to use Department of Aging's Senior I &amp; A Program to provide information and referral to needed services</b>			
# of I&A client calls/visits	1,835	1,870	1,900
# of SHIP client calls/visits	753	826	900
# of contacts UNITS (Newsletter)	18,658	19,113	18,830
<b>4. Continue to support the community and organizations through the RSVP Program</b>			
# of volunteers	293	300	320
# of hours of service	35,337	40,000	41,000
# of stations	30	41	46

**OFFICE OF THE COUNTY ATTORNEY**

<u>Division</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Approved</u>	<u>FY 2010 Request</u>	<u>FY 2010 Approved</u>
Total County Attorney	498,586	649,835	672,287	640,883

**Program Description**

The County Attorney is responsible for providing legal services to the Board of County Commissioners, the County Administrator and the County departments, offices, agencies, boards, committees and commissions. Activities include: researching legal issues and provides legal opinions; coordinates and monitoring legal representation of the County by independent contract and insurance defense counsel; drafting or reviewing all resolutions and ordinances to be considered and adopted by the Board of County Commissioners; providing Legal representation regarding enforcement of all local ordinances and locally-adopted regulations; collection of various funds due and owing to the County; acquiring title to real property purchased by the County at tax sales; defending the County in court cases; approving as to form and legal sufficiency, contracts, grant applications and agreements; and negotiating leases, residential, commercial, tie-down and hangar, as requested for various departments and agencies, in the conduct of their operation.

**Budget Highlights**

The approved budget for the County Attorney is \$640,883, a decrease of \$8,952 or 1.4% less than the prior year. This reduction reflects decreased contract legal services of \$10,000, offset by the annualized cost of the Paralegal position added in FY 2009.

**Selected Statistics/Workload Indicators**

	<b>Actual FY 2008</b>	<b>Estimated FY 2009</b>	<b>Projected FY 2010</b>
Department of Land Use & Growth Management	217	176	176
Department of Public Works & Transportation	255	360	360
Grants	119	125	125
MOU/MOA	60	65	70
Resolutions & Ordinances	82	87	92
Leases & Contracts	46	51	56
Litigation (Includes lawsuits, claims against the county, animal control municipal infractions, LUGM zoning violations)	75	80	80
Adjudications, Meetings, Motions, Orders, Summons & Pleadings related to court cases	173	178	183
Questions & Research	217	222	227

**DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT**

<u>Division</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Approved</u>	<u>FY 2010 Request</u>	<u>FY 2010 Approved</u>
Administration/Office of the Director	245,595	254,745	253,380	244,211
Tourism Development	407,664	432,199	427,465	423,838
Agriculture & Seafood Development	151,001	164,847	172,632	164,374
Business Development	386,111	361,484	383,012	366,107
Housing Authority	1,210,838	1,629,669	1,440,459	1,368,624
Grants	<u>346,337</u>	<u>313,396</u>	<u>151,003</u>	<u>151,003</u>
<b>Total Economic &amp; Community Development</b>	<b>2,747,546</b>	<b>3,156,340</b>	<b>2,827,951</b>	<b>2,718,157</b>

**Program Description**

The Department of Economic and Community Development carries out the policies of the Board of County Commissioners relative to administering agriculture, economic and community development, tourism and housing activities. The department's development programs are influenced by the need to serve the county residents in creating a strong, diverse and resilient economy with good jobs and a rising quality of life.

This department provides a broad range of services to individuals, families and businesses and industries in St. Mary's County. The department also provides up-to-date information on the County's labor market, economy, growth patterns and other relevant data having economic impact on citizens of the County. The department has developed a multi-year economic development strategy for the County based on current economic trends and a situation analysis based on economic data and research.

The department works closely with or coordinates the activities of citizen groups which assist County government, including: Agriculture and Seafood Commission, Agricultural Land Preservation Board, local and regional Tourism Boards, Economic Development Council, Housing Authority Board, Chamber of Commerce, Patuxent Partnership, Community Development Corporation, Southern Maryland Navy Alliance, Watermen's Association, and the Farmers' Market Association.

The department will continue to: support the defense technology sector; support new and expanding businesses; support Lexington Park revitalization; expand tourism development; diversify the agriculture sector; administer the various Agriculture Land Preservation programs, and provide housing opportunities, community development and neighborhood improvements.

**Budget Highlights**

The budget for the Department of Economic and Community Development is \$2,718,157 a decrease of \$438,183 from than the prior year. This reduction is principally due to the removal of four positions in Housing that have not been filled for several years and decreased grants. There is an offsetting revenue reimbursement from the Housing Authority for the Housing Division and a 15% reimbursement of the CDC Executive Director from Community Development Corporation. The budget maintains funding for the Small Business Development Center at the 2009 level and funds the County's House Keys program \$25,000.

**Selected Statistics/Workload Indicators**

	Actual FY 2008	Estimated FY 2009	Projected FY 2010
Continue the House Keys 4 St. Mary's County Employee's Program – Closings	4	12	5
Broaden community awareness of department activities. Submit economic development articles to the local media. Continue and expand regular communication with local community and regional and state groups and partners. <u>Amount of addressees in weekly business newsletter -</u>	700+	900+	1,000+
Continue dialogue with the Navy with regard to encroachment mitigation and community development and other joint activities. Encroachment meetings attended -	2	2	2
Expand industry and other community participation in EDC monthly meetings. Guests attended -	4	6	8
Foster diversity in economic development with focus on increasing tax base. Prospects Pursued -	2	3	3
Information request fulfilled through mail, email and phone	14,141	19,750	20,000
Inquiry Origins: Primary Market (MD, VA, DC, PA, DE, WV, NY, NJ)	67 %	65 %	65 %
Total site visitation	903,654	999,000	999,000
State Tourism Marketing Grant Received	\$68,370	\$65,000	\$65,000
Literature Distributed	99,118	107,500	105,000
Cooperative Marketing Dollars (private sector)	\$59,419	\$62,000	\$62,000
Taxes – State Sales Tax – Hotel (based on Finance Dept. figures and projections)	\$630,116	\$600,500	\$600,500
Admission/Amusement	\$112,802	\$130,250	\$115,000
Welcome Center Visitors	2,706	3,000	3,500
Maryland Agriculture Land Preservation Foundation (MALPF) – goal is to permanently preserve 1,000 acres each year	8,665	9,165	9,665
Rural Legacy – preserve land in both the Huntersville & Mattapany Rural Legacy Areas using State & County funding	2,860	3,200	3,500
St. Mary's County Agriculture Land Preservation Five Year Tax Credit Agreement	17,458 acres 150 farms	17,750 acres 155 farms	18,000 acres 160 farms

Selected Statistics/Workload Indicators

	Actual FY 2008	Estimated FY 2009	Projected FY 2010
Produce Quarterly Newsletter with over 880 recipients	0	2	4
Farmers' Markets – Increase vendor and customer participation / use at the two Farmer's Markets.	25%	25%	25%
Identify and market targeted industries by providing <u>packets</u> that include business post cards and updated / expanded Technology Handbook mailing lists.	350	425	450
Garner support and partner with other agencies to leverage county resources in the quest for sustainable economic development.	13 organizations	15 organizations	18 organizations
Respond to <u>requests</u> for information on our local economy demographics, markets, business, rules and regulations. The Economic Overview is updated regularly on the DECD website	2,000 requests	2,000 requests	2,000+ requests
Generate leads and requests for information by various means of communications:			
Readers / Browsers	1 Million	1 Million	1 Million
Technology Handbook Distribution	4,000	6,400	6,500
Communicate events and opportunities to businesses via an electronic newsletter distributed weekly	600 addresses	900 addresses	1,100 addresses
Provide a \$5,000 financial contribution, as authorized under Resolution # 2006-50, under the House Keys 4 Employees (HK4E) to eligible employees to be used for the purchase of a new home.	4 grant/loan	12 grant/loans \$60,000	5 grant/loans \$25,000
Ensure effective community development through its participation on the county's Community Development board		9 meetings	12 meetings
Maintain and enhance volunteer Board of Directors for St. Mary's County Community Development Corporation.			12 meetings minimum



**DEPARTMENT OF FINANCE**

<u>Division</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Approved</u>	<u>FY 2010 Request</u>	<u>FY 2010 Approved</u>
Budget & Administrative	539,916	667,512	698,622	683,759
Accounting	404,064	493,059	511,560	497,049
Auditing	48,900	53,350	55,735	55,735
Procurement	282,040	306,059	303,946	293,340
<u>Copy Center</u>	<u>17,112</u>	<u>14,716</u>	<u>19,003</u>	<u>19,003</u>
<b>Total Department of Finance</b>	<b>1,292,032</b>	<b>1,534,696</b>	<b>1,588,866</b>	<b>1,548,886</b>

**Program Description**

The Department of Finance includes the Administration/Budget Division, the Accounting Division, the Procurement Division and the Copy Center. Department staff provides financial, budget, accounting, procurement and other related support to all departments and units of County government as well as a number of affiliated programs and entities. The Administration/Budget Division is responsible for overall department management and serving as fiscal policy advisor to the Board of County Commissioners and the County Administrator. This responsibility includes budget formulation and management, cash flow and debt management, administration of bond sales and other special fiscal services, including grants coordination, capital projects monitoring, and the administration of the County's OPEB trust. The Accounting Division's responsibilities include maintenance of general accounting and payroll/leave systems, revenue and disbursement systems, financial audit activities, investment of County funds, energy tax administration, mosquito control program invoicing and collection, and external financial reporting. The Procurement Division is responsible for all procurement-related activities, including working with departments to develop appropriated specifications and solicitations and preparation, evaluation and negotiation of bids and contracts as well as numerous small procurements throughout the year. The Copy Center is not staffed, but serves as a reproduction facility for large copy jobs in the Potomac Building and as back-up for all departments of the County.

**Budget Highlights**

The budget for the Department of Finance is \$1,548,886, an increase of \$14,190 or 1% over the prior year. This increase funds on-going personnel costs and includes the annualized cost of the Budget Analyst position added during FY 2009.

**Selected Statistics/Workload Indicators**

	<b>Actual FY 2008</b>	<b>Estimated FY 2009</b>	<b>Projected FY 2010</b>
Budget Amendment	850	800	825
Grant applications/agreement/MOUs	250	275	350
Fire & Rescue Loans Monitored	12	12	15
Operating Budget – Monitored	\$185,000,000	\$203,000,000	\$202,000,000
Capital Budget – Monitored	\$55 million	\$60 million	\$75 million
Bonds/Financing	\$115 million	\$105 million	\$140 million
H.T.E. Training hours provided/attended	300/400	300/500	400/500
Personnel Actions Reviewed	1,700	1,800	2,100
Journal Entries	1,150	1,850	1,500
Accounts Payable Invoices Processed	31,550	34,550	35,050
Payroll/LOSAP Checks Processed	10,450	10,800	10,625
Account Receivable Invoices Processed	1,600	1,650	1,625
Energy taxes – forms/checks	1,800/1,700	1,900/1,800	2,000/1,850
PO's/BPO's Issued	3,674	7,000	5,350
Requisitions Reviewed	5,297	7,100	6,200
Formal Solicitations (\$50,000)	75	100	120

**DEPARTMENT OF HUMAN SERVICES**

<u>Division</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Approved</u>	<u>FY 2010 Request</u>	<u>FY 2010 Approved</u>
Human Services	13,432	732,729	607,721	606,162
Community Services	357,308	353,172	407,691	380,175
Human Relations Commission	2,007	2,750	2,750	2,750
Commission for the Disabled	2,281	2,300	2,300	2,300
Commission for Women	1,975	2,000	2,000	3,500
VISTA Program	1,529	34,044	34,044	34,044
Grants	221,623	4,898,735	5,856,838	6,072,435
Marcey Halfway House	476,735	494,050	500,172	494,761
<b>Total Department of Human Services</b>	<b>1,076,890</b>	<b>6,510,780</b>	<b>7,413,516</b>	<b>7,596,127</b>
<b>Misc. Revolving Fund</b>	<b>2,080</b>	<b>4,045</b>	<b>4,045</b>	<b>2,245</b>

**Program Description**

The Department of Human Services areas of responsibility include services provided to citizens with mental health needs, substance abuse related issues, services for children and youth and other potential at risk population. This department facilitates an integrated network of services to improve conditions for people in need. The department brings together local agencies, providers, consumers of services, other public and private entities, and other community representatives to empower local stakeholders in addressing the needs of and setting priorities for St. Mary's County. This department supports several advisory boards to include: the Human Relations Commission, the Council on Mental Health and Addiction Services, Commission for Women, the Alliance for Alcohol/Drug Abuse Prevention and many other boards.

The Human Services Council advises and recommends to the Board of County Commissioners the direction and scope of work that the Department of Human Services should follow. This council will meet no less than 12 times a year to collaborate on human services needs in the county. The Council will be comprised of stakeholders currently within the Human Services arena. This body will also serve as the Local Management Board, the Core Service Agency, and the Drug and Alcohol Council.

The Division of Community Services provides staff and administrative support to the following county government advisory boards: the Human Relations Commission, the Council on Mental Health and Addiction Services, Commission for Women, and the Alliance for Alcohol/Drug Abuse Prevention. Administrative support includes attending scheduled meetings, preparation and distribution of minutes and related correspondence, coordinating logistics for programs and special events, maintaining required memberships and overseeing budgetary matters. The Division acts as a resource and referral service by responding to numerous citizen and community inquiries. The Division of Community Services coordinates a comprehensive alcohol and drug abuse prevention program, the county's AmeriCorps\*VISTA Volunteer program, a countywide Highway Safety public education and awareness program and coordinates the Teen Court program.

The Marcey Halfway House is a 15-bed adult co-ed treatment program for the rehabilitation of substance abusers, providing a temporary home structure and assisting in maintaining a chemical-free lifestyle. Marcey House offers a variety of services to the resident through a comprehensive range of community resources and in-house services. Funding sources include: grants from the DHMH Alcohol and Drug Abuse Administration, client fees, fund raising, and contributions.

**Budget Highlights**

The approved general fund budget for the Department of Human Services is \$7,596,127, an increase of \$1,085,347 or 16.7%, over the prior year. It includes the realignment of several grants totaling approximately \$1 million, which were formerly treated as pass-through grants and managed by others, to be administered by the Human Services Department in support of human services needs. The budget eliminates County funding for Fireworks (July 2010). \$8,031 is included in the budget for the exempt financing of one replacement van for the Marcey House (total cost of \$35,455).

**Selected Statistics/Workload Indicators**

	<b>Actual FY 2008</b>	<b>Estimated FY 2009</b>	<b>Projected FY 2010</b>
Percentage of patients in ADAA funded outpatient programs are retained in treatment at least 90 days	57%	62%	62%
Percentage of patients in the ADAA funded halfway hours programs are retained in treatment at least 90 days	77%	60%	60%
Percentage of patients completing ADAA funded intensive outpatient programs enter another level of treatment within thirty days of discharge	43%	50%	50% Adults 40% Adolescents
Percentage of patients completing ADAA funded detoxification programs enter another level of treatment within 30 days of discharge	93%	75%	75%
5 Percent reduction of patients using substances at completion of treatment from patients who were using substances at admission to treatment	85.5% Adults 85% Adolescents	75% Adults 70% Adolescents	75% Adults 70% Adolescents
<b>Mental Health/Core Service Agency</b>			
Help calls/Walk-in – Documented	114	150	170
Children Place by the Core Service Agency	2	2	0
# of Children Returned/Diverted From Placement	8	8	8
Psychiatric Rehabilitation Services Reviewed/Authorized	294	320	320
Residential Rehabilitation Services Reviewed/Authorized	115	115	115
Crisis Bed Days Authorized	249	296	296
# of Individuals Served through all Managed Contracts	3,045	3,065	4,000
# of Residential Rehabilitation Program Inspections	11	10	11
# of Individuals in Residential Rehabilitation Reporting Satisfaction w/ Living Situation	100%	100%	100%
# of Shelter Plus Care beds Managed	9	11	11
# of Adult In-Home Intervention Applicants Screened	17	25	25
# of Child/Adolescent In-Home Intervention Applicants Screened	7	15	15
<b>Local Management Board</b>			
CASASTART – Works in partnership with Big Brothers Big Sisters of Southern Maryland. Number of youth served by the program:	27	30	30
CARE MANAGEMENT ENTITY – Works in partnership with Maryland choices. Number of children served:	3	7	9
COMMUNITY SERVICES INITIATIVE (CSI) – Works in partnership with Maryland Choices. Number of children served:	7	4	4
REHAB OPTION – Works in partnership with Maryland Choices. Number of children served:	3	7	9
AFTER SCHOOL PROGRAMS – Works in partnership with St. Mary's County Public Schools and the Boys and Girls Clubs of Southern Maryland. Number of participants:	234	205	220
FAMILY NAVIGATION & SINGLE POINT OF ACCESS – Works in partnership with Tri-County Youth Services Bureau. Number of parents expect to be served by the Family Navigator:	88	250	260
NETWORK OF CARE WEBSITE – Online community guide that provides critical information, communication and advocacy tools with a single point of entry. Number of website hits:	93,156	32,000	32,500
EARLY INTERVENTION & PREVENTION – Works in partnership with Tri-County youth Services Bureau. Number of cases of "formal" and "informal" counseling:	131	450	485
EARLY INTERVENTION & PREVENTION – Works in partnership with Tri-County youth Services Bureau. Number of cases of Substance Abuse referrals:	0	26	27

**Selected Statistics/Workload Indicators**

	<b>Actual FY 2008</b>	<b>Estimated FY 2009</b>	<b>Projected FY 2010</b>
TRUANCY PREVENTION SERVICES – Works in partnership with Tri-County Youth Services Bureau. Number of students served:	38	45	45
LOCAL COORDINATING COUNCIL (LCC) – Number of initial and annual cases reviewed by the LCC:	51	35	35
<b>Marcey House</b>			
Received a total of 661 intakes, referrals and inquires, this data also includes interviews and admissions reviews of individuals seeking substance abuse services.	458	700	600
Average utilization and/or Occupancy rate	100% = 15 Clients	15	15
Average length of stay for program completion	178 days = 5.93 months	6 months	6 months
Rate of employment, training, and volunteerism at program completion	(27 of 33) clients = 87%	91%	90%
Urinalysis negative test rate	100% = (461) test	100%	95%
<b>Community Services</b>			
# Adult volunteers (Teen Court)	8	10	15
# Juvenile volunteers (Teen Court)	35	40	45
# Cases heard in court	42	65	75
Project graduation – Alcohol and drug free graduation part for high school seniors. Student participation	75%	75%	80%
Freedom Fest – Fourth of July drug free festival. Number of people attending. The budget eliminates County Funding for fireworks (July 2010)	Approx. 10,000	10,000 (weather permitting)	0 (weather permitting)
Guiding Good Choices Parent Education Program – Works in partnership with Marcey House and Walden Sierra. Participants who complete program	30 of 37 participants successfully completed program	50 participants will complete the program	55 participants will complete the program
Observational Seat Belt Use Rate	93%	93.50%	94%
Child Safety Seat Mis-use Rate	80%	78%	77%
Child Safety Seat Distribution/Loaned	22	26	27
Young Drivers At-Fault crashes (% of County Total Crashes)	31%	29%	28%
DriveCam Participants registered	0	60	75
Sobriety Checkpoints Conducted	5	6	10

**DEPARTMENT OF INFORMATION TECHNOLOGY**

<u>Division</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Approved</u>	<u>FY 2010 Request</u>	<u>FY 2010 Approved</u>
<b>Total Information Technology</b>	<b>2,015,354</b>	<b>2,583,915</b>	<b>2,301,463</b>	<b>2,296,891</b>

**Program Description**

The Information Technology Department has the technical and managerial skills required to provide overall responsibility for managing the County's technology and telecommunication resources, including computer hardware, software, and telephones. Services of the Information Technology Department include technical support, systems support, equipment maintenance, technology training, technical planning, telephone support, telecommunications, infrastructure, access control and security.

**Budget Highlights**

The approved budget for the Information Technology Department is \$2,296,891. This is \$287,024 or 11.11% less than the prior year. This decrease is due to the removal of non-recurring expenditures totaling \$452,400 from the FY 2009 approved budget. The budget includes \$153,050 for increased costs for software maintenance and telecommunications connectivity attributable to technology grants that benefit the Sheriff and Public Safety.

**Selected Statistics/Workload Indicators**

	<b>Actual FY 2008</b>	<b>Estimated FY 2009</b>	<b>Projected FY 2010</b>
Desktop and mobile computer systems	690	701	701
Networked printers	112	112	112
Servers	21	23	20
Server user accounts	700	700	700
Email accounts	701	701	701
H.T.E. active modules	53	57	60
Locations Connected	37	40	42
Help Desk Requests	25,000	26,000	20,000
Wireless Devices	300	300	349
Telephone Lines	745	745	650

**DEPARTMENT OF HUMAN RESOURCES**

<u>Division</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Approved</u>	<u>FY 2010 Request</u>	<u>FY 2010 Approved</u>
Human Resources	548,800	623,939	681,453	620,852
Risk Management	1,018,441	1,289,638	1,090,788	1,088,764
<b>Total Department of Human Resources</b>	<b>1,567,241</b>	<b>1,913,577</b>	<b>1,772,241</b>	<b>1,709,616</b>

**Program Description**

The Department of Human Resources is responsible for all personnel and benefits administration activities for the County workforce. This includes position classification, job advertising, applicant interviewing, testing, personnel actions, maintenance of personnel records, update and maintenance of the Personnel Manual, administration for the State Retirement and Pension System, and Plan Administration for the Sheriff's Office Retirement Plan, employee health and life insurance programs, unemployment compensation, as well as the Employee Assistance Program, Savings Bond Program, and a Length of Service Awards Program for local Volunteer Fire and Rescue Companies. The department also handles Risk Management, including the County's general liability and property insurance costs, and is responsible for claims and risk management through activities and programs designed to reduce our risk and improve our loss experience. Beginning in FY 2009, the County's Worker's Compensation became self-insured with the expectation to ultimately reduce Worker's Compensation Costs Countywide in future years.

**Budget Highlights**

The approved budget of the Department of Human Resources is \$1,709,616. This is \$203,961 or 10.7% less than the prior year. The budget for this Department reflects decreased costs for liability insurance and a 50% reduction in the amount funded for tuition reimbursement.

**Selected Statistics/Workload Indicators**

	<b>Actual FY 2008</b>	<b>Estimated FY 2009</b>	<b>Projected FY 2010</b>
Employment applications processed	1,838	2,200	2,400
New Hires (including PT, Temp, Sub., etc.)	297	347	355
Retirees/Separations/Other	314	220	230
Employee Evaluations Processed/Tracked	720	725	730
Risk Management Claims Handled	255	188	222
Worker's Compensation Claims Handled	104	106	105
Number of Employee's Attending Trainings	512	500	500
Safety/Loss Control Meetings Coordinated/Conducted	14	16	16
Employee Safety Trainings Coordinated/Conducted	60	60	60

**DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT**

<u>Division</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Approved</u>	<u>FY 2010 Request</u>	<u>FY 2010 Approved</u>
Administration	595,922	637,059	672,390	639,268
Comprehensive Planning	576,810	684,795	654,079	634,021
Development Services	238,776	326,983	341,136	326,897
Zoning Administration	329,580	377,326	378,513	352,262
Planning Commission	21,702	23,638	23,233	23,229
Boards & Commissions	17,252	21,298	20,777	20,764
Historical Preservation	945	3,100	3,215	3,215
Permit Services	259,023	289,489	297,113	277,666
Inspections & Compliance	563,556	670,322	765,412	691,284
Board of Electrical Examiners	5,925	16,925	15,000	15,000
Building Code Appeals Board	0	1,500	1,000	1,000
Commission on the Environment	1,200	2,000	2,000	2,000
Plumbing & Gas Board	0	4,395	3,695	3,695
Grants	<u>178,128</u>	<u>76,500</u>	<u>46,500</u>	<u>46,500</u>
<b>Total Dept. of Land Use &amp; Growth Mgmt.</b>	<b>2,788,819</b>	<b>3,135,330</b>	<b>3,224,063</b>	<b>3,036,801</b>

**Program Description**

The Department of Land Use and Growth Management addresses functions including: planning, zoning and land use; updates of the Comprehensive Land Use Plan and Area Plans, such as the Lexington Park Master Plan and the Wicomico Scenic River Management Plan; issuing building and other permits (including use and occupancy certificates; administering and verifying compliance with zoning, building, electric, plumbing, natural gas, HVAC, Floodplain, Minimum Livability and Maryland Accessibility codes; coordinating the daily inspections of all building, electrical, plumbing, natural gas and HVAC work with the County's contract inspection agency; and conditional use, non-conforming use and mining operations, grading, road entrance, storm water management, and all other related development inspections. The department is intended to provide optimal customer service, complete but concise and consistent answers to inquiries, processing questions, etc., in the role as a "Development Assistance Center." This program has a health and safety focus while streamlining procedures to meet everyday needs of homeowners or small business owners who want to improve their property or business.

This department provides staff support to a variety of boards and commissions including: Planning Commission, Board of (Zoning) Appeals, Historic Preservation Commission, and Electrical Examiners and provides supplemental support to numerous other Boards and the Technical Evaluation Committee.

**Budget Highlights**

The budget for the Land Use and Growth Management Department is \$3,036,801 or \$98,529 or 3.14% less than the prior year. This decrease reflects a reduction in contract services for storm water management inspections and hourly employees in the Zoning Division. These changes will not reduce services.

**Selected Statistics/Workload Indicators**

	<b>Actual FY 2008</b>	<b>Estimated FY 2009</b>	<b>Projected FY 2010</b>
Planning Commission Meetings Regular / Special / Work Session	23	23	23
Board of Appeals Meetings Regular / Special / Work Session	14	23	23
Court Transcripts	1	4	2
Elms Committee Meetings	4	4	4
Joint Public Hearing – (Special) Lexington Park Development Review Forum meeting	2	2	2
Front Counter Inquires / Telephone Calls	13,611/11,042	15,000 / 13,500	15,000 / 13,500
Entrance Permits – New / Reimbursement	239 / 311	350 / 400	350 / 400

**Selected Statistics/Workload Indicators**

	<b>Actual FY 2008</b>	<b>Estimated FY 2009</b>	<b>Projected FY 2010</b>
Over Lot Grading Permits – New / Reimbursement	8 / 22	50 / 50	75 / 75
Comprehensive plan annual review	0	1	1
Annual reports on development activity and comprehensive plan compliance	1	1	1
Participation at Planning Commission and County Commissioner meetings as needed	50	60	60
Attendance at the American Planning Association Conferences: Regional and/or National	3	2	1
<b>Agricultural Preservation</b>			
Participation at meetings of the Agricultural Land Preservation District Advisory Board or the Agricultural and Seafood Commission.	12	12	12
<b>Historic Preservation</b>			
Participation at monthly meetings of Historic Preservation Commission	12	12	12
Participation in commission training	2	2	2
Grant Preparation	2	2	2
Demolition Review	24	24	24
Rezoning – overlay designation	0	1	1
<b>Regional Preservation Planning Projects: (Preserve American, Tobacco Barns, Last Chance Scenic Roads/places, and Dozen Most Distinctive Destination)</b>			
Attendance at State or National Conference	1	1	1
Comprehensive Plan Update Community and Commissioner briefing	0	0	6
Monthly participation with Commissions and Committees: (Lower Potomac Tributary team / Patuxent River Commission / Commission on the Environment	13 / 11	13 / 11	10 / 6
Participation in statewide Tributary Strategies program update: (Implementation workgroup / Habitat goals workgroup	6	12	6
Bi-monthly participation with Commissions and Committees: CWRAC / Wicomico Scenic River Commission / CWRAC Executive Committee	6	6	6
Southern Maryland Heritage Plan Steering Committee (est. 6 hours per meeting)	0	4	4
MACO / CBCAC Environmental Planners' group (avg. 6 hours per meeting)	4	4	4
Ordinance review and amendment processing (5 hrs monthly estimated to perform review & respond to requests, recommendations, new legislation.)	12	12	12
GIS resource development & updates (est. hrs / month spent to develop / refine shape files & data sets)	12	12	12
<b>Water and Sewerage</b>			
Process amendments (avg. per month)	24	24	12
Triennial report and review per COMAR	0	1	0
Update allocation tables for the wastewater treatment plants and community water systems	12	12	12
Contribute to LUGM's monthly TEC comments	12	12	12



### Selected Statistics/Workload Indicators

<b>Zoning Administration</b>			
Zoning Authorizations Issued (Home, Signs & Determinations)	228 / 115 / 58	124 / 124 / 70	140 / 130 / 71
<b>Board of Appeals Caseload</b>			
Administrative Variance Caseload	19	10	17
Critical Area Variance	19	37	40
Other Zoning Variances	16	20	15
Environmental Review of Permits (Critical Area)	1,151	624	630
Board of Appeals Hearing	18	22	23
Administrative Hearing	17	10	15
Work Session	1	2	2
Special	0	0	1
Zoning Meetings	84	85	85
Critical Area Meetings	101	78	80

**DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION**

<u>Division</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Approved</u>	<u>FY 2010 Request</u>	<u>FY 2010 Approved</u>
Administration	396,642	416,419	431,266	416,563
Engineering Services	583,915	621,168	649,175	627,852
Development Review	203,757	238,687	237,237	230,216
Construction & Inspections	458,963	486,757	506,761	489,749
County Highways	3,343,673	3,799,205	3,878,023	3,810,598
Solid Waste & Recycling Subsidy	1,523,693	872,675	0	1,442,348
Mailroom	127,183	142,409	146,611	145,404
Vehicle Maintenance Shop	1,169,172	1,284,784	1,496,334	1,283,164
Non-Public School Bus Transportation	1,913,078	2,173,659	2,213,746	2,142,849
St. Mary's County Airport	9,092	17,891	15,167	15,167
St. Mary's Transit System (Grant)	2,136,444	3,145,303	3,597,018	3,402,303
Building Services	3,487,155	3,817,738	3,902,074	3,820,220
Carter State Office Building	488,399	590,925	638,445	636,328
Grants (Facilities) Professional Services	<u>69,574</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total DPW &amp; T – General Fund</b>	<b>15,910,740</b>	<b>17,607,620</b>	<b>17,711,857</b>	<b>18,462,761</b>
<b>Solid Waste &amp; Recycling Fund</b>	<b>4,102,621</b>	<b>4,043,825</b>	<b>7,709,246</b>	<b>4,141,468</b>
<b>Misc Revolving Fund</b>	<b>7,018</b>	<b>7,350</b>	<b>7,350</b>	<b>7,350</b>

**Program Description**

The Department of Public Works & Transportation is organized into fourteen (14) operational divisions in the general fund. The Administration Division provides staff support for the other divisions, and maintains the Department's various information management systems. The Construction and Inspections Division provides material testing and inspects County capital projects and new subdivision roads, manages the pavement overlay and line striping programs. The Engineering Service and Development Review Divisions are responsible for transportation planning, design, project management of marine and highway capital projects, county mapping, and the permitting and review of proposed development plans. The County Highways Division is responsible for the maintenance of County highways, traffic signage and the resolution of drainage complaints. The Solid Waste and Recycling Divisions are responsible for solid waste management, convenience center/landfill operations and recycling; the operating cost of these divisions are now reflected in the Solid Waste & Recycling Enterprise Fund. The Transportation Division manages the Non-Public School Bus Transportation System, the mail/messenger postal services, the St. Mary's Transit System, and Vehicle Maintenance/Fleet Management for some of the County departments, including the Office of the Sheriff. The Division of Airport Operations' responsibilities include: Airport master planning, grant administration, commuter air service development, airport compliance, security and safety, tie-down and lease management, business development and airspace protection.

The Building Services Division maintains all of the County-owned and/or leased facilities and parking. Building Services responsibilities include building maintenance, contract management, capital / non-capital improvement, custodial services, facilities management, energy conservation programs, building security, space utilization, utility costs, asset management and loss prevention.

**Budget Highlights**

The Department of Public Works and Transportation's general fund budget is increased by \$855,141 to \$18,462,761. This increase reflects on-going personnel costs and an increase in the STS Grants, including an increase in the County's subsidy for STS of approximately \$314,008.

General Fund subsidy to the Solid Waste & Recycling Fund is increased by \$569,673 to reflect increased contract hauling costs. The budget for the Solid Waste & Recycling Fund assumes the deferral of the Transfer Station to FY 2013 and includes revenues at the same level as in FY 2009.

\$115,736 is included in the budget to cover the exempt financing of one replacement van for the Mailroom, a tractor and a wheel loader for Highways, and two trash trailers for Solid Waste (total cost of \$510,977).

**Selected Statistics/Workload Indicators**

	<b>Actual FY 2008</b>	<b>Estimated FY 2009</b>	<b>Projected FY 2010</b>
% Budget Spent on Staff Development/Seminars	< 1%	< 1%	< 1%
# of Position (Temp or Full Time)	169	169	169
# of Procurement Requests Processed	925	950	975
Total # of invoices Processed (excluding Fuel Service)	7,700	8,000	8,200
# of Vendors and / or Contracts Administered	45	47	48
<b>Engineering Services</b>			
# of Taxing District Public Hearing and Ordinances	4	6	12
# of Petitions Received and Public Information Meetings Held	4	8	9
# of Capital Projects under Design / Construction	20 / 7	21 / 10	11 / 17
# Performed In-House / # Performed by Consultant	3 / 12	4 / 13	3 / 12
Consultant Support (# of A/E's Utilized)	9	9	9q
# of Topographic Orders Processed	13	13	13
Revenue Generated to Recoup Costs	488	250	300
# of Subdivision Plans Reviewed/Average Duration	12	14	13
# Amount of Bond Estimate Surety (\$)	\$4.8M	\$3.0M	\$3.5M
# Amount of Bond Estimate Surety (\$)	\$8.5M	\$5.0M	\$7.0M
<b>Construction &amp; Inspection</b>			
# of Inspections (capital projects, subdivision & grading permits)	3,485	4,364	4,887
# Material Tests (subdivision/capital projects)	107	104	116
Active Construction Bonding – construction permits	\$22,603,850	\$23,000,000	\$23,500,000
Active Construction Bonding – grading permits	\$11,433,162	\$11,500,000	\$12,000,000
# of Inspections per Inspector per Day @ 260 days per year	3.0	3.4	3.8
Asphalt Overlay Program (miles)	13.7	12.3	11.0
Slurry/Modified Seal Program (miles)	52.8	41.6	32.6
Guardrail Placement (ft) / Total Guardrail (ft)	367' / 81,036'	403' / 81,439'	400' / 81,839'
Line Striping Performed (feet)	1,909,586	1,923,000	1,950,000
<b>County Highways</b>			
Highway Maintenance Mileage (centerline miles)	617	622	627
# of County Maintenance Roads	1,478	1,488	1,500
Mowable (acres)	1,428	1,436	1,446
# of Utility Permits Issued	43	50	55
Metal Pipes Replaced (feet)	1,350	1,200	1,200
# Signs Installed / Total # of Sign Maintenance Requests	247 / 806	160 / 600	160 / 600
Berm Removal (miles)	67.0	70.0	73.0
Removal of Deformed Section Repair (miles)	1.1	1.6	2.1
Base Failure Repair (miles)	0.1	0.2	0.3
Shoulder Improvements (feet)	16,440	17,000	18,000
# of Adopt-a-Road Participants (voluntary)	24	24	24
Concrete Pipes Replaced (feet)	960'	100'	100'
Traffic Counts Performed / # of Speed Studies	53/22	50/20	50/20
<b>Solid Waste / Recycling</b>			
Est. Total County MRA Waste Generated (tons)	57,722	59,223	60,762
# of Transfer Trailer / Roll-off Loads per Week	58	60	62
Total MSW / Rubble from Landfill (tons) Exported	7,294	7,476	7,663
Total MSW from Convenience Stations (ton) Exported	19,078	19,612	20,161
# Residential Solid Waste Permits Issued per Month	375	400	435
# Customer Served at St. Andrews Landfill	37,673	38,615	39,580
# Customer Served at Convenience Stations	805,294	850,000	900,000
Convenience Center / Landfill Recycling: Scrap Metal, Paper, Textiles, Cans, Used Oil, Cardboard, Tires (tons)	13,145	13,486	13,837
County MRA Recycling Rate including Source Reduction	35%	36%	36%

**Selected Statistics/Workload Indicators**

	<b>Actual FY 2008</b>	<b>Estimated FY 2009</b>	<b>Projected FY 2010</b>
Household Hazardous Waste Collected (gallons)	10,500	12,000	13,500
Business / Commercial Recycling Efforts (tons)	13,589	13,942	14,305
<b><u>Mailroom</u></b>			
# of Pieces Processed	225,473	222,628	219,000
County / State Agencies Served by Mail Service	55	56	56
<b><u>Vehicle Maintenance</u></b>			
Ratio: # of Sheriff Vehicles / Total # County Fleet (%)	24%	27%	27%
# Vehicles in Fleet / # Pieces of Equipment (Tagged) (Non-Tagged)	16.0%	17.0%	18.0%
Purchase Value of Fleet (\$M)	\$12M	\$13M	\$14M
Replacement Value of Fleet (\$M)	\$20M	\$22M	\$23M
# of Full-time Mechanics / # Certified	6 / 6	7 / 7	7 / 7
Ratio # Vehicles / # Mechanics (50:1 for no outsourcing)	89:1	83:1	90:1
# of Job Orders for STS Buses / Total # of Job Orders (%)	50%	50%	50%
# of Job Orders for Law Enforcement / Total # of Job Orders (%)	40%	41%	42%
Type "A" Maintenance (sub-total)	2,892	2,992	3,092
Type "B" Maintenance (sub-total)	393	443	493
Type "C: Maintenance (sub-total)	342	392	442
Unscheduled Maintenance (sub-total)	331	3,750	3,817
Unscheduled/Scheduled Maintenance (2.5:1 max.)	1.16	1.17	1.18
<b><u>Non-Public School Bus Transportation</u></b>			
# of Buses Under Contract	42	42	44
# of Total Riders / # Out of County	2,059 / 14	1,691 / 11	1,700 / 11
Average # of Riders per Bus	47	40	40
# of Non-Public Schools Served	12	13	13
Annual Bus Route Mileage	676,934	709,484	715,000
<b><u>St. Mary's Transit (STS)</u></b>			
# OF Riders – Fixed Route	385,721	390,000	395,000
# of Riders – ADA Para-transit	58,021	58,500	58,600
# Riders – Client Transportation (Medical adult Day Care)	6,119	6,122	6,125
# Demand Response	4,148	4,200	4,220
Annual Route Mileage (All Routes & Services)	961,363	1,011,363	1,061,363
Annual Fare Box / Recovery (\$ Revenues) – Goal 20% Minimum	\$273,852	\$278,852	\$283,852
\$ Medical Adult Day Care Revenues	\$237,730	\$326,736	\$331,736
\$ Federal \$ State Grant Revenues (% of Total Funding)	\$1,156,698	\$1,156,698	\$1,643,438
<b><u>Airport Operations</u></b>			
# of Fixed Base Tenants	145	168	170
# of General Aviation Local Flights	31,800	32,520	34,200
# of Transient visitor operations	450	425	400
# of Rotary Wing Helicopter Operations	530	542	570
Private T-Hangar Capacity (including MSP)	113	128	150
# of County Tie-Downs Available for Rent	60	60	60
# of Aircraft Landings / Takeoffs	53,000	40,150	40,000
Estimated # IFR days (ceiling below 1,000 ft and 3 miles visibility)	82	84	85
Jet – A Fuel Purchased (gallons)	72,901	58,447	52,287
100 Low-Lead Fuel Purchased (gallons)	71,750	65,939	63,190

**Selected Statistics/Workload Indicators**

	<b>Actual FY 2008</b>	<b>Estimated FY 2009</b>	<b>Projected FY 2010</b>
<b>Building Services</b>			
Total Square Footage of Buildings Maintained (Incl. Old Carver Elementary, Meeting Room, and Emergency Operations Center Shelter, and STS Bus Shelter)	828,079	853,979	877,334
# FTE's Needed to Inspect Facilities / Day @ 50,000 sf /hr	2.1	2.1	2.2
# IFMA Staffing Ratio Needed / 47,000 s.f. maintained	17.6	18.1	18.7
# of Buildings and Facilities Maintained	89	90	93
# of Work Order Request for Maintenance and Service	11,100	12,500	13,700
# Average Work Orders per Mechanic per year (14)	793	893	979

**DEPARTMENT OF RECREATION & PARKS**

<u>Division</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Approved</u>	<u>FY 2010 Request</u>	<u>FY 2010 Approved</u>
Administration	984,190	1,051,868	1,097,749	1,050,014
Parks Maintenance	1,876,820	2,013,884	2,055,434	1,993,865
Grants	51,743	134,000	134,000	85,000
Museum	517,244	564,450	587,108	567,838
505 Fund Subsidy	0	50,000	50,000	50,000
<b>Recreation &amp; Parks – General Fund</b>	<b>3,429,997</b>	<b>3,814,202</b>	<b>3,924,291</b>	<b>3,746,717</b>
<b>Recreation &amp; Parks Enterprise</b>	<b>2,626,472</b>	<b>2,817,523</b>	<b>2,683,234</b>	<b>2,693,737</b>
<b>Wicomico Shores Golf</b>	<b>1,325,466</b>	<b>1,676,018</b>	<b>1,867,017</b>	<b>1,863,701</b>

**Program Description**

The Department of Recreation and Parks is responsible for providing a comprehensive program of public recreation in schools, parks, and other facilities. The Department also develops and maintains a park system, operates a golf course, manages two museums and offers programs and services that address social issues and community problems. The Department is organized into the following divisions: Administration, Parks, Museums, Recreation, and Golf Course.

The Administration Division provides general direction and guidance to the Recreation and Parks Department and serves as the staff liaison to four advisory boards. The Parks Division provides the grounds, turf and facility maintenance at approximately 105 parks, schools, public landings, and county/state buildings, and oversees approximately 2,337 acres of County property.

The function of the Museum Division is to administer and operate the St. Clements Island-Potomac River Museum, the Little Red Schoolhouse Children's Museum and the Piney Point Lighthouse Museum and Historic Park. The Recreation Division is responsible for planning, implementing, supervising, and evaluating a broad range of recreational programs, services, and activities for county residents, utilizing both county facilities and public schools. Responsibilities currently include the supervision and management of the Gymnastics Center, the Leonard Hall Recreation Center, Margaret Brent Recreation Center, the Carver Recreation Center and the Great Mills Pool.

The Wicomico Shores Golf Course is a 145-acre recreation area providing golfing, food service, and banquet facilities. Recreational programs are self supporting through the Recreation and Parks Enterprise Fund. The golfing operation is also self supporting through the Wicomico Shores Golf Enterprise Fund.

**Budget Highlights**

The approved general fund budget for the Department of Recreation & Parks is \$3,746,717 or \$6,485 less than the prior year. \$24,305 is included in the budget to cover the exempt financing of two small dump trucks (total cost of \$107,306.) Additionally, \$45,541 is included in the budget to cover the exempt financing of 74 replacement golf carts (total cost of \$235,000) to be covered through the Wicomico Shores Golf Enterprise Fund. The subsidy to the Recreation & Parks Enterprise Fund remains at \$50,000.

**Selected Statistics/Workload Indicators**

	<b>Actual FY 2008</b>	<b>Estimated FY 2009</b>	<b>Projected FY 2010</b>
<b><u>Parks</u></b>			
# of Parks, Public Landings, Golf Course, Museum Projects managed	28	27	26
# Parks and school sites maintained	107	108	109
# Acres of parks, schools, and facilities maintained	2,340	2,343	2,343
# of baseball and softball fields maintained	63	65	65
# of soccer, football, lacrosse, multi-purpose, practice field maintained	53	51	51

Selected Statistics/Workload Indicators

	Actual FY 2008	Estimated FY 2009	Projected FY 2010
# of playground areas maintained	17	18	18
Recreation buildings and storage structures maintained	45	45	46
<b><u>Museums</u></b>			
# Volunteers / # volunteer hours	147 / 3,541	200 / 3,500	150 / 3,500
\$ Value of volunteers	\$38,455	\$39,200	\$39,200
Total site attendance	24,926	20,000	25,000
# Museum outreach community / education	433	1,000	500
# Trips made to island / # boat passengers to island	229 / 2,743	100 / 1,200	200 / 2,500
<b><u>Wicomico Shores Golf Course</u></b>			
# Total rounds of golf	36,606	44,000	44,000
# Season pass users	270	270	285
# Junior golf program participants	70	70	80
# Outing held	36	45	42
<b><u>Recreation Division</u></b>			
# Active program participants	75,387	73,980	76,000
Camps (Enrolled)	289	360	300
Child Care (Enrolled)	241	240	245
Gymnastics (Enrolled)	1,935	2,100	2,150
Leisure Classes (Enrolled)	1,160	2,250	1,360
Special Events	9,400	4,200	7,500
Sports	13,100	13,000	13,400
Teen Activities	400	500	500
Pool - # participants/users	34,000	33,900	34,500
# Participants – Sprayground	5,050	6,850	5,200
# Participant – Skate Park	4,640	4,700	4,700
# Participants – Regional Park	5,586	5,600	5,800
Therapeutic Program participant	354	280	350
# Volunteers / hours	1,585 / 78,500	1,600 / 79,200	1,600 / 79,500
\$ Value of volunteer service	\$1,200,000	\$1,188,000	\$1,250,000

**DEPARTMENT OF PUBLIC SAFETY**

<u>Division</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Approved</u>	<u>FY 2010 Request</u>	<u>FY 2010 Approved</u>
Emergency Communications Center	1,955,790	2,290,048	2,421,866	2,294,080
Emergency Radio Communications	658,603	1,007,323	1,294,724	833,592
Emergency Management	252,761	293,954	320,275	293,615
Animal Control	649,709	686,270	739,981	745,457
Grants	884,537	954,088	1,310,342	506,328
<b>Total Public Safety – General Fund</b>	<b>4,401,400</b>	<b>5,231,683</b>	<b>6,087,188</b>	<b>4,673,072</b>
<b>Emergency Services Support Fund</b>	<b>1,278,249</b>	<b>1,694,242</b>	<b>1,945,749</b>	<b>1,859,156</b>

**Program Description**

St. Mary's County Department of Public Safety is comprised of two major divisions: Emergency Management and Emergency Communications. These two encompass Computer Aided Dispatch/Radio Repair/911 Call Taking, Animal Control, the Hazardous Materials Team, the Advanced Life Support Unit, the Emergency Services Committee, ALS Training, and supports the Fire/Rescue Debt Service and Fire/Rescue Length of Service Pensions. Coordination of all emergency services and disaster response activities in St. Mary's and surrounding counties requires that all emergency responders and response activities be in compliance with all Federal, State, and local regulations and policies. This entails an enormous effort, especially on the part of our volunteer services.

**Budget Highlights**

The approved general fund budget for the Department of Public Safety is \$4,673,072, a net decrease of \$558,611 or 10.7% over the prior year, primarily due to grants. \$166,466 is included in this budget for the exempt financing of two Animal Control Warden Vans, and the replacement of radios and pagers (total cost of \$749,954). Contribution to the Tri-County Animal Shelter is increased by \$60,675 for operating costs and replacement/maintenance of equipment. It includes the removal of one administrative coordinator grant position from the Emergency Services Support Fund Safer Grant; application is still anticipated to fund a Fire/EMS Volunteer Coordinator.

**Selected Statistics/Workload Indicators**

	<u>Actual FY 2008</u>	<u>Estimated FY 2009</u>	<u>Projected FY 2010</u>
<b>EMA</b>			
Full/Partial Activations of EOC for natural, man-made, technological or terrorist activity	1 Full, 5 Partial	3 Full, 15 Partial	2, Full, 15 Partial
<b>Miscellaneous Emergencies:</b>			
Number of training event participation	15 Events	20 Events	15 Events
Exercise/Drill Participation	4 Events	5 Events	6 Events
Emergency Preparedness Literature Disseminated	50,000	70,000	70,000
CCNPP Early Warning Siren Tests (Federally Mandated)	25 Events	30 Events	30 Events
CRET TEAM Volunteer	15 Persons	100 Persons	200 Persons
Number of Grants	7	8	9
Dollar amount of Grants	\$432,327,000	\$541,501,000	\$520,000,000
Weather Warning Sign ups (Total in the system)	0 Phone #'s	9,000 Phone #'s	12,000 Phone #'s
Number of Staff Public Awareness Events	10 Events	12 Events	12 Events
<b>Emergency Communications</b>			
All Telephone Calls	215,250	226,012	237,312
Sheriff's Office Incidents	69,074	72,527	76,153
Fire/EMS Incidents	13,417	14,087	14,791
Miscellaneous Incidents	12,030	12,631	13,262
Computer Aide Dispatch (Fire/EMS/Sheriff)	94,521	99,247	104,209
Radio Transmissions (entire system)	4,614,331	4,845,047	5,087,299
911 Incoming Calls	44,994	47,243	49,605



Selected Statistics/Workload Indicators

	Actual FY 2008	Estimated FY 2009	Projected FY 2010
Training Hours (New Hires)	4,608	6,000	6,000
Training Hours (Existing Staff – In Service)	700	1,000	1,200
Record Audio for Allied Agencies	149	200	225
Emergency Communications Center Simulcast	6,089	6,393	6,712
Maryland State Police	1,232	1,293	1,357
<b>HazMat Program</b>			
# Hours – HazMat Response Events	378 hrs	400 hrs	450 hrs
# Hours – Training	925 hrs	1000 hrs	1000 hrs
# Hours – Staff Public Awareness Events	40 hrs	40 hrs	40 hrs
# Hours – Equipment Testing/Maintenance	200 hrs	200 hrs	200 hrs
# Hours – Grant Preparation	40 hrs	40 hrs	40 hrs
# Hours – Drill/Exercise Preparation	40 hrs	40 hrs	40 hrs
# Hours – LEPC Participation	8 hrs	8 hrs	8 hrs
# Hours – Meetings/Seminars	80 hrs	80 hrs	80 hrs
<b>Radio</b>			
Mobile Radio Repairs / Portable Radio Repairs	1,200 manhours	1,200 manhours	1,200 manhours
Mobile Removal / Install	200 / 600	200 / 600	200 / 600
Radio Reprogramming	200 manhours	300 manhours	300 manhours
# Hours – Training	500 manhours	500 manhours	500 manhours
Weekly Remote Site Inspections	420 manhours	420 manhours	420 manhours
<b>Animal Control</b>			
# of Animals captured	3,583	3,933	4,247
# of Calls for service responses	8,900	9,500	9,975
# of Animal bite investigations	150	250	325
# of Dog licenses sold	1,800	1,950	N/A

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**OPERATING BUDGETS**

**ELECTED OFFICIALS**

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**CIRCUIT COURT**

<b>Division</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Approved</b>	<b>FY 2010 Request</b>	<b>FY 2010 Approved</b>
Administration	819,919	940,542	984,669	946,878
Law Library	47,504	61,350	60,500	60,500
Grants	<u>318,692</u>	<u>543,846</u>	<u>501,213</u>	<u>478,338</u>
<b>Total Circuit Court</b>	<b>1,186,115</b>	<b>1,545,738</b>	<b>1,546,382</b>	<b>1,485,716</b>

**Program Description**

The Circuit Court for St. Mary's County is a court of general trial jurisdiction established pursuant to Article IV of the Maryland Constitution. The objective of the Court, as stated in the Plan of Action, is to provide a fair and impartial forum for the resolution of disputes falling within its jurisdiction. The Court manages its case load through a Differentiated Case Management Plan, which establishes time standards for the resolution of cases. The Circuit Court has full common-law power and jurisdiction in civil cases involving over twenty-five thousand dollars, and in most criminal cases originally charged as felonies. The Court exercises concurrent jurisdiction with the District Court in civil and equity cases if the amount in controversy exceeds twenty-five thousand dollars, in criminal cases in certain statutorily defined circumstances, and in certain family law proceedings such as domestic violence. The Court exercises appellate review of District Court cases and certain County administrative decisions. All juvenile matters fall within the Court's jurisdiction. The Court also selects and instructs members of the grand and petit juries.

**Budget Highlights**

The budget for the Circuit Court is \$1,485,716, a decrease of \$65,508 or 3.9%. This decrease is principally due to the decrease in grants. Funds are included to replace the Courtsmart Server and upgrade the archive system.

**Selected Statistics/Workload Indicators**

	<b>Actual FY 2008</b>	<b>Estimated FY 2009</b>	<b>Projected FY 2010</b>
Family Services Grant	147,957	155,285	175,639
Juvenile Drug Court Grant (State)	116,960	129,823	134,582
Adult Drug Court Grant (Federal)	0	0	98,294
Adult Drug Court Grant (State)	0	47,076	47,102

**ORPHAN'S COURT**

<b>Division</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Approved</b>	<b>FY 2010 Request</b>	<b>FY 2010 Approved</b>
<b>Total - Orphan's Court</b>	<b>28,067</b>	<b>29,562</b>	<b>32,331</b>	<b>32,331</b>

**Program Description**

The Orphan's Court consists of three members elected to concurrent four-year terms. The Court is responsible for hearing matters involving decedents' estates which are probated judicially, approves administration accounts and awards of personal representatives' commissions and attorneys' fees in all estates, has concurrent jurisdiction with the Circuit Court in the guardianship of minors and their property, and handles the validity of wills and transfer of property in which legal questions and disputes occur.

**Budget Highlights**

The budget for the Orphan's Court is \$32,331, an increase of \$2,769 or 9.4% over the prior year. This budget includes a full year increase for Orphan Court Judges compensation as legislated for phase-in and continues the same services as in FY 2009.

**OFFICE OF THE SHERIFF**

<u>Division</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Approved</u>	<u>FY 2010 Request</u>	<u>FY 2010 Approved</u>
Law Enforcement	17,040,960	19,043,303	20,426,998	19,390,621
Corrections	8,082,381	9,419,097	10,409,319	10,079,714
Training	217,080	249,249	264,373	260,355
Canine	12,557	29,775	16,400	16,400
Grants	<u>483,598</u>	<u>1,680,959</u>	<u>1,807,956</u>	<u>3,374,845</u>
<b>Total Office of the Sheriff</b>	<b>25,836,576</b>	<b>30,422,383</b>	<b>32,925,046</b>	<b>33,121,935</b>
<b>Misc Revolving Fund</b>	<b>4,826</b>	<b>15,100</b>	<b>15,100</b>	<b>23,380</b>

**Program Description**

The St. Mary's County Sheriff's Office is organization in six divisions: Administration, Bureau of Criminal Investigations, Patrol, Narcotics, Special Operations and Corrections. Major functions within the Office of the Sheriff include: investigation of all incidents, crimes and complaints, which includes keeping victims informed of investigation status; expanded drug enforcement efforts directed against high level drug dealers and street level sellers; public awareness and educational programs that focus on the harmful effects of drugs and alcohol abuse; enhanced crime prevention programs, including grants, which provide high visibility of police patrols in high crime areas of the County; neighborhood crime watch programs in which citizens participate; home and commercial security surveys; service of criminal and civil process; security for the Courthouse and Circuit Courts; traffic safety/enforcement and accident reconstruction; safe and secure schools; and management of the St. Mary's County Detention Center.

The Corrections Division is responsible for the overall management of the St. Mary's County Detention Center. The average daily population of the Detention Center is 317.83 inmates with a total of 319,788 inmate meals being served.

The Travel/Training portion of the budget ensures all mandatory qualifications are met and/or exceeded. This budget allocation not only provides funding for the qualifications but the ammunition needed to qualify. This allocation provides for St. Mary's County's share of the funds needed to operate the Southern Maryland Criminal Justice Academy as well as a percentage of the cost of the Police Executive Leadership Program at John's Hopkins University.

The Canine Unit consists of five officers paired with six canines. The K9 unit responds to and assists with all major functions and responsibilities of the Sheriff's Office, including but not limited to; burglaries (burglar alarms), building searches, article searches, rescue situations (lost/missing persons), drug scans, bomb threats (searches)

**Budget Highlights**

The general fund budget for the Office of the Sheriff is \$33,121,935, an increase of \$2,699,552 or 8.9%. It also includes the addition of six Correctional positions in the Sheriff's Office which are to be phased-in. The goal is to increase staffing to prepare for the expansion of the Adult Detention Center. Also included is a full year of the Sheriff's salary increase, as legislated. Grants increased \$1,693,886 over the prior fiscal year and include two (2) new Recovery Act COPS Grants – one grant for salaries/fringe for ten (10) new deputy grant positions, and the other for an additional \$10,000 for specific associated costs (uniforms, supplies, equipment, medical and training) for each new deputy position. Total costs, including additional county funds for these grants, are \$1,717,070. Additionally, \$147,101 is included in this budget for the exempt financing of 16 replacement vehicles (total cost of \$649,454). Increased costs continue for vehicle fuel and supplies in Law and food and medical contracts for Corrections.

Selected Statistics/Workload Indicators

	Actual FY 2008	Estimated FY 2009	Projected FY 2010
Incidents Requiring Police Response	64,654	65,947	67,266
Average time Calls Waiting to be Dispatched	4 min 47 sec	4 min 53 sec	4 min 58 sec
Average Response Time	8 min 50 sec	9 min 1 sec	9 min 11 sec
Average Time from Receipt of call to completion	26 min 4 sec	26 min 35 sec	27 min 7 sec
Number of Arsons	5	5	5
Number of Felony Assaults & Misdemeanors	1,441	1,470	1,499
Number of Murders	2	2	2
Number of Rapes	23	23	24
Number of Robberies	46	47	48
Number of Thefts (Includes Auto Thefts)	1,528	1,559	1,590
Number of Child Abuse Cases	71	72	74
Number of Narcotics Violations	460	469	479
Number of Larceny After Trust Cases	99	101	103
Number of Forgeries	55	56	57
Number of Fraud Cases	275	281	286
Possession/Weapon Cases	40	41	42
Number of Sex Offenses	101	103	105
Number of Vandalism	732	747	762
Number of DWI	285	291	297
Number of Liquor Law Violations	29	30	30
Number of Disorderly Conduct Cases	97	99	101
Number of Battered Spouse Cases	374	381	389
Number of Arrests Made Adults/Juveniles	3,950/822	4,029/838	4,110/855
<b>Corrections</b>			
Recruited (*Based on current officer staffing level.)	11	14	12
Resigned/Retired/Terminated	9	7	10
Promoted	5	5	7
Active Military	0	1	0
Correctional Officer In-Service Training Hours	7,601	8,284	10,573
Inmates attendance in Education Program (GED)	134	174	184
Number of Inmates Referred to the Mental Health Program	906	754	799
Inmates Sentenced to Home Detention (Monthly Average)	21	19	20
Inmates Sentenced to Weekenders (Monthly Average)	5	3	4
Defendants Sentenced to Work Release Program (Monthly Avg)	35	35	38

**OFFICE OF THE STATE'S ATTORNEY**

<u>Division</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Approved</u>	<u>FY 2010 Request</u>	<u>FY 2010 Approved</u>
Judicial	1,892,473	2,041,230	2,236,642	2,169,703
Project Graduation	39,465	60,350	60,350	60,350
Grants	438,085	514,908	504,406	486,822
<b>Total Office of the State's Attorney</b>	<b>2,370,023</b>	<b>2,616,488</b>	<b>2,801,398</b>	<b>2,716,875</b>
<b>Misc Revolving Fund</b>	<b>37,993</b>	<b>120,630</b>	<b>124,688</b>	<b>120,786</b>

**Program Description**

The State's Attorney for each county and the city of Baltimore is empowered by the Constitution of Maryland and the Annotated Code of Maryland, to prosecute and defend, on the part of the State, all cases in which the State may be interested, subject to appropriate statutes. The Office of the State's Attorney performs the following functions: establish paternity and related child-support orders; Law Enforcement and Recovery of court-ordered child support payments from delinquent parents; bad check collection program responsible for collection of worthless checks issued to merchants in St. Mary's County; sponsor of Project Graduation, as well as other education programs on crime prevention in public and private schools; operation of the Community Service Program which serves as a pretrial diversionary program for minor traffic offenders; collection of restitution due victims of crimes in District and Juvenile Courts, and a large percentage of the restitution for the Circuit Court; assistance with criminal investigations of police agencies; coordination of the activities of the Grand Jury; prosecution of all criminal and traffic matters in the District, Circuit, and Juvenile Courts for St. Mary's County; work with victims of domestic violence and educate them on the judicial process and the options available to them; Victim/Witness responsibilities mandated by State law; and is the forfeiting authority for property and monies received as a result of illicit drug trade and other crimes.

**Budget Highlights**

The general fund budget for the Office of the State's Attorney is \$2,716,875 which represents an increase of \$100,387 or 3.8% over the prior year. This net increase is principally due to the Attorney's 2.83% salary adjustment increase which was approved after the FY 2009 approved budget and is considered a recurring expense. Also included in this budget is the conversion of a Legal Assistant III to be funded out of the general fund, which was approved after the FY 2009 budget was adopted and is considered a recurring expense.

**Selected Statistics/Workload Indicators**

	<b>Actual FY 2008</b>	<b>Estimated FY 2009</b>	<b>Projected FY 2010</b>
New Circuit Court Cases	688	700	725
Number of Juvenile Hearings	724	800	900
Juvenile Delinquency Case	181	200	225
Community service participants	2,679	1,465	2,900
Community Service Hours Completed	37,915	13,089	40,000
Community Service Fees	\$53,120	\$31,030	\$62,000
District Court Criminal Cases / Traffic Cases	3,300/22,500	3,400/22,500	3,500/22,600
Collection – bad checks/fees	\$212,201	\$217,000	\$222,000

**OFFICE OF THE COUNTY TREASURER**

<u>Division</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Approved</u>	<u>FY 2010 Request</u>	<u>FY 2010 Approved</u>
County Treasurer	338,494	380,968	387,708	372,697

**Program Description**

The primary function of the Treasurer's Office is the billing and collection of real and personal property taxes for the State and County. Related responsibilities include the billing and collection of erosion, road, agricultural, and other miscellaneous special taxes, penalties and interest; verification and inspection of records and stamping of real property deeds for tax clearance prior to recordation; intake and processing of qualified senior tax credit applicants, completion and submission of bankruptcy documentation on real property accounts to the bankruptcy court; conducting the annual tax sale; the billing, collection, and remittance of the Fire and Rescue District Tax to the Volunteer Fire Departments and Rescue Squads in St. Mary's County. Other duties include the issuance of motor vehicle registration renewals, dog tags, and liquor licenses. The Treasurer's Office is responsible for the preparation, dissemination, and maintenance of all relevant financial reports to local and state authorities.

**Budget Highlights**

The budget for the Office of the County Treasurer is \$372,697, a decrease of \$8,271. This budget includes full year costs of the increased Treasurer's salary per legislation and on-going personnel costs.

**Selected Statistics/Workload Indicators**

	<b>Actual FY 2008</b>	<b>Estimated FY 2009</b>	<b>Projected FY 2010</b>
# of Tax bills (real property, local personal property, corporations, ½ year new construction, semi-annual notices)	55,200	57,200	57,200
Delinquent and final notices	6,000	6,100	6,100
# of Tax payments collected and processed	62,500	64,000	64,000
Walk-in taxpayers	18,500	19,000	19,000
Other walk-in customers for MVA registration renewals, dog licenses, liquor license, real property deeds and business license researched and stamped prior to recordation, and County Senior Tax Credit applicants, research of deeds and other legal documents for recordation, renew auto tags, purchase of liquor licenses, dog tags, intake of senior tax credit applicants.	17,200	18,000	18,000
Telephone inquires	35,000	35,000	35,000
Tax sale preparation & annual auction	352	480	550
Duplicate bill requests	4,000	4,000	4,000
Property transfers processed in tax records	2,950	3,000	3,000
Senior Tax – Credit "Relief" refunds processed / Bills modified to reflect the Senior Tax "Relief" Credits starting real estate tax yr 06	869	1,000	1,200

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**OPERATING BUDGETS**

**STATE AGENCIES/  
INDEPENDENT BOARDS**

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**DEPARTMENT OF HEALTH**

<u>Division</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Approved</u>	<u>FY 2010 Request</u>	<u>FY 2010 Approved</u>
Operating Allocation	1,091,404	1,287,468	1,358,341	1,343,341
Personal Services Supplement	16,293	16,236	16,236	16,236
<u>Mosquito Control / Gypsy Moth</u>	<u>47,000</u>	<u>51,500</u>	<u>50,500</u>	<u>50,500</u>
<b>Total – Department of Health</b>	<b>1,154,697</b>	<b>1,355,204</b>	<b>1,425,077</b>	<b>1,410,077</b>

**Program Description**

The Health Department is a State agency which receives the majority of its financial support from the State government, as well as fees and other collections. County funding contributes to the costs of administration, as well as the following programs: school health, oral health, communicable disease, environmental health, and mosquito control/gypsy moth.

**Budget Highlights**

The allocation to the Department of Health is \$1,410,077, an increase of \$54,873 or 4% to fund cost increases for County programs. County funding exceeds required match of \$690,772.

In addition to funding core health services, the County funds supplemental compensation costs as well as the local match for the State Mosquito Control Program and Gypsy Moth.

**Selected Statistics/Workload Indicators**

	<b>Actual FY 2008</b>	<b>Estimated FY 2009</b>	<b>Projected FY 2010</b>
# Birth / Death records certified	2,724 / 3,542	2,806 / 3,648	2,890 / 3,757
Patient Admission/Discharges	3,510 / 4,193	3,615 / 4,319	3,723 / 4,449
PWC Admission/Eligible	3,568	3,675	3,785
Records scanned for storage	6,547	8,510	9,000
# of volunteers/hours served	81/1,796	83/1,850	85/1,906
Accounts Receivable	14,734	15,500	16,000
Budgets prepared	\$10.4M	\$7M	\$6.8M
Invoices processed/amounts	2,402/\$4.6M	1,900/\$1.4M	1,850/\$1.5M
Information Technology customer service request	6,731	6,900	7,100
# of fleet vehicles/# of fleet miles	32/345,069	30/373,226	30/385,193
Public Health Complaints	233	280	300
NCT Water supply sample	580	525	525
Certify potability of wells/# of water samples collected	507/1,312	425/1,100	400/1,000
# of anti-rabies clinics/# of vaccinations administered	11/874	11/900	11/900
# of positive rabies cases	22	38	30
Food services facility inspections	1,695	1,700	1,750
# of soil evaluations conducted (new)	359	300	300

**DEPARTMENT OF SOCIAL SERVICES**

<u>Division</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Approved</u>	<u>FY 2010 Request</u>	<u>FY 2010 Approved</u>
<b>Total Department of Social Services</b>	<b>368,495</b>	<b>390,800</b>	<b>398,026</b>	<b>388,006</b>

**Program Description**

The Department of Social Services is a State agency which provides a broad range of programs and services from public assistance to child welfare. County funding has been provided to support the Child Support Enforcement Program, Adult Foster Care, Child Foster Care and staff development and training. The function of the Child Support Enforcement program is to enforce the support obligations owed by non-custodial parents to their children and spouse (or former spouse) with whom such children are living. This involves interviewing customers, locating absent parents, referring cases for legal establishment of paternity and/or court ordered support obligations, monitoring collections, and enforcing court orders for customers and children who are entitled to these services through the Department of Social Services. The function of the Adult Foster Care Program is to delay or eliminate the need for institutionalizing disabled and/or elderly adults. The Foster Care Program provides short-term continuous twenty-four hour care and supportive services for needy children.

**Budget Highlights**

The local portion of the Social Services budget is \$388,006, a decrease of \$2,794 from the prior year, but retains the same level of service. The budget does not include the reclassification of positions or the COLA for employees, which was requested.

**Selected Statistics/Workload Indicators**

	<b>Actual FY 2008</b>	<b>Estimated FY 2009</b>	<b>Projected FY 2010</b>
Child Support collections	\$11,655,122	\$11,888,224	\$12,007,106
Child Support orders established	409	413	417
Child Support paternities established	163	164	165
Certified adult foster care homes	11	11	14
Adult clients living in provider's home (p/mo.avg.)	14	14	14
Adult clients served with purchase of care funds	42	45	45
Children in foster care (p/mo. avg)	96	111	100
Children in out-of-county placements	42	42	42
Children with supervised visitation/Average # visits weekly	20	20	20
# of children receiving medical/psychological services from specialists	15	20	20
% of parents court-ordered to attend alcohol/drug/mental treatment	50%	50%	65%
Children place for adoption	5	6	8
Continuous training	4	4	4
Deceased citizens requiring resources for burial. Average cost of \$650 per burial	4	12	12

**ALCOHOL BEVERAGE BOARD**

<u>Division</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Approved</u>	<u>FY 2010 Request</u>	<u>FY 2010 Approved</u>
Total Alcohol Beverage Board	188,582	248,002	256,332	239,823

**Program Description**

The Alcohol Beverage Board is responsible for all decisions relative to the issuance of licenses to sell alcoholic beverages in St. Mary's County. The Board has the full power and authority to adopt such reasonable rules and regulations as deemed necessary to enable it to effectively discharge the duties imposed by Article 2B of the Laws and Regulations of the State of Maryland relating to Alcoholic Beverages. The Board receives and reviews license applications, holds hearings, conducts inspections, files reports, and enforces underage drinking laws.

**Budget Highlights**

The budget for the Alcohol Beverage Board is \$239,823 or \$8,179 or 3.3% less than the prior year. Realignment of the ABB Inspector as hourly position is in the budget with no impact of cost.

**Selected Statistics/Workload Indicators**

<u>Selected Statistics</u>	<u>Actual FY 2008</u>	<u>Estimated FY 2009</u>	<u>Projected FY 2010</u>
License Fees	97,343	105,603	100,000
# of Special/Temporary Licenses Issued	141	140	140
Transfer Fees	1,700	1,500	1,500
Number of Transfers	17	15	15
# of Alcohol Licenses (at FY end)	160	168	160
Fines	12,225	3,500	5,000
Number of Inspections	160	170	160

**SUPERVISORS OF ELECTIONS**

<u>Division</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Approved</u>	<u>FY 2010 Request</u>	<u>FY 2010 Approved</u>
Total Supervisor of Election	621,674	749,047	614,997	614,997

**Program Description**

The Board of Elections operates under State election laws, receiving direction from the State Administrative Board of Election Laws. Responsibilities include supervision of elections, registering eligible voters, and receiving applications for candidates filing for elected office in St. Mary's County.

**Budget Highlights**

The budget for the Board of Elections is \$614,997, which is a decrease of \$134,050 or 17.9% less than the prior year. Election activities drive the need for each year's funding level, including judges, and equipment and related costs for voting machines. The budget reflects a reduction in costs principally because there is no election in FY 2010.

**Selected Statistics/Workload Indicators**

	<b>Actual FY 2008</b>	<b>Estimated FY 2009</b>	<b>Projected FY 2010</b>
New Voter Registrations	7,145	3,000	5,000
Changes to voter records	6,044	4,500	8,000
Party Changes	1,383	1,000	1,500
Deletions	2,946	1,500	2,000
Confirmation Mailing	158	3,000	200
Voter Transfer	1,877	1,000	2,000
M.V.A.	3,133	2,000	4,000
Absentee	4,024	0	3,000
Voter Notification Cards	20,000	10,000	15,000

<b>COOPERATIVE EXTENSION SERVICE</b>
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<b>Division</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Approved</b>	<b>FY 2010 Request</b>	<b>FY 2010 Approved</b>
<b>Total Cooperative Extension Service</b>	<b>183,361</b>	<b>191,905</b>	<b>193,701</b>	<b>193,701</b>

**Program Description**

The Maryland Cooperative Extension Service is a statewide, informal education system within the College of Agriculture and Natural Resources, University of Maryland at College Park and the University of Maryland Eastern Shore. It provides research-backed unbiased information, together with educational opportunities, developed by the University of Maryland System and other institutes of higher education to all adults and youth. Funding for this office is shared by Federal, State and Local governments, thus making this service a cooperative effort. All CES programs are developed and presented to implement the following initiatives: agriculture profitability; natural resource issues; improving diet, nutrition and health; building and developing human capital; increasing family economic stability; commercial horticulture and pest management; and aquaculture and marine resources.

**Budget Highlights**

The Cooperative Extension Service local budget is \$193,701, which is an increase of \$1,796 or .9% over the prior year.

**Selected Statistics/Workload Indicators**

<b>Selected Statistics</b>	<b>Actual FY 2008</b>	<b>Estimated FY 2009</b>	<b>Projected FY 2010</b>
Master gardeners volunteer hours	4,465	4,465	5,000
Child Care provider training participants	158	158	150
Food Safety program participants	109	109	50
4-H County Fair exhibits	1,185	1,185	1,200
Pesticide licenses renewed	140	140	100
Acres in nutrient management	7,477	7,477	9,000
Direct Farmer Consultation	550	550	550
Beginner Farmer Workshop Series	30	30	30
Vineyard Research Outreach	150	150	180
Nutrient Voucher Training	119	119	130
Certified 4-H Volunteers	5	5	10

ETHICS COMMISSION				
<u>Division</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Approved</u>	<u>FY 2010 Request</u>	<u>FY 2010 Approved</u>
Total Ethics Commission	4,153	11,252	833	833

**Program Description**

There is a five member St. Mary's County Ethics Commission appointed by the Board of County Commissioners in accordance with the County Public Ethics Ordinance. The Commission is the advisory body responsible for interpreting the Ordinance and advising persons subject to its application. The Commission hears and decides complaints; is the custodial of all statements, registrations, reports, and complaints; and conducts information and education programs.

**Budget Highlights**

The budget is \$833, which is \$10,419 less than the prior year. This reduction is principally because the hourly Secretary position previously funded is no longer needed.

SOIL CONSERVATION DISTRICT				
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<u>Division</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Approved</u>	<u>FY 2010 Request</u>	<u>FY 2010 Approved</u>
Total Soil Conservation District	53,636	54,636	63,214	55,646

**Program Description**

The Soil Conservation District promotes wise and efficient use of the County's soils and water resources through a cooperative relationship between County, State and Federal governments. The District's first priority is the agriculture program. Through soil conservation and water quality planning, nutrient management planning and the implementation of best management practices, the agriculture community is actively working towards reaching the reduction of nitrogen and phosphorous loads to the Chesapeake Bay. The District also has a non-agriculture program which includes urban sediment control plans review, pond designs, and forest harvest sediment control plans.

**Budget Highlights**

The County will fund \$55,646 which is \$1,010 or 1.8% over the prior year. The request for COLA or merit increase was not funded, to be consistent with the State. Funding is split with health insurance of \$14,156 and allocation of \$41,490.

**Selected Statistics/Workload Indicators**

<u>Selected Statistics</u>	<u>Actual FY 2008</u>	<u>Estimated FY 2009</u>	<u>Projected FY 2010</u>
Approved erosion and sediment control plans:	428	400	400
- Single Lot development disturbing less than .5 acres	316	250	250
- Development that disturbs greater than .5 acres	127	100	125
Development of Soil Conservation & Water Quality Plans	65	81	81
District's No-till Drill Lease Program	921 acres	1,000 acres	1,200 acres
Application of structural soil conservation and water quality best management practices on agriculture land	1,000 people	1,200 people	1,400 people
Student participation in the Envirothon Program	100	125	150

<b>BOARD OF EDUCATION</b>
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**BUDGET SUMMARY**

	ACTUAL FY 2008	APPROVED FY 2009	REQUEST FY 2010	APPROVED FY 2010	% CHANGED
COUNTY FUNDS	\$76,000,00	\$80,138,192	\$79,945,102	\$79,945,102	-.2%
EXPENDITURES BY CATEGORY	\$3,842,284	\$3,962,957	\$3,725,088	\$3,880,395	-2.1%
Administration					
Mid-Level Administration	12,091,834	12,550,250	13,032,320	13,103,749	4.4%
Instructional Salaries	63,566,613	67,817,729	68,615,657	69,438,171	2.4%
Textbooks & Supplies	3,695,989	3,710,058	3,192,261	5,626,575	51.7%
Other Instructional Costs	629,805	726,679	3,382,105	714,191	-1.7%
Special Education	15,161,163	16,704,213	16,897,288	16,905,443	1.2%
Student Personnel Services	1,171,575	1,290,336	1,062,367	1,133,057	13.9%
Health Services	1,483,946	1,625,730	1,605,022	1,674,327	3.0%
Transportation	12,895,210	13,756,760	14,379,498	14,396,810	4.7%
Operation of Plant	12,332,833	14,007,698	14,787,317	14,577,108	4.1%
Maintenance of Plant	3,297,117	3,675,175	3,687,825	3,604,914	-2.0%
Fixed Charges	30,485,638	39,635,603	33,771,828	33,513,804	-18.3%
Capital Outlay	1,048,337	1,135,339	624,683	4,203,893	270%
<b>TOTAL</b>	<b><u>\$161,702,344</u></b>	<b><u>\$180,598,528</u></b>	<b><u>\$178,763,259</u></b>	<b><u>\$182,772,437</u></b>	<b>1.2%</b>
FTE Staffing	1,865.27	1,915.60	1,953.75	1,960.09	2.3%

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EXPENDITURES BY OBJECT	APPROVED FY 2009	As a % of Total	APPROVED FY 2010	As a % of Total
Salaries & Wages	\$105,473,001	58.2%	108,062,919	59.1%
Other Salaries & Wages	4,100,997	2.3%	4,093,119	2.2%
Contracted Services	15,054,298	8.3%	15,590,201	8.5%
Supplies & Materials	5,895,927	3.3%	7,688,233	4.2%
Other Charges	7,657,288	4.3%	7,941,467	4.5%
Fixed Charges	39,635,603	22%	33,513,804	18.3%
Equipment	755,575	.4%	3,906,565	2.1%
Transfers to Other/LEAs	1,994,410	1.1%	1,944,700	1.1%
Transfers	<u>31,429</u>	.1%	<u>31,429</u>	0%
<b>TOTAL</b>	<b><u>180,598,528</u></b>	<b>100%</b>	<b><u>182,772,437</u></b>	<b>100%</b>

### Program Description

The Education Article of the Annotated Code of Maryland governs the conduct of public education in the State. The law provides that there shall be, throughout the State of Maryland, a general system of free public schools. A State Department of Education is established as a principal department of the State government. The State Board of Education determines overall elementary and secondary educational policies of the State. The law further provides that there is a county board of education for each county school system and that educational matters that affect the counties shall be under the control of the county board. The St. Mary's County Board of Education consists of five voting members and one student member. The Annotated Code of Maryland also requires that each county board prepare an annual budget for submission to the county fiscal authorities according to major budget categories.

### Budget Highlights

The total operating budget approved by the Board of Education, including all funding sources, was \$182,772,437, an increase of \$2,173,909 or 1.2%. The school system is funded by a combination of state, federal, and local sources, which include the appropriation from the County as well as its own internally generated fund balance. Funding other than the county appropriation was estimated by the Board of Education to be \$102,827,335, which includes use of their fund balance in the amount of \$8,780,402.

The approved County Appropriation for FY 2010 is \$79,945,102, \$3.8 million more in recurring funding, or 5% increase. This level allows full funding of the negotiated agreements, maintains fidelity to the Board of Education's class size goals, opens the new Evergreen Elementary and expands the Chesapeake Public Charter School and STEM. It includes 44.5 more positions than the FY 2009 General Fund. Based on the State mandated maintenance of effort the County is funding approximately \$5.8 million more than maintenance of effort.

THE BUDGET OF THE BOARD OF EDUCATION IS BASED UPON THE FOLLOWING STUDENT DATA:

<u>Level</u>	<u>FY2008 Budget</u>	<u>FY2008 Actual</u>	<u>FY2009 Budget</u>	<u>FY2009 Actual</u>	<u>FY2010 Budget</u>
Kindergarten	1,234	1,238	1,240	1,195	1,212
Elementary	5,850	5,888	6,031	5,914	5,949
Middle	3,778	3,721	3,705	3,658	3,713
High	5,244	5,264	5,242	5,296	5,263
K to 12 FTE's	16,106	16,111	16,218	16,063	16,137

The Board of Education budget includes a Revolving Fund, which accounts for all revenues and expenditures related to activities that rely heavily on fees from participants or other third parties. The major program in the Revolving Fund are the Food and Nutrition Services Program. The total Revolving Fund budget approved for FY 2010 is \$6,530,311 as compared to the approved FY 2009 level of \$6,287,467.

The Board of Education budget also includes a Restricted Program Fund, which accounts for all revenues and expenditures which must be used for a categorical or specific purpose (i.e. grants), as defined by the entity awarding the funds. Examples include the Extended Elementary Education Program, State Compensatory Education, Special Education – IDEA, Federal Title 1, etc. The total Restricted Fund budget requested and approved is \$12,784,580 compared to the prior year of \$9,012,797.

**COLLEGE OF SOUTHERN MARYLAND**

<u>Division</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Approved</u>	<u>FY 2010 Request</u>	<u>FY 2010 Approved</u>
Tuition/Fees	3,714,002	4,578,292	4,897,765	4,825,032
County Funding	2,491,000	2,668,134	2,971,585	2,971,585
State Aid	1,988,810	2,233,841	2,116,605	2,189,004
<u>Fund Balance</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total – CSM</b>	<b>8,193,812</b>	<b>9,480,267</b>	<b>9,985,955</b>	<b>9,985,621</b>
<b>CSM Foundation</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>

**Program Description**

The College of Southern Maryland, Leonardtown Campus, provides comprehensive community college services to the residents of St. Mary's County. To this end, the college offers high quality transfer and occupational programs. Continuing education courses are offered for specialized training and for enrichment. The college supports and encourages economic development and community services. The college's primary purpose is instruction. Services, cultural and research activities are developed to the degree that they enhance and complement the instructional program or meet a specific community need. The college's open-door admissions policy encourages those who can benefit to participate in programs and activities.

**Budget Highlights**

The total budget for the College of Southern Maryland, Leonardtown Campus is increasing from \$9,480,267 to \$9,985,621 or an increase of 5.3%. County Funding is increasing by \$303,451, or 11.4%. This increase represents the phasing-in of the allocation of the administrative (mandatory) costs to St. Mary's of 33% along with \$90,000 for utilities and maintenance of the anticipated opening of the new Wellness Center on the Leonardtown Campus, anticipated to open late in the year.

\$25,000 is allocated to the CSM Foundation, which continues prior funding levels for the scholarship fund, of which \$20,000 is for current scholarships and \$5,000 is to add to the endowment for the same purpose.

**Selected Statistics/Workload Indicators**

	<u>Actual FY 2008</u>	<u>Estimated FY 2009</u>	<u>Projected FY 2010</u>
FTE Students – Leonardtown Campus	963.42	1143.75	1182.59



**BOARD OF LIBRARY TRUSTEES**

<u>Division</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Approved</u>	<u>FY 2010 Request</u>	<u>FY 2010 Approved</u>
Lexington Park Library	823,964	934,255	949,916	900,938
Leonardtown Library	587,731	626,150	646,302	640,303
Charlotte Hall Library	440,276	468,987	468,209	463,665
General Operating (incl. library collection)	940,113	653,375	724,484	721,994
Technology	0	194,114	195,271	204,116
Retiree Health	277,444	117,000	113,000	113,000
Grants	42,463	15,000	15,000	0
Outreach	142,823	163,180	175,292	169,974
Sunday Hours	28,915	40,445	41,314	41,314
<b>Total, Board of Library Trustees</b>	<b>3,283,729</b>	<b>3,212,506</b>	<b>3,328,788</b>	<b>3,255,304</b>
Non-County Revenue Sources	406,547	227,086	245,000	230,000
State Revenue	626,436	658,777	620,000	629,266
<u>Fund Balance (Library)</u>	<u>0</u>	<u>101,844</u>	<u>127,750</u>	<u>110,000</u>
<b>County Funds – Library Trustees</b>	<b>2,250,746</b>	<b>2,224,799</b>	<b>2,336,038</b>	<b>2,286,038</b>

**Program Description**

The St. Mary's County Library provides public library services seven days a week to all County citizens. Branch libraries are located in the three major population centers - Lexington Park, Leonardtown, and Charlotte Hall. The Leonardtown library is considered the headquarters library and also houses the administrative office. The libraries currently consist of approximately 53,000-sq. ft. of floor space and have the capacity to hold over 225,000 items. Major activities of the libraries include: collection development and maintenance; cataloguing and processing; circulation; reference; children's programming; interlibrary loan; and administration.

**Budget Highlights**

The total budget for the Board of Library Trustees is \$3,255,304, which is a \$42,798 or 1.3% increase over the prior fiscal year. County Funding is approved to be \$ 2,286,038, an increase of \$61,239 or 1.9%. This increase for the Library is due to identified cost increases for utilities and book purchases.

**Selected Statistics/Workload Indicators**

	<u>Actual FY 2008</u>	<u>Estimated FY 2009</u>	<u>Projected FY 2010</u>
Circulation of books and other materials	1,138,020	1,200,000	1,236,000
Customer Visits	609,518	610,000	611,000
Childcare providers visited by WoW! Van	70	70	70
Programs	1,646	1,700	1,700
Program attendance	37,737	39,000	40,000
Registered Cardholders	62,002	64,000	65,000

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**OPERATING BUDGETS**

**NON-COUNTY AGENCIES**

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**ADDITIONAL FUNDING BUDGETED NON-COUNTY AGENCIES – UNALLOCATED**

In the FY 2010 Approved Budget, the Board of County Commissioners set aside \$100,000 in funding for potential non-county agency contribution requests during FY 2010. Allocations are made based on evaluation of need and recommendation by the Department of Human Services. Use of this funding must be approved by the Board of County Commissioners.

**ALTERNATIVES FOR YOUTH AND FAMILIES, INC.**

FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
26,250	26,250	26,250	26,250

The Alternatives for Youth and Families, Inc. is a provider of child welfare services to Southern Maryland children and adolescents who are diagnosed with compelling emotional and/or behavioral disorders. The continuation of care programs include: Therapeutic Group Home, Treatment Foster Care, Crisis and In-Home Programs, and Independent Living. The Board of County Commissioners continued the \$26,250 allocation.

**BOYS & GIRLS CLUB OF SO. MD**

FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
125,000	125,000	100,000	100,000

The mission of Boys & Girls Clubs of Southern Maryland is to inspire and enable all young people, especially those from disadvantaged circumstances, to realize their full potential as productive, responsible and caring citizens. Boys & Girls Clubs of Southern Maryland services more than 1700 youth in Calvert, Charles and St. Mary's Counties. The Board of County Commissioners approved the Agency requested amount of \$100,000.

**CATHOLIC CHARITIES**

FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
15,000	15,000	15,000	15,000

Angel's Watch Regional Shelter offers comprehensive emergency/transitional and domestic violence services for families, single women and women with children who are homeless through a variety of circumstances. The Board of County Commissioners allocated \$15,000 for continuation of the Homeless Shelter Grant and for Angel's Watch.

**GREENWELL FOUNDATION**

FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
42,000	42,000	50,000	42,000

The Foundation was formed in 1969 by the Greenwell family who recognized a need for all County families, including those with disabled members, and others who have disabilities, to have a place to go where they could enjoy the beauties of the County, the river, and the outdoors. The Greenwell's gave their property to the State to be used to enhance the enjoyment of nature for special populations. The Greenwell Foundation ensures that their wishes were met to provide activities and opportunities for people with special needs. The Foundation emphasizes and promotes the preservation and conservation of the Greenwell property's natural resources, developing programs for the general public with disabilities. The Board of County Commissioners continued the \$42,000 allocation.

<b>HISTORIC SOTTERLEY, INC.</b>
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FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
75,000	75,000	75,000	75,000

Founded in 1961, Sotterley Foundation, Inc. is a private, nonprofit organization that functions as steward of Historic Sotterley Plantation. The Foundation's mission is to preserve, research, and interpret Sotterley Plantation's diverse cultures and environments and to serve as a public educational resource. The Board of County Commissioners continued the \$75,000 allocation.

<b>HISTORIC ST. MARY'S CITY FOUNDATION</b>
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FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
1,500	1,500	1,500	1,500

Historic St. Mary's City Foundation supports the policies and programs of Historic St. Mary's City, a museum of history and archaeology that commemorates the birthplace of Maryland and its significance as providing ground for the ideals of religious toleration and separation of church and state. The Board of County Commissioners continued the \$1,500 allocation towards funding Maryland Day.

<b>HOSPICE OF ST. MARY'S</b>
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FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
15,000	15,000	15,000	15,000

Hospice of St. Mary's provides physical, emotional and spiritual care to terminally ill patients and their families, and bereavement support to those families and the community regardless of the patient's ability to pay. The Board of County Commissioners continued the \$15,000 allocation.

<b>LEXINGTON PARK ROTARY – OYSTER FESTIVAL</b>
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FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
5,000	5,000	5,000	5,000

A number of 12 local service organizations participate in the Oyster Festival, with all proceeds going back to the local community in charitable endeavors. Last year, the Lexington Park Rotary's charitable actions included over \$100,000 contributions to local organizations. The Board of County Commissioners continued the \$5,000 allocation.

<b>LITERACY COUNCIL OF ST. MARY'S</b>
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FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
12,000	12,000	12,000	12,000

The Literacy Council of St. Mary's provides free, one-on-one tutoring to adults in St. Mary's County who need help with basic reading, writing, and math skills. County funding aides in funding a part-time office manager to allow the Council to maintain the cohesiveness needed in their volunteer organization. The Board of County Commissioners continued the \$12,000 allocation.

**MARYLAND DEPARTMENT OF AGRICULTURE – WEED CONTROL**

FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
15,253	17,500	18,000	17,500

This funding supports an agreement with the State Department of Agriculture to provide funding for the control and eradication of designated noxious weeds. This program administers 50 control contracts, and performs over 400 on-site inspections of 150 infested properties. The budget continues the \$17,500 contribution; there are matching revenues for the same.

**MARYLAND HISTORICAL SOCIETY**

FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
1,000	1,000	1,000	1,000

The Maryland Historical Society is the state's oldest cultural institution. Through its museum, library publications, and extensive public outreach programs they collect, preserve, and interpret objects and materials reflecting Maryland's diverse heritage. The Board of County Commissioners continued the \$1,000 allocation.

**SOUTHERN MARYLAND NAVY ALLIANCE, INC.**

FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
30,000	30,000	50,000	30,000

The Southern Maryland Navy Alliance's main objective is to initiate support for new programs in D.O.D authorization and appropriations legislation that are of interest to local defense activities as well as market Patuxent River and St. Inigoes capabilities to international companies and countries. The Board of County Commissioners continued the \$30,000 allocation.

**PATUXENT RIVER NAVAL AIR MUSEUM**

FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
30,000	30,000	45,000	30,000

The operational plan of the Museum includes specific objectives with respect to outdoor display areas, indoor display areas, exhibit development/facility preparation, collections, education, and management procedures. Annually, the museum welcomes more than 54,000 visitors. The Board of County Commissioners continued the \$30,000 allocation.

<b>SEVENTH DISTRICT OPTIMIST CLUB</b>
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<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2010</b>
<u><b>Actual</b></u>	<u><b>Approved</b></u>	<u><b>Request</b></u>	<u><b>Approved</b></u>
10,000	10,000	10,000	10,000

The Seventh District Optimist Club hosts the "Blessing of the Fleet" annually in October to raise funds to support the numerous youth activities of the 7th District Optimist Club throughout the County. Because of the unique geographical location of the St. Clement's Island Museum and St. Clement's Island, (the birthplace of MD), the Blessing of the Fleet offers a perfect setting to attract tourism from the surrounding states and D.C. County funding is requested primarily for the purpose of advertising the "Blessing of the Fleet." The Board of County Commissioners continued the \$10,000 allocation.

<b>SMC FOREST CONSERVANCY DISTRICT BOARD</b>
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<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2010</b>
<u><b>Actual</b></u>	<u><b>Approved</b></u>	<u><b>Request</b></u>	<u><b>Approved</b></u>
1,000	1,000	1,000	1,000

The mission of the Board is to promote the stewardship, conservation, management and wise use of Maryland's forest resources, both urban and rural. The Board of County Commissioners continued the \$1,000 allocation to help support of Arbor Day activities and to send a student to the MD Dept. Natural Resources-Natural Resource Conservation Camp (NRCC) held in Garrett County, Maryland.

<b>SOUTHERN MARYLAND CENTER FOR INDEPENDENT LIVING, INC.</b>
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<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2010</b>
<u><b>Actual</b></u>	<u><b>Approved</b></u>	<u><b>Request</b></u>	<u><b>Approved</b></u>
15,000	15,000	30,000	15,000

The Southern Maryland Center for Independent Living, Inc., formerly known as The Southern Maryland Center for L.I.F.E., is a consumer controlled, community-based, nonprofit organization, empowering and supporting people with disabilities in the Tri-County area of Southern Maryland. The Board of County Commissioners continued the \$15,000 allocation.

<b>SOUTHERN MARYLAND CHILD CARE RESOURCE CENTER</b>
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<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2010</b>
<u><b>Actual</b></u>	<u><b>Approved</b></u>	<u><b>Request</b></u>	<u><b>Approved</b></u>
12,400	12,400	12,400	12,400

The Southern Maryland Child Care Resource Center was incorporated in 1997 and serves as a resource to children, their families, and community professionals in the Southern Maryland region. The Southern Maryland Child Care Resource Center provides parents with free referral services and assistance in locating child care in Charles, Calvert, and St. Mary's counties. The Center also provides training and technical assistance to licensed and prospective child care providers, and behavior management support to child care providers and parents with children with challenging behaviors that are making them at risk of removal from their child care placement. Most functions are provided free to the recipients. However, there is a small charge for the training workshops. County funding is requested to cover a portion of rent and utility costs. The Board of County Commissioners continued the \$12,400 allocation.

**SOUTHERN MARYLAND HIGHER EDUCATION CENTER**

FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
50,000	50,000	75,000	50,000

The Southern Maryland Higher Education Center (SMHEC) was established in 1994 to provide graduate and upper-level undergraduate courses for citizens of Charles, St. Mary's, and Calvert counties. In 2006, approximately 50% of all class enrollments at SMHEC were taken by students who are residents of St. Mary's County. The Board of County Commissioners continued the \$50,000 allocation.

**SOUTHERN MARYLAND RESOURCE CONSERVATION / DEVELOPMENT BOARD**

FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
8,054	8,054	8,900	8,054

Southern Maryland RC&D Board was incorporated in 1993 and is a resource conservation and development organization which serves Anne Arundel, Calvert, Charles, and St. Mary's Counties. Working with diverse project partners, Southern Maryland RC&D brings together Federal resources and local knowledge to help communities address important, emerging conservation and quality of life concerns. St. Mary's, Calvert, and Charles County's funding is used to support a part-time secretary. Grants provide most of the funding used by the RC&D to support conservation, development and community outreach programs. The Board of County Commissioners continued the \$8,054 allocation.

**ST. MARY'S CARING, INC.**

FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
3,000	3,000	5,000	3,000

St. Mary's Caring, Inc. operates and funds a Soup Kitchen, providing hot meals and other services for low-income children and adults of St. Mary's County. The Center provides a safe and inviting location for people to meet and relax. Assistance to the unemployed, homeless, and working poor is provided by making referrals made to proper agencies. Special programs and events for children, when resources permit, have included a Christmas Breakfast and Gift Exchange. The Kitchen is always available to various community organizations for a meeting space. The Board of County Commissioners continued the \$3,000 allocation.

**ST. MARY'S COLLEGE RIVER CONCERT SERIES**

FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
10,000	10,000	10,000	10,000

The River Concert Series provides the citizens of St. Mary's County and the rest of Southern Maryland with a series of high quality, professional performances in the summer. Additionally, the River Concert Series enriches the cultural offerings of our region while raising the cultural profile of Southern Maryland throughout the State. It is anticipated that more than 35,000 people will attend the upcoming River Concert Series. The Board of County Commissioners continued the \$10,000 allocation.

**ST. MARY'S COLLEGE SCHOLARSHIP FUND**

FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
6,000	6,000	6,000	6,000

The scholarship program was developed by the college in an attempt to create a series of new scholarships to provide an extra incentive for some of our most talented college-bound students to remain in the region. The Board of County Commissioners continued the \$6,000 allocation.

**ST. MARY'S COUNTY ARTS COUNCIL**

FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
2,000	2,000	2,000	2,000

The St. Mary's County Arts Council increases the county and community's awareness of the value of the arts and how the arts can enhance the quality of our community and individual lives; to foster and encourage the development of the arts and artists in St. Mary's County; and to serve as a subsidiary of the Maryland State Arts Council to receive, review, and approve local project grant applications worthy of County and State support. The Board of County Commissioners continued the \$2,000 allocation.

**ST. MARY'S COUNTY HISTORICAL SOCIETY**

FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
37,500	12,500	12,500	12,500

The St. Mary's County Historical Society collects, preserves, researches, and interprets the history of St. Mary's County, Maryland and provides stewardship of 18th century Tudor Hall which functions as its main facility. County funds subsidize the general funds of the Society. The Board of County Commissioners continued the \$12,500 allocation.

**THE ARC OF SOUTHERN MARYLAND**

FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
132,150	132,150	138,758	132,150

The ARC of Southern Maryland promotes community involvement, responsibility, independence and personal success for children and adults with intellectual and developmental disabilities. The ARC's objectives include providing residential placement; individual supported living services; vocational day placement; supported employment opportunities, and family support services/respite care assistance to individuals and families. The Board of County Commissioners continued the \$132,150 allocation to support systems currently in the community.

**THE CENTER FOR LIFE ENRICHMENT**

FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
155,908	155,908	165,115	155,908

The Center for Life Enrichment provides programs and support services that will increase the vocational and personal potential of individuals with disabilities. County funds represent less than 10% of total projected revenues. The Board of County Commissioners continued the \$155,908 allocation.



<b>THE CENTER FOR FAMILY ADVOCACY</b>
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FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
108,089	108,089	133,089	108,089

The function of The Center for Family Advocacy is to assess and provide needed support and services to the women, children, and families of St. Mary's County. The Center is the only St. Mary's County provider of legal resources for victims of violence seeking protection from abuse in civil court. Major activities of the Center include: legal assistance; lay legal advocacy program for victims of domestic violence; support groups; crisis intervention/management; support to re-entry students; domestic violence education; information and referral; and legislative and legal advocacy. Major revenue sources supporting the Women's Center budget include Maryland Legal Services, Federal and State grants, County government, fund-raising, and donations. The Board of County Commissioners continued the \$108,089 allocation.

<b>THREE OAKS CENTER</b>
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FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
142,131	130,000	150,000	130,000

Three Oaks Center provides prevention and outreach services as well as emergency, transitional and permanent supportive housing that helps individuals and families meet their basic need for shelter, stabilization, assessment, and referral to appropriate resources so that they may return to living productive, self-sufficient lives in our community. The Center has a maximum program capacity of 20 to 22 families depending on the amount of rent required overall at any given time. In addition, the Center has 12 beds in the men's shelter facility designated as transitional. The Board of County Commissioners continued the \$130,000 allocation.

<b>TRI-COUNTY COMMUNITY ACTION COMMITTEE (SMTCCAC Inc)</b>
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FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
17,750	17,751	20,000	17,751

The primary purpose of Tri-County Community Action is to provide services to eligible citizens that alleviate the causes and conditions of poverty, promote upward mobility and enrich the quality of life. These services are provided through programs such as Head Start, Emergency Advocacy Services, Residential Energy Assistance, Weatherization services, Economic & Employment Development, Senior Companion, AmeriCorps, and Housing Services. St. Mary's County has funded a County Coordinator position in the Senior Companion Program for the past ten years. General operations funding includes fiscal control, personnel, planning, and quality control. The Board of County Commissioners continued the \$17,751 allocation.

<b>TRI-COUNTY COUNCIL</b>
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FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
94,200	94,200	94,200	94,200

The Council is the regional planning and development agency for the Tri-County area of Southern Maryland, created by State law in 1966. The Board of County Commissioners continued the \$94,200 allocation.

<b>TRI-COUNTY YOUTH SERVICES BUREAU</b>
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FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
116,479	116,479	116,479	116,479

Tri-County Youth Services Bureau is a community-based, non-residential provider of delinquency prevention, youth suicide prevention, youth violence and abuse prevention and intervention, and youth development services. Professional counselors provide individual, group and family mental health counseling. Care services include individual, group, family and play therapies at three offices. The St. Mary's office is located at the Dr. J. Patrick Jarboe Center in Lexington Park. Funding is through the Governor's Office of Children, United Way, the three Southern Maryland counties, fees, contracts, and donations. The Board of County Commissioners continued the \$116,479 allocation.

<b>UNITED COMMISSION FOR AFRO AMERICANS</b>
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FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
5,000	5,000	5,000	5,000

United Commission for Afro Americans pursues a varied outreach program including gathering and sharing oral histories; holding lectures, seminars, and workshops; and promoting events – all in the pursuit of their mission. The Board of County Commissioners continued the \$5,000 allocation to help support the "Juneteenth Celebration".

<b>WALDEN/SIERRA, INC.</b>
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FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
345,447	345,447	345,447	345,447

Walden/Sierra was established in 1973 to provide comprehensive substance abuse treatment and prevention services as well as hotline/crisis intervention and mental health support services to the citizens of St. Mary's County. The total number of clients over the age of 18 requesting substance abuse services averages approximately 2,110 annually. The Board of County Commissioners continued the \$345,447 allocation.

<b>WATERMEN'S ASSOCIATION</b>
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FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
20,000	20,000	25,000	20,000

The Board of County Commissioners continued the \$20,000 allocation for the Watermen's Association of St. Mary's County. This allocation will assist the Association with the Oyster Replenishment program.

<b>VOLUNTEER FIRE DEPARTMENTS AND RESCUE SQUADS</b>
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FY 2008	FY 2009	FY 2010	FY 2010
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
200,694	200,000	200,000	200,000

This reflects the Senator William H. Amoss Fire, Rescue and Ambulance Funding (formerly referred to as "508 State Grant ") which provides financial support to the counties for local and volunteer fire, rescue, and ambulance services. The continued funding of \$200,000 is the same as previous years, and reflects amounts received from the State and allocated to the entities.

<b>SUPPLEMENTAL EXPENSE RESERVE</b>
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FY 2008	FY 2009	FY 2010	FY 2010
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
0	500,000	500,000	1,000,000

This represents funding authority recognized in the expense budget, which will have corresponding (supplemental) revenue from grants or other revenues, but which is not specifically known at this time. Generally, this is used for new or increased grant awards or other revenues during the year. As funds are received, the revenues and associated expenditures will be re-allocated, through a budget amendment approved by the Board of County Commissioners, to the appropriate department. Appropriation authority, both revenues and expenses, is budgeted at \$1,000,000. Amount was increased over request in anticipation of potential special funding through the American Recovery and Reinvestment Act (ARRA).

<b>LEONARDTOWN TAX REBATE</b>
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FY 2008	FY 2009	FY 2010	FY 2010
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
53,796	55,780	64,425	64,425

The County Commissioners appropriate a grant to the town of Leonardtown in consideration of fact that the town provides some of its own services, in lieu of the County providing these services. The grant is calculated based upon the assessed value of County-owned tax exempt property within the Leonardtown corporate limits. The major properties within the town limits include the Court House, Governmental Center, Nursing Center and Health Department. The assessed value of the County-owned nontaxable real property amounts to \$50,214,396. The approved funding is calculated to be \$64,425.

<b>EMPLOYER CONTRIBUTIONS – RETIREE HEALTH BENEFITS</b>
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FY 2008	FY 2009	FY 2010	FY 2010
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
11,217,567	10,501,702	4,850,146	4,604,402

This portion of the budget includes retiree health insurance and unemployment insurance costs. The County government provides health insurance to its retirees based upon years of service. Prior to FY2008, these costs were reflected in the budget based on actual premium payments for current retirees only. That amount is approximately \$2 million annually.

New requirements from the Government Accounting Standards Board (GASB) require the recognition in financial statements of the expense being incurred while employees work for the benefits that they will be paid as retirees. This is similar to current accounting for pension plans, that requires recognition today of the benefit being earned. Further, though not required by the GASB, setting aside funding in a trust for those future commitments is widely recognized as responsible and prudent. It ensures that at the time that current employees retire and expect to collect those benefits, adequate funding will be there for the County to make the necessary payments for retirees.

For current employees, based on their service to date, the actuary estimated the County's liability to be approximately \$48.8 million. The Approved Budget include, \$4,593,402, which is the amount needed to fully fund the estimated Annual Required Contribution, as calculated by an actuary. Also included is \$11,000 for Unemployment costs bringing the total amount needed for FY 2010 to \$4,604,402.

<b>G.O.B. / BANK ADMINISTRATION COSTS</b>
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FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
63,270	38,000	61,000	61,000

\$61,000 is allocated to cover service and related charges from financial institutions, including administrative fees for bond escrow accounts and related processing.

<b>DEBT SERVICE</b>
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FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
12,524,751	12,796,749	13,524,704	13,188,897

This appropriation of \$13,188,897 is needed to pay principal and interest on debt for capital projects, including estimated principal and interest for the planned sale of \$35 million of general obligation bonds (G.O.B.) in FY 2010. The estimated allocation of debt service, based on the capital projects being funded, is as follows:

Board of Education	5,854,175
Other County	3,679,622
Roads	1,284,498
College of So MD	863,594
Solid Waste	693,171
Library	468,010
Parks	<u>345,827</u>
Total	\$13,188,897

<b>CAPITAL PROJECTS - GENERAL FUND TRANSFER</b>
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FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
500,000	1,000,000	500,000	500,000

\$500,000 is approved as a transfer from the General Fund to the Capital Projects Fund to pay for capital needs. This transfers to the Capital Project Fund is an on-going part of the Capital Project six year plan. The use of "pay-go" to fund capital projects reduces the amount of debt that would otherwise be needed.

**RESERVE – RAINY DAY**

FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
125,000	0	125,000	0

The Rainy Day Fund was originally initiated in FY 2000 with a \$250,000 set-aside. This fund is established as a source of funding for budget years when the revenue estimates indicate a temporary shortfall from the level required to fund the County's operations and activities. It is funded through budgeted additions that are set aside at the start of the fiscal year. Though this Approved Budget includes no additional funding in FY2010, the total amount, funded through FY 2008, is \$1,625,000.

**RESERVE – BOND RATING**

FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
1,209,731	725,000	725,000	725,000

The Bond Rating Reserve is a fund separate from the Rainy Day Reserve and represents a designation of fund balance. The reserve is set at 6% of general fund revenues. The approved budget allocates \$725,000 to fund an addition to this reserve, to maintain the 6% level.

**RESERVE – EMERGENCY APPROPRIATIONS**

FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
0	500,000	500,000	500,000

This reserve represents funding set aside annually which can be allocated during the fiscal year at the discretion of the Board of County Commissioners to fund unanticipated or under budgeted expenditures or respond to other funding requests for items or activities not budgeted.

The budget allocates \$500,000. These funds are intended to be used during the year to address unusual and unbudgeted expenditures. One of the more common items is snow removal, as this is entirely dependent upon the weather and for which a pattern or trend cannot be established. Additionally, such funds allow the Board of County Commissioners to respond to grant opportunities which require a match of local funds or other requests for funding. Such amount can also be used to mitigate the effects of revenue that does not meet current year budget expectations.

**RESERVE – BUDGET STABILIZATION**

FY 2008 <u>Actual</u>	FY 2009 <u>Approved</u>	FY 2010 <u>Request</u>	FY 2010 <u>Approved</u>
0	1,279,295	1,710,204	376,381

This reserve is intended to position the County to be able to address unbudgeted costs or funding shortfalls that arise due to economic conditions, including but not limited to the lower than budgeted revenues during FY 2010 including recordation, highway user, charges and fees, etc. Additionally, the potential actions by the State to balance its budget, which may have further impact on the County, including the Health Department, the Library, Elections, shifting Assessment Office costs, or other entities that receive funding from both State and County sources. Any use or allocation of this reserve must be approved by the Board of County Commissioners. The approved budget allocates \$376,381 million to this reserve.

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# ENTERPRISE AND SPECIAL REVENUE FUNDS

Enterprise funds are used to account for certain services and programs which are operated similar to separate business enterprises. Generally, fees and charges are levied at rates necessary to cover the costs of operation; thus enterprise fund activities are not dependent on taxes for their operating revenue.

The Department of Recreation and Parks operates two enterprise funds. The Recreation and Parks Activity Fund accounts for the operation of numerous countywide recreation programs. The Wicomico Shores Enterprise Fund accounts for the operations of the County's public golf course.

The Solid Waste and Recycling Fund is a separate fund to capture the direct operating costs of the Solid Waste and Recycling divisions/ activities and related fees. A Solid Waste and Recycling fee was instituted effective July 1, 2007, and is used to partially fund the costs. In addition, User Fees and a General Fund subsidy fund this program.

The operation of an adult day care program is accounted for in the Department on Aging, Medical Adult Day Care Special Revenue Fund. This program, is supported by client fees, grants, and Medicaid payments.

The Miscellaneous Revolving Fund is a special revenue fund established to account for certain earmarked revenue sources designated to finance particular functions or activities.

The Emergency Services Support Fund is a separate fund to collect revenue (Emergency Service Support Fees) and expend resources for Advanced Life Support, LOSAP and base operating allocations to Fire & Rescue entities. This also funds the principal and interest on the Revolving Loan Fund related debt.

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## RECREATION AND PARKS ENTERPRISE FUND

Source and Use of Funds	FY 2008 Actual	FY 2009 Approved Budget	FY 2010 Requested Budget	FY 2010 Approved Budget
Child Care Programs	965,525	1,160,345	1,022,450	1,022,450
Therapeutic Division	70,200	75,363	75,363	85,877
Gymnastics Department	241,673	300,581	309,247	309,247
Leisure / Special Programs	142,149	247,916	202,774	202,774
Special Facilities	310,784	363,497	364,485	364,485
Sports Programs	354,547	423,335	466,135	466,135
New Program Reserves	97,996	236,131	228,765	228,765
<b>Total Revenues</b>	<b>2,182,874</b>	<b>2,807,168</b>	<b>2,669,219</b>	<b>2,679,733</b>
Child Care Programs	835,939	1,072,665	902,087	902,087
Therapeutic Division	58,807	81,578	72,048	82,551
Gymnastics Department	274,852	301,793	308,507	308,507
Leisure / Special Programs	110,845	204,578	182,700	182,700
Special Facilities	514,921	504,751	523,461	523,461
Sports Programs	304,178	366,132	411,766	411,766
New Program Expenses	162,930	286,026	282,665	282,665
<b>Total Expenditures</b>	<b>2,262,472</b>	<b>2,817,523</b>	<b>2,683,234</b>	<b>2,693,737</b>
Revenues Over(Under) Expenditures	(79,598)	(10,355)	(14,015)	(14,004)
General Fund Subsidy	0	50,000	50,000	50,000
<b>Fund Equity (deficit) at June 30</b>	<b>(\$142,931)</b>			

An enterprise fund is established to account for governmental services which are entirely or predominantly funded by user charges. Programs offered through the Recreation Division of the Department of Recreation, Parks and Community Services are financed through fees established for the different activities. Programs and facilities include child care centers, summer day camps, sports programs, youth and adult leisure programs, amusement park ticket sales, gymnastics center, regional park, indoor recreation center, teen center, and museums.

New Program Revenue Reserves & Expenses are for new recreation programs for the fiscal year that have not currently been developed and/or organized with specific funding estimates. The expense costs are budgeted at a larger amount than revenues due to the additional set-up and administrative costs involved with new programs.

## WICOMICO SHORES GOLF ENTERPRISE FUND

Source and Use of Funds	FY 2008 Actual	FY 2009 Approved Budget	FY 2010 Requested Budget	FY 2010 Approved Budget
Golf Operations	\$933,953	\$1,086,800	\$1,147,825	\$1,147,825
Restaurant	178,279	396,400	557,780	557,780
House	0	20,000	23,000	23,000
Interest Income	51,706	5,000	25,000	10,000
Golf Shop	49,637	114,440	116,940	116,940
Miscellaneous	2,614	1,500	3,200	3,200
Supplemental Reserve	0	0	0	50,000
<b>Total Revenues</b>	<b>1,216,189</b>	<b>1,624,140</b>	<b>1,873,745</b>	<b>1,908,745</b>
Golf Operations	119,144	157,181	164,408	164,408
Greens and Grounds	488,212	510,460	528,673	490,147
Restaurant	203,102	373,862	501,961	496,724
House	45,482	125,889	134,350	134,350
Administration	195,890	193,969	203,069	197,555
Golf Shop	32,621	56,728	56,750	56,750
Capital / depreciation	93,679	45,000	45,000	45,000
OPEB (post-retirement health)	0	79,947	74,304	70,265
Supplemental Reserve	0	0	0	50,000
<b>Total Expenditures, before debt service</b>	<b>1,178,130</b>	<b>1,543,036</b>	<b>1,708,515</b>	<b>1,705,199</b>
Debt Service-Lease Payments	33,070	20,021	45,541	45,541
Debt Service - principal	114,266	112,961	112,961	112,961
Debt Service - interest	0	0	0	0
<b>Total Expenditures, including debt service</b>	<b>1,325,466</b>	<b>1,676,018</b>	<b>1,867,017</b>	<b>1,863,701</b>
<b>Fund Equity at June 30, exclusive of net capital assets</b>	<b>\$366,261</b>			

The Wicomico Shores Golf Enterprise fund finances the public golf operation in St. Mary's County. The Wicomico Golf Course and Recreation Complex includes an 18-hole golf course, restaurant, banquet room, club house, pro shop, and two tennis courts. Primary revenue sources for this self-supporting enterprise are the greens fees generated through golf course operations and the revenue collections from the restaurant and banquet facility. The budget numbers include an assumed level of debt service payments that would be required to fund the exempt financing which is intended to be used for the replacement of the club house. All expenditures, including debt service on the financing, is funded by net revenues of the golf course operation. The net investment in capital assets at June 30, 2008 was \$2,612,376 and restricted fund balance was \$747,128.



## SOLID WASTE AND RECYCLING FUND

Source and Use of Funds	FY 2008 Actual	FY 2009 Approved Budget	FY 2010 Requested Budget	FY 2010 Approved Budget
SW and Recycling Fees-Residential	2,277,540	2,753,000	2,277,540	2,284,620
SW and Recycling Fee - Commercial Proposed	0	-	2,023,222	-
Landfill Tipping Fee	427,023	410,000	410,000	410,000
Landfill Tipping-Commercial-Proposed	0	0	2,925,000	0
Recycle Containers	8,502	8,200	4,500	4,500
<b>Total Revenues</b>	<b>2,713,065</b>	<b>3,171,200</b>	<b>7,640,262</b>	<b>2,699,120</b>
<b>Solid Waste</b>				
Personal Services	966,846	882,468	1,285,105	805,306
Operating Supplies	37,829	42,500	42,500	42,500
Hauling & Post-Closure Costs	980,149	942,171	2,527,271	1,177,271
Communications	3,421	4,500	3,900	3,900
Transportation	78,002	90,837	79,000	79,000
Public Utility	13,584	28,167	30,250	28,167
Tipping Fees	1,140,215	1,270,725	2,836,620	1,143,000
Equipment	4,487	5,000	5,000	0
Retiree Health	0	50,002	118,986	50,524
Lease Payments	208,530	251,271	251,271	292,537
Capital/Depreciation	165,890	0	0	0
<b>Total, Solid Waste</b>	<b>3,598,953</b>	<b>3,567,641</b>	<b>7,179,903</b>	<b>3,622,205</b>
<b>Recycling</b>				
Personal Services	145,476	116,564	120,443	115,363
Operating Supplies	4,298	7,750	6,250	6,250
Professional Services	243,916	253,000	268,000	303,000
Communications	353	0	0	0
Transportation	4,298	3,770	4,500	4,500
Rentals	26,329	40,000	75,000	40,000
Hazardous Waste Day Events	50,268	50,150	50,150	50,150
Equipment	4,188	5,000	5,000	0
Capital/Depreciation	24,542	0		
<b>Total, Recycling</b>	<b>503,668</b>	<b>476,234</b>	<b>529,343</b>	<b>519,263</b>
<b>Total Expenditures</b>	<b>4,102,621</b>	<b>4,043,875</b>	<b>7,709,246</b>	<b>4,141,468</b>
Revenues Over (Under) Expenditures	(1,389,556)	(872,675)	(68,984)	(1,442,348)
Transfer-Subsidy from General Fund	1,450,375	872,675	0	1,442,348
<b>Fund Equity (deficit) at June 30</b>	<b>\$329,673</b>			

This enterprise fund was added for the FY 2008 Budget to capture the direct operating costs of the Solid Waste and Recycling divisions / activities and related fees. A Solid Waste and Recycling Fee of \$60/improved residential property is collected annually through the Property Tax bills, effective July 1, 2007. Prior year revenues and expenses are reflected in the General Fund under the Department of Public Works and Transportation. Not included above are expenditures for capital projects, equipment, debt service, indirect costs, overhead and administration; these are still carried as General Fund or Capital Project expenditures. FY 2010 Request reflects implementing new fees per the approved ordinance to Commercial Entities for the Environmental Service Fee and Tipping Fee. Proposed fee for tipping for Commercial is \$65/ton and Proposed Environmental Service fee is \$1623.77. FY 2010 Approved reflects no new fees for Commercial and that General Fund will provide a subsidy.

## MEDICAL ADULT DAY CARE FUND

Source and Use of Funds	FY 2008 Actual	FY 2009 Approved Budget	FY 2010 Requested Budget	FY 2010 Approved Budget
Medical Assistance	\$202,748	\$206,956	\$401,121	\$359,609
Private Pay	123,399	153,446	159,142	120,456
DHMH (OHS) Grant	75,165	83,331	83,331	83,331
DHMH (OHS) Grant Client Co-Pay	20,910	27,420	39,701	25,216
Child/Adult Care Food Program	22,569	42,000	35,000	35,000
Senior Center Plus	2,569	3,840	3,840	3,840
<b>Total Revenues</b>	<b>447,360</b>	<b>516,993</b>	<b>722,135</b>	<b>627,452</b>
Personal Services	492,473	589,921	606,901	575,506
Food	41,741	56,424	52,424	51,574
Transportation	235,258	201,614	220,000	225,000
Utilities	7,695	10,668	12,000	12,000
Other Program Cost	13,410	15,260	24,460	24,460
OPEB - Retiree's	0	0	64,747	67,834
<b>Total Expenditures</b>	<b>790,577</b>	<b>873,887</b>	<b>980,532</b>	<b>956,374</b>
Revenues Over (Under) Expenditures	(343,217)	(356,894)	(258,397)	(328,922)
Transfer-Subsidy from General Fund	287,301	480,235	642,385	600,000
<b>Fund Equity (deficit) at June 30</b>	<b>(\$357,246)</b>			

The Medical Adult Day Services Center Enterprise Fund finances the Department of Aging Medical Adult Day Services Program. This program provides a wide range of supportive health and social services during the day for adults, age 16 and over, whose physical, mental or cognitive condition necessitates medical supervision throughout the day. This service also gives them the opportunity to remain in the community versus placement in a nursing facility. The program operates one center, the Vivian Ripple Center, and is licensed for 48 participants. Included in the amounts shown above is a subsidy from the County's general fund to offset both current and accumulated balances for this program. FY 2010 Approved Subsidy of \$600,000 is expected to be final. County Commissioners are exploring other options during FY 2010 to make MADS Revenues cover expenses or have program contracted out by outside party.

## MISCELLANEOUS REVOLVING FUND

Source and Use of Funds	FY 2008 Actual	FY 2009 Approved Budget	FY 2010 Requested Budget	FY 2010 Approved Budget
Charges for Services	\$201,889	\$262,200	\$271,145	\$277,625
<b>Total Revenues</b>	<b>201,889</b>	<b>262,200</b>	<b>271,145</b>	<b>277,625</b>
Department of Aging Special Events/CRAC	141,308	160,000	160,000	160,000
Fuel Operations	7,018	7,350	7,350	7,350
Community Services Special Events	280	1,945	1,945	1,945
Community Services Alliance	0	0	0	0
Child Welfare Day	1,800	1,800	1,800	0
States Attorney Drug Enforcement	37,993	120,630	124,688	120,786
Community Services Teen Court	0	300	300	300
Sheriff's Department Forfeiture Fund	4,826	15,100	15,100	23,380
<b>Total Expenditures</b>	<b>193,225</b>	<b>307,125</b>	<b>311,183</b>	<b>313,761</b>
Revenues Over (Under) Expenditures	8,664	(44,925)	(40,038)	(36,136)
<b>Fund Equity at June 30</b>	<b>\$369,676</b>			

The Miscellaneous Revolving Fund is a special revenue fund established to account for certain earmarked revenue sources designed to finance particular functions or activities including the County vehicle gas pump operation, Department on Aging events and programs, Community Services special events, and the drug enforcement/education fund.

## EMERGENCY SERVICES SUPPORT FUND

Effective in FY 2005, the budget incorporates the Emergency Services Tax legislation, which dedicates a funding stream for the County's emergency services activities and organizations. By identifying a special tax, based on assessed property values, the Commissioners set into place a funding mechanism to allow emergency services organizations, including fire and rescue, to plan for the future.

The Emergency Services Tax- Support Services is assessed at a rate of \$0.016 on each \$100 dollars of assessable and personal property. The funds are remitted by the Treasurer and credited to this revolving fund. Revenues generated are budgeted to support base allocations of \$23,000 and \$19,000 to each volunteer fire department and rescue squad, respectively, as well as for the other purposes listed below.

Source and Use of Funds	FY 2008 Actual	FY 2009 Approved Budget	FY 2010 Requested Budget	FY 2010 Approved Budget
Emergency Services – Support Tax	\$1,451,507	\$1,475,954	\$1,600,000	\$1,600,000
Transfer from General Fund	0	0	0	0
Grant	16,917	17,022	37,200	37,200
ALS Educational Assistance	0	2,700	2,700	2,700
Safer Grant	0	114,155	109,174	62,581
<b>Total Revenues</b>	<b>1,468,424</b>	<b>1,609,831</b>	<b>1,749,074</b>	<b>1,702,481</b>
Advanced Life Support	146,195	247,646	287,606	287,606
Emergency Services	35,067	175,578	215,578	175,578
Fire Department Operating Allocation	207,000	207,000	207,000	207,000
Fire Department LOSAP Allocation	403,212	443,306	477,368	477,368
Rescue Squad Operating	133,000	133,000	133,000	133,000
Rescue Squad LOSAP	121,246	127,314	149,932	149,932
F & R Revolving Loan Fund, Debt Service	170,770	170,583	250,075	250,075
Grant	60,187	38,584	78,940	78,940
ALS Educational Assistance	1,572	37,076	37,076	37,076
Safer Grant - 1 FTE Position	0	114,155	109,174	62,581
<b>Total Expenditures</b>	<b>1,278,249</b>	<b>1,694,242</b>	<b>1,945,749</b>	<b>1,859,156</b>
Excess of Revenues Over (Under) Expenditures	190,175	(84,411)	(196,675)	(156,675)
<b>Balance at June 30</b>	<b>\$529,501</b>			

## FIRE TAX

According to the St. Mary's County Code, a Fire Tax is to be assessed on every \$100 of assessed valuation of all real and personal property. The proceeds from the tax are distributed to those fire companies located in the election districts in which the money is collected. The fire companies submit an annual budget and audit report to the Board of County Commissioners. The funds received by the fire companies and approved by the County Commissioners shall be used for the purpose of purchasing, repairing, replacing, operating, maintaining and housing their fire-fighting equipment and apparatus, and for the training of new volunteer firefighters.

<u>DISTRICT</u>	<u>NUMBER OF PROPERTIES</u>	<u>RATES</u>
1st Election District - Ridge	3,713	3.6¢ per \$100 of assessment
2nd Election District – Valley Lee	3,596	4.4¢ per \$100 of assessment
3rd Election District - Leonardtown	6,430	2.4¢ per \$100 of assessment
4th Election District – Chaptico	4,863	4.4¢ per \$100 of assessment
5th Election District – Mechanicsville	4,944	4.6¢ per \$100 of assessment
6th Election District - Hollywood	5,554	4.4¢ per \$100 of assessment
7th Election District – Avenue	3,184	4.4¢ per \$100 of assessment
8th Election District – Bay District	12,150	5.0¢ per \$100 of assessment
9th Election District – St. George Island	225	3.6¢ per \$100 of assessment

Note: The volunteer fire companies submitted estimated FY 2010 operating budgets to the County which total approximately \$8.2 million in aggregate spending. The companies have estimated revenues from the fire tax and emergency services support tax of approximately \$4.1 million, or 50 % of total revenue support.

## RESCUE TAX

A Rescue Tax was enacted to provide a dedicated funding source for the County's rescue services activities and organizations. By identifying a special tax, based on assessed property values, the Commissioners set into place a funding mechanism to allow emergency services organizations, including fire and rescue, to plan for the future. The Emergency Services Tax, as a group, includes the existing Fire Tax, this Rescue Tax, and the Emergency Services Support Tax.

The Rescue Tax is assessed at a rate per \$100 of assessed valuation of all real and personal property on property in each election district, as identified below. The proceeds from the tax are distributed by the Treasurer to those rescue squads located in the election districts in which the money is collected. The Rescue Squads submit an annual budget and audit report to support the expenditure of these funds, which are to be used for the purpose of purchasing, repairing, replacing, operating, maintaining and housing their Rescue equipment, and for the training of volunteer Rescue Personnel.

DISTRICT	NUMBER OF PROPERTIES	RATES
1st Election District –Ridge	3,713	.8¢ per \$100 of assessment
2nd Election District –Valley Lee	3,596	.8¢ per \$100 of assessment
3rd Election District –Leonardtown	6,430	.9¢ per \$100 of assessment
4th Election District –Chaplico	4,863	.8¢ per \$100 of assessment
5th Election District –Mechanicsville	4,944	.8¢ per \$100 of assessment
6th Election District –Hollywood	5,554	1.1¢ per \$100 of assessment
7th Election District-Avenue	3,184	1.1¢ per \$100 of assessment
8th Election District –Lexington Park	12,150	1.7¢ per \$100 of assessment
9th Election District –St. George's Island	225	.8¢ per \$100 of assessment

Note: The Volunteer Rescue Squads submitted estimated FY 2010 operating budgets to the County which total approximately \$3.4 million in aggregate spending. The companies have estimated revenues from the rescue tax and emergency services support tax of \$1.2 million, or 36% of total revenue support.

# SPECIAL ASSESSMENT FUND

In St. Mary's County there are four distinct classifications of special assessments. These include: Shore erosion control, Roadway improvements and lighting, Storm water drainage, and Waterway dredging. Following are the current districts:

DISTRICT	NUMBER OF PROPERTIES	RATES
<b>Erosion Control</b>		
Holly Point Shore Erosion Control	4	\$3139.12 - 25 years through 2032.
Holly Point Shore Erosion Control		\$2160.20 - 25 years through 2032.
Holly Point Shore Erosion Control		\$2270.30 - 25 years through 2032.
Holly Point Shore Erosion Control		\$3933.03 - 25 years through 2032.
Hollywood Shores	210	\$39.47 per owner (plus annual maintenance and inspection fee) - 15 years through 2014.
Jefferson Island Erosion	1	Varying amounts each year through 2016
Tall Timbers Erosion #2	8	\$8.85 per front foot - 25 years through 2012
Tall Timbers Erosion #3	62	\$115.33 per front lot - 25 years through 2016 \$57.28 per back lot - 25 years through 2016.
Wicomico Shores	411	\$228.73 per lot - 20 years through 2019.
<b>Roadway Improvement</b>		
Cloverdale Acres	7	\$512.75 per lot - 20 years through 2019.
Golf Course Drive	59	\$217.99 per property - 20 years through 2026.
Kline Drive	9	\$100.48 per lot - 20 years through 2010
Mallard Creek	8	\$259.26 per owner – 20 years through 2019.
Miles Drive	5	\$270.24 per lot - 20 years through 2016
Mulberry South	23	\$286.76 per owner - 20 years through 2021.
Roof Top Circle	7	\$237.80 per lot - 20 years through 2015
Rosebank Village	9	\$342.65 per lot - 20 years through 2019.
Scott Circle	24	\$130.76 per lot - 20 years through 2013
<b>Waterway Improvement</b>		
Kingston Creek Waterway	22	\$34.14 per parcel - 20 years through 2027.
Little Kingston Creek	21	\$136.35 per owner – 20 years through 2019.
<b>Street Lights</b>		
Southampton Lighting	75	\$19.76 per lot - prior year SMECO charges

Depending upon the type of special assessment, the project may require interfund loans. Provision is then made for the benefiting property owner to normally pay installments through the property tax system on an annual basis. Debt Service required in FY 2010 for existing Special Assessment will be \$59,664.

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# CAPITAL IMPROVEMENTS FUND

The St. Mary's County Code requires the annual adoption by the Board of County Commissioners of a separate capital budget and program. The capital budget is the plan of the County to receive and expend funds for capital projects during the first fiscal year included in the capital program. The capital program is the plan of the County to receive and expend funds for capital projects during the fiscal year covered by the capital budget and the succeeding five years thereafter.

The following pages are divided into three sections:

- 1) Fiscal Year 2010 Approved Capital Budget - by project and funding source
- 2) Fiscal Year 2010 – Fiscal Year 2015 Approved Capital Program
- 3) Detail project information showing funding sources and uses throughout the period covered by the budget and plan are categorized according to the following project classifications:

- Public Facilities
- Highways
- Solid Waste
- Land Conservation
- Recreation and Parks
- Public Landings
- Public Schools

Projects are shown for the FY 2010 appropriation year as well as the planned projects for fiscal years 2011, 2012, 2013, 2014, and 2015. Financing is presented in total for each of the respective years.

Capital project expenditures and revenues are accounted for in a separate Capital Improvements Fund.

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## APPROVED CAPITAL BUDGET - FY2010

CAPITAL PROJECT	Total	Bonds	X-fer Tax	Impact Fees	Pay-Go	State /Fed	Other
<b>PUBLIC FACILITIES</b>							
Airport Improvements	95,000	0	95,000	0	0	0	0
ADC Maintenance & Repairs	120,000	0	120,000	0	0	0	0
Emergency Comm. Center Hardening Enhancement	50,000	0	50,000	0	0	0	0
Parking and Site Improvements	125,000	0	125,000	0	0	0	0
Carter State Office Building Maint. & Repairs	136,000	0	136,000	0	0	0	0
New Leonardtown Library	279,000	0	0	0	0	279,000	0
Mattapany Farmers Market	900,000	900,000	0	0	0	0	0
Building Maintenance & Repairs - Critical	75,000	0	0	0	0	75,000	0
Airport Master Plan	240,000	0	240,000	0	0	0	0
	276,000	0	6,900	0	0	269,100	0
<b>Total Public Facilities</b>	<b>2,296,000</b>	<b>900,000</b>	<b>772,900</b>	<b>0</b>	<b>0</b>	<b>623,100</b>	<b>0</b>
<b>HIGHWAYS</b>							
Dr. Johnson Road Bridge Structure	728,600	0	200,000	0	0	528,600	0
Regional Stormwater Mgmt. Facility	250,000	0	250,000	0	0	0	0
ARRA Mechanicsville Road Bridge Replace.	1,246,000	0	0	0	0	1,246,000	0
ARRA Pegg Road Asphalt Overlay	250,000	0	0	0	0	250,000	0
Roadway Base Widening	60,000	0	60,000	0	0	0	0
FDR Boulevard Extended	650,000	0	475,000	175,000	0	0	0
Patuxent Park Neighborhood Preservation	308,500	0	308,500	0	0	0	0
Modified Seal Surface Treatment	654,000	0	154,000	0	500,000	0	0
<b>Total Highways</b>	<b>4,147,100</b>	<b>0</b>	<b>1,447,500</b>	<b>175,000</b>	<b>500,000</b>	<b>2,024,600</b>	<b>0</b>
<b>SOLID WASTE</b>							
St. Andrews & St. Clements Landfill Mitigation	125,000	0	125,000	0	0	0	0
Convenience Center Expansions	255,000	0	255,000	0	0	0	0
<b>Total Solid Waste</b>	<b>380,000</b>	<b>0</b>	<b>380,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>LAND CONSERVATION</b>							
Agricultural Land Preservation Programs	3,933,333	0	633,333	0	0	2,750,000	550,000
Transfer of Developments Program	234,000	0	0	0	0	0	234,000
<b>Total Land Conservation</b>	<b>4,167,333</b>	<b>0</b>	<b>633,333</b>	<b>0</b>	<b>0</b>	<b>2,750,000</b>	<b>784,000</b>
<b>RECREATION &amp; PARKS</b>							
Piney Point Lighthouse Museum	100,000	0	100,000	0	0	0	0
Charlotte Hall Athletic Fields	525,000	0	300,000	225,000	0	0	0
Tennis Court Improvements	100,000	0	92,500	0	0	0	7,500
Park Land and Facility Acquisition	84,932	0	0	0	0	84,932	0
<b>Total Parks Acquisition /Development</b>	<b>809,932</b>	<b>0</b>	<b>492,500</b>	<b>225,000</b>	<b>0</b>	<b>84,932</b>	<b>7,500</b>
<b>PUBLIC LANDINGS</b>							
St. George's Island Pier Replacement	56,720	0	0	0	0	56,720	0
Derelict Boat Removal	30,000	0	0	0	0	30,000	0
<b>Total Public Landings</b>	<b>86,720</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>86,720</b>	<b>0</b>
<b>PUBLIC SCHOOLS</b>							
Capacity Feasibility Study	35,000	0	35,000	0	0	0	0
Great Mills HS Tennis Court/Track	65,000	0	65,000	0	0	0	0
Site Paving - Parking Lots & Sidewalks	75,000	0	75,000	0	0	0	0
Loveville Bldg at BBES-HVAC Systemic Ren	338,000	0	0	0	0	338,000	0
Oakville ES - HVAC Systemic Renovation	520,000	0	0	0	0	520,000	0
Early Childhood (BBES) - Roof Renov	574,720	0	169,720	0	0	405,000	0
Second New Elementary School	200,000	0	0	200,000	0	0	0
Greenview Knolls ES - HVAC Systemic Ren	1,935,000	170,000	0	0	0	1,765,000	0
Margaret Brent MS Wastewater Treatment	350,000	350,000	0	0	0	0	0
Leonardtown Middle Limited Renovation	4,455,000	2,775,953	679,047	0	0	1,000,000	0
Relocatables - for various sites	250,000	0	250,000	0	0	0	0
<b>Total Public Schools</b>	<b>8,797,720</b>	<b>3,295,953</b>	<b>1,273,767</b>	<b>200,000</b>	<b>0</b>	<b>4,028,000</b>	<b>0</b>
<b>TOTAL</b>	<b>\$20,684,805</b>	<b>\$4,195,953</b>	<b>\$5,000,000</b>	<b>\$600,000</b>	<b>\$500,000</b>	<b>\$9,597,352</b>	<b>\$791,500</b>

# APPROVED CAPITAL BUDGET - FY2010

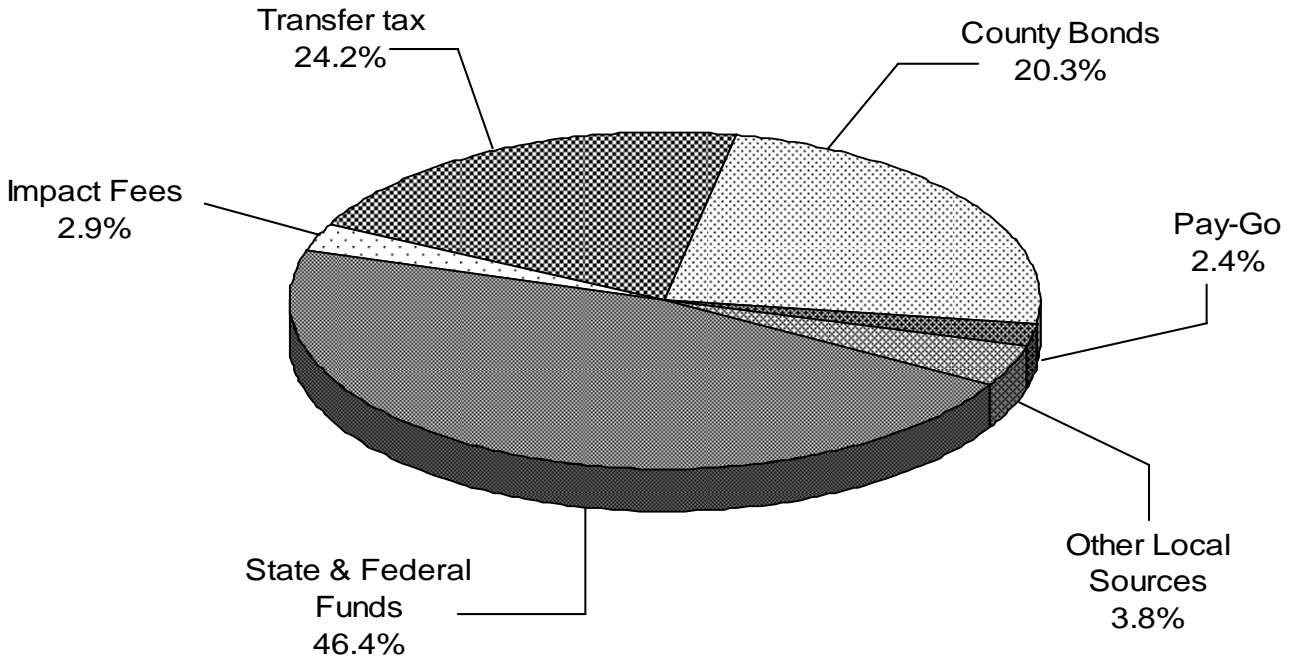
## SUMMARY

Project Type	Total	Bonds	X-fer Tax	Impact Fees	Pay-Go	State /Fed	Other
Public Facilities	2,296,000	900,000	772,900	0	0	623,100	0
Highway	4,147,100	0	1,447,500	175,000	500,000	2,024,600	0
Solid Waste	380,000	0	380,000	0	0	0	0
Land Conservation	4,167,333	0	633,333	0	0	2,750,000	784,000
Recreation & Parks	809,932	0	492,500	225,000	0	84,932	7,500
Public Landing	86,720	0	0	0	0	86,720	0
Public Schools	8,797,720	3,295,953	1,273,767	200,000	0	4,028,000	0
<b>Total</b>	<b>\$20,684,805</b>	<b>\$4,195,953</b>	<b>\$5,000,000</b>	<b>\$600,000</b>	<b>\$500,000</b>	<b>\$9,597,352</b>	<b>\$791,500</b>

Included in the funding identified above are the normal annual collections of capital project funding sources as well as accumulated unapplied resources, as of June 30, 2008, which may result from collections that exceed estimates or expenditures that are less than budgeted.

To the extent that such variances occur, these excess funds are retained within the capital projects fund and applied to subsequent years' capital projects, based on the approved budget.

# FISCAL YEAR 2010 CAPITAL BUDGET - FUNDING SOURCES



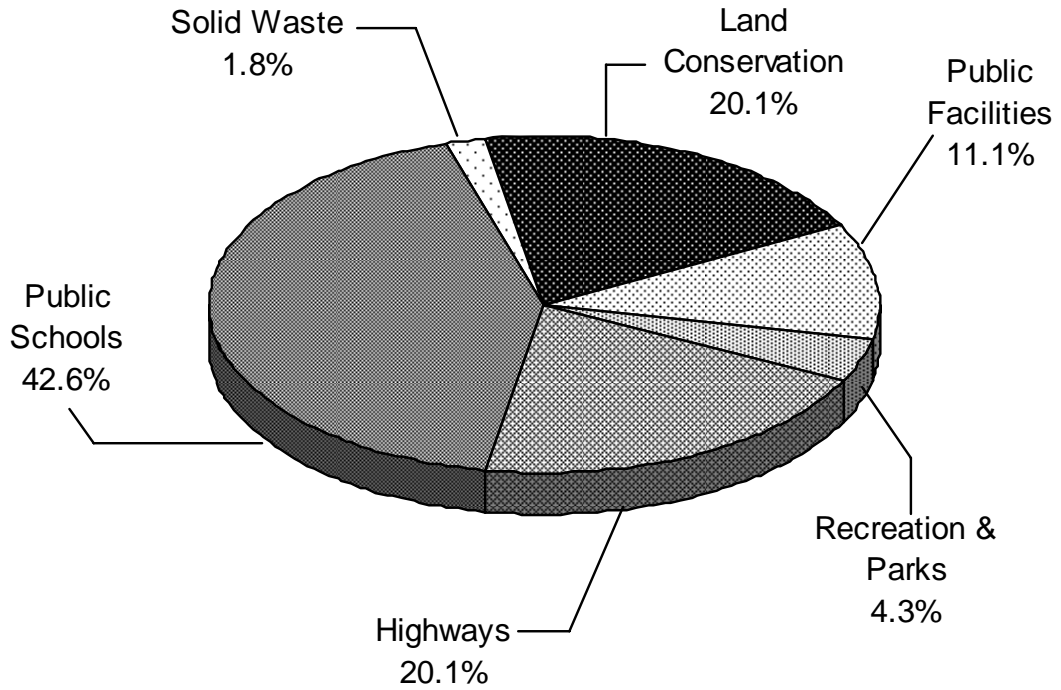

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State & Federal Funding	\$9,597,352
Local Funds:	
County Bonds	4,195,953
Impact Fees	600,000
Transfer Taxes	5,000,000
Pay-Go	500,000
Recordation Fees/Agricultural Tax	784,000
Other (Grants, Donations)	<u>7,500</u>
Total	<u>\$20,684,805</u>

# FISCAL YEAR 2010 CAPITAL BUDGET - PROJECTS



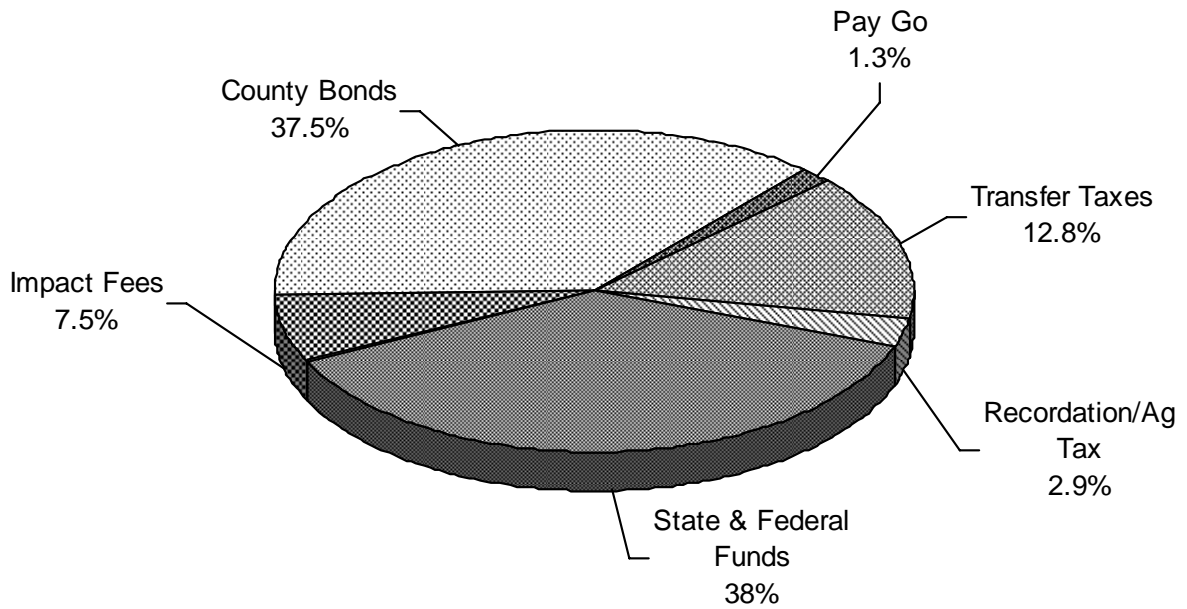

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Public Schools	\$8,797,720
Land Conservation	4,167,333
Highways	4,147,100
Public Facilities	2,296,000
Recreation & Parks (includes Public Landings)	896,652
Solid Waste	<u>380,000</u>
Total	<u>\$20,684,805</u>

# FISCAL YEAR 2011 – FISCAL YEAR 2015 CAPITAL PLAN - FUNDING SOURCES



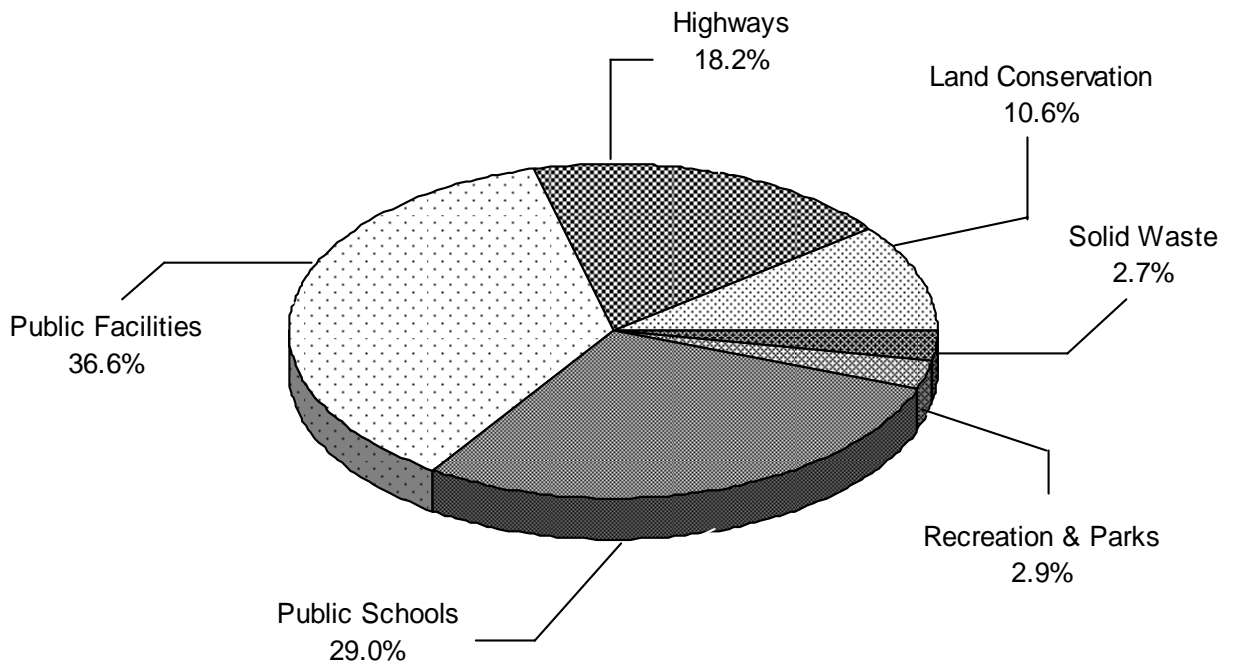

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State & Federal Funding	\$74,296,450
Local Funds:	
County Bonds	73,231,435
Transfer Taxes	25,000,000
Impact Fees	14,649,138
Recordation Fees/Agricultural Tax	5,750,000
Pay-Go	2,500,000
Other (Grants / Donations)	<u>22,500</u>
Total	<u>\$195,449,523</u>

# FISCAL YEAR 2011 - FISCAL YEAR 2015 CAPITAL PLAN - PROJECTS




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Public Facilities	\$71,531,186
Public Schools	56,626,000
Highways	35,700,000
Land Conservation	20,666,665
Recreation & Parks (includes Public Landings)	5,625,672
Solid Waste	<u>5,300,000</u>
Total	<u>\$195,449,523</u>

**APPROVED FY2010 CAPITAL BUDGET AND FY2011 TO FY2015 PLAN**

CAPITAL PROJECT	Approved 5-Year Capital Plan					
	FY010 Total	FY11 Total	FY12 Total	FY13 Total	FY14 Total	FY15 Total
<b>PUBLIC FACILITIES</b>						
Airport Improvements	95,000	0	0	0	15,000	0
ADC Maintenance & Repairs	120,000	0	0	0	130,000	0
Emergency Communications Center Hardening	50,000	450,000	0	0	0	0
800 MHz Radio system Coverage Enhancement	125,000	5,175,232	0	0	0	0
Parking and Site Improvements	136,000	180,000	0	100,000	0	100,000
Carter State Office Building Maint. & Repairs	279,000	300,000	320,000	180,000	0	0
New Leonardtown Library	900,000	450,000	9,470,000	4,900,000	0	0
Mattapany Farmers Market	75,000	75,000	75,000	75,000	75,000	75,000
Building Maintenance & Repairs - Critical	240,000	280,000	236,000	265,000	265,000	170,000
Building Maintenance & Repairs - Programmatic	0	388,000	178,000	150,000	260,000	220,000
Airport Master Plan	276,000	1,916,000	2,861,000	1,508,000	618,000	5,152,000
Agricultural Services Center	0	250,000	0	0	0	0
Workforce House Initiatives	0	250,000	250,000	0	250,000	0
ADC Minimum Security Facility Addition	0	12,568,961	11,326,750	0	0	0
ADC Locking Mechanisms/Security Cameras	0	1,150,000	1,150,000	0	0	0
ARRA ADC Green Building Initiatives	0	210,000	1,350,000	0	0	0
ADC Booking / Inmate Processing & Expansion	0	0	1,842,500	1,842,500	90,000	0
ADC Expansion	0	0	0	232,360	0	0
Fire and Rescue Revolving Loan Fund	0	925,494	0	0	0	270,389
Armory Building Renovation	0	0	0	0	875,000	0
Public Facilities Master Plan	0	0	0	0	85,000	0
<b>Total Public Facilities</b>	<b>2,296,000</b>	<b>24,568,687</b>	<b>29,059,250</b>	<b>9,252,860</b>	<b>2,663,000</b>	<b>5,987,389</b>
<b>HIGHWAYS</b>						
Dr. Johnson Road Bridge Structure	728,600	0	0	0	0	0
Regional Stormwater Mgmt. Facility	250,000	0	0	0	0	0
ARRA Mechanicsville Road Bridge Replacement	1,246,000	0	0	0	0	0
ARRA Pegg Road Asphalt Overlay	250,000	0	0	0	0	0
Roadway Base Widening	60,000	0	265,000	0	60,000	0
FDR Boulevard Extended	650,000	5,940,000	4,490,000	0	0	0
Patuxent Park Neighborhood Preservation	308,500	1,165,000	1,700,000	2,500,000	0	0
Modified Seal Surface Treatment	654,000	654,000	654,000	654,000	654,000	654,000
County Mapping	0	80,000	0	0	0	0
Streetscape Improvements	0	60,000	0	60,000	0	60,000
Removal of Roadside Obstacles	0	260,000	0	260,000	0	260,000
Asphalt Overlay	0	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
Bridge/Culvert Replacement and Repair	0	0	20,000	0	250,000	0
<b>Total Highways</b>	<b>4,147,100</b>	<b>11,159,000</b>	<b>10,129,000</b>	<b>6,474,000</b>	<b>3,964,000</b>	<b>3,974,000</b>
<b>SOLID WASTE</b>						
St. Andrews & St. Clements Landfill Mitigation	125,000	0	0	0	0	0
Convenience Center Expansions	255,000	0	0	0	0	0
Solid Waste Transfer Station & Processing Facility	0	0	0	5,300,000	0	0
<b>Total Solid Waste</b>	<b>380,000</b>	<b>0</b>	<b>0</b>	<b>5,300,000</b>	<b>0</b>	<b>0</b>
<b>LAND CONSERVATION</b>						
Agricultural Land Preservation Programs	3,933,333	3,933,333	3,933,333	3,933,333	3,933,333	3,933,333
Transfer of Developments Program	234,000	200,000	200,000	200,000	200,000	200,000
<b>Total Land Conservation</b>	<b>4,167,333</b>	<b>4,133,333</b>	<b>4,133,333</b>	<b>4,133,333</b>	<b>4,133,333</b>	<b>4,133,333</b>
<b>RECREATION &amp; PARKS</b>						
Piney Point Lighthouse Museum	100,000	0	0	0	0	0
Charlotte Hall Athletic Fields	525,000	0	0	0	0	0
Tennis Court Improvements	100,000	75,000	75,000	75,000	0	0
Park Land and Facility Acquisition	84,932	101,409	101,409	101,409	101,409	101,409
Recreation Facility & Park Improvements	0	60,000	65,000	240,000	175,000	170,000
Three Notch Trail Phases Six and Seven	0	212,500	0	1,972,002	0	253,125
Chaptico Park - Phased Development	0	125,000	735,000	380,000	0	0
Park Roads, Parking and Access	0	0	231,000	125,000	0	0
<b>Total Parks Acquisition /Development</b>	<b>809,932</b>	<b>573,909</b>	<b>1,207,409</b>	<b>2,893,411</b>	<b>276,409</b>	<b>524,534</b>
<b>PUBLIC LANDINGS</b>						
St. George's Island Pier Replacement	56,720	0	0	0	0	0
Derelict Boat Removal	30,000	30,000	30,000	30,000	30,000	30,000
<b>Total Public Landings</b>	<b>86,720</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>

**APPROVED FY2010 CAPITAL BUDGET AND FY2011 TO FY2015 PLAN**

CAPITAL PROJECT	Approved 5-Year Capital Plan					
	FY010 Total	FY11 Total	FY12 Total	FY13 Total	FY14 Total	FY15 Total
<b>PUBLIC SCHOOLS</b>						
Capacity Feasibility Study	35,000	0	0	0	0	0
Great Mills HS Tennis Court/Track	65,000	0	0	0	0	0
Site Paving - Parking Lots & Sidewalks	75,000	0	75,000	0	75,000	0
Loveville Bldg at BBES-HVAC Systemic Ren	338,000	0	0	0	0	0
Oakville ES - HVAC Systemic Renovation	520,000	0	0	0	0	0
Early Childhood (BBES) - Roof Renov	574,720	0	0	0	0	0
Second New Elementary School	200,000	0	500,000	10,712,000	10,382,000	3,957,000
Greenview Knolls ES - HVAC Systemic Ren	1,935,000	893,000	0	0	0	0
Margaret Brent MS Wastewater Treatment	350,000	1,150,000	0	0	0	0
Leonardtown Middle Limited Renovation	4,455,000	8,941,000	3,505,000	0	0	0
Relocatables - for various sites	250,000	250,000	250,000	250,000	250,000	0
Oakville ES Bus/Parking Lot Modifications	0	425,000	0	0	0	0
Playground Equipment	0	325,000	0	325,000	0	325,000
Flooring Replacement-Variou Schools	0	50,000	0	50,000	0	50,000
American's with Disabilities Act	0	550,000	550,000	445,000	350,000	0
Piney Point ES Roof Replacement	0	0	620,000	0	0	0
Warehouse	0	0	0	498,000	0	0
Ridge ES - Window Systemic Renov	0	0	0	430,000	0	0
White Marsh ES - Window Systemic Renov	0	0	0	447,000	0	0
Chopticon HS - Tennis Court/Track Resurf.	0	0	0	65,000	0	0
Third New ES - Site to be Determined	0	0	0	0	50,000	200,000
Spring Ridge MS - Limited Renovation	0	0	0	0	75,000	3,264,000
Spring Ridge MS - State Relocatables	0	0	0	0	0	1,005,000
Mechanicsville Elem. School Modernization	0	0	0	0	231,000	3,976,000
Bethune Center HVAC Systemic Renovation	0	0	0	0	75,000	705,000
New Middle School - 700 Capacity Facility	0	0	0	0	0	350,000
<b>Total Public Schools</b>	<b>8,797,720</b>	<b>12,584,000</b>	<b>5,500,000</b>	<b>13,222,000</b>	<b>11,488,000</b>	<b>13,832,000</b>

<b>TOTAL</b>	<b>\$20,684,805</b>	<b>\$53,048,929</b>	<b>\$50,058,992</b>	<b>\$41,305,604</b>	<b>\$22,554,742</b>	<b>\$28,481,256</b>
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**Capital Project Summary - By Type**

Public Facilities	2,296,000	24,568,687	29,059,250	9,252,860	2,663,000	5,987,389
Highways	4,147,100	11,159,000	10,129,000	6,474,000	3,964,000	3,974,000
Solid Waste	380,000	0	0	5,300,000	0	0
Land Conservation	4,167,333	4,133,333	4,133,333	4,133,333	4,133,333	4,133,333
Parks Acquisition & Development	809,932	573,909	1,207,409	2,893,411	276,409	524,534
Public Landings	86,720	30,000	30,000	30,000	30,000	30,000
Public Schools	8,797,720	12,584,000	5,500,000	13,222,000	11,488,000	13,832,000
<b>TOTAL</b>	<b>\$20,684,805</b>	<b>\$53,048,929</b>	<b>\$50,058,992</b>	<b>\$41,305,604</b>	<b>\$22,554,742</b>	<b>\$28,481,256</b>

**Capital Project Summary - By Source of Funds**

State/Federal	9,597,352	17,820,884	17,075,509	15,250,489	9,616,959	14,532,609
Impact Fees - Schools	200,000	0	500,000	3,497,000	3,974,000	4,507,000
Impact Fees -Roads	175,000	337,500	337,500	0	0	0
Impact Fees - Parks	225,000	200,000	551,250	618,326	0	126,563
Transfer Taxes	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000
Ag/Recordation	500,000	800,000	800,000	800,000	800,000	800,000
Ag/Transfer	50,000	150,000	150,000	150,000	150,000	150,000
Pay-Go	500,000	500,000	500,000	500,000	500,000	500,000
Bonds	4,195,953	28,033,045	24,937,233	15,282,289	2,313,783	2,665,085
Grants/donations/other	241,500	207,500	207,500	207,500	200,000	200,000
<b>TOTAL</b>	<b>\$20,684,805</b>	<b>\$53,048,929</b>	<b>\$50,058,992</b>	<b>\$41,305,604</b>	<b>\$22,554,742</b>	<b>\$28,481,256</b>

Included in the funding identified above are the normal annual collections of capital project funding sources as well as accumulated unapplied resources, which may result from collections that exceed estimates or expenditures that are less than budgeted.

To the extent that such variances occur, these excess funds are retained within the capital projects fund and applied to subsequent years' capital projects, based on the approved budget.

For example, anticipated collections of School Impact Fees in FY 2010 are expected to be \$1.4M. Any collections that exceed the amount budgeted are retained and will be used in subsequent years (i.e. FY 2013, FY 2014, and FY 2015) when there are qualifying expenditures.



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**CAPITAL PROJECTS**

**PUBLIC FACILITIES**

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# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Airport Improvements	PF-0509	Public Facilities

**DESCRIPTION:**

This project provides for numerous improvements at the St. Mary's County Regional Airport. Several improvements are necessary to maintain services to improve safety, manage risk, and improve operations. These projects are 100% County funded, and are not expected to be eligible for grant funding via the FAA Airport Capital Improvement Plan (ACIP), but are not high enough of a priority to be included in annual Federal allocations. State funding has previously been granted for specific projects once County project is in place and as State funding allows.

FY 2010 project includes the replacement of a 250 watt green/white location beacon with a 450 watt beacon to improve inclement weather and night approaches. The new rotating beacon may be pole mounted or re-mounted on the roof of the existing County-owned hangar. FY 2011 projects also include removal of two (2) obstructions per FAA letter dated March 17, 2009 (pole and fence that penetrate the soil surface by 7.39 feet resulting in restrictions to night operations and money for runway markings / airfield striping (R/W & T/W) per an inspection by the MAA on April 2, 2009.

FY 2014 project includes keypad controls for pedestrian and transient gates for safety and security of airfield, hangar and aircraft

**PLANNING JUSTIFICATION:**

Airport development projects are developed in accordance with the most recently approved Master Plan, Airport Layout Plan (ALP) and Environmental Assessment (EA) approved by the Board of County Commissioners.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.7.2 Public facilities and infrastructure are funded and constructed to accommodate demand

Priority -A-1 (FY 2010 Ranking)

**LOCATION:** 6th Election District St. Mary's County Regional Airport, Airport Road, Hollywood, MD

APPROPRIATION PHASE	Total Project	Prior Approval	Five Year Capital Program					Balance to Complete
			Budget FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	
Airfield / Landside Signage & Gates	40,000	25,000	0	0	0	0	15,000	0
Airport Rules & Minimum Standards	30,000	30,000	0	0	0	0	0	0
T-Hangar Taxiway Crack Sealing	90,000	90,000	0	0	0	0	0	0
Ramp & Apron Crack Sealing	110,000	110,000	0	0	0	0	0	0
Rotating Beacon Replacement	80,000	0	80,000	0	0	0	0	0
Other Costs (ASP, EOP, Paint, Obstructions)	380,428	365,428	15,000	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>730,428</b>	<b>620,428</b>	<b>95,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Five Year Capital Program					Balance to Complete
			Budget FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	
<b>COUNTY FUNDS:</b>								
COUNTY BONDS	150,000	150,000	0	0	0	0	0	0
LOCAL TRANSFER TAX	340,000	230,000	95,000	0	0	0	15,000	0
IMPACT FEES	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0
<b>STATE FUNDS</b>	<b>240,428</b>	<b>240,428</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FEDERAL FUNDS	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>730,428</b>	<b>620,428</b>	<b>95,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Airport Improvements	PF-0509	Public Facilities

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Future projects will include requests for maintenance identified by annual Maryland Aviation Administration licensing inspections such as: runway and taxiway cracksealing, airfield pavement markings and removal of obstructions. Future projects may include the design and/or construction of interior secured parking area(s), an interim taxiway extension if approved by the Federal Aviation Administration, crack sealing of non-grant eligible ramp and parking areas currently in excess of 852,000 square feet and required aviation pavement markings.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

Reduce fiscal impact of the rotating beacon replacement and move from FY 2011(\$150,000) to FY 2010 (\$80,000) based on recommendation from the Airport Advisory Committee on December 8, 2008 as a navigational and safety priority and monies to address Federal and State Aviation Administration inspection recommendations. FY 2014 monies have been programmed for pedestrian and transient gate security improvements.

### IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Adult Detention Center Maintenance & Repairs	PF-1001	Public Facilities

**DESCRIPTION:**

Ongoing and scheduled maintenance and repair projects for the facility that will avoid duplication of effort with the three phased renovation and expansion projects for the facility.

FY 2010 project includes: Replacement of laminated glass throughout the facility to improve safety / visibility for staff and unanticipated repairs.

FY 2014 project includes: Replacement of 20 year old pneumatic plumbing in all cells where toilets, spigots and / or showers are located with more efficient and modern electrically controlled units, water circulation pump and valves.

**PLANNING JUSTIFICATION:**

Fulfillment of on-going maintenance obligations.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.

Priority A-1 (FY 2010 Ranking)

**LOCATION:**

3rd Election District  
Leonardtown, MD  
Governmental Center

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	110,000	0	110,000	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	130,000	0	0	0	0	0	130,000	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
UNANTICIPATED REPAIRS	10,000	0	10,000	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>250,000</b>	<b>0</b>	<b>120,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>130,000</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	250,000	0	120,000	0	0	0	130,000	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>250,000</b>	<b>0</b>	<b>120,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>130,000</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Adult Detention Center Maintenance & Repairs	PF-1001	Public Facilities

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

FY 2010 and FY 2014 projects have been identified as essential projects that should be accomplished irrespective of the phased expansion and renovations of the existing detention center facility. Prior FY 2010 projects for kitchen equipment upgrade and painting were removed to avoid redundancy in the request for improvements cited in the expansion and minimum security facility projects. In addition, the planned 2015 project for replacement of the existing walk-in box, freezer, and rooftop condenser unit / controls was removed for similar reasons.

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

No incremental impact on the Operating budget.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Emergency Communications Center Hardening	PF-1004	Public Facilities

**DESCRIPTION:**

The project includes the phased hardening of the existing facility to withstand larger wind loads. The existing Public Safety Building was constructed in 2001 and was designed to a Category I Hurricane standard (winds between 74 -95 mph). According to the original design engineer, the building structure can withstand up to 90 mph winds. However, the roofing system and standing seam material cannot withstand winds of this magnitude. As such, once sustained gale force winds are realized (50 mph), recommendations to relocate operations to the back-up underground 911 Center would be required, if this facility is not hardened. The roof mounted package compressor / air handler units and centered roof drains piped through interior spaces are sources of leaks. The units should be replaced with separate exterior mounted compressors and interior air handlers. An exterior pre-fabricated facade with new footers and walls may be the least invasive way to harden the structure. In addition, steel I -beams may be installed to brace the stick built rafter system with metal plates bolted to the I-beams and frame, rather than standard hurricane straps.

Construction Start Date: Phase I: March 2011  
 Construction Completion Date: Phase I: December 2011

**PLANNING JUSTIFICATION:**

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.  
 Priority: B-1 (FY 2010 Ranking)

**LOCATION:**

3rd Election District  
 Governmental Center Campus in Leonardtown, MD

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	50,000	0	50,000	0	0	0	0	0	0
CONSTRUCTION	450,000	0	0	450,000	0	0	0	0	0
SITWORK	0	0	0	0	0	0	0	0	0
INSPECTION / MATERIAL TESTING	0	0	0	0	0	0	0	0	0
EQUIPMENT (includes IT)	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
Town EDU Impact Fees	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>500,000</b>	<b>0</b>	<b>50,000</b>	<b>450,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	200,000	0	0	200,000	0	0	0	0	0
LOCAL TRANSFER TAX	50,000	0	50,000	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	250,000	0	0	250,000	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>500,000</b>	<b>0</b>	<b>50,000</b>	<b>450,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Emergency Communications Center Hardening	PF-1004	Public Facilities

**OTHER BACKGROUND INFORMATION/COMMENTS:**

A tour with BOCC members was held on March 10, 2009. There needs to be a flat rubberized roofing system between interior spaces and the standing seam A-frame roof (ie. over the primary EOC operations room). Only the 911 Communications has a partial rubberized roofing system. The existing back-up 911 center was designed for a single story addition which was never constructed. Depending on the remedial design, Phase 2 funding may be requested in FY 2012 which may include a 2,300 s.f. expansion of the main Public Safety operations area to address functional space needs.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

New project. Based on CFDA Emergency Operations Center Grant Program guidelines no more than \$250,000 of matching funds are available for renovation / hardening projects (including planning and design). There is a 50/50 local matching requirement on all allowable expenses. The limit for new EOC construction is up to \$1M and the 2,300 s.f. of new expanded conference area may be eligible as a part of the project, but is not included.

## IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
800 MHz Radio System Coverage Enhancement	PF-1005	Public Facilities

**DESCRIPTION:**

The project is currently based on M/A COM's proposed solution of adding four (4) additional tower sites to enhance coverage optimizing the current sites and upgrade of the control point and current sites. This brings the total number of towers to eight. This project is intended to address the unsatisfactory coverage by increasing the number of tower sites throughout the county and improve transmit/receive capabilities of first responders. St. Mary's County's 800 MHz radio system consists of four transmit / receive sites in a simulcast configuration. The system operates on ten (10) NPSPAC trunked channels and five (5) conventional mutual aid channels. The tower sites are located at Mechanicsville, Leonardtown, California and Dameron. The County's emergency services, i.e. police, fire and rescue are still experiencing coverage problems, especially with respect to portable operations and some, but to a lesser degree with mobile operations.

Two towers (Bethune and Valley Lee) are scheduled to be completed in the summer / fall of 2009. It is anticipated that equipment could be installed on those towers by early or late fall of FY2010 budget year. These two towers are considered to be a higher priority than the other two. The towers in Golden Beach and Sandgates are commercial towers already constructed, but a lower priority than Bethune and Valley Lee. Equipment could be

Construction Start Date: November 2009  
 Construction Completion Date: August 2011

**PLANNING JUSTIFICATION:**

The optimal location for the additional tower sites were determined to be (1) Golden Beach Road, (2) Bethune School site, (3) North Sandgates Rd. and (4) Happyland Road. Areas of the county identified by the system users are the Golden Beach area, Hollywood Shores area, Drayden / Valley Lee area, Wicomico Shores area and areas surrounding St. Clements Bay and Breton Bay. The State Highway Administration has begun the process of building a 350 foot tower at the Bethune School site and the Valley Lee convenience center site. Commercial towers already exist at the other two locations that can be utilized to affix additional equipment and antennas.

RCC Consultants: RCC will provide support to the county in improving and advancing the current radio system, to include, but not limited to: In-county coverage enhancement, Interference assessment from cellular carriers, Interoperability solutions with surrounding jurisdictions, and System life cycle/ enhancements for future operational needs.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.

Priority: A-1 (FY 2010 Ranking)

**LOCATION:**

Various Locations: Golden Beach Road, Bethune School property, North Sandgates Road and the Valley Lee Convenience Center property.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
Current System Upgrade - GPS simulcast equipment. Upgrading EDACS IEA	746,574	0	0	746,574	0	0	0	0	0
New Site Equipment	1,548,654	0	0	1,548,654	0	0	0	0	0
Project Management	407,601	0	0	407,601	0	0	0	0	0
Site Management	275,575	0	0	275,575	0	0	0	0	0
System Engineering	345,800	0	0	345,800	0	0	0	0	0
Project Mgmt (site,civil and microwave)	1,173,804	0	0	1,173,804	0	0	0	0	0
Consultant - RCC	125,000	0	125,000	0	0	0	0	0	0
Installation	677,224	0	0	677,224	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>5,300,232</b>	<b>0</b>	<b>125,000</b>	<b>5,175,232</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	5,175,232	0	0	5,175,232	0	0	0	0	0
LOCAL TRANSFER TAX	125,000	0	125,000	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>5,300,232</b>	<b>0</b>	<b>125,000</b>	<b>5,175,232</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
800 MHz Radio System Coverage Enhancement	PF-1005	Public Facilities

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The 800 MHz radio system originally designed in 1998 recommended a system with six (6) towers. Once built and implemented in 2002, the system was reduced to four (4) towers. The system coverage has always been lacking in certain areas of the county, particularly those areas along the Potomac and Patuxent Rivers where the land topography drops to the waters edge. This was particularly evident in a Paging System Analysis done by M/A COM in March of 2006. Coordination with the Frequency Reconfiguration "rebanding" Agreement (FRA) will be required as a part of this project. The State will be building four (4) towers in St. Mary's County. Construction is anticipated to begin in 2009 and completion is anticipated to be complete before the end of the year. Of the four (4) towers two will be useful to use for enhancement to the current 800 MHz radio system in the county. One located at the Valley Lee Transfer Station on Happyland Road and one located at the old Bethune Elementary School on Rt. 242 in Bushwood.

Two other towers that are already constructed were proposed by M/A COM for use in the enhancement of the current system. Those towers are located at Golden Beach Rd. in Charlotte Hall and North Sandgates Rd. in Oakville.

Description	Unit Price	Quantity	Extended Price
<i>Current System Upgrade</i>			
GPS simulcast equipment; Voter; Upgradeing EDACS IEA-NetSentry;			
SIM/site Pro Upgrades; CP upgrade	\$ 876,551		\$ 746,574
<i>New Site Equipment</i>	\$ 1,808,124	4	\$ 1,548,655
<i>M/A-COM Services</i>			
Project Management			\$ 376,600
Project Management T&L			\$ 31,000
Site Management			\$ 266,400
Site Management T&L			\$ 9,176
System Engineering			\$ 345,800
Project Management (site civils & micro)	\$ 149,306	4	\$ 1,173,803
Installation			\$ 677,224
<i>Independent Consultant - RCC</i>			\$ 125,000
In-County Coverage Enhancement			
Interference Assessment			
Interoperability Solutions with System Life Cycles/Enhancements			
<b>Grand Total</b>			<b>\$ 5,300,232</b>
<i>Optional</i>			
Initial set of Testing+Antenna Upgrade			\$ 27,908

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

Study shown in FY 2010 to ensure that adding equipment in FY 2011, on the specified towers, will address coverage issues.

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	4,000	0	0	0	0
SUPPLIES & MATERIALS	0	2,000	0	0	0	0
UTILITIES (electric at \$13,000 per site)	0	26,000	0	0	0	0
EQUIPMENT MAINTENANCE	0	2,500	0	0	0	0
OTHER	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>34,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Manhours for Building Services maintenance, load bank testing, generator service, oil and filter changes, HVAC, electricity and diesel fuel costs are shown above. The gas and manhours are typically absorbed from within the Building Services Division. The continued addition of remote sites will eventually require additional staffing levels. Costs are based on the four existing tower sites we are currently responsible. Public Safety may be impacted by cost of maintenance contracts, but not until the initial warranties have expired.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

The sites may serve as a revenue source to help offset operational expenses if space on the towers are leased to other entities (ie AT&T). Public Safety has a letter from the State that states that the County and the BOE (on the Bethune tower) would be able to utilize the revenue from any commercial space rented. Public Safety will need to develop an MOA between the County and BOE on the revenue split. As for the Valley Lee tower, this has not been discussed, but i

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Parking and Site Improvements	PF-0806	Public Facilities

**DESCRIPTION:**

Parking area improvements, security lighting, safety improvements, signage, concrete wheel stop replacement, curb and gutter repairs, landscaping and other exterior features at various County locations. Project may include convenience center improvements, pothole / base repairs, crack sealing, repaving and restriping parking lots, and additional STS bus stop shelters.

Prior Monies were utilized for the existing MD 5 salt dome as a highway maintenance outpost, a 25 space public park and ride lot per lease with the SHA and disposal of the obsolete communication tower at St. Andrews. Prior budget also includes the FY 2008 addition of improved safety / security lighting at the rear of the new Lexington Park Library and security wall for the new HVAC system at the Potomac Building - Estimated cost: \$6,000.

Prior funds also Address the top three priority overlay parking lot projects; the remainder of the Leonardtown Library lot (37,000 sf), Courthouse side lot (40,000 sf), and the Potomac Bldg / Garvey Senior Center lots (42,000 / 17,000 sf) - Estimated cost: \$205,000.

**FY 2010** Upgrade the existing Welcome Center sign in Charlotte Hall with a raised brick base and piers. Overall project includes the establishment of a park and ride lot on MD 235 thru a lease agreement with the SHA and to establish a northern maintenance outpost via the utilization of the existing salt dome - \$11,000. Provide 18-20 parking spaces adjacent to the Patuxent Building for use by the Office of the Sheriff - Est. cost: \$125,000.

**FY 2011** Overlay (14,000 s.f) parking lot at Leonard Hall School and (72,000 s.f) Health Department parking lot - Est. cost: \$180,000.

**FY 2013** Overlay (25,000 s.f) Great Mills Pool and (17,000 s.f) Public Safety building lots. Est. cost: \$100,000. parking lot(s) based on prioritized needs assessment - Est. cost: \$100,000.

**FY2015** Overlay additional parking lot(s) based on prioritized needs assessment (ie Courthouse lot at \$100,000).

**PLANNING JUSTIFICATION:**

A comprehensive listing of parking lots and their respective condition was developed in 2005 and included in the Facilities Directory for scheduled paving by priority. There is approximately 1,231,000 square feet of parking lots and 143,100 sf of campus / facility sidewalks. Maintenance paving helps to avoid full reconstruction. Most of the parking lots are curb and gutter and the cost includes the current unit pricing for paving and the necessary expense of milling. Only those lots rated in "Poor" condition are programmed as being funded as a part of this project.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs

Priority A-1 (FY 2010 Ranking)

**LOCATION:**

Various locations throughout the County.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
DESIGN/PLANNING	0	0	0	0	0	0	0	0	0
CONSTRUCTION	714,000	209,000	125,000	180,000	0	100,000	0	100,000	0
INSPECTION	0	0	0	0	0	0	0	0	0
LIGHTING	21,000	21,000	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER-Facility Signage	11,000	0	11,000	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>746,000</b>	<b>230,000</b>	<b>136,000</b>	<b>180,000</b>	<b>0</b>	<b>100,000</b>	<b>0</b>	<b>100,000</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	721,000	205,000	136,000	180,000	0	100,000	0	100,000	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	25,000	25,000	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>746,000</b>	<b>230,000</b>	<b>136,000</b>	<b>180,000</b>	<b>0</b>	<b>100,000</b>	<b>0</b>	<b>100,000</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Parking and Site Improvements	PF-0806	Public Facilities

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Other projects are based on the prioritized needs for system / infrastructure preservation and performed as monies are made available. Expand existing yard waste compost site at St. Andrews Landfill for recycling operations and parking/impound areas for vehicles and equipment. Improve pedestrian circulation / replace sidewalks at the Leonardtown Library. Improve parking and sidewalks at the Chancellor's Run Activity Center. Improve the entrances and paving at the Clements, Valley Lee and Oakville Convenience Centers. Provide security and customer lighting at six Convenience Centers. Replace sidewalk and curb & gutter along frontage at Leonard Hall School and Potomac Building and Old Jail (Historical Society). Add parking lot and walkway lighting at the Potomac Building and Health Department. Future expansion of the lot to 52 spaces at the SHA Salt Dome property on MD 5 under lease by the County and future Navy Museum parking. Possible implementation of new Federal bus stop standards for surface and color differentiation to meet ADA compliance initiatives and to equip park & ride lots with dedicated electric service and charging stations for future electric vehicles (EVA) at 1 for every 20 spaces.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

FY 2015 funding. Effective August 2008, the unit price for small parking lot paving increased by \$19.85 per ton (22%). This results in an increase for surface paving from \$88.50 to \$108.35 per ton, and for base paving, from \$84.50 to \$104.35 per ton.

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Any additional lighting will require an operating budget adjustment. Use of solar powered and photo cell technology will be utilized, but still requires partial O&M costs for general maintenance and repair.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

It is estimated that for every \$1 spent on preventive maintenance (system preservation), that between \$4 and \$10 is saved on future rehabilitation and reconstruction costs.

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Carter State Office Building Maint. & Repairs	PF-1002	Public Facilities

**DESCRIPTION:**

Conduct ongoing and scheduled maintenance and repair projects for the facility. Repairs are 100% reimbursable by the Department of General Services.

FY 2010 projects include: Carpet replacement in the States Attorney's Office, replacement of all restroom faucets, sprinkler / pump equipment upgrades, upgraded elevator and controls, and electric lock installation.

FY 2011 projects include: HVAC duct cleaning throughout, reshingling a portion of the roof, and front door replacement.

FY 2012 projects include: Replacement of roof (rubber and ballast) at \$220,000 and complete replacement of blinds (\$100,000).

FY 2013 projects include: upgrade balance of lighting throughout to high efficiency ballasts and bulbs (\$95K), upgrade restrooms with optical automatic high-efficiency accessible fixtures (\$85K).

**PLANNING JUSTIFICATION:**

Provide reimbursable on-going maintenance effort in accordance with existing long term lease agreement.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.

Priority A-1 (FY 2010 Ranking)

**LOCATION:**

3rd Election District  
Leonardtown, MD  
Governmental Center

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	1,079,000	0	279,000	300,000	320,000	180,000	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>1,079,000</b>	<b>0</b>	<b>279,000</b>	<b>300,000</b>	<b>320,000</b>	<b>180,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
<b>STATE FUNDS</b>	<b>1,079,000</b>	<b>0</b>	<b>279,000</b>	<b>300,000</b>	<b>320,000</b>	<b>180,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>1,079,000</b>	<b>0</b>	<b>279,000</b>	<b>300,000</b>	<b>320,000</b>	<b>180,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Carter State Office Building Maint. & Repairs	PF-1002	Public Facilities

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The County (via Building Authority Commission) currently has a 25-year lease arrangement with the State of Maryland Department of General Services for the use of the facility which includes parking as a part of the "demised area" of 6.64 acres. Lease is dated June 1, 1988 and includes the transfer of title and a leasehold interest after 25 years for no additional consideration (June 1, 2013). A corresponding MOU dated 1985 includes corresponding terms for on-going operating maintenance and repair responsibilities of the County and reimbursement of expenses. FY 2013 should be the final major planned program or critical maintenance CIP item for this facility for an extended period of time.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES (security)	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

No net impact on the Operating budget. In FY 2009 a dedicated maintenance mechanic was approved to serve the facility. All operating and capital costs are reimbursed.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
New Leonardtown Library	PF-0903	Public Facilities

**DESCRIPTION:**

The project is to provide 39,000 square feet of space for a new Leonardtown Library with a total of 150 parking spaces in accordance with the 2016 space needs identified in the Library System Assessment. The current facility is approximately 19,500 square feet, including 3,200 on the second floor. The public library, reader/computer, media and print collections, circulation, teen and children services, conference / meeting and training, supply / storage, research and tutoring spaces, and possibly a drive up materials and check-out area would also be provided. Project assumes construction on the County owned Hayden Property. Prior approved monies were utilized to conduct an evaluation and assessment of the condition of the existing library system and space needs planning. Design costs shown are based on construction of a new 39,000 square feet facility, with future expansion potential to 45,000 square feet. IT costs include 1,500 ' of connectivity from MD 245 to the site (\$30K) and the required phone switches (\$21K). Costs are eligible for up to 50% State funding, subject to Statewide cost containment efforts.

Construction Start Date: August 2011  
 Construction Completion Date: November 2012

**PLANNING JUSTIFICATION:**

Project is in conformance with the Governmental Center Master Plan and does not require the purchase of additional property.

A Library System Assessment was finalized in 2007. The three existing libraries have a combined square footage of approximately 51,855. The total 2006 service area population for the three libraries is estimated at 97,000. The study period is ten years, but a twenty year needs projection was accomplished.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.  
 Priority A-1 (FY 2010 Ranking)

**LOCATION:**

3rd Election District  
 Leonardtown, MD  
 Governmental Center Campus

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT / ENGINEERING	1,530,000	180,000	900,000	450,000	0	0	0	0	0
CONSTRUCTION & SITEWORK	10,755,000	0	0	0	6,855,000	3,900,000	0	0	0
GREEN BLDG / LEEDS (5%)	515,000	0	0	0	515,000	0	0	0	0
FURN, EQUIP, IT (includes phones and fibre)	1,400,000	0	0	0	400,000	1,000,000	0	0	0
INSPECTION / MATERIALS TESTING	350,000	0	0	0	350,000	0	0	0	0
CONTINGENCY (10%) & PERF BONDS	1,350,000	0	0	0	1,350,000	0	0	0	0
<b>TOTAL COSTS</b>	<b>15,900,000</b>	<b>180,000</b>	<b>900,000</b>	<b>450,000</b>	<b>9,470,000</b>	<b>4,900,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	13,270,000	0	900,000	0	8,470,000	3,900,000	0	0	0
LOCAL TRANSFER TAX	108,000	108,000	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	2,522,000	72,000	0	450,000	1,000,000	1,000,000	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>15,900,000</b>	<b>180,000</b>	<b>900,000</b>	<b>450,000</b>	<b>9,470,000</b>	<b>4,900,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
New Leonardtown Library	PF-0903	Public Facilities

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The cost of the completed 26,400 square foot Lexington Park Library was: design (\$459K), construction (\$4.92M), inspection and materials testing (\$162K), furniture and equipment (\$556K) for a total of approximately \$6.1M or \$231 per square foot and was completed in the Fall of 2002. The Leonardtown Library has the 6th highest per capita circulation rate in the State and handles between 420,000 - 600,000 visitors each year.

Green Building technology consistent with the Governors 2009 Green and Growing Legislative Initiatives and community safe room concepts will be evaluated. County Board of Appeals approval will be required unless the Town of Leonardtown annexes the property in the interim.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

Added Balance of design in FY 2010.

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	6	0	0
PERSONAL SERVICES COSTS	0	0	0	226,000	0	0
CONTRACTED SERVICES	0	0	0	37,000	0	0
SUPPLIES & MATERIALS	0	0	0	2,300	0	0
UTILITIES	0	0	0	72,000	0	0
FURNITURE & EQUIPMENT	0	0	0	12,500	0	0
OTHER (describe significant items)	0	0	0	4,200	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>354,000</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Utility and janitorial costs are based on pro-rated square footage experience from the Leonardtown and Lexington Park Libraries. Project assumes the incremental costs of 6 FTE's (at FY 2010 salary costs) based on a 35,000 s.f. one-story facility.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**





# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Mattapany Farmers Market	PF-0803	Public Facilities

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Estimated costs are: Wood Frame/Metal Building - 5,000 s.f. (\$70,000); Entrance Road Widening (\$30,000); Site Preparation (\$25,000); Gravel & Site Work (\$50,000); SWM (\$25,000); Commercial Frontage Improvements and Entrance for SHA (\$40,000); and no contingencies. As additional funding becomes available, restrooms, concrete flooring, asphalt paving, etc. will be able to be provided. A Memorandum of Understanding (MOU) for operation of the facility is pending, as is the determination of what entity will actually manage the development of this site. A group of farmers have established the Home Grown Farm Market LLC. As per the Memorandum of Understanding between the Tri-County Council for Southern Maryland and the Board of County Commissioners for St. Mary's County, which was entered into on February 7, 2006, the Council shall allot up to 10% of the annual matching funds allocated to the County for its agricultural land preservation program to the support of County farmers' markets.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

As additional funds become available through the cigarette restitution fund, they will be utilized to construct the farmers market in phases.

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Building Maintenance and Repair Projects-Critical	PF-0804	Public Facilities

**DESCRIPTION:**

This program provides funds for construction, equipment replacement, repair projects, upgrades and critical / major maintenance items. Typical project scope requires funding in an amount less than \$100,000. Projects require minimal use of architect / engineering services.

Prior monies were utilized for Marcey House ALS Roof Replacement-\$42,500 (lease expires in FY13). Corrective actions resulting from fuel facility code inspections i September 2007. Charlotte Hall Library Phase I HVAC unit replacement x 4-\$80,000. Walden Sierra Compass Building upstairs restroom repairs - \$20,000 Replace Leonardtown Library Fire Alarm system-\$37,500. Entrance canopy per LGIT at Treasurer's Office - \$10,000 Charlotte Hall Library Phase II HVAC unit replacement x 4 - \$90,000. DPW&T HVAC unit replacement- \$45,000. Concrete redecking of Potomac Building main front entrance-\$80,000. Provide emergency generator and transfer switch for ALS to meet new emissions standards- \$80,000 Walden Sierra Outpatient Center HVAC unit replacement-\$42,000. Unanticipated Repairs (i.e. address Leonard Hall Jr Naval Academy lease / fire code issue) - \$17,725.

**FY 2010:** Charlotte Hall Library Phase III HVAC unit replacement x 4 - \$90,000. Repair and replace thermostats and motorizer dampers in Patuxent Building (balance HVAC system) not done with original project - \$150,000.

**FY 2011:** Raise EOC rooftop HVAC units-\$35,000. Loffler Center Roof unit relocation-\$125,000. Add an elevator to the Housing, Elections Building to address ADA concerns- \$120,000.

**FY 2012:** Board of Elections replacement of HVAC unit and air handler- \$96,000. Old Hollywood School boiler and pump replacement- \$120,000. Unanticipated repairs - \$20,000

**FY 2013:** Charlotte Hall Library roof painting-\$45,000. Potomac Building upgrade pole lighting - \$55,000. Back-up EOC upgrade HVAC - \$115,000. Piney Point Keepers Quarters boiler replacement - \$35,000. Unanticipated repairs- \$15,000

**FY 2014:** Drill Hall rubberized roof replacement - \$200,000. St. Clements Island Museum HVAC upgrade - \$65,000.

**FY 2015:** Walden Sierra outpatient and main building roof replacement -\$100,000. Replace downspouts and guttering Airport blue hangar - \$60,000 Unanticipated Repairs - \$10,000

**PLANNING JUSTIFICATION:**

Based on need and the criteria outlined in the Division's Comprehensive Facilities Maintenance Plan

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.

Priority A-1 (FY 2010 Ranking)

**LOCATION:**

Various locations.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	1,981,529	525,529	240,000	280,000	236,000	265,000	265,000	170,000	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	19,246	19,246	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>2,000,775</b>	<b>544,775</b>	<b>240,000</b>	<b>280,000</b>	<b>236,000</b>	<b>265,000</b>	<b>265,000</b>	<b>170,000</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	354,775	354,775	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	1,646,000	190,000	240,000	280,000	236,000	265,000	265,000	170,000	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>2,000,775</b>	<b>544,775</b>	<b>240,000</b>	<b>280,000</b>	<b>236,000</b>	<b>265,000</b>	<b>265,000</b>	<b>170,000</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Building Maintenance and Repair Projects-Critical	PF-0804	Public Facilities

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Projects are prioritized and managed by the DPW&T Building Services Division. The Charlotte Hall Library is a County owned facility and the Southern Maryland Regional Library occupies a portion of the facility. The facility is maintained by the DPW&T and utility, maintenance and repair costs are reimbursed by the SMRL under a Construction, Operation & Maintenance Agreement dated September 27, 1988. Pro-rata share of O&M costs is based on the gross square footage occupied by the SMRL are the basis for reimbursement to the County (est. \$20-25K annually).

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

Addition of 2015 projects and re-evaluation and reprioritization of several projects.

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Building Maintenance and Repair Projects-Programmatic	PF-0805	Public Facilities

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Projects are prioritized and managed by the DPW&T Building Services Division.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

FY 2010 projects were deferred to FY 2011 and the Leonardtown Library carpet tile replacement was removed from FY 2011 as the work will be performed as a part of the Armory Building Renovations PF-0905. Minor re-prioritization of projects and addition of FY 2015 projects. Long-term operating costs can manifest themselves in facilities a variety of ways. The most visible is simple deferred maintenance, where systems, equipment and materials are not taken care of and they age or fail prematurely. This project attempts to address this need through a variety of capital projects.

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Energy conservation initiatives will continue to be implemented as funding is available to primarily help reduce energy consumption. Operating impact savings may be realized if the rate at which consumption is reduced is greater than the unit price increases charged by utility suppliers.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Airport Master Plan	PF-1003	Public Facilities

**DESCRIPTION:**

This project provides for numerous Master Plan improvements at the St. Mary's County Regional Airport. Improvements are directly correlated with the completion of the Environmental Assessment which was approved in late Spring 2007. The projects listed are now eligible for 95% Federal, 2.5% State, 2.5% County funding.

**FY 2010 Projects**

- Design of the relocation of Airport Drive - \$172,000
- Land acquisition for Parcels 13,28,29 and 31 on the Runway 11 end - \$95,000
- Plats/surveys for the relocation of Lawrence Hayden Road - \$9,000.

**FY 2011 Projects**

- Construct Airport Drive Relocation - \$1,631,000
- Design Relocated Taxiway - \$285,000.

FY 2012 Projects - Construct relocated taxiway - \$2,714,000.. Design Lawrence Hayden Road relocation - \$147,000

FY 2013 Projects - Construct relocated L. Hayden Road - \$1,391,000. Surveys / easement plats for approach surfaces (Parcels 33-38, 44-53) - \$117,000

FY 2014 Projects - Taxiway extension design - \$496,000. Land / easement acquisition for approaches on Parcels 33-38 and 44-53 - \$122,000

FY 2015 Projects - R/W & Taxiway extension construction - \$4,717,000. Airport Drive extension construction- \$332,000. Design Utility extensions - \$103,000.

**PLANNING JUSTIFICATION:**

Airport development projects are developed in accordance with the approved Master Plan and Airport Layout Plan (ALP) approved by the Board of County Commissioners on September 3, 2002, as amended on November 4, 2003. In addition, the Comprehensive Plan encourages the development of the infrastructure needed for commuter air travel services and shuttle connections. FAA and MAA approvals were also obtained

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.2.B.ii.e. Encourage development of commuter air travel services and shuttle connections to airports with regional, national and international connections.

Priority A-1 (FY 2010 Ranking)

**LOCATION:** 6th Election District St. Mary's County Regional Airport, Airport Road, Hollywood, MD

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	936,000	0	172,000	285,000	147,000	0	0	332,000	0
CONSTRUCTION	10,949,000	0	0	1,631,000	2,714,000	1,391,000	496,000	4,717,000	0
LAND ACQUISITION	226,000	0	104,000	0	0	0	122,000	0	0
WETLANDS MITIGATION	0	0	0	0	0	0	0	0	0
LAND REIMBURSEMENT	0	0	0	0	0	0	0	0	0
SURVEY / PLATS	117,000	0	0	0	0	117,000	0	0	0
UTILITY EXTENSIONS	103,000	0	0	0	0	0	0	103,000	0
<b>TOTAL COSTS</b>	<b>12,331,000</b>	<b>0</b>	<b>276,000</b>	<b>1,916,000</b>	<b>2,861,000</b>	<b>1,508,000</b>	<b>618,000</b>	<b>5,152,000</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	308,275	0	6,900	47,900	71,525	37,700	15,450	128,800	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	308,275	0	6,900	47,900	71,525	37,700	15,450	128,800	0
FEDERAL FUNDS	11,714,450	0	262,200	1,820,200	2,717,950	1,432,600	587,100	4,894,400	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>12,331,000</b>	<b>0</b>	<b>276,000</b>	<b>1,916,000</b>	<b>2,861,000</b>	<b>1,508,000</b>	<b>618,000</b>	<b>5,152,000</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Airport Master Plan	PF-1003	Public Facilities

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Project now reflects funding at a 95% Federal, 2.5% State and 2.5% County levels. Environmental Assessment was completed and the County is currently in the process of completing the wetlands mitigation project on METCOM property. The wetland permit was approved by the MDE in March 2008. The FY 10-17 capital ACIP funding program was discussed with the Federal Aviation Administration and a draft ACIP was forwarded to the County on March 24, 2009 and to the FAA by the County on April 8, 2009 for review. Status of land acquisition was addressed in a memorandum dated January 10, 2008. The CIP has been adjusted in accordance with the most recent March 2009 consultant project estimate and summary. FY 2016 Projects include Construct Airport Drive extension, Construct Utility extension, and Design Apron Expansions. FY 2017 Projects include Construct Apron expansions (asphalt and concrete).

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

Updated cost estimates dated March 2009, the addition of programmed FY 2015 monies. For the construction of runway and taxiway extensions, FAA funding may be limited over the next several years.

### IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

None.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Agricultural Services Center	PF-11XX	Public Facilities

**DESCRIPTION:**

Design and construct a new 10,000 square foot office facility. The facility will be principally funded by the St. Mary's Soil Conservation District as the lead agency for the Maryland Department of Agriculture, USDA Natural Resources Conservation Service, Farm Services Agency, and the St. Mary's County Farm Bureau. County funding is required to construct the portion of the facility that will co-locate the Maryland Cooperative Extension Office with the Soil Conservation District. Total project costs are \$1,495,000. A Memorandum Of Understanding between agencies is to be presented to the BOCC from the Soil Conservation District.

Construction Start Date: August 2010  
 Construction Completion Date: August 2011

<b>Funding Source:</b>	<u>Soil Conservation</u>		<u>County</u>	
Architect/Engineering	\$ 165,000			
Construction	\$ 1,000,000	\$	250,000	
Inspection	\$ 30,000			
Equipment	\$ 50,000			
	\$ 1,245,000	\$	250,000	

**PLANNING JUSTIFICATION:**

Space needs planning remains a critical component in providing services to the community and adequate work / storage space for employees.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.

Priority: R-1 (FY 2010 Rankin)

**LOCATION:**

3rd Election District  
 Leonardtown, MD

APPROPRIATION PHASE	Total Project	Prior Approval	FY 2010 Budget	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	250,000	0	0	250,000	0	0	0	0	0
INSPECTION / TESTING	0	0	0	0	0	0	0	0	0
EQUIPMENT / FURNITURE	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	FY 2010 Budget	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	250,000	0	0	250,000	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS / SCD	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Agricultural Services Center	PF-11XX	Public Facilities

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The project was initially discussed with the Soil Conservation District Board on February 3, 2005 and with the Board of County Commissioners on February 22, 2005. There is reasonable justification to co-locate the Maryland Cooperative Extension Service to provide a "one stop shop" for agriculture services. This would also address the space needs identified by the Health Officer and is consistent with the County Administrator's and Board of County Commissioner's July 15, 2005 and September 27, 2005 correspondence.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

The original location for the Agriculture Services Building was within the Governmental Center complex. The idea was abandoned with the approval of the new Chesapeake Building. In May 2008, the SCD and Commissioners discussed other county owned land which might meet space and location needs. In a July 2009 a coordination meeting between the SCD Board Members/staff, Director of LUGM, County Administrator, DPW&T Director, Real Property Manager, and DECD was held to discuss the current viable site locations, which are the Hayden Property or the Governmental Center Campus. A perc test on the Fairground property was not successful.

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Operational costs will be borne by the Soil Conservation District and its tenants.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Workforce Housing Initiatives	PF-0701	Public Facilities

**DESCRIPTION:**

This project supports County participation in workforce housing initiatives and projects that result in the creation of new workforce housing or continued availability of existing workforce housing. Uses would include acquisition of land, buildings or easements, construction of infrastructure such as roads or utilities renovation of existing structures and related capital activities. These activities could include county-wide programs as well as public-private partnerships to develop or rehabilitate specific properties.

**PLANNING JUSTIFICATION:**

The Comprehensive Plan sets forth the following goal in the Housing Element: Promote a safe, affordable variety of housing located in livable communities. Objective 4.1.2 is: encourage the provision of affordable housing. This project is fully consistent with the Comprehensive Plan and would assist in implementing the Housing Element. This project also builds on past planning documents for housing, including the Report on Housing Livability (2002) and the Housing Need Assessment (2003).

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

4.1.2 Encourage the provision of affordable housing.  
**Priority A-1 (FY 2010 Ranking)**

**LOCATION:**

County-wide

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	397,929	397,929	0	0	0	0	0	0	0
CONSTRUCTION	1,102,071	352,071	0	250,000	250,000	0	250,000	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION-FIELDWORK	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>1,500,000</b>	<b>750,000</b>	<b>0</b>	<b>250,000</b>	<b>250,000</b>	<b>0</b>	<b>250,000</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	1,500,000	750,000	0	250,000	250,000	0	250,000	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>1,500,000</b>	<b>750,000</b>	<b>0</b>	<b>250,000</b>	<b>250,000</b>	<b>0</b>	<b>250,000</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Workforce Housing Initiatives	PF-0701	Public Facilities

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Funds allocated in FY 2007 have been used for two workforce housing projects: first, to support acquisition of a portion of the Fenwick property for use by Patuxent Habitat for Humanity, and second, to fund preliminary site and feasibility work in partnership with the Archdiocese of Washington and Victory Housing at property located behind Immaculate Heart of Mary Church. These have been completed. Potential uses of funding already allocated include next steps in developing the Immaculate Heart of Mary property (e.g., acquisition of land and/or design of access road) and partnerships with the Housing Authority to leverage funding for preservation of existing housing. The FY 2007 budget included this item as a pilot to see if there was clear demand for projects in partnership with other funders. The experience demonstrates that funds can be effectively used, and therefore this project continues allocation.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

Continuation of funding for FY 2011, FY 2012, and FY 2014 is consistent with recommendations from the Chamber Workforce Housing Task Force.

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Some initiatives may require staff time for development and implementation. Specific impacts must await development of specific proposals.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
ADC Minimum Security Facility Addition - Phase 1	PF-0901	Public Facilities

**DESCRIPTION:**

As of November 2008, St. Mary's County has the highest jail population growth rate in the State of Maryland at 10.2% and the lowest officer / inmate ratio. Design and construct Phase 1 of a new two-story 83,000 gross square foot (55,750 NASF) minimum security facility as a supplemental structure to the existing Adult Detention Center, based on the draft Master Plan Study recommendations which advised on the conditions, needs, alterations, timing and costs for consideration by the Board of County Commissioners. Facility includes five day rooms, 230 additional beds, new central control / inmate processing and visitation areas, new laundry and central food service areas, administrative areas, and expanded parking facilities (work release-89 spaces, visitor-30 spaces, staff- 28 spaces). Building construction costs are based on \$199.59 per gross square foot with 5% contingency (\$973,031). Food Service and Laundry equipment costs are estimated at \$600,000. Total projected beds are based upon a forecast model that takes into account future admissions and anticipated population growth.

Construction Start Date: September 2010  
 Construction Completion Date: February 2011

**PLANNING JUSTIFICATION:**

The Jail Master Plan was approved by the State on July 2, 2008 and the plan will satisfy space needs through 2025. Recommendations of the Master Plan will have to be included as a part of a future Maryland Department of Public Safety and Correctional Services, Local Jail Capital Improvement Request.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.  
 Priority: A-1 (FY 2010 Ranking)

**LOCATION:**

3rd Election District  
 Leonardtown, MD

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	1,396,500	1,396,500	0	0	0	0	0	0	0
CONSTRUCTION	19,174,256	0	0	9,587,128	9,587,128	0	0	0	0
SITWORK	1,000,000	0	0	500,000	500,000	0	0	0	0
INSPECTION / MATERIAL TESTING	460,244	0	0	230,122	230,122	0	0	0	0
EQUIPMENT (includes IT)	900,000	0	0	300,000	600,000	0	0	0	0
UTILITIES	819,000	0	0	409,500	409,500	0	0	0	0
Town EDU Impact Fees	1,542,211	0	0	1,542,211	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>25,292,211</b>	<b>1,396,500</b>	<b>0</b>	<b>12,568,961</b>	<b>11,326,750</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	13,417,211	698,250	0	7,055,586	5,663,375	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
<b>STATE FUNDS</b>	<b>11,875,000</b>	<b>698,250</b>	<b>0</b>	<b>5,513,375</b>	<b>5,663,375</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>25,292,211</b>	<b>1,396,500</b>	<b>0</b>	<b>12,568,961</b>	<b>11,326,750</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
ADC Minimum Security Facility Addition - Phase 1	PF-0901	Public Facilities

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Maryland Historical Trust approval was obtained on 12-2-2008. Requests for qualifications were received on April 3, 2009 with the design phase of this project to begin following selection of an A/E. The Maryland Department of Public Safety and Correctional Services, Local Jail Capital Improvement Request, requires a locally approved master plan or study for grants and matching funds. The master plan was previously funded under project PF-0503 and required State approval. Parking areas via the Town of Leonardtown (joint use with CSOB) and the existing demised area cited in the CSOB lease dated June 1, 1998 need to be addressed. As a result of several meetings with the Town of Leonardtown, sewer capacity issues must also be addressed (i.e. - spray or underground irrigation, Marley Taylor forcemain, package treatment plant, re-use of grey water for non-domestic supply, pump and haul options). A Treatment Plant Capacity and Land Application Study will be performed by the Town's consultant in the Summer of 2009. Design: 9-12 months. Construction: 18-24 months.

Prior approved State monies in the amount of \$698,000 were approved by Senate Bill 150 on May 13, 2009 and the Department of General Services correspondence dated June 30, 2008 for the design of Phase 1. State grant application for additional funding was approved by the Board of County Commissioners on October 7, 2008. A detailed project description was presented to the Board of County Commissioners and a Public Hearing was held on November 13, 2008. Total project estimate is \$23,750,000 (approximately \$4.25M higher than the FY 2007 estimate). Cost escalation factors and scope changes to an addition in lieu of a stand alone facility have been realized and were described by the Sheriff in a memorandum to the Board of County Commissioners dated September 5, 2006. Costs include a 5% Green Building construction premium (\$973,031) and a 5% contingency for construction (\$973,031). Overall construction cost is based on \$237.11 per gsf, excluding equipment. The cost of EDU's was also not included previously: an Impact Fee of approximately 94 EDU's x \$16,406.50 = \$1,542,211 is anticipated and may not be grant reimbursable.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	17	0	0
PERSONAL SERVICES COSTS	0	0	0	999,000	0	0
CONTRACTED SERVICES (food, medical)	0	0	150,000	450,000	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	110,750	332,250	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (Information Technology)	0	0	5,000	15,000	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>265,750</b>	<b>1,796,250</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

FTE is based on the April 2006 staffing analysis prepared by Carter Gable Associates, Inc. Estimated costs are based on pro-rated costs of the existing facility--Electric:\$241,000--Water/sewer/trash:\$77,000--Gas:\$5,000--Oil: \$120,000--and Janitorial: performed in-house by the Office of the Sheriff

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

The Board of County Commissioners has begun to provide FTE's to begin "ramping up" the number of Correctional Officers that will be needed to man the facility once it is constructed. This measure will avoid a significant operational impact in FY 2012 and FY 2013. Six FTE's (\$333,000) have been provided to date (FY 2009) which are now no longer shown in the Incremental Operating Costs tabulation above. Six additional FTE's have been added in the FY 2010 budget; three as of October 1, 2009 and three as of January 1, 2010.

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
ADC Locking Mechanisms / Security Cameras	PF-0902	Public Facilities

**DESCRIPTION:**

Replace the 1989 electronic locking control panels / mechanisms and cabinetry in each of the housing areas and upgrade the security camera system both inside and outside the facility in conjunction with Phase 2 improvements to the existing Adult Detention Center. Prior (FY 2009) approved funds were utilized for interior camera monitors to facilitate the viewing of Pod and Housing areas and improve safety of operations within the existing facility to replace the phone/intercom system and integrate it with the camera system. Cameras help deter vandalism/tampering and will be compatible with the main control panel.

**PLANNING JUSTIFICATION:**

Though these projects do not qualify for 50% State funding, they were developed in conjunction with the Facility Program Part I and II approved master plan of May 12, 2006, as a part of The Maryland Department of Public Safety and Correctional Services, Local Jail Capital Improvement Request.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.

Priority B-1 (FY 2010 Ranking)

**LOCATION:**

3rd Election District  
Leonardtown, MD

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	0	0	0	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
Locking Systems / Security Cameras	2,500,000	200,000	0	1,150,000	1,150,000	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>2,500,000</b>	<b>200,000</b>	<b>0</b>	<b>1,150,000</b>	<b>1,150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	2,300,000	0	0	1,150,000	1,150,000	0	0	0	0
LOCAL TRANSFER TAX	200,000	200,000	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>2,500,000</b>	<b>200,000</b>	<b>0</b>	<b>1,150,000</b>	<b>1,150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
ADC Locking Mechanisms / Security Cameras	PF-0902	Public Facilities

**OTHER BACKGROUND INFORMATION/COMMENTS:**

This is a high priority for the Building Services Division as parts needed for repair are no longer manufactured for the current system. Locking systems need to be consistent with Phases 1 and 3 of the overall Master Plan for the facility expansion and renovation. A total of 84 cameras are in the existing facility with 40 identified by the Detention Center as high priority. Cost of cameras are estimated at \$800 each not including software. Prior FY 2009 funding will be coordinated through the County's Information Technology Department and will address the top two priorities as follows: special confinement cells, 19 cameras are needed for housing areas for ill, mentally or physically challenged (first priority); and dayrooms and all security level housing units, 21 cameras are needed (second priority).

At a minimum of 25% inventory of custom space parts will be procured/fabricated as a part of the capital project. Over \$150,000 in operating funds have been spent to date for repairs and emergency maintenance. State funding approvals for this project will not be provided for the existing facility. These projects are considered "maintenance of effort" projects and therefore are required to be locally funded.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (Information Technology)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

No impact on the Operating budget.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
ARRA ADC Green Building Initiatives	PF-11XX	Public Facilities

**DESCRIPTION:**

As a part of the American Recovery and Reinvestment Act (ARRA) of 2009, Green Building construction funding for the multi-phased Adult Detention Center (ADC) Project was requested to include LEEDS technologies in the construction of the facility to include the possible use of: clerestory windows which will provide overhead natural lighting to reduce energy use; a combination of highly reflective roofing material, vegetative roof and solar panels to reduce costs of cooling and heating the facility; rainwater cisterns and rain barrels to provide water for flushing toilets and reducing the demand for potable water, dual flush toilets; low flow faucets; waterless urinals; exterior sunshades on the south side of the facility; interior light shelves and light tubes to help diffuse natural daylight within occupied spaces; photovoltaic panels to harvest solar energy from the sun to and convert it to electricity; and evaluation of reusable grey water. The project is anticipated to be completed in three phases as follows:  
 Phase 1- A minimum security addition.  
 Phase 2 - Renovation of the Inmate / Booking Processing Area.  
 Phase 3 - An expansion to the existing ADC.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.  
 Priority

**LOCATION:**

3rd Election District  
 Leonardtown, MD

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	0	0	0	0	0	0	0	0	0
PHASE 1	210,000	0	0	210,000	0	0	0	0	0
PHASE 2	1,350,000	0	0	0	1,350,000	0	0	0	0
PHASE 3	240,000	0	0	0	0	0	0	0	240,000
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>1,800,000</b>	<b>0</b>	<b>0</b>	<b>210,000</b>	<b>1,350,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>240,000</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	1,800,000	0	0	210,000	1,350,000	0	0	0	240,000
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>1,800,000</b>	<b>0</b>	<b>0</b>	<b>210,000</b>	<b>1,350,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>240,000</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
ARRA ADC Green Building Initiatives	PF-11XX	Public Facilities

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Green Building construction to help fulfill: (a) President Obama's American Recovery and Reinvestment Act of 2009 that emphasizes investment in projects that can be used for green building, retrofitting, energy efficiency and renewable energy projects, including those in local Counties; and (b) Governor Martin O'Malley's energy efficiency goals intended to save taxpayers money, reduce pollution and reduce energy consumption. Leadership Environmental and Energy Design (LEED) standard design principles for developing high-performance, sustainable buildings and conservation-friendly facilities will be incorporated.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

The addition of possible federal funding to include Green Building Technologies in the construction of the multi-phased capital project.

## IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	(150,000)	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(150,000)</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

The electricity used by the facility is anticipated to reduced by \$90,650 per year;  
 The propane used by the facility is anticipated to reduced by \$3,200 per year;  
 The heating oil used by the facility is anticipated to reduced by \$56,150 per year; and  
 The water usage is anticipated to be reduced by at least 20 percent.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
ADC Booking/Inmate Processing & Expansion - Phase 2	PF-0503	Public Facilities

**DESCRIPTION:**

Prior monies were utilized to conduct a Master Plan study for the Adult Detention Center to advise on the conditions, needs, alterations, timing and costs for approval by the Board of County Commissioners. Monies approved prior is sufficient to complete the design.

Complete the Phase 2 design for a 2,170 s.f. expansion of the sallyport and a 15,975 s.f. renovation of the Booking / Inmate Processing Area Design and phased construction of the Sallyport, renovation of the old kitchen for a new booking / inmate processing area, renovation of the existing booking and inmate processing area into a new medical ward, conversion of the existing medical ward to an infirmary area, and renovation of the existing work-release space to administrative and storage areas will address space needs through 2025. Note that construction will result in a temporary loss of approximately 50 beds during the renovation that will be replaced by the Adult Detention Center Expansion Project.

Construction Start Date: July 2011  
 Construction Completion Date: September 2012

**PLANNING JUSTIFICATION:**

The Jail Master Plan was approved by the State on July 2, 2008 and the plan will satisfy space needs through 2025. Recommendations of the Master Plan will have to be included as a part of a future Maryland Department of Public Safety and Correctional Services, Local Jail Capital Improvement Request.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.  
 Priority B-1 (FY 2010 Ranking)

**LOCATION:**

3rd Election District  
 Leonardtown, MD

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	300,000	300,000	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	3,392,600	0	0	0	1,696,300	1,696,300	0	0	0
INSPECTION & MATERIAL TESTING	158,000	0	0	0	79,000	79,000	0	0	0
EQUIPMENT (includes IT)	90,000	0	0	0	0	0	90,000	0	0
UTILITIES	134,400	0	0	0	67,200	67,200	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>4,075,000</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>1,842,500</b>	<b>1,842,500</b>	<b>90,000</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	1,932,500	0	0	0	921,250	921,250	90,000	0	0
LOCAL TRANSFER TAX	50,000	50,000	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	125,000	125,000	0	0	0	0	0	0	0
<b>STATE FUNDS</b>	<b>1,967,500</b>	<b>125,000</b>	<b>0</b>	<b>0</b>	<b>921,250</b>	<b>921,250</b>	<b>0</b>	<b>0</b>	<b>0</b>
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>4,075,000</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>1,842,500</b>	<b>1,842,500</b>	<b>90,000</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
ADC Booking/Inmate Processing & Expansion - Phase 2	PF-0503	Public Facilities

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The original facility was built in the mid 1980's. Maryland Historic Trust approval was obtained on 12-2-2008. Prior approved State monies were approved by the Department of General Services correspondence dated June 30, 2008. State grant application for additional funding was approved by the Board of County Commissioners on October 7, 2008. A detailed project description was presented to the Board of County Commissioners and a Public Hearing was held on November 13, 2008. Requests for qualifications were received on April 3, 2009. Once one is selected, design should take 9-12 months and construction, an estimated 18-24 months. Cost estimates are based on Department of General Services Cost Estimate Work Sheets. Costs include a 5% Green Building construction premium (\$159,667) and a 5% contingency for construction (\$159,667). Basic new construction and renovation unit prices are based on \$185.25 per gsf and \$143.10 per gsf respectively (approximately \$176 per sf combined total).

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

Design funding of Phases 1 and 2 have been approved. The State Recommended Budget passed the House Appropriation Committee on 2-19-2009 and the Senate Budget and Taxation Committee on 2-24-2009 for \$5.5 M in State construction funding for Phase 1

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	5,000	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	5,000	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	10,000	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
ADC Expansion - Phase 3	PF-13XX	Public Facilities

**DESCRIPTION:**

This project is to design and construct a 13,005 gross square foot expansion as Phase 3 of the improvements to the Adult Detention Center based on the draft Master Plan Study recommendations which advised on the conditions, needs, alterations, timing and costs for consideration by the Board of County Commissioners. The expansion is recommended to be added to the side of the existing facility to provide additional cell pods which will provide space for 64 additional inmates. Funding is based on the premise that costs are 50% reimbursable by the State (excluding Town EDU impact fees). Construction will replace the 50 beds lost in the renovation of the Booking Inmate and Processing Area (PF-0503), but will address the need to segregate the female population needs, which are currently the highest, on a percent basis, in the State.

Construction Start: August 2015  
 Construction Completion: August 2016

**PLANNING JUSTIFICATION:**

Recommendations of the draft Master Plan will have to be included as a part of a future Maryland Department of Public Safety and Correctional Services, Local Jail Capital Improvement Request. According to statistics, the current jail is over capacity by an estimated 128 individuals.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.  
 Priority: B-1 (FY 2010 Ranking)

**LOCATION:**

3rd Election District  
 Leonardtown, MD

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	232,360	0	0	0	0	232,360	0	0	0
CONSTRUCTION	3,319,272	0	0	0	0	0	0	0	3,319,272
CONTINGENCIES	161,924	0	0	0	0	0	0	0	161,924
INSPECTION / MATERIAL TESTING	160,143	0	0	0	0	0	0	0	160,143
EQUIPMENT (includes IT)	90,000	0	0	0	0	0	0	0	90,000
UTILITIES	136,300	0	0	0	0	0	0	0	136,300
Town EDU Impact Fees	426,569	0	0	0	0	0	0	0	426,569
<b>TOTAL COSTS</b>	<b>4,526,568</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>232,360</b>	<b>0</b>	<b>0</b>	<b>4,294,208</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	2,476,568	0	0	0	0	116,180	0	0	2,360,388
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	2,050,000	0	0	0	0	116,180	0	0	1,933,820
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>4,526,568</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>232,360</b>	<b>0</b>	<b>0</b>	<b>4,294,208</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
ADC Expansion - Phase 3	PF-13XX	Public Facilities

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Maryland Historical Trust approval was obtained on 12-2-2008. Basic new building construction cost is based on \$210 per gross square foot with a 5% contingency. Infrastructure in the existing jail may need to be upgraded to support a future addition. The Maryland Department of Public Safety and Correctional Services, Local Jail Capital Improvement Request, requires a locally approved master plan or study for grants and matching funds. The master plan was approved by the State on July 2, 2008. Total projected beds are based upon a forecast model that takes into account future admissions and anticipated population growth through 2025. Design: 9-12 months. Construction: 12-18 months. Cost estimates are based on Department of General Services Cost Estimate Work Sheets. Costs include a 5% Green Building construction premium (\$161,924) and a 5% contingency for construction (\$161,924). Total construction unit prices, excluding equipment are approximately \$249 per gross square foot.

Town EDU's are approximately 26 EDU's x \$16,406.50 = \$426,569. These costs may not be grant reimbursable. As a result of several meetings with the Town of Leonardtown, sewer capacity issues must also be addressed (i.e. - spray irrigation, Marley Taylor forcemain, package treatment plant, re-use of grey water for non-domestic supply, pump and haul options). Goal would be to provide additional capacity for and defer the cost of Leonardtown's \$15M Treatment Plant expansion.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

None

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Fire & Rescue Revolving Loan Fund	PF-11XX	Public Facilities

**DESCRIPTION:**

Volunteer Fire Departments and Rescue Squads have submitted their plan for FY 2010 to FY 2015 which outlines the expected funding levels from the revolving loan fund. Based on those requests for future loans offset by scheduled repayments of existing outstanding loans, cash flow requires additional funds only in FY 2011 and FY 2015.

**PLANNING JUSTIFICATION:**

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.D.iii.a Provide assistance and an adequate level of volunteers and appropriate equipment to fully respond to emergency calls.

Priority B-1 (FY2010 Ranking)

**LOCATION:**

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
CONSTRUCTION	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT/ROLLING STOCK	1,195,883	0	0	925,494	0	0	0	270,389	0
<b>TOTAL COSTS</b>	<b>1,195,883</b>	<b>0</b>	<b>0</b>	<b>925,494</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>270,389</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	1,195,883	0	0	925,494	0	0	0	270,389	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
<b>STATE FUNDS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FEDERAL FUNDS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER SOURCES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNDS</b>	<b>1,195,883</b>	<b>0</b>	<b>0</b>	<b>925,494</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>270,389</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Fire & Rescue Revolving Loan Fund	PF-11XX	Public Facilities

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

New project.

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Assuming bonds are sold for the FY 2011 and FY 2015 needs, the County's Emergency Services Support Fund will incur \$73,700 and then \$21,500 more in debt service in FY 2011 and FY 2015, respectively.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Armory Building Renovation	PF-0905	Public Facilities

**DESCRIPTION:**

The project is to provide interior renovations to the existing Armory Building that was built in 1957. The structure was previously renovated to accommodate the Leonardtown Library in 1985. The current facility is approximately 16,300 square feet on the first floor with an additional 3,200 square feet of administrative / storage space on the second floor. Prior monies shown reflect the FY 2009 decision by the Board of County Commissioners to accept the building as State surplus and repurpose it for governmental functions and space needs requirements use. The costs to transfer the property include any survey, legal description exhibit, or plat work required by the State. The State will require a Maryland Historic Trust easement on the exterior facade of structure at the end of the current lease which is due to expire in 2016. IT costs include 600' of connectivity from to the Governmental Center to the existing building (\$20K) and the required internal recalling, cameras, phone system and phone switches (\$50K). The project will include the construction of a driveway connection between the Armory parking lot / MD 245 entrance and Leonard Hall Drive to provide an interlace access with the Governmental Center

Construction Start: August 2013  
 Construction Completion: August 2014

**PLANNING JUSTIFICATION:**

A Library System Assessment was finalized in 2007. With the planned construction and completion of a new Leonardtown Library and acquisition of the Armory Building, current space needs can be met at reduced costs with the re-purposing of the existing structure. The project would also eliminate the need for the planned Ripple Center Environmental Improvements project planned for FY 2012. A curb and gutter interparcel access (600') will be provided to improve circulation and access from the governmental center campus to the facility.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

2.1.5 Guiding of public investment in services, facilities and improvements in a manner which is timely, cost effective and easily maintained. 1.2 Encourage utilization and redevelopment of existing lots and adaptive reuse of existing structures throughout the County. 3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.

Priority

**LOCATION:**

3rd Election District  
 Leonardtown, MD  
 Governmental Center Campus

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
PROPERTY ACQUISITION	25,000	25,000	0	0	0	0	0	0	0
DESIGN	0	0	0	0	0	0	0	0	0
CONSTRUCTION / RENOVATION	525,000	0	0	0	0	0	525,000	0	0
UPGRADED KITCHEN	35,000	0	0	0	0	0	35,000	0	0
FURNITURE & EQUIP	25,000	0	0	0	0	0	25,000	0	0
IT (fibre and phone)	70,000	0	0	0	0	0	70,000	0	0
INTERPARCEL CONNECTION	150,000	0	0	0	0	0	150,000	0	0
CONTINGENCY (10%) & BONDS	60,000	0	0	0	0	0	60,000	0	0
INSPECTION / MATERIALS TESTING	10,000	0	0	0	0	0	10,000	0	0
<b>TOTAL COSTS</b>	<b>900,000</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>875,000</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	875,000	0	0	0	0	0	875,000	0	0
LOCAL TRANSFER TAX	25,000	25,000	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>900,000</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>875,000</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Armory Building Renovation	PF-0905	Public Facilities

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The estimated cost of the renovating the former 8,000 square foot Lexington Park Library in 2004 to house county agencies and affiliated entities was \$657,000 which equates to was \$82 per square foot (a general minor renovation cost of \$30/sf is being assumed for this project). One possible re-use alternative under consideration would be to establish a Central County Senior Center. The current Office on Aging (Garvey Senior Center) occupies 6,180 square feet and the Medical Adult Day Care Program (old Hollywood School) occupies approximately 5,000 square feet. The combined 11,180 sf is slightly less than the 11,800 square feet provided at the Northern Senior Center. The consolidation of services into renovated space allows for full ADA accessibility and additional programmatic space available for joint use / future growth / storage needs. A commercial kitchen would need to be re-established in the facility and the programming of space in the former basketball court area established. This action would provide Recreation and Parks with more options at the old Hollywood School site.

Following completion of the project, the former Garvey Senior Center could then be occupied by Recreation & Parks, Alcohol Beverage Board and/or be utilized to offer limited day care or training services for County employees. The Sheriff could perform an interim expansion into the vacated Recreation and Parks space within the Patuxent Building to address identified space needs; The Archives has been consolidated from Lexington Park into Leonardtown (old Sheriff Building next to the Courthouse), the Sheriff will be establishing an outpost in the old Carver School. Alternatively, the Office of the Sheriff could relocate into the vacated Armory space and Garvey Senior Center could relocate to space adjacent to Recreation & Parks within the space vacated by the Sheriff space in the Annex. A final disposition of space allocations has not yet been approved by the Board of County Commissioners.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

Reflect prior FY 2009 Commissioner action and to reflect possible costs and programs that might be suited with re-use of the facility in FY 2013

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS							
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
STAFFING -FTEs (to be determined)	0	0	0	0	0	0	
PERSONAL SERVICES COSTS	0	0	0	0	0	0	
CONTRACTED SERVICES	0	0	0	0	0	0	
SUPPLIES & MATERIALS	0	0	0	0	0	0	
UTILITIES	0	0	0	0	0	0	
FURNITURE & EQUIPMENT	0	0	0	0	0	0	
OTHER (describe significant items)	0	0	0	0	0	0	
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**DISCUSSION OF OPERATING BUDGET IMPACT:**

No impact on the Operating budget until construction funding is programmed. Utility and janitorial costs are based on the prior use of the facility. As such no change incrementally is anticipated.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Public Facilities Master Plan	PF-14XX	Public Facilities

**DESCRIPTION:**

Preparation of a comprehensive master plan for future development of public facilities. The Master Plan will provide essential information required for space needs planning, property management, and capital improvement budgeting. The goal would be to assemble service areas for all cultural resources and public service facilities to ensure the population centers have the appropriate level of opportunities and services. Recent assessments for jail, library, recreation and parks, transportation and public school needs as well as prior space needs and comprehensive planning documentation will be incorporated. Project will also include a facility inventory, condition assessment and the respective replacement values (CRV) for purposes of insurance coverage. Space need studies should be performed at intervals not greater than twenty (20) years.

**PLANNING JUSTIFICATION:**

Prior Space Needs Study prepared by Probst-Mason, Inc. was performed in 1993 and revised in 1994.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.

Priority: B-1 (FY 2010 Ranking)

**LOCATION:**

Countywide

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	85,000	0	0	0	0	0	85,000	0	0
CONSTRUCTION	0	0	0	0	0	0	0	0	0
SITWORK	0	0	0	0	0	0	0	0	0
INSPECTION / MATERIAL TESTING	0	0	0	0	0	0	0	0	0
EQUIPMENT (includes IT)	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
Town EDU Impact Fees	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>85,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>85,000</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	85,000	0	0	0	0	0	85,000	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>85,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>85,000</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Public Facilities Master Plan	PF-14XX	Public Facilities

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

New project; not in FY 2009 plan.

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

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**CAPITAL PROJECTS**

**HIGHWAYS**

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# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Dr. Johnson Road Bridge Structure	HW-1001	Highways

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The Code of Federal Regulations, Subpart C, entitled National Bridge Inspection Standards, applies to all structures defined as "bridges" located on all public roads. As per subpart 650, 305, each bridge is to be inspected biennially, at regular intervals not to exceed two (2) years in accordance with the American Association of State Highways and Transportation Officials (AASHTO) Manual. Several of the inventoried structures require annual inspection. Program funding may be utilized for recommended safety corrections, minor paving adjacent to structures, structural and capacity analyses (ie for safety and weight restriction posting).

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

Reflects estimated construction costs and funding sources. Project is now eligible for both Federal and State Aid which reduces the County share to \$200,000.

### IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Recommendations for minor repair of bridge structures are prioritized and performed annually under the County Highways Division operating budget. Mandated inspections of inventoried bridge structures are currently being performed using current Federal Bridge allocations.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**





# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Regional Stormwater Management Facility	HW-0503	Highways

**OTHER BACKGROUND INFORMATION/COMMENTS:**

- A. There is a statewide program to pay fees-in-lieu of constructing wetlands. The State charges \$50,000 per acre for fees in lieu and there exists a mitigation site at Zekiah Swamp for projects in Calvert, Charles, St. Mary's and Prince George's Counties at \$44,000 per acre. Proposed scope of this project is for the County to identify its own site.
- B. A future project for the purchase of the 66.9 acre Nimmerichter Parcel 151, just south of the SMC Airport may be pursued. This can be used as a wetland mitigation/banking site, stormwater management / quality area and for future airport development @ \$3,500/acre.
- D. Other future projects may also be projects @ \$1.20 s.f., plats (ie. on addressing the impacts of roadway
- E. IT is currently working on a GIS initiative that includes an inventory and tracking of impervious surfaces County-wide that will be able to be utilized to help assess the impact(s) of new legislated State & Federal regulations. In order to prepare for NPDES requirements and to assist in infrastructure / asset management, we are currently evaluating and implementing a multi-year digital in house mapping effort of all storm drain systems using portable GPS equipment.
- F. Future projects will address Federal requirements when the County population exceeds 100,000 future retrofit and SWM enhancement projects will be required to address NPDES Phase II requirements. Based on current Census information, St. Mary's may reach this level prior to 2010. This mandate will require mapping, retro-fitting of existing stormwater management facilities and/or stream restoration to provide various forms of water quality / pollutant load reduction within a specific watershed(s).

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

The Phase II SWM construction funding is moved up to FY 2009 now that the design has been completed. Per presentation to the BOCC by LUGM on 1-20-2009, the FY 2010 monies reflects an estimated cost to begin addressing and evaluating an implementation plan to address the mandated stormwater runoff improvements required as part of the Environmental Protection Agency's (EPA) National Pollution Discharge Elimination System (NPDES). This particular effort by the State's Stormwater Program is the second component of a two part program to improve the quality of the nation's streams, rivers, lakes, and estuaries by managing stormwater runoff from urban and suburban areas, construction projects, and industrial sites. In FY 2010, Senate Bill 672, if passed, may provide supplemental future funding by mandating a stormwater user charge be assessed by local jurisdictions.

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
County Mapping	HW-0502	Highways

**DESCRIPTION:**

Detailed topographic mapping of the County growth centers. Aerial photography and digital data will be collected for use in establishing a County-wide network and a layered multi-agency GIS system. Development of a GIS roadway centerline layer. Mapping supports regional stormwater management analyses corridor mapping / preservation, aid in evaluating traffic impact studies, establish a GIS centerline, facilitate planning/development review and expedite Emergency Management Agency (EMA) response.

Prior approved amounts provided for the densification of existing control points and global positioning surveys and aero triangulation by the State.

- A. The mapping will be in conjunction with and support of the new Comprehensive Land Use Plan. In November, 1992, the Department set the first 130 precise Global Positioning Stations (GPS) using numbered brass caps embedded in concrete monuments in accordance with the National Geodetic Survey (NGS) Blue-Booking Standards. Through subsequent densification, the County currently has 283 monuments. The objective is to continue with GPS network densification until all new subdivision and site plan surveys can feasibly tie into same and form a County-wide network. A listing of GPS points and their respective locations is available to the public at no cost.
- B. Mapping will aid and support GIS and GASB requirements, regional stormwater management design/analysis needed for the developing growth areas, will aid in transportation planning, corridor mapping traffic impact studies, inventory of storm structures, signage, etc., and facilitate development review. The results of mapping to date have already been utilized by numerous County and non-County agencies.
- C. Prior approved monies were utilized to convert 2 foot contour information to autocadd format to enable developers, planners, and the County to work off the same datum and assist with possible future digital plan / plat submissions (Spatial Systems Associates).
- D. Prior approved monies were also used to assist in collecting asset management data (storm drains, SWM structures, signage, bridge locations, etc.) which will be a supplement to the initial roadway video / photo log.
- E. Prior approved monies were also utilized to purchase a GIS digital elevation model (DEM), perform tax map polygon closures, develop the property boundary layer and impervious surface mapping for Land Use & Growth Management for St. Mary's County.
- F. FY 2011 amounts include \$80,000 for Phase II of GIS effort to address NPDES permitting and asset management requirements for storm drain systems (inlets, manholes, open and closed systems) via use of GPS and use of existing ARC GIS Enter-Info System. In addition, the mapping of impervious areas and forest stands will assist the LUGM Department in several land use planning initiatives.
- G. The corridor for the extension of Lawrence Hayden Road, as a cross-county connector with a possible roundabout at St. Johns Road should also be mapped.

**PLANNING JUSTIFICATION:**

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

This project is integral in implementing the policies of the plan. e.g., Sec. 3.2.3 calls for carefully monitoring population increases to ensure maintaining and improving levels of efficiency of community facilities to meet population needs.

**Priority B-1 (FY 2010 Ranking)**

**LOCATION:**

All Election Districts.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	130,000	130,000	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	0	0	0	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
OTHER/MAPPING	260,000	180,000	0	80,000	0	0	0	0	0
OTHER/AERO TRIANGULATION	30,000	30,000	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>420,000</b>	<b>340,000</b>	<b>0</b>	<b>80,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	260,000	260,000	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	160,000	80,000	0	80,000	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>420,000</b>	<b>340,000</b>	<b>0</b>	<b>80,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
County Mapping	HW-0502	Highways

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Between 2005 and 2006, the County worked with the Department of Natural Resources who flew the County and collected laser lidar data that is 95% accurate (within 7.28") at an estimated cost of \$61,000 for 300 square miles. A flyover for orthophotograph for the entire county would have otherwise cost approximately \$130-140,000. The GIS, topographic and photographic data has been procured for the entire County and, is now available to the local engineering community and/or private individuals at no cost (except \$200 for disc production) to encourage its use, for consistency and future digital submissions. It is recommended that developing portions of the County be reflown at least every five (5) years. County inspection crews with portable GPS devices may supplement the balance of needed databases. It is recommended that the topography be flown and updated every five (5) years. The County was flown in calendar year 1993, 1998, and 2003. Ortho photo update was provided by the State in CY 2007.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

None.

### IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

County Mapping Products typically produced revenues between \$10,000 and \$14,000 per year. In 2006, the Board of County Commissioners authorized the distribution of all GIS information and availability on the internet in format(s) useable by the development and engineering community. This initiative was intended to encourage the County information for consistency and to help facilitate possible digital plan and plat submissions. The cost for the products would be drastically reduced in accordance with the approved Fee Schedule.

# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Streetscape Improvements	HW11XX	Highways

**DESCRIPTION:**

Provide street tree plantings and other streetscape improvements along designated County roadways to enhance the aesthetic and rural character of the community in accordance with the Comprehensive Land Use Plan. Project will also assist in the revitalization efforts of Lexington Park.

A. The project is supported by several provisions in the Comprehensive Land Use Plan and is recognized as a valuable supplement to future developer funded efforts along our County roadways.

B. Creation of landscaping as a public amenity, a "Bay Friendly" environmental program, and promoting rural / scenic character is a desired element of our planned roadways network.

C. Project will be used to satisfy forest conservation requirements as a result of County roadway construction which should be funded as separate projects and will also help address the consumption of natural resources by revitalizing existing development areas.

D. Future projects may include the planting of an estimated 200 - 400 indigenous trees per year (2 1/2" caliper @ 6' height) along County roadways. Future funding may also be used for brick pavers, sidewalks and town and village center signage.

E. FY 2013 project may also include streetscape and street improvements (street trees, sidewalk benches, crosswalk pavers, lighting) along designated streets in Town Center areas identified in the Comprehensive Plan, in Development Districts as shown in the Tulagi Place Master Plan, at public facilities and priority funding areas. Public/private partnerships are also being developed that compliment existing SHA projects. Completed projects include the following properties along MD 246: Dorsey/Decesarius, St. Mary's Motors/Taylor Gas, Toyota of Southern Maryland, Decker LineX, Memorial Sitting Garden and Lore's Laundry, Crystal Car Wash, CVS Pharmacy, Checkers Restaurant, and Gibson County Sausage and Produce. Future projects include Lexington Park, Leonardtown, and development districts such as the Lexington Park Library street frontage and the pathway between Patuxent Park Subdivision and the Spring Valley development.

**PLANNING JUSTIFICATION:**

Projects are supported in the Lexington Park Plan in areas targeted for rehabilitation and revitalization. In addition, the Comprehensive Plan encourages that the County's unique rural character and attributes be maintained and enhanced. In addition, the Plan policy describes the desire to improve aesthetics along primary transportation routes, to designate scenic roadways, and in commercial core / higher density residential areas, to provide street tree plantings. For existing county maintained roadways, where ordinances did not require the minimization of the removal of trees associated with development activities, this project will help mitigate the impacts of tree removal along the roadway systems. The Road Ordinance requires streetscaping as an integral part of new developments.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.2.B.i.b.iv Improve safety, traffic flow and aesthetics along primary routes in St. Mary's County.  
 Priority B-1 (FY 2010 Ranking)

**LOCATION:**

All Election Districts throughout the County.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	180,000	0	0	60,000	0	60,000	0	60,000	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>180,000</b>	<b>0</b>	<b>0</b>	<b>60,000</b>	<b>0</b>	<b>60,000</b>	<b>0</b>	<b>60,000</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	180,000	0	0	60,000	0	60,000	0	60,000	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>180,000</b>	<b>0</b>	<b>0</b>	<b>60,000</b>	<b>0</b>	<b>60,000</b>	<b>0</b>	<b>60,000</b>	<b>0</b>

# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Streetscape Improvements	HW11XX	Highways

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Monies are intended for enhancement to existing properties beyond Zoning Ordinance requirements and are not intended to coincide with new construction. Individual projects are brought to the Board of County Commissioners for approval. MD 246 Great Mills Road streetscaping performed by the State Highway Administration should begin in calendar year 2009 (under Project HW0501) which this project could also help enhance by providing similar treatment to adjacent properties and County-maintained roadways. The County is also responsible for securing the necessary easements which includes appraisals and/or payment for same which may be funded from this project. The SHA will prepare the necessary plats and exhibits.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

Added FY 2015 monies.

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	5,100	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	5,100	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

The installation of the decorative lighting impacts the County Highways Division Operating Budget each subsequent year. Cost for electric service is \$9 per light per month assuming installation of 38 lights.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Removal of Roadside Obstacles	HW-0901	Highways

**DESCRIPTION:**

Grading, tree removal, cut and fill operations, intersection safety / capacity improvements, utility relocations both lateral and underground, fore slope adjustments, extending the length of drainage culverts etc., to remove roadside obstacles in high hazard locations and improve dangerous roadway conditions and by adding rumble strips, raised pavement markings or speed humps. Sight distance improvements and removal of roadside hazards are necessary to assure highway safety is maintained.

- A. The proposed design and construction work will be performed by Contractors and may include design services.
- B. AASHTO recommendations for treatment of roadside obstacles on existing roadways should be considered in the following priority: elimination of the hazard, relocation of the hazard, corrective measures to reduce the hazard, and barriers to reduce accident severity.
- C. A "clear zone" of 10 feet or more from the edge of the travel way for rural local roads, and a minimum of 1.5 feet beyond the face of curb in urban sections should be provided. These recovery areas should be clear of all unyielding objects such as trees or unyielding sign supports, utility poles, light poles and any other fixed objects that might cause safety concerns or damage an out-of-control vehicle. Intersection alignment and vertical/horizontal sight distance require similar attention.
- D. Priorities and designs are based on traffic volume, accident history, level of hazard and extent of corrections and/or traffic calming required.
- E. Project may include the relocation of utility poles and placement of guardrails within the clear zone and establishment of prior rights, but does not include relocation of utilities underground. Skewed intersections that affect sight distance and operational safety, such as the Horseshoe and Manor Road intersection which is the next priority project will also be systematically addressed.
- F. Typical applications include: The intersection of Mt. Wolfe Road and Iroquois Lane (sight distance); the intersection of Cherry field Road and Drayden Road (sight distance); Bethel Church Road at Coffee Hill Run (culvert extension); Flat Iron Road (sight distance at Michelle Drive), Queentree Road, approximately 500' north of Widow Lane (roadside grading to accommodate tracking of trucks and school buses); the intersection of Grayson Road and Villa Road (grading/tree removal); the intersection of Lane down and Larredore Road (tree removal), Far Cry Road, the intersection of St. George's Park Road intersection with Deagle Boat Yard Road (sight distance/utilities), River Road and William Howard Way intersection, Steer Horn Neck Road (sight distance at various locations), Settlers Lane and Old Rolling Road intersection, Big Chestnut Road (road grade) at the intersection of Bayside Road, Maypole Road (widening), White Point Road (widening), Riverwinds Drive (widening), Joe Hazel Road (widening), Waterside Drive, Lockes Crossing and Old Village Road intersection (utility pole), Brown Road (sight distance), Vista Road, Blacksmith Shop Road/Cedar Lane (intersection), Spruce Drive at Chestnut Road and Gunston Drive and Flat Iron Road (sight distance problem at Booth Farm), and White Lane and Oaks Road (intersection sight distance). St. Clements Shores intersection safety and drainage improvements. Project may be eligible for the utilization of APF mitigation funding collected from developers to address various needs and warrants such as signalization of the MD 4 and Wildwood Parkway intersection where a high accident rate has occurred over the past calendar year.

**PLANNING JUSTIFICATION:**

Obstruction removal programs are consistent with the horizontal and vertical requirements of the Road Ordinance and the transportation system maintenance policy in the Comprehensive Plan. In addition, obstructions to cross-visibility provisions were included in Chapter 81 of the new Comprehensive Zoning Ordinance to assist in cases where the obstruction lays on private property that affects the vision of operators of vehicles traveling on County roads.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.2.B.i.b.iv. Improve safety, traffic flow and aesthetics along primary routes in St. Mary's County.

Priority B-1 (FY 2010 Ranking)

**LOCATION:**

Roads throughout the County.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	1,040,000	260,000	0	260,000	0	260,000	0	260,000	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION/TESTING	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>1,040,000</b>	<b>260,000</b>	<b>0</b>	<b>260,000</b>	<b>0</b>	<b>260,000</b>	<b>0</b>	<b>260,000</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	1,040,000	260,000	0	260,000	0	260,000	0	260,000	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>1,040,000</b>	<b>260,000</b>	<b>0</b>	<b>260,000</b>	<b>0</b>	<b>260,000</b>	<b>0</b>	<b>260,000</b>	<b>0</b>

# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Removal of Roadside Obstacles	HW-0901	Highways

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Other means of addressing roadside hazards under this project may include: the cost of installing elevated pavement markings, providing 4-way stops, adding reflectorized tape to sign post to improve safety, intersection lighting, signalization (full or partial), traffic calming (roundabouts, chokers etc), adding rumble strips / pavement grooving along the roadway shoulder (one side) which is approximately \$1.75 per linear foot or \$9,240 per mile; the addition of speed humps (prior pilot project on Lexwoods Drive) which cost approximately \$5-6,000 each. Speed humps are 3 1/2 inches tall and 10 feet wide with 6' approach and departure ramps. In FY 2008, the Board of County Commissioners added funding for St. Clements Shores intersection safety and drainage improvements as an eligible project in FY 2009. During FY 2010, the DPW&T will be evaluating all potential projects and providing a prioritized listing for the FY 2011 budget cycle which may include obstruction removal at the intersection of Laurel Grove Road and MD 235 to address bus turning movements and the Blacksmith Shop Road / Cedar Lane Road intersection. The Mechanicsville Road SMECO pole relocation was completed in the Fall of 2008.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

Added FY 2015 funding. Project may also include isolated base rehabilitation and repairs which was removed as a separate CIP project in FY 2002. Applications include: full depth, patching, cracksealing, trench repairs, shoulder adjustments, base failures, underdrain installation, re-compaction, geo-textile fabric, placement of select fill to existing county roads throughout the County (\$150-\$200 K / year).

### IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**





# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Asphalt Overlay	HW-0801	Highways

**OTHER BACKGROUND INFORMATION/COMMENTS:**

A memorandum dated October 3, 2007 indicates 77% of all roadways are in need of some kind of overlay. In FY 2009, about 14 miles of roadway required the use of paving fabric (\$155,000) prior to paving. Over \$8,000,000 in overlays was identified during the September 2005 field inspection and pavement assessment which evaluates fatigue and alligator cracking, roughness, moisture infiltration, raveling, skid resistance, transverse cracking, traffic volume, and bleeding. Between 2004 and 2008 the unit price increased from \$38/ton to \$98.80/ton.

Asphalt overlay (1" to 2" thickness) is the most expensive process and also requires adjustment to the shoulders. A simple 20' wide 2" overlay with minor equipment rental can cost two times the amount of a standard 1.5" overlay. Roads requiring 20' wide intermediate rehabilitation with a 2" overlay can cost five to six times the amount of a standard overlay. Paving 4' wide shoulders can add a cost equivalent to two times the overlay costs, plus stormwater management and mitigation, and readjusting of driveway entrances. The final surface is smooth and there are basically no "loose stones" to contend with. The service life of the pavement can be extended up to 15 years, and the roadway can be immediately opened to traffic after the application has been completed.

The County has many subdivisions that were built in the mid and late 1970's. The roads in these subdivisions were built below today's standards and are 15-20 years old. Repairs to existing residential streets, underdrains, paving fabric, trench repair, and full depth patching are not included in this program.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

The FY 2010 program was deferred for fiscal reasons, reflecting severe cuts in State Funding. The FY 2011 monies are anticipated to enable approximately 11 miles of roadway to be treated and, the FY 2015 funding was added.

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

It is estimated that for every \$1 spent on preventive maintenance (system preservation), that between \$5 and \$15 is saved on future rehabilitation and reconstruction costs.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Bridge / Culvert Replacement & Repair	HW-0701	Highways

**DESCRIPTION:**

Design, replace, rehabilitate and upgrade deteriorated metal culvert crossings with reinforced concrete pipe through the County's collector road network. Project may also include the upgrade of failing or inadequate storm drain systems which primarily drain public property. The ability to replace, repair and upgrade storm drainage systems to adequate standards reduces localized flooding, pavement failure and safety concerns.

A. Approved monies will be utilized to address consultant recommendations for structural repair and maintenance based on bi-annual Bridge Inspection Reports to include replacement of decking, safety railings, pilings, structural beams and bulkheads.

B. Typical replacement and upgrade of deteriorated structures at major culvert crossings includes structures at the following locations: Baptist Church Road at Forest Hall Branch (completed), Bayside Road at Cecil Creek (completed), Bayside Road at Tenneson Creek, Flat Iron Road at Warehouse Run (completed), Jones Road at Richneck Creek (completed), Oakville Road at Coatigan Run (completed), Bayside Road at Tenneson Creek (two locations), Blake Creek Road at Big Duke Creek, Busy Corner Road at tributary of St. Clements Creek, Davis Road at Indiantown Run, Drayden Road at Herring Creek, Flat Iron Road at Johns Creek, Flat Iron Road at Lennie's Creek, Maypole Road at Miski Run, Friendship School Road at Burnt Mill Creek, Lockes Hill Road at Lockes Swamp Creek, St. Jerome's Neck Road at Shea Alley Way, Jones Road at Toms Swamp Run, Hurry Road at Nelson Run (2007), Mechanicville Road at Chaptico Creek and Coffee Hill Run.

C. Project may be utilized to address Board of County Commissioner approved storm drain enhancement projects such as Sandra Lane, River Road and Essex South closed storm drainage improvements which were completed prior. Easements and / or right-of-entry agreements are typically required.

D. Other projects such as the replacement of decking to meet loading requirements, projects that resolve public drainage improvements or require easement approval from the Board of County Commissioners may be funded on a case-by-case basis.

**PLANNING JUSTIFICATION:**

National Bridge Inspection Standards require inspection, maintenance and repair programs be established on all public roads. Federal monies are utilized for periodic inspections on inventoried structures with supplemental inspections by the County. Project is consistent with Project 9 in the adopted 2006 Multi-Jurisdictional Hazard Mitigation Plan adopted by Resolution # 2006-35. Project also addresses the Adequate Public Facilities and infrastructure maintenance requirements of the Comprehensive Plan and Zoning Ordinance.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.2.B.i.b.iv: Develop and implement transportation plans and road standards that support and promote resource protection, environmental and community character preservation, and cost containment goals.

Priority B-1 (FY 2010 Ranking)

**LOCATION:**

Various locations throughout the County.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	20,000	0	0	0	20,000	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION / REPAIR	593,698	343,698	0	0	0	0	250,000	0	0
DR JOHNSON ROAD	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>613,698</b>	<b>343,698</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>250,000</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	613,698	343,698	0	0	20,000	0	250,000	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>613,698</b>	<b>343,698</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>250,000</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Bridge / Culvert Replacement & Repair	HW-0701	Highways

**OTHER BACKGROUND INFORMATION/COMMENTS:**

- A. The Code of Federal Regulations, Subpart C, entitled National Bridge Inspection Standards, applies to all structures defined as "bridges" located on all public roads. As per subpart 650, 305, each bridge is to be inspected biennially, at regular intervals not to exceed two (2) years in accordance with the American Association of State Highways and Transportation Officials (AASHTO) Manual. Several of the inventoried structures require annual inspection. Program funding may be utilized for recommended safety corrections, minor paving adjacent to structures, structural and capacity analyses (ie for safety and weight restriction posting).
- B. An inventory of flooded conditions is also maintained, which includes Adkins Road, Bayside Road, Big Chestnut Road, Bishop Road, Bushwood Road, Chingville Road, Cornfield Harbor Road, Old Breton Beach Road, Old Hermanville Road, Palmer Road, Parsons Mill Road, Pincushion Road, River Road and St. Jerome's Neck Road.
- C. Typical costs for minor structure replacements and repairs are between \$20-\$50,000. Monies shown for design may be needed to effect STV Inc. consultant recommendations for immediate / critical repairs based on the formal Bridge Inspection reports.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

On 10-16-2008 the County received an National Bridge Inspection Standards (NBIS) substantial compliance document from the SHA regarding our inspection, management and maintenance programs.

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Recommendations for minor repair of bridge structures are prioritized and performed annually under the County Highways Division operating budget. Mandated inspections of inventoried bridge structures are currently being performed using current Federal Bridge allocations.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
ARRA Mechanicsville Road Bridge Replacement	HW-1002	Highways

**OTHER BACKGROUND INFORMATION/COMMENTS:**

- A. The Code of Federal Regulations, Subpart C, entitled National Bridge Inspection Standards, applies to all structures defined as "bridges" located on all public roads. As per subpart 650, 305, each bridge is to be inspected biennially, at regular intervals not to exceed two (2) years in accordance with the American Association of State Highways and Transportation Officials (AASHTO) Manual. Several of the inventoried structures require annual inspection. Program funding may be utilized for recommended safety corrections, minor paving adjacent to structures, structural and capacity analyses (ie for safety and weight restriction posting).
- B. Project was identified in the approved Multi-Jurisdictional Hazard Mitigation Plan.
- C. Easements and/or additional right-of-way have been acquired to meet adequate outfall requirements.
- D. Replacement culverts were approved by MDE / COE and are expected to be re-permitted in the February 2009.
- E. The project costs are based on an Engineers Estimate dated September 2008.
- F. Plans, specifications and cost estimates (PS&E) must be submitted to the State for review by August 17, 2009 prior to bidding.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

On 10-16-2008 the County received an National Bridge Inspection Standards (NBIS) substantial compliance document from the SHA regarding our inspection, management and maintenance programs. FY 2010 monies reflect the American Reinvestment & Recovery Act (ARRA) funding requested and needed to perform the construction.

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Recommendations for minor repair of bridge structures are prioritized and performed annually under the County Highways Division operating budget. Mandated inspections of inventoried bridge structures are currently being performed.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
ARRA Pegg Road Asphalt Overlay	HW-1003	Highways

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Of the \$1,496,000 of economic stimulus monies available for highways system preservation projects, \$1,246,000 is being allocated to the Mechanicville culvert / bridge replacement project. This leaves a balance of \$250,000 for eligible system preservation projects such as the asphalt overlay of the identified section of Pegg Road. Estimated cost for the entire section of overlay as of April 2009: asphalt (\$250,000-\$273,000) with ancillary costs to include milling (\$12,000), shoulder and curb repairs (\$5,900), striping (\$1,000) and contingencies. Plans, specifications and cost estimates (PS&E) must be submitted to the State for review by August 17, 2009 prior to bidding.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

The possible addition of FY 2010 economic stimulus monies.

### IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

It is estimated that for every \$1 spent on preventive maintenance (system preservation), that between \$5 and \$15 is saved on future rehabilitation and reconstruction costs.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



## CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Roadway Base Widening	HW-0704	Highways

**DESCRIPTION:**

This project addresses a prioritized listing of existing County maintained roadways that are recommended for widening to meet the minimum eighteen (18) foot width requirement. The proposed improvements also include a prioritized listing of shoulder improvements to address traffic safety issues, in areas where higher bicycle/horse carriage volumes have been observed, and to address the need for improved pedestrian / bicycle access.

- A. There are currently 228 roadways (84 miles), approximately twenty percent (20%) of the roads maintained, that are less than eighteen feet in width.
- B. Evaluation of these roadways was included as a part of the adopted Countywide Transportation Plan in August 2006.
- C. High priority widening recommendations identified are: Bayview Road (16'), Piney Point Road south of Ball Point Road (14'), Point Breeze Road (14'), Old Hollywood Road (16') and Waterloo Road (17'). The identified systematic upgrades are anticipated to begin in FY 2009.
- D. Priority shoulder improvement areas include McIntosh Rd; with lower priority for Aviation Yacht Club Rd, Friendship School Rd, Jones Wharf Rd, Flat Iron Rd, Bishop Rd, Parsons Mill Rd, Maypole Rd, Pin Cushion Rd, Sunnyside Rd, Dixie Lyon Rd, Ryceville Rd, Lockes Crossing Rd, and New Market Village Rd. These roadways are typically collector roads with thru traffic volumes.
- E. An average of 1' to 4' of widening is required in order to achieve edge protection and the eighteen foot width.
- F. Individual projects may include base widening, shoulder, ditch, pipe work, clearing, and sidewalk / trail related work
- G. Construction should occur within existing rights-of-way and may be performed in conjunction with the County's pavement overlay contracts.
- H. Projects will be prioritized based on need, function, traffic volumes, and safety considerations. A minimum qualifying / eligibility criteria was established (i.e.. an ADT below 300) as not all roadways less than 18' in width need to be widened.
- I. Several inquiries from communities have been received as previously recorded subdivisions have building rights and are not required to meet current Adequate Public Facilities requirements for roads (i.e.. 0.22 miles of Deagles Boatyard Road in the 2nd ED). This FY 2009 Project is located near St. George's Beach in Piney Point just south of the Piney Point Aquaculture Center.

Prior funds project included the widening of approximately 2,600' of Greenleaf Road via surface treated shoulders on both sides of the roadway within the Greenbriar Subdivision to address a high volume roadway that did not have safe pedestrian accommodations.

**PLANNING JUSTIFICATION:**

3.1.2.B.i.b. Effect improvements and additions to the road network to correspond to and support the infrastructure needs.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.2.B.i.b.iv Effect improvements and additions to the road network to correspond to and support the infrastructure needs in growth areas; to ensure adequate highway and road system capacity; to provide planned level of service for existing and proposed land uses; and to address adequate public facilities outside the growth areas.

Priority B-1 (FY 2010 Ranking)

**LOCATION:**

Various Locations Throughout the County

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	0		0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	726,379	341,379	60,000	0	265,000	0	60,000	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION/TESTING	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>726,379</b>	<b>341,379</b>	<b>60,000</b>	<b>0</b>	<b>265,000</b>	<b>0</b>	<b>60,000</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	701,379	316,379	60,000	0	265,000	0	60,000	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	25,000	25,000	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>726,379</b>	<b>341,379</b>	<b>60,000</b>	<b>0</b>	<b>265,000</b>	<b>0</b>	<b>60,000</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Roadway Base Widening	HW-0704	Highways

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Estimated cost is approximately \$50 per linear foot for widening on both sides for pedestrian use. Other widening projects to meet the 18' width identified in the Transportation Plan also require rehabilitation and can cost in excess of \$200 per linear foot.

Stormwater management will also need to be addressed on a case-by-case basis under the new Ordinance criteria and may be funded under the Stormwater Management Project.

The Board of County Commissioners received letters from the Avenmar Homeowners Association and Society Hill Garden Club requesting a trail extension along Bull Road from Cooper Road to Avenmar Drive. Prior funding was for the construction of a 1,600 foot long 6' paved shoulder requested by the community to connect existing bicycle / pedestrian facilities and was completed in the Spring of 2007.

The FY 2009 Deagles Boatyard Road project has been added and includes costs for removing poor soils, poor drainage, the need for reconstruction of driveways, culvert replacement, fence and utility pole relocation, soil undercutting and emergency repaving, following the widening and easement acquisition and was coordinated with METCOM in calendar year 2008. FY 2010, FY 2012 and FY 2014 projects are based on prioritized requests for pedestrian widening and the establishment of bicycle routes and connections as recommended in the adopted Countywide Transportation Plan. Future projects may also include widening for pedestrian walkways (i.e. Lady Baltimore Avenue, Wilderness Road, etc.), implementing county-wide Transportation Plan recommendations (such as the final 600' of Buck Hewitt Road planned in FY 2012), and/or addressing possible Community Development Corporation recommendations.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

FY 2014 monies were added for the systematic continuation of the Program. The FY 2008 paved shoulder project in the Greenbriar Subdivision was based on an HOA request dated October 19, 2006.

### IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
FDR Boulevard Extended (Neighborhood Connector)	HW-0703	Highways

**DESCRIPTION:**

Construct a divided two lane residential access way from MD Route 4 to MD 237. Complete design from MD 237 to Pegg Road. Preserve the corridor for future sections that may eventually extend south to Willows Road to help relieve congestion and reduce delays along the MD 235 corridor by providing an alternative means for residents to travel to shopping and work. Project could remove up to 10,000 trips per day in portions of the MD 235 corridor.

Phase 1A. First Colony Boulevard to Old Rolling Road (0.7 miles). FY 2011-2012

Dedication (not fully platted) and construction through First Colony was anticipated to be provided by the developer(s) at no cost to the County.

Phase 1B. Old Rolling Road to MD 237 (1.0 miles). FY 2011-2012 (MD 237 is under construction by SHA w/ completion in Summer of 2011).

Reconstruction and traffic calming is anticipated within the Hickory Hills development (0.5 miles).

Mazel Subdivision has built approximately 0.3 miles thru Laurel Glen and has provided additional dedication through the development.

Phase 2. MD 246 to Shangri-La Drive (0.2 miles @ \$600,000) and then to Willows Road (0.4 miles @ \$1.5M). Balance to complete total: \$2.4M

Phase 3. MD 237 to Pegg Road (1.8 miles). Section to Buck Hewitt Road shown. Future phase to construct (\$8.1M) and design (\$300,000).

Depending on status of property acquisition, a section could be completed in lieu of Phase 2. Phase 3 sections: MD 237 to McArthur Blvd (0.52 miles)

McArthur Blvd to buck Hewitt Rd (0.28 miles), and Buck Hewitt Rd to Pegg Road (1.05 miles). Anticipated construction funding timing: FY 2017 - FY 2018.

Phase 4. Pegg Road to MD 246 (0.9 miles). Future Phase (\$3M)

Phase 5. MD4 north to MD 235 (0.4 miles) is anticipated to be developer funded. Future Phase.

The project is anticipated to be 5.8 miles in length, includes a raised 8-20' median with extensive use of traffic calming devices (i.e.. Narrow 10-11' wide lanes, chokers and round-a-bouts), 5' pedestrian / 6' bicycle accommodations, streetscaping / furniture / lighting, especially through residentially developed areas. Where dedication via development is not realized, land acquisition for the corridor is being actively pursued and funded.

As of May 2009, estimated construction cost for a full roadway section (St. Mary's Market Place project) is \$1,185 per foot (\$6.2M per mile).

Ultimate typical section: curb, gutter, sidewalk and 6' bike lanes on both sides with a 20' median and 10' travel lane in each direction, plus turn lanes.

**PLANNING JUSTIFICATION:** Approved Lexington Park Master Plan, Comprehensive Plan and Countywide Transportation Plan.

A. In accordance with the Comprehensive Plan, an evaluation of new roads will be conducted to ensure they do not adversely impact cultural, historical and environmental features. Prior funding completed the survey, preliminary design, engineering report, environmental study, corridor alignment, and plat(s). A 1997 Feasibility Study was also completed in joint cooperation with the State Highway Administration.

B. The Comprehensive Plan emphasizes transportation system preservation and the need to effect improvements and additions to the road network based on capacity, safety, traffic flow, level of service, land use, etc.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.2.B.i.b. Effect improvements and additions to the road network to correspond to and support the infrastructure needs in growth areas; to ensure adequate highway and road system capacity; to provide planned level of service for existing and proposed land uses; and to address adequate public facilities outside the growth areas. 3.1.2.B.iii.a Construct FDR Boulevard. 1.1.2.D.i Update planning for FDR Boulevard in Lexington Park.

Priority A-1 (FY 2010 Ranking)

**LOCATION:** 8th Election District. West of MD 235 from MD 4 to Willows Road.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	750,000	750,000	0	0	0	0	0	0	0
LAND / ESMT ACQUISITION	4,600,000	2,100,000	650,000	1,850,000	0	0	0	0	0
CONSTRUCTION	9,700,000	0	0	3,600,000	4,000,000	0	0	0	2,100,000
STORMWATER MANAGEMENT	605,000	0	0	240,000	240,000	0	0	0	125,000
INSPECTION/TESTING	230,000	0	0	100,000	80,000	0	0	0	50,000
UTILITIES, SIGNAL, SIGNS	345,000	0	0	150,000	70,000	0	0	0	125,000
LANDSCAPING / ST. FURNITURE	100,000	0	0	0	100,000	0	0	0	0
<b>TOTAL COSTS</b>	<b>16,330,000</b>	<b>2,850,000</b>	<b>650,000</b>	<b>5,940,000</b>	<b>4,490,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,400,000</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	11,355,000	1,600,000	0	5,602,500	4,152,500	0	0	0	0
LOCAL TRANSFER TAX	475,000	0	475,000	0	0	0	0	0	0
IMPACT FEES	4,500,000	1,250,000	175,000	337,500	337,500	0	0	0	2,400,000
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>16,330,000</b>	<b>2,850,000</b>	<b>650,000</b>	<b>5,940,000</b>	<b>4,490,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,400,000</b>

# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
FDR Boulevard Extended (Neighborhood Connector)	HW-0703	Highways

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Portions of the corridor may be dedicated by developers and/or partially constructed prior to 2011/2012. Property acquisition estimates are based on \$5-10/sf for residential properties and \$10-20/sf commercial properties. Impact fee and mitigation funding mechanisms are currently under review to help affect a more expedited implementation schedule for key elements of the Lexington Park Plan and Countywide Transportation Plan. Appraisals are currently averaging approximately \$2,500 each. Addition of the project as a key element of the Lexington Park and Countywide Plans. FDR to Chancellor's Run Road to Pegg Road/Pegg Road to Indian Bridge Road also provides an interior loop. The Countywide Transportation Plan was adopted by the Board of County Commissioners on 8-29-2006. Phase I Public Informational Meetings were held on 12-3-2007, 1-26-2008 and 7-1-2008. The project is anticipated to be five (5) miles in length, includes a raised 8-20' median with extensive use of traffic calming devices (i.e., Narrow 10-11' wide lanes, round-a-bouts, wide pavement markings, chokers, diverters, speed humps, raised crosswalks, etc). As directed by the BOCC on 2-10-2009, the County will build an interim partial section through the First Colony Development and the PUD will require the balance.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

Reduced FY 2010 land acquisition funding for properties within the MD 4 to Pegg Road corridor-any acquisitions outside these phases will require supplemental funding from the Board of County Commissioners. Reprogrammed CIP monies based on updated cost estimate dated 9-17-08 (for 50% completed plans), inclusion of 0.7 miles of phasing through First Colony that was to be completed by the developer (not included in prior CIP), reflection of construction cost indices, and incorporation of land acquisition monies for the corridor as required by law per Civil Action No. 07-1618. The Circuit Court For St. Mary's County completed a Judicial Review of the board of Appeals decision and the judge made a final ruling on September 5, 2008. The County may choose to map all or a portion of the corridor in FY 2010, establish a specific time frame for any required reservations under the Zoning Ordinance, enter into right-of-first refusal arrangements with property owners, plat all and/or a portion of the entire alignment per Article 66B and establish a time frame to purchase right-of-way(s). Design of FDR from MD 237 to Pegg Road will begin in FY 2009. Construction monies for Phase 2 is shown in "Balance to Complete".

### IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Estimated roadway maintenance costs are between \$2-\$5 per linear foot.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Patuxent Park Neighborhood Preservation Program	HW-0803	Highways

**DESCRIPTION:**

Project includes the infrastructure improvements to the Patuxent Park Subdivision in conjunction with preservation and revitalization efforts in the immediate area, which will provide new and/or reconstructed infrastructure (sidewalks, curb & gutter, storm drainage, utility and street improvements) in areas where substandard, deteriorated, or no infrastructure exists.

- A. The Patuxent Park Subdivision is the first neighborhood selected for improvement under this initiative.
- B. Staff representatives from DPW&T, Legal's Real Property Manager, DECD, and LU&GM will work with the residents in each of the selected neighborhoods to prioritize the proposed improvements based on cost, community need, and compatibility with redevelopment plans within each area. Initial phases require design monies.
- C. Projects will be prioritized based on their ability to:
  - Promote revitalization in development districts;
  - Establish or expand businesses within the neighborhood;
  - Correct deteriorated conditions within public right-of-ways;
  - Rehabilitate existing housing or manage housing stock within the neighborhood;
  - Plan, promote, or finance voluntary neighborhood and developer-funded improvements.
- D. Reconstruction costs are based on a unit price of \$450 per linear foot of urban roadway to complete the right-of-way rehabilitation of both subdivisions.
- E. Patuxent Park Subdivision is the oldest subdivision in the County and was constructed in 1948. Upgrades include approximately 16,100 linear feet of roadways and could be performed in several phases at an estimated total cost of \$7.2M.
- F. **Phase 1:** Prior Approval (includes Princeton, Gambier, Bunker Hill and Midway Dr). **Phase 2** (Prior Approval): Essex Dr. and Great Mills Ln. (1809' at \$1.1M). **Phases 3 & 4** (portion in FY 2011 and 2012): (6,640' at \$1.3 and \$1.7M-includes balance of Midway Dr., Saratoga Dr., Wasp, Cord, Yorktown, Kearsarge, Suwanne, Colet, Lo. Place. **Phase 5** (FY 2013): (5,500' at \$2.5M). Design monies for the respective phases are also shown in FY 2010 and 2011.

**PLANNING JUSTIFICATION:** Approved Lexington Park Master Plan and Comprehensive Plan.

The Comprehensive Plan policies are designed to address goals for community revitalization and maintain priority for community facility investments in the growth areas. Resources are to be obtained and focused to revitalize neighborhoods and communities.

A Chamber of Commerce Work Force Housing Task Force Report was presented to the Board of County Commissioners on May 26, 2006 and described the neighborhood as severely distressed and recommended that a meaningful level of funding for the reconstruction of aging public infrastructure be allocated.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.2.B.i Maintain a transportation system that is well integrated into the community fabric that addresses goals for community revitalization.  
**Priority A-1 (FY 2010 Ranking)**

**LOCATION:** 8th Election District. Off MD 246 between midway and Essex Drives in Lexington Park and adjacent to old Carver Elementary.

APPROPRIATION PHASE	Five Year Capital Program								Balance to Complete
	Total Project	Prior Approval	Budget FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
SURVEY/ENGINEERING	529,500	221,000	308,500	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
RECONSTRUCTION	6,751,600	1,502,600	0	1,049,000	1,700,000	2,500,000	0	0	0
STORMWATER MGMT	150,000	120,000	0	30,000	0	0	0	0	0
INSPECTION/TESTING	82,000	62,000	0	20,000	0	0	0	0	0
UTILITIES	150,000	100,000	0	50,000	0	0	0	0	0
CONSTRUCTION STAKEOUT	40,000	24,000	0	16,000	0	0	0	0	0
INCIDENTALS	75,000	75,000	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>7,778,100</b>	<b>2,104,600</b>	<b>308,500</b>	<b>1,165,000</b>	<b>1,700,000</b>	<b>2,500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Five Year Capital Program								Balance to Complete
	Total Project	Prior Approval	Budget FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	6,594,000	1,229,000	0	1,165,000	1,700,000	2,500,000	0	0	0
LOCAL TRANSFER TAX	509,100	200,600	308,500	0	0	0	0	0	0
IMPACT FEES	400,000	400,000	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	225,000	225,000	0	0	0	0	0	0	0
STATE FUNDS	50,000	50,000	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES (developer)	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>7,778,100</b>	<b>2,104,600</b>	<b>308,500</b>	<b>1,165,000</b>	<b>1,700,000</b>	<b>2,500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Patuxent Park Neighborhood Preservation Program	HW-0803	Highways

**OTHER BACKGROUND INFORMATION/COMMENTS:**

For the Patuxent Park project: Section 1 design is 95% completed and a Public Informational Meeting was held on January 24, 2008. Section 2 design has been completed, Section 3 & 4 was surveyed under a prior project and Section 5 is planned in 2013. In addition, the construction funding of a portion of Midway Drive was funded via an FY 2008 budget amendment from HW0602, which should begin in the Summer of 2008. Coordination with METCOM is planned to ensure existing infrastructure does not need to be replaced and/or upgraded. It is assumed that the existing lighting will be salvageable. New standard SMECO lighting could be provided at an estimated cost of \$25,000 per mile. A future project may include the South Hampton subdivision which would require upgrades to approximately 7,000 linear feet of roadways and could be performed in three (3) half mile phases at an estimated cost, excluding surveying and engineering, of over \$3.2M. The roadways have a history of infrastructure (water, sewer etc) maintenance problems. Construction progress will be based on the amount of funding approved, which may affect project timing.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

Cost estimates were updated and phasing for FY 2010/2011 was redistributed based on current project award status and as a result of utility coordination meetings with METCOM and the respective utilities. Next sections were also placed into FY 2012 and 2013. In FY 2008, the addition of Great Mills Lane reconstruction funding was provided to compliment the Midway Drive improvements within the Patuxent Park Subdivision as the primary access to the new Nicolet Park and State Highway Administration streetscape improvements. A Joint Solicitation with METCOM was initiated to coordinate the construction contracting and phasing of this project. Bid opening was held on April 2, 2009 with late Spring 2009 construction anticipated. The most recent Public informational meeting was held on January 24, 2008. Following completion of the Patuxent Park improvements this Southhampton Subdivision is considered the next priority for preservation and upgrade.

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Modified Seal Surface Treatment	HW-0802	Highways

**OTHER BACKGROUND INFORMATION/COMMENTS:**

- A. The majority of preparatory work (such as berm removal, minor patching and pipe replacement) is performed by Highway Maintenance crews and contractors in support of this program as is the follow-up incidental striping.
- B. Slurry seal adds no structural strength, has a textured surface, improves skid resistance and helps prevent water infiltration of the pavement, which is the most frequent cause of deterioration and failure. The cost is about \$0.15-\$0.20 more per square yard than surface treatment.
- C. In 2004, the County Commissioners also eliminated the surface treatment program in an effort to reduce citizen complaints. Funding levels were at \$375,000 per year and between 50-60 miles were tar and chipped each year. Surface treatment is needed to address cracking and to improve structural strength. Pavement life is increased by 3-5 years. Funding levels remained at \$315,000 per year thru FY 2007 and were increased to current funding levels in FY 2008 due to a 20% increase in costs. In FY 2009, an additional 19% cost adjustment was requested.
- D. DPW&T modified the specifications for surface treatment to reduce the stone size from #7 to #8 and changed the emulsion from an oil base to a latex base for easier cleanup and faster set-up time. As such, obtained approval in FY 08 to use of both modified surface treatment and modified seal under this program funding.
- E. Performance Pilot Projects were conducted on Morganza Turner, Bushwood and Hurry Roads with a Type 2 modified seal (which simply uses #8 stone with a latex emulsion) which addresses higher volume roadways. As such, we have been utilizing both mixes under this program funding.
- F. FY 2015 monies added for the continuation of the Program. In April 2008, all program unit prices increased by \$0.17 per s.y. Type I treatment is now \$1.17 / sy Type II is now \$1.07 / s.y. - and patching is now \$0.72 / s.y. (19% increase due to manufacturing and processing costs). In FY 2007, we modified the surface treatment specifications to a Type I which reduced the stone size from #7 to #8 with a smaller #9 applied to the surface and changed the emulsion from an oil base to a latex base for improved adherence, easier cleanup and faster setup time.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

It is estimated that for every \$1 spent on preventive maintenance (system preservation), that between \$5 and \$15 is saved on future rehabilitation and reconstruction costs.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



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**CAPITAL PROJECTS**

**SOLID WASTE**

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# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
St. Andrews and St. Clements Landfill Mitigation	SW-0801	Solid Waste

**OTHER BACKGROUND INFORMATION/COMMENTS:**

St. Andrews Cell Area B gas extraction system is fully operational for Cells 1 through 5. Cells 1, 2, and 4 were activated on March 8, 2007 and Cells 3 and 5 on April 16, 2007. The rate of extraction being utilized for this project is considered to be aggressive in accordance with the Solid Waste Association of North America Landfill Gas Manual. Fourteen (14) additional offsite gas probes were required. There will be approximately 24 groundwater monitoring wells and fifteen (15) surface water monitoring points at the completion of the project. Prior monies were approved under project SW0302 and included the implementation of State approved gas extraction system at the St. Andrews Landfill, installation and flare retrofit at the Clements Landfill, the drafting of an Assessment of Corrective Measures Report (ACM) to address groundwater contamination and implementation of remediation measures. FY 2008 monies were utilized for Phase 2 remediation work based on a coordination meeting with the Maryland Department of the Environment on April 25, 2007.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

Added the proposed scope and costs of Phase 3 remediation and contingency planning efforts per MES proposal dated October 20, 2008 which has been partially awarded. Prior FY 2009 monies were expended on unanticipated change orders for additional work required and recommended by the Maryland Department of the Environment.

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS							
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
STAFFING	0	0	0	0	0	0	
PERSONAL SERVICES COSTS	0	0	0	0	0	0	
CONTRACTED SERVICES	0	0	0	0	0	0	
SUPPLIES & MATERIALS	0	0	0	0	0	0	
UTILITIES	0	0	0	0	0	0	
TOTAL COSTS	0	0	0	0	0	0	

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Convenience Center Expansions	SW-1001	Solid Waste

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Per the approved Solid Waste Management and Recycling Plan, Chapter 1, Section E and Chapter V, Section A.1.a, the expansion of these facilities needs to be evaluated to provide the expected level of service. The Charlotte Hall and St. Andrews Convenience Centers are the only two facilities that can accommodate two (2) compactors at the service wall. For planning purposes, a threshold of 1,000 visits per day and / or 3,000 tons per year is used as maximum values for a single compactor / wall facility. At the current rate of growth and facility usage, these values could be realized within the next 3-4 years. As a non-conforming use these sites may be expanded up to 25% by the Planning Director and up to 50% by the Board of Appeals per Section 52.3 of the Zoning Ordinance. Deferral of the projects justified in the interim through the use of higher capacity and lower service level self-contained three-sided compactor type roll-off boxes for recyclables. 8 three-sided compactors are estimated to be able to replace 19 non-compactor front loading units as a part of improving capacity and service to the residents, which will help defer the need for additional convenience center expansions.

The Clements Site was acquired in 1971 and is comprised of approximately 47 acres opened in 1987. The Oakville Site was acquired between 1967 and 1969 and is comprised of approximately 244 acres opened in 1981. Over 2,500 tons of solid waste is collected annually at each of these convenience center locations. The number of customer visits at each facility has increased from 72,000 to over 86,000 at Clements and from 75,000 to over 90,000 at Oakville residential visits per year in the last 5 years (a 20% increase between CY 2000 and 2005). Both facilities have met their 20 year original design capacity and are will be in need of expansion to serve the community in the future. Expansion will also help facilitate the increased need to expand the convenience and opportunities for recycling and HHW collection. Program expansions may include white goods, scrap metal, and yard waste per the Solid Waste Management and Recycling Plan.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

Decrease the overall request of \$660,000 (\$60K in FY 11 and \$600K in FY 13) to \$255,000 and accelerate the project to FY10. The purchase of six (6) compactors will also reduce the 25% request for increased convenience center contractor service costs to less than 4%. The project also includes security cameras to reduce risk, protect attendants, monitor operations / conditions and to document incidents.

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING	0	0	0	0	0	0
	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS & UTILITIES	0	0	0	0	0	0
FUEL AND OIL	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

The purchase of the eight (8) three-sided compactor units for a total of \$125,000 is anticipated to reduce the need to increase this portion of the operating budget.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Solid Waste Transfer Station & Processing Facility	SW-13XX	Solid Waste

**DESCRIPTION:**

Provide a transfer station on County-owned property to serve the solid waste disposal needs for the citizens and commercial sector of St. Mary's County. Estimated design capacity is 500 tons per day to account for increases and fluctuations of solid waste during the ten year planning period of the Comprehensive Solid Waste Management and Recycling Plan. A Solid Waste Enterprise Fund was established by the Board of County Commissioners to fund both the solid waste and recycling program operations.

- A. Estimated size of facility is 12,000 s.f. (100 x 120) and will be a pre-fabricated engineered building. Design completed under prior project SW-0601
- B. Approved location is at the St. Andrews Landfill Area A, which was the location of the prior paved Yard Waste Composting Site
- C. Use of existing infrastructure at the St. Andrews Landfill will be maximized (fencing, gating, roadway, entrance, scale house, fuel facility, etc.)
- D. A design-build solicitation or turn key construction award may be utilized to expedite the project
- E. Maryland Department of the Environment permitting will be performed by and in the name of the County (Permittee)
- F. Scales and computer/software at the scale house will be upgraded. To facilitate the movement of vehicles through the facility and minimize queuing, low maintenance above ground scales will be installed for both tare and gross weights
- G. Current drop-off area for County residents will remain operational to maintain ease of access and segregate smaller vehicles from commercial traffic
- H. Allowing the County commercial sector access to the facility via tipping fees will help offset capital / operational costs.
- I. It is recommended that the County contract all hauling to final disposal site(s) such as the King George Landfill in Virginia in lieu of purchasing new fleet vehicles and personnel costs associated self-hauling to utilize the productive capacity of private enterprise
- J. It is anticipated that King George County has a remaining capacity of approximately 20 years. Current tipping fee rate is \$39.20 per ton
- K. MDE Refuse Disposal Permit and Operating License was issued on 9-25-2008. State NPDES Discharge Permit will be obtained in June 2009
- L. Local Building Permit was approved on 1-15-2009, subject to CUAP # 06-132-030. Estimated construction duration: 6-8 months
- M. A dedicated excavator with grapple and front end loader have been purchased. Existing equipment (1 each) is currently utilized, but could be used as back-up if necessary.
- N. Project includes gas detection / alarm systems (\$12,000), tarping rack (\$90,000), vacuum tube delivery system for cash receipts similar to that used at banks to reduce customer waiting and facilitate safety through the scalehouse area (\$30,000) and a gas venting system below the slab of the building (\$31, 530) and \$30,000 in landscaping buffers required by Board of Appeals conditions

Construction Start Date: August 2012  
 Construction Completion Date: April 2013

**PLANNING JUSTIFICATION:**

In accordance with the Solid Waste Management and Recycling Plan as adopted by the Board of County Commissioners via Ordinance on October 24, 2006 and as approved by the Maryland Department of the Environment on December 11, 2006: To utilize the productive capacity of private enterprise for the collection, disposal, and disposition of solid waste and to assure the public is served by efficient, effective, economical, and well managed solid waste disposal program (Policy 5 & 6).

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.2.C. Meet increasing demand for solid waste management through use of traditional and innovative methods.

**Priority**

**LOCATION:**

8th Election District St. Andrews Landfill adjacent to Route 4, California, MD

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
SITE WORK / CONSTRUCTION	4,350,000	0	0	0	0	4,350,000	0	0	0
TARP RACK / SCALE UPGRADES	350,000	0	0	0	0	350,000	0	0	0
EQUIPMENT-IT NETWORK & PHONE	75,000	0	0	0	0	75,000	0	0	0
INSPECT / MATERIALS TESTING	95,000	0	0	0	0	95,000	0	0	0
BOND / MOBILIZ / CONTINGENCY	430,000	0	0	0	0	430,000	0	0	0
<b>TOTAL COSTS</b>	<b>5,300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	5,300,000		0	0	0	5,300,000	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>5,300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Solid Waste Transfer Station & Processing Facility	SW-13XX	Solid Waste

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Per the approved Solid Waste Management and Recycling Plan, Chapter A.5, St. Mary's County government-operated solid waste facilities will not accept solid waste from out-of-County sources, except under regional government agreement. Calvert County increased their tipping fees from \$52 to \$65 per ton (25%) effective April 1, 2006 and plans to increase tipping fees to over \$70 / ton in FY 2010. The Calvert County Commissioners also agreed to limit the size of vehicles allowed to enter the Appeal Facility effective September 1, 2006. This vehicle restriction affect fleets greater than 38 feet in length (ie. St. Mary's County). Building cost is estimated at \$200 per square foot. EPA's Waste Transfer Stations: A Manual for Decision-Making was also utilized during the planning of this facility. The project was previously approved by the Board of County Commissioners, but re-programmed in FY 2010 due to economic conditions. Charles County is requesting St. Mary's County transport it's solid waste from the convenience centers to their facility via a memorandum of Understanding beginning in July 2009 at a reduced \$45 / ton tipping fee rate.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

Since April 2007, St. Mary's County has been contract hauling to King George County, but may be partially self-hauling to Charles County until the new St. Mary's County Transfer Station and Processing Facility is constructed. This project was previously approved by the Board of County Commissioners as project SW060 and scheduled for construction in 2009, but was re-programmed by the BOCC during the FY 2010 budget process to FY 2013, due to economic conditions, and negative operating impact. The above referenced Charles County MOU will provide the resources needed to dispose of waste, until the project is complete. It is anticipated that St. Mary's County commercial sector waste may begin to be received at the facility in FY 13 and that a commercial impact fee will be assessed in accordance with Ordinance #2007-04. All Board of Appeals approvals for the necessary variances have been approved. It is anticipated that the Transfer Station may be open by March 1, 2013.

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS							
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
STAFFING -5 FTEs (2% COLA PER YEAR)	0	0	0	5	0	0	
PERSONAL SERVICES COSTS + \$15K O.T.	0	0	0	323,000	0	0	
UTILITIES (electricity for transfer station)	0	0	0	18,000	0	0	
CONTRACT HAULING SERVICES	0	0	0	1,350,000	0	0	
TIPPING FEES PAID FOR DISPOSAL	0	0	0	1,668,600	0	0	
LESS NEW COMMERCIAL TIPPING FEES	0	0	0	2,925,000	0	0	
LESS ENVIRONMENTAL FEE INCREASE(S)	0	0	0	434,600	0	0	
TOTAL COSTS	0	0	0	0	0	0	

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Effective July 1, 2007, a residential Environmental and Solid Waste Service Fee was approved at \$60 per dwelling unit. The anticipated capture rate for St. Mary's County commercial sector is 2/3 of the 70,000 tons (or 45,000 tons as approved by BOCC). In order for the Enterprise Fund to be fully self-sustaining, several types and combinations of residential and commercial fees were reviewed by the Board of County Commissioners in preparation of the FY 2010 budget. In addition, maintaining a certain level of County subsidy (\$872,000) was discussed. Current subsidy remains due to decision by BOCC not to assess the full residential Environmental Service Fee (ie. \$120-130 per improved property or \$89-\$106 as identified in a simplified break even analysis) or a reasonable fee per commercial entity as recommended by prior studies. It is assumed that the commercial tip fee rate charged by St. Mary's will be the same as Calvert County (the prevailing tip fee rate).

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

Costs tabulated above are based on FY 2010 estimated operational impacts. Estimated operational cost industry standards for fuel, lighting, supplies, materials etc are \$1.5 / ton per year (\$147,000 annually). Personnel needs are estimated as follows: 1 Foreman/Operator @ Grade 7; 1 Weighmaster @ Grade 3; 3 FT Equipment Operators III @ Grade 5; conversion of @ PT attendants to FT (versus rotation) of two laborers-Grade 1. Also includes overtime for convenience center attendants. Three phase service provided as a part of landfill remediation may also be utilized for this and the STS Bus Barn projects. Landfill gas to energy studies will also be conducted to determine if viable proposals to help reduce electrical costs can be secured. In addition, an analysis will be performed to determine if the transfer station and processing facility operations would be more efficient if outsourced.





# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Agriculture Land Preservation	AP-1001	Land Conservation

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Land Preservation funding needs

- \* There are 15 property owners who have letters of interest on file in the Mattapany Rural Legacy Area.
- \* 1,659.3acres @ \$8,500 per acre = \$14,104,050.00 needed to purchase easements on the 15 properties on file in the Mattapany Rural Legacy Area
- \* \$3.5 million state funds available.
- \* Fenwick property was 157.70 acres @ \$15,852.88 = \$2,500,000.00.
- \* There are 7 property owners who have letters of interest on file in the Huntersville Rural Legacy Area.
- \* 499.51 @\$8,500 per acre = \$4,245,835.00 needed
- \* \$700,000.00 available State funds.
- \* There were 42 property owners who have applied to sell their easements in FY 2009 to the Maryland Agriculture Land Preservation Foundation (MALPF). MALPF only accepted the top 16 ranked properties to be appraised. \$9,500 was average easement price for FY 2008 MALPF offers.

Other programs under consideration for funding include a County Purchase of Development Rights Program, enactment of the Installment Purchase Agreement program, additional funds to supplement the Rural Legacy program, direct County purchase of critical farm land, and earmarked funds for a designated agriculture preservation area.

On October 23, 2007, the Rural Preservation District Task Force presented recommendations to the BOCC on establishing an Installment Purchase Agreement (IPA) Program. The IPA Program, an agriculture land preservation program, is another tool for the county to preserve additional farmland. The BOCC authorized DECD to proceed with the IPA Program. Staff was requested to return to the BOCC with specifics to include funding mechanisms for the program.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Transfer of Development Rights (TDR) Program	AP-1002	Agricultural Preservation

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Since the TDR program was adopted in 2007, this is the first year for the establishment of a TDR capital project. Actual collections from FY 2008 and collections in FY 2009 up until the Recommended Budget stage, constitute the appropriation for the budget authority in FY 2010.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

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**CAPITAL PROJECTS**

**RECREATION AND PARKS**

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# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Piney Point Lighthouse Museum	RF-0103	Recreation and Facility Development

**OTHER BACKGROUND INFORMATION/COMMENTS:**

A concept plan for relocating the museum was developed and approved by the BOCC in October 2003. The renovation of a metal building was completed in FY 2004 to house the Lundeberg boat collection. The priority in FY 2005 was renovating a former office building and reopening the Lighthouse Museum and gift shop. The Museum reopened in the Spring 2005. The focus in FY 2006 was on continuing the Lighthouse Museum building improvements and exhibits; developing a comprehensive interpretive plan for the museum complex; completing a site parking and landscaping plan; and initiating an exhibits plan for the Potomac River Maritime exhibit. Work continued in FY 2007, 2008 and 2009 on exhibit planning, design, fabrication, and installation for the Potomac River Maritime Building; on parking and landscaping planning; installation of outdoor interpretive panels; small pier replacement and construction of a shelter for the "Early Times" dory boat.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

State and federal grant funding has been deleted from the FY 2010 request due to the current State fiscal crisis and information received that funding won't be available. Renovation of a third building at the complex to interpret World War II military history and demolition of the deteriorated Coast Guard Garage and Chief Petty Officer's house will be deferred because of this. This deferral will also enable staff to focus on completion of current phases of the project. A capital project in the future is anticipated to complete the deferred projects.

## IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0.34	0
PERSONAL SERVICES COSTS	0	2,000	0	0	26,500	0
CONTRACTED SERVICES	0	100	0	0	0	0
SUPPLIES & MATERIALS	0	100	0	0	0	0
UTILITIES	0	100	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>2,300</b>	<b>0</b>	<b>0</b>	<b>26,500</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

With the opening of the new Piney Point Lighthouse Museum building and the Potomac River Maritime Exhibit building, the management and administration of the Museum has been increased significantly. The above operating expenses will be off-set by an estimated \$20,000 - \$25,000 in revenues generated by the museum. These revenues are reflected in the Museum operating budget.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A





# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Charlotte Hall Athletic Fields	RP-0902	Recreation and Parks

**OTHER BACKGROUND INFORMATION/COMMENTS:**

N/A

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

No Change.

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	2,000	1,000	1,000	1,000	0
CONTRACTED SERVICES	0	7,500	1,500	200	500	0
SUPPLIES & MATERIALS	0	500	100	100	100	0
UTILITIES	0	0	0	0	0	0
VEHICLE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>10,000</b>	<b>2,600</b>	<b>1,300</b>	<b>1,600</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Funds will be needed for hourly maintenance personnel, grass cutting, fertilizer, and porta-johns (because of the distance of the fields from restrooms).

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Tennis Court Improvements	RP-0701	Recreation and Parks

**DESCRIPTION:**

This project proposes to resurface courts and replace fencing at several County parks and to light two courts at Dorsey Park. The condition of existing courts varies from fair to poor and improvements are needed to insure usable and safe facilities. This project was developed with input from the St. Mary's County Tennis Association (SMCTA).

FY 2010: Install lighting for two courts at Dorsey Park - \$100,000  
 FY 2011: Replace two courts/fencing at Jarboesville Park - \$75,000  
 FY 2012: Replace two courts/fencing at Fifth District Park - \$75,000  
 FY 2013: Replace two courts/fencing at Chancellor's Run Park - \$75,000

**PLANNING JUSTIFICATION:**

The Comprehensive Plan addresses the need to "Create new and enhanced Parks and Recreation facilities" in Objective 3.1.5 (page 81).

The project is also consistent with the 2005 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are based on a needs analysis from two State surveys, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals. The project is further identified on page III-16 as a facility rehabilitation and development recommendation for FY 2006 - FY 2015.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

IV.3.1.5 Create new and enhanced parks and recreation facilities that link existing parks and communities, expand recreation opportunities and preserve environmental, aesthetic, and cultural quality.  
**Priority A-1 (2010 Ranking)**

**LOCATION:**

Various Parks throughout the County.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	10,000	10,000	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	686,410	361,410	100,000	75,000	75,000	75,000	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	5,000	5,000	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>701,410</b>	<b>376,410</b>	<b>100,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	579,595	284,595	92,500	67,500	67,500	67,500	0	0	0
IMPACT FEES	25,000	25,000	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS - POS	49,315	49,315	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES- USTA Grant	47,500	17,500	7,500	7,500	7,500	7,500	0	0	0
<b>TOTAL FUNDS</b>	<b>701,410</b>	<b>376,410</b>	<b>100,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Tennis Court Improvements	RP-0701	Recreation and Parks

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The average life of an asphalt tennis court is 15 years; most of the courts addressed in this plan are more than 20 years old, making replacement or resurfacing necessary. Eleven courts have been replaced or resurfaced over the past few years at Town Creek, John Baggett, Cardinal Gibbons, Cecil, and Seventh District Parks; and at Wicomico Shores. In addition, two additional new courts were constructed at Cecil Park. The lighting project at Dorsey Park addresses the loss of two lighted courts at Leonardtown Elementary School, which were eliminated due to school expansion.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

No Change.

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

A user fee will be charged to offset the electrical cost of the lights. Other operating expenses would be negligible, if any. User fees collected are recorded in the Parks operating budget.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A



# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Park Land and Facility Acquisition	RP-0604	Recreation & Parks

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The Beavan property was acquired and another property is under consideration for acquisition in FY 2009. These acquisitions will utilize all of the \$1.8 million local POS fund balance for central county park land acquisition. 50% of local POS funds received by the County can only be used for park land acquisition (the other half can be used for acquisition or park development; the County has typically used the discretionary portion of local POS funds for park development). Due to State fiscal constraints, annual funding amounts for POS is very uncertain. It will be necessary to either defer acquisitions or use County funding sources. As no specific properties have been identified at this time, County funds have not been requested.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

The amount of annual funding anticipated from Program Open Space has been adjusted in FY 2010 to match the actual amount allocated by the State. This amount will fluctuate each year based upon the amount of State Transfer Tax collected and State Government priorities.

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

No impact until a park, public landing, or recreation facility is opened.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Recreation Facilities and Park Improvements	RP-0903	Recreation and Parks

**DESCRIPTION:**

This project proposes capital maintenance and needed improvements at existing recreation facilities and parks. Painting of several indoor facilities is needed as they are in fair to poor condition and used extensively by the public. Funding for replacement flooring for the Leonard Hall Recreation Center is also requested. The project also proposes security lighting at two parks, a small maintenance/storage building at Chancellors Run Park, replacement of field lighting systems and wooden poles at Dorsey and Fifth District Parks, and replacement of deteriorated ballfield fencing at several parks.

FY 2011: Painting of the Leonard Hall Recreation Center - \$45,000; Security Lighting for Dorsey and Fifth District Park - \$15,000  
 FY 2012: Painting at Margaret Brent and Hollywood Recreation Centers - \$30,000; Chancellor's Run Park Maint. Building - \$35,000  
 FY 2013: Painting the Carver Recreation Center and Great Mills Pool - \$40,000; Fifth District and Dorsey Field Lighting Replacement - \$200,000  
 FY 2014: Replace the gymnasium flooring at Leonard Hall Recreation Center - \$175,000  
 FY 2015: Replace deteriorated baseball and softball field fencing at various parks - \$170,000

**PLANNING JUSTIFICATION:**

The Comprehensive Plan addresses the need to "Create new and enhanced Parks and Recreation facilities" in Objective 3.1.5 (page 81). The project is consistent with the 2005 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are based on a needs analysis from two State surveys, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals. The project is further identified in Table III-5, Facility Rehabilitation and Development.

**Compliance with Comprehensive Plan Section**

IV.3.1.5 Create new and enhanced parks and recreation facilities that link existing parks and communities, expand recreation opportunities and preserve environmental, aesthetic, and cultural quality.

Priority A-1 (FY 2010 Ranking)

**LOCATION:**

Various locations throughout the County

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	734,860	34,860	0	60,000	65,000	230,000	175,000	170,000	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	10,000	0	0	0	0	10,000	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>744,860</b>	<b>34,860</b>	<b>0</b>	<b>60,000</b>	<b>65,000</b>	<b>240,000</b>	<b>175,000</b>	<b>170,000</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	710,000	0	0	60,000	65,000	240,000	175,000	170,000	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	34,860	34,860	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>744,860</b>	<b>34,860</b>	<b>0</b>	<b>60,000</b>	<b>65,000</b>	<b>240,000</b>	<b>175,000</b>	<b>170,000</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Recreation Facilities and Park Improvements	<b>RP-0903</b>	Recreation and Parks

**OTHER BACKGROUND INFORMATION/COMMENTS:**

FY 2011: Painting is needed at Leonard Hall Recreation Center and security lighting is needed in two parking lots at Dorsey Park and one lot at Fifth District Park to alleviate safety issues for patrons leaving night time athletic events. FY 2012: Painting at Hollywood and Margaret Brent recreation facilities; and a storage/maintenance building at Chancellor's Run Park is needed for turf equipment, tools, supplies, and materials. Equipment is currently stored in several small, deteriorated trailers and sheds behind the Senior Center. This situation is both inadequate for park maintenance and has created an eyesore for the senior center and park. FY 2013: Painting at Carver Recreation Center and Great Mills Pool; and field lighting at Dorsey Park is needed to replace the lighting system on the football/lacrosse field that will be twenty years old when replaced and the wooden poles donated by SMECO that are forty years old and in poor condition. The Fifth District Park replacement lighting project is for a similarly aged lighting system and wooden poles in poor condition on the 90' baseball field. FY 2014: Replace the gymnasium flooring at Leonard Hall Recreation Center heavy year round use for youth and adult sports, special events, and other activities. FY 2015: The fencing project is needed to replace deteriorated fencing at baseball and softball fields at seven parks to address safety concerns for participants and spectators.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

This project title has been revised to incorporate needed capital improvements and repairs at several existing parks (in addition to improvements at indoor recreation facilities). With this change in scope, the request has been increased by \$15,000 in FY 2011 for security lighting at two parks; increased by \$35,000 in FY 2012 to construct (or procure) a small maintenance building for Chancellor's Run Park; increased by \$200,000 in FY 2013 to replace inadequate field lighting systems and poles at two parks; and increased by \$170,000 in FY 2015 to replace deteriorated ball field fencing at seven parks.

## IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

No significant impact.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A



## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Three Notch Trail - Phases Six and Seven	PA-11XX	Parks Acquisition & Development

**DESCRIPTION:**

This project continues development of the Three Notch Trail (TNT), a 10 ft. wide multi-use trail on the former railroad right-of-way. Funding requested in FY 2011 and FY 2013 will enable design, engineering and construction of Phase Six, a four mile section from Mechanicsville to New Market (Rt. 5 to Rt. 236). Funding requested in FY 2015 is for design and engineering for Phase Seven, a four mile section from Wildewood to Hollywood (FDR Blvd. to Hollywood Road). The TNT will enable walking, bicycling, running, roller blading, and horseback riding (in some sections). The trail will also serve as a transportation alternative from residential neighborhoods to shopping, restaurants, and businesses.

**Three Notch Trail Phasing, Cost Estimate, and Source of Funding:**

**Phase Six: Mechanicsville to New Market (Rt. 5 to Rt. 236, 4 mile section)**

Cost Estimate: \$2,184,502 (Const. \$1,700,000; A&E \$212,500; Proj. Mgmt/Inspect. \$51,000; Signage/Landscape \$51,000; Conting. \$170,002).

Source of Funding: FY 2011 - \$212,500 for A&E (County funds); FY 2013 - \$1,972,002 for Construction (Federal \$1,092,250; State \$123,100; County \$666,652 and \$90,000 National Rec Trails - FY 2011 \$30,000; FY 2012 \$30,000; FY 2013 \$30,000).

**Phase Seven: Wildewood to Hollywood (FDR Blvd. to Hollywood Road, 4 mile section)**

Cost Estimate: \$2,225,125 (Const. \$1,700,000; A&E \$253,125; Proj. Mgmt/Inspect. \$51,000; Signage/Landscaping \$51,000; Contin. \$170,000).

Source of Funding: FY 2015 - \$253,125 for A&E (County funds); FY 2016/FY 2017 - \$1,972,000 for Construction (Federal \$1,372,000; State \$350,000; County \$250,000).

Balance to complete includes a portion of Phase Seven (above), and \$4,553,250 for future Phases Eight and Nine.

**PLANNING JUSTIFICATION:**

The Comprehensive Plan addresses the need for a bicycle plan in section 3.1.2 including a goal to "encourage a transportation network which provides alternative means and methods of travel." The Comprehensive Plan also indicates the County should "provide sidewalks, walking paths, and bike paths and lanes as requirements of road systems and to connect other public and private sites (page 74).

The project is consistent with the 2005 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are based on a needs analysis from the two State surveys, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals. The project is further identified on page III-15 as a short-term facility development recommendation for FY 2003 - FY 2007 and beyond to FY 2020 if needed to complete.

The project is also consistent with the 2005 Lexington Park Development District Master Plan (page 84) and the 2006 St. Mary's County Transportation Plan (page 80). Finally, the Southern Maryland Regional Trail and Bikeway System Study (June 2001) recommends developing the Three Notch Trail as one of the regions top trails priorities. This plan was adopted by the Board of County Commissioners in 2001.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.2.B.ii. Encourage development and utilization of alternative transportation in the county.

Priority B-1 (2010 Ranking)

**LOCATION:**

Parallel to Route 235 and Route 5.

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	871,875	0	0	212,500	0	0	0	253,125	406,250
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	7,881,752	0	0	0	0	1,921,002	0	0	5,960,750
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION/PROJ. MGMNT.	209,250	0	0	0	0	51,000	0	0	158,250
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>8,962,877</b>	<b>0</b>	<b>0</b>	<b>212,500</b>	<b>0</b>	<b>1,972,002</b>	<b>0</b>	<b>253,125</b>	<b>6,525,250</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	200,000	0	0	0	0	0	0	0	200,000
LOCAL TRANSFER TAX	1,086,701	0	0	106,250	0	333,326	0	126,563	520,562
IMPACT FEES	2,066,138	0	0	106,250	0	333,326	0	126,562	1,500,000
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS- POS	738,600	0	0	0	0	123,100	0	0	615,500
FEDERAL FUNDS	4,481,438	0	0	0	0	1,092,250	0	0	3,389,188
OTHER SOURCES (National Rec.Trails)	390,000	0	0	0	0	90,000	0	0	300,000
<b>TOTAL FUNDS</b>	<b>8,962,877</b>	<b>0</b>	<b>0</b>	<b>212,500</b>	<b>0</b>	<b>1,972,002</b>	<b>0</b>	<b>253,125</b>	<b>6,525,250</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Three Notch Trail - Phases Six and Seven	PA-11XX	Parks Acquisition & Development

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Based upon Commissioner direction on February 3, 2009, Phase Six was changed to the four mile section from Mechanicsville to New Market (Rt. 5 to Rt. 236). Staff, Friends of the TNT, and the R&P Board had asked this be reconsidered in FY 2010 and that Mechanicsville to New Market section be re-established as the priority.

Also, a two mile section of the trail in California is being constructed by private developers and the County. This includes partnerships with Wal-Mart, South Plaza, and Sturbridge/Wildewood (sections completed); and future construction by K-Mart, First Colony, and St. Mary's Market Place. The County is currently constructing a 1/2 mile section of trail from Wal-Mart to Chancellor's Run Road with funds appropriated previously.

The funding sources for the project include County funds, State Program Open Space funds, National Recreational Trails grants, and Federal Transportation Enhancement Act (TEA) funding. Also, because of the FDR Boulevard road project, joint planning with DPW&T is ongoing to coordinate the Trail and FDR use within the right of way from Chancellor's Run Road to Pegg Road.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

The phasing plan was adjusted as described above. No fiscal change.

### IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	6,000	0
SUPPLIES & MATERIALS	0	0	0	0	500	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,500</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Funding is needed for grass cutting along the sides of the trail as each section is developed and for supplies and materials for minor repairs to signs, benches, etc.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Chaptico Park - Phased Development	RP-0805	Recreation and Parks

**DESCRIPTION:**

This project proposes to further develop recreational facilities included in the Chaptico Park master plan adopted by the Board of Commissioners in 2002. Additional recreational facilities and athletic fields will be constructed including basketball courts, picnic areas and shelters, a tot lot, nature trails, multi-purpose playing fields and baseball/softball fields. The project proposes design and engineering in FY 2011 and facility construction in FY 2012 and FY 2013.

**PLANNING JUSTIFICATION:**

The Comprehensive Plan addresses the need to "Create new and enhanced Parks and Recreation facilities" in Objective 3.1.5 (page 81).

The project is also consistent with the 2005 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are based on a needs analysis from two State surveys, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

IV.3.1.5 Create new and enhanced parks and recreation facilities that link existing parks and communities, expand recreation opportunities and preserve environmental, aesthetic, and cultural quality.

Priority B-1 (2010 Ranking)

**LOCATION:**

4th Election District  
26600 Budd's Creek Road  
Mechanicsville, MD 20659

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	175,500	50,500	0	125,000	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	1,329,775	329,775	0	0	675,000	325,000	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION & Proj. Mgmt.	35,000	0	0	0	25,000	10,000	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT - Picnic Tables	30,000	0	0	0	0	30,000	0	0	0
OTHER - Contingency	50,000	0	0	0	35,000	15,000	0	0	0
<b>TOTAL COSTS</b>	<b>1,620,275</b>	<b>380,275</b>	<b>0</b>	<b>125,000</b>	<b>735,000</b>	<b>380,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	310,000	0	0	31,250	183,750	95,000	0	0	0
IMPACT FEES	1,310,275	380,275	0	93,750	551,250	285,000	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES-Donations	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>1,620,275</b>	<b>380,275</b>	<b>0</b>	<b>125,000</b>	<b>735,000</b>	<b>380,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Chaplico Park - Phased Development	RP-0805	Recreation and Parks

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Chaplico Park opened in the spring 2005. Prior year funding includes, Phase I which included nine game fields and practice areas for soccer and lacrosse; a restroom and concession facility; paved roadway and parking areas. A BMX bicycle track was constructed and is operated by a private, non-profit group. A playground was installed in 2006. The parking area was expanded in FY 2009. There are an estimated 5,000 people using the park each week during the spring and fall.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

Project was deferred for one year and construction funding was split into two years to match cash flow needs.

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	1	0
PERSONAL SERVICES COSTS	0	0	0	7,500	45,000	2,500
CONTRACTED SERVICES	0	0	0	5,000	2,500	2,500
SUPPLIES & MATERIALS	0	0	0	750	250	250
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	13,250	47,750	5,250

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Additional seasonal maintenance and park attendant staff will be needed for half a year in FY 2013 to assist with expanded park facilities. An additional park maintenance FTE will be needed in FY 2014 to handle the increased maintenance work load of this park expansion. Additional funds for grass cutting (contracted services) and supplies and materials will also be needed.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Park Roads, Parking and Access	RP-0803	Recreation and Parks

**DESCRIPTION:**

This project proposes to pave the park road and parking areas at Cecil Park and overlay small sections of deteriorated pavement at entrance roads at Dorsey Park and Seventh District Parks in FY 2012 at a total cost of \$231,000 for A&E, Construction, and Stormwater Management. It also proposes to address pedestrian access through Nicolet Park from adjoining neighborhoods to shopping and commercial centers. \$125,000 is requested in FY 2013 for A&E, stormwater management, and construction of three hard surfaced connector pathways for this purpose.

**PLANNING JUSTIFICATION:**

The Comprehensive Plan addresses the need to "Create new and enhanced Parks and Recreation facilities" in Objective 3.1.5 (page 81).

The project is also consistent with the 2005 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are based on a needs analysis from two State surveys, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals. In order to provide proper maintenance and accessibilities of the facilities identified and upgrades to park roads and parking lot improvements are recommended.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

IV.3.1.5 Create new and enhanced parks and recreation facilities that link existing parks and communities, expand recreation opportunities and preserve environmental, aesthetic, and cultural quality.

Priority B-1 (2010 Ranking)

**LOCATION:**

Various parks throughout the County

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	59,000	20,000	0	0	24,000	15,000	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	400,000	125,000	0	0	175,000	100,000	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER - Contingency and SWM	57,000	15,000	0	0	32,000	10,000	0	0	0
<b>TOTAL COSTS</b>	<b>516,000</b>	<b>160,000</b>	<b>0</b>	<b>0</b>	<b>231,000</b>	<b>125,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	356,000	0	0	0	231,000	125,000	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS - POS	160,000	160,000	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES-Donations	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>516,000</b>	<b>160,000</b>	<b>0</b>	<b>0</b>	<b>231,000</b>	<b>125,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Park Roads, Parking and Access	RP-0803	Recreation and Parks

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The project will overlay 2" of asphalt at Cecil Park on the existing gravel park road and parking lots and stripe the parking areas. This is needed because of increased usage at the park, particularly with the addition of a new playground and tennis courts. Asphalt is also a more accessible surface for those who are physically challenged. The overlay at Dorsey and Seventh District Parks weren't included in recent improvement projects. The pathways within Nicolet Park are aimed to address community access issues and were initiated by citizen concerns. Per DPW&T, effective August 2008, the unit price for small parking lot paving increased by \$19.85 per ton (22%). This results in an increase for surface paving from \$88.50 to \$108.50 per ton, and for base paving, from \$84.50 to \$104.35 per ton.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

The project title has been revised to include pedestrian access to accommodate another aspect of park traffic and circulation. A new project with an additional request for \$125,000 is included in FY 2013 to construct three hard surface pathways through Nicolet Park to connect adjoining neighborhoods and retail/commercial centers. Also, \$15,000 in new funding is requested in the FY 2010 CIP to overlay approximately 300 linear ft. of deteriorated asphalt at the entrances to Dorsey and Seventh District Parks. Both parks had road and parking lot paving projects completed in recent years. However, neither of those projects had enough funding to replace the old pavement which extends from adjoining State highways into the park approximately one hundred and fifty feet. These old entrances were constructed when the parks were developed more than twenty years ago.

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS							
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
STAFFING -FTEs	0	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

No impact on the operating budget

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A

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**CAPITAL PROJECTS**

**PUBLIC LANDINGS**

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# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
St. George's Island Pier Replacement	<b>PL-1001</b>	Public Landings

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The St. George's Island Pier project replaced the Clarke's Landing Boat Ramp Parking project in FY 2009 because the property owner at Clarke's Landing indicated he was not interested in making land available for parking.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

The request for State funding for the pier replacement was not approved in FY 2009; therefore the County re-submitted for FY 2010 and the amount from Waterway Improvement funds has been adjusted in FY 2010 to match the actual amount allocated by the State.

### IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Derelict Boat Removal	PL-0801	Public Landings

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

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**CAPITAL PROJECTS**

**PUBLIC SCHOOLS**

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# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Capacity Feasibility Study	PS-1002	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:

This project was added to the budget to address the need of secondary capacity.

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:





# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROM. NO.	PROJECT CLASSIFICATION
Great Mills High School - Tennis Court/Track Resurfacing	PS-1004	St. Mary's County Public Schools

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

There are no changes to this project.

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Site Paving - Parking Lots and Sidewalks	PS-0806	St. Mary's County Public Schools

**DESCRIPTION:**

This project will address the need for resurfacing/resealing of parking lots and repairs to sidewalks on a bi-annual basis. These components are required to be addressed as outlined in the Comprehensive Maintenance Plan for Educational Facilities. These funds will allow for a structured plan for the school system to address repaving of existing parking lots and to make system-wide repairs to sidewalks and curbs.

**PLANNING JUSTIFICATION:**

A. This project is needed to provide a safe and orderly school environment for students, staff and the community.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

IV.3.1.4.A Ensure adequate availability and adequacy of schools and educational resources  
 Planning Commission Priority      A-1 (FY 2010 Ranking)

**LOCATION:**

Various Locations

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCH/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	525,000	75,000	75,000	0	75,000	0	75,000	0	225,000
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>525,000</b>	<b>75,000</b>	<b>75,000</b>	<b>0</b>	<b>75,000</b>	<b>0</b>	<b>75,000</b>	<b>0</b>	<b>225,000</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	525,000	75,000	75,000	0	75,000	0	75,000	0	225,000
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS - ASP	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>525,000</b>	<b>75,000</b>	<b>75,000</b>	<b>0</b>	<b>75,000</b>	<b>0</b>	<b>75,000</b>	<b>0</b>	<b>225,000</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Site Paving - Parking Lots and Sidewalks	PS-0806	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:

The outer years of the project were added to the balance to complete portion of the budget.

### IMPACT ON ANNUAL OPERATING BUDGET

#### INCREMENTAL OPERATING COSTS

DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:



# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

<b>PROJECT TITLE</b>	<b>PROJ. NO.</b>	<b>PROJECT CLASSIFICATION</b>
Loveville Building at BBES - HVAC Systemic Renovation	PS-0905	St. Mary's County Public Schools

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Based on the cash flow of this project the state funding was split between FY 2009 and FY 2010. This project is maintained by the department of maintenance and has been included for recommended replacement as part of the Comprehensive Maintenance Plan for Educational Facilities. This school is not within a Priority Funding Area but instead serves students residing within the Rural Preservation District. The school is served by an onsite well and public sewer based on a prior failing septic system.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

The project budget increased by \$80,000 in state dollars in FY 2010.

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

There may be a small reduction in utility costs due to the increased energy efficiency of the new system.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Oakville Elementary School - HVAC Systemic Renovation	PS-0906	St. Mary's County Public Schools

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Based on the cash flow of this project the state funding was split between FY 2009 and FY 2010. This project is maintained by the department of maintenance and has been included for recommended replacement as part of the Comp. Maintenance Plan for Educational Facilities.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

The project budget increased by \$123,000 in state dollars in FY 2010.

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

There may be a small reduction in utility costs due to the increased energy efficiency of the new system.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**





# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Early Childhood Center (BBES) - Roof Systemic Renovation	PS-0911	St. Mary's County Public Schools

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

Budget authority was forward funded mid-year FY 2009 for the engineering and design work. The FY 2010 request the budget for this project was increased to reflect the new state per square foot cost.

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

There may be a small reduction in utility costs due to the increased energy efficiency of the new system.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Second New Elementary School - Hayden Site	PS-0909	St. Mary's County Public Schools

**DESCRIPTION:**

This request is for a new elementary school to meet existing and projected capacity needs in the Lexington Park and Leonardtown Development Districts. This school will be a 74,227 square foot building with a 646 capacity based on the repeat design of Evergreen Elementary School. This square footage includes 3,000 square feet of community space to be shared with the county Department of Recreation and Parks. This school will be located in either the Leonardtown or Lexington Park Development District to support continued growth within the county. The school system will be incorporating sustainable design elements into the project to increase the efficiency and provide for enhanced educational environments. This project is required to address projected elementary school capacity issues countywide based on local rated capacity.

	<u>Date</u>
Site Approval:	Pending
Planning Approval:	July 2012
Construction Start:	June 2013
Construction Completion:	June 2014

**PLANNING JUSTIFICATION:**

A. This project is required to address existing elementary school capacity issues countywide based on local rated capacity.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

IV.3.1.4.A Ensure adequate availability and adequacy of schools and educational resources  
 Planning Commission Priority      A-1 (FY 2010 Ranking)

**LOCATION:**

To be determined

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCH/ENGINEERING	1,417,000	50,000	200,000	0	500,000	396,000	271,000	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	23,558,000	0	0	0	0	9,490,000	10,111,000	3,957,000	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	125,000	0	0	0	0	125,000	0	0	0
UTILITIES	75,000	0	0	0	0	75,000	0	0	0
EQUIPMENT	626,000	0	0	0	0	626,000	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>25,801,000</b>	<b>50,000</b>	<b>200,000</b>	<b>0</b>	<b>500,000</b>	<b>10,712,000</b>	<b>10,382,000</b>	<b>3,957,000</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	12,128,000	50,000	200,000	0	500,000	3,497,000	3,924,000	3,957,000	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	13,673,000	Pending Site App.	0	0	0	7,215,000	6,458,000	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>25,801,000</b>	<b>50,000</b>	<b>200,000</b>	<b>0</b>	<b>500,000</b>	<b>10,712,000</b>	<b>10,382,000</b>	<b>3,957,000</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Second New Elementary School - Hayden Site	PS-0909	St. Mary's County Public Schools

**OTHER BACKGROUND INFORMATION/COMMENTS:**

This project is needed to address existing and projected capacity needs at the elementary school level. Site acquisition funds for this project were transferred back to county government for use in their acquisition of a multi-use site to include a school site location. This project has not received planning approval through the April 2009 recommendations. The school system will be proceeding on with the design of the project in anticipation of requesting planning approval and construction funding approval by the state as part of the FY 2011 state capital improvements request.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

The funding for this project was realigned to reflect a realignment of the project to coincide with the proposed timeline for state approval and funding. In addition, the project budget was changed to reflect the increase in the per square foot cost and the change in the state percentage from 70% to 72%.

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	3	35	0
PERSONAL SERVICES COSTS	0	0	0	195,000	2,282,431	0
CONTRACTED SERVICES	0	0	0	0	37,687	0
SUPPLIES & MATERIALS	0	0	0	0	892,575	0
UTILITIES	0	0	0	0	233,200	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	20,932	83,728
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>195,000</b>	<b>3,466,825</b>	<b>83,728</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Funds would be required in FY 2012 - FY 2013. This staffing increase is for administration, building service, guidance, media, nurse and secretarial. It assumes that the new teachers required for this school will be in place throughout the system as enrollment continues to increase during the design and construction of this facility. The total budget for these positions will be determined as a result of the development of the operating budget at the time the positions are filled.

Personal Services: Year One, Principal, Secretary, Building Service Worker; Year Two, Assistant Principal, Secretarial, Prekindergarten, Kindergarten, Unified Arts Teachers, Classroom Teachers, Instructional Resource Teachers, Guidance Counselor, Media Specialist, Para educators, BMC Para educator, Special Education, Building Service Workers and Registered Nurse.

Contracted Services: Elevator inspections, fire alarms, burglar alarms, extinguisher hoods, upkeep of grounds, fire extinguishers, sprinklers, refuse disposal, background checks, uniforms.

Supplies and Materials: Materials of instruction and library materials.

Utilities: Water, sewer, natural gas, electric

Other: Maintenance costs

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Greenview Knolls Elementary School - HVAC Systemic Renovation	PS-1001	St. Mary's County Public Schools
<b>DESCRIPTION:</b>		
<p>This request is for the renovation of the entire HVAC system, including rooftop units, piping, insulation, boilers, pumps and an upgrade of the temperature control system. This project includes the replacement of 3 air handlers, 14 fan coil units, 6 circulator pumps, 2 boilers, 2 rooftop units and 1 chiller. This work includes 52,850 s.f. which was constructed in 1965, 1971, and 1990. It does not include the 1996 pre-kindergarten addition of 1,389 sq. ft. The existing boilers and rooftop units require constant maintenance. This is the original system built in 1965, which is 40 years old. At the time of construction the system will be 45 years old. This project also includes asbestos removal in the boiler room and at various locations in the building. This project is needed to address the facility infrastructure needs. This school is not scheduled for a modernization project within the current six-year capital improvements program, but has been updated through systemic renovation projects, including a roof replacement in 2001. The remaining renovation work is scheduled for a future year which is out of the current six-year capital improvements program.</p>		
<p style="text-align: right;"><u>Date</u></p> <p>Site Approval: N/A</p> <p>Planning Approval: December 2009</p> <p>Construction Start: May 2010</p> <p>Construction Completion: May 2011</p>		
<b>PLANNING JUSTIFICATION:</b>		
<p>A. The existing boilers and rooftop units require constant maintenance.</p> <p>B. This is the original system built in 1965, which at the time of construction will be 45 years old.</p>		
<b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>		
<p>IV.3.1.4.A Ensure adequate availability and adequacy of schools and educational resources</p> <p>Planning Commission Priority A-1 (FY 2010 Ranking)</p>		
<b>LOCATION:</b>		
<p>45711 Military Lane Great Mills, Maryland 20634</p>		

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCH/ENGINEERING	170,000	0	170,000	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	2,658,000	0	1,765,000	893,000	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>2,828,000</b>	<b>0</b>	<b>1,935,000</b>	<b>893,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	1,063,000	0	170,000	893,000	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
<b>STATE FUNDS</b>	<b>1,765,000</b>	<b>0</b>	<b>1,765,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>2,828,000</b>	<b>0</b>	<b>1,935,000</b>	<b>893,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Greenview Knolls Elementary School - HVAC Systemic Renovation	PS-1001	St. Mary's County Public Schools

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

The budget was changed to reflect the new state per square foot construction cost.

### IMPACT ON ANNUAL OPERATING BUDGET

#### INCREMENTAL OPERATING COSTS

DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

There may be a small reduction in utility costs due to the increased energy efficiency of the new system.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Margaret Brent M.S. Wastewater Treatment	PS-0910	St. Mary's County Public Schools
<b>DESCRIPTION:</b>		
<p>New requirements from the Maryland Department of the Environment include nitrogen removal which the plant was not required to remove at the time of construction. Public Schools is currently working with MDE to understand the full extent of the requirements, timeline for compliance and modifications required for the system. It is necessary to engage the services of an engineer to work with Public Schools to develop the corrective measures required.</p>		
<p style="text-align: right;"><u>Date</u></p> <p>Site Approval: N/A</p> <p>Planning Approval: July 2009</p> <p>Construction Start: June 2010</p> <p>Construction Completion: May 2011</p>		
<b>PLANNING JUSTIFICATION:</b>		
<b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>		
<p>IV.3.1.4.A Ensure adequate availability and adequacy of schools and educational resources</p> <p>Planning Commission Priority B-1 (FY 2010 Ranking)</p>		
<b>LOCATION:</b>		

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCH/ENGINEERING	198,360	48,360	150,000	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	1,350,000	0	200,000	1,150,000	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>1,548,360</b>	<b>48,360</b>	<b>350,000</b>	<b>1,150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	1,500,000	0	350,000	1,150,000	0	0	0	0	0
LOCAL TRANSFER TAX	48,360	48,360	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>1,548,360</b>	<b>48,360</b>	<b>350,000</b>	<b>1,150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

<b>PROJECT TITLE</b>	<b>PROJ. NO.</b>	<b>PROJECT CLASSIFICATION</b>
Margaret Brent M.S. Wastewater Treatment	PS-0910	St. Mary's County Public Schools

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

This project received budget authority mid-year FY 2009. More details will be forthcoming in the next few months.

### IMPACT ON ANNUAL OPERATING BUDGET

#### INCREMENTAL OPERATING COSTS

DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Leonardtown Middle School Limited Renovation	PS-0908	St. Mary's County Public Schools
<b>DESCRIPTION:</b>		
<p>This project is a limited renovation which includes the renovation/replacement of five major building systems: HVAC, fire sprinkler, lighting, security, public address and wireless technology. Renovations to the building will include relocation of the main office with creation of a secure vestibule area, conversion of the main office area to administrative support areas, bathroom modifications, ADA, replacement of flooring, refurbishment of lockers and bleachers, modernization of the media center and the fine arts areas, conversion of the former shop classrooms, and modifications to the kitchen and serving line. The HVAC replacement will include all 16 air handlers, 2 circulator pumps, 2 boilers and all of the original ductwork, ceiling tiles and light fixtures. The project is needed to address the educational program and facility infrastructure needs and to ensure appropriate temperature and humidity control. The roof was replaced in 2000. A feasibility study was undertaken in FY 2008 to develop a phasing plan for the construction of the HVAC portion of this project. In order to accommodate the student population during construction, an offsite temporary annex will be utilized to house a portion of the student population requiring additional coordination to ensure that the educational program is not hampered during construction.</p>		
<p>Site Approval: <span style="float: right;">Date</span>                      Planning Approval: <span style="float: right;">N/A</span>                      Construction Start: <span style="float: right;">Pending</span>                      Construction Completion: <span style="float: right;">March 2010</span>  <span style="float: right;">July 2012</span></p>		
<b>PLANNING JUSTIFICATION:</b>		
<p>A. Currently, rain leaking through the air handlers is creating the most problems with water infiltration into the classrooms. It should be noted that most of the classroom ductwork was resealed and rewrapped in 2000 in an effort to decrease air leaks and increase the effectiveness of the system, while awaiting the complete renovation of the system.</p> <p>B. The HVAC manufacturer is out of business requiring fabrication of any replacement parts.</p> <p>C. This is the original system built in 1978, which is 32 years old.</p>		
<b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>		
<p>IV.3.1.4.A Ensure adequate availability and adequacy of schools and educational resources                      Planning Commission Priority <span style="float: right;">A-1 (FY 2010 Ranking)</span></p>		
<b>LOCATION:</b>		
24015 Point Lookout Road Leonardtown, Maryland		

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCH/ENGINEERING	1,228,500	575,000	218,000	218,000	217,500	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	16,207,500	0	4,197,000	8,723,000	3,287,500	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	20,000	0	20,000	0	0	0	0	0	0
UTILITIES	20,000	0	20,000	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>17,476,000</b>	<b>575,000</b>	<b>4,455,000</b>	<b>8,941,000</b>	<b>3,505,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	6,648,953	575,000	2,775,953	2,268,000	1,030,000	0	0	0	0
LOCAL TRANSFER TAX	679,047	0	679,047	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	10,148,000	Planning	1,000,000	6,673,000	2,475,000	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>17,476,000</b>	<b>575,000</b>	<b>4,455,000</b>	<b>8,941,000</b>	<b>3,505,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Leonardtown Middle School Limited Renovation	PS-0908	St. Mary's County Public Schools

**OTHER BACKGROUND INFORMATION/COMMENTS:**

This project has been revised to reflect the new state capital improvements category of limited renovation. Prior to start of the construction, the Board of Education will provide the County of the State of State approval and funding. Without State approval and funding commitment the project may warrant revision and/or deferral.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

This project was increased by \$7,743,000 in total to reflect the increase in the per square foot cost increase. To address the phasing of the funding over the estimated three year timeframe of state funding, the local funding for this project in FY 2010 was decreased by \$715,000 and the corresponding local funding in FY 2011 was increased by \$1,819,000 and FY 2012 was increased by \$1,030,000.

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

There may be a small reduction in utility costs due to the increased energy efficiency of the new system.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Relocatables for Various Sites	PS-1003	St. Mary's County Public Schools

**DESCRIPTION:**

Based on current and projected enrollment this project is to provide relocatable classrooms to meet the needs at various locations. The enrollment is evaluated both in the fall and the spring to identify which schools will need relocatables for the following year. Based on construction timing, relocatables relocated/purchased during the summer will not be in place until the fall of the current budget year. This project provides for the purchase of two (2) double classroom units annually to meet capacity needs, as determined in the spring of 2008 based on actual and projected enrollment. The intention of the school system is to design and place units so that they are available for August of each year, which requires design funding to be funded a year prior to installation.

**PLANNING JUSTIFICATION:**

A. This project is needed to address the capacity needs for the upcoming school year, which is evaluated each Spring.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

IV.3.1.4.A Ensure adequate availability and adequacy of schools and educational resources  
 Planning Commission Priority      A-1 (FY 2010 Ranking)

**LOCATION:**

To Be Determined

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete	
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015		
ARCH/ENGINEERING	75,000	0	15,000	15,000	15,000	15,000	15,000	15,000	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0	0
CONSTRUCTION	1,125,000	0	225,000	225,000	225,000	225,000	225,000	225,000	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0	0
INSPECTION	25,000	0	5,000	5,000	5,000	5,000	5,000	5,000	0	0
UTILITIES	25,000	0	5,000	5,000	5,000	5,000	5,000	5,000	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>1,250,000</b>	<b>0</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete	
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015		
<b>COUNTY FUNDS:</b>										
COUNTY BONDS	0	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	1,250,000	0	250,000	250,000	250,000	250,000	250,000	250,000	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>1,250,000</b>	<b>0</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Relocatables for Various Sites	PS-1003	St. Mary's County Public Schools

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The funding source for the architectural/engineering phase of the project also includes the funding required for permitting and Board of Appeals approvals, as required. The inspection phase of the project includes soil and footing testing, as well as required building inspections. The utility phase of the project includes the connection to water, sewer, electric and phone as required. In addition, the school system needs to maintain the existing inventory of relocatables, including new carpeting, roofs and heating/cooling units, which will be identified in the Comprehensive Maintenance Plan and added to future year relocatable funding requests.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

The funding for this project was reduced as part of the proposed plan for redistricting as a result of the opening of Evergreen Elementary School in August of 2009.

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	6,215	6,215	6,215	6,215	6,215	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>6,215</b>	<b>6,215</b>	<b>6,215</b>	<b>6,215</b>	<b>6,215</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

There will be no change in staffing based on the increased square footage.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Oakville E.S. Bus Parking Lot Modifications	PS-11XX	St. Mary's County Public Schools

**DESCRIPTION:**

Complete a project to improve the safety and security of students, staff and the community at the school by reconfiguring the parking lots to separate the bus and pedestrian parking lots.

Site Approval:	<u>Date</u> N/A
Planning Approval:	July 2011
Construction Start:	May 2012
Construction Completion:	September 2012

**PLANNING JUSTIFICATION:**

As currently designed students and visitors to the school have to pass through the parked buses to reach the main entrance to the school during the time of arrival and dismissal.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

IV.3.1.4.A Ensure adequate availability and adequacy of schools and educational resources.

Planning Commission Priority B-1 (FY 2010 Ranking)

**LOCATION:**

N/A

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	15,000	0	0	15,000	0	0	0	0	0
CONSTRUCTION	410,000	0	0	410,000	0	0	0	0	0
SITWORK	0	0	0	0	0	0	0	0	0
INSPECTION / MATERIAL TESTING	0	0	0	0	0	0	0	0	0
EQUIPMENT (includes IT)	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
Town EDU Impact Fees	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>425,000</b>	<b>0</b>	<b>0</b>	<b>425,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	425,000	0	0	425,000	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>425,000</b>	<b>0</b>	<b>0</b>	<b>425,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Oakville E.S. Bus Parking Lot Modifications	PS-11XX	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:

This project was added to the budget to address the safety and security needs of the school.

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Playground Equipment	PS-0904	St. Mary's County Public Schools

**DESCRIPTION:**

This project will provide funding for a strategic plan to repair and/or replace existing playground equipment or to provide new playground equipment to address the requirements of the playground study funded in FY 2008. This project will address safety compliance and equipment needs, as addressed in the Comprehensive Maintenance Plan for Educational Facilities.

**PLANNING JUSTIFICATION:**

A. In order to provide for safe schools a review of the existing and future equipment needs is required

**Compliance with Comprehensive Plan Section**

IV.3.1.4.A Ensure adequate availability and adequacy of schools and educational resources  
 Planning Commission Priority B-1 (FY 2010 Ranking)

**LOCATION:**

Various Locations

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCH/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	2,145,000	520,000	0	325,000	0	325,000	0	325,000	650,000
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>2,145,000</b>	<b>520,000</b>	<b>0</b>	<b>325,000</b>	<b>0</b>	<b>325,000</b>	<b>0</b>	<b>325,000</b>	<b>650,000</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	650,000	0	0	0	0	0	0	0	650,000
LOCAL TRANSFER TAX	1,495,000	520,000	0	325,000	0	325,000	0	325,000	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>2,145,000</b>	<b>520,000</b>	<b>0</b>	<b>325,000</b>	<b>0</b>	<b>325,000</b>	<b>0</b>	<b>325,000</b>	<b>650,000</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

<b>PROJECT TITLE</b>	<b>PROJ. NO.</b>	<b>PROJECT CLASSIFICATION</b>
Playground Equipment	PS-0904	St. Mary's County Public Schools

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The school system must maintain safe playground equipment for students and the community. As the school system has modernized and expanded existing elementary schools the playgrounds at the individual schools were addressed. This project will address playgrounds at schools that have not or are not planned for modernization and expansion within the next several years. The school system will investigate the possibility of combining this funding with the State of Maryland Recycled Tire Grant which can be utilized to provide playground surfacing. The recycled tire grant is approved annually by the state and is based on an individual project approval. A phasing plan is being created for the projects identified, based on an assessment of each playground based on the standard developed as a result of the study completed in 2008.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

Funding for FY 2015 was added for this project, as well as the continuation of this program into the future as outlined in the Comprehensive Maintenance Plan for Educational Facilities and the Educational Facilities Master Plan.

### IMPACT ON ANNUAL OPERATING BUDGET

#### INCREMENTAL OPERATING COSTS

DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Flooring Replacement - Various Schools	PS-0707	St. Mary's County Public Schools

**DESCRIPTION:**

This project will replace existing carpeting and tile within the school system with new VCT flooring. As identified in our Comprehensive Maintenance Plan for Educational Facilities, there is an extensive list of schools that have flooring that has outlived its useful life. As floor tile is replaced, sustainable flooring types will be considered for use in the replacement program. The sustainable floor tiles do not require the constant use of wax and daily buffing.

**PLANNING JUSTIFICATION:**

A. This project is needed to provide a safe and orderly school environment for students, staff and the community.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

IV.3.1.4.A Ensure adequate availability and adequacy of schools and educational resources  
 Planning Commission Priority      B-1 (FY 2010 Ranking)

**LOCATION:**

Various School Locations

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCH/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	415,000	165,000	0	50,000	0	50,000	0	50,000	100,000
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>415,000</b>	<b>165,000</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>	<b>100,000</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	300,000	50,000	0	50,000	0	50,000	0	50,000	100,000
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS - ASP	115,000	115,000	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>415,000</b>	<b>165,000</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>	<b>100,000</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Flooring Replacement - Various Schools	PS-0707	St. Mary's County Public Schools

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The school system evaluates the opportunity to combine this funding with the annually approved State of Maryland Aging School Program Grant and the Qualified Zone Academy Bond funding.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

Funding for FY 2015 was added for this project, as well as the continuation of this program into the future as outlined in the Comprehensive Maintenance Plan for Educational Facilities and the Educational Facilities Master Plan.

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Americans with Disabilities Act-Renovations	PS-0808	St. Mary's County Public Schools

**DESCRIPTION:**

The school system is implementing a phased approach to addressing the needs and expectations of individuals with disabilities that use the public schools, i.e. students, staff, parents/guardians, and the community. The remaining projects address accessibility for restrooms, playgrounds, and signage within the building. Significant progress has been made as a part of our addition/modernization process; however, we must also meet the need of our facilities which have not been modernized yet. The school system meets the current needs of our students and staff. The transition plan update has been completed and the program revised to address the results.

**PLANNING JUSTIFICATION:**

- A. The ADA projects listed below are required to meet Federal Law.
- B. The school system is analyzing the review of the transition plan to determine the extent of the work to be completed and to revise the timeline.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

IV.3.1.4.A Ensure adequate availability and adequacy of schools and educational resources  
 Planning Commission Priority      A-1 (FY 2010 Ranking)

**LOCATION:**

Various locations

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCH/ENGINEERING	130,500	35,000	0	27,500	27,500	23,000	17,500	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	2,464,500	665,000	0	522,500	522,500	422,000	332,500	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>2,595,000</b>	<b>700,000</b>	<b>0</b>	<b>550,000</b>	<b>550,000</b>	<b>445,000</b>	<b>350,000</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	2,595,000	700,000	0	550,000	550,000	445,000	350,000	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>2,595,000</b>	<b>700,000</b>	<b>0</b>	<b>550,000</b>	<b>550,000</b>	<b>445,000</b>	<b>350,000</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Americans with Disabilities Act-Renovations	PS-0808	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:

There are no changes to this project.

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Piney Point Elementary School Roof Replacement	PS-12XX	St. Mary's County Public Schools

**DESCRIPTION:**

As part of the annual review and update of the Comprehensive Maintenance Plan for Educational Facilities, the roof replacement projects are reviewed. It was determined that during the renovation/expansion of the facility that the entire roof was not replaced since there was an estimated 10 year life on a large section of the roof. This project will replace approximately 11,000 s.f. of existing roof that is beginning to fail based on brittle roof material. Maintenance will monitor the roof and provide repairs until the roof is replaced.

Site Approval:	<u>Date</u> N/A
Planning Approval:	December 2011
Construction Start:	May 2012
Construction Completion:	September 2012

**PLANNING JUSTIFICATION:**

A. This project is required to maintain existing infrastructure and provide for a safe and orderly instructional environment

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

IV.3.1.4.A Ensure adequate availability and adequacy of schools and educational resources  
 Planning Commission Priority      B-1 (FY 2010 Ranking)

**LOCATION:**

44550 Tall Timbers Road  
 Tall Timbers, Maryland 20690

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCH/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	620,000	0	0	0	620,000	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>620,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>620,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	620,000	0	0	0	620,000	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
<b>STATE FUNDS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FEDERAL FUNDS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER SOURCES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNDS</b>	<b>620,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>620,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Piney Point Elementary School Roof Replacement	PS-12XX	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:

This project was added to the FY 2009 capital budget based on the need to maintain our existing facilities. This roof was partially replaced during the renovation, however, this section was only 10 -15 years old at the time of construction. This project was deferred two years based on the rebalance of the project listing in the fall of 2008.

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Warehouse	PS-13XX	St. Mary's County Public Schools

**DESCRIPTION:**

This project is to add an additional 5,000 square feet onto the existing 4,200 square foot warehouse at the Division of Supporting Services complex for additional dry food/goods storage space to accommodate food service and operations receiving. Given rising fuel costs and tacked on delivery charges (fuel charge) a larger facility would allow the school system to purchase in bulk, taking advantage of the bulk rate, minimizing deliveries and charges. In addition, this will support the school system's daily operations and in providing food in case of an emergency to support the emergency shelters.

	<u>Date</u>
Site Approval:	N/A
Planning Approval:	July 2013
Construction Start:	February 2014
Construction Completion:	August 2014

**PLANNING JUSTIFICATION:**

To provide storage for current and projected needs for the school system, as well as meeting the need for emergency sheltering situations.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

IV.3.1.4.A Ensure adequate availability and adequacy of schools and educational resources.

Planning Commission Priority B-1 (FY 2010 Ranking)

**LOCATION:**

N/A

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCHITECT/ENGINEERING	20,000	0	0	0	0	20,000	0	0	0
CONSTRUCTION	478,000	0	0	0	0	478,000	0	0	0
SITWORK	0	0	0	0	0	0	0	0	0
INSPECTION / MATERIAL TESTING	0	0	0	0	0	0	0	0	0
EQUIPMENT (includes IT)	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
Town EDU Impact Fees	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>498,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>498,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	498,000	0	0	0	0	498,000	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>498,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>498,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Warehouse	PS-13XX	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:

This project was added to meet the infrastructure needs of the school system.

## IMPACT ON ANNUAL OPERATING BUDGET

INCREMENTAL OPERATING COSTS						
DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:



# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION										
Ridge Elementary School - Window Systemic Renovation	PS -13XX	St. Mary's County Public Schools										
<b>DESCRIPTION:</b>												
Replacement of all the single pane windows in the original building, which was constructed in 1956, with additions in 1965 and 1976, which at the time of construction will be 57, 48 and 37 years old. The windows in the 1997 and 2004 sections of the building will not be replaced.												
<table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Site Approval:</td> <td style="text-align: right;">Date</td> </tr> <tr> <td></td> <td style="text-align: right;">N/A</td> </tr> <tr> <td>Planning Approval:</td> <td style="text-align: right;">December 2012</td> </tr> <tr> <td>Construction Start:</td> <td style="text-align: right;">May 2013</td> </tr> <tr> <td>Construction Completion:</td> <td style="text-align: right;">September 2013</td> </tr> </table>			Site Approval:	Date		N/A	Planning Approval:	December 2012	Construction Start:	May 2013	Construction Completion:	September 2013
Site Approval:	Date											
	N/A											
Planning Approval:	December 2012											
Construction Start:	May 2013											
Construction Completion:	September 2013											
<b>PLANNING JUSTIFICATION:</b>												
A. This project is required to address the aging infrastructure of the facility. B. This project will provide for increased energy efficiency at the school.												
<b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>												
IV.3.1.4.A Ensure adequate availability and adequacy of schools and educational resources Planning Commission Priority      B-1 (FY 2010 Ranking)												
<b>LOCATION:</b>												
49430 Airedale Road Ridge, MD 20680												

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCH/ENGINEERING	27,160	0	0	0	0	27,160	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	402,840	0	0	0	0	402,840	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>430,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>430,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	192,000	0	0	0	0	192,000	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
<b>STATE FUNDS</b>	<b>238,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>238,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>430,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>430,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Ridge Elementary School - Window Systemic Renovation	PS -13XX	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:

The budget for this project was adjusted to reflect the new state per square foot construction cost.

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
White Marsh Elementary School - Window Systemic Renovation	PS -13XX	St. Mary's County Public Schools

**DESCRIPTION:**

Replacement of all the single pane windows in the original building, which was constructed in 1956, with additions in 1970 and 1980, which at the time of construction will be 57, 43 and 35 years old.

Site Approval:	<u>Date</u> N/A
Planning Approval:	December 2012
Construction Start:	May 2013
Construction Completion:	September 2013

**PLANNING JUSTIFICATION:**

- A. This project is required to address the aging infrastructure of the facility.
- B. This project will provide for increased energy efficiency at the school.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

IV.3.1.4.A Ensure adequate availability and adequacy of schools and educational resources  
 Planning Commission Priority      B-1 (FY 2010 Ranking)

**LOCATION:**

29090 Thompson Corner Road  
 Mechanicsville, MD 20659

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCH/ENGINEERING	28,280	0	0	0	0	28,280	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	418,720	0	0	0	0	418,720	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>447,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>447,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	199,000	0	0	0	0	199,000	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
<b>STATE FUNDS</b>	<b>248,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>248,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>447,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>447,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
White Marsh Elementary School - Window Systemic Renovation	PS -13XX	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:

The budget for this project was adjusted to reflect the new state per square foot construction cost.

## IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Chopticon High School - Tennis Court/Track Resurfacing	PS-13XX	St. Mary's County Public Schools

**DESCRIPTION:**

This project is to resurface the tennis court and track as outlined in the Comprehensive Maintenance Plan for Educational Facilities. These components must be resurfaced every 15 years.

Date

Site Approval: N/A  
 Planning Approval: April 2014  
 Construction Start: June 2014  
 Construction Completion: August 2014

**PLANNING JUSTIFICATION:**

A. This project is needed to maintain the safety and use of the original tennis court and track.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

IV.3.1.4.A Ensure adequate availability and adequacy of schools and educational resources  
 Planning Commission Priority B-1 (FY 2010 Ranking)

**LOCATION:**

25390 Colton Point Road  
 Morganza, MD 20660

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCH/ENGINEERING	0	0	0	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	65,000	0	0	0	0	65,000	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>65,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>65,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	65,000	0	0	0	0	65,000	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>65,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>65,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Chopticon High School - Tennis Court/Track Resurfacing	PS-13XX	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:

There are no changes to this project and the funding does not include price escalation based on the time of construction.

### IMPACT ON ANNUAL OPERATING BUDGET

#### INCREMENTAL OPERATING COSTS

DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:



# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Third New Elementary School - Site to be Determined	PS -14XX	St. Mary's County Public Schools

**OTHER BACKGROUND INFORMATION/COMMENTS:**

This project is needed to address existing and projected capacity needs at the elementary school level. Site acquisition funds for this project were consolidated into project FY 2007-13 to allow greater flexibility during the acquisition process.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

The project budget was adjusted to reflect the change in the new state per square foot cost and the new state share of 72%.

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Funds would be required in FY 2016 - FY 2017. This staffing increase is for 37.5 staff in administration, building service, guidance, media, nurse and secretarial. It assumes that the new teachers required for this school will be in place throughout the system as enrollment continues to increase during the design and construction of this facility. The total budget for these positions will be determined as a result of the development of the operating budget at the time the positions are filled.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Spring Ridge Middle School - Limited Renovation	PS-14XX	St. Mary's County Public Schools

**DESCRIPTION:**

This request is for a limited renovation, including the renovation/replacement of five major building systems: HVAC, fire sprinkler, lighting, security, public address and wireless technology. Renovation to the building will include relocation of the main office with creation of a secure vestibule area, conversion of the main office area to administrative support areas, bathroom modifications, ADA, replacement of the flooring, refurbishment of the lockers and bleachers, modernization of the media center and fine arts areas, and modifications to the kitchen and serving line. The HVAC replacement will include all 15 air handlers (direct expansion rooftops), 2 circulator pumps, 2 boilers, all associated ductwork, ceiling tiles, and light fixtures.

Site Approval:	<u>Date</u> N/A
Planning Approval:	December 2014
Construction Start:	May 2015
Construction Completion:	June 2018

**PLANNING JUSTIFICATION:**

- A. Roof was replaced in 1995. The HVAC manufacturer is out of business and replacement parts are unavailable and must be custom manufactured or adapted from other company parts.
- B. A feasibility study was completed to develop a phasing plan for the HVAC portion of this project.
- C. The system requires constant maintenance to ensure comfortable educational settings are provided
- D. In order to accommodate the student population during construction, state relocatable classroom units will be sited at the school to house a portion of the student population.
- E. This project will be a phased construction project requiring additional coordination to ensure that the educational program is not hampered during construction.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

IV.3.1.4.A Ensure adequate availability and adequacy of schools and educational resources  
 Planning Commission Priority      B-1 (FY 2010 Ranking)

**LOCATION:**

19856 Three Notch Road  
 Lexington Park, Maryland

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCH/ENGINEERING	1,228,500	0	0	0	0	0	75,000	500,000	653,500
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	0	0	0	0	0	0	0	0	0
DEMOLITION	16,207,500	0	0	0	0	0	0	2,724,000	13,483,500
INSPECTION	20,000	0	0	0	0	0	0	20,000	0
UTILITIES	20,000	0	0	0	0	0	0	20,000	0
EQUIPMENT	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>17,476,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>75,000</b>	<b>3,264,000</b>	<b>14,137,000</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	7,243,000	0	0	0	0	0	75,000	500,000	6,668,000
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	10,233,000	0	0	0	0	0	0	2,764,000	7,469,000
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>17,476,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>75,000</b>	<b>3,264,000</b>	<b>14,137,000</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Spring Ridge Middle School - Limited Renovation	PS-14XX	St. Mary's County Public Schools

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

This project was deferred by two years and was changed to reflect the current state per square foot dollar amount.

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

There will be a reduction in utility costs due to the increased energy efficiency of the new system.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Spring Ridge Middle School - State Relocatables	PS-15XX	St. Mary's County Public Schools

**DESCRIPTION:**

This request is for the relocation of three (3) four classroom state relocatable classroom units within St. Mary's County to be used to house students during the requested FY 2014 limited renovation project. These units will be required for two years.

**PLANNING JUSTIFICATION:**

A. This project is required to house students during the construction of the limited renovation project in FY 2015.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

IV.3.1.4.A Ensure adequate availability and adequacy of schools and educational resources  
 Planning Commission Priority      B-1 (FY 2010 Ranking)

**LOCATION:**

19856 Three Notch Road  
 Lexington Park, Maryland

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete	
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015		
ARCH/ENGINEERING	70,350	0	0	0	0	0	0	0	70,350	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0	0
CONSTRUCTION	934,650	0	0	0	0	0	0	0	934,650	0
DEMOLITION	0	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>1,005,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,005,000</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete	
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015		
<b>COUNTY FUNDS:</b>										
COUNTY BONDS	0	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	561,000	0	0	0	0	0	0	0	561,000	0
IMPACT FEES	0	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0	0
STATE FUNDS	444,000	0	0	0	0	0	0	0	444,000	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>1,005,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,005,000</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Spring Ridge Middle School - State Relocatables	PS-15XX	St. Mary's County Public Schools

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:

This project was deferred by two years to coincide with the timing of the proposed limited renovation project.

### IMPACT ON ANNUAL OPERATING BUDGET

#### INCREMENTAL OPERATING COSTS

DESCRIPTION	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Mechanicsville Elementary School Modernization	PS -14XX	St. Mary's County Public Schools
<b>DESCRIPTION:</b>		
<p>Modernization of 40,095 square feet of the existing facility. This project is needed to address the aging infrastructure of the school, as well as code upgrades to meet the American's with Disabilities Act and other state/federal code requirements. This building was constructed in 1951 and had additions in 1960 and 1979. The roof and HVAC components have been addressed through systemic renovation.</p>		
<p style="text-align: right;"><u>Date</u></p> <p>Site Approval: N/A</p> <p>Planning Approval: December 2013</p> <p>Construction Start: May 2015</p> <p>Construction Completion: December 2016</p>		
<b>PLANNING JUSTIFICATION:</b>		
<p>A. This project is required to address the educational requirements of this school in the northern portion of the county.</p>		
<b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>		
<p>IV.3.1.4.A Ensure adequate availability and adequacy of schools and educational resources</p> <p>Planning Commission Priority      B-1 (FY 2010 Ranking)</p>		
<b>LOCATION:</b>		
<p>28585 Three Notch Road Mechanicsville, MD 20659</p>		

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCH/ENGINEERING	662,000	0	0	0	0	0	231,000	231,000	200,000
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	9,951,000	0	0	0	0	0	0	0	9,951,000
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	75,000	0	0	0	0	0	0	0	75,000
UTILITIES	100,000	0	0	0	0	0	0	0	100,000
EQUIPMENT	626,000	0	0	0	0	0	0	0	626,000
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>11,414,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>231,000</b>	<b>231,000</b>	<b>10,952,000</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	5,882,000	0	0	0	0	0	231,000	231,000	5,420,000
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	5,532,000	0	0	0	0	0	Planning Approval	0	5,532,000
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>11,414,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>231,000</b>	<b>231,000</b>	<b>10,952,000</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Mechanicsville Elementary School Modernization	PS -14XX	St. Mary's County Public Schools

**OTHER BACKGROUND INFORMATION/COMMENTS:**

This project can be evaluated for meeting the capacity needs of the Northern portion of the County, if warranted in future fiscal years.

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

This project was deferred by one year and the budget was adjusted to reflect the new state cost per square foot and state share of 72%.

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Bethune Educational Center HVAC Systemic Renovation	PS-14XX	St. Mary's County Public Schools
<b>DESCRIPTION:</b>		
<p>This project includes the renovation of the entire HVAC system, including units, piping, insulation, boilers, pumps, and an upgrade of the temperature control system. This facility was constructed in 1961 and requires a complete new HVAC system and central air conditioning of the entire facility. The facility houses the department of information technology.</p>		
<p style="text-align: right;"><u>Date</u></p> <p>Site Approval: N/A</p> <p>Planning Approval: July 2013</p> <p>Construction Start: June 2014</p> <p>Construction Completion: May 2015</p>		
<b>PLANNING JUSTIFICATION:</b>		
<p>A. The existing boilers and units require constant maintenance.</p> <p>B. This is the original system built in 1961, which is 46 years old. At the time of construction the system will be 51 years old.</p> <p>C. There are currently no plans to modernize this facility within the capital improvements program.</p>		
<b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>		
<p>IV.3.1.4.A Ensure adequate availability and adequacy of schools and educational resources</p> <p>Planning Commission Priority B-1 (FY 2010 Ranking)</p>		
<b>LOCATION:</b>		
<p>22975 Colton Point Road                  Bushwood, Maryland 20618</p>		

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete	
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015		
ARCH/ENGINEERING	95,000	0	0	0	0	0	0	75,000	20,000	0
LAND ACQUISITION	0	0	0	0	0	0	0	0	0	0
CONSTRUCTION	685,000	0	0	0	0	0	0	0	685,000	0
DEMOLITION	0	0	0	0	0	0	0	0	0	0
INSPECTION	0	0	0	0	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>780,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>75,000</b>	<b>705,000</b>	<b>0</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete	
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015		
<b>COUNTY FUNDS:</b>										
COUNTY BONDS	705,000	0	0	0	0	0	0	0	705,000	0
LOCAL TRANSFER TAX	75,000	0	0	0	0	0	0	75,000	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0	0
STATE FUNDS	0	0	0	0	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>780,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>75,000</b>	<b>705,000</b>	<b>0</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

<b>PROJECT TITLE</b>	<b>PROJ. NO.</b>	<b>PROJECT CLASSIFICATION</b>
Bethune Educational Center HVAC Systemic Renovation	PS-14XX	St. Mary's County Public Schools

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

The budget for this project was adjusted to reflect the new construction cost.

### IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DISCUSSION OF OPERATING BUDGET IMPACT:**

There may be a small reduction in utility costs due to the increased energy efficiency of the new system.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
New Middle School - 700 capacity facility	PS-15XX	St. Mary's County Public Schools

**DESCRIPTION:**

This project request is for a new middle school to meet capacity needs generated by new student growth for planned housing developments in the Lexington Park and Leonardtown Development Districts. This facility will be a 101,500 sq. ft. facility and have a state rated capacity of 700. During the master plan design for this facility, consideration will be given to the future expansion of this facility to a 1,100 capacity facility. The school will be located in the Maryland Route 4 and Maryland Route 235 corridor to provide relief to all four existing middle schools. As the project develops, the school system will be incorporating sustainable design elements into the project, which increase the energy efficiency and provide for enhanced educational environments. Although there will be associated reductions in the energy costs for operation of this facility upon completion, the upfront cost of construction will need to be increased to cover these design elements at the time the design is undertaken. At this time, no additional funding has been added to this project for these concepts.

	<u>Date</u>
Site Approval:	November 2014
Planning Approval:	December 2015
Construction Start:	February 2017
Construction Completion:	May 2019

**PLANNING JUSTIFICATION:**

A. Over the next five to ten years there will be a need for additional capacity at both the middle school and high school level. This project may open as a transitional school to meet the projected capacity needs until a new high school can be constructed

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

IV.3.1.4.A Ensure adequate availability and adequacy of schools and educational resources

Planning Commission Priority      B-1 (FY 2010 Ranking)

**LOCATION:**

To Be Determined

APPROPRIATION PHASE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
ARCH/ENGINEERING	2,289,000	0	0	0	0	0	0	350,000	1,939,000
LAND ACQUISITION	0	0	0	0	0	0	0	0	0
CONSTRUCTION	34,277,000	0	0	0	0	0	0	0	34,277,000
DEMOLITION	0	0	0	0	0	0	0	0	0
INSPECTION	50,000	0	0	0	0	0	0	0	50,000
UTILITIES	150,000	0	0	0	0	0	0	0	150,000
EQUIPMENT	909,000	0	0	0	0	0	0	0	909,000
OTHER	0	0	0	0	0	0	0	0	0
<b>TOTAL COSTS</b>	<b>37,675,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>350,000</b>	<b>37,325,000</b>

FUNDING SOURCE	Total Project	Prior Approval	Budget FY 2010	Five Year Capital Program					Balance to Complete
				FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	
<b>COUNTY FUNDS:</b>									
COUNTY BONDS	0	0	0	0	0	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	18,181,000	0	0	0	0	0	0	350,000	17,831,000
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	19,494,000	0	0	0	0	0	0	Site Approval	19,494,000
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL FUNDS</b>	<b>37,675,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>350,000</b>	<b>37,325,000</b>

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2010

## CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
New Middle School - 700 capacity facility	PS-15XX	St. Mary's County Public Schools

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2009 APPROVED BUDGET/PLAN:**

The budget for this project was adjusted to reflect the new state per square foot construction cost.

## IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION	INCREMENTAL OPERATING COSTS					
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
STAFFING -FTEs	0	0	0	0	0	0
PERSONAL SERVICES COSTS	0	0	0	0	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
SUPPLIES & MATERIALS	0	0	0	0	0	0
UTILITIES	0	0	0	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
OTHER (describe significant items)	0	0	0	0	0	0
TOTAL COSTS	0	0	0	0	0	0

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Funds for this would be required in FY 2019.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

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**ST. MARY'S COUNTY**

**ORGANIZATION AND EMPLOYEES**

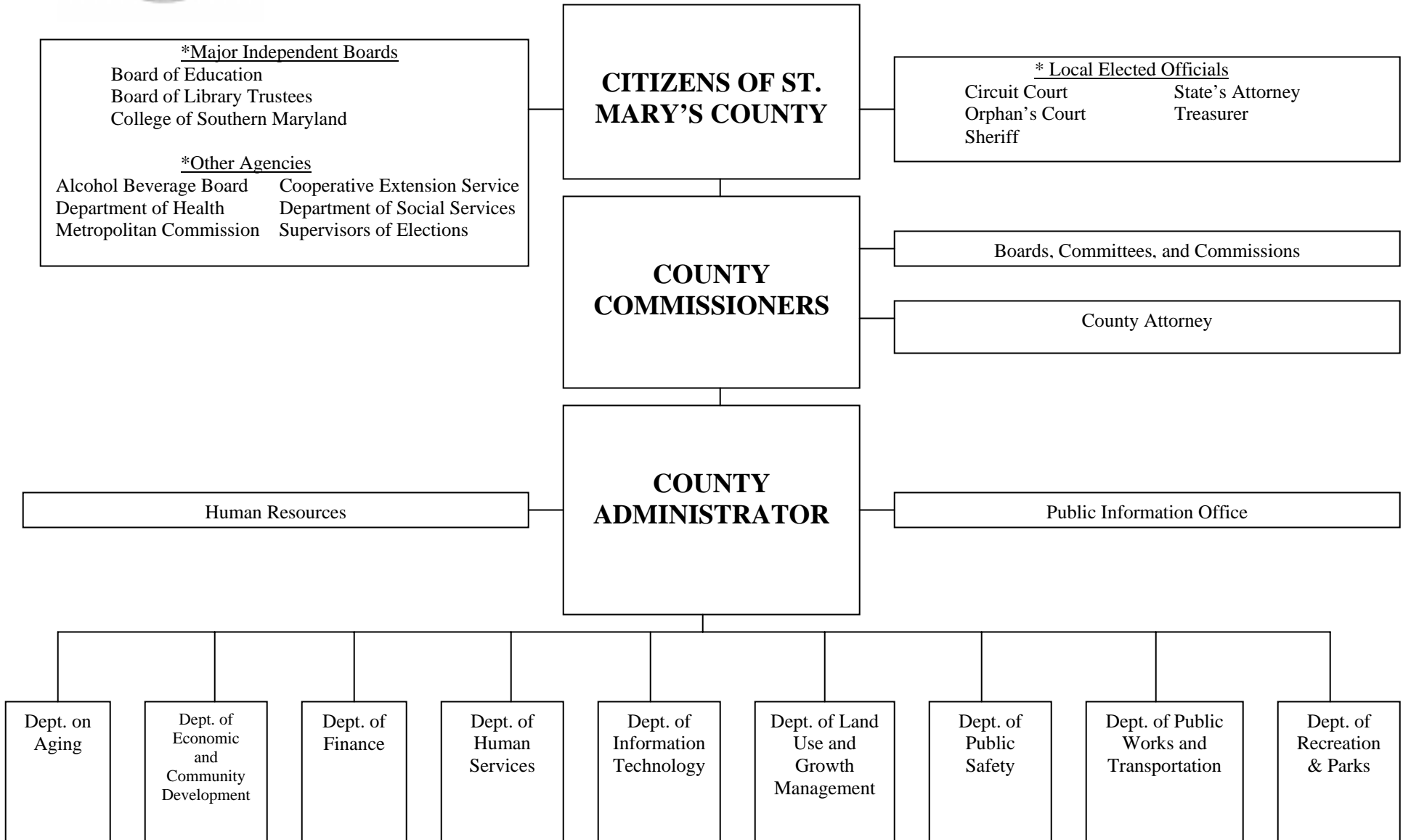
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# ST. MARY'S COUNTY GOVERNMENT

## Organizational Chart



\* County Commissioners have funding responsibility only

## CHANGES IN FTE POSITIONS APPROVED FY 2010 OPERATING BUDGET

Increase	Department Position Description	Grade	Effective Date
	<i>BOCC/County Admin/PIO</i>		
	Chief of Staff, County Admin		9/1/2009
(1.0)	Switchboard Operator, PIO	S01	7/1/2009
	<i>Aging</i>		
(0.5)	Food Transporter, RPT - Grant	S02	7/1/2009
(0.5)	Office Specialist, RPT - Grant	S02	7/1/2009
	<i>DECD</i>		
(2.00)	Housing Specialist, Housing	S05	7/1/2009
(1.00)	Maintenance Mechanic, Housing	S03	7/1/2009
(1.00)	Office Specialist, Housing	S02	7/1/2009
	<i>Department of Public Works &amp; Transportation</i>		
(1.00)	Mobility Coordinator, Grant	S07	7/1/2009
	<i>Public Safety</i>		
(1.00)	Administrative Coordinator, 251 fund grant	S04	7/1/2009
	<i>Sheriff's Office</i>		
3.0	Correctional Officers	V01	10/1/2009
3.0	Correctional Officers	V01	1/1/2010
<b>(2.0) *</b>	<b>Net Increase in FTE Positions</b>		

\*Not included are the positions that might be awarded in grants

**SUMMARY**  
**AUTHORIZED COUNTY GOVERNMENT POSITIONS**

<b>STAFFING SUMMARY</b>	<b>FY 2008 Adjusted</b>	<b>FY 2009 Approved</b>	<b>FY 2009 Adjusted</b>	<b>FY 2010 Requested</b>	<b>FY 2010 Approved</b>
Board of County Commissioners	6.5	6.5	6.5	6.5	6.5
County Administrator	10.0	10.0	10.0	9.0	9.0
Department on Aging	35.8	35.8	35.8	35.8	34.8
Department of Human Services	11.8	18.8	18.8	18.8	18.8
County Attorney	6.0	7.0	7.0	7.0	7.0
Economic and Community Development	38.0	34.0	34.0	30.0	30.0
Department of Finance	17.0	18.0	18.0	18.0	18.0
Information Technology	14.0	14.5	14.5	14.5	14.5
Human Resource	8.0	8.0	8.0	8.0	8.0
Land Use & Growth Management	38.0	38.0	38.0	38.0	38.0
Planning Commission	7.0	7.0	7.0	7.0	7.0
Board of Appeals	5.0	5.0	5.0	5.0	5.0
Public Works and Transportation	126.5	129.5	129.5	139.5	128.5
Recreation & Parks	43.0	43.0	43.0	43.0	43.0
Public Safety	40.0	42.0	42.0	42.0	41.0
Circuit Court	14.0	14.0	14.0	14.0	14.0
Orphans Court	3.0	3.0	3.0	3.0	3.0
Sheriff	251.5	261.5	261.5	271.0	267.5
States Attorney	33.0	33.0	33.0	34.0	33.0
Treasurer	5.0	5.0	5.0	5.0	5.0
Social Services	2.0	2.0	2.0	2.0	2.0
Alcohol Beverage Office	2.0	2.0	1.5	1.5	1.5
Alcohol Beverage Board	5.0	5.0	5.0	5.0	5.0
Board of Elections	3.0	3.0	3.0	3.0	3.0
<b>TOTAL COUNTY GOVERNMENT</b>	<b>725.1</b>	<b>745.6</b>	<b>745.1</b>	<b>760.6</b>	<b>743.1</b>

## AUTHORIZED COUNTY GOVERNMENT POSITIONS

This position and grade authorization chart includes only budgeted full-time and regular part-time positions.

M	Merit	Appointed	A
C	Contract	Revenue	R
G	Grant	Elected	E

POSITION	LEVEL	FY 2008 Adjusted	FY 2009 Approved	FY 2009 Adjusted	FY 2010 Request	FY 2010 Approved
<b>COUNTY COMMISSIONERS</b>						
Commissioner	E	5.0	5.0	5.0	5.0	5.0
Administrative Assistant to BOCC	M	S08	1.0	1.0	1.0	1.0
Senior Administrative Coordinator -RPT	M	S05	0.5	0.5	0.5	0.5
<b>TOTAL</b>		<b>6.5</b>	<b>6.5</b>	<b>6.5</b>	<b>6.5</b>	<b>6.5</b>
<b>COUNTY ADMINISTRATOR</b>						
County Administrator	C	1.0	1.0	1.0	1.0	1.0
Public Information Officer	C	1.0	1.0	1.0	1.0	1.0
Audio/Video Technician	C	S03	1.0	1.0	1.0	1.0
Chief of Staff	C	1.0	1.0	1.0	1.0	1.0
Admin. Asst. to the County Administrator	M	S07	1.0	1.0	1.0	1.0
Public Information Coordinator	M	S06	1.0	1.0	1.0	1.0
Admin. Coordinator	M	S04	1.0	1.0	1.0	1.0
Fiscal Specialist I	M	S03	1.0	1.0	1.0	1.0
Senior Office Specialist	M	S03	1.0	1.0	1.0	1.0
Switchboard Operator	M	S01	1.0	1.0	0.0	0.0
<b>TOTAL</b>		<b>10.0</b>	<b>10.0</b>	<b>10.0</b>	<b>9.0</b>	<b>9.0</b>
<b>DEPARTMENT ON AGING</b>						
<b>Administrative/Grants</b>						
Director	C	1.0	1.0	1.0	1.0	1.0
Manager, Home & Com Ser	G/R	S10	1.0	1.0	1.0	1.0
Program Managers	G	S08	2.0	2.0	2.0	2.0
Project Manager	G	S07	1.0	1.0	1.0	1.0
Deputy Director	M	S11	1.0	1.0	1.0	1.0
Manager, Division of Operations	M	S10	1.0	1.0	1.0	1.0
Operations Manager	M	S08	3.0	3.0	3.0	3.0
Program Coordinators	M/G	S07	2.5	2.5	2.5	2.5
Supervisor, Fiscal	M	S07	1.0	1.0	1.0	1.0
I & A Caseworker	M	S06	1.0	1.0	1.0	1.0
Data Base Administrator	M	S04	1.0	1.0	1.0	1.0
Program Specialists	M	S05	3.0	3.0	3.0	3.0
Senior Office Specialist	M	S03	1.0	1.0	1.0	1.0
Senior Administrative Coordinator	M	S05	1.0	1.0	1.0	1.0
Food Service Tech	M/G	S02	3.0	3.0	3.0	3.0
Fiscal Specialist III	M/R	S05	1.0	1.0	1.0	1.0
Food Transporter	M/G	S02	1.0	1.0	1.0	0.5
Office Specialist	M/G	S02	1.3	1.3	1.3	0.8
<b>MADS</b>						
Activity Coordinator	R	S05	1.0	1.0	1.0	1.0
Nurse Manager	R	S09	1.0	1.0	1.0	1.0
Nurse Assistants	R	S03	5.0	5.0	5.0	5.0
Social Worker	R	S08	1.0	1.0	1.0	1.0
Client Account Specialist	R	S04	1.0	1.0	1.0	1.0
<b>TOTAL</b>		<b>35.8</b>	<b>35.8</b>	<b>35.8</b>	<b>35.8</b>	<b>34.8</b>

POSITION		LEVEL	FY 2008 Adjusted	FY 2009 Approved	FY 2009 Adjusted	FY 2010 Request	FY 2010 Approved
<b>DEPARTMENT OF HUMAN SERVICES</b>							
Director	G	AE	0.0	1.0	1.0	1.0	1.0
Administrative Coordinator	G	S04	0.0	1.0	1.0	1.0	1.0
Fiscal Specialist IV	G	S06	0.0	1.0	1.0	1.0	1.0
Manager	G	S10	0.0	1.0	0.0	0.0	0.0
Office Manager	G	S07	0.0	1.0	1.0	1.0	1.0
Program Managers	G	S08	0.0	2.0	3.0	3.0	3.0
<b>Community Services</b>							
Manager, Community Services	M	S10	1.0	1.0	1.0	1.0	1.0
Teen Court Coordinator	M	S07	0.8	0.8	0.8	0.8	0.8
Senior Office Specialist	M	S03	1.0	1.0	1.0	1.0	1.0
Coordinator, Community Services	M/G	S08	3.0	3.0	3.0	3.0	3.0
<b>Marcey House</b>							
Director	G	S11	1.0	1.0	1.0	1.0	1.0
Clinical Program Manager	G	S07	1.0	1.0	1.0	1.0	1.0
Administrative Coordinator	G	S04	1.0	1.0	1.0	1.0	1.0
House Manager	G	S04	3.0	3.0	3.0	3.0	3.0
<b>TOTAL</b>			<b>11.8</b>	<b>18.8</b>	<b>18.8</b>	<b>18.8</b>	<b>18.8</b>
<b>COUNTY ATTORNEY</b>							
County Attorney	C		1.0	1.0	1.0	1.0	1.0
Deputy County Attorney	M	S11	1.0	1.0	1.0	1.0	1.0
Property Manager	M	S08	1.0	1.0	1.0	1.0	1.0
Paralegal	M	S07	1.0	2.0	2.0	2.0	2.0
Senior Administrative Coordinator	M	S05	1.0	1.0	1.0	1.0	1.0
Office Specialist	M	S02	1.0	1.0	1.0	1.0	1.0
<b>TOTAL</b>			<b>6.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>
<b>ECONOMIC &amp; COMMUNITY DEVELOPMENT</b>							
Director	C		1.0	1.0	1.0	1.0	1.0
Executive Director, Housing	G	S11	1.0	1.0	1.0	1.0	1.0
Program Manager	G	S09	2.0	2.0	2.0	2.0	2.0
Manager, Fiscal	G	S08	1.0	1.0	1.0	1.0	1.0
Resource Specialist	G	S06	1.0	1.0	1.0	1.0	1.0
Senior Housing Specialist	G	S06	4.0	3.0	3.0	3.0	3.0
Fiscal Specialist III	G	S05	1.0	1.0	1.0	1.0	1.0
Housing Specialist	G	S05	7.0	6.0	6.0	4.0	4.0
Lead Maintenance Mechanic	G	S05	1.0	1.0	1.0	1.0	1.0
Administrative Coordinator, Housing	G	S04	1.0	1.0	1.0	1.0	1.0
Resource Coordinator	G	S04	4.0	4.0	4.0	4.0	4.0
Maintenance Mechanic	G	S03	3.0	1.0	1.0	0.0	0.0
Office Specialist	G	S02	2.0	2.0	2.0	1.0	1.0
Executive Director, CDC	M	S10	1.0	1.0	1.0	1.0	1.0
Business Development Manager	M	S10	1.0	1.0	1.0	1.0	1.0
Agricultural Development Manager	M	S09	1.0	1.0	1.0	1.0	1.0
Tourism Manager	M	S09	1.0	1.0	1.0	1.0	1.0
Coordinator, Business Development	M	S07	1.0	1.0	1.0	1.0	1.0
Coordinator	M	S06	1.0	1.0	1.0	1.0	1.0
Administrative Coordinator	M	S04	2.0	2.0	2.0	2.0	2.0
Senior Office Specialist	M	S03	1.0	1.0	1.0	1.0	1.0
<b>TOTAL</b>			<b>38.0</b>	<b>34.0</b>	<b>34.0</b>	<b>30.0</b>	<b>30.0</b>



POSITION		LEVEL	FY 2008 Adjusted	FY 2009 Approved	FY 2009 Adjusted	FY 2010 Request	FY 2010 Approved
<b>FINANCE DEPARTMENT</b>							
Chief Financial Officer	C		1.0	1.0	1.0	1.0	1.0
Deputy Director, Finance	M	S11	1.0	1.0	1.0	1.0	1.0
Accounting Officer	M	S10	1.0	1.0	1.0	1.0	1.0
Procurement Manager	M	S10	1.0	1.0	1.0	1.0	1.0
Budget Analyst	M	S09	2.0	3.0	3.0	3.0	3.0
Senior Accountant	M	S08	1.0	1.0	1.0	1.0	1.0
Senior Buyer	M	S08	1.0	1.0	1.0	1.0	1.0
Accountant	M	S06	1.0	1.0	1.0	1.0	1.0
Buyer	M	S06	1.0	1.0	1.0	1.0	1.0
Fiscal Specialist III	M	S05	3.0	3.0	3.0	3.0	3.0
Fiscal Specialist IV	M	S06	1.0	1.0	1.0	1.0	1.0
Senior Administrative Coordinator	M	S05	1.0	1.0	1.0	1.0	1.0
Procurement Specialist	M	S04	1.0	1.0	1.0	1.0	1.0
Senior Office Specialist	M	S03	1.0	1.0	1.0	1.0	1.0
<b>TOTAL</b>			<b>17.0</b>	<b>18.0</b>	<b>18.0</b>	<b>18.0</b>	<b>18.0</b>
<b>INFORMATION TECHNOLOGY</b>							
Director	C		1.0	1.0	1.0	1.0	1.0
Archives Manager	M	S06	1.0	1.0	1.0	1.0	1.0
Senior Administrative Coordinator	M	S05	1.0	1.0	1.0	1.0	1.0
Archives Assistant	M	S02	0.5	1.0	1.0	1.0	1.0
AS 400 System Analyst	M	ITIV	1.0	1.0	1.0	1.0	1.0
GIS Supervisor	M	ITIV	1.0	1.0	1.0	1.0	1.0
Network Manager	M	ITIV	1.0	1.0	1.0	1.0	1.0
WAN Administrator	M	ITIV	1.0	1.0	1.0	1.0	1.0
Lead Technician	M	ITIII	1.0	1.0	1.0	1.0	1.0
AS/400 Programmer Analyst	M	ITII	1.0	1.0	1.0	1.0	1.0
PC technician II	M	ITII	1.0	1.0	1.0	1.0	1.0
Telecommunications Specialist	M	ITII	1.0	1.0	1.0	1.0	1.0
Webmaster-RPT	M	ITII	0.5	0.5	0.5	0.5	0.5
Help Desk Tech	M	IT1	1.0	1.0	1.0	1.0	1.0
PC Technician I	M	IT1	1.0	1.0	1.0	1.0	1.0
<b>TOTAL</b>			<b>14.0</b>	<b>14.5</b>	<b>14.5</b>	<b>14.5</b>	<b>14.5</b>
<b>HUMAN RESOURCES</b>							
Director	C		1.0	1.0	1.0	1.0	1.0
Deputy Director	M	S10	1.0	1.0	1.0	1.0	1.0
Risk Analyst	M	S08	1.0	1.0	1.0	1.0	1.0
Benefits Coordinator	M	S07	1.0	1.0	1.0	1.0	1.0
Sr. Human Resource Specialist	M	S06	1.0	1.0	1.0	1.0	1.0
Administrative Coordinator	M	S04	1.0	1.0	1.0	1.0	1.0
Human Resources Specialist	M	S04	2.0	2.0	2.0	2.0	2.0
<b>TOTAL</b>			<b>8.0</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>

POSITION		LEVEL	FY 2008 Adjusted	FY 2009 Approved	FY 2009 Adjusted	FY 2010 Request	FY 2010 Approved
<b>LAND USE &amp; GROWTH MANAGEMENT</b>							
Director	C		1.0	1.0	1.0	1.0	1.0
Deputy Director	M	S11	1.0	1.0	1.0	1.0	1.0
Fiscal Specialist IV	M	S06	1.0	1.0	1.0	1.0	1.0
Office Manager	M	S07	1.0	1.0	1.0	1.0	1.0
Office Specialist	M	S02	1.0	1.0	1.0	1.0	1.0
Senior Administrative Coordinator	M	S05	1.0	1.0	1.0	1.0	1.0
Sr. Office Specialist	M	S03	1.0	1.0	1.0	1.0	1.0
<b>Comprehensive Planning</b>							
Addressing Technician	M	S04	1.0	1.0	1.0	1.0	1.0
GIS/CADD Operator	M	S06	1.0	1.0	1.0	1.0	1.0
GIS/Database Specialist	M	S08	1.0	1.0	1.0	1.0	1.0
Planner III	M	S08	1.0	1.0	1.0	1.0	1.0
Senior Planner	M	S10	1.0	1.0	1.0	1.0	1.0
Planner II	M	S07	1.0	1.0	1.0	1.0	1.0
Planner I	M	S06	1.0	1.0	1.0	1.0	1.0
Planner IV	M	S09	1.0	1.0	1.0	1.0	1.0
<b>Development Services</b>							
Planner IV	M	S09	1.0	1.0	1.0	1.0	1.0
Sr. Office Specialist	M	S03	1.0	1.0	1.0	1.0	1.0
Planner II	M	S07	1.0	1.0	1.0	1.0	1.0
Planner I	M	S06	1.0	1.0	1.0	1.0	1.0
Sr. Planning Specialist	M	S05	1.0	1.0	1.0	1.0	1.0
<b>Permits</b>							
Permits Coordinator	M	S08	1.0	1.0	1.0	1.0	1.0
Permits Specialist I	M	S04	3.0	3.0	3.0	3.0	3.0
Permits Specialist II	M	S05	1.0	1.0	1.0	1.0	1.0
<b>Inspections &amp; Compliance</b>							
Code Coordinator	M	S08	1.0	1.0	1.0	1.0	1.0
Inspections Coordinator	M	S05	1.0	1.0	1.0	1.0	1.0
Inspector II	M	S06	4.0	4.0	4.0	4.0	4.0
Inspector III	M	S07	1.0	1.0	1.0	1.0	1.0
Office Specialist	M	S02	0.0	0.0	0.0	1.0	0.0
<b>Zoning</b>							
Planner II	M	S07	1.0	1.0	1.0	1.0	1.0
Planner IV	M	S09	1.0	1.0	1.0	1.0	1.0
Senior Office Specialist	M	S03	1.0	1.0	1.0	1.0	1.0
Sr. Planning Specialist	M	S05	1.0	1.0	1.0	1.0	1.0
Planner I	M	S06	2.0	2.0	2.0	2.0	2.0
<b>TOTAL</b>			<b>38.0</b>	<b>38.0</b>	<b>38.0</b>	<b>39.0</b>	<b>38.0</b>
<b>PLANNING COMMISSION</b>							
Chairman	A		1.0	1.0	1.0	1.0	1.0
Member	A		6.0	6.0	6.0	6.0	6.0
<b>TOTAL</b>			<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>
<b>BOARD OF APPEALS</b>							
Member	A		5.0	5.0	5.0	5.0	5.0

POSITION		LEVEL	FY 2008 Adjusted	FY 2009 Approved	FY 2009 Adjusted	FY 2010 Request	FY 2010 Approved
<b>PUBLIC WORKS &amp; TRANSPORTATION</b>							
Director	C		1.0	1.0	1.0	1.0	1.0
Fiscal Manager	M	S08	1.0	1.0	1.0	1.0	1.0
Office Manager	M	S07	1.0	1.0	1.0	1.0	1.0
Permits Specialist II	M	S05	1.0	1.0	1.0	1.0	1.0
Senior Office Specialist	M	S03	1.0	1.0	1.0	1.0	1.0
<b>Project Management</b>							
Deputy Director	M	D	1.0	1.0	1.0	1.0	1.0
Engineer II	M	B	1.0	1.0	1.0	1.0	1.0
Engineer III	M	C	1.0	1.0	1.0	1.0	1.0
Senior Engineer Technician	M	S08	2.0	2.0	2.0	2.0	2.0
Senior Project Manager	M	D	1.0	1.0	1.0	1.0	1.0
<b>Development Review</b>							
Engineer III	M	C	1.0	1.0	1.0	1.0	1.0
Engineer Technician	M	S07	1.0	1.0	1.0	1.0	1.0
<b>Construction &amp; Inspection</b>							
Inspector III	M	S07	4.0	4.0	4.0	4.0	4.0
Manager, Construction/Inspection	M	S09	1.0	1.0	1.0	1.0	1.0
<b>County Highways</b>							
Equipment Operator II	M	S04	6.0	6.0	6.0	6.0	6.0
Equipment Operator I	M	S03	4.0	4.0	4.0	4.0	4.0
Equipment Operator III	M	S05	6.0	6.0	6.0	6.0	6.0
Maintenance Worker	M	S02	17.0	17.0	17.0	17.0	17.0
Manager, Highway	M	S09	1.0	1.0	1.0	1.0	1.0
Road Foreman	M	S06	5.0	5.0	5.0	5.0	5.0
Sign Maintenance Operator	M	S04	1.0	1.0	1.0	1.0	1.0
Fiscal Specialist I	M	S03	1.0	1.0	1.0	1.0	1.0
Supervisor, Highway	M	S07	1.0	1.0	1.0	1.0	1.0
Traffic & Permits Foreman	M	S06	1.0	1.0	1.0	1.0	1.0
<b>Solid Waste &amp; Recycling</b>							
Forman	R	S07	0.0	0.0	0.0	1.0	0.0
Equipment Operator III	R	S05	4.0	4.0	4.0	7.0	4.0
Landfill Attendant	R	S01	7.0	7.0	7.0	8.0	7.0
Weighmaster	R	S03	2.0	2.0	2.0	3.0	2.0
Manager, Solid Waste/Recycling	R	S09	1.0	1.0	1.0	1.0	1.0
<b>Transportation/Mailroom</b>							
Mail Clerk	M	S02	2.0	2.0	2.0	2.0	2.0
Coordinator	M	S07	1.0	1.0	1.0	1.0	1.0
Equipment Mechanic I	M	S04	4.0	4.0	4.0	4.0	4.0
Equipment Mechanic II	M	S05	2.0	3.0	3.0	3.0	3.0
Inventory Control Specialist	M	S04	1.0	1.0	1.0	1.0	1.0
Manager, Transportation/Mailroom	M	S10	1.0	1.0	1.0	1.0	1.0
Shop Foreman	M	S06	1.0	1.0	1.0	1.0	1.0
Supervisor, Non-Public School/Mailroom	M	S07	1.0	1.0	1.0	1.0	1.0
Mobility Coordinator	G	S07	0.0	1.0	1.0	1.0	0.0
Supervisor	M/G	S08	2.0	2.0	2.0	2.0	2.0
Bus Driver	G	S03	12.5	12.5	12.5	16.5	12.5
Fiscal Specialist IV	G	S06	1.0	1.0	1.0	1.0	1.0
Transportation Spec/Trainer	G	S04	1.0	1.0	1.0	1.0	1.0
Transportation Specialist	G	S04	3.0	3.0	3.0	3.0	3.0

POSITION		LEVEL	FY 2008 Adjusted	FY 2009 Approved	FY 2009 Adjusted	FY 2010 Request	FY 2010 Approved
<b>PUBLIC WORKS &amp; TRANSPORTATION CONT.</b>							
<b>Building Services</b>							
Building Service Manager	M	S09	1.0	1.0	1.0	1.0	1.0
Coordinator	M	S06	1.0	1.0	1.0	1.0	1.0
Janitor III	M	S03	1.0	1.0	1.0	1.0	1.0
Lead Maintenance Mechanic	M/R	S05	5.0	6.0	6.0	6.0	6.0
Maintenance Mechanic	M	S03	8.0	8.0	8.0	8.0	8.0
Facilities Mechanic	M	S02	1.0	1.0	1.0	1.0	1.0
Senior Office Specialist	M	S03	1.0	1.0	1.0	1.0	1.0
Supervisor, Building Services	M	S07	1.0	1.0	1.0	1.0	1.0
<b>TOTAL</b>			<b>126.5</b>	<b>129.5</b>	<b>129.5</b>	<b>139.5</b>	<b>128.5</b>
<b>RECREATION &amp; PARKS</b>							
Director	C		1.0	1.0	1.0	1.0	1.0
Coordinator, Activity Fund	M	S08	3.0	3.0	3.0	3.0	3.0
Coordinator	M	S07	2.0	2.0	2.0	2.0	2.0
Fiscal Specialist IV	M	S06	2.0	2.0	2.0	2.0	2.0
Manager, R & P Activity Fund	M	S10	1.0	1.0	1.0	1.0	1.0
Office Specialist	M	S02	1.0	1.0	1.0	1.0	1.0
Senior Office Special	M	S03	1.0	1.0	1.0	1.0	1.0
Senior Admin Coordinator	M	S05	1.0	1.0	1.0	1.0	1.0
Therapeutic Recreation Specialist	M	S08	1.0	1.0	1.0	1.0	1.0
<b>Parks Maintenance</b>							
Coordinator, Parks	M	S08	1.0	1.0	1.0	1.0	1.0
Groundskeeper	M	S02	5.0	5.0	5.0	5.0	5.0
Maintenance Crew Chief	M	S04	1.0	1.0	1.0	1.0	1.0
Maintenance Foreman	M	S06	4.0	4.0	4.0	4.0	4.0
Manager, Parks	M	S09	1.0	1.0	1.0	1.0	1.0
Senior Groundskeeper	M	S03	2.0	2.0	2.0	2.0	2.0
Senior Office Special	M	S03	1.0	1.0	1.0	1.0	1.0
Shop Foreman	M	S06	1.0	1.0	1.0	1.0	1.0
<b>Museum</b>							
Coordinator	M	S07	1.0	1.0	1.0	1.0	1.0
Museum Coordinator	M	S08	1.0	1.0	1.0	1.0	1.0
Museum Director	M	S10	1.0	1.0	1.0	1.0	1.0
Museum Specialist	M	S06	1.0	1.0	1.0	1.0	1.0
Museum Technician	M	S04	1.0	1.0	1.0	1.0	1.0
Museum Supervisor	M	S07	1.0	1.0	1.0	1.0	1.0
<b>Golf Course</b>							
Golf Course Foreman	R	S04	1.0	1.0	1.0	1.0	1.0
Groundskeeper, Golf Course	R	S02	3.0	3.0	3.0	3.0	3.0
Supervisor	R	S07	1.0	1.0	1.0	1.0	1.0
Food and Beverage Specialist	R	S03	1.0	1.0	1.0	1.0	1.0
Food Beverage Manager	R	S07	1.0	1.0	1.0	1.0	1.0
Manager, Golf Course	R	S09	1.0	1.0	1.0	1.0	1.0
<b>TOTAL</b>			<b>43.0</b>	<b>43.0</b>	<b>43.0</b>	<b>43.0</b>	<b>43.0</b>

POSITION		LEVEL	FY 2008 Adjusted	FY 2009 Approved	FY 2009 Adjusted	FY 2010 Request	FY 2010 Approved
<b>PUBLIC SAFETY</b>							
Director		C	1.0	1.0	1.0	1.0	1.0
Fire/EMS Volunteer Coordinator		G/R	S07	0.0	1.0	1.0	1.0
Admin Coordinator		G/R	S04	0.0	1.0	1.0	0.0
Emergency Management Manager		M	S09	1.0	1.0	1.0	1.0
Emergency Services Coordinator		M	S08	1.0	1.0	1.0	1.0
Office Manager		M	S07	1.0	1.0	1.0	1.0
Supervisor-Animal Control		M	S07	1.0	1.0	1.0	1.0
Animal Warden		M	S05	4.0	4.0	4.0	4.0
Emergency Planner		G	S08	1.0	1.0	1.0	1.0
Communications Specialist I		M	S04	7.0	7.0	7.0	7.0
Communications Specialist III		M	S06	6.0	6.0	6.0	6.0
Comm. Specialist III Ranks		M	S06	0.0	0.0	0.0	0.0
Comm. Specialist IV		M	S07	4.0	4.0	4.0	4.0
Comm. Specialist II		M	S05	7.0	7.0	7.0	7.0
Comm. Specialist II Ranks		M	S05	0.0	0.0	0.0	0.0
Fiscal Specialist II		M	S04	1.0	1.0	1.0	1.0
Manager		M	S10	1.0	1.0	1.0	1.0
Tech Service Coordinator		M	S08	1.0	1.0	1.0	1.0
Lead Technician - RF		M	S08	1.0	1.0	1.0	1.0
Radio Frequency Technician I		M	S06	2.0	2.0	2.0	2.0
<b>TOTAL</b>			<b>40.0</b>	<b>42.0</b>	<b>42.0</b>	<b>42.0</b>	<b>41.0</b>
<b>CIRCUIT COURT</b>							
Admin Coordinator		A	S04	1.0	1.0	1.0	1.0
Court Administrator		A	S09	1.0	1.0	1.0	1.0
Court Reporter		A	S08	1.0	1.0	1.0	1.0
Legal Assistant I		A	S04	1.0	1.0	1.0	1.0
Real Time Court Reporter		A	S10	1.0	1.0	1.0	1.0
Sr. Assignment Clerk		A	S06	1.0	1.0	1.0	1.0
Senior Legal Assistant		A/G	S06	3.0	3.0	3.0	3.0
Coordinator		G	S07	1.0	1.0	1.0	1.0
Bailiff		A		3.5	3.5	3.5	3.5
Chief Bailiff		A		0.5	0.5	0.5	0.5
<b>TOTAL</b>			<b>14.0</b>	<b>14.0</b>	<b>14.0</b>	<b>14.0</b>	<b>14.0</b>
<b>ORPHAN'S COURT</b>							
Judge		E		3.0	3.0	3.0	3.0
<b>TOTAL</b>			<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>
<b>SHERIFF'S DEPARTMENT</b>							
<b>Law Enforcement</b>							
Sheriff		E		1.0	1.0	1.0	1.0
<b>CIVILIAN</b>							
Admin Coordinator		M	S04	1.0	1.0	1.0	1.0
Armorer		M	S07	1.0	1.0	1.0	1.0
Civilian Administrator		M	S11	1.0	1.0	1.0	1.0
Civilian Training Instructor		M	S08	1.0	1.0	1.0	1.0
Classification Specialist		M	S04	4.0	4.0	4.0	4.0
Classification Specialist		G/M	S03	1.5	1.5	1.5	1.5
Coordinator		M	S08	1.0	1.0	1.0	1.0
Coordinator		G	S08	0.0	2.0	2.0	2.0
Coordinator		M	S06	1.0	1.0	1.0	1.0
Court Security Officer		M	S05	6.0	6.0	6.0	6.0

POSITION		LEVEL	FY 2008 Adjusted	FY 2009 Approved	FY 2009 Adjusted	FY 2010 Request	FY 2010 Approved
<b>SHERIFF'S DEPARTMENT CONT.</b>							
Crime Lab Technician	M	S07	3.0	3.0	3.0	3.0	3.0
Fiscal Specialist II	M	S04	2.0	2.0	2.0	2.0	2.0
Fiscal Specialist IV	M	S06	1.0	1.0	1.0	1.0	1.0
Investigator	M	S06	1.0	1.0	1.0	1.0	1.0
Manager-Fiscal	M	S09	1.0	1.0	1.0	1.0	1.0
Police Services Specialist	M	S04	1.0	1.0	1.0	1.0	1.0
Process Server	M	S03	3.0	3.0	3.0	4.0	3.0
Calea Manager	M		0.0	0.0	0.0	1.0	0.0
Background Investigator	M		0.0	0.0	0.0	1.0	0.0
Property Specialist	M	S04	1.0	1.0	1.0	1.0	1.0
Security Specialist	M	S03	1.0	1.0	1.0	1.0	1.0
Senior Classification Specialist	M	S03	1.0	1.0	1.0	1.0	1.0
Senior Office Specialist	M	S03	2.0	2.0	2.0	2.0	2.0
Senior Administrative Coordinator	M	S05	1.0	1.0	1.0	1.0	1.0
Station clerks	M	S03	5.0	5.0	5.0	5.0	5.0
Supervisor	M	S06	2.0	2.0	2.0	2.0	2.0
Systems Administrator	M	ITII	1.0	1.0	1.0	1.0	1.0
<b>SWORN</b>							
Senior DFC	M/G	M07	35.0	35.0	0.0	0.0	0.0
Corporal	M/G	M07	0.0	0.0	39.0	39.0	39.0
Captain	M	M06	1.0	1.0	0.0	0.0	0.0
Major	M	M06	0.0	0.0	1.0	1.0	1.0
Lieutenant	M	M05	4.0	4.0	0.0	0.0	0.0
Captain	M	M05	0.0	0.0	4.0	4.0	4.0
Sergeant	M	M04	9.0	9.0	0.0	0.0	0.0
Lieutenant	M	M04	0.0	0.0	9.0	9.0	9.0
Corporal	M	M03	17.0	17.0	0.0	0.0	0.0
Sergeant	M	M03	0.0	0.0	17.0	17.0	17.0
Deputy First Class	M/G	M02	14.0	14.0	21.0	21.0	21.0
Deputy	M	M01	47.0	49.0	38.0	40.0	38.0
Corporal Ranks		M07	0.0	0.0	0.0	0.0	0.0
Lieutenant (1 Rank)		M05	0.0	0.0	0.0	0.0	0.0
Deputy First Class Ranks		M02	0.0	0.0	0.0	0.0	0.0
<b>Corrections</b>							
Admin Coordinator	M	S04	1.0	1.0	1.0	1.0	1.0
Coordinator	M	S08	1.0	1.0	1.0	1.0	1.0
Inmate Services Coordinator	M	S08	1.0	1.0	1.0	1.0	1.0
Lieutenant-Corrections	M	M05	1.0	1.0	0.0	0.0	0.0
Captain-Corrections	M	M05	0.0	0.0	1.0	1.0	1.0
Senior Office Specialist	M	S03	5.0	5.0	5.0	5.0	5.0
Sr. Administrative Coordinator	M	S05	1.0	1.0	1.0	1.0	1.0
<b>CORRECTIONAL OFFICERS</b>							
Captain	M	V07	0.0	0.0	3.0	3.0	3.0
Lieutenants	M	V07	3.0	3.0	0.0	0.0	0.0
Sergeant	M	V05	5.0	5.0	0.0	0.0	0.0
Lieutenant	M	V05	0.0	0.0	5.0	5.0	5.0
Corporal	M	V04	10.0	10.0	0.0	0.0	0.0
Sergeant	M	V04	0.0	0.0	10.0	10.0	10.0
Senior CO First Clas	M	V03	11.0	11.0	0.0	0.0	0.0

POSITION		LEVEL	FY 2008 Adjusted	FY 2009 Approved	FY 2009 Adjusted	FY 2010 Request	FY 2010 Approved
<b>SHERIFF'S DEPARTMENT CONT.</b>							
Corporal	M	V03	0.0	0.0	11.0	11.0	11.0
Correctional Officer First Class	M	V02	12.0	12.0	18.0	18.0	18.0
Correctional Officer	M	V01	29.0	35.0	29.0	33.0	35.0
Sr. CFC Ranks		V03	0.0	0.0	0.0	0.0	0.0
Correctional Officer I Ranks		V02	0.0	0.0	0.0	0.0	0.0
<b>TOTAL</b>			<b>251.5</b>	<b>261.5</b>	<b>261.5</b>	<b>271.0</b>	<b>267.5</b>
<b>OFFICE OF STATE'S ATTORNEY</b>							
States Attorney	E		1.0	1.0	1.0	1.0	1.0
Deputy States Attorney	A		1.0	1.0	1.0	1.0	1.0
Asst. States Attorney	A		1.0	1.0	1.0	1.0	1.0
Asst. States Attorney I	A		1.0	1.0	1.0	1.0	1.0
Asst. States Attorney II	A/G		9.0	9.0	9.0	9.0	9.0
Victim/Witness Coordinator	M	S06	1.0	1.0	1.0	1.0	1.0
Program Manager	G	S08	1.0	1.0	1.0	1.0	1.0
Investigator	M	S09	1.0	1.0	1.0	1.0	1.0
Investigator	M	S07	1.0	1.0	1.0	1.0	1.0
Bad Check Coordinator	M	S05	1.0	1.0	1.0	1.0	1.0
Community Services Coordinator	M	S05	1.0	1.0	1.0	1.0	1.0
Domestic Violence Coordinator	M	S05	1.0	1.0	1.0	1.0	1.0
Fiscal Specialist III	M	S05	1.0	1.0	1.0	1.0	1.0
Legal Assistant II	M	S05	6.0	6.0	6.0	6.0	6.0
Senior Office Specialist	M	S03	1.0	1.0	1.0	1.0	1.0
Senior Legal Assistant	M/G	S06	1.0	1.0	1.0	1.0	1.0
Legal Assistant III	M	S06	1.0	1.0	1.0	1.0	1.0
Legal Assistant I	M/G	S04	2.0	2.0	2.0	3.0	2.0
Law Clerk	R	S06	1.0	1.0	1.0	1.0	1.0
<b>TOTAL</b>			<b>33.0</b>	<b>33.0</b>	<b>33.0</b>	<b>34.0</b>	<b>33.0</b>
<b>TREASURER</b>							
County Treasurer	E		1.0	1.0	1.0	1.0	1.0
Fiscal Technician	M	S07	1.0	1.0	1.0	1.0	1.0
Fiscal Specialist IV	M	S06	2.0	2.0	2.0	2.0	2.0
Fiscal Special III	M	S05	1.0	1.0	1.0	1.0	1.0
<b>TOTAL</b>			<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>
<b>SOCIAL SERVICES</b>							
Human Service Case Worker	M	S08	1.0	1.0	1.0	1.0	1.0
<b>SOCIAL SERVICES - cont.</b>							
Senior Legal Assistant	G	S06	1.0	1.0	1.0	1.0	1.0
<b>TOTAL</b>			<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>
<b>ALCOHOL BEVERAGE OFFICE</b>							
Al Bev Bd Administrator	M	S05	1.0	1.0	1.0	1.0	1.0
Senior Office Specialist	M	S03	0.5	0.5	0.5	0.5	0.5
ABB Inspector	M	S04	0.5	0.5	0.0	0.0	0.0
<b>TOTAL</b>			<b>2.0</b>	<b>2.0</b>	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>
<b>ALCOHOL BEVERAGE BOARD</b>							
Chairman	A		1.0	1.0	1.0	1.0	1.0
Member	A		4.0	4.0	4.0	4.0	4.0
<b>TOTAL</b>			<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>
<b>BOARD OF ELECTIONS</b>							
Member	A		3.0	3.0	3.0	3.0	3.0

POSITION		LEVEL	FY 2008 Adjusted	FY 2009 Approved	FY 2009 Adjusted	FY 2010 Request	FY 2010 Approved
TOTAL			3.0	3.0	3.0	3.0	3.0



## St. Mary's County Salary Schedule

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
1	Annual Salary:	\$23,296	\$23,878	\$24,544	\$25,147	\$25,709	\$26,333	\$26,978	\$27,539	\$28,163	\$28,725
	Bi-Weekly Pay:	\$896.00	\$918.40	\$944.00	\$967.20	\$988.80	\$1,012.80	\$1,037.60	\$1,059.20	\$1,083.20	\$1,104.80
	Hourly Rate:	\$11.20	\$11.48	\$11.80	\$12.09	\$12.36	\$12.66	\$12.97	\$13.24	\$13.54	\$13.81
2	Annual Salary:	\$25,626	\$26,291	\$26,998	\$27,664	\$28,350	\$29,037	\$29,661	\$30,306	\$30,971	\$31,699
	Bi-Weekly Pay:	\$985.60	\$1,011.20	\$1,038.40	\$1,064.00	\$1,090.40	\$1,116.80	\$1,140.80	\$1,165.60	\$1,191.20	\$1,219.20
	Hourly Rate:	\$12.32	\$12.64	\$12.98	\$13.30	\$13.63	\$13.96	\$14.26	\$14.57	\$14.89	\$15.24
3	Annual Salary:	\$28,246	\$28,891	\$29,682	\$30,410	\$31,117	\$31,907	\$32,614	\$33,363	\$34,133	\$34,840
	Bi-Weekly Pay:	\$1,086.40	\$1,111.20	\$1,141.60	\$1,169.60	\$1,196.80	\$1,227.20	\$1,254.40	\$1,283.20	\$1,312.80	\$1,340.00
	Hourly Rate:	\$13.58	\$13.89	\$14.27	\$14.62	\$14.96	\$15.34	\$15.68	\$16.04	\$16.41	\$16.75
4	Annual Salary:	\$30,971	\$31,866	\$32,635	\$33,426	\$34,278	\$35,090	\$35,942	\$36,733	\$37,544	\$38,355
	Bi-Weekly Pay:	\$1,191.20	\$1,225.60	\$1,255.20	\$1,285.60	\$1,318.40	\$1,349.60	\$1,382.40	\$1,412.80	\$1,444.00	\$1,475.20
	Hourly Rate:	\$14.89	\$15.32	\$15.69	\$16.07	\$16.48	\$16.87	\$17.28	\$17.66	\$18.05	\$18.44
5	Annual Salary:	\$33,426	\$34,424	\$35,402	\$36,338	\$37,294	\$38,314	\$39,250	\$40,186	\$41,205	\$42,182
	Bi-Weekly Pay:	\$1,285.60	\$1,324.00	\$1,361.60	\$1,397.60	\$1,434.40	\$1,473.60	\$1,509.60	\$1,545.60	\$1,584.80	\$1,622.40
	Hourly Rate:	\$16.07	\$16.55	\$17.02	\$17.47	\$17.93	\$18.42	\$18.87	\$19.32	\$19.81	\$20.28
6	Annual Salary:	\$37,461	\$38,563	\$39,645	\$40,768	\$41,829	\$42,931	\$43,992	\$45,032	\$46,176	\$47,195
	Bi-Weekly Pay:	\$1,440.80	\$1,483.20	\$1,524.80	\$1,568.00	\$1,608.80	\$1,651.20	\$1,692.00	\$1,732.00	\$1,776.00	\$1,815.20
	Hourly Rate:	\$18.01	\$18.54	\$19.06	\$19.60	\$20.11	\$20.64	\$21.15	\$21.65	\$22.20	\$22.69
7	Annual Salary:	\$41,184	\$42,432	\$43,763	\$45,032	\$46,342	\$47,715	\$48,984	\$50,253	\$51,584	\$52,874
	Bi-Weekly Pay:	\$1,584.00	\$1,632.00	\$1,683.20	\$1,732.00	\$1,782.40	\$1,835.20	\$1,884.00	\$1,932.80	\$1,984.00	\$2,033.60
	Hourly Rate:	\$19.80	\$20.40	\$21.04	\$21.65	\$22.28	\$22.94	\$23.55	\$24.16	\$24.80	\$25.42
8	Annual Salary:	\$46,134	\$47,611	\$49,026	\$50,482	\$51,896	\$53,456	\$54,891	\$56,306	\$57,782	\$59,259
	Bi-Weekly Pay:	\$1,774.40	\$1,831.20	\$1,885.60	\$1,941.60	\$1,996.00	\$2,056.00	\$2,111.20	\$2,165.60	\$2,222.40	\$2,279.20
	Hourly Rate:	\$22.18	\$22.89	\$23.57	\$24.27	\$24.95	\$25.70	\$26.39	\$27.07	\$27.78	\$28.49
9	Annual Salary:	\$49,670	\$51,563	\$53,435	\$55,203	\$57,075	\$58,864	\$60,715	\$62,566	\$64,418	\$66,269
	Bi-Weekly Pay:	\$1,910.40	\$1,983.20	\$2,055.20	\$2,123.20	\$2,195.20	\$2,264.00	\$2,335.20	\$2,406.40	\$2,477.60	\$2,548.80
	Hourly Rate:	\$23.88	\$24.79	\$25.69	\$26.54	\$27.44	\$28.30	\$29.19	\$30.08	\$30.97	\$31.86
10	Annual Salary:	\$57,200	\$59,301	\$61,422	\$63,461	\$65,562	\$67,725	\$69,784	\$71,885	\$74,048	\$76,170
	Bi-Weekly Pay:	\$2,200.00	\$2,280.80	\$2,362.40	\$2,440.80	\$2,521.60	\$2,604.80	\$2,684.00	\$2,764.80	\$2,848.00	\$2,929.60
	Hourly Rate:	\$27.50	\$28.51	\$29.53	\$30.51	\$31.52	\$32.56	\$33.55	\$34.56	\$35.60	\$36.62
11	Annual Salary:	\$65,728	\$68,120	\$70,554	\$73,070	\$75,504	\$77,917	\$80,350	\$82,742	\$85,176	\$87,589
	Bi-Weekly Pay:	\$2,528.00	\$2,620.00	\$2,713.60	\$2,810.40	\$2,904.00	\$2,996.80	\$3,090.40	\$3,182.40	\$3,276.00	\$3,368.80
	Hourly Rate:	\$31.60	\$32.75	\$33.92	\$35.13	\$36.30	\$37.46	\$38.63	\$39.78	\$40.95	\$42.11

## St. Mary's County Salary Schedule

Grade		Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20
1	Annual Salary:	\$29,370	\$30,014	\$30,576	\$31,138	\$31,845	\$32,406	\$32,989	\$33,613	\$34,237	\$34,986
	Bi-Weekly Pay:	\$1,129.60	\$1,154.40	\$1,176.00	\$1,197.60	\$1,224.80	\$1,246.40	\$1,268.80	\$1,292.80	\$1,316.80	\$1,345.60
	Hourly Rate:	\$14.12	\$14.43	\$14.70	\$14.97	\$15.31	\$15.58	\$15.86	\$16.16	\$16.46	\$16.82
2	Annual Salary:	\$32,365	\$32,989	\$33,675	\$34,362	\$35,048	\$35,693	\$36,358	\$37,086	\$37,731	\$38,459
	Bi-Weekly Pay:	\$1,244.80	\$1,268.80	\$1,295.20	\$1,321.60	\$1,348.00	\$1,372.80	\$1,398.40	\$1,426.40	\$1,451.20	\$1,479.20
	Hourly Rate:	\$15.56	\$15.86	\$16.19	\$16.52	\$16.85	\$17.16	\$17.48	\$17.83	\$18.14	\$18.49
3	Annual Salary:	\$35,568	\$36,296	\$37,086	\$37,773	\$38,542	\$39,250	\$39,978	\$40,768	\$41,434	\$42,286
	Bi-Weekly Pay:	\$1,368.00	\$1,396.00	\$1,426.40	\$1,452.80	\$1,482.40	\$1,509.60	\$1,537.60	\$1,568.00	\$1,593.60	\$1,626.40
	Hourly Rate:	\$17.10	\$17.45	\$17.83	\$18.16	\$18.53	\$18.87	\$19.22	\$19.60	\$19.92	\$20.33
4	Annual Salary:	\$39,146	\$39,978	\$40,810	\$41,600	\$42,370	\$43,243	\$44,034	\$44,803	\$45,698	\$46,488
	Bi-Weekly Pay:	\$1,505.60	\$1,537.60	\$1,569.60	\$1,600.00	\$1,629.60	\$1,663.20	\$1,693.60	\$1,723.20	\$1,757.60	\$1,788.00
	Hourly Rate:	\$18.82	\$19.22	\$19.62	\$20.00	\$20.37	\$20.79	\$21.17	\$21.54	\$21.97	\$22.35
5	Annual Salary:	\$43,118	\$44,096	\$45,032	\$46,072	\$47,008	\$47,965	\$48,942	\$49,962	\$50,898	\$51,813
	Bi-Weekly Pay:	\$1,658.40	\$1,696.00	\$1,732.00	\$1,772.00	\$1,808.00	\$1,844.80	\$1,882.40	\$1,921.60	\$1,957.60	\$1,992.80
	Hourly Rate:	\$20.73	\$21.20	\$21.65	\$22.15	\$22.60	\$23.06	\$23.53	\$24.02	\$24.47	\$24.91
6	Annual Salary:	\$48,381	\$49,400	\$50,482	\$51,584	\$52,686	\$53,768	\$54,850	\$55,890	\$57,034	\$58,053
	Bi-Weekly Pay:	\$1,860.80	\$1,900.00	\$1,941.60	\$1,984.00	\$2,026.40	\$2,068.00	\$2,109.60	\$2,149.60	\$2,193.60	\$2,232.80
	Hourly Rate:	\$23.26	\$23.75	\$24.27	\$24.80	\$25.33	\$25.85	\$26.37	\$26.87	\$27.42	\$27.91
7	Annual Salary:	\$54,142	\$55,515	\$56,826	\$58,074	\$59,426	\$60,715	\$62,005	\$63,315	\$64,605	\$65,811
	Bi-Weekly Pay:	\$2,082.40	\$2,135.20	\$2,185.60	\$2,233.60	\$2,285.60	\$2,335.20	\$2,384.80	\$2,435.20	\$2,484.80	\$2,531.20
	Hourly Rate:	\$26.03	\$26.69	\$27.32	\$27.92	\$28.57	\$29.19	\$29.81	\$30.44	\$31.06	\$31.64
8	Annual Salary:	\$60,694	\$62,150	\$63,606	\$65,083	\$66,518	\$67,995	\$69,472	\$70,886	\$72,342	\$73,736
	Bi-Weekly Pay:	\$2,334.40	\$2,390.40	\$2,446.40	\$2,503.20	\$2,558.40	\$2,615.20	\$2,672.00	\$2,726.40	\$2,782.40	\$2,836.00
	Hourly Rate:	\$29.18	\$29.88	\$30.58	\$31.29	\$31.98	\$32.69	\$33.40	\$34.08	\$34.78	\$35.45
9	Annual Salary:	\$68,037	\$69,846	\$71,718	\$73,549	\$75,421	\$77,230	\$79,082	\$80,912	\$82,742	\$84,490
	Bi-Weekly Pay:	\$2,616.80	\$2,686.40	\$2,758.40	\$2,828.80	\$2,900.80	\$2,970.40	\$3,041.60	\$3,112.00	\$3,182.40	\$3,249.60
	Hourly Rate:	\$32.71	\$33.58	\$34.48	\$35.36	\$36.26	\$37.13	\$38.02	\$38.90	\$39.78	\$40.62
10	Annual Salary:	\$78,250	\$80,371	\$82,430	\$84,510	\$86,590	\$88,754	\$90,854	\$92,934	\$95,056	\$97,178
	Bi-Weekly Pay:	\$3,009.60	\$3,091.20	\$3,170.40	\$3,250.40	\$3,330.40	\$3,413.60	\$3,494.40	\$3,574.40	\$3,656.00	\$3,737.60
	Hourly Rate:	\$37.62	\$38.64	\$39.63	\$40.63	\$41.63	\$42.67	\$43.68	\$44.68	\$45.70	\$46.72
11	Annual Salary:	\$90,022	\$92,498	\$94,890	\$97,302	\$99,757	\$102,128	\$104,562	\$106,974	\$109,429	\$111,738
	Bi-Weekly Pay:	\$3,462.40	\$3,557.60	\$3,649.60	\$3,742.40	\$3,836.80	\$3,928.00	\$4,021.60	\$4,114.40	\$4,208.80	\$4,297.60
	Hourly Rate:	\$43.28	\$44.47	\$45.62	\$46.78	\$47.96	\$49.10	\$50.27	\$51.43	\$52.61	\$53.72

## St. Mary's County Salary Schedule - Engineering

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
A EO1	Annual Salary:	\$44,491	\$45,656	\$46,821	\$47,965	\$49,150	\$50,274	\$51,459	\$52,666	\$53,810	\$54,954
	Bi-Weekly Pay:	\$1,711.20	\$1,756.00	\$1,800.80	\$1,844.80	\$1,890.40	\$1,933.60	\$1,979.20	\$2,025.60	\$2,069.60	\$2,113.60
	Hourly Rate:	\$21.39	\$21.95	\$22.51	\$23.06	\$23.63	\$24.17	\$24.74	\$25.32	\$25.87	\$26.42
B EO2	Annual Salary:	\$56,222	\$57,845	\$59,467	\$61,110	\$62,733	\$64,376	\$65,936	\$67,642	\$69,222	\$70,845
	Bi-Weekly Pay:	\$2,162.40	\$2,224.80	\$2,287.20	\$2,350.40	\$2,412.80	\$2,476.00	\$2,536.00	\$2,601.60	\$2,662.40	\$2,724.80
	Hourly Rate:	\$27.03	\$27.81	\$28.59	\$29.38	\$30.16	\$30.95	\$31.70	\$32.52	\$33.28	\$34.06
C EO3	Annual Salary:	\$63,523	\$65,562	\$67,558	\$69,555	\$71,552	\$73,549	\$75,608	\$77,522	\$79,560	\$81,557
	Bi-Weekly Pay:	\$2,443.20	\$2,521.60	\$2,598.40	\$2,675.20	\$2,752.00	\$2,828.80	\$2,908.00	\$2,981.60	\$3,060.00	\$3,136.80
	Hourly Rate:	\$30.54	\$31.52	\$32.48	\$33.44	\$34.40	\$35.36	\$36.35	\$37.27	\$38.25	\$39.21
D EO4	Annual Salary:	\$74,818	\$77,355	\$79,997	\$82,493	\$85,030	\$87,610	\$90,147	\$92,726	\$95,243	\$97,843
	Bi-Weekly Pay:	\$2,877.60	\$2,975.20	\$3,076.80	\$3,172.80	\$3,270.40	\$3,369.60	\$3,467.20	\$3,566.40	\$3,663.20	\$3,763.20
	Hourly Rate:	\$35.97	\$37.19	\$38.46	\$39.66	\$40.88	\$42.12	\$43.34	\$44.58	\$45.79	\$47.04

Grade		Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20
A EO1	Annual Salary:	\$56,139	\$57,304	\$58,448	\$59,592	\$60,757	\$61,942	\$63,045	\$64,272	\$65,437	\$66,664
	Bi-Weekly Pay:	\$2,159.20	\$2,204.00	\$2,248.00	\$2,292.00	\$2,336.80	\$2,382.40	\$2,424.80	\$2,472.00	\$2,516.80	\$2,564.00
	Hourly Rate:	\$26.99	\$27.55	\$28.10	\$28.65	\$29.21	\$29.78	\$30.31	\$30.90	\$31.46	\$32.05
B EO2	Annual Salary:	\$72,446	\$74,110	\$75,733	\$77,334	\$78,998	\$80,600	\$82,222	\$83,886	\$85,530	\$87,152
	Bi-Weekly Pay:	\$2,786.40	\$2,850.40	\$2,912.80	\$2,974.40	\$3,038.40	\$3,100.00	\$3,162.40	\$3,226.40	\$3,289.60	\$3,352.00
	Hourly Rate:	\$34.83	\$35.63	\$36.41	\$37.18	\$37.98	\$38.75	\$39.53	\$40.33	\$41.12	\$41.90
C EO3	Annual Salary:	\$83,595	\$85,613	\$87,589	\$89,648	\$91,603	\$93,579	\$95,597	\$97,594	\$99,653	\$101,712
	Bi-Weekly Pay:	\$3,215.20	\$3,292.80	\$3,368.80	\$3,448.00	\$3,523.20	\$3,599.20	\$3,676.80	\$3,753.60	\$3,832.80	\$3,912.00
	Hourly Rate:	\$40.19	\$41.16	\$42.11	\$43.10	\$44.04	\$44.99	\$45.96	\$46.92	\$47.91	\$48.90
D EO4	Annual Salary:	\$100,422	\$102,939	\$105,581	\$108,056	\$110,635	\$113,214	\$115,773	\$118,310	\$120,848	\$123,469
	Bi-Weekly Pay:	\$3,862.40	\$3,959.20	\$4,060.80	\$4,156.00	\$4,255.20	\$4,354.40	\$4,452.80	\$4,550.40	\$4,648.00	\$4,748.80
	Hourly Rate:	\$48.28	\$49.49	\$50.76	\$51.95	\$53.19	\$54.43	\$55.66	\$56.88	\$58.10	\$59.36

**Effective July 1, 2009**  
**0% COLA**

## St. Mary's County Salary Schedule - Information Technology

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
IT I I01	Annual Salary:	\$36,026	\$36,962	\$37,918	\$38,854	\$39,790	\$40,768	\$41,662	\$42,640	\$43,555	\$44,491
	Bi-Weekly Pay:	\$1,385.60	\$1,421.60	\$1,458.40	\$1,494.40	\$1,530.40	\$1,568.00	\$1,602.40	\$1,640.00	\$1,675.20	\$1,711.20
	Hourly Rate:	\$17.32	\$17.77	\$18.23	\$18.68	\$19.13	\$19.60	\$20.03	\$20.50	\$20.94	\$21.39
IT II I02	Annual Salary:	\$45,926	\$47,237	\$48,610	\$49,962	\$51,251	\$52,603	\$53,934	\$55,245	\$56,576	\$57,907
	Bi-Weekly Pay:	\$1,766.40	\$1,816.80	\$1,869.60	\$1,921.60	\$1,971.20	\$2,023.20	\$2,074.40	\$2,124.80	\$2,176.00	\$2,227.20
	Hourly Rate:	\$22.08	\$22.71	\$23.37	\$24.02	\$24.64	\$25.29	\$25.93	\$26.56	\$27.20	\$27.84
IT III I03	Annual Salary:	\$54,080	\$55,765	\$57,512	\$59,238	\$60,923	\$62,650	\$64,376	\$66,102	\$67,787	\$69,472
	Bi-Weekly Pay:	\$2,080.00	\$2,144.80	\$2,212.00	\$2,278.40	\$2,343.20	\$2,409.60	\$2,476.00	\$2,542.40	\$2,607.20	\$2,672.00
	Hourly Rate:	\$26.00	\$26.81	\$27.65	\$28.48	\$29.29	\$30.12	\$30.95	\$31.78	\$32.59	\$33.40
IT IV I04	Annual Salary:	\$66,373	\$68,494	\$70,554	\$72,654	\$74,755	\$76,898	\$78,936	\$80,995	\$83,096	\$85,197
	Bi-Weekly Pay:	\$2,552.80	\$2,634.40	\$2,713.60	\$2,794.40	\$2,875.20	\$2,957.60	\$3,036.00	\$3,115.20	\$3,196.00	\$3,276.80
	Hourly Rate:	\$31.91	\$32.93	\$33.92	\$34.93	\$35.94	\$36.97	\$37.95	\$38.94	\$39.95	\$40.96
Grade		Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20
IT I I01	Annual Salary:	\$45,427	\$46,363	\$47,299	\$48,339	\$49,213	\$50,170	\$51,126	\$52,021	\$52,998	\$54,018
	Bi-Weekly Pay:	\$1,747.20	\$1,783.20	\$1,819.20	\$1,859.20	\$1,892.80	\$1,929.60	\$1,966.40	\$2,000.80	\$2,038.40	\$2,077.60
	Hourly Rate:	\$21.84	\$22.29	\$22.74	\$23.24	\$23.66	\$24.12	\$24.58	\$25.01	\$25.48	\$25.97
IT II I02	Annual Salary:	\$59,259	\$60,570	\$61,922	\$63,211	\$64,563	\$65,853	\$67,246	\$68,557	\$69,846	\$71,240
	Bi-Weekly Pay:	\$2,279.20	\$2,329.60	\$2,381.60	\$2,431.20	\$2,483.20	\$2,532.80	\$2,586.40	\$2,636.80	\$2,686.40	\$2,740.00
	Hourly Rate:	\$28.49	\$29.12	\$29.77	\$30.39	\$31.04	\$31.66	\$32.33	\$32.96	\$33.58	\$34.25
IT III I03	Annual Salary:	\$71,198	\$72,904	\$74,589	\$76,294	\$78,000	\$79,664	\$81,349	\$83,096	\$84,822	\$86,528
	Bi-Weekly Pay:	\$2,738.40	\$2,804.00	\$2,868.80	\$2,934.40	\$3,000.00	\$3,064.00	\$3,128.80	\$3,196.00	\$3,262.40	\$3,328.00
	Hourly Rate:	\$34.23	\$35.05	\$35.86	\$36.68	\$37.50	\$38.30	\$39.11	\$39.95	\$40.78	\$41.60
IT IV I04	Annual Salary:	\$87,318	\$89,378	\$91,478	\$93,579	\$95,659	\$97,781	\$99,861	\$101,941	\$104,062	\$106,184
	Bi-Weekly Pay:	\$3,358.40	\$3,437.60	\$3,518.40	\$3,599.20	\$3,679.20	\$3,760.80	\$3,840.80	\$3,920.80	\$4,002.40	\$4,084.00
	Hourly Rate:	\$41.98	\$42.97	\$43.98	\$44.99	\$45.99	\$47.01	\$48.01	\$49.01	\$50.03	\$51.05

**Effective July 1, 2009**  
**0% COLA**

## St. Mary's County Salary Schedule Corrections

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Correctional Officer											
	<b>Annual Salary:</b>	\$38,459	\$39,250	\$40,102	\$40,914	\$41,683	\$42,474	\$43,347	\$44,179	\$44,990	\$45,822
CO	<b>Bi-Weekly Pay:</b>	\$1,479.20	\$1,509.60	\$1,542.40	\$1,573.60	\$1,603.20	\$1,633.60	\$1,667.20	\$1,699.20	\$1,730.40	\$1,762.40
VO1	<b>Hourly Rate:</b>	\$18.49	\$18.87	\$19.28	\$19.67	\$20.04	\$20.42	\$20.84	\$21.24	\$21.63	\$22.03
Correctional Officer First Class											
CO I	<b>Annual Salary:</b>	\$43,098	\$43,992	\$44,907	\$45,802	\$46,675	\$47,611	\$48,526	\$49,379	\$50,253	\$51,189
VO2	<b>Bi-Weekly Pay:</b>	\$1,657.60	\$1,692.00	\$1,727.20	\$1,761.60	\$1,795.20	\$1,831.20	\$1,866.40	\$1,899.20	\$1,932.80	\$1,968.80
	<b>Hourly Rate:</b>	\$20.72	\$21.15	\$21.59	\$22.02	\$22.44	\$22.89	\$23.33	\$23.74	\$24.16	\$24.61
Corporal											
CO II	<b>Annual Salary:</b>	\$45,386	\$46,363	\$47,341	\$48,339	\$49,213	\$50,211	\$51,189	\$52,166	\$53,082	\$54,059
VO3	<b>Bi-Weekly Pay:</b>	\$1,745.60	\$1,783.20	\$1,820.80	\$1,859.20	\$1,892.80	\$1,931.20	\$1,968.80	\$2,006.40	\$2,041.60	\$2,079.20
	<b>Hourly Rate:</b>	\$21.82	\$22.29	\$22.76	\$23.24	\$23.66	\$24.14	\$24.61	\$25.08	\$25.52	\$25.99
Sergeant											
CO III	<b>Annual Salary:</b>	\$48,630	\$49,608	\$50,710	\$51,667	\$52,728	\$53,768	\$54,787	\$55,786	\$56,846	\$57,845
VO4	<b>Bi-Weekly Pay:</b>	\$1,870.40	\$1,908.00	\$1,950.40	\$1,987.20	\$2,028.00	\$2,068.00	\$2,107.20	\$2,145.60	\$2,186.40	\$2,224.80
	<b>Hourly Rate:</b>	\$23.38	\$23.85	\$24.38	\$24.84	\$25.35	\$25.85	\$26.34	\$26.82	\$27.33	\$27.81
Lieutenant											
CO IV	<b>Annual Salary:</b>	\$52,957	\$54,059	\$55,120	\$56,306	\$57,387	\$58,531	\$59,654	\$60,715	\$61,859	\$62,878
VO5	<b>Bi-Weekly Pay:</b>	\$2,036.80	\$2,079.20	\$2,120.00	\$2,165.60	\$2,207.20	\$2,251.20	\$2,294.40	\$2,335.20	\$2,379.20	\$2,418.40
	<b>Hourly Rate:</b>	\$25.46	\$25.99	\$26.50	\$27.07	\$27.59	\$28.14	\$28.68	\$29.19	\$29.74	\$30.23
Captain											
CO V	<b>Annual Salary:</b>	\$62,338	\$63,606	\$64,938	\$66,248	\$67,538	\$68,848	\$70,158	\$71,469	\$72,758	\$74,090
VO7	<b>Bi-Weekly Pay:</b>	\$2,397.60	\$2,446.40	\$2,497.60	\$2,548.00	\$2,597.60	\$2,648.00	\$2,698.40	\$2,748.80	\$2,798.40	\$2,849.60
	<b>Hourly Rate:</b>	\$29.97	\$30.58	\$31.22	\$31.85	\$32.47	\$33.10	\$33.73	\$34.36	\$34.98	\$35.62

**Effective July 1, 2009  
0% COLA**

## St. Mary's County Salary Schedule Corrections

Grade		Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20
Correctional Officer											
CO	Annual Salary:	\$46,634	\$47,403	\$48,277	\$49,067	\$49,941	\$50,731	\$51,542	\$52,333	\$53,144	\$53,851
VO1	Bi-Weekly Pay:	\$1,793.60	\$1,823.20	\$1,856.80	\$1,887.20	\$1,920.80	\$1,951.20	\$1,982.40	\$2,012.80	\$2,044.00	\$2,071.20
	Hourly Rate:	\$22.42	\$22.79	\$23.21	\$23.59	\$24.01	\$24.39	\$24.78	\$25.16	\$25.55	\$25.89
Correctional Officer First Class											
CO I	Annual Salary:	\$52,062	\$52,998	\$53,893	\$54,808	\$55,723	\$56,576	\$57,450	\$58,427	\$59,342	\$60,320
VO2	Bi-Weekly Pay:	\$2,002.40	\$2,038.40	\$2,072.80	\$2,108.00	\$2,143.20	\$2,176.00	\$2,209.60	\$2,247.20	\$2,282.40	\$2,320.00
	Hourly Rate:	\$25.03	\$25.48	\$25.91	\$26.35	\$26.79	\$27.20	\$27.62	\$28.09	\$28.53	\$29.00
Corporal											
CO II	Annual Salary:	\$54,974	\$55,931	\$56,950	\$57,866	\$58,802	\$59,800	\$60,715	\$61,714	\$62,650	\$63,586
VO3	Bi-Weekly Pay:	\$2,114.40	\$2,151.20	\$2,190.40	\$2,225.60	\$2,261.60	\$2,300.00	\$2,335.20	\$2,373.60	\$2,409.60	\$2,445.60
	Hourly Rate:	\$26.43	\$26.89	\$27.38	\$27.82	\$28.27	\$28.75	\$29.19	\$29.67	\$30.12	\$30.57
Sergeant											
CO III	Annual Salary:	\$58,864	\$59,925	\$60,923	\$61,963	\$63,003	\$64,022	\$65,021	\$66,123	\$67,080	\$68,078
VO4	Bi-Weekly Pay:	\$2,264.00	\$2,304.80	\$2,343.20	\$2,383.20	\$2,423.20	\$2,462.40	\$2,500.80	\$2,543.20	\$2,580.00	\$2,618.40
	Hourly Rate:	\$28.30	\$28.81	\$29.29	\$29.79	\$30.29	\$30.78	\$31.26	\$31.79	\$32.25	\$32.73
Lieutenant											
CO IV	Annual Salary:	\$64,043	\$65,146	\$66,269	\$67,392	\$68,515	\$69,638	\$70,762	\$71,843	\$72,925	\$74,110
VO5	Bi-Weekly Pay:	\$2,463.20	\$2,505.60	\$2,548.80	\$2,592.00	\$2,635.20	\$2,678.40	\$2,721.60	\$2,763.20	\$2,804.80	\$2,850.40
	Hourly Rate:	\$30.79	\$31.32	\$31.86	\$32.40	\$32.94	\$33.48	\$34.02	\$34.54	\$35.06	\$35.63
Captain											
CO V	Annual Salary:	\$75,421	\$76,710	\$78,021	\$79,352	\$80,642	\$81,973	\$83,262	\$84,510	\$85,862	\$87,256
VO7	Bi-Weekly Pay:	\$2,900.80	\$2,950.40	\$3,000.80	\$3,052.00	\$3,101.60	\$3,152.80	\$3,202.40	\$3,250.40	\$3,302.40	\$3,356.00
	Hourly Rate:	\$36.26	\$36.88	\$37.51	\$38.15	\$38.77	\$39.41	\$40.03	\$40.63	\$41.28	\$41.95

**Effective July 1, 2009**  
**0% COLA**

## St. Mary's County Salary Schedule Law Enforcement

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
DEP 1 MO1	Annual Salary:	\$40,955	\$43,056	\$45,344	\$47,757	\$50,419	\$51,355	\$52,270	\$53,290	\$55,328
	Bi-Weekly Pay:	\$1,575.20	\$1,656.00	\$1,744.00	\$1,836.80	\$1,939.20	\$1,975.20	\$2,010.40	\$2,049.60	\$2,128.00
	Hourly Rate:	\$19.69	\$20.70	\$21.80	\$22.96	\$24.24	\$24.69	\$25.13	\$25.62	\$26.60
DFC 2 MO2	Annual Salary:	\$43,784	\$46,114	\$48,589	\$51,314	\$54,163	\$55,120	\$56,160	\$57,283	\$59,384
	Bi-Weekly Pay:	\$1,684.00	\$1,773.60	\$1,868.80	\$1,973.60	\$2,083.20	\$2,120.00	\$2,160.00	\$2,203.20	\$2,284.00
	Hourly Rate:	\$21.05	\$22.17	\$23.36	\$24.67	\$26.04	\$26.50	\$27.00	\$27.54	\$28.55
CPL 7 MO7	Annual Salary:	\$46,862	\$49,442	\$52,166	\$55,058	\$58,157	\$59,259	\$60,362	\$61,526	\$63,731
	Bi-Weekly Pay:	\$1,802.40	\$1,901.60	\$2,006.40	\$2,117.60	\$2,236.80	\$2,279.20	\$2,321.60	\$2,366.40	\$2,451.20
	Hourly Rate:	\$22.53	\$23.77	\$25.08	\$26.47	\$27.96	\$28.49	\$29.02	\$29.58	\$30.64
SGT 3 MO3	Annual Salary:	\$50,336	\$53,082	\$56,056	\$59,197	\$62,525	\$63,690	\$64,875	\$66,144	\$68,432
	Bi-Weekly Pay:	\$1,936.00	\$2,041.60	\$2,156.00	\$2,276.80	\$2,404.80	\$2,449.60	\$2,495.20	\$2,544.00	\$2,632.00
	Hourly Rate:	\$24.20	\$25.52	\$26.95	\$28.46	\$30.06	\$30.62	\$31.19	\$31.80	\$32.90
LT 4 MO4	Annual Salary:	\$54,018	\$57,054	\$60,258	\$63,627	\$67,184	\$68,536	\$69,742	\$71,115	\$73,486
	Bi-Weekly Pay:	\$2,077.60	\$2,194.40	\$2,317.60	\$2,447.20	\$2,584.00	\$2,636.00	\$2,682.40	\$2,735.20	\$2,826.40
	Hourly Rate:	\$25.97	\$27.43	\$28.97	\$30.59	\$32.30	\$32.95	\$33.53	\$34.19	\$35.33
CAPT 5 MO5	Annual Salary:	\$63,336	\$66,706	\$70,283	\$74,069	\$78,000	\$79,414	\$80,850	\$82,410	\$84,989
	Bi-Weekly Pay:	\$2,436.00	\$2,565.60	\$2,703.20	\$2,848.80	\$3,000.00	\$3,054.40	\$3,109.60	\$3,169.60	\$3,268.80
	Hourly Rate:	\$30.45	\$32.07	\$33.79	\$35.61	\$37.50	\$38.18	\$38.87	\$39.62	\$40.86
MAJ 6 MO6	Annual Salary:	\$67,829	\$71,490	\$75,317	\$79,310	\$83,574	\$85,114	\$86,653	\$88,338	\$91,000
	Bi-Weekly Pay:	\$2,608.80	\$2,749.60	\$2,896.80	\$3,050.40	\$3,214.40	\$3,273.60	\$3,332.80	\$3,397.60	\$3,500.00
	Hourly Rate:	\$32.61	\$34.37	\$36.21	\$38.13	\$40.18	\$40.92	\$41.66	\$42.47	\$43.75

## St. Mary's County Salary Schedule Law Enforcement

Grade		Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19
DEP 1 MO1	Annual Salary:	\$57,491	\$58,614	\$59,758	\$60,882	\$62,088	\$63,315	\$64,522	\$65,790	\$67,080
	Bi-Weekly Pay:	\$2,211.20	\$2,254.40	\$2,298.40	\$2,341.60	\$2,388.00	\$2,435.20	\$2,481.60	\$2,530.40	\$2,580.00
	Hourly Rate:	\$27.64	\$28.18	\$28.73	\$29.27	\$29.85	\$30.44	\$31.02	\$31.63	\$32.25
DFC 2 MO2	Annual Salary:	\$61,693	\$62,899	\$64,126	\$65,354	\$66,643	\$67,954	\$69,243	\$70,595	\$71,989
	Bi-Weekly Pay:	\$2,372.80	\$2,419.20	\$2,466.40	\$2,513.60	\$2,563.20	\$2,613.60	\$2,663.20	\$2,715.20	\$2,768.80
	Hourly Rate:	\$29.66	\$30.24	\$30.83	\$31.42	\$32.04	\$32.67	\$33.29	\$33.94	\$34.61
CPL 7 MO7	Annual Salary:	\$66,206	\$67,475	\$68,806	\$70,158	\$71,531	\$72,925	\$74,339	\$75,754	\$77,210
	Bi-Weekly Pay:	\$2,546.40	\$2,595.20	\$2,646.40	\$2,698.40	\$2,751.20	\$2,804.80	\$2,859.20	\$2,913.60	\$2,969.60
	Hourly Rate:	\$31.83	\$32.44	\$33.08	\$33.73	\$34.39	\$35.06	\$35.74	\$36.42	\$37.12
SGT 3 MO3	Annual Salary:	\$71,115	\$72,530	\$73,944	\$75,317	\$76,773	\$78,229	\$79,747	\$81,266	\$82,867
	Bi-Weekly Pay:	\$2,735.20	\$2,789.60	\$2,844.00	\$2,896.80	\$2,952.80	\$3,008.80	\$3,067.20	\$3,125.60	\$3,187.20
	Hourly Rate:	\$34.19	\$34.87	\$35.55	\$36.21	\$36.91	\$37.61	\$38.34	\$39.07	\$39.84
LT 4 MO4	Annual Salary:	\$76,357	\$77,813	\$79,290	\$80,829	\$82,389	\$83,970	\$85,550	\$87,235	\$88,920
	Bi-Weekly Pay:	\$2,936.80	\$2,992.80	\$3,049.60	\$3,108.80	\$3,168.80	\$3,229.60	\$3,290.40	\$3,355.20	\$3,420.00
	Hourly Rate:	\$36.71	\$37.41	\$38.12	\$38.86	\$39.61	\$40.37	\$41.13	\$41.94	\$42.75
CAPT 5 MO5	Annual Salary:	\$88,296	\$89,960	\$91,728	\$93,496	\$95,306	\$97,136	\$99,008	\$100,922	\$102,898
	Bi-Weekly Pay:	\$3,396.00	\$3,460.00	\$3,528.00	\$3,596.00	\$3,665.60	\$3,736.00	\$3,808.00	\$3,881.60	\$3,957.60
	Hourly Rate:	\$42.45	\$43.25	\$44.10	\$44.95	\$45.82	\$46.70	\$47.60	\$48.52	\$49.47
MAJ 6 MO6	Annual Salary:	\$94,515	\$96,387	\$98,259	\$100,131	\$102,045	\$104,062	\$106,059	\$108,118	\$110,240
	Bi-Weekly Pay:	\$3,635.20	\$3,707.20	\$3,779.20	\$3,851.20	\$3,924.80	\$4,002.40	\$4,079.20	\$4,158.40	\$4,240.00
	Hourly Rate:	\$45.44	\$46.34	\$47.24	\$48.14	\$49.06	\$50.03	\$50.99	\$51.98	\$53.00



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# TAX INFORMATION

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## ST. MARY'S COUNTY TAX RATES

Tax	Basis	FY 2009 Approved Rate	FY 2010 Approved Rate
Property Tax	Per \$100 of assessed value	0.857	0.857
Local Income Tax	Percentage of taxable income	3.00%	3.00%
Admissions & Amusement Tax	Percentage of receipts	2%	2%
Recordation Tax	Per each \$500 of value when property is sold and title recorded	\$4.00	\$4.00
Transfer Tax	Property transfer value	1%	1%
Trailer Park Tax	Space rental receipts	10%	10%
Cable T.V. Franchise Tax	Percentage of subscriber revenues	5%	5%
911 Fee (Local)	Monthly telephone bill	75¢	75¢
Public Accommodations Tax	Percentage of transient charge	5%	5%
Energy Taxes:			
Electricity Tax	% of the billed unit charge per kilowatt-hour	1.25%	1.25%
Fuel Oil	% of the billed unit charge per gallon	1.25%	1.25%
Liquefied Petroleum	% of the billed unit charge per gallon	1.25%	1.25%
Natural Gas	% of the billed unit sales	1.25%	1.25%
Impact Fees:			
Schools	Per residential dwelling unit	\$3,375	\$3,375
Parks	Per residential dwelling unit	\$675	\$675
Roads	Per residential dwelling unit	\$450	\$450
Total Impact Fees		\$4,500	\$4,500

**COMPARISON OF SELECTED TAXES  
AND FEES BY SUBDIVISION - FY 2009**

<u>Subdivision</u>	<u>Real Property Tax (1)</u>	<u>Homestead Property Tax Credit</u>	<u>Local Income Tax (2)</u>	<u>Recordation Tax</u>	<u>Local Transfer Tax</u>	<u>Admissions &amp; Amusement Tax</u>	<u>Trailer Park Tax</u>	<u>Local "911" Fee</u>	<u>Hotel/Motel Tax</u>	<u>Single Dwelling Impact Fee</u>	<u>Residential Energy Taxes</u>	<u>Cable Tax</u>
ALLEGANY	\$0.9829	10%	3.05%	\$3.25	0.5%	7.5%	15.0%	\$0.75	8.0%	None	.30/ton coal	2.0%-5.0%
ANNE ARUNDEL	\$0.888	2%	2.56%	\$3.50	1.0%	10.0%	8.0%	\$0.75	7.0%	\$ 2,146	.0020/.0025	5.0%
BALTIMORE CITY	\$2.268	4%	3.05%	\$5.00	1.5%	10.0%	0.0%	\$0.75	7.5%	None	.002007/kw	5.0%
BALTIMORE COUNTY	\$1.100	4%	2.83%	\$2.50	1.5%	10.0%	7.0%	\$0.75	8.0%	None	.00530/kwh	5.0%
CALVERT	\$0.892	10%	2.80%	\$5.00	0.0%	1.0%	20.0%	\$0.75	5.0%	\$ 12,950	0.0%	5.0%
CAROLINE	\$0.87	5%	2.63%	\$3.30	0.0%	0.0%	\$15.00	\$0.75	0.0%	850 to 1500	0.0%	0.0%
CARROLL	\$1.048	7%	3.05%	\$5.00	0.0%	10.0%	\$ 10.00	\$0.75	5.0%	\$ 6,836	0.0%	5.0%
CECIL	\$0.96	8%	2.80%	\$4.10	\$10/deed	6.0%	\$20.00	\$0.75	5.0%	None	0.0%	5.0%
CHARLES	\$1.026	7%	2.90%	\$5.00	0.0%	10.0%	\$15/mo	\$0.75	5.0%	\$ 11,598	0.00%	5.0%
DORCHESTER	\$0.090	5%	2.62%	\$5.00	0.80%	1.0%	15.0%	\$0.75	5.0%	\$ 3,675	0.00%	0.0%
FREDERICK	\$0.936	5%	2.96%	\$6.00	0.0%	5-5%	15.0%	\$0.75	3.0%	\$ 13,733	0.00%	0.0%
GARRETT	\$1.00	5%	2.65%	\$3.50	1.0%	4.5%	15.0%	\$0.75	5.0%	None	.3/ton coal	0.0%
HARFORD	\$1.082	9%	3.06%	\$3.30	1.0%	1-10%	\$10/mo	\$0.75	0.0%	\$ 8,269	0.00%	3.0%
HOWARD	\$1.014	5%	3.20%	\$2.50	1.0%	7.5%	10.0%	\$0.75	5.0%	.90 - 1.14/sf	0.00%	5.0%
KENT	\$0.972	5%	2.85%	\$3.30	0.5%	4.5%	0.0%	\$0.75	5.0%	None	0.00%	3.0%-5.0%
MONTGOMERY	\$0.818	10%	3.20%	\$3.45	.25-6%	7.0%	0.0%	\$0.75	7.0%	regional rates	.0052237964/kwh	5.0%
PRINCE GEORGE'S	\$0.960	3%	3.20%	\$2.50	1.4%	10.0%	\$5/mo	\$0.75	5.0%	14019/8177	.007286/kwh	5.0%
QUEEN ANNE'S	\$0.770	5%	2.85%	\$4.95	0.5%	5.0%	0.0%	\$0.75	5.0%	3.21/sf	0.00%	5.0%
<b>ST. MARY'S **</b>	<b>\$0.857</b>	<b>5%</b>	<b>3.00%</b>	<b>\$4.00</b>	<b>1.0%</b>	<b>2.0%</b>	<b>10.0%</b>	<b>\$0.75</b>	<b>5.0%</b>	<b>\$ 4,500</b>	<b>1.3%</b>	<b>5.0%</b>
SOMERSET	\$0.92	10%	3.15%	\$3.30	0.0%	4.0%	0.0%	\$0.75	5.0%	None	0.00%	3.0%
TALBOT	\$0.449	0%	2.25%	\$3.30	1.0%	5.0%	\$50/qtr	\$0.75	4.0%	\$ 5,684	0.00%	2.0%
WASHINGTON	\$0.948	5%	2.80%	\$3.80	0.5%	3-5%	15.0%	\$0.75	6.0%	\$3/SQ FT	0.00%	0.0%
WICOMICO	\$0.814	10%	3.10%	\$3.50	0.0%	6.0%	15.0%	\$0.75	6.0%	\$ 5,231	0.00%	5.0%
WORCESTER	\$0.70	3%	1.25%	\$3.30	0.5%	3.0%	18.0%	\$0.75	4.5%	None	0.00%	0.0%

(1) Per \$100 of assessed value.

Many counties levy special service property taxes by district. (St. Mary's County has an additional Fire tax of 2.4 to 5.0 cents depending upon election district and Rescue tax ranging from .8 to 1.7 cents.)

(2) As percent of Maryland State taxable income.

Source: Budgets, Tax Rates, & Selected Statistics, Fiscal Year 2009 Maryland Association of Counties, published January 26, 2009

# Impact of Local Taxes

## Using Average Values and Income for St. Mary's County

### Average Residential Property Taxpayer

Fair Market Value		\$315,000 *
Current Property Tax Bill:	<i>Rate per \$100</i>	
County Property Tax	0.857	\$2,700
Fire Tax	0.041	129
Rescue Tax	0.009	28
Emergency Services Support Tax	0.016	50
Total		\$ 2,907

### Average St. Mary's County Personal Income Tax Return

Adjusted Gross Income		\$70,185 **
Net Taxable Income		\$53,687 **
Net County Income Tax	3.00%	\$ 1,611

\* Based on average value of homes sold in FY 2007 from Department of Assessments and Taxation.

\*\*Based on 37,377 taxable returns filed for tax year 2007

Source: Income Tax Summary Report, Tax Year 2007, State Comptroller's Office.

## ST. MARY'S COUNTY PROPERTY TAX RATES

FISCAL YEAR	APPROVED TAX RATE	CONSTANT YIELD TAX RATE
1993	2.32	2.15
1994	2.27	2.19
1995	2.18	2.18
1996	2.13	2.13
1997	2.11	2.11
1998	2.08	2.08
1999	2.08	2.05
2000	2.08	2.02
2001	2.27	2.03
2002	.908	.883
2003	.908	.889
2004	.908	.887
2005	.878	.880
2006	.872	.833
2007	.857	.812
2008	.857	.791
2009	.857	.782
2010	.857	.798

The approved property tax rate for FY 2010 is \$.857 per \$100 of assessed valuation. This is \$.059 higher than the "constant yield" tax rate, which is certified to the County by the State Department of Assessments and Taxation letter of February 13, 2009. The "constant yield" rate is that rate necessary to offset any overall increase in the level of assessments on existing properties. The estimated revenue yield from each 1¢ on the property tax rate is approximately \$1,087,702.

The difference in the tax rate from tax year 2001 to 2002 reflects the change to the use of 40% to 100% assessed value.

The reduction of the rate from tax year 2004 to 2005 reflects the addition of the emergency support tax and adding the rescue tax, the County's tax rate was reduced when these were added.

## ST. MARY'S COUNTY ASSESSABLE PROPERTY BASE

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	BUDGET ESTIMATE FY 2009	BUDGET ESTIMATE FY 2010
<hr/>		
Real Property-Full Value:		
Full Year	\$9,416,413,771	\$10,165,769,194
Half Year		107,958,643
Business Personal Property	153,200,000	148,178,200
Public Utilities	120,545,000	121,899,000
Total Assessable Base	\$ 9,690,158,771	\$10,543,805,037

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Source: State Department of Assessments and Taxation, Constant Yield Letter dated 2/13/2009  
And SDAT website for personal and public utilities updated 11/30/2008.  
St. Mary's County Department of Finance

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# DEBT AND FUND BALANCE

## DEBT

The St. Mary's County Code requires that the budget include a statement of the bonded and other indebtedness of the County government and its agencies, including self-liquidating and special taxing district debts. The following statement of long-term obligations is included in the Annual Financial Statement and Independent Auditors' Report of the County Commissioners of St. Mary's County for the year ended June 30, 2009.

Another statement is included which summarizes the legal debt margin of the County under existing law. Section 27-11 of the Code of St. Mary's County provides that the aggregate amount of bonds outstanding at any one time may not exceed 2% upon the assessable basis of the County. Excluded from the debt limitation calculation are bonds issued for special taxing districts or self-liquidating projects (e.g. Hospital Bonds). Also included is information regarding debt capacity and, and some key debt affordability measures are discussed.

## FUND BALANCE

Included are selected pages from the most recent audited financial statements regarding fund balance. These include: a schedule summarizing the key elements of fund balance, as reported, and, a brief discussion of the designations.

The FY2008 undesignated unreserved fund balance is \$11,088,383 of which \$1,100,000 is recommended to be used to fund non-recurring items, a \$600,000 subsidy for Medical Adult Day Services Enterprise and \$500,000 for Capital Improvement Pay-Go. This FY2010 Budget also use \$3,000,000 of the fund balance for revenue replacement, to offset specific cuts to the County made by the State but which are to apply only to FY2010 and FY2011 principally Highway User Revenue. The balance of \$6,988,383 is being held and currently planned to be used as revenue replacement in FY 2011 and FY 2012. This approach to the use of fund balance is being taken in light of the significant uncertainty regarding the State's budget situation, which may result in further reductions to allocations and/or a shifting of expenses by the State to the County.

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The County Commissioners for St. Mary's County  
Notes to Financial Statements  
June 30, 2008

7. Long-term obligations (continued)

Primary Government (continued)

The annual requirements to amortize all debt outstanding as of June 30, 2008, including interest of \$35,770,016, except for the accrued landfill closure and post closure costs, accumulated unpaid leave benefits, exempt financing, surplus property debt and Maryland Water Quality Loans, are as follows:

Years Ending June 30,	Governmental Activities		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2009	\$9,223,821	\$4,494,877	\$13,718,698
2010	8,268,988	4,140,535	12,409,523
2011	8,561,523	3,815,967	12,377,490
2012	7,665,106	3,524,458	11,189,564
2013	7,937,138	3,228,940	11,166,078
2014-2018	32,932,244	12,018,201	44,950,445
2019-2023	31,207,215	4,366,682	35,573,897
2024-2028	4,054,155	180,356	4,234,511
2029-2032	63,913	0	63,913
Total	\$109,914,103	\$35,770,016	\$145,684,119

A summary of the totals above by debt type is as follows:

	General Obligation Bonds	Hospital Bonds	State Loans	Special Assessment Fund	Total
Principal	\$ 89,935,000	\$ 18,190,000	\$ 1,309,070	\$ 480,033	\$ 109,914,103
Interest	28,184,033	7,585,359	624	0	35,770,016
	\$ 118,119,033	\$ 25,775,359	\$ 1,309,694	\$ 480,033	\$ 145,684,119

*Note that this is a copy of page 66 from the published audited FY2008 financial statements.*



## DEBT AFFORDABILITY

Debt affordability is evaluated from both a legal and a financial perspective. St Mary's County is one of a number of jurisdictions, which has established a legal limitation on the amount of debt, which the government can incur. In Chapter 27 of the St. Mary's Code, the legal debt limitation is based on the aggregate amount of debt outstanding at any one time, which may not exceed 2% of the County's assessable property tax base. Excluded from this calculation are bonds issued for projects to be paid from other than county government sources. These other sources currently consist of special-taxing districts, St. Mary's Hospital, Wicomico Golf Course Enterprise Fund, and the St. Mary's Nursing Center.

A legal ceiling on debt, however, is just a part of the determination of debt affordability. There is a need to examine the economics of debt, not just its legality. Under the most favorable circumstances, a local government's debt is:

- proportional in size and rate of growth to its tax base;
- does not extend past the useful life of the facilities that it finances;
- is not used to balance the operating budget;
- does not require repayment schedules that put excessive burdens on operating expenditures;
- not so high as to jeopardize the government's credit rating.

Evaluations of the County's credit worthiness by the three major credit rating agencies (Moody's Investors Service, Standard & Poor's, and Fitch) in March 2005 resulted in the conclusion that debt levels were moderate, debt service requirements were manageable, amortization of outstanding debt was rapid, and that overall debt was within various parameters established for assessing debt burden. The agencies recognized the pressures on the county capital plan as the result of population growth and the need for significant infrastructure improvements. However, the agencies felt that with the growing economy in St. Mary's County and with continued strong management performance, that the debt position would remain manageable.

The County's ratings currently are AA for Fitch, AA for Standard & Poor's and Aa3 for Moody's Investors Service. These ratings apply to all outstanding general obligation bond debt.

There are two key debt affordability measures that the County considers in developing its operating and capital budgets and will closely monitor in the future. These are:

- Outstanding general obligation bond debt as a percent of the assessable base

St. Mary's County Legal Debt Limit	2.0%
St. Mary's County 7/1/2008 Debt Percentage	1.01%
- General Fund Debt Service as a percent of General Fund Expenditures

Debt Affordability Benchmark	12.0%
St. Mary's County FY 2009	6.86%

Current projections indicate that based on the fiscal year 2009 Capital Budget and 5 year plan, the County will stay well within the parameters set by this Board of County Commissioners in connection with its debt affordability study. It is the Board's intention to continue to monitor debt affordability measures in the context of the entire County financial position, and to continue to manage the balance between programmatic needs and fiscal affordability.

# ST. MARY'S COUNTY LEGAL DEBT MARGIN UNDER EXISTING LAW

Estimated 7/1/2009 assessed property value	\$10,435,846,394
Legal debt limit	2%
Borrowing limitation under the law	\$208,716,928
Outstanding debt issued as of July 1, 2009	\$87,223,945
Debt margin as of July 1, 2009	\$121,492,983
Ratio of debt to assessed property value	1.16%

Note:

The St. Mary's County Code requires that the aggregate amount of bonds outstanding at any one time may not exceed 2% of the assessable property base of the County. Excluded from this calculation are bonds issued for projects to be paid from other than County government sources (e.g., special-taxing districts, St. Mary's Hospital, St. Mary's Nursing Center). The County's ratio of debt to estimated assessed property value as of 7/1/09 is estimated to be 1.16%. By comparison, the ratio as of 7/1/08 was 1.01%. Though there are temporary increase in this rate during the 6 year period, they reflect the timing of borrowing and do not exceed 1.2%.

The legal debt limit must be analyzed in conjunction with other debt affordability measures such as debt service as a percent of general fund revenues, debt per capita, and debt as a percentage of per capita personal income. A review by the Department of Finance of these debt affordability measures in comparison to credit industry benchmarks and to other counties indicates that St. Mary's County is currently well within reasonable outstanding debt limits. The ratio of debt service to the operating budget stays well below the 12% recommended by the debt affordability study. Further, the ratio is well below the 10% level set as a goal by the Board of County Commissioners. The ratio for FY 2009 was 6.70%. Based on the plan, and other assumptions, the ratio is expected to be 7.16% in FY 2010.

The County Commissioners for St. Mary's County  
Notes to Financial Statements  
June 30, 2008

8. Fund Balances

A summary of the reserved and unreserved - designated and undesignated fund balances as of June 30, 2008 is as follows:

	Special Revenue Funds					Fiduciary Funds			
	General Fund	Special Assessments	Fire & Rescue Revolving	Emergency Support	Total	Capital Projects Fund	Pension Trust Fund	Retiree Benefit Trust Fund	Total
<b>Reserved</b>									
Encumbrances	\$692,160			\$1,800	\$1,800	\$4,683,340			
Inventory	790,083								
Land Tax Sale									
Retirement of Long-Term Obligations		(\$821,858)			(821,858)				
Domestic Violence Programs	5,880								
Future Project Revenue									
Roads- Impact Fees						1,660,526			
Parks- Impact fees						704,673			
Schools- Impact Fees						10,432,748			
Transfer Tax						16,609,042			
Recordation Tax						2,004,037			
Roads- Mitigation						389,332			
Schools- Mitigation						77,708			
Parks- Mitigation						110,026			
Agriculture Transfer Tax						496,880			
Other, Including Federal and State Grants	12,359					(1,385,690)			
<b>Total Reserved Fund Balances</b>	<b>\$1,500,482</b>	<b>(\$821,858)</b>	<b>\$0</b>	<b>\$1,800</b>	<b>(\$820,058)</b>	<b>\$35,782,622</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Unreserved</b>									
Designated	\$24,858,057	\$0	\$655,906	\$527,701	\$1,183,607	\$662,112	\$31,298,074	\$14,033,796	\$45,331,870
Undesignated	11,088,383	0	0	0	0	0	0	0	0
<b>Total Unreserved Fund Balances</b>	<b>35,946,440</b>	<b>0</b>	<b>655,906</b>	<b>527,701</b>	<b>1,183,607</b>	<b>662,112</b>	<b>31,298,074</b>	<b>14,033,796</b>	<b>45,331,870</b>
<b>Total Fund Balances (deficit)</b>	<b>\$37,446,922</b>	<b>(\$821,858)</b>	<b>\$655,906</b>	<b>\$529,501</b>	<b>\$363,549</b>	<b>\$36,444,734</b>	<b>\$31,298,074</b>	<b>\$14,033,796</b>	<b>\$45,331,870</b>

NOTE: This is a copy of page 77 of the published audited financial statements.

8. Fund balances (continued)

The reserve for fund balance represents:

Encumbrances - The amount of outstanding purchase orders at June 30, 2008.

Inventory - The amount of inventory at June 30, 2008, carried as an asset.

Fixed assets - The cost of land purchased at tax sales by The County Commissioners for St. Mary's County carried as an asset at June 30, 2008.

Retirement of long-term obligations - The amount of future revenue to be used for the retirement of long-term obligations.

Domestic violence programs - The amount of marriage license fees committed for domestic violence programs by resolution.

Future project revenue - The amount of revenue previously collected which is anticipated to be used for future capital projects. Amounts have been collected from bonds, transfer tax and other sources.

Other - The amount of funds committed for general fund expenditures.

The general fund designated fund balance is composed of:

Budgetary (Non-GAAP) Basis

Appropriation for FY 2009 operating budget	\$ 972,561
Appropriation for FY 2009 - pre-funding of OPEB trusts	10,000,000
Appropriation for FY 2009 - CIP/Paygo	500,000
Bond rating reserve - 6% of FY 2009 budgeted general fund revenues	11,390,824
Rainy day fund	<u>1,625,000</u>
	24,488,385
Adjustments to modified accrual basis	<u>369,672</u>
	<u>\$24,858,057</u>

*NOTE: This is a copy of page 78 of the published audited FY2008 financial statements*

# CODE OF ST. MARY'S COUNTY

## CHAPTER 27 - BUDGETARY AND FISCAL PROCEDURES

### 27-1 Fiscal and tax year.

The fiscal or budget year and the tax year of the county shall begin on July 1, and shall end on June 30 of the succeeding year, unless otherwise prescribed by State Law.

### 27-2 Definitions.

In this chapter the following words have the meaning indicated:

**CAPITAL BUDGET** - The plan of the county to receive and expend funds for capital projects during the first fiscal year included in the capital program.

**CAPITAL PROGRAM** - The plan of the county to receive and expend funds for capital projects during the fiscal year covered by the capital budget and the next succeeding five (5) fiscal years thereafter.

**CAPITAL PROJECT:**

- (A) Any physical public betterment or improvement and any preliminary studies and surveys relative thereto;
- (B) The acquisition of property of a permanent nature for public use; and
- (C) The purchase of equipment for any public betterment or improvement when first constructed.

**COUNTY GOVERNMENT** - Includes all offices, courts, departments, institutions, corporations, boards, commissions, agencies and their officers, agents and employees who receive or disburse county funds.

**CURRENT EXPENSE BUDGET** - The plan of the county to receive and expend the funds for charges incurred for operation, maintenance, interest and other charges for the ensuing fiscal year.

### 27-3 Submission of lists of proposed projects by county agencies.

- (A) The county budget shall consist of the current expense budget, the capital budget and capital program and the budget message. It shall represent a complete financial plan for the county reflecting all receipts and disbursements from all sources, including all revenues, all expenditures and the surplus or deficit in the general and all special funds of the county government.
- (B) Annual work programs.
  - (1) When the Board of County Commissioners directs, each office, court, department, institution, board, commission, corporation or other agency of the county government shall submit to the Chief Financial Officer annual work programs setting forth the nature, volume, cost and other factors concerning the work to be performed and the estimates of the revenues and expenditures of their operations for the ensuing fiscal year. Estimated revenues shall be detailed as to source and estimated expenditures as to function, activity or otherwise, as directed by the Chief Financial Officer.
  - (2) The proposed current expense budget shall contain not less than the following information:
    - (a) A statement of all revenue estimated to be received by the county during the ensuing fiscal year, classified so as to show the receipts by funds and source of income;
    - (b) A statement of debt service requirement for the ensuing fiscal year;
    - (c) A statement of the estimated cash surplus, if any, available for expenditure during the ensuing fiscal year;
    - (d) A statement of the bonded and other indebtedness of the county government and its agencies, including self-liquidating and special taxing district debts;
    - (e) A detailed statement of the estimated receipts and budget outlays of the current ending fiscal year, listing such budgetary items by function, activity and subactivity, and a detailed statement of the recommended and approved expenditures for the ensuing fiscal year, listing such expenditures by function, activity, and subactivity; and
    - (f) Any other material which the County Commissioners may deem advisable.

# ST. MARY'S COUNTY, MARYLAND

## *Yesterday ---*

The first European settlers landed in this area on March 25, 1634 when over 300 passengers disembarked from the Ark and Dove. Led by Leonard Calvert, this first group of settlers left from Cowes, the isle of Wight, England and landed on an island in the Potomac River which they named St. Clements Island (sometimes referred to as Blackistone Island).

Later, seeking a more protected area in which to settle, Governor Calvert sailed up the St. Mary's River to the base of a high bluff where the ship could be brought almost to the shore. The Indians there, members of the Piscataway tribes of the Algonquin nation, proved friendly and agreeable to trade. Under a mulberry tree, axes, hoes, cloth, and hatchets were exchanged for an area of 30 square miles. There the colonists established St. Mary's City, which in colonial days contained a church, a jail, the State House and about 30 houses protected by two forts, St. Mary's City and St. Ingoes.

It was in St. Mary's City on January 26, 1635, that the General Assembly first met and where the State House was built in 1676. Composed of the Lord Proprietor, the Governor, the Upper House appointed by the Lord Proprietor, and the Lower House of Burgesses, the assembly followed the customs and practices of the British Parliament.

On April 21, 1649, "An Act Concerning Religion", later known as the Toleration Act, was passed by the General Assembly. It granted religious freedom to all who believed in God. This was the first law granting freedom of religion, a freedom that would later be included as the first amendment to the U.S. Constitution.

The years during which St. Mary's City served as the capital of Maryland were anything but quiet as the political upheaval and religious controversies in England were reflected in the Maryland colony. This period of unrest culminated in the Protestant Revolution of 1689-1692 during which the government of Lord Baltimore was overthrown and the Toleration Act was voided. The first royal governor, Lionel Copley, was appointed in 1692 and two years later the capital was moved to Anne Arundel Town, later called Annapolis. Later, in 1710, the county seat was moved from St. Mary's City to the newly established town of Leonardtown.

During the Revolutionary War of 1812 minor battles were fought in St. Mary's County. Burning and looting of homes was so prevalent that many residents were financially ruined.

During the Civil War St. Mary's County was supportive of the South and was often referred to as "Little Dixie". Many residents crossed the Potomac to fight with the South. Point Lookout at the southern tip of the County, became the site for the Hammond General Hospital, built by the Union Government. The Point Lookout Prison was built after the Battle of Gettysburg. Thousands of Confederate soldiers died there. Although a monument at Point Lookout lists 3,384 Confederate dead, it is thought that many more died and were buried in the sand.

## *Today ---*

From 1790 to 1940 the population of St. Mary's County was constant at about 15,000 residents, most of whom worked as farmers or watermen. The County changed in 1942 with the letting of a contract for the first increment of construction of the Patuxent River Naval Air Station. Since that time the County's population has grown from 14,626 in 1940 to 86,211 today.

There are numerous post offices in St. Mary's County but only one incorporated town, Leonardtown, the county seat. Leonardtown was the first town to be incorporated in the United States. With a population of about 1,896, Leonardtown is over-shadowed by Lexington Park, a community of 27,003 outside the gates of the Patuxent River Naval Air Station. Another area of great population growth is the northern part of the County, which is home to many residents who commute to work in the Washington, DC metropolitan area.

Farming, once a major activity in St. Mary's remains important to the economy. Today there are about 353 full-time and 320 part-time farmers.

The centuries old seafood industry has slowed. There are just 600 licensed watermen currently engaged in commercial fishing and the harvesting of oysters, soft clams, crabs, and eels.

The rural nature and surrounding waters of our county are ideal for recreational activities. The tourism industry has seen a gradual increase in outdoor interests such as boating, biking and fishing. Preservation and interpretation of our historic areas has also led to a rise in heritage tourism.

Roads within the County are maintained by the State Highway Administration working in liaison with the County Department of Public Works. County roads are named and State roads are numbered. St. Mary's County has a special taxing district resolution allowing homeowners to petition the County for acceptance of their roads into the County system, provided the homeowners bear the cost of upgrading the road to County standards.

The Captain Walter Francis Duke Regional Airport at St. Mary's is located 8 miles north of the Naval Air Station on Airport Road. The Airport, constructed in 1969, is adjacent to the St. Mary's Industrial Park. It is owned and operated by the Board of County Commissioners. Services available include fuel sales, mechanic services, charter flights, flight school, and a paint shop.

Local newspapers, radio and television stations cover local and national news and events.

## *Form of Government ---*

In Maryland, county governments may be organized as charter counties, code counties or non-home-rule counties. All act under limitations legislated by the State government. St. Mary's is a non-home-rule county governed by an elected five-member Board of County Commissioners. This Board exercises the powers conferred upon it by the General Assembly of Maryland, including authorization to issue debt to finance capital projects.

The County Commissioners are elected for four-year terms. All are elected by the entire County voting population. Four commissioners must live in the district they represent. The fifth Commissioner, the President of the Board, may live anywhere in the County.

The County is administered under a line organizational method, with an appointed County Administrator responsible for the day-to-day administration of the County government. The Commissioners serve on a part-time basis, meeting at least weekly at the Governmental Center in Leonardtown. Meetings are open to the public, and minutes of meetings are available to all.

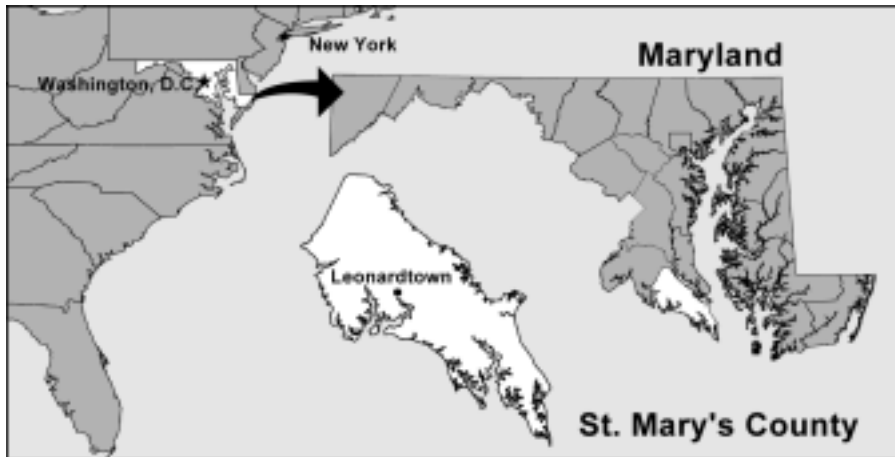
The County Commissioners establish all County policies; enact ordinances which have the force and effect of the law; review and approve annual budgets and work plans for all departments and agencies receiving County funds; conduct public hearings and make decisions on land use matters, including zoning, water and sewer categories, and appeals from the Planning Commission.

In addition, the County Commissioners appoint all department heads, members of boards, commissions, and committees; purchase and maintain County property; approve roads construction and maintenance; and serve as the County's chief elected officials in dealing with other counties, the state, and federal government.

Reprinted From: ***Know Your County***  
League of Women Voters  
of St. Mary's County  
Fifth edition 2001

# ST. MARY'S COUNTY, MARYLAND

## BRIEF ECONOMIC FACTS



St. Mary's County is situated on a peninsula in Southern Maryland with over 500 miles of shoreline on the Patuxent River, Potomac River and Chesapeake Bay. The Naval Air Station Patuxent River, employing 22,200 military, civilians and defense contractors, is home to the U.S. Naval Air Systems Command (NAVAIR), including the Naval Air Warfare Center Aircraft Division (NAWCAD). With over 200 high-tech aerospace and defense contractors, the county has emerged as a world-class center for maritime aviation research, development, testing and evaluation.

The area combines access to technology with a rich heritage and a myriad of outdoor sports and recreational opportunities. The county's location allows for easy access to major metropolitan areas while offering residents a high quality of life and affordable lifestyles. St. Mary's County's 2,020 businesses employ 27,800 workers; an estimated 40 of these businesses have 100 or more workers. Businesses include BAE Systems, Boeing, Lockheed Martin, L-3, Northrop Grumman, Wyle and many others. Non-defense employers include the Paul Hall Center for Maritime Training and Education, St. Mary's Hospital and St. Mary's College of Maryland. The Lexington Park area has been designated a State Enterprise Zone, affording a number of incentives for expanding businesses.

### LOCATION

Driving distance from Leonardtown:

	(in miles)	(in kilometers)
Atlanta, GA	610	981
Baltimore, MD	80	129
Boston, MA	470	756
Chicago, IL	737	1,186
New York, NY	263	423
Philadelphia, PA	174	280
Pittsburgh, PA	282	454
Richmond, VA	95	153
Washington, DC	54	87

### CLIMATE

Yearly Precipitation (inches)	47.5
Yearly Snowfall (inches)	17.8
Summer Temperature (°F)	74.4
Winter Temperature (°F)	37.4
Duration of Freeze-Free Period	199 days
Note: Temperature and precipitation data based on 30-year averages.	
National Oceanic and Atmospheric Administration; Maryland State Office of Climatology.	

### POPULATION

	St. Mary's County	Maryland
1990 Census	75,974	4,780,753
2000 Census	86,211	5,296,486
2005 Estimate	96,450	5,577,450
2010 Projection	105,400	5,779,400
2015 Projection	118,200	6,086,850

Selected areas population (2000 Census): California, 9,307; Leonardtown, 1,896; Lexington Park, 11,021.

U.S. Bureau of the Census; Maryland Department of Planning.

### POPULATION DISTRIBUTION

(2010 Projection)

Age	Number	Percent
Under 5	8,020	7.6
5 - 19	21,960	20.8
20 - 44	34,960	33.2
45 - 64	28,880	27.4
65 and over	11,590	11.0
<b>Total</b>	<b>105,400</b>	<b>100.0</b>

Note: Columns may not add due to rounding.

Maryland Department of Planning.

# ST. MARY'S COUNTY, MARYLAND

## LABOR AVAILABILITY

(by place of residence) St. Mary's County

Civilian Labor Force (2007 annual averages):	
Total civilian labor force	50,319
Employment	48,779
Unemployment	1,540
Unemployment rate	3.1%

Maryland Department of Labor, Licensing and Regulation, Office of Workforce Information and Performance.

Residents commuting outside the county to work (2007): 14,636 29.3%

Employment in selected occupations (2007):		
Management, professional and related	21,769	43.6%
Service	7,120	14.3%
Sales and office	10,943	21.9%
Production, transp. and material moving	3,618	7.2%

U.S. Bureau of the Census.

## MAJOR EMPLOYERS

Employer	Product/Service	Employment
Naval Air Station Patuxent River*	Military installation	10,500
St. Mary's Hospital	Medical services	1,158
DynCorp International	Profess. and tech. services	1,085
BAE Systems	Tech. prods. and services	806
Wyle	Tech., sci. research services	757
Wal-Mart	Consumer goods	620
General Dynamics	Aeronautics, systems engr.	519
Eagan, McAllister Assoc.	Engr., sci., mgmt. services	473
CSC	Profess. and tech. services	455
Charlotte Hall Vets. Home	Nursing care	454
St. Mary's Coll. of Maryland	Higher education	425
McKay's Foodland	Groceries	395
ManTech International	Systems and software devt.	375
Booz Allen Hamilton	Systems engr. and mgmt.	362
Food Lion	Groceries	283
Sabre Systems	Engineering services	250
J.F. Taylor	Technology simulations	250
Northrop Grumman	Systems, software devt.	247
Burch Oil	Fuel oil	237
St. Mary's Nursing Center	Nursing care	218
DCS	Technology simulations	217
Target	Consumer goods	216
Paul Hall Center for Maritime Training and Education	Seamanship training	210
National Technol. Assoc.	Systems engr. and mgmt.	200
Eagle Systems	Systems engr. and mgmt.	192
Lowe's	Home improvement prod.	192

Note: Excludes post offices, state and local governments; includes public higher education institutions.

\*Employee counts for federal and military facilities exclude contractors.

St. Mary's County Department of Economic & Community Development; Maryland Department of Business and Economic Development.

## EMPLOYMENT

(2007, by place of work)	Annual Average Employment	%	Average Weekly Wage
<b>Federal government</b>	6,989	17.8	\$1,749
<b>State government</b>	801	2.0	795
<b>Local government</b>	3,625	9.2	803
<b>Private sector</b>	27,826	70.9	807
<b>Nat'l. resources and mining</b>	28	0.1	614
<b>Construction</b>	1,930	4.9	752
<b>Manufacturing</b>	539	1.4	1,065
<b>Trade, transp. and utilities</b>	6,794	17.3	586
<b>Information</b>	256	0.7	816
<b>Financial activities</b>	952	2.4	714
<b>Prof. and business services</b>	8,991	22.9	1,261
<b>Educ. and health services</b>	3,914	10.0	741
<b>Leisure and hospitality</b>	3,453	8.8	236
<b>Other services</b>	968	2.5	506
<b>Total</b>	<b>39,241</b>	<b>100.0</b>	<b>974</b>

Note: Percentages may not add due to rounding.

Maryland Department of Labor, Licensing and Regulation, Office of Workforce Information and Performance.

## HOURLY WAGE RATES

(2008)	Median	Entry	Experienced
<b>Selected Occupations:</b>			
<b>Accountants</b>	\$31.25	\$22.00	\$38.75
<b>Aerospace engineers</b>	45.50	34.00	50.00
<b>Bookkeeping/accounting clerks</b>	17.50	12.50	20.75
<b>Computer support specialists</b>	23.50	17.25	26.25
<b>Computer systems analysts</b>	36.00	27.00	43.00
<b>Customer service representatives</b>	14.00	8.50	21.00
<b>Electrical engineers</b>	44.50	33.50	49.00
<b>Electronic engineering technicians</b>	32.50	20.00	37.25
<b>Freight, stock and material movers, hand</b>	11.25	8.25	13.50
<b>Industrial truck operators</b>	16.75	12.50	19.75
<b>Machinists</b>	22.00	19.25	25.00
<b>Network administrators</b>	34.25	26.75	39.25
<b>Packers and packagers, hand</b>	9.25	7.25	12.25
<b>Secretaries</b>	16.00	11.75	19.00
<b>Shipping/receiving clerks</b>	14.50	10.25	17.50
<b>Team assemblers</b>	13.25	9.25	16.50

Note: These wages are an estimate of what workers might expect to receive in Southern Maryland (Calvert, Charles and St. Mary's Counties). Wages may vary by industry, employer, and locality.

Maryland Department of Labor, Licensing and Regulation, Office of Workforce Information and Performance.



# ST. MARY'S COUNTY, MARYLAND

## PERSONAL INCOME

### Per Capita Personal Income - 2006

St. Mary's County	\$35,120
Maryland	\$43,788
U.S.	\$36,714

### Total Personal Income (millions) - 2006

St. Mary's County	\$3,463
Maryland	\$245,303
U.S.	\$10,968,393

U.S. Department of Commerce, Bureau of Economic Analysis.

## EDUCATION

### Educational Attainment - age 25 and over (2007):

High School Graduate or Higher	88.7%
Bachelor's Degree or Higher	27.8%

### Public Schools

**Number:** 16 Elementary; 4 Middle; 4 High

**Enrollment:** 16,890 (Sept. 2007)

**Cost per Pupil:** \$9,771 (2006-2007)

**Students per Teacher:** 15.8 (Oct. 2007)

**High School Career/Tech Enrollment:** 2,044 (2008)

**High School Graduates:** 1,036 (June 2007)

### Private Schools

**Number:** 33 **Enrollment:** 3,006 (Sept. 2007)

### Higher Education

(2007)	Enrollment	Degrees
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#### 2-Year Institutions

Paul Hall Center for Maritime Training and Education	162	NA
College of Southern Maryland*	7,741	724

#### 4-Year Institution

St. Mary's College of Maryland	2,002	441
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Other universities offering programs in the county at the Frank Knox Center include: Embry Riddle Aeronautical Univ., Florida Institute of Technol., Univ. of Tennessee Space Institute, and the Univ. of Maryland University College. At the Southern Maryland Higher Education Center, programs are offered by: George Washington Univ., Johns Hopkins Univ., Univ. of Maryland College Park, and eight other regional colleges and universities.

\*Includes 4 campuses in Calvert, Charles and St. Mary's Counties.

Maryland State Department of Education and Higher Education Commission; U.S. Bureau of the Census.

## TAX RATES

	St. Mary's County	Maryland
<b>Corporate Income Tax (2009)</b> Base - Federal taxable income.	none	8.25%
<b>Personal Income Tax (2009)</b> Base - Federal adjusted gross income. *Graduated rate peaking at 6.25% on taxable income over \$1 million.	3.00%	2.0%-6.25%*
<b>Sales and Use Tax (2009)</b> Exempt - sales for resale; manufacturer's purchase of raw materials; manufacturing machinery and equipment; purchases of materials and equipment used in R&D and testing of finished products; purchases of computer programs for reproduction or incorporation into another computer program for resale.	none	6.0%
<b>Real Property Tax (FY 2009)</b> Effective rate per \$100 of assessed value. In addition to this rate, there are some miscellaneous taxes and/or special taxing areas in the county. In an incorporated area, a municipal rate will also apply.	\$0.857	\$0.112
<b>Business Personal Property Tax (FY 2009)</b> Rate per \$100 of depreciated value. Exempt - manufacturing and R&D machinery, equipment, materials and supplies; manufacturing, R&D, and warehousing inventory. In an incorporated area, a municipal rate will also apply.	\$2.143	none
<b>Major Tax Credits Available</b> Enterprise Zone; Job Creation; Research and Development. Maryland State Department of Assessments and Taxation; Comptroller of the Treasury.		

## BUSINESS/INDUSTRIAL PROPERTY

A variety of business sites are available in St. Mary's County. Industrial and office parks offer raw acreage, furnished office space and everything in between. Utilities including fiber optic lines, public water, sewer, broadband service and natural gas are available at most locations.

The greatest concentration of manufacturing is in St. Mary's Industrial Park in Hollywood, near the regional airport. High technology firms are clustered in and around Lexington Park. Major business parks are located at Wildewood, Lexington Park Corporate Center, Exploration, Expedition, Willows Run and Pine Hill.

St. Mary's County Department of Economic and Community Development maintains a listing of available office, warehouse and industrial sites and space and publishes an annual directory of technology companies and resources. Both are available in PDF format on [www.stmarysmd.com/decd](http://www.stmarysmd.com/decd).

### Market Profile Data

Land - cost per acre	Low	High	Average
Industrial	\$80,000	\$120,000	\$100,000
Office	\$100,000	\$350,000	\$225,000
Rental Rates - per square foot			
Warehouse / Industrial	\$8.00	\$12.00	\$10.00
Flex / R&D / Technology	\$8.00	\$14.00	\$11.00
Class A Office	\$16.50	\$22.00	\$19.25

St. Mary's County Department of Economic & Community Development.

# ST. MARY'S COUNTY, MARYLAND

## TRANSPORTATION

**Highways:** Maryland arteries in the county connect with U.S. 301, I-95 and I-495 (Washington D.C. Beltway).

**Rail:** The closest rail depot, CSX Transportation, is in adjacent Charles County at Waldorf.

**Truck:** 72 local and long-distance trucking establishments are located in Southern Maryland.

**Water:** Served by the Port of Baltimore, 50' channel; a leading U.S. automobile and break-bulk port; six public terminals including the state-of-the-art Intermodal Container Transfer Facility; 81 miles from Leonardtown.

**Air:** Served by Baltimore/Washington International Thurgood Marshall Airport (BWI), Washington Dulles International Airport and Ronald Reagan Washington National Airport. St. Mary's County Regional Airport ([www.stmarysmd.com/dpw/airport](http://www.stmarysmd.com/dpw/airport)) is available for private planes.

## UTILITIES

**Electricity:** Southern Maryland Electric Cooperative. Customers of investor-owned utilities and major cooperatives may choose their electric supplier.

**Gas:** Natural gas is available from Washington Gas.

**Water:** St. Mary's County Metropolitan Commission serves greater Lexington Park-Hollywood area, Charlotte Hall/Golden Beach and Piney Point. Municipal system serves Leonardtown.

**Sewer:** St. Mary's County Metropolitan Commission serves greater Lexington Park-Hollywood area and Piney Point. Municipal system serves Leonardtown.

**Telecommunications:** Local Carrier - Verizon Maryland. Long Distance Carriers - AT&T, Sprint, Verizon and numerous additional carriers and resellers of WATS and MTS. Cable internet service or broadband service is available from MetroCast or Comcast.



*Martin O'Malley, Governor*  
*Anthony G. Brown, Lt. Governor*  
*Christian S. Johansson, Secretary*

## HOUSING

### Median Selling Price (2007):

All arms-length transactions	(1,497 units)	\$321,200
All multiple-listed properties*	(1,179 units)	\$329,000

\*Excludes auctions and FSBO.

Sources: Maryland Department of Planning; Maryland Association of Realtors.

## RECREATION and CULTURE

Maryland's mother county has a wealth of colonial and maritime history sites including St. Clement's Island, site of Maryland's founding, and Historic St. Mary's City, Maryland's first capital and one of the nation's premier archaeological and outdoor living history museums. The county is home to the oldest lighthouse on the Potomac River, the Piney Point Lighthouse, as well as Point Lookout Lighthouse.

Other historic sites and museums include 18th-century Sotterley Plantation and Patuxent River Naval Air Museum, an official U.S. Navy museum. Over 50 festivals and fairs celebrate the county's unique way of life and include the summertime River Concert Series, a Crab Festival in June, County Fair in September, Blessing of the Fleet and Oyster Festival/National Oyster Shucking Championships in October. Waterside restaurants and marinas dot the county's miles of shoreline. Historic Leonardtown, the county seat, features a variety of shops, galleries and restaurants.

St. Mary's County offers a variety of recreational activities including boating, fishing, camping, hiking, golf courses and three motor sports venues. Public facilities include twenty public parks, a year-round pool, boat ramps, beaches, fishing piers, tennis courts and sports fields, picnic facilities, playgrounds and a skate park. The county is also home to four state parks: Point Lookout, St. Mary's River, St. Clements Island and Greenwell State Parks. For more information, contact St. Mary's County Division of Tourism: (800) 327-9023, <http://tour.co.saintmarys.md.us>.

## GENERAL INFORMATION

**County Seat** - Leonardtown

**Government** - Five commissioners elected for four-year terms.

**Bond Rating** - AA (S&P); Aa3 (Moody's); AA (Fitch)

**Elevation** - Sea level to 192 feet

**Land Area** - 372.5 square miles

**Water Area** - 37.7 square miles

**Shoreline** - 536 miles

Maryland State Archives; Maryland Association of Counties; Maryland Geological Survey.

## ECONOMIC DEVELOPMENT CONTACTS:

Maryland Department of Business & Economic Development  
World Trade Center Baltimore  
401 East Pratt Street • Baltimore, Maryland 21202  
Telephone: (410) 767-6870 • Toll Free: 888-ChooseMD  
Fax: (410) 333-6792  
TDD/TTY: (410) 333-6926  
<http://www.ChooseMaryland.org>

St. Mary's County Department of Economic & Community Development  
23115 Leonard Hall Drive • P.O.B. 653, Potomac Building  
Leonardtown, Maryland 20650  
Telephone: (301) 475-4200 x1400 • Toll Free: (800) 327-9023  
Fax: (301) 475-4414 • E-mail: [decdd@stmarysmd.com](mailto:decdd@stmarysmd.com)  
<http://www.stmarysmd.com/decdd>

# CODE OF ST. MARY'S COUNTY

## CHAPTER 27 - BUDGETARY AND FISCAL PROCEDURES

(C) List of Capital Projects.

- (1) At whatever times the Board of County Commissioners may direct, each office, court, department, institution, board, commission, corporation, or other agency of the county government shall submit to the Chief Financial Officer for transmission to the Planning Commission an itemized list of the capital projects which each agency proposes to undertake in the ensuing fiscal year and the next succeeding five (5) fiscal years thereafter. After consideration by the Planning Commission, the Director of Planning and Zoning function shall transmit to the Chief Financial Officer the list of projects recommended by the Commission together with his recommendations on the projects to be undertaken in the periods aforesaid and estimates of the cost thereof. The County Commissioners, with the assistance of the Chief Financial Officer, shall consider such recommendations with the other budget proposals and shall recommend to the general public, together with the current expense budget, a complete capital budget and capital program.
- (2) The proposed capital budget and capital program shall be so arranged as to set forth clearly the plan of proposed capital projects to be undertaken in the ensuing fiscal year and in each of the next five (5) fiscal years and also the proposed means of financing them. The capital budget shall include a statement of the receipts anticipated during the ensuing fiscal year from all borrowing and from other sources for capital projects.

- (D) The budget message shall contain supporting summary tables and shall explain the proposed current expense budget and capital program, both in fiscal terms and in terms of work to be done. It shall outline the proposed financial policies of the county for the ensuing fiscal year and describe the important features of the current expense budget. It shall indicate any major changes in financial policies and in expenditures, appropriations and revenues, as compared with the fiscal year currently ending, and shall set forth the reasons for such changes. The message shall also include such other material as the County Commissioners may deem desirable.

**27-4 Deadline for preparation and signing; inspection by public.**

Before April 1 in each year, the County budget shall have been prepared and signed by a majority of the Board of County Commissioners. At least three (3) complete copies shall be open to inspection by the public during regular business hours at the office of the Board of County Commissioners. One (1) copy shall be supplied to each newspaper of general circulation in the county and to each county library.

**27-5 Notice of hearings; hearing dates.**

Upon approval of the proposed county budget, the Budget Officer of the county shall cause to be published in at least one (1) or more newspapers of general circulation published in the county, a notice of the places and times of the public hearings on the proposed budget. The hearings shall be held not less than twenty (20) nor more than forty (40) days after the date of the filing of the proposed budget.

**27-6 Revisions after public hearing; adoption of budget.**

After the public hearings specified in the preceding section, the Board of County Commissioners may revise the proposed budget and any part of it by increasing, decreasing, eliminating, or adding items. Items may not be consolidated in such a manner as to reduce the detailed statements of the appropriations. The Board of County Commissioners shall further be authorized to revise the schedule of anticipated receipts and estimated rates for general and special taxes. The annual budget and appropriation act shall be adopted by June 1, or if June 1 is a legal holiday, the first day thereafter. The adoption of the budget shall be by the affirmative vote of not less than three (3) members of the Board of County Commissioners.

**27-7 Distribution of copies of budget; levy of taxes.**

- (A) The budget, as adopted, shall be reproduced in sufficient copies for distribution, free of charge, to the press and the head of each office, department or agency of the county government. Copies of the budget shall likewise be given to any interested person on request. However, in order to discourage waste, the County Commissioners may prescribe a charge for each copy of the adopted budget, but that charge is not to exceed the actual cost of its reproduction.
- (B) The adopted budget shall take effect on the first day of the fiscal year to which it applies.
- (C) When the county budget shall have been finally adopted in the Annual Budget and Appropriation Act, the County Commissioners shall levy and cause to be raised the amount of taxes required by the budget in the manner provided by law so that the budget shall be balanced as to proposed income and expenditures.

# CODE OF ST. MARY'S COUNTY

## CHAPTER 27 - BUDGETARY AND FISCAL PROCEDURES

### 27-8 Transfer of appropriations; unexpended and unencumbered appropriations.

- (A) Transfers of appropriations between general classifications of expenditures in the current expense budget may be authorized by the County Commissioners.
- (B) Interproject transfers of appropriations between capital projects in the capital budget may be authorized by the County Commissioners.
- (C) These provisions may not be construed to prevent the County Commissioners from providing interfund cash borrowing to meet temporary cash requirements nor to prevent reimbursements among funds to services rendered.
- (D) Unless otherwise provided by public general law, all unexpended and unencumbered appropriations in the current expense budget remaining at the end of the fiscal year shall revert to the county treasury. An appropriation for a capital project in the capital budget does not revert until the purpose for which the appropriation was made has been accomplished or abandoned. However, any capital project shall stand abandoned if three (3) fiscal years elapse without any expenditure from or encumbrance of that appropriation. The balances remaining to the credit of the completed or abandoned capital projects shall be available for appropriation in subsequent capital budgets.

### 27-9 Additional or emergency appropriations.

- (A) During any fiscal year, the County Commissioners, upon the recommendation of the Chief Financial Officer, by ordinance, may make additional, supplementary or emergency appropriations from contingent funds, from revenues received from anticipated sources but in excess of budget estimates therefor or from revenues received from sources not anticipated in the budget for the current fiscal year, provided that the Chief Financial Officer shall first certify, in writing, that such funds are available for such appropriation. A supplemental appropriation may not exceed the amount of the funds so certified.
- (B) To the extent that there are not any available unappropriated revenues to meet such emergency appropriations, the County Commissioners, by ordinance, may authorize the issuance of emergency notes which may be renewed from time to time. However, such notes and renewals shall be paid not later than the last day of the fiscal year next succeeding that in which the emergency appropriation was made. The total of emergency appropriations in any fiscal year shall not exceed one percent (1%) of all appropriations, including those for debt service, made in the budget for such year.

### 27-10 Expenditures in excess of amounts appropriated.

An office, department, institution, board, commission or other agency of the county government during any fiscal year may not expend, or contract to expend, any money or incur any liability or enter into any contract, which by its terms involves the expenditure of money, for any purpose in excess of the amounts appropriated or allotted for the same general classification of expenditure in the budget for such fiscal year or in any supplemental appropriation as hereinabove provided. A payment may not be made nor any obligation or liability incurred, except for small purchases in an amount less than one hundred dollars (\$100.), unless the chief financial officer first certifies that the funds for the designated purpose are available. Any contract, verbal or written, made in violation of this section is null and void.

### 27-11 Percentage limitation for certain evidences of indebtedness; exceptions.

- (A) Unless and until otherwise provided by ordinance of the County Commissioners within the limitations provided by public general law, the aggregate amount of bonds and other evidences of indebtedness outstanding at any one time may not exceed two percent (2%) upon the assessable basis of the county. However, tax anticipation notes or other evidences of indebtedness having a maturity not in excess of twelve (12) months, bonds or other evidences of indebtedness issued or guaranteed by the county payable primarily or exclusively from taxes levied in or on or other revenues of special taxing areas or districts heretofore or hereafter established by law, and bonds or other evidences of indebtedness issued for self-liquidating and other projects payable primarily or exclusively from the proceeds of assessments or charges for special benefits or services, are not subject to or to be included as bonds or evidences of indebtedness in computing or applying the percent limitation above provided.
- (B) All bonds or other evidences of indebtedness issued under the authority of the Sanitary Commission Act shall be construed as exempt, under Subsection A above, from the percent limitation in this section provided but shall continue as heretofore to be subject to the percent limitation as from time to time provided in said Act.
- (C) All bonds or other evidences of indebtedness issued by the County Commissioners for the benefit of St. Mary's Hospital of St. Mary's County may not be included as bonds or other evidences of indebtedness in computing or applying the percent limitation provided in Subsection A of this section.

## GLOSSARY

Accounting System	The total structure of records and procedures which are used to record, classify, and report information on the financial position and operations of a governmental unit.
Accrual Basis of Accounting	The method of accounting under which revenues are recorded when earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).
Appropriation	An authorization granted by a legislative body to incur obligations and make expenditures for specific purposes within a specific time frame.
Appropriation Ordinance	The official enactment by the Board of County Commissioners establishing the legal authority for officials to obligate and expend resources.
Appropriation Phase	Different distinct stages of a capital improvements project requiring commitment of funds, usually over multiple fiscal years (i.e., land acquisition, architect/engineering, construction, inspection, utilities, equipment).
Assessable Tax Base	The total valuation placed upon real and personal property, less certain exemptions, by the State Department of Assessments and Taxation for the purposes of levying property taxes. The Board of County Commissioners determines the tax rate to be applied against the tax base to generate tax revenues to support the annual budget.
Assessed Valuation	The valuation established for individual real estate or other property by the State for purposes of taxation.
Authorized Position	Employee positions authorized in the annual budget by the Board of County Commissioners. Position status will vary depending upon factors such as full or part-time status, merit system or contract position, etc.
Bond Rating	Evaluation of the credit quality of bonds usually made by independent rating services. Ratings generally measure the probability of the timely repayment of principal of and interest on municipal bonds. Before a bond issuance, rating agencies may require information on demographics, debt burden, economic base, finances and management structure. The information is evaluated and the bond issue is assigned a letter rating which reflects the creditworthiness of the bonds.
Bonds	A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date, together with periodic interest at a specified rate. Bonds are primarily used to finance capital projects.
Budget	A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.
Budget Calendar	The schedule of key dates which St. Mary's County follows in the preparation and adoption of the budget.
Budget Document	The document prepared by the Department of Finance to present the comprehensive financial program of the Board of County Commissioners. Included in the document are the Commissioner's budget message, the planned expenditures, estimated revenues, program and project descriptions, budget highlights, performance and workload indicators, various supporting schedules and other supplemental information. The County's long-term capital improvements program is also incorporated in the document.
Budget Message	A general discussion of the budget by the Board of County Commissioners which contains an overview of the approved budget, explains some of the principal budget issues and major items funded, and describes how the budget is financed.
Capital Budget	A plan of capital expenditures and the means of financing them usually based on the first year of the capital improvement program; represents the appropriation of bonds or operating revenue for improvements to facilities and other infrastructure.
Capital Improvements Program	A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures. Annually the Board of County Commissioners adopts a capital budget and five-year capital program.
Capital Improvements Fund	A fund created to account for all capital project expenditures and revenues.
Capital Project	Major construction, acquisition or renovation activities which add value to a government's physical assets or significantly increases useful life.

## GLOSSARY

Cost-of-Living Adjustment (COLA)	An increase in salaries to offset the impact of inflation on compensation.
Debt Limit	The maximum amount of gross or net debt which is legally permitted. The St. Mary's County Code requires that the aggregate amount of bonds outstanding at any one time may not exceed two percent of the assessable property tax base of the County.
Debt Service	The required principal and interest payments due on debt issued by the County for financing long-term capital improvements according to a predetermined payment schedule.
Deficit	The excess of liabilities over assets or the excess of expenditures over revenues during a single accounting period.
Department	A basic organizational unit of a government which is functionally unique in its delivery of services.
Energy Tax	A local tax imposed on the sale of electricity, natural gas, liquefied petroleum gas, and fuel oil used or to be used in the County.
Encumbrances	A commitment of funds against an appropriation which may be in the form of a purchase order or contract. The encumbrance reserves the appropriated funds for a future expenditure. The total of expenditures and encumbrances for a department in a given fiscal year may not exceed its total appropriation.
Enterprise Fund	A fund established to account for operations that are financed and operated in a manner similar to business enterprises and where operations are entirely or predominantly self-supporting by user charges. Examples in St. Mary's County are two Recreation and Parks funds – one for various county-wide recreation programs and the other for operations of the County's public golf course.
Expenditures	The payment for goods delivered or services rendered and which decreases net financial resources.
Fire Tax	A separate ad valorem tax based upon property value which is used as a source of funding for the volunteer fire services in St. Mary's County. The tax is assessed per \$100 of assessed valuation and a separate tax rate is set for each election district.
Fiscal Year	A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. St. Mary's County's fiscal year begins on July 1 and ends on June 30 of the following year.
Fixed Assets	Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.
Fund	An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.
Fund Balance	The excess of the assets of a fund over its liabilities and reserves. A negative fund balance is sometimes called a deficit.
General Fund	The general operating fund that is used to account for all transactions of a governmental unit which are not accounted for in another fund. Generally, the governmental accounting fund that accounts for the ordinary operations of a governmental unit which are financed from taxes and other general revenues.
General Fund Transfer	In St. Mary's County this refers to the transfer of general fund current revenues from the operating budget to the capital budget to finance certain capital projects in lieu of borrowing funds. Utilizing current revenues instead of long-term financing is often referred to as "pay go".
General Obligation Bonds	Bonds that are secured by the full faith and credit of the issuing body and generally are considered to be payable from taxes and other general revenues.
Grade/Step	Refers to the placement on the St. Mary's County salary schedule and depends on the position classification and the individual employee status and longevity.
Grant	A contribution of assets by one governmental unit or entity to another unit. Typically, these contributions are made to local governments from the state and federal governments and are usually made to aid in the support of a specified function, but may also be for general purposes.
Homestead Tax Credit	A State property tax credit program that limits the increase in residential taxable assessments each year to a fixed percentage. Each county is required to limit taxable assessment increases to 10% or less.

## GLOSSARY

Impact Fees	One-time charges assessed against new development that attempt to recover from the developer the capital cost of the additional public facilities needed to serve that development.
Income Tax	Until tax year 1999, the local rate was expressed as a percentage of the State personal income tax liability. Effective with tax year 1999, the ratio is expressed as a percentage of taxable income.
Investment	Securities purchased and held for the production of income in the form of interest and dividends. An investment instrument is the specific type of security which a government purchases and holds.
Modified Accrual	The basis of accounting under which expenditures are recorded when the related fund liability is incurred and revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). In St. Mary's County, the modified accrual basis of accounting is used by all governmental fund types which include the general fund.
Non-County Agencies	Those public entities, non-profit private entities, and private entity agents of County government which may receive some funding from the County government in support of their efforts but where no legal funding requirement exists.
Object of Expenditure	Expenditure classifications based upon the types of categories of goods and services purchased. In St. Mary's County government, this includes personal services, operating supplies, professional services, communications, transportation, utilities, repairs and maintenance, operating expenses, rentals, insurance, miscellaneous, and equipment and furniture. These objects of expenditures are delineated in more detail in the accounting system according to account elements.
Operating Budget	The annual budget which supports the day-to-day operations of the County government. Most of the expenditures occur in the general fund, but there are also some operational costs funded through enterprise and special revenue funds.
Operating Expenditures	The costs of day-to-day operations such as personnel, materials, and equipment required for a department to function.
Performance/Workload Indicator	Specific quantitative and qualitative measures of work performed or to be accomplished within an activity or program (e.g., total number of permits processed). Also, a specific quantitative measure of results obtained through an activity or program (e.g., percentage of library materials available within seven days of the request at a specific branch library).
Personal Services	Expenditures related to compensating employees, including salaries, wages, and fringe benefit costs.
Property Tax	Tax on the value of real and personal property and is levied almost exclusively by local governments. In Maryland, the State Department of Assessments and Taxation is responsible for the valuation and assessment of all property in the State. The local government is responsible for setting the tax rate to be applied to the property assessments to generate revenues in support of the local budget. The property tax is the major revenue source in Maryland county governments and is collected by the Treasurer.
Reserve	A portion of a fund's assets that is restricted for a specific purpose and not available for appropriation or expenditure.
Revenue	Funds that a government receives as income and represents an increase in net financial resources. These receipts may include tax payments, interest earnings, service charges, fees, grants, intergovernmental payments, and other miscellaneous sources.
Special Assessment Fund	A fund to account for the provision and financing of certain public improvements which primarily benefit particular taxpayers against whose properties special assessments are levied (e.g., shore erosion control districts). The special assessments fund the repayment of costs increased for the capital improvements, including debt service.
Special Revenue Fund	A fund used to account for revenues from specific taxes or other earmarked revenue sources which by law are designated to finance particular functions or activities of government.
State Agencies/	Certain organizational entities are either State agencies or legally independent Boards and not directly responsible to the Board of County Commissioners. However, the County is responsible for providing partial or full funding support. Examples include the Supervisors of Elections and the Board of Education.
Transfer Tax	A tax imposed on instruments transferring title to real property. Transfer tax revenues in St. Mary's County are a dedicated source of revenue for the capital budget.
User Charges	The payment of a fee for direct receipt of a public service by the party who benefits from the service.