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BPW – 10/03/12
REVISED

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION: (Maintenance)

ITEM: 5-M-MOD

MARYLAND TRANSIT ADMINISTRATION:

CONTRACT ID: T-8000-0246
 MARC Train Station Cleaning/Janitorial
 Maintenance Services
 Various Locations
 ADPICS NO.: CO290440

ORIGINAL CONTRACT APPROVED: Item 6-M, DOT Agenda 11/28/07

ORIGINAL PROCUREMENT METHOD: Community Service Provider

CONTRACTOR: CHI Centers, Inc.
 Silver Spring, MD

MODIFICATION: Modification No. 1 is being issued to add additional station cleaning services, extend this contract for an additional three (3) months and increase the contract value to ensure on-going services for the various MARC Train stations and parking areas in the Baltimore and Washington Metropolitan areas.

AMOUNT: \$ 400,000

ORIGINAL CONTRACT AMOUNT: \$1,867,042

REVISED CONTRACT AMOUNT: \$2,267,042

PERCENTAGE INCREASE: 21 % (Modification No. 1)
 1.2 % (Overall)

ORIGINAL TERM: 12/20/07 – 12/19/12 (Original)
 10/10/12 – 03/31/13 (Modification No. 1)

MBE PARTICIPATION: 100%

REMARKS: This contract is being extended for an additional three (3) months and contract value will increase to ensure additional cleaning will be provided. The contractor provides on-going cleaning and janitorial services at stations throughout the MARC rail system on a weekly and bi-weekly basies. This modification is required to reflect an additional cleaning service to be performed at the following stations: Rockville, Monocacy, Silver Spring, Dorsey, Laurel, Aberdeen, Martin Airport, Odenton, and Seabrook. These stations are being cleaned two times a week but MTA requires an expansion of services to three times a week except at Odenton where trash removal will be increased to five times a week.

ITEM: 5-M-MOD (Continued)

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This additional work is necessary due to heavier station use as passenger volume has increased. The additional work provided under this modification also includes cleaning stations once a week in Montgomery County at Barnesville, Dickerson, Garrett Park, and Washington Grove, and cleaning twice a week at Metropolitan Grove. Janitorial services at these last five stations were previously provided by Montgomery County government. **MTA requests that the contract term be extended for 3 months so services can be re-procured, and a new contract can commence, at the same time as other new contracts for janitorial services for the rest of the MARC system.**

The Pricing and Selection Committee certified this award as fair market value for MARC, janitorial services at the various locations specified. In accordance with Code of Maryland Regulations (COMAR) Title 21.11.05, the CHI Centers, Inc. is a vendor certified as a preference provider and MTA recommends that this contract be modified to allow for expansion of services under this contract.

FUND SOURCE:	100% Special Funds Budgeted to MTA
APPROPRIATION CODE:	J05H0105
RESIDENT BUSINESS:	Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1,867,042	12/20/07- 12/19/12	11/28/2007	
Modification #1	\$400,000	10/10/12- 03/31/13	10/3/2012	Increase the contract value and extend the contract for three (3) months to ensure on-going services
Revised Amount	\$2,267,042			

