

# Maryland Parole Commission

**Fiscal Year 2006**

## **Annual Report**



**Robert L. Ehrlich, Jr.**  
Governor

**Michael S. Steele**  
Lt. Governor

**Mary Ann Saar**  
Secretary

**David R. Blumberg**  
Chair

**Martha S. Klima**  
Vice-Chair

**Keeping Maryland Communities Safe**





## Department of Public Safety and Correctional Services

### Maryland Parole Commission

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January 10, 2007

STATE OF MARYLAND

ROBERT L. EHRLICH, JR.  
GOVERNOR

MICHAEL S. STEELE  
LT. GOVERNOR

MARY ANN SAAR  
SECRETARY

G. LAWRENCE FRANKLIN  
DEPUTY SECRETARY

MARY L. LIVERS, Ph.D.  
DEPUTY SECRETARY

DAVID R. BLUMBERG  
CHAIRMAN

MARTHA S. KLIMA  
VICE CHAIR

The Honorable Mary Ann Saar, Secretary  
Maryland Department of Public  
Safety and Correctional Services  
300 Joppa Road  
Towson, Maryland 21204

Dear Secretary Saar:

I am pleased to submit the fiscal year 2006 Annual Report from the Maryland Parole Commission. Included in the report, you will find statistical data relative to the Commissions' workload as well as our accomplishments over the past year.

During this fiscal year, I am pleased to say that we met or surpassed our MFR goals on five of the six objectives despite the ongoing staffing issues. We would not have been able to accomplish this without the dedicated individuals within this agency that strive to meet the organizational goals. They are to be commended for working diligently daily to ensure public safety and promote safe communities.

Some of our accomplishments this year include:

- Implementation of the electronic warrant and receipt of computer generated reports from DPP.
- Implementation of the Revised Risk Assessment Instrument.
- Implementation of the Risk Assessment Database.
- Implementation of the MPC Progress Sheet.

Thank you for the continuous support you provided to the Commission, and we wish you the best in your future endeavors.

Sincerely,

David R. Blumberg  
Chairman



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## MISSION, VISION AND GOALS

### MISSION

The Maryland Parole Commission enhances public safety and promotes safe communities through sound and timely parole grant decisions and determinations regarding the revocation of parole and mandatory supervision release. The Commission encourages victim input as an integral part of the Parole decision-making process.

### VISION

The Maryland Parole Commission will build strong partnerships with victims, the Judiciary, and other criminal justice agencies to better serve the community. We will use needs/risk assessment of offenders to enhance parole decision-making and public safety. We will parole offenders who have the potential to become law-abiding citizens.

### GOALS

- Help to keep Maryland communities safe by the timely issuance of parole retake warrants and by making informed decisions.
- Enhance victim services and mitigate the effects of crime on victims.
- Ensure that parole grant and revocation hearings are conducted in a timely manner to maximize agency efficiency and cost effectiveness.

## ACCOMPLISHMENTS AND ACHIEVEMENTS - FY 2006

- Electronic Warrants

After years of planning and discussion, we were finally able to go on line with preparing warrants electronically on December 5, 2005. With the implementation of this system, all DOC warrants can be prepared electronically. In addition to preparing the warrants, we can retrieve DPP special investigative reports electronically as well. This system has proven to be effective for dissemination of information from one agency to the other. We hope to be able to produce local detention center warrants electronically as well in the near future.

- Governor's Quest Intern Program

The successful candidate from the Governor's Quest Intern Program started his full-time, three-month internship on May 22. He was responsible for assisting the Support Services Unit with numerous tasks to include end of year inventories, database management, filing, etc. The Quest Internship Program proved to be quite effective for the agency to the point that we will consider doing it again.

- Local Jail Parole Hearing Project Continues to Expand

Early last year, the Maryland Parole Commission and the Department of Parole and Probation agreed to a pilot project whereby agents in Charles, Wicomico and Frederick counties would no longer verify home plans as part of the pre-parole investigation on local jail offenders. Prior to this project, DPP policy required all home plans to be confirmed as part of the investigation though many of these offenders are not paroled. As a part of the pilot project, the Commission has been requesting home verifications after the hearings for those inmates granted parole. This has resulted in time saving for the agents who had been making home verifications in all cases though some offenders were not parole released.

Representatives from both agencies met again in late August 2005 at which time it was decided that the pilot would expand statewide.

- Meeting with DBAM

Martha Klima, Vice Chair, and Administrators Gail Meekins and Tanya Smith met with Cecilia Januszkiewicz, Secretary of the Department of Budget and Management on October 26, 2005 to discuss the negative impact the five lost positions during FY 2005 has had on the operation of the agency. The meeting also gave us an opportunity to explain to the Secretary how each unit within the agency functions and the significance of each position within those units. To emphasize certain points, the Secretary was provided with pictures of those areas with extreme backlogs. Since that time, two of those positions have been reinstated.

- MPC-57 Progress Sheet

In July 2006 the Maryland Parole Commission developed and implemented an MPC progress sheet to be placed in every parole file. The progress sheet was established for the purpose of documenting pertinent information such as telephone calls, office appointments, informational requests and any other information the recorder deems necessary. The distinguished "hot pink" form will stand out from the rest for easy retrieval when needed.

## COMMISSIONER RESPONSIBILITIES

The Maryland Parole Commission consists of ten members who are appointed by the Secretary of the Department of Public Safety and Correctional Services with the approval of the Governor and the advice and consent of the Senate. A brief biography of the Commissioners is listed in Appendix VI.

Parole Commissioners, in addition to administrative duties, are responsible for hearing the following types of cases:

- Commission Cases are heard by a panel of two Commissioners and include homicides, life sentences, or life sentences with all but a fixed number of years suspended, and open parole hearings.
- Mutual Agreement Program (MAP) negotiations are initiated by DOC and identify offenders who are likely to benefit from the completion of structured correctional programming that results in parole on a specific date provided the offender successfully completes all the requirements of the MAP proposal. These hearings are conducted by a panel of two Commissioners.
- Revocation Hearings are conducted by Commissioners on those offenders who allegedly have violated the conditions of parole or mandatory supervision and are returned to DOC. The supervising agent, who initiated the retake warrant process, testifies at this hearing and is subject to cross-examination.
- Liaison Agent/Waiver I (LA/W I) hearings are conducted by Commissioners on offenders who are "technical" violators and admit fault/guilt to the stated violations. These offenders waive the presence of the agent of record in lieu of the liaison agent who testifies during the entire docket as to the facts of the case using information provided by the agent of record.
- Liaison Agent/Waiver II (LA/W II) hearings are also conducted by Commissioners under the same provisions as LA/W I, but the offender has been found guilty of a new offense(s) while under supervision.



## COMMISSION UNITS

### DECISION

The Commission's Decision Unit has an office supervisor and a staff of two clerks whose duties include:

- Processing and entering onto the Commission's database system all decisions from parole grant hearings, MAP negotiations, and preliminary revocation and revocation hearings.
- Directing to the appropriate unit those files for inmates whose cases were postponed and are in need of re-scheduling.

FY 06 Unit Data

Decisions Entered onto Database	11,970
Files Processed and "Tracked"	17,589

### HEARING OFFICERS

The ten Commission hearing officers collectively have 200 years criminal justice experience as parole/probation agents, police officers, institutional case managers and teachers, and conduct the following types of hearings:

- Administrative Reviews are not face-to-face hearings but rather "paper" reviews of inmates' files at the Commission's headquarters office. These reviews are conducted at five-year intervals until an inmate reaches parole eligibility and ensures that all essential documents and institutional adjustment summaries necessary for a parole hearing are obtained and placed in a case file.
- Hearing Officer Cases are non-Commissioner cases heard by Hearing Officers who make recommendations reviewed by Commissioners. If the reviewing Commissioner agrees with the Hearing Officer's recommendation, that recommendation becomes the Commission's decision. An offender may appeal this decision to a panel of two Commissioners. In instances where the reviewing Commissioner does not adopt the Hearing Officer's recommendation, an in-house appeal results and a panel of two Commissioners make a final decision that is not appealable by the offender.
- Preliminary Revocation Hearings are held before a Hearing Officer who determines if probable cause exists with respect to the stated violations. If probable cause is found, the offender is scheduled for a revocation hearing before a Commissioner. Alleged violators may elect to have or waive a preliminary revocation hearing.

FY 06 Unit Data

Administrative Reviews Completed	374
Parole Hearings Conducted	7,967
Preliminary Revocation Hearings Conducted	207

### INSTITUTIONAL PAROLE ASSOCIATES

Throughout the State, institutional parole associates (IPA) play a pivotal role in the parole hearing process. Staff consists of ten associates and four supervisors whose duties include:

- Conducting file review with inmates prior to parole hearings.
- Providing assistance to Commissioners and Hearing Officers prior to and during parole hearings.
- Delivering parole decisions to inmates.
- Serving as liaison between the Commission and DOC institutions.

FY 06 Unit Data

Decisions Delivered	8,629
Inmate Correspondence Responses	8,757
Inmate File Reviews Conducted	6,124
Open Parole Hearings Coordinated	58

### PARDONS AND EXECUTIVE CLEMENCIES

This unit consists of a unit manager and office secretary and is primarily responsible for:

- Reviewing and processing all pardon and executive clemency applications.
- Providing responses to all Governors' correspondence.
- Providing notification to State's Attorney offices on the parole status of life sentenced inmates.

FY 06 Unit Data

Pardon Applications on File	286
Responses to Governor's Correspondence	386

### PAROLE SERVICES UNIT

The Parole Services unit manager leads an office supervisor who oversees a staff of four office clerical positions. This unit's primary responsibilities include:

- Scheduling and docketing all parole grant hearings.
- Preparing the weekly schedule for Commissioners and Hearing Officers.
- Coordinating all hearings with DOC and local detention facilities.

FY 06 Unit Data

Parole Grant Hearings Docketed	9,063
Parole Grant Hearings Opened & Scheduled	7,967



## POST RELEASE

By far, the Commission's largest operations unit, the manager and office supervisor oversee the following sections: Records - three clerical positions; Warrant Processing - two clerical and two secretarial positions; and Revocation Scheduling - three clerical positions. This unit's duties include:

- Preparing and processing all retake warrants and subpoenas.
- Coordinating the entering and lifting of warrants on the National Crime Information Center (NCIC) computerized database.
- Scheduling and docketing preliminary revocation and revocation hearings.

### FY 06 Unit Data

Revocation Hearings Scheduled & Docketed	4,517
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## RECORDS

Staff in this unit consists of an office supervisor and five clerical positions who oversee nearly 50,000 files in the supervision, housing and retention sections. Unit responsibilities include:

- Retrieving files for parole grant hearings.
- Processing reports submitted by field agents and ensuring that these reports and files are available for Commission review.

### FY 06 Unit Data

Files Retrieved & Re-files (est.)	41,771
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## RELEASE

The manager of Release also oversees the Institutional Parole Associate (IPA) Unit. The Release Unit is comprised of two clerical positions and an office supervisor. The duties of that unit include:

- Preparing all Commission parole release orders and coordinating the release of those offenders granted parole from DOC or local institutions.
- Confirming that all pre-release contingencies have been met by offenders prior to parole release.
- Conducting parole file reviews with inmates' attorneys.

### FY 06 Unit Data

Attorney File Reviews Conducted	49
"Incoming" Release Decisions Reviewed	3,322
Release Orders Prepared	2,716

## SUPPORT SERVICES

The Support Services Unit (SSU) is comprised of the Administrator, an Administrative Aide whom works directly for the Administrator and the Secretarial Unit, which is comprised of the Administrative Officer and six (6) clerical positions. The following responsibilities fall under the SSU:

- All financial matters for the agency.
  - Creating budgets
  - Tracking expenditures
  - All procurement activities
  - All accounts payable/accounts receivable activities
  - All training and travel
  - All agency contracts
- All personnel matters for the agency.
  - Oversee all hiring activities
  - Upgrade requests
  - Grievances
  - Policies
  - Timekeeping and payroll
  - Financial Disclosure reporting
- Maintaining and inventorying all agency supplies.
- Maintaining and inventorying all agency equipment.
- Maintaining, revising and oversight of all forms utilized by the agency.
- All matters relating to services received for copiers, faxes, postage meters, building maintenance, etc.
- All matters relating to scheduling and maintenance of the agency fleet vehicles.
- Risk management and injury reporting.
- Security officer, which includes all computer/network access issues and key control.
- Review, modify and create administrative and financial policies.
- Supervising the Secretarial Unit.

## SECRETARIAL UNIT

The Secretarial Unit consists of a unit manager, an administrative Aide, three secretaries, an office services clerk and the receptionist. The unit is responsible for:

- Providing secretarial support to Commissioners, Hearing Officers, and Administrative staff.
- Processing all requests for special conditions of supervision.
- Process parole hearing decision appeals.
- Process parole hearing holds.
- Distributing all incoming mail.
- Answering telephone calls.

### FY 06 Unit Data

Special Conditions Processed	721
Telephone Calls Answered & Directed	32,526
Pieces of Mail Received & Distributed	63,479

## **VICTIM SERVICES**

This unit is headed by the Victim Services Coordinator who is assisted by an office secretary. Its primary duties include:

- Ensuring timely notification of: upcoming parole hearings, the issuance of retake warrants, and the results of hearings.
- Advising victims and victim representatives who have requested notification of their rights as mandated by law.
- Providing referrals to victims in need of services.
- Scheduling and coordinating all open parole hearings.

FY 06 Unit Data

"No Contact" Orders processed	88
Notifications for Possible Open Parole Hearings	618
Notifications to State's Attorneys of Eligibility for Lifers	108
Requests Submitted to Identify Victims	611

## **FY 2006 AGENCY WORKLOAD MEASURES**

TABLE 1. - HEARINGS SUMMARY

Parole Grant Hearings (Including MAPs)	7,967
Revocation Hearings	3,422
Preliminary Revocation Hearings	207
TOTAL HEARINGS CONDUCTED	11,596

TABLE 2. - COMMISSIONERS ADMINISTRATIVE ACTIVITY

Special Reports Reviewed by Commissioners	14,711
Total Appeals of Parole Decisions Heard Administratively	1,761
Office Appointments Held With Commissioners	190
Executive Clemencies Reviewed	176

TABLE 3. - HEARING OFFICERS ADMINISTRATIVE ACTIVITY

Administrative Reviews	374
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TABLE 4. - WARRANT/SUBPEONA ACTIVITY

Retake Warrants Issued	3,767
Warrants Recalled	688
Subpoenas Issued	574



**FY2006 AGENCY WORKLOAD MEASURES CONTINUED**

**TABLE 5. - PAROLE GRANT HEARINGS**

Parole Hearings	7,349
Mutual Agreements Program Negotiations (MAPs)	558
Open Parole Hearings	58
Parole-In-Absentia Hearings	2
Total Parole Grant Hearings	7,967
Total Parole Releases	2,716

**TABLE 6. - PAROLE REVOCATIONS HEARINGS**

Parole/Mandatory Supervision Release Cases Revoked	579
Cases Continued Under Supervision	630
Cases Closed Administratively	231
"Hold" Cases	24
Total Parole Revocation Hearings	1,464

**FY2006 AGENCY WORKLOAD MEASURES CONTINUED**

**TABLE 7. - LIAISON AGENT/WAIVER (LA/W) REVOCATION HEARINGS**

Parolees/Mandatory Supervision Releasees Revoked	934
Parolees/Mandatory Supervision Releasees Continued Under Supervision	639
Cases Closed Without Revocations	323
"Hold" Cases	74
TOTAL NUMBER OF LA/W REVOCATION HEARINGS	1,970
Cases Postponed/Deletions	888
TOTAL NUMBER OF REVOCATION HEARINGS SCHEDULED	4,322

**TABLE 8. - VICTIM SERVICES UNIT**

Number of Direct Notifications to Victims	4,611
Other Correspondence Sent	1,966
Incoming Correspondence	1,764
TOTAL UNIT CORRESPONDENCE	9,341



## APPENDIX I: DEFINITIONS

- PAROLE is the discretionary and conditional release of an offender into the community by the Commission to continue serving the term of confinement under the supervision of an agent of the Division of Parole and Probation until the expiration of the full, undiminished term. If any conditions of parole are violated, the offender is subject to revocation and re-incarceration.
- PAROLE ELIGIBILITY is determined by sentence length and the specific crime(s) for which the offender is incarcerated.
  - Offenders serving a period of incarceration for NON-VIOLENT CRIMES are generally parole eligible at 25% of the sentence.
  - Offenders serving a period of incarceration for VIOLENT CRIMES as identified by the Annotated Code of Maryland, including Burglary I, II and III, are parole eligible at 50% of the sentence.
  - Offenders serving a LIFE SENTENCE are eligible after serving 15 years less diminution credits earned and awarded by DOC. If there had been a failed application of the death penalty, an offender becomes parole eligible after serving 25 years less diminution credits earned and awarded.
  - Offenders serving a NON-PAROLEABLE SENTENCE are not eligible for a hearing for that term of confinement.
- PAROLE GRANT HEARING is an interview with the offender conducted by a Commission panel or Hearing Officer to elicit information from and about the offender. This interview along with information contained in the parole file form the basis of the Commission's decision.
- OPEN PAROLE HEARINGS are essentially the same as "regular" grant parole hearings except it has been opened to the public at the request of the victim or victim's representative who is permitted to speak at this hearing. Individuals must make a request to attend these proceedings and the Commission determines who may or may not attend. Open hearings are conducted by two Commissioners.

## APPENDIX I: DEFINITIONS CONTINUED

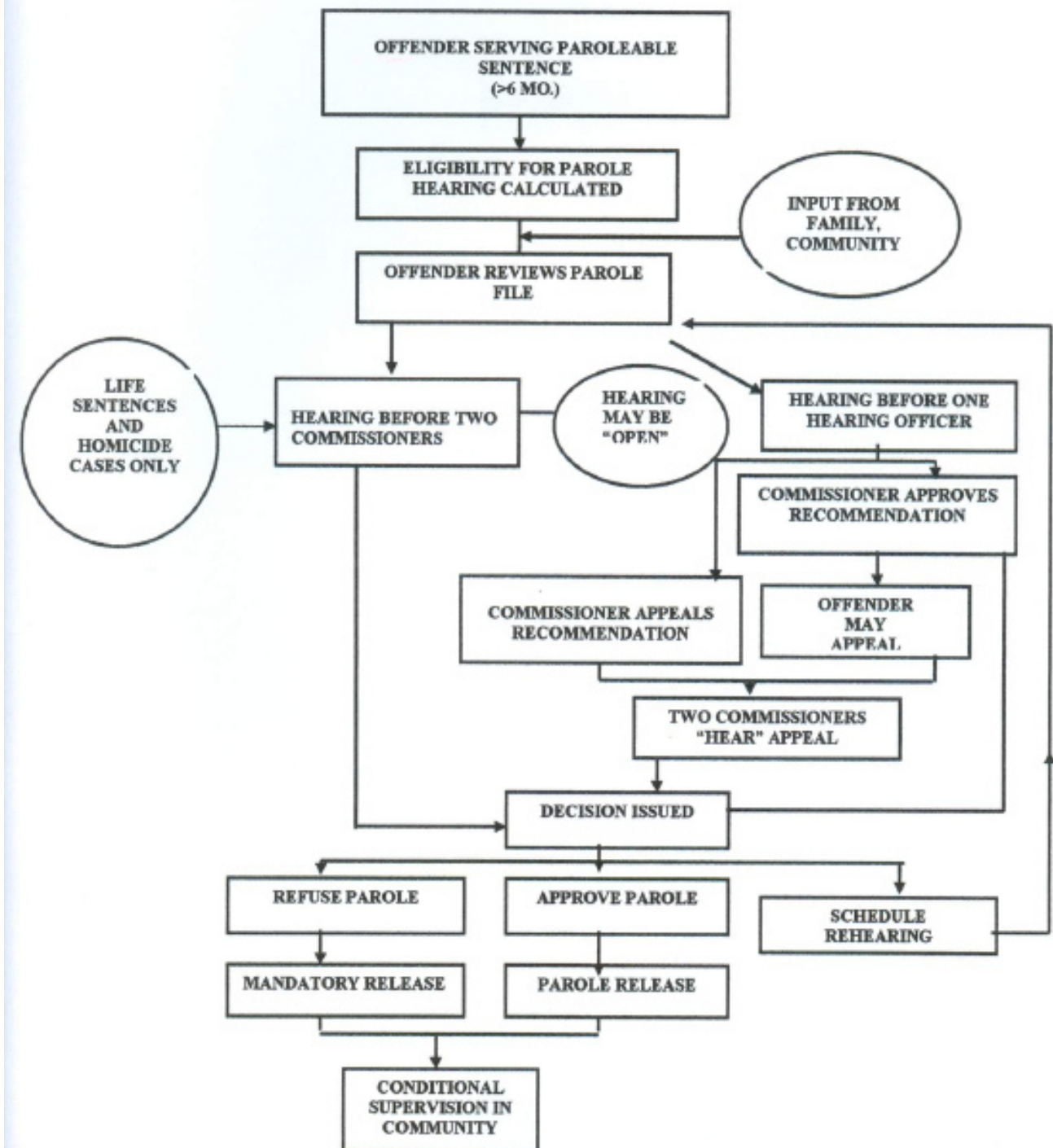
- CRITERIA THAT MUST BE CONSIDERED by law when making a parole decision consists of the following:
  - The circumstances surrounding the crime;
  - The offender's physical, mental, and moral qualifications;
  - The offender's progress during confinement, including the offender's academic progress in mandatory education programs;
  - A report on a drug or alcohol evaluation that has been conducted on the inmate, including any recommendations concerning the inmate's amenability for treatment and the availability of an appropriate treatment program;
  - Whether there is a reasonable probability the offender will not violate the law if paroled;
  - Whether the offender's parole would be compatible with the welfare of society;
  - Any original or updated victim impact statement, and/or any information presented by the victim at a meeting with a Commissioner and/or at the time of an open parole hearing; and
  - Any recommendation by the sentencing judge.
- In assessing these criteria, the Commission may also consider other relevant information such as:
  - Prior substance abuse;
  - Attitude and emotional maturity; and
  - Home and employment plans.
- PAROLE HEARING RESULTS consists of one of the following:
  - Refuse parole meaning the offender will have no more hearings;
  - Rehear at a specific time in the future; or
  - Approve for parole release.
- HOLD is an interim decision from a parole hearing or the deferring of a decision until receipt and review of additional information.
- ADMINISTRATIVE REFUSAL is an interim decision from a parole hearing until pending criminal charges are adjudicated.
- PAROLE IN ABSENTIA is a parole grant hearing conducted on an inmate serving a Maryland sentence in an out-of-state institution. The inmate is considered for parole by two Commissioners whose decision is not appealable.



## APPENDIX I: DEFINITIONS CONTINUED

- **MANDATORY SUPERVISION RELEASE** is the release of an inmate from the Division of Correction due to diminution credits earned and awarded. The offenders are supervised by parole agents "as if on parole" and are subject to the jurisdiction of the Commission after release until the maximum expiration of their sentence. Any alleged violation of mandatory release supervision conditions may result in a revocation hearing.
- **SPECIAL CONDITIONS** may be added to the standard rules of parole or mandatory supervision release. They generally include "no contact" orders with victims, substance abuse or mental health treatment, or any other condition that may positively impact the offender's community adjustment.
- A **GUBERNATORIAL PARDON** absolves the grantee of guilt for his criminal act(s), and exempts the grantee from the resulting penalties, such as loss of voting privileges. Criteria for pardon consideration are set by the Governor and normally require the passage of a substantial period of time following the end of incarceration or any form of supervision before a pardon will be entertained.
- A **GUBERNATORIAL COMMUTATION** orders that the grantee shall suffer a lesser penalty for the offense than imposed by the court. The commutation of an offender's sentence is normally considered by the Parole Commission only upon demonstration of extraordinary circumstances.
- A **VICTIM** is an individual who suffers personal harm or death as a direct result of a crime. If the victim is deceased, disabled, or a minor, a designated family member or person may represent the victim.
- AN **INTERESTED PARTY** is an individual who is not a "victim" but rather an individual who has "special interest" in the status of the offender as determined by the Commission's Victim Services Coordinator.

## APPENDIX II: PAROLE HEARING FLOW CHART



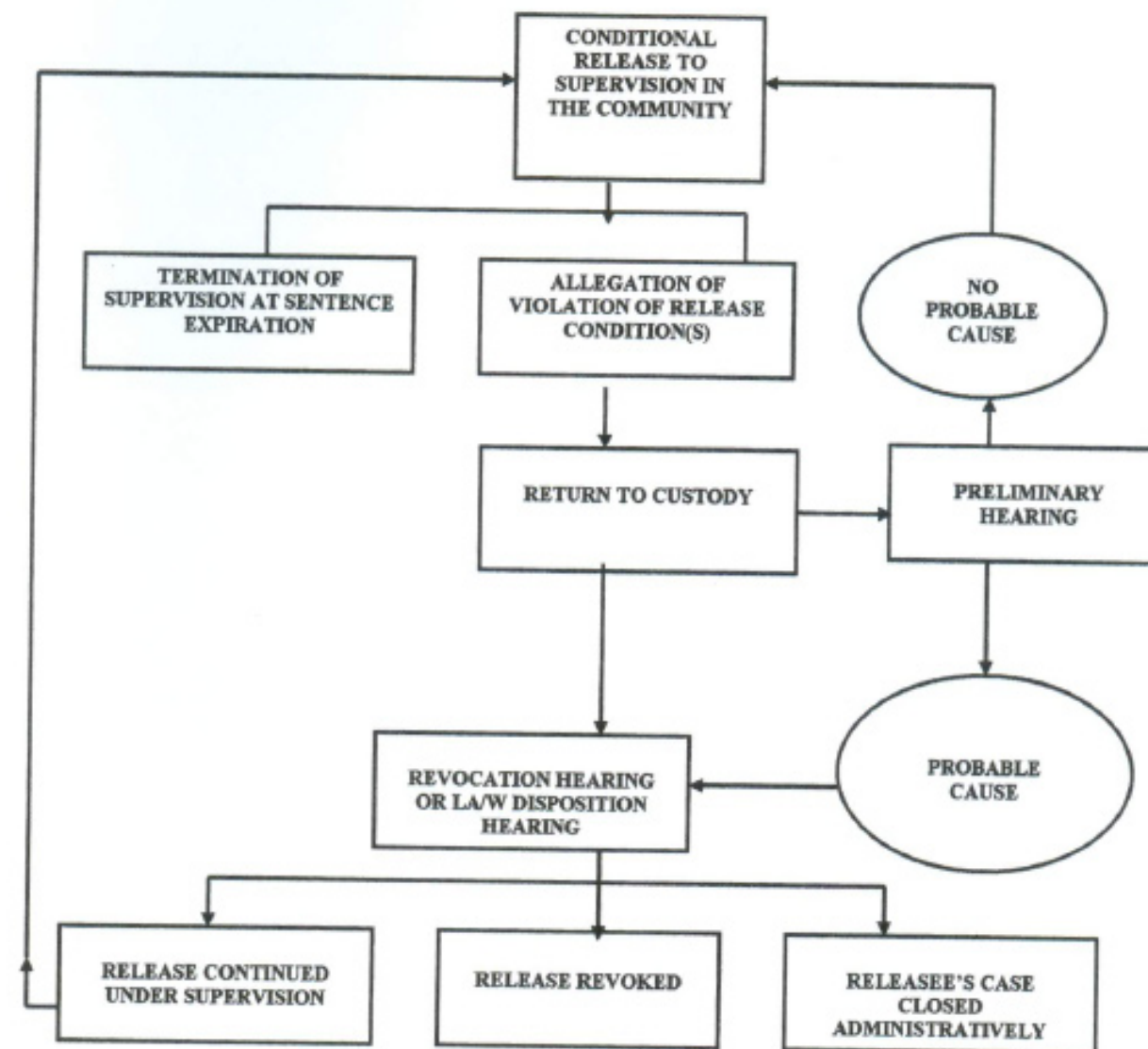


### APPENDIX III: CONDITIONS OF PAROLE

1. Report as directed to and follow your Parole Agent's instructions.
2. Work regularly.
3. Get permission before:
  - a. Changing your home;
  - b. Changing your job; or
  - c. Leaving the State of Maryland
4. Obey all laws.
5. Notify your Parole Agent immediately if you are arrested.
6. You shall not illegally possess, use, or sell any narcotic drug, "controlled dangerous substance", or related paraphernalia.
7. You shall not own, possess, use, sell, or have under your control any dangerous weapon or firearms of any description without approval of the Parole Commission.
8. You shall so conduct yourself as not to present a danger to yourself or others.
9. Special conditions: See page 1 of this agreement.
 

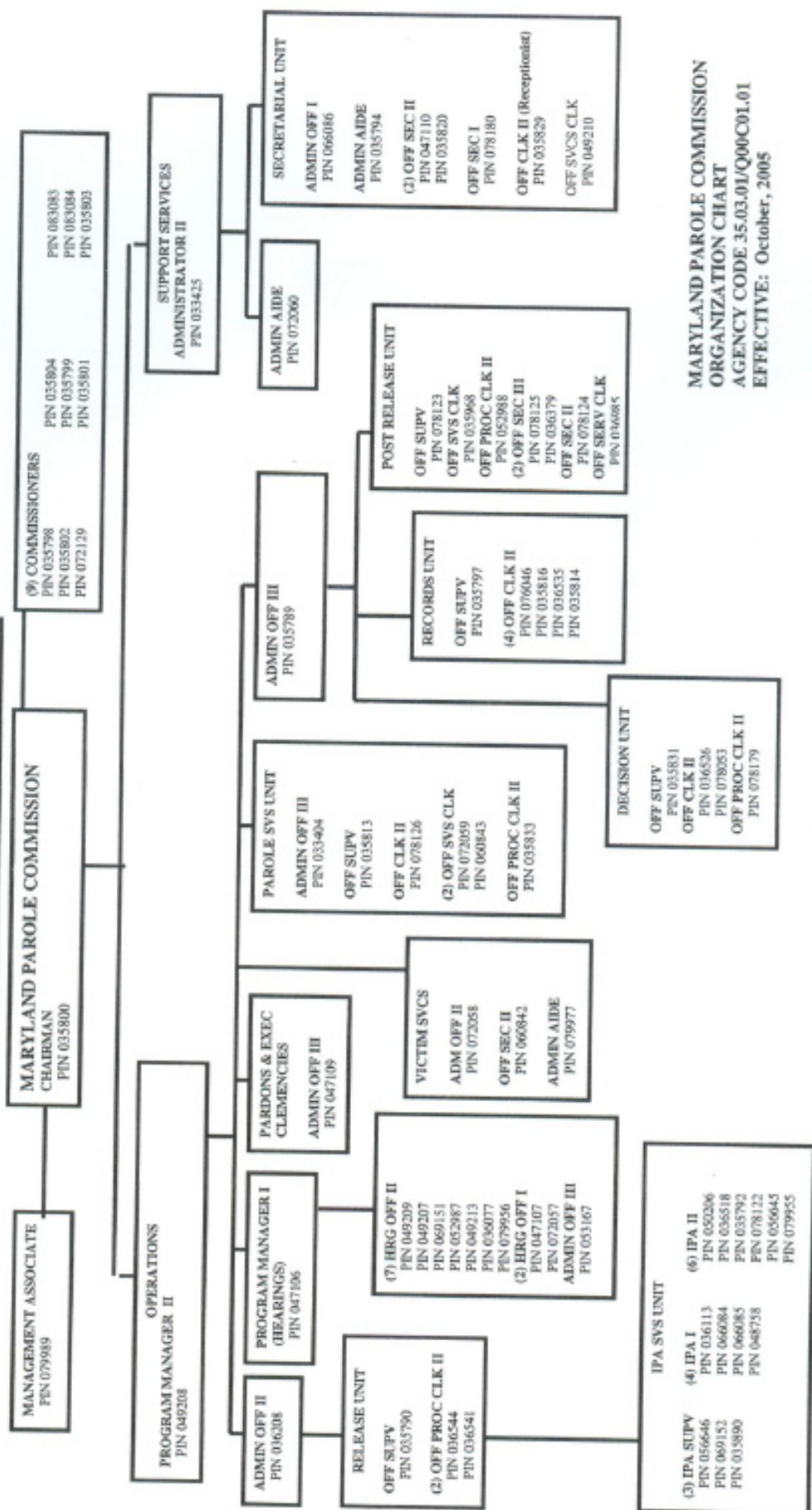
NOTE: Conditions 10 and 11 apply to parolees whose term of confinement resulted from a crime or crimes committed on or after May 1, 1991.
10. You must pay a monthly supervision fee as required by law unless the Parole Commission exempts you wholly or partly from payment of the fee.
11. If ordered by the Parole Commission to undergo drug or alcohol abuse testing, you must pay for the testing if required to do so by the Division of Parole and Probation.

### APPENDIX IV: PAROLE AND MANDATORY SUPERVISION PROCESS FLOW CHART





# APPENDIX V: TABLE OF ORGANIZATION



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Secretary, DPSCS

Date

## APPENDIX VI: COMMISSIONERS



**David R. Blumberg, Chair** - appointed October 2003; appointed Chairman in July 2004; term will expire in January 2010. Mr. Blumberg received a B.A. Degree in Political Science and a Masters in Library Science from Loyola College. For twenty-five years, he was the Director of the Baltimore City Detention Center Enoch Pratt Library. He is active in the Roland Park Civic League, Kiwanis and Santa Claus Anonymous.

**Martha S. Klima, Vice Chair** - appointed October 2003; term will expire in January 2010. Ms. Klima was a member of the Maryland House of Delegates for twenty years, serving on the Joint Committee on Pensions and the Spending Affordability Committee. She was named honorary member of the Maryland Law Enforcement Officers and served as a board member for many community organizations including the Maryland Special Olympics, Greater Baltimore Medical Center and the Center for the Prevention of Child Abuse.

### Commissioners:

**Carmen Amedori** - appointed July 2004; term will expire in January 2010. Ms. Amedori was a member of the House of Delegates for six years and was a ranking member of the Juvenile Law Subcommittee. She is a 1977 graduate of Villa Julie College and has extensive experience in family and criminal law.

**Candace H. Beckett** - appointed in August 1998; reappointed in 2003; term will expire January 2009. Ms. Beckett is admitted to the Maryland State Bar and she was engaged in the private practice of law prior to her appointment to the Commission. She worked in corrections and as a special agent for the federal government before entering the practice of law.

**Michael C. Blount** - appointed May 1990; re-appointed in 1995 and 2001; term will expire January 2007. Mr. Blount is a former Baltimore City Police Officer and Court Commissioner for the Baltimore City District Court. He received a B.A. in Political Science from Morgan State University.

**Joseph R. Bolesta** - appointed March 2006; to an interim term. Mr. Bolesta was a member of the Baltimore City Police Department for 33 years, retiring in 1999. He served as a patrolman, sergeant, lieutenant and then Captain in the uniformed patrol division. Upon his promotion to the rank of Captain in 1975, he assumed command of the Tactical Division. As commander of the tactical division he was responsible for overseeing the operation of the helicopter, canine, marine, bomb disposal and quick response units. In 1994 he was appointed to Colonel (Bureau Chief) where he commanded the personnel, training and fiscal divisions. For the past 10 years, Colonel Bolesta had designed and conducted natural disaster and terrorism consequence training for the Federal Emergency Management Agency, National Fire Academy, Department of Homeland Security, Center for Disease Control, Texas A&M University and many local government jurisdictions.



## APPENDIX VI: COMMISSIONERS CONTINUED

**Jasper R. Clay** - appointed March 2005; term will expire in January 2011. He possesses a Bachelor's Degree in Psychology from Morgan State University. Mr. Clay is a former Correctional Officer, Parole and Probation Agent and Area Administrator; he was a member of the Maryland Board of Parole and its successor, the Maryland Parole Commission, from 1969 until his (first) retirement in 1984. Thereafter, he was appointed to the U.S. Parole Commission in 1984, serving as its Vice Chairman from 1992 until his retirement in 1996. Mr. Clay then served on the District of Columbia Parole Board from 1999 until 2002, was the Senior Advisor to the District of Columbia Correctional Trustee from 1997 through 2002, and was a member of the Patuxent Institution's Board of Review in 2004 and 2005.

**Thomas V. Miller III** - appointed in 1996; reappointed in 2002; term will expire January 2008. Mr. Miller is admitted to the Maryland State Bar and the Federal District Court, and is a former Assistant Public Defender in Prince George's County.

**Nancy L. Murphy** - appointed October 1997; re-appointed in January 2001; term will expire January 2007. Ms. Murphy is a former Maryland State Senator, a former Staff Specialist for the Maryland Higher Education Commission, and served as Attendance Officer for the Baltimore County Board of Education.

**Perry Sfikas** - appointed September 2002; currently serving an interim term. Mr. Sfikas is a retired Maryland State Senator. He graduated from George Washington University and received his law degree from the University of Baltimore Law School. He is admitted to the Pennsylvania and District of Columbia Bars. A lifelong resident of Baltimore City, Mr. Sfikas has been active in multiple community task forces and associations, as well as the American Hellenic Education Progressive Association.

## APPENDIX VII: BUDGET EXPENDITURES - FISCAL YEAR 2006

CATEGORY	EXPENDITURES	% of Exp.
COMMUNICATIONS	54,597	1.2%
CONTRACTUAL SERVICES	23,986	0.5%
FLEET OPERATION & MAINTENANCE	24,182	0.5%
LEASE (FIXED CHARGES)	204,396	4.5%
NEW EQUIPMENT	1,683	0.0%
REPLACEMENT EQUIPMENT	2,378	0.1%
SALARIES, WAGES AND FRINGE BENEFITS	4,134,355	91.1%
SUPPLIES & MATERIALS	39,191	0.9%
TECHNICAL AND SPECIAL FEES	35,164	0.8%
TRAVEL	19,198	0.4%
	<u>4,539,130</u>	

		% of Exp.
Total Expenditures:	4,539,130	
Less Salaries/Tech Fees:	<u>4,169,519</u>	<u>91.1%</u>
	369,611	
Less Lease (Fixed Charges):	<u>204,396</u>	<u>4.5%</u>
	165,215	<u>4.4%</u>

The remaining 4.4% of the expenditures is depicted below:

