60 Years **One Mission** 1947–2007

University of Maryland University College (UMUC) was established in 1947 to help meet the educational needs of adult students returning to civilian life-and a competitive job market—in the aftermath

of World War II. Those men and women turned to higher education as a steppingstone on the path to brighter futures and broader horizons for themselves and their loved ones. And UMUC delivered.

Today, that focus remains unchanged. UMUC stands alone as both a pioneer and leader in the field of higher education for students whose busy lives dictate that they fit their studies around the competing demands of work, family, and military or community service. The university's ongoing commitment to quality, coupled with its convenient course-delivery formats and practical, costeffective undergraduate and graduate degree and certificate programs, uniquely position UMUC to serve men and women today who dream of success in the increasingly competitive, global, and technical workplace of the 21st century.

IMPORTANT DATES

SUMMER 2008

Standard Term Starts May 27 Ends August 4

Starts May 12 Ends August 10

Mixed Sources

FALL 2008

Using this combination of papers

saves the following:

297 LBS: SOLID WASTE

3,000,000 BTUs: TOTAL ENERGY

548 LBS CO²: GREENHOUSE GASES

1.795 GALS. WATER: WASTEWATER

Environmental Defense Paper Calculator

The schedule's text pages are printed on forest-friendly Finch opaque FSC paper. The cover is printed on Chorus

Environmental impact estimates were made using the

5 TREES

Art gloss.

More sessions available— See p. 2 for details.



SUMMER 2008 SCHEDULE OF CLASSES



University of Maryland University College

Graduate School of Management & Technology 3501 University Boulevard East Adelphi, MD 20783-8030 USA

Choose your summer 2008 courses! See p. 8.

Then visit MyUMUC or call 800-888-UMUC (8682) to register. See p. 18.



Shorter Sessions for MBA See p. 1.

University of Maryland University College

Important Dates See p. 2.

Course Schedule See p. 8.

www.umuc.edu/grad

Welcome from the Dean



Whoever said that change is the only constant has certainly been proven right during this academic year at the Graduate School of Management and Technology.

We started off in the fall term with a broad-based realignment of our curriculum. Course

requirements were streamlined and specializations were redefined across the board in order to make all of UMUC's programs more valuable and career-relevant for each individual student. We also added new industry-focused specializations to several degree programs in both the fall and spring terms.

Now, plans for further change continue with a revision of the schedule for our award-winning MBA program. This shift, set to start in fall, will make it possible for MBA students to complete their studies in a shorter period of time, while still gaining all the knowledge and skills needed to advance and be recognized in the corporate world. (See the article on the opposite page.)

The objective of these changes, of course, is to help you reach your educational goals as easily and efficiently as possible. As you pursue your graduate degree or certificate with UMUC, I hope you'll continue to benefit from the changes we've made in the past and those that may come in the future.

Sincerely,

michael S. Frank

MICHAEL S. FRANK, PHD VICE PROVOST AND DEAN Graduate School of Management and Technology graddean@umuc.edu

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UMUC is committed to ensuring equal access and opportunity for all individuals. See these additional policies and procedures on the inside back cover.

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For More Information

For full degree and certificate program requirements, course descriptions, and all other UMUC and graduate school information, refer to the graduate catalog of the year you began graduate study, available online at www.umuc.edu/catalog.

For personal assistance, contact a graduate advisor by phone at 800-888-UMUC (8682) or send an e-mail to gradinfo@umuc.edu.

Not a Current Student?

Contact an enrollment specialist at 800-888-UMUC (8682) or newgrad@umuc.edu. See p. 4 for a full list of graduate programs and apply online at https://my.umuc.edu.

UMUC ACROSS THE U.S.

Maryland UMUC sites shown in bold offer on-site graduate courses and services; all other locations listed provide one or multiple services for UMUC students, such as academic advising, library resources, and computer labs. Visit www.umuc.edu/locate for office hours and directions.

CALIFORNIA

FLORIDA

GEORGIA

Fort Gordon*

HAWAII

Camp Smith*

Coast Guard Honolulu*

Schofield Barracks*

Pearl Harbor Naval Station*

Tripler Army Medical Center*

Coronado Naval Base* Point Loma Naval Base* San Diego Naval Station* 619-995-4127 619-995-4127 619-995-4127

Adelphi (UMUC and University o College Park

DISTRICT OF COLUMBIA

Bolling Air Force Base* 202-563-3611 Walter Reed Army Medical Center* 202-782-3023

Jacksonville Naval Air Station* Mayport Naval Station*

Kings Bay Naval Submarine Base*

904-610-4361 904-610-4361

706-207-1407

904-610-4361

808-223-3741

808-223-3741

Prince Frederick[†] Community Colle County - Dundal

Kaneohe Bay Marine Corps Base* 808-223-3741 808-223-3741 Southern Maryla Education Center 808-223-3741 UMUC at Shady 808-223-3741

*Site located on a military installation. Open to the general public; call site for access information. †UMUC representatives visit Maryland community college campuses regularly, but for limited hours.

Nondiscrimination

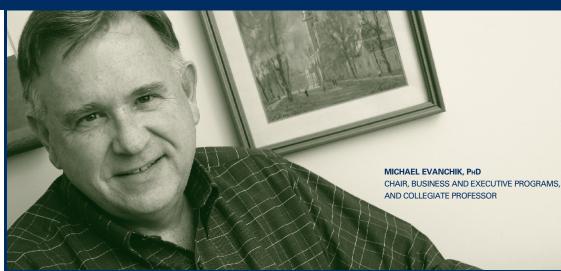
UMUC is committed to ensuring that all individuals have equal access to programs, facilities, admission, and employment without regard to personal characteristics not related to ability, performance, or qualifications as determined by UMUC and/or University System of Maryland policy or by federal, state, or local authorities, in accordance with UMUC Policy 40.30 Policy and Procedures on Affirmative Action, Equal Opportunity, and Sexual Harassment (www.umuc.edu/ policy/admin04030.shtml). UMUC does not discriminate against or harass any person because of race, religion, color, creed, gender, marital status, age, national origin, ancestry, political affiliation, mental or physical disability, sexual orientation, or veteran status (including Vietnam-Era veterans). All inquiries regarding UMUC's Nondiscrimination Statement or compliance with applicable statutes and regulations should be directed to the director of Diversity Initiatives, Office of the President, UMUC, 3501 University Boulevard East, Adelphi, MD 20783-8000 (phone 800-888-UMUC, ext. 7940)

Accreditation

University of Maryland University College is accredited by the Commission on Higher Education of the Middle States Association of Colleges and Schools, 3624 Market Street, Philadelphia, PA 19104 (267-284-5000), one of the six regional accrediting agencies recognized by the U.S. Department of Education. UMUC is governed by the University System of Maryland Board of Regents and certified by the State Council of Higher Education for Virginia.

MARYLAND		SOUTH CAROLINA	
Aberdeen Proving Ground*	410-272-8269	Fort Jackson*	706-207-1407
Adelphi (UMUC Headquarters) and University of Maryland, College Park	800-888-UMUC	TEXAS	
Andrews Air Force Base*	301-981-3123	Fort Hood*	254-532-9890
Anne Arundel Community College at Arundel Mills†	410-777-1882	Fort Sam Houston*	210-247-7430
Bethesda National Naval Medical Center*	301-654-1377	VIRGINIA Fort Belvoir*	703-781-0059
College of Southern Maryland – LaPlata†	301-632-2900	Fort Myer* Henderson Hall, Navy Annex*	703-696-3070 703-614-9104
College of Southern Maryland – Prince Frederick†	301-632-2900	Little Creek Naval Air Base*	757-646-1530
Community College of Baltimore County – Dundalk†	240-723-0435	Marine Corps Base Quantico*	703-630-1543
Dorsey Station	443-459-3500	Norfolk Naval Station*	757-646-1530
Fort Detrick*	301-619-2857	Oceana Naval Air Station*	757-646-1530
Fort Meade*	301-621-9882	Pentagon*	703-892-5394
Frederick Community College†	301-846-2470	Portsmouth Naval Medical Center*	757-646-1530
Laurel College Center†	410-772-4162		
Patuxent River Naval Air Station*	301-737-3228	WASHINGTON	
Prince George's Community Colleget	301-322-0151	Bremerton Naval Station*	360-626-3593
Southern Maryland Higher		Fort Lewis*	360-626-3593
Education Center 301-737	'-2500, ext. 215	Everett Naval Station*	360-626-3593
UMUC at Shady Grove	301-738-6090	Kitsap at Bangor Naval Base*	360-626-3593
University System of Maryland at Hagerstown	240-527-2711	Whidbey Island Naval Station*	360-626-3593
Waldorf Center for Higher Education	301-632-2900		

SUMMER HIGHLIGHTS



New MBA Schedule Shortens Sessions and Refocuses Curriculum

As the global business landscape becomes more competitive, today's busy managers and executives find themselves needing an ever-broadening range of functional knowledge. Yet they have less and less time to pursue the additional knowledge they need to succeed, making it all the more critical for educational programs to provide the most relevant material in the shortest amount of time.

"That's why the UMUC Graduate School of Management and Technology has initiated a major change in the MBA schedule," said Michael Evanchik, chair of the UMUC Business and Executive Programs Department. "The new schedule will allow our students to complete their MBA requirements in as little as 24 months, while the university continues to meet or exceed industry benchmarks for the quality and integrity of the overall program."

The new MBA schedule, which becomes effective with the fall term, will now consist of four 10week sessions instead of the previous schedule of three 13-week sessions. Because all required MBA course schedules will be shortened to conform to the new 10-week session length, this change will affect both current and new MBA students. The number of required credits, however, does not change. The MBA program still requires the completion of eight courses—a 3-credit prerequisite course and seven 6-credit seminars—that must be taken in order. Course materials will be adapted for the new, shorter session length and assignments will be modified accordingly. But the most important change will involve a shift in the emphasis of the MBA program.

"We're going to focus more on the array of capabilities required of high-performing managers. We'll also identify and study the behaviors, skills, and techniques used by the most successful executives in every business sector," Evanchik explained.

The ten important core competencies that will be emphasized throughout the MBA program are critical thinking, problem solving, information literacy/ research skills, technology fluency, communications skills, team-building skills, systems thinking, leading change, diversity and cross-cultural perspectives, and ethical leadership.

"Things change so rapidly in the world of business that the specific facts and figures you learn today may be obsolete in a few months, Evanchik said. "By providing UMUC's MBA students with a thorough understanding of how the business world operates and strengthening their ability to apply a set of important universal concepts, we will have given them the tools they'll need to cope with the many types of changes and challenges they might have to face at any corporate level as they advance throughout their careers."

NEWS

UMUC Welcomes New Provost

In January, James E. Sherwood joined UMUC as provost and chief academic officer. Sherwood comes to UMUC from the University of California, Berkeley, where he held the positions of special academic assistant to the executive vice chancellor and provost and senior fellow in the Center for Studies in Higher Education. Before that, Sherwood was dean of University Extension at Berkeley and held several positions with University of Nebraska-Lincoln, including that of associate dean to the Division of Continuing Studies and director of the Department of Distance Education. He has been active in several successful grant and leadership projects, as well as many community service projects, and has been honored with numerous awards for leadership.

New Dual Degree Option Available

You can now pursue a dual degree option that combines the Master of Science in biotechnology with the Master of Business Administration. For more information, contact your advisor or biotechnology program personnel. Contact information is listed on pp. 15–16.

IMPORTANT DATES

Visit www.umuc.edu/calendar for up-to-date information. Check www.umuc.edu/weather for class cancellations in inclement weather or other emergency situations. See inside back cover or visit www.umuc.edu/locate for UMUC course and service locations and phone numbers.

TERM DATES

SUMMER 2008

Standard May 27–August 4 May 12-August 10 MBA July 7–September 20 Executive May 12-August 10 Doctoral

FALL 2008

Standard September 10-December 7 (on-site) Online session 1 September 10–December 7 Online September 29–December 20 session 2* September 29–December 7 MBA Executive September 29–December 7

NONCREDIT COURSES

September 8–December 7

UCSP 611

Doctoral

May 15–June 18 May 27–June 30 July 1–August 4

UCSP 620, 621, AND 630

May 27-July 21

REGISTRATION DATES ONLINE AND PHONE REGISTRATION

February 5-first day of class (Go to *https://my.umuc.edu* at any time or call IRIS 6 a.m.-9 p.m. daily)

MAIL-IN AND FAX-IN

Standard February 5–May 13

WALK-IN REGISTRATION

Note: Golden ID students must register the week before classes begin.

Adelphi

Student and Faculty Services Center February 5-first day of class Regular office hours

Dorsey Station February 5-first day of class Regular office hours

UMUC at Shady Grove February 5-first day of class Regular office hours

Waldorf Center for Higher Education February 5-first day of class Regular office hours

WITHDRAWAL DEADLINE

SUMMER 2008 Two weeks before class ends

HOLIDAYS

May 26 July 4

DIPLOMA AND CERTIFICATE APPLICATION DEADLINES

For August 2008 For December 2008 For May 2009

FINANCIAL AID DEADLINE

For fall 2008

COMMENCEMENT

May 16, 2009

HELPFUL INFORMATION

On your path to a graduate degree or certificate, UMUC is with you every step of the way. Below, find the support you need to help you succeed throughout your program.

Your First Stop

MyUMUC Portal

Register for courses, pay tuition, apply for financial aid, and much more through the MyUMUC student portal, available at https://my.umuc.edu. For details, visit the MyUMUC Student Information Center at www.umuc.edu/myumuc.

Student Services

Academic Advising

UMUC graduate advising can help you stay on track during your program. Contact a graduate advisor by phone at 800-888-UMUC (8682) or send an e-mail to gradinfo@umuc.edu. In-person advising is available at Adelphi, Dorsey Station, and Shady Grove. Visit www.umuc.edu/locate or see p. 17 for contact information.

Career Services

Career planning assistance and resources for job searching, résumé writing, and many other services, plus job listings are available through Career Services at www.umuc.edu/careerservices. For more information and assistance, call 800-888-UMUC, ext. 6785.

Computer Labs

If you are a UMUC student with a current ID, you have access to computer labs at Adelphi, Arundel Mills, Dorsey Station, Hagerstown, Shady Grove, and Waldorf

* Only first courses in a limited number of degree programs will be available in online session 2.

June 15 October 1 February 15

For summer 2008 For spring 2009

April 1 June 1 November 1

Center. Call the individual site for lab hours. For phone numbers, see inside back cover or visit www.umuc.edu/locate. More information on computing facilities is available at www.umuc.edu/it.

Financial Services

Learn about many financial aid options and apply at www.umuc.edu/financialaid. For assistance, call 800-888-UMUC, ext. 7510, or send an e-mail to gradfinaid@umuc.edu.

Payment Options

Find out about the convenient monthly installment payment plan and explore other options, such as employer-provided tuition assistance at *www.umuc.edu/payoptions*.

Students with Disabilities

If you require any special accommodations because of a temporary or permanent disability, contact the Office of Veterans and Disabled Student Affairs four to six weeks prior to the start of each term at 800-888-UMUC, ext. 7930 (or 301-985-7466 TTY), or vdsa@umuc.edu.

Students in the Military

UMUC offers special tuition benefits, financial support, and other programs for active-duty military servicemembers and their spouses, regardless of residency. To learn about scholarships available to military students and spouses and to apply, visit www.umuc.edu/milscholarships.

Textbooks

Textbooks and course materials may be purchased through MBS Direct. Textbooks for courses offered at College Park are also available at the University Book Center/Barnes & Noble in College Park, Maryland. Visit www. umuc.edu/textbooks for details about ordering online or in person. To order textbooks by phone, call MBS Direct at 800-325-3252.

Academic Resources

Library Services

Extensive library resources and services are available online, 24 hours a day, seven days a week. You can also receive librarian assistance in person or by phone (at 800-888-UMUC, ext. 7209) during regular office hours or by e-mail (at *library@umuc.edu*) or online chat 24 hours a day. Visit *www.umuc.edu/library* for a complete list of library services.

Technical Requirements for Online Courses

UMUC online graduate courses require a minimum level of computer hardware and software. To view the full list of minimum technical requirements, visit *www.umuc.edu/* gradtech. For WebTycho assistance, call 800-807-4862 or send an e-mail message to webtychosupport@umuc.edu.

Writing Assistance

Receive feedback on your writing assignments from expert advisors and use online writing and research resources through the Effective Writing Center. Visit the Writing Center online at www.umuc.edu/writingcenter or send an e-mail to writingcenter@umuc.edu.

3

GRADUATE PROGRAMS

UMUC's graduate programs are career-focused and combine theory with practice. Almost all are offered online, so that busy adults can earn credit from anywhere in the world.

DOCTORAL PROGRAM

Doctor of Management*

MASTER'S DEGREE PROGRAMS

Master of Business Administration

Master of Distance Education

- Distance education policy and management
- Distance education teaching and training
- Distance education technology

Master of Education in instructional technology

Master of International Management

- Master of Science in accounting and financial management
- Master of Science in accounting and information technology

Master of Science in biotechnology

- Bioinformatics
- Biosecurity and biodefense
- Biotechnology management

Master of Science in environmental management

- Master of Science in financial management and information systems
- Master of Science in health administration informatics

Master of Science in health care administration

Master of Science in information technology

- Database systems technology Electronic business (E-business)
- Homeland security management
- Informatics
- Information assurance
- Project management
- Software engineering
 - Telecommunications management

Master of Science in management

- Accounting
- Financial management
- Health care administration
- Homeland security management Human resource management
- Information systems and services
- Interdisciplinary studies in management
- Marketing
- Nonprofit and association management
- Procurement and contract management
- Project management
- Public relations

Master of Science in technology management

- Distance education technology
 - Electronic business (E-business)
- Homeland security management
 - Information systems and services
 - Project management

EXECUTIVE DEGREE PROGRAM

Master of Business Administration*

DUAL DEGREE PROGRAMS

MASTER OF BUSINESS ADMINISTRATION OR EXECUTIVE MBA WITH **

Master of Distance Education

Master of International Management

Master of Science in biotechnology

Master of Science in environmental management

Master of Science in financial management and information systems

Master of Science in health care administration

Master of Science in information technology

Master of Science in management

Master of Science in technology management

OTHER DUAL DEGREE COMBINATIONS **

Master of Distance Education/Master of Science in management

Master of Education in instructional technology/Master of Distance Education

Master of Science in accounting and information technology/Master of Science in accounting and financial management

Master of Science in financial management and information systems/Master of Science in accounting and financial management

TEACHER EDUCATION PROGRAM (NONDEGREE)

Teacher Education Reading Strand: Reading Courses in Elementary and Secondary

CERTIFICATE PROGRAMS

Accounting

Education

Accounting and Information Technology

Bioinformatics

Biotechnology Management

Database Systems Technology

Distance Education, Globalization, and Development

Distance Education Leadership

E-Business

Environmental Management

Financial Management in Organizations

Foundations of Distance Education

Foundations of Human Resource Management

Foundations of Information Technology

Health Care Administration

Homeland Security Management

Integrated Direct Marketing

Integrative Supply Chain Management

* Offered online with mandatory residencies or course meetings at UMUC headquarters in Adelphi, Maryland.

** After successful completion of the first degree program, students may earn a dual degree by completing an additional 18 credits in the second program.

▼ The Master of Education in instructional technology must be completed first.

Informatics

Information Assurance

International Marketing

International Trade

Project Management

Software Engineering

PROGRAM

- Nonprofit and Association Financial Management
- **Policy and Management in Distance Education**
- **Procurement and Contract Management**
- **Systems Analysis**
- **Teaching and Training at a Distance**
- **Technology in Distance Education**
- **Telecommunications Management**

EXECUTIVE CERTIFICATE

Chief Information Officer

National Leadership Institute

The National Leadership Institute (NLI) at UMUC provides programs that develop the leadership skills and abilities of careerfocused managers and executives. Programs are noncredit and short-term, and designed for mid- to senior-level managers from the corporate, nonprofit, and government sectors who wish to make a positive and meaningful transformation in their professional and personal lives. Participants receive a comprehensive assessment of their leadership skills and perspectives, learn how their behavior affects others, engage in experiential exercises that demonstrate leadership behaviors, and leave the program with a workable leadership development plan.

NLI is a network associate of the Center for Creative Leadership (CCL), recognized worldwide as the preeminent organization devoted to leadership training and research.

NLI's wide range of leadership development programs include

- The Leadership Development Program (LDP)®
- The Foundations of Leadership Program
- Online Leadership Assessment Program (OLAP)®
- Negotiating Conflict Program
- Custom-designed programs and workshops
- Executive coaching packages

More information may be obtained by calling the business development office at 877-999-7195, or by sending e-mail to nli@umuc.edu. Schedule, registration, and pricing information is also available online at www.umuc.edu/nli. NLI is on the GSA/ MOBIS Schedule (GS#10F-0357N); please call 301-985-7913 before registering.

TUITION INFORMATION

One of the key values that drives UMUC is affordability. Not only does UMUC make sure that the tuition rates listed below are competitive, the university also helps you find ways to afford the cost of your education.

Tuition rates are subject to the approval of the University System of Maryland (USM) Board of Regents. They may be changed, or other charges may be included, as a result of the Board of Regents decisions.

Notwithstanding any other provision of this or any other university publication, the university reserves the right to make changes in tuition, fees, and other charges at any time such changes are deemed necessary by the university and the USM Board of Regents.

Tuition and Fees

Due at Time of Registration

All tuition and fees are due at the time of registration, unless you

- 1. Applied for financial aid to cover tuition and fees for this semester:
- 2. Enrolled in UMUC's interest-free monthly payment plan (to find out more, visit www.umuc.edu/payoptions); or
- 3. Will receive employer-provided tuition assistance

If you register by

Registration Method	Payment Due Date
Online via MyUMUC	Payment is due with registra- tion or must be submitted by mail the day of registration
Phone via IRIS	IRIS will give you a payment due date
Mail, fax, or in person	Payment must accompany your registration

Payment is expected by the due date. If UMUC has not received your payment in full, your registration may be canceled.

Note: Not paying for a course does not relieve you of your financial obligation to the university.

Mandatory Technology Fee

A technology fee per unit of credit must be paid at the time of registration. The fee is capped at \$240 per year (which runs summer/fall/spring). See Additional Fees for details.

AVAILABLE METHODS OF PAYMENT

UMUC offers a variety of payment options. Payments may be made via

- 1. Credit card—American Express, Discover, MasterCard, and Visa payments can be made online at *https://my.umuc.edu* or by phone at 800-888-UMUC (select option 2)
- 2. Money order
- 3. Check-made payable to University of Maryland University College
- 4. Electronic check—payments can be deducted directly from your checking account via *https://my.umuc.edu*
- 5. Cash (in person at Adelphi only)

Registration payments-whether made by cash, check, money order, or credit card-are final and may not be replaced by any type of tuition assistance. The tuition and fees listed are those in effect at the time of publication, but are subject to change.

tional materials, and an international study trip—except for airfare. Neither tuition remission for USM employees nor Golden ID benefits may be used for Executive

CERTIFICATE FOR CHIEF INFORMATION **OFFICERS (CIO)** (FOUR COURSES)

ADMINISTRATION (SEVEN COURSES)

\$6,816 before each seminar**

Programs.

MASTER OF BUSINESS

\$27,264

Tuition is payable on the following schedule: \$6,816 before each seminar**

Tuition is payable on the following schedule:

Graduate Tuition per Credit

Active-duty military and spouses*

Note: AMBA 600 is \$694 for the class, not

Note: Golden ID benefits may not be applied

to GMBA or MBA courses or to 800-level

courses for the Doctor of Management.

GRADUATE TUITION PER PROGRAM

Note: Tuition for graduate Executive

Programs generally includes the cost of

tuition, books, library skills course, instruc-

FOR EXECUTIVE PROGRAMS

\$412

\$659

\$412

\$694

\$1.045

\$47,712

STANDARD GRADUATE COURSES

(regardless of residency)

DOCTOR OF MANAGEMENT

(regardless of residency)

800-level courses

Maryland residents

Nonresidents

MBA COURSES

per credit.

GRADUATE TUITION PER NONCREDIT COURSE

\$75

\$225

\$225

\$225

\$50

\$10

\$5

\$25

UCSP 611 Introduction to	
Graduate Library Research Skills	

UCSP 620 Financial Accounting

UCSP 621 Economics

UCSP 630 Introduction to **Research Methods**

Note: Financial aid, Golden ID benefits, and USM remission of fees may not be applied to noncredit courses.

Additional Fees

APPLICATION (NONREFUNDABLE)

Doctor of Management \$100 All other graduate programs \$50

DIPLOMA APPLICATION (NONREFUNDABLE)

For both degrees and certificates

TECHNOLOGY FEE *

Per credit for credit courses (capped at \$240 per year)

TRANSCRIPTS

RETURNED CHECKS

Note: In accordance with UMUC and the Board of Regents, all students that fail to pay charges incurred with UMUC will be transferred to the State Central Collection Unit. Additionally, UMUC has received authorization from the Board of Regents to charge students' delinquent accounts a 17 percent collection fee and/or all attorney and court costs incurred by the university. Once a past due balance with UMUC has been transferred to the State Central Collection Unit, students' information will be forwarded to the credit bureau.

Requests for services (e.g., transcripts, diplomas, commencement arrangements, transfer credit review) may be denied until all debts are paid in full. All graduate students are required to pay graduate tuition for all graduate courses in which they are enrolled.

Financial aid awards may be canceled or reduced for financial aid recipients who withdraw from classes. Financial aid recipients should check with a financial aid advisor when withdrawing from a course to determine the impact on their awards.

official start date of class.

* Spouses and some dependent children of active-duty military personnel are eligible for the Maryland resident tuition rate—veterans and dependent children may also be eligible.

** An additional deposit of \$500 is required after applications are accepted to reserve a place in the class. The first full tuition payment is due before the start of Seminar I.

* Technology fee does not apply to GMBA, MBA, DM, and Executive Program courses.

The official date used to determine a refund is the date of the drop transaction. The official date for federal financial aid recipients is the last date of class attendance as determined by federal regulations. Additional information is available online at www.umuc.edu/financialaid.

Payment Options

Monthly Tuition Payment Plan

UMUC offers an interest-free, monthly tuition-payment plan. The plan allows you to spread all or part of your tuition bills into monthly installments on a term basis, thus providing greater financial flexibility. All UMUC students are eligible to participate in the payment plan, regardless of financial need. More information may be found online at www.umuc.edu/payoptions or at *www.tuitionpay.com/umuc* or by calling Tuition Pay at 800-635-0120.

Other Payment Options

Find detailed information about other payment options at the following Web pages.

EMPLOYER-PROVIDED ASSISTANCE

www.umuc.edu/payoptions

FINANCIAL AID AWARDS

www.umuc.edu/financialaid

VETERANS BENEFITS

www.umuc.edu/vabenefits

Refund Policy

Note: No refunds are given for technology fees or tuition for noncredit courses after the

Refund for Course Cancellations

The university refunds 100 percent of tuition and technology fees for courses canceled by the university. The application fee is nonrefundable, even when a course is canceled.

Refund for Student Withdrawals

Tuition is refunded as follows:

100%	Withdrawal before the class start date
75%	Withdrawal 1–13 calendar days after a class starts
50%	Withdrawal 14–20 calendar days after a class starts
0%	Withdrawal 21 or more calendar days after a class starts

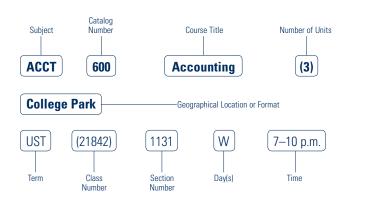
Students who withdraw on the first day of class are not eligible for a 100 percent refund. *Please note*: This policy applies only to students not receiving federal financial aid

Federal Return of Funds Policy

If you are receiving federal financial aid, you must follow the university's withdrawal procedures outlined in the graduate catalog. The federal return of funds policy may also be found at www.umuc.edu/financialaid. For additional information, contact Student Financial Services by phone at 800-888-UMUC, ext. 7510, or by e-mail at gradfinaid@umuc.edu.

In this section you will find graduate courses offered during the summer 2008 term. Courses are organized in alphanumeric order by subject.

KEY TO COURSE LISTINGS



First Courses for Your Program

To determine which course you should take first, go to *www.umuc.edu/catalog* and see the course requirements for your program. The noncredit course UCSP 611 Introduction to Graduate Library Research Skills is required for all UMUC graduate students within the first 6 credits of graduate study. The 3-credit elective COMM 600 Academic Writing for Graduate Students is also recommended near the beginning of your program.

Noncredit Courses

Several noncredit courses are available to help you build valuable skills so you can complete your graduate program successfully. See the complete list of noncredit courses online at www.umuc.edu/grad/noncred.

Mandatory Course Evaluations

UMUC uses student feedback to make decisions about future courses. The online evaluation is required to ensure complete information from every student-your input is vital. The evaluation notice will appear on class screens about 21 days before the end of the term or session. You will have approximately one week to complete the evaluation until access to the Class Menu will be locked. After you complete the evaluation, access to the Class Menu will resume.

* Hybrid courses are offered with approximately every other session on-site and the remaining sessions online. Course descriptions are available on the Web at www.umuc.edu/grad/courses.

SUMMER 2008 COURSES

ACCT

ACCT 608 Fraud Examination and Accounting Ethics (3) Online UST (51041) 9040 ACCT 610 Financial Accounting (3) Online UST (51139) 9040 ACCT 611 Management Accounting (3) Online UST (51042) 9040 ACCT 612 Auditing Process (3) Online UST (51381) 9040 ACCT 613 Federal Income Taxation (3) Online UST (51043) 9040 ACCT 614 Accounting Information Systems (3) Online UST (51044) 9040 AMBA AMBA 600 MBA Fundamentals (3) Online MBA (51045) 9040 College Park/Online Hybrid * MBA (51481) 1131 W 6:30-9:30 p.m. Dorsey Station/Online Hybrid * MBA (51478) 7611 M 6:30-9:30 p.m.

AMBA 601 T	he Role of N	lana	gers and	AMBA 604 Tech
Organizations	in Society (6)		Management (6)
Online				Online
MBA (51	053) 9040			MBA
College Park/				MBA
MBA (514	480) 1121	Tu	6:30–9:30 p.m.	MBA
Dorsey Station	n/Online Hy	brid	*	MBA
-			6:30–9:30 p.m.	MBA
() -	-////		ciec yier pin	MDA
AMBA 602 T	he Dynamic	s of I	Individuals and	MBA
Groups at Wo	ork (6) 🔻			MBA
Online				MBA
MBA	9040			College Park/On
MBA	9041			MBA
MBA	9042			MBA
MBA	9043			AMBA 605 Ecor
MBA	9044			Decisions (6) V
MBA	9045			Online
MBA	9046			MBA
MBA	9047			MBA
MBA	9048			MBA
MBA	9049			MBA
MBA	9050			MBA
MBA	9051			MBA
MBA	9052			MBA
College Park/	Online Hybr	id *		MBA
MBA	1131		6:30–9:30 p.m.	
MBA	1132		6:30–9:30 p.m.	
MBA	1133		6:30–9:30 p.m.	
Dorsey Station			-	College Park/On
MBA	7641			
MDA	/041	1 11	6:30–9:30 p.m	MBA
AMRA 603 T	'he Merketin	a of	New Ideas (6) 🔻	
Online	ne markeun	g 01	ivew ideas (0) V	
MBA	9031			Dorsey Station/C MBA
MBA	9032			IVIDA
MBA	9032			AMBA 606 Org
MBA	9034			Environment (6)
MBA	9035			Online
MBA	9036			MBA
MBA	9037			MBA
MBA	9038			MBA
MBA	9039			MBA
		: d 🦗		MBA
College Park/0 MBA		<i>ia</i> ★ Tu	6.30 9.30 n	1 (7) (
MBA MBA		Tu Tu	6:30–9:30 p.m.	
MDA	1122	тu	6:30–9:30 p.m	MBA
				College Park/On
				MBA

- * Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.
- ▼ Note: Continuing students will be registered for AMBA 602 through AMBA 607 by Graduate Advising. Returning MBA students should contact Graduate Advising at 800-888-UMUC to re-enroll.

Course descriptions are available on the Web at www.umuc.edu/grad/courses.

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AMBA 604 Technology and Operations
                 9011
                 9012
                 9013
                 9014
                 9015
                 9016
                 9017
                 9018
                 9019
               nline Hybrid 米
                 1111 M 6:30-9:30 p.m.
                 1133 W 6:30-9:30 p.m.
               nomics of Management
                 9081
                 9082
```

9083 9084 9085 9086 9087 9088 9089 9090 9091 nline Hybrid * 1101 Th 6:30-9:30 p.m. 1102 Th 6:30-9:30 p.m. 1103 Th 6:30-9:30 p.m. Online Hybrid 米 7621 Tu 6:30-9:30 p.m. panizations and the External

9071 9072 9073 9074 9075 9076 9077 9078 nline Hybrid * 1121 Tu 6:30-9:30 p.m.

AMBA 607 Strategy (6) 🔻 Online MBA 9061 MBA 9062 MBA 9063 MBA 9064 9066 MBA MBA 9067 College Park/Online Hybrid * MBA 1161 Tu 9 a.m.-12 noon Dorsey Station/Online Hybrid * 7631 W 6:30-9:30 p.m. MBA BIOT BIOT 601 Molecular Biology for Business Managers (3) Online UST (51085) 9040 BIOT 630 Introduction to Bioinformatics (3) Online UST (51086) 9040 BIOT 640 Societal Issues in Biotechnology (3) Online UST (51087) 9040 BIOT 643 Techniques of Biotechnology (3) Online UST (51088) 9040 BIOT 645 The Business of Biotechnology (3) Online UST (51183) 9040

BSBD

BSBD 641 Biosecurity and Bioterrorism (3) Online UST (51382) 9040

BTMN

BTMN 634 Selection and Evaluation of **Biotechnology Projects (3)** Online UST (51736) 9040

BTMN 636 Biotechnology and the Regulatory Environment (3) Online UST (51384) 9040

CIOC

CIOC 620 Leading Change and Innovation in Technology (6) Online UX1 9012

CIOC 640 Program Management (6) Online UX1 9010

COMM

COMM 600 Academic Writing for Graduate Students (3) Online UST (51163) 9040 College Park USS (51508) 1121 Tu 6–10 p.m.

DBST

DBST 651 Relational Database Systems (3) Online UST (51385) 9040

DBST 652 Advanced Relational/Object-Relational Database Systems (3) Online UST (51386) 9040

DEPM

DEPM 604 Leadership in Distance Education (3) Online UST (51520) 9040

DETT

DETT 607 Instructional Design and Course Development in Distance Education (3) Online UST (51518) 9040

DETT 615 Assessment and Quality Assurance in Distance Education (3) Online UST (51519) 9040

DMBA

DMBA 603 The Marketing of New Ideas (6) Online MBA (51387) 9040

DMBA 604 Technology and Operations Management (6) 🔻 Online MBA 9040

DMBA 606 Organizations and the External Environment (6) 🔻 Online MBA 9040

DMGT

DMGT 800 Foundations of Management Theory and Strategic Thinking (6) Online UDM (51742) 9040

DMGT 810 Leadership, Enterprise Change, and Virtual Management $(\bar{6})$ Online UDM (51744) 9040

DMGT 830 Research Methods and Design (6) Online UDM (51746) 9040

DMGT 860 Postdoctoral Teaching Practicum (6) Online UDM (51747) 9040

DMGT 890 Dissertation: Theory Paper (4) Online UDM (51748) 9040

DMGT 891 Dissertation: Empirical Paper (4) Online UDM (51749) 9040

DMGT 892 Dissertation: Futurist Paper (4) Online UDM (51750) 9040

Online

▼ Note: Continuing students will be registered for DMBA 604 and 606 by Graduate Advising. Returning MBA students in the dual degree program should contact Graduate Advising at 800-888-UMUC to re-enroll.

Course descriptions are available on the Web at www.umuc.edu/grad/courses.

EBUS

EBUS 610 Introduction to E-Business (3) Online UST (51396) 9040

EBUS 620 E-Marketing (3) Online UST (51397) 9040

EBUS 630 Social, Legal, Ethical, and Regulatory Issues (3) Online UST (51398) 9040

EBUS 640 E-Technology (3) Online UST (51399) 9040

EBUS 650 E-Development and Management (3) Online UST (51400) 9040

EDRS

EDRS 625 Instruction of Reading (3) Online UST (51404) 9040

EDTC

EDTC 600 Foundations of Technology in Teaching and Learning (3) Online UST (51405) 9040

EDTC 605 Digital Information Literacy for K-12 Educators (3) Online UST (51406) 9040

EDTC 610 Web-Based Learning and Teaching: Design and Pedagogy (3) Online UST (51407) 9040

EDTC 615 Using Technology for Instructional Improvement (3) UST (51408) 9040

EDTC 625 Hardware and Software in Instructional Development (3) Online UST (51755) 9040

EDTC 630 Administration of Technology Initiatives: Planning, Budgeting, and Evaluation (3) Online UST (51700) 9040

ENER

ENER 603 Energy Infrastructure Management (3) Online UST (51254) 9040

ENVM

ENVM 641 Environmental Auditing (3) Online UST (51092) 9040

ENVM 643 Environmental Communications and Reporting (3) Online UST (51093) 9040

ENVM 646 Environmental/Energy Law and Policy Development (3) Online UST (51094) 9040

ENVM 648 Fundamentals of Environmental Systems (3) Online UST (51253) 9040

ENVM 651 Watershed Planning Management (3) Online UST (51631) 9040

ENVM 670 Seminar in Environmental Management (3) Online UST (51095) 9040

FIN

FIN 610 Financial Management in Organizations (3) Online UST (51144) 9040

Online UST (51256) 9040

* Hybrid courses are offered with approximately every other session on-site and the remaining sessions online. Course descriptions are available on the Web at www.umuc.edu/grad/courses.

FIN 615 Financial Management of Current

UST (51147) 9040

Operations (3)

Online

Online

Online

Online

Online

HAIN

Online

Online

HCAD

Online

Online

Online

Online

Informatics (3)

Capstone (3)

FIN 620 Capital Markets, Institutions, and Long-Term Financing (3)

UST (51149) 9040

FIN 630 Investment Valuation (3)

UST (51151) 9040

FIN 640 Multinational Financial Management (3)

UST (51153) 9040

FIN 645 Behavioral Finance (3)

UST (51510) 9040

HAIN 661 Health Administration

UST (51729) 9040

HAIN 670 Health Administration Informatics

UST (51702) 9040

HCAD 600 Introduction to Health Care Administration (3)

UST (51096) 9040

HCAD 610 Information Technology for Health Care Administration (3)

UST (51160) 9040

HCAD 620 The U.S. Health Care System (3)

UST (51097) 9040

HCAD 630 Public Health Administration (3)

UST (51703) 9040

HCAD 635 Long-Term Care Administration (3)

HCAD 640 Financial Management for Health Care Organizations (3) Online UST (51098) 9040 College Park/Online Hybrid * USS (51506) 1131 W 6–10 p.m.

HCAD 650 Legal Aspects of Health Care Administration (3) Online UST (51136) 9040 Shady Grove USS (51503) 5121 Tu 6–10 p.m.

HCAD 660 Health Care Institutional Organization and Management (3) Online UST (51180) 9040

HCAD 670 Health Care Administration Capstone (3) Online UST (51099) 9040

HRMD

HRMD 610 Issues and Practices in Human Resource Management (3) Online UST (51205) 9040

HRMD 620 Employee Relations (3) Online UST (51229) 9040

HRMD 630 Recruitment and Selection (3) Online UST (51206) 9040

HRMD 650 Organizational Development and Change (3) Online UST (51207) 9040

HSMN

HSMN 610 Concepts in Homeland Security (3) Online UST (51441) 9040

HSMN 620 Physical Security (3) Online UST (51442) 9040

HSMN 630 Business Continuity: Disaster Recovery, Planning, and Response (3) Online UST (51443) 9040 Dorsey Station USS (51475) 7631 W 6–10 p.m.

HSMN 670 Seminar in Homeland Security (3) Online UST (51444) 9040

IMAN

IMAN 601 Strategic Management in a Global Environment (3) Online UST (51100) 9040 College Park USS (51727) 1111 M 6–10 p.m.

IMAN 610 Economics for Global Managers (3) Online UST (51179) 9040

IMAN 625 International Trade and Trade Policy (3) Online UST (51194) 9040

IMAT

IMAT 637 IT Acquisitions Management (3) Online UST (51424) 9040

IMAT 670 Contemporary Topics in Informatics (3) Online UST (51426) 9040

INFA

INFA 610 Computer Security, Software Assurance, Hardware Assurance, and Security Management (3) Online UST (51428) 9040 College Park USS (51574) 1111 M 6–10 p.m.

INFA 620 Network and Internet Security (3) Online UST (51432) 9040

INFA 630 Intrusion Detection and Intrusion Prevention (3) Online UST (51433) 9040

INFA 640 Cryptology and Data Protection (3) Online UST (51435) 9040

INFA 650 Computer Forensics (3) Online UST (51575) 9040 College Park USS (51576) 1141 Th 6–10 p.m.

INFA 660 Security Policy, Ethics, and the Legal Environment (3) Online UST (51436) 9040

ISAS

ISAS 600 Information Systems for Managers (3) Online UST (51437) 9040

ISAS 610 Information Systems Management and Integration (3) Online UST (51438) 9040

ISAS 630 Systems Analysis and Design (3) Online UST (51440) 9040

ITEC

ITEC 610 Information Technology Foundations (3) Online UST (51416) 9040

ITEC 620 Information Technology Infrastructure (3) Online UST (51420) 9040

ITEC 630 Information Systems Analysis, Modeling, and Design (3) Online UST (51421) 9040

ITEC 640 Information Technology Project Management (3) Online UST (51514) 9040

MGMT

MGMT 610 The Manager in a Technological Society (3) College Park USS (51733) 1121 Tu 6–10 p.m. USS (51754) 1141 Th 6–10 p.m. Online UST (51209) 9040

MGMT 615 Intercultural Communication and Leadership (3) Online UST (51413) 9040 College Park/Online Hybrid * USS (51735) 1131 W 6–10 p.m. Dorsey Station/Online Hybrid * USS (51734) 7631 W 6–10 p.m.

MGMT 630 Organizational Theory and Behavior (6) Online UST (51712) 9040 College Park/Online Hybrid * USS (51717) 1131 W 6-10 p.m.

MGMT 640 Financial Decision Making for Managers (3) Online UST (51210) 9040 College Park USS (51718) 1111 M 6–10 p.m. USS (51499) 1131 W 6–10 p.m.

MGMT 645 Legal Aspects of Management (3) Online UST (51211) 9040

MGMT 650 Research Methods for Managers (3) Online UST (51212) 9040 College Park USS (51705) 1111 M 6–10 p.m. College Park/Online Hybrid * USS (51706) 1141 Th 6–10 p.m.

MGMT 670 Strategic Management Capstone (3) Online UST (51213) 9040 College Park USS (51704) 1131 W 6–10 p.m.

MRKT 600 Marketing Management (3) Online UST (51234) 9040

MRKT 601 Legal and Ethical Issues in Global Communications (3) Online UST (51235) 9040

MRKT 602 Consumer Behavior (3) Online UST (51154) 9040

MRKT 620 Marketing Principles, Regulation and Ethical Issues (6) Online UST (51155) 9040

MSAF

MSAF 670 Accounting and Financial Management Capstone (3) Online UST (51156) 9040

NPMN

NPMN 620 Nonprofit and Association Financial Management (3) Online UST (51731) 9040

OMDE

OMDE 601 Foundations of Distance Education (3) Online UST (51102) 9040

OMDE 610 Teaching and Learning in Online Distance Education (3)Online UST (51415) 9040

OMDE 670 Portfolio and Project in Distance Education (3) Online UST (51517) 9040

Projects (3) Online UST (51635) 9040

Online UST (51107) 9040

* Hybrid courses are offered with approximately every other session on-site and the remaining sessions online. Course descriptions are available on the Web at www.umuc.edu/grad/courses.

Course descriptions are available on the Web at www.umuc.edu/grad/courses.

PCMS 627 Legal Aspects of Contracting (3)

UST (51255) 9040

PCMS

Online

Online

Online

Online

Online

PMAN

Online

Online

Online

Online

Dorsey Station

Management (3)

Negotiations (3)

Logistics (3)

PCMS 628 Contract Pricing and

UST (51730) 9040

PCMS 629 Strategic Purchasing and

UST (51257) 9040

PCMS 630 Commercial Transactions in a Technological Environment: Law, Management, and Technology (3)

UST (51157) 9040

PCMS 631 Integrative Supply Chain Management (3)

UST (51158) 9040

PMAN 634 Foundations of Project Management (3)

UST (51105) 9040

PMAN 637 Project Risk Management (3)

UST (51108) 9040

USS (51477) 7621 Tu 6–10 p.m.

PMAN 638 Project Communications

UST (51109) 9040

PMAN 639 Project Quality Management (3)

UST (51634) 9040

PMAN 650 Financial Management of

PMAN 670 Advanced Project Methods (3)

PRPA

PRPA 601 Public Relations Theory and Practice (3) Online UST (51110) 9040

PRPA 610 Crisis Communication Management (3) Online UST (51111) 9040

SWFN

SWEN 603 Systems Engineering (3) Online UST (51577) 9040

SWEN 640 Software Project Management (3) Online UST (51578) 9040

SWEN 645 System and Software Standards and Requirements (3) Online UST (51422) 9040

SWEN 646 Software Design and Implementation (3) Online UST (51423) 9040

SWEN 647 Software Verification and Validation (3) Online UST (51425) 9040

SWEN 648 Software Maintenance (3) Online UST (51427) 9040

TLMN

TLMN 602 Telecommunications Industry: Structure and Environment (3) Online UST (51112) 9040

TLMN 623 Telecommunications Networks (3) Online UST (51412) 9040

TLMN 641 Network Management and Design (3) Online UST (51579) 9040

TLMN 645 Wireless Telecommunications Systems (3) Online

UST (51113) 9040

TMAN

TMAN 600 Foundations of Management and Technology (6) Online UST (51265) 9040

TMAN 611 Principles of Technology Management (3) Online UST (51114) 9040

TMAN 614 Strategic Management of Technology and Innovation (3) Online UST (51116) 9040

TMAN 625 Economics and Financial Analysis for Technology Managers (3) Online UST (51410) 9040 College Park/Online Hybrid *

USS (51516) 1131 W 6–10 p.m. TMAN 632 Organizational Performance

Management (3) Online UST (51119) 9040 College Park USS (51768) 5111 M 6–10 p.m.

TMAN 633 Managing People in Technology-Based Organizations (3) Online UST (51122) 9040

TMAN 636 Knowledge Management (3) Online UST (51137) 9040

UCSP

UCSP 611 Introduction to Graduate Library Research Skills (0) Online UN1 (51125) 9001 Class meets May 15-June 18. UN1 (51168) 9020 Class meets May 27-June 30. UN2 (51172) 9050

Class meets July 1-August 4.

UCSP 611D Introduction to Graduate Library Research Skills (0) Online UN1 (51726) 9040 Class for doctoral students only meets May 27-June 30.

UCSP 620 Financial Accounting (0) Online UN1 (51127) 9040 Class meets May 27-July 21.

UCSP 621 Economics (0) Online UN1 (51129) 9040 Class meets May 27-July 21.

UCSP 630 Introduction to Research Methods (0) Online UN1 (51130) 9040

Class meets May 27-July 21.

XMBA 602 Organizational Leadership, Management of Human Resources, and Business Ethics (6) 🗘 College Park UX1 1167 Sa 8:30 a.m.-5 p.m.

XMBA 604 Technology and Operations Management (6) 🗘 College Park UX1 1166 Sa 8:30 a.m.-5 p.m.

XMBA 606 International Business, Trade, and Business Law (6) 🗘 College Park UX1 1165 Sa 8:30 a.m.-5 p.m.

CONTACT INFORMATION

Looking for answers or assistance? UMUC personnel can help you keep your studies on track—whether you need to find the right course for your program or you want to use academic or student services. The people and offices you need to reach are listed below.

UMUC, Graduate School of Management and Technology 3501 University Boulevard East Adelphi, MD 20783

800-888-UMUC (8682) or 301-985-7200

Graduate School Personnel

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PROGRAM DIRECTOR

Katherine S. Woodward, PhD kwoodward@umuc.edu

MASTER OF INTERNATIONAL MANAGEMENT

PROGRAM DIRECTOR

Robert Jerome, PhD rjerome@umuc.edu

CONTACT INFORMATION

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Rana Khan, PhD *rkhan@umuc.edu*

MS IN ENVIRONMENTAL MANAGEMENT

PROGRAM DIRECTOR

Robert G. Beauchamp, PhD *rbeauchamp@umuc.edu*

MS IN FINANCIAL MANAGEMENT AND INFORMATION SYSTEMS

PROGRAM DIRECTOR

Jayanta Sen, PhD jsen@umuc.edu

MS IN HEALTH ADMINISTRATION INFORMATICS

PROGRAM DIRECTOR

Agnes Bouldin, PhD abouldin@umuc.edu

MS IN HEALTH CARE ADMINISTRATION

PROGRAM DIRECTORS

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Kathleen F. Edwards, PhD *kedwards@umuc.edu*

MS IN INFORMATION TECHNOLOGY

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Project Management Robert Ouellette, PhD *rouelette@umuc.edu*

Moe B. Shahdad, PhD *mshahdad@umuc.edu*

Software Engineering Hasan Sayani, PhD hsayani@umuc.edu

Telecommunications Management David Cohen, PhD dcohen@umuc.edu

MS IN MANAGEMENT

PROGRAM DIRECTORS

Accounting Bruce Lubich, PhD, CPA *blubich@umuc.edu*

Financial Management James Howard, PhD *jhoward@umuc.edu*

Health Care Administration Diane Bartoo, PhD *dbartoo@umuc.edu*

Kathleen F. Edwards, PhD kedwards@umuc.edu

Homeland Security Management Irmak Renda-Tanali, DSc *irenda-tanali@umuc.edu*

Human Resource Management Glenda Barrett, PhD *gbarrett@umuc.edu*

Rhonda Jones, EdD rjones@umuc.edu

> Information Systems and Services Paul F. G. Keller, PhD *pkeller@umuc.edu*

Interdisciplinary Studies in Management Alan Sutherland, PhD asutherland@umuc.edu

Marketing Leslie Dinauer, PhD *ldinauer@umuc.edu*

Nonprofit and Association Management Margaret Elgin, PhD melgin@umuc.edu

Procurement and Contract Management Emmett Fleming, PhD, JD efleming@umuc.edu

Project Management Robert Ouellette, PhD rouelette@umuc.edu

Moe B. Shahdad, PhD mshahdad@umuc.edu

Public Relations Alfred S. Raider, JD, LLM *araider@umuc.edu*

MS IN TECHNOLOGY MANAGEMENT

PROGRAM DIRECTORS Joyce Shirazi DSc *ishirazi@umuc.edu*

Distance Education Technology Stella Porto, DSc sporto@umuc.edu

E-Business Robert Ouellette, PhD rouelette@umuc.edu

Homeland Security Management Irmak Renda-Tanali, DSc *irenda-tanali@umuc.edu*

Information Systems and Services Paul F. G. Keller, PhD *pkeller@umuc.edu*

Project Management Moe B. Shahdad, PhD mshahdad@umuc.edu

TEACHER EDUCATION PROGRAMS

PROGRAM DIRECTOR Gail Viamonte, PhD gviamonte@umuc.edu

Graduate School General Contact Information

Need assistance or other information? Call **800-888-UMUC** for all your student needs. Call to speak with a graduate academic advisor who will help you make decisions about your courses and your degree or certificate program. You may also call the Adelphi, Dorsey Station, or Shady Grove locations to schedule in-person academic advising.

See p. 3 for additional contact information and Web addresses to help you find the resources and support you need throughout your program.

Graduate Library and Writing Courses

Students taking COMM 600 Academic Writing for Graduate Students or the noncredit course UCSP 611 Introduction to Graduate Library Research Skills may reach one of the following individuals for assistance and information.

COMM 600 Academic Writing for Graduate Students

ACADEMIC DIRECTORS

Andrew J. Cavanaugh, MA acavanaugh@umuc.edu 240-582-2830

Linda B. DiDesidero, PhD *ldidesidero@umuc.edu* 240-582-2830

UCSP 611 Introduction to Library Research Skills

COURSE MANAGER

Julie Arnold, MLS *jlarnold@umuc.edu* 301-985-7403

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International St Admissions

IRIS (Phone Re

Literature Requ (e.g., catalogs of classes, fina

aid brochure) MyUMUC Sur

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Toll-Free Nu

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Registrar

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	800-325-3252
ook Center/ Noble	800-434-6621
ounts)	301-985-7404
	301-985-6785
/eteran urs	
ber	301-985-7930
	301-985-7466
	301-985-7510
	301-985-5500
ls,	301-985-7236
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ces	301-985-7209
tudent	301-985-7155
egistration)	800-584-9413
iests s, schedules ancial	
)	800-888-UMUC
pport	877-868-2847
ership Instit	ute (NLI)
ber	301-985-7195
umber	877-999-7105
	301-985-7236
oport	800-807-4862

UMUC Graduate Course Locations

6865 Deerpath Road Elkridge, MD 21075
443-459-3500
Frederick/National Cancer Institute Fort Detrick
1520 Freedman Drive Fort Detrick, MD 21702
301-738-6090
UMUC Headquarters and UMCP Campus
3501 University Boulevard East Adelphi, MD 20783
800-888-UMUC

Dorsev Station

UMUC at Shady Grove 9636 Gudelsky Drive Rockville, MD 20850

301-738-6090

University System of Maryland at Hagerstown

32 West Washington Street Hagerstown, MD 21740

240-527-2711

Waldorf Center for Higher Education 3261 Old Washington Road Waldorf, MD 20602

301-632-2900

For a complete listing of UMUC course and service locations in the United States, as well as site phone numbers, see inside back cover. For hours and directions, visit *www.umuc.edu/locate.*

REGISTRATION INSTRUCTIONS

Registering at UMUC is easy, no matter which option you choose. You may register for your courses online or by phone or fill out the registration form on the following page and follow the instructions below to register by mail or fax.

Detailed information on the various ways to register—online via MyUMUC, by phone via the Interactive Registration and Information System (IRIS), by mail or fax, or on-site—can be found online at www.umuc.edu/register.

A form is provided on the following page for those who prefer to mail or fax in their registration. (Please note: Online and phone registrations are processed and confirmed immediately; mail and fax registrations require manual processing.)

You may register by fax or mail if

- You have already been admitted to UMUC as a graduate student.
- You are a new student who meets the UMUC admission criteria and has submitted an Application for Admission (available at https://my.umuc.edu) with the \$50 application fee.
- All of your financial aid awards are enclosed or have already been confirmed.

You may not register by fax or mail if you are a financial aid applicant without an

Other Forms

The following forms can be completed and submitted online through MyUMUC (https://my.umuc.edu). If you are not yet enrolled at UMUC, click on the Prospective Student tab at the top of the page.

- Application for Admission
- Financial Aid: FAFSA
- Registration
- Application for Diploma

award letter or a GSL disclosure statementunless your own payment accompanies the registration form.

Instructions

- **1.** Complete the registration form, using black ink and printing legibly.
- 2. Compute the amount due for tuition and fees. (Refer to p. 6 of this schedule or see www.umuc.edu/tuition.)
- 3. Be sure to meet the deadlines listed under Important Dates on p. 2 in this schedule.
- 4. Either fax your registration to 301-985-7364 or mail it to the Registrar's Office-Registration, University of Maryland University College, 3501 University Boulevard East, Adelphi, MD 20783-8075 USA. Fax registrations require that you already be admitted and that you pay by credit card.

UMUC will mail you a statement of vour account.

Schedule Adjustment

After your registration has been processed, you may make changes online or through IRIS. To do so, access MyUMUC at https://my.umuc.edu or call 800-584-9413 or 301-985-7499. IRIS is available daily from 6 a.m. to 9 p.m. eastern time.

The Waiting List

If a course is already full at the time of registration, you have the option of placing your name on a waiting list for that class. For information on how the wait list works, visit www.umuc.edu/register. To check on

Army Students

To make use of military tuition assistance, Army students must register online via www.GoArmyEd.com. For more information, contact your advisor.

course availability and see if new sections have been added, visit the MyUMUC student portal at *https://my.umuc.edu*.

Withdrawals or **Dropped Courses**

Official withdrawal from a class must occur no later than 14 days before the final class. For information on how to withdraw from a class, visit www.umuc.edu/register.

Please note: UMUC can honor only withdrawal requests actually received. Failure to withdraw in the required manner may result in the forfeiture of any refund and may result in a failing grade.

Stopping payment on checks for registration fees or not paying at registration does not constitute an official withdrawal or relieve you of your financial obligation to UMUC. Never attending or ceasing to attend classes does not constitute a withdrawal.

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University of Maryland University College	MAIL OR FAX REGISTRATION FORM
Graduate School of Management & Technology	Census Information
Personal Information	Census information will be kept confidential and will be used only for statistical purposes.
Mr. Ms. Check if this is a new address Student identification number (EMPLID)	1. Maryland county of residence <i>Note:</i> If not a resident of Maryland, write NA, if Baltimore City write Balt. City
Last name First name Middle initial	2. Daytime phone Evening phone to
	3. Employer Employer's zip code
	т. Dates and rocatoris of your first and fast registrations at any oraclef of the Officer sty dysteri of maryana. First Date
City State Zip code	Last Date
Current e-mail address	Form of Payment Note: To compute your cost, refer to p. 6 of this schedule or go to <i>www.mmuc.edu/tuition</i> on the Web.
Any other names under which your educational records may be held Today's date Month Day Year	Please check all that apply.
I have previously registered for the summer 2008 session.	
Course Selection	Interest-tree, monthly tutton-payment plan (See p. 7 of the Schedule for information.) to University of Maryland University College.)
You are responsible for checking to make sure you have the necessary prerequisites for a course and that the course does not duplicate any other course you have taken. You must list ALL information requested below. Refer to the Key to Course Listing for guidance. Example:	□ Tuition assistance or remission of fees (Be sure to enclose your tuition assistance or remission-of-fees form.) (Please provide information below.)
ADMN 601 22201 1111 03	ilitation (Chapter 31) according to according the second s
SUBJECT COURSE NO. CLASS NO. SECTION NO. CREDITS OFTION-	u MasterCard L Visa
	Account number
	Expiration date
	Signature
	Name (please print)
	I understand that I am responsible for and agree to pay all charges I incur at UMUC and that if I withdraw, I must do so in accordance with the policies and procedures for the term in which I am enrolling. I understand that if my account becomes delinquent, I will be liable for collection costs.
* Leave blank if you want standard A. B. C. F grading options; otherwise, indicate audit (AU). Courses required for degree-seeking students may not be taken as an audit.	I also understand and agree that if I enroll in classes offered at military sites, my name, Social Security number, and other information may be released for security purposes.
FOR OFFICE USE ONLY	
PREFIX COLLEGE CODE ID VS BC DATE INITIALS	Signature Date
	Enclose this form with payment by mail or fax to 301-985-7364 by registration deadline.