University of Maryland University College

School of
Undergraduate
Studies

SCHEDULE OF CLASSES
SUMMER 2009

www.umuc.edu

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EARN A QUICK CREDIT IN THE FORMAT OF YOUR CHOICE

A few short weeks can add another credit to your transcript—whether you take classes online or on-site. UMUC now makes a number of 1-credit courses available in both formats. See the listings for Adelphi, Andrews AFB, College Park, Dorsey Station, and Shady Grove for intensive format courses. See the online course listing for 1-credit courses in anthropology, career planning, finance, gerontology, and psychology.

Using this combination of papers saves the following:

3 TREES
2 MILLION BTUs: TOTAL ENERGY
349 LBS CO
1,143 GALS. WATER: WASTEWATER
189 LBS: SOLID WASTE

The schedule's text pages are printed on forest-friendly Finch opaque FSC certified paper. The cover is printed on Chorus Art gloss FSC certified paper. Environmental impact estimates were made using the Environmental Defense Paper Calculator.

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Welcome from the Dean

Dear School of Undergraduate Studies Students:

Congratulations on making a positive step toward your future by enrolling in summer courses at UMUC. Especially in these uncertain economic times, investing in your future through education is a wise move. We are pleased to offer you this schedule of classes tailored to your learning needs.

In addition to offering courses on-site and online, UMUC also offers courses in a hybrid format that combines online study with on-site course meetings. The combination of both forms of instruction provides a rich academic experience and offers you greater flexibility to accommodate your busy schedule.

We always welcome your input to improve the quality and content of our programs. Please feel free to provide feedback to me at *deanundergrad@umuc.edu* at any time.

UMUC is committed to providing you with the quality education that will help you not only survive but also thrive in your chosen career. I wish you great success with your courses in the coming academic session.

Sincerely,

Marie A. Cini

Marie A. Cini, PhD
Vice Provost and Dean
School of Undergraduate Studies

SUMMER HIGHLIGHTS

Faculty Spotlight

Sabrina Fu not only teaches her students how to take care of the environment—now, through a $10,000 grant from the EPA, she's helping UMUC students teach the world. The project is part of a National Student Design Competition for Sustainability Focusing on People, Prosperity, and the Planet. Backed by UMUC's technical resources and the members of the Environmental Management Club, the project aims to educate the public to "Think, Globally, Act Locally: Reduce, Reuse, and Recycle" through a Web site.

The project is a natural for Fu, who was raised to believe in science as the answer to society's problems by her father. He believed this so strongly, she says, that all three of his children earned doctorates in science.

Before coming to UMUC, Fu worked in environmental remediation for seven years, which gave her experience in the bigger picture, beyond science, including the management and politics of the field. To her, environmental management "encompasses all of the major disciplines: business, communications, psychology, philosophy/religion, science, social science, economics, and history."

Fu has been teaching science classes at UMUC since 2001.

Putting Student Success First

UMUC has always been dedicated to helping adult, part-time students, but in 2008 the School of Undergraduate Studies took an extra step toward ensuring that students like you meet your academic goals by establishing the Center for Student Success. Its mission is to provide you with the foundation for academic success, offer you opportunities to be involved with the university, and enable you to assume greater control over your own learning and personal life.

Some of the center's activities happen behind the scenes—working with faculty to ensure that students in high-enrollment introductory classes are pointed in the right direction if they show signs of needing help—before they fall too far behind.

Whether you're a new student looking for help or a continuing student looking for closer ties to the university community, the Center for Student Success can help. Visit *www.umuc.edu/studentsuccess* for more information on the following options:

- **EDCP 100 Principles and Strategies of Successful Learning:** This 3-credit course can help you develop time management and study skills for university-level work.

- **The Effective Writing Center:** Available at *www.umuc.edu/ewc*, the center provides resources and advice to develop and hone your writing skills.

- **Mentors:** Experienced mentors can provide guidance for your studies and your career.

- **Tutors:** Depending on topic or class, tutors may be available in a special online classroom and/or on-site in Adelphi and College Park.

- **Student Clubs:** Clubs are organized around different academic areas, but you don't have to be a major in the subject to join.

- **Honor Societies:** Depending on your GPA, you may be eligible for one of the university's honor societies, including the new honor society in computing.

News and Recognition

- Phi Alpha Theta, the history honor society, gave UMUC's chapter (Alpha Epsilon Chi) an honorable mention in the Best Chapter Award competition for 2008.

- The Maryland Distance Learning Association (MDLA) named CHIN 111 Elementary Chinese Distance Course of the Year for 2009.

- William Sondervan, academic director, Criminal Justice, Legal Studies, and Investigative Forensics, has been selected for the Fulbright Specialists Program in Corrections. In partnership with the Fort Meade chapter of the Military Order of the World Wars (MOWW) and Anne Arundel County Corrections, he also conducted an orientation to the profession for UMUC students at Anne Arundel County Jail. The orientation won the MOWW national chapter-level law and order award for youth leadership conference/orientation to the profession.

- Robert Bromber, academic director, African American Studies, History, and Government was elected to the board of the Inter-American Institute for Diplomacy (IAID), sponsor of the annual Model Organization of American States.

- John Beyers, academic director, Mathematics and Statistics, was elected president of the Maryland Distance Learning Association in July 2008.

UNDERGRADUATE PROGRAMS

Whether you're preparing for career advancement, career change, or graduate school, you'll find a degree or certificate program to help you achieve your goal. You may choose from 32 majors, 38 minors, and 48 certificate programs. Most of these programs can be completed entirely online.

Majors

Accounting
Asian studies *
Biotechnology **
Business administration
Communication studies
Computer and information science
Computer information technology
Computer science
Computer studies
Criminal justice
Emergency management
English
Environmental management
Finance
Fire science
General studies *
Gerontology
Global business and public policy
History
Homeland security
Humanities
Human resource management
Information assurance
Information systems management
Investigative forensics ✦
Laboratory management **
Legal studies
Management studies
Marketing
Political science
Psychology
Social science

Minors

Accounting
African American studies
Art ✦
Art history ✦
Asian studies
Biology
Business administration

Business law and public policy
Business supply chain management
Communication studies
Computing
Criminal justice
Customer service management
Economics
Emergency management
English
Environmental management
Finance
Fire science
Forensics
Gerontology
History
Homeland security
Humanities
Human resource management
International business management
Journalism
Marketing
Mathematical sciences ✦
Microbiology ✦
Natural science
Philosophy ✦
Political science
Psychology
Sociology
Speech communication
Strategic and entrepreneurial management
Women's studies

Certificate Programs

Accounting—Introductory
Accounting—Advanced
Applied Behavioral and Social Sciences
Biosecurity
Business Project Management
Clinical Mental Health Care
Computer Applications
Computer Graphics and Design ✦
Computer Networking

Correctional Administration ✦
Criminal Justice Intelligence ✦
Database Design and Implementation
Database Management
Desktop Publishing ✦
Diversity Awareness ✦
E-Commerce in Small Business
E-Commerce Management
Environmental and Occupational Health
    and Safety Management
Financial Management
Game Development
Health Issues for the Aging Adult
Human Development ✦
Human Resource Management
Information Assurance
Information Management
Internet Technologies
Laboratory Management
Management Foundations
Marketing Communications
Marketing Management
Negotiation and Conflict Management
Object-Oriented Design and Programming
Object-Oriented Programming Using Java ✦
Paralegal Studies
Project Management for IT Professionals
Public Fire-Protection Management
    and Administration
Security Management ✦
Software Engineering
Systems Approach to Fire Safety
Technology and Management
Terrorism and Institutions: Prevention
    and Response ✦
UNIX System Administration ✦
Visual Basic Programming
Web Design ✦
Web Programming
Women in Business
Workplace Communications
Workplace Spanish

* *Not fully available stateside; not available online. Consult an advisor.*
** *Available only to students with associate's degrees from specific community colleges. Consult an advisor.*
✦ *Not available online.*

IMPORTANT DATES

Note the following important dates and deadlines in your calendar. Visit *www.umuc.edu/calendar* for up-to-date information. See inside back cover or visit *www.umuc.edu/locate* for location information.

SESSION DATES

SUMMER 2009

On-site standard	May 26–August 22
On-site session 1	May 26–July 12
On-site session 2	July 13–August 22
Online session 1	May 26–August 22

FALL 2009

On-site standard	September 8–December 17
On-site session 1	September 8–October 26
On-site session 2	October 27–December 17
Online standard	August 24–December 19
Online session 1	August 24–November 22
Online session 2	September 8–December 7
Online session 3	September 21–December 19
Online session 4	October 11–December 19

REGISTRATION DATES

February 9–Class start date

ONLINE

Go to MyUMUC (at *https://my.umuc.edu*) at any time

PHONE

Call IRIS 6 a.m.–9 p.m. daily.

ON-SITE

On-site registration is available during regular office hours at the following locations (see inside back cover for phone numbers):

- Aberdeen Proving Ground
- Adelphi
- Andrews Air Force Base
- Arundel Mills
- Bethesda (National Naval Medical Center)
- Bolling/Anacostia
- Dorsey Station
- Fort Belvoir
- Fort Meade
- Fort Myer
- Hagerstown
- Henderson Hall
- Marine Corps Base Quantico
- Patuxent River Naval Air Station
- Shady Grove
- Southern Maryland Higher Education Center
- Waldorf Center
- Walter Reed Army Medical Center

DEADLINES

TO APPLY FOR FINANCIAL AID

Summer 2009	April 1
Fall 2009	June 1
Spring 2010	November 1

TO APPLY TO PRIOR LEARNING

January 20

TO APPLY FOR A DIPLOMA

Summer 2009	June 15
Fall 2009	October 1

TO APPLY FOR CHANGE IN RESIDENCY

July 13

TO APPLY FOR REINSTATEMENT

Summer 2009	April 15
Fall 2009	July 15

TO REGISTER FOR PROCTORED EXAMS VIA MyUMUC
(required for online courses)

June 29

TO WITHDRAW FROM CLASS

Two weeks before the class ends

OFFICE CLOSING*

July 3

COMMENCEMENT

May 15, 2010

* See Courses by Location for holidays observed at the site where you plan to attend class.

WHERE TO FIND WHAT YOU NEED

On your path to an undergraduate degree or certificate, you'll find UMUC is with you every step of the way. To find the support you need to succeed throughout your program, refer to the following.

Your First Stop

MyUMUC Portal

You can read the latest news at UMUC, keep track of all your records, register for courses, pay your tuition, apply for financial aid, and much more through MyUMUC (*https://my.umuc.edu*). And you can link directly to WebTycho, the UMUC home page, and library services from any page.

Academic Resources

Department of Student Success

To help you boost your potential, the undergraduate Department of Student Success can help you link up with other students and mentors in your field. See *www.umuc. edu/studentsuccess* and click on "Mentors/ Tutors" for details.

Library Services

Extensive library resources are available online, 24 hours a day, seven days a week. You can also receive librarian assistance in person or by phone at **800-888-UMUC (8682), ext. 7209,** during regular office hours or by e-mail at *library@umuc.edu* or online chat 24 hours a day. Visit *www. umuc.edu/library* for a complete list of library services.

Tutoring

If you need extra help in one of your subjects, UMUC can provide a list of possible tutors (subject areas are limited). Help is also available in some subjects at Adelphi and College Park. See *www.umuc. edu/ugtutors* for more information.

Writing Assistance

You can receive feedback on your writing assignments from expert advisors and use online writing and research resources through the Effective Writing Center. Find out how at *www.umuc.edu/writingcenter*.

Computing Information and Resources

Computing Facilities

Many UMUC sites provide computing facilities for the use of students. For more information, visit *www.umuc.edu/ computerlabs*. *Note*: There are fees to print; costs vary by site.

Online Study—Technical Requirements and Assistance

Most UMUC students take at least some of their coursework online. If you haven't tried an online course yet, go to *www.umuc. edu/distance*. From that page you can click on links to take you to WEBT 101, which provides an orientation to online study and a list of the technical requirements.

If you need technical assistance in accessing your online course, call **800-360-UMUC (8682)** or visit *support@umuc.edu*.

Innovative Credit Options

Cooperative Education

You can earn upper-level undergraduate credit for new learning in the workplace related to your academic discipline. To find out how, you can participate in an information session; see *www.umuc.edu/ coop* or call **800-888-UMUC, ext. 7888**. The e-mail address is *coop@umuc.edu*.

Prior Learning

UMUC provides two ways for you to earn credit for what you already know—Credit by Examination and EXCEL Through Experiential Learning. Details on each method and an orientation to EXCEL are available at *www.umuc.edu/priorlearning*. You can also call **800-888-UMUC, ext. 7888**. The e-mail address is *priorlearning@umuc.edu*.

Other Important Information

Class Cancellation

If you're taking classes on-site, you can check to see if your individual site is closed by clicking on "Weather Information" from either the UMUC home page (*www. umuc.edu*) or the MyUMUC log-in page or by calling **301-985-SNOW**.

Policies

UMUC posts its official policies—from shared governance to transfer credit—online at *www.umuc.edu/policy*.

Student Advisory Council

As a student, your opinion matters. For information on the Student Advisory Council, see *www.umuc.edu/gov/stac*.

Student Services

Academic Advising and Graduation Services

Your UMUC advisor can help you stay on track during your degree or certificate program and help you get ready for graduation. You can contact your advisor by e-mail, by phone at 800-888-UMUC, or in person

at many regional sites (see list of service locations on the inside back cover and p. 87 and for more detailed information, visit *www.umuc.edu/locate*). Contact information and links to related areas are available at *www.umuc.edu/ugadvising.* For information on specific advising concerns, see the following Web pages:

- Transfer Credit
www.umuc.edu/ugtransfercredit
- Degree Requirements
www.umuc.edu/ugrequirements
- Degree Planning Worksheet
www.umuc.edu/worksheets

You should also go to MyUMUC (see p. 4) to access your degree progress report, request a UMUC transcript, or complete an application for diploma. You may contact Graduation Services at *graduationserv@umuc.edu*.

Career Services

Career planning assistance for job searching, résumé writing, and improving your interview skills, as well as many other resources, is available through Career Services. To access these services and job listings, visit *www.umuc.edu/careerservices*. The e-mail address is *careerservices@umuc.edu*.

Disabled Student Services

If you need accommodations because of a disability, contact Veteran and Disabled Student Affairs four to six weeks before classes start by e-mail at *vdsa@umuc.edu* or by phone at **800-888-UMUC, ext. 7930** (or **301-985-7466 TTY**). Also visit *www.umuc.edu/students/dss.html* for more information.

Exams and Testing Services

Whether you need to take a placement test for English or math, make up a test in another subject, or register for the final proctored exam for your online course, you'll find information and directions at *www.umuc.edu/testing*. The e-mail address is *exams@umuc.edu*.

Financial Aid and Payment Options

Information about financial aid options and how to apply is available at *www.umuc.edu/financialaid*. You can also learn more about other payment options, including UMUC's monthly payment plan, employer-provided tuition assistance, and Golden ID benefits for seniors; go to *www.umuc.edu/payoptions*. For more information, call **800-888-UMUC**.

Military Students

UMUC has a long history of serving the military. For information on programs and services specifically related to military students, see *www.umuc.edu/military* and *www.umuc.edu/milscholarships*. Army students should also be sure to register via GoArmyEd (*www.GoArmyEd.com*). The e-mail address for the UMUC Military Advising Team is *military@umuc.edu*.

Textbooks

Textbooks and other course materials are available through MBS Direct. Visit *www.umuc.edu/textbooks* for more information. You can also contact MBS Direct directly:

MBS DIRECT
2711 West Ash Street
Columbia, MO 65203
Phone: 800-325-3252
(International: 091-573-446-5299)
Fax: 800-499-0143
(International: 091-573-446-5254)
Web: *www.umuc.edu/bookstore*

Veterans Benefits

Information about U.S. Department of Veterans Affairs educational benefits and how to apply is available at *www.umuc.edu/vabenefits*. For more information, contact your advisor. Eligibility for Department of Veterans Affairs educational benefits does not delay or defer tuition payment.

TIPS FOR SUCCESS

Sometimes the simplest steps have a big payoff. You can make your path to a UMUC degree smoother just by following these few basic tips.

1. PLAN TO SUCCEED

At UMUC, there's a detailed degree map for each major that can help you plan your education from initial registration to graduation (see p. 7). Many academic programs have courses that must be taken in sequence, and starting your education with a degree planning worksheet in hand—and periodically checking your progress against it—is a simple way to ensure that you don't waste time or money.

2. DON'T OVERDO IT

College-level coursework is challenging and time consuming, so be realistic with your course load. Make sure you consider how your responsibilities, such as career and family life, may affect your study time. When you sign up for a class, expect to spend twice as many hours working on coursework outside the classroom as you do inside the classroom. And remember that online classes demand as great a time commitment as on-site classes (except for the commute). Special courses like EXCL 301 Learning Analysis and Planning—which grants credit for experiential learning—can be even more time consuming. For help, talk with an advisor and check out recommendations for course load online at *www.umuc.edu/students/reglist.html*.

3. KNOW WHAT'S EXPECTED OF YOU

Whether you are taking your class online or on-site, you can access your syllabus online through WebTycho a week before class begins. The syllabus describes the purpose of the course, how it will be graded, and the due dates for assignments and examinations. Read it thoroughly and check your own schedule for conflicts.

Let your faculty member know early in the course if you need to reschedule an exam or extend the deadline for an assignment because of work or family responsibilities.

4. COMMUNICATE!

Don't be afraid to ask questions or share your perspective. Faculty members are not only ready and willing to explain assignments or offer suggestions on how to improve your work, they can also serve as mentors, job references, and networking contacts. Classmates can be a source of academic inspiration and professional support as well. At UMUC, good relationships with both faculty members and classmates can pay big dividends.

5. USE YOUR TOOLS

UMUC puts a wealth of superior academic support services at your fingertips—from advising and career planning to extensive library services, tutoring, and writing assistance. The Department of Student Success (*www.umuc.edu/studentsuccess*) can also help by connecting you to fellow students (through student clubs and honor societies), experts in your field, tutors, and mentors. Check out Where to Find What You Need in this schedule, and don't hesitate to ask for help. At UMUC, we want you to succeed.

6. VISIT MYUMUC

Go to MyUMUC—*https://my.umuc.edu*—every day to keep up to date with the latest news and information about the School of Undergraduate Studies.

PLANNING YOUR DEGREE

UMUC provides a simple map to get you where you want to go. The degree planning worksheets can take you every step of the way, from first class to graduation.

What courses fulfill the requirements? When is the best time to take them? Putting together a degree plan can seem like putting together a jigsaw puzzle—6 credits of this, 4 credits of that, 30 or more credits of the major. But UMUC has replaced the puzzle with simple degree planning worksheets that tell you how and when to fulfill all the degree requirements, from the first course to your last, for each major.

Degree planning worksheets are available for every major at *www.umuc.edu/worksheets*, and a more general one is available for those who haven't yet decided on a major. If you need help deciding on a major, go to *www.umuc.edu/majorchoice* for some helpful pointers.

STARTING OUT—YOUR DEGREE PROGRESS REPORT

If you haven't already done so, your first step should be to make sure that UMUC receives official transcripts of any other college-level courses you've taken. Once your official transcripts have been received and you have selected a major, your transfer credit will be reviewed in the degree progress report. Your academic advisor can then show you exactly how your transfer credit relates to the requirements listed in the degree planning worksheet and what requirements still remain.

FOLLOWING A CLEAR SEQUENCE

If you're still in the early stages of your college career, you'll find the worksheet helpful in showing you how to build the foundation for further study, starting with basic skills in English composition, math, and library research—the required "first courses": LIBS 150 Information Literacy and Research Methods, WRTG 101 Introduction to Writing, and either MATH 106 Finite Mathematics or a higher-numbered math course (depending on your major).

Even if you have already completed all the general education requirements, the worksheets can help ensure that you take your remaining coursework in the right sequence so that you fulfill prerequisites and take basic courses before tackling upper-level courses.

FOLLOWING RECOMMENDATIONS

Recommendations can guide you toward the most appropriate choices in some areas of the degree plan—and the recommended courses are widely available, so you won't have trouble finding them when you're ready to take them.

You do not have to take a recommended course; you may choose from the other allowable alternatives. However, if you vary from the recommended courses or the sequence of courses, it could affect other elements of your degree plan. If you choose a lower-level course where an upper-level one is recommended, you may have to take additional upper-level credit elsewhere to meet the upper-level course minimum. Your advisor can clarify the consequences of your choices and help make sure that you fulfill all requirements.

If you're going to complete a minor (which is recommended), you should copy the requirements for the minor from the catalog onto your worksheet. Then check each course off on the worksheet as you complete it.

FINDING HELP

The new degree planning worksheets are an excellent tool, but remember to communicate with your advisor regularly. Your advisor can assist you with course selection and help you understand the requirements for your degree. You can reach an undergraduate advisor at *ugadvising@umuc.edu* or 800-888-UMUC.

GETTING ON TRACK

Degree Planning Worksheets— there's one for every major
www.umuc.edu/worksheets

How to Choose a Major— helpful tips
www.umuc.edu/majorchoice

TUITION INFORMATION

One of the key values that drives UMUC is affordability. Not only does UMUC make sure that the tuition rates listed below are competitive, the university also helps you find ways to afford the cost of your education.

Tuition and Fees

Due at Time of Registration

All tuition and fees are due at the time of registration unless you have

- Applied for financial aid to cover tuition and fees for this session
- Enrolled in UMUC's interest-free monthly payment plan (see **www.umuc.edu/ payoptions** for more information)
- Submitted proof of employer-provided tuition assistance

If You Register

Online via MyUMUC	Payment is due with registration or must be submitted by mail the day of registration
By phone via IRIS	IRIS will give you a payment due date
By mail, fax, or in person	Payment must accompany your registration

Payment is expected by the due date. If you have not made full payment or payment arrangements by the due date, your registration may be canceled.

Mandatory Technology Fee

A technology fee per unit of credit is charged at the time of registration to improve the institutional information technology infrastructure and help fund technological advancements and tools to enhance the student experience. The fee is capped at $240 per year (which runs summer/fall/spring). See Fees for details.

Tuition per Credit

MARYLAND RESIDENTS

Undergraduate	$230
Graduate	$428

NONRESIDENTS OF MARYLAND

Undergraduate	$499
Graduate	$659

ACTIVE-DUTY MILITARY✱
(Regardless of residency)

Undergraduate	$230
Graduate	$428

Note: Only certain graduate courses are open to undergraduate students.

Fees✦

APPLICATION FOR ADMISSION $50
(Payable by all new students at time of application)

COOPERATIVE EDUCATION
Undergraduate tuition rates apply.

Administrative fee	$75
Job development	$75

LABORATORY FEE $40
(Required for enrollment in BIOL 230 and 438)

PRIOR LEARNING
Course-Challenge Examination/
Professional Project
Undergraduate tuition rates apply. See above.
EXCEL
Undergraduate tuition rates apply for EXCL 301.

Portfolio evaluation (first evaluation)	$250
Each additional evaluation	$125
Posting fee (per credit)	$90

DIPLOMA/CERTIFICATE $50
(Applications for degree diplomas and certificates must be submitted with a nonrefundable fee by the deadline listed on p. 3.)

SHADY GROVE WEEKDAY DAYTIME PROGRAM FEE $8.50
(Per unit of credit; required for all weekday daytime classes)

SERVICE CHARGE FOR DISHONORED CHECKS $30

TECHNOLOGY FEE $10
(Per unit of credit)

TESTING
For all makeup exams, including distance education exams $60
(Nonrefundable; to be paid upon requesting a makeup exam)

TRANSCRIPTS
Regular service (per copy) $10

Available Methods of Payment

UMUC offers a variety of payment methods. Payments can be made via

- Credit card (using American Express, Discover, MasterCard, or Visa)
- Money order
- Check (made payable to University of Maryland University College)
- E-check
- Cash (in person at Adelphi only)

Registration payments—whether made by cash, check, money order, or credit card—are final and may not be replaced by any type of tuition assistance. The tuition and fees listed are those in effect at the time of publication, but are subject to change.

✱ *Spouses of active-duty military personnel are eligible for the Maryland resident tuition rate. Some dependent children and veterans may also be eligible for this rate. View the residency policy at www.usmd.edu/regents/bylaws/SectionVIII/VIII270.html.*

✦ *Golden ID students are eligible for remission of tuition only. All other fees continue to apply.*

Delinquent Accounts

In accordance with UMUC and the Board of Regents, all students who fail to pay charges incurred with UMUC will be transferred to the State Central Collection Unit. Additionally, UMUC has received authorization from the Board of Regents to charge students' delinquent accounts a 17 percent collection fee and/or all attorney and court costs incurred by the university. Once a past due balance with UMUC has been transferred to the State Central Collection Unit, students' information will be forwarded to the credit bureau.

Requests for services (e.g., transcripts, diplomas, commencement arrangements, transfer credit review) may be denied until all debts are paid in full. All undergraduate students are required to pay undergraduate tuition for all undergraduate courses in which they are enrolled.

Tuition and Fee Changes

Tuition rates are subject to the approval of the University System of Maryland (USM) Board of Regents. They may be changed, or other charges may be included, as a result of the Board of Regents' decisions.

Notwithstanding any other provision of this or any other university publication, the university reserves the right to make changes in tuition, fees, and other charges anytime that such changes are deemed necessary by the university and the USM Board of Regents.

Change in Residency

If you wish to apply for a change to in-state status, you must file a completed USM Petition for Change in Residency Classification for Admission, Tuition, and Charge Differential, along with all required documentation. You must submit the petition by the deadline listed on p. 3 (earlier is preferable) for the change to be effective for that session. For the full text of the USM residency policy, visit *www.usmd.edu/regents/bylaws/SectionVIII/VIII270.html*.

Tuition Refund Policy

The official date used to determine a refund of tuition is the date of the drop or withdrawal transaction. Tuition charges are refunded according to the chart at right. Fees are not refunded.

Withdrawals and Financial Aid

If you are receiving financial aid and drop a class, your financial aid awards may be canceled or reduced, depending on the type of funds you are receiving and when you withdraw. If you are receiving Title IV federal financial aid funds and withdraw from all classes within the first 60 percent of the academic session, your financial aid will be subject to a return of funds calculation, as required by federal law. UMUC is required to return to the federal government any federal financial aid funds that were "unearned" based on the percentage of time you attended class. If you stop attending all classes without officially withdrawing, you will be subject to a return of funds calculation at the end of the session, based on the last documented date of attendance as determined by the faculty.

Financial aid recipients should check with a financial aid advisor before withdrawing from a course to determine the impact on their award.

To withdraw from a course, you must follow UMUC's withdrawal procedures, as outlined in the undergraduate catalog or online at *www.umuc.edu/registrar*.

For more information on the federal Title IV refund policy, see *www.umuc.edu/policy*.

Refund for Class Cancellations

The university refunds 100 percent of tuition and technology fees for classes canceled by the university. The application fee is non-refundable, even when a class is canceled.

Tuition Refund	Classes in Sessions That Last 6–9 Weeks
100%	Withdrawal before the class start date
75%	Withdrawal on and up to 6 days after the class start date
50%	Withdrawal 7–10 days after the class start date
0%	Withdrawal 11 or more days after the class start date

Tuition Refund	Classes in Sessions That Last 10 or More Weeks
100%	Withdrawal before the class start date
75%	Withdrawal on and up to 13 days after the class start date
50%	Withdrawal 14–20 days after the class start date
0%	Withdrawal 21 or more days after the class start date

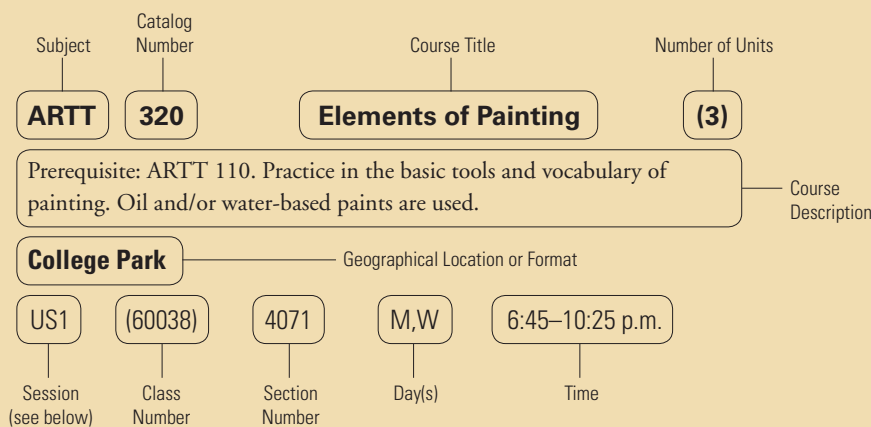| Tuition Refund	Intensive Format Classes
100%	Withdrawal before the class start date
0%	Withdrawal on and after the class start date

Note: Students who withdraw on the first day of class are not eligible for a 100 percent refund.

COURSE DESCRIPTIONS

In the following section, you will find courses organized alphabetically by discipline. The course descriptions provide a general overview of the course content and the prerequisites for each course and indicate how many credits you may earn.

Key to Course Listing

Subject	Catalog Number	Course Title	Number of Units
ARTT	**320**	**Elements of Painting**	**(3)**

Prerequisite: ARTT 110. Practice in the basic tools and vocabulary of painting. Oil and/or water-based paints are used. — Course Description

College Park — Geographical Location or Format

US1	(60038)	4071	M,W	6:45–10:25 p.m.
Session (see below)	Class Number	Section Number	Day(s)	Time

Key to Terms

Online session 1 ....OL1
The 12- to 15-week traditional semester for online classes

Standard session (on-site) ....USS
The 12- to 15-week traditional semester for on-site classes

On-site session 1..US1
Classes meeting on-site or online during the first half of the standard session

On-site session 2..US2
Classes meeting on-site or online during the second half of the standard session

Intensive format classes meeting on-site or online during session 1 ....UN1
On-site classes may meet for only a few days during the first half of the session
(note class meeting dates)

Intensive format classes meeting on-site or online during session 2 ....UN2
On-site classes may meet for only a few days during the second half of the session
(note class meeting dates)

Updates to Course Information

Changes are sometimes made to course offerings after the schedule goes to press. Be sure to go to MyUMUC to check class availability and find out which course materials are required and (if applicable) your classroom building and number.

Duplicate Credit

Avoid duplicating courses you've already taken—it can be costly. In certain cases, particularly in technical subjects, some lower-level junior community college courses may be similar to beginning upper-level UMUC courses.

To protect your investment of educational effort and the value of the degree, UMUC will not award credit for courses that repeat material you have been credited with learning.

If you've earned credit at other colleges, you are responsible for determining whether UMUC courses you plan to take duplicate any credit you earned previously. If you are in doubt, consult a UMUC academic advisor before you register.

Placement Tests

Proctored online placement testing through Accuplacer is required for all admitted students who require lower-level mathematics and writing courses. For more information, go to *www.umuc.edu/testing*.

Prerequisites

Most courses beyond the introductory level expect that you have acquired basic knowledge in the area before enrolling. These expectations are stated as prerequisites and are listed at the beginning of the course description.

MyUMUC will automatically alert you if you attempt to register for a class for which you have not met the prerequisites. If you have questions (or believe that you have met prerequisites through experience or other coursework), please contact your advisor.

Mandatory Course Evaluations

UMUC requires all students taking online courses to complete a course evaluation. Your responses are kept confidential. The evaluation notice for online courses will appear on the class screen about 21 days before the end of the session. You will have approximately one week to complete the evaluation until access to the Class Menu will be locked. After you complete the evaluation, access to the classroom will resume.

Accounting

ACCT 220 Principles of Accounting I (3)
An introduction to the basic theory and techniques of contemporary financial accounting. Topics include the accounting cycle and the preparation of financial statements for single-owner business organizations that operate as service companies or merchandisers. Students may receive credit for only one of the following courses: ACCT 220 or BMGT 220.

ONLINE ◉
OL1 (50101) 6980

College Park
US1 (51418) 4071 M,W   6:45–10 p.m.
US2 (51327) 4082 Tu,Th 6:30–10 p.m.
USS (51328) 4021 Tu   6:30–9:45 p.m.

College Park/Online Hybrid ✳
USS (51548) 4031 W   6:45–10 p.m.

ACCT 221 Principles of Accounting II (3)
Prerequisite: ACCT 220. Continuation of the study of financial accounting (emphasizing accounting for liabilities, equity, and corporate forms of ownership), followed by an introduction to managerial accounting. Topics include responsibility accounting, budgets, cost control, and standard costing procedures and variances. Emphasis is on management reporting. Students may receive credit for only one of the following courses: ACCT 221, ACCT 301, BMGT 221, MGMT 301, or MGST 301.

ONLINE ◉
OL1 (50108) 6980

College Park
US1 (51402) 4072 Tu,Th 7–10 p.m.
US2 (51419) 4081 M,W   6:30–10 p.m.
USS (51329) 4011 M   6:30–10 p.m.

ACCT 301 Accounting for Nonaccounting Managers (3)
(May not be applied toward a major or minor in accounting.) A survey of principles of accounting relevant in making managerial decisions on the basis of accounting information. Topics include internal controls, financial planning and reporting, analysis of financial statements, and elements of managerial cost accounting and budgeting. Students may receive credit for only one of the following courses: ACCT 221, ACCT 301, BMGT 221, MGMT 301, or MGST 301.

ONLINE ◉
OL1 (50535) 6980

ACCT 310 Intermediate Accounting I (3)
(Students should be cautious about enrolling in ACCT 310 or ACCT 311. These are professional courses requiring intensive study and analysis and are not to be undertaken casually. Students who have not taken ACCT 221 within the last two years may have difficulty.) Prerequisites: BMGT 110 (or at least two years of business or management experience) and ACCT 221. A comprehensive analysis of financial accounting topics involved in preparing financial statements and in external reporting. Students may receive credit for only one of the following courses: ACCT 310 or BMGT 310.

ONLINE ◉
OL1 (50113) 6980

College Park
US1 (51330) 4072 Tu,Th 7–10 p.m.
USS (51403) 4041 Th   6:45–10 p.m.

◉   *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

✳   *Most hybrid classes meet on-site approximately every other week. Go to* www.umuc.edu/distance *for technology requirements.*

GO TO *https://my.umuc.edu* TO REGISTER | **11**

ACCT 311 Intermediate Accounting II (3)
(A continuation of ACCT 310. Students should be cautious about enrolling in ACCT 310 or ACCT 311. These are professional courses requiring intensive study and analysis and are not to be undertaken casually. Students who have not taken ACCT 310 within the last two years may have difficulty.) Prerequisite: ACCT 310. A comprehensive analysis of financial accounting topics, including preparation of financial statements and external reports. Students may receive credit for only one of the following courses: ACCT 311 or BMGT 311.

ONLINE ◉
OL1 (50116) 6980
College Park
US2 (51331) 4082 Tu,Th 6:30–10 p.m.
USS (51404) 4031 W 6:45–10 p.m.

ACCT 321 Cost Accounting (3)
Prerequisites: BMGT 110 (or at least two years of business or management experience) and ACCT 221. A study of the basic concepts of determining, setting, and analyzing costs for purposes of managerial planning and control. Emphasis is on the role of the accountant in the management of organizations and in the analysis of cost behavior, standard costing, budgeting, responsibility accounting, and costs that are relevant for making decisions. Various techniques are used to study cost and managerial accounting concepts; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 321 or BMGT 321.

ONLINE ◉
OL1 (50118) 6980
Arnold (AACC)
USS (51574) 7161 Sa 9 a.m.–12:30 p.m.
College Park
USS (51332) 4011 M 6:30–10 p.m.
Shady Grove/Online Hybrid ✳
USS (51532) 5161 Sa 9 a.m.–12:30 p.m.

ACCT 323 Federal Income Tax I (3)
Prerequisite: ACCT 220. An introduction to federal taxation. Discussion covers different components of taxable income, including property transactions. Examples and problems illustrate tax laws. Computer applications may be used to analyze specific examples. Students may receive credit for only one of the following courses: ACCT 323 or BMGT 323.

ONLINE ◉
OL1 (50120) 6980
College Park
USS (51333) 4061 Sa 8:30 a.m.–12 noon
Dorsey Station
USS (51607) 7641 Th 6:30–9:45 p.m.

ACCT 326 Accounting Information Systems (3)
Prerequisite: ACCT 221. A study of the control aspects of accounting systems. Topics include setting standards; defining and imposing administrative, operational, and security controls; and judging cost-effectiveness of systems. Various techniques are used to study accounting information-systems concepts; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 326, BMGT 320, or BMGT 326.

ONLINE ◉
OL1 (50122) 6980
College Park/Online Hybrid ✳
USS (51549) 4021 Tu 6:45–10 p.m.
Fort Detrick
USS (51605) 7841 Th 6–9:15 p.m.

ACCT 328 Accounting Software (3)
Prerequisite: ACCT 221. An introduction to accounting software, focusing on evaluation of the benefits, costs, and risks of specific programs. Topics include payroll, inventory, accounts payable, accounts receivable, job cost, and point-of-sale applications. Popular software packages in the areas of tax and financial statement preparation are introduced. Projects and assignments integrate the principles of accounting information systems with the evaluation of accounting software. Students may receive credit for only one of the following courses: ACCT 328 or ACCT 398A.

ONLINE ◉
OL1 (50124) 6980

ACCT 410 Accounting for Government and Not-for-Profit Organizations (3)
Prerequisite: ACCT 310. An introduction to the theory and practice of accounting and auditing as applied to governmental entities and not-for-profit organizations. Various techniques are used to study fund accounting concepts; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 410 or BMGT 410.

ONLINE ◉
OL1 (50126) 6980

ACCT 411 Ethics and Professionalism in Accounting (3)
Prerequisite: ACCT 311. Analysis and discussion of issues relating to ethics and professionalism in accounting. The AICPA Code of Professional Conduct and the reasoning, philosophy, and application of that code are examined.

ONLINE ◉
OL1 (50128) 6980

ACCT 417 Federal Income Tax II (3)
A study of federal estate, gift, and trust taxation. Various techniques are used to study tax concepts; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 417 or BMGT 417.

ONLINE ◉
OL1 (50129) 6980

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

✳ *Most hybrid classes meet on-site approximately every other week. Go to* www.umuc.edu/distance *for technology requirements.*

ACCT 422 Auditing Theory and Practice (3)

Prerequisite: ACCT 311. Recommended: ACCT 326. A study of the independent accountant's attest function. Topics include generally accepted auditing standards, tests of controls and substantive tests, and report forms and opinions. Various techniques are used to study auditing concepts and practices; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 422 or BMGT 422.

ONLINE ◉
OL1 (50130) 6980

College Park
USS (51335) 4041 Th   6:45–10 p.m.

Shady Grove
USS (51533) 5121 Tu   6:30–9:45 p.m.

ACCT 424 Advanced Accounting (3)

Prerequisite: ACCT 311. Recommended: ACCT 326. A study of advanced accounting theory, applied to specialized topics and contemporary problems. Emphasis is on consolidated statements and partnership accounting. Various techniques are used to study accounting theory and practice; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 424 or BMGT 424.

ONLINE ◉
OL1 (50132) 6980

Shady Grove
USS (51726) 5131 W   6:30–9:45 p.m.

ACCT 425 International Accounting (3)

Prerequisite: ACCT 311. A study of accounting in a multinational context. Topics include evolving international accounting and reporting standards, problems of foreign exchange and taxation, intercompany transfer pricing, and emerging issues in international accounting. Students may receive credit for only one of the following courses: ACCT 425 or ACCT 498A.

ONLINE ◉
OL1 (50133) 6980

ACCT 427 Advanced Auditing (3)

Prerequisite: ACCT 422. An examination and a thorough study of special auditing topics. Topics include statistical sampling, information systems auditing, attestation standards, assurance services, and SEC accounting. Various techniques are used to study auditing theory and practice; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 427 or BMGT 427.

Online
OL1 (51836) 6980

ACCT 433 Audit and Control of Information Technology (3)

Prerequisites: ACCT 326 (or IFSM 300) and 422. Analysis and discussion of issues relating to audit and control of information technology. Focus is on the perspectives of public, internal, and private accountants. Discussion covers the principles and standards for proactive and reactive auditing and the management and control of information technology.

Online
OL1 (51835) 6980

ACCT 436 Internal Auditing (3)

Prerequisite: ACCT 311. An introduction to internal auditing, its rapid growth, and its role in the modern corporation. Topics include internal auditing standards, scope, responsibilities, ethics, controls, techniques, and reporting practices. Consideration is given to the material included in the Certified Internal Auditor examination. Various techniques are used to study internal auditing theory and practice; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 436, ACCT 498E, or BMGT 498E.

ONLINE ◉
OL1 (50629) 6980

ACCT 438 Fraud and Forensic Accounting (3)

Prerequisite: ACCT 311. Analysis and discussion of issues relating to fraud and forensic accounting. Focus is on the perspectives of public, internal, and private accountants. Discussion covers the principles and standards for proactive and reactive investigation, as well as detection and control of fraud.

ONLINE ◉
OL1 (51455) 6980

ACCT 495 Contemporary Issues in Accounting Practice (3)

(Intended as a final, capstone course to be taken in a student's last 15 credits.) Prerequisites: ACCT 311, 321, and 422 and BMGT 364. A study of accounting that integrates knowledge gained through previous coursework and experience and builds on that conceptual foundation through integrative analysis, practical application and critical thinking. Emerging issues in accounting, business transactions, and financing are considered. Web accounting and business technology, accounting theory, and management techniques are used to research and analyze developing issues in the workplace. Topics include e-commerce, financial derivatives, balanced scorecards, and the changing nature of financial reporting and risk management. Students may receive credit for only one of the following courses: ACCT 495 or ACCT 498C.

ONLINE ◉
OL1 (50134) 6980

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

COURSE DESCRIPTIONS

African American Studies

AASP 201 Introduction to African American Studies (3)

(Fulfills the general education requirement in behavioral and social sciences.) An interdisciplinary study of significant aspects of African American history and culture, emphasizing the development of African American communities from the Middle Passage to the present. Topics include definitions of African American identity, influences and achievements within American culture, and issues confronting African Americans. Students may receive credit for only one of the following courses: AASP 100 or AASP 201.

ONLINE ◉
OL1 (50776) 6980

Anthropology

ANTH 102 Introduction to Anthropology: Cultural Anthropology (3)

A survey of social and cultural principles inherent in ethnographic descriptions. Students who complete both ANTH 101 and 102 may not receive credit for ANTH 340, BEHS 340, or BEHS 341.

ONLINE ◉
OL1 (50647) 6980

ANTH 344 Cultural Anthropology and Linguistics (3)

An interdisciplinary, intermediate-level, exploration of contemporary issues in cultural anthropology and linguistics. Discussion covers variation in human social organization, ethnographic field methods, world views, and relationships among cultures, as well as cultural dimensions of language. Focus is on theory and its application in dealing with concerns in our global society. Students may receive credit for only one of the following courses: ANTH 340, ANTH 344, or BEHS 340.

ONLINE ◉
OL1 (50135) 6980

ANTH 350 Medical Anthropology (3)

Recommended: ANTH 102 or ANTH 344. A global survey of health, illness, and healing. Discussion covers the interactions between health, culture, and disease, as well as Western and non-Western biomedical traditions and biocultural approaches to health. Emphasis is on application of anthropological research methods (e.g., observational, qualitative, and ethnographic approaches) to the study of health and disease.

ONLINE ◉
OL1 (51528) 6980

ANTH 398K The Great Apes (1)

An introduction to the behavior, ecology, and life history of great apes (bonobos, chimpanzees, gorillas, and orangutans), emphasizing conservation of great ape populations in the wild. Great ape taxonomy is reviewed. Topics include great ape behaviors and adaptations (such as hunting, tool use, self-medication) and whether great apes exhibit culture and language.

ONLINE ◉
US2 (51529) 7980
Class meets July 13–August 16.

ANTH 398S Peoples and Cultures of the World: South Asia (1)

Recommended: ANTH 102 or ANTH 344. An anthropological overview of peoples and cultures of South Asia, comprising the modern nations of India, Pakistan, Bangladesh, Nepal, Sri Lanka, the Maldives, and Bhutan. A survey of the geography, archaeology, history, and languages of South Asia is provided. Discussion covers social and religious traditions, with particular emphasis on the caste system of social hierarchy and its impact on society from an anthropological point of view.

ONLINE ◉
US2 (51530) 7980
Class meets July 13–August 16.

Art

ARTT 110 Elements of Drawing I (3)

An introduction to various media and related techniques. Problems for study are based on the figure, still life, and nature.

College Park
US1 (51336) 4072 Tu,Th 7–10 p.m.
US2 (51337) 4081 M,W 6:30–10 p.m.

ARTT 210 Elements of Drawing II (3)

Prerequisite: ARTT 100 or ARTT 110. Drawing taught with an emphasis on understanding organic form as related to study of the human figure and pictorial composition. Students may receive credit for only one of the following courses: ARTS 210 or ARTT 210.

College Park
US1 (51338) 4072 Tu,Th 7–10 p.m.
US2 (51339) 4081 M,W 6:30–10 p.m.

ARTT 250 Elements of Commercial Design (3)

A study of essential design concepts focusing on the creative skills needed to better solve internal corporate and external advertising/marketing problems in visual media. Theoretical and practical applications include corporate/institutional identity programs, collateral corporate and marketing materials, and advertising campaigns. Discussion also covers the primary relationship between word and image communications. Emphasis is on creative problem solving in media communications. An exploration of symbolism and its relationship to image addresses visual structure, continuity, and coherence. Psychological and sociocultural questions are also examined as they relate to ethical standards and practices.

Adelphi
USS (51550) 4011 M 6:30–10 p.m.

ARTT 320 Elements of Painting (3)

Prerequisite: ARTT 110. Practice in the basic tools and vocabulary of painting. Oil and/or water-based paints are used.

College Park
US1 (51340) 4071 M,W 6:45–10 p.m.
US2 (51341) 4082 Tu,Th 6:30–10 p.m.

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

ARTT 354 Elements of Computer Graphics (3)

Recommended: One lower-level ARTT course (or equivalent experience in graphic design) and experience in art fundamentals, Microsoft Office applications, and Windows. An introduction to computer graphics programs and basic concepts in electronic design. Focus is on creating artwork in various formats, including print and the Web. Projects require six hours of computer work per week, some of which must be completed independently.

Adelphi
USS (51551) 4021 Tu   6:45–10 p.m.

ARTT 418 Drawing (3)

Prerequisite: ARTT 210. Creation of original compositions based on the figure and nature, supplemented by problems of personal and expressive drawing. May be repeated to a maximum of 12 credits.

College Park
US1 (51342) 4072 Tu,Th   7–10 p.m.
US2 (51343) 4081 M,W   6:30–10 p.m.

ARTT 428 Painting (3)

Prerequisite: ARTT 320. Creation of original compositions based on the figure, nature, and still life, as well as expressive painting. Emphasis is on the development of personal directions. May be repeated to a maximum of 12 credits.

College Park
US1 (51344) 4071 M,W   6:45–10 p.m.
US2 (51345) 4082 Tu,Th   6:30–10 p.m.

ARTT 470 Watercolor (3)

An opportunity for further development of painting in watercolors at beginning or advanced levels. May be repeated to a maximum of 6 combined credits in ARTT 470 and ARTT 489B.

College Park
US1 (51346) 4071 M,W   6:45–10 p.m.
US2 (51347) 4082 Tu,Th   6:30–10 p.m.

ARTT 479 Advanced Computer Graphics (3)

Prerequisite: ARTT 354. A study of advanced techniques in and the theory behind computer imaging, graphics, illustration, and mixed media. Projects require six hours of computer work per week, some of which must be completed independently.

Adelphi
USS (51552) 4041 Th   6:45–10 p.m.

Art History

ARTH 370 History of World Art I (3)

A survey of the development of world visual art in its various forms, examining and comparing the expression of cultural and aesthetic values in different parts of the world from prehistory to 1400, when the European Age of Exploration began and world cultures came into contact.

ONLINE ◉
OL1 (50136) 6980

Asian Studies

ASTD 150 Introduction to Asian Studies I (3)

Fulfills the general education requirements in the arts and humanities or the social sciences.) An interdisciplinary examination of the classical Asian tradition, encompassing a general survey of the region.

ONLINE ◉
OL1 (50628) 6980

Astronomy

ASTR 100 Introduction to Astronomy (3)

(Not open to students who have taken or are taking any astronomy course numbered 250 or higher. For students not majoring or minoring in a science.) Prerequisite: MATH 012 or higher. A discussion of the major areas of astronomy. Topics include the solar system, stars and stellar evolution, and galaxies. Current topics in astronomy are also discussed. Students may receive credit for only one of the following courses: ASTR 100, ASTR 101, ASTR 120, or GNSC 125.

ONLINE ◉
OL1 (50138) 6980

Behavioral and Social Science

BEHS 210 Introduction to Social and Behavioral Science (3)

An interdisciplinary introduction to the study of society that addresses the issues of what it is to be a social scientist from a variety of social science perspectives. Empirical and theoretical contributions of the different social science disciplines are used to better understand the nature of society. Survey covers culture, geography, the individual, family, education, stratification in society, government and politics, and economics. Topics also include the scientific method and research methods in the social science disciplines and the current relationships among the different social science disciplines. A historical overview of the development of the social sciences is provided, and an analysis of social phenomena that integrates insights from the social sciences is presented. Students may receive credit for only one of the following courses: BEHS 201 or BEHS 210.

ONLINE ◉
OL1 (50141) 6980
College Park
US1 (51764) 4072 Tu,Th   7–10 p.m.

BEHS 220 Diversity Awareness (3)

An interdisciplinary study of diversity issues designed to encourage critical thinking about their impact in today's world. Emphasis is on consciousness of diversity and awareness that each individual lives within a diverse environment. Topics include issues related to age, disability, race, creed, gender, sexual orientation, national origin, and socioeconomic status, as well as current issues in diversity studies.

ONLINE ◉
OL1 (51644) 6980

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

COURSE DESCRIPTIONS

BEHS 343 Parenting Today (3)

An overview of critical issues of parenthood in the United States today. Topics include characteristics of effective parenting styles and capable parents, the role of nontraditional parenting techniques, and the social forces that cause changes in parent/child relationships and give rise to varying styles of parenting as developed in the United States. Some cross-cultural comparisons are included.

ONLINE ◉
  OL1 (50143) 6980

BEHS 364 Alcohol in U.S. Society (3)

An interdisciplinary examination of the use and abuse of alcoholic beverages from the perspectives of psychology, physiology, sociology, medicine, and public health. The effects of alcohol on all age groups throughout the lifespan are explored in relation to gender, families, race, the workplace, and public safety. Analysis covers current research and trends in the treatment of alcoholism, including prevention, assessment, and intervention, as well as legal aspects.

Shady Grove
  US1 (51776) 5171 M,W   6:30–10 p.m.

BEHS 398O Individuals, Society, and Environmental Sustainability (3)

An interdisciplinary study of the role of individual human behavior and social institutions in environmental sustainability, stewardship, and conservation. Ways in which our own conduct contributes to larger global patterns are examined. Emphasis is on consumer behavior and the concept of "reduce, reuse, and recycle." Discussion covers the identification of barriers to participation in sustainability and mechanisms for the elimination of those barriers.

ONLINE ◉
  OL1 (51645) 6980

BEHS 453 Domestic Violence (3)

An examination of the complex phenomenon of domestic violence from a systems perspective that integrates individual, social, political, cultural/ethnic, economic, legal, and medical viewpoints from the past and present. Topics include the physical, emotional, and sexual abuse of children, partners, and the elderly. Discussion also covers response systems and mechanisms to prevent and treat violence. Students may receive credit for only one of the following courses: BEHS 453 or BEHS 454.

ONLINE ◉
  OL1 (50145) 6980

Biology

BIOL 101 Concepts of Biology (3)

(For students not majoring in a science.) An introduction to living things in light of knowledge of physical, chemical, and biological principles. The organization, processes, interdependence, and variety of living organisms are explored. Emphasis is on understanding the impact of biological knowledge on human societies. Current events that involve biological systems are considered. Students may receive credit for only one of the following courses: BIOL 101, BIOL 105, or BSCI 105.

ONLINE ◉
  OL1 (50146) 6980
College Park
  USS (51390) 4021 Tu   5:35–8:50 p.m.

BIOL 102 Laboratory in Biology (1)

Purchase of a laboratory kit and various other common household and food items is required; laboratory activities are to be performed both online and at home. (For students not majoring in a science. Fulfills the laboratory science requirement only with previous or concurrent credit for BIOL 101.) Prerequisite or corequisite: BIOL 101. A laboratory study of the concepts underlying the structure and functioning of living organisms. Laboratory exercises emphasize the scientific method and explore topics such as the chemical foundations of living organisms, pH, cell structure and function, metabolism, DNA structure and function, mechanisms and patterns of inheritance, evolution, classification, and population biology and ecosystems. Students may receive credit for only one of the following courses: BIOL 102, BIOL 105, or BSCI 105.

ONLINE ◉
  OL1 (50152) 6980
College Park
  USS (51389) 4021 Tu   9–10 p.m.

BIOL 103 Introduction to Biology (4)

Purchase of a laboratory kit and various other common household and food items is required; laboratory activities are to be performed both online and at home. (Not open to students who have completed BIOL 101 or BIOL 102. For students not majoring in a science. Fulfills the laboratory science requirement.) An introduction to the concepts underlying the structure and function of living organisms. The organization, chemical foundations, metabolism, genetics, evolution, ecosystems, and interdependence of living organisms are explored. Laboratory activities emphasize the scientific method in exploring these topics. Students may receive credit for only one of the following courses: BIOL 101, BIOL 102, BIOL 103, BIOL 105, or BSCI 105.

ONLINE ◉
  OL1 (50682) 6980
College Park
  USS (51430) 4061 Sa   8 a.m.–12:30 p.m.

BIOL 160 Human Biology (3)

(Science background not required.) A general introduction to human structure, functions, genetics, evolution, and ecology. The human organism is examined from the basic cellular level and genetics, through organ systems, to interaction with the outside world. Pertinent health topics are also discussed. Students may receive credit for only one of the following courses: BIOL 160 or GNSC 160.

ONLINE ◉
OL1 (50717) 6980

BIOL 181 Life in the Oceans (3)

A study of the major groups of plants and animals in various marine environments, as well as their interactions with each other and the nonliving components of the ocean. The impact of human activity on life in the ocean and the potential uses and misuses of the ocean are discussed. Students may receive credit for only one of the following courses: BIOL 181 or ZOOL 181.

ONLINE ◉
OL1 (50157) 6980

BIOL 301 Human Health and Disease (3)

(For students majoring in both science and nonscience disciplines.) A survey of the mechanisms of disease and their expression in major organ systems of the human body. Topics include infections, cancer, heart disease, lung disease, diabetes, stroke, malnutrition, poisoning by environmental toxins, stress, inflammation, disorders of the immune system, and aging. Emphasis is on prevention of disease through control of risk factors and early detection. Students may receive credit for only one of the following courses: BIOL 301 or BIOL 398H.

ONLINE ◉
OL1 (51648) 6980
Fort Meade
US2 (51720) 4582 Tu,Th   6–9:30 p.m.

BIOL 302 Bacteria, Viruses, and Health (3)

(For students majoring in both science and nonscience disciplines.) An introductory study of the basic structure, genetic and regulatory systems, and life cycles of bacteria and viruses. Students may receive credit for only one of the following courses: BIOL 398G, BSCI 223, MICB 200, or MICB 388A.

ONLINE ◉
OL1 (50779) 6980

BIOL 320 Forensic Biology (3)

An introduction to the basic principles of biology as applied to the field of forensic science. Topics include the biological features and characteristics of various types of evidentiary materials, as well as the basic principles of chemistry, cell biology, microbiology, and genetics that underlie various types of forensic analysis.

ONLINE ◉
OL1 (50780) 6980
Bethesda
US1 (51759) 3671 M,W   6–9:15 p.m.

BIOL 350 Molecular and Cellular Biology (3)

(For students majoring or minoring in a science.) Prerequisite: BIOL 101, BIOL 103, or BIOL 105. An introduction to the basic structure and function of cells, with an emphasis on eukaryotic cell biology. Topics include cell-cycle growth and death; protein structure and metabolism; gene replication, repair, recombination, and expression; RNA processing and metabolism; and molecular transport, traffic, and signaling. The principles and uses of recombinant DNA and genetic engineering technology are also discussed. Students may receive credit for only one of the following courses: BIOL 350 or BIOL 398S.

ONLINE ◉
OL1 (50627) 6980

BIOL 362 Neurobiology (3)

(For students majoring or minoring in a natural science or psychology.) Prerequisite: BIOL 101, BIOL 103, or BIOL 105. An in-depth discussion of the biology and development of the nervous system. Topics include neuronal structure and function, communication at the synapse, membrane receptors and intra- and intercellular signaling systems, gene regulation, gross organization of the brain and spinal cord, the processing of sensory information, the programming of motor responses, and higher functions such as learning, memory, cognition, and speech.

ONLINE ◉
OL1 (50158) 6980

Business and Management

BMGT 110 Introduction to Business and Management (3)

(For students with little or no business background. Recommended preparation for many other BMGT courses.) A survey of the field of business management. Topics include human relations, technology in business, ethical behavior, the environment, global and economic forces, organization, quality, products and services, functional management, and current issues and developments.

ONLINE ◉
OL1 (50159) 6980
College Park
US2 (51349) 4081 M,W   6:30–10 p.m.
USS (51405) 4031 W   6:45–10 p.m.

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

COURSE DESCRIPTIONS

BMGT 304 Managing E-Commerce in Organizations (3)
An introduction to the history and design of Internet-based business models (i.e., e-commerce) in organizations. Topics include e-commerce management principles, management of different types of organizations, integration of human and information technology resources, training and development, and use of information systems. Investigation also covers knowledge management strategies; the management of business units to implement technological marketing (or e-marketing); the creation of new roles and responsibilities for managers in the e-commerce environment of organizations; relationships among the Internet, government, and society; and future prospects of e-commerce. Students may receive credit for only one of the following courses: BMGT 304 or BMGT 388M.

ONLINE ◉
OL1   (50165)   6980

BMGT 305 Knowledge Management (3)
An introduction to the ways in which organizations create, identify, capture, process, and distribute knowledge. Topics include knowledge generation and coordination, knowledge markets, knowledge transfer and skills, and knowledge management principles. Discussion also covers new organizations and intellectual capital; the integration of human resources, training and development, information systems and security, and business units to implement knowledge management strategies; and new roles and responsibilities for knowledge workers. Students may receive credit for only one of the following courses: BMGT 305 or BMGT 388C.

ONLINE ◉
OL1   (51762)   6980

BMGT 312 Women in Business (3)
Prerequisite: BMGT 110 or at least two years of business and management experience. An examination of women's evolving roles in the business world and the forces that have created change and opportunities. Discussion explores how organizational theory, human resource practices, industrialization, and information technology have created new paths for professional growth. Students may receive credit for only one of the following courses: BMGT 312, BMGT 398I, or MGMT 398I.

ONLINE ◉
OL1   (50166)   6980

BMGT 313 Women as Entrepreneurs (3)
A study of the qualities that help women excel in business. Topics include the rapid increase in female-owned companies, especially small businesses, and ways women have overcome the barriers they face in starting a business. Discussion also covers the reasons for female exclusion from traditional financing alternatives and current funding options for women. Inspirational real-life examples of women who have achieved success are presented. Students may receive credit for only one of the following courses: BMGT 313 or BMGT 388H.

ONLINE ◉
OL1   (50167)   6980

BMGT 314 Women as Leaders (3)
A study of the opportunities and challenges for women in leadership positions. Focus is on increasing awareness of the unique talents and skills of women and identifying ways to help women change historically self-limiting beliefs. Topics include personal perceptions, traditional stereotypes of femininity, and the evaluation of leadership and coaching skills. Success stories of leading women managers illustrate the key principles. Students may receive credit for only one of the following courses: BMGT 314 or BMGT 388J.

ONLINE ◉
OL1   (50168)   6980

BMGT 317 Problem Solving for Managers (3)
Presentation of the theoretical and practical aspects of strategies used in solving problems, an activity that takes up much of the manager's day. Approaches evaluated include holistic thinking, the use of analogy, internal brainstorming and other methods of creative thinking, the development of an ability to shift perspectives, the scientific method, the analysis of language, systems analysis, and graphic representations. Case studies illustrate the definition of the problem, the formulation of hypotheses, the collection and analysis of data, and application to improve quality. Students may receive credit for only one of the following courses: BMGT 317 or TMGT 310.

ONLINE ◉
OL1   (50169)   6980

BMGT 324 Introduction to Entrepreneurship: Starting a Small Business (1)
An introduction to entrepreneurship and the concept of starting a small business. Topics include the costs and benefits of operating a small business venture and types of small businesses that can be successfully operated. Special considerations and laws that apply to small business operations are also covered. Students may receive credit for only one of the following courses: BMGT 324, BMGT 398F, MGMT 324, MGMT 398B, or SBUS 398B.

College Park
UN1   (51553)   4075   Sa   9 a.m.–5 p.m.
Class meets June 6 and 13.

◉   *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

BMGT 325 The Small-Business Plan (1)

An introduction to the preparation of a business plan for entry into small business. Topics include locating and using primary and secondary research to prepare a business plan, assessing formats for presenting it, finding sources of assistance in preparing it, writing it, and identifying who should prepare it. Students may receive credit for only one of the following courses: BMGT 325, BMGT 398G, MGMT 325, MGMT 330, MGMT 398C, SBUS 200, or SBUS 398C.

Dorsey Station
UN2 (51609) 7685 Sa   9 a.m.–5 p.m.
Class meets July 11 and 18.

BMGT 339 Government and Business Contracting (3)

(Designed for entrepreneurs in the public and private sectors involved in evaluating contracting and grant opportunities in domestic and global environments.) An investigation of the opportunities available for new business development and government and business contracting, as well as the problems involved. Topics include various methods governments and businesses use in determining requirements, choosing the procurement method, evaluating contractors and grant proposals, setting terms and conditions for contracts, awarding contracts, and administering contracts. Both theory and practice are examined with respect to procurement; purchasing procedures; types of contracts; cost and price analysis; and methods of writing proposals, obtaining helpful information, and establishing and maintaining internal controls. Students may receive credit for only one of the following courses: BMGT 339, MGMT 220, or MGMT 339.

ONLINE ◉
OL1 (50170) 6980
Andrews AFB/Online Hybrid ✳
US2 (51576) 4182 Tu,Th   6:30–10 p.m.

BMGT 364 Management and Organization Theory (3)

Prerequisite: BMGT 110 or at least two years of business and management experience. A study of the development of theories about management and organizations. Processes and functions of management discussed include the communication process, the role of the manager as an organizer and director, the determination of goals, and the allocation of responsibilities. Students may receive credit for only one of the following courses: BMGT 364, TEMN 202, TEMN 300, TMGT 301, or TMGT 302.

ONLINE ◉
OL1 (50171) 6980
Arundel Mills
US1 (51585) 7771 M,W   6:30–9:45 p.m.
College Park
US2 (51350) 4081 M,W   6:30–10 p.m.
USS (51351) 4021 Tu   6:45–10 p.m.
Fort Belvoir
US2 (51601) 6882 Tu,Th   6–9:30 p.m.
Shady Grove
USS (51534) 5111 M   6:30–10 p.m.

BMGT 365 Organizational Leadership (3)

Prerequisite: BMGT 364. An exploration of the challenges to effective leadership and management that the contemporary manager faces in a rapidly changing environment. Focus is on leadership styles and motivational techniques conducive to high performance in various organizational settings with a very diverse workforce. Topics include issues in the design of organizations, the corporate/organizational culture, the design and enrichment of jobs, and communication within organizations. Students may receive credit for only one of the following courses: BMGT 365, MGMT 300, MGST 310, or TEMN 310.

ONLINE ◉
OL1 (50178) 6980

BMGT 366 Managing in the Public Sector (3)

Conceptual and functional analysis and application of management principles and strategies encompassing not-for-profit, state, and nonstate institutional and organizational actors, such as intergovernmental and nongovernmental organizations (IGOs and NGOs), in the domestic and global environments. Focus is on the nature and scope of public management. Topics include theoretical, administrative, ethical, and policy models of decision making and accountability; the dynamics of organizational behavior, bureaucratic structures, and processes; core functionalities, strategies, and issues involving public-sector management, planning, leadership, human resources, collective bargaining, communications, and e-government; marketing; public finance; international development projects; and governance. Students may receive credit for only one of the following courses: BMGT 366 or TMGT 305.

Fort Meade/Online Hybrid ✳
US1 (51563) 4572 Tu,Th   6–9 p.m.

BMGT 375 Procurement Management (3)

Prerequisite: BMGT 364. An overview of the procurement process in industry and its strategic importance in the global marketplace. Topics include the purchasing process, requirements planning, pricing analysis, global competition, distribution, and value analysis. Students may receive credit for only one of the following courses: BMGT 375, MGMT 347, MGMT 375, or TEMN 360.

ONLINE ◉
OL1 (51763) 6980

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

✳ *Most hybrid classes meet on-site approximately every other week. Go to* www.umuc.edu/distance *for technology requirements.*

COURSE DESCRIPTIONS

BMGT 380 Business Law I (3)
(Strongly recommended for students seeking careers as CPAs, lawyers, or managers.) A conceptual and functional analysis and application of legal principles relevant to the conduct and understanding of commercial business transactions in the domestic and global environment. Topics include the legal, ethical, and social environment of business; agencies, partnerships, and other forms of business organizations; and contracts and sales agreements.

ONLINE ◉
OL1 (50179) 6980
College Park
US1 (51406) 4071 M,W 6:45–10 p.m.
Shady Grove
USS (51535) 5131 W 6:30–9:45 p.m.

BMGT 381 Business Law II (3)
(Strongly recommended for students seeking careers as CPAs, lawyers, or managers.) Prerequisite: BMGT 380. Further conceptual and functional analysis and application of legal principles relevant to the conduct and understanding of commercial business transactions in the domestic and global environment. Topics include personal and real property, government regulations affecting employment and marketing, negotiable instruments, debtor/creditor relationships, and bankruptcy and reorganization.

ONLINE ◉
OL1 (50183) 6980

BMGT 388G Effective Business Presentations (1)
An overview of the process of creating and delivering effective business presentations. Focus is on the importance of effective communication in business. Topics include audience analysis, presentation planning, outline development, style alternatives, presentation structure (i.e., the beginning, body, ending, and questions and answers), visual aids, and delivery techniques.

Adelphi
UN2 (51554) 4085 Sa 9 a.m.–5 p.m.
Class meets August 8 and 15.

BMGT 391 Motivation, Performance, and Productivity (3)
Prerequisite: BMGT 364. An examination of the challenges of motivating employees. Topics include effective principles for job design, theories and practices of successful leadership, the setting of goals and objectives, the development of reward systems, and the attributes of effective managerial communication. The causes and impact of performance problems and methods for measuring management practices are explored. Students may receive credit for only one of the following courses: BMGT 391, BMGT 398S, or HRMN 394.

ONLINE ◉
OL1 (50184) 6980
Shady Grove
US2 (51536) 5181 M,W 6:30–10 p.m.

BMGT 392 Global Business Management (3)
Prerequisite: BMGT 110 or at least two years of business and management experience. Examination and analysis of global business in its historical, theoretical, environmental, and functional dimensions. Focus is on understanding the growing economic interdependence of nations and its impact on managerial and corporate policy decisions that transcend national boundaries. Topics include the nature and scope of international business; the institutional, sociocultural, political, legal, ethical, and economic environments; trade, foreign investment, and development; transnational management (including global operations), strategic planning, human resources, marketing, and finance; and international business diplomacy and conflict resolution. Students may receive credit for only one of the following courses: BMGT 392, MGMT 305, or TMGT 390.

ONLINE ◉
OL1 (50185) 6980
Andrews Air Force Base
US1 (51758) 4171 M,W 6–9:15 p.m.
College Park
USS (51424) 4041 Th 6:45–10 p.m.
Shady Grove/Online Hybrid ✳
US2 (51537) 5182 Tu,Th 6:30–10 p.m.

BMGT 437 International Business Law (3)
(Formerly BMGT 498P.) Prerequisite: BMGT 380. A conceptual and functional analysis and application of transnational legal principles relevant to the conduct and understanding of global business and economic transactions. Topics include the international legal environment and process; transactional dimensions, including business forms and foreign investments; international and regional organizations; international contracts and sales; the regulation of international trade; national and international economic controls; legal aspects of management, marketing, and finance that focus on global issues related to employment, the environment, technology transfer, and trade financing; and dispute resolution. Students may receive credit for only one of the following courses: BMGT 437 or BMGT 498P.

ONLINE ◉
OL1 (50195) 6980

BMGT 464 Organizational Behavior (3)
Prerequisites: BMGT 110 (or at least two years of business and management experience) and BMGT 364. An examination of research and theory on the forces underlying the way members of an organization behave. Topics include the behavior of work groups and supervisors, intergroup relations, employees' goals and attitudes, problems in communication, the circumstances of change in an organization, and the goals and design of an organization.

ONLINE ◉
OL1 (50186) 6980

◉ *Go to www.umuc.edu/distance for technology requirements before registering for online sections.*

✳ *Most hybrid classes meet on-site approximately every other week. Go to www.umuc.edu/distance for technology requirements.*

BMGT 482 Business and Government (3)
Prerequisite: BMGT 110 (or at least two years of business and management experience). A study of the role of government in the modern economy and the intricate relationships between the public and private sectors in the domestic and global environments. Emphasis is on the regulatory and public policy dimensions of government intervention, the promotion of business, corporate responses to government action, and social responsibility and governance issues in the changing domestic and global marketplaces. Students may receive credit for only one of the following courses: BMGT 482 or TMGT 340.

ONLINE ◉
OL1 (50187) 6980
Bolling/Anacostia
US2 (51590) 4282 Tu,Th   6–9:30 p.m.
Southern Maryland/Online Hybrid ✳
US2 (51639) 6081 M,W   6:30–10 p.m.

BMGT 487 Project Management I (3)
(The first course in the two-course series BMGT 487–488.) Prerequisite: BMGT 364. An introduction to project management principles, concepts, and software applications and an exploration of project management applications in introductory project situations. Project management is examined in terms of practical applications and practices. Appropriate organizational structures, such as collegial and matrix types, are described and assessed. Discussion also covers the practical considerations of designing a project management system. Students may receive credit for only one of the following courses: BMGT 487, IFSM 438, or TMGT 430.

ONLINE ◉
OL1 (50188) 6980

BMGT 488 Project Management II (3)
(The second course in the two-course series BMGT 487–488.) Prerequisite: BMGT 487. An exploration of project management applications beyond introductory projects. Emphasis is on the application of project management concepts and software applications. Assignments include designing a project management system from beginning to end. Projects depict real-world situations such as production in research, high-technology manufacturing, and engineering firms; information systems implementations; service business and e-commerce projects; and consulting practices. Students may receive credit for only one of the following courses: BMGT 488 or TMGT 430.

ONLINE ◉
OL1 (51457) 6980

BMGT 495 Strategic Management (3)
(Intended as a final, capstone course to be taken in a student's last 15 credits.) Prerequisites: FINC 330 (or BMGT 340), BMGT 364, and MRKT 310. A study of strategic management that integrates knowledge gained through previous coursework and experience and builds on that conceptual foundation through integrative analysis, practical application, and critical thinking. Emerging issues in business management are considered. Focus is on the continuous, systematic process of managerial planning, including environmental scanning and the development of plans and strategies to gain competitive advantage. Tactical and strategic management issues are highlighted by means of case studies, projects, and discussion. Access to spreadsheet software is recommended to analyze case studies and develop strategic planning information, charts, and graphs. Students may receive credit for only one of the following courses: BMGT 495, HMGT 430, MGMT 495, or TMGT 380.

ONLINE ◉
OL1 (50189) 6980
College Park
US2 (51353) 4082 Tu,Th   6:30–10 p.m.
USS (51407) 4011 M   6:30–10 p.m.
Shady Grove
USS (51538) 5121 Tu   6:30–9:45 p.m.

BMGT 496 Business Ethics (3)
A study of the relationship of business ethics and social responsibility in both domestic and global settings. Ethical and moral considerations of corporate conduct, social responsibilities, policies, and strategies are explored. Emphasis is on the definition, scope, application, and analysis of ethical values as they relate to issues of public consequence in the context of the functional areas of business at both the domestic and global levels.

ONLINE ◉
OL1 (50192) 6980
Bolling/Anacostia
US1 (51591) 4271 M,W   6–9:15 p.m.
College Park
USS (51354) 4031 W   6:45–10 p.m.
Dorsey Station
US2 (51610) 7681 M,W   6:30–10 p.m.
Eastern Shore Higher Education Center
US2 (51562) 3582 Tu,Th   6:15–9:45 p.m.
Shady Grove
US1 (51539) 5172 Tu,Th   6:30–9:30 p.m.
Waldorf Center
USS (51619) 5021 Tu   6:30–9:45 p.m.

Career Planning

CAPL 398A Career Planning Management (1)
A survey of strategies for managing career change. Strategies focus on identifying and evaluating skills, self-marketing, and tapping into the hidden job market. Topics include résumé development, informational interviewing, salary negotiation, tips for career success, and the complicated federal hiring process.

ONLINE ◉
US1 (50786) 6980
US2 (50831) 7980
College Park
UN2 (51555) 4085 Sa   9 a.m.–5 p.m.
Class meets July 11 and 18.

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

✳ *Most hybrid classes meet on-site approximately every other week. Go to* www.umuc.edu/distance *for technology requirements.*

COURSE DESCRIPTIONS

Chinese

CHIN 111 Elementary Chinese I (3)
An elementary study of Mandarin Chinese. Emphasis begins with oral communication skills and leads to balanced proficiency in the four communication skills of listening, speaking, reading, and writing. Topics include basic structures, vocabulary, pronunciation, and writing, as well as elements of culture, history, and geography. Authentic text from native speakers is used as much as possible. Assumes no prior knowledge of Chinese; not open to native speakers of Chinese.

ONLINE ◉
OL1 (51693) 6980

Communication Studies

COMM 300 Communication Theory (3)
(Fulfills the general education requirement in communications, but is not a writing course.) Prerequisite: WRTG 101/101X or ENGL 101/101X. An introduction to the study of communication theory. The basic theories of human communication, mass communication, and new media and technology are explored. Focus is on the relationships among communication theory, research, and practice. General themes include intra- and interpersonal communication, public communication, mass media, and contemporary issues associated with mediated communication.

ONLINE ◉
OL1 (50242) 6980
College Park
US1 (51432) 4072 Tu,Th   7–10 p.m.

COMM 379A Critical Perspectives in Mass Communications (3)
(Fulfills the general education requirement in communications, but is not a writing course.) Prerequisite: WRTG 101/101X or ENGL 101/101X. An in-depth examination of mass communications theory. Topics include media uses, interaction and impact, and ethical issues surrounding the development and dissemination of mass media. The roles, behavior, messages, and control of mass media producers are examined. Emphasis is on critical thinking and analysis of vital aspects of pervasive elements of popular culture, such as news, advertising, children's entertainment, and a free press.

ONLINE ◉
OL1 (51652) 6980

COMM 380 Language in Social Contexts (3)
Video programs required for online section. (Fulfills the general education requirement in communications, but is not a writing course.) Prerequisite: WRTG 101/101X or ENGL 101/101X. An examination of the linguistic components of languages, with special emphasis on the English language, its origins, continued development, and use in speaking and writing. Categories of speech and methods of written communication are examined from the perspective of regional and social variation. Discussion covers cultural, gender, and racial variations as well as underlying perspectives and assumptions.

ONLINE ◉
OL1 (50245) 6980
Fort Meade
US2 (51564) 4581 M,W   6–9:30 p.m.

COMM 400 Communication and the Law (3)
(No previous study of law required. Fulfills the general education requirement in communications, but is not a writing course.) Prerequisite: JOUR 201 or a 300-level COMM course. An examination of the important legal issues that affect professional communicators. Topics include copyright, intellectual property, fair use, privacy, freedom of information, freedom of speech, and freedom of the press, as well as issues raised by the growth of the Internet, the use of digital technologies, and the creation of media content. Students may receive credit for only one of the following courses: COMM 400 or JOUR 400.

ONLINE ◉
OL1 (50247) 6980

COMM 493 Strategies for Visual Communications (3)
(Fulfills the general education requirement in communications, but is not a writing course. While using desktop publishing programs is necessary to the course, instruction on the software is not provided.) Prerequisite: WRTG 101/WRTG 101X or ENGL 101/ ENGL 101X. Recommended: A course in desktop publishing. An introduction to graphic design theory that explores the integration of text and graphics in formal and practical design. Topics include organizing information, developing strategic design solutions to enhance communication and applying critical and creative processes to produce and evaluate design.

ONLINE ◉
OL1 (50248) 6980

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

COMM 495 Seminar in Workplace Communication (3)

(Intended as a final, capstone course to be taken in a student's last 15 credits. Primarily for students planning careers as communication professionals, but useful for managers and other professionals. Fulfills the general education requirement in communications.) Prerequisites: COMM 300 and either WRTG 393, WRTG 394, COMM 393, or COMM 394. Recommended: JOUR 201. A study of workplace communication that integrates knowledge gained through previous coursework and experience and builds on that conceptual foundation through integrative analysis, practical application, and critical thinking. Emerging issues in public relations are considered. Emphasis is on enhancing advanced-level writing skills and developing flexibility in changing writing tone from piece to piece. Topics include how to produce various communications (such as press releases, feature stories, fact sheets, and executive speeches) and the elements of document design.

ONLINE ◉
 OL1 (50249) 6980

Computer and Information Science

CMIS 102 Introduction to Problem Solving and Algorithm Design (3)

A study of techniques for finding solutions to problems through structured programming and step-wise refinement. Topics include principles of programming, the logic of constructing a computer program, and the practical aspects of integrating program modules into a cohesive whole. Algorithms are used to demonstrate programming as an approach to problem solving, and basic features of a modern object-oriented language are illustrated. Students may receive credit for only one of the following courses: CMIS 102, CMIS 102A, or CMSC 101.

ONLINE ◉
 OL1 (50204) 6980
College Park
 USS (51357) 4011 M   6:30–10 p.m.

CMIS 141 Introductory Programming (3)

(Not open to students who have taken CMIS 340. The first in a sequence of courses in Java.) Prerequisite: CMIS 102 or prior programming experience. Recommended: MATH 107. A study of structured and object-oriented programming using the Java language. Discussion covers the discipline, methodologies, and techniques of software development. Algorithms and simple data structures are developed and implemented in Java; object-oriented concepts are applied. Students may receive credit for only one of the following courses: CMIS 141 or CMIS 141A.

ONLINE ◉
 OL1 (50207) 6980
College Park
 USS (51358) 4041 Th   6:45–10 p.m.

CMIS 160 Discrete Mathematics for Computing (3)

(Not open to students who have completed CMSC 150.) Recommended: MATH 107. An introduction to discrete mathematical techniques for solving problems in the field of computing. Basic principles from areas such as sets, relations and functions, logic, proof methods, and recursion are examined. Topics are selected on the basis of their applicability to typical problems in computer languages and systems, databases, networking, and software engineering.

ONLINE ◉
 OL1 (50210) 6980
Note: this will be the last offering of CMIS 160. After this session, students should take CMIS 170 instead.

CMIS 170 Introduction to XML (3)

Prerequisite: CMIS 102. A study of the principles and use of Extensible Markup Language (XML). Discussion covers the structure, transformation, presentation, and implementation of XML technologies, including document type definitions (DTDs), Extensible Style Language for Transformation (XSLT), and schemas. Hands-on projects and exercises are provided.

ONLINE ◉
 OL1 (50749) 6980

CMIS 241 Data Structures and Abstraction (3)

Prerequisite: CMIS 141 or CMIS 141A. A study of program design and the implementation of abstract data types in Java. Topics include data structures such as stacks, queues, lists, and trees and algorithms used for sorting and searching.

ONLINE ◉
 OL1 (50212) 6980
Note: this will be the last offering of CMIS 241. After this session, students should take CMIS 242 instead.

CMIS 242 Intermediate Programming (3)

Prerequisite: CMIS 141 or CMIS 141A. Further study of the Java programming language. Topics include inheritance, interfaces such as graphical user interfaces), exceptions, arrays, and collections. Emphasis is on using existing Java classes to build and document applications.

ONLINE ◉
 OL1 (50750) 6980

CMIS 310 Computer Systems and Architecture (3)

(Not open to students who have completed CMSC 311.) Prerequisite: CMIS 102 or CMIS 102A. A study of the fundamental concepts of computer architecture and factors that influence the performance of a system. Topics include data representation and the design and analysis of combinational and sequential circuits. Focus is on how basic hardware components (multiplexers, decoders, memories, arithmetic-logic units, etc.) are built. Discussion covers hard-wired and microprogrammed design of control units and concepts such as pipelining and memory hierarchy. Students may receive credit for only one of the following courses: CMIS 270, CMIS 310, CMSC 311, or IFSM 310.

ONLINE ◉
 OL1 (50213) 6980
College Park
 USS (51359) 4031 W   6:45–10 p.m.

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

COURSE DESCRIPTIONS

CMIS 320 Relational Databases (3)
Prerequisite: CMIS 102 or CMIS 102A. A study of the functions and underlying concepts of relationally organized database systems. Discussion covers data models and their application to database systems. The entity/relationship (E/R) model and Codd's relational theory—including relational algebra, normalization and integrity constraints, and the Structured Query Language (SQL)—are emphasized. Physical design and data administration issues are addressed. Projects include hands-on work with E/R and relational models (using industry standard database software). Students may receive credit for only one of the following courses: CMIS 320 or IFSM 410.

ONLINE ◉
OL1 (50216) 6980

CMIS 325 UNIX with Shell Programming (3)
Prerequisite: CMIS 102 or CMIS 102A. A study of the UNIX operating system. Topics include file structures, editors, pattern-matching facilities, shell commands, and shell scripts. Shell programming is presented and practiced to interrelate system components. Projects give practical experience with the system.

ONLINE ◉
OL1 (50217) 6980

CMIS 330 Software Engineering Principles and Techniques (3)
Prerequisite: CMIS 141, CMIS 141A, CMIS 315, or CMIS 340. A study of the process of software engineering from initial concept through design, development testing, and maintenance to retirement of the product. Development life-cycle models are presented. Topics include issues in configuration management, integration and testing, software quality, quality assurance, security, fault tolerance, project economics, operations, human factors, and organizational structures. Students may receive credit for only one of the following courses: CMIS 330 or CMIS 388A.

ONLINE ◉
OL1 (50219) 6980

CMIS 345 Object-Oriented Design and Programming (3)
Prerequisite: CMIS 241, CMIS 242, or CMIS 340. An examination of the principles, practices, and applications of programming in an object-oriented environment. Assignments include programming projects in Java that implement techniques of object-oriented design.

ONLINE ◉
OL1 (51519) 6980

CMIS 370 Data Communications (3)
Prerequisite: CMIS 310. Investigation of the effects of communication technology on information systems. Topics include components of communication systems, architectures and protocols of networks, security measures, regulatory issues, and the design of network systems. Discussion also covers issues and applications in local area networks and communication services. Students may receive credit for only one of the following courses: CMIS 370, CMSC 370, or IFSM 450.

ONLINE ◉
OL1 (50221) 6980

CMIS 375 Programming in Perl (3)
Prerequisite: CMIS 102 or CMIS 102A. An introduction to the Perl scripting language. Focus is on the basic features of Perl (including data and variable types, operators, statements, regular expressions, functions, and input/output). Topics include object-oriented programming and Common Gateway Interface (CGI) programming. Assignments include writing Perl scripts. Students may receive credit for only one of the following courses: CMIS 375 or CMIS 398P.

ONLINE ◉
OL1 (50222) 6980

CMIS 415 Advanced UNIX and C (3)
Prerequisites: CMIS 141 (or CMIS 141A, CMIS 315, or CMIS 340) and 325. An investigation of the interaction between the UNIX operating system and the C programming language. The features of UNIX that support C (including library and system calls, UNIX utilities, debuggers, graphics, and file structure) are presented. Assignments include programming projects in C that implement UNIX command features.

ONLINE ◉
OL1 (51777) 6980

CMIS 420 Advanced Relational Databases (3)
Prerequisite: CMIS 320. A study of advanced logical and physical design features and techniques of relational databases appropriate to the advanced end user, database designer, or database administrator. Topics include object-relational concepts, data modeling, challenge areas, physical design in relation to performance, and relational algebra as a basis of optimizer strategies. Future trends, advanced concurrency control mechanisms, and maintenance issues such as schema restructuring are addressed. Projects include hands-on work (using industry-standard database software) in designing and implementing a small database, creating triggers, loading through forms and utility, querying through interactive and embedded Structured Query Language (SQL), restructuring schema, and analyzing performance. Students may receive credit for only one of the following courses: CMIS 420, IFSM 411, or IFSM 498I.

ONLINE ◉
OL1 (50223) 6980

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

CMIS 435 Computer Networking (3)
Prerequisite: CMIS 370. An overview of communications topics such as signaling conventions, encoding schemes, and error detection and correction. Emphasis is on routing protocols for messages within various kinds of networks, as well as on methods that network entities use to learn the status of the entire network. Students may receive credit for only one of the following courses: CMIS 435 or CMSC 440.

ONLINE ◉
OL1 (50224) 6980
College Park
USS (51676) 4021 Tu 6:45–10 p.m.

CMIS 440 Advanced Programming in Java (3)
Prerequisite: CMIS 241, CMIS 242, or CMIS 340. An exploration of advanced Java Enterprise applications. Topics include Java server pages, servlets, Java database connectivity, and Enterprise JavaBeans. Students may receive credit for only one of the following courses: CMIS 440 or CMIS 498A.

ONLINE ◉
OL1 (50644) 6980

CMIS 445 Distributed Systems (3)
Prerequisite: CMIS 141, CMIS 141A, CMIS 315, or CMIS 340. Recommended: CMIS 325. An examination of the concepts and design principles of distributed computer systems. Topics include communications, operating systems, interprocess communications, distributed objects, simple object access protocol (SOAP), Web services, distributed file systems, name services, time services, distributed multimedia systems, security, transactions, and replication (as they relate to the distributed system environment). Discussion also covers standards for distributed object-oriented programming. A distributed programming project in Java illustrates many of the concepts. Students may receive credit for only one of the following courses: CMIS 445 or CMSC 445.

ONLINE ◉
OL1 (51520) 6980

CMIS 465 Software Verification and Validation (3)
Prerequisite: CMIS 330. A study of tools, methods, and current practices for assessing the quality and correctness of software. Topics include the roles of testing and formal verification, fundamentals and formal models of program verification, planning and documentation for quality assurance, methods of performing technical reviews, strategies of system testing and integration planning, and principles and practices used in conducting tests.

ONLINE ◉
OL1 (51695) 6980

CMIS 485 Web Database Development (3)
(Formerly CMIS 498B.) Prerequisite: CMIS 320, knowledge of relational database design and SQL, and programming language experience. Recommended: CMIS 340 or CMIS 241. An exploration of an assortment of current Web technologies and programming language options used to interface a relational database to a Web server. Technologies such as CGI/Perl, Active Server Pages, and Java are utilized in the lab. The three-tiered architecture is studied in depth via a number of hands-on activities and projects. Students may receive credit for only one of the following courses: CMIS 485 or CMIS 398B.

ONLINE ◉
OL1 (50536) 6980

Computer Information Technology

CMIT 261 Introduction to Oracle (3)
Computer with Windows NT 4.0, 2000, XP Professional or Vista operating system; at least 5 GB of hard disk space; 500 MB RAM; and a CPU processor speed of 500 MHz required. (Formerly CMIT 261O.) An introduction to Oracle and Structured Query Language (SQL) The syntax and function of the American National Standards Institute's standard SQL are examined. SQL's data definition language is used to create tables, including constraints, and SQL's data manipulation language is used to insert, update, and delete data. Emphasis is on queries, ranging from the simple to the complex. Additional database objects (such as views, sequences, synonyms, aliases, and indexes) and SQL built-in functions are explored. Topics also include using the Oracle SQL command editor and the local system editor and creating simple reports with SQL Loader and SQL Plus. Students may receive credit for only one of the following courses: CMIT 261 or CMIT 261O.

ONLINE ◉
OL1 (50226) 6980

CMIT 265 Networking Essentials (3)
An introduction to networking technologies for individual workstations, local area networks, wide area networks, and the Internet, with emphasis on the OSI (open system connectivity) model, security, and networking protocols. A general review of several industry-standard network operating systems is provided. Topics covered should be useful in preparing for the Network+ certification exam. Students may receive credit for only one of the following courses: CMIT 265 or CMIT 265M.

ONLINE ◉
OL1 (50227) 6980
Adelphi
USS (51618) 4031 W 6:30–9:45 p.m.

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

COURSE DESCRIPTIONS

CMIT 320 Network Security (3)
Prerequisite: CMIT 265 with grade of C or better or CompTIA Network+ certification. A study of the fundamental concepts of computer network security and their implementation. Topics include authentication, remote access, Web security, intrusion detection, basic cryptography, physical security, and disaster recovery. Opportunities for hands-on exercises are provided. Course material relates to topics covered on the vendor-neutral CompTIA Security+ Certification examination, which is recognized worldwide as the standard of competency for entry-level network security professionals.

ONLINE ◉
OL1 (50462) 6980
Adelphi/Online Hybrid ✳
USS (51680) 4011 M   6:30–10 p.m.

CMIT 331 Wireless Network Administration (3)
(Formerly CMIT 499W.) Prerequisite: CMIT 265. A comprehensive review of available options in transmissions over wireless technologies. Emphasis is on design and implementation of wireless networks. Topics include FDMA, TDMA, and CDMA (frequency-, time-, and code-division multiple access) and other third generation (3G) concepts. The benefits of wireless technologies and wireless security are explored using real-world challenges and solutions. Students may receive credit for only one of the following courses: CMIT 331 and CMIT 499W.

Adelphi
US1 (51678) 4072 Tu,Th   7–10 p.m.

CMIT 350 Interconnecting Cisco Devices (3)
(Designed to help students prepare for the Cisco Certified Network Associate Examination 640-802.) Prerequisite or corequisite: CMIT 265. Presentation of and practice in the concepts and commands required to configure Cisco switches and routers in multiprotocol internetworks. Routing and switching concepts (Layer 2 and Layer 3 technologies) using Cisco switches and Cisco routers are covered. Focus is on developing the skills necessary to install, configure, and operate Cisco routers and switches within LAN and WAN environments including VoIP and wireless networks. Projects include configuring various protocols including IP, RIP, IGRP, EIGRP, OSPF, RSTP, and Frame Relay. Students may receive credit for only one of the following courses: CAPP 498E, CMIT 350, or CMIT 499D.

ONLINE ◉
OL1 (50521) 6980
Adelphi/Online Hybrid ✳
USS (51821) 4031 W   6:45–10 p.m.

CMIT 364 Windows XP Professional (3)
Prerequisite: CMIT 265. An introduction to Windows XP Professional. Focus is on developing the skills necessary to install, configure, and support Windows XP Professional as a desktop operating system in a generic operating environment. Topics include review of operating systems, administration, security, transmission control protocol/Internet protocol, and troubleshooting Windows XP Professional. Hands-on exercises are included. Students may receive credit for only one of the following courses: CMIT 364 or CMIT 499X.

ONLINE ◉
OL1 (51521) 6980

CMIT 368 Windows Server 2003 (3)
Prerequisite: CMIT 265. A study of Windows Server 2003 installation and administration. Focus is on developing the skills necessary to install and configure Windows Server 2003. Topics include support, connectivity, creation and management of user accounts, management of access to resources, the NT file system, and configuration and management of disks. Hands-on exercises are included.

ONLINE ◉
OL1 (50606) 6980

CMIT 376 Windows Network Infrastructure (3)
(Formerly CMIT 376M.) Prerequisite: CMIT 368. The development of the knowledge and skills necessary to install, configure, manage, and support the Windows network infrastructure. Topics include automating Internet protocol address assignment using dynamic host configuration protocol, implementing name resolution using domain name service and Windows Internet naming service, setting up and supporting remote access to a network, configuring network security using public key infrastructure, integrating network services, and deploying Windows 2000 Professional using remote installation services. Hands-on exercises are included. Students may receive credit for only one of the following courses: CMIT 376 or CMIT 376M.

ONLINE ◉
OL1 (50745) 6980

◉ *Go to www.umuc.edu/distance for technology requirements before registering for online sections.*

✳ *Most hybrid classes meet on-site approximately every other week. Go to www.umuc.edu/distance for technology requirements.*

CMIT 377 Windows Directory Services Infrastructure (3)

Prerequisite: CMIT 368. The development of the knowledge and skills necessary to install, configure, manage, and support the Windows Active Directory service. Topics include understanding the logical and physical structure of Active Directory, configuring the domain name service to support Active Directory, creating and administering user accounts and group resources, controlling Active Directory objects, implementing and using group policy, managing replication of Active Directory, and maintaining and restoring the Active Directory database. Hands-on exercises are included. Students may receive credit for only one of the following courses: CMIT 377 or CMIT 377M.

ONLINE ◉
OL1 (50645) 6980

CMIT 391 UNIX/Linux System Administration (3)

Prerequisite: CMIS 325. A study of the UNIX/Linux operating system, combining theory and lab work. Discussion covers document processing, file system administration, and the boot-up/shutdown process. Topics include disk partitioning schemes, software RAID (redundant array of independent disks), and LVM (logical volume manager) configuration. Review also covers user administration, disk quotas, group restrictions, and password aging. Process management and automation are examined through "cron" and "at" commands. Practice in configuring the X Window System and client networking is provided. Network security is addressed through the use of IP tables to construct firewall rules. Students may receive credit for only one of the following courses: CMIS 390, CMIT 391, or CMIS 398U.

Adelphi
USS (51679) 4041 Th   6:45–10 p.m.

CMIT 398E Ethical Practice of Intrusion Prevention and Detection (3)

Prerequisite: CMIT 265. Development of a structured knowledge base that enables network security professionals to discover vulnerabilities and recommend solutions for tightening network security and protecting data from potential attackers. Focus is on penetration-testing tools and techniques that security testers and ethical hackers use to protect computer networks. Course material should prove useful in preparing for the certified ethical hacker examination.

Adelphi
US2 (51681) 4082 Tu,Th   6:30–10 p.m.

CMIT 399V Windows Vista (3)

Prerequisite: CMIT 265. An overview of Windows Vista. Focus is on developing the knowledge and skills necessary to perform troubleshooting on client computers within an organization. Topics include the operating system, hardware support, networking, security, and applications. Discussion also covers monitoring and maintaining Windows Vista client computers, as well as system image and application package deployment. Hands-on exercises are provided.

ONLINE ◉
OL1 (50783) 6980

CMIT 450 Designing Cisco Networks (3)

(Designed to help students prepare for the Cisco Certified Design Associate Examination 640-863.) Prerequisite or corequisite: CMIT 350. The development of the knowledge and skills necessary for network design using Cisco Systems technologies. Fundamentals of small- and medium-size network design are introduced. Focus is on developing the skills to identify the Cisco products, Local- and wide area network (LAN and WAN) technologies, routing and bridging protocols, and Cisco IOS software features that meet a customer's requirements for performance, capacity, and scalability in small- to medium-sized networks. Projects include designing simple routed LAN, routed WAN, switched LAN, and ATM (asynchronous transfer mode) LAN networks. Students may receive credit for only one of the following courses: CAPP 398C, CMIT 450, or CMIT 499C.

ONLINE ◉
OL1 (51522) 6980

CMIT 480 Designing Security for a Windows Network (3)

Prerequisite: CMIT 320 or CMIT 368. The development of the knowledge and skills necessary to design a security framework for small, medium, and enterprise networks using Windows technologies. Topics include providing secure access to local network users, partners, remote users, and remote offices and between private and public networks. Students may receive credit for only one of the following courses: CMIT 480 or CMIT 480M.

ONLINE ◉
OL1 (50522) 6980

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

COURSE DESCRIPTIONS

CMIT 499S Advanced Network Security (3)
Prerequisites: CompTIA Network+ certification (or CMIT 265 or equivalent knowledge) and CompTIA Security+ certification (or CMIT 320 or equivalent knowledge). A comprehensive study of information security. Course material is based on the vendor-neutral (ISC)[2] Certified Information System Security Professional (CISSP) Certification Exam, which is the capstone standard of competency for experienced security professionals.

ONLINE ◎
OL1   (51523)   6980

Computer Science

CMSC 101 Introductory Computer Science (3)
A study of fundamental programming concepts and constructs within an abstract (language-independent) framework. Topics include basic and structured data types, variables, and the structure of expressions. Pseudocode is used to explore the syntax and semantics of structured programming statements, functions, and the use of parameters. Programming assignments include the creation, compilation, and execution of computer programs in a modern programming language that implements these abstract concepts. The history of computing and computing ethics are also discussed. Students may receive credit for only one of the following courses: CMIS 102, CMIS 102A, or CMSC 101.

ONLINE ◎
OL1   (50229)   6980

CMSC 130 Computer Science I (3)
(For students majoring in computer science. Taking CMSC 130 and 230 in consecutive terms is recommended.) Prerequisite: CMSC 101 or equivalent experience. Recommended: CMSC 150. A study of fundamental concepts that underlie object-oriented programming. Topics include the study and use of primitive and object data types and the process of creating well-designed computer programs to solve specified problems. Programming projects in Java are included.

ONLINE ◎
OL1   (50230)   6980

CMSC 150 Introduction to Discrete Structures (3)
Prerequisite or corequisite: MATH 140. A survey of fundamental mathematical concepts involved in computer science. Functions, relations, finite and infinite sets, and propositional logic are explored. Proof techniques presented are those used for modeling and solving problems in computer science. Combinations, permutations, graphs, and trees are introduced, along with selected applications. Students may receive credit for only one of the following courses: CMSC 150 or CMSC 250.

ONLINE ◎
OL1   (50231)   6980

CMSC 230 Computer Science II (3)
(For students majoring in computer science. Taking CMSC 130 and 230 in consecutive terms is recommended.) Prerequisites: CMSC 130 and 150. A study of the fundamental data structures in computer science. Topics include linked lists, stacks, queues, arrays, dictionaries, vectors, and trees. Algorithms that perform sorting and searching are discussed and analyzed. Programming projects in Java are included.

ONLINE ◎
OL1   (50232)   6980

CMSC 311 Computer Organization (3)
Prerequisite: CMSC 130. A study of the organization of memory, input/output, and central processing units, including instruction sets, register transfer operations, control microprogramming, data representation, and arithmetic algorithms. Assembly language and digital logic circuit design are introduced. Students may receive credit for only one of the following courses: CMIS 270, CMIS 310, CMSC 311, or IFSM 310.

ONLINE ◎
OL1   (51524)   6980

CMSC 325 Game Design and Development (3)
Prerequisite: CMSC 230. A study of the theory and practice of game design and development. Discussion covers critical mathematical concepts and real-time game physics necessary to build realistic graphical 3-D worlds, animate characters, and add special effects to games. Projects include collaborative development of interactive games.

ONLINE ◎
OL1   (51525)   6980

CMSC 330 Advanced Programming Languages (3)
Prerequisite: CMSC 230 or CMSC 305. A comparative study of programming languages. Topics covered include the syntax and semantics of programming languages, and run-time support required for various programming languages. Programming projects using selected languages are required.

ONLINE ◎
OL1   (50641)   6980

◎   *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

CMSC 335 Object-Oriented and Concurrent Programming (3)

Prerequisite: CMSC 230 or CMSC 305. A study of object-oriented and concurrent programming using features of Java. Concepts of object-oriented programming (such as composition, classification, and polymorphism) are explored. Topics include the principles of concurrent programming (such as task synchronization, race conditions, deadlock, and threads). Programming projects are implemented in Java. Students may receive credit for only one of the following courses: CMSC 300 or CMSC 335.

ONLINE ◉
OL1 (50523) 6980

CMSC 415 UML and Design Patterns (3)

(Designed for software engineers, systems analysts, designers, and programmers.) Prerequisite: CMSC 335. A comprehensive study of fundamental concepts of object-oriented analysis and design focusing on Unified Modeling Language (UML) and its application to the system architectural design using selected patterns as guiding models. Activities include creation of detailed object models, in conjunction with UML views and design from system requirements, using use-case models and proven patterns to refine analysis and design models. Emphasis is on expansion of the analysis into a design that is ready for implementation, with artifacts that are testable, and that exhibits scalability to easily evolve in response to changes in a given problem domain.

ONLINE ◉
OL1 (50675) 6980

CMSC 420 Advanced Data Structures and Analysis (3)

Prerequisite: CMSC 230. A study of data structures (including lists and trees) in terms of their descriptions, properties, and storage allocations. Algorithms are used to manipulate structures. Applications are drawn from the areas of information retrieval, symbolic manipulation, and operating systems.

ONLINE ◉
OL1 (51696) 6980

CMSC 495 Current Trends and Projects in Computer Science (3)

(Intended as a final, capstone course to be taken in a student's last 9 credits) Prerequisites: CMSC 330 and 335. An overview of computer science with emphasis on integration of concepts, practical application, and critical thinking. Analysis covers innovative and emerging issues in computer science. Projects use techniques and approaches previously studied; they may focus on software design and architecture, systems and application security, mobile applications, database design and implementation, concurrent programming, signal processing, algorithm performance optimization, or current issues. Assignments include working in teams throughout the analysis, design, development, implementation, testing, and documentation phases of the projects.

ONLINE ◉
OL1 (51697) 6980

Computer Studies

CMST 103 Application Software (3)

An introduction to microcomputers and application (enterprise) software. Hands-on experience with software packages (including word processing, spreadsheets, and databases) is provided. Focus is on concepts, features, and business applications of those facilities. Students who have received credit for CMST 100B, CMST 100F, or CMST 100G may not receive credit for CMST 103. Students may receive credit for only one of the following courses: CAPP 103 or CMST 103.

ONLINE ◉
OL1 (50233) 6980

CMST 303 Advanced Application Software (3)

Prerequisite: CMST 103 or extensive experience with application software including word processing, spreadsheets, and databases. A presentation of application software packages that includes advanced features of word processing, spreadsheets, database management, and electronic information exchange for business applications. Presentation software is introduced. Students may receive credit for only one of the following courses: CAPP 303 or CMST 303.

ONLINE ◉
OL1 (50234) 6980

Adelphi/Online Hybrid ✳
US2 (51683) 4082 Tu,Th   6:30–10 p.m.

Dorsey Station
UN1 (51611) 7671 M–F   8 a.m.–5:20 p.m.
Class meets June 8–12.

Fort Belvoir
US1 (51830) 6871 M,W   6–9:15 p.m.

Shady Grove
UN2 (51704) 5181 M–F   8 a.m.–5:20 p.m.
Class meets August 17–21.

CMST 306 Introduction to Visual Basic Programming (3)

Prerequisite: CMIS 102 or CMIS 102A. A structured approach to developing programs using the Visual Basic programming language. Hands-on experience in implementing features of this visual interface for program design is provided. Assignments include programming projects in Visual Basic.

ONLINE ◉
OL1 (50235) 6980

◉ *Go to www.umuc.edu/distance for technology requirements before registering for online sections.*

✳ *Most hybrid classes meet on-site approximately every other week. Go to www.umuc.edu/distance for technology requirements.*

COURSE DESCRIPTIONS

CMST 310 Electronic Publishing (3)
Prerequisite: CMST 103 or IFSM 201. An introduction to concepts and methods of electronic (desktop) publishing. Highlights include the design and layout of a publication, the choice of computer hardware and software, the integration of computer graphics, the drafting and editing of a publication, and methods of interfacing with high-level printing equipment to produce a final document. Students may receive credit for only one of the following courses: CAPP 310, CAPP 398B, or CMST 310.

ONLINE ◉
OL1 (50236) 6980
Shady Grove
UN2 (51541) 5181 M–F   8 a.m.–5:20 p.m.
Class meets July 13–17.

CMST 311 Advanced Electronic Publishing (3)
Prerequisite: CMST 310. A project-oriented study of the advanced concepts and methods of electronic (desktop) publishing. Emphasis in on effective transfer of electronic files to service bureaus and printers. Features essential to multimedia presentations are integrated with techniques for capturing and editing photos to produce business publications. Topics include publishing printed documents on a Web site. Students may receive credit for only one of the following courses: CAPP 311 or CMST 311.

ONLINE ◉
OL1 (51711) 6980

CMST 340 Computer Applications in Management (3)
Prerequisite: CMIS 102, CMIS 102A, CMST 103, or IFSM 201. An overview of computer-based information-system concepts and operations and how these capabilities are applied by management to improve the work processes of business, government, and academic organizations. Topics include management planning at the strategic, tactical, and operational levels necessary to effect continuous improvements. The interchange of electronic information and the application of various computing tools such as spreadsheet programs are introduced. Students may receive credit for only one of the following courses: CAPP 340, CMIS 350, or CMST 340.

ONLINE ◉
OL1 (50646) 6980

CMST 385 Internet and Web Design (3)
Prerequisite: CMIS 102, CMIS 102A, CMST 103, or IFSM 201. A study of HTML and Web page design, including Internet security measures and social, ethical, and legal issues related to the growth of the Internet. Topics include basic principles and protocols of the Internet, configuration and use of graphical Web browsers, application programs such as e-mail and searching and retrieving information on the World Wide Web, and the use of portals. Assignments include designing and publishing a Web page. Students may receive credit for only one of the following courses: CAPP 385 or CMST 385.

ONLINE ◉
OL1 (50237) 6980
Shady Grove
UN1 (51706) 5171 M–F   8 a.m.–5:20 p.m.
Class meets June 22–26.
Waldorf Center
UN2 (51624) 5081 M,W   8:40 a.m.–6 p.m.
Class meets August 10–14.

CMST 386 Advanced Internet and Web Design (3)
Prerequisite: CMST 385. A study of modern methods for the design of Web sites. Focus is on Web page design, including features such as cascading style sheets and programming using JavaScript and PHP. Discussion covers the movement toward XML and writing XHTML-compliant Web pages. Assignments include publishing World Wide Web Consortium–validated Web pages. Students may receive credit for only one of the following courses: CAPP 386 or CMST 386.

ONLINE ◉
OL1 (50239) 6980

CMST 430 Web Site Management (3)
Prerequisite: CMST 386. An in-depth survey of Web site maintenance for small businesses. Topics include Web tools, including scripting, servers, editors, image manipulation tools, utilities, and traffic analysis. Focus is on Internet security and e-commerce issues. Students may receive credit for only one of the following courses: CAPP 498C or CMST 430.

ONLINE ◉
OL1 (50240) 6980

CMST 450 Web Design with XML (3)
Prerequisite: CMST 386. An in-depth survey of the design and delivery of professional Web content. Focus is on using comprehensive tools and the latest technologies such as XML to enhance the Web presence of a business. Topics include multimedia and interactivity, online commerce, and Internet security issues. Assignments include a comprehensive project. Students may receive credit for only one of the following courses: CAPP 498D or CMST 450.

ONLINE ◉
OL1 (50241) 6980

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

Cooperative Education

Cooperative Education (Co-op) extends education beyond the classroom by offering you an ideal opportunity to enhance job performance while earning upper-level college credit toward a bachelor's degree. Applying academic theory in the workplace not only benefits your learning process but also your competitive edge.

You may earn college credit for new learning in any position related to your field of study. This includes paid or unpaid positions, current or new employment, internships, and community service work. You may enroll in Co-op at any time during the year, and you can participate in Co-op regardless of where you live or work.

Co-op courses are provided under the appropriate discipline and are numbered 486A (for 3 credits) or 486B (for 6 credits). These courses are available online. Individual course descriptions are listed in the undergraduate catalog. If you are seeking a first bachelor's degree, you may earn up to 15 credits through Co-op; if you are seeking a second bachelor's degree, you may earn up to 9 credits.

Course content is determined by the nature of the position and by a learning contract developed by the student, the employer, and a faculty sponsor.

For more information, visit the Co-op Web page at *www.umuc.edu/coop;* call 800-888-UMUC, ext. 7888; or send an e-mail to *coop@umuc.edu.*

COOP 486A or 486B Cooperative Education (3 or 6)

Prerequisite: Formal admission to Co-op program (see information above). Specially structured, personalized courses that provide opportunities to earn upper-level credit for new learning gained through on-the-job experience. Academic theory is integrated with workplace learning. Content is determined by the nature of the position and by a learning contract developed by the student, the employer, and a faculty sponsor.

Criminology/ Criminal Justice

CCJS 100 Introduction to Criminal Justice (3)

(Fulfills the general education requirement in behavioral and social sciences.) An introduction to the administration of criminal justice in a democratic society, emphasizing the history and theories of law enforcement. Discussion covers the principles of organization and administration in law enforcement, including specific activities and functions (such as research and planning, public relations, personnel and training, inspection and control, and formulation and direction of policy). Students may receive credit for only one of the following courses: CCJS 100 or CJUS 100.

ONLINE ◉
OL1 (50196) 6980

CCJS 105 Introduction to Criminology (3)

(Fulfills the general education requirement in behavioral and social sciences.) An overview of criminal behavior and the methods of studying it. Topics include causation; typologies of criminal acts and offenders; the practices and effects of punishments, correction, and incapacitation; and the prevention of crime. Students may receive credit for only one of the following courses: CCJS 105 or CRIM 220.

ONLINE ◉
OL1 (50765) 6980
College Park
US1 (51356) 4071 M,W   6:45–10 p.m.

CCJS 230 Criminal Law in Action (3)

Recommended: CCJS 100 or CCJS 105. An exploration of law as a method of social control. The nature, sources, and types of criminal law are studied in relation to its history and theories. Topics include behavioral and legal aspects of criminal acts and the classification and analysis of selected criminal offenses. Students may receive credit for only one of the following courses: CCJS 230 or CJUS 230.

ONLINE ◉
OL1 (50199) 6980
College Park
US2 (51617) 4081 M,W   6:30–10 p.m.

CCJS 234 Criminal Procedure and Evidence (3)

Prerequisite: CCJS 100 or CCJS 105. Recommended: CCJS 230. A study of the general principles and theories of criminal procedure. Topics include due process, arrest, search and seizure, and the evaluation of evidence and proof. Recent developments in the field are discussed. Students may receive credit for only one of the following courses: CCJS 234, CJUS 234, LGST 320, or PLGL 320.

ONLINE ◉
OL1 (50677) 6980

CCJS 320 Introduction to Criminalistics (3)

Prerequisite: CCJS 100 or CCJS 105. An introduction to modern methods used in detecting, investigating, and solving crimes. The practical analysis of evidence in a criminal investigation laboratory is covered. Topics include photography, fingerprints, and other impressions; ballistics, documents and handwriting, glass, and hair; drug analysis; and lie detection. Students may receive credit for only one of the following courses: CCJS 320 or CJUS 320.

ONLINE ◉
OL1 (50492) 6980

CCJS 340 Law-Enforcement Administration (3)

Prerequisite: CCJS 100 or CCJS 105. An introduction to concepts of organization and management as they relate to law enforcement. Topics include principles of structure, process, policy and procedure, communication and authority, division of work and organizational controls, the human element in the organization, and informal interaction in the context of bureaucracy. Students may receive credit for only one of the following courses: CCJS 340 or CJUS 340.

ONLINE ◉
OL1 (50200) 6980

◉   *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

COURSE DESCRIPTIONS

CCJS 341 Criminal Investigation (3)
An introduction to the concepts and methodologies used by criminal investigators to prevent and suppress crime and aid in the apprehension of criminal suspects. Topics include crime scene search and recording; collection and preservation of physical evidence; use of scientific aids, modus operandi, and sources of information; interview and interrogation; follow-up; and case preparation. Emphasis is on leadership and management to enhance investigative efforts.

ONLINE ◉
OL1 (51458) 6980
Fort Meade
US1 (51684) 4572 Tu,Th   6–9 p.m.

CCJS 345 Introduction to Security Management (3)
(Formerly CCJS 445.) Recommended: CCJS 100 or CCJS 105. A study of the concepts, principles, and methods of organizing and administering security management and loss-prevention activities in industry, business, and government. Emphasis is on both private and governmental protection of assets, personnel, and facilities. Students may receive credit for only one of the following courses: CCJS 345, CCJS 445, or CCJS 498G.

ONLINE ◉
OL1 (50203) 6980
Bolling/Anacostia
US1 (51593) 4272 Tu,Th   6–9 p.m.

CCJS 350 Juvenile Delinquency (3)
(Fulfills the general education requirement in behavioral and social sciences.) Prerequisite: CCJS 100 or CCJS 105. An examination of juvenile delinquency in relation to the general problem of crime. Topics include factors underlying juvenile delinquency, prevention of criminal acts by youths, and the treatment of delinquents. Students may receive credit for only one of the following courses: CCJS 350 or CRIM 450.

ONLINE ◉
OL1 (50201) 6980

CCJS 351 Issues in Criminal Justice (6)
Prerequisite: CCJS 100 or CCJS 105. An interdisciplinary exploration of criminal justice. Topics include theories of the causes of crime; requisites of criminal liability; defenses; the rights guaranteed by the Fourth, Fifth, and Sixth Amendments to the U.S. Constitution; undercover investigation; special issues in juvenile justice; and the highly controversial issues of capital punishment and victimization. Students may receive credit for only one of the following courses: BEHS 351 or CCJS 351.

ONLINE ◉
OL1 (50202) 6980

CCJS 352 Drugs and Crime (3)
Prerequisite: CCJS 100 or CCJS 105. An analysis of the role of criminal justice in controlling the use and abuse of drugs. Students may receive credit for only one of the following courses: CCJS 352 or CJUS 352.

ONLINE ◉
OL1 (51459) 6980
Hagerstown/Online Hybrid ✳
USS (51694) 4611 M   6:30–10 p.m.
Waldorf Center
USS (51622) 5011 M   6:30–10 p.m.

CCJS 360 Victimology (3)
(Fulfills the general education requirement in behavioral and social sciences.) Prerequisite: CCJS 100 or CCJS 105. An overview of the history and theory of victimology in which patterns of victimization are analyzed, with emphasis on types of victims and of crimes. The interaction between victims of crime and the system of criminal justice is considered in terms of the role of the victim and the services that the victim is offered. Students may receive credit for only one of the following courses: CCJS 360 or CRIM 360.

ONLINE ◉
OL1 (50767) 6980
Laurel College Center
USS (51691) 5421 Tu   6:30–9:45 p.m.

CCJS 370 Race, Crime, and Criminal Justice (3)
Prerequisite: CCJS 100 or CCJS 105. A historical and theoretical study of the role and treatment of racial/ethnic minorities in the criminal justice system.

ONLINE ◉
OL1 (52238) 6980

CCJS 400 Criminal Courts (3)
Prerequisite: CCJS 100 or CCJS 105. An examination of criminal courts in the United States at all levels. Topics include the roles of judges, prosecutors, defenders, clerks, and court administrators and the nature of their jobs; problems of administration, as well as those facing courts and prosecutors; and reform. Students may receive credit for only one of the following courses: CCJS 400 or CJUS 400.

Prince George's Community College
USS (51692) 6111 M   6:30–10 p.m.

CCJS 411 History of Intelligence and the U.S. National Intelligence Community (3)
A study of the role that intelligence gathering has played throughout history. Focus is on the U.S. national intelligence agencies and their individual and collective responsibilities with regard to intelligence. Topics include how and why the structure of the intelligence community failed in the days before the terrorist attacks of September 11, 2001, and whether the problems have been fixed.

Andrews Air Force Base
US2 (51687) 4182 Tu,Th   6–9:30 p.m.

CCJS 420 Medical and Legal Investigations of Death (3)
Prerequisite: CCJS 100 or CCJS 105. Recommended: CCJS 320. An intensive look at medical and legal investigations into causes of death. Topics include the difference between the medical (or pathological) and legal (or criminal) components of investigations into causes of death, medical and investigative terminology, and the impact of ethics on prosecutions and convictions. Case studies illustrate practical applications of various forms of forensic styles and parameters.

ONLINE ◉
OL1 (50768) 6980

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

✳ *Most hybrid classes meet on-site approximately every other week. Go to* www.umuc.edu/distance *for technology requirements.*

CCJS 421 Computer Forensics (3)

Prerequisites: CCJS 100 (or CCJS 105) and IFSM 201. A study of the investigation of computer crime from both a legal and technical perspective. Focus is on acquiring the skills to efficiently and effectively collect all of the available data in connection with a computer crime. Topics include developing and executing investigative and data collection plans, collecting data from a variety of computer and network hardware components, conducting appropriate analyses, and writing forensic reports. Intrusion detection techniques are also examined. Case studies are used to develop an understanding of what happens when computer systems are compromised.

ONLINE ◉
OL1 (50769) 6980

CCJS 430 Legal and Ethical Issues in Security Management (3)

Recommended: CCJS 100 (or CCJS 105) and 345 (or CCJS 445). An examination of current problems facing the security professional. Topics include legal liabilities, compliance issues, and ethical standards of organizations. Students may receive credit for only one of the following courses: CCJS 430 or CCJS 498F.

ONLINE ◉
OL1 (50494) 6980

CCJS 461 Psychology of Criminal Behavior (3)

(Fulfills the general education requirement in behavioral and social sciences.) Prerequisite: CCJS 100 or CCJS 105. An overview of the biological, environmental, and psychological factors that underlie criminal behavior. Characteristics of criminal behavior are reviewed. The influence of biophysiology and stress on the commission of various crimes is examined. Topics include patterns of maladjustment, disorders of the personality, psychoses, the connection between aggression and violent crime, sexual deviations and crimes that are sexually motivated, and the abuse of alcohol and drugs. Students may receive credit for only one of the following courses: CCJS 461 or CRIM 455.

ONLINE ◉
OL1 (50770) 6980
Dorsey Station
US2 (51688) 7682 Tu,Th   6:30–10 p.m.
Shady Grove
USS (51540) 5141 Th   6:30–9:45 p.m.

CCJS 491 Institutional Security (3)

Recommended: CCJS 100 (or CCJS 105) and 345 (or CCJS 445). A survey of the security needs, methods, and technology of military, medical, academic, and other professional institutions. The integration of security concerns with other aspects of management is examined. Students may receive credit for only one of the following courses: CCJS 491 or CCJS 498E.

ONLINE ◉
OL1 (51689) 6980
Eastern Shore Higher Education Center
US1 (51685) 3572 Tu,Th   6:15–9:15 p.m.

CCJS 496 Cyber Crime and Security (3)

Prerequisites: CCJS 100 (or CCJS 105) and IFSM 201. An examination of crimes involving the use of computers. Topics include federal and state laws and investigative and preventive methods used to secure computers. Case studies emphasize security. Students may receive credit for only one of the following courses: CCJS 496 or CCJS 498C.

ONLINE ◉
OL1 (51690) 6980

CCJS 497 Correctional Administration (3)

Prerequisite: CCJS 100 or CCJS 105. An introduction to concepts of organization and management as they relate to the field of corrections. Topics include the history of corrections, institutional structure and classification, policy and procedures, communication and authority, division of work, inmate discipline and due process, organizational culture, security, technology changes, and relationships with other components of the criminal justice system. Students may receive credit for only one of the following courses: CCJS 497 or CCJS 498D.

ONLINE ◉
OL1 (50680) 6980

Economics

ECON 201 Principles of Macroeconomics (3)

An introduction to the problems of unemployment, inflation, and economic growth. Emphasis is on the roles of monetary policy and fiscal policy in determining macroeconomic policy. The efficacy of controlling wages and prices is analyzed. Students may receive credit for only one of the following courses: ECON 201 or ECON 205.

ONLINE ◉
OL1 (50250) 6980
College Park
US1 (51360) 4071 M,W   6:45–10 p.m.
USS (51361) 4021 Tu   6:30–9:45 p.m.
Walter Reed Army Medical Center
US1 (51832) 6572 Tu,Th   5–8 p.m.

ECON 203 Principles of Microeconomics (3)

Analysis of the principles underlying the behavior of individual consumers and business firms. Topics include problems of international trade and finance, distribution of income, policies for eliminating poverty and discrimination, problems of environmental pollution, and effects of various market structures on economic activity.

ONLINE ◉
OL1 (50256) 6980
College Park
US2 (51362) 4081 M,W   6:30–10 p.m.
USS (51408) 4041 Th   6:30–9:45 p.m.

COURSE DESCRIPTIONS

ECON 305 Intermediate Macroeconomic Theory and Policy (3)

Prerequisite: ECON 201. Analysis of forces that determine a nation's income, employment, and price levels. Topics include consumption, investment, inflation, and governmental fiscal and monetary policy. Students may receive credit for only one of the following courses: ECON 305, ECON 403, or ECON 405.

ONLINE ◉
OL1 (50633) 6980

ECON 430 Money and Banking (3)

Prerequisites: ECON 201 and 203. An examination of the structure of financial institutions and their role in providing money and near-money. Institutions, processes, and correlations analyzed include the functions of the Federal Reserve System, the techniques of central banks, the control of the supply of financial assets as a mechanism of stabilization policy, and the relationship of money and credit to economic activity and prices. Students may receive credit for only one of the following courses: ECON 430 or ECON 431.

ONLINE ◉
OL1 (50597) 6980

Educational Principles

EDCP 100 Principles and Strategies of Successful Learning (3)

An introduction to knowledge and strategies designed to promote success in the university environment. Focus is on developing the study, interpersonal, and self-management skills and attitudes needed to achieve academic objectives. Topics include the university's mission, resources, and requirements. A series of self-assessments serve as tools to identify values and goals for individual life planning and educational success.

ONLINE ◉
OL1 (50260) 6970
College Park
USS (51414) 4011 M   6:30–10 p.m.
USS (51363) 4021 Tu   6:45–10 p.m.
College Park/Online Hybrid ✳
US2 (51416) 4081 M,W   6:30–10 p.m.

EDCP 103 Fundamentals of Writing and Grammar (3)

(Does not fulfill the general education requirement in communications. Recommended as preparation for WRTG 101 or upper-level writing courses.) A review of basic writing skills. Topics include parts of speech; proper use of subordinate clauses, independent clauses, and phrases; the writing process; strategies for developing academic paragraphs and essays; and strategies for developing writing and editing skills in grammar, punctuation, and mechanics. Frequent opportunities to practice and refine skills are provided. Students may receive credit for only one of the following courses: EDCP 103, EDCP 103X, or ENGL 100.

ONLINE ◉
OL1 (50526) 6980
College Park
US2 (51434) 4082 Tu,Th   6:30–10 p.m.
USS (51400) 4011 M   6:30–10 p.m.

Emergency Management

EMGT 302 Concepts of Emergency Management (3)

An introduction to emergency management at the global, national, regional, state, and local levels. Topics include preparedness, mitigation, response, and recovery. The history of emergency management is reviewed, and its future in government and industry is discussed.

ONLINE ◉
OL1 (50746) 6980

EMGT 304 Emergency Response Preparedness and Planning (3)

A study of the planning process and format and response procedures for disasters and emergency events. Topics include risk assessment, modeling, hazard analysis, vulnerability assessment, and response capability assessment. Discussion also covers the evaluation of plans and the use of exercises to improve and implement plans.

ONLINE ◉
OL1 (50747) 6980

EMGT 306 Political and Policy Issues in Emergency Management (3)

Prerequisite: EMGT 302 or EMGT 304. An examination of the legal and regulatory principles, policies, and issues that affect emergency management. Emphasis is on how emergency management policy and legislation is developed and maintained on the international, national, regional, state, and local levels.

ONLINE ◉
OL1 (50773) 6980

EMGT 310 Continuity of Operations Planning and Implementation (3)

An exploration of the process for developing, implementing, exercising, and evaluating continuity of operations for both government and industry. Emphasis is on being able to continue to supply services to constituents and customers while supporting staff and initiating recovery operations.

ONLINE ◉
OL1 (51461) 6980

EMGT 312 Social Dimensions of Disaster (3)

Prerequisite: EMGT 302 or EMGT 304. An examination of the response of the public and individuals to disaster-related issues such as disaster warnings, evacuations, relocations, civil unrest, loss of family and property, and recovery activities. Emphasis is on preparing the community through effective programs and public information. Discussion also covers the impact of disasters on response organizations and personnel.

ONLINE ◉
OL1 (51699) 6980

English

ENGL 205 Introduction to Shakespeare (3)

Prerequisite: WRTG 101/101X or ENGL 101/101X. An examination of representative Shakespearean plays from each genre (comedy, history, tragedy, and romance).

ONLINE ◉
OL1 (50777) 6980

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

✳ *Most hybrid classes meet on-site approximately every other week. Go to* www.umuc.edu/distance *for technology requirements.*

ENGL 240 Introduction to Fiction, Poetry, and Drama (3)

Prerequisite: WRTG 101/101X or ENGL 101/101X. An introduction to fiction, poetry, drama, film, and the literary essay, with an emphasis on developing critical reading and writing skills. Study may be organized either by genre or by theme. Writers covered vary from term to term. Films may be included. Students may receive credit for only one of the following courses: ENGL 240 or ENGL 340.

ONLINE ◉
OL1 (50261) 6980

ENGL 246 The Short Story (3)

Prerequisite: ENGL 101/X or WRTG 101/101X. An analysis of the attributes of the well-written short story. Emphasis is on aspects such as theme, plot, characterization, point of view, tone, imagery, irony, and symbolism, as exemplified in representative works of the 19th and 20th centuries. Only minimal biographical and historical background is provided; focus is on the selected writings.

College Park
USS (51841) 4011 M   6:30–10 p.m.

ENGL 294 Introduction to Creative Writing (3)

(Fulfills the general education requirements in communications.) Prerequisite: WRTG 101/101X or ENGL 101/101X. An introductory survey and practical study of key areas of creative writing: formal poetry, free verse, creative nonfiction, short story, and drama or screenplay. Emphasis is on reading and thinking critically and analytically from a writer's perspective as a means to better understand the craft. Discussion may cover publishing. Peer review of manuscripts may be included.

ONLINE ◉
OL1 (50602) 6980

ENGL 303 Critical Approaches to Literature (3)

(Fulfills the general education requirement in communications. Designed as a foundation for other upper-level literature courses.) Prerequisite: WRTG 101/101X or ENGL 101/101X. A study of the techniques of literary analysis, emphasizing close reading of texts. The goal is to better understand and appreciate literature and to be able to formulate concepts and express them in well-written, coherent prose.

ONLINE ◉
OL1 (50263) 6980

ENGL 310 Medieval and Renaissance British Literature (3)

Prerequisite: WRTG 101/101X or ENGL 101/101X. An exploration of the cultural attitudes and values that separate the Middle Ages from the Renaissance, highlighting the changing role and purpose of the writer. Major works and authors may include *Beowulf, Sir Gawain and the Green Knight,* Chaucer, Spenser, Marlowe, and Shakespeare.

ONLINE ◉
OL1 (51653) 6980

ENGL 311 17th- and 18th-Century British Literature (3)

Prerequisite: WRTG 101/101X or ENGL 101/101X. A study of the culture of 17th- and 18th-century Britain seen through detailed study of selected major texts. Readings cover drama, poetry, political writings, and early novels by men and women. Authors may include Donne, Milton, Jonson, Swift, Pope, Montagu, and Wollstonecraft.

ONLINE ◉
OL1 (50635) 6980

ENGL 345 Modern Poetry (3)

(Not open to students who have already completed ENGL 446.) Prerequisite: WRTG 101/101X or ENGL 101/101X. A survey of British and American poetry from Yeats and Robinson to the present. Special emphasis is on Yeats, Pound, Eliot, Williams, Roethke, and Lowell.

ONLINE ◉
OL1 (50266) 6980

ENGL 354 American Women Writers Since 1900 (3)

Prerequisite: WRTG 101/101X or ENGL 101/101X. An examination of the contributions of major American women writers since 1900 in the novel, short story, drama, and poetry.

ONLINE ◉
OL1 (50267) 6980

ENGL 364 African American Authors Since 1900 (3)

Prerequisite: WRTG 101/101X or ENGL 101/101X. An examination of the development and diversity of African American literatures since 1900. Readings may include works by James Weldon Johnson, Zora Neale Hurston, Richard Wright, James Baldwin, Ann Petry, Paule Marshall, Toni Morrison, Alice Walker and other African American authors. Students may receive credit for only one of the following courses: ENGL 364 or HUMN 364.

ONLINE ◉
OL1 (50268) 6980

ENGL 406 Shakespeare: Power and Justice (3)

Prerequisite: WRTG 101/101X or ENGL 101/101X. An intensive study of Shakespeare's dramatic masterpieces as illustrations of the concepts of power and justice both in a historically specific social and cultural context and as timeless concerns reflecting the human condition. Students may receive credit for only one of the following courses: ENGL 406 or HUMN 440.

ONLINE ◉
OL1 (51654) 6980

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

COURSE DESCRIPTIONS

ENGL 425 Modern British Literature (3)
Prerequisite: WRTG 101/101X or ENGL 101/101X. An examination of representative authors and works in the development of British literature from the late 19th century to post–World War II, with special emphasis on writers from the 1920s through the 1940s.

ONLINE ◉
OL1   (50636)   6980

ENGL 433 American Literature: 1914 to the Present (3)
Prerequisite: WRTG 101/101X or ENGL 101/101X. A study of representative works—selected from drama, fiction, and poetry—that reflect significant trends in literary techniques and themes as well as shifts in cultural values.

ONLINE ◉
OL1   (50269)   6980

ENGL 441 The Novel in America Since 1914 (3)
Prerequisite: WRTG 101/101X or ENGL 101/101X. A survey of the American novel since World War I. Cultural and philosophical contexts and technical developments in the genre are discussed. Authors studied may include Ernest Hemingway, Willa Cather, William Faulkner, Anne Tyler, and Toni Morrison.

ONLINE ◉
OL1   (50270)   6980

ENGL 454 Modern World Drama (3)
Prerequisite: WRTG 101/101X or ENGL 101/101X. An examination of 20th-century theatre, with an emphasis on the social, cultural, and historical context of drama. Special attention is given to drama from around the globe. The works of major playwrights, such as Ibsen, Strindberg, Chekhov, Shaw, O'Neill, Miller, Williams, Brecht, Pirandello, Hansberry, Orton, Ionesco, Beckett, Pinter, Fugard, Albee, Stoppard, or Shepard, are studied.

ONLINE ◉
OL1   (50637)   6980

ENGL 481 The Art of Narration (3)
Prerequisite: WRTG 101/101X or ENGL 101/101X. An overview of the scope, power, and techniques of narration, the oldest and most versatile form of writing. Topics include the applicability of narration to historic, dramatic, and business purposes. Focus is on identifying, analyzing, and practicing the following skills: freewriting, developing structure, delineating episodes, subdividing steps, improving pacing, writing purposeful sentences, controlling time, creating substance, heightening authenticity with voice, and providing interpretation. Students may receive credit for only one of the following courses: ENGL 479E or ENGL 481.

ONLINE ◉
OL1   (51655)   6980

Environmental Management

ENMT 301 Environment and Ecosystems Management (3)
Prerequisite: NSCI 100. An overview of the scientific principles governing ecosystems, particularly as they relate to the environmental consequences of resource development and industrial processes. Earth's ecosphere, atmosphere, hydrosphere, and lithosphere are examined with special reference to environmental impacts and issues. Discussion covers the current state of the environment and the history of the environmental movement. The historical development of environmental management issues and approaches is introduced. Principles of environmental management at local, regional, and global levels are also covered.

ONLINE ◉
OL1   (50271)   6980

ENMT 303 Environmental Regulations and Policy (3)
(Formerly ENMT 493.) Prerequisite: ENMT 301. An analytical survey of principles of constitutional and administrative law that are fundamental to environmental and health and safety management. Focus is on acquiring basic knowledge of federal legislation (including CWA, CAA, SDWA, RCRA/HSCA, CERCLA/SARA, FIFRA, TSCA, FDA, DOT, and OSHA), and becoming familiar with the use of the *Federal Register* and the *Code of Federal Regulations.* The relationship between regulations and public policy at local, state, and federal levels is discussed. Review also covers the social contract and its sanctions, as expressed in law and litigation at local, state, national, and international levels. Students may receive credit for only one of the following courses: ENMT 303 or ENMT 493.

ONLINE ◉
OL1   (50272)   6980

ENMT 305 Hazardous Materials Toxicology (3)
Prerequisite: ENMT 301. An introduction to the human body, how it functions, and how normal body functions are altered by exposure or contact with hazardous materials. Basic principles of toxicology are used to examine human health effects associated with exposure to hazardous chemicals in the community and in work environments. Topics include the kinetics and dynamics of toxins; dermal, ocular, and systematic toxicology; practical aspects of occupational toxicology; the regulatory agencies (FDA and EPA); the data required to make regulatory decisions; and the process of risk assessment.

ONLINE ◉
OL1   (50503)   6980

◉   *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

ENMT 310 Emergency Planning and Operations Management (3)

Prerequisite: ENMT 301. A review of human-made and natural hazards and emergency-preparedness laws. The relationships between industrial processes and hazardous materials are covered. Focus is on developing the skills needed to work safely in a hazardous environment and prepare hazardous materials for transportation, processing, and disposal. Topics include elements of hazardous materials emergency planning, such as direction and control of emergency response and remediation. Review also covers preparation of emergency plans, methodology of disaster response, and performance of emergency operations. Practical exercises demonstrate how to prepare for and respond to emergencies.

ONLINE ◉
OL1 (50649) 6980

ENMT 321 Environmental Health (3)

Prerequisite: ENMT 301. A study of the effects of environmental hazards on human health, particularly those hazards created or influenced by human activities. Topics include chemical pollution of the air, soil, and water and the effects of physical environmental hazards such as radiation and noise pollution on the well-being of humans. Discussion covers the control of environmental health hazards through hazard management.

ONLINE ◉
OL1 (50504) 6980

ENMT 340 Environmental Technology (3)

Prerequisite: ENMT 301. An introduction to technology for multimedia (i.e., air, water, land) environmental management, control, and remediation. Survey covers existing, modified, new, and emerging technologies. Case studies of real-world environmental challenges demonstrate the evaluation and selection of the appropriate technology for specific uses. Factors in making technology application decisions, such as technical integrity, cost effectiveness, and environmental soundness, are explained.

ONLINE ◉
OL1 (51656) 6980

ENMT 360 Introduction to Urban Watersheds (3)

An overview of basic watershed processes and the impact of urbanization. Topics include watershed characterization, hydrologic processes, stream characteristics, and the effects of the development process on watersheds, specifically on the hydrology, physical structure, water quality, and biodiversity of aquatic systems. Discussion also covers tools to manage urban watersheds to reduce the impact of land development.

ONLINE ◉
OL1 (50650) 6980

ENMT 390 Environmental Risk Assessment (3)

An overview of principles and guidelines for performing and using risk assessments. Topics include relevant regulations; the requirements of different government agencies (e.g., EPA, OSHA, FDA, etc.); the pros and cons of different risk assessment methods; and how to plan, perform, report, and communicate environmental risk assessments. Emphasis is on environmental, health and safety, and ecological risk assessments. The use and economic effectiveness of risk assessments are also explored.

ONLINE ◉
OL1 (51701) 6980

ENMT 405 Pollution Prevention Strategies (3)

Prerequisite: ENMT 301. An overview of alternative environmental strategies to minimize, reduce, and prevent pollution. Topics include source reduction, recovery, reuse, recycling, and conservation; material substitution; process modifications; quality assurance, quality control, and good housekeeping; waste minimization; zero discharge; and pollution prevention, processing, treatment, and disposal. Emphasis is on pollution prevention techniques, practices, and case studies. Review also covers economic analysis and regulatory compliance related to these strategies.

ONLINE ◉
OL1 (50651) 6980

Experiential Learning

Offered through the Prior Learning program, EXCEL Through Experiential Learning offers the opportunity for you to gain academic credit for college-level learning acquired through employment, volunteer or political activities, or other life experiences. In EXCL 301, you prepare a written portfolio describing and documenting your college-level learning for review by faculty experts. An online orientation and application are required; both may be accessed online *(www.umuc.edu/priorlearning)*.

An application fee (currently $30) is assessed at registration. To be eligible for admission into the EXCEL program, successful completion of a college-level writing course or placement at the WRTG 101 level on the English placement test is required. (*Note:* Credit for WRTG 101 and required upper-level writing courses can be awarded through portfolio evaluation.) You must also be a degree-seeking student in good standing (2.0 GPA). Because EXCL 301 is demanding and writing-intensive, it is strongly suggested that you take no other classes while enrolled in this course.

You may earn up to 30 credits toward a bachelor's degree through Prior Learning, with a maximum of 15 credits applied toward your major or minor. EXCL 301 is graded on an S/D/F basis; credits awarded through EXCEL are graded S and therefore cannot be applied to honors. (*Note:* You must complete 15 credits earning a letter grade of A, B, C, or D at UMUC to fulfill graduation requirements.)

Consult your advisor to determine if EXCEL is right for you, or visit *www.umuc.edu/priorlearning* for more information, including technical requirements.

Note: See Important Dates for the deadline to apply for EXCL 301 for summer 2009.

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

COURSE DESCRIPTIONS

EXCL 301 Learning Analysis and Planning (3)
Prerequisite: Formal admission to the program. (Students should visit *www.umuc.edu/priorlearning* or contact *priorlearning@umuc.edu* for more information.) Instruction in the preparation of a portfolio documenting college-level learning gained through life experiences. Focus is on defining goals, documenting learning gained through experience and providing an analysis of applied and theoretical understanding of college-level content. Faculty evaluators assess completed portfolios for a possible award of credit.

ONLINE ◉
OL1   (50273) 6980
College Park
USS   (51364) 4031 W   6:45–10 p.m.

Finance

FINC 310 Entrepreneurship and New Venture Planning (3)
(Formerly BMGT 330.) Recommended: BMGT 364. An overview of entrepreneurship and planning new business ventures for prospective entrepreneurs and managers. Topics include developing entrepreneurial ideas and innovations; strategic planning; marketing research, analysis, and planning; advertising, promotion, and sales; financial planning and financing; operations and services planning; human resources planning and management; analysis of risk; information management strategy and the Internet; legal aspects of new venture formation; and global venturing. Entrepreneurial theory, profiles and roles of entrepreneurs, business life cycles, entrepreneurial behavior, use of computer software to aid in planning, and entrepreneurial management and technology issues are explored. Discussion and group activities focus on development of a business plan, the factors that should be considered, and the entrepreneur's role in developing and operating a new business. Students may receive credit for only one of the following courses: BMGT 330, FINC 310, MGMT 330, or SBUS 200.

ONLINE ◉
OL1   (50752) 6980

FINC 321 Fundamentals of Building Wealth (3)
(Formerly BMGT 342. For students majoring in both business and nonbusiness disciplines) A practical overview of personal finance management and creation of wealth that blends financial theory and application. The development of personal financial management skills (e.g., budgeting income and expenditures and planning for financial security and retirement) is encouraged, while an understanding of elements of the U.S. financial structure (including savings and investment alternatives, financing and credit sources, the role of insurance in protecting income and assets, and federal income-tax issues) is provided. These skills are utilized in the development of a personal financial plan. Students may receive credit for only one of the following courses: BMGT 342, BMGT 388N, or FINC 321.

ONLINE ◉
OL1   (50753) 6980
Dorsey Station
US1   (51612) 7671 M,W   6:30–10 p.m.

FINC 322 Personal Financial Management (1)
(Formerly BMGT 388F.) A basic review of personal financial management. Topics include budgeting, insurance, debt/credit, savings, investments, and estate and retirement plans. Focus is on applying skills in these areas in the pursuit of personal financial goals. Students may receive credit for only one of the following courses: BMGT 342, BMGT 388F, BMGT 388N, FINC 321, or FINC 322.

ONLINE ◉
US1   (51462) 6980
Shady Grove
UN1   (51542) 5175 Sa   9 a.m.–5 p.m.
Class meets June 20 and 27.

FINC 330 Business Finance (3)
(Formerly BMGT 340.) Prerequisites: ACCT 221 and STAT 230. An overview of the theory, principles, and practices of financial management in a business environment. Topics include financial analysis and financial risk, characteristics and valuations of securities, capital investment analysis and decision making, the capital structure of the firm, financial leverage, and international finance. Emphasis is on the application of financial theory and methods for solving the problems of financial policy that managers face. Students may receive credit for only one of the following courses: BMGT 340, FINC 330, MGMT 398D, or TMGT 320.

ONLINE ◉
OL1   (50755) 6980
College Park
US2   (51421) 4082 Tu,Th   6:30–10 p.m.
Dorsey Station
USS   (51613) 7611 M   6:30–10 p.m.
Fort Detrick
USS   (51823) 7821 Tu   6–9:15 p.m.
Fort Meade
US2   (51565) 4581 M,W   6–9:30 p.m.
Shady Grove
US1   (51543) 5171 M,W   6:30–10 p.m.
Waldorf Center
USS   (51625) 5041 Th   6:30–9:45 p.m.

FINC 340 Investments (3)
(Formerly BMGT 343.) Prerequisite: FINC 330 or BMGT 340. An introduction to financial investments. Topics include securities and securities markets; the risks of investments, as well as returns and constraints on investments; portfolio policies; and institutional investment policies. Students may receive credit for only one of the following courses: BMGT 343 or FINC 340.

ONLINE ◉
OL1   (50758) 6980
College Park
USS   (51423) 4021 Tu   6:45–10 p.m.

◉   *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

FINC 351 Risk Management (3)

(Formerly BMGT 346.) Prerequisites: ACCT 221 and STAT 230. A study focusing on recognizing and evaluating the pure risks facing organizations. Guides for risk-management decisions concerning the retention, control, and transfer of risk (including insurance) are discussed. Students may receive credit for only one of the following courses: BMGT 346 or FINC 351.

ONLINE ◉
OL1 (50759) 6980

FINC 430 Financial Management (3)

(Formerly BMGT 440.) Prerequisite: FINC 330 or BMGT 340. Analysis and discussion of the financial decisions of national and multinational corporations, based on case studies and reading. Financial principles and concepts are applied to solve financial problems and make financial and corporate policy at the executive level. Topics include assessment of the financial health of the organization, short- and long-term financial management, project and company valuation, cost of capital, risk analysis, investment decisions, and capital markets. Students may receive credit for only one of the following courses: BMGT 440 or FINC 430.

ONLINE ◉
OL1 (50760) 6980

FINC 440 Security Analysis and Valuation (3)

(Formerly BMGT 443.) Prerequisite: FINC 340 or BMGT 343. A study of concepts, methods, models, and empirical findings. Theory is applied to the analysis, valuation, and selection of securities, especially common stock. Students may receive credit for only one of the following courses: BMGT 443 or FINC 440.

ONLINE ◉
OL1 (50761) 6980

FINC 460 International Finance (3)

(Formerly BMGT 446.) Prerequisite: FINC 330 or BMGT 340. Analysis and discussion of financial management issues from the perspective of the multinational firm. Topics include the organization and functions of foreign exchange and international capital markets, international capital budgeting, financing foreign trade, and designing a global financing strategy. Emphasis is on how to manage financial exchange and political risks while maximizing benefits from global opportunities faced by the firm. Students may receive credit for only one of the following courses: BMGT 446 or FINC 460.

ONLINE ◉
OL1 (50762) 6980

FINC 495 Contemporary Issues in Finance Practice (3)

(Intended as a final capstone course to be taken in the student's last 15 credits.) Prerequisites: FINC 340 (or BMGT 343), 430 (or BMGT 440), and 460 (or BMGT 446). A study of finance that integrates knowledge gained through previous coursework and experience and builds on that conceptual foundation through integrative analysis, academic research, practical application, and critical thinking. Emerging issues in finance and business are considered. Individual and group case studies and research papers are used to integrate key financial knowledge in the areas of financial analysis, investments, business valuation, risk and insurance, and international finance. Advanced quantitative financial software models are introduced. Assignments include a three-week comprehensive group case study designed to demonstrate mastery of key finance knowledge and its application. Students may receive credit for only one of the following courses: BMGT 495 or FINC 495.

ONLINE ◉
OL1 (51703) 6980

Fire Science

FSCN 302 Fire and Emergency Services Administration (3)

A presentation of modern management and planning techniques that apply to organizing a fire department. Procedures explored include those for evaluation and control of budgeting, personnel, communications, and planning. The traditional and evolving roles of the fire department in protection, prevention, and community service are discussed.

ONLINE ◉
OL1 (50497) 6980

FSCN 304 Personnel Management for Fire and Emergency Services (3)

Prerequisite: FSCN 302. An examination of personnel practices, management procedures, collective bargaining, binding arbitration, and applicable legislative and administrative procedures. Topics include promotion, personnel development, career and incentive systems, validation of physical requirements, and managerial and supervisory procedures.

ONLINE ◉
OL1 (50751) 6980

FSCN 305 Fire Prevention Organization and Management (3)

An examination of prevention as the primary community-based strategy for fire protection. Topics include community risk reduction, codes and standards, inspections and plans review, incident investigation, fire-prevention research, and the relationship of master planning to fire prevention. The cultural, economic, governmental, nongovernmental, and departmental influences on fire prevention are also explored. Emphasis is on applying the principles studied to anticipate problems and develop strategies for fire prevention.

ONLINE ◉
OL1 (50654) 6980

COURSE DESCRIPTIONS

FSCN 306 Fire Investigation and Analysis (3)

An examination of the technical, investigative, legal, and social aspects of fire. Topics include the principles of fire detection and analysis, environmental and psychological factors of arson, legal considerations, intervention, and mitigation strategies.

ONLINE ◉
OL1 (51761) 6980

FSCN 412 Political and Legal Foundations of Fire Protection (3)

Prerequisite: FSCN 302. A consideration of the legal basis for the police powers of the government in connection with public safety. The responsibility, legal limitations, and liability of fire-prevention organizations and personnel are examined. Judicial decisions are reviewed, with a focus on the implications of product-liability cases in the field of fire prevention.

ONLINE ◉
OL1 (50274) 6980

FSCN 413 The Community and Fire Threat (3)

Prerequisite: FSCN 302. An analysis of the sociological, economic, and political characteristics of communities and their influence on the fire problem. Discussion covers methods of studying community profiles and structures and the economic, geographic, and sociological variables of fire threat. The functional basis of the community is examined, especially in regard to the diverse social roles of community agencies and the roles of fire service as a complex organization within the community.

ONLINE ◉
OL1 (51705) 6980

German

GERM 111 Elementary German I (3)

Video programs, Windows 98 or higher, sound card, microphone, speakers, and occasional synchronous work required. (Not open to native speakers of German; assumes no prior knowledge of German.) A basic foundation in listening, speaking, reading, and writing in German. German culture, history, current events, and geography provide the context for instruction in grammatical structures, vocabulary, pronunciation, and writing. Focus is on acquiring the skills necessary to communicate with native German speakers orally and in writing at an elementary level. Students may receive credit for only one of the following courses: GERM 101 or GERM 111.

ONLINE ◉
OL1 (50275) 6980

Gerontology

GERO 100 Introduction to Gerontology (3)

(Fulfills the general education requirement in behavioral and social sciences.) An overview of the processes of aging and the way aging is defined chronologically, functionally, biologically, sociologically, and psychologically. The physical, psychological, cultural, and social aspects of aging are examined. Topics include the demography of aging and its implications for society, social structure and processes (such as patterns of family and social roles), work and retirement, health care and housing, and the implications of an aging society for policy. Students may receive credit for only one of the following courses: GERO 100 or GERO 210.

ONLINE ◉
OL1 (50276) 6980

GERO 302 Health and Aging (3)

Prerequisite: GERO 100. An exploration of the physiological processes of aging that covers normal aging and chronic illness. Topics include biological processes and theories of aging, bodily changes normally associated with aging, long-term and health care systems, and related medical terminology. Review also covers substance abuse, environmental factors affecting aging, and ways of promoting health, preventing disease, and assessing health risks.

ONLINE ◉
OL1 (50277) 6980

GERO 311 Women and Aging (3)

Recommended: GERO 100. An exploration of issues important to women in midlife and later adulthood. Topics include changes in identity, marriage and family, work, health, social relationships, and economic well-being. The impact of social class and ethnicity or culture on women's well-being in midlife and later adulthood is examined. Discussion also covers the impact of policy and services on women's development and quality of life, as well as life planning for midlife and aging women. Students may receive credit for only one of the following courses: GERO 311 or GERO 497E.

ONLINE ◉
OL1 (50652) 6980

GERO 338 Health Promotion in Older Adults (3)

Prerequisite: GERO 100. An exploration of health promotion issues in an older adult population. The literature on health promotion and health risk behaviors in older adults is analyzed critically. Focus is on the modification of risk behaviors related to the development of cardiovascular disease, cancer, and other illnesses common to older adults through ecological and educational models of health promotion. The impact of social, cultural, political, and economic factors on health behavior and health promotion is also examined.

ONLINE ◉
OL1 (50763) 6980

◉   *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

GERO 380 End of Life: Issues and Perspectives (3)

Prerequisite: GERO 100. An exploration of death, dying, and bereavement from social, cultural, psychological, biomedical, economic, and historical perspectives. Topics include definitions of death, the meaning of death, psychological needs of the dying person and significant others, care of the dying, suicide, euthanasia, end-of-life decision making, the economics of life-sustaining care, and bereavement and grieving.

ONLINE ◉
OL1 (51657) 6980

GERO 495C Alzheimer's Disease: Current Issues, Perspectives, and Research (1)

A theoretical and practical approach to the study of Alzheimer's disease, covering its etiology and establishing its place among the chronic dementias. Topics include medical ethics, legal issues, caregiving, anticipatory grieving, support groups for both patients and caregivers, and community networks. Students may receive credit for only one of the following courses: GERO 495C or HLTH 498U.

ONLINE ◉
US1 (51658) 6980
Class meets May 26–June 29.

GERO 495H Illness and Aging (1)

A broad overview of topics relating to illness and wellness in elderly people. Topics include avoidable illness, principles of drug therapy, unique aspects of illness presentation, aging organ systems, biology of aging, epidemiology, and demographics.

ONLINE ◉
US2 (51659) 7980
Class meets July 13–August 16.

GERO 495K Geriatric Nutrition (1)

An overview of the physiological, social, and psychological changes that affect nutritional status and intake in aging. Discussion also covers identification of nutritional needs, intervention, and community resources for older adults. Students may receive credit for only one of the following courses: GERO 355 or GERO 495K.

ONLINE ◉
US2 (51778) 6980
Class meets July 13–August 16.

Government and Politics

GVPT 100 Introduction to Political Science (3)

A survey of the basic principles of political science. Topics include the relationship of political science to the other social sciences; the concepts of modern democracy, political ideology, and political socialization; the function of public opinion, mass media, interest groups, and political parties; the basic institutions of government and the separation of powers; and the role of international relations and globalization.

ONLINE ◉
OL1 (50678) 6980
College Park/Online Hybrid ✳
US2 (51410) 4082 Tu,Th 6:30–10 p.m.

GVPT 170 American Government (3)

A comprehensive study of government in the United States, including the basic principles of American government and political culture and a cross-cultural examination of institutions, processes, and public policies.

ONLINE ◉
OL1 (50278) 6980
College Park/Online Hybrid ✳
US1 (51629) 4072 Tu,Th 7–10 p.m.

GVPT 200 International Political Relations (3)

A study of the major factors underlying international relations, the methods of conducting foreign relations, the foreign policies of the major powers, and the means of avoiding or alleviating international conflicts. Students may receive credit for only one of the following courses: GVPT 200 or GVPT 300.

ONLINE ◉
OL1 (50689) 6980

GVPT 280 Comparative Politics and Government (3)

An introduction to some of the major theories and issues in the study of comparative politics. Focus is on examining how different political systems (e.g., democratic or authoritarian) operate. The major forms of government in the world are compared.

ONLINE ◉
OL1 (51779) 6980

GVPT 306 Global Political Economy (3)

A study of the relationship between political and economic processes in international affairs. Discussion covers the effect of globalization on the global environment, the economy, world peace, the power of the nation-state, and inequality between nation-states.

Shady Grove
USS (51544) 5131 W 6:30–9:45 p.m.

GVPT 399S The American Congress (1)

A study of one of the most powerful legislative bodies in the world—the American Congress. Focus is on the structure and inner workings of Congress as well as the constitutional basis for its operations. The basic rules of the electoral and legislative processes and the resources and strategies of members of Congress and other key players are also analyzed.

College Park
UN2 (51729) 4085 Sa 9 a.m.–5 p.m.
Class meets July 11 and 18.

GVPT 403 Law, Morality, and War (3)

Recommended: GVPT 100. An exploration of the complex theoretical and practical connections between the existence of law, the conduct of war, and the status of morality regarding the violence of war in international relations and politics. Discussion covers the legal and moral problems posed by contemporary warfare: the meaning of constitutional and international law in the context of the resolution of disputes, the failure of law in mediating conflict, the necessity of military intervention to ameliorate or end conflicts, and the tension between those who would punish war crimes and those who hope to reconcile adversaries.

ONLINE ◉
OL1 (51660) 6980
Andrews AFB/Online Hybrid ✳
US2 (51577) 4181 M,W 6:30–10 p.m.

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

✳ *Most hybrid classes meet on-site approximately every other week. Go to* www.umuc.edu/distance *for technology requirements.*

COURSE DESCRIPTIONS

GVPT 406 Global Terrorism (3)
(Formerly GVPT 401A.) An examination of the development of global terrorism and its impact on modern civilization, particularly the threat of terrorism upon the international community since the attacks of September 11, 2001. Topics include the definition of terrorism; the historical antecedents of modern terrorism; the motivations, organizations, and support networks of terrorists; and the linkages of state terrorism to global terrorism. Survey covers Europe, Latin America, and the Middle East. Students may receive credit for only one of the following courses: GVPT 401A or GVPT 406.

ONLINE ◉
OL1 (50690) 6980

GVPT 408 Counterterrorism (3)
(Formerly GVPT 399H.) An examination of the prevention, detection, handling, and investigation of terrorist attacks. Focus is on the interlocking nature of effective security procedures and investigative techniques and methodologies used before, during, and after real or abortive terrorist incidents. Topics include the role of the media, both in covering and in investigating terrorist events, and the emerging constitutional and sociopolitical dilemmas for democracies, such as the threats to privacy and individual rights posed by the emergence of highly sophisticated terrorist tactics. Students may receive credit for only one of the following courses: GVPT 399H or GVPT 408.

ONLINE ◉
OL1 (51661) 6980

GVPT 409 Terrorism, Antiterrorism, and Homeland Security (3)
(Formerly GVPT 498X.) An examination of the impact of terrorism upon the homeland security of the United States, especially since the attacks of September 11, 2001. Topics include the antecedents of modern homeland security, the changing face of terrorism in the United States, the threat of weapons of mass destruction and cyberterrorism, the concept of homeland security within a federal system, the establishment of a federal agency for homeland security, the impact of the National Strategy for Homeland Security upon the federal system, civil liberties and the Patriot Act, intelligence and civil rights, and critical infrastructure protection. Students may receive credit for only one of the following courses: GVPT 409 or GVPT 498X.

Walter Reed/Online Hybrid ✳
US2 (51636) 6582 Tu,Th   5–8:30 p.m.

GVPT 444 American Political Theory (3)
Recommended: GVPT 100 or GVPT 170. A study of the development and growth of American political concepts from the colonial period to the present.

ONLINE ◉
OL1 (51780) 6980

GVPT 457 American Foreign Relations (3)
Recommended: GVPT 100. A study of the principles and machinery of American foreign relations. Emphasis is on the conduct of the U.S. Department of State and the Foreign Service. Analysis covers the major foreign policies of the United States.

ONLINE ◉
OL1 (50764) 6980
Fort Meade/Online Hybrid ✳
US2 (51719) 4582 Tu,Th   6–9:30 p.m.

GVPT 475 The Presidency and the Executive Branch (3)
Recommended: GVPT 100 or GVPT 170. An examination of the various roles of the president in the political process of the United States. The president's involvement in legislative matters, the president's function in the executive branch, and the president's role in his or her political party are assessed.

Bolling/Anacostia/Online Hybrid ✳
US1 (51715) 4271 M,W   6–9:15 p.m.

GVPT 484A Conflicts in Contemporary Black Africa (1)
A concise introduction to the political background of Africa. Topics include Africa's colonial heritage, the postindependence period with the problems faced by the new African leadership, and the demands of a modern economy. Pan-Africanism and the importance and problems of the African states in the United Nations are also considered. Assignments include advanced reading and research. Students may receive credit for only one of the following courses: GVPT 199H or GVPT 484A.

Dorsey Station
UN2 (51760) 7685 Sa   9 a.m.–5 p.m.
Class meets August 8 and 15.

History

HIST 115 World History I (3)
A survey of Western and non-Western civilizations and cultures from earliest times to 1500. Emphasis is on the political, social, and cultural developments of the major civilizations and on the interactions between those civilizations.

ONLINE ◉
OL1 (50281) 6980
College Park
USS (51631) 4011 M   6:30–10 p.m.

◉ *Go to www.umuc.edu/distance for technology requirements before registering for online sections.*

✳ *Most hybrid classes meet on-site approximately every other week. Go to www.umuc.edu/distance for technology requirements.*

HIST 116 World History II (3)
A survey of Western and non-Western civilizations and cultures from 1500 to the present. Emphasis is on the political, social, and cultural developments of the major civilizations; the interactions between those civilizations; and the development of a global community since 1500.

ONLINE ◉
OL1 (50284) 6980

HIST 141 Western Civilization I (3)
A survey of the history of Western civilization from antiquity through the Reformation. The political, social, and intellectual developments that formed the values and institutions of the Western world are examined.

ONLINE ◉
OL1 (50638) 6980

HIST 142 Western Civilization II (3)
A survey of the history of Western civilization from the Reformation to modern times.

ONLINE ◉
OL1 (50528) 6980

HIST 156 History of the United States to 1865 (3)
A survey of the United States from colonial times to the end of the Civil War. The establishment and development of national institutions are traced. Students may receive credit for only one of the following courses: HIST 156 or HUMN 119.

ONLINE ◉
OL1 (50285) 6980
College Park/Online Hybrid ✳
US1 (51429) 4071 M,W   6:45–10 p.m.

HIST 157 History of the United States Since 1865 (3)
A survey of economic, intellectual, political, and social developments since the Civil War. The rise of industry and the emergence of the United States as a world power are emphasized. Students may receive credit for only one of the following courses: HIST 157 or HUMN 120.

ONLINE ◉
OL1 (50287) 6980
College Park/Online Hybrid ✳
US2 (51632) 4081 M,W   6:30–10 p.m.

HIST 309 Introduction to Historical Writing (3)
Recommended: 12 credits in history. A study of the methods and problems of historical research and presentation. Assignments include a major research paper.

ONLINE ◉
OL1 (50289) 6980

HIST 316L The American West (3)
An examination of the exploration, settlement, development, and mythology of the American West, 1490–1990, with attention paid to the role of the West as a key factor in the formation of national identity. Assignments include advanced reading and research.

ONLINE ◉
OL1 (50782) 6980

HIST 318F The Gulf Crisis in Perspective (1)
An investigation of the causes, course, and outcomes of the Gulf War. Assignments include advanced reading and research. Students may receive credit for only one of the following courses: HIST 218F or HIST 318F.

Andrews Air Force Base
UN1 (51831) 4175 Sa   8 a.m.–4 p.m.
Class meets June 6 and 13.

HIST 319Y Nuremberg War Trials (1)
A study of the Nuremberg War Trials. Topics include the charges, personalities, verdicts, and issues of this juridical milestone. The long-range implications of the precedents established at Nuremberg, not only for Germany, but for America and the world as well, are also examined.

Shady Grove
UN2 (51734) 5185 Sa   9 a.m.–5 p.m.
Class meets July 25 and August 1.

HIST 336 Europe in the 19th Century: 1815 to 1919 (3)
A study of the political, economic, social, and cultural development of Europe from the Congress of Vienna to World War I.

ONLINE ◉
OL1 (50291) 6980

HIST 337 Europe's Bloodiest Century (3)
An investigation of the political, economic, and cultural development of Europe since 1914, with special emphasis on the factors involved in the two world wars and their worldwide effects and significance.

ONLINE ◉
OL1 (50292) 6980

HIST 354 Latin America: Revolutions, Caudillos, and Democracy (3)
An overview of the political culture of the republics of Latin America. Topics include nation building, modernization, race relations, economic development, gender, reform and revaluation, and relations between the United States and Latin America. Students may receive credit for only one of the following courses: HIST 251 or HIST 354.

ONLINE ◉
OL1 (52236) 6980

HIST 360 America in the Colonial Era: 1600 to 1763 (3)
An investigation of the founding of the English colonies in America. Topics include the European backgrounds of the colonies, the reasons for the instability of colonial society, the emergence of stable societies after 1689, and the development of colonial regionalism. Discussion also covers political institutions, social divisions, the economy, religion, education, and urban and frontier problems in the 18th century.

Shady Grove
USS (51724) 5141 Th   6:30–9:45 p.m.

HIST 362 Ante-Bellum America: 1815 to 1861 (3)
An examination of the strong sense of nationalism in the United States after the War of 1812 and its transformation into the sectionalism that led to the Civil War. Issues contributing to North/South antagonism, particularly slavery, are discussed. Topics include Jacksonian democracy; capitalism; racism; immigration; Manifest Destiny; and religious, social, and intellectual movements.

Waldorf/Online Hybrid ✳
US1 (51717) 5071 M,W   6:30–10 p.m.

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

✳ *Most hybrid classes meet on-site approximately every other week. Go to* www.umuc.edu/distance *for technology requirements.*

COURSE DESCRIPTIONS

HIST 364 Emergence of Modern America: 1900 to 1945 (3)

A study of the emergence of modern American institutions and identities in the years 1900–45. Topics include the presidencies of McKinley, Roosevelt, Taft, and Wilson; the world wars; the Great Depression; and the period of the New Deal. Special consideration is also given to emerging issues such as the role of women and African Americans, corporate enterprises, and the welfare state.

ONLINE ◉
OL1 (50293) 6980

HIST 365 Recent America: 1945 to the Present (3)

A survey of U.S. history from the presidencies of Truman and Eisenhower to the present. Topics include 1960s' radicalism, the Cold War, Vietnam, Watergate, and changes in American society.

ONLINE ◉
OL1 (50294) 6980

HIST 376 Women and the Family in America to 1870 (3)

An examination of the diverse experiences of different groups of women from the colonial era through 1870. Three main themes are developed: the impact of race and class on women's lives, changes and continuity in the division of labor on the basis of gender, and the shifting definition of the family. Emphasis is on the relationship between ideals and realities in women's lives and alterations in their status within the family and society at large. Students may receive credit for only one of the following courses: HIST 376 or HUMN 366.

ONLINE ◉
OL1 (51781) 6980

HIST 377 Women in America Since 1870 (3)

An examination of the changing role of women in working-class and middle-class families. Topics include the effects of industrialization on women's economic activities and status and women's involvement in political and social struggles, including those for women's rights, birth control, and civil rights. Students may receive credit for only one of the following courses: HIST 211, HIST 367, or HIST 377.

ONLINE ◉
OL1 (50295) 6980

HIST 390 The Rise of Islam to 1300 (3)

A survey of the origins, development, and rapid expansion of Islam into Europe, Asia, and North Africa. Topics include the diversity of early Islamic beliefs; the evolution of social and political institutions and their expansion into Europe, the Arab East, and North Africa; and the importance of Islamic scholarship in the birth of the modern world. Focus is on the period before 1300.

Dorsey Station
USS (51725) 7621 Tu   6:30–9:45 p.m.

HIST 460 African American Life: 1500 to 1865 (3)

An examination of African American communities in the Western Hemisphere from 1500 to 1865. Topics include the origins of African American communities in the Western Hemisphere and the resulting diversity of experiences and cultures. Emphasis is on African American communities in North America, especially the evolution of those communities and their cultures.

ONLINE ◉
OL1 (50781) 6980

HIST 461 African American Life Since 1865 (3)

An examination of African Americans in the United States since the abolition of slavery. Emphasis is on 20th-century developments, including the migration from farm to city, the growth of the civil rights movement, and the race question as a national problem.

ONLINE ◉
OL1 (50296) 6980

HIST 462 The U.S. Civil War (3)

A study of the U.S. Civil War. Topics include causes of the war; sectional politics and secession; resources and strategies of the Confederacy and the Union; the changing character of the war; emancipation and its consequences; the economic, social, and political conditions of the home front; and the wartime origins of Reconstruction.

ONLINE ◉
OL1 (50297) 6980

HIST 465 World War II (3)

An examination of the Second World War. Topics include the origins and causes of the war; the political, military, economic, and social circumstances and events; and its catastrophic impact and legacy.

ONLINE ◉
OL1 (51782) 6980
Fort Meade/Online Hybrid ✳
US1 (51716) 4571 M,W   6–9:15 p.m.

HIST 481 History of Modern China (3)

A study of the history of modern China from 1644 to the present. Focus is on the process of change, as China moved from its perceived position of the center of the civilized world to that of a nation-state in a complex international environment.

ONLINE ◉
OL1 (50298) 6980

◉   *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

✳   *Most hybrid classes meet on-site approximately every other week. Go to* www.umuc.edu/distance *for technology requirements.*

Homeland Security

HMLS 302 Introduction to Homeland Security (3)
An introduction to the public- and private-sector dimensions of the theory and practice of homeland security at the national, regional, state, and local level. An overview of the administrative, legislative, and operational elements of homeland security programs and processes (including a review of homeland security history, policies, and programs) is provided. Topics include the threat of terrorism and countermeasures, including intelligence, investigation, and policy that supports U.S. homeland security objectives.

ONLINE ◉
OL1 (50691) 6980
Shady Grove
US1 (51545) 5172 Tu,Th 6:30–9:30 p.m.

HMLS 304 Strategic Planning in Homeland Security (3)
Prerequisite: HMLS 302. An examination of the fundamentals of strategic planning necessary for the maintenance of domestic security and the operation of the homeland security organization in both the public and private sectors. Topics include organizational priorities, planning documents, policy development, financial operations, and the evaluation process. Discussion also covers the risk management framework that analyzes threat, risk, vulnerability, probability, and impact as parameters for decision making and resource allocation.

ONLINE ◉
OL1 (50693) 6980
Dorsey Station/Online Hybrid ✳
US1 (51816) 7671 M,W 6:30–10 p.m.
Fort Belvoir
US1 (51602) 6872 Tu,Th 6–9 p.m.
Shady Grove
US2 (51546) 5182 Tu,Th 6:30–10 p.m.

HMLS 406 Legal and Political Issues of Homeland Security (3)
Prerequisite: HMLS 302. A study of the legal aspects of current government regulations on intelligence operations, identity management, information dissemination, infrastructure protection, business community security concerns, and ethical issues. The development of public policy in homeland security is examined on local, regional, national, and international levels. Topics include surveillance, personal identity verification, personal privacy and redress, federal legislation passed in the aftermath of the terrorist attacks, the rights of foreign nationals, the rights of U.S. citizens, the governmental infrastructure for decisions concerning legal rights, and the difficulties of prosecuting terrorist suspects (such as jurisdictional issues, rules of evidence, and prosecution strategies).

ONLINE ◉
OL1 (50772) 6980
Dorsey Station/Online Hybrid ✳
US2 (51615) 7681 M,W 6:30–10 p.m.
Walter Reed Army Medical Center
US1 (51637) 6571 M,W 5–8:15 p.m.

HMLS 408 Infrastructure Security Issues (3)
An examination of infrastructure protection at international, national, regional, state, and local levels. Topics include what constitutes critical infrastructure, including both cyber and physical infrastructure, and the development of vulnerability assessments in both the public and private sectors. An overview of U.S. homeland security policy as it relates to the protection of critical infrastructures and key assets (including the roles of the federal, state, and local governments and the private sector in the security of these resources) is provided. Focus is on risk reduction and protection of critical infrastructures utilizing available resources and partnerships between the public and private sectors.

ONLINE ◉
OL1 (51464) 6980
Arundel Mills
US2 (51586) 7781 M,W 6:15–9:45 p.m.

HMLS 414 International Security Issues (3)
Prerequisite: HMLS 302. A study of the role of intelligence in international security. Topics include the intelligence process—the collection, analysis, sharing and dissemination of information between governments and between governments and the private sector. Discussion also covers investigative law enforcement techniques, including information case management and prosecution. Emphasis is on evaluating current international intelligence and enforcement efforts. Future challenges and opportunities for international intelligence operations are also examined.

ONLINE ◉
OL1 (51465) 6980

Humanities

HUMN 102 Classical Foundations (3)
A study of aspects of the ancient Greco-Roman world (such as myth and religion, war and conquest, government and politics, social organization, and leisure activities) through examination of the words and actions of the protagonists. Original sources of history, philosophy, poetry, and drama are consulted. Focus is on individuals who contributed to the shaping of classical civilization. Students may receive credit for only one of the following courses: CLAS 100 or HUMN 102.

ONLINE ◉
OL1 (50639) 6980

HUMN 204 Film and American Culture Studies (3)
Exploration of the American film from a historical perspective, illustrating the motion picture's role as an institutional phenomenon, as a form of communication, and as a source of cross-cultural study. Students may receive credit for only one of the following courses: AMST 204 or HUMN 204.

College Park
US1 (51635) 4071 M,W 6:45–10 p.m.

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

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COURSE DESCRIPTIONS

HUMN 311 Workplace Ethics (3)
Examination and discussion of normative ethical theory; moral reasoning; and the larger economic, social, political, and legal framework of the workplace within which ethical issues arise. Discussion covers workplace issues such as discrimination, harassment, the quality of work life, professional rights and responsibilities, and specific cases exemplifying these issues. Possible examples include cases in the areas of hiring, privacy, intellectual property, whistle-blowing versus loyalty, health care, ethics in advertising, consumerism in relation to product liability, economic globalization, and the common environment. Students may receive credit for only one of the following courses: HUMN 310 or HUMN 311.

ONLINE ◉
 OL1 (50316) 6980

HUMN 334 Understanding Movies (3)
An analysis of one of the most important means of artistic expression of the 20th century. The goal is to acquire a deeper understanding of the aesthetic qualities of film by considering the stylistic elements of film as it has evolved throughout the century and weighing the special relationship between cinema and literature. Students may receive credit for only one of the following courses: HUMN 334 or HUMN 498D.

Andrews Air Force Base
 US1 (51580) 4172 Tu,Th   6–9 p.m.

HUMN 336 Ideas Shaping the 21st Century (3)
An overview of predominating ideas and philosophies that may govern and alter humanity and this planet in the early 21st century. Ideas and ways of living are evaluated insofar as they reveal the nature of intelligence and determine the uses of this planet. Topics include the rise of science, religions, and technoconsciousness; the development of systems of communication; prevailing perceptions of justice and human relationships; and "quality of life" as expressed in architecture and the arts.

ONLINE ◉
 OL1 (50318) 6980
Bolling/Anacostia/Online Hybrid ✳
 US2 (51594) 4282 Tu,Th   6–9:30 p.m.

HUMN 348 Religions of the East (3)
(Not open to students who have completed HUMN 350.) An overview and examination of the religions of East Asia. Topics include the religious traditions of India known collectively as Hinduism and Jainism, the development of Buddhism and its spread through Asia, Chinese indigenous beliefs, and the religions of Japan (particularly Shinto and Zen Buddhism). Discussion examines the interrelationships of these religious traditions through their history and main teachings. Students may receive credit for only one of the following courses: HUMN 348 or HUMN 350.

ONLINE ◉
 OL1 (51783) 6980
Shady Grove
 USS (51592) 5111 M   6:30–10 p.m.

HUMN 351 Myth and Culture (3)
A presentation of reflections on the interrelations of myth, religion, and culture in which myths are evaluated as embodiments of ethnic and universal ideas. Religion is analyzed within American and non-American cultures. Ideas and symbols from mythology that provide background for literature, music, and art are introduced.

ONLINE ◉
 OL1 (50321) 6980
Waldorf/Online Hybrid ✳
 US2 (51721) 5081 M,W   6:30–10 p.m.

Human Resource Management

HRMN 300 Human Resource Management (3)
A basic study of human resource management. Topics include human resource planning and the recruitment, selection, development, compensation, and appraisal of employees. Scientific management and unionism are explored insofar as these historical developments affect the various personnel functions. Students may receive credit for only one of the following courses: BMGT 360, HRMN 300, or TMGT 360.

ONLINE ◉
 OL1 (50299) 6980
Arundel Mills
 US2 (51587) 7782 Tu,Th   6:15–9:45 p.m.
College Park
 US1 (51365) 4072 Tu,Th   7–10 p.m.
College Park/Online Hybrid ✳
 USS (51366) 4031 W   6:45–10 p.m.
Shady Grove
 US2 (51547) 5181 M,W   6:30–10 p.m.
Waldorf Center
 US1 (51626) 5072 Tu,Th   6:30–9:30 p.m.

◉ *Go to www.umuc.edu/distance for technology requirements before registering for online sections.*

✳ *Most hybrid classes meet on-site approximately every other week. Go to www.umuc.edu/distance for technology requirements.*

HRMN 302 Organizational Communication (3)

A study of the structure of communication in organizations. Problems, issues, and techniques of organizational communication are analyzed through case histories, exercises, and projects. The examination of theory and examples is intended to improve managerial effectiveness in communication and negotiation. Students may receive credit for only one of the following courses: BMGT 398N, HRMN 302, MGMT 320, MGST 315, or TEMN 315.

ONLINE ◉
OL1   (50305)   6980
Andrews Air Force Base
US1   (51578)   4172   Tu,Th   6–9 p.m.
College Park
USS   (51634)   4061   Sa   8:30 a.m.–12 noon
Fort Meade
US2   (51566)   4582   Tu,Th   6–9:30 p.m.

HRMN 362 Labor Relations (3)

A study of the development and methods of organized groups in industry, with reference to the settlement of labor disputes. Labor unions and employer associations involved in arbitration, mediation, and conciliation are analyzed from an economic as well as a legal standpoint. Topics include collective bargaining, trade agreements, strikes, boycotts, lockouts, company unions, employee representation, and injunctions. Students may receive credit for only one of the following courses: BMGT 362 or HRMN 362.

ONLINE ◉
OL1   (50308)   6980
Shady Grove
USS   (51589)   5121   Tu   6:30–9:45 p.m.
Waldorf Center/Online Hybrid ✳
USS   (51627)   5031   W   6:30–9:45 p.m.

HRMN 363 Negotiation Strategies (3)

An introduction to methods and processes of negotiation and collective bargaining. Negotiating strategies related to selected products, services, and management issues are explored. Students may receive credit for only one of the following courses: BMGT 398W, HRMN 363, or MGMT 398W.

ONLINE ◉
OL1   (50524)   6980

HRMN 365 Conflict Management in Organizations (3)

An introduction to processes observed in and management of conflict within organizations. Topics include general models of conflict, methods of managing conflict, and issues related to disagreements in organizational contexts. Students may receive credit for only one of the following courses: BMGT 398X, HRMN 365, or MGMT 398X.

ONLINE ◉
OL1   (50309)   6980
Dorsey Station
US1   (51833)   7672   Tu,Th   6:30–9:30 p.m.

HRMN 367 Organizational Culture (3)

Prerequisite: BMGT 364. An examination of the nature, definitions, theories, and aspects of organizational culture. Analysis covers patterns of behavior and their relationship to organizational culture, especially the impact of the organization's business on employee behavior and culture. Topics include the role of nationality, gender, and race within organizational culture; implications of addressing organizational challenges; theory versus practice; and the relative roles of the individual, groups, and the organization in a cultural context. Students may receive credit for only one of the following courses: BMGT 398T or HRMN 367.

ONLINE ◉
OL1   (50310)   6980

HRMN 392 Stress Management in Organizations (1)

An exploration of the changing nature of work and stress in organizations, due to a business emphasis on productivity and personal and family demands. Focus is on the causes of stress and methods of managing stress in organizational settings. Topics include interactions, performance objectives, social structure, job characteristics, and other factors causing stress in organizations. Consideration is given to political climate, pressure to achieve, interpersonal conflict, and time pressures. Discussion covers practical approaches to reduce stress at work. Students may receive credit for only one of the following courses: BMGT 398Y, HRMN 392, MGMT 398Y, or MGST 398H.

Andrews Air Force Base
UN2   (51579)   4185   Sa   9 a.m.–5 p.m.
Class meets July 25 and August 1.

HRMN 395 The Total Rewards Approach to Compensation Management (3)

Prerequisite: HRMN 300. An exploration of alternative compensation philosophies to define total rewards as everything that employees value in the employment relationship. Topics include building and communicating a total rewards strategy, compensation fundamentals, job analysis and documentation, linking pay to performance, employee motivation, and performance appraisal. Strategies such as incentive cash and/or stock compensation programs, employee ownership, benefits and nonmonetary rewards are discussed and evaluated. The interrelationships among compensation, motivation, performance appraisal and performance within the organization are examined. Nonmonetary rewards are described and analyzed. Discussion also covers the design and implementation and operation of a total rewards program, including organizational compatibility. Students may receive credit for only one of the following courses: BMGT 388L, HRMN 390, or HRMN 395.

ONLINE ◉
OL1   (51466)   6980

◉   *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

✳   *Most hybrid classes meet on-site approximately every other week. Go to* www.umuc.edu/distance *for technology requirements.*

COURSE DESCRIPTIONS

HRMN 400 Human Resource Management: Analysis and Problems (3)

Prerequisite: HRMN 300. A study of the role of human resource management in the strategic planning and operation of organizations, performance appraisal systems, and compensation and labor/management issues. The influence of federal regulations (including equal opportunity, sexual harassment, discrimination, and other employee-related regulations) is analyzed. The critical evaluation of human resource problems is supported with a review of research findings, readings, discussions, case studies, and applicable federal regulations. Students may receive credit for only one of the following courses: BMGT 460, HRMN 400, or TMGT 360.

ONLINE ◉
 OL1 (50311) 6980

HRMN 406 Employee Training and Development (3)

An examination of employee training and human resource development in various organizations. Topics include the development, administration, and evaluation of training programs; employee development; career development; and organizational change. Issues in employee development (including assessment of employee competencies, opportunities for learning and growth, and the roles of managers in employee development) are explored. Students may receive credit for only one of the following courses: BMGT 498I, HRMN 406, or MGMT 498I.

ONLINE ◉
 OL1 (50313) 6980

HRMN 408 Employment Law for Business (3)

Recommended: BMGT 380. A conceptual and functional analysis of the legal framework and principles of industrial and employment relations, with special emphasis on discrimination in the workplace in the domestic and global environment. Topics include discrimination based on race, sex, age, and disability; testing and performance appraisal; wrongful discharge; labor/management issues; and employee benefits. Salient transnational employment issues are also explored. Students may receive credit for only one of the following courses: BMGT 468, BMGT 498G, HRMN 408, or MGMT 498G.

ONLINE ◉
 OL1 (50314) 6980

HRMN 495 Contemporary Issues in Human Resource Management Practice (3)

Prerequisite: HRMN 400. (Intended as a final, capstone course to be taken in a student's last 15 credits.) Prerequisite: HRMN 400. A study of human resource management that integrates knowledge gained through previous coursework and experience and builds on that conceptual foundation through integrative analysis, practical application, and critical thinking. Emerging issues in human resource management are considered. Students may receive credit for only one of the following courses: BMGT 388K, HRMN 494, or HRMN 495.

ONLINE ◉
 OL1 (50634) 6980

Information Systems Management

IFSM 201 Introduction to Computer-Based Systems (3)

(Course activities require access to a standard office productivity package, i.e., word processing, spreadsheet, database, and presentation software.) An overview of computer information systems in which hardware, software, procedures, systems, and human resources are explored in relation to their integration and application in business and other segments of society. Students may receive credit for only one of the following courses: BMGT 301, CAPP 101, CAPP 300, CMST 300, IFSM 201, or TMGT 201.

ONLINE ◉
 OL1 (50324) 6970

College Park

USS	(51395)	4011	M	6:30–10 p.m.
USS	(51412)	4021	Tu	6:45–10 p.m.
USS	(51367)	4031	W	6:45–10 p.m.
USS	(51638)	4041	Th	4:10–7:25 p.m.
USS	(51411)	4061	Sa	8:30 a.m.–12 noon

IFSM 300 Information Systems in Organizations (3)

(Course activities require access to Microsoft Office Professional.) Prerequisite: IFSM 201 and basic knowledge of office productivity software. An overview of information systems and how they provide value in organizations by supporting organizational (or business) objectives. Discussion covers human aspects of computing, types of computer systems, and general theory of systems and their relationship to the overall organization.

ONLINE ◉
 OL1 (50336) 6980

Bethesda
 US2 (51604) 3681 M,W   6–9:30 p.m.

College Park
 USS (51368) 4021 Tu   6:45–10 p.m.

College Park/Online Hybrid ✳
 USS (51727) 4011 M   6:30–10 p.m.

Dorsey Station/Online Hybrid ✳
 USS (51616) 7621 Tu   6:30–9:45 p.m.

Shady Grove/Online Hybrid ✳
 USS (51643) 5161 Sa   9 a.m.–12:30 p.m.

Waldorf/Online Hybrid ✳
 USS (51630) 5011 M   6:30–10 p.m.

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

✳ *Most hybrid classes meet on-site approximately every other week. Go to* www.umuc.edu/distance *for technology requirements.*

IFSM 302 Workplace Productivity (3)

Recommended: IFSM 201. A survey of techniques for improving the productivity of practices and procedures in the workplace. Teaming (e.g., encouraging employees' participation in group activities, brainstorming, and making meetings more effective) and problem solving (e.g., simplifying work; charting work-flow processes; diagramming causes and effects; and using Pareto analysis, histograms, and total quality management) are the two major approaches emphasized.

ONLINE ◉
OL1 (50345) 6980
Dorsey Station
US2 (51722) 7682 Tu,Th   6:30–10 p.m.

IFSM 303 Human Factors in Information Systems (3)

Recommended: IFSM 201. A general survey of the application of human factors to the design and use of information systems. Topics include the history, evolution, and current state of the human/computer interface. The contributions of psychology, engineering, and physiology to the development of ergonomics are described.

ONLINE ◉
OL1 (50347) 6980
Arundel Mills
US1 (51588) 7772 Tu,Th   6:30–9:30 p.m.

IFSM 304 Ethics in the Information Age (3)

Recommended: IFSM 201. An introduction to information systems as used to provide information for decision making in a democratic society. Discussion covers the philosophy, techniques, and ethical considerations involved in evaluating information systems.

ONLINE ◉
OL1 (50349) 6980
Arnold (AACC)
USS (51757) 7161 Sa   9 a.m.–12:30 p.m.
College Park
US1 (51369) 4072 Tu,Th   7–10 p.m.
Fort Meade
US1 (51567) 4571 M,W   6–9:15 p.m.
Shady Grove
US2 (51596) 5181 M,W   6:30–10 p.m.

IFSM 310 Software and Hardware Concepts (3)

Prerequisite: CMIS 102 or CMIS 102A. A survey of computer systems. Emphasis is on the interrelationships of hardware architecture, system software, and application software. Topics include the architectures of processors and storage systems and implications for system software design. Discussion also covers the effects of the design of hardware and system software on the development of application programs in a business environment. Students may receive credit for only one of the following courses: CMIS 270, CMIS 310, CMSC 311, or IFSM 310.

ONLINE ◉
OL1 (50353) 6980

IFSM 410 Database Concepts (3)

Prerequisites: CMIS 102 (or CMIS 102A) and IFSM 300. An introduction to the design and management of database systems in a business environment. Topics include the role of databases in organizations, the management of information as a critical business resource, types and functions of database management systems, conceptual data modeling and entity/relationship and semantic data models, and the fundamental principles of relational and object-oriented database design. The implementation and maintenance of database management systems and the role of the database administrator are discussed. Students may receive credit for only one of the following courses: CMIS 320 or IFSM 410.

ONLINE ◉
OL1 (50355) 6980
Andrews Air Force Base
US1 (51581) 4171 M,W   6–9:15 p.m.

IFSM 411 SQL (3)

Prerequisite: IFSM 410 or CMIS 320. In-depth practice using Structured Query Language (SQL), the most common database manipulation language. Business-related case studies illustrate the various uses of SQL. Discussion covers the underlying theory of relations (including relational operators, keys, and entity and referential integrity). Students may receive credit for only one of the following courses: CMIS 420, IFSM 411, or IFSM 498I.

ONLINE ◉
OL1 (50601) 6980

IFSM 430 Information Systems and Security (3)

Prerequisite: IFSM 300. A survey covering aspects of establishing and maintaining a practical information security program. The security aspects and implications of databases, telecommunication systems, and software are examined, along with techniques used to assess risks and discover abuses of systems.

ONLINE ◉
OL1 (50357) 6980
Waldorf Center
US2 (51713) 5082 Tu,Th   6:30–10 p.m.

IFSM 432 Disaster Recovery Planning (3)

Prerequisite: IFSM 300. Recommended: IFSM 430. A study of disaster recovery and emergency planning as applied to the information-systems function in corporations. Topics include security risk evaluation and management, creation of threat profiles, continuity of operations planning, contingency planning, and incident reporting. A self-directed approach/tool for the conduct of information security risk evaluation is introduced. Projects include developing a security protection strategy and plan. Students may receive credit for only one of the following courses: IFSM 432 or IFSM 498N.

ONLINE ◉
OL1 (50359) 6980

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

COURSE DESCRIPTIONS

IFSM 433 Information Security Needs Assessment and Planning (3)
Prerequisite: IFSM 300. Recommended: IFSM 430. In-depth practice in gathering security requirements to generate a security plan. Topics include the collection and analysis of functional security requirements, risk analysis, requirements traceability matrices and the collection of metrics, the investigation of physical security, operational procedures and legal issues related to information security, and the identification of education and training requirements. Projects include generating a site security plan based on site-specific or case-study requirements.

ONLINE ◉
OL1 (50360) 6980

IFSM 438 Project Management (3)
Prerequisite: IFSM 300. An exposition of planning, scheduling, and controlling a system project during its life cycle. Topics include the use of project-management techniques such as PERT (Project Evaluation and Review Technique) and Gantt charts and other techniques of planning, scheduling, and controlling projects. Demonstrations and exercises in using project-management software are provided. Students may receive credit for only one of the following courses: IFSM 438 or TMGT 430.

ONLINE ◉
OL1 (50361) 6980
Bolling/Anacostia
US2 (51595) 4281 M,W   6–9:30 p.m.
Shady Grove
US2 (51826) 5182 Tu,Th   6:30–10 p.m.
Southern Maryland Higher Education Center
US1 (51641) 6071 M,W   6:30–10 p.m.

IFSM 450 Telecommunication Systems in Management (3)
Prerequisites: IFSM 300 and 310. An analysis of technical and managerial perspectives on basic concepts and applications in telecommunication systems. An overview of data communication protocols and standards; local area networks, wide area networks, and internetworks; and trends in telecommunications is provided. The implications of the regulatory environment and communications standards on transmission of voice, data, and image are examined. Students may receive credit for only one of the following courses: CMIS 370, CMSC 370, or IFSM 450.

ONLINE ◉
OL1 (50363) 6980

IFSM 454 Information System Security Mechanisms (3)
Prerequisite: IFSM 450. Recommended: IFSM 430. A hands-on technical examination of six areas of security vital to any organization: authentication, authorization and access control, confidentiality, availability, data integrity (encryption), and nonrepudiation. Topics include firewalls, intrusion detection systems (IDSs), vulnerability software, Public-Key Infrastructure (PKI), IP security (IPSec), virtual private networks (VPNs), and Web server lockdown procedures. Review also covers the types of attacks often launched on the Internet and how they are performed. Projects include demonstrations of network software used to gain information about a network, perform attacks, and/or prevent attacks.

ONLINE ◉
OL1 (50364) 6980
Fort Meade
US2 (51714) 4581 M,W   6–9:30 p.m.

IFSM 457 Cyberterrorism (3)
(Formerly IFSM 497C.) Prerequisite: IFSM 300. An overview of the issues surrounding cyberterrorism, including low-level threats (attacks that vandalize Web pages or launch denial of service), middle-tier threats (online fraud and industrial espionage by companies, organized crime, and nation states), and high-end threats from nation states and terrorist groups. Socioeconomic motivations and the "hacker mentality" are explored. Review also covers common network and security loopholes, the concept of social engineering and its impact on IT security, existing government regulations, and the National IT Security Plan. Students may receive credit for only one of the following courses: IFSM 457 or IFSM 497C.

ONLINE ◉
OL1 (51784) 6980

IFSM 459 Security Issues and Emerging Technologies (3)
Prerequisite: IFSM 450. Recommended: IFSM 430. A detailed overview of various emerging network technologies such as wireless networks based on IEEE 802.11 standards, Mobile Ad Hoc Networks (MANET), and wireless packet data networks like GPRS and CDMA 2000. Discussion covers the various applications based on these technologies (such as wireless and mobile Internet access, voice over IP, location-based services, etc.) and the security issues involved in supporting these applications. Existing solutions and mechanisms for addressing the security requirements for these applications are examined, and the impact of the solutions on the quality of service is analyzed. The emerging security standards and best practices for these new technologies are also described, along with their salient strengths and weaknesses.

ONLINE ◉
OL1 (50681) 6980

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

IFSM 461 Systems Analysis and Design (3)
Prerequisite: IFSM 300. A study of the methods used in analyzing needs for information and in specifying requirements for an application system. Implementation of the operational system, integration of computer technology, and aspects of organizational behavior in the design support system are examined. Topics include the concept of the system life cycle, the iterative nature of the processes of analysis and design, and the methodology for developing a logical specification and physical design for an operational system. Students may receive credit for only one of the following courses: IFSM 436, IFSM 460, or IFSM 461.

ONLINE ◉
 OL1 (50365) 6980
College Park
 USS (51728) 4041 Th   6:30–9:45 p.m.
Shady Grove
 USS (51597) 5121 Tu   6:30–9:45 p.m.

Japanese

JAPN 111 Elementary Japanese I (3)
Video programs, Windows 98 or higher, sound card, microphone, speakers, and occasional synchronous work required. (Not open to native speakers of Japanese; assumes no prior knowledge of Japanese.) An elementary study of Japanese. Emphasis is on oral communication skills as a foundation for building balanced proficiency in the four communication skills of listening, speaking, reading, and writing. Topics include basic structures, vocabulary, pronunciation, and writing, as well as elements of culture, history, and geography. Authentic text from native speakers is used as much as possible.

ONLINE ◉
 OL1 (50529) 6980

JAPN 112 Elementary Japanese II (3)
Video programs, Windows 98 or higher, sound card, microphone, speakers, and occasional synchronous work required. (Not open to native speakers of Japanese.) Prerequisite: JAPN 111. Continued basic study of Japanese, emphasizing oral communication and leading to a balanced development of proficiency in the four communication skills of listening, speaking, reading, and writing. Basic structures, vocabulary, pronunciation, and writing are practiced along with continued familiarity with culture, history, and geography. Oral and written authentic text from native speakers is used as much as possible.

ONLINE ◉
 OL1 (52231) 6980

JAPN 114 Elementary Japanese III (3)
Video programs, Windows 98 or higher, sound card, microphone, speakers, and occasional synchronous work required. (Not open to native speakers of Japanese.) Prerequisite: JAPN 112. Further development of skills in listening, speaking, reading, and writing in Japanese. Japanese culture, history, current events, and geography provide the context for instruction in grammatical structures, vocabulary, pronunciation, character recognition and writing, and composition. Focus is on acquiring the skills necessary to communicate with native Japanese speakers orally and in writing at an advanced elementary level. Oral and written authentic text is used as much as possible.

ONLINE ◉
 OL1 (51710) 6980

Journalism

JOUR 201 Writing for the Mass Media (3)
(Fulfills the general education requirement in communications.) Prerequisite: WRTG 101/101X or ENGL 101/101X. An introduction to writing news and feature articles for print, broadcast, and online media. Emphasis is on writing—from mechanics (grammar, spelling, punctuation, and journalism style) to content (accuracy, completeness, audience, and readability)—and reporting.

ONLINE ◉
 OL1 (50367) 6980

JOUR 330 Public Relations Theory (3)
Prerequisite: JOUR 201. A study of the historical development and contemporary status of public relations in business, government, associations, and other organizations. Communication theory and social science methodology are studied as they apply to the research, planning, communication, and evaluation aspects of the public relations process.

ONLINE ◉
 OL1 (50369) 6980

JOUR 350 Photojournalism in the Digital Age (3)
(Students are required to use their own digital camera.) An exploration of techniques and trends in photojournalism. Practice in the fundamentals of photography (exposure, basic lighting techniques, portraiture and composition, and scanning and digitally toning photos using Photoshop) is provided. Assignments include developing a mini portfolio of short photo essays and a final story project to be published on the course Web site. The history of photojournalism is surveyed, focusing on the recent development of webzines and online newspapers.

Dorsey Station
 USS (51561) 7631 W   6:30–9:45 p.m.

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

COURSE DESCRIPTIONS

JOUR 371 Magazine Article and Feature Writing (3)
Prerequisite: JOUR 201. A study of various types of feature articles, particularly in the magazine market. Analysis covers the medium and its specialized audiences. Practice in researching and writing the feature article and in evaluating freelance markets is provided.

ONLINE ◉
OL1 (51785) 6980

Legal Studies

LGST 101 Introduction to Law (3)
A survey of the U.S. legal system and the role of the paralegal in the legal environment. Topics include the organization and powers of federal and state lawmaking institutions, court procedures, and the analysis of statutory provisions and judicial opinions. Students may receive credit for only one of the following courses: LGST 101 or PLGL 101.

ONLINE ◉
OL1 (50370) 6980
College Park
USS (51413) 4031 W   6:45–10 p.m.

LGST 200 Techniques of Legal Research (3)
Prerequisite or corequisite: LGST 101. An introduction to the book-based methods used to locate relevant, mandatory, and current rules and interpretations. Topics include the analysis, publication, and citation of judicial opinions, statutory provisions, and administrative law and the features and use of secondary sources, digests, and citators. Computer-assisted research systems are introduced, but assignments require legal research in a physical library with a hardcopy law collection. Students may receive credit for only one of the following courses: LGST 200 or PLGL 200.

ONLINE ◉
OL1 (50372) 6980

LGST 201 Legal Writing (3)
Prerequisite: LGST 200. An introduction to the principles of writing clearly and effectively in the legal environment. Emphasis is on types of documents that paralegals may be called upon to draft, including intake memos, legal synthesis and office memos, and client letters. Students may receive credit for only one of the following courses: LGST 201 or PLGL 201.

ONLINE ◉
OL1 (50374) 6980

LGST 204 Legal Ethics (3)
A survey of basic principles relating to the ethical practice of law. Rules and guidelines governing the ethical conduct of lawyers and nonlawyers are covered, as are law office management principles relevant to ethical requirements. Students may receive credit for only one of the following courses: LGST 204 or PLGL 204.

ONLINE ◉
OL1 (50376) 6980

LGST 312 Torts (3)
Prerequisite: LGST 201. A study of the causes of action, defenses, and remedies in the major categories of tort law, as well as tort-litigation procedures and writings for which a paralegal may be responsible. Topics include intentional torts, negligence, strict liability, damages, and civil procedures. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 312 or PLGL 312.

ONLINE ◉
OL1 (50377) 6980

LGST 315 Domestic Relations (3)
Prerequisite: LGST 201. A study of the various legal aspects of family law. Emphasis is on the processes, procedures, and writings a paralegal may handle. Topics include divorce, separation, and annulment; child custody and visitation; and alimony, child support, disposition of property, and legal rights of children. Relevant aspects of civil procedures, enforcement, and the modification of orders and agreements are covered. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: FMCD 487, LGST 315, or PLGL 315.

ONLINE ◉
OL1 (50378) 6980

LGST 320 Criminal Law and Procedures (3)
Prerequisite: LGST 201. A study of the substantive and procedural aspects of the criminal justice system, particularly those aspects related to the work of a paralegal. Topics include crimes and defenses, penalties, and court procedures. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: CJUS 234, LGST 320, or PLGL 320.

ONLINE ◉
OL1 (50656) 6980

LGST 325 Litigation (3)
Prerequisite: LGST 201. An examination of the process of civil litigation and the responsibilities commonly assigned to paralegals. Topics include investigation and interviewing, preparation of pleadings and motions, discovery, the conduct of the trial, and post-trial activity. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 325 or PLGL 325.

ONLINE ◉
OL1 (50379) 6980

◉   *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

LGST 327 Alternative Dispute Resolution (3)

An overview of the various processes and techniques to settle disputes without court adjudication. Topics include negotiation, mediation, and arbitration. Students may receive credit for only one of the following courses: LGST 327, PLGL 327, or PLGL 398G.

ONLINE ◉
OL1   (51467)   6980

LGST 330 Administrative Law (3)

Prerequisite: LGST 201. An overview of the functions and procedures of federal and state administrative agencies, as well as preparation of writings pertinent to administrative law practice. Topics include rulemaking, adjudication, the use and control of agency discretion, and disclosure of information. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 330 or PLGL 330.

ONLINE ◉
OL1   (50496)   6980

LGST 335 Elder Law (3)

Prerequisite: LGST 201. An overview of legal issues that are increasingly relevant as the older population increases. Topics include health care, public entitlements, and legal and financial decision making. Emphasis is on the role of the paralegal in those areas. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 335, PLGL 335, or PLGL 398E.

ONLINE ◉
OL1   (50657)   6980

LGST 340 Contract Law (3)

Prerequisite: LGST 201. A comprehensive study of the major areas of contract law that paralegals are most likely to encounter. Topics include formation, interpretation and enforcement, discharge, and breach and remedies for breach. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 340 or PLGL 340.

ONLINE ◉
OL1   (50380)   6980

LGST 360 Computer Application in the Legal Environment (3)

(Course activities require access to a standard office productivity package, i.e., word processing, spreadsheet, database, and presentation software.) Prerequisite: IFSM 201. An overview of uses of computer software in the legal environment. The concepts and theory of computer operations are explained in the context of needs analysis for law firms. Emphasis is on applications such as text processing, database management, electronic spreadsheets, timekeeping, docket control, and litigation support. Students may receive credit for only one of the following courses: CAPP 343, LGST 360, or PLGL 360.

ONLINE ◉
OL1   (50381)   6980

LGST 398K Child-in-Need-of-Assistance Cases (1)

An introduction to the Adoption and Safe Families Act of 1997. Discussion covers how cases are referred to and investigated by the local Department of Social Services, including the role of the social worker. Topics include various options to prevent foster care placement, shelter care hearings, reunification efforts on the part of the local department and the parents, review hearings, returning the child home, and permanency planning. The role of the court, law enforcement, mediators, and agencies that provide related services are also examined.

College Park
UN2   (51824)   4085   Sa,Su   9 a.m.–5 p.m.
Class meets July 25–26.

LGST 398L Maryland Foreclosure Law (1)

An introduction to foreclosure law in Maryland and the foreclosure process from complaint to redemption. Topics include the requirements of foreclosure, the process of filing a foreclosure action, and the protections that the law affords to property owners. Discussion also covers the forms involved in a foreclosure action (including the complaint, order of default, decree of sale, and required notices) and the affect of bankruptcy on foreclosure actions.

Shady Grove
UN2   (51825)   5185   Sa,Su   9 a.m.–5 p.m.
Class meets August 8–9.

LGST 400 Advanced Legal Research and Analysis (3)

Prerequisite: LGST 200. A focused look at identifying legal issues and supportive primary and secondary legal authority using a variety of tools in Lexis, Westlaw, and the Internet. Students learn to develop research strategies to perform complex legal research and extensive legal analysis. Students may receive credit for only one of the following courses: LGST 400 or PLGL 400.

ONLINE ◉
OL1   (51707)   6980

LGST 401 Advanced Legal Writing (3)

Prerequisites: LGST 201 and 204. A thorough grounding in the principles and techniques of drafting sophisticated legal memoranda that paralegals may be called upon to prepare. Kinds of writings that are covered include complex office and advocacy memoranda, as well as selected parts of appellate briefs. Assignments include legal research. Students may receive credit for only one of the following courses: LGST 401 or PLGL 401.

ONLINE ◉
OL1   (51709)   6980

LGST 411 Consumer Protection Law (3)

Prerequisite: LGST 201. A general overview of consumer protection law and the roles of federal, state, and local agencies. Topics include warranties, the regulation of consumer credit, restrictions on advertising, and credit reporting. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 411 or PLGL 411.

ONLINE ◉
OL1   (50382)   6980

LGST 415 Intellectual Property (3)

Prerequisite: LGST 201. An overview of patents, trademarks, and copyright law. Emphasis is on the role of the paralegal in application, maintenance, research, and litigation processes. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 415, PLGL 398D, or PLGL 415.

ONLINE ◉
OL1   (50771)   6980

◉   *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

COURSE DESCRIPTIONS

LGST 450 Bankruptcy Law (3)
Prerequisite: LGST 201. A study of the bankruptcy code, the related rules of procedure, and the role of the paralegal in assisting attorneys in bankruptcy practice. Techniques detailed include how to identify and gather relevant data and how to draft and file appropriate documents. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 450 or PLGL 450.

ONLINE ◉
OL1 (51708) 6980

Library Skills and Information Literacy

LIBS 150 Information Literacy and Research Methods (1)
An introduction to the research process and methods for retrieving information in a library or through online sources. Development of a research topic and the creation of effective strategies for finding relevant information are discussed and practiced. The following information literacy skills are emphasized: understanding the research process; selecting appropriate print and electronic sources to answer research questions; effectively using Web search engines and UMUC Information and Library Services' electronic resources to find information; and evaluating, organizing, and correctly citing the information found. Credit for LIBS 150 may not be earned through challenge exam or portfolio credit. Students may receive credit for only one of the following courses: COMP 111, LIBS 100, or LIBS 150.

ONLINE ◉
US1 (50383) 6970
US2 (50464) 7980

Marketing

MRKT 310 Marketing Principles and Organization (3)
An introduction to the field of marketing, intended to develop a general understanding and appreciation of the forces, institutions, and methods involved in marketing a variety of goods and services. Topics include segmentation, target marketing, positioning, developing new products, pricing, distributing and promoting goods and services, and sales and marketing management. Students may receive credit for only one of the following courses: BMGT 350, MGMT 322, MRKT 310, or TMGT 322.

ONLINE ◉
OL1 (50401) 6980
Andrews AFB/Online Hybrid ✳
US2 (51582) 4181 M,W 6:30–10 p.m.
College Park
US1 (51377) 4072 Tu,Th 7–10 p.m.
Fort Meade
US1 (51569) 4571 M,W 6–9:15 p.m.
Patuxent River Naval Air Station
US2 (51572) 5882 Tu,Th 6:30–10 p.m.
Shady Grove
USS (51598) 5141 Th 6:30–9:45 p.m.

MRKT 314 Nonprofit Marketing (3)
Prerequisite: MRKT 310. An introduction to key issues in nonprofit marketing. Topics include nonprofit marketing issues related to constituencies, planning, products and services, membership, and promotion, as well as association and social marketing. Students may receive credit for only one of the following courses: BMGT 398B or MRKT 314.

ONLINE ◉
OL1 (51468) 6980

MRKT 354 Integrated Marketing Communications (3)
Prerequisite: MRKT 310. An in-depth study of promotional activities such as advertising, personal selling, sales promotions, and direct marketing (including use of the Internet). Emphasis is on strategic planning of promotional activities to communicate with customers to achieve marketing objectives. The relationship of integrated marketing communications to other elements of promotional activities is also explored. Students may receive credit for only one of the following courses: BMGT 354 or MRKT 354.

ONLINE ◉
OL1 (50406) 6980
College Park
US2 (51675) 4081 M,W 6:30–10 p.m.

MRKT 395 Customer Relationship Management (3)
Prerequisite: MRKT 310. A study of customer services accompanying a core product and service products themselves. Problems and issues related to the service mix, service-level decisions, the formulation of service policies, customer service management, the development of customer service staff, training, and evaluation are analyzed. Discussion covers customer information, customer surveys and suggestions, the handling of complaints and adjustments, techniques for dealing with difficult and angry customers, dissemination of information, credit services, maintenance, technical service, and the development of new programs. Students may receive credit for only one of the following courses: BMGT 395, BMGT 398A, MGMT 395, MGMT 398A, or MRKT 395.

ONLINE ◉
OL1 (50407) 6980

◉ *Go to www.umuc.edu/distance for technology requirements before registering for online sections.*

✳ *Most hybrid classes meet on-site approximately every other week. Go to www.umuc.edu/distance for technology requirements.*

MRKT 410 Consumer Behavior (3)

Prerequisite: MRKT 310. An overview of the increasing importance of American consumers in the marketing system and the importance of understanding them. Discussion covers the foundations of consumer behavior (such as economic, social, psychological, and cultural factors). Consumers are analyzed in marketing situations as buyers and users of products and services and in relation to the various social and marketing factors that affect their behavior. The influence of well-directed communications is also considered. Students may receive credit for only one of the following courses: BMGT 451, CNEC 437, or MRKT 410.

ONLINE ◉
 OL1 (50408) 6980

MRKT 454 Global Marketing (3)

Prerequisite: MRKT 310. An in-depth study of marketing principles as they relate to the global marketplace. Emphasis is on understanding the influence of internationalization on the U.S. economy, the competitive pressures on the intensifying global markets, and the development of marketing plans tailored to reach international and global markets. Topics include the political, economic, legal, regulatory, and sociocultural trends affecting international marketing; the dynamic environments in which global marketing strategies are formulated; and the challenge of implementing marketing programs leading to competitive advantage.

ONLINE ◉
 OL1 (51469) 6980
Shady Grove/Online Hybrid ✳
 US1 (51600) 5171 M,W   6:30–10 p.m.

MRKT 457 E- Marketing (3)

Prerequisite: MRKT 310. An exploration of how the use of Web-based computer applications and databases can enhance the marketing process and create relationships with customers. Topics include the use of the Internet in developing marketing strategy, conducting market research, and making marketing-mix decisions. Emphasis is on the Internet as a national and global marketing communications tool. Discussion also covers creative Web site design techniques to measure advertising effectiveness. Students may receive credit for only one of the following courses: BMGT 398O, BMGT 398R, MGMT 398O, MGMT 398R, or MRKT 457.

ONLINE ◉
 OL1 (50775) 6980

MRKT 495 Marketing Policies and Strategies (3)

(Intended as a final, capstone course to be taken in a student's last 15 credits.) Prerequisites: MRKT 310 and one other marketing course. A study of marketing that integrates knowledge gained through previous coursework and experience and builds on that conceptual foundation through integrative analysis, practical application, and critical thinking. Emerging issues in marketing are considered. Focus is on the use of appropriate decision models and the analysis of consumers and markets. Students may receive credit for only one of the following courses: BMGT 457 or MRKT 495.

ONLINE ◉
 OL1 (50525) 6980

Mathematics

MATH 009 Introductory Algebra (3)

(Not open to students who have already successfully completed a higher-level mathematics course. Does not apply toward degree requirements. Yields institutional credit only.) A comprehensive review of fractions, percentages, operations with signed numbers, and geometric formulas. Basic algebraic topics include exponents, polynomials, and linear equations. Students may receive credit for only one of the following courses: MATH 009, MATH 009M, or MATH 100.

ONLINE ◉
 OL1 (50506) 6980
College Park
 US1 (51371) 4071 M,W   6:45–10 p.m.
 US2 (51391) 4082 Tu,Th   6:30–10 p.m.
 USS (51370) 4021 Tu   6:45–10 p.m.

MATH 012 Intermediate Algebra (3)

(Not open to students who have already successfully completed a higher-level mathematics course. Does not apply toward degree requirements. Yields institutional credit only.) Prerequisite: MATH 009 or an appropriate result on the placement test. A study of problem-solving techniques in intermediate-level algebra. Emphasis is on numbers and algebraic properties, graphing skills, and applications drawn from a variety of areas (such as statistics, computing, and discrete mathematics). Topics include polynomials; factoring; exponents and their notation; linear, quadratic, and other equations; and inequalities. Students may receive credit for only one of the following courses: MATH 012, MATH 101, MATH 101M, MATH 102, MATH 102M, MATH 199A, or MATH 199M.

ONLINE ◉
 OL1 (50512) 6980
College Park
 US1 (51436) 4072 Tu,Th   7–10 p.m.
 US2 (51372) 4081 M,W   6:30–10 p.m.
 USS (51374) 4031 W   6:45–10 p.m.

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

✳ *Most hybrid classes meet on-site approximately every other week. Go to* www.umuc.edu/distance *for technology requirements.*

COURSE DESCRIPTIONS

MATH 106 Finite Mathematics (3)
(Not intended for students planning to take MATH 107 or higher-numbered mathematics courses.) Prerequisite: MATH 012 or an appropriate result on the placement test. A survey of selected topics from contemporary mathematics to introduce mathematical thinking. Applications and projects of other disciplines are covered. Topics include problem solving, finance, probability and statistics, linear models, set theory, and logic. Other topics may include sequences and series, geometry, and game theory.

ONLINE ◉
  OL1 (50707) 6980

MATH 107 College Algebra (3)
(The first course in the two-course series MATH 107–108. An alternative to MATH 115 Pre-Calculus.) Prerequisite: MATH 012 or an appropriate result on the placement test. An introduction to equations, inequalities, and absolute values and a study of functions and their properties, including the development of graphing skills with polynomial, rational, exponential, and logarithmic functions. Applications are also covered. Students may receive credit for only one of the following courses: MATH 107 or MATH 115.

ONLINE ◉
  OL1 (50395) 6980
College Park

US1	(51452)	4072	Tu,Th	7–10 p.m.
US2	(51435)	4082	Tu,Th	6:30–10 p.m.
USS	(51375)	4011	M	6:30–10 p.m.
USS	(51392)	4061	Sa	8:30 a.m.–12 noon

MATH 108 Trigonometry and Analytical Geometry (3)
(The second course in the two-course series MATH 107–108. An alternative to MATH 115 Pre-Calculus.) Prerequisite: MATH 107 or an appropriate result on the placement test. An introduction to trigonometric functions, identities, and equations and their applications. Analytical geometry and conic sections are covered. Additional topics may include matrices, determinants, sequences, and series. Students may receive credit for only one of the following courses: MATH 108 or MATH 115.

ONLINE ◉
  OL1 (50653) 6980

MATH 115 Pre-Calculus (3)
(Not open to students who have completed MATH 140 or any course for which MATH 140 is a prerequisite.) Prerequisite: MATH 012 or an appropriate result on the placement test. Explication of elementary functions and graphs. Topics include polynomials, rational functions, and exponential and logarithmic functions. Algebraic techniques preparatory for calculus are presented. Students may receive credit for only one of the following: MATH 107–108 or MATH 115.

ONLINE ◉
  OL1 (51786) 6980

MATH 140 Calculus I (4)
Prerequisite: MATH 108 or MATH 115. An introduction to calculus. Topics include functions, the sketching of graphs of functions, limits, continuity, derivatives and applications of the derivative, definite and indefinite integrals, and calculation of area. Students may receive credit for only one of the following courses: MATH 130, MATH 131, MATH 140, or MATH 220.

ONLINE ◉
  OL1 (50399) 6980

MATH 141 Calculus II (4)
(A continuation of MATH 140.) Prerequisite: MATH 140. A study of integration and functions, with application, and coverage of other topics. Focus is on techniques of integration, improper integrals, and applications of integration (such as volumes, work, arc length, and moments); inverse, exponential, and logarithmic functions; and sequences and series. Students may receive credit for only one of the following courses: MATH 131, MATH 132, MATH 141, or MATH 221.

ONLINE ◉
  OL1 (50400) 6980

Music

MUSC 210 The Impact of Music on Life (3)
A study of music as a part of culture. Materials are drawn from traditions throughout the world to illustrate issues of historical and contemporary significance, including the impact of race, class, and gender on the study of music. Students may receive credit for only one of the following courses: HUMN 211 or MUSC 210.

ONLINE ◉
  OL1 (50676) 6980

Natural Science

NSCI 100 Introduction to Physical Science (3)
(For students not majoring in a science.) Prerequisite: MATH 012 or higher. An introduction to the basic principles of physics, chemistry, astronomy, geology, oceanography, and meteorology. Discussion covers the development of scientific thinking, the scientific method, the relationships among the various physical sciences, and the role of the physical sciences in interpreting the natural world. Students may receive credit for only one of the following courses: GNSC 100 or NSCI 100.

ONLINE ◉
  OL1 (50409) 6980

NSCI 101 Physical Science Laboratory (1)
Purchase of a laboratory manual required. (For students not majoring or minoring in a science. Fulfills the laboratory science requirement only with previous or concurrent credit for NSCI 100.) Prerequisite: MATH 012 or higher. Prerequisite or corequisite: NSCI 100. A laboratory study of the basic principles of physics and chemistry that illustrates how they apply to everyday life as well as to the fields of astronomy, geology, oceanography, and meteorology. Assignments include experiments, observations, and exercises.

ONLINE ◉
  OL1 (50413) 6980

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

NSCI 103 Introduction to Physical Science (4)

Purchase of a laboratory manual required. (For students not majoring or minoring in a science. Fulfills the laboratory science requirement.) Prerequisite: MATH 012 or higher. An introduction to the basic principles of physics, chemistry, geology, oceanography, meteorology, and astronomy that illustrates how they apply to everyday life. Discussion and laboratory activities cover the development of scientific thinking, the scientific method, the relationships among the various physical sciences, and the role of the physical sciences in interpreting the natural world. Students may receive credit for only one of the following courses: GNSC 100, NSCI 100, or NSCI 101.

ONLINE ◉
OL1 (51712) 6980

College Park
USS (52243) 4011 M   5:55–10 p.m.

NSCI 170 Concepts of Meteorology (3)

(For students not majoring or minoring in a science.) Prerequisite: MATH 012 or higher. An introduction to the basic principles of atmospheric science. Topics include the effect of different weather elements (such as temperature, pressure, winds, and humidity) on weather patterns and climate. Additional topics include weather phenomena such as El Niño, thunderstorms, tornadoes, and hurricanes, as well as the impact of humans on Earth's atmosphere (with respect to global warming, pollution, and the depletion of the ozone layer). Students may receive credit for only one of the following courses: GNSC 170, GNSC 398D, or NSCI 170.

ONLINE ◉
OL1 (50416) 6980

NSCI 171 Laboratory in Meteorology (1)

(For students not majoring or minoring in a science. Fulfills the laboratory science requirement only with previous or concurrent credit for NSCI 170 or GNSC 170.) Prerequisite: MATH 012 or higher. Prerequisite or corequisite: NSCI 170. An introduction to the basic concepts of meteorology. Focus is on the observation, measurement, and analysis of weather data, including the interpretation of weather patterns and conditions found on weather maps, satellite images, radar imagery, and atmosphere diagrams. Students may receive credit for only one of the following courses: GNSC 171 or NSCI 171.

ONLINE ◉
OL1 (50417) 6980

NSCI 362 Environmental Change and Sustainability (3)

A multidisciplinary study of the relationship between the global environment and human adaptations to it. Emphasis is on the concept of sustainability as it applies to human adaptations and interactions with the environment. Current scientific research is used to explore the scientific, social, and global implications of environmental issues such as global warming, population growth, energy resources, biodiversity, and the genetic modification of organisms. Emphasis is on the environment as "global commons" and individual responsibility in environmental sustainability. Students may receive credit for only one of the following courses: BEHS 361, GNSC 361, HUMN 360, NSCI 361, or NSCI 362.

ONLINE ◉
OL1 (50501) 6980
College Park/Online Hybrid ✳
US2 (51787) 4081 M,W   6:30–10 p.m.

Philosophy

PHIL 100 Introduction to Philosophy (3)

An introduction to the literature, problems, and methods of philosophy. The subject is approached either by studying some of the main figures in philosophic thought or by considering some central, recurring problems of philosophy. Students may receive credit for only one of the following courses: HUMN 125 or PHIL 100.

ONLINE ◉
OL1 (51788) 6980

PHIL 140 Contemporary Moral Issues (3)

An exploration of how philosophical analysis can be a foundation for thinking clearly about moral issues. Problems analyzed include such widely debated issues as abortion, euthanasia, the death penalty, homosexuality, pornography, reverse discrimination, business ethics, sexual equality, and economic equity. Students may receive credit for only one of the following courses: HUMN 300 or PHIL 140.

ONLINE ◉
OL1 (50418) 6980
College Park
US2 (51401) 4081 M,W   6:30–10 p.m.
USS (51397) 4041 Th   6:45–10 p.m.

PHIL 307 Asian Philosophy (3)

An examination of the major philosophical systems of the East and their relation to important ideas of Western thought.

ONLINE ◉
OL1 (51789) 6980

◉   *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

✳   *Most hybrid classes meet on-site approximately every other week. Go to* www.umuc.edu/distance *for technology requirements.*

COURSE DESCRIPTIONS

Psychology

PSYC 100 Introduction to Psychology (3)
A survey of the basic principles, research concepts, and problems in psychological science. The biological, cognitive, and social perspectives of human thought and behavior are addressed. Topics include neuroscience, sensation and perception, learning and conditioning, memory, motivation, language and intelligence, personality and social behavior, and psychopathology and therapy. Applications of psychology are also presented. Students may receive credit for only one of the following courses: BEHS 101 or PSYC 100.

ONLINE ◉
OL1 (50423) 6980
College Park
USS (51381) 4011 M   6:30–10 p.m.

PSYC 101 Psychology of Adjustment (3)
(Formerly PSYC 235.) A study of theory and research on the psychology of personal adjustment in everyday life. Emphasis is on self-concept, emotions, self-control, interpersonal relations, and stress. Students may receive credit for only one of the following courses: PSYC 101 or PSYC 235.

ONLINE ◉
OL1 (50520) 6980

PSYC 301 Biological Basis of Behavior (3)
Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200). An introduction to the anatomical structures and physiological processes that determine behavior. Topics include the acquisition and processing of sensory information, the neural control of movement, and the biological bases of complex behaviors (such as sleep, learning, memory, sex, language, and addiction), as well as the basic functioning of the nervous system.

ONLINE ◉
OL1 (50431) 6980

PSYC 305 Research Methods in Psychology (3)
Prerequisites: PSYC 100 and STAT 225 (or PSYC 200). A survey of research methods focusing on the fundamentals of research design and behavior. Topics include scientific writing using APA style, evaluation of research literature, and ethical issues in research. Practice is provided in asking research questions, formulating research hypotheses, designing and conducting a simulated research study, and presenting results.

ONLINE ◉
OL1 (50433) 6980

PSYC 306A APA Writing Style for Psychology (1)
Prerequisite: PSYC 100. An introduction to the effective use and application of APA style for research projects, technical papers, and expository writing in the psychological and behavioral sciences.

ONLINE ◉
US1 (51732) 6980

PSYC 307H Sleep and Dreams (1)
Prerequisite: PSYC 100. An introduction to the clinical, cultural, and research aspects of sleep and dreams. Topics include historical and theoretical approaches to sleep and dreams, sleep deprivation and disorders, biological rhythms, typical dreams, and dream interpretation.

Shady Grove
UN2 (51608) 5185 Sa   9 a.m.–5 p.m.
Class meets July 11 and 18.

PSYC 309K Managing Interpersonal Stress and Conflict(1)
Prerequisite: PSYC 100. An exploration of the nature and causes of stress and techniques for its management. Discussion covers psychological processes that cause interpersonal conflict and those that can bring about its reduction, as well as interpersonal and group factors, such as cooperation and negotiation.

Andrews Air Force Base
UN1 (51731) 4175 Sa   9 a.m.–5 p.m.
Class meets June 20 and 27.

PSYC 309W Professional Psychology (1)
Prerequisite: PSYC 100. An overview of the profession of psychology. Lessons learned in teaching, research, therapy, and organizational consulting are presented. Career goals and aspirations are also addressed.

College Park
UN2 (51730) 4085 Sa   9 a.m.–5 p.m.
Class meets July 25 and August 1.

PSYC 309Y Introduction to Hypnosis (1)
Prerequisite: PSYC 100. An introduction to some of the basic concepts and principles of hypnosis for psychological practice. The relationship between hypnosis and systematic desensitization and their respective roles in affecting human behavior are examined. Therapeutic uses of hypnosis and practical exercises in the use of self-hypnosis are also explored.

Dorsey Station
UN1 (51559) 7675 Sa   9 a.m.–5 p.m.
Class meets June 6 and 13.

PSYC 310 Sensation and Perception (3)
Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 301. A survey of theories and historical and contemporary research in how the auditory, visual, gustatory, olfactory, kinesthetic, and touch senses acquire information and how psychological, anatomical, physiological, and environmental factors help us perceive the world.

ONLINE ◉
OL1 (50435) 6980
Bolling/Anacostia
US2 (51718) 4281 M,W   6–9:30 p.m.

PSYC 321 Social Psychology (3)
(Formerly PSYC 221.) Prerequisite: PSYC 100. An examination of the influence of social factors on individual and interpersonal behavior. Topics include conformity, attitudinal change, personal perception, interpersonal attraction, and group behavior. Students may receive credit for only one of the following courses: BEHS 221, BEHS 421, BEHS 450, PSYC 221, or PSYC 321.

ONLINE ◉
OL1 (50429) 6980

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

PSYC 332 Psychology of Human Sexuality (3)

Prerequisite: PSYC 100. A survey of historical and contemporary psychological views on a wide variety of sexual behaviors. Topics include theory and research on the interrelationship of lifespan psychological development, psychological functioning, interpersonal processes, and sexual behaviors. Political and social issues involved in current sexual norms and practices are also discussed. Students may receive credit for only one of the following courses: BEHS 363, HLTH 377, or PSYC 332.

ONLINE ◉
OL1 (50437) 6980

PSYC 338 Psychology of Gender (3)

Prerequisite: PSYC 100. A survey of the biological, lifespan development, socialization, personality attributes, mental health factors, and special considerations associated with gender.

ONLINE ◉
OL1 (51790) 6980

PSYC 341 Introduction to Memory and Cognition (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 305. An introduction to basic models, methods of research, and findings in the fields of memory, problem solving, and language. Applications as well as theory are explored.

ONLINE ◉
OL1 (50439) 6980

Andrews Air Force Base
US1 (51583) 4172 Tu,Th   6–9 p.m.

PSYC 345 Group Dynamics (3)

Prerequisites: PSYC 100 and 321. Recommended: STAT 225 (or PSYC 200) and PSYC 305. An analysis and exploration of psychological forces in small-group behavior. Issues of growth, conflict, and successful performance are considered. Emphasis is on the application of rigorous scientific theory and research to the impact group dynamics have on real organizational and community problems. Topics include group development, team building, sports psychology, multicultural influence, social advocacy, and leadership. Students may receive credit for only one of the following courses: PSYC 309A, PSYC 345, or SOCY 447.

Shady Grove
USS (51723) 5141 Th   6:30–9:45 p.m.

PSYC 351 Lifespan Development Psychology (3)

Prerequisite: PSYC 100. An integrated study of the biological, socioemotional, and cognitive development of humans from conception through late adulthood. Examination of each progressive stage of development emphasizes the interaction of nature and nurture on one's physiology, capability, and potential.

ONLINE ◉
OL1 (51791) 6980

Fort Meade
US2 (51570) 4582 Tu,Th   6–9:30 p.m.

PSYC 353 Adult Psychopathology (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 305. An examination of mental disorders among adults. Topics include the identification and diagnosis of specific disorders as well as their etiology and treatment. Students may receive credit for only one of the following courses: PSYC 331, PSYC 353, or PSYC 431.

ONLINE ◉
OL1 (50440) 6980

PSYC 354 Cross-Cultural Psychology (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 305. An exploration of cultural components of theory and research in the fields of personality, social psychology, and community psychology. The interplay of individual, ethnic, and cultural factors in psychosocial growth and well-being, as well as in cross-cultural and cross-ethnic communication, is stressed. Counseling and psychotherapeutic interactions are discussed.

ONLINE ◉
OL1 (50441) 6980

PSYC 355 Child Psychology (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 305. A survey of research and theory focusing on psychological development, from conception through childhood. Physiological, conceptual, and behavioral changes are addressed, with attention to the social and biological context in which individuals develop. Students may receive credit for only one of the following courses: PSYC 333, PSYC 355, or PSYC 433.

ONLINE ◉
OL1 (50442) 6980

PSYC 356 Psychology of Adolescence (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 305. A description of adolescent development according to research and theory. The physiological, intellectual, and social changes of the teen years are viewed as interrelated, and the systems dealing with those changes are examined.

ONLINE ◉
OL1 (51792) 6980

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

PSYC 357 Psychology of Adulthood and Aging (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 305. An overview of the development of physiological, intellectual, and interpersonal social functioning from early adulthood through the aging years. The dual theme is that of stability and change. Discussion covers theory and research and their implications.

ONLINE ◉
OL1 (50796) 6980

PSYC 361 Survey of Industrial and Organizational Psychology (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 305. A general survey of the field of industrial/organizational psychology. Topics include entry into the organization (recruitment, selection, training, socialization); organizational psychology (motivation, attitudes, leadership); and productivity in the workplace (quality of work, performance appraisals, absenteeism, turnover). The role that the larger environment plays in influencing behavior and attitudes on the job is also considered.

ONLINE ◉
OL1 (50444) 6980

PSYC 386 Psychology of Stress (3)

Prerequisite: PSYC 100. An examination of the forces that define and determine the stress response. Stress is studied as the product of the interactions of one's social structure, occupational status, and psychological and physiological levels of well-being. The psychological perspective is brought to bear on the stresses produced by work organizations, political climate, definitions of achievement, socioeconomic pressures, and the conflicts of those circumstances with ethical and moral values. Practical applications discussed include the constructive use of stress management techniques and the relationship between stress and illness. Students may receive credit for only one of the following courses: BEHS 463, HLTH 285, or PSYC 386.

ONLINE ◉
OL1 (50445) 6980

PSYC 415 History of Psychology (3)

(Recommended for students who intend to pursue graduate study in psychology.) Prerequisites: PSYC 100 and two upper-level psychology courses. A study of the origins of psychology in philosophy and biology and the development of psychology as a science in the 19th and 20th centuries. Current theoretical perspectives and experiments are considered in relation to the enduring problems of psychology, as well as the roles of culture, science, and technology in the development of psychological ideas.

ONLINE ◉
OL1 (50658) 6980

PSYC 432 Introduction to Counseling Psychology (3)

Prerequisite: PSYC 100. A survey and critical analysis of research and intervention strategies developed and used by counseling psychologists. Historical and current trends in content and methodology are examined.

ONLINE ◉
OL1 (51793) 6980

PSYC 435 Personality Theories (3)

Prerequisite: PSYC 100. A study of major theories and perspectives on personality, including trait, psychodynamic, behavioristic, and humanistic theories. Methods of personality research and relevant findings are also introduced and applied to real-world settings.

ONLINE ◉
OL1 (50446) 6980

PSYC 436 Introduction to Clinical Psychology (3)

Prerequisite: PSYC 100. Prerequisite: PSYC 100. A survey of diagnostic and therapeutic strategies employed by clinical psychologists. The scientist-practitioner model is emphasized through the critical analysis of theories and empirical research that provide the foundation for determining effective treatments of mental disorders.

ONLINE ◉
OL1 (50448) 6980

PSYC 451 Principles of Psychological Assessment (3)

(Recommended for students who intend to pursue graduate study in psychology.) Prerequisites: PSYC 100 and STAT 225 (or PSYC 200). Recommended: PSYC 305. An examination of basic concepts and theories of psychological assessment, including test development. Social, legal, cultural, and ethical considerations in psychological testing are also discussed.

ONLINE ◉
OL1 (50784) 6980

Sociology

SOCY 100 Introduction to Sociology (3)

An introduction to the fundamental concepts and principles of sociology. Topics include the study of cultures, patterns of social values, social institutions, stratification, and social change. Students may receive credit for only one of the following courses: BEHS 102 or SOCY 100.

ONLINE ◉
OL1 (50449) 6980
College Park
US2 (51382) 4081 M,W   6:30–10 p.m.

SOCY 313 The Individual and Society (3)

Prerequisite: SOCY 100. An examination of changing concepts of the interaction between the individual and society. Analysis employs the framework of classical functional, conflict, and social constructivist theories, as well as the context of rapidly changing communication technology and globalization. Topics include the construction of social order; the role of trust in social interaction; and work, power, social organization, and the social self. Selected readings are taken from the sociologies of work, gender, postmodernism, globalization, and human rights. Persistent social problems, such as poverty and social inequality, are analyzed. Students may receive credit for only one of the following courses: BEHS 312, SOCY 311, or SOCY 313.

ONLINE ◉
OL1 (50498) 6980

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

SOCY 325 The Sociology of Gender (3)

Prerequisite: SOCY 100. An inquiry into the institutional bases of gender roles and gender inequality, cultural perspectives on gender, gender socialization, feminism, and gender-role change. Emphasis is on contemporary American society.

ONLINE ◉
OL1 (50499) 6980

SOCY 423 Ethnic Minorities (3)

Prerequisite: SOCY 100. An exposition of basic social processes in the relations of ethnic groups, immigrant groups, African Americans, and Native Americans in the United States and of ethnic minorities in Europe.

ONLINE ◉
OL1 (50500) 6980

SOCY 424 Sociology of Race Relations (3)

Prerequisite: SOCY 100. An analysis of race-related issues, focusing mainly on American society. Topics include the historical emergence, development, and institutionalization of racism; the effects of racism on its victims; and conflicts that are racially based.

ONLINE ◉
OL1 (50785) 6980

SOCY 428 Global Perspectives on Migrants and Refugees (3)

Prerequisite: SOCY 100. A sociological exploration of global migration including study of migrants and refugees, legal and illegal immigration, politics and laws, and the role of the global economy in generating population flows.

ONLINE ◉
OL1 (51765) 6980

Spanish

SPAN 111 Elementary Spanish I (3)

Video programs, Windows 98 or higher, sound card, microphone, speakers, and occasional synchronous work required for online section. (Not open to native speakers of Spanish; assumes no prior knowledge of Spanish. Students with prior experience with the Spanish language should take a placement test to assess appropriate level.) A basic foundation in listening, speaking, reading, and writing in Spanish. Spanish culture, history, current events, and geography provide the context for instruction in grammatical structures, vocabulary, pronunciation, and writing. Focus in on acquiring the skills necessary to communicate with native Spanish speakers orally and in writing at an elementary level. Students may receive credit for only one of the following courses: SPAN 101 or SPAN 111.

ONLINE ◉
OL1 (50452) 6980

College Park
USS (51383) 4011 M   6:30–10 p.m.
USS (51384) 4031 W   6:45–10 p.m.

SPAN 112 Elementary Spanish II (3)

Video programs, Windows 98 or higher, sound card, microphone, speakers, and occasional synchronous work required. (Not open to native speakers of Spanish.) Prerequisite: SPAN 111 or appropriate score on a placement test. A continuation of the development of basic skills in listening, speaking, reading, and writing in Spanish. Spanish culture, history, current events, and geography provide the context for instruction in grammatical structures, vocabulary, pronunciation, and writing. Focus is on acquiring the skills necessary to communicate with native Spanish speakers orally and in writing at an advanced elementary level. Much of the class is conducted in Spanish. Students may receive credit for only one of the following courses: SPAN 102 or SPAN 112.

ONLINE ◉
OL1 (50600) 6980

SPAN 211 Intermediate Spanish I (3)

Video programs, Windows 98 or higher, sound card, microphone, speakers, and occasional synchronous work required. Prerequisite: SPAN 112 or appropriate score on a placement test. Further development of skills in listening, speaking, reading, and writing in Spanish. Spanish culture, history, current events, and geography provide the context for instruction in grammatical structures, vocabulary, pronunciation, and composition. Focus is on acquiring the skills necessary to communicate with native Spanish speakers orally and in writing at an intermediate level. Class is conducted primarily in Spanish. Students may receive credit for only one of the following courses: SPAN 114, SPAN 201, or SPAN 211.

ONLINE ◉
OL1 (50640) 6980

SPAN 212 Intermediate Spanish II (3)

Video programs, Windows 98 or higher, sound card, microphone, speakers, and occasional synchronous work required. Prerequisite: SPAN 211 or appropriate score on a placement test. Improvement of skills in listening, speaking, reading, and writing in Spanish. Spanish culture, history, current events, and geography provide the context for instruction in grammatical structures, vocabulary, pronunciation, and composition. Focus is on acquiring the skills necessary to communicate with native Spanish speakers orally and in writing at an advanced intermediate level. Class is conducted primarily in Spanish. Students may receive credit for only one of the following courses: SPAN 115, SPAN 202, or SPAN 212.

ONLINE ◉
OL1 (51840) 6980

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

COURSE DESCRIPTIONS

Speech Communication

SPCH 100 Foundations of Speech Communication (3)

(Fulfills the prerequisite for all 300- or 400-level speech courses. Students for whom English is not a first language should consider taking SPCH 101X instead.) An overview of the principles of communication. Verbal and nonverbal language, listening, group dynamics, and public speaking are highlighted. Emphasis is on applying communication principles to contemporary problems and preparing various types of oral discourse. Students may receive credit for only one of the following courses: SPCH 100, SPCH 100X, SPCH 101, SPCH 107, or SPCH 108.

College Park

US1	(51398)	4072	Tu,Th	7–10 p.m.
US2	(51385)	4082	Tu,Th	6:30–10 p.m.
USS	(51399)	4031	W	6:45–10 p.m.

SPCH 125 Introduction to Interpersonal Communication (3)

An overview of the concepts of interpersonal communication. Topics include nonverbal communication, perception, listening, the relationship of language to meaning, and feedback.

ONLINE ◉
OL1 (50708) 6980

SPCH 222 Interviewing (3)

A presentation of the principles and practices used in the recognized types of interview. Special attention is given to behavioral objectives and variables in communication as they figure in the process of interviewing. Students may receive credit for only one of the following courses: SPCH 222 or SPCH 422.

College Park

US2	(51767)	4081	M,W	6:30–10 p.m.

SPCH 324 Communication and Gender (3)

Prerequisite: Any SPCH course or COMM 300. An investigation of how communication influences gender and how gender affects communication. Topics include gender roles, similarities and differences between genders in communication styles, and the role gender plays in personal and professional relationships, as well as its role in culture and the media.

ONLINE ◉
OL1 (50673) 6980

Shady Grove

US1	(51650)	5172	Tu,Th	6:30–9:30 p.m.

SPCH 426 Negotiation and Conflict Management (3)

Prerequisite: Any SPCH course or COMM 300. A study of the role of communication in shaping negotiation and conflict processes and outcomes. Simulation and role play are used to model workplace practices.

ONLINE ◉
OL1 (50456) 6980

SPCH 470 Listening (3)

Prerequisite: Any SPCH course or COMM 300. A survey of theories of the listening process. Emphasis is on functional analysis of listening behavior. Students may receive credit only once under this course number.

ONLINE ◉
OL1 (50457) 6980

SPCH 472 Theories of Nonverbal Communication (3)

Prerequisite: Any SPCH course or COMM 300. An examination of theories, research, and applications of nonverbal communication in both personal and professional contexts. Topics include movement, body language, and gestures; clothing and personal artifacts; facial expression and eye behavior; use of space and territory; touching behavior; paralanguage; and voice characteristics. Cross-cultural and gender differences in nonverbal communication are also explored.

College Park

US1	(51556)	4071	M,W	6:45–10 p.m.

SPCH 482 Intercultural Communication (3)

Prerequisite: Any SPCH course or COMM 300. An examination of the major variables of communication in an intercultural context. Topics include cultural, racial, and national differences; stereotypes; values; cultural assumptions; and verbal and nonverbal channels.

ONLINE ◉
OL1 (50458) 6980

Statistics

STAT 200 Introduction to Statistics (3)

Prerequisite: MATH 103, MATH 106, or MATH 107. An introduction to statistics. Topics include descriptive statistics, methods of sampling, tables, graphs, percentiles, concepts of probability, normal and chi-square distributions, sampling distributions, confidence intervals, hypothesis testing of one and two means, proportions, binomial experiments, sample size calculations, correlation, and regression. Applications in business, social sciences, and other fields are discussed. Students who receive credit for STAT 200 may not receive credit for the following courses: BEHS 202, BEHS 302, BMGT 230, ECON 321, GNST 201, MATH 111, MGMT 316, PSYC 200, SOCY 201, STAT 100, STAT 225, or STAT 230.

ONLINE ◉
OL1 (50459) 6980

College Park

US1	(51386)	4072	Tu,Th	7–10 p.m.
US2	(51387)	4081	M,W	6:30–10 p.m.
USS	(51388)	4011	M	6:30–10 p.m.

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

STAT 225 Introduction to Statistical Methods in Psychology (3)
Prerequisite: MATH 103, MATH 106, or MATH 107. Recommended: PSYC 100 or an introductory social sciences course. An introduction to quantitative methods in the behavioral and social sciences and to psychological research. Topics include the measurement of variables, measures of central tendency and dispersion, correlation, statistical inference and probability, hypothesis testing, t-tests, analysis of variance, and chi-squares tests. Students who receive credit for STAT 225 may not receive credit for the following courses: BEHS 202, BEHS 302, BMGT 230, ECON 321, GNST 201, MGMT 316, PSYC 200, SOCY 201, STAT 100, STAT 200, or STAT 230.

ONLINE ◉
 OL1 (50659) 6980

STAT 230 Business Statistics (3)
Prerequisite: MATH 103, MATH 106, or MATH 107. An introduction to the essential concepts of statistics for business and management. Topics include descriptive statistics, probability theory, discrete and continuous probability distributions, sampling theory, estimation, hypothesis testing, regression, and decision theory. Discussion also covers the application of these concepts to solving problems in business and management. Students may receive credit for only one of the following courses: BEHS 202, BEHS 302, BMGT 230, ECON 321, GNST 201, MGMT 316, PSYC 200, SOCY 201, STAT 200, STAT 225, or STAT 230.

ONLINE ◉
 OL1 (50517) 6980
College Park
 US1 (51394) 4071 M,W   6:45–10 p.m.
 US2 (51417) 4082 Tu,Th   6:30–10 p.m.
 USS (51393) 4041 Th   6:45–10 p.m.

Women's Studies

WMST 200 Introduction to Women's Studies: Women and Society (3)
(Fulfills the general education requirement in behavioral and social sciences.) An interdisciplinary study of the status, roles, and experiences of women in contemporary society. Sources from a variety of fields (such as literature, psychology, history, and anthropology) focus on the writings of women themselves.

ONLINE ◉
 OL1 (50537) 6980

Writing

WRTG 101 Introduction to Writing (3)
(Formerly ENGL 101. Students for whom English is not a first language should consider taking WRTG 101X instead.) Prerequisite: Satisfactory performance on a placement test or EDCP 103. Practice in effective writing and clear thinking at all levels, including the sentence and paragraph, with emphasis on the essay and research report. Specific steps reviewed within the writing process include formulating purpose, identifying an audience, and selecting and using research resources and methods of development. Assignments include composing a total of at least 4,500 words (approximately 20 pages). Students may receive credit for only one of the following courses: ENGL 101, ENGL 101X, WRTG 101, or WRTG 101X.

ONLINE ◉
 OL1 (50694) 6980
College Park
 USS (51440) 4011 M   4:10–7:25 p.m.
 USS (51439) 4031 W   6:45–10 p.m.
College Park/Online Hybrid ✳
 US2 (51441) 4082 Tu,Th   6:30–10 p.m.

WRTG 288 Standard English Grammar (3)
(Formerly ENGL 281. Fulfills the general education requirement in communications.) Prerequisite: WRTG 101/101X or ENGL 101/101X. An overview of grammatical structures of standard formal and written English. Topics include parts of speech, punctuation, choice and usage of words, sentence patterns, and advanced grammatical issues. Students may receive credit for only one of the following courses: ENGL 281, ENGL 281X, or WRTG 288.

ONLINE ◉
 OL1 (50705) 6980

WRTG 289 Introduction to Principles of Text Editing (3)
(Formerly ENGL 278F. Fulfills the general education requirement in communications.) Prerequisite: WRTG 101/101X or ENGL 101/101X. An introduction to the practice of editing. Focus is on striving for correctness, consistency, and clarity of style, while writing, evaluating, and rewriting various documents. Students may receive credit for only one of the following courses: ENGL 278F or WRTG 289.

ONLINE ◉
 OL1 (51526) 6980
College Park
 US1 (51557) 4072 Tu,Th   7–10 p.m.

◉ *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

✳ *Most hybrid classes meet on-site approximately every other week. Go to* www.umuc.edu/distance *for technology requirements.*

COURSE DESCRIPTIONS

WRTG 291 Expository and Research Writing (3)
(Formerly ENGL 291. Fulfills the general education requirement in communications.) Prerequisites: WRTG 101/101X (or ENGL 101/101X) and LIBS 150. Continued practice in critical reading, thinking, and writing skills. Focus is on analyzing, evaluating, and synthesizing diverse sources and viewpoints to develop persuasive and argumentative writing projects. Assignments include written exercises, two short research essays, and a research paper, resulting in a total of at least 4,500 words (approximately 20 pages). Students may receive credit for only one of the following courses: ENGL 291, ENGL 291H or WRTG 291.

ONLINE ◉
OL1 (50709) 6980
College Park
US2 (51443) 4081 M,W   6:30–10 p.m.
USS (51442) 4021 Tu   6:45–10 p.m.

WRTG 293 Introduction to Technical and Business Writing (3)
(Formerly COMM 293. Fulfills the general education requirement in communications.) Prerequisites: WRTG 101/101X (or ENGL 101/101X) and LIBS 150. An introduction to the process of technical and business writing. Topics include conducting audience and needs analyses; organizing and writing clear, precise, grammatically correct workplace prose; and producing a variety of routine professional reports and correspondence. Students may receive credit for only one of the following courses: COMM 293, ENGL 293 or WRTG 293

ONLINE ◉
OL1 (50714) 6980

WRTG 388 Advanced Grammar and Style (3)
(Formerly ENGL 384. Fulfills the general education requirement in communications.) Prerequisite: WRTG 101/101X or ENGL 101/101X. An examination of the basic units of grammatical description, the nature of grammatical categories and structures and the reasons for creating and using them, and the application of grammatical concepts to written style. Students may receive credit for only one of the following courses: ENGL 384 or WRTG 388.

ONLINE ◉
OL1 (51770) 6980

WRTG 390 Writing for Managers (3)
(Formerly COMM 390. Fulfills the general education requirement in communications.) Prerequisite: WRTG 101/101X or ENGL 101/101X. A practicum in the kinds of writing skills that managers need for the workplace. Communication skills emphasized include planning information, developing reader-based prose, improving personal writing performance and guiding the writing of subordinates, and mastering such writing tasks as strategic plans and performance appraisals. Students may receive credit for only one of the following courses: COMM 390, HUMN 390, or WRTG 390.

ONLINE ◉
OL1 (50719) 6980
College Park
USS (51771) 4011 M   6:30–10 p.m.

WRTG 391 Advanced Expository and Research Writing (3)
(Formerly ENGL 391. Students for whom English is a not a first language should consider taking WRTG 391X instead. Fulfills the general education requirement in intensive upper-level writing.) Prerequisite: WRTG 101/101X or ENGL 101/101X. Instruction and practice in methods of presenting ideas and factual information clearly and effectively. Emphasis is on developing skills fundamental to academic writing. Published writings are discussed and evaluated. Assignments include composing a total of 6,000 words (approximately 25 pages). Students may receive credit for only one of the following courses: ENGL 391, ENGL 391X, WRTG 391, or WRTG 391X.

ONLINE ◉
OL1 (50723) 6980
College Park
USS (51558) 4011 M   6:30–10 p.m.
College Park/Online Hybrid ✳
US2 (51444) 4082 Tu,Th 6:30–10 p.m.
Shady Grove
USS (51646) 5131 W   6:30–9:45 p.m.

◉ *Go to www.umuc.edu/distance for technology requirements before registering for online sections.*

✳ *Most hybrid classes meet on-site approximately every other week. Go to www.umuc.edu/distance for technology requirements.*

WRTG 393 Technical Writing (3)
(Formerly COMM 393. Students for whom English is a not a first language should consider taking WRTG 393X instead. Fulfills the general education requirement in intensive upper-level writing.) Prerequisite: WRTG 101/101X or ENGL 101/101X. The writing of technical papers and reports. Focus is on building skills in critical thinking, research, and document design. Assignments include composing a total of 6,000 words (approximately 25 pages) in various formats (e.g., the oral presentation, the résumé, correspondence, manuals, procedures, instructions, and different types of reports, including proposal, progress, analytic, and feasibility). Students may receive credit for only one of the following courses: COMM 393, COMM 393X, ENGL 393, ENGL 393X , WRTG 393, or WRTG 393X.

ONLINE ◉
  OL1   (50727)   6980
Andrews Air Force Base
  US1   (52230)   4171   M–Th   11:25 a.m.–12:55 p.m.
Bolling/Anacostia
  US1   (51599)   4272   Tu,Th   6–9 p.m.
College Park
  US2   (51446)   4081   M,W   6:30–10 p.m.
  USS   (51445)   4021   Tu   6:45–10 p.m.
Dorsey Station
  USS   (51560)   7611   M   6:30–10 p.m.
Patuxent River Naval Air Station
  US1   (52232)   5872   Tu,Th   6:30–9:30 p.m.
Shady Grove/Online Hybrid ✳
  US2   (51642)   5182   Tu,Th   6:30–10 p.m.

WRTG 393X Technical Writing (3)
(Formerly COMM 393X. Enrollment restricted to students for whom English is not a first language. Fulfills the general education requirement in intensive upper-level writing.) Prerequisite: WRTG 101/101X, ENGL 101/101X. *See WRTG 393 above for course description.*

ONLINE ◉
  OL1   (50744)   6980

WRTG 394 Business Writing (3)
(Formerly COMM 394. Students for whom English is not a first language should consider taking WRTG 394X instead. Fulfills the general education requirement in intensive upper-level writing.) Prerequisite: WRTG 101/101X or ENGL 101/101X. An introduction to professional workplace writing. Topics include context, purpose, audience, style, organization, format, technology, results, and strategies for persuasion when writing typical workplace messages. In addition to shorter assignments, a substantial formal report that incorporates data analysis and support for conclusions or recommendations is required. Assignments include composing a total of 6,000 words (approximately 25 pages). Students may receive credit for only one of the following courses: COMM 394, COMM 394X, ENGL 394, ENGL 394X, WRTG 394, or WRTG 394X.

ONLINE ◉
  OL1   (50734)   6980
Andrews Air Force Base
  US2   (51584)   4182   Tu,Th   6:30–10 p.m.
College Park
  US1   (51449)   4071   M,W   6:45–10 p.m.
College Park/Online Hybrid ✳
  USS   (51447)   4041   Th   6:45–10 p.m.
  USS   (51448)   4061   Sa   8:30 a.m.–12 noon
Fort Meade
  US1   (51571)   4572   Tu,Th   6–9 p.m.
Hagerstown
  USS   (51822)   4641   Th   2–5:15 p.m.
Prince George's CC/Online Hybrid ✳
  USS   (51531)   6131   W   6:30–9:45 p.m.
Shady Grove
  US1   (51649)   5171   M,W   6:30–10 p.m.
Waldorf/Online Hybrid ✳
  USS   (51633)   5011   M   6:30–10 p.m.

WRTG 394X Business Writing (3)
(Formerly COMM 394X. Enrollment restricted to students for whom English is not a first language. Fulfills the general education requirement in intensive upper-level writing.) Prerequisite: WRTG 101/101X or ENGL 101/101X. An introduction to professional workplace writing. Topics include context, purpose, audience, style, organization, format, technology, results, and strategies for persuasion when writing typical workplace messages. In addition to shorter assignments, a substantial formal report that incorporates data analysis and support for conclusions or recommendations is required. Assignments include composing a total of 6,000 words (approximately 25 pages). Students may receive credit for only one of the following courses: COMM 394, COMM 394X, ENGL 394, ENGL 394X, WRTG 394, or WRTG 394X.

ONLINE ◉
  OL1   (51775)   6980

WRTG 494 Grant and Proposal Writing (3)
(Formerly COMM 492. Fulfills the general education requirement in communications.) Prerequisite: Either WRTG 393/393X, WRTG 394/394X, COMM 393/393X, or COMM 394/394X. An advanced study of technical writing, focusing on composing competitive proposals in response to Request for Proposals (RFPs) and other funding solicitations from the federal government, community and private sources. Discussion covers stages of the proposal-development process, including researching the funding agency for its mission, target populations, and problems of interest; assessing the RFP to determine evaluation criteria; and assembling the required elements of a successful proposal. Assignments include working in teams to prepare a competitive proposal. Students may receive credit for only one of the following courses: COMM 492, ENGL 489C or WRTG 494.

ONLINE ◉
  OL1   (50743)   6980

◉   *Go to* www.umuc.edu/distance *for technology requirements before registering for online sections.*

✳   *Most hybrid classes meet on-site approximately every other week. Go to* www.umuc.edu/distance *for technology requirements.*

COURSES OFFERED ONLINE

Online education makes it possible for you to complete your degree or certificate program from any place with Internet access. You can participate in your class day or night—whenever is most convenient for you.

Key to Course Listing

	Catalog		Number
Subject	Number	Course Title	of Units
ACCT	321	Cost Accounting	(3)
	(60238)	6980	
	Class	Section	
	Number	Number	

Technical Requirements

To check the most current system requirements for online courses, go to *tychousa.umuc.edu/tech/min_tech.html.*

Course Materials

Special requirements (e.g., lab manuals, video, or special computer requirements) are indicated in the following course list by icon.

Go to *tychousa.umuc.edu* to check out your course syllabus. If you do not receive an e-mail with class information before the session begins, e-mail *textbooks@umuc.edu.*

New to Online Study?

If you haven't taken an online course before and want to find out more, go to *www.umuc.edu/distance* and take a test drive with WEBT 101 Orientation to WebTycho.

Online Classes

Online Session 1
(May 26–August 22)

AASP 201 Introduction to African American Studies (3)
(50776) 6980

ACCT 220 Principles of Accounting I (3)
(50101) 6980

ACCT 221 Principles of Accounting II (3)
(50108) 6980

ACCT 301 Accounting for Nonaccounting Managers (3)
(50535) 6980

ACCT 310 Intermediate Accounting I (3)
(50113) 6980

ACCT 311 Intermediate Accounting II (3)
(50116) 6980

ACCT 321 Cost Accounting (3)
(50118) 6980

ACCT 323 Taxation of Individuals (3)
(50120) 6980

ACCT 326 Accounting Information Systems (3)
(50122) 6980

ACCT 328 Accounting Software (3)
(50124) 6980

ACCT 410 Accounting for Government and Not-for-Profit Organizations (3)
(50126) 6980

ACCT 411 Ethics and Professionalism in Accounting (3)
(50128) 6980

ACCT 417 Taxation of Corporations (3)
(50129) 6980

ACCT 422 Auditing Theory and Practice (3)
(50130) 6980

ACCT 424 Advanced Accounting (3)
(50132) 6980

ACCT 425 International Accounting (3)
(50133) 6980

ACCT 436 Internal Auditing (3)
(50629) 6980

ACCT 427 Advanced Auditing (3)
(51836) 6980

ACCT 433 Audit and Control of Information Technology (3)
(51835) 6980

ACCT 436 Internal Auditing (3)
(50629) 6980

ACCT 438 Fraud and Forensic Accounting (3)
(51455) 6980

ACCT 495 Issues in Accounting Practice (3)
(50134) 6980

ANTH 102 Introduction to Anthropology: Cultural Anthropology (3)
(50647) 6980

ANTH 344 Cultural Anthropology and Linguistics (3)
(50135) 6980

ANTH 350 Medical Anthropology (3)
(51528) 6980

ANTH 398K The Great Apes (1)
(51529) 7980
Class meets July 13–August 16.

ANTH 398S Peoples and Cultures of the World: South Asia (1)
(51530) 7980
Class meets July 13–August 16.

ARTH 370 History of World Art I (3)
(50136) 6980

ASTD 150 Introduction to Asian Studies I (3)
(50628) 6980

ASTR 100 Introduction to Astronomy (3)
(50138) 6980

BEHS 210 Introduction to Social and Behavioral Science (3)
(50141) 6980

BEHS 220 Diversity Awareness (3)
(51644) 6980

BEHS 343 Parenting Today (3)
(50143) 6980

BEHS 398O Individuals, Society, and Environmental Sustainability (3)
(51645) 6980

BEHS 453 Domestic Violence (3)
(50145) 6980

BIOL 101 Concepts of Biology (3)
(50146) 6980

BIOL 102 Laboratory in Biology (1) $
(50152) 6980

$ *Purchase of a lab kit required.*

BIOL	103	**Introduction to Biology (4) $** (50682) 6980
BIOL	160	**Human Biology (3)** (50717) 6980
BIOL	181	**Life in the Oceans (3)** (50157) 6980
BIOL	301	**Human Health and Disease (3)** (51648) 6980
BIOL	302	**Bacteria, Viruses, and Health (3)** (50779) 6980
BIOL	320	**Forensic Biology (3)** (50780) 6980
BIOL	350	**Molecular and Cellular Biology (3)** (50627) 6980
BIOL	362	**Neurobiology (3)** (50158) 6980
BMGT	110	**Introduction to Business Management (3)** (50159) 6980
BMGT	304	**Managing E-Commerce in Organizations (3)** (50165) 6980
BMGT	305	**Knowledge Management (3)** (51762) 6980
BMGT	312	**Women in Business (3)** (50166) 6980
BMGT	313	**Women as Entrepreneurs (3)** (50167) 6980
BMGT	314	**Women as Leaders (3)** (50168) 6980
BMGT	317	**Problem Solving for Managers (3)** (50169) 6980
BMGT	339	**Government and Business Contracting (3)** (50170) 6980
BMGT	364	**Management and Organization Theory (3)** (50171) 6980
BMGT	365	**Organizational Leadership (3)** (50178) 6980
BMGT	380	**Business Law I (3)** (50179) 6980
BMGT	381	**Business Law II (3)** (50183) 6980
BMGT	391	**Motivation, Performance, and Productivity (3)** (50184) 6980
BMGT	392	**Global Business Management (3)** (50185) 6980
BMGT	437	**International Business Law (3)** (50195) 6980
BMGT	464	**Organizational Behavior (3)** (50186) 6980

BMGT	482	**Business and Government (3)** (50187) 6980
BMGT	487	**Project Management I (3)** (50188) 6980
BMGT	488	**Project Management II (3)** (51457) 6980
BMGT	495	**Strategic Management (3)** (50189) 6980
BMGT	496	**Business Ethics (3)** (50192) 6980
CAPL	398A	**Career Planning Management (1)** (50786) 6980 *Class meets May 26–July 12.* (50831) 7980 *Class meets July 13–August 22.*
CCJS	100	**Introduction to Criminal Justice (3)** (50196) 6980
CCJS	105	**Introduction to Criminology (3)** (50765) 6980
CCJS	230	**Criminal Law in Action (3)** (50199) 6980
CCJS	234	**Criminal Procedure and Evidence (3)** (50677) 6980
CCJS	320	**Introduction to Criminalistics (3)** (50492) 6980
CCJS	340	**Law-Enforcement Administration (3)** (50200) 6980
CCJS	341	**Criminal Investigation (3)** (51458) 6980
CCJS	345	**Introduction to Security Management (3)** (50203) 6980
CCJS	350	**Juvenile Delinquency (3)** (50201) 6980
CCJS	351	**Issues in Criminal Justice (6)** (50202) 6980
CCJS	352	**Drugs and Crime (3)** (51459) 6980
CCJS	360	**Victimology (3)** (50767) 6980
CCJS	370	**Race, Crime, and Criminal Justice (3)** (52238) 6980
CCJS	420	**Medical and Legal Investigations of Death (3)** (50768) 6980
CCJS	421	**Computer Forensics (3)** (50769) 6980
CCJS	430	**Legal and Ethical Issues in Security Management (3)** (50494) 6980
CCJS	461	**Psychology of Criminal Behavior (3)** (50770) 6980
CCJS	491	**Institutional Security (3)** (51689) 6980

CCJS	496	**Cyber Crime and Security (3)** (51690) 6980
CCJS	497	**Correctional Administration (3)** (50680) 6980
CHIN	111	**Elementary Chinese I (3)** (51693) 6980
CMIS	102	**Introduction to Problem Solving and Algorithm Design (3)** (50204) 6980
CMIS	141	**Introductory Programming (3)** (50207) 6980
CMIS	160	**Discrete Mathematics for Computing (3)** (50210) 6980
CMIS	170	**Introduction to XML (3)** (50749) 6980
CMIS	241	**Data Structures Abstraction (3)** (50212) 6980
CMIS	242	**Intermediate Programming (3)** (50750) 6980
CMIS	310	**Computer Systems and Architecture (3)** (50213) 6980
CMIS	320	**Relational Databases (3)** (50216) 6980
CMIS	325	**UNIX with Shell Programming (3)** (50217) 6980
CMIS	330	**Software Engineering Principles and Techniques (3)** (50219) 6980
CMIS	345	**Object-Oriented Design and Programming (3)** (51519) 6980
CMIS	370	**Data Communications (3)** (50221) 6980
CMIS	375	**Programming in Perl (3)** (50222) 6980
CMIS	415	**Advanced UNIX and C (3)** (51777) 6980
CMIS	420	**Advanced Relational Databases (3)** (50223) 6980
CMIS	435	**Computer Networking (3)** (50224) 6980
CMIS	440	**Advanced Programming in Java (3)** (50644) 6980
CMIS	445	**Distributed Systems (3)** (51520) 6980
CMIS	465	**Software Verification and Validation (3)** (51695) 6980
CMIS	485	**Web Database Development (3)** (50536) 6980

$ *Purchase of a lab kit required.*

COURSES OFFERED ONLINE

CMIT 261 **Introduction to Oracle (3)** 🪟
(50226) 6980

CMIT 265 **Networking Essentials (3)**
(50227) 6980

CMIT 320 **Network Security (3)**
(50462) 6980

CMIT 350 **Interconnecting Cisco Devices (3)**
(50521) 6980

CMIT 364 **Windows XP Professional (3)**
(51521) 6980

CMIT 368 **Windows Server 2003 (3)**
(50606) 6980

CMIT 376 **Windows Network Infrastructure (3)**
(50745) 6980

CMIT 377 **Windows Directory Services Infrastructure (3)**
(50645) 6980

CMIT 399V **Windows Vista (3)**
(50783) 6980

CMIT 450 **Designing Cisco Networks (3)**
(51522) 6980

CMIT 480 **Designing Security for a Windows Network (3)**
(50522) 6980

CMIT 499S **Advanced Network Security (3)**
(51523) 6980

CMSC 101 **Introductory Computer Science (3)**
(50229) 6980

CMSC 130 **Computer Science I (3)**
(50230) 6980

CMSC 150 **Introduction to Discrete Structures (3)**
(50231) 6980

CMSC 230 **Computer Science II (3)**
(50232) 6980

CMSC 311 **Computer Organization (3)**
(51524) 6980

CMSC 325 **Game Design and Development (3)**
(51525) 6980

CMSC 330 **Advanced Programming Languages (3)**
(50641) 6980

CMSC 335 **Object-Oriented and Concurrent Programming (3)**
(50523) 6980

CMSC 415 **UML and Design Patterns (3)**
(50675) 6980

CMSC 420 **Advanced Data Structures and Analysis (3)**
(51696) 6980

CMSC 495 **Current Trends and Projects in Computer Science (3)**
(51697) 6980

CMST 103 **Application Software (3)**
(50233) 6980

CMST 303 **Advanced Application Software (3)**
(50234) 6980

CMST 306 **Introduction to Visual Basic Programming (3)**
(50235) 6980

CMST 310 **Electronic Publishing (3)**
(50236) 6980

CMST 311 **Advanced Electronic Publishing (3)**
(51711) 6980

CMST 340 **Computer Applications in Management (3)**
(50646) 6980

CMST 385 **Internet and Web Design (3)**
(50237) 6980

CMST 386 **Advanced Internet and Web Design (3)**
(50239) 6980

CMST 430 **Web Site Management (3)**
(50240) 6980

CMST 450 **Web Design with XML (3)**
(50241) 6980

COMM 300 **Communication Theory (3)**
(50242) 6980

COMM 379A **Critical Perspectives in Mass Communication (3)**
(51652) 6980

COMM 380 **Language in Social Contexts (3)** 🎬
(50245) 6980

COMM 400 **Communication and the Law (3)**
(50247) 6980

COMM 493 **Strategies for Visual Communication (3)**
(50248) 6980

COMM 495 **Seminar in Workplace Communication (3)**
(50249) 6980

ECON 201 **Principles of Macroeconomics (3)**
(50250) 6980

ECON 203 **Principles of Microeconomics (3)**
(50256) 6980

ECON 305 **Macroeconomic Theory Policy (3)**
(50633) 6980

ECON 430 **Money and Banking (3)**
(50597) 6980

EDCP 100 **Principles of Successful Learning (3)**
(50260) 6970

EDCP 103 **Fundamentals of Writing and Grammar (3)**
(50526) 6980

EMGT 302 **Concepts of Emergency Management (3)**
(50746) 6980

EMGT 304 **Emergency Response Preparedness and Planning (3)**
(50747) 6980

EMGT 306 **Political and Policy Issues in Emergency Management (3)**
(50773) 6980

EMGT 310 **Continuity of Operations Planning and Implementation (3)**
(51461) 6980

EMGT 312 **Social Dimensions of Disaster (3)**
(51699) 6980

ENGL 205 **Introduction to Shakespeare (3)**
(50777) 6980

ENGL 240 **Introduction to Fiction, Poetry, and Drama (3)**
(50261) 6980

ENGL 294 **Introduction to Creative Writing (3)**
(50602) 6980

ENGL 303 **Critical Approaches to Literature (3)**
(50263) 6980

ENGL 310 **Medieval Renaissance British Literature (3)**
(51653) 6980

ENGL 311 **17th- and 18th-Century British Literature (3)**
(50635) 6980

ENGL 345 **Modern Poetry (3)**
(50266) 6980

ENGL 354 **American Women Writers Since 1900 (3)**
(50267) 6980

ENGL 364 **African American Authors Since 1900 (3)**
(50268) 6980

ENGL 406 **Shakespeare: Power and Justice (3)**
(51654) 6980

ENGL 425 **Modern British Literature (3)**
(50636) 6980

ENGL 433 **American Literature: 1914 to the Present (3)**
(50269) 6980

ENGL 441 **The Novel in America Since 1914 (3)**
(50270) 6980

ENGL 454 **Modern World Drama (3)**
(50637) 6980

ENGL 481 **The Art of Narration (3)**
(51655) 6980

ENMT 301 **Environment and Ecosystems Management (3)**
(50271) 6980

ENMT 303 **Environmental Regulations and Policy (3)**
(50272) 6980

🪟 *Windows NT 4.0, 2000, XP Professional, or Vista; at least 5 GB of hard disk space; 256 MB RAM; and a CPU processor speed of 350 MHz required.*

🎬 *Video programs required.*

ENMT 305 **Hazardous Materials Toxicology (3)**
(50503) 6980

ENMT 310 **Emergency Planning and Operations Management (3)**
(50649) 6980

ENMT 321 **Environmental Health (3)**
(50504) 6980

ENMT 340 **Environmental Technology (3)**
(51656) 6980

ENMT 360 **Introduction to Urban Watersheds (3)**
(50650) 6980

ENMT 390 **Environmental Risk Assessment (3)**
(51701) 6980

ENMT 405 **Pollution Prevention Strategies (3)**
(50651) 6980

EXCL 301 **Learning Analysis and Planning (3)** ★
(50273) 6980

FINC 310 **Entrepreneur Venture Planning (3)**
(50752) 6980

FINC 321 **Fundamentals of Building Wealth (3)**
(50753) 6980

FINC 322 **Personal Financial Management (1)**
(51462) 6980
Class meets May 26–July 12.

FINC 330 **Business Finance (3)**
(50755) 6980

FINC 340 **Investments (3)**
(50758) 6980

FINC 351 **Risk Management (3)**
(50759) 6980

FINC 430 **Financial Management (3)**
(50760) 6980

FINC 440 **Security Analysis and Valuation (3)**
(50761) 6980

FINC 460 **International Finance (3)**
(50762) 6980

FINC 495 **Contemporary Issues in Finance (3)**
(51703) 6980

FSCN 302 **Fire Emergency Services Administration (3)**
(50497) 6980

FSCN 304 **Personnel Management for Fire and Emergency Services (3)**
(50751) 6980

FSCN 305 **Fire Prevention Organization and Management (3)**
(50654) 6980

FSCN 306 **Fire Investigation and Analysis (3)**
(51761) 6980

FSCN 412 **Politic and Legal Foundations of Fire Protection (3)**
(50274) 6980

FSCN 413 **The Community and Fire Threat (3)**
(51705) 6980

GERM 111 **Elementary German I (3)** ❑ 🎬
(50275) 6980

GERO 100 **Introduction to Gerontology (3)**
(50276) 6980

GERO 302 **Health and Aging (3)**
(50277) 6980

GERO 311 **Women and Aging (3)**
(50652) 6980

GERO 338 **Health Promotion in Older Adults (3)**
(50763) 6980

GERO 380 **End-of-Life Issues and Perspectives (3)**
(51657) 6980

GERO 495C **Alzheimer's Disease: Current Issues, Perspectives, and Research (1)**
(51658) 6980
Class meets May 26–June 29.

GERO 495H **Illness and Aging (1)**
(51659) 7980
Class meets July 13–August 16.

GERO 495K **Geriatric Nutrition (1)**
(51778) 6980
Class meets July 13–August 16.

GVPT 100 **Introduction to Political Science (3)**
(50678) 6980

GVPT 170 **American Government (3)**
(50278) 6980

GVPT 200 **International Political Relations (3)**
(50689) 6980

GVPT 280 **Comparative Politics and Government (3)**
(51779) 6980

GVPT 403 **Law, Morality, and War (3)**
(51660) 6980

GVPT 406 **Global Terrorism (3)**
(50690) 6980

GVPT 408 **Counterterrorism (3)**
(51661) 6980

GVPT 444 **American Political Theory (3)**
(51780) 6980

GVPT 457 **American Foreign Relations (3)**
(50764) 6980

HIST 115 **World History I (3)**
(50281) 6980

HIST 116 **World History II (3)**
(50284) 6980

HIST 141 **Western Civilization I (3)**
(50638) 6980

HIST 142 **Western Civilization II (3)**
(50528) 6980

HIST 156 **History of the United States to 1865 (3)**
(50285) 6980

HIST 157 **History of the United States Since 1865 (3)**
(50287) 6980

HIST 309 **Introduction to Historical Writing (3)**
(50289) 6980

HIST 316L **The American West (3)**
(50782) 6980

HIST 336 **Europe in the 19th Century: 1815 to 1919 (3)**
(50291) 6980

HIST 337 **Europe's Bloodiest Century (3)**
(50292) 6980

HIST 354 **Latin America: Revolutions, Caudillos, and Democracy (3)**
(52236) 6980

HIST 364 **Emergence of Modern America: 1900 to 1945 (3)**
(50293) 6980

HIST 365 **Recent America: 1945 to the Present (3)**
(50294) 6980

HIST 376 **Women and the Family in America to 1870 (3)**
(51781) 6980

HIST 377 **Women in America Since 1870 (3)**
(50295) 6980

HIST 460 **African American Life: 1500 to 1865 (3)**
(50781) 6980

HIST 461 **African American Life Since 1865 (3)**
(50296) 6980

HIST 462 **The U.S. Civil War (3)**
(50297) 6980

HIST 465 **World War II (3)**
(51782) 6980

HIST 481 **History of Modern China (3)**
(50298) 6980

HMLS 302 **Introduction to Homeland Security (3)**
(50691) 6980

HMLS 304 **Strategic Planning in Home Security (3)**
(50693) 6980

HMLS 406 **Legal and Political Issues of Homeland Security (3)**
(50772) 6980

★ *Before registering for this course, you must be admitted to EXCEL and participate in an orientation session. For information, call 800-888-UMUC, ext. 7888, or send an e-mail to* priorlearning@umuc.edu.

❑ *Windows 98 (or higher), a sound card, a microphone, speakers, and occasional synchronous work required.*

🎬 *Video programs required.*

COURSES OFFERED ONLINE

HMLS 408 Infrastructure Security Issues (3)
(51464)   6980

HMLS 414 International Security Issues (3)
(51465)   6980

HRMN 300 Human Resource Management (3)
(50299)   6980

HRMN 302 Organizational Communication (3)
(50305)   6980

HRMN 362 Labor Relations (3)
(50308)   6980

HRMN 363 Negotiation Strategies (3)
(50524)   6980

HRMN 365 Conflict Management in Organizations (3)
(50309)   6980

HRMN 367 Organizational Culture (3)
(50310)   6980

HRMN 395 The Total Rewards Approach to Compensation Management (3)
(51466)   6980

HRMN 400 Human Resource Management: Analysis and Problems (3)
(50311)   6980

HRMN 406 Employee Training and Development (3)
(50313)   6980

HRMN 408 Employment Law for Business (3)
(50314)   6980

HRMN 495 Contemporary Issues in Human Resource Management Practice (3)
(50634)   6980

HUMN 102 Classical Foundations (3)
(50639)   6980

HUMN 311 Workplace Ethics (3)
(50316)   6980

HUMN 336 Ideas Shaping the 21st Century (3)
(50318)   6980

HUMN 348 Religions of the East (3)
(51783)   6980

HUMN 351 Myth and Culture (3)
(50321)   6980

IFSM 201 Introduction to Computer-Based Systems (3)
(50324)   6970

IFSM 300 Information Systems in Organizations (3)
(50336)   6980

IFSM 302 Workplace Productivity (3)
(50345)   6980

IFSM 303 Human Factors in Information Systems (3)
(50347)   6980

IFSM 304 Ethics in the Information Age (3)
(50349)   6980

IFSM 310 Software and Hardware Concepts (3)
(50353)   6980

IFSM 410 Database Concepts (3)
(50355)   6980

IFSM 411 SQL (3)
(50601)   6980

IFSM 430 Information Systems and Security (3)
(50357)   6980

IFSM 432 Disaster Recovery Planning (3)
(50359)   6980

IFSM 433 Information Security Needs Assessment and Planning (3)
(50360)   6980

IFSM 438 Project Management (3)
(50361)   6980

IFSM 450 Telecommunication Systems in Management (3)
(50363)   6980

IFSM 454 Information System Security Mechanisms (3)
(50364)   6980

IFSM 457 Cyberterrorism (3)
(51784)   6980

IFSM 459 Security Issues and Emerging Technologies (3)
(50681)   6980

IFSM 461 Systems Analysis and Design (3)
(50365)   6980

JAPN 111 Elementary Japanese I (3) ❑ 🎞
(50529)   6980

JAPN 112 Elementary Japanese II (3) ❑ 🎞
(52231)   6980

JAPN 114 Elementary Japanese III (3) ❑ 🎞
(51710)   6980

JOUR 201 Writing for the Mass Media (3)
(50367)   6980

JOUR 330 Public Relations Theory (3)
(50369)   6980

JOUR 371 Magazine Article and Feature Writing (3)
(51785)   6980

LGST 101 Introduction to Law (3)
(50370)   6980

LGST 200 Techniques of Legal Research (3)
(50372)   6980

LGST 201 Legal Writing (3)
(50374)   6980

LGST 204 Legal Ethics (3)
(50376)   6980

LGST 312 Torts (3)
(50377)   6980

LGST 315 Domestic Relations (3)
(50378)   6980

LGST 320 Criminal Law and Procedures (3)
(50656)   6980

LGST 325 Litigation (3)
(50379)   6980

LGST 327 Alternative Dispute Resolution (3)
(51467)   6980

LGST 330 Administrative Law (3)
(50496)   6980

LGST 335 Elder Law (3)
(50657)   6980

LGST 340 Contract Law (3)
(50380)   6980

LGST 360 Computer Applications in the Legal Environment (3)
(50381)   6980

LGST 400 Advanced Legal Research and Analysis (3)
(51707)   6980

LGST 401 Advanced Legal Writing (3)
(51709)   6980

LGST 411 Consumer Protection Law (3)
(50382)   6980

LGST 415 Intellectual Property (3)
(50771)   6980

LGST 450 Bankruptcy Law (3)
(51708)   6980

LIBS 150 Information Literacy and Research Methods (1)
(50383)   6970
Class meets May 26–July 12.
(50464)   7980
Class meets July 13–August 22.

MATH 009 Introductory Algebra (3)
(50506)   6980

MATH 012 Intermediate Algebra (3)
(50512)   6980

MATH 106 Finite Mathematics (3)
(50707)   6980

MATH 107 College Algebra (3)
(50395)   6980

MATH 108 Trigonometry and Analytic Geometry (3)
(50653)   6980

MATH 115 Pre-Calculus (3)
(51786)   6980

MATH 140 Calculus I (4)
(50399)   6980

MATH 141 Calculus II (4)
(50400)   6980

MRKT 310 Marketing Principles and Organization (3)
(50401)   6980

MRKT 314 Nonprofit Marketing (3)
(51468)   6980

❑ *Windows 98 (or higher), a sound card, a microphone, speakers, and occasional synchronous work required.*

🎞 *Video programs required.*

MRKT 354	**Integrated Marketing Communications (3)** (50406) 6980	
MRKT 395	**Customer Relationship Management (3)** (50407) 6980	
MRKT 410	**Consumer Behavior (3)** (50408) 6980	
MRKT 454	**Global Marketing (3)** (51469) 6980	
MRKT 457	**E- Marketing (3)** (50775) 6980	
MRKT 495	**Marketing Policies and Strategies (3)** (50525) 6980	
MUSC 210	**The Impact of Music on Life (3)** (50676) 6980	
NSCI 100	**Introduction to Physical Science (3)** (50409) 6980	
NSCI 101	**Physical Science Laboratory (1) $** (50413) 6980	
NSCI 103	**Introduction to Physical Science (4) $** (51712) 6980	
NSCI 170	**Concepts of Meteorology (3)** (50416) 6980	
NSCI 171	**Laboratory in Meteorology (1)** (50417) 6980	
NSCI 362	**Environmental Change and Sustainability (3)** (50501) 6980	
PHIL 100	**Introduction to Philosophy (3)** (51788) 6980	
PHIL 140	**Contemporary Moral Issues (3)** (50418) 6980	
PHIL 307	**Asian Philosophy (3)** (51789) 6980	
PSYC 100	**Introduction to Psychology (3)** (50423) 6980	
PSYC 101	**Psychology of Adjustment (3)** (50520) 6980	
PSYC 301	**Biological Basis of Behavior (3)** (50431) 6980	
PSYC 305	**Research Methods in Psychology (3)** (50433) 6980	
PSYC 306A	**APA Writing Style for Psychology (1)** (51732) 6980 *Class meets May 26–June 29.*	
PSYC 310	**Sensation and Perception (3)** (50435) 6980	
PSYC 321	**Social Psychology (3)** (50429) 6980	
PSYC 332	**Psychology of Human Sexuality (3)** (50437) 6980	

PSYC 338	**Psychology of Gender (3)** (51790) 6980	
PSYC 341	**Introduction to Memory and Cognition (3)** (50439) 6980	
PSYC 351	**Lifespan Development Psychology (3)** (51791) 6980	
PSYC 353	**Adult Psychopathology (3)** (50440) 6980	
PSYC 354	**Cross-Cultural Psychology (3)** (50441) 6980	
PSYC 355	**Child Psychology (3)** (50442) 6980	
PSYC 356	**Psychology of Adolescence (3)** (51792) 6980	
PSYC 357	**Psychology Adulthood and Aging (3)** (50796) 6980	
PSYC 361	**Survey of Industrial and Organizational Psychology (3)** (50444) 6980	
PSYC 386	**Psychology of Stress (3)** (50445) 6980	
PSYC 415	**History of Psychology (3)** (50658) 6980	
PSYC 432	**Introduction to Counseling Psychology (3)** (51793) 6980	
PSYC 435	**Personality Theories (3)** (50446) 6980	
PSYC 436	**Introduction to Clinical Psychology (3)** (50448) 6980	
PSYC 451	**Principles of Psychological Assessment (3)** (50784) 6980	
SOCY 100	**Introduction to Sociology (3)** (50449) 6980	
SOCY 313	**The Individual and Society (3)** (50498) 6980	
SOCY 325	**The Sociology of Gender (3)** (50499) 6980	
SOCY 423	**Ethnic Minorities (3)** (50500) 6980	
SOCY 424	**Sociology of Race Relations (3)** (50785) 6980	
SPAN 111	**Elementary Spanish I (3)** ☐ 🎬 (50452) 6980	
SPAN 112	**Elementary Spanish II (3)** ☐ 🎬 (50600) 6980	
SPAN 211	**Intermediate Spanish I (3)** ☐ 🎬 (50640) 6980	

SPAN 212	**Intermediate Spanish II (3)** ☐ 🎬 (51840) 6980	
SPCH 125	**Introduction to Interpersonal Communication (3)** (50708) 6980	
SPCH 324	**Communication and Gender (3)** (50673) 6980	
SPCH 426	**Negotiation and Conflict Management (3)** (50456) 6980	
SPCH 470	**Listening (3)** (50457) 6980	
SPCH 482	**Intercultural Communication (3)** (50458) 6980	
STAT 200	**Introduction to Statistics (3)** (50459) 6980	
STAT 225	**Introduction to Statistical Methods in Psychology (3)** (50659) 6980	
STAT 230	**Business Statistics (3)** (50517) 6980	
WMST 200	**Introduction to Women's Studies: Women and Society (3)** (50537) 6980	
WRTG 101	**Introduction to Writing (3)** (50694) 6980	
WRTG 288	**Standard English Grammar (3)** (50705) 6980	
WRTG 289	**Introduction to Principles of Text Editing (3)** (51526) 6980	
WRTG 291	**Expository and Research Writing (3)** (50709) 6980	
WRTG 293	**Technical and Business Writing (3)** (50714) 6980	
WRTG 388	**Advanced Grammar and Style (3)** (51770) 6980	
WRTG 390	**Writing for Managers (3)** (50719) 6980	
WRTG 391	**Advanced Expository and Research Writing (3)** (50723) 6980	
WRTG 393	**Technical Writing (3)** (50727) 6980	
WRTG 393X	**Technical Writing (3)** (50744) 6980	
WRTG 394	**Business Writing (3)** (50734) 6980	
WRTG 394X	**Business Writing (3)** (51775) 6980	
WRTG 494	**Grant and Proposal Writing (3)** (50743) 6980	

$ *Purchase of a lab manual required.*

☐ *Windows 98 (or higher), a sound card, a microphone, speakers, and occasional synchronous work required.*

🎬 *Video programs required.*

COURSES BY LOCATION

If you live or work in the Maryland area, you can find UMUC courses at a site near you. Services are also available at many sites across the United States.

Key to Course Listing

Subject	Catalog Number	Course Title	Number of Units
CMIT	**261**	**Introduction to Oracle**	**(3)**
	(60238)	4021	Tu	6:30–9:30 p.m.

Class Number

Day(s)

Section Number

Time

Course Delivery Formats

UMUC provides a number of learning options that are designed to offer you the greatest flexibility in planning your academic schedule. Classroom-based instruction is offered at convenient times and at a number of locations. Hybrid courses that alternate between on-site class meetings and online study are also available at some locations. Online courses use the latest technological advances to enable you to complete course requirements without classroom attendance. Online courses offered for the summer 2009 session are listed on p. 66.

Locations

Course Locations

In the following pages, course listings are provided by location. Within each location, courses are listed by time (weekday, weekend, evening, daytime) and format (hybrid, intensive). Information is also provided on how to find the site and what services are available there.

Military Sites

UMUC classes held at military sites are open to all UMUC students. However, civilian students must complete a civilian waiver and may need to follow other security regulations for site access. See below for details.

CIVILIAN WAIVER

Because of heightened security, civilian students taking UMUC courses or accessing student services on military bases may be required to complete a waiver in accordance with the Family Educational Rights and Privacy Act (FERPA) permitting UMUC to provide personal information (i.e., Social Security number, address, and telephone number) to the military administration.

You may find the FERPA waiver form online at *www.umuc.edu/waiver.*

SECURITY REGULATIONS

Many military installations require a vehicle entry pass if you do not have a military ID or DoD vehicle decal. Call the individual site to determine if you need a vehicle entry pass for admission to the site.

Classroom Assignments

Classroom assignments are available via MyUMUC *(https://my.umuc.edu)* just before the session starts.

Last-Minute Changes

Changes may be made to the course listing after this schedule goes to press. To see if new sections or courses have been added to a site near you, visit MyUMUC.

Classes will be offered at the following sites during summer 2009:

Adelphi (UMUC headquarters)

Andrews Air Force Base

Arnold (AACC)

Arundel Mills (AACC)

Bethesda (National Naval Medical Center)

Bolling/Anacostia

College Park (UMCP Campus)

Dorsey Station

Eastern Shore Higher Education Center

Fort Belvoir

Fort Meade

Frederick at Fort Detrick

   Fort Detrick

Hagerstown

Laurel College Center

Patuxent River Naval Air Station

Prince George's Community College

Shady Grove

Southern Maryland Higher Education Center

Waldorf Center for Higher Education

Walter Reed Army Medical Center

ADELPHI

Information/Directions

From I-95, take Exit 25B (U.S. Route 1 South). Turn off at Route 193 West (University Boulevard). At Adelphi Road, make a U-turn onto Route 193 East to enter the UMUC parking garage. UMUC's Student and Faculty Services Center and Inn and Conference Center are both accessible from the parking garage. Call 800-888-UMUC for more detailed information.

Weekday Evening Classes

STANDARD (MAY 26–AUGUST 22)

ARTT   250   Elements of Commercial Design (3)
(51550)   4011 M   6:30–10 p.m.

ARTT   354   Elements of Computer Graphics (3)
(51551)   4021 Tu   6:45–10 p.m.

ARTT   479   Advanced Computer Graphics (3)
(51552)   4041 Th   6:45–10 p.m.

CMIT   265   Networking Essentials (3)
(51618)   4031 W   6:30–9:45 p.m.

CMIT   391   UNIX/Linux System Administration (3)
(51679)   4041 Th   6:45–10 p.m.

ON-SITE SESSION 1 (MAY 26–JULY 12)

CMIT   331   Wireless Network Administration (3)
(51678)   4072 Tu,Th   7–10 p.m.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

CMIT   398E   Ethical Practice of Intrusion Prevention and Detection (3)
(51681)   4082 Tu,Th   6:30–10 p.m.

Intensive Format Class

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

BMGT 388G   Effective Business Presentations (1)
(51554)   4085 Sa   9 a.m.–5 p.m.
Class meets August 8 and 15.

Online Hybrid Classes

Note: Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.

STANDARD (MAY 26–AUGUST 22)

CMIT   320   Network Security (3)
(51680)   4011 M   6:30–10 p.m.

CMIT   350   Interconnecting Cisco Devices (3)
(51821)   4031 W   6:45–10 p.m.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

CMST   303   Advanced Application Software (3)
(51683)   4082 Tu,Th   6:30–10 p.m.

Holidays

On the following dates, no classes will be held at this site:

July 3–4

Services Available

Advising, computing, and library services are available at Adelphi. For information on these and other services (textbooks, proctoring), see pp. 4–5.

Parking

If you are taking a course that meets in the Student and Faculty Services Center or the Inn and Conference Center weekdays before 4 p.m., you will be allowed to park free in the adjacent garage. Your teacher will give you a parking permit and first-day voucher at your first class meeting. You may need to show identification to parking personnel upon leaving the garage. If you are taking a course that meets in the Student and Faculty Services Center or the Inn and Conference Center weekdays after 4 p.m. or on the weekend, you may park in Lot 1 free of charge.

If you are visiting UMUC offices, parking is available in the adjacent garage at an hourly rate (posted at the entrance). The garage is accessible from either eastbound University Boulevard or from Campus Drive.

ANDREWS AIR FORCE BASE

Information/Directions

Take the Beltway (I-495) to Exit 9 (Andrews A.F.B.), then follow signs to the main gate. From the main gate, turn right onto Perimeter Road and then turn left onto Arkansas Road. The UMUC office is located in the Education Center, Building 1413. Call 301-981-3123/7244 to verify office hours or request more detailed information. For information on security regulations, see p. 72.

Weekday Evening Classes

ON-SITE SESSION 1 (MAY 26–JULY 12)

BMGT 392   Global Business Management (3)
(51758)   4171 M,W   6–9:15 p.m.

HRMN 302   Organizational Communication (3)
(51578)   4172 Tu,Th   6–9 p.m.

HUMN 334   Understanding Movies (3)
(51580)   4172 Tu,Th   6–9 p.m.

IFSM   410   Database Concepts (3)
(51581)   4171 M,W   6–9:15 p.m.

PSYC   341   Introduction to Memory and Cognition (3)
(51583)   4172 Tu,Th   6–9 p.m.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

CCJS   411   History of Intelligence and the U.S. National Intelligence Community (3)
(51687)   4182 Tu,Th   6–9:30 p.m.

WRTG 394   Business Writing (3)
(51584)   4182 Tu,Th   6:30–10 p.m.

Intensive Format Classes

ON-SITE SESSION 1 (MAY 26–JULY 12)

HIST   318F   The Gulf Crisis in Perspective (1)
(51831)   4175 Sa   8 a.m.–4 p.m.
Class meets June 6 and 13.

PSYC   309K   Managing Interpersonal Stress and Conflict (1)
(51731)   4175 Sa   9 a.m.–5 p.m.
Class meets June 20 and 27.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

HRMN 392   Stress Management in Organizations (1)
(51579)   4185 Sa   9 a.m.–5 p.m.
Class meets July 25 and August 1..

COURSES BY LOCATION

Online Hybrid Classes

Note: Hybrid courses are offered with approximately every other session on-site and the remaining sessions online. Specific class meeting dates are provided for 1-credit classes.

ON-SITE SESSION 1 (MAY 26–JULY 12)

WRTG 393 **Technical Writing (3)**
(52230)   4171 M–Th 11:25 a.m.–12:55 p.m.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

BMGT 339 **Government and Business Contracting (3)**
(51576)   4182 Tu,Th 6:30–10 p.m.

GVPT 403 **Law, Morality, and War (3)**
(51577)   4181 M,W 6:30–10 p.m.

MRKT 310 **Marketing Principles and Organization (3)**
(51582)   4181 M,W 6:30–10 p.m.

Holidays

On the following dates, no classes will be held at this site:

July 3–4

Services Available

Advising, computing, placement testing, and some library services are available at Andrews Air Force Base. For information on these and other services (textbooks, proctoring), see pp. 4–5.

ARNOLD

(Anne Arundel Community College)

Information/Directions

From Route 50 East, take exit 27 to Route 2 North (Governor Ritchie Highway). Turn right on West Campus Drive.

From I-695, take exit 2 (Route 10) toward Severna Park. Turn left on Route 2 and left again on West Campus Drive.

Call 410-777-1882 or 443-459-3500 for more information.

Weekend Daytime Classes

STANDARD (MAY 26–AUGUST 22)

ACCT 321 **Cost Accounting (3)**
(51574)   7161 Sa 9 a.m.–12:30 p.m.

IFSM 304 **Ethics in the Information Age (3)**
(51757)   7161 Sa 9 a.m.–12:30 p.m.

Holidays

On the following dates, no classes will be held at this site:

July 3–4

Services Available

Call 410-777-1882 for information on student services and office hours. For more information on services (library services, textbooks, proctoring), see pp. 4–5.

ARUNDEL MILLS

(Anne Arundel Community College)

Information/Directions

From I-95, exit at Route 100E. Then take Exit 10A, Arundel Mills Boulevard. From Route 295 (Baltimore-Washington Parkway), exit at Arundel Mills Boulevard. AACC at Arundel Mills is on the grounds of Arundel Mills Mall, just across the parking lot from the Muvico theatres. The UMUC office is located in room 111A. Call 410-777-1882 for more information.

Weekday Evening Classes

ON-SITE SESSION 1 (MAY 26–JULY 12)

BMGT 364 **Management and Organization Theory (3)**
(51585)   7771 M,W 6:30–9:45 p.m.

IFSM 303 **Human Factors in Information Systems (3)**
(51588)   7772 Tu,Th 6:30–9:30 p.m.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

HMLS 408 **Infrastructure Security Issues (3)**
(51586) 7781   M,W 6:15–9:45 p.m.

HRMN 300 **Human Resource Management (3)**
(51587)   7782 Tu,Th 6:15–9:45 p.m.

Holidays

On the following dates, no classes will be held at this site:

July 3–4

Services Available

Advising and computer labs are available at Arundel Mills. Call 410-777-1882 for information on student services and office hours. For more information on these and other services (library services, textbooks, proctoring), see pp. 4–5.

Parking

Parking is available adjacent to the facility and at Arundel Mills Mall. A parking pass is required for parking at the facility and may be obtained from the security desk at the entrance to the center. (Passes are valid for the session.) Bus transportation is available to and from Arundel Mills Mall.

BETHESDA
(National Naval Medical Center)

Information/Directions

Take the Beltway (I-495) to Exit 34 south (Route 355, Wisconsin Avenue) toward Bethesda and Washington, D.C. Use the main hospital entrance across from the Medical Center Metro Stop on Wisconsin Avenue. Follow South Wood Road to Lot 6. The office is located across the street in Building 3, room 456, on the fourth floor. Call 301-654-1377 for more information. For information on security regulations, see p. 72.

Weekday Evening Classes

ON-SITE SESSION 1 (MAY 26–JULY 12)

BIOL   320   **Forensic Biology (3)**
(51759)   3671 M,W   6–9:15 p.m.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

IFSM   300   **Information Systems in Organizations (3)**
(51604)   3681 M,W   6–9:30 p.m.

Holidays

On the following dates, no classes will be held at this site:

July 3–4

Services Available

For general information on services and facilities (advising, computing, library services, proctoring, textbooks), see pp. 4–5.

BOLLING/ANACOSTIA

Information/Directions

To attend classes at either base/station or to access services at Bolling/Anacostia, take the Baltimore/Washington Parkway (I-295) to Exit 1 and follow the signs to the base. (Classes at Anacostia are accessed through Bolling.) The UMUC office at Bolling/Anacostia is located in the Education Center, Building 11. Call 202-563-3611 to verify office hours or to request more detailed information. For information on security regulations, see p. 72.

Weekday Evening Classes

ON-SITE SESSION 1 (MAY 26–JULY 12)

BMGT 496   **Business Ethics (3)**
(51591)   4271 M,W   6–9:15 p.m.

CCJS   345   **Introduction to Security Management (3)**
(51593)   4272 Tu,Th   6–9 p.m.

WRTG 393   **Technical Writing (3)**
(51599)   4272 Tu,Th   6–9 p.m.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

BMGT 482   **Business and Government (3)**
(51590)   4282 Tu,Th   6–9:30 p.m.

IFSM   438   **Project Management (3)**
(51595)   4281 M,W   6–9:30 p.m.

PSYC   310   **Sensation and Perception (3)**
(51718)   4281 M,W   6–9:30 p.m.

Online Hybrid Classes

Note: Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.

ON-SITE SESSION 1 (MAY 26–JULY 12)

GVPT 475   **The Presidency and the Executive Branch (3)**
(51715)   4271 M,W   6–9:15 p.m.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

HUMN 336   **Ideas Shaping the 21st Century (3)**
(51594)   4282 Tu,Th   6–9:30 p.m.

Holidays

On the following dates, no classes will be held at this site:

July 3–4

Services Available

Advising and some library services are available at Bolling/Anacostia. For information on these and other services (computing, textbooks, proctoring), see pp. 4–5.

COLLEGE PARK

Information/Directions

From I-95, take Exit 25B (U.S. Route 1 South). Continue on Route 1 until you see University of Maryland, College Park (UMCP), on your right. Call 800-888-UMUC for more detailed information.

Weekday Evening Classes

STANDARD (MAY 26–AUGUST 22)

ACCT 220 Principles of Accounting I (3)
(51328) 4021 Tu 6:30–9:45 p.m.

ACCT 221 Principles of Accounting II (3)
(51329) 4011 M 6:30–10 p.m.

ACCT 310 Intermediate Accounting I (3)
(51403) 4041 Th 6:45–10 p.m.

ACCT 311 Intermediate Accounting II (3)
(51404) 4031 W 6:45–10 p.m.

ACCT 321 Cost Accounting (3)
(51332) 4011 M 6:30–10 p.m.

ACCT 422 Auditing Theory and Practice (3)
(51335) 4041 Th 6:45–10 p.m.

BIOL 101 Concepts of Biology (3)
(51390) 4021 Tu 5:35–8:50 p.m.

BIOL 102 Laboratory in Biology (3)
(51389) 4021 Tu 9–10 p.m.

BMGT 110 Introduction to Business and Management (3)
(51405) 4031 W 6:45–10 p.m.

BMGT 364 Management and Organization Theory (3)
(51351) 4021 Tu 6:45–10 p.m.

BMGT 392 Global Business Management (3)
(51424) 4041 Th 6:45–10 p.m.

BMGT 495 Strategic Management (3)
(51407) 4011 M 6:30–10 p.m.

BMGT 496 Business Ethics (3)
(51354) 4031 W 6:45–10 p.m.

CMIS 102 Introduction to Problem Solving and Algorithm Design (3)
(51357) 4011 M 6:30–10 p.m.

CMIS 141 Introductory Programming (3)
(51358) 4041 Th 6:45–10 p.m.

CMIS 310 Computer Systems and Architecture (3)
(51359) 4031 W 6:45–10 p.m.

CMIS 435 Computer Networking (3)
(51676) 4021 Tu 6:45–10 p.m.

ECON 201 Principles of Macroeconomics (3)
(51361) 4021 Tu 6:30–9:45 p.m.

ECON 203 Principles of Microeconomics (3)
(51408) 4041 Th 6:30–9:45 p.m.

EDCP 100 Principles and Strategies of Successful Learning (3)
(51414) 4011 M 6:30–10 p.m.
(51363) 4021 Tu 6:45–10 p.m.

EDCP 103 Fundamentals of Writing and Grammar (3)
(51400) 4011 M 6:30–10 p.m.

ENGL 246 The Short Story (3)
(51841) 4011 M 6:30–10 p.m.

EXCL 301 Learning Analysis and Planning (3) ★
(51364) 4031 W 6:45–10 p.m.

FINC 340 Investments (3)
(51423) 4021 Tu 6:45–10 p.m.

HIST 115 World History I (3)
(51631) 4011 M 6:30–10 p.m.

IFSM 201 Introduction to Computer-Based Systems (3)
(51395) 4011 M 6:30–10 p.m.
(51412) 4021 Tu 6:45–10 p.m.
(51367) 4031 W 6:45–10 p.m.
(51638) 4041 Th 4:10–7:25 p.m.

IFSM 300 Information Systems in Organizations (3)
(51368) 4021 Tu 6:45–10 p.m.

IFSM 461 Systems Analysis and Design (3)
(51728) 4041 Th 6:30–9:45 p.m.

LGST 101 Introduction to Law (3)
(51413) 4031 W 6:45–10 p.m.

MATH 009 Introductory Algebra (3)
(51370) 4021 Tu 6:45–10 p.m.

MATH 012 Intermediate Algebra (3)
(51374) 4031 W 6:45–10 p.m.

MATH 107 College Algebra (3)
(51375) 4011 M 6:30–10 p.m.

NSCI 103 Introduction to Physical Science (4)
(52243) 4011 M 5:55–10 p.m.

PHIL 140 Contemporary Moral Issues (3)
(51397) 4041 Th 6:45–10 p.m.

PSYC 100 Introduction to Psychology (3)
(51381) 4011 M 6:30–10 p.m.

SPAN 111 Elementary Spanish I (3)
(51383) 4011 M 6:30–10 p.m.
(51384) 4031 W 6:45–10 p.m.

SPCH 100 Foundations of Speech Communication (3)
(51399) 4031 W 6:45–10 p.m.

STAT 200 Introduction to Statistics (3)
(51388) 4011 M 6:30–10 p.m.

STAT 230 Business Statistics (3)
(51393) 4041 Th 6:45–10 p.m.

WRTG 101 Introduction to Writing (3)
(51440) 4011 M 4:10–7:25 p.m.
(51439) 4031 W 6:45–10 p.m.

WRTG 291 Expository and Research Writing (3)
(51442) 4021 Tu 6:45–10 p.m.

WRTG 390 Writing for Managers (3)
(51771) 4011 M 6:30–10 p.m.

WRTG 391 Advanced Expository and Research Writing (3)
(51558) 4011 M 6:30–10 p.m.

WRTG 393 Technical Writing (3)
(51445) 4021 Tu 6:45–10 p.m.

ON-SITE SESSION 1 (MAY 26–JULY 12)

ACCT 220 Principles of Accounting I (3)
(51418) 4071 M,W 6:45–10 p.m.

ACCT 221 Principles of Accounting II (3)
(51402) 4072 Tu,Th 7–10 p.m.

ACCT 310 Intermediate Accounting I (3)
(51330) 4072 Tu,Th 7–10 p.m.

ARTT 110 Elements of Drawing I (3)
(51336) 4072 Tu,Th 7–10 p.m.

ARTT 210 Elements of Drawing II (3)
(51338) 4072 Tu,Th 7–10 p.m.

ARTT 320 Elements of Painting (3)
(51340) 4071 M,W 6:45–10 p.m.

ARTT 418 Drawing (3)
(51342) 4072 Tu,Th 7–10 p.m.

ARTT 428 Painting (3)
(51344) 4071 M,W 6:45–10 p.m.

ARTT 470 Watercolor (3)
(51346) 4071 M,W 6:45–10 p.m.

BEHS 210 Introduction to Social and Behavioral Science (3)
(51764) 4072 Tu,Th 7–10 p.m.

BMGT 380 Business Law I (3)
(51406) 4071 M,W 6:45–10 p.m.

CCJS 105 Introduction to Criminology (3)
(51356) 4071 M,W 6:45–10 p.m.

COMM 300 Communication Theory (3)
(51432) 4072 Tu,Th 7–10 p.m.

ECON 201 Principles of Macroeconomics (3)
(51360) 4071 M,W 6:45–10 p.m.

★ *Before registering for this course, you must be admitted to EXCEL and participate in an orientation session. For information, call 800-888-UMUC, ext. 7888, or send an e-mail to priorlearning@umuc.edu.*

HRMN 300 Human Resource Management (3)
(51365)   4072 Tu,Th   7–10 p.m.

HUMN 204 Film and American Culture Studies (3)
(51635)   4071 M,W   6:45–10 p.m.

IFSM 304 Ethics in the Information Age (3)
(51369)   4072 Tu,Th   7–10 p.m.

MATH 009 Introductory Algebra (3)
(51371)   4071 M,W   6:45–10 p.m.

MATH 012 Intermediate Algebra (3)
(51436)   4072 Tu,Th   7–10 p.m.

MATH 107 College Algebra (3)
(51452)   4072 Tu,Th   7–10 p.m.

MRKT 310 Marketing Principles and Organization (3)
(51377)   4072 Tu,Th   7–10 p.m.

SPCH 100 Foundations of Speech Communication (3)
(51398)   4072 Tu,Th   7–10 p.m.

SPCH 472 Theories of Nonverbal Communication (3)
(51556)   4071 M,W   6:45–10 p.m.

STAT 200 Introduction to Statistics (3)
(51386)   4072 Tu,Th   7–10 p.m.

STAT 230 Business Statistics (3)
(51394)   4071 M,W   6:45–10 p.m.

WRTG 289 Introduction to Principles of Text Editing (3)
(51557)   4072 Tu,Th   7–10 p.m.

WRTG 394 Business Writing (3)
(51449)   4071 M,W   6:45–10 p.m.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

ACCT 220 Principles of Accounting I (3)
(51327)   4082 Tu,Th   6:30–10 p.m.

ACCT 221 Principles of Accounting II (3)
(51419)   4081 M,W   6:30–10 p.m.

ACCT 311 Intermediate Accounting II (3)
(51331)   4082 Tu,Th   6:30–10 p.m.

ARTT 110 Elements of Drawing I (3)
(51337)   4081 M,W   6:30–10 p.m.

ARTT 210 Elements of Drawing II (3)
(51339)   4081 M,W   6:30–10 p.m.

ARTT 320 Elements of Painting (3)
(51341)   4082 Tu,Th   6:30–10 p.m.

ARTT 418 Drawing (3)
(51343)   4081 M,W   6:30–10 p.m.

ARTT 428 Painting (3)
(51345)   4082 Tu,Th   6:30–10 p.m.

ARTT 470 Watercolor (3)
(51347)   4082 Tu,Th   6:30–10 p.m.

BMGT 110 Introduction to Business and Management (3)
(51349)   4081 M,W   6:30–10 p.m.

BMGT 364 Management and Organization Theory (3)
(51350)   4081 M,W   6:30–10 p.m.

BMGT 495 Strategic Management (3)
(51353)   4082 Tu,Th   6:30–10 p.m.

CCJS 230 Criminal Law in Action (3)
(51617)   4081 M,W   6:30–10 p.m.

ECON 203 Principles of Microeconomics (3)
(51362)   4081 M,W   6:30–10 p.m.

EDCP 103 Fundamentals of Writing and Grammar (3)
(51434)   4082 Tu,Th   6:30–10 p.m.

FINC 330 Business Finance (3)
(51421)   4082 Tu,Th   6:30–10 p.m.

MATH 009 Introductory Algebra (3)
(51391)   4082 Tu,Th   6:30–10 p.m.

MATH 012 Intermediate Algebra (3)
(51372)   4081 M,W   6:30–10 p.m.

MATH 107 College Algebra (3)
(51435)   4082 Tu,Th   6:30–10 p.m.

MRKT 354 Integrated Marketing Communications (3)
(51675)   4081 M,W   6:30–10 p.m.

PHIL 140 Contemporary Moral Issues (3)
(51401)   4081 M,W   6:30–10 p.m.

SOCY 100 Introduction to Sociology (3)
(51382)   4081 M,W   6:30–10 p.m.

SPCH 100 Foundations of Speech Communication (3)
(51385)   4082 Tu,Th   6:30–10 p.m.

SPCH 222 Interviewing (3)
(51767)   4081 M,W   6:30–10 p.m.

STAT 200 Introduction to Statistics (3)
(51387)   4081 M,W   6:30–10 p.m.

STAT 230 Business Statistics (3)
(51417)   4082 Tu,Th   6:30–10 p.m.

WRTG 291 Expository and Research Writing (3)
(51443)   4081 M,W   6:30–10 p.m.

WRTG 393 Technical Writing (3)
(51446)   4081 M,W   6:30–10 p.m.

Weekend Daytime Classes

STANDARD (MAY 26–AUGUST 22)

ACCT 323 Taxation of Individuals (3)
(51333)   4061 Sa   8:30 a.m.–12 p.m.

BIOL 103 Introduction to Biology (4)
(51430)   4061 Sa   8 a.m.–12:30 p.m.

HRMN 302 Organizational Communication (3)
(51634)   4061 Sa   8:30 a.m.–12 noon

IFSM 201 Introduction to Computer-Based Systems (3)
(51411)   4061 Sa   8:30 a.m.–12 noon

MATH 107 College Algebra (3)
(51392)   4061 Sa   8:30 a.m.–12 noon

Intensive Format Classes

ON-SITE SESSION 1 (MAY 26–JULY 12)

BMGT 324 Introduction to Entrepreneurship: Starting a Small Business (1)
(51553)   4075 Sa   9 a.m.–5 p.m.
Class meets June 6 and 13.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

CAPL 398A Career Planning Management (1)
(51555)   4085 Sa   9 a.m.–5 p.m.
Class meets July 11 and 18.

GVPT 399S The American Congress (1)
(51729)   4085 Sa   9 a.m.–5 p.m.
Class meets July 11 and 18.

LGST 398K Child-in-Need-of-Assistance Cases (1)
(51824)   4085 Sa,Su   9 a.m.–5 p.m.
Class meets July 25–26.

PSYC 309W Professional Psychology (1)
(51730)   4085 Sa   9 a.m.–5 p.m.
Class meets July 25 and August 1.

Online Hybrid Classes

Note: Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.

STANDARD (MAY 26–AUGUST 22)

ACCT 220 Principles of Accounting I (3)
(51548)   4031 W   6:45–10 p.m.

ACCT 326 Accounting Information Systems (3)
(51549)   4021 Tu   6:45–10 p.m.

HRMN 300 Human Resource Management (3)
(51366)   4031 W   6:45–10 p.m.

IFSM 300 Information Systems in Organizations (3)
(51727)   4011 M   6:30–10 p.m.

WRTG 394 Business Writing (3)
(51447)   4041 Th   6:45–10 p.m.
(51448)   4061 Sa   8:30 a.m.–12 noon

ON-SITE SESSION 1 (MAY 26–JULY 12)

GVPT 170 American Government (3)
(51629)   4072 Tu,Th   7–10 p.m.

HIST 156 History of the United States to 1865 (3)
(51429)   4071 M,W   6:45–10 p.m.

COURSES BY LOCATION

EDCP 100 **Principles and Strategies of Successful Learning (3)**
(51416) 4081 M,W 6:30–10 p.m.

GVPT 100 **Introduction to Political Science (3)**
(51410) 4082 Tu,Th 6:30–10 p.m.

HIST 157 **History of the United States Since 1865 (3)**
(51632) 4081 M,W 6:30–10 p.m.

NSCI 362 **Environmental Change and Sustainability (3)**
(51787) 4081 M,W 6:30–10 p.m.

WRTG 101 **Introduction to Writing (3)**
(51441) 4082 Tu,Th 6:30–10 p.m.

WRTG 391 **Advanced Expository and Research Writing (3)**
(51444) 4082 Tu,Th 6:30–10 p.m.

Holidays

On the following dates, no classes will be held at this site:

July 3–4

Services Available Nearby

Advising, computing, and some library services are available at Adelphi. For information on these and other services (textbooks, proctoring), see pp. 4–5.

Parking

If you are taking a UMUC course that meets at College Park weekdays after 4 p.m. or anytime on the weekend, you need not register for a UMCP parking permit. During those times, you may park in any unrestricted lot, including Lots 1, 2, 4, 11, and 16. Be sure to pay attention to signs at the entrance to all parking lots for possible restrictions. Please know that when sporting or other events occur at University of Maryland, College Park, parking may be difficult, so allow enough time to find a space in a permissible location. The schedule of events at UMCP can be found online at *http://cgi.umd.edu/calendar/today*.

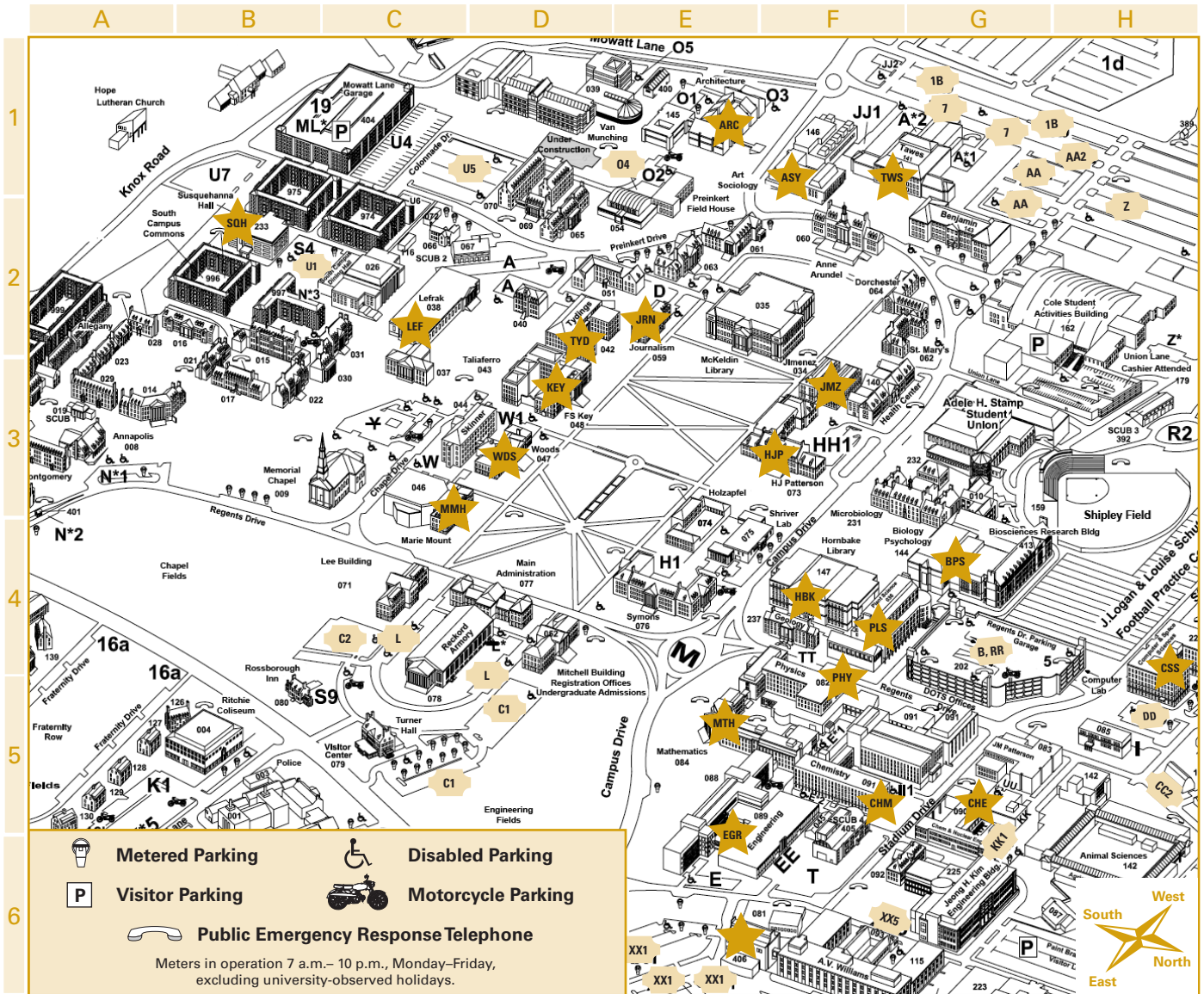If you are taking a UMUC course that meets weekdays at College Park before 4 p.m., you may acquire a free parking permit for Lot 4 only by presenting a photocopy of your itemized UMUC bill to the Department of Campus Parking at UMCP. Meters are in effect 7 a.m.–10 p.m., Monday–Friday. For more information, call 301-314-PARK.

If you are visiting UMUC offices at Adelphi, parking is available in the adjacent garage at an hourly rate (posted at the entrance). The garage is accessible from either eastbound University Boulevard or from Campus Drive.

UMCP Campus and UMUC Facilities

(See campus map on the following page.)

ANS	Animal Sciences Bldg.	H5
ARC	Architecture Bldg.	E1
ASY	Art–Sociology Bldg.	F1
BPS	Biology/Psychology Bldg. (formerly Zoology/Psychology)	G4
CHE	Chemical Engineering Bldg.	G5
CHM	Chemistry Bldg.	F5
COL	Cole Student Activities Bldg.	H2
CSS	Computer and Space Sciences Bldg.	H4
EDU	Benjamin Education Bldg.	G2
EGR	Engineering Classroom Bldg.	E5
GEO	Geology Bldg.	F4
HBK	Hornbake Library	F4
HJP	H. J. Patterson Hall	F3
HZF	Holzapfel Hall	E3
ITV	Instructional Television Facility	F5
JMP	J. M. Patterson Bldg.	G5
JMZ	Jimenez Foreign Language Hall	F3
JRN	Journalism Bldg.	E2
KEY	Francis Scott Key Hall	D3
LEF	LeFrak Hall	C2
MCB	Microbiology Bldg.	F3
MCK	McKeldin Library	E2
MMH	Marie Mount Hall	C3
MTH	Mathematics Bldg.	E5
PHY	Physics Bldg.	F5
PLS	Plant Sciences Bldg.	F5
SHM	Shoemaker Bldg.	C3
SHR	Shriver Laboratory	F4
SKN	Skinner Bldg.	C3
SQH	Susquehanna Hall	B2
SSU	Stamp Student Union	G3
SYM	Symons Hall	E4
TLF	Taliaferro Hall	D3
TWS	Tawes Fine Arts Bldg.	F1
TYD	Tydings Hall	D2
WDS	Woods Hall	D3

Legend

- 🚶 Metered Parking
- ♿ Disabled Parking
- **P** Visitor Parking
- 🏍 Motorcycle Parking
- ☎ Public Emergency Response Telephone

Meters in operation 7 a.m.– 10 p.m., Monday–Friday, excluding university-observed holidays.

Unrestricted After 4 p.m.

Parking Lot (Lot #)

Valid Lot # Permit Required 7 a.m.–4 p.m., Monday–Friday

You are welcome to park without a permit before and after posted hours.

The following parking areas are limited between 7 a.m. and 4 p.m. weekdays to vehicles displaying current valid permits for the respective lot and are open to all vehicles, no permit required, at all other times: AA, AA2, B, C CC, DD, F (Row 1), FF, FF2, I*, JJ2, KK (see note), KK1, K1–3, K5, K*1–4, L, N2, N5, P, P*, PP*, PP2, Q (see note), RR, Z, Z1, 1, 2g, 4, 5, 6, 7, 9, 11b, 11c, 11h, XX1–XX4, XX5, U5, UMUC (see note), O4, and O5.

Note: Lot UMUC permit required 7 a.m.–4 p.m. No permit required other times.

Map labels (selected): Hope Lutheran Church, Mowatt Lane Garage, Susquehanna Hall, South Campus Commons, Allegany, Annapolis 008, Montgomery, Memorial Chapel 009, Chapel Fields, Lee Building 071, Marie Mount, Main Administration 077, Ritchie Coliseum, Rossborough Inn, Visitor Center 079, Turner Hall, Mitchell Building Registration Offices / Undergraduate Admissions, Engineering Fields, Lefrak 038, Taliaferro 043, Skinner, Woods 047, FS Key 048, Tydings 042, Journalism 059, McKeldin Library, Holzapfel, Shriver Lab, Symons 076, Architecture, Van Munching, Art Sociology, Preinkert Field House, Anne Arundel, Dorchester 064, Jimenez 034, St. Mary's 062, Health Center, Hornbake Library, Microbiology 231, Biology Psychology 144, Bioscience Research Bldg, Adele H. Stamp Student Union, Cole Student Activities Building 162, Union Lane Cashier Attended, Shipley Field, Physics, Chemistry, Mathematics 084, Engineering, A.V. Williams, Jeong H. Kim Engineering Bldg, JM Patterson, Animal Sciences 142, Computer Lab, J. Logan & Louise Schu... Football Practice, Police.

Compass: West, North, East, South.

COURSES BY LOCATION

DORSEY STATION

Information/Directions

From I-95 (points north or south), take Route 100 East. Merge onto U.S. Route 1 South/Washington Boulevard via Exit 6A toward Laurel. Turn left onto Route 103/ Dorsey Road. Make another left onto Douglas Legum Drive. Turn right at the stop sign; end at 6865 Deerpath Road. Parking is available at the MARC train station parking area.

The UMUC office is located in room 2101. Call 443-459-3500 for more information.

Weekday Evening Classes

STANDARD (MAY 26–AUGUST 22)

ACCT 323 Taxation of Individuals (3)
(51607) 7641 Th 6:30–9:45 p.m.

FINC 330 Business Finance (3)
(51613) 7611 M 6:30–10 p.m.

HIST 390 The Rise of Islam to 1300 (3)
(51725) 7621 Tu 6:30–9:45 p.m.

HRMN 365 Conflict Management in Organizations (3)
(51833) 7672 Tu,Th 6:30–9:30pm

JOUR 350 Photojournalism in the Digital Age (3)
(51561) 7631 W 6:30–9:45 p.m.

WRTG 393 Technical Writing (3)
(51560) 7611 M 6:30–10 p.m.

ON-SITE SESSION 1 (MAY 26–JULY 12)

FINC 321 Fundamentals of Building Wealth (3)
(51612) 7671 M,W 6:30–10 p.m.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

BMGT 496 Business Ethics (3)
(51610) 7681 M,W 6:30–10 p.m.

CCJS 461 Psychology of Criminal Behavior (3)
(51688) 7682 Tu,Th 6:30–10 p.m.

IFSM 302 Workplace Productivity (3)
(51722) 7682 Tu,Th 6:30–10 p.m.

Intensive Format Classes

ON-SITE SESSION I (MAY 26–JULY 12)

CMST 303 Advanced Application Software (3)
(51611) 7671 M–F 8 a.m.–5:20 p.m.
Class meets June 8–12.

PSYC 309Y Introduction to Hypnosis (1)
(51559) 7675 Sa 9 a.m.–5 p.m.
Class meets June 6 and 13.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

BMGT 325 The Small-Business Plan (1)
(51609) 7685 Sa 9 a.m.–5 p.m.
Class meets July 11 and 18.

GVPT 484A Conflicts in Contemporary Black Africa (1)
(51760) 7685 Sa 9 a.m.–5 p.m.
Class meets August 8 and 15.

Online Hybrid Classes

Note: Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.

STANDARD (MAY 26–AUGUST 22)

IFSM 300 Information Systems in Organizations (3)
(51616) 7621 Tu 6:30–9:45 p.m.

ON-SITE SESSION I (MAY 26–JULY 12)

HMLS 304 Strategic Planning in Homeland Security (3)
(51816) 7671 M,W 6:30–10 p.m.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

HMLS 406 Legal and Political Issues of Homeland Security (3)
(51615) 7681 M,W 6:30–10 p.m.

Holidays

On the following dates, no classes will be held at this site:

July 3–4

Services Available

A computer lab is available at Dorsey Station; call 443-459-3500 for hours. For information on this and other services (advising, library services, textbooks, proctoring), see pp. 4–5.

EASTERN SHORE HIGHER EDUCATION CENTER

Information/Directions

Take Route 50 to Wye Mills and turn south onto Route 213. The Chesapeake College entrance is on the right.

Weekday Evening Classes

ON-SITE SESSION 1 (MAY 26–JULY 12)

CCJS 491 Institutional Security (3)
(51685) 3572 Tu,Th 6:15–9:15 p.m.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

BMGT 496 Business Ethics (3)
(51562) 3582 Tu,Th 6:15–9:45 p.m.

Holiday

On the following dates, no classes will be held at this site:

July 3–4

Services Available

Advising is available at the Eastern Shore Higher Education Center. Call 410-827-5761 for information on student services and office hours. For more information on these and other services (library services, textbooks, proctoring), see pp. 4–5.

FORT BELVOIR

Information/Directions

The main gate to Fort Belvoir is on Jefferson Davis Highway (U.S. Route 1). The UMUC office at Fort Belvoir is located in the Education Center, Building 1017. Call 703-781-0059 or 703-805-9264 for more detailed information. For information on security regulations, see p. 72.

Weekday Evening Classes

ON-SITE SESSION 1 (MAY 26–JULY 12)

CMST 303 Advanced Application Software (3)
(51830) 6871 M,W 6–9:15 p.m.

HMLS 304 Strategic Planning in Homeland Security (3)
(51602) 6872 Tu,Th 6–9 p.m.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

BMGT 364 Management and Organization Theory (3)
(51601) 6882 Tu,Th 6–9:30 p.m.

Holidays

On the following dates, no classes will be held at this site:

July 3–4

Services Available

Advising is available at Fort Belvoir; call 703-781-0059 to set up an appointment. For more information on this and other services (computing, library services, proctoring, textbooks), see pp. 4–5.

FORT MEADE

Information/Directions

To attend classes: Take the Baltimore/Washington Parkway (Route 295) to Route 175 East. Follow Route 175 to Meade Middle School.

For student services: The UMUC Fort Meade office is located on Zimborski Avenue in the Education Services Building (Building 8601), room 112. The entrance is at the back of the building. Call 301-621-9882 or 410-551-0431 for more detailed information.

Please note: Fort Meade is currently a closed post; for information on security regulations, see p. 72. Meade Middle School is open to the public and accessible via Route 175.

Weekday Evening Classes

ON-SITE SESSION 1 (MAY 26–JULY 12)

CCJS 341 Criminal Investigation (3)
(51684) 4572 Tu,Th 6–9 p.m.

IFSM 304 Ethics in the Information Age (3)
(51567) 4571 M,W 6–9:15 p.m.

MRKT 310 Marketing Principles and Organization (3)
(51569) 4571 M,W 6–9:15 p.m.

WRTG 394 Business Writing (3)
(51571) 4572 Tu,Th 6–9 p.m.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

BIOL 301 Human Health and Disease (3)
(51720) 4582 Tu,Th 6–9:30 p.m.

COMM 380 Language in Social Contexts (3)
(51564) 4581 M,W 6–9:30 p.m.

FINC 330 Business Finance (3)
(51565) 4581 M,W 6–9:30 p.m.

HRMN 302 Organizational Communication (3)
(51566) 4582 Tu,Th 6–9:30 p.m.

IFSM 454 Information System Security Mechanisms (3)
(51714) 4581 M,W 6–9:30 p.m.

PSYC 351 Lifespan Development Psychology (3)
(51570) 4582 Tu,Th 6–9:30 p.m.

Online Hybrid Classes

Note: Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.

ON-SITE SESSION 1 (MAY 26–JULY 12)

BMGT 366 Managing in the Public Sector (3)
(51563) 4572 Tu,Th 6–9 p.m.

HIST 465 World War II (3)
(51716) 4571 M,W 6–9:15 p.m.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

GVPT 457 American Foreign Relations (3)
(51719) 4582 Tu,Th 6–9:30 p.m.

Holidays

On the following dates, no classes will be held at this site:

July 3–4

Services Available

Advising is available at Fort Meade. For information on this and other services (computing, library services, textbooks, proctoring), see pp, 4–5.

COURSES BY LOCATION

FREDERICK AT FORT DETRICK
Fort Detrick

Information/Directions

Take Route 15 to the Fort Detrick/Seventh Street exit and turn right on Seventh Street. From the main (Seventh Street) gate, proceed through security (civilians will need two forms of ID). Classes are held in the Detrick Center for Training and Education Excellence at 1520 Freedman Drive. For information on security regulations, see p. 72.

Weekday Evening Classes

STANDARD (MAY 26–AUGUST 22)

FINC 330 Business Finance (3)
(51823) 7821 Tu 6–9:15 p.m.

ACCT 326 Accounting Information Systems (3)
(51605) 7841 Th 6–9:15 p.m.

Holidays

On the following dates, no classes will be held at this site:

July 3–4

Services Available

Advising is available at Fort Detrick on the third Thursday of every month; call 301-619-2854 for an appointment. For information on this and other services (library services, textbooks, proctoring), see pp. 4–5.

HAGERSTOWN

Information/Directions

From I-70, take Exit 32B to Route 40 West. Turn left onto Potomac Street. From I-81, take Exit 6 (Route 40 East) to West Washington Street. Go through Public Square and turn left onto Locust Street. Then turn left onto West Franklin and left again onto Potomac Street. Park in the garage on the right or the lot on the left. The University System of Maryland (USM) at Hagerstown is located at 32 West Washington Street. Call the USM at Hagerstown at 240-527-2711 for more detailed information.

Weekday Daytime Class

STANDARD (MAY 26–AUGUST 22)

WRTG 394 Business Writing (3)
(51822) 4641 Th 2–5:15 p.m.

Online Hybrid Class

STANDARD (MAY 26–AUGUST 22)

CCJS 352 Drugs and Crime (3)
(51694) 4611 M 6:30–10 p.m.

Holidays

On the following dates, no classes will be held at this site:

July 3–4

Services Available

Advising and computer services are available at the USM at Hagerstown center; call 240-527-2711 for information about scheduling an appointment. For general information about these and other services (library services, proctoring, textbooks), see pp. 4–5.

LAUREL COLLEGE CENTER

Information/Directions

From I-95, take Exit 33A for Route 198 East/Laurel. Proceed to Fourth Street and turn right. Go to the stop sign and turn left onto Marshall Avenue. Laurel College Center is located in the 10-story office building on the right. Call 410-772-4162 for more detailed information.

Weekday Evening Class

STANDARD (MAY 26–AUGUST 22)

CCJS 360 Victimology (3)
(51691) 5421 Tu 6:30–9:45 p.m.

Holidays

On the following dates, no classes will be held at this site:

July 3–4

Services Available

A computer lab is available at Laurel College Center; call 410-772-4162 for hours. For general information about this and other services (advising, library services, proctoring, textbooks), see pp. 4–5.

PATUXENT RIVER NAVAL AIR STATION

Information/Directions

From Route 4 or Route 5, take Route 235 South toward Patuxent River. Continue to Great Mills Road and turn left. The UMUC office at Patuxent River is in Frank Knox Building (Building 2189), 21866 Cedar Point Road, just outside Gate 2. Call 301-737-3228 for more detailed information.

Weekday Evening Classes

ON-SITE SESSION 1 (MAY 26–JULY 12)

WRTG 393 Technical Writing (3)
(52232) 5872 Tu,Th 6:30–9:30 p.m.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

MRKT 310 Marketing Principles and Organization (3)
(51572) 5882 Tu,Th 6:30–10 p.m.

Holidays

On the following dates, no classes will be held at this site:

July 3–4

Services Available

Advising and some library services are available at Patuxent River Naval Air Station. For information on these and other services (computing, textbooks, proctoring), see pp. 4–5.

PRINCE GEORGE'S COMMUNITY COLLEGE

Information/Directions

Call 301-632-2900 for detailed information.

Weekday Evening Class

STANDARD (MAY 26–AUGUST 22)

CCJS 400 Criminal Courts (3)
(51692) 6111 M 6:30–10 p.m.

Online Hybrid Class

Note: Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.

STANDARD (MAY 26–AUGUST 22)

WRTG 394 Business Writing (3)
(51531) 6131 W 6:30–9:45 p.m.

Holidays

On the following dates, no classes will be held at this site:

July 3–4

Services Available

Advising is available at Prince George's Community College; call 301-322-0151 for an appointment. For information on this and other services (computing, library services, proctoring, textbooks), see pp. 4–5.

SHADY GROVE

Information/Directions

Take I-270 to Exit 8, Shady Grove Road West. Go 1.5 miles, cross the intersection with Darnestown Road, and turn right onto Gudelsky Way. Immediately turn left onto Gudelsky Drive and follow the road around to the parking area. Call 301-738-6090 for more detailed information.

Weekday Evening Classes

STANDARD (MAY 26–AUGUST 22)

ACCT 422 Auditing Theory and Practice (3)
(51533) 5121 Tu 6:30–9:45 p.m.

ACCT 424 Advanced Accounting (3)
(51726) 5131 W 6:30–9:45 p.m.

BMGT 364 Management and Organization Theory (3)
(51534) 5111 M 6:30–10 p.m.

BMGT 380 Business Law I (3)
(51535) 5131 W 6:30–9:45 p.m.

BMGT 495 Strategic Management (3)
(51538) 5121 Tu 6:30–9:45 p.m.

CCJS 461 Psychology of Criminal Behavior (3)
(51540) 5141 Th 6:30–9:45 p.m.

GVPT 306 Global Political Economy (3)
(51544) 5131 W 6:30–9:45 p.m.

HIST 360 America in the Colonial Era: 1600 to 1763 (3)
(51724) 5141 Th 6:30–9:45 p.m.

HRMN 362 Labor Relations (3)
(51589) 5121 Tu 6:30–9:45 p.m.

HUMN 348 Religions of the East (3)
(51592) 5111 M 6:30–10 p.m.

IFSM 461 Systems Analysis and Design (3)
(51597) 5121 Tu 6:30–9:45 p.m.

MRKT 310 Marketing Principles and Organization (3)
(51598) 5141 Th 6:30–9:45 p.m.

PSYC 345 Group Dynamics (3)
(51723) 5141 Th 6:30–9:45 p.m.

WRTG 391 Advanced Expository and Research Writing (3)
(51646) 5131 W 6:30–9:45 p.m.

COURSES BY LOCATION

ON-SITE SESSION 1 (MAY 26–JULY 12)

BEHS 364 Alcohol in U.S. Society (3)
(51776) 5171 M,W 6:30–10 p.m.

BMGT 496 Business Ethics (3)
(51539) 5172 Tu,Th 6:30–9:30 p.m.

FINC 330 Business Finance (3)
(51543) 5171 M,W 6:30–10 p.m.

HMLS 302 Introduction to Homeland Security (3)
(51545) 5172 Tu,Th 6:30–9:30 p.m.

SPCH 324 Communication and Gender (3)
(51650) 5172 Tu,Th 6:30–9:30 p.m.

WRTG 394 Business Writing (3)
(51649) 5171 M,W 6:30–10 p.m.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

BMGT 391 Motivation, Performance, and Productivity (3)
(51536) 5181 M,W 6:30–10 p.m.

HMLS 304 Strategic Planning in Homeland Security (3)
(51546) 5182 Tu,Th 6:30–10 p.m.

HRMN 300 Human Resource Management (3)
(51547) 5181 M,W 6:30–10 p.m.

IFSM 304 Ethics in the Information Age (3)
(51596) 5181 M,W 6:30–10 p.m.

IFSM 438 Project Management (3)
(51826) 5182 Tu,Th 6:30–10 p.m.

Intensive Format Classes

ON-SITE SESSION 1 (MAY 26–JULY 12)

CMST 385 Internet and Web Design (3)
(51706) 5171 M–F 8 a.m.–5:20 p.m.
Class meets June 22–26.

FINC 322 Personal Financial Management (1)
(51542) 5175 Sa 9 a.m.–5 p.m.
Class meets June 20 and 27.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

CMST 303 Advanced Application Software (3)
(51704) 5181 M–F 8 a.m.–5:20 p.m.
Class meets August 17–21.

CMST 310 Electronic Publishing (3)
(51541) 5181 M–F 8 a.m.–5:20 p.m.
Class meets July 13–17.

HIST 319Y Nuremberg War Trials (1)
(51734) 5185 Sa 9 a.m.–5 p.m.
Class meets July 25 and August 1.

LGST 398L Maryland Foreclosure Law (3)
(51825) 5185 Sa,Su 9 a.m.–5 p.m.
Class meets August 8–9.

PSYC 307H Sleep and Dreams (1)
(51608) 5185 Sa 9 a.m.–5 p.m.
Class meets July 11 and 18.

Online Hybrid Classes

Note: Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.

STANDARD (MAY 26–AUGUST 22)

ACCT 321 Cost Accounting (3)
(51532) 5161 Sa 9 a.m.–12:30 p.m.

IFSM 300 Information Systems in Organizations (3)
(51643) 5161 Sa 9 a.m.–12:30 p.m.

ON-SITE SESSION 1 (MAY 26–JULY 12)

MRKT 454 Global Marketing (3)
(51600) 5171 M,W 6:30–10 p.m.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

BMGT 392 Global Business Management (3)
(51537) 5182 Tu,Th 6:30–10 p.m.

WRTG 393 Technical Writing (3)
(51642) 5182 Tu,Th 6:30–10 p.m.

Holidays

On the following dates, no classes will be held at this site:

July 3–4

Services Available

Advising, computing, and library services are available at Shady Grove. For information on these and other services (textbooks, proctoring), see pp. 4–5.

SOUTHERN MARYLAND HIGHER EDUCATION CENTER

Information/Directions

The center is located on Airport Road, off Route 235, adjacent to the St. Mary's County Airport (about six miles north of Patuxent River Naval Air Station). Call 301-737-2500, ext. 215, for additional information.

Weekday Evening Class

ON-SITE SESSION 1 (MAY 26–JULY 12)

IFSM 438 Project Management (3)
(51641) 6071 M,W 6:30–10 p.m.

Online Hybrid Class

Note: Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

BMGT 482 Business and Government (3)
(51639) 6081 M,W 6:30–10 p.m.

Holidays

On the following dates, no classes will be held at this site:

July 3–4

Services Available Nearby

Advising and some library services are available at Patuxent River Naval Air Station. For information on these and other services (computing, textbooks, proctoring), see pp. 4–5.

WALDORF CENTER

Information/Directions

Take Route 5 South to Exit 7B Waldorf; it will soon become Route 301 South. Follow Route 301 into Waldorf, turn left at Leonardtown Road, and make a right onto Old Washington Road (Route 925). The Waldorf Center for Higher Education is on the right in the Hamilton II Centre building. Call 301-632-2900 for more detailed information.

Weekday Evening Classes

STANDARD (MAY 26 - AUGUST 22)

BMGT 496 **Business Ethics (3)**
(51619)   5021 Tu   6:30–9:45 p.m.

CCJS 352 **Drugs and Crime (3)**
(51622)   5011 M   6:30–10 p.m.

FINC 330 **Business Finance (3)**
(51625)   5041 Th   6:30–9:45 p.m.

ON-SITE SESSION 1 (MAY 26–JULY 12)

HRMN 300 **Human Resource Management (3)**
(51626)   5072 Tu,Th 6:30–9:30 p.m.

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

IFSM 430 **Information Systems and Security (3)**
(51713)   5082 Tu,Th 6:30–10 p.m.

Intensive Format Class

ON-SITE SESSION 2 (JULY 13–AUGUST 22)

CMST 385 **Internet and Web Design (3)**
(51624)   5081 M–F   8:40 a.m.–6 p.m.
Class meets August 10–14.

Online Hybrid Classes

Note: Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.

STANDARD (MAY 26–AUGUST 22)

HRMN 362 **Labor Relations (3)**
(51627)   5031 W   6:30–9:45 p.m.

IFSM 300 **Information Systems in Organizations (3)**
(51630)   5011 M   6:30–10 p.m.

WRTG 394 **Business Writing (3)**
(51633)   5011 M   6:30–10 p.m.

The following courses will be offered by the **College of Southern Maryland (CSM) at the Waldorf Center for Higher Education** this summer and are open to students admitted to CSM or to the dual CSM-UMUC alliance program. For information on admission and registration, call 301-632-2900.

SUMMER 1 (MAY 20–JULY 1)

ACC 2010 **Principles of Accounting I (3)**
73016   M,W   9 a.m.–12:15 p.m.

BAD 2070 **Business Law I (3)**
73011   Tu,Th   6–9:15 p.m.

ENG 0900 **Introduction to Composition (3)** ▲
73368   Tu,Th   9 a.m.–12:15 p.m.

ENG 1010 **Composition and Rhetoric (3)** ▲
73369   M,W   6–9:15 p.m.

ITS 1015 **The Information Age: Emerging Technologies (3)** ✳
73108   S   9 a.m.–12:15 p.m.

POL 1010 **American Government (3)**
73092   Tu,Th   6–9:15 p.m.

PSY 1010 **General Psychology (3)**
73094   M,W   6–9:15 p.m.

PSY 2600 **Educational Psychology (3)**
73448   M,W   4:30–7 p.m.

SUMMER 2 (MAY 20–JULY 22)

COM 1010 **Basic Principles of Speech Communication (3)**
73371   M,W   6–8:20 p.m.

COM 1250 **Introduction to Interpersonal Communication (3)**
73370   Tu,Th   1–3:20 p.m.

MTH 1100 **College Mathematics I (3)**
73280   Tu,Th   6–8:20 p.m.

MTH 1560 **Elementary Calculus (3)**
73281   M,W   6–8:20 p.m.

WFS 1700 **Personalized Health and Fitness (2)**
76355   M,W   6–7:40 p.m.

SUMMER 3 (JULY 6–AUGUST 14)

ENG 1010 **Composition and Rhetoric (3)** ▲
73411   Tu,Th   9 a.m.–12:15 p.m.

ENG 2050 **Business and Technical Writing (3)** ▲
73372   M,W   6 p.m.–9:15 p.m.

ITS 1020 **Operating Systems Concepts (3)** ✳
73114   Sa   9 a.m.–12:15 p.m.

MTH 0800 **Computational Skills (3)**
73290   M,W   1 p.m.–4:15 p.m.

MTH 1080 **Intermediate Algebra and Introduction to Trigonometry (4)**
73291   M,W,Th   9 a.m.–12:15 p.m.

▲   *Computer-assisted.*

✳   *Web hybrid.*

COURSES BY LOCATION

HIST   362   **Ante-Bellum America:
1815 to 1861 (3)**
(51717) 5071 M,W 6:30–10 p.m.

HUMN 351   **Myth and Culture (3)**
(51721) 5081 M,W 6:30–10 p.m.

Holidays

On the following dates, no classes will be held at this site:

July 3–4

Services Available

Advising, computing, and some library services are available at the Waldorf Center. For information on these and other services (textbooks, proctoring), see pp. 4–5.

WALTER REED ARMY MEDICAL CENTER

Information/Directions

Call 202-782-3023 for detailed information. For information on security regulations, see p. 72.

Weekday Evening Classes

ECON   201   **Principles of Macroeconomics (3)**
(51832) 6572 Tu,Th 5–8 p.m.

HMLS 406   **Legal and Political Issues of
Homeland Security (3)**
(51637) 6571 M,W 5–8:15 p.m.

Online Hybrid Class

Note: Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.

GVPT   409   **Terrorism, Antiterrorism, and
Homeland Security (3)**
(51636) 6582 Tu,Th 5–8:30 p.m.

Holidays

On the following dates, no classes will be held at this site:

July 3–4

Services Available

Advising is available at Walter Reed Army Medical Center; call 202-782-3023 for an appointment.

Looking for student services closer to home? In Maryland, representatives visit the state's community colleges regularly. Other sites providing services only are listed below and on the inside back cover.

Student services are available at a number of sites nationwide that do not offer classes on a regular basis or during the summer session. Services and availability of personnel at these sites vary widely. At some sites, a representative may be available for only a few short hours a week; at others, a number of services may be available daily. You are advised to call ahead to determine availability of services and schedule an appointment, if necessary.

Contact information for all sites nationwide that provide services can be found on the inside back cover. Directions and information on available services for sites in the Maryland/national capital area are provided at right. You may also find more detailed information about each site online at *www.umuc.edu/locate.* For general information on services (advising, computing, library services, proctoring, textbooks), see pp. 4–5.

Information on security issues related to military sites is provided on p. 72.

Maryland/National Capital Area Service Locations

Aberdeen Proving Ground

INFORMATION/DIRECTIONS

Take I-95 to Exit 85 (Route 22 East). Route 22 leads to the post gate. UMUC's office at Aberdeen Proving Ground is located in Building 4305, room 210. Call 410-272-8269 to verify office hours or request more detailed information.

SERVICES AVAILABLE

Advising, computing, placement testing, and some library services are available at Aberdeen Proving Ground. Call 410-272-8269 for an appointment.

Fort Myer

INFORMATION/DIRECTIONS

Take I-395 South to Exit 8A. Follow signs to Fort Myer. Call 703-696-3070 or 202-563-3611 for detailed information.

SERVICES AVAILABLE

A UMUC representative is available on Tuesdays from 10 a.m. to 2 p.m. Advising is available by appointment; please call 202-563-3611 for an appointment.

Henderson Hall, Navy Annex

INFORMATION/DIRECTIONS

Take I-395 South to Exit 8 (Pentagon South Parking). Exit right onto Route 27. Stay in the right lane and take the Route 244 East Columbia Pike Exit. From the exit ramp, turn right onto Columbia Pike. Go one block and make a left onto S. Orme Street. At the end of S. Orme Street, make a left onto Southgate Road and into Gate #1. The UMUC office is in the Lifelong Learning Education Center, Building 29, room 204. Call 703-614-9104 to verify office hours or request more detailed information.

SERVICES AVAILABLE NEARBY

A UMUC representative is available on Fridays from 10 a.m. to noon. Advising is available at Fort Myer (a short walk from Henderson Hall); please call 202-563-3611 for an appointment.

Quantico Marine Corps Base

INFORMATION/DIRECTIONS

Take I-95 to Exit 150 (Quantico/Triangle). Take 619 East (Fuller Road) and cross the intersection with Route 1. You will then be at the front gate of the base. Call 703-630-1543 for more detailed information.

SERVICES AVAILABLE

Advising is available at the Marine Corps Base in Quantico; call 703-630-1543 for an appointment.

REGISTRATION INFORMATION

Registering at UMUC is easy, no matter which option you choose. If the class you want is already full, you can put your name on a waiting list. And if you think of better choices later, you can always make adjustments to your schedule until class starts.

Registration

Detailed information on the various ways to register (online via MyUMUC, by phone via IRIS, by mail or fax, or on-site) is available online at *www.umuc.edu/register*.

A form is provided on the following pages for those who prefer to mail or fax their registration. (*Please note:* Online and phone registrations are confirmed immediately; mail and fax registrations require manual processing.)

You may register by fax or mail if

- You have already been admitted to UMUC as an undergraduate and have registered for courses within the last two years.
- You are enrolled in the UMUC Graduate School.
- You are a new student who meets the UMUC admission criteria and have submitted your Application for Admission (available at *https://my.umuc.edu*) with the $50 application fee.
- You were previously enrolled at UMUC but have not attended class in more than two years and have submitted your Application for Admission.
- You are transferring from UMUC overseas and have submitted your Divisional Transfer Form via MyUMUC.
- You are an undergraduate student enrolled in another University System of Maryland institution and have included a letter of permission from your major department. (*Please note:* If additional information is required, your registration could be delayed; you may find your registration processed more quickly if you present your letter of permission in person at UMUC's Adelphi headquarters or at a regional site.)
- All of your financial aid awards are enclosed or have already been confirmed.

You may not register by fax or mail if you are a financial aid applicant without an award letter or a GSL disclosure statement—unless your own payment accompanies the registration form.

Instructions

1. Complete the registration form, using black ink and printing legibly.
2. If you are currently enrolled as an undergraduate with another institution in the University System of Maryland, be sure to include a letter of permission from your major department along with the registration form.
3. Compute the amount due for tuition and fees. (Refer to p. 8 of this schedule or see *www.umuc.edu/tuition*.)
4. Be sure to meet the deadlines listed under Important Dates in this schedule.
5. Either fax your registration to 301-985-7364 or mail it to the Registrar's Office—Registration, University of Maryland University College, 3501 University Boulevard East, Adelphi, MD 20783-8075 USA. Fax registrations require that you already be admitted and that you pay by credit card.

UMUC will mail you a statement of your account.

Schedule Adjustment

After your registration has been processed, you may make changes online or through IRIS. To do so, access MyUMUC (*https://my.umuc.edu*) or call 800-584-9413 or 301-985-7499. IRIS is available daily from 6 a.m. to 9 p.m. eastern time. *Note:* Changes in course load may affect financial aid eligibility and VA benefits. Be sure to keep the appropriate office informed of schedule adjustments.

Army Students

To make use of military tuition assistance, Army students must register via *www.GoArmyEd.com*. For more information, contact your advisor.

The Waiting List

If a class is already full at the time of registration, you have the option of placing your name on a waiting list for the class. For information on how the waiting list works, visit *www.umuc.edu/register*. To check on class availability and see if new class sections have been added, go to MyUMUC (at *https://my.umuc.edu*).

Withdrawals or Dropped Courses

Official withdrawal from a class must occur no later than 14 days before the final class. For information on how to withdraw from a class, see *www.umuc.edu/register*.

Please note: UMUC can honor only withdrawal requests actually received. Failure to withdraw in the required manner will result in the forfeiture of any refund and may result in a failing grade.

Stopping payment on checks for registration fees or not paying at registration does not constitute an official withdrawal or relieve you of your financial obligation to UMUC. Never attending or ceasing to attend classes does not constitute a withdrawal.

University of Maryland University College
School of Undergraduate Studies

Summer 2009
Registration Form

Registrar's Office—Registration
University of Maryland University College
3501 University Boulevard East
Adelphi, MD 20783-8075 USA

STUDENT IDENTIFICATION NUMBER (EMPLID)

Residents of Maryland:
Voter registration application
available by calling 800-222-VOTE

TODAY'S DATE

MR.
MS.

LAST NAME FIRST NAME MIDDLE NAME (OR INITIAL)

PRESENT ADDRESS (STREET NUMBER AND APARTMENT)

CITY STATE ZIP+4

ANY OTHER NAME UNDER WHICH YOU MAY HAVE REGISTERED E-MAIL ADDRESS

☐ Please check if this is a new address.

Course Selection

You are responsible for checking to ensure that you have the necessary prerequisites for a course and that the course does not duplicate any other course you have taken. **You must list ALL information requested below.** Refer to the Key to Course Listing for guidance. Example:

SUBJECT	CATALOG NO.	CLASS NO.	SECTION NO.	UNITS	GRADING OPTION*
A C C T	3 2 1	2 0 3 9 1	6 9 8 0	0 3	

1.
2.
3.
4.
5.
6.

Alternate Course Choice(s)

1.
2.
3.

* Leave blank if you want the normal A, B, C, D, F grading option; otherwise, indicate whether you prefer pass/fail (P/F) or audit (AU). Required courses in your major may not be taken P/F or AU. Refer to the undergraduate catalog for further information.

TOTAL UNITS

General Information

1. **Maryland county of residence**
   If you are not a resident of Maryland, write N/A.

2. **Phone Number**
   a. Daytime
   ( )
   Area Code   Number
   b. Evening
   ( )
   Area Code   Number
   Office Hours

3. **Employer**
   What is the name of your employer?

   What is your employer's zip code?

   Full-time, active-duty servicemembers: What are your duty station and separation date?

4. **Major at UMUC**
   What is your major area of study?

When and where did you *first* register at any institution of the University System of Maryland?

Date_____   Place_____

When and where did you *last* register at any institution of the University System of Maryland?

Date_____   Place_____

If you have not attended UMUC within the past two years, you are required to submit a new Application for Admission.

I understand that I am responsible for and agree to pay all charges I incur at UMUC and that, if I withdraw, I must do so in accordance with the policies and procedures in the *Schedule of Classes* for the session in which I am enrolling. I understand that if my account becomes delinquent, my requests for services (e.g., transcripts, diploma, transfer credit review) will be denied until all debts are paid, and I will be liable for collection costs. I also understand and agree that if I enroll in courses offered at military sites, my name, Social Security number, and other information may be released for security purposes.

Signature_____   Date_____

Identification number (EmplID)_____

Computing Your Bill

Tuition

(Confirm by multiplying the number of
units of credit by the appropriate tuition
rate as listed in the Tuition Information
section in this schedule.)   = _____

Technology fee

See the Tuition Information section
in this schedule.)   = _____

Any other applicable fees

(See the Tuition Information section
in this schedule.)   = _____

Minus amount of financial aid/ tuition assistance

                                              = _____

Account balance/total amount due   = _____

(Difference between tuition/fees and
amount of financial aid/tuition assistance)

Return this form with payment by mail or fax.

Fax payments (assistance forms and credit card information only)
to 301-985-7364. Or you can mail your payment to this address:

Registrar's Office—Registration
University of Maryland University College
3501 University Boulevard East
Adelphi, MD 20783-8075 USA

Form of Payment

Please check all that apply.

☐ **Financial aid**

(Refer to your financial aid award notification.)

☐ **Interest-free, monthly tuition-payment plan**

(See *www.umuc.edu/paymentoptions/one.shtml*.)

☐ **Tuition assistance or remission of fees**

(Be sure to enclose your tuition assistance or remission-of-fees form.)

☐ **VA Vocational Rehabilitation (Chapter 31) Assistance**

☐ **Check or money order**

(Be sure to write your student identification number on the check.
Make the check payable to University of Maryland University College.)

☐ **Credit card**

(Please provide information below.)

☐ Visa   ☐ MasterCard   ☐ American Express   ☐ Discover

_____

Account Number

_____

Expiration date   Amount

_____

Signature

_____

Name (please print)

Be sure to fill out both sides of this form.

UMUC ACROSS THE U.S.

You may be able to access services at a site near you. Services vary widely (and military sites may have security regulations), so call to check on availability. For more information on class locations in the Maryland/national capital area, see. pp. 72–86.

CALIFORNIA

Coronado Naval Base*	619-995-4127
Point Loma Naval Base*	619-995-4127
San Diego Naval Base*	619-995-4127
Travis Air Force Base*	707-344-6891

DISTRICT OF COLUMBIA

Bolling/Anacostia*	202-563-3611
Walter Reed Army Medical Center*	202-782-3023

FLORIDA

Eglin Air Force Base*	850-502-7779
Hurlburt Field*	850-502-7779
Jacksonville Naval Air Station*	904-610-4361
Mayport Naval Station*	904-610-4361
Pensacola Naval Air Station*	850-502-7779

GEORGIA

Fort Gordon*	706-207-1407
Fort Stewart*	706-207-1407
Kings Bay Naval Submarine Base*	904-610-4361

HAWAII

Camp Smith*	808-223-3741
Honolulu (Coast Guard Integrated Support Command)*	808-223-3741
Kaneohe Bay Marine Corps Base*	808-223-3741
Pearl Harbor Naval Station*	808-223-3741
Schofield Barracks*	808-223-3741
Tripler Army Medical Center*	808-223-3741

MARYLAND

Aberdeen Proving Ground*	410-272-8269
Adelphi (UMUC headquarters)	**800-888-UMUC**
Allegany College of Maryland†	240-527-2711
Andrews Air Force Base*	301-981-3123
Anne Arundel Community College†	443-459-3500
Arundel Mills (AACC)†	410-777-1882
Baltimore City Community College†	443-459-3500
Bethesda*	301-654-1377
Carroll Community College†	443-459-3500
Cecil Community College†	443-459-3500
Chesapeake College†	443-459-3500
College of Southern Maryland†	301-632-2900
College Park (UMCP) (see Adelphi)	**800-888-UMUC**
Community College of Baltimore County†	443-459-3500
Curtis Bay Coast Guard Yard*	301-621-9882
Dorsey Station	**443-459-3500**
Eastern Shore Higher Education Center	410-827-5761
Fort Detrick*	301-619-2857
Fort Meade*	301-621-9882
Frederick Community College†	301-738-6090
Garrett College†	240-527-2711
Hagerstown (USM)	240-527-2711
Hagerstown Community College†	240-527-2711
Harford Community College†	443-459-3500
Howard Community College†	443-459-3500
Laurel College Center†	410-772-4162
Montgomery College†	301-738-6090
Patuxent River Naval Air Station*	301-737-3228
Prince George's Community College†	301-632-2900

Shady Grove	**301-738-6090**
Southern Maryland Higher Education Center	301-737-2500 x215
Waldorf Center	**301-632-2900**
Wor-Wic Community College†	443-459-3500

SOUTH CAROLINA

Fort Jackson*	706-207-1407

TEXAS

Fort Hood*	254-532-9890
Fort Sam Houston*	210-247-7430
Lackland Air Force Base*	210-247-7430

VIRGINIA

Fort Belvoir*	703-781-0059
Fort Myer*	703-696-3070
Henderson Hall, Navy Annex*	703-614-9104
Langley Air Force Base*	757-646-1530
Little Creek Naval Air Base*	757-646-1530
Norfolk Naval Station*	757-646-1530
Oceana Naval Air Station*	757-646-1530
Portsmouth Naval Medical Center*	757-646-1530
Quantico (Marine Corps Base)*	703-630-1543

WASHINGTON

Bremerton Naval Station*	360-626-3593
Everett Naval Station*	360-626-3593
Fort Lewis*	360-626-3593
Kitsap at Bangor Naval Base*	360-626-3593
McChord Air Force Base*	360-626-3593
Whidbey Island Naval Air Station*	360-626-3593

* Site located on a military installation. Open to the general public; call site for access information.
† UMUC representatives visit Maryland community college campuses regularly, but for limited hours.

Academic Calendar

Dates below are tentative. Specific dates, times, and locations, as well as dates of holidays and session breaks, are published in the undergraduate *Schedule of Classes* each session and may be accessed online at *www.umuc.edu/schedule*.

| Session Type | SUMMER SESSION 2009 | | | | FALL SESSION 2009 | | | |
	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
UNDERGRADUATE								
Online standard session					Aug. 24–Dec. 19, 2009			
Online session 1		May 26–Aug. 22, 2009			Aug. 24–Nov. 22, 2009			
Online session 2					Sept. 8–Dec. 7, 2009			
Online session 3					Sept. 21–Dec. 19, 2009			
Online session 4					Oct. 11–Dec. 19, 2009			
On-site standard session		May 26–Aug. 22, 2009			Sept. 8–Dec. 17, 2009			
On-site session 1	May 26–July 12, 2009				Sept. 8–Oct. 26, 2009			
On-site session 2			July 13–Aug. 22, 2009			Oct. 27–Dec. 17, 2009		

Nondiscrimination

UMUC is committed to ensuring that all individuals have equal access to programs, facilities, admission, and employment without regard to personal characteristics not related to ability, performance, or qualifications as determined by UMUC and/or University System of Maryland policy or by federal, state, or local authorities, in accordance with UMUC Policy 40.30 Policy and Procedures on Affirmative Action, Equal Opportunity, and Sexual Harassment (*www.umuc.edu/policy/admin04030.shtml*). UMUC does not discriminate against or harass any person because of race, religion, family status, color, creed, gender, marital status, age, national origin, ancestry, political affiliation, mental or physical disability, sexual orientation, veteran status (including Vietnam-era veterans), or genetic information. All inquiries regarding UMUC's Nondiscrimination Statement or compliance with applicable statutes and regulations should be directed to the director of Diversity Initiatives, Office of the President, UMUC, 3501 University Boulevard East, Adelphi, MD 20783-8000 (phone 800-888-UMUC, ext. 7940).

Accreditation

University of Maryland University College is accredited by the Commission on Higher Education of the Middle States Association of Colleges and Schools, 3624 Market Street, Philadelphia, PA 19104 (267-284-5000), one of the six regional accrediting agencies recognized by the U.S. Department of Education. UMUC is governed by the University System of Maryland Board of Regents and certified by the State Council of Higher Education for Virginia.

UMUC is a constituent institution of the University System of Maryland.

Questions? Contact an enrollment specialist at 800-888-UMUC (8682) or *emteam@umuc.edu.*

University of Maryland University College

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