

WILLIAM DONALD SCHAEFER, Governor

responsible for the daily operation and administration of the Office.

- (2) Duties and Powers of Executive Director. The Executive Director has the following powers, duties and responsibilities:

(a) The Executive Director shall:

(i) Be responsible for the development of comprehensive planning and the administration and monitoring of new and existing funds, grants, and services authorized and appropriated under Federal Legislation for programs in the area of the administration of justice;

(ii) With regard to the federal programs the office selects to administer and monitor, review and act upon all requests for funds, grants, and services subject to representative discussion and consultation with the Governor's Advisory Board for Justice Assistance;

(iii) Monitor and audit these programs pursuant to the enabling federal act in accordance with Federal Legislation; and

(iv) Consult with the Governor's Advisory Board for Justice Assistance in order to develop the required State strategy required by the federal acts.

(b) (i) The Executive Director shall evaluate State and local problems in the area of the administration of justice.

(ii) In carrying out this function, the Executive Director shall consult and work with governmental agencies, at the State and local level, in order to perform needs assessments and provide assistance in planning to insure the efficient use of funds, personnel, and other resources and to avoid duplication in this activity, and shall act as a clearing house for information in these areas.