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**PROFESSIONAL INSTRUCTION**

The Archivist served again this year on the Council of the Records Management Institute which is conducted by The American University. Interest in this course was greater even than last year when it was initiated, and students had to be turned away. The Archivist was glad to contribute as much as he could to the success of this first attempt by an American university to provide formal training in this new and growing field. The Hall of Records participated otherwise in the work of The American University. Members of the course in the History and Administration of Archives, offered in cooperation with the National Archives and Records Service, visited us June 1, 1955. Two of our own staff members, Mr. Beach and Mr. Wilds, were enrolled in the course.

One full day, June 28, 1955, was spent at the Hall of Records by the members of the Sixth Annual Institute of Genealogical Research. This very useful Institute is open to both amateurs and professionals and it is conducted under the direction of Mr. Meredith B. Colket, Jr., of the National Archives. Those who visited the Hall of Records as members of the Institute were: Mrs. Edward J. Chapin, Mr. Bickham Christian, Mrs. Z. V. Conyers, Mrs. G. H. L. Dunagin, Mrs. E. E. Folsom Dyer, Miss F. L. Eisele, Miss M. B. Farris, Mrs. C. M. File, Mrs. Walter M. Flood, Mrs. R. S. Harding, Miss G. L. Marr, Mrs. R. S. McLaughlin, Miss Ethel K. Means, Mrs. J. L. Morgan, Mr. John D. Morrell, Mrs. Elmer K. Nelson, Miss M. J. Owens, Miss Virginia L. Peddicord, Mrs. M. H. Pemberton, Mrs. M. R. Plonk, Mrs. Ellen Stanley Rogers, Miss Mary E. Sanders, Miss Mary E. Smith, Mrs. P. M. Tomlinson, Miss Ethel G. White, Mrs. E. B. Williams, Mrs. E. Gray Williams.

The members of the First Institute on the Preservation and Administration of Archives: Advanced spent July 6, 1955, at the Hall of Records. This Institute is reserved for professionals whose major interest here was the day-by-day administration of our establishment. Those who attended this Institute were: Miss Margaret M. Banks, Archivist, Department of Public Records and Archives, Ontario Government; Miss Pamela S. Cocks, Archivist, New Zealand National Archives; Mr. Soledad M. Eugenio, Assistant Librarian, Chemistry Library, Case Institute of Technology; Mr. Picot Floyd, Diocese of Savannah, Atlanta, Georgia; Mr. A. H. Oada, Secretary, Archives of the Ministry of Education, Cairo, Egypt; Mr. Jackson D. Saunders, Division of Manuscripts Field Representative, University of Oklahoma; Mr. Martin A. Schiller, Cataloguer, Municipal Archives and Records Center, New York City; Mr. George E. Warren, Assistant Archivist, Division of State Archives and Public Records, Denver, Colorado.

Members of our staff profited from several specialized institutes and courses other than those offered by The American University. Mr. Caton attended the seminar on Modern Office Methods and Controls for Management given by Remington Rand, Incorporated in New York, August 16-19, 1954.