

months for the entire fiscal year. The manager, with the assistance of the treasurer, shall review the requested allotments in the light of the work program of the office or agency concerned, and may, if he deems necessary, revise, alter, or change such allotments before authorizing the same. The aggregate of such allotments shall not exceed the total appropriation available to said office or agency for the fiscal year. The treasurer shall authorize all expenditures for the offices and agencies to be made from the appropriations on the basis of approved allotments and not otherwise. The approved allotments may be revised during the fiscal year by the Manager. If at any time during the fiscal year the Manager shall ascertain that the available income for the year together with fund balances will be less than the total appropriations, he shall reconsider the work programs and allotments of the several departments and agencies and revise them so as to prevent the making of expenditures in excess of the said income and fund balances.

SEC. 50. MODIFICATION OF APPROPRIATIONS. The Council may, upon the recommendation of the Manager, transfer any appropriation balance or any portion thereof, not encumbered by contracts or orders, within an office or agency of the Town government or from one office or agency to another. The annual appropriation ordinance may, upon recommendation of the Manager, be amended to expend any funds not anticipated in the budget.

SEC. 51. MONEY TO BE DRAWN FROM TREASURY IN ACCORDANCE WITH APPROPRIATION. No money shall be drawn from the treasury of the town, nor shall any obligation for the expenditure of money be incurred, except in pursuance of the annual appropriation ordinance or of such ordinance when changed as authorized by the next preceding Section of this Charter. At the close of each fiscal year any unencumbered balance of an appropriation shall revert to the fund from which appropriated and shall be subject to re-appropriation; but appropriations may be made by the Council, to be paid out of the income of the current year, in furtherance of improvements or other objects or works which will not be completed within such year, and any such appropriation shall continue in force until the purpose for which it was made shall have been accomplished or abandoned.

SEC. 52. CUSTODY OF TOWN MONIES. All moneys received by any office or agency of the Town for or in connection with the business of the Town government shall be paid promptly into the treasury and shall be deposited with responsible bank-