

Today, the Department of Human Resources encompasses five administrations: Child Care, Social Services, Income Maintenance, Child Support Enforcement, and Community Services. The Community Services Administration oversees Adult Services, Maryland Energy Assistance, Food and Nutrition Services, Homeless Services, Legal Services, Women's Services, and the Maryland Office of Refugee Affairs. The Administration also includes the Maryland Commission for Women, the Governor's Commission on Migratory and Seasonal Farm Labor, the Governor's Commission on Hispanic Affairs, and the Office of Asian-Pacific American Affairs (Code 1957, Art. 41, secs. 6-101 through 6-407).

OFFICE OF THE SECRETARY

Carolyn W. Colvin, *Secretary of Human Resources*

311 West Saratoga St.
Baltimore, MD 21201 (410) 767-7109

The Secretary of Human Resources directs the Department. Appointed by the Governor with Senate advice and consent, the Secretary serves on the Governor's Executive Council; the Governor's Subcabinet for Children, Youth, and Families; the Governor's Council on Adolescent Pregnancy; the Governor's Commission on Hispanic Affairs; the Governor's Drug and Alcohol Abuse Commission; and the Governor's Volunteer Council. The Secretary also serves on the Interdepartmental Advisory Committee for Minority Affairs; the State Board of Victim Services; the State Advisory Council on Alcohol and Drug Abuse; the Advisory Council on Landlord-Tenant Affairs; the Interagency Committee on Aging Services; the Domiciliary Care Facilities Board; and the State Commission on Infant Mortality Prevention.

DEPARTMENT OF HUMAN RESOURCES ADVISORY COUNCIL

Leonard R. Sachs, *Chairperson*, 1995
(410) 767-7109

The Department of Human Resources Advisory Council was created in 1984 (Chapter 421, Acts of 1984). The Council advises the Secretary of Human Resources on program plans, grant levels, eligibility requirements, and the Department budget. The Council also serves as a forum for public comment and keeps local boards of social services informed of actions of the Council and other local boards.

The Council's fifteen to twenty-five members are appointed by the Secretary of Human Resources with the approval of the Governor. The Secretary of Human Resources designates the chairperson (Code 1957, Art. 41, sec. 6-105).

MARYLAND CITIZEN BOARD FOR REVIEW OF FOSTER CARE FOR CHILDREN

Iris Gordon, *Chairperson*, 1994
Charles R. Cooper, *Administrator*

2701 North Charles St.
Baltimore, MD 21218 (410) 767-7330

The Maryland Citizen Board for Review of Foster Care for Children was established in 1978 to coordinate the activities of local citizen review boards (Chapter 980, Acts of 1978). The State Board promulgates policies and procedures relating to the functions of local review boards. It also makes recommendations to the General Assembly on foster care policies and procedures (Code Family Law Article, secs. 5-535 through 5-547).

Every six months, the local boards review cases of children who have resided in foster care for more than six months to determine what efforts have been made towards their permanent placement. For each child reviewed, a recommendation is sent to the local department of social services and the juvenile court. With the concurrence of the Social Services Administration, the State Board may establish categories of foster children for whom a satisfactory permanent arrangement has been made and who may be exempt from local review.

Local review board members are appointed by the Governor for four-year terms. There are five members and two alternates on each local board.

The State Board is composed of eleven members. Each local review board of Judicial Circuits nos. 1 through 7 elects a member to the State Board. From Judicial Circuit no. 8, the local review boards choose three State Board members. The Governor also appoints one member from the executive staff. Members serve two-year terms concurrent with their individual terms on the local review board.

The Administrator is appointed by the State Board with the approval of the Secretary of Human Resources.

OFFICE OF LOCAL OPERATIONS

Jules B. Margolis, *Assistant Secretary
for Local Operations*

(410) 767-7711

The Office of Local Operations was established in 1994 as a direct link between the Office of the Secretary of Human Resources and the local departments of social services in each county and Baltimore City. The Office serves as liaison for local departments on policy and planning; helps local departments resolve problems; promotes "community partnerships"; and conducts on-site reviews and evaluations.