

The Special Secretary maintains liaison with State and local government agencies to coordinate services and the use of resources. From representative local Children's Councils and other child advocacy groups, including parents, the Special Secretary receives advice on the resources, needs, and priorities of different localities. In addition, the Special Secretary provides public information on children's services in the State and advises the legislature on the needs of children and their families.

The Special Secretary for Children, Youth, and Families is appointed by and serves at the pleasure of the Governor and is directly responsible to the Governor. Within the Office are the Children's Trust Fund Advisory Board; the Governor's Council on Child Abuse and Neglect; the Licensing Policy Board; the State Coordinating Council; the Children and Family Services Reform Initiative; the Governor's Council on Adolescent Pregnancy; and Prevention and Early Intervention for Young Children. The Office also maintains contact with twenty-four local Children's Councils (Code 1957, Art. 49D, secs. 1-29).

DIRECTOR

Susan Kleinberg, Ph.D., *Director*
(410) 225-4160

The Director of the Office for Children, Youth, and Families oversees the work of the Children's Trust Fund Advisory Board; the Governor's Council on Child Abuse and Neglect; the Licensing Policy Board; the Children's Councils; and the State Coordinating Council.

CHILDREN'S TRUST FUND ADVISORY BOARD

Phyllis B. Brotman, *Chairperson*, 1995
Deborah D. Richardson, *Vice-Chairperson*, 1991
Contact: Dianne Madoni (410) 225-4160

The Children's Trust Fund provides grants to public and private community-based organizations and agencies for innovative programs to prevent child abuse and provide treatment. Formed in 1989, the Children's Trust Fund Advisory Board reviews applications for grants from the Fund (Chapter 757, Acts of 1989).

The Governor appoints the Board's nine members to three-year terms (Code 1957, Art. 49D, secs. 6-7).

GOVERNOR'S COUNCIL ON CHILD ABUSE & NEGLECT

Pamela F. Corckran, *Chairperson*, 1992

Contact: Dianne Madoni (410) 225-4160

The Governor's Council on Child Abuse and Neglect was created by the Governor in 1986 (Executive Order 01.01.1986.07). The Council advises the Governor on the implementation and effective-

ness of programs to prevent, detect, and treat child abuse and neglect. The Council is part of the Office for Children, Youth, and Families for budgetary, administrative and staffing purposes only.

LICENSING POLICY BOARD

Susan Kleinberg, Ph.D., *Chairperson*

Contact: Pam Williams (410) 225-4160

The Licensing Policy Board was formed by the Governor's Subcabinet for Children, Youth and Families in January 1991. The Board was created to develop a coordinated process for licensing and regulating residential child care facilities; identify and assure technical assistance to providers and potential providers; and track development of new residential resources.

In September 1991, the Board promulgated regulations to coordinate the licensing process for residential child care facilities in all agencies. Now, potential providers can learn about Maryland's licensing standards from one source. The Board also conducts technical assistance workshops and offers a manual for potential providers. In addition, the Board is developing core regulations covering common administrative and facility issues.

Board members include providers, consumers, and representatives from the State Department of Education, the Department of Health and Mental Hygiene, the Department of Human Resources, and the Department of Juvenile Services.

CHILDREN'S COUNCILS

Local Children's Councils exist in each county and in Baltimore City. Within their jurisdictions, the Children's Councils evaluate public and private programs, services, and plans for children; analyze departmental plans and budget requests affecting children's programs and services; and review the use and availability of federal, State, local and private funds. They identify, document, and communicate needs, resources, and priorities to the local governing body and to the Office for Children, Youth, and Families. The Councils also provide public information on children's programs and services.

Each Council is appointed by the chief executive officer of the county. For Baltimore City, appointments are made by the Mayor. Each Council includes representatives of the local departments of health, education, and social services, and members appointed at large. Members serve three-year terms (Code 1957, Art. 49D, sec. 5).

STATE COORDINATING COUNCIL

Chairperson: Jean S. Clarren, designee of
Secretary of Human Resources
Jon Hackbarth, *Executive Director*

(410) 333-1803