

for certain State facilities. The Division provides planning support to the Interagency Committee for Public School Construction.

COMPREHENSIVE POLICY PLANNING DIVISION

Telephone: 383-5680

The Comprehensive Policy Planning Division is responsible for completion of the Maryland State Development Plan, including preparation of a composite of county plans and a profile of the State's development. Related functions include intervention in land use proceedings of substantial interest, designating areas of critical State concern, outdoor open space and recreation planning, and preparation of a Patuxent River Policy Plan. The Division coordinates plans and programs of local governments and State agencies regarding transportation, water and sewer, and environmental policy. Special policy analysis for energy planning, hazard mitigation, and emergency planning is conducted.

Four regional offices of the Division are located in Chestertown, Cumberland, Salisbury, and Waldorf. They maintain liaison with local governments and planning organizations in these regions on matters relating to activities of the Department.

The Department has three support offices: The State Intergovernmental Assistance Clearinghouse, the Office of Planning Data, and the Office of Administration.

STATE INTERGOVERNMENTAL ASSISTANCE CLEARINGHOUSE

Telephone: 383-7875

The State Intergovernmental Assistance Clearinghouse coordinates the review of applications for Federal grant and loan programs, direct federal development programs, draft environmental impact statements, nominations to the National Register of Historic Places, State Plans requiring gubernatorial review, and certain specified applications for State assistance. It has been designated as the State Central Information Reception Agency and functions as the focal point for dissemination of federal agency notices and announcements of proposed federal actions. The State Clearinghouse is also responsible for recommending the disposition of State excess and federal surplus real property and provides for intergovernmental coordination with the federal Regional Council and other federal agencies.

The State Clearinghouse publishes an Inventory of State-Owned Real Property, a Catalog of State Assistance Programs, a Clearinghouse Procedures and Operating Guide, and quarterly and annual reports of Federal Grant-in-Aid actions.

OFFICE OF PLANNING DATA

Telephone: 383-5664

The Office of Planning Data provides a comprehensive data base for use by other State agencies, the Executive Department, the General Assembly, local government, and the general public. The Office collects, analyzes, and publishes social, economic, and geographic information for planning purposes. Included within the Office are the Research and State Data Center, the Automated Geographic Information and Remote Sensing Program, and the Planning Library and State Depository of Plans.

The State Data Center maintains statistical data from the U.S. Bureau of the Census and other information sources. The data covered includes such areas as: population, housing, agriculture, construction, manufacturing, retail and wholesale trade, government, income, education, and foreign trade.

The Automated Geographic Information System has geographically grid-referenced data on the physical, cultural, and aerial attributes of the State.

The Department of State Planning Library serves as the central depository for all government general, area, and functional plans. The Library has the most complete collection of Maryland plans and an extensive collection of books and periodicals.

OFFICE OF ADMINISTRATION

Telephone: 383-7700

The Office of Administration is responsible for personnel matters, accounting and fiscal management, budgeting, office management, printing, drafting, and graphics.

STATE PLANNING COMMISSION

Chairperson: Arnold M. Kronstadt, 1985

Ex officio members: Julian L. Lapidés, *State Senate;* Vacancy, *House of Delegates.*

Appointed members: George M. Brady, Jr., 1983; Patricia Carr Layton, 1983; William M. Smith,