

and supportive client services such as outreach and intake, client assessment and job counseling, job development, and matching job applicants with available positions. State government is the prime sponsor for the Eastern Shore and Southern Maryland counties. All other areas of the State fall under the jurisdiction of local county or city governments.

The Training and Employment Office is responsible for meeting all federal grant application requirements for the CETA program operated by the State prime sponsor and for implementing the State prime sponsor programs at the local level. As part of these duties, the Training and Employment Office provides staff support for the Balance of State Planning Council, which is appointed by the Governor. The council reviews and makes recommendations on employment and training program plans developed with CETA funds for the Eastern Shore and Southern Maryland counties. The chairperson of the Balance of State Planning Council is appointed by the Governor and acts on his behalf in all matters relevant to State prime sponsorship.

The Training and Employment office also works with the Balance of State Private Industry Council. The Council, along with the Balance of State Prime Sponsor, is responsible for all programs and activities that are funded under Title VII of CETA.

The Training and Employment Office also has the responsibility for meeting all federal grant requirements for implementing plans under the CETA Special Grant to the Governor for vocational education and statewide employment and training services. Vocational Education services for the Special Grant are developed by the State Department of Education and prime sponsors through jointly developed non-financial agreements. These non-financial agreements are submitted to the Training and Employment Office for review and funding. Generally speaking, vocational services are classroom training in occupational areas that are in demand in local labor markets. Funds for statewide employment and training services are also allocated under the Special Grant to provide administrative or client services that are better served from the State perspective. Frequently, these funds are used to fund experimental programs or projects that will enhance the cooperation and coordination of all employment and employment-related programs in the State. As part of the federal requirements of the Special Grant to the Governor, the Training and Employment Office also serves as staff support to the State Employment and Training

Council. The Council is an advisory body appointed by the Governor to review the plans of all prime sponsors and employment and employment-related agencies and to make recommendations on the coordination of all employment efforts in the State. The chairman of the State Employment and Training Council is appointed by the Governor and acts on his behalf to fulfill all federal requirements under Section 110 of CETA.

In connection with its administrative role in statewide programs, the Training and Employment Office also is responsible for all State agency public service employment positions funded by local prime sponsors and makes arrangements for the development of appropriate State public service jobs, for the allocation of positions to State agencies, and for the certification, recruitment, and selection of personnel.

MARYLAND OFFICE OF COMMUNITY SERVICES

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The Maryland Office of Economic Opportunity was created by Executive Order in 1964, made a part of State government by Chapter 306, Acts of 1965, and renamed the Maryland Office of Community Services by Chapter 50, Acts of 1979.

The Maryland Office of Community Services administers the federal Community Services Block Grant Act (P.L. 97-35, Subtitle B) in the State of Maryland. It provides the necessary funds to Community Action Agencies throughout the State to enable them to carry out their work (Code 1957, Art. 41, sec. 205G). In addition, the Office provides technical and supportive services to these agencies and other community-based organizations.

The Office of Community Services is charged with the responsibility of creating and participating in various youth and work training programs, special programs to combat poverty in rural and urban areas, employment and investment incentive programs, work experience programs and, in general, for providing assistance for the economic betterment of the State (Code 1957, Art. 41, Sec. 361-364).

The Office administers the Energy Assistance and Information Program Act. This law authorizes programs concerned with the energy problems of low-income Maryland residents (Code 1957, Art. 41, secs. 490-496).