

sumption. Any irregularities in energy consumption are investigated and corrective measures are recommended in the Division's Annual Maintenance Status Report.

### ANNAPOLIS PUBLIC BUILDINGS AND GROUNDS DIVISION

Richard R. Streif, *Superintendent*

William W. LaViolette, *Assistant Superintendent*

Central Services Building  
29 St. John's Street  
Annapolis 21401

Telephone: 269-3611  
Nights & Holidays:  
269-3411

This Division is responsible for the operation, maintenance, and security of the State Office Center in Annapolis. The Center consists of 16 State-owned buildings and one leased building on 29 acres of landscaped areas and 11.6 acres of parking lots. The Division also maintains the Governor's residence, which has a separate operating budget. Under the Division's oversight are several buildings of important historic value. They require regular care to maintain them as show places and attractions for the public.

The Division provides both preventive and routine maintenance, major repairs, alterations, improvements, and housekeeping services to preserve facilities and equipment. This work is done by a full-time maintenance force of mechanical, electrical, carpentry, painting, refrigeration, electronic, housekeeping, and groundskeeping personnel. The Division's special police and guards provide around-the-clock security. In addition, the Division operates a comprehensive supply system for equipment and materials needed to maintain the Center and some of its vehicles. The Division also dispatches and controls the operation of pool cars and other assigned vehicles. Necessary maintenance tasks and services that cannot be accomplished with in-house resources are contracted for competitively from outside sources. Contractual services include elevator maintenance service and repair, exterior painting of buildings, special equipment repair and maintenance, pest control, window cleaning, and fire detection and safety equipment services.

The Division's telephone section provides general telephone information and is responsible for the installation, service, and billing of all State agencies within the 269-telephone and 224-MARCOM exchanges.

### BALTIMORE PUBLIC BUILDINGS AND GROUNDS DIVISION

Frederick W. DeJong, *Superintendent*

James A. Meade, *Assistant Superintendent*

301 West Preston Street  
Baltimore 21201

Telephone: 383-4486  
Nights and Holidays:  
383-4448

This Division is responsible for the operation, maintenance, and security of the State buildings in Baltimore City at 301 West Preston Street (SB#1), 300 West Preston Street (SB#2), 2100 Guilford Avenue (SB#3), and 201 West Preston Street (SB#4).

The Division provides both preventive and routine maintenance, major repairs, alterations, improvements, and housekeeping services to preserve facilities and equipment. This work is done by a full-time maintenance force of mechanical, electrical, carpentry, painting, refrigeration, electronic, housekeeping, pest control, and groundskeeping personnel. The Division's special police and building guards provide around-the-clock security. In addition, the Division operates a comprehensive supply system for equipment and materials needed to maintain the buildings and some State vehicles. The Division also dispatches and controls the operation of pool cars and other assigned vehicles. Necessary maintenance tasks and services that cannot be accomplished with in-house resources are contracted for competitively from outside sources. Contractual services include elevator maintenance and repair, the exterior painting of buildings, special equipment repair and maintenance, pest control, window cleaning, fire detection, and safety equipment services.

The Division's telephone section provides general telephone information and is responsible for installation, service, and billing for all State agencies within the 383- and 659-telephone and 222- and 223-MARCOM exchanges.

### MULTI-SERVICE CENTERS DIVISION

Robert B. Sivert, *Administrator*

Room 1302  
301 West Preston Street  
Baltimore 21201

Telephone: 383-2026

This Division is responsible for the operation, maintenance, and security of eight District Court/Multi-Service Center buildings. These buildings are located in Essex/Rosedale and Arbutus/Catonsville in Baltimore County, Centreville in