

This Administration develops and maintains systems for the prompt and accurate reimbursement of claims submitted by approved providers of health care services.

MEDICAL ASSISTANCE ADVISORY COMMITTEE

John Birkmeyer, 1980; Lee Britton, 1980; Jean Dockhorn, 1980; Kathleen Ellis, 1980; Gwendolyn Johnson, 1980; Lawrence LaMotte, 1980; Daniel J. O'Neal III, 1980; Ethel Pace, 1980; Ronald Peterson, 1980; Mildred Bright, 1981; Ellena Deans, 1981; Margie Jones, 1981; Shirley Lawson, 1981; Philip Piasecki, 1981; Sidney Seidman, M.D., 1981; Thomas Waters, 1981; Agnes Welch, 1981; Geraldine Brown, 1982; Frances Dixon, 1982; Ellis Duke, 1982; James Harvey, 1982; Harry Klinefelter, M.D., 1982; Jean Linkenhoker, 1982; Frances Young, 1982; Beverly Havard, 1982.

Ex officio members: Adele Wilzack, *for the Secretary of the Health and Mental Hygiene*; Pat Panaggio, Jr., *for the Secretary of Human Resources*.

The Medical Assistance Advisory Committee is composed of health care provider representatives and consumer representatives who meet six times each year to discuss issues pertinent to the Medical Assistance Program and to provide expert consultation and advice to the Assistant Secretary for Medical Care Programs. The Secretary of Health and Mental Hygiene and the Secretary of Human Resources, or their designees, serve as ex officio members of the Committee.

The Committee holds general meetings during the months of September, December, January, February, March, and May. This schedule was chosen to allow the Committee maximum involvement in the legislative process and the annual planning process. Members are also required to serve on one of the subcommittees, which review legislation pending in Annapolis, objectives for the Five Year Plan, or special programs.

ASSISTANT SECRETARY FOR MENTAL HEALTH, MENTAL RETARDATION, ADDICTIONS, AND DEVELOPMENTAL DISABILITIES

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The Assistant Secretary for Mental Health, Mental Retardation, Addictions, and Developmental Disabilities exercises overall responsibility, on a Departmental basis, for the organization, funding, and general direction of the programmatic and staff organizations assigned. Included in the Assistant Secretariat are the Mental Hygiene, Mental Retardation and Developmental Disabilities, Drug Abuse, and Alcoholism Control Administrations. The Office of Education and Training for Addiction Services and a Deinstitutional Staff and Preventive Law Staff also report to the Assistant Secretary of Mental Health, Mental Retardation, Addictions, and Developmental Disabilities. The Assistant Secretary coordinates the development and implementation of policies, procedures, regulations, and standards that assure delivery of improved health services. The Assistant Secretary is expected to develop and promote a high degree of collaborative working relationships among the organizations and programs assigned as well as with other elements within the Department. The Assistant Secretary for Mental Health, Mental Retardation, Addictions, and Developmental Disabilities performs such other duties as may be assigned by the Deputy Secretary or the Secretary.

OFFICE OF EDUCATION AND TRAINING FOR ADDICTION SERVICES

Ludwig Lankford, *Director*

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The Office of Education and Training for Addiction Services (OETAS) was created in 1976 by Article 41, sec. 206D, of the Annotated Code of Maryland. This law mandated the OETAS to provide alcohol and drug abuse training to Maryland caregivers and administrators who interact with substance abusers. OETAS also works with the State Department of Personnel to ensure that there are qualified counselors to meet manpower needs of the field. The Office's primary responsibility is to provide addiction training to agencies functioning under the auspices of the Alcoholism Control Administration and the Drug Abuse Administration. In addition, OETAS provides addiction training to other State and local agencies, as well as community organizations such as local school systems. Training offered by the Office of Education and Training for Addiction Services is usually presented in courses, workshops, seminars, and customized agency programs.