

THE OFFICE ON AGING**COMMISSION ON AGING**

Chairperson: Margaret C. Schweinhaut, 1979

Appointed members: Reverend Msgr. Leo J. Coady, 1979; Dominic N. Fornaro, 1979; Viola M. Gardner, 1979; Betty K. Hamburger, 1979; Wilson Heaps, 1979; William E. Henry, 1979; M. Shakman Katz, 1979; Alexander W. Kramer, 1979; Pauline H. Menes, 1979; William Reichel, 1979; Edwin Robertson, 1979; Wilbur S. King, 1979

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Matthew L. Tayback, Sc.D., *Director*

Harry F. Walker, *Deputy Director*

James F. Chmelik, *Assistant Director*

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The Office on Aging was established by Chapter 261, Acts of 1975, as an independent agency to consolidate and coordinate all efforts concerned with the problems of older Marylanders. Its predecessor agency was the State Coordinating Commission on the Problems of the Aging created by Chapter 1, Acts of 1959. The name of this agency was changed to the Commission on the Aging by Chapter 595, Acts of 1971. In 1974, by Executive Order, the Governor established the Governor's Coordinating Office on Problems of the Aging. The creation of the Office on Aging as a cabinet-level agency resulted in the merger of the Commission on the Aging staff with the Governor's Coordinating Office on Problems of the Aging. The Commission on Aging was reassigned as both an advisory and policy-making board to the Director of the Office on Aging.

The Director of the Office on Aging is appointed by and responsible to the Governor. The Director's actions are subject to the advice, counsel, and approval of the Commission on Aging. The Office is divided into two divisions: the Community Services and Planning and Evaluation Division headed by the Deputy Director and the Administration Division headed by the Assistant Director.

In the Community Services and Planning and Evaluation Division are the program officer, the nutrition program officer, the senior aides program officer, the direct service projects coordi-

nator, special assignments coordinator, and supporting staff. They are responsible for administering the Title III and Title VII programs under the Older Americans Act, as well as the Senior Aides Program funded under a special grant from the National Council of Senior Citizens and CETA, and other special projects. This division also includes the following services and programs: Life Support, Legal Services, and Public Guardianship.

The Planning and Evaluation Unit within this division works on both federal and state planning and evaluation requirements, assists with preparing legislation, and provides assistance for program staff and grantees.

The Administration Division includes the fiscal and personnel services, information services, housing services, legislative advocate, nursing home advocate, and various support staff members. Fiscal services is responsible for the budget, fiscal planning, fiscal grants management, accounting, and office personnel management. Information services handles planned programs of communication as well as voluntary reporting on aging issues, programs, and services within the state. Public education involves working with the elderly and general population in fostering a positive approach towards the aging process. The public information unit works directly with senior citizen groups and on behalf of individuals in handling specific aged-related concerns. The legislative advocate works as a liaison officer with community-based agencies, other state departments, and the General Assembly. Complaints about nursing home practices are received and acted upon by the nursing home advocate in accordance with Chapter 857, Acts of 1975. The housing unit has authority by Chapter 143, Acts of 1976, to develop guidelines and standards for sheltered housing for the elderly, which will serve to govern certification of such housing in Maryland.

The Office on Aging coordinates, assesses, and evaluates all state and local programs and services, both public and private, insofar as they relate and are important to the well-being of the state's aged. The Office on Aging administers programs and activities delegated by the federal government to the state under the provisions of the Older Americans Act of 1965, as amended; provides leadership in bringing about changes in the law beneficial to the elderly; investigates complaints concerning the operations of nursing homes (Chapter 857, Acts of 1975); engages in training activities for, and provides consultative and technical assistance to, local units and