

improvements and tabulate, record, and advise the Board of such bids. The Department maintains an inspection division with representation on all major projects to insure adherence to established standards and specifications (Code 1957, Art. 78A, secs. 17-25).

Board of Architectural Review

Wilmer Chance, Peter G. Christie, Paul L. Gaudreau, Francis H. Jencks, Jackson P. Ketcham, Charles Lamb, Charles M. Nes, Jr.

The Board of Architectural Review, established by Chapter 80, Acts of 1949, consists of seven members appointed for four-year terms by the Director of the Department of Public Improvements from lists of nominations submitted by the Baltimore Chapter and by the Potomac Valley of Maryland Chapter of the American Institute of Architects. The Board advises the Department of Public Improvements about specifications related to proper architectural treatment of proposed buildings. The Board also reviews all architectural designs and drawings and recommends any changes necessary to make the proposed buildings functional and practical for the use intended (Code 1957, Art. 78A, sec. 23).

Appropriations	1961	1962
General Funds	\$380,916	\$378,685
Staff: 52.		

SUPERINTENDENT OF PUBLIC BUILDINGS AND GROUNDS

James M. Brown, Superintendent
Edgar F. Donaldson, Chief Engineer

Court of Appeals Building, Annapolis Telephone: Colonial 8-3371
Nights and Holidays: Colonial 3-3531

The Office of Superintendent of Public Buildings and Grounds was created by Chapter 15, Acts of 1862. The Superintendent, who is appointed by the Governor, has the following responsibilities: He is in charge of Government House salaries, service, and supplies. He has charge of the operation, maintenance and protection of Government House, The State House, Old Treasury Building, Court of Appeals, Hall of Records, Treasury Building, State Office Building, Treasury Building Annex, and the Power Plant; he is also responsible for upkeep of the grounds surrounding these buildings and of the parking lots. He operates the Fire Department, the Sewerage Department and the Garbage Collection for all these State buildings. Finally, he is in charge of the preservation of all State House paintings.

The Superintendent keeps an inventory of all movable property located in each of the buildings, and transmits a copy to the Secretary of State. (Code 1957, Art. 41, secs. 133-39).

Appropriations	1961	1962
General Funds	\$434,801	\$431,895
Staff: 80.		

STATE OFFICE BUILDINGS—BALTIMORE

Henry C. Evans, Superintendent
L. O. Trusheim, Maintenance Superintendent

301 W. Preston Street, Baltimore 1 Telephone: 837-9000