

## FOREWORD

The primary purpose of the MARYLAND MANUAL is to present in concise form to the citizens of Maryland a description of their government and a directory of its agencies and officers. Since this is a publication sponsored and paid for by the State, the emphasis is on State government. However, the lists of county officers and those of Baltimore City, and the other local material are compiled with great care and ought to prove equally useful.

Sketches of individual governmental agencies contain, at the very least, the legal justification of the agency, the date of its origin, its major function, the names of its responsible administrators, the members of its governing board or commission if any, the size of its staff, and its appropriation for fiscal years 1959 and 1960. Current publications of all agencies are given in a separate section.

It is obvious that every edition of the MARYLAND MANUAL requires thorough revision. This volume required more changes than usual because the last General Assembly radically redistributed many governmental functions, a new Annotated Code required alteration of almost every reference, and the completion of two new State Office Buildings caused the relocation of a large number of agencies. In addition, we have made several additions to the information formerly included in the MANUAL: an essay on the accomplishments of the General Assembly of 1959; biographies and photographs of the Comptroller, the Treasurer, the Attorney General and the Secretary of State; and a historical list of the Clerks of the Court of Appeals.

A book of this kind could never be compiled without the cooperation of a great many agencies and individuals. We gladly acknowledge indebtedness to all of them. We are especially grateful to Carl N. Everstine for the text of the Constitution, the Index and the Amendments thereto, as well as for the essay on the General Assembly of 1959. Janet L. Hoffman provided the charts of State Government and valuable counsel. Chester A. Tucker made available all the materials in the office of the Secretary of State. William H. Bayliff revised "Maryland at a Glance," and Margaret W. Lee helped with the Executive appointments, especially the difficult temporary commissions and committees. For the painstaking task of compiling the roster of Baltimore City officers we are grateful to James Benson.

We are grateful to all the county officers, especially the clerks to the Boards of County Commissioners who gave us material available nowhere else but in the counties. Finally, the compiler wishes to acknowledge the help of the other members of the Hall of Records Staff who contributed time, energy and thought to this exacting task: Lois Green Clark, whose special assignment it is, Frank F. White, Gust Skordas, Dorothy B. Cullinane, Rose Mary DiStefano, and Mary E. Martin, Daisy L. Jones and Mary E. Hopkins.

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