

The duties of the Department of Public Improvements consist, in part, of the following: to assist and advise the Board of Public Works and other State agencies on all matters of engineering surveys, plans, specifications, and contracts for public improvements that may come before the Board or in which a State agency may be interested; to select and appoint architects and engineers, subject to approval of the Board of Public Works, to prepare plans and specifications for all public improvements; to assist the State Planning Commission in the development of technical details necessary for the preparation of the Capital Improvement Program; to collect and maintain a file of plats and surveys of the location of all public improvements; and to represent the Board of Public Works at the opening of all bids for public improvements and tabulate, record, and advise the Board of such bids. The Department maintains an inspection division with representation on all major projects to insure adherence to established standards and specifications (Code 1951, Art. 41, sec. 202; Art. 78A, secs. 11-16, 19).

Board of Architectural Review

Alexander S. Cochran, 1959; Francis H. Jencks, 1959; Jackson P. Ketcham, 1959; Charles M. Nes, Jr., 1959; Van Fossen Schwab, 1959; Graham Veale, 1959; David H. Wilson, 1959.

The Board of Architectural Review consists of seven members appointed for four-year terms by the Director of the Department of Public Improvements from a list of nominations submitted by the Baltimore Chapter of the American Institute of Architects. The Board advises the Department of Public Improvements about specifications related to proper architectural treatment of proposed buildings. The Board also reviews all architectural designs and drawings and recommends any changes necessary to make the proposed buildings functional and practical for the use intended (Code 1951, Art. 78A, sec. 17).

Appropriations	1957	1958
General Funds	\$296,047	\$332,911
Staff: 48		

Library, Archives, and Information

SUPERINTENDENT OF PUBLIC BUILDINGS AND GROUNDS

C. G. Halpine, Superintendent
 E. F. Donaldson, Chief Engineer

State House, Annapolis Telephone: Colonial 3-2983

The office of Superintendent of Public Buildings and Grounds was created in 1862. The Superintendent is responsible for the maintenance, custody, and protection of the State House, Government House, Old Treasury Building, Court of Appeals Building, State Office Building, and the Hall of Records. He also maintains and operates the State heating plant, which provides heat for the other State buildings. The Superintendent keeps an inventory of all movable property located in each of the buildings, and transmits a copy to the Secretary of State (Code 1951, Art. 41, secs. 110-115).

Appropriations	1957	1958
General Funds	\$269,684	\$278,117