

# State Government, 1939

## Executive Department

State House, Annapolis

Baltimore Office 1003, 1004, 1006, 1007, 1008 Union Trust Building

**Governor:**

Herbert R. O'Connor.....Annapolis

**Secretary of State:**

Francis Petrott.....Frederick

**Acting Executive Secretary:**

A. J. Bourbon.....Baltimore

**Governor's Personal Secretary:**

Mrs. Isabel Nix.....Annapolis

**Chief Clerk:**

Murray G. Hooper.....Annapolis

**Clerks:**

Chester F. Tucker.....Annapolis

Mrs. Louise Harison.....Baltimore

**Stenographers:**

Miss Alice Kline.....Annapolis

Miss Margaret Wiglesworth.....Baltimore

Miss Geraldine Spampinato.....Baltimore

Miss E. Luise Shawn.....Annapolis

Miss Berta Marie Kuchar.....Annapolis

The Governor is elected by the people for a term of four years from the second Wednesday in January ensuing his election. The Secretary of State is appointed by the Governor, with the consent of the Senate, to hold office during the term of the Governor all other officers are appointed by the Governor to hold office during his pleasure.

Under the State Reorganization Law, which became operative January 1, 1923, the Executive Department was organized and enlarged to include, besides the Secretary of State, the following: Parole Commissioner, The Commissioner of the Land Office, The Superintendent of Public Buildings, The Department of Legislative Reference, The Commissioner for Uniform Laws, The State Librarian.

The Secretary of State, in addition to his statutory duties, is the General Secretary to the Governor. The statutory duties of the Secretary are briefly as follows. His attestation of the Governor's signature to all public documents, commissions, pardons, warrants, proclamations and the many other papers and certificates is required; he is the custodian of the records of the Executive Department Certificates; of Nomination of certain political candidates are required to be filed in his office and their names certified by him to the Election Supervisors for placement upon the ballot; he is a member of the Board of State Canvassers and prepares that Board's minutes and certifications