

CAROLINE County
Commissioners

Minutes

Begin: July 3, 1979

BOOK #6

THRU

JAN. 6, 1981

July 3, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the minutes of the previous regular meeting of June 26, 1979 were approved. Vouchers 7742 - 7763 were approved for payment. Youth Commission payroll checks 333 - 344 were approved for payment.

County Planner, Alan Visintainer, reviewed for the Commissioners' benefit the operating procedures for the County landfills. As recommended by Mr. Visintainer, the Commissioners, upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, approved the following revised hours of operation and holidays to be observed at the landfills effective July 1, 1979: Hobbs Road - Monday through Friday, 8 a.m. to 5 p.m., Saturday, 8 a.m. to 4 p.m.; Holly Road - Tuesday and Thursday, 1 p.m. to 5 p.m., Saturday, 12 p.m. to 4 p.m.; Thanksgiving, Christmas, New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, and Veterans' Day. The Old Denton Road collection site will also observe these holidays. Notices of the above listed information will be published in the newspapers and will be posted on site.

U. S. Congressman Robert Bauman and members of his staff appeared before the Commissioners to introduce themselves and to discuss any items of interest to the Commissioners. In response to a question from Mr. Dean concerning the dredging of the Choptank River, Mr. Bauman stated that he thought he could guarantee funding of the dredging project if the County and the U. S. Army Corps of Engineers could agree on a spoils disposal site. Mr. Dean then made a motion, seconded by Mr. Fleetwood, that the County Commissioners and the County Planner work diligently to locate such a site. The motion carried. The following topics were also treated: railroad subsidies, State fuel allocation system, fuel allotments to the poor and elderly, revenue sharing, federal energy grants, and roads funding sources.

The Commissioners unanimously approved and signed Abatement or Deduction from Tax Roll forms 1057, 1058; and Increase or Addition to Tax Roll forms 670 - 672.

With the full consent of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on three copies of a contract with the Maryland State Railroad Administration for the County share of the cost for freight service on USRA Lines 168, 152, 169, and 150 for the period July 1, 1979 through June 30, 1980. The terms of this contract had been previously approved at the Commissioners' meeting of May 15, 1979.

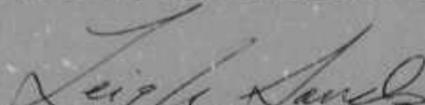
In accordance with Article 25, Section 86 of the Annotated Code, the Commissioners, by unanimous consent, authorized the Board of Managers of the Temple Road Public Drainage Association to borrow approximately \$14,500. from the U.S.D.A. Farmers Home Administration at the prevailing rate of interest in order to properly finance the Association's drainage plan.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously approved and signed a lease with Phillip E. Nuttle, Jr. and Joseph D. Quinn, trading as Franklin Square Associates (landlord), for a portion of the premises located at 110 Franklin Street, Denton, in the building known as the Franklin Square Building for a term of two (2) years beginning on the first day of July 1979 and ending on the 30th day of June 1981. The County Commissioners (tenant) will pay as rent for the said premises the sum of \$12,000. payable in 24 equal monthly installments beginning on July 1, 1979 with the last payment being made on June 1, 1981.

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The Commissioners, as advertised, held a public hearing relative to the adoption of the following: An ordinance temporarily suspending the review and approval of major subdivision plats for a period of up to six months; providing for the filing of final plats for lands previously approved as preliminary plats; defining the term "major subdivisions"; and providing for an effective date. James Lynch, President of the Caroline County Board of Realtors, stated his opposition to the proposed ordinance and advocated a public referendum on the matter. Donald Trice, plumber, stated that he was greatly opposed to the ordinance as an individual and as a businessman, and that he feared reduced potential for growth in small business if it were adopted. Jerry Fletcher, citizen, supported the adoption of the ordinance in order that future subdivision planning be done in the best interests of the county. Jean Behlke, real estate salesman, and Katherine White, citizen, were in favor of the moratorium. Frank Pittinger, member of the Recreation and Parks Board, stated that he felt the moratorium would be a great planning tool and hoped the Commissioners would not be hesitant in taking advantage of it. President Eveland read aloud a letter (see Attachment B) from the Association for the Preservation of Farm Land which supported the moratorium. After due consideration, and upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously approved and signed the ordinance (see Attachment A), dated July 3, 1979, and effective for six months henceforth. All three of the Commissioners were adamant in stating that they were opposed to any extension of the ordinance beyond six months, and that every effort should be made by the Planning Department to complete their work in less time.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

July 10, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the minutes of the previous regular meeting of July 3, 1979 were approved. Vouchers 7764 - 7817 were approved for payment. Payroll checks 12221 - 12350 were approved for payment.

With the full consent of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on a letter of intent to participate in the Maryland Housing Rehabilitation Program. Codes Enforcement Administrator, Carl Thornton, was instructed by the Commissioners to obtain reports from the towns on their participation in this program, to ascertain whether a county building code is requisite, and to arrange for a State representative to meet with the Commissioners in order to provide them with more information.

Administrator Richards presented a copy of a letter from Dr. Edward Lewis, Deputy State Health Officer, to Jack Nelson, Plant Manager of Grasonville Fisheries, Ridgely, which requests that copies of the plant's proposals outlining new or additional waste management techniques and addressing a spray irrigation waste management plan be sent to the Caroline County Health Department by the end of July 1979.

Administrator Richards discussed a letter received from the Maryland Department of Natural Resources pertaining to Title III. of the National Energy Conservation Policy Act. By unanimous consent, the Commissioners agreed to participate in this program of energy audits of public buildings, and instructed Mr. Thornton to complete the application procedures.

July 3, 1979
Attachment A

AN ORDINANCE TEMPORARILY SUSPENDING THE REVIEW AND APPROVAL OF MAJOR SUBDIVISION PLATS FOR A PERIOD OF UP TO SIX MONTHS; PROVIDING FOR THE FILING OF FINAL PLATS FOR LANDS PREVIOUSLY APPROVED AS PRE-LIMINARY PLATS; DEFINING THE TERM "MAJOR SUBDIVISION"; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Caroline County Planning Commission has found the existing Caroline County Subdivision Rules and Regulations to be inadequate for properly reviewing and guiding subdivision development; and

WHEREAS, the Planning Commission and the County Commissioners of Caroline County are considering the adoption of a new Subdivision Ordinance; and

WHEREAS, the detailed research, review and public hearings necessary for such a new Subdivision Ordinance will require a number of months to complete; and

WHEREAS, the approval of new subdivision plats during this period of time would frustrate the operation of the subsequently adopted Subdivision Ordinance, and would be adverse to the health, safety and general welfare of the citizens of Caroline County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY, MARYLAND THAT:

1. No preliminary plat for a major subdivision shall be accepted for review or approved by the Caroline County Planning Commission for a period of six (6) months from the effective date of this Ordinance, or until such time as a new Subdivision Ordinance has been duly adopted and become effective, which ever comes first.
2. The owner or subdivider of any land for which a preliminary plat was approved by the Planning Commission prior to the effective date of this Ordinance, may apply for final plat approval for said land from the Planning Commission, so long as the preliminary plat approval has not expired or otherwise been voided. Any such applications for final plat approval will be subject to the existing Caroline County Subdivision Rules and Regulations for as long as they remain in effect.
3. For the purposes of this Ordinance, "major subdivision" means the division of a lot, tract or parcel of land into five (5) or more lots, plats, sites or other divisions of land for the purpose, whether immediate or future, of transfer of ownership or of building development.

All lots, plats, sites or other divisions of land recorded after November 30, 1972 from an original lot, tract or parcel of land described in the Land Records of Caroline County as of said date, shall be counted in determining whether a major subdivision exists or is proposed.

4. This Ordinance shall take effect immediately upon adoption.

PASSED AND DULY ADOPTED, this 3rd day of July, 1979.

Thomas C. Eveland
THOMAS C. EVELAND, PRESIDENT
CAROLINE COUNTY COMMISSIONERS

Charles T. Dean
CHARLES T. DEAN, MEMBER

ATTEST:

Leigh Sands
Leigh Sands, Clerk

Harvey Fleetwood
HARVEY FLEETWOOD, MEMBER

July 3, 1979
Attachment B

The Association for the Preservation of Farm Land

R.D. 6 • BOX 210 • DOVER • DELAWARE 19901
Phone 697-3291

OFFICERS

Joseph Taylor
President
Edward F. Evans
Vice President
Mrs. Mary Papen
Secretary
C. Fred Flier II
Treasurer

July 2, 1979

EXECUTIVE COMMITTEE

Theodore Bobola
G. Wallace Caulk
Carlton Fifer
Joshua Goldinger
Mrs. James Metz
Richard Papen
Homer Torbert
John F. Walton

The Honorable Thomas C. Eveland
President, Caroline County Commission
Courthouse, Denton, Maryland

Dear Sir:

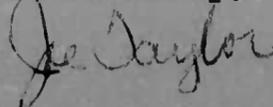
This Association, in behalf and at the request of our Caroline County members, supports the subdivision plat moratorium now before you.

We recognize that haphazard urban subdivision, along with the overextension of urban services, is the major contributing factor to farmland loss, inhibition of farming, and is fiscally burdensome to county coffers.

We believe that this moratorium will provide the time to address an inadequacy in Caroline's regional land use plan.

This Association remains adamant in support to agriculture's long-term future. We support and commend this approach. We remind you that the land base necessary to support a viable agrarian economy must be maintained.

Sincerely,



JOE TAYLOR
President

JT/dkt

July 10, 1979
Attachment A

ANALYSIS OF CHESAPEAKE COLLEGE SURPLUS FUND
AND CAPITAL PROJECTS (100% COLLEGE FUNDED)

1. Total fund balance as of 6/30/79		\$337,365
2. FY Operating Funds Allocated for Roof Replacement	\$25,150	
Delmarva Right-of-Way Fee Allocated for Roof Replacement	<u>12,000</u>	<u>37,150</u>
Total Funds Available		\$374,515
3. Roof Replacement Bid - Caroline College Center	95,200	
Miscellaneous Capital Projects	<u>68,417</u>	<u>\$163,617</u>
Total Fund Balance Remaining		210,898
Anticipated FY 79 Surplus		<u>130,000</u>
Total Funds available for Capital Projects		\$340,898
4. Additional Capital Projects		
A. Roof replacement bids*		
1. Kent Humanities	151,000	
2. Talbot Science	145,000	
3. Old P.E. Locker Room	<u>60,600</u>	<u>\$356,600</u>
**B. Update Sewage Treatment Plant, Handicap Renovation Work, Matching Funds		-----
Estimated deficit if complete roof replacement projects:		<u>(\$15,702)</u>

*Reductions if more than one roof awarded at any one time.

**Cost not able to be determined at present time.

RCS/peg
7/6/79

R E S O L U T I O N

WHEREAS, Chesapeake College anticipates a FY 1979 revenue surplus of approximately \$130,000 after the final county adjustments; and,

WHEREAS, Chesapeake College has a continued need for roof replacement of four buildings on campus; and,

WHEREAS, Chesapeake College has an unappropriated current fund balance of \$94,341; and,

THEREFORE, be it resolved that the County Commissioners/Councilmen authorize the anticipated FY 1979 revenue surplus to be transferred to the capital fund and authorize 75 percent of that total to be expended at this time with the remaining amount to be determined after the FY 1979 audit; and,

THEREFORE, be it further resolved, that the existing unappropriated fund balance of \$94,341 be appropriated to the capital fund.

Thomas C. Copeland, Pres.
Jerry S. [unclear]
Charles W. [unclear]

July 10, 1979
DATE

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Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners voted unanimously to reduce the mosquito spraying fee to \$1 per five minutes of spraying per customer, with a \$2 minimum charge. The initial visit charge was eliminated. The new fee schedule will be retroactive to the beginning of the 1979 spraying program.

With the full consent of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on contract between the County Commissioners and Eastern Disposal, Inc. for solid waste collection services for sites 2, 3, 5, 8, 9, 10, 11, 12, 13, and 14 as described in Bid Proposal #CC-GB-3-5-79. The County agreed to pay Eastern \$8.37 per container per extra dump. The contract shall be effective from July 1, 1979 to June 30, 1980.

With the full consent of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on a contract between the County Commissioners and Adho, Inc. for solid waste collection services for sites 1, 4, 6, 7, and 15 as described in Bid Proposal #CC-GB-3-5-79. The County agreed to pay Adho \$8.22 per container per scheduled dump, and \$16.00 per container per extra dump. The contract shall be effective from July 1, 1979 to June 30, 1980.

With the full consent of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on "Supplement to Architect/Engineer Agreement", by and between the County Commissioners and Howard R. Greenhouse, Architect, Inc.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the following contingency fund expenditure was approved: \$234. to Racz Refuse, Inc. for container service at boat ramps during June 1979.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the following contingency fund expenditure was approved: \$165.49 to Employment Security Administration for unemployment insurance of William Botjer for period ending March 31, 1979.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the following contingency fund expenditure was approved: \$175. to Harold B. Plummer, M.D., for coroner fees for April, May, June 1979.

County Planner, Alan Visintainer, explained to the Commissioners the proposed flood elevation determinations for Caroline County under the National Flood Insurance program. By unanimous consent, the Commissioners designated Mr. Visintainer as the local governmental contact for public appeal, and specified that maps and other information showing outlines of flood-prone areas and proposed base flood elevations should be available for review at the Planning Office.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the following persons were unanimously appointed to Central Alarm Board: William Cooper, Queen Anne - Hillsboro; Harold Ebling, Ridgely; Alex Herzberg, Greensboro; Harry LeGates, Marydel.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously approved and signed a resolution authorizing Chesapeake College to expend certain anticipated FY '79 revenue surpluses for roof replacement on four campus buildings (See Attachment A.)

After taking a luncheon recess at noon, the Commissioners reconvened at 1 p.m. to meet with representatives of Upper Shore Aging, Inc. and the Commission on Aging for general budget discussion.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners voted unanimously to appoint Clarence Kibler, Greensboro, as Chairman of the Caroline County Commission of Aging. Mr. Kibler's term of office, which is retroactive to July 1, 1979, will expire on June 30, 1980.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

July 17, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the minutes of the previous regular meeting of July 10, 1979 were approved. Vouchers 7818 - 7855 were approved for payment. Youth Commission payroll checks 345 - 360 were approved for payment.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the following expenditure from the contingency fund was unanimously authorized: \$133.77 - Fair Publishing House, Inc. - ribbons for 4-H Fair (previously authorized in FY 1978-79).

Mr. Dean read aloud statistics prepared by the Planning Department pertaining to major and minor subdivisions in Caroline County.

Diane Hutto, Director of the Caroline County Developmental Center, Ridgely, appeared before the Commissioners to request that unused FY 1978-79 Title XX funds be made available to the Center to match a grant from the Mass Transit Administration to secure a bus with a lift for their wheelchair clients. The Commissioners took the matter under advisement.

John Rieck, County Sanitarian, appeared before the Commissioners to provide them with an update on solid and liquid waste disposal problems at Grasonville Fisheries in Ridgely. It was Mr. Rieck's opinion that most of the odors will be eliminated by plowing and reseeding the adjacent fields, and by better management of the spray irrigation system.

John Gondeck, Insurance Broker, presented a new program in whole life insurance which is being offered by People's Life Insurance.

Carl Thornton, Codes Administrator, related that Robert Porter, Goldsboro, had been hired as the Caroline County animal control officer, and that he would be receiving training from the Talbot County Humane Society. Mr. Thornton also said that he was trying to obtain a one-channel police radio to monitor animal control calls.

Mr. Richards submitted for the Commissioners' examination a sheriff's report on the killing of chickens and a goose by stray dogs. The complaint was filed by Judy Gavrilenskowsky of Ridgely. Mr. Richards said that the dogs have been impounded.

By unanimous consent, the Commissioners authorized the publication of an invitation-to-bid on the extension of the Choptank Marina boat ramp. The bid opening (#CC-PR-7-1-79) will be held on August 14, 1979 at 10:30 a.m. in the Hearing Room.

After taking a luncheon recess at noon, the Commissioners reconvened at 1:15 p.m. to meet with Alan Visintalner and Ron Kent. After considerable discussion, and upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously authorized the Planning Department to proceed in drafting an amendment to the Zoning Ordinance pertaining to agriculturally related business and industry in rural zones.

With the full consent of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on a lease by and between the County Commissioners (lessor) and the Denton Child Development Center and St. Luke's United Methodist Church (lessee) for all that property with improvements thereon commonly known as the old Denton Elementary School, for the monthly rental of \$1,000. The terms of the lease commenced on the first day of July 1979 and terminate on the thirtieth day of June 1984.

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With the full consent of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on "Answers to Interrogatories", the County Commissioners and the County Roads Board versus Caroline Farm, Inc. and Alfred B. and Jeanne M. Saathoff and William M. and Frances L. Saathoff, in the matter of Stoney Point Road.

With the full consent of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on a Bond Collection Agreement with the Peoples Bank of Maryland, which shall be in force for a period of one year beginning July 1, 1979 and ending June 30, 1980.

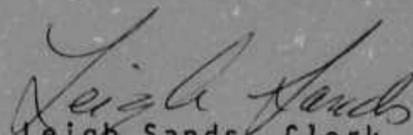
Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners authorized Mr. Richards to sign the engagement letter of W. Irvin Cousins, C.P.A., for the examination of and opinion on the balance sheet of the County Commissioners as of June 30, 1979 for the fee of \$9,330.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners authorized William Coie, County Treasurer, to issue a check for \$20 from the account of Caroline County Bicentennial, Inc. in order that their corporate title can be changed to Caroline Heritage, Inc.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously appointed Quentin Walsh, Denton, to serve as the citizen representative on the Coastal resources Advisory Committee for a term beginning July 1, 1979 and ending June 30, 1981.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously agreed to evenly divide between the County and the participating municipalities the proceeds from the sale of county dog tags by municipal offices (\$1/\$1). This arrangement will be reevaluated after a period of one year.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

July 24, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the minutes of the previous regular meeting of July 17, 1979 were approved. Vouchers 7856 - 7928 were approved for payment. Payroll checks 12351 - 12491 were approved for payment.

The Commissioners unanimously approved and signed Delmarva Power and Light rights-of-way for parcels one and two for the detention facility project on Gay Street, Denton.

The Commissioners unanimously approved Coastal Zone Contract Modification #1 to Service Contract between the State of Maryland and Caroline County (contract #C26-77-04 (80)). The contract extension will be effective from July 1, 1979 to September 30, 1979.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously declared as surplus the County's 1972 white Plymouth Fury, and authorized Mr. Richards to dispose of it. The car has logged over 200,000 miles and can no longer pass inspection.

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Carl Thornton, Codes Administrator, introduced Robert Porter, who has recently been employed as the Caroline County animal control officer, and who will be enforcing Maryland law as it pertains to dog control. Mr. Thornton stated that the expanded control program will be operational by August 1.

County Planner, Alan Visintainer, requested that the landfill truck be serviced at Lewis Motors, since the County Roads Department, which usually maintains the vehicle, has temporary shortage of mechanics. Mr. Richards said that budget allocations have been made for the mechanics' positions, and it was just a matter of filling them. Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners authorized repairs to the landfill truck to be made at Lewis Motors until the shortage is corrected.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners approved the Caroline County Nuclear Protection Plan, an addendum to the present emergency plan. President Eveland provided the signature of authority.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously appointed the following persons to serve on the Caroline County Plumbing Board for four-year terms which will be retroactive to August 1, 1977 and will terminate on July 31, 1981: Harold Lord, Preston; Ralph T. Johnson, Federalsburg; G. Walter Breeding, Greensboro.

By unanimous consent, it was agreed that Commissioner Fleetwood will serve as the local government representative to the Eastern Shore Criminal Justice Board.

John Saulsbury, Ridgely, appeared before the Commissioners to request clarification on the use of the Holly Road landfill. Mr. Saulsbury presented several complaints, which Mr. Visintainer agreed to investigate.

Mr. Eveland gave a brief progress report on the Upper Shore Aging winterization program in Caroline County.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously approved a resolution (see Attachment A) to participate in the Employees' Pension System of the State of Maryland, effective January 1, 1980. President Eveland provided the signature of authority.

After taking a luncheon recess at noon, the Commissioners reconvened at 1:15 p.m. to meet with Owen Wise in reference to Central Alarm matters. Mr. Wise presented a formal request on behalf of the Central Alarm Board that as many operators as possible be spared to attend a three-day emergency communications workshop. The Commissioners will review the request and inform Mr. Wise of their decision.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners voted unanimously to appoint Edwin E. Schanken, Goldsboro, as the Caroline County Plumbing Inspector. Mr. Schanken will be working on a part-time basis and will succeed James M. Lednum.

At 2:15 p.m., the Commissioners met with Douglas Brinkley and Wayne D. Clark, county residents, to hear their comments on the problem of public nuisances. Mr. Brinkley and Mr. Clark offered their unqualified support of formal County action to discourage such nuisances, and introduced a letter (see Attachment B) into the record.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

501 West Preston Street
Baltimore, Maryland 21201

July 24, 1979
Attachment A

Resolution to Participate in the Employees' Pension System

Date July 24, 1979

This Legislative Body met at the Office of the County Commissioners of Caroline County on July 24 1979. Those present were Thomas C. Eveland, President; Charles T. Dean, Sr., and Harvey Fleetwood, Members

On motion of Charles T. Dean, Sr. duly seconded by Harvey Fleetwood, the following resolution was passed:

WHEREAS, By agreement, in accordance with Sections 130 thru 139, of Article 73B of the Annotated Code of Maryland, the Legislative Body of Caroline County has given its approval to the participation of ^{certain of} its officers and employees in the said Employees' Pension System of the State of Maryland, ~~including employees of the Board of Education not eligible for the Teachers' Pension System,~~ NOW, THEREFORE,

BE IT RESOLVED BY THE County Commissioners of Caroline County that it desires to participate in the Employees' Pension System of the State of Maryland, and hereby petitions the Board of Trustees of the Employees' Pension System of the State of Maryland to be included in the System, effective January 1, 1980.

BE IT FURTHER RESOLVED, That the County Commissioners of Caroline County will abide by all laws and regulations of the Employees' Pension System now or hereafter in effect.

THE COUNTY COMMISSIONERS OF
CAROLINE COUNTY
LEGISLATIVE BODY

BY Thomas C. Eveland
TITLE
Thomas C. Eveland, President

I HEREBY CERTIFY that the foregoing has been truly taken and copied from the record of the proceedings of a meeting of the County Commissioners of Caroline County held on July 24, 1979.

Witness:
WILLIAM D. N. [unclear]
NOTARY PUBLIC

[Signature]
TITLE

July 24, 1979

Attachment B

July 24, 1979

Caroline County
Board of Commissioners

Dear Board Members:

I have heard that the Commisioners may consider ways and means of dealing with public nuisances.

While I realize that there are a number of areas that can be categorized as a nuisance, my special interest is in that of the aesthetic nuisance.

Since the first and most lasting impressions are usually visual, I believe the citizens of the county should make every effort to keep up the best possible appearance, both for our own satisfaction and that of visitors or passing tourists.

There seem to be four general violations that need attention-

- (1) The accumulation of junked cars, equipment, etc. that is stored adjacent to public high-ways and unscreened from public view.
- (2) Dumping of refuse on public rights-of-way and/or adjacent private property.
- (3) Wilful littering by motorists on public highways that can often be dangerous as well as an eyesore, i.e. broken beer bottles, etc.
- (4) Creating and maintaining an eyesore and possible health hazard by disposing of trash, garbage, etc. around any private domicile or business establishment that would be in public view.

Two locations that have continuing problems and need some remedy are (1) Hobbs Road from the Denton line to the landfill. Obviously, trash in some quantity either blows or falls from the trucks heading for the landfill. (2) The small wooden bridge on Anthony Mill Road, a pleasant spot that attracts people to picnic and fish in the stream, and who leave their refuse to ruin an otherwise nice appearing location. Perhaps an appropriate sign and trash containers would help.

It would certainly be to the advantage of the county to be able to deal with these problems effectively, including penalties for violations that are severe enough to deter continuing this practice.

Thank you,

D. S. Brinkley
Rte. 1 Box 125

July 31, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the minutes of the previous regular meeting of July 24, 1979 were approved. Vouchers 7929 - 7964 were approved for payment. Youth Commission payroll checks 371 - 376 were approved for payment.

Ryder Ray, of the Maryland Housing Rehabilitation program, met with the Commissioners at their request to provide an overview of the program and to familiarize them with the local government requirements for participation (1. Appoint local administrator to take applications and to assist with any problems which arise. 2. File letter of intent. 3. File rehabilitation plan.) and the eligibility requirements of the property owner (1. Appraisal of structure must equal amount owed on it. 2. Able to meet monthly payments.). Mr. Ray stated that "a housing code or a building code is not a requirement of our program", but that participating contractors must be licensed home improvement contractors with the State of Maryland. Mr. Ray also stated that visibility of the structure is taken into consideration because improvements to one structure will encourage owners of adjacent structures to follow suit.

James Lednum introduced Edwin Schanken, who will succeed Mr. Lednum as Plumbing Inspector for the county. In response to a request from Mr. Schanken that he be allowed to use a County car when on inspection, Mr. Richards said he would be able to share a car with the building inspector.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously authorized the transfer of funds in the amount of \$25,000. from the general fund to the County Roads fund pending receipt of gasoline tax revenues from the State.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously authorized the County Treasurer, under the provisions of Article 25 of the Code of Public Local Laws of Caroline County, to contact banks in the county for the purpose of borrowing funds to reimburse the general fund.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the following check drawn against the contingency fund was ordered released: Economy Printing - \$593.77 - reprinting 4,000 copies of the Caroline County tourism brochure.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the following check drawn against the contingency fund was ordered released: Denton National Bank - \$1,763.01 - interest on loan of \$150,000.00 (a portion of this will be charged to FY '78-'79).

In response to a petition received from county employees/retirees, the Commissioners, on a motion made by Mr. Dean and seconded by Mr. Fleetwood, decided not to contribute toward the cost of Blue Cross/Blue Shield insurance for county retirees until the matter can be fully evaluated for the next budget year.

By unanimous consent, the Commissioners declined to participate in a whole life insurance program (for county employees) as presented by John Gondeck at a previous meeting.

With the full consent of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on a Blue Cross/Blue Shield renewal agreement for agreement year beginning September 1, 1979 for Blue Cross, Blue Shield, diagnostic, and major medical coverage for county employees and their dependents, with benefits in accordance with the terms of the existing agreements.

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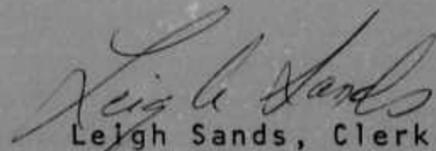
Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously approved and signed a resolution (see Attachment A) expanding the membership of the Caroline County Economic Development Commission from seven persons to nine persons; appointing Robert Willey, W. A. Stewart Wright, Jr., and Alan Thornton as new members; and establishing that, henceforth, the terms of membership will commence on July 1 and terminate on June 30.

With the full consent of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on shipper/county agreements for rail operation for the contract year July 1, 1979 through June 30, 1980. The following shippers signed an agreement with Caroline County: Nuttle Lumber Co.; Delmarva Sash and Door; U. L. Harman, Inc.; Richard J. Ferrell; Southern States, Preston Cooperative; Albert W. Sisk & Son, Inc.; Solo Cup Company; Smith-Douglass Division of Borden Chemical, Borden, Inc.; Southern States, Denton Service; Soil Service; Saulsbury Bros., Inc.

In reference to a letter received from Chester Baum pertaining to the establishment of local and intercounty drug abuse advisory councils, the Commissioners agreed, by unanimous consent, to refer the matter to Dr. Lewis for his opinion.

After taking a luncheon recess at noon, the Commissioners reconvened at 1:30 p.m. to hold a public hearing relative to the organization of the Henderson Public Drainage Association. James Hannawald, District Conservat-ionist, opened the hearing by reviewing the steps taken in previous months to organize this drainage association. Edgar Todd outlined on an aerial photograph the location of the proposed ditch and indicated a general delineation of the area which would be affected. Mr. Todd then explained charts on cost distribution, and on dimension and profile of the proposed ditch. The viewers' report was read aloud by Mr. Hannawald, and final points of discussion were undertaken. At this juncture, in response to a request from Grover Reedy, the Board of Drainage Viewers agreed to run the ditch along Mr. Reedy's property line instead of across his field. John Reed requested that when trees are pushed over they be kept separate from soil so that they can be used for timber. After an individual voice vote of all taxables present, it was determined by the Commissioners that the majority favored organization of the drainage association. After due consideration of all documents and comments submitted, and upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, it was unanimously decided to confirm the report of the Board of Drainage Viewers and to declare the Henderson Public Drainage Association to be officially organized and established. The Commissioners further agreed to grant permission to the taxables to hold a meeting and elect a president, and send letters to this effect to all taxables in the association.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

August 7, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the minutes of the previous regular meeting of July 31, 1979 were approved. Vouchers 7965 - 8057 were approved for payment. Payroll checks 12492 - 12623 were approved for payment.



July 31, 1979
Attachment A

COUNTY COMMISSIONERS OF CAROLINE COUNTY

POST OFFICE BOX 207
DENTON, MARYLAND 21629
TELEPHONE 301 - 479-0660

COMMISSIONERS
THOMAS C. EVELAND, PRESIDENT
CHARLES T. DEAN, SR.
HARVEY FLEETWOOD

EDWIN G. RICHARDS
COUNTY ADMINISTRATOR

ROLAND C. KENT
ATTORNEY

LEIGH SANDS
CLERK

RESOLUTION

WHEREAS, the County Commissioners of Caroline County adopted a resolution on June 27, 1978 that reappointed a Caroline County Economic Development Commission (EDC), set forth the powers and objectives of the Commission, appointed members thereto, and provided for an effective date; and

WHEREAS, in Section 1, "Creation and Powers," paragraph A of the resolution it is stated that the "Commission shall consist of seven (7) members appointed by the County Commissioners"; and

WHEREAS, the County Commissioners of Caroline County wish to expand the membership of the Caroline County Economic Development Commission.

NOW, THEREFORE, IT IS RESOLVED BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY, That the membership of the Caroline County Economic Development Commission be, and hereby is, expanded to a membership of nine (9) persons.

AND IT IS FURTHER RESOLVED, That the following persons be, and hereby are, appointed as new members for the terms indicated:

- 1) Robert Willey - Three-year term commencing July 1, 1979 and terminating June 30, 1982.
- 2) W. A. Stewart Wright, Jr. - Four-year term commencing July 1, 1979 and terminating June 30, 1983.
- 3) Alan Thornton - Five-year term commencing July 1, 1979 and terminating June 30, 1984.

AND IT IS FURTHER RESOLVED, That the terms of all the members of the Caroline County Economic Development Commission will, henceforth, commence on July 1 and terminate on June 30.



COUNTY COMMISSIONERS OF CAROLINE COUNTY

POST OFFICE BOX 207
DENTON, MARYLAND 21629
TELEPHONE 301 - 479-0660

COMMISSIONERS
THOMAS C. EVELAND, PRESIDENT
CHARLES T. DEAN, SR.
HARVEY FLEETWOOD

EDWIN G. RICHARDS
COUNTY ADMINISTRATOR

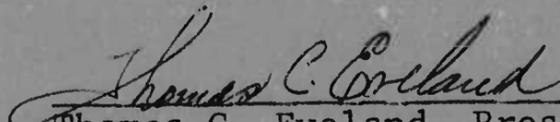
ROLAND C. KENT
ATTORNEY

LEIGH SANDS
CLERK

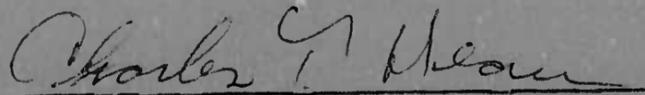
ADOPTED: July 31, 1979

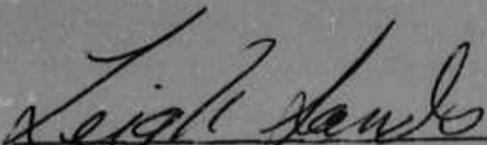
COUNTY COMMISSIONERS OF
CAROLINE COUNTY

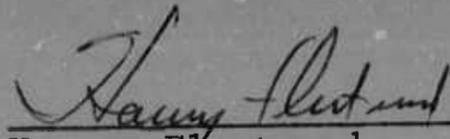
SEAL


Thomas C. Eveland, President

ATTEST:


Charles T. Dean


Leigh Sands, Clerk


Harvey Fleetwood

The Commissioners unanimously approved and signed Abatement or Deduction From Tax Roll forms 1059 - 1090, and Increase or Addition to Tax Roll forms 673 - 692.

Carl Thornton, Codes Administrator, provided the Commissioners with a progress report on the Maryland Home Financing program in Caroline County which was operational from July 1, 1979 to August 3, 1979. Seven mortgages totaling approximately \$215,500. were obtained by limited income families at the rate of six percent per annum.

Mr. Thornton reported that Robert Porter, county animal control officer, has impounded eighteen dogs in the first week of his employment, and that no adverse public reaction had been noted. All the towns have been notified that a resolution will be needed granting the animal control officer authority to pick up dogs within the town limits (if they so desire).

Mr. Eveland stated, for the benefit of those present, that the payment of claims of damage by dogs to livestock, etc. must be made from the dog tag sale fund, which is limited. Mr. Dean requested that Mr. Thornton report weekly on the number of tags sold. Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, it was decided to further consider, at the next meeting, guidelines for the payment of claims, especially in light of Article 56 of the Annotated Code, and more specifically to consider Mr. Dean's idea of a claim deductible.

Ed Gainor of Radio Station WCTD offered to broadcast on a daily basis the descriptions of dogs being held in the facility at Hobbs Road. The Commissioners generally agreed that this would be a good idea, and thanked him for his suggestion.

Carl Thornton presented a Court House Access Plan for the Handicapped, which he had designed. Mr. Thornton additionally recommended that the curbs on both sides of Market Street be modified, and that the front doors on the Court House be revamped or replaced for the dual purpose of handicapped access and energy conservation.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously approved and signed a resolution adopting a Caroline County Transit Development Program which recognizes the efforts of seven non-profit organizations within the County to improve the mobility of the elderly and handicapped by providing essential transportation services within the county, which are not inconsistent with County's plans, programs, or objectives. The resolution will enable these organizations to receive federal funding for vehicle purchase.

The Commissioners unanimously accepted a land owners' petition for the formation of the Seward Road Public Drainage Association. The petition will be referred to Jim Hannawald, District Conservationist, for recommendation of persons to constitute a Board of Drainage Viewers.

With the full consent of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on "Supplemental Watershed Work Plan Agreement #16" between Temple Road Public Drainage Association, the County Commissioners, the Caroline Soil Conservation District (the above organizations to be known as the sponsoring local organization), and the State of Maryland, the Soil Conservation Service, and the U. S. Department of Agriculture. The agreement adds the Temple Road P.D.A. as a sponsoring local organization of the existing Upper Choptank River watershed project, thereby enabling the P.D.A. to receive federal funding.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously agreed to finalize the proposal to purchase one 1979 Chevette during the next County Roads Board meeting. The Chevette will be purchased from Levi Chevrolet for approximately \$3,700. - \$3,900., utilizing the bid which Levi had submitted for a previous bid proposal.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the following check drawn against the contingency fund was ordered released: \$11.15 - Federal Paper and Chemical Co. - supplies for 4-H Fair.

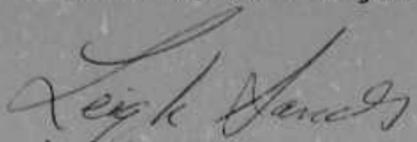
Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the following check drawn against the contingency fund was ordered released: \$180. - Towers Concrete Products, Inc. - rental of tents for 4-H Fair.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the following check drawn against the contingency fund was ordered released: \$11.25 - Armetta Webster, Caroline County Extension Homemakers - luncheon for judges of 4-H Fair.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the following check drawn against the contingency fund was ordered released: \$15. - William W. Handley - showing oxen at 4-H Fair.

By unanimous consent, the Commissioners appointed Mr. Fleetwood as the Caroline County local government representative to the NCCD/Maryland Citizen Advocacy Project.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

August 14, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the minutes of the previous regular meeting of August 7, 1979 were approved. Vouchers 8053 - 8107 were approved for payment. Youth Commission payroll checks 377 - 389 were approved for payment.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the following check drawn against the contingency funds was ordered released: \$35.00 - Christian E. Jensen, M.D. - medical examiner's report for Helen I. Cheeseman, deceased.

Upon the recommendation of County Planner, Alan Visintainer, the Commissioners agreed unanimously to send a letter to the Maryland Department of Agriculture requesting an allotment of \$1,250. (in addition to the \$3,000. already allocated) in order that the County may continue to provide mosquito control service until after Labor Day.

In response to a query from Mr. Dean pertaining to the status of Garland Lake, Mr. Visintainer said that he would provide the Commissioners with copies of an environmental survey of the lake, which was recently performed by Betsy Krempasky of the Planning Department.

George Sands, Director of the Caroline County Public Library, met with the Commissioners at 10 a.m. in order to discuss an offer received from the Women's Club of Federalsburg to deed its property at the corner of Morris Street and Park Lane in Federalsburg (presently in use as a county branch library) to Caroline County for nominal consideration contingent upon inclusion of a clause which would allow it to remain a library for the Town of Federalsburg. Mr. Sands presented to the Commissioners a resolution by the Board of Library Trustees dated August 13, 1979, which supports the offer of the Women's Club and request that the County Commissioners take appropriate action to acquire the existing library site in Federalsburg as offered. (The resolution has been included in the minutes of this date as Attachment A.)

August 14, 1979
Attachment A

RESOLUTION OF BOARD OF LIBRARY TRUSTEES FOR CAROLINE COUNTY

WHEREAS the Board of Library Trustees for Caroline County recognizes the need for the continuation and further development of library services for the Town of Federalsburg and

Whereas the Woman's Club of Federalsburg has generously offered to deed its property at the corner of Morris Street and Park Lane in Federalsburg to Caroline County for nominal consideration contingent upon inclusion of a clause which would allow it to remain a library for the Town of Federalsburg and

Whereas the Woman's Club of Federalsburg has offered to transfer the remaining monies in its treasury to the Treasurer of Caroline County Public Library for improvements, up-keep or materials for the Federalsburg Branch Library and

Whereas the Mayor and Town Council have expressed their desire that the Federalsburg Branch Library remain in its present location and that the County Commissioners for Caroline County act favorably upon the offer made by the Woman's Club of Federalsburg and

Whereas a library survey of patrons of the Federalsburg Branch Library has overwhelmingly supported the Branch and its present location and

Whereas the rent-free lease agreement between the library and the Woman's Club of Federalsburg will end November 19, 1983,

jeopardizing library services in Federalsburg and

Whereas the continued maintenance of the Woman's Club Building in Federalsburg may pose a hardship for the Woman's Club of Federalsburg in the near future and

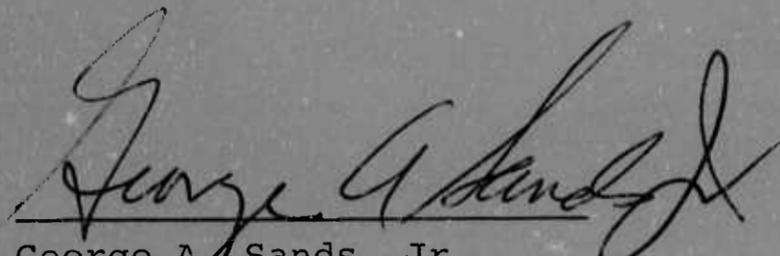
Whereas the continuation of library services in a building other than the Woman's Club of Federalsburg would be too costly either in terms of rent or purchase and

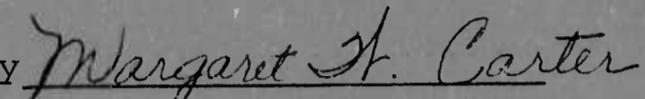
Whereas the Woman's Club Building in Federalsburg is ideally situated to serve the library needs of the Town of Federalsburg therefore

BE IT RESOLVED this 13th day of August, 1979, that the Board of Library Trustees for Caroline County support the offer of the Woman's Club of Federalsburg and request that the County Commissioners for Caroline County take appropriate action to acquire the existing library site in Federalsburg as offered by the Woman's Club of Federalsburg.

ATTEST:

BOARD OF LIBRARY TRUSTEES
FOR CAROLINE COUNTY:


George A. Sands, Jr.
Library Administrator

by 
Margaret W. Carter
President

At 10:30 a.m., as advertised, the Commissioners held a bid opening for proposal #CC-PR-7-1-79, the extension of the Choptank Marina boat ramp. Since there were no bids received, Mr. Richards recommended that Jim Scrivnor, Public Works Coordinator, contact the Waterway Improvements Division of the Maryland Department of Natural Resources to determine if the County is now eligible to negotiate a contract. The Commissioners assented.

Mr. Richards then discussed with the Commissioners a letter recently received from Connecticut General Life Insurance Company pertaining to the Caroline County pension plan. Based upon the contents on the letter, Mr. Richards made the following recommendations to the Commissioners: 1) That five years is a reasonable basis for pension plan vesting qualifications; 2) That part-time employees who work 1000 hours or more annually be eligible for inclusion; 3) That the sixty-year limitation be eliminated; 4) That part-time service with the County prior to 7/1/78 be considered for credit; 5) That the Commissioners, by resolution, authorize employees who so desire to transfer service credit from the County pension plan to the State retirement system. The Commissioners were requested to review the above recommendations for action in early September.

Acting on the recommendation of the Caroline County Plumbing Board, the Commissioners, upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, unanimously resolved that Edwin C. Schanken be employed as the successor to James M. Lednum to serve as Caroline County Plumbing Inspector. The Commissioners, additionally, resolved that Mr. Schanken be paid at the same rate as is Mr. Lednum (\$3,090. annually/\$29.71 day).

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously accepted the loan proposal of Denton National Bank for \$200,000. at 5½% per annum, with the inclusion of an early payback provision. This was the lowest interest rate submitted by the county lending institutions which participated in the bid.

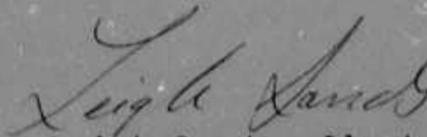
In response to requests for restitution from citizens whose livestock had been killed or injured by dogs, the Commissioners, upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, authorized payment from the dog tag sale fund to the following claimants, as indicated: Ralph C. Werner - \$18; Florentine Williams - \$25.

As authorized by Article 25, Section 86 of the Annotated Code of Maryland, the Commissioners, upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, unanimously granted the request of the Board of Managers of the Newport Meadow Public Drainage Association for authorization to borrow approximately \$18,000. from whatever available source at the prevailing rate of interest in order to properly finance the drainage plan of the association.

By unanimous consent, the Commissioners agreed to send a letter to Rex C. Smith, Director of the Juvenile Services Administration for the State of Maryland, expressing full support of the continuation of the State funding of the Juvenile Services Transportation Corps.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously authorized the installation of an underground electric service connection for the animal holding facility at Hobbs Road Landfill.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

August 21, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the minutes of the previous regular meeting of August 14, 1979 were approved. Vouchers 8108 - 8149 were approved for payment. Payroll checks 12624 - 12763 were approved for payment.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the following check drawn against the contingency fund was ordered released: \$230.64 - Racz Refuse, Inc. - container service for boat ramps for month of July.

A quorum having failed to meet after due notice of the election of managers for the Henderson Public Drainage Association, the Board of Drainage Viewers (W. Robert Jackson, Milton Godfrey, Lawrence Hignutt, Charles Snow) submitted a written recommendation to the County Commissioners that the following be appointed as a Board of Managers of the association for the specified period of time: Charles Delp, one year; Frances Puspoki, two years; Edmund Racz, three years. Mr. Dean made a motion that the appointments be confirmed as recommended. Mr. Fleetwood seconded the motion, and it carried unanimously.

County Planner, Alan Visintainer, reported that the trailer at the Holly Road landfill had been completely destroyed during a recent wind-storm, and requested authorization to find a way to dispose of it. Mr. Eveland asked that all possible means of salvaging the trailer be considered prior to disposal. Authorization was granted by unanimous consent.

President Eveland reported the results of a tour of the county greenbox sites which was taken by county officials, with special reference to the greenbox at the intersection of State Route #480 and Eveland Road. Examples of misuse of the greenboxes were described, and the definition of "household garbage" as it applies to the greenboxes was elaborated for media representatives and others in attendance. In response to a question from Ed Gainor, Radio Station WCTD, the Commissioners were unanimous in agreeing that the license tag numbers of those observed misusing the greenboxes should be turned into the County Commissioners' office, the Sheriff, or the Public Works Department.

At 10 a.m., as advertised, the County Commissioners held a public hearing to consider the recommendation of the Planning Commission relative to the enactment of a new Section 22-3.20 of the Zoning Ordinance for Caroline County, Maryland; said amendment to define as Special Use Exceptions in the "R" Rural District agriculturally related uses, including but not limited to farm equipment and supplies sales, service or repair; feed and grain mills; agricultural products processing; and processing of cattle, hogs, poultry and other farm animals, including the processing or rendering of the animal by-products; and other uses determined by the Board of Zoning Appeals to be agriculturally related. Mr. Visintainer distributed copies of the proposed amendment to those requesting them, and then read aloud the content of the amendment, pausing for comments from the audience as they came up. Mr. and Mrs. Frank Kopen stated that the language in several passages of the amendment should be more explicit. Quentin R. Walsh commented similarly, and also recommended that the Commissioners personally visit and investigate an existing rendering plant site before allowing such a plant to be built in Caroline County. Roberta Martin voiced the fear the amendment might encourage agricultural complexes to spring up in the county. Jerry Fletcher spoke generally in favor of the amendment. After listening to all discussion, the Commissioners, upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, unanimously agreed to table a decision on the amendment until the next regular meeting of August 28th.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

August 28, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the minutes of the previous regular meeting of August 21, 1979 were approved. Vouchers 8150 - 8187 were approved for payment. Youth Commission payroll checks 390 - 397 were approved for payment.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the following check drawn against the contingency fund was ordered released: \$35. - Christian E. Jensen, M.D., - medical examiner's report on Willie Boyce.

By unanimous consent, the Commissioners agreed to County Planner Alan Visintainer's suggestion that survey letters be sent to citizens who are participating in the mosquito control program to determine if they are willing to pay \$2.65 for every five minutes of spraying, effective September 9 through October 15, 1979. The letter will explain that the State funds allocated to operate the program in Caroline County will soon be depleted, and that the citizen subscribers must fully absorb the cost if they wish the program to continue.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously accepted a petition to appoint a Board of Drainage Viewers for the establishment of the Salisbury Public Drainage Association. The petition will be referred to Jim Hannawald, District Conservationist, for recommendation of persons to constitute the Board.

At 10 a.m., the Commissioners resumed evaluation of the proposed amendment to the Caroline County Zoning Ordinance, subsection 22-3.20.01-.02 (agribusiness), which was discussed in public hearing on August 21, 1979. Mr. Eveland introduced into the record a letter from the Caroline County Farm Bureau (see Attachment A), and a letter from the Caroline Soil Conservation District (see Attachment B), both of which state their support of the proposed amendment. Portions of a third supportive letter, from Jerry Fletcher, were also read aloud. After due consideration of all documents and oral and written testimony, the Commissioners, upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, unanimously approved the amendment, the full text of which follows. The County Commissioners stated in closing that the Board of Zoning Appeals, the administrative authority, should use great care and consideration in their decision-making. (~~Amendment will be typed out in full in minutes book.~~ Amendment follows close of minutes of this date).

Carl Thornton, Codes Administrator, reviewed with the Commissioners the Attorney General's opinion on the County's (lack of) authority to license electricians. Mr. Thornton said that a strong majority of electricians operating in the County would like to have enabling legislation promulgated as quickly as possible, and that they would soon be making a group appearance before the Commissioners to make a formal request to this effect.

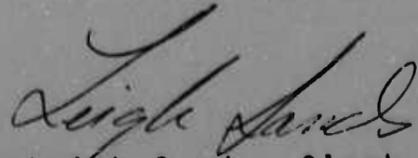
The Commissioners briefly discussed public officials liability insurance, and solicited comments from those in attendance.

Mr. Eveland related some of the events and discussion items (in particular, school bus transportation) of the Maryland Association of Counties seminar in Ocean City.

At 2 p.m., as advertised, the Commissioners held a bid opening for Project #7826, Caroline County Detention Facility, Alterations and Additions. The following four bids received were opened and read aloud by Mr. Visintainer, and recorded: (Bids will be typed out in full as shown on summary sheet. See Attachment C.)

The Commissioners have taken the bids under advisement. The Commissioners stated that they will attempt to make a decision at their next regular meeting. (A representative of each of the four bidders was in attendance.)

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

ZONING AMENDMENT

ADOPTED BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY
DURING REGULAR MEETING OF AUGUST 28, 1979

Enact a new Subsection 22-3.20 as follows:

22-3.20.01 In an "R" Rural District, the following agriculturally related uses:

- (1) Farm machinery and implement sales, service and repair, but not salvage or junk.
- (2) Retail markets selling predominately locally produced fruits, vegetables, crafts and meats, provided any such use meets the minimum yard requirements of the "R" Rural District.
- (3) Wholesale houses, distributors and markets for agricultural products, supplies and commodities.
- (4) Warehousing and storage of agricultural products, supplies and commodities.
- (5) Dairy products processing.
- (6) Fruit and vegetable processing, including canning, pickling, preserving, drying and freezing.
- (7) Flour, feed and grain packaging, blending, storage and milling provided any such use shall be located at least five hundred (500) feet from the nearest lot or property line.
- (8) Distillation of alcohol for use as a fuel or fuel supplement provided any such distillery shall be located at least five hundred (500) feet from the nearest lot or property line.
- (9) Slaughtering and processing of cattle, hogs, poultry and other farm animals, including the rendering of the animal by-products, provided:
 - (a) Any slaughtering and processing of animals shall be located at least five hundred (500) feet from the nearest lot or property line.
 - (b) Any rendering of animal by-products shall be located at least one thousand (1,000) feet from the nearest lot or property line.
 - (c) Any rendering of animal by-products shall utilize the best available technology for the protection of the environment and the avoidance of the creation of any community nuisance.
- (10) Any other uses determined by the Board of Zoning Appeals be agriculturally related and of the same general character as the above, provided that any such uses shall involve the direct sale, service or repair of agricultural equipment, supplies to the farmer, or shall involve the direct purchase, storage or processing of agricultural products or commodities as they come from the farm. Agriculturally related uses

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August 28, 1979
Attachment A

Caroline County Farm Bureau
Rt. # 1 Box 311, Greensboro, Md. 21639

August 27, 1979

Caroline County Commissioners
Caroline County Court House
Denton, Md. 21629

Dear Sirs:

The Board of Directors of the Caroline County Farm Bureau support the proposed changes passed by the Planning and Zoning Board to ammend rural zoning to allow agriculture related businesses to function on rural zoned property.

We feel that these changes are necessary to keep agriculture strong in Caroline County.

Yours truly,

Gary L. Schoonover

Gary L. Schoonover
President

GLS:jep

August 28, 1979
Attachment B

 **Caroline Soil Conservation District**

R.F.D. 3 - BOX 10A

DENTON, MARYLAND 21629

August 27, 1979

The Caroline County Commissioners
Caroline County Court House
Denton, Md. 21629

Dear Sirs:

The Board of Supervisors of the Caroline Soil Conservation District wholeheartedly supports a change in the zoning ammendment pertaining to agriculture related business on rural zoned land.

We feel that is is important to keep Caroline County in the agricultural status to preserve our valuable soil and water resources.

Very truly yours,


William G. Greenage
Chairman

WGG:jep

BID SUMMARY
 Caroline County Detention Facility
 Opened August 28, 1979

August 28, 1979
 Attachment C

<u>Bidder</u>	<u>Base Bid</u>	<u>Alternate No. 1</u>	<u>Alternate No. 2</u>	<u>Alternate No. 3</u>	<u>Alternate No. 4</u>
W. B. Venables & Sons, Inc. Laurel, Delaware	\$1,879,000	(-)\$111,000	(-)\$2,250	(+) \$31,500	+) \$4,000
Vernon E. Pike Contractor, Inc. Camden, Delaware	\$2,122,000	(-)\$141,155	(-)\$1,075	(-)\$10,150	-) \$3,080
J. Roland Dashiell & Sons, Inc. Salisbury, Maryland	\$1,795,000	(-)\$120,000	(-)\$2,400	(+) \$30,000	-) \$3,000
Charles E. Brohawn & Bros., Inc. Cambridge, Maryland	\$1,897,800	(-)\$121,000	(-)\$2,500	(+) \$30,000	-) \$3,000

not intended to include industries which produce, manufacture or refine agricultural equipment and supplies, or the secondary processing of agricultural products or commodities.

22-3.20.02 Any use permitted to be established under Subsection 22-3.20.01 shall be subject to the following restrictions:

- (1) Unless otherwise noted, all permitted uses shall be located at least two hundred (200) feet from the nearest lot or property line.
- (2) The Board of Zoning Appeals shall not permit any use to be established or maintained under this Subsection unless it finds that in its opinion, as a matter of fact, such use shall:
 - (a) Not be substantially detrimental to the use and economic value of adjacent and neighboring property.
 - (b) Not become, by reason of its nature, or manner of operation, detrimental to the environment, noxious, hazardous, objectionable or offensive, by reasons including but not limited to: excessive water demand, explosion, fire, odor, dust, smoke, cinders, gas fumes, noise, vibration, radiation, refuse matter, run-off or water carried waste.
 - (c) Not significantly overburden existing public facilities and services.
- (3) The Board of Zoning Appeals may assess the applicant an amount not to exceed \$5,000 for the purchase of professional consulting services pertinent to review of the application. The Board shall obtain an estimate of the cost of such consulting services, and shall provide the applicant with written notice of the estimated cost. The applicant shall have the right to withdraw the application prior to the incurring of any costs for consulting services by the Board of Zoning Appeals.
- (4) The Board of Zoning Appeals may establish any conditions it deems necessary, including but not limited to those specified in Section 22-6 of this Ordinance.
- (5) The Board of Zoning Appeals may require the applicant to submit a Site Plan meeting the requirements of Section 25-3 of this Ordinance.

(Note: This Amendment will be effective as of September 6, 1979.)


Leigh Sands, Clerk

September 4, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Harvey Fleetwood
Charles T. Dean, Sr.
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the minutes of the previous regular meeting of August 28, 1979 were approved. Vouchers 8188 - 8235 were approved for payment. Payroll checks 12764 - 12894 were approved for payment.

Rachel Collison, Charles Foster, William Wheeler, Clifford George, and James Lednum met with the Commissioners to request that they reverse their recent decision not to allow retired county government employees to receive Blue Cross/Blue Shield benefits. Ms. Collison, spokesman for the group, stated that because of an oversight on the part of the previous Board of County Commissioners, only retired county teachers had been granted continuing benefits. The group urged that the oversight now be corrected, that such action would amount to more in human relations than it would cost in dollars and cents. (The five above-named members of the group are presently the only retired employees eligible for continuing benefits.) Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners agreed to further review the matter, and to notify Ms. Collison of their decision.

Boston Lister, Codes Inspector, gave the dog control report for the period of July 31 through August 31, 1979: 4300 miles traveled, 108 complaints received, 16 lost and found calls received, a total of 71 dogs impounded.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously approved the release of contingency funds as follows: \$70. - Christian Jensen, M.D. - medical examiner's reports on Ola Downes and J. M. Eskridge.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously authorized Diane Hutto, Director of the Caroline County Developmental Center, Inc., to prepare a grant application to the Mass Transit Administration for the acquisition of a vehicle with a lift to accommodate physically handicapped persons. The Commissioners requested that a summary of the planned use of the vehicle by other agencies be included in the grant application, and that the completed application be presented to the Commissioners for their approval prior to submitting it to MTA.

In response to a matter brought before the Board by County Planner Alan Visintainer and John Rieck, Sanitarian, pertaining to an accumulation of tires on private property on Sandy Island Road, the Commissioners agreed by unanimous consent that they would not alter the tire disposal fee schedule to expedite removal of the tires. Mr. Dean suggested that perhaps the tires could be buried on the property instead on trying to haul them away.

Mr. Rieck reviewed the status of Dr. Edward Lewis, County Health Officer, who has recently been very ill.

By unanimous consent, the Commissioners agreed to send a letter to Chesapeake College which would enable Alan Frederick Bailey to register as a Caroline County resident. (The farm on which Mr. Bailey lives is split by the Mason-Dixon line.)

Mr. Visintainer briefly reviewed the 1979 Maryland State Rail Plan, stating that he felt the plan was not consistent with the plans and policies of the County because it provided no specific measures of the continuation and improvement of rail service, particularly regarding two issues, reduction of lease costs, and encouragement of new traffic. Mr. Visintainer cited, by way of illustration, his attempts in the last fifteen months to obtain a freight rate for crushed stone, which is presently being trucked in from Pennsylvania. The State Railroad Administration has yet to respond.

The Commissioners unanimously approved and signed Increase or Addition to Tax Roll forms 693 - 706, and Abatement or Deduction From Tax Roll forms 1091 - 1102.

As authorized by Article 76A, Section 11(a)(13) of the Annotated Code, the Commissioners, upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, adjourned the meeting into closed session to discuss the new jail, as requested by Mr. Richards.

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In open session, the Commissioners unanimously agreed to appoint the following persons, contingent upon their acceptance, as the Board of Drainage Viewers of Seward Road Public Drainage Association: Dawson Carroll, Jack Hammer, Harold Weer, Albert White.

The Commissioners unanimously agreed to appoint the following persons, contingent upon their acceptance, as the Board of Drainage Viewers of the Sullivan's Branch Public Drainage Association: Tom Cheezum, Henry Fuchs, Milton Godfrey, Gary Schoonover, Bill Shull.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously authorized a second transfer in the amount of \$25,000. from the County's General Fund to the County Roads Fund.

With the full approval of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on a tax anticipation note (with an amended date of September 7, 1979) in the amount of \$200,000. with Denton National Bank at the rate of 5½ PERCENT. The note, which is based on the tax levies for the years 1978-79 and 1979-80, is due and payable on January 1, 1980.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

September 11, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the minutes of the previous regular meeting of September 4, 1979, were approved. Vouchers 8236 - 8290 were approved for payment. Youth Commission payroll checks 398 - 400 were approved for payment.

Wilbur Hoopengardner, Chairman of the St. Luke's Church Building Committee, and Walter Palmer, Jr. met with the Commissioners to explain a project which the church is undertaking to construct a new fellowship hall and two new parking lots. Mr. Hoopengardner inquired on behalf of the Building Committee if the County would be interested in contributing money toward construction and/or maintenance costs of the parking lots in return for parking privileges. The Commissioners have taken the matter under advisement.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously appointed Carl L. Thornton, Jr. as the Deputy Director of Civil Defense in Caroline County.

Mr. Richards submitted for the Commissioners' examination a rough draft of an animal control ordinance, which, he explained, would codify what is being done at present. The draft is also being reviewed by the County Attorney for legal sufficiency.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously approved a manufacturer's tax exemption for Solo Cup Company, Federalsburg, for the 1979-80 tax year.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously approved a manufacturer's tax exemption for Saulsbury's Service Stations, Inc., (for the Electro-Therm addition, on Route 404, west of Denton) for the 1979-80 tax year.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously approved a manufacturer's tax exemption for Kern Distributing Company, Inc., Federalsburg Industrial Park, for the 1979-80 tax year.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously approved a manufacturer's tax exemption for Shoreman Corporation, Federalsburg, for the 1979-80 tax year.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously approved a manufacturer's tax exemption for Coastal Chocolate Company, Ridgely, for the 1979-80 tax year.

By unanimous consent, the Commissioners agreed to continue the mosquito spraying program for an indefinite time at a cost to subscribers of \$2.65 per five minutes.

At 10 a.m., as advertised, the Commissioners held a Public Hearing relative to a request by the Commissioners of Greensboro that The Caroline County Comprehensive Water and Sewer Plan be amended to allow the extension of water and sewage service to the following: 1) Area on the north side of Boyce Mill Road currently owned by Thomas A. Dill and Elsie and A. Bell Griffith. 2) Area between Boyce Mill Road and State Route 314 and bounded on the east by Wothers Road, one parcel owned by Fred R. Masten, the other by Janice L. Taylor. 3) All that area south of State Route 314, bounded on the west by the corporate limits of Greensboro and on the east primarily by the property of Gary L. Schoonover. County Planner Alan Visintainer explained the proposed amendments to those in attendance. No oral or written opposition was received pertaining to the amendments. After due consideration, the Commissioners, upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, unanimously approved the amendments as proposed.

Diane Hutto, Executive Director of the Caroline County Developmental Center, Ridgely, submitted for the Commissioners' review the completed application for capital assistance under the Urban Mass Transportation Act for the purchase of 1 small bus with a capacity to transport 4 wheel chair and 6 non-wheel chair passengers. After reading the application, the Commissioners, upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, unanimously authorized the committment of \$4,074. in unexpended Health Department funds as the 20% local contribution, with the stipulation that no additional funds will be allocated for maintenance or operating cost of the vehicle for FY '79-80.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously resolved to request that Mr. Charles Goldsborough, Jr., Legal Representative for the Maryland State Accident Fund, be directed to prepare a contract regarding future reimbursement costs on the case of Charles H. Lankford, Jr.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners unanimously authorized a third transfer of funds from the County general fund to the County Roads fund. The transfer will be in the amount of \$15,000., and brings the total obligation to \$65,000.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously agreed that Charles Merrick, Jr., Denton, be recommended to the Governor's Appointment Office to serve as the Chairman of the Property Tax Assessment Appeals Board in Caroline County.

Mr. Richards distributed and explained a summary of the County's total debt and debt service.

The Commissioners reaffirmed their decision not to make any more additions to the County's Blue Cross/Blue Shield insurance plan.

At 2 p.m., as advertised, the Commissioners held a bid opening on proposal #CC-HD-9-1-79, second story addition to the Health Center, Denton. The following bids received were opened, read aloud, and recorded:

1. Edward C. Derby - \$16,000.
Newark, Del.
2. Howard R. Greenhouse, Architect - \$18,500.
Wilmington, Del.
3. Diamond State Engineering, Inc. - Section A - \$14,600.
Dover and Newark, Del. Section B - Cost plus 10%
4. George Vaeth Associates, Inc. - \$18,400.
Columbia, Maryland
5. Johannes and Murray & Associates - \$26,400.
Silver Spring, Md. (Phase I - \$ 2,200.
Phase II - \$24,200.)
6. R. Calvin Clendaniel Associates - \$ 9,850.
Lincoln, Del.

A letter from George, Miles & Buhr, Salisbury, was also received. Clendaniel and Diamond State were represented at the hearing. The Commissioners have taken the bids under advisement.

By unanimous consent, the Commissioners authorized the publication of an invitation-to-bid for one 1980 Model truck without body, and one tilt-frame hoist, to be used for hauling and dumping roll-off trash containers.

By unanimous consent, the Commissioners authorized the continued employment of John B. Mayo on a temporary basis in the Public Works Department.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

September 18, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the minutes of the previous regular meeting of September 11, 1979 were approved. Vouchers 8291 - 8332 were approved for payment. Payroll checks 12895 - 13034 were approved for payment.

Carl Thornton, Codes Administrator, Mr. Richards, and the Commissioners discussed the County's future plans for codes adoption/enforcement. Upon the recommendation of Mr. Richards, and upon a motion made by Mr. Dean and duly seconded, the Commissioners voted unanimously to establish an ad hoc committee to review the code enforcement function of Caroline County and to report back to the Commissioners by January 1, 1980. The committee will include the FOLLOWING IN ITS REVIEW: 1) adoption of an electrical contractors licensing code, which would require enabling legislation at the State level 2) a federally mandated energy code 3) advisability of adopting a building code.

Carolyn Shull presented a proclamation declaring October 1979 to be "Hire the Handicapped Month" in Caroline County. Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously approved and signed the proclamation.

The Commissioners unanimously approved and signed a proclamation declaring September 22, 1979 to be "Hunting and Fishing Day" in Caroline County.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously approved the release of a contingency fund check in the amount of \$105.00 to Christian E. Jensen, M.D., for coroner fees.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously approved the release of a contingency fund check in the amount of \$238.08 to Racz Refuse, Inc. for boat ramp container service for the month of August.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously approved a manufacturer's tax exemption for Saulsbury Service Stations, Inc. for Grasonville Fisheries for the 1979-80 tax year.

The application of Saulsbury Bros., Inc. for a manufacturer's tax exemption for their new cold storage facility is being held pending receipt of a January 1980 half-year tax bill.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously decided not to contribute to the St. Luke's Church parking lot construction project.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously authorized the Town of Denton to place a parking ticket fine box (pedestal-mounted) in the Courthouse lobby. The liability for loss rests with the Town. The Town agrees to remove the box if so requested by the County Commissioners.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously agreed to release Wilmer's Communications, Inc. from the responsibility of completing their radio maintenance contract (a 1-year contract which was effective on April 1, 1979) with the County. The Commissioners further agreed to advertise for bids for a new radio maintenance contract.

As recommended by Mr. Richards, and upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously agreed to set aside the third Tuesday of each month (beginning in October) to discuss personnel and pension matters. The Commissioners will primarily concern themselves with the following:

- 1) Review current roster of employees
- 2) Review report of payrolls for previous month
- 3) Report of personnel actions for previous month
- 4) Review of grievances and employee-initiated action
- 5) Review of personnel regulations, and proposals for modification
- 6) Review of pension systems, and proposals for modification
- 7) Claims against pension system

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners approved the appointment of Jerome Framptom, Jr. as Chairman of the Caroline County Board of Property Review, which will review settlements in land condemned for the Denton bypass and bridge approach, and authorized Mildred N. Irwin to serve as Secretary to the committee.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously authorized a fourth transfer from the County general fund to the County Roads Board fund. The transfer will be in the amount of \$63,500. and brings the total obligation to \$128,500.

As recommended by Mr. Richards, and upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners agreed unanimously to appoint an ad hoc committee to review the County's present and future



September 18, 1979
Attachment A

COUNTY COMMISSIONERS OF CAROLINE COUNTY

POST OFFICE BOX 207
DENTON, MARYLAND 21629
TELEPHONE 301 - 479-0660

COMMISSIONERS
THOMAS C. EVELAND, PRESIDENT
CHARLES T. DEAN, SR.
HARVEY FLEETWOOD

EDWIN G. RICHARDS
COUNTY ADMINISTRATOR

ROLAND C. KENT
ATTORNEY

LEIGH SANDS
CLERK

September 18, 1979

Press Release

During the past few days, there have been comments concerning the renovation and expansion of the County Jail at Denton. This renovation and expansion has been in the working stage for about four years, and much work and money have gone into the planning. Discussions have been held and comments have been made in open meetings by county officials. Apparently the recent publicity concerning the high costs, and the regional jail concept, has brought forth these comments. Unfortunately, the news media did not explain the situation or give the full story.

Our present jail does not meet State or federal standards, and will be closed if left in its present unsafe condition. Surrounding counties do not have facilities to house our prisoners. Should we find facilities in the State, it would require officers, special cars, and fuel to shuttle prisoners between the jail facilities and local lawyers and courts. Some local lock-up meeting State and federal standards would still be a necessity.

The proposed jail facilities will not be a regional jail, but rather a pre-release or community corrections facility for housing of minimum security prisoners. No commitment has been made with the State, and any commitments made will be carefully considered. The facility is to be used primarily for Caroline County persons given short sentences, or those being prepared for release back to the community.

Since renovation and expansion are required at this time, facilities for the next 20 to 30 years are being considered as a savings for the long haul. If all cells are not occupied by Caroline County people, then minimum security inmates of Talbot may be housed. Instead of the 50% building costs shared by the State, this would raise their participation level to 75% for that portion of the expansion. State participation in this program may also mean they would pick up one-half of the operating costs. Means of reducing direct costs to Caroline are being sought.



COUNTY COMMISSIONERS OF CAROLINE COUNTY

POST OFFICE BOX 207
DENTON, MARYLAND 21629
TELEPHONE 301 - 479-0660

COMMISSIONERS
THOMAS C. EVELAND, PRESIDENT
CHARLES T. DEAN, SR.
HARVEY FLEITWOOD

EDWIN G. RICHARDS
COUNTY ADMINISTRATOR

ROLAND C. KENT
ATTORNEY

LEIGH SANDS
CLERK

Press Release
September 18, 1979
Page 2

As stated previously, our jail is primarily for persons of Caroline County. Individuals referred for housing would be screened and we would reserve the right to refuse anyone who might cause a security problem.

Further, for those concerned that the Goldsborough house may be torn down, there is no intention of doing so. It is to remain as a buffer for other nearby facilities.

role in recreation and parks. The committee, which will also consider public opinion on the matter, will report back to the Commissioners and to the Recreation and Parks Board by January 1, 1980. Mr. Fleetwood will represent the Commissioners on the committee. The Board of Recreation and Parks will also be represented.

President Eveland read aloud a press release (See Attachment A) which he prepared in order to clarify the County's intentions with regard to the renovation and expansion of the county jail. Mr. Richards then provided a full explanation of the State community corrections program, including a brief cost-analysis. Both Mr. Richards and Mr. Eveland emphasized that the facility will not be a regional or a major correctional one, neither will there be any increase in security risks. Questions from representatives of the news media and others in attendance were answered.

The Commissioners accepted the high bid of \$150. from Ashby Brown for the purchase of the Avalon trailer damaged by a windstorm. Mr. Brown is purchasing the trailer in "as is" condition, and agrees to remove it from its site at the Holly Road landfill at his own expense.

President Eveland signed a letter of verification to Robert Jarrell pertaining to the County's position on the recent annexation of 2.7 acres of land north of Md. Route 314 by the Town of Greensboro.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

September 25, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m. Present:

Thomas C. Eveland, President
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the minutes of the previous regular meeting of September 18, 1979 were approved. Vouchers 8333 - 8374 were approved for payment. Youth Commission payroll check #401 was approved for payment.

Tom Blunt, Chairman of the Recreation and Parks Board, met with the Commissioners to discuss the financing of a liaison officer's position (an expansion of the present CETA position) under the direction of the Board of Recreation and Parks (primarily) and the Caroline County Youth Commission. Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously authorized the expenditure of \$5,000 from Caroline County revenue sharing funds to finance the position until July 1, 1980, provided that a written request for financing is received. Payroll matters for the position will be handled through the CCYC account.

At 10 a.m., as advertised, the Commissioners held a public hearing to consider the adoption of an ordinance granting a local property tax credit for real and tangible personal property owned by the Community Civic League, Inc. of Federalsburg, at their Day Care Center on Laurel Grove Road. No public comments, favorable or unfavorable, had been received by the Commissioners' office as of this date, nor were there any interested parties attending the hearing. After due consideration, the Commissioners, upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, unanimously adopted the ordinance as proposed (see Attachment A), which will take effect on October 5, 1979.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously approved and signed a farm lease with Norris Hayman, lessee, for seventy acres at \$45 per acre. The terms

of this one-year lease are effective on December 1, 1979 and terminate on November 30, 1980.

By unanimous consent, the Commissioners agreed to recommend George A. Sands, Jr., Library Administrator, as the representative from the Caroline County State Depository Library to serve on the Task Force on Documents.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously authorized repairs to the boiler in the Courthouse up to \$8,000.

By unanimous consent, the Commissioners authorized the publication of an invitation-to-bid on the lease and service of from three to seven portable waterless restrooms, Bid Proposal Number CC-PW-91879.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously agreed to send a letter to Governor Hughes vigorously protesting the construction of a toll road between the Bay Bridge and Ocean City.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously resolved that the Caroline County Economic Development Commission be authorized to hire a clerk on a part-time temporary basis at \$4 an hour. The clerk will initially be employed on a full-time basis for a 2-week training period, and thereafter will be employed as needed, not to exceed sixteen hours a week.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners authorized the Federalsburg Economic Development Commission to prepare and submit a State loan application for the construction of a shell building in the Federalsburg Industrial Park. The County incurs no financial obligation in taking such action; should the loan be approved, however, it would be necessary for the County to pay the interest on the loan until the building is sold or leased, and to pay incidental costs.

Mr. Richards initiated a discussion of the jail project. After reviewing possible courses of action, the Commissioners, upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, agreed that the four participating bidders should be notified by letter that, although J. Roland Dashiell & Sons, Inc. appears to be the lowest qualified bidder, even their bid exceeds the amount currently available for the project; that the Commissioners are considering the possibility of asking for an extension of the required sixty-day bid withdrawal period until the General Assembly has an opportunity to review the funding situation, and the comments on the above were immediately requested.

Having reviewed the offer of the Woman's Club of Federalsburg to deed its property at the corner of Morris Street and Park Lane in Federalsburg to Caroline County for nominal consideration contingent upon inclusion of a clause allowing it to remain a library for the town of Federalsburg, and to transfer remaining monies in its treasury to the Caroline County Public Library for improvements, upkeep or materials for the Federalsburg Branch Library, the Commissioners, upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, voted unanimously to accept the building in the name of the County.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously approved and signed an agreement (see Attachment B) which states that the County Commissioners and the County Roads Board are willing to make certain improvements to Ewing Road from Tanyard Road to the Tammuxzena Shore Subdivision and, thereafter, to maintain said road as a public road; and which elaborates cost-sharing procedures for the abutting and non-abutting property owners.

The Commissioners met with Clemens Gaines, Executive Director of Upper Shore Aging, Inc., and several members of his staff to review administrative procedures for the operation of the nutrition service, and the shopping service, and to hear a progress report on the housing project for the elderly in Greensboro. After a lengthy discussion,

001 - 160

September 25, 1979
Attachment A

Mildred C. Butler,
3:53 P.M. Clerk

ORDINANCE

GRANTING A PROPERTY TAX CREDIT TO
COMMUNITY CIVIC LEAGUE, INC.
CAROLINE COUNTY, MARYLAND

An Ordinance providing a property tax credit for certain real and tangible personal property owned by the Community Civic League, Inc.

WHEREAS, House Bill No. 167 was enacted into law by Chapter 314, which was signed by the Governor on May 14, 1979, and became effective on July 1, 1979; and

WHEREAS, by said statute, the legislature provided that "The Board of County Commissioners may by ordinance or resolution grant a credit against local taxation only for real and tangible personal property owned by the Community Civic League, Inc., at its Day Care Center facility."; and

WHEREAS, the County Commissioners of Caroline County held a duly advertised public hearing on September 25, 1979.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the County Commissioners of Caroline County, Maryland that, pursuant to the grant of authority contained in Article 81, Section 9C(f-1) of the Annotated Code of Maryland (1975 Replacement Volume and 1978 Supplement), real and tangible personal property owned by the Community Civic League, Inc. at its Day Care Center facility on Laurel Grove Road be exempt from local taxation.

AND BE IT FURTHER ENACTED, That this Ordinance shall take effect October 5, 1979.

DATE OF ADOPTION: September 25, 1979

COUNTY COMMISSIONERS OF
CAROLINE COUNTY

SEAL

ATTEST:

Leigh Sands
Leigh Sands, Clerk

Thomas C. Eveland
Thomas C. Eveland, President

Charles T. Dean
Charles T. Dean, Sr.

Harvey Fleetwood
Harvey Fleetwood

STATE OF MARYLAND)
CAROLINE COUNTY) SS

FILED FOR RECORD

At 3:53 o'clock P. M

On 9-25-1979 And

DULY RECORDED IN LIBER M.C.D.

NO. 001 FOLIO 160 ONE OF THE

County Commissioners Ordinance Docket

BOOKS FOR THE COUNTY AFORESAID

Mildred C. Butler CLERK

RECORDING FEE \$ N/C

*ret to
Lynji Ponder
Co Comm. y. cc*

AGREEMENT

RECITALS:

1. The County Commissioners of Caroline County and the County Roads Board for Caroline County (hereafter collectively "the Board") are willing to make certain improvements to Ewing Road from Tanyard Road to the Tammuxzena Shores Subdivision and hereafter to maintain said road as a public road.

2. A number of abutting and non-abutting property owners desire said road to be improved and are willing to bear the cost of the improvements as provided by Caroline County Code, 1965 Edition, Sections 452 and following, as amended.

Therefore, it is agreed by, between, and among the undersigned that:

1. An assessment shall be levied against each property as more particularly set forth in Annex A, (Resolution No. 63), attached, which is incorporated herein by reference, and that

2. The aggregate of said assessments shall be sufficient to reimburse the Board for the cost of the improvement of said portion of said Ewing Road, and that

3. Said assessments shall be a lien on the respective properties and shall be paid as more particularly set forth in Annex A, and that

4. The Board shall promptly make the improvements upon which said assessments are based, and that

5. Said road to be improved shall hereafter be a public road of Caroline County.

6. The Board and the other parties to this agreement understand that this Agreement is not binding upon anyone who has a property interest, including, but not limited to, a mortgagee or other lien holder, who has not joined in this Agreement.

7. The undersigned persons certify that they are the fee simple owners of their properties as identified in Annex A.

8. Notice of liens and charges shall be as set forth in the

statutory provisions recited above.

ATTEST:

COUNTY COMMISSIONERS OF CAROLINE COUNTY,
and COUNTY ROADS BOARD FOR CAROLINE COUNTY

[Signature]
Clerk

By : [Signature]
Thomas C. Eveland

[Signature]
Charles Dean

[Signature]
Harvey Fleetwood

WITNESSED:

[Signature]

[Signature]
(Liber 153, folio 6)

[Signature]

[Signature]
249
(Liber 186, folio)

[Signature]

[Signature]
197 208
(Liber , folio)

[Signature]

[Signature]
185 47
(Liber , folio)

[Signature]

[Signature]
199 46
(Liber , folio)

[Signature]

[Signature]
(Liber 191, folio 325)

[Signature]

[Signature]
(Liber 194, folio 424)

[Signature]

[Signature]
205 581
(Liber , folio)

[Signature]

[Signature]
196 54
(Liber , folio)

[Signature]

[Signature]
192 703
(Liber , folio)

Jury Thom

Edward Henry James O'Rourke
186 208
(Liber , folio)

Jury Thom

Chas B. Todd Mary Ann Todd
193 624
(Liber , folio)

Jury Thom

William H. Wetherhead
198 60
(Liber , folio)
Susan D. Mithard

Jury Thom

Wmst Peter
180 691
(Liber , folio)

Jury Thom

Thos B. Stephen Ox
202 208
(Liber , folio)

Jury Thom

Edw C Brown
187 381
(Liber , folio)

Jury Thom

Edw C Brown
187 384
(Liber , folio)

Jury Thom

Edw C Brown
187 387
(Liber , folio)

Rebecca M Currid

Jury Thom Sarah Muma
192 504
(Liber folio)

Jury Thom

William T. Cote David W. Co
200 539
(Liber , folio)

Jury Thom

Henry C. Prall
138 112
(Liber , folio)

Jury Thom

Mamie H. Prall
(Liber , folio)

Jury Thom

Rebecca M Currid
(Liber 196, folio 374)

the Commissioners, upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, agreed that a shopping fee not to exceed \$1 should be charged, that the fee should be phased in gradually through the next six months. The Commissioners deferred decision on the fee schedule for the nutrition service until more information can be obtained from Social Services. Mr. Gaines concluded his presentation by citing the need for an Advisory Group on Aging to perform functions in governing the operation of current programs and planning for future programs in Caroline County. Mr. Gaines stated that an elected County official should be included in the membership. A more detailed description of the composition of the proposed group will be sent to the Commissioners for their further consideration.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

October 2, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of September 25, 1979 were approved. Vouchers 8375 - 8422 were approved for payment. Payroll checks 13035 - 13163 were approved for payment.

Mr. Richards announced the death of Edward Lewis, Jr., M.D., who, for the past two years has served as Deputy State/County Health Officer for Caroline County. At the request of Dr. Lewis, a memorial fund is being set up (at Denton National Bank), the proceeds of which will be used to purchase equipment for Caroline County mental health and drug and alcohol addiction programs. Dr. Guthrie, Talbot County Health Officer, will continue to provide interim assistance.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners voted to authorize the purchase of a new check writing machine for the Treasurer's Office, since repairs to the old machine cannot be guaranteed. Purchase price for the replacement will be approximately \$435. including trade-in.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners granted a real and tangible personal property tax credit to the Eastern Shore Threshermen and Collectors Association, Inc. for the 1979-80 tax year.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved and signed an operation and maintenance agreement with the Board of Managers of Bullock Robinson Public Drainage Association for twenty-five percent cost-share.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved and signed a certification-of-tax-roll as presented by the Board of Managers of Henderson Public Drainage Association.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following check drawn against the contingency fund was approved for release: \$264.12 - Racz Refuse, Inc., container service at boat ramps for September.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following persons were appointed to constitute the Caroline County

Codes Committee: E. Ray Kitchen, Denton; J. D. Neal, Denton; Byron H. Nuttle, Denton; Charles T. Dean, Sr., Denton; Thomas C. Eveland, Denton; Hubert S. Nichols, Federalsburg; Paul Yoash, Sr., Hillsboro; John K. Shults, Marydel. The first committee meeting will be held on October 22 in the Grand Jury Room, Courthouse.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved and signed a letter of intent to the Department of Economic and Community Development, which states their desire to apply for assistance under the Maryland Industrial Land Act to construct a "shell building" in the Federalsburg Industrial Park, and further stating that the Commissioners have designated the Federalsburg Economic Development Commission to prepare the application, with assistance to be provided by the County EDC and Planning Department.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

October 9, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the minutes of the previous regular meeting of October 2, 1979 were approved. Vouchers 8423 - 8471 were approved for payment, with the exception of voucher 8463, which was held in obeyance. Youth Commission payroll checks 402 - 407 were approved for release.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners authorized the release of the following check drawn against the contingency fund: \$2.61 - Employment Security Administration - unemployment insurance claim by former employee T. L. Conner.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners authorized the release of the following check drawn against the contingency fund: \$70.00 - Harold B. Plummer, M.D., coroner fees.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners approved and signed a memorial resolution expressing sorrow upon the death of Edward Lewis, Jr., M.D., former Caroline County Health Officer.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners approved the publication of invitations-to-bid on two 1980 four-door sedans, #CC-SD-10-30-79, and one 1980 two-door sedan, #CC-CC-10-30-79.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners approved the publication of an invitation-to-bid on a radio maintenance contract for Caroline County Civil Defense equipment, under Proposal No. CC-RC-92079.

In response to a letter of inquiry from the Community Services Administration pertaining to the County's participation in a housing winterization program, Mr. Richards recommended that no action be taken until an activities report has been received from Upper Shore Aging, which has been operating a similar program.

GENERAL
BID SUMMARY
BID #CC-TT-7180

October 9, 1979
Attachment A

Bids were opened and read aloud at 2 PM on October 9, 1979. The following bids were submitted:

A. Truck Only

1. Watkins Trucks, Inc.	GMC J9C064 Brigadier	\$38,994.
2. H & L GMC Agency, Inc.	GMC N9E064 General 108" BBC	40,725.
3. Elliott Wilson Trucks	International F-2574	42,770.
4. Chester Mack Sales & Service, Inc.	Mack DM 686 S	44,526.

B. Hoist Only

1. Quality Purvis	T-50	\$11,318.
2. The Arc Welding Service Co., Inc.	E-Z Pack RTF-50	15,255.
3. Accurate Ind., Inc.	AH-OR-50	14,870.
4. HICO Equipment, Inc.	U50/or/174 B-G	12,441.

C. Truck w/Hoist

1. Accurate Industries, Inc.	Mack DM 686S	\$52,800.
2. Watkins Trucks, Inc.	GMC J9C064 Brigadier	38,994.
3. Watkins Trucks, Inc.	GMC J9C064 Brigadier	38,994.

D. Hoist w/Truck

1. Accurate Ind., Inc.	AH-OR-50	\$14,870.
2. Watkins Trucks, Inc.	CDE TF-622	11,997.
3. Watkins Trucks, Inc.	HIEL U50-OR-174B-G	12,170.

The following firms responded with no bid:

1. Union Environmental Division 401 Bridge Street Old Forge, PA 18518	3. K. L. Cook Assoc., Inc. Sugarcreek Ohio 44681
2. Sanitation Specialists Co., Inc. 207 Chinquapin Round Rd. Annapolis, MD 21401	4. Truck Equipment Bash & Hamburg Sts. Baltimore, MD 21230

The Commissioners unanimously approved and signed a joint resolution with the Town of Denton which states their intent to negotiate a joint-use agreement for the extension of sewer service to the proposed Wesleyan Health Center and the Hobbs Road area in the event that annexation of these areas by the Town does not take place.

With the full consent of Mr. Fleetwood and Mr. Dean, President Eveland, in the interest of accelerating the progress of the Wesleyan project, co-signed a letter with Mayor Stockley of Denton to Charles Buck, Jr., of the Department of Health and Mental Hygiene, which requests that the Department provide the Town, by October 31, 1979, with a formal written order to those Hobbs Road residences located between the Denton corporate limits and Pearson Road that they must connect to a public sewer when it becomes available to alleviate the public health hazard caused by failing on-site sewage disposal systems.

With the full consent of Mr. Dean and Mr. Fleetwood, President Eveland signed a letter to Richard Krimm of the National Flood Insurance Program which requests that final approval of the Preliminary Flood Insurance Rate Maps be delayed until a suitable scale is utilized, and which includes a list of corrections to the maps and the Flood Insurance Study.

County Planner, Alan Visintainer, distributed a list of adjustments which J. Roland Dashiell & Sons, Inc., could make to the jail plans in order to reduce construction costs. Mr. Richards made the following comments: 1) that any extension of the jail addition will not leave enough open space between the jail and the Goldsborough house, 2) that the multi-pod design feature be retained, 3) that a construction contract for the entire cost based on the established bid specifications would be preferable to a delayed contract or a deferral of certain contract items. After a lengthy discussion, the Commissioners, upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, authorized Mr. Richards to work with J. Roland Dashiell & Sons, Inc., in attempting to develop a contract for the building as basically designed, since considerable funds have been expended on architectural fees. Although the Commissioners are proceeding as though funding for the project will become available, further legal advice will be obtained before a final contract is executed.

At 2 p.m., as advertised, the Commissioners held a bid opening for Proposal #CC-TT-7180, one 1980 truck without body, and one tilt-frame hoist, to be used for hauling and dumping roll-off trash containers. The following bids received were opened, read aloud, and recorded: (See Attachment A.) The following companies were represented at the bid opening: Elliot Wilson, Chester Mack Sales and Service, M&L GMC Agency, Accurate Industries, and Watkins Trucks, Inc. The Commissioners have taken the bids under advisement.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

October 16, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Carl L. Thornton, Jr.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the minutes of the previous regular meeting of October 9, 1979 were approved. Vouchers 8472 - 8508 were approved for payment. Payroll checks 13164 - 13200 and 408 - 462 were approved for release.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners authorized the release of the following check drawn against the contingency fund: \$35.00 - Christian E. Jensen, M.D. - medical examiner's report on Amon E. Deaver, Sr.

With the full consent of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on an Operation and Maintenance Agreement with Smithville Public Drainage Association, which includes a provision that the Commissioners will share twenty-five percent of the cost of the mowing maintenance.

With the full consent of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on an Operation and Maintenance Agreement with Adams Reed Public Drainage Association, which includes a provision that the Commissioners will share twenty-five percent of the cost of the mowing maintenance.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously accepted a petition for the organization of the Hickman Public Drainage Association. The petition will be referred to District Conservationist, James Hannawald, for recommendation of persons to constitute a Board of Drainage Viewers.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously appointed Mr. Fleetwood to the Board of Directors of Upper Shore Aging, Inc. Mr. Fleetwood will serve a three-year term which will expire on September 30, 1982.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously confirmed the recommendation of the Caroline County Board of Library Trustees to appoint Emory Dobson to the Board to fill the unexpired term of J. Owen Wise, which will terminate on December 31, 1981.

At 10 a.m., as advertised, the Commissioners held a bid opening for Proposal #CC-PW-91879, leasing of from three to seven waterless toilets for use at the boat ramps and landfills. The following bids received were opened, read aloud and recorded:

T. E. Pearson & Sons, Inc. - per unit per week - \$8.75
Grasonville

Portable Toilets of Maryland, Inc. - per unit per month- \$40.00
Salisbury

Messick and Parks, Inc. - per unit per week - \$6.85
Cambridge

The Commissioners have taken the bids under advisement.

Due to the absence of Mr. Richards, discussion of personnel and pension matters was postponed until his return.

The Commissioners informally agreed to consider having the existing Commission on Aging serve as the Advisory Group on Aging, providing the link between the elderly and the network of services operated in their behalf by Upper Shore Aging, Social Services, the Department of Health and community groups.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously agreed to send a letter to the Motor Vehicle Administration inquiring about the feasibility of continued operation of an MVA outpost in the Denton Armory one day a month in the interests of economy and convenience, particularly for the business community.

The Commissioners, Gerry Podlesny and John Rieck of the Health Department, met with Dr. Jean R. Stifler of the State Department of Health and Mental Hygiene at her invitation to discuss the appointment of a Caroline County Health Officer. Dr. Stifler asked the Commissioners if they were considering a full-time or part-time arrangement, to which Mr. Eveland replied that there was some interest in a full-time position. Since a considerable length of time will be

needed for recruitment of a new officer, Dr. Stifler wondered if the Commissioners would be interested in sharing Dr. Grant, the Kent County Health Officer, on a temporary basis. The Commissioners will consider this approach. Mr. Rieck stated that he needs administrative back-up in the environmental health division, which he felt a part-time officer would not be able to supply. By unanimous consent, the Commissioners agreed to evaluate the cost-effectiveness of hiring a full-time Health Officer. Dr. Stifler said she will continue to try to recruit for Caroline County.

Rebecca Collison and Candace Minner presented the Commissioners with a proclamation which declares October 21-27, 1979, to be National Business Women's Week in Caroline County. The Commissioners unanimously approved and signed the proclamation.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

October 23, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the minutes of the previous regular meeting of October 16, 1979, were approved. Vouchers 8508 - 8540 were approved for payment. Youth Commission payroll checks 463 - 468 were approved for release.

The Commissioners discussed a letter received from members of the Greensboro Senior League which requests Caroline County to act as local sponsor for the acquisition of Program Open Space funds for the construction of a senior league ballpark. A copy of the letter will be sent to Tom Blunt, Chairman of the Board of Recreation and Parks, for the Board's review and recommendations.

Mr. Eveland read a letter from the Governor's Appointment Office which announces the designation of Charles P. Merrick, Jr. as Chairman of the Caroline County Property Tax Assessment Appeals Board.

By unanimous consent, the Commissioners agreed to send a reply to Thomas B. Kernan, Maryland House of Delegates, which states that the Commissioners are opposed to the State placing a limitation on taxation and spending by local governments.

Mr. Richards presented a summarization of the county roadside clean-up program which was in operation from June 30 - September 28, 1979. A total of 178.20 miles were cleaned, representing 74 roads.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously appointed the following persons, as recommended by Jim Hannawald, District Conservationist, to constitute the Board of Drainage Viewers for the Salisbury Public Drainage Association: Harry Moreland, Frank E. Harris, Roland Fountain, and Paul Oross.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously appointed the following persons to constitute the Ad Hoc Committee on Recreation and Parks: Archie Cawley, Jeff Wright, William Wunderlich, Mrs. Robert Singer, Mrs. Thomas Riddleberger, Brad Horsey, Randy Moore, Dr. A. T. Eash, Nadel Pinkett, Mrs. Melvin Holmes, Stewart Dobson, Dale Palmer, Mrs. Carlton Dukes, Mrs. Chester Tucker. Mr. Fleetwood will be the local government representative.

The first meeting will be held on October 29, 1979; the committee is to report their findings to the Commissioners by January 1, 1980.

With the full consent of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on a letter which will be sent to all bidders on architectural services for the Health Center addition, which states that the Commissioners have decided not to act on any proposals for services because of the death of Dr. Lewis, County Health Officer, and that any further action on this project will be suspended until a new Health Officer has been appointed and has had an opportunity to review the Department's programs.

County Planner, Alan Visintainer, submitted for the Commissioners' review a revision of the current Choptank Marina berthing lease. The lease will be submitted to the Board of Recreation and Parks for their review, and thereafter to the County Attorney for legal sufficiency.

The Commissioners unanimously approved and signed a letter of representation to W. Irvin Cousins, P.A., pertaining to his examination of the balance sheet and related statement of revenues, expenses, and fund balance of Caroline County as of June 30, 1979, and for the fiscal year then ended.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners voted unanimously to award the contract for the lease and service of waterless portable toilets (Bid Proposal #CC-PW-91879) to Messick and Parks, Cambridge, who submitted the lowest bid, \$6.85 per unit per week.

In response to a request from Cook's Tire Center, Goldsboro, to dispose of 200 car tires in Holly landfill, the Commissioners instructed Public Works Coordinator, Jim Scrivnor, to determine if the tires were being generated locally (not being brought in from Delaware, for example) prior to accepting them.

The Commissioners reviewed a summary of truck and hoist bids, Proposal #CC-TT-7180, opened on October 9, 1979, which was prepared by Jim Scrivnor. Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners stated their intent to do the following, contingent upon the results of legal review: 1) Accept the lowest qualified bid, M&L GMC Agency, Inc., in the amount of \$40,725 for the truck only. 2) Accept the lowest qualified bid, Accurate Industries, Inc., in the amount of \$14,870 for the hoist only. 3) Formally reject all other bids because they either did not meet the required specifications, or because they were not the lowest qualified bids. At the request of Mr. Dean, the County Attorney will also provide an opinion on accepting a higher grade truck.

Mr. Richards reviewed the topics of discussion of Monday's meeting with Delegate Hargreaves. At the request of the Commissioners, Mr. Hargreaves will be submitting the following two pieces of corrective legislation pertaining to the county jail in the forthcoming session of the General Assembly: 1) emergency legislation increasing Caroline County's borrowing authority to the full cost of the jail project; 2) increasing the level of State funding to fifty percent of the full cost of the jail project. Farmers Home Administration has not yet made a commitment to purchase bonds for the project. By unanimous consent, the Commissioners authorized Mr. Richards to notify J. Roland Dashiell & Sons, Inc. that the Commissioners are still trying to locate a funding source, and that they must request an extension on the bid at least until October 30, 1979. Other legislative items of discussion on Monday were:

- 1) acquisition of equipment for County Roads and solid waste projects
- 2) tax anticipation, corrective legislation
- 3) government review commission
- 4) recreational legislation
- 5) licensing of electricians and electrical contractors
- 6) animal control

At 2 p.m., as advertised, the Commissioners held a bid opening for Proposal #CC-RC-92079, radio maintenance contract. The following bids received were opened, read aloud, and recorded:

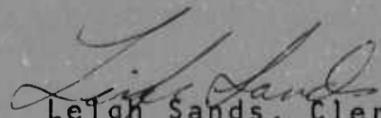
Severn Communications	-	\$2,480 monthly
Chesapeake Communications, Inc.	-	\$1,915 monthly
Motorola Communications and Electronics, Inc. (represented)	-	\$ 722 monthly
Talbot Communications, Inc. (represented)	-	\$ 479.20 monthly

The Commissioners have taken the bids under advisement.

Mr. Richards briefly reviewed some personnel and pension matters which would be requiring the Commissioners' attention in the next several weeks.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners voted unanimously to hold a special meeting at 9 a.m. on Friday, October 26, 1979, in the Commissioners' Hearing Room to discuss the jail bids, and instructed the Clerk to so notify representatives of the news media by telephone in order that they might attend.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

October 26, 1979
Denton, Maryland

A special meeting of the County Commissioners of Caroline County convened at 9 a.m. to discuss the Caroline County detention facility, Gay Street, Denton.

Present: Thomas C. Eveland, President
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Representatives of local newspapers and radio stations had been notified by telephone as of Wednesday, October 24, 1979, of the date, time, and location of this meeting, and several were in attendance.

As authorized by Article 76A, Section 11(a)(6) of the Annotated Code of Maryland, the Commissioners, on a motion made by Mr. Fleetwood and seconded by Mr. Dean, adjourned the meeting into closed session to consult with County Attorney, Roland C. Kent.

The meeting reconvened shortly thereafter in open session.

Mr. Eveland explained that because the bids received on the proposal for renovation of and addition to the Caroline County detention facility would not be guaranteed after October 27, 1979, a decision on whether or not to award the bid (to the low bidder) would have to be made by the Commissioners before the meeting's final adjournment.

Mr. Eveland read aloud the following course of action which was being considered by the Commissioners on the recommendation of Roland Kent, Esq., and Charles S. Rhyne, General Counsel, National Institute of Municipal Law Officers: 1) Fully apprise Farmers Home Administration of any action intended by the Commissioners in regard to awarding the bid and negotiating the contract. 2) Award the bid to J. Roland Dashiell & Sons, Inc., low bidder, with the clear understanding that they will complete work in accordance with the specifications, and that the Commissioners will use their best efforts to obtain funds in addition to the 1.3 million in bond revenues.

Mr. Kent stated that the Commissioners "are not in violation of the law" in taking the above course of action.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously approved the above course of action, and proceeded to draft the following formal expression:

RESOLUTION

GIVING NOTICE OF AWARD TO J. ROLAND DASHIELL & SONS, INC. FOR THE RENOVATION OF AND ADDITIONS TO THE CAROLINE COUNTY DETENTION FACILITY IN DENTON, MARYLAND.

WHEREAS, the State of Maryland has indicated that the Caroline County detention facility is inadequate; and

WHEREAS, Caroline County has been planning for improvements to the detention facility since 1976; and

WHEREAS, Caroline County has embarked on a course of improving the detention facility; and

WHEREAS, Caroline County has already expended funds on the detention facility improvement project in prior years; and

WHEREAS, Caroline County has incurred substantial expense in architectural and engineering fees.

NOW, THEREFORE, BE IT RESOLVED, By the County Commissioners of Caroline County, Maryland, that notice of award be given to J. Roland Dashiell & Sons, Inc., low bidder, notifying said low bidder that his bid (modified by Alternate 1) in the sum of one million, six hundred seventy-five thousand dollars (\$1,675,000.00) has been accepted; and

FURTHER RESOLVED, That this award is made with the specific understanding that funding authority is currently limited to the net proceeds of authorized bond issues totaling 1.3 million dollars; and

FURTHER RESOLVED, That nothing contained in this notice of award shall be construed as creating any monetary obligation on the part of Caroline County beyond said current specific authority; and

FURTHER RESOLVED, That the County Commissioners of Caroline County hereby pledge that they will use their best efforts, in good faith, to make or obtain additional appropriations for the balance of the contract price; and

FURTHER RESOLVED, That the implementation of this resolution shall be contingent upon prior approval by Farmers Home Administration of this proposed notice of award.

The resolution was read aloud several times.

Mr. Tommy Thomas, Project Manager for J. Roland Dashiell & Sons, Inc., was in attendance, and after the reading of the resolution, stated, as official spokesman for Dashiell, that there was no question that proceeding on the jail project as described in the resolution would be a wise and valid decision. Mr. Thomas cautioned that more expense probably would be incurred by awarding the contract for less than the full amount and later submitting change orders for additional construction than by initially awarding the contract for the full amount. "Our recommendation is to go for the full amount", he concluded.

In response to a question from County Planner, Alan Visintainer, Mr. Eveland said that the Commissioners are interested in completing the second floor of the jail addition at some time in the future.

At this point, Richard L. McMullen, County Supervisor for Farmers Home Administration, entered the meeting, bringing with him a letter (See Attachment A) bearing his signature which states, in essence, that the County Commissioners may award the contract to the low bidder, J. Roland Dashiell & Sons, Inc., in the amount of \$1,795,000 subject to two conditions. Mr. Richards distributed copies of the letter which was then read aloud, with Mr. Richards and Mr. McMullen supplying explanations as questions arose.

October 26, 1979

Attachment A

UNITED STATES DEPARTMENT OF AGRICULTURE

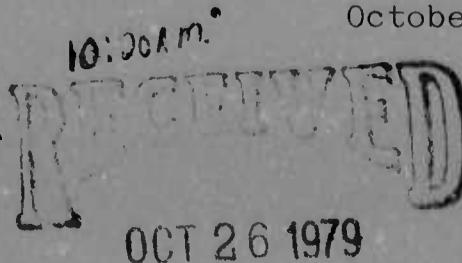
FARMERS HOME ADMINISTRATION

P. O. Box 40

Denton, Maryland 21629

October 26, 1979

Mr. Edwin G. Richards
Caroline County Commissioner
P. O. Box 207
Dentin, MD 21629



•Dear Mr. Richards:

COUNTY COMMISSIONERS
OFFICE

Re: Caroline County Detention Facility

Please be advised that we have reviewed the bids that were received and the recommendations of your architect. You may award the contract to the low bidder, J. Roland Dashiell & Sons in the amount of \$1,795,000 subject to the following:

1. This is not to be considered in any way as an approval of your request for an additional \$700,000.
2. Should the Farmers Home Administration be unable to provide the additional funds it is understood that the County will make the funds available through other means.

It is also our understanding that the State will fund 50 percent of the project costs; therefore, it should appear that the County should try to obtain 50 percent of the cost overrun from the State. This would reduce the amount needed from this agency to \$500,000 rather than \$700,000. I recommend that your application be revised to reflect this amount.

If the contract is awarded, a pre-construction conference will be necessary prior to the start of any construction. This conference should be scheduled as soon as possible. Please contact me to schedule the conference.

Should you have any questions concerning this matter, please do not hesitate to contact this office.

Sincerely,


RICHARD L. MCMULLAN
County Supervisor

RLMcMullan:nks

*Farmers Home Administration is an Equal Opportunity Lender.
Complaints of discrimination based on race, sex, religion,
national origin or marital status should be sent to:
Secretary of Agriculture, Washington, D. C. 20250*

The resolution which the Commissioners had drafted was read aloud to Mr. McMullen, who stated that he had no objection to giving notice of award in accordance with the resolution.

Mr. Richards clarified that Farmers Home Administration has agreed to underwrite the bond issue (in the amount of \$500,000) for the jail project, not provide a direct loan to the County.

Mr. Thomas stated that there would be no problem of notice of award coming out by Tuesday, October 30, 1979, despite the fact the bid expires on Saturday, October 27.

In consideration of the foregoing, and upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously agreed to formally approve and sign the "Resolution Giving Notice of Award to J. Roland Dashiell & Sons, Inc., for the Renovation and Additions to the Caroline County Detention Facility in Denton, Maryland" at their next regular meeting on Tuesday, October 30, 1979.

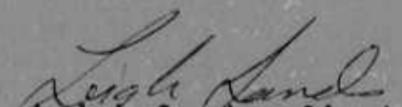
Mr. Richards emphasized that the resolution only awards the bid, and that after the resolution is signed, the legal representatives of Caroline County and J. Roland Dashiell & Sons, Inc., must negotiate a contract which does not exceed the terms of the awarding of the bid.

By unanimous consent, the meeting was adjourned at 10:15 a.m.

At 10:25 a.m., the meeting was reconvened.

Mr. Eveland announced that Mr. Thomas had telephoned his office in Salisbury after the adjournment, and had received the following confirmation from Mr. Dashiell: J. Roland Dashiell & Sons, Inc., waives the right to receive the notice of bid award by Saturday, October 27, 1979, and agrees to accept said notice of award not later than the close of business on Tuesday, October 30, 1979.

There being no further business, the meeting was adjourned at 10:30 a.m.


Leigh Sands, Clerk

October 30, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the minutes of the previous regular meeting of October 23, 1979, were approved. Vouchers 8541 - 8579 (with exception of voucher 8567) were approved for payment. Payroll checks 470 - 568 were approved for release.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners approved the release of a check drawn against the contingency fund in the following amount: \$330. - Hill Funeral Home - for partial payment of funeral expenses for William E. Brown.

Mr. Ernst Selig, Hillsboro resident, appeared before the Commissioners to voice the following concerns: 1) The Commissioners never advertised for applicants to fill the position of County Roads Supervisor. 2) The Commissioners have appointed themselves as a Personnel and Pension Board when a Personnel Committee already exists. Mr. Richards replied in response to the first point that, since the local Code specifies that the County Roads Supervisor is appointed to serve at the Commissioners' pleasure, certain procedures (such as advertising) set forth in the Personnel Ordinance and Personnel

Rules and Regulations would not be applicable; and in response to the second point that the authority previously vested in the Personnel Committee would neither be trespassed upon nor overridden. Mr. Eveland thanked Mr. Selig for bringing these matters to attention.

With the full consent of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on an agreement with Maryland State Accident Fund which states (in summary) the following: 1) State Accident Fund will exclude entirely any loss experience occasioned by the claim of Charles H. Lankford and/or his dependents in computing any premium rate in connection with the workmens' compensation policy relative to Policy No. D-8367. 2) The Commissioners will advance to State Accident Fund any and all sums of money to be expended during the ensuing year by State Accident Fund in payment of any awards passed in connection with the claim of Mr. Lankford or his dependents. Mr. Richards recommended that the Commissioners consider one of the following for FY '80: 1) totally self-insure; 2) insure with a private vendor; 3) continue insuring with State Accident Fund.

Mr. Eveland requested that the Commissioners decide upon action to be taken in regard to public officials liability insurance.

Frank Adams of the Federalsburg Economic Development Commission, Mayor Stull of Federalsburg, Starke Evans, Peggy Corley, and John Bullard, Supervisor of Local Operations for Overnite Transportation Company, Inc., met with the Commissioners to present for signature a deed transferring eleven-plus acres of land in the Federalsburg Industrial Park to Overnite for the sum of sixty-five thousand dollars, which deed includes a set of general covenants and restrictions applicable to all property sold in the park. Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously approved and signed the deed.

Robert Kiel, State Highway Safety Engineer, Jim Wright, Mayor Stockley, Ed Pelosky, and Leslie Pinkett of Pinkett Shore Lines, met with the Commissioners to discuss a serious highway safety problem which exists on Route 313 between Lincoln Street and the Oil City intersection. Mr. Kiel, who recently reviewed the problem area, sees the primary causes as two-fold, speeding and inattention. Mr. Kiel said State Highway will more thoroughly study the area and will consider the following remedial measures: 1) shoulder and other roadway markings; 2) stringent speed limit enforcement; 3) additional signing. Mr. Eveland suggested larger speed limit signs; Mr. Fleetwood suggested "Watch for Turning Vehicles" signs. Mr. Visintainer inquired of Mr. Wright if it was true that funding through the Consolidated Transportation program for road work between Franklin Street and Fleetwood Road has been delayed or deleted. Mr. Wright replied that the project has been dropped because of fund shortages and projected traffic decrease due to the new bypass. Since some rights-of-way would be required to widen the curve, many public hearings would have to be held, he added. Mr. Visintainer suggested that the Commissioners discuss incorporating the project back into the program on November 13, the date of the Transportation tour. Mr. Pinkett said that reducing the speed limit in the immediate area of his business would only create congestion, but that enforcement of the existing speed limit could provide a partial solution.

The Commissioners adjourned to meet as the County Roads Board.

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The Commissioners reconvened the meeting of the County Commissioners at 11:20 a.m.

As authorized by Article 76A, Section 11(a)(6) of the Annotated Code of Maryland, the Commissioners, by unanimous consent, adjourned the meeting into closed session to confer with the County Attorney, Roland Kent, in regard to the county jail.

After a brief lunch, the Commissioners reconvened at 1 p.m.



October 30, 1979
Attachment A

COUNTY COMMISSIONERS OF CAROLINE COUNTY

POST OFFICE BOX 207
DENTON, MARYLAND 21629
TELEPHONE 301 - 479-0660

COMMISSIONERS
THOMAS C. EVELAND, PRESIDENT
CHARLES T. DEAN, SR.
HARVEY FLEETWOOD

EDWIN G. RICHARDS
COUNTY ADMINISTRATOR

ROLAND C. KENT
ATTORNEY

LEIGH SANDS
CLERK

FIVE AMENDMENTS TO THE CAROLINE COUNTY
RETIREMENT INCOME PLAN WHICH WERE ADOPTED BY
THE COUNTY COMMISSIONERS ON OCTOBER 30, 1979

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, it was resolved that employees who left county service prior to 7/1/76 with 5 years of continuous service between 7/1/69 and 7/1/76 shall be eligible for 100% vesting.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, it was resolved that employees in county service on 7/1/78 shall receive service credit for purposes of determining the amount of accrued retirement income for part-time employment (1000 hours and/or \$5000 or more annually) between 7/1/69 and 6/30/78.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, it was unanimously resolved that elected officials who are eligible to do so may elect to participate in the Maryland State Retirement System instead of the Caroline County Retirement Income Plan.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, it was unanimously resolved that no employee shall be denied participation in the Caroline County Retirement Income Plan for reasons of age at time of entry or re-entry into county service.

WHEREAS, Otho Preston Bunting has been employed by the Board of License Commissioners/Liquor Control Board for Caroline County since 6/1/63; and WHEREAS, said Board has since become a part of Caroline County Government. BE IT UNANIMOUSLY RESOLVED, BY the County Commissioners of Caroline County that Mr. Bunting receive service credit for purposes of determining the amount of his accrued retirement income for his employment by both the Board of License Commissioners/Liquor Control Board, and Caroline County since 6/1/63.



COUNTY COMMISSIONERS OF CAROLINE COUNTY

POST OFFICE BOX 207
DENTON, MARYLAND 21629
TELEPHONE 301 - 479-0660

COMMISSIONERS
THOMAS C. EVELAND, PRESIDENT
CHARLES T. DEAN, SR.
HARVEY FLEETWOOD

EDWIN G. RICHARDS
COUNTY ADMINISTRATOR

ROLAND C. KENT
ATTORNEY

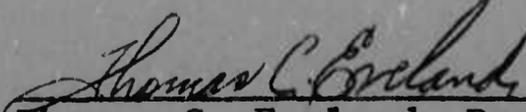
LEIGH SANDS
CLERK

Amendments to Retirement Income Plan
Page Two

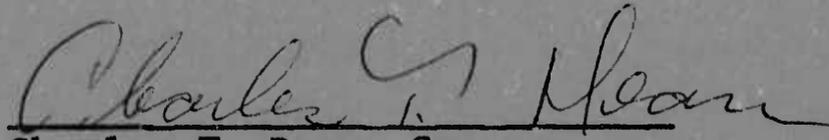
ADOPTED: October 30, 1979

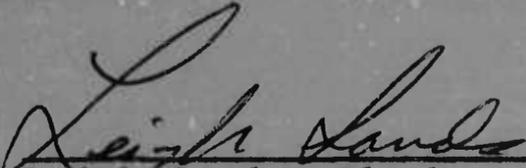
COUNTY COMMISSIONERS OF
CAROLINE COUNTY

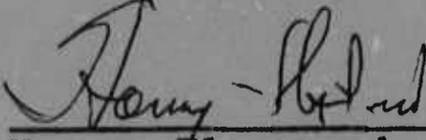
SEAL


Thomas C. Eveland, President

ATTEST:


Charles T. Dean, Sr.


Leigh Sands, Clerk


Harvey Fleetwood

At 1 p.m., as advertised, the Commissioners held a bid opening for Proposal #CC-SD-10-30-79, two 1980 mid-size four-door sedans equipped with police package. The following bids received were opened, read aloud, and recorded:

- | | |
|---|---|
| 1) Preston Ford, Inc.
Preston, Md. | 2 Ford Fairmonts
net bid (after trade-in): \$11,082.46
delivery: mid April |
| 2) Lewis Motor Co., Inc.
Denton, Md. | 2 Plymouth Volares
net bid (after trade-in): \$10,818.48
delivery: 60-90 days |

The Commissioners have taken the bids under advisement.

President Eveland read aloud a legal opinion from the County Attorney regarding a bid on Proposal #CC-RC-92079, radio maintenance contract, which was received by certified mail at the Denton Post Office on October 20 for the bid opening on October 23, 1979. For reasons unknown, the Commissioners did not become aware until October 25, 1979, that the bid had arrived at the Post Office, and it, therefore, was not in the hands of the Clerk to the Commissioners until that date. In accordance with the legal opinion, the bid was opened, read aloud, and recorded at the next regular meeting of the Commissioners, on today's date, as follows:

Chesapeake Sound & Communications, Inc. Easton, Md. (Represented)	-	\$650. monthly charge
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All other participating bidders were notified by telephone by October 26, 1979, of the above circumstances and were invited to attend today's meeting. No objections were received, and no other bidders attended.

The Commissioners have taken the bids under advisement.

Mr. Visintainer presented the County Attorney's opinion on truck/hoist bids, Proposal #CC-TT-7180, which stated that the Commissioners may reject the bids of Watkins, Quality, and HiCo. In accordance with this opinion, and with the Commissioners' intent described in their minutes of October 23, 1979, the Commissioners, upon motions made by Mr. Fleetwood, seconded by Mr. Dean and unanimously carried, resolved the following individual items:

- 1) To hereby accept the lowest qualified bid, from M&L GMC Agency, Inc., in the amount of \$40,725 for the truck only.
- 2) To incorporate a change order in the amount of \$400. to extend the truck wheelbase by eighteen inches.
- 3) To hereby accept the lowest qualified bid, from Accurate Industry, Inc., in the amount of \$14,870 for the hoist only.
- 4) To hereby reject all other bids.

By unanimous consent, the Commissioners approved and signed a letter accepting the Mitchell Road project as fulfilling all obligations of George & Lynch, Inc., pursuant to their contract with the Commissioners dated January 16, 1979.

With the full consent of Mr. Dean and Mr. Fleetwood, President Eveland signed a letter to Gordon Kampka, Secretary of Public Safety and Correctional Services, which says that the Commissioners are very interested in the CARC program, but must have additional information before a commitment can be made.

Mr. Richards discussed several pension matters with the Commissioners, who, after due consideration, adopted the following five amendments to the Caroline County Pension Plan (with Connecticut General): (See Attachment A.)

As authorized by Article 76A, Section 11(a)(6) of the Annotated Code of Maryland, the Commissioners, on a motion made by Mr. Dean and seconded by Mr. Fleetwood, adjourned the meeting into closed session to meet with the County Attorney and a representative of J. Roland Dashiell, Inc.

In open session, the Commissioners, upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, unanimously agreed to request an additional seven-day deferral of the jail bid award; the new date will be November 6, 1979.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

November 6, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:40 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the minutes of the previous regular meeting of October 30, 1979 were approved. Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the minutes of the special meeting of October 26, 1979 were approved. Vouchers 8580 - 8630 were approved for payment. Youth Commission payroll checks 569 - 577 were approved for release.

With the full approval of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on a letter to J. R. McCrone, Jr., Inc., (pertaining to the Ridgely 201 Facility Plan - unincorporated study areas) which states that the Commissioners are agreeable to McCrone's proposal for further study of the Henry Street/Trinity-Boonesboro area; and further states that the Commissioners assume that the total cost of this work will be approximately \$2,300, and that the Commissioners agree to pay the local share for said work, contingent upon their approval of a specific work plan and map showing the study area.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the following check drawn against the contingency fund was approved for release: \$264.12 - Racz Refuse, Inc. - Container service at boat ramps for October.

With the full approval of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on "Retail Order for a Motor Vehicle", which provides for the purchase of one 1980 truck from M & L GMC Agency, Federalsburg, in the amount of \$40,725. Consummation of the sale will be contingent upon approval of the performance bond, which has not yet been delivered, by the county attorney.

With the full approval of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on a proposal from Accurate Industries, Inc., Williamstown, New Jersey, whereby Accurate agrees to supply one roll-off hoist for the sum of \$14,279.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously approved and signed "Maintenance Agreement #103079" with Talbot Communications, Inc., Cambridge, wherein Talbot Communications, Inc. agrees to service the fire department and civil defense radio equipment as set forth in bid proposal #CC-RC-92079 and #CC-CD-92479. The effective date of the contract is November 1, 1979; the monthly charge is \$479.20.

With the full approval of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on the following CETA contract amendments providing funding through mid-December 1980: Title VI Sustaining, Maintenance Support, Title II-D Sustaining.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners approved a new Choptank Marina berthing lease, contingent upon final legal review.

With the full approval of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on a letter to Charles R. Buck, Jr., Department of Health and Mental Hygiene, which states that the Commissioners will consider budgeting the funds necessary for the installation of monitoring wells at the Holly Road landfill during FY 1980-81. Mr. Eveland asked Mr. Visintainer that every effort be made to hold the number of wells to a minimum.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously declined to let a contract for public officials liability insurance.

Kay McDonagh, Director of Research and Development for Upper Shore Aging, met with the Commissioners. With the full approval of Mr. Fleetwood and Mr. Dean, President Eveland signed a letter stating that the Commissioners officially designate Upper Shore Aging as the prime sponsor of the home winterization program in Caroline County. Mr. Richards will attempt to find three (3) CETA people to supply labor for the project. Mr. Fleetwood agreed to serve on the screening committee for the project.

The Grand Jury report for the November 1979 term was distributed for the Commissioners' review.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners agreed that the County will absorb the property transfer expense for the Woman's Club of Federalsburg building, and any legal expense related thereto.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners accepted the bid proposal submitted by Lewis Motor Company to provide the County with two Plymouth Volares at a total bid price of \$10,818.48.

Upon a motion made by Mr. Fleetwood, the Commissioners accepted the bid proposal submitted by Preston Ford, Inc., for one Pinto Pony at the total bid price of \$3,985.

Upon a motion made by Mr. Fleetwood, and seconded by Mr. Dean, the Commissioners approved and signed the request of BEG Public Drainage Association for 25% local county share of the cost of mowing 6.1 miles of their drainage system. The County cost will be approximately \$200.

Mr. Richards discussed the State's assessment ratios with the Commissioners. At the close of the discussion, Mr. Richards stated that he felt the State has not lived up to their stated goal of keeping tight groupings in the ratios, and for this reason, recommended that the Commissioners contact Delegate Hargreaves to see what can be done in the next session of the General Assembly to make the ratios more equitable. The Commissioners will study the matter.

Thomas Wesner met with the Commissioners to request that he be allowed to dispose of approximately 2000 trash tires in the landfill over a period of six months at a cost to him of \$500. Mr. Visintainer agreed to work out a disposal schedule for Wesner; the Commissioners will set the fee.

As authorized by Article 76A, Section 11(a)(6) of the Annotated Code, the Commissioners, upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, adjourned the meeting into closed session to confer with the County Attorney regarding the jail.

The Commissioners later met, in open session, with Gerry Podlesny, John Rieck, and Catherine Trice of the Health Department. Mrs. Trice agreed to contact the County Roads Department to set up

a group appointment for flu shots. Upon a motion made by Mr. Fleetwood and seconded by Mr. Eveland, the Commissioners unanimously approved the release of \$6,955 worth of funds earmarked for the development of the Home Health Care program in order that necessary supplies can be purchased and the program can establish itself as operational. The Commissioners stated that they will not increase their contribution at this time beyond what has already been budgeted for the program.

At 2 p.m., the County Commissioners met with Mr. Brown, Mr. Boccia, and Mr. Thomas of J. Roland Dashiell & Sons, Inc., and their legal representative Dave Clark.

Mr. Clark related that, although the company is now satisfied as to the legality of proceeding on the jail project as discussed by the County Commissioners and J. Roland Dashiell & Sons, Inc., and their legal representatives for presentation at the meeting of November 6, 1979, they envision certain business complications which could arise if Dashiell holds open the option to complete the original project beyond March 1, 1980. Should funds not be secured for the project, they would, at that point, have pumped \$500,000. into the purchase of twelve cells, and have no customer for them. Mr. Clark re-emphasized that the sub-contractors will only hold their prices until March 1, 1980; that if the County obtained full funding as of that date they could compel Dashiell to finish the project at the original price; if, however, the County cannot obtain full funding as of that date, Dashiell would not feel obligated to complete work at the original price, and the remainder of the job could then be renegotiated or rebid, etc. If funding is not secured by March 1, Dashiell will see that items required to be built into the structure are in place, but will not install the detention equipment, security windows, and some interior trim.

Ron Kent, County Attorney, inquired about problems which could be caused by asking another contractor to install these items in a pre-engineered structure. Mr. Thomas replied that there should be no problems, that this was not unusual, that the contractors would have available an as-built set of documents from which to set their bid.

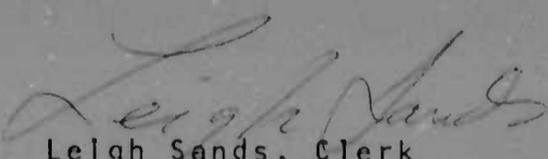
At this point, Mr. Richards assured the Dashiell representatives that the emergency county legislation, which will be submitted to the General Assembly will cover the entire amount of the project, and will also authorize the Commissioners to commit tax funds. The language of the legislation, he said, will ensure that these funds can be committed. A simple resolution by the County Commissioners in open session is then all that is required to enact these funds.

Mr. Clark, thus assured, stated that Friday, November 9, 1979 will be the last day he can hold the prices. If he hears from the Commissioners by the end of that day, the option can be held until March 1, 1980.

Discussion ensued on the possibility of claims arising from the other bidders if the contract is let for the partial amount of 1.3 million. Ron Kent asked if Mr. Clark would be willing to obtain written statements from the other bidders that they would take no legal action in this regard, to which Mr. Clark replied that to comply with such a request would put him in an awkward position that would be almost untenable. Ron Kent agreed to use his best efforts to obtain (by Friday) from the other bidders this written assurance.

Mr. Clark also requested assurance that the contract, if awarded, would be in accordance with AIA and FmHA specifications, which he received.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners scheduled another special jail meeting for November 9, 1979 at 9 a.m. in the Commissioners' Hearing Room, and instructed the Clerk to so notify the representatives of the news media.


Leigh Sands, Clerk

37

November 9, 1979
Denton, Maryland

A Special Meeting of the County Commissioners of Caroline County convened at 9:30 a.m. for discussion of the Caroline County detention facility, Gay Street, Denton.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Mr. Thomas, Mr. Boccia, and Mr. Clark of J. Roland Dashiell and Sons, Inc. were also present.

Representatives of local newspapers and radio stations had been notified by telephone as of Thursday, November 8, 1979, of the date, time, and location of this meeting, and several were in attendance.

As authorized by Article 76A, Section 11(a)(6) of the Annotated Code of Maryland, the Commissioners, on a motion made by Mr. Fleetwood and seconded by Mr. Dean, adjourned the meeting into closed session to confer with County Attorney, Roland Kent.

The meeting reconvened shortly thereafter in open session.

Mr. Clark requested an amendment to the minutes of the Commissioners' meeting of November 6, 1979, which was agreed to by unanimous consent. Line 1 of paragraph 23 will now read: "Mr. Clark related that although the company is now satisfied as to the legality of proceeding on the jail project as discussed by the County Commissioners and J. Roland Dashiell and Sons, Inc. and their legal representatives for presentation at the meeting of November 6, 1979, they envision"

Mr. Clark requested the record to show that Dashiell is in total agreement with the opinion of the Attorney General's office.

Mr. Kent pointed out that a formal written opinion from the Attorney General's office has not yet been received, that the oral expression of the Assistant Attorney General has been the only communication so far available. After the receipt of the opinion, the Commissioners will need time to review it, and after having done so, will either accept the low bid or reject all bids.

At 11 a.m., and as authorized by Article 76A, Section 11(a)(6) of the Annotated Code, the Commissioners, upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, adjourned the meeting into closed session to confer with County Attorney, Roland C. Kent.

The meeting of the County Commissioners reconvened in open session at noon.

President Eveland read the following statement:

In order that our attorney have time to work on some of the details with NIMLO and the Attorney General's office, we are proposing that the time limit be reset for Tuesday, November 13, 1979 at 4 p.m. At that time the County Commissioners will propose to the contractor that the County will accept the lowest responsible bid with the following reservations:

- 1) The County currently has only 1.3 million dollars.
- 2) The Commissioners will do everything in their power to raise additional funds to complete the project.
- 3) Should the additional funds not be forthcoming, the Commissioners will take the steps called for in the bid specifications to delay, stop, or modify the project so as not to expend more than funds available.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously agreed that the above-stated proposal will be presented to the contractor on November 13th for acceptance or rejection.

Mr. Kent stated that the County is not making an offer at this time, but is putting the contractor on notice that the Commissioners intend, contingent upon further legal advice, to make this proposal on November 13th.

Mr. Clark replied that he would consider what was read, would communicate with the County Attorney, and would hold the bid price until 4 p.m. on November 13, 1979.

The meeting adjourned at 12:10 p.m.


Leigh Sands, Clerk

November 13, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:40 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the minutes of the previous regular meeting of November 6, 1979 were approved. Vouchers 8631 - 8663 were approved for payment. Payroll checks 568 - 666 were approved for release.

The Commissioners met with Mr. Hargreaves, Mr. Kent, Mr. Visintainer, Mr. McMullen, Mr. Clark, Mr. Thomas, Mr. Boccia, and Mr. Greenhouse to further explore the possibility of letting a jail contract to the lowest bidder. Mr. Kent described the County Commissioners' proposed course of action as follows: 1) Do not create an obligation in excess of 1.3 million dollars, the appropriated amount. 2) Make every effort to obtain the additional funding. 3) Take steps cited in FmHA's "Information to Bidders", specifically provisions 18.4 and 18.5 which allow the County to terminate construction at any time. Since this course of action, according to Mr. Kent and Mr. Rhyne, is a lawful way to proceed, the County has prepared a notice of award incorporating the terms set forth above, and a proposed agreement (which on page 8 incorporates the contingency clauses). Mr. Clark received a copy of the notice of award and the proposed agreement prior to today's meeting. Mr. Clark made the following comments: 1) Although he has reservations about the ultra vires aspects of the notice of award, he feels these can be dispelled by incorporating a hold-harmless provision. 2) He continues to urge a notice of award for 1.3 million with provision to bid beyond that. 3) He feels that the bid documents are confusing because the AIA and the FmHA standards are all contained in the same bid package. Clark further stated that even if the County refuses to enter into a divided contract, Dashiell is willing to accept notice of award and execute the FmHA contract for the full amount (by 4 p.m. today) contingent upon the following: 1) The terms of the AIA document are included in the FmHA contract. 2) The payment terms are altered. 3) All contract terms are mutually agreeable to Dashiell, the County, Mr. Greenhouse, and FmHA. 4) The County agrees to hold Dashiell harmless for any damages accruing to Dashiell should FmHA refuse to approve the contract terms within the 10-day grace period and/or the County be unable to secure additional funding. The suspension and termination provisions (which Mr. Clark feels are not worded satisfactorily) in the FmHA contract were further discussed. Mr. Eveland stated that the County, according to the Attorney General's letter of opinion, could not enter into a divided contract. Mr. Clark read the letter of opinion. Mr. Kent briefly related background events pertaining to the jail bid for Mr. Hargreaves' edification. Mr. Kent said that, although it would be possible to call the FmHA Regional Counsel today to obtain his approval of the contract terms, the restructuring of the documents to everyone's satisfaction would be difficult to accomplish by the 4 p.m. deadline. Mr. Greenhouse stated flatly that the facility would not be useable as a jail if constructed for 1.3 million dollars. Mr. Richards reminded the

November 13, 1979
Attachment A

RESOLUTION

WHEREAS the County Commissioners of Caroline County are the fee simple owners of certain lands in the Third Election District of Caroline County in the Town of Denton, Maryland, and

WHEREAS said lands were leased to the Caroline Nursing Home, Inc. by a Lease and Agreement dated November 25, 1975, and an Amendment, dated July 7, 1977, all of record among the Land Records for Caroline County, Maryland, in Liber 197, folio 583, which lease is for a term beginning November 25, 1975 and ending June 30, 2038, and

WHEREAS said Caroline Nursing Home, Inc., has begun the construction of certain additions to the Caroline Nursing Home, a nursing facility located on said lands, and

WHEREAS said Caroline Nursing Home is about to obtain a Community Facility Loan in the sum of \$425,100 for said construction from the Farmers Home Administration, and

WHEREAS said Farmers Home Administration requires the review and approval of said construction project by the County Commissioners of Caroline County prior to granting said loan secured by a mortgage on said leasehold interest,

THEREFORE, it is RESOLVED by the County Commissioners of Caroline County this 13th day of November, 1979, that the County Commissioners of Caroline County, having received notice of said proposed improvements pursuant to paragraph (4) of said lease, and having reviewed said construction project, hereby approve the construction of additions to said Caroline Nursing Home as more particularly set forth in Specifications for the Construction of Additions to Caroline Nursing Home, dated March 16, 1978, and amendments thereto, if any.

COUNTY COMMISSIONERS OF CAROLINE COUNTY

by Thomas C. Eveland
Thomas C. Eveland, President

ATTEST:

Leigh Sands
Leigh Sands, Clerk

Commissioners that it was not absolutely necessary to have an FmHA commitment in order to let a contract. Mr. Hargreaves stated that the County can and will be given the authority to borrow in excess of 1.3 million dollars, and that matching grants from the State to the County are a mandatory proposition.

At 10:50 a.m., and as authorized by Article 76A, Section 11(a)(6) of the Annotated Code, the Commissioners, on a motion made by Mr. Fleetwood and seconded by Mr. Dean, adjourned the meeting into closed session to confer with Ron Kent, County Attorney.

The meeting of the County Commissioners reconvened in open session at 11:05 p.m.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously resolved that, based on advice from the Architect and the County Attorney, the divided contract proposal will not be considered.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously resolved that, based on advice from the Architect and the County Attorney, no hold-harmless or indemnification agreement will be considered.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously resolved that the Notice of Award and proposed agreement furnished today by the County Attorney be given to the low bidder.

Mr. Clark, as official spokesman for J. Roland Dashiell & Sons, Inc., stated for the record that the Notice of Award could not and would not be accepted on the terms offered by the County. "We have no contract," he said.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners, in view of the fact that J. Roland Dashiell & Sons, Inc., had rejected the Notice of Award, unanimously rejected all bids submitted for the renovation of and additions to the Caroline County Detention Facility, Gay Street, Denton.

The Commissioners met with Fred Dewberry, Slade Caltrider, Dave Harringer, Charles Pfaff, and Jim Wright of the Maryland Department of Transportation for the annual presentation of the Department's Transportation Plan and Consolidated Transportation Program, and review of the Department's current financial situation and options for the future. In response to a question from Mr. Hargreaves, Mr. Caltrider said that if there is a slow-down on the Denton bypass project, it won't be because of anything the State Highway Administration (SHA) can control, that SHA is not deferring any phase of the project for lack of funds. Mr. Caltrider also said that the toll road to the beach resorts is not a consideration of SHA, that they are not in support of it.

After a brief lunch, the meeting of the County Commissioners reconvened at 2:20 p.m.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners approved a resolution (see Attachment A), which states the Commissioners approve the construction of additions to Caroline Nursing Home as set forth in the construction specifications dated March 16, 1978, and any amendments thereto.

By unanimous consent, it was agreed that Mr. Eveland will continue as the Caroline County representative on the Maryland Association of Counties Legislative Committee, with Mr. Dean serving as alternate.

With the full approval of Mr. Fleetwood and Mr. Dean, President Eveland provided the signature of authority on "Service Contract between State of Maryland Department of Natural Resources and Caroline County", which provides for coordination and technical services in the development of a Coastal Zone Management Program, terms of the contract to expire on September 30, 1980.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners authorized Mr. Visintainer to prepare

an application for Program Open Space funds sufficient to purchase approximately 11 acres of land adjoining the 4-H and Youth Park in Williston, and to hire a surveyor to establish the property lines, and to obtain certified appraisals. The application will be submitted to the Board of Recreation and Parks for their review before being mailed to the State.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

November 20, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the minutes of the previous regular meeting of November 13, 1979 were approved. Vouchers 8664 - 8702 were approved for payment. Youth Commission payroll checks 667-680 were approved for release.

Ms. Meri Christian, First Street, Denton, and five other interested citizens met with the Commissioners to request that the county jail be relocated outside town. Enlarging the existing facility would, they contended, create parking, safety, and traffic hazards and adversely affect the Courthouse Green area from both an aesthetic and a historic standpoint. Mr. Richards responded that the relocation alternative had been fully explored, and was found to present construction and operating problems. In regard to possible parking space insufficiency, he said that 1) No significant increase in parking demands as a result of jail expansion is expected in the first several years of operation. 2) Angle parking will not reduce the Green. 3) Installation of a retaining wall, an optional measure to halt bank erosion, would require a two-foot strip from the Green. 4) The relocation of both the Board of Education and Social Services to the Denton Multi-Service Center would make more parking available at the rear of the library. Mr. Richards also pointed out that any modification of the Green would require consultation with the Courthouse Green Committee, and since a member of the committee was in attendance, suggested that formal recommendations be submitted by the committee to the Commissioners.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously approved the release of the following check drawn against the contingency fund (reimbursable): \$372 - trip to Roanoke to view modular incinerator.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously approved the release of the following check drawn against the contingency fund: \$35 - medical examiner's report on the death of Norwood Pinder.

Beginning at 10 a.m., as advertised, the Commissioners held two public hearings relative to the following applications for rezoning filed by J. Edward Banning and Deana C. Banning:

Application #7911A-R - A request to rezone ten acres of land from R-Rural to C-1 Neighborhood Commercial in order to establish an office building on premise; said land being located on the southeast side of Maryland Route 307, west of Federalsburg.

Application #7911B-R - A request to rezone three and one-half acres of land from R-Rural to I-2 Light Industrial in order to establish an office building on premise; said land being located on the northeast side of Andersontown Road, Maryland Route 313, northwest of Federalsburg.

After due consideration, the Commissioners, as recommended by the Planning and Zoning Commission, and upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, unanimously approved the zoning change

November 20, 1979
Attachment A

R E S O L U T I O N

WHEREAS, the citizens of Caroline County require a reliable and adequate supply of energy, and

WHEREAS, it has become apparent throughout the nation that the citizens of the United States are faced with possible energy shortages of considerable magnitude, and

WHEREAS, the conservation of energy is a matter of urgent concern at the local level of government and the County Commissioners wish to take whatever steps necessary and practical to conserve energy.

WHEREAS, the County has acknowledged the need to develop a policy for county offices providing model guidelines for the citizens with respect to conservation of energy, and

NOW, THEREFORE, BE IT HEREBY RESOLVED by the County Commissioners of Caroline County that the following steps shall be taken by all offices and employees of Caroline County to preserve energy, to wit:

1. The use of electric lights and appliances shall be curtailed to a minimum consistent with public safety requirements.
2. Thermostats shall be maintained at a maximum of 68° F. in all offices and facilities controlled by the County.
3. County owned and operated vehicles shall be restricted to not more than the maximum posted speed limits, except for vehicles operating under emergency conditions.
4. Unnecessary, repeated distances shall be reduced by better route planning.
5. Car Pools of employees commuting to and from work are encouraged.

BE IT HEREBY FURTHER RESOLVED, that the County Energy Officer be and is hereby designated as the person responsible with the carrying out of this or any other energy policy set forth by Caroline County, Maryland.

THIS RESOLUTION was made, seconded and adopted at the regular meeting of the County Commissioners on November 20, 1979.

ATTEST:

Leigh Sands
Leigh Sands, Clerk

Thomas C. Eveland
THOMAS C. EVELAND, PRESIDENT
COUNTY COMMISSIONERS OF CAROLINE COUNTY

Charles T. Dean
CHARLES T. DEAN CHAIRMAN

Harvey Fleetwood
HARVEY FLEETWOOD, MEMBER

referred to in Application #7911A-R; the change however, will apply to three and one-half (3.5) acres instead of the ten acres requested. Justification for the rezoning was cited as change in the neighborhood.

After due consideration, the Commissioners, as recommended by the Planning and Zoning Commission, and upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, unanimously approved the zoning change as requested in Application #7911B-R for three and one-half (3.5) acres. Justification for the rezoning was cited as change in the neighborhood.

No objections were received pertaining to either of the above applications.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, President Eveland was authorized to sign a letter to James O. Roberson of the Department of Economic and Community Development which endorses an application for assistance under the Maryland Industrial Land Act for development of a 30,000 square-foot shell building in the Federalsburg Industrial Park.

By unanimous consent, the Commissioners authorized publication of an invitation-to-bid on 17 open top roll-off trash containers, to be received by the Clerk no later than 2 p.m. on December 11, 1979.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously approved and signed a resolution (see Attachment A) enumerating energy conservation steps which shall be taken by all offices and employees of the County.

Mr. Fleetwood reported on the last meeting of the Winterization Review Committee.

President Eveland related a request from a private citizen for Commissioners' endorsement of Sunday liquor sales legislation. The Commissioners have taken the matter under advisement.

The meeting of the County Commissioners adjourned, and reconvened at 2:15 p.m.

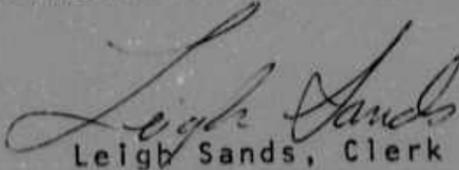
Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners approved a contingency fund expenditure of \$1,000 to be contributed to Easton Memorial Hospital in response to their annual appeal for funds.

By unanimous consent, the Commissioners approved the release of payroll checks on Friday, December 21, 1979, because of the Christmas holiday.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Eveland, the following persons were appointed to the Personnel Committee to serve until July 18, 1980: Charles T. Dean, Sr., Commissioner Member; Wilbur Levengood, County employee; Ruth Chambers, representative from the general public.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners authorized Blue Cross/Blue Shield**funds to be reimbursed as a percentage of the total cost of the participant's plan. **Refers to refund allowed BC/BS participants due to over-charging by Blue Cross Blue Shield in 1978 year.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

42

November 27, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:40 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the minutes of the previous regular meeting of November 20, 1979, were approved. Vouchers 8703 - 8744 were approved for payment. Payroll checks 681 - 778 were approved for release.

By unanimous consent, the Commissioners accepted the proposal of the Maryland Institute for Emergency Medical Services to make the following changes, at no cost to the County, to the Central Alarm operation in the Courthouse: 1) Install one EMS monitoring base station. 2) Remove two Bearcat scanners. 3) Relocate scanner antenna at a higher elevation on the tower. 4) Install telephone lines for operation of base station. All maintenance of the EMS equipment will be provided by the Institute.

The Commissioners met with Gerald Warwick, member of the local rail shippers association, and Tom Wieland, Economic Development Planner with the Delmarva Advisory Council (DAC), to review progress being made by the Council in developing a viable rail system to serve the Delmarva Peninsula. The Commissioners agreed to prepare a resolution of support embodying DAC recommendations for the second meeting in December.

President Eveland announced that, after interviewing many applicants, the Commissioners unanimously agreed to appoint Charles E. Emerson, Jr., as the Caroline County Roads Engineer. Mr. Eveland read a brief biographical sketch, and also listed Mr. Emerson's many credentials.

After discussing a memo from Public Works Coordinator, Jim Scrivnor, which describes continuing abuse of the Greensboro collection site on Holly Road, north of Sunset Avenue, the Commissioners agreed by unanimous consent to temporarily station an attendant at the site in order to curb abuse and determine who the violators are.

By unanimous consent, the Commissioners authorized Mr. Richards to have prepared a combined application for CETA funds in the amount of \$19,300 to be used to supply manpower for winterization of homes, as well as for other projects. The application will be resubmitted to the Commissioners for final approval.

Mr. Richards distributed to the Commissioners and to representatives of the news media a letter from Gordon Kampka, Secretary of Public Safety, pertaining to clarification of seven issues related to the CARC program.

The Commissioners agreed to investigate swapping an unused concrete block building in Federalsburg for the old Noble Hardware property next to the Federalsburg Health Center.

Mr. Eveland stated for the record that he was in full support of researching a Salem, Virginia, modular incinerator which burns waste to produce steam, for possible use in Caroline County.

With the full approval of Mr. Dean and Mr. Fleetwood, President Eveland provided the signature of authority on an agreement between the Maryland Department of Agriculture and Caroline County for the control and eradication of Johnsongrass for fiscal year 1980.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners granted a manufacturer's tax exemption to Saulsbury Bros., Inc., Ridgely, for their new cold storage facility for the last half of the 1979-80 tax year (January 1 through June 30).

The meeting of the County Commissioners adjourned, and re-convened at 1:15 p.m.

Alan Visintainer, County Planner, discussed in depth the County solid waste collection system. Mr. Visintainer recommended the continuing reduction of the number of greenboxes throughout the County. By unanimous consent, the Commissioners authorized Mr. Visintainer to prepare a \$250,000 loan authorization request for the solid waste program to be submitted in the 1980 session of the General Assembly.

The Commissioners and Mr. Richards discussed proposed legislation for the 1980 session of the General Assembly, as follows:

- 1) By unanimous consent, the Commissioners agreed to request a \$500,000 loan authorization to implement a lease/purchase program for county roads equipment.
- 2) Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners agreed to submit at the beginning of the session a request for a bill for State participation in a 2.3 million dollar jail construction project, and to endorse the amendment of Section 710B(a) of the CARC Act from 75% to 100% funding.
- 3) By unanimous consent, the Commissioners agreed to request legislation which rescinds the manufacturer's tax exemption, but which provides a grandfather clause for existing exemptions, and authorizes the Commissioners to adopt an ordinance establishing tax exemption procedures. Mr. Kent will draft a proposed ordinance. Members of the Economic Development Commission will also be consulted.
- 4) Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners agreed to request legislation providing for the appointment of a government study commission.

Action on the preservation of the Courthouse Green, and a Wesleyan sanitary district was deferred.

Carl Thornton, Codes Administrator, also discussed legislative matters with the Commissioners.

On the recommendation of the Plumbing Board and the Master Plumbers Association, the Commissioners, upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, agreed to amend Section 306A, paragraph (d) of the local Code by deleting "... or by the owner or the agent of the owner of such sewer or water system!", and putting a period after the words "by a master plumber".

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously agreed to request an amendment to Section 3T of Article 25, which would authorize the Commissioners to license electricians and electrical contractors and to establish licensing procedures.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously authorized Mr. Thornton to request that Delegate Hargreaves investigate the withdrawal of the Maryland Home Financing funding authority.

Action on the State building code and an animal control ordinance was deferred.

By unanimous consent, the Commissioners approved an application to the Maryland Historical Trust for funds for the acquisition of the Linchester Grist Mill.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

December 4, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Thomas C. Eveland, Pres.
Charles T. Dean, Sr.
Harvey Fleetwood
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the minutes of the previous regular meeting of November 27, 1979, were approved. Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, minutes of the special meeting of November 9, 1979, were approved. Vouchers 8745 - 8796 were approved for payment. Youth Commission payroll checks 779 - 792 were approved for release.

The Commissioners welcomed Dr. John A. Grant, Deputy State Health Officer for Kent County, who brought with him a revised agreement which appoints Dr. Grant as Health Officer for both Kent and Caroline Counties, effective November 28, 1979; his services, salary and expenses to be shared on a basis of sixty percent Kent and forty percent Caroline. Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, President Eveland was authorized to sign the agreement, which he did. Mr. Richards referred the matter of failing Denton septic systems to Dr. Grant for his investigation.

Mr. Dean made a motion that the Commissioners conduct a voice vote on the matter of sponsoring Sunday liquor sales legislation. Mr. Fleetwood seconded the motion, which carried. All three of the Commissioners proceeded to vote in opposition to such sponsorship, stating that an informal survey of county residents had not indicated anyone to be in favor of the idea.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the meeting dates of the County Commissioners were rescheduled for Wednesday, December 26th, and Wednesday, January 2, because of holidays falling on Tuesdays.

Attorney Robert Jarrell met with the Commissioners on behalf of his client, Minnie Miller, who requested restitution for alleged damage done to an acre of soybeans because of County Roads work being performed on Hrynko Road. Mr. Dean stated that the following was the concensus of the Commissioners after having personally inspected the land: 1) No damage has been sustained to the land other than to land already under water. 2) The accumulation of moisture is due to abnormally heavy rainfall. 3) The pile of dirt will be removed or spread if Mrs. Miller so requests. 4) If anything, land has been gained by Mrs. Miller rather than lost. 5) The County is not, therefore, liable for damages.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners approved and signed Increase or Additions to Tax Roll nos. 713 - 724, and Abatements or Deductions From Tax Roll nos. 1119 - 1126.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously approved the following check drawn against the contingency fund: \$1,000 - Contribution to Memorial Hospital at Easton, Md., Inc.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously approved the following check drawn against the contingency fund: \$100 - half-year tuition to Maryland School for the Blind for Stephen Beulah.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously approved and signed a resolution (see Attachment A) which states that upon conveyance of the Federalsburg branch library building from the Woman's Club of Federalsburg to the County, said property shall be used only as a public library for so long as such use continues to be in the public interest. Upon a motion



December 4, 1979
Attachment A

COUNTY COMMISSIONERS OF CAROLINE COUNTY

POST OFFICE BOX 207
DENTON, MARYLAND 21629
TELEPHONE 301 - 479-0660

COMMISSIONERS
THOMAS C. EVELAND, PRESIDENT
CHARLES T. DEAN, SR.
HARVEY FLEETWOOD

EDWIN G. RICHARDS
COUNTY ADMINISTRATOR

ROLAND C. KENT
ATTORNEY

LEIGH SANDS
CLERK

RESOLUTION

WHEREAS, The Woman's Club of Federalsburg, Caroline County, Maryland, Incorporated, has generously offered to donate certain property to the County Commissioners of Caroline County; and

WHEREAS, the said Commissioners wish to accept said offer contingent upon opinion of legal counsel as to title of said property; and

WHEREAS, The said Club wishes to receive reasonable assurances that said property will continue to be used as public library; and

WHEREAS, the said Commissioners wish to give said assurances with the understanding, however, that said use as a library may be terminated when, due to acts of God or unanticipated circumstances, such use no longer is in the best interest of the citizens of Caroline County.

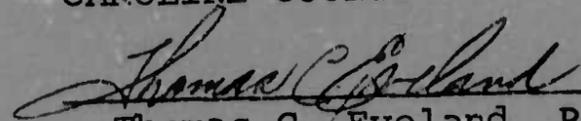
THEREFORE, IT IS RESOLVED by the County Commissioners of Caroline County this 4th day of December, 1979, that:

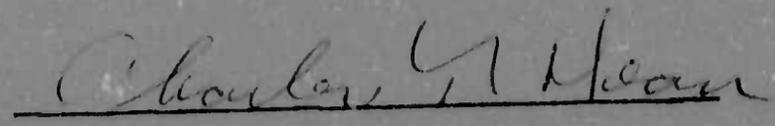
1. Appreciation be, and it hereby is, expressed The Woman's Club of Federalsburg, Caroline County, Maryland, Incorporated, for its generous offer to convey certain land and improvements in the town of Federalsburg to the County Commissioners of Caroline County.

2. A commitment be, and it hereby is, made that upon conveyance of said property to the County Commissioners of Caroline County, said property shall be used only as a public library for so long as such use continues to be in the public interest.

SEAL

COUNTY COMMISSIONERS OF
CAROLINE COUNTY


Thomas C. Eveland, President


Charles T. Dean, Sr.



COUNTY COMMISSIONERS OF CAROLINE COUNTY

POST OFFICE BOX 207

DENTON, MARYLAND 21629

TELEPHONE 301 - 479-0660

COMMISSIONERS

THOMAS C. EVELAND, PRESIDENT

CHARLES T. DEAN, SR.

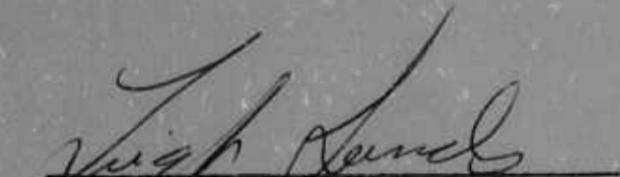
HARVEY FLEETWOOD

EDWIN G. RICHARDS
COUNTY ADMINISTRATOR

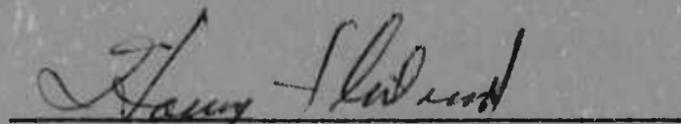
ROLAND C. KENT
ATTORNEY

LEIGH SANDS
CLERK

ATTEST:



Leigh Sands, Clerk



Harvey Fleetwood

made by Mr. Fleetwood and seconded by Mr. Dean, President Eveland was authorized to sign "Woman's Club of Federalsburg, Caroline County, Maryland, Incorporated - Articles of Sale and Transfer," which he did.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, Mr. Fleetwood was elected as the new President of the County Commissioners for the coming 12-month period. Both Mr. Fleetwood and Mr. Dean expressed their appreciation to Mr. Eveland for his able and devoted service to the County over the past year. Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, Mr. Dean was elected as Vice-President of the County Commissioners for the coming 12-month period.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, President Fleetwood was authorized to sign a letter to Dr. Brent Johnson of the Maryland State Board for Community Colleges which states that Caroline County endorses the proposal for Chesapeake College to submit a capital expenditure project for roof replacement of the designated buildings on campus.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

December 11, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of December 4, 1979 were approved. Vouchers 8797 - 8894 were approved for payment. Payroll checks 13201 - 13292 were approved for release.

The Commissioners met with Alan Visintainer, County Planner, and Loyal Reger, Extension Agent for the 4-H and Youth Park, in regard to the acquisition of additional acreage for the park. Because the size of the parcel under consideration is larger than expected, the Commissioners expressed interest in purchasing a portion large enough to satisfy the immediate needs of the park. Mr. Visintainer will have a certified appraisal performed on the acreage.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners agreed to cancel the December 18th public hearing pertaining to the subdivision moratorium. Mr. Eveland made a motion to schedule a public hearing at 10 a.m. on January 2, 1980, pertaining to the adoption of an ordinance extending the temporary suspension of review and approval of major subdivision plats for an additional period of up to three months, providing for the filing of final plats for lands previously approved as preliminary plats, defining the term "major subdivision", and providing for effective date. The motion was seconded by Mr. Dean and carried.

Mr. Richards and Mr. Visintainer described their trip to Salem, Virginia, to view the trash incinerator. Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners authorized Mr. Visintainer to pursue the idea of a feasibility study for this project.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized 1:00 p.m. holiday closings for the county offices in the Courthouse on December 24th and 31st, 1979. The landfills will be open until 7 a.m. and closed at 1:00 p.m. on these

days. Mr. Visintainer requested that the public wait until the weekdays to take their trash to the greenboxes in order to prevent overflow.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, a contingency fund expenditure in the amount of \$394.00 was authorized for payment of the annual insurance premium for the Federalsburg branch library building.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized the release of the following check drawn against the contingency fund (reimbursable): \$55.33 - Alan Visintainer - travel expenses for Salem, Virginia trip.

With the full approval of Mr. Eveland and Mr. Dean, President Fleetwood signed a letter to Dr. Jean Stifler of the Department of Health and Mental Hygiene which states that Health Officer, Dr. John A. Grant, will be shared on the basis of 60% Kent County and 40% Caroline County.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners voted unanimously to grant a manufacturer's tax exemption to Saulsbury Bros., Inc., Ridgely, for the following: cold storage building, freezer building, warehouse, at assessed valuations of \$85,000, \$64,000, and \$35,000 respectively.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners authorized Ron Kent, County Attorney, to draft for their review a proposed manufacturer's tax exemption ordinance. The ordinance will offer exemptions on the following basis: 100% for the first two years; 80% for the third year; 60% for the fourth year, and 40% for the fifth year, as suggested by Mr. Eveland.

With the full approval of Mr. Dean and Mr. Eveland, President Fleetwood signed a letter to Tom Wieland of the Delmarva Advisory Council which states that the Commissioners have reviewed recommendations one through five pertaining to the preservation and improvement of Delmarva's rail service as set forth in "The 1979 Delmarva Rail Survey," and are unanimous in their support of these recommendations.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously appointed Frances M. Rogers, Denton, to the Board of Directors of Upper Shore Aging to fill the unexpired term of Judy McCauley, which will terminate on September 30, 1980.

In regard to a request from the Town of Denton for financial assistance in the amount of \$25,000 for the Hobbs Road/Wesleyan sewer project, the Commissioners, on a motion made by Mr. Eveland and seconded by Mr. Dean, agreed to make the money available if needed. Mr. Richards will work closely with the Town officials regarding utilization of the funds.

After a brief lunch recess, the meeting of the Commissioners reconvened at 2 p.m.

The Commissioners approved and signed Abatements or Deduction From Tax Roll Forms nos. 1127 and 1128, and Increase or Addition to Tax Roll nos. 725-730.

At 2:00 p.m., as advertised, the Commissioners held a bid opening for proposal #CC-SW-11579A, open-top, roll-off trash containers. The following bids received were opened, read aloud, and recorded:

The Fannon Group, Inc. Towson, Maryland (represented)	24 ft. - \$52,228 22 ft. - 50,628
Accurate Industries, Inc. Williamstown, New Jersey (represented)	22 ft. - \$53,840
Warner Fruehauf Trailer Co. Inc. Baltimore, Maryland	22 ft. - \$58,756

Hico Equipment, Inc.
Bel Air, Maryland
(represented)

22 ft. - \$56,896

The Commissioners have taken the bids under advisement.

The Commissioners stated for the record that they have reviewed W. Irvin Cousins' audit of the Caroline County Commission on Aging and found it to be satisfactory.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously authorized Mr. Richards to send a letter to Mr. Cousins offering compensation in the amount of \$1,000 for additional work performed.

The Commissioners unanimously authorized Mr. Richards to pursue the installation of glass entrance doors for the Courthouse as a means of making the Courthouse more accessible to the handicapped, and (secondarily) as an energy conservation measure.

By unanimous consent, the Commissioners authorized Mr. Richards to contact a representative of the Recreation and Parks Board to make modifications to the job description of the recreation leader in order that the funding for the position can be continued after January 1, 1980.

The Commissioners signed CETA contract amendments which extend funding authorization for Title VI Sustaining, and Maintenance Support contracts through September 1980.

With the full approval of Mr. Dean and Mr. Eveland, President Fleetwood signed the Certificate of Title for the transfer of the 1972 white Plymouth (formerly a Sheriff's Department automobile).

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

December 18, 1979
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the previous regular meeting of December 11, 1979 were approved. Vouchers 8895 - 8932 were approved for payment. Youth Commission payroll checks 794 - 812 were approved for release.

With the full approval of Mr. Eveland and Mr. Dean, President Fleetwood signed a formal request to Farmer's Home Administration for obligation of funds in the amount of \$250,000 for the county solid waste program.

After reviewing a plat of acreage adjacent to the 4-H and Youth Park, the Commissioners, upon a motion made by Mr. Dean and seconded by Mr. Eveland, deferred a decision on land purchase until their next regular meeting.

Mr. Richards related an offer to sell to the County undeveloped property south of Red Bridges. The Commissioners will consider the offer.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following check drawn against the contingency fund was approved for release: \$735.00 - Helmstadt Associates, Inc. - boundary survey and plat for property adjacent to 4-H Park.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was approved for release: \$204.60 - Racz Refuse, Inc. - container service at boat ramps for November.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was approved for release: \$165.00 - Maryland Airlines Co., Inc. - flight from Easton to Washington, D.C.

The Commissioners approved a grant of the revenue sharing fund to Caroline County Youth Commission based on the work schedule and agreement provided by the Recreation and Parks Board. The County Administrator was instructed to make final arrangements for signing of the agreement.

James Hannawald, District Conservationist, and Edmund C. Racz met with the Commissioners to inform them that the Maryland State Railroad Administration (SRA) will not participate in the portion of the cost of the Henderson Public Drainage improvements within the railroad right-of-way because SRA will most likely cease operation on the Clayton-Easton branch line in 1980 due to operation and maintenance costs. The cost of installing the pipe crossings would, therefore, have to be assumed by the taxables, which amount would be approximately \$21,000. By unanimous consent, the Commissioners agreed to contact Delegate Hargreaves and Ron Kent, County Attorney.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved and signed a deed transferring 2.664 acres of land, more or less, in the Federalsburg Industrial Park to Daniel Roy Dorman for the sum of \$15,984.00.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners authorized a contingency fund expenditure in the amount of \$4,150 for construction costs of the Federalsburg School.

Mr. Charles Whitby appeared before the Commissioners to determine the status of Stoney Point Road, which County Planner, Alan Vistintainer, described, and to request that the County at least make attempts to make the road passable until a decision is handed down by the courts.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the bid of The Fannon Group, Inc. in the amount of \$52,228 for sixteen roll-off trash containers was unanimously accepted; this was the lowest qualified bid.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized Mr. Visintainer to proceed with advertising for bids on the trash compactor.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

December 26, 1979
Denton, Maryland

The meeting of the County Commissioners of Caroline County convened at 9:40 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the previous regular meeting of December 18, 1979, were approved. Vouchers 8933-8984 were approved for payment. Payroll checks 13293-13397 were approved for release.

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Charles Whitby again appeared before the Commissioners in matters pertaining to Stoney Point Road. In response to a question from Mr. Whitby, Mr. Eveland stated that he had recently inspected the road, and that for most cars, it was passable all the way to the point. Upon a motion made by Mr. Dean and seconded by Mr. Eveland, it was agreed that the matter would be referred to the County Attorney in order to secure his opinion on the interim maintenance of the road and on the County Commissioners' liability.

With the full approval of Mr. Eveland and Mr. Dean, President Fleetwood provided the signature of authority on an agreement with the Youth Commission which states, in essence, that the County will make available \$7,500 from the Federal revenue sharing reserve fund to be expended during the period of October 1, 1979 through June 30, 1980 for the purpose of paying the salary and reasonable expenses of the Recreation and Parks Coordinator.

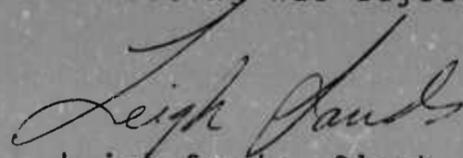
Mr. Visintainer, County Planner, reviewed the status of the Denton by-pass: the bridge will be bid in the Spring of 1980, and the entire construction project will be complete in 1985.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, President Fleetwood was authorized to sign a letter of intent to Farmers Home Administration to meet conditions pertaining to funding of the County's solid waste program.

James H. Lynch appeared before the Commissioners to discuss the dedication of a parcel of land for public use. The parcel consists of approximately 17 acres located in the Lyn-Woods subdivision on Cherry Lane. The Planning Commission has required that this parcel be offered to a private wildlife organization or to the County. Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners agreed to refer the matter to the Recreation and Parks Board for their review and recommendations.

On behalf of the County Commissioners, President Fleetwood wished representatives of the news media and all others in attendance best wishes for the coming year.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

January 2, 1980
Denton, Maryland

The meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous meeting of December 26, 1979 were approved. Vouchers 8985-9008 were approved for payment. Youth Commission payroll checks 813-829 were approved for release.

Mr. Dean made a motion to reject the offer from James H. Lynch of a 17-acre parcel in the Lyn-Woods subdivision on Cherry Lane. The motion died for lack of a second.

Carl Thornton, Codes Administrator, presented the Commissioners with copies of the Board of Zoning Appeals Annual Report. After an examination of the report, President Fleetwood commended Mr. Thornton and the Board Members on their efforts.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously authorized Mr. Visintainer, County Planner,

to prepare plans and specifications for rebidding the renovation of and addition to the county jail on Gay Street, Denton. The bid opening date will be on or about March 1, 1980. Mr. Dean stated for the record that he seconded the motion in view of the fact that considerable time and money had already been invested in the project.

President Fleetwood made the following statement:

I would like to refer to the unsigned letter to the Editor published in our local newspaper on December 19th, dealing with errors, both political and otherwise, made by the present County Commissioners. On behalf of Mr. Dean, Mr. Eveland and myself, we respectfully grant the writer the opportunity to come before the County Commissioners and secure the correct information and the reasoning associated with our decisions.

At 10 a.m., as advertised, the County Commissioners held a Public Hearing relative to the adoption of an ordinance extending the temporary suspension of review and approval of major subdivision plats for an additional period of up to 3 months; providing for the filing of final plats for lands previously approved as preliminary plats; defining the term "major subdivision"; and providing for an effective date. After the notice of public hearing was read aloud, President Fleetwood opened the meeting to comments from the floor. None were received. The Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, unanimously approved and signed the ordinance. (See Attachment A.)

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously agreed to attempt to prosecute an individual who has allegedly violated the county refuse ordinance, and authorized preparation of the case.

As authorized by Article 76A, Section 11(a)(13) of the Annotated Code of Maryland, the Commissioners, as requested by Mr. Richards, and upon a motion made by Mr. Eveland and seconded by Mr. Dean, unanimously adjourned the meeting into closed session to discuss the Wesleyan project.

In open session, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, unanimously approved the release of the following check drawn against the contingency fund: \$35.00 - Christian E. Jensen, M.D. - for medical examiners report on Kevin DeFord.

Several maintenance matters concerning the Health Department and the library were also discussed.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

January 8, 1980
Denton, Maryland

The regular meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous meeting of January 2, 1980 were approved. Vouchers 9009-9039 were approved for payment. Payroll checks 13398-13489 were approved for release.

With the full approval of Mr. Eveland and Mr. Dean, President Fleetwood provided the signature of authority on trash collection

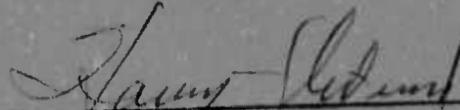
January 2, 1980
Attachment A

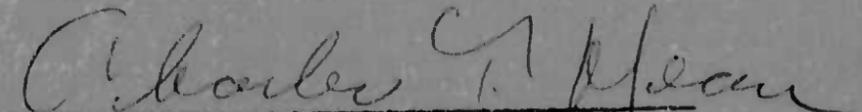
AN ORDINANCE EXTENDING THE TEMPORARY SUSPENSION OF REVIEW AND APPROVAL OF MAJOR SUBDIVISION PLATS FOR AN ADDITIONAL PERIOD OF UP TO THREE MONTHS; PROVIDING FOR THE FILING OF FINAL PLATS FOR LANDS PREVIOUSLY APPROVED AS PRELIMINARY PLATS; DEFINING THE TERM "MAJOR SUBDIVISION"; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED AND ENACTED BY THE BOARD OF COUNTY COMMISSIONERS OF CAROLINE COUNTY, MARYLAND, THAT:

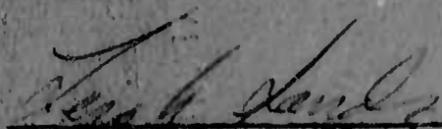
1. The Ordinance enacted by the County Commissioners of Caroline County on July 3, 1979, to temporarily suspend the review and approval of major subdivision plats, is hereby extended for an additional period of three (3) months, or until such time as a new Subdivision Ordinance has been duly adopted and become effective, which ever comes first.
2. The owner or subdivider of any land for which a preliminary plat was approved by the Planning Commission prior to the effective date of this Ordinance, may apply for final plat approval for said land from the Planning Commission, so long as the preliminary plat approval has not expired or otherwise been voided. Any such applications for final plat approval will be subject to the existing Caroline County Subdivision Rules and Regulations for as long as they remain in effect.
3. For the purposes of this Ordinance, "major subdivision" means the division of a lot, tract or parcel of land into five (5) or more lots, plats, sites or other divisions of land for the purpose, whether immediate or future, of transfer of ownership or of building development. All lots, plats, sites or other divisions of land recorded after November 30, 1972 from an original lot, tract or parcel of land described in the Land Records of Caroline County as of said date, shall be counted in determining whether a major subdivision exists or is proposed.
4. This Ordinance shall take effect immediately upon adoption.

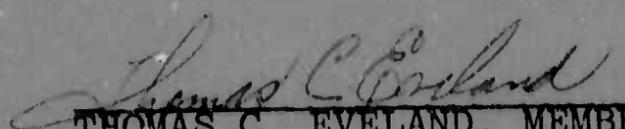
PASSED AND DULY ADOPTED, this second day of January, 1980.


HARVEY FLEETWOOD, PRESIDENT
CAROLINE COUNTY COMMISSIONERS


CHARLES T. DEAN, MEMBER

ATTEST:


Leigh Sands, Clerk


THOMAS C. EVELAND, MEMBER

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service contract extension letters to ADHO, INC., and EASTERN DISPOSAL, INC., which state that the Commissioners wish to extend the contracts for an additional one and one-half months or until August 15, 1980, and further state that any individual collection site may be terminated at any time after June 30, but prior to August 15, 1980.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was approved for release: \$40.00 - Christian E. Jensen, M.D. - medical examiner's report on William Elvin Kyger.

Carl Thornton, Codes Administrator, presented copies of an annual report on building permit statistics. The following statistics on the animal control program were also quoted: Since August 1979, 588 calls received, 300 dogs picked up, 14 reclaimed. From November 1 - December 31, 1979, 201 calls received, 101 dogs picked up, 3 reclaimed. Mr. Thornton stated that the pound is filled to capacity all the time. He requested that the Commissioners make arrangements for assistance for Robert Porter, the Animal Control Officer, who has been working a 7-day week since his employment. The Commissioners consented.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously appointed the following persons, contingent upon their acceptance, to the Board of Drainage Viewers of the proposed Sullivan's Branch Public Drainage Association: Edward Fuchs, Preston; Robert Richardson, Federalsburg.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously appointed the following persons, contingent upon their acceptance, to constitute the Board of Drainage Viewers of the proposed Hickman Public Drainage Association: Harry Moreland, Denton; Frank E. Harris, Denton; Roland Fountain, Denton; Paul Oross, Denton.

Mr. Dean requested that Jim Hannawald, District Conservationist, contact Ralph Cohee in regard to public and private drainage ditches (Seward Road).

As authorized by Article 76A, Section 11(a)(1), of the Annotated Code of Maryland, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, unanimously adjourned the meeting into closed session as requested by William Coffin, from the Maryland Cooperative Extension Service.

President Fleetwood read aloud a letter to Roland C. Kent, former Chairman of the Economic Development Commission, which regretfully accepts his resignation from the Commission, and expresses gratitude for his capable and dedicated service.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

January 15, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the previous regular meeting of January 8, 1980 were approved. Vouchers 9040-9096 and Youth Commission payroll checks 830-842 were approved for release.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was approved for release: \$40.00 Christian E. Jensen, M.D. - medical examiner's report on Roy Collins.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was approved for release: \$245.00 - Harold B. Plummer, M.D. - medical examiner's cases 10/1/79 - 1/1/80.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was approved for release: \$280.86 - Racz Refuse, Inc. - container service at boat ramps for December.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was approved for release: \$26,019.98 - State Accident Fund - payments to the widow of Charles Lankford, attorney fees, subsequent injury fund, medical payments and advance payments through 12-23-80.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously approved and signed Increase or Addition to Tax Roll Nos. 731 - 737, and Abatement or Deduction From Tax Roll Forms Nos. 1129, 1130, 1131, 1144.

Mr. Dean made a motion authorizing President Fleetwood to sign a letter to the Mayor and Council of Ridgely informing them that the Commissioners have reviewed "Ridgely Facilities Plan Additional Cost Requirement" dated November 21, 1979 as submitted by J. R. McCrone, Jr., Inc., and have agreed to fund the local cost share of \$287.50. The motion was seconded and carried, and the letter was so signed.

Mr. Dean made a motion that, before committing additional County funds, a letter be written to J. R. McCrone, Inc., requesting specific reasons why further study is necessary for the Preston Facilities Plan. The motion was seconded and carried.

The Commissioners met with David T. Heimbach, Director of Eastern Shore Operations for the Easter Seal Society of Del-Mar, which provides services and programs for disabled children and adults on the Eastern Shore and in the State of Delaware. Mr. Heimbach requested funding from the County in the amount of \$4,000, which, he explained, is necessary because donations and service contracts are not yet sufficient to cover costs. Mr. Richards requested a line-item budget, which Mr. Heimbach will send, and said that this budget request will be reviewed along with all other budget requests during the FY 1980 - 81 budget hearings.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously agreed to retain Roger Redden as bond counsel for the forthcoming County Roads and County Jail bond issues.

The Commissioners accepted with regret the resignation of Fred Schmick from the Caroline County Economic Development Commission.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, Gerard T. Warwick, Jr., Denton, was reappointed to the Board of Zoning Appeals for a three-year term which will expire on November 24, 1982. (The appointment is retroactive to November 25, 1979.)

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, Harvey Fleetwood was reappointed as the local government representative to the Board of Social Services for a one-year term which will expire on June 30, 1980. (The appointment is retroactive to July 1, 1979.)

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners agreed unanimously to send a mailgram to President Carter which states that the Commissioners are fully supportive of the imposition of a grain embargo against the Soviet Union in reprisal for the invasion of Afghanistan, with a copy to Secretary of Agriculture Cawley.

By unanimous consent, the Commissioners approved the employment of Charles Kenneth Schmitt as a deputy sheriff. Mr. Schmitt will begin work in early February.

After a brief lunch recess, the County Commissioners reconvened at 1:30 p.m. to discuss personnel and pension matters.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously agreed to authorize retired County employees to participate in the Caroline County Blue Cross/Blue Shield group health plan. This decision will enable retired employees to obtain lower rates, at no cost to the County.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners declared their intent to purchase a group life insurance policy for County employees (CETA employees would not be covered). Mr. Richards was authorized to solicit quotations from area insurance agencies.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously agreed to amend the Caroline County Personnel Rules and Regulations to allow fifty percent of accrued sick leave to be paid upon retirement, or as a death benefit to the beneficiary.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously agreed to amend the County Roads Employees Retirement Income Plan to allow employees who have twenty years of County service or who are eligible for early retirement to designate as beneficiary their widow or widower.

As authorized by Article 76A, Section 11 (a)(13) of the Annotated Code of Maryland, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, unanimously adjourned the meeting into closed session to meet with Ed Pelosky, Denton Town Manager, and Carol Stockley, Mayor of Denton, in reference to the Wesleyan project.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

January 22, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas Eveland
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of January 15, 1980 were approved. Vouchers 9097-9138 were approved for payment. Payroll checks 13490-13589 were approved for release.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously approved and signed a Joint Resolution which states that the County Commissioners and the Commissioners of Denton intend to negotiate a mutually agreeable joint-use service agreement for the extension of sewer service from the Town of Denton to the proposed Wesleyan Health Center and the Hobbs Road area, east of the Denton corporate limits. (See Attachment A.)

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously approved and signed a Joint-Use Service Agreement (see Attachment B) which states that the County Commissioners commit that they will make \$25,000 from the Revenue Sharing Reserve Fund available to the Commissioners of Denton for purposes relative to providing municipal services required to permit the development of the Wesleyan Health Care Center, with

the intent of promoting the economic development of the County. Six statements governing expenditure of the funds were included in the agreement, including:

"The attached budget shall serve as a guide for expenditures."

"Should the Town abandon the project, except for circumstances beyond its control, the County Commissioners may require that the Town return to the County all or part of the \$25,000."

Alan Vistintainer, County Planner, distributed copies of a sample enabling ordinance for the creation of agricultural land preservation districts within the county. Both the Commissioners and Mr. Visintainer will review the ordinance with the intent of drafting a similar one for presentation at a public hearing which will be advertised for the evening of Monday, March 3, 1980.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners, after due consideration, unanimously accepted the bid of The Fannon Group, Inc., Towson, Maryland, in the amount of \$53,028 total, for sixteen open-top, roll-off trash containers, Model R0 2440 (24 foot length), Bid Proposal #CC-SW-11579 A; and further, rejected all other bids.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners authorized an invitation to bid to be advertised for architectural and engineering services for preparation of construction plans and drawing specifications for proposed improvements to Choptank Marina and the Greensboro boat ramp, Bid Proposal #CC-PR-121879.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, C. Robert Taylor, Preston, was reappointed to the Board of Recreation and Parks for a second 4-year term, which will expire on December 31, 1983.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, Frank Pittinger, Denton, was reappointed to the Board of Recreation and Parks for a second 4-year term, which will expire on December 31, 1983.

The Program Open Space annual report, in particular the Steamboat Quay, was then discussed. The State has indicated that surplus land from the Denton bridge construction project will be donated to the County. Rather than leave the small parcel as an eyesore, plans have been incorporated into the annual report to utilize available Federal and State money to improve the area with bulkheading, benches, landscaping and a few parking places. The Board of Recreation and Parks has been invited to comment on the plan.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously agreed to extend the deadline of the Ad Hoc Codes Committee to allow them the amount of time necessary to complete their study and report back to the Commissioners.

In the matter of the Henderson PDA and the refusal of the State Railroad Administration to fund the replacement of the pipes under the Clayton-Easton rail line, the Commissioners agreed to defer action until Delegate Hargreaves informs them of his progress.

Mr. Fleetwood conveyed the recommendation of the members of the Board of Recreation and Parks that the County purchase the 18 acres adjacent to the 4-H and Youth Park.

Mr. Richards presented for the Commissioners' review the MIDFA application for expansion funds submitted to the State by Technitrol, Inc. of Greensboro. The loan process will eventually require County involvement (administrative only).

Mr. Richards presented for the Commissioners' review the close-out figures for the completion of the EDA grant construction project involving the blacktopping of 5 miles of county road (Hog Lot, Diggins, and Mitchell Roads). The grant paid for 95% of the cost of actual work done.

January 22, 1980
Attachment A

JOINT RESOLUTION

Resolved, that the Commissioners of Denton, Maryland and the County Commissioners of Caroline County, Maryland, intend to negotiate a mutually-agreeable joint-use service agreement for the extension of sewer service from the Town of Denton to the proposed Wesleyan Health Center and the Hobbs Road area, east of the Denton corporate limits, delineated as the selected plan in the Denton Study Area 201 Facility Plan, in the event that annexation of these areas of Caroline County by the Town of Denton does not proceed. The joint-use service agreement will incorporate the federal and state requirements for user charges, industrial cost recovery, sewer system rehabilitation, and sewer use ordinances. The joint-use service agreement will be executed prior to the solicitation by the Commissioners of Denton, acting as the lead agency, of Step 3 construction grant funds from federal and state agencies.

Commissioners of Denton

County Commissioners of Caroline County

Carol D. Stockley
Carol D. Stockley, Mayor

Hervey Fleetwood
Hervey Fleetwood, President

Richard T. Warfield
Richard T. Warfield

Charles T. Dean, Sr.
Charles T. Dean, Sr.

Joseph S. Loveless
Joseph S. Loveless

Thomas C. Eveland
Thomas C. Eveland

Susan G. Dill
Susan G. Dill

Janet Hutson
Janet Hutson

ATTEST: Mary K. Hubing

ATTEST: [Signature]

DATE: 1/18/80

January 22, 1980
Attachment B

JOINT-USE SERVICE AGREEMENT

The County Commissioners of Caroline County, hereinafter referred to as "County," commit that they will make \$25,000.00 available to the Commissioners of the Town of Denton, hereinafter referred to as "Town." These funds will be provided from the County's Revenue Sharing Reserve Fund and shall be used for purposes relative to providing municipal services required to permit the development of the Wesleyan Health Care Center. Expenditures of the funds shall be governed by the following:

- 1) All regulations of the Federal Revenue Sharing program shall be complied with.
- 2) All funds will be expended for public purposes related to the development of the Wesleyan Health Care Center. Such expenditures shall fulfill the intent of promoting the economic development of the County.
- 3) The attached budget shall serve as a guide for expenditures.
- 4) Should the Town receive user fees, or reimbursement from grants for any expenditure funded by this grant, funds in like amount, not to exceed \$25,000, shall be returned to the County.
- 5) Should the Town abandon this project, except for circumstances beyond its control, the County Commissioners may require that the Town return to the County all or part of the \$25,000 grant.
- 6) The County shall advance \$12,500 to the Town from these funds. When it is anticipated that additional funds will be required, the Town will submit to the County a request for the remaining \$12,500.00. Accompanying this request will be a summary of expenditures made to date.

ADOPTED:

COUNTY COMMISSIONERS OF
CAROLINE COUNTY

Harvey Fleetwood
Harvey Fleetwood, President

Charles T. Dean, Sr.
Charles T. Dean, Sr.

Thomas C. Eveland
Thomas C. Eveland

SEAL

ATTEST: Leigh Sands
Leigh Sands, Clerk

COMMISSIONERS OF DENTON

Carol D. Stockley
Carol D. Stockley, Mayor

Richard T. Warfield
Richard T. Warfield

Joseph S. Loveless, Jr.
Joseph S. Loveless

Susan G. Dill
Susan G. Dill

Janet K. Hutson
Janet Hutson

ATTEST: Mary K. Turkington
Mary K. Turkington

*check
to be accounted
for*

SUMMARY OF BUDGET FOR COUNTY ASSISTANCE

Type of service: Providing sewer and water to county residents, economic development and development of Wesleyan Projects.

COST SUMMARY

Direct Labor	Estimated Cost
Consultant, professional services	\$12,000.00
Contract development - proposal preparation	6,000.00
TOTAL	<u>\$18,000.00</u>

Indirect Costs	
Administrative and Supervisory	\$ 2,000.00
General, clerical, accounting	1,500.00
Auditing	400.00
Reproduction	300.00
Surveying	500.00
Legal	300.00
Contingency	2,000.00
TOTAL	<u>\$7,000.00</u>

GRAND TOTAL \$25,000.00

Ed Pelosky
Ed Pelosky
Town Manager
Commissioners of Denton

EP:sjw
January 17, 1980

The Commissioners read a letter of thanks and annual summary of the activities of the Federalsburg Senior Citizens Center.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously agreed to submit the following proposed legislation for consideration during the 1980 General Assembly:

"The County Commissioners of Caroline County and The County Commissioners of Dorchester County are authorized and empowered by ordinance, to provide for the general licensing of electricians, to license and establish classifications of electricians, to define and establish duties and powers of electrical inspectors including permits and registrations, to provide for penalties for violation of any such ordinance, to create and establish a Board of Electrical Examiners and to provide for, define and establish powers and duties of the Board of Electrical Examiners."

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously agreed to submit to Delegate Hargreaves proposed legislation which would repeal Section 49, Manufacturer's Tax Exemption, of the Code of Public Local Laws of Caroline County, but protect those currently receiving a tax exemption; and create a new tax exemption by local ordinance.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously agreed to inform Delegate Hargreaves that they approve of the deletion from Article 24, Section 204 of the Transportation Code of the phrase which requires the approval of the State Highway Administrator in order for the County to temporarily close a county road.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners unanimously agreed to make up to \$800.00 available from the general building fund for the replacement of draperies in rooms 203 and 204 of the Courthouse.

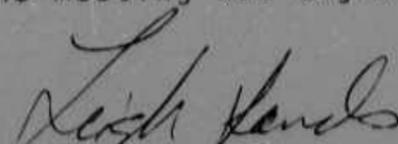
Mr. Richards requested the comments and recommendations of the Commissioners on the planning of this year's budget hearing procedures. Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners agreed to follow last year's procedures. Mr. Richards added that the Commissioners should state in the mid-February letters to department heads which areas of their budgets they would like to see emphasized or de-emphasized.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved and signed a proclamation which declares Sunday, January 27, 1980 as "Mother's March Sunday in Caroline County" (March of Dimes).

After a luncheon recess, the Commissioners met at 1:15 with Dr. Grant and Deborah Cox, the new Home Health Care Program Administrator, to review the progress of the program.

At 2 p.m., the Commissioners met with Kathy Phelan, Lynn Mothershead, Mary Anne Luce, Mary Kurcz, and Ted Buxton, who have formed the Caroline Family Life Committee, an organization of volunteers which counsels parents in understanding and helping their teen-age children. The volunteers described their past and planned efforts in such areas as reducing the pregnancy rate of teenagers (presently 1.6 times higher than the State average) and teaching family responsibilities.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

January 29, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas Eveland
Edwin C. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of January 22, 1980 were approved. Vouchers 9139-9175 were approved for payment. (In reference to #9141, the Commissioners requested that the appropriate department be informed that expenditures of this sort will henceforth be considered personal in nature, and as such will not be reimbursed by the County.) Youth Commission payroll checks 843-867 were approved for release.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following check drawn against the contingency fund was approved for release: \$4,150.00 - Board of Education - final payment on Federalsburg School construction contract. Funds remaining in the original allotment of \$95,000 for equipment will be made available, by invoice, on an as-needed basis, after a summary of past and projected equipment purchases is given to the Commissioners. (Funds in the amount of \$88,000 have already been expended.)

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following check drawn against the contingency fund was approved for release: \$40.00 - Christian E. Jensen, M.D. - medical examiner's report on John E. Draper.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized Jim Scrivnor, Public Works Coordinator, to advertise for applicants to fill the temporary position (to be funded until July 1, 1980) of mosquito spray operator.

The Commissioners deferred decision on replacement of the mosquito spraying truck, which has a burned-out engine, until the matter can be reviewed.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously accepted the following 3 petitions for the establishment of agricultural land preservation districts: Charles T. Dean, Sr. and Nellie Dean - 335.8 acres; Gary Schoonover - 108.25 acres; Coolspring Farms, Ltd. - 291.07 acres. The above petitions will be forwarded to the Planning Commission and the Agricultural Land Preservation Advisory Board for their review and recommendations (to be submitted to the Commissioners within sixty days of receipt of petitions).

The Commissioners met with Charles Arnie, Supervisor of Assessments, for a briefing on the recently enacted triennial property assessment procedures, and on Caroline County's estimated 1980-81 tax base.

Mr. Richards discussed the implications of House Bill 687, "Supervisor of Assessments - Appointment", which deletes provisions requiring local participation in the selection of supervisors of assessments. Mr. Richards requested that the Commissioners seriously evaluate the effects of this bill.

Mr. Richards reviewed House Bill 604, "School Health Pilot Program," which establishes a multiple-year school health program in certain areas of the state, is designed to improve the health of school-age children, and provides a system of evaluation of this program. The Commissioners agreed that they are in general support of this bill.

Mr. Richards reviewed his letter of January 24, 1980 to Delegate Hargreaves and Odell Smith which lists the summary of legislation which the Commissioners would like submitted to the 1980 session of the Maryland General Assembly. (See Attachment A.)



January 29, 1980
Attachment A

COUNTY COMMISSIONERS OF CAROLINE COUNTY

POST OFFICE BOX 207
DENTON, MARYLAND 21629
TELEPHONE 301 - 479-0660

COMMISSIONERS
HARVEY FLEETWOOD, PRESIDENT
CHARLES T. DEAN, SR.
THOMAS C. FVELAND

EDWIN G. RICHARDS
COUNTY ADMINISTRATOR
ROLAND C. KENT
ATTORNEY
LEIGH SANDS
CLERK

January 24, 1980

Delegate John Hargreaves
Thomas Hunter Lowe Bldg.
6 Bladen Street
Room 131
Annapolis, Maryland 21401

Attn: Odell Smith

Gentlemen:

Listed below is a summary of proposed legislation which the County Commissioners propose for consideration during this year's General Assembly.

- 1) Borrowing Authorization for Jail. This legislation would authorize the County Commissioners to borrow up to \$2.3 million for construction of a jail. It is requested that this bill would be given emergency status to enable bidding to proceed as quickly as possible. The Commissioners currently plan to open bids March 4 but cannot award contracts until this legislation is in effect.

Roger Redden has prepared draft legislation and copies have been sent to your office.

- 2) State Funds for Jail. Legislation is necessary to increase the amount of state funds available for jail construction by \$500,000. Roger Redden has prepared draft legislation and copies have been sent to your office.
- 3) Borrowing Authorization for Solid Waste. The Commissioners plan to borrow \$250,000 from FmHA to improve their trash collection and disposal facilities. Legislation authorizing this borrowing is necessary.



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ROLAND C. KENT
ATTORNEY

LEIGH SANDS
CLERK

- 2 -

Roger Redden is preparing a draft of this legislation and copies should be in your office shortly.

Roger has indicated that he may recommend that this authorization be granted as an amendment to the jail authorization, item # 1.

- 4) Lease Purchase Agreements. The Commissioners are faced with the immediate replacement of several pieces of heavy construction equipment at a cost of several hundred thousand dollars. They have been offered a very attractive lease-purchase arrangement by Alex Brown and Sons. Since non-charter counties cannot now enter into such agreements, we have had Mr. Wender of Venable, Bretjer and Howard prepare draft legislation. This legislation would amend Article 25 to authorize Caroline County to enter into such agreements. Although it was written for Caroline, it could be expanded to include other counties.

A copy of this legislation will be forwarded under separate cover.

- 5) Tax Anticipation Notes. Section 26 of the Local Code authorizes the sale of tax anticipation notes. However, interest is restricted to 6%. Also there is a limitation of 60% of taxes "levied." This restricts borrowing to 60% of uncollected property tax. Our borrowing need is usually in the spring when property taxes have been paid and we are awaiting payment for income taxes.

Legislation is needed to amend Section 26 according to the marked copy enclosed.

- 6) Governmental Study Commission. Section 32 of the Local Code set up a study commission to study the structure of county government. Since you were chairman of that commission I am sure you are more familiar with it than I.



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ROLAND C. KENT
ATTORNEY

LEIGH SANDS
CLERK

- 3 -

The Commission was very useful and many of its recommendations were adopted. Now that fifteen years have passed, it is believed that it is time for a new commission.

Legislation is requested to be established ^{corrected} a study commission along the lines of Section 32 (see enclosed). Such a commission should, among other activities, be charged with the responsibility of making recommendations concerning the adoption of code home rule and an elected school board.

- 7) Manufacturer's Tax Exemption. Section 49 of the Local Code provides a 10 year property tax exemption for new construction. For several years the Commissioners have expressed the opinion that the County needs such an exemption but that the existing one is too liberal.

The Commissioners recommend action according to the letter from Ron Kent (see enclosed). In effect this would repeal Section 49, but protect those currently receiving a tax exemption, and create a new tax exemption by local ordinance.

When a copy of the proposed ordinance is drafted, it will be forwarded to you.

- 8) Dog Control. Commissioner Eveland has expressed concern about provisions of Article 56 and the requirements placed on the County with regard to control and licensing of dogs. He has suggested changes to this Article according to the enclosed exhibit.
- 9) Licensing of Electricians. County electricians have expressed a desire to have a county licensing program. A similar situation arose in Dorchester County. In response, Tom Merryweather, County Attorney in Dorchester,



COUNTY COMMISSIONERS OF CAROLINE COUNTY

POST OFFICE BOX 207
DENTON, MARYLAND 21529
TELEPHONE 301 - 479-0550

COMMISSIONERS
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CHARLES T. DEAN, SR.
THOMAS C. EVELAND

EDWIN G. RICHARDS
COUNTY ADMINISTRATOR

ROLAND C. KENT
ATTORNEY

LEIGH SANDS
CLERK

- 3 -

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ROLAND C. KENT
ATTORNEY

LEIGH SANDS
CLERK

- 4 -

drew up a draft amendment to Article 25, Section 3(t) extending licensing authority to two counties. A copy was mailed to you earlier (see enclosed exhibit).

- 10) Sanitary District. The County may find itself in the position of being forced to create its first sanitary district sometime before 1981. Existing legislation has created problems in Dorchester, Talbot and Queen Anne's Counties. Queen Anne's resolved its problems through special legislation. However, the legislation is very complex and we are still in the process of analyzing the impact of similar legislation in Caroline.

At this point, I can only say that the Commissioners may submit a request for legislation under separate cover or perhaps request some assistance in assessing the need for legislation.

- 11) Court House Green. On several occasions, citizens groups and individuals from the County and particularly from Denton have expressed the opinion that the Court House Green should be protected and preserved in its current state. The Commissioners do not have a legislative proposal in this area but should legislation be presented that would protect the Green, the Commissioners would give consideration to endorsing it.
- 12) Building Code. Each year legislation is introduced to adopt a State Building Code. There is no building code in Caroline County. The Commissioners recently appointed an ad hoc committee to study this situation. Their preliminary recommendation is that a building code should not be implemented in Caroline either by the State or County. Therefore, should their ^{be considered} action this session that would appear that the State Code would be adopted, the Commissioners request that Caroline be exempted.



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ATTORNEY

LEIGH SANDS
CLERK

- 5 -

- 13) Plumbing. The Plumbers Association and the Caroline County Plumbing Board have requested an amendment to Section 306A(d) deleting the words, "or by the owner or the agent of the owner of such sewer or water system." (see enclosed exhibit).

Sincerely,


Edwin G. Richards
County Administrator

VW

and imperatively necessitates the use of this fund, all of the requisites of this statute for an emergency purpose; nor shall any part thereof be used for any other purpose except the temporary use provided for in this section and the use thereof shall not be carried over to the ensuing fiscal year.

Repayment. The said Board of Commissioners may use, during the month of August and September, the said emergency fund for the purpose of meeting any demand on which there may be no money for the purpose of the estimate. If the estimate shall have been reduced to the emergency fund, said Board shall not after November first of the following fiscal year make of such temporary use is made of

At the close of each fiscal year, the Board shall prepare a balanced, itemized statement of the emergency fund for said fiscal year showing the amount of said fund levied, secondly the expenditures therefrom in all detail with clear and complete explanation of all emergencies requiring the same. At the close of each fiscal year, the Board shall also prepare a statement of the unexpended balance on hand, which statement the Board members shall sign their signatures to, and they shall further make a statement that the same is a true and accurate account of the same, and they shall publish said statement, signed, attested and sworn to, in one issue of a newspaper published in the month of July following the close of the fiscal year in one weekly newspaper pub-

Section 106G; 1959, ch. 307.

Section 106G; 1959, ch. 307. The Board of Commissioners of Caroline County, created by Act of July, 1931, shall not create any obligation of or on the credit of the County, nor issue any certifying debt, nor shall said Board borrow any

money whatever for any purpose without special legislative authority to make the loan; and in case of any deficiency in revenue and taxation to meet the amounts provided in the said estimates, there shall be a pro rata abatement of all appropriations, except for the payment of the State taxes, the principal and interest of the county debt, and salaries and obligations fixed by law; and in case of any surplus arising in any fiscal year by reason of excess income received from the estimated revenue over the expenditures for such year or by reason of unexpended appropriations or unexpended emergency fund for such year, the said surplus shall be passed by the Board of County Commissioners to a fund which shall be a part of the revenue for the ensuing fiscal year.

Provided, however, and all the provisions of this Act are subject to this proviso, that in order to meet any unexpected emergency or contingency, the County Commissioners of said county are authorized to temporarily borrow on promissory notes during any fiscal year a sum or sums of money not to exceed one hundred thousand dollars (\$100,000), the same to mature and be paid not later than November first of the following fiscal year.

1933 Sp. Sess., ch. 95.

26. Same; tax anticipation notes.

In addition to the powers already possessed by the County Commissioners of Caroline County, and not in limitation thereof, the said County Commissioners are hereby authorized and empowered to borrow from time to time, whenever they shall deem it necessary to meet the current expenses of said County, money in an amount not to exceed sixty per centum (60%) of the taxes levied but uncollected at the time of said borrowing, and to issue notes therefor bearing interest at a rate not to exceed six per centum (6%) per annum, said notes to be designated "Tax Anticipation Notes," with the tax levy year also designated thereon, to be signed by the President of said County Commissioners of Caroline County and to be countersigned by the County Treasurer with the seal of said County Commissioners affixed.

Said notes shall be in such denominations and shall mature at such periods as may be determined by said County

Tax Anticipation Notes

Received in Tax Dept

Mr. King

KENT, OGLETREE & THORNTON

ATTORNEYS AT LAW

118 MARKET STREET - P.O. BOX 560

DENTON, MARYLAND 21629

ROLAND C. KENT
ANNIE C. OGLETREE
ROBERT A. THORNTON, JR.

PHONE
479-2570
822-5330

January 21, 1980

County Commissioners of Caroline County
Courthouse
Denton, Maryland 21629

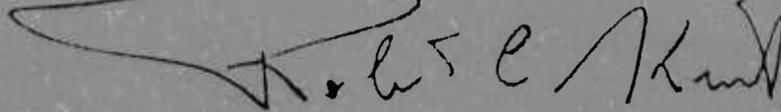
Re: CCCC (Manufacturers' Tax
Exemption)

Gentlemen:

Pursuant to our various discussions, I have drafted an amendment to Caroline County Code, Section 49, Manufacturers' Tax Exemption. The proposed amendment is enclosed and essentially limits the exemption to industries established prior to July 1, 1980. This amendment should be submitted to Delegate Hargreaves as soon as possible. It is not in the exact format required for legislation, but Legislative Reference should be taking care of that.

You have also indicated a desire to have an ordinance providing for tax exemptions. In this regard we were contemplating an ordinance under the authority granted by Article 81, Section 9C(q). This section is very poorly written and seems to leave other county attorneys and even the Office of the Attorney General with some doubt. Nevertheless, Assistant Attorney General Kay Brooks, counsel to The Department of Assessments and Taxation, has assured me that said section has been and continues to be interpreted as meaning that the counties have the authority to enact an ordinance granting a tax credit on manufacturing property. I will draft an ordinance and submit a first draft to you within the next week or two. Due to the action taken by the Legislature last year, manufacturing equipment is already fully exempt from taxation. Our ordinance will affect real property, however. In drafting the ordinance I will be guided by your minutes of December 11, 1979, and by the suggestions of Mr. Eveland that the exemptions be applicable only to manufacturers whose real property is assessed at \$50,000 or more or who employ at least fifteen persons.

Sincerely yours,



Roland C. Kent

1f

Enclosure

RECEIVED

JAN 21 1980

COUNTY COMMISSIONERS'
OFFICE

AMENDMENT
to Caroline County Code
Section 49

The following paragraph should be added to the existing provisions:

"(h) Ending date. The provisions of this section shall not apply to any industry of the type, described in subparagraph (a), which is constructed, expanded, or otherwise established in Caroline County on or after July 1, 1980."

Article 56 - Annotated Code of Maryland

Section 194 (j) (1)

Make additions as underlined:

Notwithstanding the provisions of Sec 197 of this article, the County Commissioners may in their discretion use all or any part of the dog license tax for the establishment and maintenance of a pound, and for the collection, care or destruction of dogs.

Section 198

Make additions as underlined:

- ✓ (b) When the report of the proceedings-----as they may deem fair. If the owner of the dog or dogs cannot be determined, the award shall be paid out of the dog license fund.

Delete: *those parts in brackets:*

(c) If the owner-----to kill the dog or dogs immediately. [If the dog or dogs be killed by the owner, after notice as aforesaid, he shall be exempt from all further liability). If the owner or owners refuse or neglect to kill the dog or dogs upon notice as aforesaid, the owner or owners shall be liable [to the County Commissioners) for the damages to the same extent as he would be liable in case of negligence or malicious destruction of property.

D
O
A

HARRINGTON MERRYWEATHER

ATTORNEYS AT LAW

202 F STREET

CAMBRIDGE MARYLAND 21613

CALVIN HARRINGTON (1923-1945)

CALVIN HARRINGTON, JR. (1910-1974)

E. THOMAS MERRYWEATHER

RICHARD D. HARRINGTON

TELEPHONE
AREA CODE 301
228-3610

January 14, 1980

Hon. W. Henry Thomas
1009 Radiance Drive
Cambridge, Maryland 21613

Hon. John R. Hargreaves
Rt. #2, Box 44-L
Denton, Maryland 21629

RE: Proposed Amendment
to Article 25, Section 3 (t)
providing for the general
licensing of electricians
in Dorchester and Caroline
Counties

Dear Henry and John:

Roland Kent, Esq., County Attorney for Caroline County, and I, as County Attorney for Dorchester County have agreed upon the new language to Article 25, Section 3 (t) of the Code, providing for the general licensing of electricians in Dorchester County and Caroline County. The new language follows; to wit:

"The County Commissioners of Caroline County and The County Commissioners of Dorchester County are authorized and empowered by ordinance, to provide for the general licensing of electricians, to license and establish classifications of electricians, to define and establish duties and powers of electrical inspectors including permits and registrations, to provide for penalties for violation of any such ordinance, to create and establish a Board of Electrical Examiners and to provide for, define and establish powers and duties of the Board of Electrical Examiners."

It would be appreciated if you would introduce legislation in the 1980 session of the General Assembly to accomplish the above.

Thank you.

Very truly yours,

E. Thomas Merryweather

ETM/eaj

cc: Hon. Frederick C. Maikus
500 Spring Street
Cambridge, Maryland 21613

The Commissioners agreed by unanimous consent that the letter accurately reflected their sentiments.

President Fleetwood reviewed for those in attendance the final comments and recommendations of the AD Hoc Committee on Recreation and Parks, which follow:

- 1) Very few planned recreational activities are available to county residents.
- 2) Very little recreational supervision is taking place.
- 3) Program Open Space funds in the amount of \$1,300 for Templeville Park should have been expended on this project some time ago. (Mr. Richards agreed to investigate the delay.)
- 4) Few recreational outlets for young adults, such as bowling, skating, movies, public lakes currently exist.
- 5) The Federalsburg Senior Citizens' Center is to be commended on the many and well-organized activities offered to seniors on a regular basis.
- 6) The Ad Hoc Committee recommends the acquisition of the 4½ acres of woodland adjacent to the 4-H and Youth Park.
- 7) The Committee raised the question of whether or not the Board of Recreation and Parks currently serves an essential County function.
- 8) The appointment of an Advisory Board for each park in the County may prove beneficial.
- 9) The consensus of the Ad Hoc Committee on Recreation and Parks was that a full-time recreation and parks director should be hired; and that an in-depth survey should be performed on existing programs and facilities in order to determine population needs.

The Commissioners have taken the matter under advisement.

Mr. Richards reviewed the major points of discussion of the previous night's meeting of State Railroad Administration (SRA) officials and local rail shippers at the Denton Town Hall. Local shippers were unanimous in their criticism that SRA has made no effort to encourage business on the northern county line. They requested that SRA give them a goal to work toward, allowing them 24 months to recover the reduced number of cars on the line caused by Bayshore's transfer of operations.

The Commissioners further discussed the proposed rewriting of Section 49, "Manufacturer's Tax Exemption", of the local Code. Mr. Eveland agreed to work with County Attorney Ron Kent to incorporate some changes in Mr. Kent's first draft of the revision.

By unanimous consent, the Commissioners agreed to penalize Lewis Motor Company, Inc. (low bidder on Proposal #CC-SD-10-30-79, 2 cars with police packages) in the amount of \$100 because they will be unable to supply the cars agreed upon. The Commissioners further agreed, by unanimous consent, to accept the second lowest bid, thereby fulfilling the County's bid obligations, of Preston Ford, Inc., in the amount of \$12,075., for 2 Ford Fairmonts with police packages.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized Codes Administrator, Carl Thornton, to apply to BOCA International for an associate membership. The membership will be issued in the name of the County Commissioners, with Mr. Thornton as the Commissioners' representative.

By unanimous consent, the Commissioners authorized Mr. Thornton to send letters to the municipalities offering to inspect new plumbing installations within the town limits.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners instructed Mr. Thornton to draft a nuisance ordinance for their review.

There being no further business, the meeting was adjourned.

Leigh Sands

Leigh Sands, Clerk

February 5, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the previous regular meeting of January 29, 1980 were approved as amended. Vouchers 9176-9210 were approved for payment. Payroll checks 13598-13680 were approved for release.

By unanimous consent, the Commissioners approved and signed Abatement or Deduction From Tax Roll forms 1132-1143, and Increase or Addition to Tax Roll forms 738-742.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved the release of the following check drawn against the contingency fund: \$230.64 - Racz Refuse, Inc. - container service at boat ramps for month of January 1980.

Mr. James Dyer presented the Commissioners with a proclamation which declares February 10-16, 1980 to be "Vocational Education Week in Caroline County." The Commissioners unanimously approved and signed the proclamation.

Alan Visintainer, County Planner, presented to the Commissioners a petition for the establishment of an agricultural land preservation district consisting of 143 acres near Federalsburg owned by William and Florence Collins. Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously accepted the petition, which will be referred to the Planning Commission and the Agricultural Land Preservation Advisory Board for their review and recommendations.

By unanimous consent, the Commissioners approved Mr. Visintainer's travel itinerary and expenses (\$595) for a trip to Arkansas for tours of refuse incinerators and a gasohol distillery.

Mr. Dean broached the idea of declaring a Caroline County Clean-Up Week to be held in the month of April, and possibly utilizing CETA employees and juvenile offenders as a labor source. This idea was met with general approval. Mr. Richards mentioned that since the local Code specifies that the Board of Recreation and Parks may appoint a beautification committee to provide leadership for county clean-up drives, the Commissioners should make an effort to involve the Board in any such effort.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners authorized Mr. Richards to proceed with the installation of a wheelchair ramp at the front entrance of the Courthouse.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized the advertisement of an invitation-to-bid on Proposal #CC-BM-2480, carpet for the Circuit Courtroom and adjacent areas, and for the Health Department.

Mr. Richards briefly reviewed the 1980-81 Chesapeake College budget, explaining that the proposed \$30,000 cost increase for Caroline County was due to a shift in the billing of full-time-

equivalent (FTE) students. The Commissioners will further examine the budget.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized Mr. Visintainer to advertise the temporary position of mosquito spray operator at salary grade 4.

The Commissioners instructed Mr. Visintainer to notify the 4-H and Youth Park Board that the Commissioners are interested in purchasing only the 4½ wooded acres adjacent to the park.

Mr. Richards mentioned a recent editorial in the "Star Democrat" which comments favorably upon the establishment and expansion of Technitrol, Inc. in Greensboro, and role of economic development organizations in attracting such firms.

Mr. Dean and Mr. Fleetwood suggested that the Commissioners consider sending complimentary letters to new and expanding businesses in the county as a means of recognizing their efforts.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously agreed to send a check to the State Railroad Administration in the approximate amount of \$6,000.00, the balance due for November and December of 1979 and January and February of 1980. The payment, which will be drawn from the contingency fund, will be reimbursed by the local rail shippers.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners voted unanimously to appoint Torbert H. Williamson, Federalburg, to the Caroline County Economic Development Commission to fill the term of Fred Schmick, which will expire on June 26, 1980.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, President Fleetwood provided the signature of authority on CETA maintenance support contract amendments which authorize the funding of 5 additional positions through May 1980.

As authorized by Article 76A, Section 11(a)(4) of the Annotated Code, the Commissioners, on a motion made by Mr. Eveland and seconded by Mr. Dean, adjourned the meeting into closed session to discuss the gasohol industry.

The County Commissioners adjourned the meeting to sit as the County Roads Board.

At 1:30 p.m. the meeting of the County Commissioners reconvened.

Mr. Visintainer discussed clerical positions at County Roads and Public Works.

The Commissioners discussed the offer by a private citizen to donate \$1,000 on a matching basis to the county dog pound. The Commissioners agreed that Mr. Eveland would approach the person to suggest funding of a rabies isolation run.

Mr. Richards said that he had been approached by several citizens who had encouraged the County to move ahead with the acquisition of Linchester Mill. He suggested that the Commissioners should be planning to meet with their attorney to discuss condemnation proceedings.

By unanimous consent, the Commissioners agreed to submit the name of Emory Dobson as a recommended census job applicant for the Denton area.

The Commissioners, by unanimous consent, instructed their clerk to send a mailgram to Representative Bauman which states that the Commissioners are in full support of H.R. 2551, the Agricultural Land Protection Act.

The Commissioners, by unanimous consent, approved the release of check #121 in the amount of \$1,008.15 payable to W. Irvin Cousins, C.P.A., for auditing EDA Roads Project 0151 20924. Funds in this amount were wire-transferred by the Economic Development Administration to the County EDA account.

80
There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

February 12, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of February 5, 1980, were approved. Vouchers 9211 - 9249 were approved for payment. Youth Commission payroll checks 868 - 890 were approved for release.

County Planner, Alan Visintainer, described in detail his recent trip to Arkansas, where he visited modular incinerators with heat recovery features, and a gasohol production plant. He described the gasohol plant as small, and attractive, with virtually all functions enclosed or screened from view. Mr. Visintainer will further investigate the feasibility of these projects, and will prepare a formal report for the Commissioners' review.

The Commissioners commented that they very much enjoyed the Colonel Richardson vocational educational tour.

The Commissioners met with County Attorney, Ron Kent, in regard to the following:

- 1) Violation of refuse ordinance - A juvenile has confessed to the illegal dumping of trash on a county road, and has been referred to the Juvenile Services Administration where he will be enrolled in a community services program.
- 2) Nuisance ordinance - In addition to several specific complaints about the ordinance under consideration, Mr. Kent said that all points are already covered under State law, and warned the Commissioners about expensive duplication. Mr. Richards responded that if the housing ordinance is repealed, something will be needed on the books to address certain areas, adding that, in the past, the State has been slow and ineffective in taking action on local complaints. The Commissioners will further confer on the content of the proposed ordinance, and will then request Mr. Kent to work with Carl Thornton, Codes Administrator, on its revision.
- 3) Manufacturer's tax credit - By unanimous consent, the Commissioners agreed to present the proposed ordinance as amended, to Delegate Hargreaves for his review and approval. The Economic Development Commission will also be invited to review the ordinance and present their comments to the Commissioners.
- 4) Technitrol's application for MIDFA financing - Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously agreed to participate (as a conduit only) in the loan application process.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved the 10% local cost share (\$11,184.70) of the revised construction costs of Temple Road Public Drainage Association, a slight increase over the original estimated cost.

February 12, 1980
Attachment A

AMENDMENT NUMBER THREE
TO THE
COUNTY COMMISSIONERS OF CAROLINE COUNTY
RETIREMENT INCOME PLAN
As amended and restated effective
July 1, 1976

The County Commissioners of Caroline County Retirement Income Plan is amended effective as of July 1, 1976 and July 1, 1978, with respect to the items listed below, and the pages containing such items are hereby deleted and replaced by the pages attached hereto:

<u>Section No.</u>	<u>Subject</u>
	<u>Effective July 1, 1976:</u>
2.1(R)	Vesting Percentage
3.1	Date of Participation
	<u>Effective July 1, 1978:</u>
2.1(G)	Employee
2.1(P) (7)	Service
2.1(Q) (3) & (4)	Credited Service

IN WITNESS WHEREOF, the Employer has executed this Amendment, this
12th day of February 19 80.

COUNTY COMMISSIONERS OF
CAROLINE COUNTY

By: [Signature]

PRESIDENT

Title _____

Witness

[Signature]

CLERK

Mr. Richards informed the Commissioners that the 1980-81 Constant Yield Tax Rate, as received from the State Department of Assessments and Taxation, is \$2.11, a decrease of \$.05 from the rate of the present fiscal year.

As authorized by Article 76A, Section 11(a)(3) of the Annotated Code, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, unanimously adjourned the meeting into closed session to discuss with County Attorney, Ron Kent, the acquisition of Linchester Mill.

In open session, and upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously approved the release of the following check drawn against the contingency fund: \$6,000.00 - advance appropriation to the railroad escrow fund for payment to State Railroad Administration.

The Commissioners unanimously adjourned their meeting to sit as the County Roads Board.

The meeting of the County Commissioners reconvened at 2 p.m.

At 2 p.m., as advertised, the Commissioners held a bid opening for project #CC-PR-121879, Architectural Engineering Services/Parks and Recreation. The following bids received were opened, read aloud, and recorded:

<u>Bidder</u>	<u>Base Bid Price</u>
Cooper & Plummer, Inc.	\$ 7,730.00
Evans, Hagan & Holdefer, Inc.	12,575.00
J. R. McCrone, Inc. (represented)	5,950.00
George, Miles & Buhr, Inc.	13,150.00
Andrews, Miller & Associates, Inc.	9,000.00
Greenhouse, Govatos, & Paraskewich, Inc.	9,346.00

The bids have been taken under advisement.

At 2:15 p.m., the Commissioners met with Art Hitch, Harry Hunter, and Madeline Shea, from the Department of Natural Resources, in regard to the cost and other factors involved in developing a County recreation department.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, President Fleetwood was authorized to sign "Amendment Number Three to the County Commissioners of Caroline County Retirement Income Plan, As Amended and Restated Effective July 1, 1976." (See Attachment A.)

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners requested that a letter be sent to Delegate Hargreaves which states that the Commissioners have reviewed the proposed legislation pertaining to increased compensation of jurors, bailiffs, and criers. In the Second Judicial Circuit and feel that the matter of such compensation should remain the prerogative of the individual counties.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners went on record as opposing House Bill #459, Underground Water - Percolation Tests - Administration.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners went on record in support of House Bill #549, Environmental Matters - Establishment of Regional Energy Advisory Councils.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners voted unanimously to appoint Mike Hollick, of

Greensboro, to the Caroline County Economic Development Commission to fill the unexpired term of Ron Kent, which will terminate on June 26, 1983.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

February 19, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of February 12, 1980, were approved. Vouchers 9250 - 9306 were approved for payment. Payroll checks 13681 - 13778 were approved for release.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was approved for release: \$40.00 - Christian E. Jensen, M.D. - medical examiner's report on Rose Hubbard.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was approved for release: \$490.00 - Commissioners of Denton - County share of Denton Water System Improvements Study.

Mr. Fleetwood orally confirmed the fact the acreage adjacent to the 4-H and Youth Park is no longer under consideration by the County for purchase: "The matter has been dropped," he said.

After listening to a review of the bids submitted for project #CC-PR-121879 by Alan Visintainer and upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners voted unanimously to accept the bid of J. R. McCrone, Inc., of Denton (the lowest qualified bid) in the amount of \$5,950.00, for architectural and engineering services for Choptank Marina and the Greensboro Boat ramp. The Commissioners further agreed to reject all other bids submitted. Mr. Visintainer agreed to keep Tom Blunt, Chairman of the Caroline County Board of Recreation and Parks, informed of the progress on this project.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized the advertisement of an invitation-to-bid on project #CC-PW-21280 (A and B), concrete and steel reinforcing rods.

Mr. Richards discussed certain measures which could be taken to increase the energy efficiency of the Courthouse:

- 1) Lower the ceilings in the alcoves.
- 2) Install controls on individual room heating units to better regulate room temperature.
- 3) Install a glass door between the main lobby and the rear hall.

Mr. Richards requested that the above be considered by the Commissioners and that he be informed of their decision.

Upon a recommendation made by Mr. Dean, the Commissioners agreed to send a letter to President Carter which states that they wholeheartedly support the imposition of a fertilizer embargo against the Soviet Union in response for their acts of aggression against Afghanistan. A copy of the letter will be sent to Maryland Secretary of Agriculture Wayne A. Cawley, Jr.

Mr. Fleetwood thanked the Federalsburg Rotary for inviting him to be Guest Speaker at their last meeting, and expressed how much he

February 19, 1980
Attachment A



COUNTY COMMISSIONERS OF CAROLINE COUNTY

POST OFFICE BOX 207
DENTON, MARYLAND 21629
TELEPHONE 301 - 479-0660

COMMISSIONERS
HARVEY FLEETWOOD, PRESIDENT
CHARLES T. DEAN, SR.
THOMAS C. EVELAND

EDWIN G. RICHARDS
COUNTY ADMINISTRATOR

ROLAND C. KENT
ATTORNEY

LEIGH SANDS
CLERK

RESOLUTION

WHEREAS, the County Commissioners of Caroline County, Maryland recognize that the hiring of close relatives within the same department can create employee morale problems, and arouse the suspicion of favoritism in hiring, assignment, and promotion.

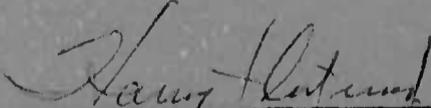
NOW, THEREFORE, BE IT RESOLVED By the County Commissioners of Caroline County, Maryland that the below-listed guidelines shall henceforth be followed by County appointing authorities:

- 1) Given reasonably comparable qualifications of eligibles, the appointing authority should refrain from selecting an eligible who has close relatives in the same department.
- 2) If for cogent reasons the appointing authority selects an employee who does have a close relative working in the same department, it is his responsibility to so place these employees in the department that one close relative does not supervise the other nor be in a position to influence the others promotion, salary, or other personnel actions.

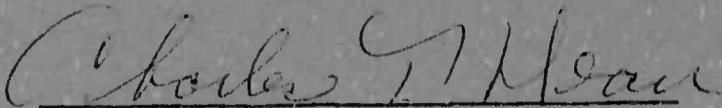
ADOPTED: February 19, 1980

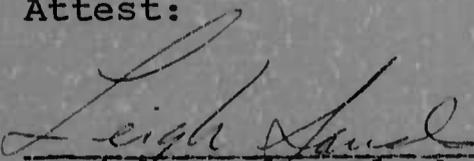
COUNTY COMMISSIONERS OF
CAROLINE COUNTY

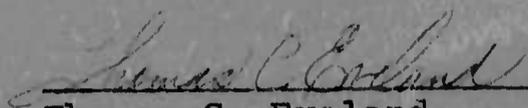
SEAL


Harvey Fleetwood, President

Attest:


Charles T. Dean, Sr.


Leigh Sands, Clerk


Thomas C. Eveland

enjoyed the evening.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners voted unanimously to send individual letters to Delegate Hargreaves which state that the following legislative bills have been reviewed and fully approved by the Commissioners and that they wish every effort to be made to speed their passage.

- 1) H. 918 - "Caroline and Dorchester Counties - County Commissioners - (Electrical Licenses)".
- 2) H. 923 - "Caroline County - Jail Bonds".
- 3) H. 924 - "Creation of a State Debt - Caroline County Jail Loan of 1980".
- 4) H. 1131 - "Caroline County - Solid Waste Project Bonds".
- 5) H. 1187 - "Caroline County - Contracts to Acquire Personal Property".
- 6) H. 1189 - "Caroline County - Plumbing".
- 7) H. 1246 - "Dog License Fund".
- 8) H. 1247 - "Caroline County - Tax Anticipation Notes".
- 9) H. 1249 - "Caroline County - Study Commission".

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously agreed to advertise a public hearing to be held at 9:30 a.m. on March 11, 1980, relative to the adoption of an ordinance which will provide certain property tax credits for certain manufacturers in order to encourage the establishment of new industries and the expansion of existing industries. The Commissioners agreed to send a letter to Delegate Hargreaves informing him of the public hearing, and requesting that a copy of the legislative bill pertaining to manufacturer's tax credits be sent for their review.

Mr. Fleetwood stated for the record that although he was enthusiastic about the development of the "farmer's market" concept, he was opposed to operating such a market in front of the Courthouse, and felt that the matter of location should be pursued further.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners agreed to set up a budget hearing schedule similar to last year's; the following dates were selected: May 1st - presentation of requests, May 22nd - presentation of preliminary budget.

As authorized by Article 76A, Section 11(a)(3) of the Annotated Code, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, unanimously adjourned the meeting into closed session to discuss the acquisition of property, Linchester Mill.

The Commissioners adjourned their meeting to sit as the County Roads Board.

At 1:30 p.m., after lunch, the meeting of the County Commissioners reconvened to consider personnel and pension matters.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following resolution setting forth guidelines for the employment of close relatives in the same department was unanimously approved and signed. (See Attachment A.)

Terenda Thomas, personnel supervisor, presented for inspection several pieces of jewelry which will be given to employees in recognition of their years of service with the County.

Mr. Richards presented the Commissioners with information on the International City Management Association (ICMA) Retirement Plan, which he recommends be made available to appointed employees who are not protected by the County merit system. The Commissioners will defer decision pending review of the material.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously agreed to increase the salary grade of Jeanette Lutz, Deputy Treasurer, from grade 8 to grade 9, step 5, plus 7% cost of living, effective July 1, 1980.

With the full consent of Mr. Dean and Mr. Eveland, President Fleetwood signed a letter to Oliver H. Fulton of the Maryland Industrial Development Financing Authority (MIDFA) which states that the Commissioners intend to participate in the MIDFA financing of the expansion of Technitrol, Inc., of Greensboro, the amount to be borrowed not to exceed \$510,000.00 at the best interest rate obtainable. The County will be acting as a conduit only; the full faith and credit of the County will not be pledged.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved and signed a performance bond for Sheriff Andrew in the amount of \$10,000.00 with Fidelity and Deposit Company of Maryland. The bond is retroactive to the first day of December 1979, and terminates on the 30th day of November 1980.

The Commissioners met with Kathy Phelan and three other members of the Caroline Family Life Committee. By unanimous consent, the Commissioners agreed that they are supportive of the Committee's efforts to promote the healthy sexual development of children with emphasis on the role of the family.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

February 26, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, President
Charles T. Dean, Sr.
Thomas C. Eveland
Alan Visintainer, Co. Planner

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the previous regular meeting of February 19, 1980 were approved. Vouchers 9307 - 9346 were approved for payment. Youth Commission payroll checks 891 - 918 were approved for release.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners reaffirmed that the acreage adjacent to the 4-H and Youth Park is no longer under consideration by the County for purchase, as stated in the minutes of February 19, 1980. Mr. Dean, who did not concur, stated that he felt that the County should move forward with an appraisal of the adjacent acreage, that a purchase now might be advantageous given the steadily spiraling cost of land.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners accepted an agricultural land preservation petition from Mary Anne and Quentin R. Walsh for 216.5 acres. The petition will be referred to the Agricultural Land Preservation Advisory Board and the Planning Commission for their review and recommendations.

With the full approval of Mr. Dean and Mr. Eveland, President Fleetwood provided the signature of authority on a letter to James O. Roberson of the Maryland Department of Economic and Community Development which states that the County is interested in seeking certification under the "PRIME" program, and is designating Mr. Visintainer as the County coordinator.

The Commissioners met with Rick Hinkle and Bill Hawkins of Johnson and Lewis, and John Gondeck, pertaining to quotations on the cost of obtaining a group life insurance plan for County employees.

Mr. Hinkle requested that he be given the opportunity to try and match the best bid; the Commissioners responded that such a request could not be granted without conferring with their attorney. Mr. Gondeck presented a new Monarch Life quotation which supersedes the first quotation he submitted.

Mr. Fleetwood reviewed the topics of discussion of a luncheon he attended which was hosted by Lieutenant Governor Bogley.

Mr. Eveland summarized discussion which took place at the most recent Maryland Association of Counties Legislative Committee meeting.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following check drawn against the contingency fund was unanimously approved for release: \$187.50 - County share of the Federalsburg EPA Sewerage Facilities Plan.

Carl Thornton, Codes Administrator, informed the Commissioners that through the Community Services Program operated by Juvenile Services, young offenders are now working at the dog pound. Mr. Dean suggested that perhaps such a labor source could be utilized for the County Clean-Up Week in April. Mr. Thornton will check on this.

As authorized by Article 76A, Section 11(a)(3) of the Annotated Code, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, unanimously adjourned the meeting into closed session to discuss the acquisition of property.

The Commissioners then adjourned their meeting to sit as the County Roads Board, in open session.

At 2 p.m., as advertised, the Commissioners held a bid opening on project #CC-BM-2480, carpeting for the Circuit Courtroom and the Health Department. The following bids received were opened, read aloud, and recorded:

<u>FIRM</u>	<u>COURTROOM BASE PRICE</u>	<u>HEALTH DEPT. BASE PRICE</u>
E.S. Adkins, Inc. Easton, Maryland	\$3,530.00	\$2,952.00
Pro Floor Systems, Inc. Salisbury, Md.	4,026.00	3,354.00

Jim Scrivnor, Public Works Coordinator, called attention to price quotations on both of the E. S. Adkins bids which had been inked out and revised, in order to establish the fact that these bids had been submitted in this condition.

The Commissioners have taken the bids under advisement.

By unanimous consent, the Commissioners authorized Mr. Visintainer to discuss with the County Roads Superintendent the rearrangement of the county roads yard.

Mr. Eveland submitted for the Commissioners' review and recommendations the proposed by-laws for the Caroline County Children's Council.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously approved an application for an LEAA grant to renew the funding for the position of deputy state's attorney/investigator. The local cash share is \$1,760.51. The grant will be effective for 12 months, and will begin on May 21, 1980. Mr. Fleetwood signed the grant forms.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

March 3, 1980
Denton, Maryland

The County Commissioners of Caroline County convened in special session to hold an advertised public hearing at 7:30 p.m. in the Commissioners' Hearing Room, relative to the adoption of an Ordinance, as follows:

AN ORDINANCE TO BE KNOWN AS THE CAROLINE COUNTY AGRICULTURAL LAND PRESERVATION ORDINANCE: STATING PURPOSE AND INTENT; STATING AUTHORITY; PROVIDING FOR AGRICULTURAL PRESERVATION DISTRICTS - OFFICIAL MAPS; PROVIDING FOR AGRICULTURAL PRESERVATION DISTRICTS - ESTABLISHMENT; PROVIDING FOR AGRICULTURAL PRESERVATION DISTRICTS-QUALIFYING CRITERIA; DEFINING TERMS; AND PROVIDING FOR AN EFFECTIVE DATE.

In the absence of Mr. Fleetwood, Mr. Dean called the meeting to order. County Planner, Alan Visintainer, read aloud the hearing notice and announced that, since the meeting would be tape-recorded, all members of the audience should preface their remarks by stating their name and address. Mr. Visintainer read an excerpt from a Maryland Department of Agriculture regulation which authorizes the County Commissioners to adopt an agricultural land preservation ordinance, and explained that the proposed ordinance would enable the County to establish preservation districts at their discretion.

Mr. Dean requested comments in favor of the passage of the ordinance. All those present concurred that passage of the ordinance was essential to the establishment of preservation districts.

Mr. Dean then requested comments from those in opposition to passage of the ordinance. None were received.

Mr. Visintainer introduced into the record a letter from the Commissioners of Greensboro, dated March 4, 1980, which opposes the establishment of preservation districts within a 2-mile radius of incorporated town borders. (See Attachment A.)

After reading the letter aloud, Mr. Visintainer stated that since each petition submitted must be evaluated by the Agricultural Land Preservation Advisory Board, the Planning Commission, and the County Commissioners, he felt that these groups could be and should be relied upon to make the proper decision; that an arbitrary limit should not be written into the ordinance. The Commissioners generally concurred with Mr. Visintainer.

The Commissioners and Mr. Visintainer explained various phases of the program in response to comments and questions.

Mr. Fleetwood arrived and assumed chairmanship of the meeting.

Mr. Eveland asked once more for any statements of opposition against the adoption of the ordinance. None were received.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners voted unanimously to resume the public hearing for the adoption of the agricultural land preservation ordinance as the first item of business at their next regular meeting of Tuesday, March 4, 1980; and further declared their intent to adopt the ordinance at that time.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

March 4, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Adm.

March 3, 1980
Attachment A

THE COMMISSIONERS OF GREENSBORO

P. O. BOX 31

GREENSBORO, MARYLAND 21639

March 3, 1980

Commissioners of Caroline County
P. O. Box 207
Denton, Maryland 21629

Dear Commissioners:

The Town of Greensboro oppose's the establishment of the Caroline County Agricultural Land Preservation Ordinance within a 2 mile radius of incorporated town borders. It is apparently the policy of the county to discourage residential development in agricultural areas but to encourage development adjacent to existing towns.

If these Agricultural Land Preservation areas can be established next to town limits that leaves no area for development of new housing. To cite Greensboro's case we understand that one such area under consideration (Gary Schoonover) is adjacent to the eastern limits of our town. Greensboro's 10 year development plan calls for expansion into that area. To that end we are now in the process of erecting a water tower and installing water and sewer lines. In addition within the first two months of this year two new housing developments have been established in that immediate area with construction of both to commence in the Spring of this year.

We are already experiencing problems from noxious odors in connection with farming operations to the east of Mr. Schoonovers farm and we believe there should be some curtailment of unpleasant and noxious conditions adjacent to town limits.

We wish to emphasize that we do not oppose establishment of agricultural districts but that they should not be allowed where they pose limitations on growth to existing towns.

As you are aware incorporated towns in Caroline County are under heavy financial obligations to update our water and sewer systems and that it is absolutely necessary that the towns be allowed to expand their borders to generate the tax revenue to pay for these projects.

Very truly yours,

J. Edgar Weaver

J. Edgar Weaver
Mayor

JEW/at

cc: Town of Federalsburg

March 4, 1980
Attachment A

BOOK 001 162

*Mildred C. Butler,
1:15 P.M. Clerk*

CAROLINE COUNTY
AGRICULTURAL LAND PRESERVATION ORDINANCE

AN ORDINANCE TO BE KNOWN AS THE CAROLINE COUNTY AGRICULTURAL LAND PRESERVATION ORDINANCE: STATING PURPOSE AND INTENT; STATING AUTHORITY; PROVIDING FOR AGRICULTURAL PRESERVATION DISTRICTS - OFFICIAL MAPS: PROVIDING FOR AGRICULTURAL PRESERVATION DISTRICTS - ESTABLISHMENT; PROVIDING FOR AGRICULTURAL PRESERVATION DISTRICTS-QUALIFYING CRITERIA; DEFINING TERMS; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED AND ENACTED BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY, MARYLAND, that the following Ordinance is hereby adopted:

SECTION I. TITLE

This Ordinance shall be known as the Caroline County Agricultural Land Preservation Ordinance.

SECTION II. PURPOSE AND INTENT

This Ordinance is adopted for the following purposes:

- (1) To provide for the preservation of agricultural lands through the voluntary establishment of Agricultural Preservation Districts and for the voluntary sale of development rights easements on eligible agricultural lands within Caroline County.
- (2) To provide for the protection of normal agricultural activities within established Agricultural Preservation Districts.
- (3) To provide procedures for the creation and recording of official Agricultural Preservation District Maps.
- (4) To protect and provide for the public health, safety and general welfare of the citizens of Caroline County.

SECTION III. AUTHORITY

This Ordinance is adopted by virtue of the authority of the Agriculture Article, Sections 2-501 through 2-515, Annotated Code of Maryland.

SECTION IV. AGRICULTURAL PRESERVATION DISTRICTS - PROTECTION OF NORMAL AGRICULTURAL ACTIVITIES.

Agricultural Preservation Districts established in Caroline County shall provide for the protection of normal agricultural activities in the Districts through the following provisions:

- (1) Any farm use of land is permitted.
- (2) Operation at any time of any machinery used in farm production or the primary processing of agricultural products is permitted.
- (3) All normal agricultural operations performed in accordance with good husbandry practices, which do not cause bodily injury or directly endanger human health, are permitted including but not limited to: sale of farm products produced on the farm where such sales are made, and activities which may produce noise, odor, vibration, fumes, dust or glare.

SECTION V. AGRICULTURAL PRESERVATION DISTRICTS - OFFICIAL MAPS

- (1) Official maps of Agricultural Preservation Districts shall be kept and shall be revised from time to time to reflect the establishment, alteration and abolition of Agricultural Preservation District boundaries. The official map shall be made current at least once a year by June 30th of each year and shall be published at the same scale as the Department of Assessment and Taxation tax maps. The official maps and all revisions thereto shall be certified by the Clerk to the County Commissioners.

- (2) Copies of all official Agricultural Preservation District Maps shall be located in the offices of the Caroline County Planning Department, Courthouse, Denton, and shall be available for public inspection.

SECTION VI. AGRICULTURAL PRESERVATION DISTRICTS - ESTABLISHMENT

- (1) Upon receipt of a petition to establish an Agricultural Preservation District, the County Commissioners shall refer the petition and accompanying materials to both the Advisory Board and to the Planning Commission.
- (2) Within 60 days of the referral of a petition, the Advisory Board shall inform the County Commissioners whether the land in the proposed district meets the qualifications established under Section VII of this Ordinance, and whether the Advisory Board recommends establishment of the district.
- (3) Within 60 days of the referral of a petition, the Planning Commission shall inform the County Commissioners whether establishment of the district is compatible with existing and approved county plans, programs, and overall county policy, and whether the Planning Commission recommends establishment of the district.
- (4) If either the Advisory Board or the Planning Commission recommends approval, the County Commissioners shall hold a public hearing on the petition. Adequate notice of the hearing shall be given to all landowners in the proposed district, to landowners adjacent to the proposed district, as far as feasible, and to the Foundation. If neither body recommends approval of the petition, the County Commissioners shall deny the petition and notify the landowner or landowners and the Foundation stating the reasons for the denial.

- (5) Within 120 days after the receipt of the petition, the County Commissioners shall render a decision on whether the petition shall be recommended to the Foundation for approval.
- (6) If the County Commissioners decide to recommend approval of the petition, they shall so notify the Foundation and forward to the Foundation the petition and all accompanying materials, including the recommendations of the Advisory Board and Planning Commission, and a composite property boundary map of the proposed district.
- (7) If the County Commissioners recommend denial of the petition, they shall so inform the Foundation and the petitioner or petitioners, stating the reasons for this denial.
- (8) Upon formal notification of by the Foundation that the petition has been approved and the Agricultural Preservation District Agreement has been signed by all parties and recorded in the Land Records of Caroline County, the County Commissioners shall establish the Agricultural Preservation District by Resolution.

SECTION VII. AGRICULTURAL PRESERVATION DISTRICTS - QUALIFYING CRITERIA

- (1) Productive Capability Criteria.
 - (a) Agricultural Preservation Districts shall consist of land which is either used primarily for the production of food or fiber or is of such open space character and productive capability that continued agricultural production is feasible.
 - (b) The majority of the land area of any Agricultural Preservation District should consist of U.S.D.A. Soil Capability Classes I, II, and III, or U.S.D.A. Woodland Groups 1 and 2.

Exceptions may include land areas of lower general capability but which are characterized by special capabilities or production as a result of soil, microclimatic, topographic, or hydrologic features, and areas of existing, extensive, specialized production, including dairying, livestock and poultry production, and fruit and berry production.

- (2) District Size Criteria. An Agricultural Preservation District may not be less than 100 contiguous acres, except that less than 100 contiguous acres may constitute a District where smaller areas are characterized by special capabilities or production as a result of soil, microclimatic, topographic, or hydrologic features.
- (3) Locational Criteria. Land within the boundaries of a 10-year water and sewerage service district may be included in an Agricultural Preservation District only if that land is outstanding in productivity and is of significant size.

SECTION VIII. DEFINITIONS

As used in this Ordinance, the following words and phrases shall be defined as follows:

- (1) Advisory Board - The Caroline County Agricultural Preservation Advisory Board.
- (2) County Commissioners - The County Commissioners of Caroline County.
- (3) Foundation - The Maryland Agricultural Land Preservation Foundation.
- (4) Planning Commission - The Caroline County Planning Commission.

SECTION IX. EFFECTIVE DATE

This Ordinance shall be effective immediately upon adoption.

PASSED AND DULY ADOPTED this 4th day of March, 1980.

COUNTY COMMISSIONERS OF
CAROLINE COUNTY

Harvey Fleetwood
Harvey Fleetwood, President

Charles G. Dean
Charles Dean, Member

Thomas C. Eveland
Thomas Eveland, Member

ATTEST:
Leigh Sands
Leigh Sands, Clerk

STATE OF MARYLAND)
CAROLINE COUNTY) SS
FILED FOR RECORD
At 1:15 P.M.
On 3-4-1980 And
DULY RECORDED IN LIBER 1112 B
NO. 1 FOLIO 162 ONE OF THE
Comptroler Co. Auditors RECORD
BOOKS FOR THE COUNTY AFORESAID
Michael C. Butler CLERK
RECORDING FEE \$ 71.00

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the previous regular meeting of February 26, 1980 were approved, with the exception of the paragraph pertaining to the pay grade for the Clerk-Typist position in the Public Works Department, which was recorded in error, and will therefore be deleted. Vouchers 9347 - 9385 were approved for payment. Payroll checks 13779 - 13871 were approved for release.

As agreed upon at the public hearing held the previous evening of March 3, 1980 relative to the adoption of an agricultural land preservation ordinance, the Commissioners were prepared to resume the public hearing as the first item of business and finalize the adoption of the ordinance. It was decided, however, to delay resumption of the hearing until the news reporters arrived.

Jim Scrivnor, Public Works Coordinator, met with the Commissioners to discuss the bids which had been submitted for Proposal #CC-BM-2480, carpeting, and installation of, for the Circuit Courtroom and the Health Department. On the recommendation of Mr. Scrivnor, who stated that neither of the two bids submitted met the specifications requested, the Commissioners, on a motion made by Mr. Eveland and seconded by Mr. Dean, voted unanimously to reject all bids submitted, and to rebid the proposal after a review of the specifications.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners voted unanimously to authorize Mr. Visintainer, County Planner, to notify last year's subscribers that mosquito spraying will be offered again this year at the rate of \$1.60 per 5 minutes; notices to this effect will also be placed in local newspapers.

At approximately 10 a.m., with representatives of the news media in attendance, the County Commissioners reconvened the public hearing relative to the adoption of the agricultural land preservation ordinance, referred to in paragraph 3 of these minutes. President Fleetwood read aloud the letter received from the Commissioners of Greensboro which requests that the ordinance prohibit establishment of preservation districts within a 2-mile radius of incorporated town borders. Mr. Fleetwood called for all final comments in opposition to or in support of the adoption of the proposed ordinance. None were received. Mr. Fleetwood read aloud the letter of response which will be sent to the Commissioners of Greensboro. After due consideration, the Commissioners, upon a motion made by Mr. Dean and seconded by Mr. Eveland, unanimously adopted the agricultural land preservation ordinance, and provided signatures to the document in testimony thereto. (See Attachment A.) Mr. Fleetwood announced that another public hearing will be held in the Commissioners' Hearing Room at 10 a.m. on March 25, 1980, to review the 5 preservation district petitions so far received.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized Mr. Visintainer to advertise an invitation-to-bid on one 2-ton dump truck with power tail gate, Proposal #CC-SW-32580, to be used for hauling landfill refuse.

Mr. Richards read aloud excerpts from the 1979 Caroline County Jail Inspection Report received from Joseph D. Egeberg, Jr., State Jail Programming and Inspection Officer, which issues formal notification that in the event that the deficiencies described in the report are not substantially corrected within 180 days of receipt of report so that the jail meets suitable standards, the officer shall order the jail closed. If an approved written plan of action towards correction of the deficiencies is presented to the officer prior to the expiration of this grace period, a temporary waiver of this order may be granted pending completion of this plan of action. Mr. Richards stated that since the existing jail must be closed during the construction period, arrangements are now being made for the boarding of county prisoners.

Mr. Richards informed the Commissioners that federal funds are now available for the reactivation of the Resource Conservation and Development (RC&D) program, which has been dormant for 2 years. An overall project supervisor will be hired to work with the counties in reappointing new local RC&D councils and planning programs.

The Commissioners requested that Mr. Richards further evaluate the group whole life policies submitted by local insurance agents for discussion at next week's meeting.

The Commissioners adjourned their meeting at 11 a.m. to sit as the County Roads Board.

The meeting of the County Commissioners reconvened at 1 p.m.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, President Fleetwood was authorized to sign CETA Title 2D employment contracts, which he did.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was unanimously approved for release: \$1,016.60 - amount due Peoples Bank for bond maturities since 1963.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, President Fleetwood was authorized to sign Central Alarm radio communication license renewals which request that an additional frequency (33.44 megacycles) be assigned to Caroline County. Megacycles 33.42 and 153.83 formerly used by county emergency service organizations are obsolete.

By unanimous consent, the Commissioners accepted a petition for the establishment of the Harrington Beaver Dam Public Drainage Association, and referred the petition to Jim Hannawald, District Conservationist, for recommendations of persons to constitute a Board of Drainage Viewers.

The Commissioners reviewed a letter from Consolidated Chocolate Company, Inc., Ridgely, which requests the County's assistance in accomplishing the repair and resurfacing of New Bell Street, which is within town limits. The Commissioners instructed their clerk to send a letter to the town commissioners requesting their comments on the matter.

At 2 p.m., as advertised, the Commissioners held a bid opening for proposal #CC-SW-12779, 1 trash compactor and 1 compactor container. The following bids received were opened, read aloud, and recorded:

	<u>Compactor Price</u>	<u>Container Price</u>	<u>Total Price</u>
1. The Fannon Group, Inc. Towson, Md. (Represented)	\$17,357.00	\$4,600.00	\$21,957.00
2. Accurate Industries Williamstown, N.J. (Represented)	17,197.00	4,395.00	21,592.00
3. HICO Equipment Co. Bel Air, Md. (Represented)	19,175.00	4,999.00	24,174.00
4. Union Environmental Div. Old Forge, Pa.	No Bid Submitted		
5. Dempster Dumpster Annapolis, Md.	No Bid Submitted		

The Commissioners discussed plans for the "Caroline County Beautification Week" which will be proclaimed for April 7-13, 1980. Mr. Emerson, County Roads Superintendent, and Mr. Visintainer were also present. By unanimous consent, the following was decided:

- 1) The County will formulate the project and the Board of Recreation and Parks, and persons previously involved as the "Keep Caroline County Beautiful" Committee will be invited to participate. Mr. Visintainer suggested that the Commissioners might want to work with the Recreation and Parks Board in establishing a standing committee who will handle this project in the future.

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- 2) County Roads Department will participate by concentrating their efforts on trash and rubbish removal from county roads with the worst accumulation, with efforts to be divided equally among the election districts. Mr. Emerson will also attempt to involve juvenile offenders in cleaning efforts on a continuing basis, as he had done in the past for Anne Arundel County.
 - 3) The Clerk to the Commissioners will draft a proclamation for review at the next regular meeting, and will make arrangements for notification of all civic and fraternal organizations, churches, schools, town officials, fire departments, local government agencies, representatives of the news media, etc. in order to insure maximum public participation.
 - 4) Mr. Visintainer will arrange for the landfills to be open to the public on Saturday, April 12th., from 8 a.m. to 5 p.m. and on Sunday, April 13th., from 1 p.m. to 5 p.m.

At 2:30 p.m., the Commissioners met with George Smith, Area Coordinator for Civil Defense, and Carl Thornton, Deputy Director for local Civil Defense efforts, to familiarize the Commissioners with the wide variety of activities with which Civil Defense concerns itself, and to discuss plans for the future. Mr. Richards, local Civil Defense Director, informed the Commissioners that Caroline County has not had an emergency exercise in 3 years, and that staging such an event should be a consideration for the near future.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously confirmed instructions to Carl Thornton that he not proceed further in the matter of the Greensboro ball park/ Open Space funding request until certain matters can be clarified.

By unanimous consent, the Commissioners agreed to support House Bill 1923, Public Education-Kindergarten Programs, which would grant county boards of education the option to operate kindergarten programs on a full-day basis and provide State financial assistance for such programs.

By unanimous consent, the Commissioners agreed to offer no opposition to House Bill 1996, Public School Transportation, which provides for all public school bus drivers to be paid at a certain rate and for operating costs of buses, sets working time limits, etc.

There being no further business, the meeting was adjourned.

FILED FOR RECORD
 At 2:02 o'clock P. M
 On 5-8-1980 And
 DULY RECORDED IN LIBER mcB
 NO. 001 FOLIO 225 ONE OF THE
County Com. Ordinance RECORD
 BOOKS FOR THE COUNTY AFORESAID
Mildred C. Butler CLERK
 RECORDING FEE \$ N/C

Leigh Sands
 Leigh Sands, Clerk

March 11, 1980
 Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
 Charles T. Dean, Sr.
 Thomas C. Eveland
 Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the special session of March 3, 1980 were approved. Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the previous regular meeting of March 4, 1980 were approved. Vouchers 9386-9424 were approved for payment. Youth Commission payroll checks 919-938 were approved for release.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following check drawn against the contingency fund was approved for release: \$884.44 - O. C. Tanner, Inc. - service awards for County employees.

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Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following check drawn against the contingency fund was approved for release: \$100.00 - Maryland School for the Blind - half year's tuition beginning January 14, 1980 for Stephen Beulah.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the following check drawn against the contingency fund was approved for release: \$238.08 - Racz Refuse, Inc. - container service for boat ramps for February 1980.

Mr. Fleetwood called for discussion of unfinished business. Mr. Richards informed the Commissioners that the group life insurance policies for County employees were still being evaluated, and that the ICMA Retirement Plan would be held over until the next personnel and pension session on March 18th.

At 9:40 a.m., as advertised, the Commissioners held a public hearing relative to the adoption of an ordinance which will, in order to encourage the establishment of new industries and the expansion of established industries, provide certain property tax credits for certain manufacturers. Mr. Eveland read aloud in full an amended version of the proposed ordinance. Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously resolved to consider the amended ordinance for adoption, and to discard the original draft. Mr. Fleetwood opened the floor to comments and questions from the audience. In response to a question from Frank Adams, Federalsburg, pertaining to a grandfather clause, Mr. Fleetwood called his attention to paragraph (h) in the proposed ordinance; Mr. Eveland read aloud the last paragraph of House Bill 1993 which states that Section 49 of the local Code will not apply to new or expanded industries on or after July 1, 1980. Mr. Adams and W. A. Stewart Wright, Jr., Chairman of the local Economic Development Commission, then questioned the status of applications which might be received between the adoption of the ordinance and July 1, 1980. The Commissioners concurred that this was a circumstance which neither the proposed house bill nor the local ordinance satisfactorily addressed. Discussion followed on the inclusion in the ordinance of a provision stipulating that manufacturers beginning construction prior to July 1, 1980 and in operation by July 1, 1981 be made eligible for the existing 10-year, 100% exemption. Mr. Wright, Mr. Adams, and others in the audience agreed that an amendment to this effect would provide the necessary clarification. Mr. Wright then questioned whether or not the use of the word "increased" (" . . . increased assessable value . . . ") in paragraph (a) of the proposed ordinance would negatively affect manufacturers who will be operating out of newly acquired real property. Considerable discussion followed on the necessity and advisability of deleting the word "increased." After clarification of the intent of paragraph (a) by Mr. Richards, all present concurred that the word "increased" is essential and shall remain as is in the ordinance. In order to re-establish the direction of the hearing, Mr. Fleetwood stated as a point of order that the only item on the floor was the inclusion of a grandfather clause in the ordinance. Mr. Eveland then made a formal motion to amend the (amended) ordinance to include a provision which allows any manufacturer who meets the qualifications of this ordinance and who begins construction prior to July 1, 1980 and completes construction by July 1, 1981 to receive the 10-year, 100% tax credit currently authorized under Section 49 of the local Code. Mr. Dean seconded the motion, and it carried unanimously. Mr. Fleetwood requested that all final comments be submitted. Mr. Wright stated that he felt that the ordinance as amended covers all the recommendations made by the local Economic Development Commission. After due consideration, and upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners voted unanimously to adopt the ordinance as amended to include the grandfather clause, and to refer the amended ordinance to the county attorney for proper wording, and for final review of legal sufficiency. (See Attachment B for ordinance as adopted.)

March 11, 1980
Attachment AGLR/03-11-80
0480B*Mildred C. Butler, Clerk*
11:30 A.M.

COUNTY COMMISSIONERS OF CAROLINE COUNTY

Legislative Session 1980, Legislative Day No. _____

RESOLUTION NO.Introduced by Charles T. Dean, Sr., Commissioner

A RESOLUTION of the Board of County Commissioners of Caroline County for the purpose of authorizing County Commissioners of Caroline County pursuant to and in accordance with the provisions of the Maryland Industrial Development Financing Authority Act (as codified in article 41, sections 266J et seq., of the Annotated Code of Maryland (1957 edition, as amended)), (1) to borrow, as a limited obligation and not upon the full faith and credit or taxing powers of County Commissioners of Caroline County, a sum of money not in excess of \$510,000.00; (2) to lend the proceeds of such borrowing to Technitrol, Inc., a corporation organized and existing under the law of Pennsylvania, to be used to defray the cost of (a) constructing certain improvements on certain real property, and (b) acquiring certain machinery and equipment; (3) to execute any and all documents necessary to (a) effectuate and secure payment of such borrowing, (b) loan the proceeds thereof to Technitrol, Inc., and (c) effectuate such construction and acquisition; (4) to provide that the full faith and credit and taxing powers of County Commissioners of Caroline County not be deemed to be pledged hereby; and (5) to provide generally for determining various matters in connection with such borrowing, lending, acquisition or construction.

WHEREAS the provisions of article 41, sections 266J through 266CC of the Annotated Code of Maryland (1957 edition, as amended to date) (hereinafter referred to as "the MIDFA Act") create the Maryland Industrial Development

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Financing Authority (hereinafter referred to as "MIDFA"), and vest in it certain powers and duties in connection with the preservation and betterment of the economy of the State of Maryland; and

WHEREAS, section 266W of the MIDFA Act provides (1) that a municipality or county of the State of Maryland, notwithstanding the provisions of any charter and without in any event pledging its full faith and credit in support of a loan, is fully enabled and empowered to borrow money and execute a mortgage or other security instrument permitted thereby, as security for the purpose of defraying the cost of acquiring or constructing any industrial project approved by MIDFA; and (2) that the funds borrowed by the county or municipality shall be utilized in connection with a bona fide industrial project, as evidenced by a letter of intent or similar agreement between the prospective industrial project applicant and the municipality or county borrowing the money; and

WHEREAS, section 266WA of the MIDFA Act provides (1) that the industrial project applicant shall have the option of becoming the mortgagor in lieu of a county or municipality as provided under section 266W thereof, and (2) that, in the event that the industrial project applicant elects to become the mortgagor, the transaction shall take the form of a loan of the proceeds of the borrowing

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by the municipality or county to the industrial project applicant; and

WHEREAS, pursuant to the provisions of the MIDFA Act, County Commissioners of Caroline County (hereinafter referred to as "the County") have received such a letter of intent (hereinafter referred to as "the Letter of Intent") from Technitrol, Inc., a corporation organized and existing under the law of Pennsylvania (hereinafter referred to as "the Borrower"), as an "industrial project applicant" for purposes of the provisions of the MIDFA Act, requesting the County to participate in the financing of a certain industrial project to be located in Greensboro, Caroline County, Maryland, and described in the Letter of Intent, by borrowing a sum of money not in excess of Five Hundred Ten Thousand Dollars (\$510,000.00) from a "mortgagee" (as that term is defined by the provisions of the MIDFA Act) (hereinafter referred to as "the Mortgagee"); and

WHEREAS MIDFA has approved such industrial project (as described generally in the Letter of Intent, as aforesaid), as indicated by MIDFA's letter of commitment dated February 28, 1980, to the Borrower; and

WHEREAS, the County has determined, based upon the findings and determinations hereinafter set forth, that it is in the best interests of the citizens of Caroline County, Maryland, that the County participate in the fin-

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ancing of such industrial project (as described generally in the Letter of Intent, as aforesaid), in the manner hereinafter set forth,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CAROLINE COUNTY, PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS OF THE MIDFA ACT,

Section 1. That it is hereby found and determined as follows:

1.1. the financing of the acquisition and construction of the Industrial Project (as that term is hereinafter defined) will fulfill and accomplish the declared purpose of the MIDFA Act, which is to promote the expansion and diversification of industry, to avoid the relocation of industry from the State of Maryland, to increase employment, and to provide a larger taxable base for the economy of the State of Maryland, resulting in new and expanded industrial enterprises to provide enlarged opportunities for gainful employment by the people of Maryland, and thus to insure the preservation and betterment of the economy of the State of Maryland; and, accordingly, it is in the best interests of the citizens of Caroline County, Maryland, that the County participate in the financing of the acquisition of the Industrial Project;

1.2. the Industrial Project is an "industrial project", as that term is defined by the provisions of the

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MIDFA Act; and, as evidenced by the Letter of Intent, the Industrial Project is a "bona fide industrial project", as that term is used in the provisions of the MIDFA Act; and

1.3. MIDFA has approved the financing of the Industrial Project for purposes of the provisions of the MIDFA Act.

Section 2. That the County be and it is hereby fully authorized and empowered to borrow from the Mortgagee a sum of money not in excess of Five Hundred Ten Thousand Dollars (\$510,000.00) (hereinafter referred to as "the Loan"), to be applied to the acquisition and construction of the Industrial Project, upon the following terms:

2.1. As is more particularly set forth in the Letter of Intent, the Loan shall be made in two (2) parts, consisting of (1) that portion (hereinafter referred to as "the Real Estate Loan") to be used to finance the cost of that portion of the Industrial Project which consists of the Building (as that term is hereinafter defined), and (2) that portion (hereinafter referred to as "the Equipment Loan") to be used to finance the cost of that portion of the Industrial Project which consists of the Equipment (as that term is hereinafter defined).

2.2. The terms of the Real Estate Loan shall be as follows (together with such other terms not inconsistent with the following terms as are set forth in the provisions

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of the Loan Documents (as that term is hereinafter defined):

2.2.1. The principal amount of the Real Estate Loan shall not exceed the lesser of Two Hundred Eighty Thousand Dollars (\$280,000.00) or one hundred percent (100%) of the "cost of project" (as that term is defined by the provisions of the MIDFA Act) for the Building.

2.2.2. Interest on the Real Estate Loan shall be computed at a rate not in excess of the lesser of (a) one hundred sixty-seven (167) points below the Three- and Five-Year Government Securities Indexes in effect from time to time during the term of the Loan, adjusted monthly or quarterly as determined by the Mortgagee, or (b) ten and one-half percent (10 1/2%) per annum; provided, that anything contained in the foregoing provisions of this paragraph 2.2.2 to the contrary notwithstanding, (a) such interest shall be computed at a rate of not less than seven and one-half percent (7 1/2%) per annum, and (b) the Mortgagee shall be entitled during the term of the Loan to substitute for such adjustable rate of interest a fixed rate of interest not in excess of nine percent (9%) per annum. Interest shall be calculated on the basis of a 360-day year factor applied to actual days elapsed.

2.2.3. The term of the Real Estate Loan shall not exceed sixteen (16) years in length.

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2.3. The terms of the Equipment Loan shall be as follows (together with such other terms not inconsistent with the following terms as are set forth in the provisions of the Loan Documents):

2.3.1. The principal amount of the Equipment Loan shall not exceed the lesser of Two Hundred Thirty Thousand Dollars (\$230,000.00) or one hundred percent (100%) of the "cost of project" for the Equipment.

2.3.2. Interest on the Equipment Loan shall be computed at a rate not in excess of the lesser of (a) one hundred sixty-seven (167) points below the Three-and-Five-Year Government Securities Indexes in effect from time to time during the term of the Loan, adjusted monthly or quarterly as determined by the Mortgagee, or (b) ten and one-half percent (10 1/2%) per annum; provided, that anything contained in the foregoing provisions of this paragraph 2.3.2 to the contrary notwithstanding, (a) such interest shall be computed at a rate of not less than seven and one-half percent (7 1/2%) per annum, and (b) the Mortgagee shall be entitled during the term of the Loan to substitute for such adjustable rate of interest a fixed rate of interest not in excess of nine percent (9%) per annum. Interest shall be calculated on the basis of a 360-day year factor applied to actual days elapsed.

2.3.3. The term of the Equipment Loan shall not exceed sixteen (16) years in length.

Section 3. That the County lend the proceeds of the Loan to the Borrower for the purpose of (1) constructing (within the meaning of the MIDFA Act) on certain real property owned by the Borrower, located at Church Street and Cedar Lane, in Greensboro, Maryland, and more particularly described in the Letter of Intent (hereinafter referred to as "the Land"), certain "buildings and improvements" (as that term is used in the provisions of the MIDFA Act) thereon (herein referred to collectively as "the Building"), consisting generally of an addition containing 10,000 square feet of floor area, more or less, to a building now existing on the Land, for use by the Borrower for manufacturing, warehouse and office purposes, and (2) acquiring "machinery or equipment" (as that term is used in the provisions of the MIDFA Act) (herein referred to collectively as "the Equipment") to be used by the Borrower in its industrial or manufacturing operations (the Building and the Equipment being herein sometimes referred to collectively as "the Industrial Project").

Section 4. That, as described generally in the Letter of Intent and as contemplated by the provisions of the MIDFA Act,

4.1. the Loan shall be evidenced by the County's limited obligation promissory note (hereinafter referred to as "the Note") and secured by a MIDFA Financing Agree-

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ment (hereinafter referred to as "the Financing Agreement") pursuant to which the County shall assign to the Mortgagee all of the County's right, title and interest in and to a mortgage (as that term is defined by the provisions of the MIDFA Act) from the Borrower to the County covering the Industrial Project (hereinafter referred to as "the Mortgage"), together with such bonds, notes, guarantees, agreements or other credit instruments evidencing or securing the mortgage indebtedness as may be approved by the Board of County Commissioners of Caroline County (hereinafter referred to as "the Board") by administrative resolution, as hereinafter provided (which documents, together with the Loan Agreement (as that term is hereinafter defined) are herein sometimes referred to collectively as "the Loan Documents");

4.2. the Loan shall be repaid by the County solely from the revenue derived from payments to be made by the Borrower to the County pursuant to the provisions of a loan agreement by and between the County and the Borrower (herein referred to as "the Loan Agreement") and the other Loan Documents and from any other moneys made available to the County for such purpose;

4.3. the Borrower shall make payments under the Loan Agreement sufficient to pay (a) the principal of and interest on the Loan, (b) all taxes and payments in lieu

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of taxes relating to the Land, the Industrial Project (including the Building and the Equipment), and any other improvements on the Land, and (c) any expenses incurred by the County in connection with the administration of the Loan, all as they become due and payable;

4.4. any costs of acquiring the Industrial Project in excess of the proceeds of the Loan shall be paid by the Borrower; and

4.5. the Loan Documents shall be executed by the County without in any event pledging its full faith and credit.

Section 5. That the County shall not incur any direct or indirect liability or cost in connection with the Loan or the acquisition or construction of the Industrial Project; and that the Borrower shall pay all necessary costs incurred by or on behalf of the County in connection with the Loan (including the administration thereof) and the acquisition and construction of the Industrial Project (including, by way of example rather than of limitation, (a) all costs incurred in connection with the preparation of the Loan Documents and any other appropriate legal documents necessary to effectuate such proposed financing, acquisition and construction, (b) the fees of legal counsel to the County and to the Mortgagee, and (c) compensation to any other person (other than any fulltime

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employee of the County) performing services by or on behalf of the County in connection with the transactions contemplated by this Resolution, whether or not the proposed borrowing, lending, acquisition or construction are consummated).

Section 6. That in connection with the transactions contemplated by this Resolution, the President of the Board is hereby authorized and empowered on the County's behalf

6.1. to accept the Letter of Intent, in order to indicate the County's commitment to participate in the financing of the acquisition and construction of the Industrial Project;

6.2. to execute and deliver the Note, the Financing Agreement, the Loan Agreement, a No-Arbitrage Certificate of the County, and the other Loan Documents, all in such form, and containing such provisions, as shall be approved by the Board by administrative resolution, as hereinafter provided; and

6.3. to execute and deliver such other documents, instruments and certificates as are necessary or appropriate to consummate the borrowing of the Loan, the lending of the proceeds thereof and the acquisition and construction of the Industrial Project (including, by way of example rather than of limitation, any and all necessary financing statements).

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Section 7. That, notwithstanding anything contained in this Resolution or in any document authorized herein to be executed, and notwithstanding the execution and delivery of any such document, neither the County's full faith and credit nor its taxing powers shall be deemed to be pledged hereby; that the County shall at no time be required to exercise its taxing powers in order to implement the transactions authorized hereby; that nothing in the provisions of this Resolution shall be deemed in any way to create or constitute a debt of the County within the meaning of any constitutional, statutory or other debt-limitation provision, or to constitute any act or purpose other than that contemplated by the Act; and that neither the Loan nor the interest thereon shall ever (a) constitute an indebtedness or a charge against the County's general credit or taxing powers, within the meaning of any constitutional or charter provision or statutory limitation, or (b) constitute or give rise to any pecuniary liability of the County.

Section 8. That the provisions, form and substance of any and all documents and instruments to be executed or entered into by the County in connection with the transactions contemplated by this Resolution, other than customary closing certificates and documents, shall be approved by an administrative resolution adopted by the

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Board before the execution and delivery thereof by the appropriate officials of the County.

Section 9. That the President of the Board and the Administrative Assistant to the Board, for and on behalf of the County, be and they are hereby authorized, empowered and directed to do all things, execute and deliver all instruments, and take all other actions necessary to carry out the authority conferred by this Resolution.

Section 10. That this Resolution is adopted, and the Letter of Intent is to be accepted, as official action by the County for the purpose of materially inducing the Borrower to pursue the transactions described in the Letter of Intent.

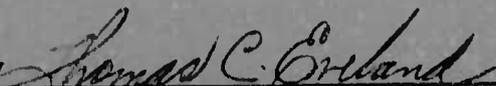
Section 11. That this Resolution shall take effect on the date of its adoption.

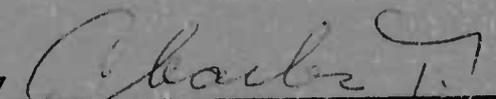
ADOPTED by the Board of County Commissioners of Caroline County, this 11th day of March, 1980.

ATTEST:


Leigh Sands, Clerk

COUNTY COMMISSIONERS OF CAROLINE COUNTY,

by  (SEAL)
Thomas C. Eveland,
Commissioner

by  (SEAL)
Charles T. Dean, Sr.,
Commissioner

by  (SEAL)
Harvey Fleetwood, President
Commissioner

March 11, 1980
Attachment B

AN ORDINANCE PROVIDING CERTAIN PROPERTY TAX
CREDITS FOR CERTAIN MANUFACTURERS

WHEREAS it is desirable to encourage and induce the establishment of new industries and the expansion of established industries, and

WHEREAS certain tax credits will provide such encouragement and inducement;
and

WHEREAS the enactment of an ordinance providing for such tax credits is authorized by the Annotated Code of Maryland, Article 81, Section 9C(q);

NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY:

MANUFACTURERS' TAX CREDITS:

(a) The purpose of this ordinance is to encourage and induce the acquisition, construction, repair, replacement, expansion, growth, and development of new and established manufacturing, fabricating, assembling, processing, and distributing factories and plants in Caroline County, by granting mandatory tax credits applicable to Caroline County real property taxes on the increased assessable value resulting from such construction, repair, replacement, expansion, growth, and development, or on the assessed value of newly acquired real property.

(b) The credit herein provided shall be equal to 100% of the real property tax attributable to the increased assessable value resulting from construction, repair, replacement, expansion, growth, and development, or attributable to the assessed value of newly acquired real property. It shall apply to real property tax payable each year for a period of five years beginning on January 1 or July 1, whichever comes first, following the date of completion of any construction, repair, replacement, expansion, growth, or development of real property, or following the date of acquisition of real property for the aforesaid purposes.

(c) Notwithstanding any other provisions in this ordinance, the credit shall be granted only if the assessed value of the construction, repair, replacement, expansion, growth, or development of the real property, or if the assessed value of the newly acquired real property for which the credit is sought, is greater than \$50,000 and if the manufacturer by reason of said improvements or acquisition, creates 15 or more additional positions and employs 15 or more additional employees at an annual aggregate payroll for said 15 or more additional employees of not less than \$110,000.

(d) Credits under this Ordinance shall be granted only following application by the taxpayer and approval by the County Commissioners of Caroline County, who shall act on any application within 30 days of its submission to their Clerk.

KENT, OGLETREE
& THORNTON
ATTORNEYS-AT-LAW
118 MARKET ST.
DENTON, MD. 21628
TEL. 479-2570

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A credit granted on an application submitted not later than sixty days from the date of completion of the improvement, or from the date of the acquisition, shall apply to taxes payable on January 1 or July 1, whichever comes first, next following the said date of completion or acquisition. A credit granted on an application submitted more than sixty days after the completion of the improvement or after the date of acquisition, shall apply only to taxes payable on January 1 or July 1, whichever comes first, next following the date of submission of the application. The date of acquisition shall be the date of the execution of the deed or lease. The date of submission shall be the date on which the application is received by the Clerk. In any event a credit based on any one improvement or acquisition shall terminate five years from January 1 or July 1, whichever comes first, next following the date of completion of the improvement or the date of acquisition, except as provided in paragraph (i) below.

(e) Property leased to a manufacturer shall qualify for the tax credit if all other requirements of this Ordinance are met. The application for a credit relating to such leased property shall be executed by the lessor and by the lessee, and shall be accompanied by an affidavit or other proof acceptable to the County Commissioners that the lessee, pursuant to the terms of the lease, is liable for county real property taxes.

(f) All applications shall be on a form to be supplied by the County Commissioners. The information furnished on the application form shall be under oath and shall include a statement that to the best knowledge, information, and belief of the applicant the requirements of this Ordinance will be met throughout the period for which the credit is sought.

(g) The taxpayer, or the lessee in the case of leased property, must certify to the County Commissioners, during the month of May of each year following the grant of the credit, that the prerequisites for the grant of the credit continue to be met. In the absence of such certification, the credit will cease as of July 1 next following said month of May.

(h) The credits granted hereunder shall be transferrable with a change in ownership to another manufacturer.

(i) Applicants who meet the requirements of this Ordinance and who have begun construction, repair, replacement, expansion, growth, or development of new or established manufacturing, fabricating, assembling, processing, or distributing factories and plants in Caroline County on or before June 30, 1980, and have completed said construction, repair, replacement, expansion, growth, or development on or before June 30, 1981, shall be entitled to a credit for a period of ten years

from the date of completion of the improvement.

The provisions of this Ordinance shall not be applicable to manufacturers exempted from taxation under Section 49, Code of Public Local Laws of Caroline County.

The provisions of this Ordinance shall be effective July 1, 1980.

Adopted on this 11th day of March, 1980.

Harvey Fleetwood

Harvey Fleetwood,
President

Thomas C. Eveland

Thomas C. Eveland

Charles T. Dean, Sr.

Charles T. Dean, Sr.

Leigh Sands

Leigh Sands,
Clerk

STATE OF MARYLAND)
CAROLINE COUNTY) SS

FILED FOR RECORD

BY *3-28* CLERK

ON *3-19-1980* AM

FILED RECORDS DIVISION

BY *661* ROOM *221* OFF OF THE

Caroline Co. Courthouse

BOOKS FOR THE COUNTY AT DAY END

Michael V. Butler

RECORDING FEE \$ *n/c*

from the date of completion of the improvement.

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Beigh Sands

Beigh Sands,
Clerk

STATE OF MARYLAND)
CAROLINE COUNTY) SS

FILED FOR RECORD

At 3:38 o'clock A M

On 3-19-1980 And

DULY RECORDED IN LIBER MCB

NO. 001 FOLIO 221 ONE OF THE

Caroline Co. Ordinance RECORD
BOOKS FOR THE COUNTY AFORESAID

Mildred C. Butler CLERK

RECORDING FEE \$ n/c.

KENT, OGLETREE
& THORNTON
ATTORNEYS-AT-LAW
118 MARKET ST.
DENTON, MD. 21629
TEL. 479-2570

BOOK 001 223

Mr. Fleetwood read aloud the following statement:

The County Commissioners are in receipt of correspondence concerning the appointment of Mr. Michael Hollick to the Economic Development Commission, who as a newspaper representative may be given unfair advantage over other members of the media.

Upon advice of our attorney, we would like to go on record to notify the E.D.C. that all matters discussed in "Closed Sessions" should be given confidential consideration.

At 10:15 a.m., as advertised, the Commissioners held a bid opening for proposal #CC-PW-21280, concrete and steel reinforcing rods. The following bids received were opened, read aloud, and recorded:

STEEL

<u>FIRM</u>	<u>STEEL BASE PRICE</u>	<u>ALT. #1</u>	<u>ALT. #2</u>	<u>ALT. #3</u>	<u>ALT. #4</u>
Boulevard Sales Corp. Elkridge, Md.	\$22.25 cwt. 23.95 cwt.				
Salisbury Steel Salisbury, Md.	.1875 per ft. .2839 per ft.	.1875	.1875	.2839	.2839
Lewis Steel Products Salisbury, Md.	.16 per ft. .2475 per ft.	.16	.16	.2475	.2475
U.L. Harman, Inc. Marydel, Md.	.1479 per ft. .2340 per ft.	.1479	.1479 plus mkt. inc.	.2340	.2340 plus mkt. inc.
Eastern Shore Steel Co. Salisbury, Md.	24.65 cwt. 23.80 cwt.	25.15	24.15	24.30	23.85
Easton Steel Service Easton, Md.	.14 per ft. .22 per ft.	.14	.14	.22	.22

CONCRETE

<u>FIRM</u>	<u>CONCRETE BASE PRICE</u>	<u>ALT. 1</u>	<u>ALT. 2</u>
1. R. B. Baker & Sons, Inc. Queenstown, Md.	\$37.75 cu. yd.	37.50	37.75
2. U. L. Harman, Inc. Marydel, Md.	38.95 cu. yd.	38.95	38.95
3. Tree Mix Concrete Cambridge, Md.	41.50 cu. yd.	41.50	41.50

The Commissioners have taken the bids under advisement.

At 10:30 a.m., as advertised, the Commissioners held a bid opening for proposal #CC-PW-2780, wheelchair ramp and doors. The following bid, which was the only one submitted, was opened, read aloud, and recorded:

WHEELCHAIR RAMP & DOORS

<u>FIRM</u>	<u>BASE PRICE</u>	<u>ALT. #1</u>	<u>ALT. #2</u>	<u>ALT. #3</u>	<u>ALT. #4</u>
Nuttle Lumber Co. Denton, Md.	\$13,669.00	100.00	100.00	400.00	400.00

The Commissioners have taken the bid under advisement.

The Commissioners adjourned their meeting to sit as the County Roads Board.

After adjourning the meeting of the County Roads Board, the meeting of the County Commissioners reconvened.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners voted unanimously to accept the bid of Accurate Industries for bid proposal #CC-SW-12779, compactor and containers, which was the lowest qualified bid submitted.

With the full consent of Mr. Eveland and Mr. Dean, President Fleetwood provided the signature of authority on a contract with J. R. McCrone, Inc., low bidder, for architectural services for the Choptank Marina and Greensboro boat ramp, bid proposal #CC-PR-121879. McCrone was previously awarded the bid, but no contract had been signed.

The Commissioners met with Robert Schreiber, Thomas Trice, and Frank Zeigler, judges of the Orphan's Court, who requested a salary increase from \$25 to \$30 weekly and an additional \$10 a week for expenses (no expense money is currently received). Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners agreed to take their request under consideration.

After a luncheon recess, the meeting of the Commissioners reconvened at 1:30 p.m.

The Commissioners met with Kristi Cliff, Section 8 Program Administrator for the Town of Denton, who reviewed the existing low-income housing program and described lower and middle income housing shortages which she has encountered throughout this county. After her presentation, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, agreed unanimously to send a letter to the Department of Economic and Community Development which states that the Commissioners endorse the implementation of the Section 8 moderate income housing rehabilitation program in Caroline County.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously approved and signed a resolution (see Attachment A) which authorizes the County to borrow funds up to \$510,000.00 to lend to Technitrol, Inc., for their industrial expansion project. The Commissioners stated their intent to participate in this loan process, which is made under the auspices of the Maryland Industrial Development Financing Authority (MIDFA), in the minutes of February 11, 1980. The full faith and credit of the County is not deemed to be pledged by their participation in this project.

At 2 p.m., as advertised, the Commissioners held a bid opening for the renovation of and addition to the Caroline County detention facility, Gay Street, Denton, proposal #7826. The following bids received were opened, read aloud, and recorded:

<u>CONTRACTOR</u>	<u>BASE BID</u>	<u>ALT. #1</u>	<u>ALT. #2</u>	<u>ALT. #3</u>	<u>ALT. #4</u>	<u>ALT. #5</u>
W. B. Venables & Sons, Inc. Laurel, Del.	\$2,054,000	-107,400	-2,250	N.CH.	+4,400	N.CH.
Charles E. Brohawn & Bros, Inc. Cambridge, Md.	\$2,041,121	-113,000	-2,500	N.CH.	+3,100	-2,200

(Continued on next page)

CONTRACTOR	BASE BID	ALT. #1	ALT. #2	ALT. #3	ALT. #4	ALT. #5
Pettina Ro Construction Co., Inc. Wilmington, Del.	\$2,179,000	-106,000	-3,000	-38,800	+4,000	-1,000
J. Roland Dashiell & Sons, Inc. Salisbury, Md.	\$1,901,901	-116,400	-2,300	+21,300	+3,000	- 300.

The Commissioners have referred the bids to the architect and staff for evaluation.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners voted unanimously to accept the low bid of R. B. Baker & Sons, Inc. in the amount of \$37.75 cu. yd. for project #CC-PW-21280A, concrete and steel reinforcing rod (this bid for concrete only), and to reject all other bids.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners voted unanimously to accept the low bid of Easton Steel Service, Inc., in the amount of \$.14/.22 per ft. for project #CC-PW-21280B, concrete and steel reinforcing rod (this bid for steel only), and to reject all other bids.

At 3:30 p.m., the Commissioners met with Mike Kilpatrick and Peter Johnston from the Department of Economic and Community Development, who discussed a new project sponsored by the U. S. Department of Agriculture through the Farmers Home Administration which will design strategies for rural development investments. At the conclusion of their presentation, Mr. Dean made a motion to make available to the project administrator the information necessary to prepare a profile of Caroline County to be used in developing funding strategies. The Commissioners designated County Planner, Alan Visintainer, as the contact person for this project.

By unanimous consent, the Commissioners agreed to send letters to the judges of the Orphans Court which state that the Commissioners have considered their request for expense money and a salary increase and will defer decision on the matter until it can be introduced through the proper legislative channels at the appropriate time. (It is too late for the 1980 General Assembly to consider this request).

By unanimous consent, the Commissioners approved and signed a proclamation which declares April 7-13, 1980 as "Beautification Week in Caroline County."

The Commissioners requested that their Clerk begin mailing out copies of the proclamation accompanied by a brief cover letter to clubs, organizations and agencies. The proclamation will be reintroduced at the meeting of March 18th for maximum publicity by the news media.

There being no further business, the meeting was adjourned.

FILED FOR RECORD
At 2:02 o'clock P.M.
On 5-8-1980 And
DULY RECORDED IN LIBER 171 C B
NO. 201 FOLIO 227 ONE OF THE
County Com. Ordinance RECORD
BOOKS FOR THE COUNTY AFORESAID
Mildred C. Battle CLERK
RECORDING FEE \$ N/C

Leigh Sands
Leigh Sands, Clerk

March 18, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Adm.

Mr. Dean made a motion to amend the minutes of the previous regular meeting of March 11, 1980 as follows:

BOOK 001 227

Paragraph seven - Public Hearing relative to adoption of Manufacturer's tax credit ordinance - Delete the words "and is in operation" from the following sentence: "Mr. Eveland then made a formal motion to amend the (amended) ordinance to include a provision which allows any manufacturer who meets the qualifications of this ordinance and who begins construction and is in operation by July 1, 1981 to receive the 10-year, 100% tax credit currently authorized under Section 49 of the local Code."

Mr. Eveland seconded the motion and it carried unanimously. The minutes of March 11, 1980, as amended, will be recorded in the office of the Clerk of Circuit Court.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following were approved for payment: Vouchers 9425 - 9466; payroll checks 13872 - 13969.

Following a presentation by Victoria Goldsborough, county recreation leader, and 4 students from Riverview Middle School, the Commissioners unanimously approved and signed a proclamation which declares March 24-31, 1980 as "Caroline County Youth Commission Week."

At 10 a.m., as advertised, the Commissioners held a public hearing relative to the adoption of the following ordinance:

AN ORDINANCE TO BE KNOWN AS THE CAROLINE COUNTY SUBDIVISION REGULATIONS; STATING GENERAL PROVISIONS; DEFINING TERMS; STATING PROCEDURES AND REQUIREMENTS FOR MAJOR SUBDIVISIONS; STATING REQUIRED IMPROVEMENTS FOR SUBDIVISIONS; PROVIDING FOR SUBDIVISION DESIGN STANDARDS; PROVIDING FOR ADEQUATE FACILITIES REVIEW; STATING PROCEDURES AND REQUIREMENTS FOR OTHER DIVISIONS OF PROPERTY; AND PROVIDING FOR AN EFFECTIVE DATE.

Carl Thornton, Codes Administrator, read aloud a letter dated March 18, 1980, from Fred Gleockler, Jr., which requests that Sections 111-6 and V-6 be amended to state that central water and sewer in minor subdivisions will not be required if the lots meet health department standards for individual systems. Alan Visintainer, County Planner, commented that he felt the language in these sections was already sufficiently clear, but that the amendments requested by Mr. Gleockler were acceptable, that they would not change the substance of the sections. Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners voted unanimously to incorporate into the ordinance under consideration the amendments to Section 111-6 and V-6 which were requested by Mr. Gleockler. Harold Harding commended the Planning and Zoning Commission, Mr. Visintainer, and the Commissioners on the effort put into the ordinance. Mr. Visintainer stated that the recommendations made by the Planning Commission have been incorporated into the proposed ordinance and that the ordinance comes to the Commissioners with the final recommendations of the Planning Commission that it be adopted. Mr. Fleetwood requested comments and questions from the audience; none were received. Discussion followed on various sections of the ordinance. Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously agreed to delete from Section 111-1(2) the words "and not directory," because they are contradictory to the intent of the section. Mr. Eveland suggested that a copy of this ordinance and all succeeding ordinances be kept on file for public inspection at the county headquarters library and branch. Mr. Fleetwood and Mr. Dean concurred with this suggestion. Gary Schoonover, speaking on behalf of the Farm Bureau, commended the Planning Commission and the Commissioners on their forward-looking attitude and on the efforts involved in composing the ordinance. Mr. Fleetwood again requested comments or questions from the audience; none were received. Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously adopted and so signed the ordinance, as amended. (See Attachment B.)

The Commissioners met with Laura L. Katz, State Coordinator for the National Council on Crime and Delinquency, and Marianna I. Burt, field representative, to discuss juvenile justice issues, existing resources and program development. Kathy Phelan, from the Social



March 18, 1980
Attachment A

COUNTY COMMISSIONERS OF CAROLINE COUNTY

POST OFFICE BOX 207
DENTON, MARYLAND 21629
TELEPHONE 301 - 479-0660

COMMISSIONERS
HARVEY FLEETWOOD, PRESIDENT
CHARLES T. DEAN, SR.
THOMAS C. EVELAND

EDWIN G. RICHARDS
COUNTY ADMINISTRATOR

ROLAND C. KENT
ATTORNEY

LEIGH SANDS
CLERK

RESOLUTION

WHEREAS, Caroline County, Maryland has in its employ certain appointed personnel, specifically The County Administrator, The Planner/Engineer, The Roads Engineer, The Clerk to the County Commissioners; and

WHEREAS, said employees are and will be rendering valuable services to Caroline County, and

WHEREAS, Caroline County has considered the establishment of a Deferred Compensation Plan for the said employees made available to Caroline County and to said employees by the International City Management Association Retirement Corporation; and

WHEREAS, said employees often are unable to acquire retirement security under other existing and available retirement plans due to the contingencies of employment mobility; and

WHEREAS, Caroline County receives benefits under said plans by being able to assure reasonable retirement security to said employees, by being more able to attract competent personnel to its service, and by increasing its flexibility in personnel management through elimination of the need for continued employment for the sole purpose of allowing an employee to qualify for retirement benefits.

NOW, THEREFORE BE IT RESOLVED that Caroline County, Maryland establish said Deferred Compensation Plan for said employees and hereby authorizes its County Administrator to execute the Deferred Compensation Plan with the International City Management Association Retirement Corporation, attached hereto as Appendix A; and

IT IS FURTHER RESOLVED that the County Administrator may on behalf of Caroline County, execute all Joinder Agreements with said employees and other eligible officials and officers, which are necessary for said persons participation in the Plan, an example



COUNTY COMMISSIONERS OF CAROLINE COUNTY

POST OFFICE BOX 207
DENTON, MARYLAND 21629
TELEPHONE 301 - 479-0660

COMMISSIONERS
HARVEY FLEETWOOD, PRESIDENT
CHARLES T. DEAN, SR.
THOMAS C. EVELAND

EDWIN G. RICHARDS
COUNTY ADMINISTRATOR

ROLAND C. KENT
ATTORNEY

LEIGH SANDS
CLERK

of which appears at Appendix B, except that any Joinder Agreement for said designated official shall be executed by the President of the County Commissioners.

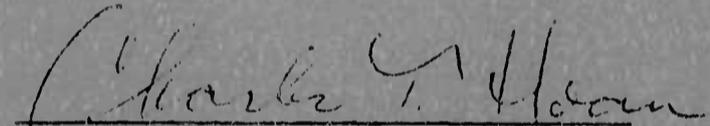
ADOPTED: March 18, 1980

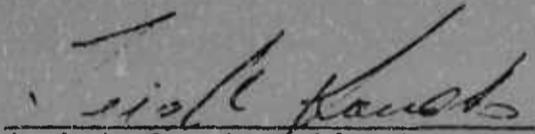
COUNTY COMMISSIONERS OF
CAROLINE COUNTY

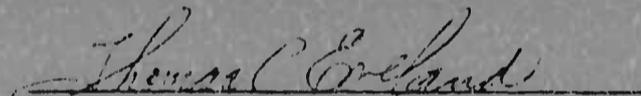
SEAL


Harvey Fleetwood, President

ATTEST:


Charles T. Dean, Sr.


Leigh Sands, Clerk


Thomas C. Eveland



COUNTY COMMISSIONERS OF CAROLINE COUNTY

POST OFFICE BOX 207

DENTON, MARYLAND 21629

TELEPHONE 301 - 479-0660

COMMISSIONERS

HARVEY FLEETWOOD, PRESIDENT

CHARLES T. DEAN, SR.

THOMAS C. EVELAND

EDWIN G. RICHARDS
COUNTY ADMINISTRATOR

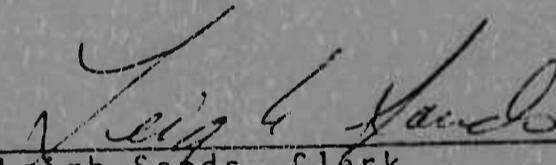
ROLAND C. KENT
ATTORNEY

LEIGH SANDS
CLERK

CERTIFICATION

I, Leigh Sands, Clerk to the County Commissioners of Caroline County, Maryland, do hereby certify that the attached resolution, proposed by Commissioner Charles T. Dean, Sr. and seconded by Commissioner Thomas C. Eveland, was duly passed and unanimously adopted by the County Commissioners of Caroline County, Maryland at a regular meeting thereof assembled this 18th day of March, 1980.

SEAL


Leigh Sands, Clerk

March 18, 1980
ATTACHMENT B

CAROLINE COUNTY
SUBDIVISION REGULATIONS

AN ORDINANCE TO BE KNOWN AS THE CAROLINE COUNTY SUBDIVISION REGULATIONS; STATING GENERAL PROVISIONS; DEFINING TERMS; STATING PROCEDURES AND REQUIREMENTS FOR MINOR SUBDIVISIONS; STATING PROCEDURES AND REQUIREMENTS FOR MAJOR SUBDIVISIONS; STATING REQUIRED IMPROVEMENTS FOR SUBDIVISIONS; PROVIDING FOR SUBDIVISION DESIGN STANDARDS; PROVIDING FOR ADEQUATE FACILITIES REVIEW; STATING PROCEDURES AND REQUIREMENTS FOR OTHER DIVISIONS OF PROPERTY; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED AND ENACTED BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY, MARYLAND, that under the authority of Article 66B, Annotated Code of Maryland, the attached Ordinance is hereby adopted.

This Ordinance shall be effective immediately upon adoption.

PASSED AND DULY ADOPTED this 18th day of March, 1980.

COUNTY COMMISSIONERS OF CAROLINE
COUNTY

Harvey Fleetwood
Harvey Fleetwood, President

Thomas C. Eveland
Thomas C. Eveland, Member

ATTEST:

Leigh Sands
Leigh Sands, Clerk

Charles T. Dean
Charles T. Dean, Member

Services Department and Ruth Mink, from the Board of Education office, had also been invited and were in attendance. After attending a meeting of the Interagency Council, as recommended by Ms. Phelan and Ms. Mink, Ms. Katz will report back to the Commissioners in regard to further plans or programs which she feels are needed in the County.

After a luncheon recess, the County Commissioners reconvened their meeting at 1 p.m.

Mr. Fleetwood presented years-of-service recognition awards to the following County employees: 2 years - Kenneth Bennett, Clezel Bell, Emerson Farley, Betsy Krempasky, James Lambert, Boston Lister, Leigh Sands, Alan Visintainer; 5 years - Fred Brummell, Herman Cooper, James Magrogan, Barbara Spicher; 15 years - Freda Lord; Retirement - John A. Tinley, 20 years, and Joseph C. Tinley, 25 years.

The Commissioners discussed a letter received from the newly formed Mayors Council, who requested a special meeting with the Commissioners in regard to agricultural land preservation. By unanimous consent, the Commissioners agreed to send a letter of reply stating that although the open meeting laws of Maryland proscribed a special meeting of that sort, the Commissioners would be glad to hear their comments in open session on a regular meeting day.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners voted unanimously to accept the group life insurance proposal for County employees (and for County elected officials) as submitted by Spicer Insurance Center for Insurance Company of North America (INA), a proposal which meets all the requirements set by the Commissioners, and which provides life insurance coverage at the rate of \$.53 per \$1000 of coverage, the lowest rate submitted. Mr. Richards recommended adding accidental death and dismemberment coverage at \$.05 per \$1000 of coverage as a good investment for the County and an additional benefit for County employees, and the Commissioners concurred with his recommendation.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously approved and signed a resolution establishing a deferred compensation plan for certain appointed personnel through the International City Management Association Retirement Corporation (ICMA). (See Attachment A.)

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners voted unanimously to fund the following 2 new temporary positions: a) truck driver/operator for garbage truck - Public Works Department and b) animal control assistant - Permits and Inspection Department. Until the positions are converted to budgeted positions in FY'81, revenue sharing funds will be used to pay these employees.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously approved and signed forms requesting State participation in the FY 1980-81 mosquito control program on an equal match basis.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously approved "Supplemental Watershed Work Plan Agreement No. 19" with the Henderson Public Drainage Association and the U. S. Department of Agriculture. Mr. Fleetwood provided the signature of authority.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved the new manager appointments for 1980 for 60 public drainage associations.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners voted unanimously to reject the one bid submitted for proposal #CC-PW-2780, Courthouse wheelchair ramp/front entrance doors, and to reconsider the direction they wish to take with the project.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners authorized the publication of an invitation-to-bid on a 1980 4-wheel drive pickup truck, which will be used in the Johnsongrass program. The cost of the truck will be shared equally with the Maryland Department of Agriculture.

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Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized the publication of an invitation-to-bid on storm windows for the Health Center Building on Franklin Street, Denton.

By unanimous consent, the Commissioners denied a request submitted by Caroline Health Services, Inc. for a waiver of county building permit fees in the amount of \$170.00. The original County contribution in the amount of \$5,000 was designated to cover the preliminary cost of the facility, a category which includes permit fees.

By unanimous consent, the Commissioners authorized an invitation-to-bid on a new truck for the animal control program, the cost of which will be included in the FY'81 budget. The truck now in use has logged approximately 100,000 miles and is in need of \$900.00 in repairs.

Mr. Richards briefly reviewed a proposal floor plan for the State multi-use center in Denton.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved the advertisement of a public hearing to be held on April 1, 1980 at 3:30 p.m., with the County Commissioners sitting as the Board of Estimates for the purpose of appropriating money for the jail.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously authorized Edwin Richards and Alan Visintainer to make preparations for entering into a contract with J. Roland Dashiell & Sons, Inc., apparent lowest qualified bidder, for the renovation of and additions to the Caroline County detention facility. (The bid cannot be formally awarded until April 1, 1980.)

The County Commissioners adjourned to sit as the Board of Health. Members of the Caroline Department staff met with the Commissioners to present their preliminary FY 1980-81 budget request (the gross County requirement was set at \$203,491.00), and to discuss program plans and accomplishments. A more detailed account of this meeting can be found in the Board of Health minutes of this date.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved a letter of intent from Technitrol, Inc. regarding their expansion loan from MIDFA, and signed a statement of acceptance of the letter of intent pursuant to their resolution of March 11, 1980.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously approved the release of the following check drawn against the contingency fund: \$497.00 - Spicer Insurance Agency - Insurance premium for Federalsburg library.

The meeting was adjourned at 4:30 p.m.

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At 8 p.m., the Commissioners met with the Caroline County Firemen's Association to listen to their preliminary FY' 1980-81 budget presentation. With the exception of Marydel, all the fire companies were represented. Owen Wise, President of the Association, prefaced his budget commentary with the request that replacement and maintenance of radio equipment not be carried in the Association's budget, that perhaps this expenditure would be more appropriately listed in the Central Alarm budget. Mr. Wise then displayed essential pieces of "turn out gear" and firetruck equipment, describing their purpose, and listing their cost. The following budget was submitted (a formal budget, including justification will also be submitted):

FY' 1980-81

- | | |
|--|--------------|
| (1) Six Fire Companies (Federalsburg, Denton, Preston, Ridgely, Greensboro, Goldsboro) - \$15,000 each | \$ 90,000.00 |
| (2) Marydel Fire Company | 7,500.00 |

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(3) Queen Anne-Hillsboro Fire Company	5,000.00
(4) Four Ambulance Companies (Denton, Federalburg, Greensboro, Preston) - \$4,680.00 each	<u>18,720.00</u>
	\$121,220.00

The Commissioners complimented Mr. Wise on an excellent presentation and expressed their appreciation of the competent and devoted public service rendered by the volunteer firemen and ambulance crews.

There being no further business, the meeting of the County Commissioners adjourned.

Leigh Sands
Leigh Sands, Clerk

March 25, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of March 18, 1980 were approved. Vouchers 9467 - 9518 were approved for payment. Youth Commission payroll checks 939 - 964 were approved for release.

Jim Hannawald, District Conservationist, provided an in-depth explanation of Supplemental Watershed Work Plan Agreement No. 19 between Henderson Public Drainage Association, the County Commissioners, and the U. S. Department of Agriculture.

Mr. Hannawald also described progress being made in the reactivation of the Resource Conservation and Development Council, and informed the Commissioners of an important organizational meeting to be held at 7:30 p.m. on April 9th. at the Maryland National Bank, Easton.

In response to a request from Emory Dobson, and upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners agreed to continue their annual sponsorship of Martinak Day in an amount not to exceed \$500. The funds will be contributed as a direct appropriation from the Economic Development account.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners agreed to reimburse Russell D. Thompson, Harmony, from the dog license fund in the amount of \$20 for the loss of one pig killed by dogs.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, President Fleetwood was authorized to provide the signature of authority on a contract with Accurate Industries, Inc., Williamstown, New Jersey, in the total amount of \$21,592.00 for one model #550 compactor, and one 42-cu.yard compaction container capable of 100,000 lbs. pressure, both to be delivered on or before July 15, 1980. The contract was duly signed and returned to County Planner, Alan Visintainer, for final processing.

With the full consent of Mr. Eveland and Mr. Dean, President Fleetwood provided the signature of authority on an application for federal assistance under the Coastal Energy Impact Program for the "Economic and Environmental Analysis of Solid Waste Incineration," as prepared by Mr. Visintainer.

At 10 a.m., as advertised, the County Commissioners held a public hearing relative to petitions 80-1, 80-2, 80-3 (2 farms), and 80-4, for the establishment of agricultural preservation districts, as authorized by the Caroline County Agricultural Land Preservation Ordinance. Mr. Visintainer read aloud the notice of public hearing, and the notice which was sent to property owners of all adjoining districts. Mr. Visintainer elaborated on the agricultural land preservation program, its background, purpose, and criteria for evaluating petitions. Copies of the March 3, 1980 minutes of the Agricultural Land Preservation Advisory Board and the March 12, 1980 minutes of the Planning and Zoning Commission, both of which fully recommend for approval petitions 80-1 - 80-4, were circulated. Mr. Visintainer read aloud a letter from Clarence Stull and other town mayors which requested that the Commissioners defer decision on the petitions for 30 days in order to allow the towns to update their comprehensive 10-year plans. Mr. Visintainer read aloud a letter from the Commissioners of Goldsboro which stated their opposition to the adoption of the agricultural land preservation ordinance, on which Mr. Visintainer commented that the petitions, not the ordinance, were being evaluated in public hearing. Mr. Visintainer orally presented background material from the Comprehensive Water and Sewer Plan, and concluded his introduction with a 10-item chronology of the Plan's development and adoption, including the participation by the Towns.

Mr. Fleetwood stated that prior to reviewing the individual petitions, the Commissioners would accept general comments and questions from the floor.

Joe Hendricks, Ridgely town commissioner, stated that he agreed with Mr. Visintainer's presentation, but that the towns had no way of realizing such an ordinance would come to pass and therefore could not consider its consequences at the time of the preparation of their 10-year plans. He requested, therefore, that the Commissioners defer decision on the petitions for 30 days in order to allow the towns to update their 10-year plans.

The Commissioners conferred briefly with one another in open session. The presence of County Attorney, Ron Kent, was requested by the Commissioners.

Mr. Fleetwood restated that only petitions 80-1 - 80-4 were before the Commissioners for acceptance or rejection.

Robert Jarrell, speaking as attorney for the Town of Greensboro, stated that he feared the establishment of preservation districts closely surrounding the town would force development outside the town, thereby creating a pattern of development which would subvert the recently adopted Subdivision Rules and Regulations.

Mr. Jarrell suggested that perhaps districts could be prohibited within a mile or half-mile of town boundaries. Mr. Visintainer responded that he opposed stronger zoning laws which would concentrate development in such a manner.

James Schiff, who owns several farms adjoining Greensboro, stated that approximately 1000 acres of his land north and south of the town is and would continue to be available for development, but that his livestock operation west of the town would probably be considered for preservation.

James Schoonover stated that he resented attempts by the Towns to influence the future of privately owned farms.

Edgar Harman stated that he felt the establishment of the preservation districts was probably compatible with 10-year planning efforts, since the farms consigned to preservation districts would not be available for development purposes.

Mr. Visintainer encouraged all the Towns to continue to review and consider their 10-year plans and revise them so needed, that the County staff assistance would be available. He added that none of the petitions under scrutiny at this hearing would have a significant effect on the towns.

Carol Stockley, Mayor of Denton, stated that Denton officials would like to revise their plan.

As authorized by Article 76A, Section 11(a)(6) of the Annotated Code, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, unanimously agreed to adjourn the meeting into closed session to confer with their attorney.

In open session, County Attorney, Ron Kent, presented the Commissioners' sentiments, as follows:

- 1) that the petitioners deserve a prompt ruling, that the Commissioners were morally, if not legally, obligated to give them a verdict within a reasonable period of time;
- 2) that nothing could be accomplished by deferring decision on the petitions for 30 days as requested earlier in the hearing by officials of several of the towns.

Mr. Fleetwood added that even if the petitions were approved by the County, two more steps were required for formal establishment - approval by the State Foundation and once again by the County.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners closed the floor to general comments and took under consideration Petition No. 80-1, submitted by William Norwood and Florence L. Collins for 143.9 acres. After a presentation of the particulars of the petition by Mr. Visintainer, Mr. Fleetwood called for comments; none were received. Mr. Dean moved that the County Commissioners recommend approval of Petition No. 80-1 to the Maryland Agricultural Land Preservation Foundation, based on the recommendations for approval by the Advisory Board and Planning Commission, and upon a finding that it meets the qualifying criteria. Mr. Eveland seconded the motion and it carried unanimously.

Mr. Visintainer presented for the Commissioners' consideration the particulars of Petition No. 80-2 submitted by Charles T., Sr. and Nellie J. Dean for 335.82 acres. Mr. Fleetwood asked Mr. Dean to absent himself from the room and abstain from voting on this petition, which he did. Mr. Fleetwood called for comments; none were received. Mr. Eveland moved that the County Commissioners recommend approval of Petition No. 80-2 to the Maryland Agricultural Land Preservation Foundation, based on the recommendations for approval by the Advisory Board and Planning Commission, and upon a finding that it meets the qualifying criteria. Mr. Fleetwood seconded the motion, and it so carried.

Mr. Visintainer presented for the Commissioners' consideration the particulars of Petition No. 80-3 submitted by Gary L. Schoonover for 108.25 acres, and Cool Springs Farm Ltd. (James W. and Helen A. Schoonover) for 291.666 acres. Mr. Visintainer read aloud an excerpt from a letter received from the Greensboro Businessmen's Association which stated their opposition to anything which would halt the progress of the towns. Comments were made by an engineering consultant retained by the Town of Greensboro concerning the status of the town's water system, especially as it related to future housing developments. Mr. Fleetwood called for any further comments; none were received. Mr. Eveland moved that the County Commissioners recommend approval of Petition No. 80-3 to the Maryland Agricultural Land Preservation Foundation, based on the recommendations for approval by the Advisory Board and Planning Commission, and upon a finding that it meets the qualifying criteria. Mr. Dean seconded the motion and it carried unanimously.

Mr. Visintainer presented for the Commissioners' consideration the particulars of Petition No. 80-4 submitted by Mary Ann and Quentin R. Walsh for 261.5 acres. Mr. Fleetwood called for comments; none were received. Mr. Dean made a motion that the County Commissioners recommend approval of Petition No. 80-4 to the Maryland Agricultural Land Preservation Foundation, based on the recommendations for approval by the Advisory Board and Planning Commission, and upon a finding that it meets the qualifying criteria. Mr. Eveland seconded the motion and it carried unanimously.

The preceding petitions will now be submitted to the Maryland Agricultural Land Preservation Foundation for their review.

Mr. Dean stated for the record that he has never attempted to influence the decision of the other Commissioners in any way regarding any of the petitions. Mr. Fleetwood and Mr. Eveland corroborated his statement.

By unanimous consent, the Commissioners adjourned to meet as the County Roads Board.

At 1:30 p.m. the meeting of the County Commissioners reconvened.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was approved for release: \$109.88 - Budget Office Furniture Company - 2 drawer file cabinet for Central Alarm records to be stored at Denton Firehouse.

By unanimous consent, the Commissioners approved and signed a resolution pertaining to a study of Maryland school bus transportation performed by Price, Waterhouse and Company which will be presented to the State Board of Education in response to their request for public comment on the study. (See Attachment A.)

The Commissioners met with Dr. Robert Schleiger, President of Chesapeake College, for the presentation of the FY 1980-81 college budget. The local County share requested for the forthcoming budget year is \$166,819.00, which is largely due to an increase in full-time-equivalent (FTE) students from 55 to 83.

By unanimous consent, the Commissioners requested the county attorney to inform Dr. Philip Felipe that it would not be in the County's best interests to rent the upstairs apartment in the Goldsborough House for any sum in excess of \$175.00 a month.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following petition for the establishment of an agricultural land preservation district was accepted and referred to the Advisory Board and the Planning Commission: No. 80-5 for 266.9448 acres submitted by C. B. Nagel and Sons, Inc., C. B. and Miriam Nagel, C. Brooks Nagel, Alan T. and Christine S. Nagel, and Joseph A. Mueller.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following petition for the establishment of an agricultural land preservation district was accepted and referred to the Advisory Board and the Planning Commission: No. 80-6 for 391.676 acres submitted by C. B. Nagel and Sons, Inc., Preston Pork Producers, Inc., and David B. Nagel.

As recommended by Mr. Visintainer and upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners declined to participate in a local matching program for acquisition of agricultural preservation easements sponsored by the Maryland Agricultural Land Preservation Foundation.

The Commissioners instructed Mr. Visintainer to inform the Mayor of Hillsboro that the County has been unable to find a suitable location for container (trash) service in the vicinity of the town, and that unless the Town officials can provide assistance in obtaining a site, service will be discontinued during July or August of 1980.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners authorized the publication of an invitation to submit a proposal on a used van or pick-up which will be used to transport public works employees to job sites.

As authorized by Article 76A, Section 11(a)(1) of the Annotated Code, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, adjourned the meeting into closed session to discuss a personnel matter as requested by Jeanette Lutz and William C. Cole, Treasurer's Office.

At 3:30 p.m., the Commissioners met with Clemens Gaines, Executive Director of Upper Shore Aging, Inc., and Clarence Kibler, Chairman of the local Commission on Aging, for their annual budget presentations.

March 25, 1980
ATTACHMENT A



COUNTY COMMISSIONERS OF CAROLINE COUNTY

POST OFFICE BOX 207
DENTON, MARYLAND 21629
TELEPHONE 301 - 479-0660

COMMISSIONERS
HARVEY FLEETWOOD, PRESIDENT
CHARLES T. DEAN, SR.
THOMAS C. EVELAND

EDWIN G. RICHARDS
COUNTY ADMINISTRATOR

ROLAND C. KENT
ATTORNEY

LEIGH SANDS
CLERK

RESOLUTION

WHEREAS, the State Board of Education has caused to be prepared a study of school bus transportation in Maryland by the Price Waterhouse and Company; and

WHEREAS, the Price Waterhouse and Company made its report to the State Board of Education in December 1979; and

WHEREAS, this study has recommended several major departures from the present mode of operation of the school bus transportation system in the state; and

WHEREAS, the State Board of Education has solicited comments from the public in a hearing at the State Department of Education Headquarters on Tuesday, March 25;

NOW, THEREFORE, BE IT RESOLVED, that the County Commissioners of Caroline County sitting as a body in regular session on Tuesday, March 25, 1980 do hereby vigorously oppose certain recommendations of the report and voice this objection as follows:

- 1) We believe that the transportation of pupils to public schools in Maryland is rightfully a responsibility of the State and oppose the recommendation which shifts 25% of this cost to the local jurisdiction.
- 2) We regret the deletion of a State formula for the payment of school bus contractors on the grounds that the absence of such formulas will place Boards of Education and contractors in an adversarial position, thus causing the cost of transportation to be higher than necessary.
- 3) We think the study does not adequately recognize the various extreme of climate, terrain and road surfaces which exist around the state by recommending a standard cost per pupil reimbursement base.

BE IT FURTHER RESOLVED, that the Commissioners of Caroline County do commend the Price Waterhouse and Company for the thoroughness of the study and that this kind of approach in studying this problem is commendable.

Signed: March 25, 1980

COUNTY COMMISSIONERS OF
CAROLINE COUNTY

Harvey Fleetwood
Harvey Fleetwood, President

Charles T. Dean, Sr.
Charles T. Dean, Sr.

SEAL

ATTEST:

Leigh Sands



March 25, 1980
Attachment B

**CAROLINE COUNTY CIVIL DEFENSE AND
DISASTER PREPAREDNESS AGENCY**

POST OFFICE BOX 151
DENTON, MARYLAND 21629

TELEPHONE 478-2622

**CAROLINE COUNTY
MUTUAL AID AGREEMENT**

i. Because potential or actual enemy attack or man-made or natural disasters or emergencies occur with little or no warning requiring quick response which may rapidly exhaust local resources before those of the State can influence the situation and in order to provide for the common defense, to protect the public peace, health and safety and to preserve the lives and property of people in and around Maryland, this local Mutual Aid Agreement is entered into by the major political subdivisions which legally ratify it in accordance with the laws of each.

IT IS AGREED THAT:

a. All local Civil Defense Mutual Aid Agreements heretofore entered into are cancelled and superseded by this Agreement and Amendments thereto. This Agreement is not intended to alter, supersede or negate any existing or future Agreements or Arrangements between operating services or agencies for mutual aid during day-to-day or non-major disaster operations such as those Agreements that exist between fire, police and emergency medical organizations.

b. In the event of an actual threatened enemy attack or man-made or natural emergency or disaster in any political subdivision which is a party to this agreement, appropriate assistance will be provided upon request by other political subdivisions ratifying this agreement. Assistance provided will include but not be limited to: personnel, equipment, resources, information, mutual planning, material, supplies and services or receiving and caring for disaster or emergency victims, evacuees or livestock, SUBJECT TO THE FOLLOWING:

- (1) The assistance will not unreasonably deplete local needs and resources as determined by the responding jurisdiction;
- (2) The assistance, when provided, will come under the operational control of the jurisdiction where it is rendered;

- (3) The requesting jurisdiction will reimburse the responding jurisdiction for all reasonable and necessary expenses incurred by the responding jurisdiction. Records of expenses incurred, in sufficient detail to satisfy auditing requirements, will be submitted by the responding jurisdiction to the requesting jurisdiction as soon as possible following the termination of the assistance provided;
- (4) The same duties, rights, privileges and immunities which exist in a requesting jurisdiction shall be extended to those representatives of the responding jurisdiction who travel to and from and operate within the confines of the requesting jurisdiction.
- (5) The Governor of the state of which a responding jurisdiction is a part or any responding jurisdiction itself may withdraw any portion of the assistance provided at any time in order to meet a greater threat or need elsewhere which is imminent or has occurred.

II. Appropriate Emergency Plans and Procedures of the jurisdiction that are a party of this Agreement may be prepared at any time in order to provide for detailed implementation.

III. This Agreement becomes effective for planning purposes when two or more party jurisdictions legally ratify it in accordance with the laws of each and for implementation thereafter when a request is extended by a party jurisdiction's head of government.

IV. Amendments to this Agreement may be made and shall be binding on each party jurisdiction only when that party jurisdiction ratifies the Amendment in accordance with its laws.

V. Any jurisdiction which is a party to this Agreement may withdraw from any or all of its provisions upon ratification of an Instrument of Abrogation in accordance with the laws of the withdrawing jurisdiction. Such Abrogation shall take effect thirty days after its ratification and notice is provided to all of the other party jurisdictions.

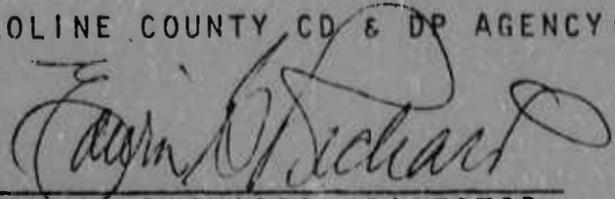
VI. Copies of this Agreement, Amendments thereto and Instruments of Abrogation along with the respective Ratifications from each major political subdivision will be placed in custody with the Maryland Secretary of State and also incorporated in Annex "R" of the Maryland Disaster Assistance Plan.

Each party jurisdiction shall also be provided with a duplicate Summary which shall list all the provisions (word for word) of the foregoing documents, the name of the ratifying major political subdivision and the date of ratification.

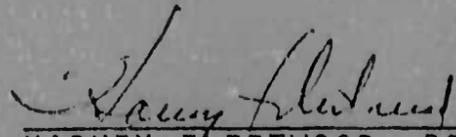
The Maryland Civil Defense & Disaster Preparedness Agency will be responsible for the distribution of the foregoing documents in accordance with the manner described above.

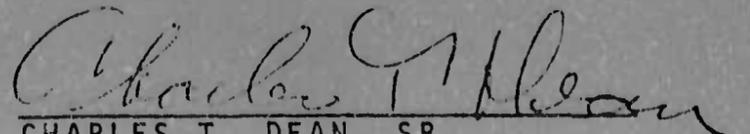
VII. If any portion of this Agreement or Amendments thereto is found to be illegal by any Court of Law, all other portions will remain in effect.

CAROLINE COUNTY CD & DP AGENCY:

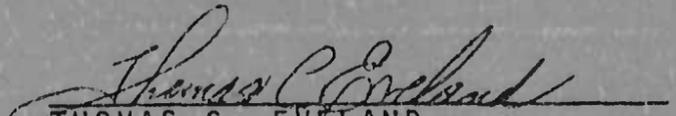

EDWIN G. RICHARDS, DIRECTOR

CAROLINE COUNTY COMMISSIONERS:

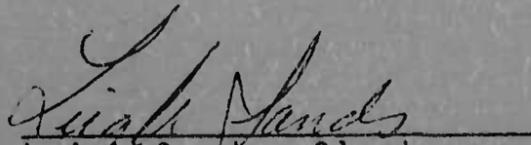

HARVEY FLEETWOOD, PRESIDENT


CHARLES T. DEAN, SR.

SEAL


THOMAS C. EVELAND

ATTEST:


Leigh Sands, Clerk

Upper Shore Aging is requesting an FY 1980-81 County allocation of \$12,123.00; Commission of Aging is requesting \$900.00. There was unanimous agreement that Mr. Gaines would come to the Commissioners for their ideas on local program modification if the federal subsidy is reduced. Mr. Richards commended the overall progress being made in the weatherization project, although the weatherization of homes in Caroline County in particular is behind schedule.

The Commissioners accepted with regret the resignation of Clarence Kibler as Chairman of the Commission on Aging, and expressed their gratitude for the time and effort he has devoted to the Commission over the past several years.

Mr. Richards reminded the Commissioners that plans must be made in April for the selection of an auditor to examine the County and County Roads books.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved "Request for Obligation of Funds" to be submitted to Farmers Home Administration in regard to the County jail project on Gay Street, Denton. President Fleetwood provided the signature of authority.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved and signed "Caroline County Mutual Aid Agreement." pertaining to civil defense and disaster preparedness. (See Attachment B.)

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

April 1, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, President
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Adm.

Discussion of business matters was prefaced with a presentation by Mr. Dean in honor of the retirement of Joseph C. Tinley, who served in the County Roads Department since 1956, and as Superintendent of Roads Operations since 1967. Mr. Tinley commented, upon receiving a Bulova watch, that he had worked with some very fine men and that his years of service were an experience which he would never forget. The Commissioners wished him a long, healthy, and enjoyable retirement.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the previous regular meeting of March 25, 1980 were approved. Vouchers 9519-9558 were approved for payment. Payroll checks 13970-14061 were approved for release.

Carl Thornton, Codes Administrator, presented for the Commissioners' consideration "Accident and Loss Control Recommendations" as prepared by United States Fidelity and Guaranty Company, a survey of unsafe conditions in County-owned buildings.

Mr. Thornton presented a County energy use analysis for the period July 1978 to June 1979 which cited the total energy consumption as 21,686.6 MBTU (modified British thermal units) at a cost of \$133,157.37. It was the suggestion of both Mr. Thornton and Alan Visintainer, County Planner, that fuel pumps be installed for the Sheriff's department fleet.

Mr. Thornton reported animal control statistics for March 1980 as follows: 100 calls received, 62 dogs impounded, 1 reclaimed, 484 dogs impounded to date.

Mr. Thornton also mentioned that he is checking further into a Program Open Space funding application submitted by Greensboro for the purchase of land for a senior league baseball park.

At 10 a.m., as advertised, the Commissioners held a bid opening for Project #CC-BM-3680, carpeting (including installation) for the Circuit Courtroom and the Health Department. The following bids received were publicly opened, read aloud, and recorded:

<u>Firm</u>	<u>Courtroom Base Price</u>	<u>Health Dept. Base Price</u>
E.S. Adkins and Co., Inc. Easton, Maryland	\$4320.00	\$3006.00
Nuttie Lumber Co., Inc. Denton, Maryland	\$4270.00	\$3157.00
Higgins and Spencer, Inc. St. Michaels, Maryland	\$4000.00	\$3240.00

The Commissioners have taken the bids under advisement.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved a legal services agreement with Roland C. Kent, County Attorney, which sets forth services to be performed in developing the renovation and expansion of the Caroline County detention facility, and compensation rates for service provided. (See Attachment A.)

For the edification of news media representatives, the Commissioners unanimously reaffirmed action taken during the meeting of March 25, 1980 pertaining to acceptance of petitions #80-5 and #80-6 for the establishment of agricultural land preservation districts.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously approved the release of the following check drawn against the contingency fund: \$280.86 - Eastern Disposal, Inc. - container service at the boat ramps for month of March.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously approved the release of the following check drawn against the contingency fund: \$40.00 - Christian E. Jensen, M.D. - Medical Examiner's report for Margaret A. Knotts.

With the full consent of Mr. Dean and Mr. Eveland, President Fleetwood provided the signature of authority on CETA amendments for the addition of 10 target group program positions.

With the full consent of Mr. Dean and Mr. Eveland, President Fleetwood provided the signature of authority on a letter to James Spicer Insurance Center, which states that the Commissioners have accepted the group life insurance proposal he submitted as an agent for INA.

The County Commissioners adjourned their meeting to sit as the County Roads Board.

Following a brief luncheon recess, the meeting of the County Commissioners reconvened.

Mr. Eugene Kibler, on behalf of Mr. James Julian, a general contractor in Wilmington, Delaware, requested the Commissioners' permission to place a portable hot mix plant on property near Federalsburg which is currently being used as a gravel pit. At the recommendation of Mr. Thornton, the Commissioners informed Mr. Kibler that the matter must first be referred to the Planning and Zoning Commission before it can be properly considered by the County Commissioners. Mr. Thornton will inform the Commission of this request.

At 1:30 p.m., the Commissioners met with Superintendent of Schools, Wilbur Hoopengardner, and members of his staff and of the Board of Education for the presentation of the FY'81 Board of Education budget request in the amount of \$7,821,435.00. The local share requested is \$3,195,731.00, a .01% decrease from the FY'80 amount received. The 10% share of Social Security payments remains the only undecided issue (at the State level) which may affect changes in the allocation requested.

April 1, 1980
Attachment A

LEGAL SERVICES AGREEMENT

Agreement made this 1st day of April, 1980,
between the County Commissioners of Caroline County (hereafter
"Commissioners") and Roland C. Kent, P.O. Box 560, Denton,
Maryland 21629, attorney at law, (hereafter "Attorney").

Whereas the Commissioners are undertaking a renovation and
expansion of the Caroline County Detention Facility; and

Whereas Attorney agrees to perform all legal services
necessary to develop said system,

It is agreed that:

Section A - Legal Services

Attorney will perform all necessary legal services including:

1. Advise the Commissioners
2. Assist with the preparation of notices, resolutions,
authorizations, publications, reports, etc.
3. Review bids, contracts, bonds, leases, easements, etc.
4. Assist with negotiations
5. Assist with applications for permits, certificates,
approvals, etc., if applicable
6. Perform other services as reasonably required.

Section B - Compensation

1. Commissioners will pay to Attorney for legal services a
fee based on an hourly rate of \$35.00 during the year 1980;
thereafter the hourly rate shall be as agreed but not less than
\$40.00.
2. The said fee shall be payable each month upon submission
of a statement by Attorney setting forth, in reasonable detail, the
services rendered during the preceding month.

Attest:

Ligh J. J. J.
Clerk

County Commissioners of Caroline
County

By: Harry J. J.
President

Rol C Kent
Roland C. Kent, Attorney

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Ms. Pat Kohler, president of the Caroline County Teachers Association, commented that the teachers were pleased with the budget presented and had ratified it overwhelmingly.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners voted unanimously to accept the interest rate proposal submitted by The Peoples Bank of Maryland in the amount of 9½ per cent per annum on a loan of \$390,000.00 (short-term tax anticipation note).

By unanimous consent, the Commissioners approved a lease dated April 1, 1980 between the County Commissioners and Russell A. and Mary B. Fishell, lessors, for real property on Laurel Grove Road. The term of the lease begins on the first day of May 1980 and ends on the thirtieth day of April 1990. The rent shall be paid in annual installments of \$200.00. An option to renew the lease for one 10-year term is included. Mr. Fleetwood signed the lease.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners granted the request of the Caroline County Fair Committee for \$500 for the operation of the 1980 Fair. The appropriation will be made from the contingency fund.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved and signed Farmers Home Administration Form 440-1, "Request for Obligation of Funds," in the amount of \$1,350,000 for the Caroline County detention facility project, Gay Street, Denton.

The meeting of the County Commissioners adjourned at 2:30 p.m.

At 2:30 p.m., as advertised, the County Commissioners sitting as the Board of Estimates held a public hearing for the purpose of ascertaining and fixing the estimated amounts of expenditures and disbursements to be made with respect to the renovation of and addition to the Caroline County detention facility, Gay Street, Denton (pursuant to Section 10 of Chapter 29, 1980 Laws of Maryland). Mr. Visintainer distributed copies of the detention facility budget in the amount of \$2,300,000, one-half of which will be made available through a State grant, and the other half of which will be borrowed locally from Farmers Home Administration at 5% over 30 years. Mr. Richards reminded the Commissioners that the 2.3 million dollar budget, the maximum currently authorized for expenditures, does not take into consideration other project expenses which may eventually materialize, such as the communications equipment, funding for which is presently being sought at the federal level. Mr. Richards added that the impact on the taxpayer locally will be greatest with the operating expenses of the jail, not with the construction expenses, and that the CARC program was being evaluated as a means of mitigating this impact. Mr. Richards stated that Caroline County has been formally mandated to close the existing facility. After due consideration of the funding sources and the estimates of expenditures, and upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners sitting as the Board of Estimates, voted unanimously that expenditures and disbursements for the renovation of and addition to the Caroline County detention facility be recommended for authorization in the amount of 2.3 million dollars.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously adjourned the meeting of the County Commissioners sitting as the Board of Estimates.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland (and pursuant to Section 20 of the Code of Public Local Laws of Caroline County), the meeting of the County Commissioners reconvened. Mr. Richards stated that although the County is authorized to expend 2.3 million dollars for the jail project, no local taxes will be levied to raise this amount in FY 1980-81, or to retire the debt. He said that the additional commitment from the State of Maryland and the statement of obligation from Farmers Home Administration were still pending, but that the State is presently required to reimburse local jurisdictions for fifty percent of the cost of the facility. After due consideration of all statements made, and of the recommendation of the Board of Estimates that 2.3 million dollars be appropriated in FY 1980-81 for the renovation of and addition to the Caroline County detention facility, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, voted unanimously to appropriate funds as recommended by the Board of Estimates, further stating that 1.15 million dollars will be obtained from the State of Maryland and 1.15 million dollars will be obtained by the County from Farmers Home Administration.

At 3:30 p.m., the Commissioners met with George Sands, Library Administrator, and members of the Board of Library Trustees for the presentation of their annual budget. The budget proposal for FY 1980-81 totaled \$271,779. Mr. Emory Dobson, board member, pointed out several line items, such as maintenance and building supplies, insurance, water and sewer, and furniture and fixtures, which the Board felt should not be carried in the library's budget since the building is County-owned. Mr. Sands added that a survey of other Eastern Shore public libraries showed that such expenses were generally paid for by the County.

There being no further business, the meeting of the County Commissioners adjourned.

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At 6:45 p.m., the Commissioners reconvened to meet with James Perkins, Loyal Reger, Donna Kimball, and Robert Rouse, Extension Agents with the Cooperative Extension Service, for the presentation of their FY 1980-81 budget request which totaled \$60,410. Mr. Richards mentioned that the installation of smoke detectors in the barn at the 4-H Park was a matter of some urgency (an item cited on USF&G's "Accident and Loss Control Recommendations"). Mr. Reger will see that some detectors are installed. In response to a request from Mr. Dean, Mr. Rouse will investigate the possibility of bonding grain producers. Speaking on behalf of all the agents, Mr. Perkins stated that there was concern over the lack of interagency cooperation.

At 7:30 p.m., the Commissioners met with Tom Blunt, Merrill Morgan, Vicki Goldsborough, board members, and interested citizens for the presentation of the FY 1980-81 budget request of the Board of Recreation and Parks and the Youth Commission. The total amount requested was \$52,500. which included the Youth Commission request of \$31,000. and the Arts Council request of \$3,000. A delegation of volleyball league members expressed their concern for adult programming in general. Mr. Morgan spoke commendably of M's Goldsborough's programming.

There being no further business, the meeting of the County Commissioners adjourned.

Leigh Sands
Leigh Sands, Clerk

April 8, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, President
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, minutes of the previous regular meeting of April 1, 1980 were approved. Vouchers 9559-9593 were approved. Youth Commission payroll checks 965-989 were approved for release.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was approved for release: \$500 - Caroline County Fair Committee - purchase of needed supplies.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved a proclamation presented by Betty Shull and Robb Taylor which declares April 13-19, 1980 to be "Private Property Week" in Caroline County. Mr. Fleetwood provided the signature of authority.

County Planner, Alan Visintainer, discussed arrangements for the award of the jail construction bid and the execution of the contract, which are scheduled for April 15th at 3:30 p.m. A groundbreaking ceremony will take place immediately thereafter. Mr. Visintainer said that Gay Street will probably not have to be closed off during the construction period, which should begin in early June and terminate in October of 1981. Mr. Richards commented that since the prisoners could be housed in the jail basement during the construction period, transportation and housing costs will be less than previously thought. Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners agreed to authorize the jail contractor to use a portion of the Courthouse Green (approximately 100 feet by 100 feet) directly opposite the jail site for office space and storage of materials. The area will be fenced, and returned to as-found condition, which will include reseeding and regrading, upon completion of the project.

The Commissioners met with Debbie Conklin, Virginia Jones, and Barbara Tribbett in regard to a Program Open Space (POS) application for a senior league ballpark in Greensboro. Ms. Conklin, spokesman for the proponents of the project, detailed citizen attempts over the past several years to acquire land for the ballpark site. Most recently, Mr. James Himich has agreed to consider an offer of \$20,125 for the purchase of a 5.75 acre parcel just outside town limits. With the exception of Mr. and Mrs. Paul Bickling and Mr. and Mrs. Robert Bickling, the purchase of this particular parcel has received overwhelming support from Greensboro residents. The Board of Recreation and Parks has twice reviewed the matter, and, with the exception of the matter of drainage of the site on which they remain noncommittal, has indicated that they are generally in favor of submitting a POS application for acquisition funds for the Himich parcel. A formal letter of recommendation will be sent to the Commissioners. Ms. Conklin said that although the citizens realize that no development money is presently available, it is hoped that some development efforts will be provided on a volunteer basis.

By unanimous consent, the Commissioners agreed to postpone a decision on the application until the County Roads Department has evaluated the drainage of the site.

Regarding the matter of the present greenbox site on Eveland Road, the Commissioners generally agreed to remove the greenboxes upon expiration of the current contract on June 30, 1980. Continuing attempts over the past 12 months to find a location in that area which would be suitable for a container site (as of July 1980, a new trash hauling system will go into effect, one which will not utilize greenboxes) have proved futile.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners agreed to refer the library roof leak problem to Mr. Visintainer and Mr. Scrivnor, Public Works Coordinator, who will review the roof consultant's recommendations and report back to the Commissioners the course of action they deem advisable (including a proposed funding schedule).

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners agreed to send a letter of appreciation to Delegate Hargreaves and his staff for their efforts on behalf of Caroline County during the 1980 session of the General Assembly.

Mr. Fleetwood read aloud the schedule for the forthcoming rabies clinics, as follows: May 29th, Federalsburg Elementary, 5-7 p.m.; June 5, Greensboro Elementary, 5-7 p.m.; June 12, Denton Elementary 5-7 p.m. Tags can be purchased during the clinics. Mr. Eveland read aloud statistics from the State Department of Health and Mental Hygiene on animal bites and rabies cases.

Mr. Richards called the Commissioners' attention to a sample resolution from the National Association of Counties pertaining to local support of the continuation of the Federal Revenue Sharing program.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners authorized the preparation of a grant application in the approximate amount of \$25,000 to be submitted to the Governor's Commission on Law Enforcement and the Administration of Justice for the expansion of existing treatment services at the jail or for the addition of new activities.

Mr. Fleetwood read aloud a letter from President Carter which requests nominees for the Young Americans Medal for Bravery award. The Commissioners requested the assistance of news representatives and of all Caroline Countains in identifying anyone who may be deserving of such an award.

Mr. Richards called the Commissioners' attention to CETA guidelines for the administration of the 10 target positions.

The Commissioners adjourned their meeting to sit as the County Roads Board.

At 1:30 p.m., the Commissioners met with George Beston, Johnsongrass Supervisor, for the presentation of the FY '81 Johnsongrass budget, in the amount of \$15,500. (The local share would be \$6,400.)

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously agreed to hire James Paul Meredith, Jr., as a communications clerk in the Central Alarm office, as recommended by the Central Alarm Board following review of all the applicants.

At 2 p.m., as advertised, the Commissioners held a bid opening for proposal #CC-CC-32580, one two-ton dump truck. The following bids received were publicly opened, read aloud, and recorded:

<u>Firm</u>	<u>Base Bid-Truck</u>	<u>Alts.-Body & Tailgate</u>
1) Elliott Wilson Trucks, Inc. Easton, Md.	(None Submitted)	
2) M&L GMC Agency, Inc. Federalburg, Md. (represented)	\$10,865	\$6,742 Reading body, Ventco electric gate \$9,402 Galion body, hydraulic gate \$7,668 Thiele body, Ventco electric gate \$6,878 Meadows body, Ventco electric gate

The Commissioners referred the bids to Mr. Visintainer and Mr. Scrivnor for evaluation.

At 2:15 p.m., as advertised, the Commissioners held a bid opening for proposal #CC-PW-31280, one four-wheel-drive pickup truck. The following bids received were publicly opened, read aloud, and recorded:

<u>Firm</u>	<u>Base Bid</u>	<u>Alt. #1</u>	<u>Alt. #2</u>
1) Elliott Wilson Trucks, Inc. Easton, Md.	(None Submitted)		
2) M&L GMC Agency, Inc. Federalburg, Md. (represented)	\$7,630	Not Avail.	\$500 or less

The Commissioners referred the bids to County staff for evaluation.

The Commissioners instructed Mr. Visintainer and Mr. Emerson, County Roads Superintendent, to evaluate the offer of the State Highway Administration to transfer certain State roads to the County system, and to report back.

By unanimous consent, Thomas C. Eveland was appointed to the Memorial Hospital Association as the Caroline County government representative. His term, which is retroactive to January 1, 1980, will be in effect for three years.

Copies of the Grand Jury Report - April 1980 Term - were distributed for the Commissioners' examination.

There being no further business, the meeting of the County Commissioners adjourned.

Leigh Sands
Leigh Sands, Clerk

April 15, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, President
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of April 8, 1980 were approved.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved a tax anticipation (promissory) note, under the provisions of Section 25(B), as amended, of the Public Local Laws of Caroline County, to The Peoples Bank of Maryland for the principal sum of \$390,000 with interest at the rate of nine and one-half percent per year on the unpaid balance. The principal and interest shall be due six months from April 15, 1980, unless sooner paid. This note is based on the total estimated revenue in the amount of \$7,828,163 for the 1979-80 fiscal year.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, vouchers 9594-9647 were approved for payment, and payroll checks 14062-14157 were approved for release.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was approved for release: \$240 - Harold Plummer, M.D. - medical examiner's reports for March 1980.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was approved for release: \$852 - Insurance Company of North America, Inc. - employee group life insurance for the quarter beginning April 1, 1980.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved and signed a proclamation presented by Jessie Woods and Patti Gordy which declares April 20-26, 1980, to be "National Secretaries Week" in Caroline County.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved and signed a proclamation presented by Harold Jopp of Chesapeake College which declares April 21-26, 1980, to be "Eastern Shore Culture Week."

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved and signed a proclamation which declares April 20-26, 1980, to be "Volunteer Week" in Caroline County.

The Commissioners met with Jack Boulais, member of the Caroline County Committee of the Maryland Historical Trust in regard to the publication of a socio-architectural history of Caroline County, including an illustrated inventory of important historic structures. Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners agreed to contribute \$5,500 to the Trust toward the cost of this project (which amount is fifty percent of the total cost). The Trust will return to Caroline County the first \$5,500 in proceeds from the sale of the book, which should be available for purchase at an

approximate cost of \$6.50 per copy by mid-summer. The Commissioners and the Caroline County Committee will together decide where to offer the books for sale.

The Commissioners discussed various matters pertaining to the jail renovation project. Mr. Richards requested that County Planner, Alan Visintainer, prepare a cost estimate for the installation of a gas tank next to the county jail for the use of the Sheriff's department. This item can then be worked up as a change order for the jail project. Mr. Richards assured the Commissioners that when the jail is completed, it will look like a jail on the inside, not like a college dormitory. Mr. Visintainer said that Gay Street will not be restricted from noon on Fridays to noon on Mondays during the course of the project in order to accommodate the beach traffic, and that the contractor must submit a traffic control plan to the State Highway Administration. Mr. Eveland said that he had spoken to the construction foreman and had stressed that every precaution be taken to safeguard the trees on the Courthouse green. Mr. Richards commented that the contractor will be removing two maple trees from the jail site at the County's request.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners agreed, contingent upon approval of fifty percent State funding, to accept the bid of M & L GMC Agency, Federalsburg, in the amount of \$7,630 for Proposal #CC-PW-31280, one 1980 four-wheel drive pickup truck, which was the only bid submitted. This new truck will replace the truck currently used in the Johnsongrass Program; the truck being replaced will be purchased by the Public Works Department based on trade-in price.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners agreed to accept the bid of M & L GMC Agency, Inc., Federalsburg, in the amount of \$20,267 for Proposal #CC-SW-32580, one 1979 two-ton dump truck with power tailgate, (as bid by M & L, a Galion truck body with a Galion tailgate) which was the only bid submitted. At the request of Mr. Eveland, Mr. Visintainer will evaluate the necessity of the imposition of a fee penalty in cases of late delivery of goods and services contracted for by the County.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously accepted the bid of E. S. Adkins and Co., Inc., Easton, the lowest qualified bid submitted, in the amount of \$3,006 for Proposal #CC-BM-3680, carpeting (including installation) for the Health Center building on Franklin Street, Denton; the Commissioners rejected all other bids submitted.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously accepted the bid of Nuttle Lumber Co., Inc., Denton, the lowest qualified bid submitted, in the amount of \$4,270 for Proposal #CC-BM-3680, carpeting (including installation) for the Circuit Court in the Caroline County Courthouse. The bid of Higgins and Spencer, Inc., St. Michaels, in the amount of \$4,000 was rejected specifically because it did not meet the specifications regarding flammability. The bid submitted by E. S. Adkins and Co., Inc., Easton, was also rejected.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners accepted a change order regarding the purchase of a truck from M & L GMC Agency, Inc., which increases the purchase price by \$400, and regarding the purchase of a hoist from Accurate Industries, Inc., which increases the purchase price by \$1,260. These changes will allow the truck and the hoist to accommodate a 24-foot trash container instead of the 22-foot container originally considered.

At 1:00 p.m., as advertised, the Commissioners held a bid opening for Proposal #CC-CC-41580, one 1980 panel truck van unit. The following bids received were publicly opened, read aloud, and recorded:

<u>Firm</u>	<u>Base Bid</u>	<u>Alt. #1</u>	<u>Alt. #2</u>
M & L GMC Agency, Inc.	\$6,325.18	N/A	No Change

The Commissioners have taken the bid under advisement.

The Commissioners adjourned their meeting to sit as the County Roads Board.

80

Following a lunch recess, the Commissioners reviewed personnel and pension matters. After discussing applications submitted for the temporary position of jail inspector, the Commissioners instructed the staff to meet with the recommended applicant and to report back to them.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously appointed Alice Grogan, Preston, to the Board of Library Trustees, as recommended by the Board members. Ms. Grogan's term will be retroactive to January 1, 1980 and will terminate on December 31, 1984.

Mr. Eveland agreed to contact Mayor Weaver in regard to his request for assistance in expediting the burning of the old Henry house next to Eagle Salvage in Greensboro.

By unanimous consent, Commissioner Dean was designated the local government representative on the Resource Conservation and Development Council; Ed Richards will serve as his alternate.

By unanimous consent, the Commissioners signed a letter of endorsement for the booklet "The Caroline County Guide for the Physically Limited" compiled by the Caroline County Committee for the Employment and Programs for the Handicapped and the Easter Seals Society of Del-Mar.

At 3:30 p.m. the Commissioners met with Howard R. Greenhouse, Jail Architect; Donald L. Dashiell, Sr., of J. Roland Dashiell & Sons, Inc.; Ron Kent, County Attorney; and County staff to finalize the renovation of and addition to the Caroline County detention facility, Gay Street, Denton. Mr. Richards stated that the bid summary had been reviewed by Mr. Greenhouse and County staff and had been found acceptable. Therefore, upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously awarded the bid to the lowest qualified bidder, J. Roland Dashiell & Sons, Inc., in the amount of \$1,925,901, which includes Alternates 3, 4 and 5, and rejects Alternates 1 and 2. All other bids were formally and unanimously rejected. With the full consent and approval of Mr. Dean and Mr. Eveland, President Fleetwood provided the signature of authority on the Notice of Award and the Agreement, and a true copy of both of these documents follows:

FmHA Instruction 1933-A
1933.20 (a): (Guide 19 - Attachment 7)

NOTICE OF AWARD

TO: J. ROLAND DASHIELL & SONS, INC.

PROJECT Description: Caroline County Detention Facility
(Base bid and Alternates Nos. 3, 4, and 5; Alternates 1 and 2
are rejected)

The OWNER has considered the BID submitted by you for the above described WORK in response to its Advertisement for Bids dated Feb. 6, 1980 and Information for Bidders.

You are hereby notified that your BID has been accepted for items in the amount of \$1,925,901.

You are required by the information for Bidders to execute the Agreement and furnish the required CONTRACTOR'S Performance BOND, Payment BOND and certificates of Insurance within ten (10) calendar days from the date of this Notice to you.

If you fail to execute said Agreement and to furnish said BONDS within ten (10) days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this 15th day of April, 1980.

COUNTY COMMISSIONERS OF CAROLINE COUNTY
Owner

By Harvey Fleetwood (s)

Title President

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged by J. Roland Dashiell & Sons, Inc. this the 15 day of April, 1980.

By Donald L. Dashiell, Sr. (s)

Title V.P.

FmHA Instruction 1933-A
1933.20 (a) (Guide 19)

AGREEMENT

THIS AGREEMENT, made this 15th day of April, 1980, by and between County Commissioners of Caroline, hereinafter called "OWNER" and

J. Roland Dashiell & Sons, Inc. doing business as (an individual,) or (a partnership,) or (a corporation) hereinafter called "CONTRACTOR".

WITNESSETH: That for and in consideration of the payments and agreements herein after mentioned:

1. The CONTRACTOR will commence and complete the construction of Caroline County Detention Facility.
2. The CONTRACTOR will furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the PROJECT described herein.
3. The CONTRACTOR will commence the work required by the CONTRACT DOCUMENTS within ten (10) calendar days after the date of the NOTICE TO proceed and will complete the same within 540 calendar days unless the period for completion is extended otherwise by the CONTRACT DOCUMENTS.
4. The CONTRACTOR agrees to perform all of the WORK described in the CONTRACT DOCUMENTS AND comply with the terms therein for the sum of \$1,925,901 or as shown in the BID schedule.

5. The term "CONTRACT DOCUMENTS" means and includes the following:

- (A) Advertisement For Bids
- (B) Information For BIDDERS
- (C) BID
- (D) BID BOND
- (E) AGREEMENT

- (F) General Conditions
- (G) SUPPLEMENTAL GENERAL CONDITIONS
- (H) Payment BOND
- (I) Performance Bond
- (J) NOTICE OF AWARD.
- (K) NOTICE TO PROCEED
- (L) CHANGE ORDER
- (M) DRAWINGS prepared by Howard R. Greenhouse, Architect, Inc.
 A-1,S-1, A-10,S-2,
 numbered M-1,P-1, through M-3,P-3, and dated 1/30/80,
 E-1 E-4
- (N) SPECIFICATIONS prepared or issued by Howard R. Greenhouse,
Architect, Inc.,
 dated Jan. 30, 1980

(O) ADDENDA:

- No. 1, dated March 6, 19 80
- No. _____, _____, _____
- No. _____, _____, _____
- No. _____, _____, _____

6. The OWNER will pay to the CONTRACTOR in the manner and at such times as set forth in the Central Conditions such amounts as required by the CONTRACT DOCUMENTS.

6a. Contractor shall make a good faith effort at all times to reduce the time during which the detention facility will not be available for ordinary occupancy. Within 30 days after the execution of this Agreement, Contractor shall submit to Owner a schedule setting forth in reasonable detail the periods or phases during which the facility will not be available for ordinary occupancy and setting forth the extent to which occupancy will be limited. This schedule shall be of a nature to enable Owner to make plans for housing of the occupants of the detention facility during certain periods of construction.

7. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed or caused to be executed by their duly authorized officials, the Agreement in Four (4)
No. of Copies

each of which shall be deemed an original on the date first above written.

OWNER:

(SEAL)

COUNTY COMMISSIONERS OF CAROLINE COUNTY

ATTEST:

BY Harvey Fleetwood (s)

Leigh Sands (s)

Name Harvey Fleetwood
(Please Type)

Name Leigh Sands
(Please Type)

Title President

Title Clerk

CONTRACTOR:

J. Roland Dashiell & Sons, Inc.

Roland C. Kent (s)
Witness

BY Donald L. Dashiell, Sr. (s)

Name Donald L. Dashiell, Sr., V. Pres.
(please type)

Address P.O. Box 2277

(SEAL)

Salisbury, Maryland 21801

ATTEST:

Rosemary Ludwig (s)

Name Rosemary Ludwig
(Please Type)

P.O. Box 2277, Salisbury, Md. 21801

1933.20 (a) (Guide 18) (Page 8)

FmHA Instruction 1933-A

APPROVAL OF CONTRACT

Approved as lender or insurer of funds to defray the costs of this contract, and without liability for any payments thereunder, the Farmers Home Administration hereby concurs in the award of this contract to

J. ROLAND DASHIELL & SONS, INC.

U.S. Department of Agriculture
Farmers Home Administration

By ROBERT BOUR (s)

Title Engineer

This contract shall not be effective unless and until approved by the State Director of the Farmers Home Administration, U. S. Department of Agriculture or his delegated representative.

Following the signing of the documents, an official groundbreaking ceremony took place on the jail site. The signing of the "Notice to Proceed" is scheduled for 10 a.m. on April 16, 1980, at the Commissioners Hearing Room.

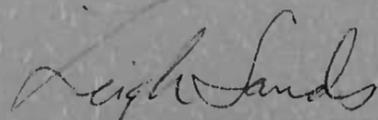
Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following persons were unanimously appointed to formally constitute a Caroline County Alcoholism Advisory Council:

<u>Appointee</u>	<u>Representing</u>	<u>Term of Office</u>
Frank Zeigler	The Community	2 years
Nicholas Loukides	The Community	1 year
Rachel Collison	County Commissioners	1 year
James Hubbard	Legal Profession	2 years
Charles Planner	Dept. of Education	2 years
Emil Myers	The Community	3 years
Norman Irwin	The Community	1 year
Kathy Phelan	Dept. of Social Services	3 years

Vacancies for the slots for the religious community and for the practicing physicians will be filled in the near future.

At 4:30 p.m., the Commissioners met with the Board of Election Supervisors and Pat Hardee, Clerk Registrar, to hear their FY '81 budget presentation. The amount requested is \$28,902.84. Ms. Hardee also requested a new or used typewriter for her office.

There being no further business, the meeting was adjourned.



Leigh Sands, Clerk

April 22, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, President
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the previous regular meeting were approved. Vouchers 9648-9683 were approved for payment. Youth Commission payroll checks 990-995 were approved for release.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously appointed the following persons, contingent upon their acceptance, to constitute the Board of Drainage Viewers of the Harrington Beaverdam Public Drainage Association: Frank Bezerics, Charles Delp, Elmer Edwards.

After a brief discussion with Jim Hannawald, District Conservationist, in regard to Twiford Meadow Public Drainage Association, the Commissioners agreed to delete portions of the drainage work plan (involving Tributaries 1,2,6,8) which are being contested by the Department of Natural Resources as environmentally detrimental. The Commissioners further agreed in response to a request from Mr. Hannawald, to investigate an apparent conflict between the State Drainage Law and certain regulations of the Department of Natural Resources regarding local drainage projects on State-owned land. Mr. Richards will review the public drainage association disbursement schedule to determine if the ten percent local cost share will be available to Twiford Meadow in FY'81 or FY'82.

Mr. Jerome Brown met with the Commissioners to request their assistance in cleaning out a ditch in Federaisburg. The Commissioners will inspect the area and inform Mr. Brown if assistance will be available.

Jesse Crook, Maryland Department of Agriculture, and George Beston, local Johnsongrass Supervisor, met with the Commissioners to discuss the bid received on the proposal for a new pickup truck for the Johnsongrass Program. Mr. Crook informed the Commissioners that the Caroline County Johnsongrass Committee has approved the purchase of the truck as bid by the M & L GMC Agency, Federalsburg. The truck which is presently in use will be purchased from the State by the County for the Public Works Department, and will be reflected as a credit on the County's account with the State. The Commissioners complimented Mr. Beston and Mr. Crook on the progress of the program in the County. Mr. Crook commented that the efforts of the County Committee and the cooperation of the County Commissioners and County staff have contributed to a fine local program.

Mr. Richards presented for the Commissioners' review "Summary of Budget Requests Received as of April 16, 1980."

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners authorized the expenditure of \$7,000 from the contingency fund to finance shelving and equipment purchases by the Board of Education for the Federalsburg Elementary School, a financial commitment which had been made to the Board by the previous County Commissioners.

Mr. Richards discussed with the Commissioners a letter dated April 21, 1980 from Federalsburg Town Attorney, Starke Evans, to Mike Milton, Department of Economic and Community Development (DECD), regarding the construction and sale of a shell building in the Federalsburg Industrial Park. According to the terms described in the letter, the Mayor and Council of Federalsburg will be directly responsible for constructing the building and overseeing the project operation. The County will assume the responsibility for initial payment of all other expenses and costs not included in the original budgets, such as legal or administrative costs but will retain the right of reimbursement of all monies expended from the proceeds of the sale. The property title will remain as it presently exists with legal title resting with the County and equitable title with the Town. Mr. Milton will prepare a DECD loan agreement incorporating the above terms which will be forwarded to the County Attorney for review.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners authorized payment in the amount of \$12,493.74 to the State Department of Health and Mental Hygiene for Court-ordered psychiatric examinations billed to the County between 1971 and 1977. The original amount outstanding was in excess of \$35,000, which remained unpaid because of a conflict over items billed. Mr. Richards will notify the Health Department that the billing has finally been negotiated satisfactorily and that funds in the amount of \$12,493.74 will be included in the FY'81 budget.

Mr. Richards submitted for the Commissioners' review a revised public works budget request for FY'81 in the amount of \$672,799.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners agreed to expend the funds necessary to schedule a week-end attendant at Holly Road landfill in an attempt to curb abuse of the greenboxes. Information on abuse/abusers will be submitted to the State's Attorney for investigation.

By unanimous consent, the Commissioners authorized the employment of Willie Nelson to fill the vacant position of landfill attendant. Mr. Nelson's CETA eligibility expires on May 13, 1980, at which time he will be converted to permanent status.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners declared their intent to enter into a personal services contract with Herman Keene, who will be employed as the Jail Inspector during the course of the renovation of and addition to the detention facility on Gay Street. The employment of a Jail Inspector is required by Farmers Home Administration. County staff members and Jail Architect, Howard Greenhouse, were unanimous in their recommendation of Mr. Keene.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized the expenditure of up to \$2,400 for the purchase of a 1976 GMC pickup truck from Lewis Motor Company, Inc., which

will be used as a personnel carrier and roads cleanup truck by the Public Works Department.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized the purchase of a 1980 panel truck van unit in the amount of \$6,325.18, as submitted by M & L GMC Agency, Inc., Federalsburg, for Proposal #CC-CC-41580; this was the only bid submitted.

By unanimous consent, the Commissioners agreed to notify the State Ethics Commission that they support the extension of the December 31, 1980, deadline for the enactment of local ethics laws. The Commissioners will move to develop their own code, as opposed to adopting a model provision developed by the State.

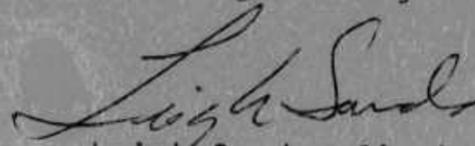
At 1:30 p.m., as advertised, the Commissioners held a bid opening for project #CC-BM-22580, storm windows for the Health Center building on Franklin Street, Denton. The following bids received were publicly opened, read aloud, and recorded:

<u>Firm</u>	<u>Base Bid</u>
1. Nuttle Lumber Company, Inc. Denton, Maryland	\$2171.00
2. Chesapeake Glass & Mirror, Inc. Chestertown, Maryland	\$3100.00

The Commissioners have taken the bids under advisement.

At 2:30 p.m., the Commissioners met with Joan Price, Office Manager for the Caroline Soil Conservation District, to hear their FY'81 budget request in the amount of \$10,500, the same as last year's allocation. Additionally, the Soil Conservation Service would like another Conservation Aide to be added to the Public Works Department.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

April 29, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, President
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of April 22, 1980 were approved. Vouchers 9684-9726 were approved for payment. Payroll checks 14158-14267 were approved for release.

By unanimous consent, the Commissioners adjourned their meeting to sit as the Board of Health. Dr. Grant and John Rieck of the Health Department discussed with the Commissioners current departmental procedures for the conduct of percolation tests, the use of the mound septic system in Caroline County, and the forthcoming rabies vaccination clinics. (A more detailed account of this meeting can be found in the Board of Health minutes of this date.)

At 10:00 a.m., the meeting of the County Commissioners sitting as the Board of Health adjourned; the meeting of the County Commissioners reconvened.

At 10:00 a.m., as advertised, the County Commissioners held a public hearing relative to proposed amendments to Subsections 22-3.20.01(8) and 22-3.20.02(1) of the County Zoning Ordinance concerning the distillation of alcohol for use as a fuel supplement.

County Planner, Alan Visintainer, read aloud the notice of public hearing and the proposed amendments. He explained that the proposed amendments are contained in the agri-business section of the Zoning Ordinance; that although the amendments proposed to delete 200-foot and 500-foot setback requirements, the establishment of this type of distillery, nevertheless, requires a special use exception hearing, during which procedure any setback requirements which are felt to be necessary may be imposed. President Fleetwood opened the meeting to comments and questions from the audience. Mr. Irvin Drummer, who lives near Bethlehem and who has plans to establish an alcohol fuel distillery in that area, stated his full support of the proposed amendments, and briefly explained how his distillery will operate. Mr. Eveland inquired whether there would be any odor from such an operation, to which Mr. Drummer responded that he knows of one in someone's backyard and that this person's neighbors don't even know it is there (referring to odors). Mr. Drummer will attempt to dry the brewer's grain and redistribute it as animal feed. Mr. Fleetwood again called for comments and questions from the floor. None were received. After due consideration of all statements made, the Commissioners, upon a motion made by Mr. Dean and seconded by Mr. Eveland, unanimously adopted the amendments as proposed. (See Attachment A.)

Mr. Richards called the Commissioners' attention to a directive from the U. S. Department of Labor which states that all CETA Title VI public service positions were frozen effective April 25, 1980, that no new participants may be hired or start work on or after this date. Mr. Richards further stated that he had received word that there will be a dramatic decrease in the CETA program, that the County probably will not be able to refill positions as they become vacant after October 1980.

Mr. Richards reviewed procedures which would be followed during the first County budget hearing to be held on May 1, 1980 at 7:30 p.m., in the Circuit Courtroom. The Commissioners, sitting as the Board of Estimates, will be formally accepting requests for County funds from agencies, organizations, and individuals. After the adjournment of the May 1st hearing, the Commissioners are no longer obligated to consider additional requests received for funding. This will also be the first of the two hearings which will provide the general public the opportunity to ask questions about and make comments on the County's use of approximately \$250,000 in forthcoming revenue sharing funds. In light of total requests so far received and total anticipated revenue, Mr. Richards said a county tax rate of approximately \$2.25 would probably be necessary to meet all requests. An extensive open discussion of budget philosophy followed.

In regard to the Commissioners' evaluation of the proposed CARC program in Caroline County, Mr. Richards commented that the three primary considerations should be: 1) What program requirements will the State impose? 2) How will the County be reimbursed for costs? 3) Will the costs of the program exceed the benefits?

The Commissioners adjourned their meeting to sit as the County Roads Board.

After a brief luncheon recess, the meeting of the County Commissioners reconvened at 1:30 p.m.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously approved the release of the following check drawn against the contingency fund: \$7,000 - Board of Education - equipment for Federalsburg Elementary School. (This brings the total paid for equipment up to \$95,000, the total amount previously committed.)

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously approved the release of the following check drawn against the contingency fund: \$2,300 - Lewis Motor Co., Inc. - for one 1976 half-ton pickup truck.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously approved the release of the following check drawn against the contingency fund: \$230.64 - Eastern Disposal, Inc. - container service at boat ramps during April 1980.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously approved a contract dated April 29, 1980 between the County Commissioners, referred to as "Owner," and Herman Edmund Keen, of Denton, referred to as "Inspector", whereby Mr. Keen agrees to perform, on behalf of Owner, all those services expressly set forth in the contract documents relating to the expansion of the Caroline County Detention Facility and all those services set forth in Exhibit A. (Exhibit A is incorporated into the contract with Mr. Keen.) These services will be performed under conditions set forth in the contract, some of which include: Compensation shall be \$18,000, payable in eighteen equal monthly installments. The term of the contract is eighteen months from the date of the contract; option for extension of contract is included.

At 1:30 p.m., the Commissioners met with Paul Showell, Director of the Community Adult Rehabilitation Center (CARC), and George Hardinger, CARC Coordinator, in regard to the possible implementation of the CARC program in Caroline County. Mr. Showell stated that the County has a certified need for fifteen beds, and that the intent of the legislation passed is to lessen the fiscal impact on local jurisdictions. Therefore, if the County were to enter into a contractual CARC agreement with the State, a per diem or monthly payment process could be worked out so that a running balance could be maintained, and in such a way that the County would always have working capital. Persons hired to administer the CARC program would be considered County employees, and the County would be reimbursed for fifty percent of the cost of these employees as an operational expense. The local center director, who could "probably" be the Sheriff or a Sheriff's Deputy, according to Mr. Showell, would have jurisdiction over the criteria for prisoner selection. There are many things unique about Caroline County which would have to be checked out, said Mr. Showell. If the County wished to reserve the right to reclaim the space, a leasing agreement could be worked out. Mr. Richards said that he favored one hundred percent up-front financing by the State, with the County retaining the option to reimburse the State if they wanted to reclaim the space. In the next thirty to forty-five days, the County will form a Jail Advisory Board, contact the National Institute of Corrections in regard to a consultant for program development, and work with the State in formulating a CARC agreement. It was generally agreed that, at this point, the County is not locked into anything with the State.

By unanimous consent, the Commissioners authorized change order #1 (additional yardage and cove base molding) for Project #CC-BM-3680, carpeting for the Health Department.

After discussing the matter of the selection of the County Auditor for the FY 1980 fiscal year, the Commissioners agreed by unanimous consent to solicit quotations from three firms, and to defer decision on the selection until May 13, 1980.

By unanimous consent, the Commissioners approved Amendment G to CETA Title II-D Subgrant, PSE program number 33.03.01.0221.15.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

May 1, 1980
Denton, Maryland

At 7:30 p.m., as advertised, the County Commissioners sitting as the Board of Estimates held a public budget hearing in the Circuit Courtroom of the Caroline County Courthouse, Denton, to receive requests for appropriations from County general funds and to hear public comments on the use of general revenue sharing funds for the 1980-81 fiscal year.

Present: Harvey Fleetwood, President
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Adm.

Mr. Richards read aloud Sections 21 and 22 from the Code of Public Local Laws of Caroline County which describe the duties of the Board of Estimates in regard to estimations of appropriations and the levy of taxes. He stated that this was the first formal step in adopting the county budget and setting of the property tax rate, and that the Commissioners were not obligated to consider additional requests for funding after the adjournment of the budget hearing. President Fleetwood opened the meeting to statements and questions from the audience. The following persons made statements regarding the budget request of the agency/organization indicated:

1. J. O. Wise - On behalf of Caroline County Volunteer Fire Companies.
2. Donald Dudrow - Member, Central Alarm Board.
3. Dr. John A. Grant - County Health Officer/Health Department.
4. Clarence Kibler - Chairman, Commission on Aging.
5. Robert Sheldon - Executive Director of Bethany House, Inc.
6. Wilbur Hoopengardner - Superintendent of Schools/Board of Education.
7. Dr. Robert Schleiger - President of Chesapeake College.
8. Tom Blunt - Chairman of the Youth Commission.
9. George A. Sands, Jr. - Public Library Administrator.
10. James Perkins - Cooperative Extension Service.
11. Ed Richards - Summarized budget requests of internal agencies/accounts.
12. Linda Ramaley - On behalf of the Tourism Council of the Upper Chesapeake.
13. J. O. Wise - Questioned the Kent Youth, Inc. request.
14. Fred Gleockler - Questioned the Easter Seal request.

President Fleetwood then requested comments, questions, and suggestions for the use of approximately \$275,000 worth of new revenue sharing funds and approximately \$100,000 worth of revenue sharing funds held on account. Mr. Richards clarified that federal legislation has not yet passed for the authorization on revenue sharing, but that the amount would be as indicated above if the bill passes. Fred Gleockler said he didn't think it made much difference where the money came from once the County had decided to spend it. This was the only comment, etc., received on revenue sharing.

Mr. Richards extended the invitation to all citizens to communicate their thoughts on revenue sharing in person, by mail, or over the telephone.

Mr. Fleetwood asked if there were any last requests for County funding which should be included in the FY '81 budget. None were received.

In response to Mr. Gleockler's question concerning the tax rate necessary to meet all budget requests, Mr. Richards replied that, if all revenue sharing money was used for this purpose, the tax rate would approximate \$2.25 - \$2.30.

Mr. Fleetwood asked for final comments. None were received.

The meeting adjourned at 8:50 p.m.


Leigh Sands, Clerk

BOOK 001 224

APRIL 29, 1980
ATTACHMENT A

PROPOSED AMENDMENT

Amend Subsection 22-3-20.01(8) as follows:

- (8) Distillation of alcohol for use as a fuel or fuel supplement, provided ~~any such distillery shall be located at least five hundred (500) feet from the nearest lot or property line~~ a building permit and all other applicable local, state and federal permits are obtained.

Delete Subsection 22-3.20.02(1):

- (1) ~~Unless otherwise noted, all permitted uses shall be located at least two hundred (200) feet from the nearest lot or property line.~~

ADOPTED BY:

CAROLINE COUNTY COMMISSIONERS
ON APRIL 29, 1980

STATE OF MARYLAND)
CAROLINE COUNTY) SS

FILED FOR RECORD

At 12:03 o'clock P. M

On 4-29-1980 And

DULY RECORDED IN LIBER MCB

NO. 001 FOLIO 224 ONE OF THE

Caroline Co. Ordinance RECORD

BOOKS FOR THE COUNTY AFORESAID

Mildred C. Butler CLERK

RECORDING FEE \$ N/C

99
May 6, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, President
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the previous regular meeting of April 29, 1980 were approved. Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the County Commissioners, sitting as the Board of Estimates, at a public budget hearing on May 1, 1980, were approved. Vouchers 9727 - 9771 were approved for payment. Youth Commission payroll checks 996 - 1003 were approved for release.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following check drawn against the contingency fund was unanimously approved for release: \$40.00 - Dr. Christian Jensen - medical examiner's report on Raymond R. Janson.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following check drawn against the contingency fund was unanimously approved for release: \$2,485.00 - A.B.C. Farm Equipment Co., Inc. - mower for Caroline Nursing Home (this amount to be fully reimbursed by nursing home).

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following check drawn against the contingency fund was unanimously approved for release: \$800.00 - Maryland State Agency for Surplus Property - vehicle for Public Works Department.

The Commissioners met with Wallace Hutton, Executive Director of the Maryland Association of Counties (MACO). Mr. Hutton stated that MACO representatives tried to meet with the individual counties at least once a year to determine if MACO "is doing what you want us to do and in the way you want us to do it." In response to a question from Mr. Dean regarding the 1980 State legislative session, Mr. Hutton said that although, in some instances, the counties as a whole received less funding, the funding bills that were enacted are significant because they represent long-term changes in aid formulas as opposed to short-term funding for a specific project. The Commissioners assured Mr. Hutton that they are quite pleased with MACO's efforts on behalf of the counties.

The Commissioners and Mr. Richards commented on the lack of attendance of members of the general public at the first County budget hearing held on May 1st. and expressed the hope that attendance would improve at the next two budget hearings.

Mr. Fleetwood read aloud a letter from the Governor's office which announces the reappointment of Howard Mezick to the Board of License Commissioners for a term of three years.

The Commissioners reviewed the FY '81 Public Works budget request with County Planner, Alan Visintainer, and Public Works Coordinator, Jim Scrivnor. The total combined amount requested is \$672,799, which figure does not include the greenbox operation, which is scheduled to be discontinued when the new container system is implemented on or near August 1, 1980. The Commissioners generally agreed that they will not authorize salary increases for any County employee which would exceed the highest step in the respective salary grades, and also urged caution in the upgrading of positions. Mr. Richards called to the Commissioners' attention the operation of the Holly Road landfill as a possible non-essential item, one deserving of close fiscal review. Mr. Dean requested a summary of public works activities on a regular basis. Mr. Visintainer and Mr. Scrivnor will see that such a summary is submitted to the Commissioners.

The County Commissioners adjourned their meeting to sit as the County Roads Board.

After a brief lunch recess, the meeting of the County Commissioners reconvened at 1:30 p.m.

By unanimous consent, the Commissioners approved and signed Abatement or Deduction From Tax Roll forms 1154 - 1156; and Increase or Addition to Tax Roll forms 749 - 755.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners accepted the bid of Nuttle Lumber Company, Inc., Denton, in the amount of \$2171.00 for proposal #CC-BM-22580, storm windows (including installation) at the Health Center building on Franklin Street, Denton. This was the lowest qualified bid submitted; all other bids submitted were rejected.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners authorized change order #1 (change brown aluminum removable double glazing window panels to triple track brown storm windows) in the additional amount of \$198.67 on bid proposal #CC-BM-22580, Health Department storm windows.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously approved a release from Caroline Health Services, Inc., as follows:

CAROLINE HEALTH SERVICES, INC.

TO

THE COUNTY COMMISSIONERS FOR CAROLINE COUNTY

RELEASE

THIS DEED OF RELEASE, Made this 6th day of May, 1980 by Caroline Health Services, Inc., witnesseth that the said Caroline Health Services, Inc. has released to The County Commissioners for Caroline County all of its rights, title, and interest in certain lands, arising out of an Option Agreement dated September 7, 1978, recorded among the land records for Caroline County on September 26, 1978 in Liber 202, folio 172.

This instrument further witnesseth that the parties have agreed that the aforesaid Option Agreement is null, void, and of no further legal effect.

ATTEST:

COUNTY COMMISSIONERS FOR CAROLINE COUNTY

Leigh Sands (s)
Leigh Sands, Clerk

By Harvey Fleetwood (s)
Harvey Fleetwood
President

ATTEST:

CAROLINE HEALTH SERVICES, INC.

Margaret Myers (s)
Margaret Myers, Secretary

By J. Allan Bickling (s)
President

With the full consent and approval of Mr. Dean and Mr. Eveland, President Fleetwood provided the signature of authority on a Cooperative Reimbursement Program application to the State of Maryland for approval of a program designed to provide services through the State's Attorney's Office to establish paternity and secure support from absent parents.

As authorized by Article 76A, Section 11(a)(1) of the Annotated Code, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, unanimously adjourned the meeting into closed session to discuss a personnel matter with Carl Thornton, Codes Administrator.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

May 13, 1980
Denton, Maryland

1

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, President
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the previous regular meeting of May 6, 1980 were approved. Vouchers 9772-9815 were approved for payment. Payroll checks 14268-14369 were approved for release.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, Dwight Eugene Conley, Marydel, was selected to fill the position of assistant Animal Control Officer, as recommended by Carl Thornton, Codes Administrator.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, Robert Porter (presently employed as the Animal Control Officer) was selected to fill the position of trash truck driver for the Public Works Department.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved change order #1 submitted by Nuttle Lumber Co. for Proposal #CC-BM-3680 (carpet for Circuit Courtroom) in the amount of \$264.55 for 13 additional square yards of carpet. This change order brings the total bid price to \$4,534.55.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously approved the following check drawn against the contingency fund: \$40.00 - Christian Jensen, M.D. - medical examiner's report on Eugene R. Wooster.

Mr. Richards reported to the Commissioners on the status of the rail shippers' account handled by the Treasurer's Office. The surcharge assessed against the shippers during the 1979-80 contract year will not be sufficient to pay expenses. The shipping volume on the Denton line, in particular, is running well below estimate. It appears that the County will be closing out the contract year with a \$12,000 deficit, most of which can be covered with County funds. The State Railroad Administration has scheduled a shippers' meeting for May 19, 1980 in the Hearing Room. The principal topic will be the proposed change in collecting subsidy payments, whereby the State would assume the responsibility of collecting subsidies from the shippers, with the County contributing a cash subsidy (\$21,154 in FY '81) directly to the State. The Commissioners will be evaluating this new proposal (which will not have the effect of lowering shippers' subsidies) and will also consider whether or not the shippers will be requested to pay an additional surcharge for the 1979-80 contract year as provided for in their agreements with the County.

Mr. Richards brought to the Commissioners' attention a certain property which has appealed its property tax assessment, and which would, if the appeal is granted, affect the assessable base of the County.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously supported the suggestion set forth at the May 6, 1980 meeting of the Council of Governments that the County submit a county-wide block grant application to HUD. County staff will further investigate the feasibility of this idea. A representative from the State Department of Economic and Community Development will be invited to further discuss the matter with the Commissioners.

Mr. Richards called to the Commissioners' attention action being taken by the Town of Federalsburg against Atlantic Automotive Products, and Federalsburg Terminal Warehouse, Inc. for alleged violations of Town Ordinances, the State Fire Code, and a State financing agreement. Although the property is technically titled in the County's name, the County is not at this time involved in this action.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously appointed Rev. Edward Wilkins, Denton, to serve on the Caroline County Alcohol Advisory Committee as a representative of the clergy. Mr. Wilkins' term will commence on July 1, 1980 and terminate on June 30, 1981.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously appointed Walter G. Kerlake, Jr., Denton, to serve as the Chairman of the Commission on Aging. Mr. Kerlake's term of office will commence on July 1, 1980 and terminate on June 30, 1981.

Mr. Richards informed the Commissioners of a letter received from the State Department of Public Safety and Correctional Services which recommends the appointment by July 1, 1980 of a local committee, including representation from all police, fire, rescue and emergency medical, civil defense and ambulance services, which will develop information for making application for 911 Emergency Telephone System funding.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners certified the 1980 tax rolls for the following public drainage associations: Newport Meadow, Faulkner's Branch, Broadway, Tull Branch.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously appointed the following persons to serve on the Caroline County Health Planning Committee in the capacities indicated:

Doris Bebee	-	Consumer
Rev. Kenneth Bedell	-	Consumer
Larry C. Porter	-	Consumer
Wayne Howard	-	Provider
Ruth Ann Wooters	-	Provider

Mr. Richards informed the Commissioners that they will be receiving information on a Blue Cross/Blue Shield supplementary plan which provides for dental care on a voluntary basis at the employee's expense. The Board of Education will be including this plan in their employee benefit package.

With the full approval and consent of Mr. Dean and Mr. Eveland, President Fleetwood provided the signature of authority on an LEAA "Acceptance of Grant Award and Conditions" for project title "Deputy State's Attorney/Investigation" in the following amounts: \$20,800 - Federal; \$693 - State; \$1,618 - Local; Total project cost - \$23,111.

The Commissioners adjourned their meeting to sit as the County Roads Board.

After a brief lunch recess, the meeting of the County Commissioners reconvened at 1:30 p.m.

Mr. Richards reminded the Commissioners that immediate plans must be made for the formation of a Jail Advisory Committee.

The Commissioners met with Sandy Wright, Chairman of the Economic Development Commission (EDC), Robert Willey, Member, and Alan Visintainer, Advisor to the EDC to discuss the FY 1981 EDC budget request in the amount of \$11,000.

The Commissioners instructed their clerk to send a letter to Slade Caltrider, Administrator of the State Highway Administration, stating that the Commissioners endorse the request of Caroline Memorial Post No. 7937, Veterans of Foreign Wars, that the new bridge in Denton be officially named the Caroline County Veterans Bridge.

The remainder of the afternoon was devoted to a budget workshop.

Leigh Sands
Leigh Sands, Clerk

May 20, 1980
Denton, Maryland

103

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, President
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of May 13, 1980 were approved. Vouchers 9816-9889 were approved for payment. Youth Commission payroll checks 1004-1011 were approved for release.

Carl Thornton, Codes Administrator, distributed copies of a press release concerning the scheduling of forthcoming 1980 rabies clinics sponsored by the Health Department. Mr. Thornton stressed that the County is running a very active animal control program; between 550 and 600 dogs have been euthanized since the inception of the program in August 1979.

The Commissioners watched a slide presentation by Mr. George Volnick of the Delmarva Advisory Council (DAC) and his staff which provided an overview of the Council's history, structure, and current activities. Mr. Volnick described the following three Caroline County projects on which DAC and County Planner Alan Visintainer are working: 1) An industrial park in the northern part of the county, 2) A railroad siding for accumulation of goods for shipment, 3) A waste treatment facility, possibly in conjunction with contiguous counties. Mr. Volnick introduced Max Sherman who is administering the small town management program, which Greensboro is participating in.

President Fleetwood expressed the Commissioners' deep regret of the passing of James A. Luff of Goldsboro. Mr. Luff, despite poor health, was, in particular, a driving force in the development of health services in the northern part of the county, and was also a dedicated member of the Economic Development Commission and the Board of License Commissioners.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners accepted with regret the resignation of Dr. Hilliard Gardner from the Economic Development Commission effective at the end of June when his term of office expires.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners certified the 1980 tax roll of Temple Road Public Drainage Association.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously agreed to make available from revenue sharing \$1200 for transportation of mentally and physically impaired residents of Caroline County to the 1980 Tri-County Summer Day Camp held at Chesapeake College. The Commissioners stipulated that this is a one-time expenditure.

Mr. Richards will obtain further detail from Representative Bauman concerning his recent letter requesting information on recreational rivers, and report back to the Commissioners.

Mr. Richards informed the Commissioners that representatives from the Community Services Administration will be meeting with the Commissioners in the near future in regard to new community service programs for low-income people.

Mr. Eveland and Mr. Richards briefly recounted the discussion which took place at the March 19, 1980 meeting of Caroline and Talbot County rail shippers and representatives of the State Railroad Administration. It was the consensus of the shippers that it would not be sufficiently advantageous to pay the estimated \$176.00 per car surcharge proposed by the State to cover rail line expenses. The current \$80.00 surcharge was felt to be the maximum affordable. A follow-up meeting will soon be held to determine what action the shippers will take. Rail lines for which sponsorship is not guaranteed will be closed on June 30, 1980, the end of the present contract year.

The Commissioners instructed their Clerk to send a copy of their "Caroline County Veterans Bridge" endorsement letter to William F. Burkley of the State Transportation Commission.

Mr. Richards agreed to work with Jim Hannawald, District Conservationist, in setting up an appointment for proposed taxables of Twiford Meadow Public Drainage Association and environmentalists to meet with the Commissioners regarding certain proposed deletions from the drainage plan.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners agreed unanimously to accept the proposal of Brent T. Carroll, CPA, to perform the audit for the fiscal year ending June 30, 1980 as follows:

		Range
A. Caroline County, Maryland	\$4,500.00	\$ 5,500.00
B. Caroline County Roads Board	2,250.00	3,000.00
C. Board of Library Trustees	700.00	900.00
D. Car. Co. Developmental Center	700.00	1,000.00
E. Caroline Commission on Aging, Inc.	250.00	350.00
	<u>\$8,400.00</u>	<u>\$10,750.00</u>

The decision to select Mr. Carroll was made in light of the savings to the County it will afford and because of the state of the economy, nationally and locally.

There being no further business, the meeting was adjourned.

Leigh Sands

Leigh Sands, Clerk

May 22, 1980
Denton, Maryland

The County Commissioners sitting as the Board of Estimates convened a public budget hearing at 7:30 p.m. in the Circuit Courtroom, Courthouse, in regard to the FY 1980-81 Caroline County budget.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Adm.

Mr. Fleetwood chaired the meeting and made a few introductory remarks. "This year," he said, "our prime objective is economics." Requests for funding for the forthcoming budget year exceed anticipated revenues by \$225,000. Mr. Eveland requested that department heads and agency representatives consider the economic realities the Commissioners must face and in view of these, "to put yourself in our shoes." Mr. Fleetwood stated that the county tax rate would remain at \$2.16 if the Commissioners adhered to the budget reductions proposed as of May 22nd (A copy of the requests and proposed reductions was distributed to all persons in attendance.) Each penny added to the tax rate would represent an additional \$12-13,000 in services.

Mr. Richards asked everyone to bear in mind that the County Commissioners have until June 10, 1980 to review requests, make reductions, and to determine if this year's constant yield tax rate of \$2.11 will be exceeded. On this date, at 2:30 p.m. in the Commissioners Hearing Room, a third budget hearing will be held at which time the constant yield tax rate will again be discussed. Mr. Richards invited all citizens to make their comments and questions known during the interim either by telephone, in person or in writing.

Mr. Fleetwood then opened the floor to comments and questions from those assembled, summaries of which follow:

Dick Amrhine - (Editor, County Record/Federalsburg Times) Are the Commissioners aware of the circumstances that will be created from the budget cuts to the jail and the library and if so, what are they?

Mr. Fleetwood - We believe we are. We are presently giving consideration to a CARC program and personnel needed to run such a

program. The library roof will be taken care of.

George Sands - (Library Administrator) I don't want to leave anyone with the implication that the budget cut will only be \$15,000. Even if the roof is repaired the cut will still be \$45,000; the roof repair does not come out of our operating budget.

Mr. Amrhine - What was your particular interest in holding the tax rate this year?

Mr. Fleetwood - We have tried to look at the budget from all angles. Our highway users revenues, local income surtax, and revenue sharing income are either indeterminate or will be reduced this year or in the immediate future. We have tried to be fair - not show partiality - right straight down the line.

Mr. Dean - I want to compliment our president on the statements he has made. I think they accurately embody our thinking, and portray the efforts the three of us have devoted to this budget.

Jack Smith - (Assistant Superintendent of Schools) I hope the local Board of Education cut will not have a negative effect on State funding. Do you know if it will?

Mr. Richards - This matter was discussed in our budget workshops. We feel that the budget as cut will still reflect adequate local effort and will therefore have no negative effect, although we are concerned about the pending litigation with the State Department of Education.

Mr. Eveland - This year's Board of Education budget, including local, State and Federal funding is still greater than last year's. The proposed budget reduction is based on a combination of factors. We also feel that all agencies need a contingency fund, and we are making allowance for a fund of this type.

Mr. Richards - Much of the proposed budget cut is represented by a reduction in the allowable amount of balance carried forward, and therefore is not technically a budget cut. We do have approximately twenty other items to discuss with Mr. Hoopengardner. I don't think any will affect the educational program.

John Rieck - (Sanitarian, Health Dept.) Dr. Grant sends his apologies for his absence tonight; there is illness in his family. I know he will be pleased with the Health Department allocation.

Mr. Eveland - The Commissioners feel that the Health Department administrators and staff have done a tremendous job in giving more services for less money. I think all agencies have done a good job this year.

Mr. Fleetwood - Are there any other comments or questions? (None were received.)

Mr. Fleetwood - The chair will entertain a motion for adjournment.

Mr. Smith - I move that we adjourn.

Mr. Dean - I second the motion.

Mr. Fleetwood - All in favor? (Ayes all around.)

The hearing adjourned at 8:05 p.m.

Leigh Sands
Leigh Sands, Clerk

May 27, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of May 20, 1980 were approved. Vouchers 9890 - 9946 were approved for payment. Payroll checks 14370 - 14481 were approved for release.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was authorized for release: \$288.30 - Eastern Disposal, Inc. - container service for boat ramps for May 1980.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was authorized for release: \$4,150.00 - Board of Education - for the Federalsburg Elementary School (final payment of funds committed by preceding Board of County Commissioners).

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was authorized for release: \$101.76 - Commissioners of Greensboro - County share of cost of Greensboro Waste Treatment Management Plan.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously approved and signed a proclamation presented by Carolyn Shull and Nancy Jones which declares June 6, 1980 to be "Awareness Day for the Handicapped and Aged" in Caroline County. The County Commissioners and County staff will be represented at the Awareness Day ceremonies. Ms. Shull thanked the Commissioners for their letter of endorsement which will appear in the forthcoming guide for the handicapped and aged.

As authorized, by Article 76A, Section 11(a)(7) of the Annotated Code, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, unanimously adjourned their meeting into closed session to meet with Wilbur Hoopengardner, Superintendent of Schools, regarding pending litigation involving the Maryland Department of Education.

The meeting of the County Commissioners reconvened in open session at 10:40 a.m. President Fleetwood made the following public statement concerning their meeting with Mr. Hoopengardner:

Mr. Hoopengardner stated that he conferred with Dr. Hornbeck (State Superintendent of Schools) yesterday concerning the proposed \$50,000 cut (in the FY '81 Caroline County Board of Education local funding request).

Dr. Hornbeck stated that House Bill 1737 which provides State aid to the Caroline Board of Education in the amount of \$143,000 states that this aid "may not supplant county funds." In implementing this provision, Dr. Hornbeck is issuing regulations tomorrow that, if any County appropriates less money in FY 1981 than in FY 1980, it would lose this aid.

Although we may not agree with this State mandate, the County Commissioners know that the Board of Education cannot afford this loss of \$143,000. Therefore, we feel obligated to restore the \$50,000 to the Education budget.

In restoring this amount of \$50,000, this may necessitate a tax rate of \$2.20 per \$100. Therefore, we will change the advertised rate for the Constant Yield Hearing for June 10th from \$2.16 to \$2.20.

Mr. Richards stated that he will lodge a formal protest with the Attorney General's Office against the action taken by Dr. Hornbeck in reference to his interpretation of House Bill 1737.

The Commissioners examined the proposed plan for the communications center in the new jail. Mr. Richards said that the Central Alarm Board has come to general agreement on the plan. The Commissioners and Mr. Richards will be meeting with the Board on June 10th to further discuss expenditures for new equipment and the various aspects of the design of the proposed center.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously authorized Starke Evans to serve as Special Counsel in the matter of settlement of the shell building in the Federalsburg Industrial Park.

By unanimous consent, the Commissioners instructed their clerk to send a letter to Mr. Sam Johnson of American Legion Post #29 notifying him that the Commissioners would be unable to attend the meetings concerning the naming of the new bridge, but that they approved of the revised name "Caroline County Memorial Veterans Bridge."

The Commissioners unanimously approved and signed a Resolution of Welcome to be presented along with a copy of the County Seal to Mr. Guenter Schlicht, Rotarian, and his wife Helga, who are visiting from Bad Oldesloe, West Germany.

The Commissioners met with Mr. Brent T. Carroll, who was recently selected to perform the County audit, to discuss letters of engagement, and his audit proposal in general.

The remainder of the afternoon was devoted to a budget workshop.

Leigh Sands
Leigh Sands, Clerk

June 3, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

- Present: Harvey Fleetwood, Pres.
- Charles T. Dean, Sr.
- Thomas C. Eveland
- Edwin G. Richards, Co. Admin.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the Board of Estimates public budget hearing of May 22, 1980 were approved. Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the previous regular meeting of the County Commissioners on May 27, 1980 were approved. Vouchers 9947-9982 were approved for payment. Youth Commission payroll checks 1012-1035 were approved for release; County payroll check number 14482 was approved for release.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following check drawn against the contingency fund was unanimously approved for release: \$50.00 - William Cole, Treasurer - supplement railroad escrow account to cover monthly payments to State of Maryland and to maintain small reserve to keep account open.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following check drawn against the contingency fund was unanimously approved for release: \$175.00 - Dr. Phillip Felipe - apartment rent for month of June, pertaining to construction of jail addition.

Mrs. Mildred Butler, Clerk of Circuit Court, met with the Commissioners to request written approval of the collection by her office of a five percent withholding fee on each alcoholic beverage license they process. Mrs. Butler stated that she began collecting this fee in 1970, when she received authorization from the County Commissioners then in office; this authorization, however, apparently never took written form. Ms. Butler would like to continue this practice, but in order to do so, her auditors have requested that it be formalized. The Commissioners have taken the matter under advisement.

Mr. Richards submitted for the Commissioners' review a proposed loan agreement with Peoples Bank of Maryland, Denton branch, regarding the renovation of the jail. The agreement in final form will be submitted by the bank in the next two weeks for signature.

Mr. Richards said that he is still waiting for 911 system regulations to be sent by the State.

The Commissioners and Carl Thornton, Jr., Codes Administrator, discussed a recent dog bite case which occurred in Denton and the procedures which are followed, and remarked on the frequency of such cases.

The Commissioners unanimously approved Change Order #2 for Bid #CC-BM-3680; the change order authorizes an additional 48 square yards of carpet and pad for the Courthouse lobby at a cost of \$600, which brings the total contract cost to \$5,134.55.

By unanimous consent, the Commissioners approved and signed a certification of the 1980 tax roll of Bee Tree Public Drainage Association.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously agreed to participate in the Maryland Housing Rehabilitation Program for the second half of FY 1981.

At 10 a.m., as advertised, the Commissioners held three public hearings pertaining to the amendment of the Caroline County Zoning Ordinance.

Mr. Thornton read aloud the public notice for the first of the hearings, which was relative to the proposed repeal of existing paragraph 34, pertaining to Hardship Mobile Homes, of the Zoning Ordinance, and the proposed enactment of the following:

- (34) Any other provisions of this Ordinance notwithstanding, a mobile home may be located in any district if all the following conditions are met:
- (A) The person in need of care, attention and supervision is either (1) a great grandparent of the applicant; (2) a grandparent of the applicant; (3) a lineal descendant of a grandparent of the applicant; (4) the spouse of such lineal descendant of a grandparent of the applicant.
 - (B) The person in need of care, attention and supervision is mentally or physically incapable of self-care.
 - (C) The applicant for the special exception will be responsible for the required care, attention and supervision and live within a reasonable distance.
 - (D) The applicant shall file at the time of the Special Exception Hearing a certificate from at least one physician, licensed to practice medicine in the United States, who has examined the alleged person in need of care, attention, and supervision within thirty (30) days before the filing of the application. Said certificate shall state the date of his last examination of the alleged person in need of care, attention and supervision and the cause, nature, extent and probable duration of such person's disability.
 - (E) The person in need of care, attention and supervision for practical reasons, financial or otherwise, cannot reside elsewhere and receive the same services.
 - (F) The mobile home will not be used as a profitable enterprise but nothing contained herein shall preclude the applicant from receiving sums as reimbursement for actual expense in providing the required care, attention and supervision to the person in need thereof.

- (G) The applicant owns or resides on the premises on which the mobile home is to be located and either the applicant or the person in need of care, attention and supervision can reside in the mobile home.
- (H) The mobile home shall be removed within thirty (30) days after the person in need of care, attention and supervision dies or otherwise permanently vacates the premises.

Mr. Thornton stated that the amendment, most of which had been suggested by the Board of Appeals, was designed to expand the realm of the immediate family as defined in the ordinance, formalize the requirement of a physician's certificate (previously informal), and eliminate the restriction that mobile homes may not be located on the river side of certain County roads. Mr. Fleetwood questioned the definition of "reasonable distance" referred to in paragraph (C). Mr. Thornton replied that the Board of Appeals has exercised their prerogative to set a footage guideline, presently 200 feet, and that they could also impose additional requirements such as screening. Mr. Dean commented that the word "or" in "owns or resides" weakened paragraph (G). Mr. Thornton and Mr. Eveland said that they felt this wording provided necessary flexibility. Mr. Thornton said that periodic on-site inspections were conducted, the mobile home permit, being a legally-binding contract, allowing for such action. Mr. Dean made a motion, seconded by Mr. Eveland that the amendment be adopted as proposed. President Fleetwood opened the hearing to comments and questions from the public. None were received. President Fleetwood conducted a voice vote on the motion on the floor, and with eyes all around, the motion was unanimously carried; the amendment was adopted as proposed.

At 10:20 a.m. the second public hearing was convened with the reading aloud of the public notice, which states that the hearing is relative to the following proposed amendment to the Caroline County Zoning Ordinance:

Section 22-3. Special Use Exceptions

Subsection 22-3.11.

Paragraph (35) Temporary structure or structures, the uses of which are incidental to construction operations and which shall be removed upon completion and/or abandonment of such construction, or upon the expiration of a period of two years from the granting of this exception, whichever is sooner.

Mr. Thornton commented that several recent cases had prompted the Board of Appeals to propose an amendment which would provide protection for those property owners near and adjacent to a temporary structure. Mr. Eveland made a motion, seconded by Mr. Dean, that the amendment be adopted as proposed. President Fleetwood opened the hearing to comments and questions from the public. None were received. President Fleetwood conducted a voice vote on the motion on the floor, and with eyes all around, the motion was unanimously carried; the amendment was adopted as proposed.

At 10:30 a.m., the third public hearing was convened with the reading aloud of the public notice, excerpted below:

(...relative to a proposed amendment to...)

Article 18, Section 18-1 of the Caroline County Zoning Ordinance, relative to the Minimum Lot Area Requirements per family for lots being created in the Highway Commercial (H-C), Neighborhood Commercial (C-1), and General Commercial (C-2) Zoning Districts: said proposed amendment would reduce the minimum lot size from the present two (2) acres per family, to the proposed 20,000 square feet per family in each of the above indicated zoning districts.

Mr. Thornton stated that there is a limited amount of commercial property available in Caroline County and that it was not being utilized because of excessive requirements, which this amendment is designed to correct. Mr. Eveland made a motion, seconded by Mr. Dean, to adopt the amendment as proposed. President Fleetwood opened the hearing to comments and

questions from the public. In response to a citizen request, the intent of the proposed amendment was again explained. In response to a question as to whether the amendment would change where a mobile home was located, Mr. Dean and Mr. Thornton explained that the amendment had no specific reference to mobile homes. No further comments or questions were received. President Fleetwood conducted a voice vote on the motion on the floor, and with ayes all around, the motion was unanimously carried; the amendment was adopted as proposed.

The Commissioners met with Fred Mills, from the U.S. Community Service Administration, who described federal resources available to selected non-federal entities for the purpose of providing goods and services for low-income families, such as transportation, health, day-care, etc. Seed money ranging from \$25,000 - 60,000 may be applied for on a 80% Federal/20% County matching basis to perform a needs assessment study, to develop and coordinate activities, and to cover administrative costs. The grantee can be the County, or an entity designated by the County. Mr. Mills suggested that the County submit to his office and to State Clearinghouse by June 30th a general statement of intent and an approximation of funds needed, and in this way funds can be obligated for the plan that is to be later developed.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners agreed unanimously to send a letter to Governor Hughes and Delegate Hargreaves requesting that Robert Gray (presently serving as alternate) be considered for appointment to the Board of License Commissioners as a regular member to fill the position vacated by James Luff.

Mr. Richards brought to the Commissioners' attention selected statistics from "Facts About Maryland Public Education," a State Department of Education publication.

Mr. Richards brought the Commissioners up to date on declining gasoline tax and titling tax revenues, and said that although the income tax return increase is smaller than usual, revenues should show a gain after late payments are received by the State. He cautioned the Commissioners that a very severe recession could affect even a very conservative budget.

At 11 a.m., the County Commissioners adjourned their meeting to sit as the County Roads Board.

At 1:10, after a lunch recess, the meeting of the County Commissioners reconvened.

The Commissioners met with Clemens Gaines, Lelia Arbeene, and Walter Kerslake regarding the FY 1981 budget request of Upper Shore Aging, Inc. (USA). Mr. Richards clarified for Mr. Gaines that the County's position in regard to funding has been, and continues to be, to cover (through a County Roads maintenance program) local transportation costs for USA's two programs, not, as was Mr. Gaines' understanding, to provide general financial support. Mr. Gaines replied that this posed a new policy question which would have to be reviewed by his Board of Directors, and that he would get back with the Commissioners.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved and signed a quit claim deed conveying for the sum of \$144.73 to Dorothy I. Christopher, Phyllis C. Cheezum, and Eugene Cheezum II. all right, title and interest in property acquired on February 4, 1975, by virtue of a tax sale.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following persons were unanimously appointed to constitute the Caroline County Jail Advisory Committee:

Judge L. Edgar Brown Denton	-	Judicial
Gloria Nichols Preston	-	Health Department
Mrs. John Berger Denton	-	Social Services

- Nicholas Loukidis - Parole and Probation
Denton
- Howard Walseman - Ministerial
Ridgely
- Ruth Mink - Board of Education
Federalburg
- Terenda Thomas - County Government
Denton
- Nadal W. Pinkett - Public
Denton
- Lawrence Hignutt - Public
Henderson
- Harry Swann - Public
Ridgely
- Louis C. Andrew - Sheriff's Department
Denton
(or his designee)

At 1:30 p.m., as advertised, the Commissioners held a public hearing relative to the following petitions for the establishment of agricultural preservation districts:

- Petition No. 80-5 - C. Brooks Nagel and Sons, Inc.
266.9448 acres Alan T. and Christine S. Nagel
Joseph A. and Joyce L. Mueller
C. Brooks Nagel
C. Brooks and Mariam T. Nagel
- Petition No. 80-6 - C. Brooks Nagel and Sons, Inc.
391.676 acres Preston Pork Producers, Inc.

Alan Visintainer, County Planner, read aloud the public notice, outlined on an aerial photograph the acreage of Petition No. 80-5, and described fully all criteria by which the petition was evaluated. Mr. Visintainer stated that this petition had been reviewed and approved by the Agricultural Land Preservation Advisory Board, and by the Planning and Zoning Commission. President Fleetwood opened the hearing to comments and questions from the floor. In response to a question from Ralph Schulke, Mr. Visintainer stated that the certain sections which were withdrawn from the petition would not qualify for consideration as a preservation district unless they were contiguous with another district, and that they would have to be fully reviewed in public hearing before they could attain preservation status. President Fleetwood called for final public comments and questions. None were received. Mr. Dean moved that the County Commissioners recommend approval of Petition No. 80-5 to the Maryland Agricultural Land Preservation Foundation, based on recommendations for approval by the Advisory Board and the Planning Commission, and upon a finding that it meets the qualifying criteria. Mr. Eveland seconded the motion and it carried unanimously.

Mr. Visintainer outlined on an aerial photograph the acreage of Petition No. 80-6 and described fully all criteria by which the petition was evaluated. Mr. Visintainer stated that this petition had been reviewed and approved by the Agricultural Land Preservation Advisory Board, and by the Planning and Zoning Commission. President Fleetwood opened the hearing to comments and questions from the floor. In response to a question from Ralph Schulke, Mr. Visintainer stated that the petitioners will not gain additional land use rights by virtue of the creation of a preservation district. Further questions by Mr. Schulke were referred to Carl Thornton, Jr., Codes Administrator, because they were not germane to the purpose of the hearing. Mr. Richards asked if land in an agricultural preservation district would be exempted from future changes in local zoning regulations, to which Mr. Visintainer replied that the more restrictive regulation would apply. President Fleetwood called for final public comments and questions. None were received. Mr. Dean moved that the County Commissioners recommend approval of Petition No. 80-06 to the Maryland Agricultural Land

Preservation Foundation, based on recommendations for approval by the Advisory Board and the Planning Commission, and upon a finding that it meets the qualifying criteria. Mr. Eveland seconded the motion and it carried unanimously.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

June 10, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, President
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of June 3, 1980 were approved. Vouchers 9983 - 10026 were approved for payment. Payroll checks 14483 - 14584 were approved for release.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following check drawn against the contingency fund was unanimously approved: \$3,976.54 - Caroline County Developmental Center - 20% local share on purchase of bus through Mass Transit Administration for transportation of handicapped.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was unanimously approved: \$5.00 - Maryland Unemployment Insurance Division - statement of assessment of unemployment benefits pending to George Smith.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following check drawn against the contingency fund was unanimously approved: \$616.00 - Maryland Unemployment Insurance Division - unemployment benefits paid to George Smith for period ending 3/31/80.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was unanimously approved: \$230.64 - Eastern Disposal - container service to boat ramps for June 1980.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously approved the closing of the following green-box sites as of July 1, 1980: Eveland Road, Tuckahoe/Thawley Roads, Tuckahoe Road/Md. Route 328, Oakland, Baltimore Corner. Mr. Visintainer commented that the remaining 7 greenbox sites provide good geographic coverage of the county.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners agreed unanimously to have the Courthouse clocktower inspected by a registered engineer to determine what repairs are needed and when. An inspection of the tower by the County Planner, Public Works Coordinator, and Jail Architect indicates that such action is necessary.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously authorized the addition of \$2,500.00 to the FY 1981 budget under the category of "County Code Update" and the addition of an approximately equal sum to the category of "Miscellaneous Revenues." These funds will be expended for the printing and binding of copies of the Caroline County Zoning Ordinance, and the Subdivision Rules and Regulations, the sale of which will pay for the printing and binding costs.

Caroline County Government

Standard Salary Schedule

JUNE 17, 1980
ATTACHMENT A

Fiscal Year 1981

<u>Grade</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>
1	6,889	7,206	7,540	7,890	8,331	8,467	8,625
2	7,270	7,598	8,348	8,348	8,794	8,955	9,097
3	7,654	8,004	8,382	8,832	9,313	9,484	9,668
4	8,069	8,442	8,870	9,351	9,886	10,078	10,274
5	8,529	8,935	9,390	9,930	10,506	10,710	10,918
6	9,049	9,503	10,017	10,599	11,216	11,432	11,656
7	9,625	10,146	10,705	11,329	11,997	12,237	12,483
8	10,276	10,837	11,441	12,123	12,848	13,105	13,369
9	10,948	11,547	12,209	12,942	13,719	13,994	14,274
10	11,667	12,330	13,056	13,840	14,671	14,964	15,264
11	12,516	13,230	14,025	14,867	15,758	16,074	16,395
12	13,455	14,238	15,092	15,997	16,959	17,297	17,646
13	14,482	15,337	16,257	17,234	18,269	18,636	19,008
14	15,591	16,520	17,512	18,562	19,677	20,072	20,473
15	16,791	17,796	18,865	19,998	21,198	21,622	22,054
16	18,085	19,171	20,321	21,544	22,835	23,293	23,760
17	19,483	20,651	21,889	23,202	24,597	25,089	25,590
18	20,993	22,252	23,588	25,003	26,504	27,034	27,574
19	22,673	24,032	25,474	27,003	28,623	29,198	29,781
20	24,484	25,953	27,512	29,162	30,912	31,531	32,163
21	26,443	28,030	29,714	31,497	33,388	34,056	34,736
22	28,561	30,273	32,088	34,018	36,056	36,780	37,516
23	30,846	32,696	34,658	36,739	38,944	39,724	40,518

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners awarded the proposal for the printing of 200 copies of the Subdivision Rules and Regulations to Baker Printing, Denton, in the amount of \$663.00, and for the binding to General Binding Corporation, Baltimore, in the amount of \$442.00.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following resolution pertaining to the first draw for the construction of the jail was unanimously approved and signed:

RESOLUTION

RESOLVED by the County Commissioners of Caroline County, this 10th day of June, 1980, that:

The issue of tax anticipation notes be, and hereby is, authorized pursuant to Annotated Code of Maryland, Article 31, Section 12, and Laws of 1980, Chapter 29.

The total authorized amount is \$1,500,000.00, the amount authorized for issue at this time is \$35,000.

The notes shall mature 540 days from the date of issue.

The interest rate shall be 9½%.

The face value, which shall also be the price, shall be \$35,000.

The notes shall be sold by private negotiation. The issue authorized at this time shall be sold to The Peoples Bank of Maryland.

The notes shall be renewable upon mutual agreement of the County Commissioners of Caroline County and the holder.

The notes shall be executed in the same manner as prescribed for the underlying bonds.

FURTHER RESOLVED that the said County Commissioners shall, and they hereby do covenant to pay the same and the interest thereon from the proceeds of the bonds in anticipation of the sale of which said notes are issued and to issue bonds when, and as soon as, the reason for deferring the issuance thereof no longer exists.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following proposed changes to the FY 1981 Caroline County budget were unanimously approved for consideration: (Total change to the budget would be an additional \$7,817.00).

PROPOSED CHANGES TO FY 1981 BUDGET

<u>BUDGET ITEM</u>	<u>FY 80-81 REQUEST</u>	<u>CHANGE TO</u>
<u>STATE'S ATTORNEY</u>		
Salary - State's Attorney	22,500	18,500
<u>TREASURER'S OFFICE</u>		
Stationery, Printing Supplies	1,000	1,500
<u>LICENSING ABC</u>		
Salaries - Liquor Board	-0-	2,500
<u>GENERAL BUILDING</u>		
Supplies	4,000	5,500
Utilities	15,500	17,500
Insurance SMP	15,000	12,000
<u>GENERAL SERVICES</u>		
Postage	12,000	10,000
Capital Outlay	15,000	10,000
Payroll Taxes	40,000	47,000
Employees Life Insurance	-0-	3,500
<u>SHERIFF DEPARTMENT</u>		
Salaries	98,298	100,910
<u>PERMITS AND INSPECTION</u>		
Supplies and Advertising	2,500	3,500

<u>BUDGET ITEM</u>	<u>FY 80-81 REQUEST</u>	<u>CHANGE TO</u>
<u>PUBLIC WORKS</u>		
Auto Expense	5,135	7,500
<u>LANDFILLS</u>		
Salaries	67,500	72,900
Capital Improvements	15,346	-0-
<u>SOLID WASTE CONVERSION</u>		
Equipment	250,000	<u>265,000</u>
Materials	-	<u>60,000</u>
CAPITAL OUTLAY	-0-	50,000
RAILROAD SUBSIDY	-0-	21,154
COURT ORDERED PSYCHIATRIC EXAMS	-0-	12,594
GOVERNMENTAL STUDY COMMISSION	-0-	5,000
COUNTY CODE UPDATE	-0-	7,500
MARYLAND HISTORICAL TRUST	-0-	5,500

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously approved and signed the FY 1981 Caroline County/State of Maryland agreement to provide the local share of continued rail freight subsidy operations. The County will pay to the State Railroad Administration the total non-federal share of the lease and local taxes incurred during the twelve-month period from July 1, 1980 through June 30, 1981 for the Seaford and Clayton, Delaware to Cambridge and Easton, Maryland branch line, this share not to exceed \$21,154.00 for the period above stated. The administration agrees to execute and administer operating agreements with appropriate rail carriers to provide rail freight service. All agreements, leases and other documents necessary to insure operation of the branch line will be the administrative responsibility of the Administration.

Mr. Richards briefly discussed with the Commissioners Resolution 1980-22 of the Maryland Board of Education which would have a significant impact on local funding of boards of education. The matter will be referred to Ron Kent, County Attorney.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized the publication of an invitation-to-bid on project #CC-PW-51280, aluminum and glass doors to be installed in the Courthouse.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously approved and signed statements of certification of 1980 tax rolls for the following public drainage associations: Long Marsh, Baltimore Corner, Joiners Branch, Adams Reed, Bullock-Robinson, Smithville.

The Commissioners adjourned their meeting to sit as the County Roads Board.

After a lunch recess, the meeting of the County Commissioners reconvened at 2 p.m.

At 2:30 p.m., as advertised, the County Commissioners convened a public budget hearing regarding general budget matters, including revenue sharing, and also their intention to increase the FY 1980-81 county property tax rate above the constant yield rate, the rate which will provide the same property tax revenue as was levied during the current taxable year. Administrator Richards distributed to those in attendance the following information sheets: "Preliminary Revenue Estimates FY 1981," and "Proposed General Operating Budget FY 1981." Mr. Richards fully described the purpose of the constant yield tax rate, and the method and criteria by which the rate is determined by the State Department of Assessments and Taxation. He stated that the FY 1980 tax rate at \$2.16 per \$100 of assessed valuation produced approximately 2.6 million dollars in revenue, and that in order to generate the same amount of revenue for the forthcoming fiscal year, a \$2.11 tax rate would be necessary, this, then, being the FY 1981

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constant yield tax rate. The proposed tax rate of \$2.20 would generate revenues of approximately \$2,750,000, or approximately \$150,000 more than the constant yield rate. President Fleetwood stated that Mr. Richards would first explain the reasons for the proposed increase in the tax beyond the constant yield tax rate, and that those in attendance would then have the opportunity to make comments and ask questions. Mr. Richards stated that at the May 22nd public budget hearing, the tax rate of \$2.16 was being considered, based on inflationary increases in various County operations. Following the May 22nd hearing, however, the Commissioners were informed that their proposed \$50,000 Board of Education budget cut, if carried out, would result in a withholding of \$153,000 in State Aid. After due consideration of such a consequence, the Commissioners restored \$50,000 to the Board's budget, which then required that four cents be added to the tax rate, bringing it to \$2.20.

President Fleetwood opened the hearing to comments and questions from the public pertaining to any and all aspects of the proposed budget. (A summary of comments and questions received follows.)

Albert Saulsbury, Ridgely - You can cut somewhere else if you want to put \$50,000 back in the budget. (Two anecdotes were then told as examples of his contention that schools are not teaching the basics.)

John Saulsbury, Ridgely - I concur with my brother's statement that schools are not teaching the basics. Every year the budget goes up and education and discipline go down. The schools are poorly and expensively designed, and top-heavy with administrators. You could cut Planning and Zoning as a possibility. The library is definitely overstaffed. Johnsongrass and mosquito control is a definite waste of the people's money. The new requests, which weren't there last year, are examples of proliferation. I'm not speaking against education, but against waste. Once people break the barrier of the constant yield, taxes go up every year. The Economic Development Commission, which I once served on, does not bring industry in; the money is used for other purposes - travel, meetings, etc. The public is entitled to see that government makes the same sacrifice that they make.

Ed Richards - Quoted the amounts of the following budget items and explained their purpose: Railroad Subsidy, Court-Ordered Psychiatric Examinations, Government Study Commission, County Code Update, Maryland Historical Trust, Capital Outlay.

J. Saulsbury - Money is coming back to agencies and departments every year that doesn't show in the budget - it just gets spent next year. Central Avenue Extended has been planned for 2½ years and nothing has been done.

Mr. Dean - We are about ready to take care of that. There were many obstacles to overcome.

Mr. Richards - Regarding Permits and Inspections, we have set a goal of making it between 75-80% self-sufficient.

Ron Kent - When I was Chairman of the Economic Development Commission, no member received a dime for travel and meetings. We used our own money.

Mr. Fleetwood - Please bear in mind that the constant yield rate may be a nice figure, but more and more services are being demanded by the public. As soon as we talk about cutting, we find that it is a State requirement that must be funded, or that we are stepping on someone's toes. We are making an honest effort to operate this government as efficiently as possible.

Wilbur Hoopengardner, Superintendent of Schools - We appreciate the \$50,000 restoration to our budget by the Commissioners. Although we asked for less, we still get blamed for raising the tax rate. If the \$50,000 hadn't been taken out, there probably wouldn't have been the criticism which resulted from having it restored. How anyone can say the Board of Education is responsible for the tax increase is beyond my logic.

J. Saulsbury - That is rhetoric, not facts. The budget should go down when we are educating 150 less children.

Mr. Hoopengardner - We cut eight positions.

Mr. Fleetwood - Are there any more comments or questions? Please speak up.

Mr. Richards - (Explanation to J. Saulsbury) Planning and Zoning is still only two offices. The planning aspect of zoning is under Planning; the enforcement aspect is under Permits and Inspections.

Mr. Fleetwood - Are there any other comments?

(None received.)

Mr. Eveland - I move at this time that, in view of the uncertainties, we set the county property tax rate at \$2.20 per \$100 as it has been advertised for FY 1980-81.

Mr. Fleetwood - The chair will entertain a second.

Mr. Dean - I am not going to second it. In these times of unemployment, it is necessary for the government to set an example. I think we can survive on a \$2.16 tax rate. I, therefore, move we adopt a \$2.16 county property tax rate for FY 1980-81.

Mr. Fleetwood - I am going to vote my own thoughts. I have devoted a lot of time and thought to this matter. I am going to second Mr. Dean's motion that we set the tax rate at \$2.16.

Mr. Fleetwood - The motion has been made and seconded. All in favor signify by saying "Aye."

Mr. Dean, Mr. Fleetwood - Aye

Mr. Eveland - I abstain.

Mr. Fleetwood - Motion so carried.

Mr. Dean - I pledge that we will operate an efficient government under this tax rate.

Phil Adams, Radio Station WCTD - Have you decided how you will reduce the budget? Will you keep the Board of Education budget intact?

Mr. Fleetwood - No, we haven't decided how we will reduce the budget, but we can live within this tax rate. At the present time, we will keep the Education budget intact.

Mr. Eveland - I move that the hearing be adjourned.

Mr. Dean - I second the motion.

There being no further discussion, the hearing was adjourned at 3:25 p.m.

Leigh Sands
Leigh Sands, Clerk

June 17, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, President
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the previous regular meeting of June 10, 1980 were approved. Vouchers 10027 - 10099 were approved for payment. Youth Commission payroll checks 1036 - 1042 were approved for release.

Wilbur Hoopengardner, outgoing Superintendent of Schools, introduced Dr. John Kennedy, Incoming Superintendent.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following bond anticipation note, which will enable the County to make the first construction payment on the jail project, was unanimously approved:

\$35,000.00

BOND ANTICIPATION NOTE

Denton, Maryland
June 16, 1980

FOR VALUE RECEIVED, the County Commissioners for Caroline County, (hereinafter referred to as "Maker"), promise to pay to the order of The Peoples Bank of Maryland, a banking association organized under the laws of Maryland, (hereinafter referred to as "Payee"), the principal sum of Thirty-Five Thousand Dollars (\$35,000.00) with interest at the rate of nine and one-half (9½%) percent per annum payable at Denton, Maryland in lawful money of the United States of America.

The principal sum together with the interest thereon shall be payable to Payee 540 days after the execution of this Bond Anticipation Note.

This Note shall constitute an irrevocable pledge by the County Commissioners for Caroline County of the full faith and credit and unlimited taxing power of the said county to the payment of the Note when due.

This note shall inure to the benefit of Payee and its successors and assigns.

IN WITNESS WHEREOF, the Maker has caused this Note to be duly executed and delivered on this sixteenth day of June, 1980.

ATTEST AS TO BOTH:

COUNTY COMMISSIONERS FOR
CAROLINE COUNTY

By: Harvey Fleetwood (s)
Harvey Fleetwood
President

TREASURER FOR CAROLINE COUNTY

Leigh Sands (s)
Leigh Sands
Clerk

By: William A. Cole (s)
William A. Cole
Treasurer

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was unanimously approved for release: \$693.17 - William A. Cole, Treasurer - Faulkner's Branch Public Drainage Association, County portion of funds obligated from May 15 - May 31 on Contract #1-FB-78.

Mr. Richards presented for the Commissioners' review documents pertaining to a bank note which the County will enter into with the State and the Town of Federalsburg in order to finance the construction of a shell building in the Federalsburg Industrial Park. The first interest payment will be due in FY 1982 (if the building has not been sold) in the amount of \$18,000.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved and signed a proclamation which declares June 21, 1980 to be "Miss Wheelchair Maryland Day" in Caroline County.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners voted unanimously to retain the fifty percent local income surtax.

By unanimous consent, the Commissioners accepted the following recommendations made by County Planner, Alan Vistintainer, regarding collection site hours:

Beginning on Monday, July 7, 1980, household trash will be accepted at the Hobbs Collection site only during the following hours: Monday - 8-5; Tuesday - 7-7; Wednesday - 8-5; Thursday - 7-7; Friday - 8-5; Saturday - 8-4; Sunday - 1-5.

The Hobbs Landfill hours will be unchanged. The landfill will be open for commercial trash, brush, large items, etc. as follows: Monday-Friday 8-5; Saturday 8-4.

Both the collection site and the landfill will be closed on the following holidays: New Years Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving, and Christmas.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners accepted the proposal of ADHO, Inc., of Cambridge, that in the event of any type of emergency after the implementation of the County's new solid waste system, ADHO will provide assistance as follows: compactor containers - \$80 per pull; open-top containers - \$70 per pull.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously reappointed Margaret Myers, Denton, to the Board of Social Services for a second three-year term, which will expire on June 30, 1983.

Mr. Richards discussed various budget matters with the Commissioners. Revenue sharing receipts may exceed the estimated \$100,000 by \$25,000. Of the \$25,000 revenue sharing commitment to the Town of Denton (regarding the Wesleyan project), only \$12,500 has been disbursed. A local income surtax estimate has not yet been received from the State Comptroller's office.

The Commissioners generally agreed that, because of the \$2.16 tax rate, the agency requests for funding restorations (made in response to cuts to their budgets) could not be granted.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously agreed to change the FY 1981 revenue sharing reserve on the budget document from \$100,000 to \$125,000.

Mr. Dean made a motion to accept the following recommendations made by Mr. Eveland: increase the FY 1981 local income surtax projection by \$10,000; reduce the contingency fund reserve from \$125,000 to \$100,000. These changes provide the \$35,000 necessary to balance the FY 1981 budget. The motion was seconded and carried unanimously. These changes will be made to the budget document.

Mr. Eveland made a motion that the Commissioners tentatively adopt the FY 1981 budget in the amount of \$9,288,656.00, which amount includes the changes to the budget document agreed upon in preceding paragraphs. Mr. Dean seconded the motion and it was unanimously carried.

The County Commissioners adjourned their meeting to sit as the County Roads Board.

After a lunch recess, the meeting of the County Commissioners reconvened at 1:30 p.m. for discussion of personnel and pension matters.

Mr. Eveland made a motion that the Commissioners accept the Standard Salary Schedule for FY 1981 (see Attachment A), which includes a seven percent cost of living increase, the percentage which was used during the budget planning sessions. Mr. Dean seconded the motion and it carried unanimously.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously agreed to pay up to \$40.00 per month per County employee in Blue Cross/Blue Shield benefits.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners stated their intent to extend the increments of certain employees to allow them to reach the salary ceiling established this year by the Commissioners.

Mr. Richards reported on investment earnings accruing to the County pension plan. A portfolio shift to Federal notes has increased the return to nearly fourteen percent, a significant improvement.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners agreed, regarding a recent disciplinary case, to suspend the employee without pay until July 1, 1980, to demote the employee to Grade 1, with no salary increments allowable until July 1, 1981, and to reassign to another department. (#214-68-6027)

The Commissioners tentatively agreed to begin working on a revised personnel system with the Personnel Committee in July.

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There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

June 24, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, President
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the previous regular meeting of June 17, 1980 were approved, with one correction. Vouchers 10100 - 10139 were approved for payment. Payroll checks 14584 - 14697 were approved for release.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously approved and signed the Caroline County Board of Education budget (as presented) for the operation of the school system for the 1980-81 school year, beginning July 1, 1980, in the total amount of \$7,821,435 (local - \$3,195,731; State/Federal - \$4,555,204; surplus/tuition - \$70,500.)

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners, in response to a request from Joseph Combs, Director of the Department of Social Services, authorized Bruce Ware to serve as legal representative to the Department, providing there is no conflict with Mr. Ware's present employment as Deputy State's Attorney under the LEAA grant.

Regarding a letter from the Master Plumber's Association, it was agreed that Commissioner Eveland would convey the Commissioners' sentiment at the Association's July meeting, to wit: that the Master Plumbers may recommend the Commissioner whom they would like to be appointed to the Plumbing Board.

County Planner, Alan Visintainer, discussed with the Commissioners the feasibility of operating a solid waste incinerator which would produce salable steam by burning waste. The Commissioners unanimously approved President Fleetwood's signature on a letter to Thomas McKewen of Maryland Environmental Services (MES) which 1) states that the Commissioners support the expenditure of state funds for a feasibility/engineering study to further evaluate the project, 2) designates Mr. Visintainer as the Commissioners' contact, 3) recommends the creation of an advisory task force consisting of representatives from Caroline, Dorchester, and Talbot Counties, and Easton and Cambridge. Also approved for signature was a letter to Delegate Hargreaves which informs him of the Commissioners' interest in this project and the action which has been taken to date, and which requests any assistance he may be able to provide.

The Commissioners accepted delivery from Bruce MacDonald of Preston Ford of 2 new cars for the Sheriff's department.

Administrator Richards presented for the Commissioners' examination and signature the Approved Budget Document for Fiscal Year 1981. Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously resolved to accept the estimates and expenditures of the Board of Estimates, and to appropriate those revenues available to the County according to the list of estimates (See Resolution in attached Approved Budget Document).

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the County Commissioners adjourned their meeting to sit as the County Roads Board.

After a lunch recess, the meeting of the County Commissioners reconvened at 1:30 p.m.

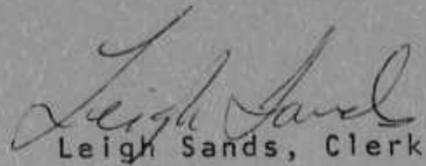
120
Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved the FY 1981 budget in the amount of \$65,426 for the operation of the Caroline County Office of Civil Defense and Disaster Preparedness Agency. President Fleetwood provided the signature of authority.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized President Fleetwood's signature on applications submitted by the County Administrator, County Planner, County Roads Superintendent, and Clerk to the County Commissioners for participation in the Deferred Compensation Plan offered by the International City Management Association. (For resolution authorizing participation, see minutes of May 16, 1980.)

By unanimous consent, the Commissioners approved and signed a statement of certification for the 1980 tax roll of Coolspring Public Drainage Association.

In the matter of rental of agricultural acreage adjacent to the Holly Road landfill, the Commissioners will determine the prevailing State rate on such rental in order that a lease for the forthcoming year can be prepared.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

July 1, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, President
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the previous regular meeting of June 24, 1980 were approved. Vouchers 10140 - 10221 were approved for payment. Youth Commission payroll checks 1043 - 1064 were approved for release.

By unanimous consent, the Commissioners approved and signed a proclamation presented by Mr. Terry Ober, District 11 Director of the Jaycees, which declares July 5, 1980 to be "Remember Hostages Day" in Caroline County.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners certified an adjustment in the assessment of the taxables of Bullock-Robinson Public Drainage Association from ten percent to twenty percent.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners, as authorized by Section 86 of Article 25, Annotated Code, approved the request of Bullock-Robinson Public Drainage Association that a promissory note in the approximate amount of \$3,000 be obtained in the name of the Board of Managers in order to properly finance the drainage maintenance plan.

The Commissioners accepted with regret the resignation of Dr. Hilliard Gardner from the Economic Development Commission.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously reappointed Mr. Torbert Williamson, Federalsburg, for a five-year term, which will expire on June 30, 1985. This will be Mr. Williamson's second term on the Economic Development Commission.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners, in response to a request from Dr. Schleiger, unanimously approved the payment of one outstanding liability and the reduction by

CAROLINE COUNTY GOVERNMENT
APPROVED BUDGET DOCUMENT

FOR

FISCAL YEAR 1981

July 1, 1980 - June 30, 1981



COUNTY COMMISSIONERS OF CAROLINE COUNTY

POST OFFICE BOX 207
DENTON, MARYLAND 21629
TELEPHONE 301 - 479-0660

COMMISSIONERS
HARVEY FLEETWOOD, PRESIDENT
CHARLES T. DEAN, SR.
THOMAS C. EVELAND

EDWIN G. RICHARDS
COUNTY ADMINISTRATOR

ROLAND C. KENT
ATTORNEY

LEIGH SANDS
CLERK

BUDGET MESSAGE

FROM THE COUNTY COMMISSIONERS

TO THE

CITIZENS OF CAROLINE COUNTY

After many months of hard work, we are proud to present the approved budget for Fiscal Year 1980-1981. This document represents a guide for the operation of the government of Caroline County for the period from July 1, 1980 to June 30, 1981. It includes a statement of how your tax money will be spent and what we expect will be accomplished as a result of that expenditure.

This budget was developed during a period of financial uncertainty. Our national economy, in perhaps its most unstable state in recent history, has entered a recession which is expected to worsen during the coming year. At the same time, there has been no relief from double-digit inflation. Locally, the economic prospects for agriculture have been clouded by falling commodity prices, and unemployment has remained far above national and state averages.

These conditions forced us to take steps reflected in this budget that may cut back or completely eliminate some worthwhile programs and services.

Leigh Sands
Sands, Clerk

Budget Message
June 24, 1980
Page 2

However, it is our position that, in times such as these, government must show restraint. Limits that recognize not only what is needed but what can be afforded must be placed on the expansion of governmental services.

As a result of this budget, the government of Caroline County will be providing little in the way of new programs. It is our belief, however, that sufficient funds have been allocated to allow for the improvement of the quality of services that will be provided. More importantly, this budget will permit the property tax rate to remain at \$2.16. This will mean the majority of taxpayers in Caroline County will be paying no more in property taxes in 1980 than they paid in 1978 and in 1979.



COUNTY COMMISSIONERS OF CAROLINE COUNTY

POST OFFICE BOX 207
DENTON, MARYLAND 21629
TELEPHONE 301 - 479-0660

COMMISSIONERS
HARVEY FLEETWOOD, PRESIDENT
CHARLES T. DEAN, SR.
THOMAS C. EVELAND

EDWIN G. RICHARDS
COUNTY ADMINISTRATOR

ROLAND C. KENT
ATTORNEY

LEIGH SANDS
CLERK

RESOLUTION

WHEREAS, The Board of Estimates of Caroline County, Maryland, has carefully ascertained all the various estimates of revenues and expenditures and fixed them in such amounts as they consider proper.

NOW, THEREFORE, IT IS RESOLVED BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY, MARYLAND, To accept, and we hereby do accept, the estimates of revenues and expenditures of the Board of Estimates; and to appropriate those revenues available to the County according to the list of estimates.

IT IS FURTHER RESOLVED, Based on these estimates, to levy, and we hereby do levy, the property tax rate for the 1980-81 fiscal year at \$2.16 per \$100 of assessed valuation.

IT IS FURTHER RESOLVED, That the local income surtax of fifty percent (50%) of the State income tax liability be retained for the 1980-81 fiscal year.

ADOPTED: June 24, 1980

COUNTY COMMISSIONERS OF CAROLINE COUNTY

Harvey Fleetwood

Harvey Fleetwood, President

GREAT SEAL OF
CAROLINE COUNTY

Charles T. Dean, Sr.

Charles T. Dean, Sr., Commissioner

ATTEST:
Leigh Sands

Leigh Sands
Clerk of the County
Commissioners

Thomas C. Eveland

Thomas C. Eveland, Commissioner



COUNTY COMMISSIONERS OF CAROLINE COUNTY

POST OFFICE BOX 207
DENTON, MARYLAND 21629
TELEPHONE 301 - 479-0660

COMMISSIONERS
HARVEY FLEETWOOD, PRESIDENT
CHARLES T. DEAN, SR.
THOMAS C. EVELAND

EDWIN G. RICHARDS
COUNTY ADMINISTRATOR

ROLAND C. KENT
ATTORNEY

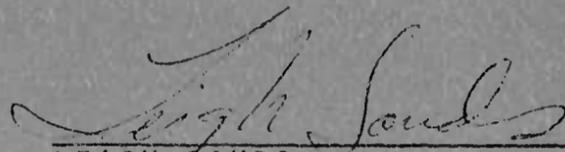
LEIGH SANDS
CLERK

CERTIFICATION

I DO HEREBY CERTIFY That the attached Resolution is a true extract of the minutes of the County Commissioners of Caroline County, Maryland, held on the 7th day of June 1977.

IN TESTIMONY WHEREOF, I subscribe my name and affix the Great Seal of Caroline County, Maryland, on this 24th day of June 1980.

GREAT SEAL OF
CAROLINE COUNTY, MARYLAND


LEIGH SANDS
CLERK TO THE COUNTY COMMISSIONERS

OFFICE OF THE
COUNTY COMMISSIONERS OF CAROLINE COUNTY

POST OFFICE BOX 207
DENTON, MARYLAND 21629
TELEPHONE 301-479-0660

COMMISSIONERS
A. CURTIS ANDREW, PRESIDENT
RACHEL COLLISON
EARL R. BELL

EDWIN G. RICHARDS
COUNTY ADMINISTRATOR
PHILIP E. NUTTLE, JR.
ATTORNEY
JANICE M. EDWARDS
CLERK

June 13, 1977

R E S O L U T I O N

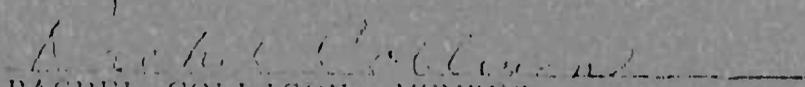
BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CAROLINE COUNTY pursuant to the power and authority contained in Section 283 of Article 81 of the Annotated Code of Maryland do hereby rescind that portion of Commissioners' Resolution 75-078 dated July 1, 1975, setting the local income tax rate at forty (40) percent of the State Income Tax liability.

BE IT FURTHER RESOLVED THAT, AS FURTHER AUTHORIZED and required in Section 283 of Article 81, an Income Tax of fifty (50) percent of the State Income Tax liability is levied upon the residents of Caroline County for the calendar year beginning January 1, 1977, and this rate shall continue in effect for each succeeding calendar year until changed by the Board of County Commissioners of Caroline County on or before July 1st in the calendar year in which the rate is established.

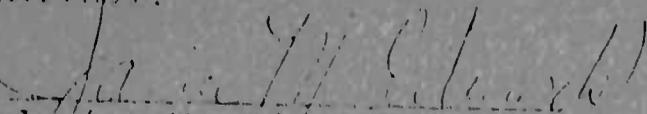
Adopted by the County Commissioners of Caroline County this 7th day of June, 1977.

COUNTY COMMISSIONERS OF CAROLINE COUNTY


A. CURTIS ANDREW, PRESIDENT


RACHEL COLLISON, MEMBER

ATTEST:


Janice M. Edwards, Clerk


EARL R. BELL, MEMBER

CC: Mr. William Anderson

CAROLINE COUNTY

APPROVED ESTIMATE OF REVENUES AND APPROPRIATIONS

FOR FISCAL YEAR 1980-81

The Approved Budget for Caroline County for the Fiscal Year beginning July 1, 1980 and ending June 30, 1981, as represented by the detailed and fully itemized statement contained within is on the 24th day of June 1980 approved by the Board of County Commissioners of Caroline County, sitting as the Board of Estimates of said County.

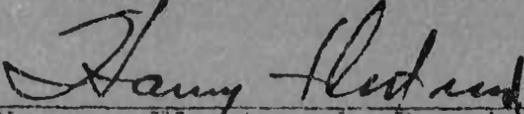
In accordance with Section 20 of the Code of Public Local Laws of Caroline County, we do hereby certify, having reviewed the estimated schedule of revenues enclosed herein, that this schedule is a correct, thorough, and complete list of all the sources of revenue from which any income to the County will accrue or be derived during the ensuing fiscal year.

We further certify that we have reviewed all requests for appropriations submitted by various agencies and from these have developed an estimated statement of expenditures, enclosed herein, which shows for what purpose and in what amount the money so appropriated is to be expended, each and every expenditure, in our opinion, a necessary and proper estimate.

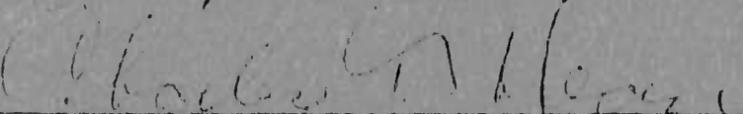
APPROVED: June 24, 1980

BY ORDER OF THE BOARD OF ESTIMATES
OF CAROLINE COUNTY, MARYLAND

GREAT SEAL OF
CAROLINE COUNTY



Harvey Fleetwood, President



Charles T. Dean, Sr., Commissioner

ATTEST:

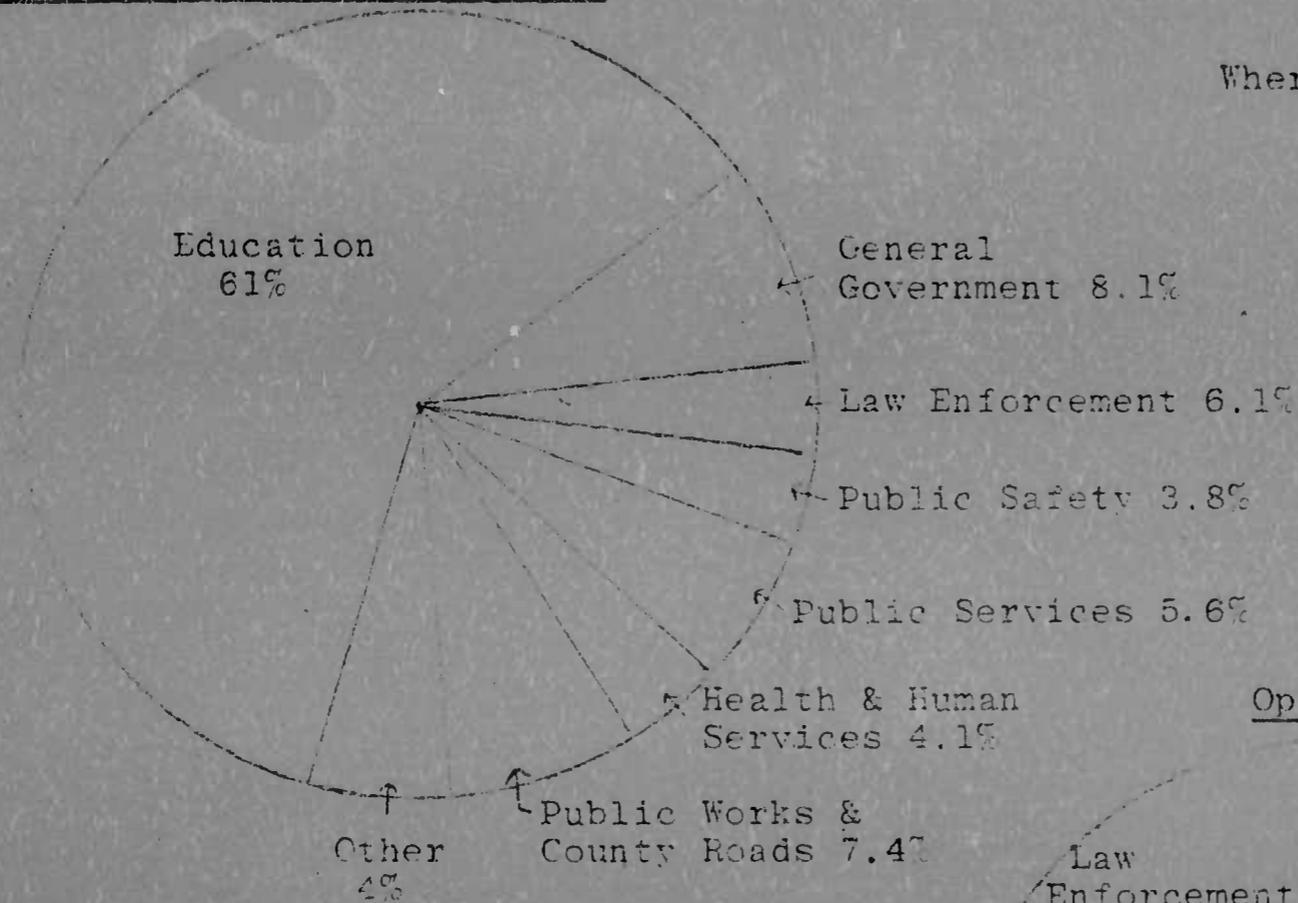


Leigh Sands
Clerk to the County
Commissioners



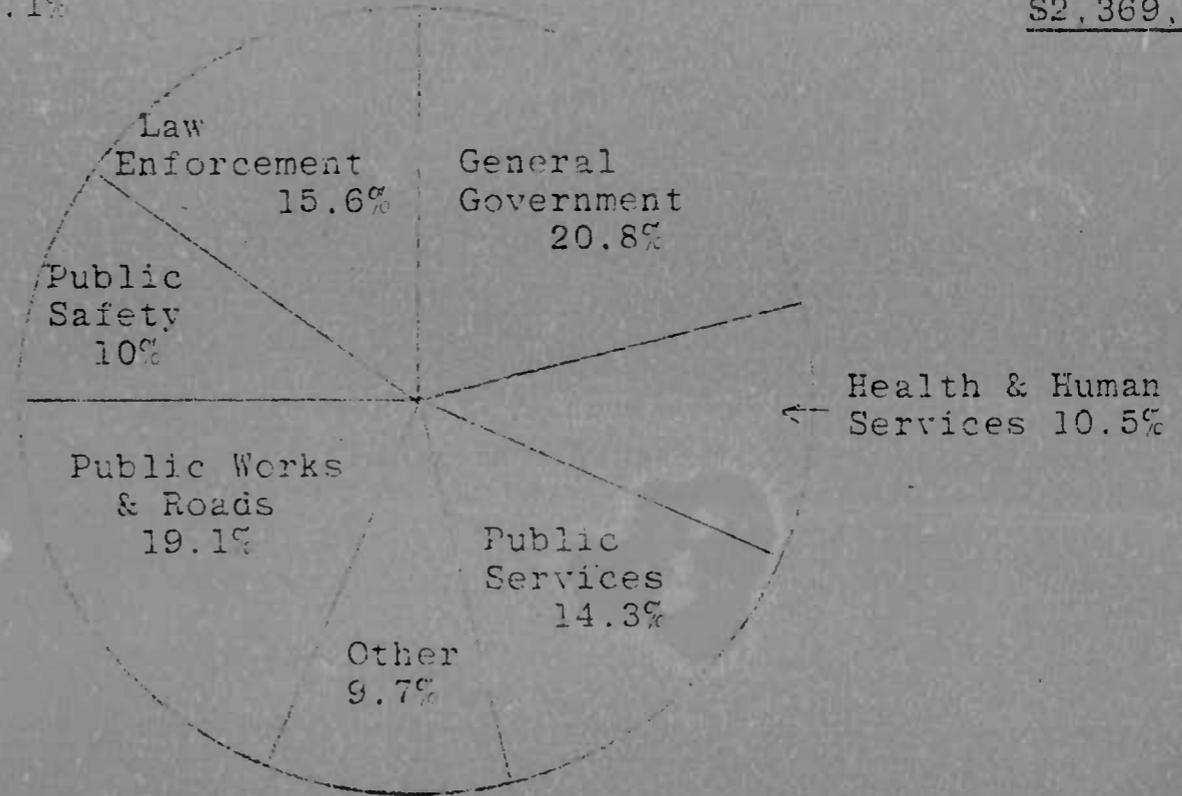
Thomas C. Eveland, Commissioner

Operating Budget \$6,056,809



Where It Will Go

Operating Budget (Without Education)
\$2,369,801



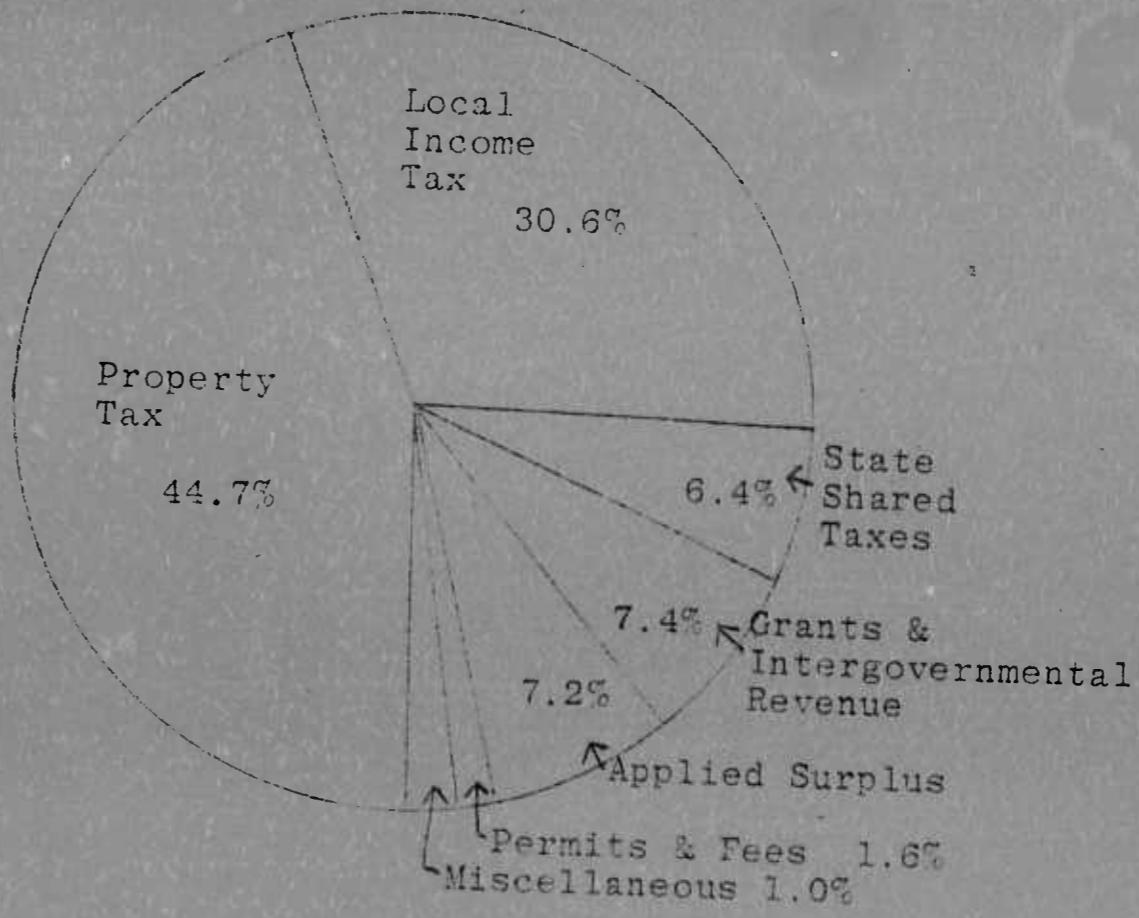
Total County Budget - \$ 9,288,656

Operating Budget - \$ 6,056,809
 Capital Projects - \$ 2,565,000
 Federal CETA Program - \$ 400,000
 MIDFA Program - \$ 266,847

1 9 8 0 - 1 9 8 1 B U D G E T D O L L A R

Where It Will Come From

Revenues Applied to Operating Budget \$6,056,809



Total County Budget -	\$ 9,288,656
Operating Budget -	\$ 6,056,809
Operating Revenue Applied to Capital Projects -	\$ 15,000
Revenue from Borrowing -	\$ 1,400,000
State Jail Grant -	\$ 1,150,000
Federal CETA Grant -	\$ 400,000
MIDFA Program Pymts.-	\$ 266,847

PROGRAM BUDGET SUMMARY

GENERAL GOVERNMENT

\$ 490,721

County Offices	\$ 331,956
Employee Benefits	126,905
Debt Retirement	31,860

LAW ENFORCEMENT

369,840

Courts and Law Library	45,500
State's Attorney	78,519
Sheriff's Department	245,821

PUBLIC SAFETY

256,129

Fire Company and Ambulance Grants	121,220
Central Alarm	61,356
Civil Defense	16,964
Dog Control	36,589
Communication Equipment Purchase	20,000

PUBLIC WORKS

453,605

Public Works and Building Maintenance	142,454
Solid Waste Collection and Landfills	158,591
Soil Conservation and Drainage Assistance	39,500
Johnson grass and Mosquito Control	33,060
County Roads Grant	80,000

HEALTH AND HUMAN SERVICES

248,316

Health Department	200,636
Caroline Developmental Center	
Social Services	2,150
Service Grants -	23,175
Bethany House	
Chesapeake Rehab.	
Upper Shore Aging	
Commission on Aging	900
Debt Retirement (Nursing Home)	21,455

EDUCATION

3,691,008

Board of Education	3,195,731
Chesapeake College	166,819
Debt Retirement	328,458

PROGRAM BUDGET SUMMARY CONT.

PUBLIC SERVICES

\$ 368,496

Library	\$ 159,682
Extension Service	60,410
Recreation and Parks	49,390
Economic Development	16,105
Railroad Subsidy	21,154
Governmental Study Commission	5,000
Building Improvements (Library)	30,000
Debt Retirement (Library)	26,755

OTHER EXPENSES

178,694

Inter-Governmental Transfer	53,100
Contingency	100,000
Miscellaneous	25,594

TOTAL OPERATING BUDGET:

\$ 6,056,809

COUNTY COMMISSIONERS
OF
CAROLINE COUNTY

BUDGET FY 1980-1981

ESTIMATED REVENUES

<u>Acct. No.</u>	<u>Source</u>	<u>FY 1980-1981 Estimated Revenues</u>
1.11	Property Tax	2,700,000.
1.2	Interest Delinquent Taxes	15,000.
1.21	Solo Cup	266,847.
1.41	Local Income Tax	1,860,000.
1.53	Recordation	100,000.
1.61	Franchise Tax	500.
1.63	Racing Revenue	5,000.
1.64	Liquor Taxes	60,000.
1.65	Tobacco Taxes	80,000.
2.21	Liquor Licensing	35,000.
2.23	Traders Licenses	12,500.
2.32	Permits & Inspections	25,000.
2.33	Marriage Licenses	2,500.
3.00	Federal Revenue Sharing	125,000.
3.119	State's Attorney Grant Programs	44,627.
3.303	Police Protection Aid	70,000.
3.304	Reduction of State Property Taxes	140,000.
3.309	Fees State Parks	5,000.
3.310	Reduction Debt School Construction	225,000.
3.312	Library Incentive - State of Md.	29,500.
3.313	Civil Defense	9,713.
3.319	Coastal Zone Grant Program	15,000.
3.321	CETA Administration & Training	17,500.
3.322	CETA Title VI	152,511.
3.323	CETA Title II	138,995.
3.328	CETA Title VI Project Maint. Support	52,724.
3.329	CETA Title VI Proj. Maint. Support Ext.	38,270.
4.13	Sheriff Fees	5,000.
4.43	Solid Waste Conversion	250,000.
4.5	Johnsongrass Removal	9,100.
4.51	Mosquito Control	3,500.
4.94	Boat Slip Rentals	6,000.
6.1	Interest	25,000.
6.2	Building Rental	8,000.
6.9	Miscellaneous Revenues	16,266.
7.0	Revenue Carried Forward	439,603.
7.1	Jail Renovation	2,300,000.
	TOTAL ESTIMATED REVENUES	\$ 9,288,656.

COUNTY COMMISSIONERS
OF
CAROLINE COUNTY

BUDGET FY 1980-1981

<u>Acct. No.</u>	<u>Budget Items</u>	<u>1980-1981</u>	<u>Budget</u>
	COUNTY COMMISSIONERS		
10.111	Salaries	<u>24,000.</u>	
	TOTAL		24,000.
	COUNTY COMMISSIONERS OFFICE		
10.121	Salaries	56,560.	
10.122.1	Stationery & Supplies	3,500.	
10.122.2	Printing & Advertising	5,000.	
10.122.3	Insurance/Bonds	275.	
10.192.1	Legal Services	<u>5,000.</u>	
	TOTAL		70,335.
	CIRCUIT COURT		
10.211	Salaries	24,000.	
10.212.1	Stationery & Supplies	1,500.	
10.212.5	Jurors	<u>12,500.</u>	
	TOTAL		38,000.
	ORPHANS COURT		
10.231	Salaries-Judges	<u>4,000.</u>	
	TOTAL		4,000.
	STATE'S ATTORNEY		
10.241	Salary - State's Attorney	18,500.	
10.241.1	Salary IVD Grant	23,373.	
10.241.2	Salary LEAA Grant	21,323.	
10.242.1	Operating Costs IVD Grant	8,173.	
10.242.2	Operating Costs LEAA Grant	2,150.	
10.242.3	Special Allowance	<u>5,000.</u>	
	TOTAL		78,519.
	LAW LIBRARY		
10.272	Law Library	<u>3,500.</u>	
	TOTAL		3,500.
	REGISTRATION & ELECTIONS		
10.411	Salaries	15,698.	
10.412.1	Election Day Judges	2,400.	
10.412.2	Printing Supplies, Advertising	6,104.	
10.412.3	Legal Services	1,000.	
10.412.4	Mileage & Conference Expenses	<u>2,201.</u>	
	TOTAL		27,403.

COUNTY COMMISSIONERS
OF
CAROLINE COUNTY

BUDGET FY 1980-1981

<u>Acct. No.</u>	<u>Budget Items</u>	<u>1980-1981</u>	<u>Budget</u>
	TREASURER		
10.511	Salary	17,500.	
10.512.1	Attorney Fees	500.	
10.512.2	Fidelity Bonds & Insurance	500.	
10.512.3	Treasurer's Expenses	750.	
	TOTAL		19,250.
	TREASURER' OFFICE		
10.521	Salaries	28,705.	
10.522.1	Stationery, Printing & Supplies	1,500.	
10.522.2	Tax Bills	3,000.	
	TOTAL		33,205.
	AUDIT		
10.542	General Audit	8,500.	
	TOTAL		8,500.
	LIQUOR LICENSING		
10.581	Salaries - Bd. of License Comm.	2,500.	
	TOTAL		2,500.
	PLANNING		
10.891	Salary Planning & Coastal Zone	48,785.	
10.892.1	Supplies - Planning	2,000.	
10.892.2	Supplies - Coastal Zone	2,153.	
10.892.3	Mileage	750.	
10.892.4	Legal Services	1,000.	
	TOTAL		54,688.
	GENERAL BUILDING		
10.921	Salaries	28,000.	
10.922.1	Supplies	5,500.	
10.922.2	Repairs & Maintenance	6,000.	
10.922.3	Utilities	17,500.	
10.922.4	Insurance SMP/Annual Appraisal	12,000.	
10.922.5	Bond Redemption Courthouse	31,860.	
10.922.6	Courtyard Maintenance	3,500.	
	TOTAL		104,360.
	GENERAL SERVICES		
10.991	Postage	10,000.	
10.992	Telephone	15,000.	
10.993	Repairs & Maintenance Contracts	3,500.	
10.994	Capital Outlay	10,000.	
10.995	Mileage, Auto, Conference Exp.	12,500.	
10.996	Payroll Taxes Employers Share	47,000.	
10.997	Rental Contract IBM Copier	5,500.	
10.998	Hospitalization Emp. Share	25,000.	
10.999	Workmens Compensation	12,000.	
10.999.1	Workmens Comp./Lankford	4,405.	
10.999.2	Pension & Retirement	35,000.	
10.999.3	Employers Share Life Insurance	3,500.	
	TOTAL		183,405.

COUNTY COMMISSIONERS
OF
CAROLINE COUNTY

BUDGET FY 1980-1981

<u>Acct. No.</u>	<u>Budget Items</u>	<u>1980-1981</u>	<u>Budget</u>
10.1032.2	ASSOCIATION DUES Association Dues TOTAL	 6,000. 	 6,000.
	SHERIFF DEPARTMENT		
11.121	Salaries	100,910.	
11.122.1	Operation of Autos	24,000.	
11.122.2	Auto Insurance	4,000.	
11.122.3	Sheriff Dept. Expenses	2,500.	
11.122.4	Uniforms	2,500.	
	TOTAL		133,910.
	COUNTY JAIL		
11.151	Salaries	73,411.	
11.152.1	Medical Services-Prisoners	2,500.	
11.152.2	Supplies	7,500.	
11.152.3	Repairs & Maintenance	2,500.	
11.152.4	Utilities	8,500.	
11.152.5	Board of Prisoners	17,500.	
	TOTAL		111,911.
	CENTRAL ALARM		
11.241	Salaries	50,906.	
11.242.1	Supplies	450.	
11.242.2	Repairs & Maintenance	10,000.	
	TOTAL		61,356.
	FIRE COMPANIES		
11.252	Ambulance Grants	18,720.	
11.252.1	Grants to Fire Companies	102,500.	
	TOTAL		121,220.
	PERMITS & INSPECTIONS		
11.411	Salaries	37,575.	
11.412.1	Supplies & Advertising	3,500.	
11.412.2	Legal Services	2,000.	
	TOTAL		43,075.
	CIVIL DEFENSE		
11.511	Salary	15,264.	
11.512.1	Stationery, Printing & Supplies	600.	
11.512.2	Mileage & Dues	600.	
11.512.3	Telephone	500.	
	TOTAL		16,964.

COUNTY COMMISSIONERS
OF
CAROLINE COUNTY

BUDGET FY 1980-1981

<u>Acct. No.</u>	<u>Budget Items</u>	<u>1980-1981</u>	<u>Budget</u>
	DOG CONTROL		
11.551	Salary	16,589.	
11.551.1	Operations-Dog Control	9,500.	
11.551.2	Capital-Dog Control	9,000.	
11.552	Talbot Humane Society	<u>1,500.</u>	
	TOTAL		36,589.
	PUBLIC WORKS		
12.101	Salaries	48,734.	
12.102	Utilities	1,720.	
12.103	Auto Expense	7,500.	
12.104	Equipment & Supplies	<u>7,500.</u>	
	TOTAL		65,454.
	LANDFILLS		
12.431	Salaries	72,900.	
12.432.1	Operational Expense	25,500.	
12.432.2	Equipment Operation	40,361.	
12.432.3	Property Rentals	3,700.	
12.433	Trash Collection & Disposal	<u>16,130.</u>	
	TOTAL		158,591.
	SOLID WASTE CONVERSION		
12.492	Equipment	205,000.	
12.493	Materials	<u>60,000.</u>	
	TOTAL		265,000.
	COUNTY ROADS GRANT		
12.593	Capital-Co. Roads Grant	<u>80,000.</u>	
	TOTAL		80,000.
	HEALTH DEPARTMENT		
13.112	Caroline Co. Health Department	200,000.	
13.902	Comprehensive Health Planning Co.	<u>636.</u>	
	TOTAL		200,636.
	SOCIAL SERVICES		
15.112	Legal Services-Social Services	<u>2,150.</u>	
	TOTAL		2,150.
	INSTITUTIONAL CARE		
15.292	Bond Redemption-Nursing Home	21,455.	
15.292.3	Chesapeake Rehabilitation Ctr.	9,975.	
15.292.4	Bethany House	<u>2,500.</u>	
	TOTAL		33,930.

COUNTY COMMISSIONERS
OF
CAROLINE COUNTY

BUDGET FY 1980-1981

<u>Acct. No.</u>	<u>Budget Items</u>	<u>1980-1981</u>	<u>Budget</u>
	AGING		
15.392.1	Commission On Aging	900.	
15.392.2	Upper Shore Aging	<u>10,700.</u>	
	TOTAL		11,600.
	BOARD OF EDUCATION		
17.102.1	Board of Education	<u>3,195,731.</u>	
	TOTAL		3,195,731.
	SCHOOL DEBT		
17.202.4	Principal School Bonds	200,000.	
17.202.5	Principal School Loans	8,103.	
17.202.6	Interest School Bonds	72,250.	
17.202.7	Interest School Loans	<u>4,568.</u>	
	TOTAL		284,921.
	CHESAPEAKE COLLEGE		
17.401.1	Chesapeake College	166,819.	
17.402.2	State Loan Phase I	21,859.	
17.402.3	State Loan Phase II	<u>21,678.</u>	
	TOTAL		210,356.
	RECREATION & PARKS		
18.111	Salaries - Youth Commission	28,500.	
18.112.1	Arts Council	2,000.	
18.112.2	Recreation & Parks Expenses	2,500.	
18.122	4-H & Youth	9,390.	
18.191	Choptank Marina	<u>7,000.</u>	
	TOTAL		49,390.
	LIBRARY		
19.102	Library	159,682.	
19.902	Bond Redemption-Library	<u>26,755.</u>	
	TOTAL		186,437.
	EXTENSION SERVICE		
20.102.1	Extension Service	<u>60,410.</u>	
	TOTAL		60,410.
	JOHNSONGRASS & MOSQUITO CONTROL		
20.102.5	Johnsongrass Control	15,500.	
20.102.6	Mosquito Control	<u>17,560.</u>	
	TOTAL		33,060.
	DRAINAGE ASSISTANCE		
20.201	Soil Conservation District	10,500.	
20.202	Local Share Drainage Const.	15,000.	
20.203	Drainage Maintenance	<u>5,000.</u>	
	TOTAL		30,500.

COUNTY COMMISSIONERS
OF
CAROLINE COUNTY

BUDGET FY 1980-1981

<u>Acct. No.</u>	<u>Budget Items</u>	<u>1980-1981</u>	<u>Budget</u>
	ECONOMIC DEVELOPMENT		
22.201	E.D.C.	11,000.	
22.202	Delmarva Advisory Council	1,105.	
22.203	Tourism Council	<u>4,000.</u>	
	TOTAL		16,105.
	SOLO CUP		
22.203.1	Solo Cup-Bldg. Princ. & Int.	<u>266,847.</u>	
	TOTAL		266,847.
	CETA		
23.400	CETA Administration & Training	17,500.	
23.400.1	CETA Title VI	152,511.	
23.400.2	CETA Title II	138,995.	
23.400.5	CETA Title VI Maint. Support	52,724.	
23.400.6	CETA Title VI Maint.Sup.Ext.	<u>38,270.</u>	
	TOTAL		400,000.
	MISCELLANEOUS		
24.902	Contingency	100,000.	
24.903	Capital Outlay	50,000.	
24.904	Psychiatric Exams - Court Ord.	12,594.	
24.905	Governmental Study Commission	5,000.	
24.906	County Codes Update	7,500.	
24.907	Maryland Historical Trust	5,500.	
24.908	Railroad Subsidy	<u>21,154.</u>	
	TOTAL		201,748.
	INTERGOVERNMENTAL		
25.101	In Lieu of Bankstock	3,100.	
25.102	Municipal Share Co. Prop. Tax	<u>50,000.</u>	
	TOTAL		53,100.
	JAIL RENOVATION		
26.101	Jail Renovation	<u>2,300,000.</u>	
	TOTAL		<u>2,300,000.</u>
	<u>TOTAL BUDGET FY 1980 - 1981</u>		\$ 9,288,656.



COUNTY COMMISSIONERS OF CAROLINE COUNTY

POST OFFICE BOX 207
DENTON, MARYLAND 21629
TELEPHONE 301 - 479-0660

COMMISSIONERS
HARVEY FLEETWOOD, PRESIDENT
CHARLES T. DEAN, SR.
THOMAS C. EVELAND

June 25, 1980

EDWIN G. RICHARDS
COUNTY ADMINISTRATOR

ROLAND C. KENT
ATTORNEY

LEIGH SANDS
CLERK

RESOLUTION

WHEREAS, The County Commissioners of Caroline County have enacted the Caroline County Agricultural Land Preservation Ordinance, which establishes procedures for the review of Agricultural Preservation District petitions, the recording of District Agreements in the Land Records of Caroline County, and the formal establishment of Agricultural Preservation Districts; and

WHEREAS, certain petitions for Agricultural Preservation Districts have been reviewed and approved by the County Commissioners of Caroline County and the Maryland Agricultural Land Preservation Foundation, and District Agreements for said petitions have been recorded in the Land Records of Caroline County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY, MARYLAND that:

1. The following Agricultural Land Preservation Districts are hereby established:

<u>Petition No.</u>	<u>Owner(s)</u>	<u>Acres</u>	<u>District Agrmt. Recorded in L/F</u>
80-1	William Norwood and Florence L. Collins	143.9	208/402
80-2	Charles T. Sr. and Nellie J. Dean	335.82	208/404
80-3	Gary L. Schoonover	108.25	208/401
80-3	Cool Springs Farm Ltd. (Partnership) James W. and Helen A. Schoonover	291.666	208/400
80-4	Mary Ann and Quentin R. Walsh	261.5	208/403

2. Official maps of the above established Agricultural Preservation Districts shall be made and located in the offices of the Caroline County Planning Department, and shall be available for public inspection.

PASSED AND DULY ADOPTED This 15 day of July, 1980.

ATTEST:

Leigh Sands
Leigh Sands, Clerk

COUNTY COMMISSIONERS OF CAROLINE COUNTY

Harvey Fleetwood
Harvey Fleetwood, President

Charles T. Dean
Charles T. Dean, Commissioner

Thomas E. Eveland
Thomas Eveland, Commissioner

by one year of a long-term liability on the computer, which will save approximately \$5,000 in interest and finance charges over the term of the computer contract held by Chesapeake College.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners reappointed Wilbur Levensgood, County (Roads) employee, and Ruth Chambers, representative from the public sector, to the Personnel Committee for one-year terms to expire on July 18, 1981.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners designated Charles T. Dean, Sr., to again serve as the Commissioner representative on the Personnel Committee for a one-year term to expire on July 18, 1981.

A meeting of the Personnel Committee was then scheduled for July 9th at 1 p.m.

County Planner, Alan Visintainer, presented for signature a resolution (see Attachment A) establishing as agricultural preservation districts the lands described in Petitions 80-1, 80-2, 80-3 and 80-4, each of which has received approval from the various agencies. Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners approved and signed the resolution. Official maps of the above districts will be made, and placed on file in the County Planning Office.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners authorized the publication of an invitation-to-bid on panic hardware to be installed in the Courthouse (required for insurance purposes).

As authorized by Article 76A, Section 11 (a) (3) of the Annotated Code, the Commissioners, upon a motion made by Mr. Dean and seconded by Mr. Eveland, unanimously adjourned the meeting into closed session to discuss real estate, as requested by Mr. Visintainer.

Following discussion in closed session, the Commissioners adjourned their meeting to sit as the County Roads Board.

The meeting of the County Commissioners reconvened after lunch at 1:30 p.m.

At 1:30 p.m., as advertised, the Commissioners held a bid opening for Project #CC-PW-51280, aluminum and glass doors to be installed in the Courthouse. The following bids received were opened, read aloud, and recorded.

	Main Entrance	Main Hall	Main Lobby	Circuit Court	Total
1. Nuttle Lumber Company Denton, Maryland	\$3,486	1,532	1,415	789	\$7,222
		Alt. #1 +\$150		Alt. #2 +\$550	
2. Chesapeake Glass & Mirror Chestertown, Maryland	\$2,050	1,425	1,300	675	\$5,450
		Alt. #1 +\$500		Alt. #2 +\$550	

The Commissioners took the bids under advisement.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners officially appointed Dwight Eugene Conley as supervisor of the animal control program at grade 5, step 1 in the 1981 salary schedule.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, President Fleetwood was authorized to provide the signature of authority on a Community Services Administration grant preapplication in the amount of \$30,000 for a human services needs assessment of the low income and minority populations of Caroline County. If the funds are granted, the project will begin in October 1980, and will be in operation for twelve months.

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At 2 p.m., the Commissioners met with Linda Baron and Ed Wise, Jr., from the Department of Economic and Community Development; Jim Gatto, from the Department of State Planning; and representatives from the Towns of Denton and Federalsburg regarding HUD grants for community/county development.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

July 8, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County was convened at 9:30 a.m. by Mr. Dean in the temporary absence of President Fleetwood.

Present: Harvey Fleetwood, President
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the previous regular meeting of July 1, 1980 were approved. Vouchers 10222 - 10261 were approved for payment. Payroll checks 14698 - 14796 were approved for release.

The Commissioners met with Charles Arnie, Supervisor of Assessments, to review and discuss the new State tax assessment procedures. Mr. Arnie stated that in two-thirds of the county, the tax assessment has stayed the same; in the remaining one-third, the tax bills will increase, but only by one-third. The overall county increase was approximately two and one-half percent.

By unanimous consent, the Commissioners approved and signed Increase or Addition to Tax Roll form nos. 756 - 760, and Abatement or Deduction From Tax Roll form nos. 1157 - 1158.

County Planner, Alan Visintainer, briefly reviewed the 1980 Census first count statistics, citing several errors as "fairly obvious." Both the total population figure of 21,089 and the percentage of increase in housing units will probably be revised upward after further verification by the planning office of changes needed.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners accepted the following petitions for establishment of agricultural land preservation districts, and referred them to the Planning Commission and the Agricultural Land Preservation Advisory Board for their review:

- # 80-7 - Ted Fletcher - 107 acres
- # 80-8 - Ted Fletcher, William Greenage - 200 acres
- # 89-9 - Ted Fletcher - 413 acres

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners accepted the low bid, submitted by Chesapeake Glass and Mirror, Chestertown, in the amount of \$5,450.00 for bid project #CC-PW-51280, aluminum and glass doors for the Courthouse. The Commissioners also accepted Alternate 2, the electrolysis paint process for the front door, in the amount of \$550.

Mr. Visintainer reviewed the following proposals submitted for the performance of an architectural survey of the Courthouse clocktower to determine repairs needed:

1) Howard Greenhouse Salisbury	Phase I - Inspection	\$ 490
	Phase II - Plans and Specifications	\$2,790
	Phase III - Supervision of repairs	<u>\$ 690</u>
		\$3,970

- | | | |
|--|-------------------------|----------|
| 2) George, Miles and Buhr
Salisbury | (no proposal submitted) | |
| 3) Weller, Fishback, Bohl
Annapolis | - | \$12,000 |

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners accepted the bid for Phases I-III submitted by Howard R. Greenhouse and authorized Mr. Greenhouse to proceed with Phase I in the amount of \$490.

Mr. Visintainer distributed and reviewed a summary of County participation in 201 Sewerage Plan projects. He stated that the County share in the past has been 12½ of the planning cost in cases where need for an improved sewerage system has been demonstrated by the Health Department. In the event that an area needing attention was located outside municipal boundaries, the project would then come under County purview.

The Commissioners discussed a complaint received from a Choptank resident regarding the County mosquito spraying program. After consultation with Mr. Visintainer, the Commissioners agreed, upon a motion made by Mr. Dean and seconded by Mr. Eveland to continue mosquito spraying in Choptank, emphasizing, however, that all reasonable precautions be taken to avoid spraying the complainant's property.

Mr. Eveland circulated a photograph he had taken of garbage and refuse piled around a green box on Eveland Road. (Although all 3 greenboxes were supposed to have been removed by the refuse removers, one box was left behind.) Mr. Eveland called for citizen involvement in preventing such abuses and also suggested that the landfill attendants check driver's licenses to determine their residency. Mr. Visintainer commented that all attendants have been instructed to take pictures and collect as much evidence as possible in the event of abuses. He stated that the County will prosecute to the extent allowed by law, and added that problems with trash scavengers should decrease because of the design of the new containers. Mr. Dean requested that Mr. Visintainer investigate refuse dumped along Fisher Road. Any evidence found will be turned over to the county attorney, who will request the police to report on the matter, following which report, charges may then be filed by the State's Attorney. By unanimous consent, the Commissioners agreed to ask State's Attorney Starke Evans to appear before them and discuss procedures.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners accepted a commitment from The Peoples Bank of Maryland to loan Caroline County the sum of \$150,000 at nine and one-half percent, the proceeds to be known as "The Community Facilities Loan - Solid Waste Equipment."

By unanimous consent, the Commissioners agreed to send a letter to the Delmarva Advisory Council which states that the County will continue to assist, when necessary, in providing a field office and some limited secretarial assistance for the administration of the Small Town Assistance program.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved the signature of authority of President Fleetwood on FmHA form 442 - 7, which details operating income and expenses for the jail project.

By unanimous consent, the Commissioners approved and signed an employment bond with United States Fidelity and Guaranty Company in the amount of \$50,000 for County Treasurer, William A. Cole, effective from July 1, 1980 to June 30, 1981.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved the expenditure of \$750 for mowing maintenance of the Bullock-Robinson tax ditch, which amount is twenty-five percent of the (\$3,000) total.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners agreed to 1) pursue recovery of the following business and corporation tax bills: Lawrence and Lee Ann Brian; Ronald and Gloria Rutherford; and Howard and Watkins, Inc. - and 2) abate the following

business and corporation tax bills: P & E Aqualand; Hideway, Inc.; Shostak Enterprises, Inc.; James Raymond Langley.

Mr. Richards brought to the Commissioners' attention a possible \$20,000 shortfall in the Developmental Center budget, due to cuts at the Federal level. In the event that an excess of Title 20 funds become available, the shortfall can then be covered by shifting Health Department funds, with the consent of Dr. Grant, from one category to another. Mr. Richards also asked the Commissioners to consider a request that the Center be allowed to place three disabled adults and two houseparents in the County-owned building on Gay Street, soon to be vacated by Dr. Felipe. The Commissioners agreed to consider such a lease arrangement for decision at their next meeting.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners authorized the inclusion of Board of Education service from 1965 to 1974 in the pension record of Fred T. Brummell.

At 11 a.m., the Commissioners adjourned to sit as the County Roads Board.

After a lunch recess, the meeting of the County Commissioners reconvened.

At 1:30 p.m., as advertised, the Commissioners held a public hearing relative to the formal organization of the Hill Road Public Drainage Association. James Hannawald, Soil Conservation District Supervisor, read aloud excerpts from the Drainage Law of Maryland, and from the Viewers Report. A chronology of the organization of the association was recounted, and the location of the proposed ditch fully described. Mr. Hannawald stated that seventy-five percent funding from U.S. Resource Conservation and Development might become available after October 1, 1980, and that if the PDA availed themselves of such funding, County participation would be limited to the customary ten percent. Mr. Hannawald read aloud the list of taxables and the assessments they would be charged, with each taxable responding whether he was for or against the organization of the association. None of the taxables responded in the negative. Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously confirmed the viewers report, and declared the Hill Road Public Drainage Association to be officially established.

At 2:30 p.m., as advertised, the Commissioners held a public hearing relative to the formal organization of the Cedar Lane Public Drainage Association. James Hannawald read aloud excerpts from the Drainage Law of Maryland. The Viewers Report was read aloud in full, a chronology of the organization of the association was recounted, and the location of the proposed ditch was fully described. Mr. Hannawald stated that seventy-five percent funding from U.S. Resource Conservation and Development might become available after October 1, 1980, and that if the PDA availed themselves of such funding, County participation would be limited to the customary ten percent. Mr. Hannawald read aloud the list of taxables and the assessments they would be charged, with each taxable responding whether he was for or against the organization of the association. Two of the taxables were against organization. Discussion followed regarding seeding of the banks, funding for the project, and provision for resetting of survey markers. President Fleetwood called for final comments and questions, and none being received, the Commissioners, upon a motion made by Mr. Dean and seconded by Mr. Eveland, unanimously confirmed the Viewers Report, and declared the Cedar Lane Public Drainage Association to be officially established.

Mr. Dean and Mr. Eveland authorized President Fleetwood's signature on CETA Title 2D contracts which provide for additional positions.

The Commissioners approved vouchers submitted by the Elections Office for absentee balloting expenses and mileage expenses (reimbursed at sixteen cents per mile), but stipulated that these expenses must be billed to their FY 1981 budget due to overexpenditure of their FY 1980 budget.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously appointed the following persons to constitute the Caroline County Governmental Study Commission: Harry Rieck, Jr., V. Edwin Unger, Owen Wise, John Asher, Fred Gleockler, Jr., Barbara Holmes, Jeanne Trice, Dr. Hilliard Gardner, Gary Schoonover, Jack LeGates, Carol Stockley.

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Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously adopted the following Central Alarm Board procedures, and appointed the 1980-81 membership as shown:

CENTRAL ALARM BOARD

Composition and Term
of Office:

- a) 10 persons, consisting of one representative from each fire company, one of whom shall be the President or Vice-President of the Firemen's Association, the Director of Civil Defense or his designee, and a member of the Board of County Commissioners.
- b) Members of Fire Companies shall be appointed by the Board of County Commissioners upon the recommendation of each fire company. Pending the institution of the 911 system, members will be appointed for a one-year term commencing on 1 July and terminating on 30 June.
- c) A Chairman shall be appointed annually by the Board of County Commissioners with the concurrence of the members of the Central Alarm Board.

Meetings:

At the call of the Chairman, but at least quarterly. Usually on the third Tuesday of the month at 7:30 p.m., Room 102, Courthouse, Denton. Meetings are open to the public.

1980-81 Membership

Cooper, William C. Chairman	Queen Anne-Hillsboro VFC President, Firemen's Association
Bartlett, Donald	Goldsboro VFC
Dudrow, Donald	Preston VFC
Ebling, Harold	Ridgely VFC
Eveland, Thomas C.	County Commissioner
Herzberg, Alex	Greensboro VFC
LeGates, Harry	Marydel VFC
Meredith, Bruce	Federalsburg VFC
Richards, Edwin G.	Director, Civil Defense
Wise, Owen	Denton VFC
Dill, Robert	Alternate

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

July 15, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, President
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Adm.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the previous regular meeting of July 8, 1980, were approved, with one correction. Vouchers 10262 - 10303 were approved for payment. Youth Commission payroll checks 1065 - 1087 were approved for release.

Mr. Starke Evans, appearing on behalf of the Town of Federalsburg as their attorney, presented the following documents pertaining to the proposed shell building in the Federalsburg Industrial Park to the Commissioners for their examination and final approval:

- 1) Resolution - County Commissioners of Caroline County - Authorization to Borrow - Shell Building to be Constructed.
- 2) Final Certificate of Title.
- 3) Maturity Schedule for Redemption.
- 4) Legal Opinion Letter.
- 5) Resolution - Mayor and Council of Federalsburg - Authorization to Borrow - Shell Building to be Constructed.
- 6) Letter from Design Consultants, Inc. to State of Maryland dated July 1, 1980.
- 7) Promissory Note.
- 8) Agreement.
- 9) Mortgage and Building Loan Agreement.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously approved and signed the first item, "Resolution - Authorization to Borrow - Shell Building to be Constructed" (see Attachment A), which will enable the project to proceed.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved the following check drawn against the contingency fund: \$260.26 - Eastern Disposal, Inc., for container service at boat ramps during June.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously approved and signed a proclamation presented by Mary Satterfield and Gloria Quidas which declares July 25-31, 1980, to be "Farm Safety Week" in Caroline County.

In response to a request from Federalsburg Mayor, Clarence Stull, the Commissioners generally expressed approval of the allocation of Program Open Space funds in the amount of \$12,500 to be used by the Town for acquiring a property known as "Glnny's Tavern", along the Marshyhope Creek, a proposed park area. Mr. Stull also expressed his dissatisfaction with the preliminary Census figures for the Federalsburg area.

County Planner, Alan Vlstintainer, discussed the Local Review Program Response forms, which he has submitted to the U. S. Census Bureau, detailing undercounts in the preliminary Census figures for election districts 5, 6, and 7.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved and signed a resolution authorizing the issue of tax anticipation notes in the amount of \$92,000 at 9½% interest to the Peoples Bank of Maryland, the proceeds of which will be invested on short term in an interest bearing account until they are needed for the jail construction project. President Fleetwood also signed a corresponding bond anticipation note in the amount of \$92,000.

July 15, 1980
ATTACHMENT A

RESOLUTION NO. _____

COUNTY COMMISSIONERS OF CAROLINE COUNTY
AUTHORIZATION TO BORROW - SHELL BUILDING
TO BE CONSTRUCTED

WHEREAS, the County Commissioners of Caroline County wish to borrow from the Secretary of the Department of Economic and Community Development of the State of Maryland (the "Secretary") as a general obligation and upon the full faith and credit of the COUNTY COMMISSIONERS OF CAROLINE COUNTY, in accordance with the Maryland Industrial Land Act, a sum of money not to to exceed TWO HUNDRED EIGHTY THOUSAND DOLLARS (\$288,000.00) to use such money for the purpose of defraying the costs of constructing a certain shell building in the Federalsburg Industrial Park, located near Federalsburg, Maryland; and to evidence such borrowing by executing a Loan Agreement between the COUNTY COMMISSIONERS OF CAROLINE COUNTY; the MAYOR AND COUNCIL OF FEDERALSBURG; and such SECRETARY, or such other evidences of indebtedness of COUNTY COMMISSIONERS OF CAROLINE COUNTY as may be hereafter required by the Secretary; and to authorize the PRESIDENT of the COUNTY COMMISSIONERS OF CAROLINE COUNTY, and other appropriate officials of County Commissioners of Caroline County to execute any and all documents that may be necessary to put into effect the loan settlement, and;

WHEREAS, Article 41A, §§438-466 of the Annotated Code (the "Act") provides, among other things, that any County of the State of Maryland, including Baltimore City, is fully enabled and empowered to borrow money from the Secretary and to

execute a loan agreement as evidence and security for such borrowing for the purpose of defraying the project costs of constructing a shell building where such borrowing approved by the Secretary, and;

WHEREAS, the County has submitted an application to the Secretary for approval for the financing of the construction of a Shell Building (hereinafter defined), and;

WHEREAS, the County has received a letter of commitment and approval dated March 18, 1980 from James O. Roberson, Secretary, Department of Economic and Community Development, for the financing and construction of an industrial shell building to be located in Caroline County, Maryland and more particularly described herein, by borrowing a sum of money not to exceed TWO HUNDRED EIGHTY-EIGHT THOUSAND DOLLARS (\$288,000.00) from the Secretary pursuant to the Act, and;

WHEREAS, the County has determined, based upon the findings and determinations hereinafter set forth, that it is in the best interests of the citizens of Caroline County, Maryland, that the County accept the letter of commitment, and participate in the financing of and construction of the Shell Building, as described generally in the letter of commitment.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSIONERS FOR CAROLINE COUNTY, PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS OF THE MARYLAND INDUSTRIAL LAND ACT:

SECTION I

That it is hereby found and determined as follows:

(a) The financing and construction of the Shell Building will fulfill and accomplish the purposes of the Act, which is to attract industry and create new employment opportunities in

the State of Maryland by acquiring and developing industrial sites resulting in new and expanded industrial enterprises to provide enlarged opportunities for gainful employment by the people of Maryland, and accordingly, it is in the best interests of the citizens of Caroline County, Maryland that the County participate in the financing and construction of the Shell Building; and

(b) That the Shell Building to be constructed is a "Shell Building Project" as mentioned in the Act and the construction is, therefore, consistent with the purposes and directions contained within the Act.

SECTION 2

That the County be and it is hereby fully authorized and empowered (a) to borrow from the Secretary a sum of money not to exceed TWO HUNDRED EIGHTY-EIGHT THOUSAND DOLLARS (\$288,000.00) (the Loan) for a term not to exceed twenty-seven (27) years at a rate of interest to be determined by the Secretary, and (b) to evidence and secure such loan by executing and delivering a loan agreement between the County and the Secretary (the loan agreement) or such other evidences of indebtedness as the Secretary may hereafter determine.

SECTION 3

That the County cause the proceeds of the Loan to be used for the purpose of defraying the costs of constructing and finishing a certain shell building containing approximately 30,000 square feet to be located in the Federalsburg Industrial Park, near Federalsburg, Maryland (the Shell Building).

SECTION 4

That the County or its representative construct and complete the Shell Building and actively market the same for the purpose of attracting further industry to the County.

SECTION 5

That as described generally in the letter of commitment, and as contemplated by the Act:

(a) The Loan will be secured by the Loan Agreement and the County shall pledge its full faith and credit for the repayment of the Loan and interest thereon.

(b) The County will execute a Mortgage and Building Loan Agreement that will in substance comply with all terms and conditions as set forth in the proposed Mortgage and Agreement attached hereto and made a part hereof as Exhibit "A".

(c) Any costs of construction and finishing the Shell Building in excess of the proceeds of the Loan will be paid by the County and the County shall be reimbursed for any excess costs paid through disbursal of settlement proceeds upon the procurement of a purchaser and settlement and transfer of the property.

SECTION 6

That in connection with the borrowing and the construction of the Shell Building described in this Resolution, the President of the Board and other appropriate officials of the County are hereby authorized and empowered.

(a) To accept the letter of commitment, in order to further indicate the commitment of the County to participate in the financing of and the construction and finishing of the Shell Building and the selling thereof, and;

(b) To execute such other documents, instruments and certificates as are necessary or appropriate to consummate such borrowing, construction, finishing and selling, including, but not limited to, the Loan Agreement, the Lease, mortgages, deeds of trust, notes, bonds, or other evidences of indebtedness, assignments, insurance agreements, security agreement and any of and all necessary financing statements.

SECTION 7

That this Resolution is adopted, and the letter of commitment is to be accepted, for the purpose of inducing the Secretary to make the loan and further materially inducing the County to construct and finish the Shell Building, provided that the Loan is approved by the Secretary and the proceeds of the Loan are made available to the County by the Secretary for the purpose of constructing and finishing the Shell Building.

SECTION 8

The County reserves unto itself the option to either lease, sell and convey to another, as it shall determine is to the best interests of the County for the preservation of its financial integrity subject to the terms and conditions contained in an agreement with the State of Maryland and subject to written approval and consent of the State of Maryland, such approval not to be unreasonably withheld.

SECTION 9

That the County's obligation as heretofore stated, to repay the Loan as per the terms and conditions of the Loan Agreement, shall not be subject to the County's ability to sell the Shell Building and the County shall pledge its full faith and credit for the repayment of the principle balance of said Loan, and of the interest thereon.

SECTION 10

AND BE IT FURTHER ENACTED by the County Commissioners for
Caroline County that this RESOLUTION shall become effective
on the 15th day of July, 1980.

ADOPTED THIS 15th day of
July, 1980.

ATTEST:

Leigh Sand
Clerk

COUNTY COMMISSIONERS FOR
CAROLINE COUNTY

Harvey Fleetwood
Harvey Fleetwood, President

Thomas Eveland
Thomas Eveland, Commissioner

Charles Dean
Charles Dean, Commissioner

By unanimous consent, the Commissioners authorized President Fleetwood's signature on a letter to Dr. Kennedy, Superintendent of Schools, which requests a copy of the most recent plant maintenance plan and designation of a member of Dr. Kennedy's staff to discuss and explain the plan as needed.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized Mr. Visintainer to employ a laborer to make certain changes to Rooms 202 and 203 at an approximate cost of \$700, which changes include the relocation of the Personnel office and the Elections office to the first floor. Mr. Eveland stipulated that costs be kept to a minimum in view of space that will become available in the Courthouse when the State multi-use building is constructed.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners authorized the employment of a temporary (4-6 weeks) solid waste clean-up crew of 4 persons, as requested by Mr. Visintainer. The Commissioners further authorized that the hours of operation of the Greensboro collection site be reduced, and that attendants be hired to maintain the site for the 60 hours that it will be open, measures necessitated by the continuing abuse of the greenboxes. A fence will be erected around the site. Mr. Richards stated that if these measures are successful, and if the Commissioners wish to continue operation of the site, approximately \$10,000 will have to be budgeted annually to pay the attendants' salaries.

Mr. Richards presented literature on the new dental plan which will be available to County employees at their cost through Blue Cross and Blue Shield.

By unanimous consent, the Commissioners authorized Mr. Richards to work with Dr. Grant and the Caroline Developmental Center in effecting a Health Department budget transfer to cover a funding shortfall the Center is expecting to experience, and to make necessary arrangements for the leasing of the County-owned building on Gay Street by disabled Center adults and supervisory houseparents.

The County Commissioners adjourned their meeting to sit as the County Roads Board.

Following a lunch recess, the meeting of the County Commissioners reconvened at 2 p.m.

At 2 p.m., as advertised, the Commissioners held a bid opening for project #CC-PW-61580, Greensboro boat ramp. The following bid, the only one received, was opened, read aloud, and recorded:

<u>Bidder</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Erik K. Straub, Inc. Cambridge, Maryland	\$5,006.40	20,862	4,287.60	25,200	775.50	760.00
	<u>7</u>	<u>Alt. A</u>				
	\$603.00	\$4,000	(pertains to nos. 1,3,4)			

The Commissioners have taken the bid under advisement.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, President Fleetwood was authorized to provide the signature of authority on an application to the Life Insurance Company of North America for Group Policy GL-6842.

Mr. Richards reviewed a report of the County's Blue Cross/Blue Shield experience rating from March 1, 1978 through February 1980, and commented that a rate reduction can probably be expected next year.

Mr. Tom Blunt, Chairman of the Board of Recreation and Parks, met with the Commissioners to discuss the Commissioners' proposal that a recreation director/coordinator be advertised for, to be hired with revenue sharing funds, and that a vacant CETA position in the Title II-D program be retitled "recreation aide". Mr. Blunt stated that the Board members were in general agreement with this proposal. By unanimous consent, it was decided to proceed as proposed; resumes will be addressed to Mr. Richards, who will forward them to the Board for review and recommendations.

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There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

July 22, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Edwin G. Richards, Co. Admin.

President Fleetwood announced that Commissioner Eveland was attending a week-long seminar at the Donaldson Brown Center sponsored by the Maryland Rural Development Corporation. (Mr. Eveland was recently appointed to the Board of Directors).

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the minutes of the previous regular meeting of July 15, 1980 were approved. Vouchers 10307 - 10344 were approved for payment. Payroll checks 14797 - 14907 were approved for release.

The Commissioners met with Diane Hutto, Director of the Caroline Developmental Center, Ridgely, and John Williams, member of the Center's Board of Directors, to discuss the Center's recent request that the County-owned house on Gay Street, Denton, be made available to three handicapped Center clients and two houseparents (and their teen-aged children) as part of a State-funded program to de-institutionalize handicapped people and to integrate them into the community as tax-paying citizens. Two of the three people (all of which were described as having a high degree of sociability) presently hold jobs; the third is seeking employment. Although the Center will underwrite the costs of leasing and utilities, they would like to negotiate the cost of installing a second full bath. Ms. Hutto explained that there is some urgency attached to her request; unless the Center implements a community residential program in the first quarter of their fiscal year, their State funding will be jeopardized. Since they do eventually plan to build their own home, their tenancy of the Gay Street residence would be limited to a year or two. The Commissioners will inform Ms. Hutto of their decision on the matter after their next meeting.

The Commissioners met with Dr. John A. Grant, County Health Officer, and John Rieck, County Sanitarian, regarding the Tanyard - Bethlehem area of the county. Dr. Grant stated that this area has been identified since early 1978 as having a very high rate of failing sewage treatment systems (fifty percent from time-to-time), thereby constituting a nuisance and a health hazard to residents there. Dr. Grant stated that the soil conditions and the seasonal high water table preclude the use of normal septic tank and drainfield in-ground systems, and that most residents would likely be unable to afford modifications to their old systems, or installation of new systems. For these reasons, the Health Department recommends that the County fund a 201 Facilities Study of this area as soon as possible. The 12.5% cost to the County for such a study is estimated to be about \$4,000. If innovative or alternative methods are used, the County would be eligible for 96.5% matching funds from the Federal Government. In order to implement corrective measures recommended by such a study, the County would then designate the area as a sanitary district, appointing three citizens as a private, non-profit commission with the authority to administer the district, including collecting fees and applying them to the debt. Mr. Richards cited an alternate approach taken by Queen Anne's and Talbot counties whereby legislation was passed establishing the entire county as a sanitary commission, subdivided by individual taxing districts differentiating the level of services being received. Such an approach offers more direct control of the commission, and allows County staff to be used to administer the districts. In response to a question from Mr. Fleetwood, Dr. Grant stated that homeowners with functioning systems would still be required to contribute to a new central system if the piping crossed their property. Mr. Richards informed the Commissioners that a sanitary engineer, whose salary would be paid from user fees, would be needed to operate a new system, and

COUNTY COMMISSIONERS OF CAROLINE COUNTY, MARYLAND (a body politic and corporate), and *

THE MAYOR AND COUNCIL OF FEDERALSBURG, MARYLAND (a municipal corporation) *

TO *

DELAWARE GASOL, INC. *

THIS DEED, Made this ^{22nd} day of ^{July} in the year Nineteen Hundred and Eighty, by The County Commissioners of Caroline County, Maryland, a body politic and corporate, and The Mayor and Council of Federalsburg, Maryland, a municipal corporation.

WITNESSETH, That for and in consideration of the sum of EIGHTY-FIVE THOUSAND DOLLARS (\$85,000.00), the receipt of which is hereby acknowledged, the said County Commissioners of Caroline County, Maryland, a body politic and corporate, and The Mayor and Council of Federalsburg, Maryland, a municipal corporation, do hereby grant and convey unto Delaware Gasohol, Inc., a body corporate, organized and existing under the laws of the State of Delaware, its successors and assigns, in fee simple, all the following described property, to wit:

ALL that piece or parcel of land lying and being in the Fifth Election District of Caroline County, Maryland, and more completely described as follows:

BEGINNING FOR THE SAME at a Concrete Monument set on the northerly side of the Industrial Park Road, said Monument being at the southwesterly corner of the herein described land and at the northeasterly corner of the intersection of said Industrial Park Road and a 50 foot wide Right-of-Way and from said Place of Beginning running (1) by and the easterly side of said Right-of-Way North 33° 56' 23" East 800.00 feet to a Concrete Monument set and the southerly side of the land of the Penn Central Railroad; thence (2) by and with the southerly side of said Railroad and South 51° 43' 32" East 564.50 feet to a Concrete Monument set; thence (3) by and with a new division line between the herein described land and other land of Federalsburg Industrial Park South 33° 56' 23" West 800.00 feet to a Concrete Monument set and the side of the aforementioned Industrial Park Road; thence (4) by and

STARKE M. EVANS
ATTORNEY AT LAW
201 N. MAIN ST.
FEDERALSBURG, MD.
PHONE 754 - 5755

with the northerly side of said road North 56° 03' 32" West 544.50 feet to the Place of Beginning, containing 10.000 acres of land, more or less. IT BEING part of the land conveyed in a deed from the Mayor and Council of Federalsburg to the County Commissioners of Caroline County, Maryland dated February 20, 1974 and recorded in the Land Record Books of Caroline County, Maryland under Liber 163, Folio 638.

GRANTEE COVENANTS AND AGREES that on or before the 1st day of July, 1985, a private railroad spur shall be developed on the within described property, and shall be used on a basis to sufficiently justify the acquisition of land located contiguous to the existing railroad spur; provided that the main railroad spur continues in operation at its presently existing location and if Grantee does not comply with this covenant, then Grantee agrees to accept as a special assessment against that property, a charge determined by the Mayor & Council of Federalsburg, as reasonable and sufficient to represent the prorated share of usage of the main railroad line applicable to this property, and Grantee further acknowledges that this assessment will be charged by the Mayor & Council and forwarded to the operator of the railroad line in order to insure continued rail service to the Federalsburg Industrial Park.

SUBJECT, HOWEVER, to the General Covenants & Restrictions - Federalsburg, Maryland Industrial Park as recorded among the Land Records for Caroline County, Maryland at Liber M.C.B. No. 206, Folio 515.

TOGETHER with the buildings and improvements thereon erected, made or being, and all and every the rights, ways, alleys, waters, privileges, appurtenances and advantages thereto belonging and appertaining unto and to the proper use and benefit of the said Delaware Gasohol, Inc., a body corporate, as sole owners, in fee simple.

TO HAVE AND TO HOLD the land and premises above described and mentioned and hereby intended to be conveyed, together with the rights, privileges, appurtenances and advantages thereto belonging and appertaining unto and to the proper use and benefit of the said Delaware Gasohol, Inc., a body corporate, in fee simple.

AND the said County Commissioners of Caroline County, Maryland (a body politic and corporate), and The Mayor and Council of Federalsburg, Maryland (a municipal corporation) do hereby covenant that they will warrant specially the property hereby granted and conveyed, and that they will execute such further assurances of said property as may be requisite.

WITNESS the hands and seals of the said Grantors.

TEST:

Luz Staud
(as to all)

COUNTY COMMISSIONERS OF CAROLINE COUNTY

BY: Harvey Fleetwood
Harvey Fleetwood, President

Thomas Eveland, Commissioner

Charles Dean
Charles Dean, Commissioner

THE MAYOR AND COUNCIL OF FEDERALSBURG,
MARYLAND

BY: Clarence C. Stull
Clarence C. Stull, Mayor

STATE OF MARYLAND, COUNTY OF CAROLINE, TO WIT:

I HEREBY CERTIFY, That on this _____ day of July, 1980, before me, the
subscriber, a Notary Public, in and for the State and County aforesaid,
personally appeared Harvey Fleetwood, who acknowledged himself to be
President of the County Commissioners of Caroline County, and also
appeared Thomas Eveland and Charles Dean, who acknowledged themselves
to be Commissioners of the County Commissioners of Caroline County, and
also appeared Clarence C. Stull, who acknowledged himself to be Mayor
of the Mayor and Council of Federalsburg, Maryland, and that they being
authorized to do, executed the foregoing instrument for the purposes
therein contained.

Walter P. Jones
Notary Public



My Commission Expires: July 1, 1982

BEST AVAILABLE DOCUMENT

STARKE M. EVANS
ATTORNEY AT LAW
301 N. MAIN ST.
FEDERALSBURG, MD.
PHONE 754 - 5755

July 29, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners approved the minutes of the previous regular meeting of July 22, 1980. Vouchers 10345 - 10461 were approved for payment. Youth Commission payroll checks 1088 - 1114 were approved for release.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following check drawn against the contingency fund was authorized for release: \$3,597.50 - J. R. McCrone, Jr. - engineering services for Greensboro boat ramp and Choptank Marina (to be reimbursed).

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following check drawn against the contingency fund was authorized for release: \$137.10 - Peoples Bank of Maryland - amount due for collection of bonds and coupons for period 1/1/79 - 6/30/80.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following check drawn against the contingency fund was authorized for release: \$1,219.00 - Starke Evans - attorney's fees and surveyor's costs pertaining to loan for Federalsburg Industrial Park shell building (to be reimbursed out of interest earned on State loan).

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following check drawn against the contingency fund was authorized for release: \$6,290.00 - Maryland Department of Transportation - Closeout of rail shippers' billings with State of Maryland (to be partially reimbursed from collections).

The Commissioners met with Kristi Cliff, local Administrator of the Section 8 Housing program, to continue discussion of the request of the Caroline Developmental Center that the County-owned house on Gay Street, Denton, be leased to the Center for use as a community residence for the handicapped. Ms. Cliff stated that in both her official capacity, and as a resident of the neighboring property, she supported the rental of the house to the Center for the purpose stated. The Commissioners unanimously authorized Administrator Richards to make arrangements for Dr. Felipe to handle this rental directly without the County becoming involved.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, President Fleetwood provided the signature of authority on "Supplement to Agreement Between the Maryland Department of Agriculture and Caroline County for the Control and Eradication of Johnsongrass 1979-80," whereby the County accepts and acknowledges receipt of the sum of \$2,154.56 in excess of the \$5,500 contractual allotment from the Department and relinquishes any claim against them for that contract year.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, President Fleetwood provided the signature of authority on the 1980-81 "Agreement Between the Department of Agriculture and Caroline County for the Control and Eradication of Johnsongrass," whereby the State agrees to reimburse the County fifty percent for all approved expenditures authorized by the Agreement, the total State contribution not to exceed \$6,000.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously authorized County Attorney, Roland Kent, to provide preliminary legal assistance to the Board of Managers of the Temple Road Public Drainage Association regarding the matter with the Army Corps of Engineers.

County Planner, Alan Visintainer, reviewed with the Commissioners the proposed changes to Rooms 202 and 203, the downstairs reception area, and the reception area of the State's Attorney's office. The Commissioners generally approved the changes.

As recommended by Public Works Coordinator, Jim Scrivnor, and upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners accepted the low bid of Scott Wallace Construction Co., Inc., St. Michaels, in the amount of \$2,494 for proposal CC-BM-3380, panic hardware for the Courthouse (required by County's insurer), and rejected all other bids submitted.

Mr. Visintainer presented for consideration a list of suggested candidates to fill vacancies on the local Economic Development Commission.

The Commissioners instructed their clerk to contact four additional candidates for appointment to the local Jail Advisory Committee to determine their interest in membership.

Mr. Richards requested the Commissioners to reserve October 1st and 2nd as tentative dates for the county Civil Defense exercise.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously designated the County Planner as the liaison to the Maryland Office of Motion Picture and Television Development.

The Commissioners adjourned their meeting to sit as the County Roads Board.

Following a lunch recess, the meeting of the County Commissioners reconvened at 1:30 p.m.

The Commissioners met with Dr. Kennedy, Superintendent of Schools, to discuss a letter received from Mayor of Baltimore, Donald Schaefer, regarding a forthcoming presentation by the Maryland Association of Counties (MACO) to the Education Subcommittee of the Commission of State-Local Fiscal Relationships on the subject of education funding, as it relates to pending litigation involving Caroline, St. Mary's, Somerset counties, and Baltimore City against the State Department of Education. After considerable discussion, the Commissioners unanimously agreed to send a letter to Wallace Hutton of MACO which acknowledges his request for comments concerning education funding in preparation for the hearing of the Scanlan Commission, and states that because of Caroline County's present involvement in a lawsuit against the State, the Commissioners do not feel it appropriate to respond to the request at this time. Dr. Kennedy also requested that the Commissioners let him know how low his unencumbered balance could be allowed to get.

He stated that the Commissioners would be receiving a monthly financial report from his office; he pledged to "hold down expenses in all categories." Dr. Kennedy also mentioned the possibility of working with the County regarding the establishment of an in-house data processing center, and the performance of an energy audit on county buildings.

The Commissioners unanimously authorized Mr. Richards to work with the County auditor to determine close-out figures on budget categories and the total 1979-80 fund balance for the Board of Education.

The Commissioners unanimously appointed the following persons to serve on the Caroline County Commission on Aging for the terms indicated (all terms retroactive to July 1, 1980): Sandy Keating, Denton, one year; Mary Rost, Denton, two years; Clarence Kibler, Greensboro, two years; Jenny Holland, Federalsburg, two years; Doris Bebee, Federalsburg, three years; Francis Rogers, Denton, three years.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

August 5, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the previous regular meeting of July 29, 1980 were approved as corrected. Vouchers 10462 - 10517 were approved for payment. Payroll checks 14908 - 15011 were approved for release.

With the consent of Mr. Dean and Mr. Eveland, President Fleetwood provided the signature of authority on a letter to Blue Cross/Blue Shield which states the Commissioners' acceptance of the new monthly rates for Group Policy No. V869 for Blue Cross/Blue Shield, Diagnostic, and Major Medical coverage of County employees and their dependents for the Agreement year beginning September 1, 1980.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was approved for release: \$40.00 - Harold B. Plummer, M.D., for medical examination of Keith Sheppard. (Henceforth, such fees will be billed by the medical examiner directly to the Maryland Department of Post Mortem Examiners.)

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, President Fleetwood signed a letter to Mr. Michael Lofton of the Maryland Department of Economic and Community Development which requests Coop Matching Grant funds to assist in the advertising promotion of the shell building which will be constructed in the Federalsburg Industrial Park. The proposed budget totals \$6,000; the County's share will be 40 percent (\$2,400).

By unanimous consent, and as recommended by County Planner, Alan Visintainer, the Commissioners approved a revised operating schedule to be put into effect at the Old Denton Road collection site in approximately 30 days. The new hours will be as follows: Monday, Wednesday, Friday 8-5; Tuesday, Thursday 7-7; Saturday 8-4; Sunday 1-5.

The County Commissioners adjourned their meeting at 11 a.m. to sit as the County Roads Board.

After a lunch recess, the meeting of the County Commissioners reconvened at 1:15 p.m.

As authorized by Article 76A, Section 11(a)(1) of the Annotated Code, and upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously adjourned the meeting into closed session to discuss a personnel matter, as requested by Margaret Myers, Chairman of the Board of Social Services.

The meeting of the County Commissioners reconvened in open session at 1:40 p.m.

The Commissioners accepted a letter from Ms. Myers on behalf of the Courthouse Green Committee which requests the following: approval of a new plan of Christmas decorations for the Courthouse and Green; permission to plant a live evergreen tree on the Green to serve as the County Christmas tree; use of electrical outlets on County property to light the tree; consideration of request that the Green committee be enlarged by 3 members.

By unanimous consent, the Commissioners approved and signed Increase or Addition to Tax Roll forms 761, 762, 783, 785; and Abatement or Deduction From Tax Roll forms 1159 - 1180.

The Commissioners met briefly with Jack Boulais, member of the Caroline County Committee of the Maryland Historical Trust, regarding a proposed contract for publication of a book about the County's

AUGUST 5, 1980
ATTACHMENT A

RESOLUTION OF THE COUNTY
COMMISSIONERS OF CAROLINE COUNTY

WHEREAS, the General Assembly of the State of Maryland has enacted legislation authorizing and empowering the County Commissioners of Caroline County to issue and sell general obligation bonds (see Chapter 99 of the 1980 Laws of Maryland) for the financing of development of solid waste facilities and WHEREAS, the County Commissioners of Caroline County have not yet begun the mechanics of issuing and selling the general obligation bonds and WHEREAS the County is desirous of having \$150,000.00 available immediately for such stated purposes and are so authorized by Article 31 Section 12 of the Annotated Code of Maryland to issue bond anticipation notes.

NOW THEREFORE BE IT RESOLVED by the County Commissioners of Caroline County as follows:

1. That the County Commissioners of Caroline County issue a bond anticipation note to be sold privately to The Peoples Bank of Maryland for One Hundred Fifty Thousand (\$150,000.00) Dollars.
2. That such bond anticipation note shall mature not later than 270 days after execution of the Bond Anticipation Note.
3. That the rate of interest to be paid on said bond anticipation note shall be nine and one-half (9½) per centum per annum.
4. That such bond anticipation note shall be signed by the President of the Board of the County Commissioners of Caroline

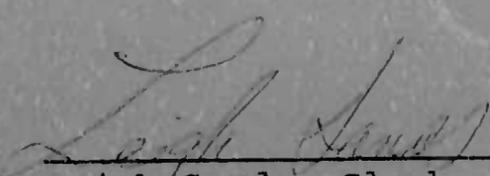
County and by the Treasurer of the County Commissioners of Caroline County, and the seal of the County Commissioners of Caroline County shall be affixed thereto.

5. That the County Commissioners of Caroline County hereby covenant to pay said bond anticipation note and the interest thereon from proceeds of the bonds when issued and do further hereby covenant to issue said bonds when, and as soon as, the reason for deferring the issuance thereof no longer exists.

6. That such bond anticipation note shall constitute an irrevocable pledge by the County Commissioners of Caroline County of the full faith and credit and unlimited taxing power of the said County to the payment of such note when due.

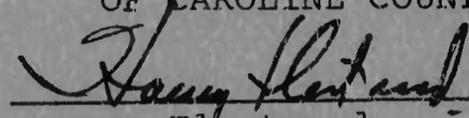
AS WITNESS our hands and seals this 5th day of August, 1980.

ATTEST:

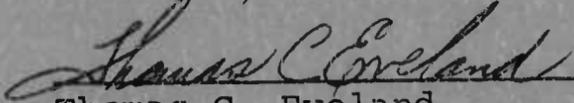


Leigh Sands, Clerk

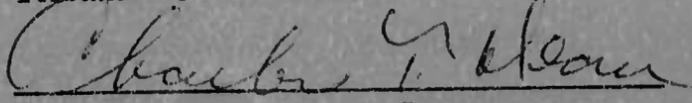
COUNTY COMMISSIONERS
OF CAROLINE COUNTY



Harvey Fleetwood



Thomas C. Eveland



Charles T. Dean, Sr.

AUGUST 5, 1980
ATTACHMENT B

BOND ANTICIPATION NOTE

\$150,000.00

Denton, Maryland
Date: August 5, 1980

FOR VALUE RECEIVED, pursuant to the authority contained in Chapter 99, Laws of Maryland, 1980, effective June 1, 1980, the County Commissioners of Caroline County are authorized to borrow not more than \$250,000 through the sale of general obligation bonds for the financing of the development of solid waste facilities, and pursuant to the authority contained in Article 31, §12, Annotated Code of Maryland, any public body authorized to issue bonds is authorized to issue bond anticipation notes, the County Commissioners of Caroline County, (hereinafter referred to as "Maker"), promise to pay to the order of The Peoples Bank of Maryland, (hereinafter referred to as "Payee"), the principal sum of One Hundred and Fifty Thousand (\$150,000.00) Dollars with interest at the rate of nine and one-half per cent (9-1/2%) per annum payable at Denton, Maryland, in lawful money of the United States of America.

The principal sum together with the interest thereon shall be payable to Payee 270 days after the execution of this Bond Anticipation Note unless sooner paid.

The issue of this note has been authorized by resolution of the County Commissioners of Caroline County made on the 5th day of August, 1980.

The proceeds of this note shall be expended only for the public purposes set forth in Chapter 99 aforesaid and as set forth in Article 31, §12, aforesaid.

The County Commissioners of Caroline County covenant to pay all sums due under this note from the proceeds of the bonds in anticipation of the sale of which this note is issued and the County Commissioners of Caroline County further covenant to issue said bonds when, and as soon as, the reason for deferring the issuance thereof no longer exists.

This Note shall inure to the benefit of Payee and its successors and assigns.

IN WITNESS WHEREOF, the Maker has caused this Note to be duly executed
and delivered on this 5th day of August, 1980.

ATTEST AS TO BOTH:

COUNTY COMMISSIONERS OF CAROLINE
COUNTY

By: *Harry Shortland* (SEAL)
President

TREASURER FOR CAROLINE COUNTY

By: *William A. Cole* (SEAL)
William A. Cole

Leygh Sands
Leygh Sands
Clerk

architectural history. Since acting as a publishing contractor is not one of the express powers granted to the County, the proposed contract will have to be rewritten. Mr. Boulais will discuss the matter with Trust officials.

As suggested by President Fleetwood, the Commissioners requested that the minutes record their statement of appreciation of the public service rendered by Mr. Emory Dobson as owner, editor, and publisher of the Caroline "Journal." The Commissioners issued an open invitation to Mr. Dobson to continue his local government participation as a citizen of Caroline County.

With the full consent of Mr. Dean and Mr. Eveland, President Fleetwood provided the signature of authority on "Supplement to Architect/Engineer Agreement," which supplement states that compensation for Section A, Basic Design Services, will be a fixed fee not to exceed \$65,928. The architect/engineer is Howard R. Greenhouse, Architect, Inc.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved abatement of uncollectable business and corporation tax bills as follows: 1979-80, \$27.60, 1978-79, \$29.00; 1979-80, \$136.22.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved and signed a Resolution dated August 12, 1980, which authorizes the issue of tax anticipation notes in the amount of \$15,825.00 to be sold to The Peoples Bank of Maryland, and an accompanying Bond Anticipation Note, both of which pertain to construction draws for the jail project.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved and signed a Resolution authorizing the issuance of a Bond Anticipation Note to be sold to The Peoples Bank of Maryland for \$150,000 for the financing of development of solid waste facilities. (See Attachment A.)

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, President Fleetwood signed a Bond Anticipation Note in the amount of \$150,000 for the financing of development of solid waste facilities. (See Attachment B.)

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

August 12, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of August 5, 1980, were approved. Vouchers 10519 - 10576 were approved for payment. Youth Commission payroll checks 1115 - 1138 were approved for release.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously authorized the transfer of \$35,000 from the County general fund to the County Roads Board checking account.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved the advertisement of a public hearing notice pertaining to the Commissioners' intent to enact an Ordinance authorizing the Commissioners to borrow the sum of \$300,000 for road construction and maintenance, and to evidence the borrowing by the issuance and sale of County Transportation Bonds, said public hearing to be held on September 2, 1980

Ms. Tawney Hamil and Ms. Lelia Arbeene, representatives of Upper Shore Aging (USA) made an introductory presentation to the Commissioners on Program Lifeline. William Cooper, Chairman of the Central Alarm Board, was also in attendance. President Fleetwood introduced into the record the August 6, 1980 letter of Clarence Kibler, member of the Caroline Commission On Aging, which requests the Commissioners to favorably consider the program and lend the assistance necessary for its implementation. Ms. Arbeene stated that Walter Kerlake, Chairman of the Commission, had asked her to convey his support of the program. Ms. Hamil described the program as one which enables the medically vulnerable to live independently through the use of mobile alarm units worn by the clients, which are connected to an emergency aid station. The unit is activated with the push of a button; when the aid station receives the emergency signal, a person designated as the contact is alerted that the client needs assistance. Eligibility is determined by Upper Shore Aging, who charges those accepted a monthly rental fee of \$4.00. USA will attempt to locate funds for those who are unable to pay. Mr. Cooper stated that a telephone survey of Central Alarm Board members indicated that most of them are generally in favor of the installation of necessary equipment in the Central Alarm headquarters; he then qualified his statement by commenting that neither the firemen nor the Board members would or should serve as responders; that if the program snowballed, they would expect to receive funding to hire additional operators; and that if the program became a burden, it would be removed from their office. Ms. Hamil emphasized that she was requesting only the Commissioners' endorsement, and not County funding. After due consideration, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, approved the implementation of Program Lifeline, as described, in Caroline County.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously agreed that the date of the public hearing pertaining to the Ordinance authorizing the sale of County Transportation Bonds be changed to August 26, 1980, and so advertised.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously appointed John K. Shults, Marydel, to serve on the Economic Development Commission for a 5-year term, effective July 1, 1980; and appointed J. D. Neal, Denton, to serve on the Commission for a term which will expire on June 26, 1982.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized County Planner, Alan Visintainer, to proceed with advertisement for an Economic Development Commission administrator to be hired on a contractual basis, part-time as required.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously appointed the following persons to serve on the Caroline County Jail Advisory Committee as representatives of the public sector: Rev. John Woods, Preston; Samuel Briggs, Federalsburg; Colbert Henry, Ridgely; John May, Goldsboro.

As authorized by Article 76A, Section 11 (a)(13) of the Annotated Code, the Commissioners, upon a motion made by Mr. Dean and seconded by Mr. Eveland, unanimously adjourned the meeting into closed session.

At 11:15 a.m., the Commissioners reconvened their meeting in open session, and then adjourned to sit as the County Roads Board.

Following a lunch recess, the meeting of the County Commissioners reconvened at 1:15 p.m.

The Commissioners were introduced to Jean-Louis Marchand by Margaret Myers, Chairman of the Social Services Board. After a brief discussion with Mr. Marchand on his philosophy on and interest in Social Services, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, unanimously appointed Mr. Marchand to serve a 3-year term on the Board, which will be retroactive to July 1, 1980, and terminate on June 30, 1983.

By unanimous consent, the Commissioners approved Increase or Addition to Tax Roll forms #763 - #782, and affixed their signatures of authority.

The Commissioners unanimously approved and signed 2 resolutions of appreciation, to Mr. Max Chambers and to Mr. Emory Dobson. (See Attachments A and B.)

AUGUST 12, 1980
ATTACHMENT B

RESOLUTION OF

RECOGNITION AND APPRECIATION

WHEREAS, one MAX CHAMBERS has, during approximately six decades of residence in Caroline County, Maryland, been associated with manifold great and good events of economic, historic, cultural, and educational significance, TO WIT:

Taught in Preston, Greensboro, and Federalsburg schools for ten years;

Introduced the Hobby Fair for young people, and was responsible for the erection of the Hobby Monument in Federalsburg;

Supervised, during World War II, the Eastern Shore operation of the National Youth Association for the unemployed, one of whose projects was the construction of the Federalsburg Log Cabin in Chambers Park;

Entered the newspaper business in Caroline County, eventually to become owner, editor, and publisher of the "Preston News and Farmer," which, over the years, has conscientiously guided and stimulated the development of our agricultural economy;

Organized, and past president of, the Caroline County Historical Society, which on October 28, 1976, dedicated a new museum in Greensboro, and on June 21, 1980, an adjacent structure, a completely outfitted and restored colonial log cabin kitchen;

Was instrumental in the placement of the eleven Maryland Historical Highway Markers in Caroline County;

As president of the Caroline Bicentennial Commission, Inc., now Caroline Heritage, Inc., and as chairman of "Caroline Bicentennial Week - May 24-June 2, 1974" and all succeeding Bicentennial activities, catalyzed a great awakening of civic and historic pride in the rich traditions of Caroline County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY That the public service contributions of MAX CHAMBERS be formally acknowledged and applauded, and that this Resolution be spread upon the Minutes of this organization as a tribute to him, and as an expression of gratitude.

ADOPTED: AUGUST 12, 1980

COUNTY COMMISSIONERS OF
CAROLINE COUNTY

SEAL

Harvey Fleetwood
HARVEY FLEETWOOD, PRESIDENT

Charles T. Dean, Sr.
CHARLES T. DEAN, SR.

ATTEST:

Leigh Sands
LEIGH SANDS, CLERK

Thomas C. Eveland
THOMAS C. EVELAND



AUGUST 12, 1980
ATTACHMENT A

COUNTY COMMISSIONERS OF CAROLINE COUNTY

POST OFFICE BOX 207
DENTON, MARYLAND 21629
TELEPHONE 301 - 479-0660

COMMISSIONERS
HARVEY FLEETWOOD, PRESIDENT
CHARLES T. DEAN, SR.
THOMAS C. EVELAND

EDWIN G. RICHARDS
COUNTY ADMINISTRATOR

ROLAND C. KENT
ATTORNEY

LEIGH SANDS
CLERK

RESOLUTION OF APPRECIATION

WHEREAS, since its establishment in 1976 as an independent weekly newspaper, the "Journal" enabled the people of Caroline County to make for themselves fundamental decisions necessary to the direction of their government and their lives; and

WHEREAS, the "Journal" brought to its readership living news, told with clarity, with humor, with drama, with perception; and

WHEREAS, the "Journal's" steadfast refusal to sidestep controversial issues led to its recognition as a forum for the exchange of comment and criticism; and

WHEREAS, Emory Dobson, as founder, editor and publisher of the Caroline County "Journal" distinguished his newspaper and himself with his intellectual vision and vitality, his conscience, his originality; and

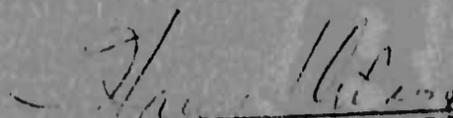
WHEREAS, publication of the Caroline County "Journal" ceased as of July 31, 1980.

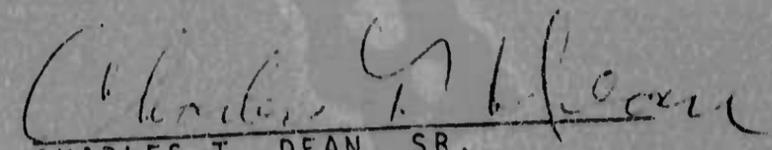
NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY That the public service contributions of Emory Dobson be formally acknowledged and applauded, and that this Resolution be spread upon the Minutes of this organization as a tribute to him and an expression of appreciation.

ADOPTED: AUGUST 12, 1980

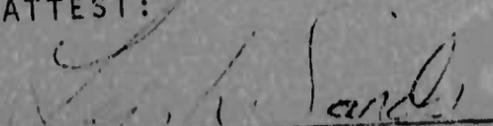
COUNTY COMMISSIONERS OF
CAROLINE COUNTY

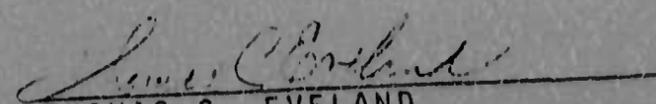
SEAL


HARVEY FLEETWOOD, PRESIDENT

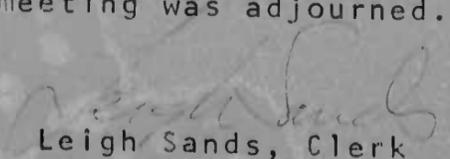

CHARLES T. DEAN, SR.

ATTEST:


LEIGH SANDS, CLERK


THOMAS C. EVELAND

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

August 19, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, President
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

As authorized by Article 76A, Section 11(a)(1) of the Annotated Code, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, unanimously adjourned the meeting into closed session to discuss personnel matters.

The meeting of the County Commissioners reconvened in open session at 9:55 a.m.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the previous regular meeting of August 12, 1980 were approved. Vouchers 10577 - 10621 were approved for payment. Payroll checks 15012 - 15131 were approved for release.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously disbanded the Court House Green Committee, currently inactive, and reactivated the Green Committee as a five-member advisory committee to the County Commissioners. The Commissioners generally approved the request submitted by Margaret Myers on behalf of citizens and several local organizations to plant a 16 to 20 foot ever-green tree on the Court House Green. Final approval of the placement of the tree on the Green will rest with the Commissioners. The tree, which will be decorated at Christmas time, will be paid for by local fund raising activities staged by community service organizations. The County will be responsible for maintenance of the tree.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously approved a Program Open Space application for the acquisition of a 5.75 acre parcel on the outskirts of Greensboro to be developed by citizens as a senior league ball park.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, President Fleetwood provided the signature of authority on a letter to the Commissioners of Greensboro which states that the Commissioners do not believe the County can provide financial assistance for a project on Academy Street in Greensboro, and which suggests the formation of a public drainage association as a possible solution.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners approved the employment of John Henry States, Jr., Queen Anne, as assistant Courthouse custodian as recommended by the Public Works Department, after reviewing all applications received. Mr. Dean opposed the motion.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized the creation of a part time landfill attendant position, which will include inspecting all sites to determine whether they are being properly used.

The Commissioners signed a letter which formally established the dates of the Caroline County Civil Defense (hurricane) Disaster Simulation as October 1-2, 1980. All members of the news media were invited to participate.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved and signed "Resolution Relating to the Issuance of \$510,000 Note Under the Maryland Industrial Development Financing Authority Act," which funds will be used for the industrial expansion of

Technitrol, Inc. in Greensboro. The County, in providing signature, acts merely as a funding conduit; neither the full faith and credit of the County nor its taxing powers are pledged. (See Attachment A.)

The Commissioners unanimously resolved that \$32,000 be transferred from the County general fund to the County Roads Board fund.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners authorized the publication of an invitation-to-bid for salvage work at Choptank Marina, bid proposal #CC-PW-81680, to be opened on September 16, 1980 at 2 p.m.

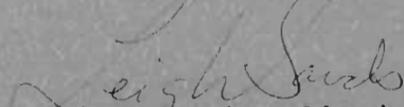
By unanimous consent, the Commissioners approved the signature of President Fleetwood on a letter to Dr. Robert Schleiger, President of Chesapeake College, which states the Commissioners' approval of retention of surplus funds generated in FY 1980, provided they are placed in a Capital Improvement Fund.

The Commissioners adjourned their meeting at 11 a.m. to sit as the County Roads Board.

After a lunch recess, the meeting of the County Commissioners reconvened at 1:30 p.m. to discuss personnel and pension matters.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, President Fleetwood provided the signature of authority on a letter of acceptance of the terms and conditions of the wetlands license for construction of the bulkhead at the Greensboro boat ramp.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

August 26, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

As authorized by Article 76A, Section 11(a)(6) of the Annotated Code, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, unanimously adjourned the meeting into closed session to confer with County Attorney Roland Kent.

The Commissioners reconvened the meeting in open session at 10:15 a.m.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously approved and signed documents relating to the issuance of a \$450,000 note to Technitrol, Inc., Greensboro, under the Maryland Industrial Development Financing Authority Act. The funds will be used by Technitrol for industrial expansion.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously approved the minutes of the previous regular meeting of August 19, 1980. Vouchers 10622 - 10663 were approved for payment. Youth Commission payroll checks 1139 - 1158 were approved for release.

By unanimous consent, the Commissioners authorized the transfer of \$16,000 from the County general fund to the County Roads fund.

Mr. Richards stated that the \$15,000 allocated for the County share of the cost of establishing and maintaining public drainage associations had been expended. Faulkner's Branch P.D.A. is currently in need of \$4,000 to cover a cost overrun; other associations which will be in need of close-out assistance are: Handerson, Temple Road, and Newport Meadow. Five or six drainage association projects are in the planning stages by the Soil Conservation Department for development over the next several years. Mr. Richards reminded the Commissioners that the lack of allocated

AUGUST 19, 1980
ATTACHMENT A

SBM/08-18-80
3857B

Mildred C. Butler, Clerk
1:30 P.M.

BOARD OF
^ COUNTY COMMISSIONERS
OF CAROLINE COUNTY

Legislative Session 1980

RESOLUTION RELATING TO THE ISSUANCE OF \$510,000
NOTE UNDER THE MARYLAND INDUSTRIAL DEVELOPMENT
FINANCING ACT

Introduced by *Charles T. Dean, Jr.* ^{AUTHORITY} Commissioner

A RESOLUTION approving the terms and provisions of a certain Resolution relating to the issuance of a \$510,000 Note under the Maryland Industrial Development Financing Act passed by the County Commissioners of Caroline County (the "Commissioners") on March 11, 1980 (the "March 11, 1980 Resolution"), approving the terms, provisions and form of the MIDFA Financing Agreement, the Loan Agreement, the Deed of Trust and the Note (hereinafter defined), copies of which are attached hereto and incorporated herein by reference, and other documents necessary or collateral to the issuance of the Note, and authorizing, empowering and directing the President of the Board of Commissioners of Caroline County to execute, and the County Administrator to affix and attest the seal of the Commissioners to, those of the foregoing documents (the "Loan Documents") to which the Commissioners are party.

Board of *1/18*

WHEREAS, pursuant to the provisions of the MIDFA Act, ~~the~~ ^{(hereinafter defined), the Board of} County Commissioners of Caroline County ("the County") have received a letter of intent (the "Letter of Intent") from Technitrol, Inc., a corporation organized and existing under the law of Pennsylvania ("Borrower"), as an "industrial project applicant" for purposes of the provisions of the Maryland Industrial Development Finan-

SBM/08-18-80
3857B

Authority
Act (the "MIDFA Act") requesting the County to participate in the financing of a certain industrial project (the "Industrial Project") to be located in Greensboro, Caroline County, Maryland, and described in the Letter of Intent, by borrowing a sum of money not in excess of Five Hundred Ten Thousand Dollars (\$510,000.00) from The First Pennsylvania Bank, N.A., a "mortgagee" within the meaning of the MIDFA Act (the "Mortgagee"); and

WHEREAS, the Maryland Industrial Development Financing Authority ("MIDFA") has approved the Industrial Project, as indicated by MIDFA's resolution and letter of commitment dated February 28, 1980, to the Borrower; and

WHEREAS, the Commissioners have determined, based upon the findings and determinations hereinafter set forth, that it is in the best interests of the citizens of Caroline County, Maryland that the County participate in the financing of the Industrial Project, in the manner hereinafter set forth,

WHEREAS, the Commissioners authorized the County in the March 11, 1980 Resolution to borrow from the Mortgagee a sum not in excess of FIVE HUNDRED TEN THOUSAND DOLLARS (\$510,000.00), to be applied to the acquisition and construction of the Industrial Project and in connection therewith and in furtherance thereof, to execute the MIDFA Financing Agreement, the Loan Agreement and the Note

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(hereinafter defined), and other related or collateral documents (the "Loan Documents"); and

WHEREAS, the Note is payable by the County solely from the revenues derived from payments to be made by the Borrower to the County pursuant to the provisions of the Loan Agreement (hereinafter defined); and

WHEREAS, there have been presented to this meeting the form of the following instruments, which instruments (except for the Deed of Trust to which the Commissioners are not party) the Commissioners propose to execute to carry out the transactions described above and copies of which instruments shall be filed with the records of the Commissioners:

(a) the MIDFA Financing Agreement, ~~dated as of _____ 1980,~~ (the MIDFA Financing Agreement), by and among the Commissioners, the Borrower and the Mortgagee.

(b) the Deed of Trust by the Borrower to Gregory Reed and Stephen B. Meister, as Trustees, ~~dated as of _____ 1980,~~ (the Deed of Trust).

(c) the Loan Agreement ~~dated as of _____ 1980,~~ between the Commissioners and the Borrower (the Loan Agreement).

(d) the Commissioner's \$510,000.00 Promissory Note dated the date of its issuance bearing interest from the date thereof at rates, and with principal payable in amounts, set forth therein (the Note); and

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(e) the Financing Statement ~~dated~~
~~as of~~ _____, 1980, by the Borrower
in favor of the County and assigned by
the County to the Mortgagee, securing
amounts payable under the Loan Agree-
ment and the Note (the "First Financing
Statement").

(f) the Subdivision's Arbitrage
Certificate ~~dated as of~~ _____, 1980, by the Commissioners making cer-
tain representatives relative to the
Note and the transaction contemplated
hereunder (the "Subdivision's Arbitrage
Certificate").

(g) the Financing Statement ~~dated~~
~~as of~~ _____, 1980, by the Commis-
sioners in favor of the Mortgagee sec-
uring amounts payable under the Note
(the "Second Financing Statement").

BOARD OF

BE IT RESOLVED BY THE COUNTY COMMISSIONERS OF
CAROLINE COUNTY:

1. That the President of the Commissioners is hereby authorized, empowered and directed to execute, the County Clerk is authorized, empowered and directed to affix and attest the seal of the Commissioners to, and either is authorized and directed to deliver to the other parties thereto, the MIDFA Financing Agreement.

2. That the President of the Commissioners is hereby authorized, empowered and directed to execute, the County Clerk is authorized, empowered and directed to affix and attest the seal of the Commissioners to, and either is authorized, empowered and directed to deliver to the Mortgagee, the Loan Agreement.

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3. That the President of the Commissioners is hereby authorized, empowered and directed to execute, the County Clerk is authorized, empowered and directed to affix and attest the seal of the Commissioners to, and either is authorized, empowered and directed to deliver to the Mortgagee, the Note.

4. That the President of the Commissioners is hereby authorized, empowered and directed to execute, the County Clerk is authorized, empowered and directed to affix and attest the seal of the Commissioners to, and either is authorized, empowered and directed to deliver to the Mortgagee, the First Financing Statement.

5. That the President of the Commissioners is hereby authorized, empowered and directed to execute, the County Clerk is authorized, empowered and directed to affix and attest the seal of the Commissioners to, and either is authorized, empowered and directed to deliver to the Mortgagee, the Subdivision's Arbitrage Certificate.

6. That the President of the Commissioners is hereby authorized, empowered and directed to execute, the County Clerk is authorized, empowered and directed to affix and attest the seal of the Commissioners to, and either is authorized, empowered and directed to deliver to the Mortgagee, the Second Financing Statement.

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7. That the MIDFA Financing Agreement, the Deed of Trust, the Loan Agreement, the Note, the First Financing Statement, the Subdivision's Arbitrage Certificate and the Second Financing Statement shall be substantially in the forms submitted to this meeting, which forms are hereby approved, with such completions, omissions, insertions and changes as may be approved by the officers executing them, their execution to constitute conclusive evidence of their approval of any such omissions, insertions and changes.

8. That the officers of the Commissioners and the County Clerk are hereby authorized and directed to execute and deliver all certificates and instruments and to take all such further action as they may consider necessary or desirable in connection with the issuance and sale of the Note and the undertaking of the Industrial Project.

9. That Harvey Fleetwood, President of the Commissioners, is hereby designated to serve as Authorized Subdivision Representative (as that term is defined in the MIDFA Financing Agreement) and that a sample of his signature shall be as appears hereinbelow.

10. That all other acts of the officers of the Commissioners that are in conformity with the purposes and intent of this Resolution and in furtherance of the issu-

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ance and sale of the Note and the undertaking of the Industrial Project are hereby approved and confirmed.

11. That, notwithstanding anything contained in this Resolution or in the March 11, 1980 Resolution or in any document authorized herein to be executed, and notwithstanding the execution and delivery of any such document, neither the County's full faith and credit nor its taxing powers shall be deemed to be pledged hereby; that the County shall at no time be required to exercise its taxing powers in order to implement the transactions authorized hereby; that nothing in the provisions of this Resolution or the March 11, 1980 Resolution or any document authorized herein to be executed shall be deemed in any to create or constitute a debt of the County within the meaning of any constitutional, statutory or other debt-limitation provision, or to constitute any act or purpose other than that contemplated by the MIDFA Act; and that neither the Note nor the interest thereon shall ever (a) constitute an indebtedness or a charge against the County's general credit or taxing powers, within the meaning of any constitutional or charter provision or statutory limitation, or (b) constitute or give rise to any pecuniary liability of the County.

BE IT FURTHER RESOLVED that the Commissioners hereby authorize their attorney, Roland Kent, Esquire, to

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take such other appropriate action as may be necessary to consummate the financing of the acquisition, construction and equipping of the Industrial Project, including, but not limited to, the authorization and approval of such completions, omissions, insertions and changes to the Loan Documents as he shall deem necessary or advisable.

ADOPTED by the Board of County Commissioners of Caroline County, this 19th day of August, 1980.

ATTEST:


Leigh Sands, Clerk

BOARD OF

^ COUNTY COMMISSIONERS OF CAROLINE COUNTY,

by Harvey Fleetwood (SEAL)
Harvey Fleetwood, President
Commissioner

by Thomas C. Eveland (SEAL)
Thomas C. Eveland,
Commissioner ~~President~~

by Charles T. Dean, Sr. (SEAL)
Charles T. Dean, Sr.,
Commissioner

TECHNITROL, INC.
1606 Two Penn Center
Philadelphia, Pennsylvania 19102

March 11, 1980

County Commissioners of
Caroline County
Court House
Denton, Maryland 21629

Re: Proposed Maryland Industrial Development
Financing Authority authorized loan for the
benefit of Technitrol, Inc.

Gentlemen:

Technitrol, Inc., a corporation organized and existing under the law of Pennsylvania and qualified to do business in Maryland (hereinafter referred to as "the Company"), respectfully requests County Commissioners of Caroline County (hereinafter referred to as "the County") to participate in financing the acquisition and construction of an industrial project located in Caroline County, Maryland (hereinafter referred to as "the Industrial Project") by borrowing from First Pennsylvania Bank, N.A., a banking association organized and existing under the law of the United States of America (hereinafter referred to as "the Bank"), a sum of money not to exceed \$510,000.00 (hereinafter referred to as "the Loan"), pursuant to the provisions of article 41, sections 266J to 266CC of the Annotated Code of Maryland (1957 edition, as amended) (hereinafter referred to as "the MIDFA Act"). It is intended that this letter, if accepted by the County, constitute a "Letter of Intent", as contemplated by the provisions of section 266W of the MIDFA Act.

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County Commissioners of
Caroline County
March 11, 1980
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The Company proposes that the County, without in any way pledging its full faith and credit, obtain the Loan from the Bank and lend the proceeds of the Loan to the Borrower for the purpose of acquiring and constructing the Industrial Project, all as permitted by the provisions of sections 266W and 266WA of the MIDFA Act. The Loan shall be evidenced by the County's limited obligation promissory note (hereinafter referred to as "the Note") and secured by a MIDFA Financing Agreement (hereinafter referred to as "the Financing Agreement") pursuant to which the County shall assign to the Bank all of the County's right, title and interest in and to a mortgage (as that term is defined by the provisions of the MIDFA Act) from the Borrower to the County covering the Industrial Project (hereinafter referred to as "the Mortgage"), together with such bonds, notes, guarantees, agreements or other credit instruments evidencing or securing the mortgage indebtedness as may be approved by the Board of County Commissioners of Caroline County (hereinafter referred to as "the Board") (which documents, together with the Loan Agreement (as that term is hereinafter defined) are herein sometimes referred to collectively as "the Loan Documents"). The Loan shall be repaid by the County solely from the revenue derived from payments to be made by the Borrower to the County pursuant to the provisions of a loan agreement by and between the County and the Borrower (herein referred to as "the Loan Agreement") and the other Loan Documents and from any other moneys made available to the County for such purpose. The Borrower shall make payments under the Loan Agreement sufficient to pay (a) the principal of and interest on the Loan, (b) all taxes and payments in lieu of taxes relating to the Land (as that term is hereinafter defined), the Industrial Project (including the Building and the Equipment (as those terms are hereinafter defined)), and any other improvements on the Land, and (c) any expenses incurred by the County in connection with the administration of the Loan, all as they become due and payable. The Company agrees that any costs of acquiring the Industrial Project in excess of the proceeds of the Loan will be paid by the Company.

The Industrial Project is an "industrial project", as that term is defined by the provisions of section 266-0(3) of the MIDFA Act, and will consist of (1)

County Commissioners of
Caroline County
March 11, 1980
Page 3

the construction (within the meaning of the MIDFA Act) on certain real property owned by the Borrower, located at Church Street and Cedar Lane, in Greensboro, Maryland (hereinafter referred to as "the Land"), of certain "buildings and improvements" (as that term is used in the provisions of the MIDFA Act) (herein referred to collectively as "the Building"), consisting generally of an addition containing 10,000 square feet of floor area, more or less, to a building now existing on the Land, for use by the Borrower for manufacturing, warehouse and office purposes, and (2) the acquisition of certain "machinery or equipment" (as that term is used in the provisions of the MIDFA Act) (herein referred to collectively as "the Equipment") to be used by the Borrower in its industrial or manufacturing operations (the Building and the Equipment being herein sometimes referred to collectively as "the Industrial Project"). The Building constitutes a "new industrial or manufacturing plant", as that phrase is used in the provisions of section 266-0(3)(i) of the MIDFA Act. The Equipment constitutes "machinery or equipment to be used by the project occupant in its industrial or manufacturing operations" (as that phrase is used in the provisions of section 266-0(1) of the MIDFA Act. Such construction and acquisition will enable the Company to conduct a manufacturing business upon such property, and thereby substantially to expand their operations in Caroline County and increase the number of employees hired by it in Caroline County over the next several years.

Financial considerations, specifically the availability of financing under the MIDFA Act, are factors which will materially influence the decision of the Company to expand its operations in Caroline County. Accordingly, the Company's pursuit of the transaction described herein is conditioned upon the County's acceptance of this Letter of Intent.

It is expressly understood and agreed that the County will not incur any direct or indirect liability or cost in connection with the Loan or the acquisition of the Industrial Project, and that the Industrial Project will be acquired so as to conform to the requirements of the Company. Accordingly, the Company shall (a) negotiate and approve all contracts and all arrangements in connection with the construction and acquisition of the Industrial

County Commissioners of
 Caroline County
 March 11, 1980
 Page 4

Project, and (b) pay all necessary costs incurred by or on behalf of the County in connection with (i) the Loan (including its administration) and (ii) the construction and acquisition of the Industrial Project (including, by way of example rather than of limitation, all direct or indirect costs incurred in developing the legal documents needed to effectuate the Loan and such acquisition, the fees of legal counsel to the County and to the Bank, and compensation to any other person, other than full-time employees of the County or the Bank, who perform services by or on behalf of the County or the Bank in connection with the transactions contemplated by this Letter of Intent), all whether or not the proposed financing and acquisition are consummated.

It is further understood and agreed that the proposal contained herein is subject to the Board's (a) approval of this Letter of Intent and the taking of appropriate action, and (b) approval of detailed provisions of all documents pertaining to the financing as yet to be developed. Nothing in this Letter of Intent shall be deemed to constitute (a) a guaranty by the County that the Bank will actually make the Loan, or (b) an undertaking by the County to expend any of its funds to effect the transactions contemplated by this Letter of Intent. Neither the Loan, nor any interest thereon, shall ever constitute an indebtedness or a charge against the County's full faith and credit or its taxing powers within the meaning of any constitutional or charter provision or statutory limitation, and neither the Loan nor any interest thereon shall ever constitute or give rise to any pecuniary liability of the County.

Very truly yours,

TECHNITROL, INC., a corporation organized and existing under the law of Pennsylvania,

by *W. E. Hark*
 President

ACCEPTED this 18th day of March, 1980, pursuant to Resolution No. _____ adopted by County Commissioners of

County Commissioners of
Caroline County
March 11, 1980
Page 5

Caroline County, on March 11, 1980, which Resolution,
together with the foregoing letter and this acceptance of
such letter, shall constitute official action by County
Commissioners of Caroline County, to materially induce the
Company to pursue the transaction described in the fore-
going letter.

COUNTY COMMISSIONERS OF
CAROLINE COUNTY,

by Thomas C. Eveland (SEAL)
Thomas C. Eveland,
Commissioner

by Charles T. Dean, Sr. (SEAL)
Charles T. Dean, Sr.,
Commissioner

by Harvey Fleetwood (SEAL)
Harvey Fleetwood,
President

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funds should be considered when reviewing all future requests for cost-sharing. The revenue sharing account is the only source from which funds can presently be drawn for this purpose.

By unanimous consent, President Fleetwood provided the signature of authority on a Lease Agreement dated August 21, 1980, between Philip P. Felipe and Sonya B. Felipe (Landlord) and the Caroline County Developmental Center, Inc., for one-year tenancy of the Goldsborough House on Gay Street, Denton. The rent will be \$250 monthly.

Mr. Richards presented for the Commissioners' review a draft of an animal control ordinance which authorizes the County to provide service in municipalities.

The Commissioners adjourned their meeting to sit as the County Roads Board.

The Commissioners unanimously adjourned the meeting of the County Roads Board and reconvened the meeting of the County Commissioners to hold an advertised public hearing on a proposed ordinance authorizing Caroline County to enter into a Participation Agreement with the Department of Transportation of Maryland for the purpose of securing the payment of the principal of and interest on Bonds to be issued by the Department and designated "Department of Transportation-County Transportation Bonds-First Issue-Third Series; authorizing Caroline County to participate in the proceeds of the Bonds; and authorizing the officers of Caroline County to take such further action as may be necessary and proper to consummate the execution and delivery of the Participation Agreement and the issuance and sale of the Bonds. Mr. Richards fully described the purpose and content of the ordinance. President Fleetwood opened the meeting to public comment. None was received. Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved the ordinance, as submitted, for final consideration and adoption on September 9, 1980.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously accepted Agricultural Land Preservation Petition #80-10, submitted by Victor and Vera Rieck for 113.46 acres on the corner of Choptank and Havercamp Roads, southwest of Preston, and referred the petition to the Planning Commission and the Agricultural Land Preservation Advisory Board for their consideration.

At 1:30 p.m., as advertised, the Commissioners held a public hearing relative to the formal organization of the Twiford Meadow Public Drainage Association, to be located east of Federalsburg. James Hannawald, District Conservationist, read aloud excerpts from the "Drainage Law of Maryland." A chronology of the organization of the association was recounted, the location of the proposed ditch was described in detail on an aerial photograph, and the Viewers Report was read aloud in full. In response to a question from Mrs. C. B. Ridley, a taxable, Mr. Hannawald stated that the ditch on her property would be deepened, but that the location of the ditch would not change. In response to a question from Mr. Eveland, Mr. Hannawald stated that all concerns expressed at the last meeting the the environmentalists have been satisfied. Mr. Hannawald read aloud the list of taxables and the assessments they would be charged, with each taxable responding whether he was for or against the organization of the association. One taxable was against the formation of the organization. President Fleetwood called for final discussion and comments from the floor. None was received. Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously confirmed the Viewers Report, as submitted, and declared the Twiford Meadow Public Drainage Association to be officially established, with the provision and understanding that the County's ten percent share of the total cost would be contributed when it becomes available.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, President Fleetwood provided the signature of authority on a Deed dated August 18, 1980, between the County Commissioners, and Roland C. Kent, and Raymond B. and Clara Louise Cranfield which conveys for the sum of \$10.00 a right-of-way over a certain parcel on Line Road.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously authorized the Board of Managers of Temple Road Public Drainage Association to borrow \$1,500 in the Managers' name to complete the drainage project.

By unanimous consent, the Commissioners agreed to contribute the ten percent project cost-share for Faulkners Branch and Henderson Public Drainage Association.

By unanimous consent, the Commissioners approved the following persons to attend the White House Conference on Aging on November 17th (at no cost to the County): Brenda Folker, Lee Arbeene, Clarence Kibler, Walter Kerslake, Rebecca Walsh, Doris Bebee, Rebecca Collison, Mamie Melvin, Mary Rost, Thomas Baynard, Tyvolia Douglas and Rosa Collins.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

NOTE: The minutes of September 2, 1980 follow the minutes of Sept. 9, 1980.

September 9, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of September 2, 1980, were approved. Vouchers 10704 - 10753 were approved for payment. Youth Commission payroll checks 1159 - 1163 were approved for release.

Ms. Jane Maloney, Information Specialist with the Caroline County Public Library, presented the Commissioners with copies of "Agri-Directory of Caroline County - A Directory of Agricultural Agencies, Businesses, and Related Organizations." Ms. Maloney said that the brochure, which was financed with federal grant funds, has been enthusiastically received by the public, and has been described by agency representatives as a unique publication in Maryland.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved the addition of \$1,548. in legal fees to the purchase price of Program Open Space acreage which will be developed as a senior league ballpark in Greensboro. President Fleetwood signed the amended application form for processing by the State.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved and signed a resolution authorizing the issue of tax anticipation notes in the amount of \$27,700 to be sold to the Peoples Bank of Maryland; the accompanying bond anticipation note in the same amount was also approved and signed by President Fleetwood, both documents pertaining to the monthly costs of the jail construction project.

The Commissioners issued a general invitation to representatives of the news media to attend the sessions of the Jail Advisory Committee. Training workshops for committee members will be held on September 11th and 12th.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners granted a manufacturer's tax exemption for the 1980-81 tax year to the following industries:

1. Solo Cup Company, Inc. - Federalsburg
2. Shoreman Corporation - Federalsburg
3. Kern Distributing Company, Inc. - Federalsburg
4. Coastal Chocolate/Division of Consolidated Chocolate - Ridgely
5. Saulsbury's Service Stations, Inc.
 - a) Electro-Therm - Rt. 404, west of Denton
 - b) Grasonville Fisheries - Ridgely
6. Saulsbury Bros., Inc. - Ridgely
(cold storage building, freezer building, warehouse,
new cold storage building - D.D. Davis)

With the full approval of Mr. Eveland and Mr. Dean, President Fleetwood provided the signature of authority on a letter to A.M. Presgraves of J. R. McCrone, Jr., Inc., which states that the Commissioners agree to fund the local cost (\$525) of additional study areas outside Federalsburg, and that the Commissioners expect that the completed product will be an amendment to the Federalsburg Facility Plan. The Commissioners stipulated that the local share will not be made available until after July 1, 1981.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized County Planner, Alan Visintainer, to file an application for funding of a 201 facilities study for the Bethlehem-Tanyard area.

By unanimous consent, the Commissioners approved and signed Increase or Addition to Tax Roll forms 786-804; and Abatement or Deduction From Tax Roll forms 1181-1200 and 1202-1205.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved an advertisement of an invitation-to-bid an equipment trailer for hauling the landfill refuse loader, Project #CC-PW-82980. Mr. Visintainer agreed to first determine whether any used trailers in good condition are available.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved an invitation-to-bid on a 1981 dump truck (to replace the truck now in use) for hauling landfill cover dirt, Project #CC-PW-9280.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners made the following official designations as they pertain to the Caroline County Subdivision Rules and Regulations:

Alan Visintainer: County Planner
County Engineer
Carl L. Thornton, Jr.: Zoning Administrator

Mr. Richards informed the Commissioners that the results of an architect's survey of the deteriorating Courthouse clock tower indicate that the necessary repairs can wait until Spring of 1981.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners rejected the request of the Caroline Developmental Center, Inc., Ridgely, that \$875 be applied as a credit toward certain improvements being made to the Goldsborough house, Gay Street, Denton, which will be tenanted by Center clients.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners authorized an expenditure of \$62 from the contingency fund toward the burial of William Hayward, Ridgely.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized Mr. Richards to contact the Town of Denton to proceed with the scheduling of a town policeman to serve for 180 school days as a crossing guard at Denton Elementary on Sharp Road. A lump sum reimbursement in the amount of \$900 will be paid to the Town (from the contingency fund) because the service will be provided outside town limits.

The County Commissioners adjourned their meeting to sit as the County Roads Board.

After a lunch recess, the meeting of the County Commissioners reconvened.

At 1:30 p.m., the Commissioners met with Mr. George Sevast and Ms. Joan Wilson of Mid-Shore CATV, a cable television subsidiary operation which has recently opened an office in Denton. Mr. Sevast described the services his company offers, their method of operation and future plans. He stated his company was presently offering to the Towns three free public hook-ups in lieu of profit-sharing.

At 2:30 p.m., the Commissioners met with Ms. Sally Tolles regarding appointment to the Board of Social Services.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously appointed the following persons to the

the Caroline County Board of Social Services: Sally Tolles, Denton; Agnes Orban, Federalsburg; Bernard Dewey, Greensboro. Ms. Orban's term will expire on June 30, 1981, the other two terms on June 30, 1982.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved the local cost-share in the amount of \$700 for mowing maintenance of the Long Marsh ditch, contingent upon certification of need by Jim Scrivnor, Public Works Coordinator.

The Commissioners accepted with regret the resignation of Francis M. Rogers from the Board of Directors of Upper Shore Aging, Inc.

The Commissioners unanimously appointed Margaret Myers, Denton; Carol Stockley, Denton; Meri Christian, Denton; Jock Walsh, Denton; and Max Chambers, Preston, to serve on the reactivated Caroline County Courthouse Green Committee.

The Commissioners authorized the expenditure of \$24 from the contingency fund for the purchase of one yearly lottery ticket which will be raffled at the NACO '82 Baltimore convention as advertising for the County.

The Commissioners approved and signed a Memorandum of Agreement (See Attachment A) with the Maryland Historical Trust for the publication of an architectural history of Caroline County.

The Commissioners undertook reconsideration of a proposed ordinance reviewed in public hearing on August 26, 1980, which authorizes Caroline County to enter into a Participation Agreement with the Maryland Department of Transportation for the purpose of securing the payment of the principal of and interest on Bonds to be issued by the Department and designated "Department of Transportation -County Transportation Bonds-First Issue-Third Series". President Fleetwood called for final comments on the ordinance. None were received. Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the ordinance was adopted and signed by the Commissioners. (See Attachment B.)

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

September 2, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of August 26, 1980, were approved. Vouchers 10663 - 10703 were approved for payment. Payroll checks 15132 - 15238 were approved for release.

Diane Hutto, Director of the Caroline Developmental Center in Ridgeley, briefed the Commissioners on progress being made with the community residence program for the disabled which is utilizing the Goldsborough House on Gay Street, Denton. Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized Mr. Richards to work with Ms. Hutto to accomplish certain modifications and repairs needed, such as repair of outside steps, removal of interior wall, addition of shower to downstairs bath, scraping and painting of pipes. All yard work will be taken care of by the County. Mr. Richards mentioned that he will be asking the Center to sign an agreement stating that they will not use the back yard, because of the steep embankment, and ongoing construction work. The Commissioners and representatives of the news media then toured the house.

SEPTEMBER 9, 1980
ATTACHMENT A

RECEIVED
SEP 16 1980

MEMORANDUM OF AGREEMENT

COUNTY COMMISSIONERS
CAROLINE COUNTY
SEP 16 1980

This Memorandum of Agreement is made the 5th day of August, 1980, between and among the Maryland Historical Trust (hereinafter called the Trust), the Caroline County Historical Society (hereinafter called the Historical Society) and the County Commissioners of Caroline County (hereinafter called the Commissioners).

The Trust will prepare a manuscript, gather photographs, and arrange for layout and publishing a book on the architectural history of Caroline County. The book will be based on the historic sites survey conducted by the Trust and the Commissioners in 1977.

The Commissioners have appropriated the sum of \$5,500.00 as a contribution toward the expense of preparing and publishing said book. Said sum will be paid by the Commissioners to the Trust or its order.

The Trust and its County Committee in Caroline County will handle sales of the book and will make available to the Commissioners all receipts, bills and any other material relating to sales or in any other way pertinent to this project.

The proceeds from the sale of the book will be paid to the Commissioners up to the said sum of \$5,500.00.

This Agreement will take effect when all parties have signed it, and will expire when the Commissioners have recouped their investment.

The parties will evidence their approval of this Agreement by signing below:

COUNTY COMMISSIONERS OF CAROLINE COUNTY

MARYLAND HISTORICAL TRUST

Harvey Fleetwood
Harvey Fleetwood, President

Orwin C. Talbott
Orwin C. Talbott, Director

Charles T. Dean, Sr.
Charles T. Dean, Sr.

J. Rodney Little
J. Rodney Little, State Historic Preservation Officer

Thomas C. Eveland
Thomas C. Eveland

CAROLINE COUNTY HISTORICAL SOCIETY

Charles Dean
Charles Dean, President

RECEIVED

SEP 10 1980

MARYLAND HISTORICAL TRUST

100
100 Hist
Trust

ORDINANCE NO.

AN ORDINANCE authorizing CAROLINE County to enter into a Participation Agreement with the Department of Transportation of Maryland for the purpose of securing the payment of the principal of and interest on bonds to be issued by the Department of Transportation of Maryland pursuant to Sections 3-301 to 3-309, inclusive, of the Transportation Article of the Annotated Code of Maryland, as amended to the effective date hereof, to be designated "Department of Transportation-County Transportation Bonds-First Issue, Third Series" (the "Bonds"); and authorizing CAROLINE County to participate in the proceeds of the Bonds; and authorizing the officers of CAROLINE County to take such further action as may be necessary and proper to consummate the execution and delivery of the Participation Agreement and the issuance and sale of the Bonds.

WHEREAS, pursuant to Sections 3-301 to 3-309, inclusive, of the Transportation Article of the Annotated Code of Maryland, as amended to the effective date hereof (the "Act") the Department of Transportation of Maryland (the "Department") is authorized to issue bonds in order to enable the several counties of the State and Mayor and City Council of Baltimore to accelerate programs of construction and reconstruction, to provide local participating funds for federally aided transportation projects, to provide funds generally to finance the capital cost of transportation facilities and to make major repairs of county roads; and

WHEREAS, CAROLINE County (the "County") has notified the Department of its desire to participate in the sale of Department of Transportation-County Transportation Bonds-First Issue, Third Series (the "Bonds") to be issued during the fiscal year beginning July 1, 1980; and

WHEREAS, the Department has approved County's participation in the proceeds of the Bonds in an amount not to exceed \$ 300,000 and

WHEREAS, Section 3-307 of the Act requires that the Department and the County enter into an agreement as more particularly described therein; and

WHEREAS, the County has determined that it would be in the public interest to enter into such an agreement and participate in the proceeds of the Bonds in order to provide the County with funds to undertake roads and transportation projects for which there is a current need but for which funds are not currently available.

SECTION 1. Be it enacted by the COUNTY COMMISSIONERS OF CAROLINE County, that the proposed Participation Agreement to be entered into between the County and the Department, in substantially the form attached hereto and made a part hereof as Exhibit "A", be and it is hereby approved; and that the PRESIDENT OF THE COUNTY COMMISSIONERS is hereby authorized and directed to execute the proposed Participation Agreement on behalf of the County, in substantially the form attached hereto and made a part hereof, with such changes and insertions as he shall deem to be in the best interests of the County, and his execution of the proposed Participation Agreement shall constitute conclusive evidence of his approval of the final form thereof.

SECTION 2. And be it further enacted, that the PRESIDENT OF THE COUNTY COMMISSIONERS and the other officers of the County are hereby authorized to take such other and further

action as may be necessary and proper to consummate the transaction contemplated by the proposed Participation Agreement, including the issuance and sale by the Department of the Bonds.

SECTION 3. And be it further enacted, That the County is hereby authorized to participate in the proceeds of the Bonds in an aggregate principal amount not to exceed \$ 300,000 .

SECTION 4. And be it further enacted, That this Ordinance shall take effect from the date of SEPTEMBER 19, 1980.

Passed: September 9, 1980

Ligh Sand
Clerk

Harry Stout

Thomas C. Ireland

Charles G. Hean

STATE OF MARYLAND)
CAROLINE COUNTY) SS
FILED FOR RECORD
At 3:35 o'clock P
On 9-11-1980 And
DULY RECORDED IN LIBER MCB
NO. 001 FOLIO. 229 ONE OF THE
Co. Cons. Ordinances RECORD
BOOKS FOR THE COUNTY AFORESAID
Mildred C. Butler CLERK
RECORDING FEE \$ N/C

BOOK 001 231

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved the rent increase requested by the Town of Denton for the space occupied by the Environmental Health office in the Denton Armory. The revised total rent, effective November 1, 1980, will be \$178.00 monthly.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, President Fleetwood provided the signature of authority on a letter to Secretary Buck of the Department of Health and Mental Hygiene which requests an amendment to Hobbs Landfill Permit No. 79050302A to allow the incorporation of sewage sludge from the Ridgely and Greensboro municipal plants into the final and daily cover material.

As authorized by Article 76A, Section 11(a)(1), the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, unanimously adjourned the meeting into closed session to discuss personnel matters, regarding the position of Director of the Recreation and Parks.

The meeting of the County Commissioners reconvened in open session at 11:15 a.m.

The Commissioners then adjourned their meeting for the day, and convened as the County Roads Board.

Leigh Sands
Leigh Sands, Clerk

September 16, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of September 9, 1980, were approved. Vouchers 10754 - 10806 were approved for payment. Payroll checks 15239 - 15347 were approved for release.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously approved the release of the following check drawn against the contingency fund: \$62 - J. B. Dashiell Funeral Home - portion of funeral costs for William C. Hayward.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously approved the release of the following check drawn against the contingency fund: \$900 - Commissioners of Denton - cost of crossing guard services at Denton Elementary School.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously approved the release of the following check drawn against the contingency fund: \$4,550.25 - William A. Cole, Treasurer - County share of maintenance contract for Faulkner's Branch P.D.A.

The Commissioners accepted with regret the resignation of Eugene Racz from the Planning and Zoning Commission.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously approved the following changes in the contract for the Caroline County Detention Facility:

Change Order Number 1

1.1 Recessing concrete and installing computer floor
in Communications Room #16 per drawing A-101
dated 5/12/80 Add 3,500.00

1.2	Furnish and install Hollow Metal Work, counter and other related items per revised Partial Ground Floor Plan drawing A-101 dated 5/12/80 (East End)	Add	2,323.00
1.3	Change Built-in Gutter and water table to 16 oz. copper per your letter of July 14, 1980	Add	2,230.00
1.4	Change downspouts to copper per your letter of August 19, 1980	Add	<u>340.00</u>
			\$8,393.00

The original Contract Sum was..... \$1,925,901.00
 Not change by previous Change Orders..... \$
 The Contract Sum prior to this Change Order was..... \$1,925,901.00
 The Contract Sum will be (increased) by this Change Order..... \$ 8,393.00
 The new Contract Sum including this Change Order will be \$1,934,294.00
 The Contract Time will be (unchanged)
 The Date of Completion as of the date of this Change Order therefore is October 15, 1980.

In the matter of a garage and parking area for the jail, the Commissioners instructed County Planner, Alan Visintainer, to obtain price estimates on the architect's plan, excluding the garage, and on one alternative plan with reduced fill and smaller retaining wall. Mr. Visintainer will also ask Mr. Greenhouse, Jail Architect, for his recommendations on diagonal parking on First Street.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously approved the following amendment to the 1980-81 budget of the Board of Education of Caroline County, Maryland: (The amendment was approved as submitted by Dr. Kennedy.)

BUDGET AMENDMENT FOR F.Y. 1980

<u>BUDGET FUNCTION</u>	<u>Fiscal 1980 Approved Budget</u>	<u>Fiscal 1980 Amended Budget*</u>	<u>Budget Increase</u>	<u>Transfer F. Fund Balance</u>
Administration	\$ 165,500.00	\$ 173,400.00	\$ 7,900.00	\$ 7,900.00
Instruction - Salaries	4,249,659.00	4,249,659.00	.00	.00
Instruction - Other	344,481.00	344,481.00	.00	.00
Pupil Personnel Services	32,162.00	32,162.00	.00	.00
Health Services	2,000.00	2,077.00	77.00	77.00
Pupil Transportation	724,580.00	835,538.00	110,958.00*	.00
Operation of Plant	766,695.00	859,964.00	93,269.00	93,269.00
Maintenance of Plant	206,190.00	225,365.00	19,175.00	19,175.00
Fixed Charges	334,263.00	334,263.00	.00	.00
Food Services	6,070.00	6,070.00	.00	.00
Student Body Activities	37,624.00	38,516.00	892.00	892.00
Capital Outlay	34,850.00	34,850.00	.00	.00
Debt Service	74,566.00	74,566.00	.00	.00
Outgoing Transfers	<u>68,000.00</u>	<u>68,000.00</u>	<u>.00</u>	<u>.00</u>
	\$7,046,646.00	\$7,278,911.00	\$232,271.00	\$121,313.00

At 10 a.m. as advertised, the Commissioners held a public hearing relative to the following petitions for the establishment of agricultural preservation districts:

Petition #80-7	- Theodore E. Fletcher, Jr.	- 169.567 acres
Petition #80-8	- Theodore E. Fletcher, Jr. William G. Greenage	- 187.25 acres - 13.80 acres
Petition #80-9	- Theodore E. Fletcher, Jr.	- 413.22 acres
Petition #80-10	- Victor H.M. and Vera W. Rieck	- 113.46 acres

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Mr. Visintainer read aloud the public notice, and described the criteria by which the petitions had been evaluated. Mr. Visintainer stated that each of the above-listed petitions had been reviewed and approved by the Agricultural Land Preservation Advisory Board, and by the Planning and Zoning Commission, with one exception: the (approximately) 25 acres in Petition #80-8 (T.E. Fletcher, Jr.) which are within the town limits of Preston stated that the Commissioners of Preston had been notified by letter of this proposed reduction in acreage, but that no comment had been received from them. President Fleetwood opened the hearing to questions and comments from the floor. In response to questions raised by Mr. William G. Dix and Mr. Rupert Townsend, owners of property adjacent to property described in Petition #80-7, Mr. Visintainer explained the purpose and benefits of the preservation district programs. Copies of the map and public notice were distributed to those who requested them. Mr. Dix and Mr. Townsend then stated that they were satisfied with his explanation and had no objection to the establishment of the district. President Fleetwood called for final public comments and questions. None were received. Mr. Dean moved that the County Commissioners recommend approval of Petitions #80-7, #80-8 (acreage within Town limits deleted, as recommended), #80-9, and #80-10 to the Maryland Agricultural Land Preservation Foundation, based on recommendations for approval by the Advisory Board and the Planning Commission, and upon findings that they meet the qualifying criteria. Mr. Eveland seconded the motion, and it carried unanimously.

As requested by Mr. Thornton, the Commissioners agreed to request the Health Department to conduct a thorough investigation of Riley's Mobile Home Park for possible health violations, and to report back by September 30, 1980.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners authorized the temporary employment of Mary Sue Andrew in the Sheriff's Department as a cook at grade 3, step 1, on the pay scale.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized the expenditure of \$638 to pay part of the cost of the installation of a drainage tile along the front of the Goldsboro Medical Center property, as requested by Caroline Health Services, Inc.

In response to a complaint received from Donald Trice and other citizens in the vicinity of Riverview Middle School, and upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners agreed to send a letter to the Board of Education requesting an explanation of their policy regarding rental of school grounds, and suggestions for avoidance of future problems.

The Commissioners unanimously approved the appointment of the following persons to the Planning and Zoning Commission: Dawson H. Carroll, Ridgely; David F. Tribbett, Ridgely.

The Commissioners unanimously authorized the expenditure of \$24 for the purchase of one lottery ticket to be raffled during the National Association of Counties annual convention for promotional purposes.

The Commissioners adjourned their meeting to sit as the County Roads Board.

Following a lunch recess, the meeting of the County Commissioners reconvened.

At 1 p.m., the Commissioners approved and signed a proclamation presented by Mrs. J. Donn Aiken and Mrs. George Clendaniel, Daughters of the American Revolution, which declares the week of September 17-23, 1980, to be "Constitution Week" in Caroline County.

At 2 p.m., as advertised, the Commissioners held a bid opening for project #CC-PW-81680, salvage work at Choptank marina. The following bid, the only one received, was opened, read aloud, and recorded: R. J. Hall, Denton - \$11,945 (base bid). The Commissioners have taken the bid under advisement.

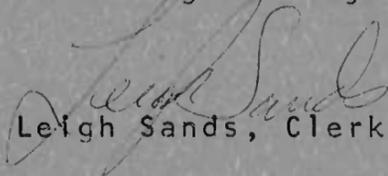
The Commissioners then reviewed and discussed personnel and pension matters. As recommended by Mr. Richards, the Commissioners authorized implementation of new personnel forms and procedures within the next 30 days. These new measures will provide for more accurate tracking of personnel actions, permit tighter budget controls, and bring procedures into compliance with the Personnel Ordinance.

Mr. Richards also recommended that the Personnel Committee be restructured into a 5 to 7 person committee, and be charged with examination and revision of the County pay scale and the dual pension system, which could be merged into one system, or discontinued entirely and the State retirement system joined.

As authorized by Article 76A, Section 11(a)(1) of the Annotated Code, and upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously adjourned their meeting into closed session to discuss a personnel matter.

In open session, the Commissioners, in the disciplinary action against Copper, upon a motion made by Mr. Dean and seconded by Mr. Eveland, stated their intent to assume responsibility for taking disciplinary action, and to appoint James C. Hubbard, Attorney, as hearing officer for this case, to ascertain the facts and report back to the Commissioners.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

September 23, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

At 9:30 a.m., as advertised, the Commissioners held a public hearing relative to the following:

Appl. No. 8008-R - An application filed by Mr. John W. Beauchamp, T/A John's Four Season's, for the purpose of REZONING a 1.0 acre parcel of land presently owned by Mr. Leonard W. Murphy from the existing zoning classification of R-Rural, to C-1 Neighborhood Commercial, for the purpose of establishing a Florist Shop on the premises; said land being located on the northeast side of the intersection of Reliance Road and Maryland Route 390, south of Federalsburg, and in the Fifth Election District of Caroline County, Maryland.

Carl Thornton, Codes Administrator, read aloud the public notice, and presented the Commissioners with maps and other information pertinent to the above rezoning application. Mr. Thornton stated that the Planning and Zoning Commission had reviewed the application, and had recommended it for approval by the County Commissioners. President Fleetwood asked for public comment. None was received. After due consideration, and upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously approved the application.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the previous regular meeting of September 16, 1980, were approved. Vouchers 10807 - 10853 were approved for payment. Youth Commission payroll check 1166 was approved for release.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized the advertisement of an invitation-to-bid on project #CC-PW-91580, control console to be located in the Central Alarm office in the Courthouse.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously approved and signed an Agreement and Lease with the Commissioners of Preston, whereby the Town agrees to lease a one-acre parcel of property to the County for twenty years (effective from September 15, 1980) for the rental charge of \$1.00. The property will be used as a trash collection site. The County may maintain and/or improve the portion of the driveway from Backlanding Road to the collection site as it deems necessary, but shall not incur any obligation or liability for the maintenance or condition of the driveway.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners accepted the bid in the amount of \$11,945 submitted by R. J. Hall, Denton, for salvage work at Choptank mariana, pending receipt by the County of certain insurance certificates to be obtained by Mr. Hall. Funds authorized by the Maryland Waterway Improvement Act will be paid to the County as reimbursement for this expenditure.

President Fleetwood signed a letter to John Moore, Department of Economic and Community Development, which conveys the Commissioners' gratitude for the invitation to participate in the Maryland Industrial and Commercial Redevelopment Fund program, and requests that the County be kept on the mailing list.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized the advertisement of an invitation-to-bid on project #CC-PW-91780, steam and pressure cleaner for use at compactor sites.

The Commissioners unanimously approved and signed a proclamation presented by Carolyn Shull and Nancy Jones which declares October 1980 to be "Hire the Handicapped Month" in Caroline County. The Commissioners were then presented with copies of the recently published "Caroline County Guide for the Physically Limited."

The Commissioners unanimously approved and signed a proclamation which declares September 27, 1980 to be "Hunting and Fishing Day" in Caroline County.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners agreed to use revenue sharing funds to pay for the ten percent County share of the cost of the Twiford Meadow Public Drainage Association (P.D.A.) project.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously approved and signed a Supplemental Watershed Workplan Agreement which will enable Twiford Meadow P.D.A. to receive federal funding for their drainage project.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners agreed to lease certain tillable acreage adjacent to the Holly Road landfill to Norris Hayman for three years, at \$45 per acre for the first year. The County Attorney will prepare a lease for signature.

The Commissioners adjourned to sit as the County Roads Board.

The meeting of the County Commissioners reconvened briefly.

As authorized by Article 76A, Section 11(a)(1) of the Annotated Code, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, adjourned the meeting into closed session to discuss the employment of a Director of Recreation and Parks.

In open session, the Commissioners reaffirmed their decision that they wish to be reimbursed by the Caroline Developmental Center, Ridgely, in the amount of \$875 for rent paid to Dr. Felipe.

There being no further business, the meeting was ajourned.

Leigh Sands
Leigh Sands, Clerk

September 30, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of September 23, 1980, were approved. Vouchers 10854 - 10914 were approved for payment. Payroll checks 15348 - 15467 were approved for release.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was approved for release: \$443.56 - Maryland Unemployment Insurance Division - unemployment benefits paid to employees that have left County employment for the period ending June 30, 1980.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was approved for release: \$253.76 - Eastern Disposal, Inc. - container service at the boat ramps for the month of September.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the following check drawn against the contingency fund was approved for release: \$638.00 - Caroline Health Services - County's share of the cost of drainage construction on the property of Goldsboro Medical Center.

The Commissioners stated that they are decidedly against removal of any part of the Courthouse Green to facilitate angle parking on First Street. They inspected the site prior to reaching this decision, and did not detect bank erosion.

Carl Thornton, Codes Administrator, informed the Commissioners that preliminary energy audits were in the process of being performed on each County-owned building and on the public schools. The Board of Education is eligible to receive both technical assistance with retro-fitting, and some State funding toward construction. Although the County is not eligible for construction funding, they can receive technical assistance and reimbursement for the cost of engineering surveys. Mr. Thornton stated that an engineer will be retained as a consultant by the County at a later date, and that the County Administrator would be approaching the Commissioners to propose a bond issue to accomplish recommended renovations.

At 10 a.m., as advertised, the Commissioners held concurrently the following two hearing pertaining to the adoption of floodplain amendments to the Zoning Ordinance, and to the Subdivision Rules and Regulations:

Caroline County Zoning Ordinance

Establishes a New Article 15A - "F-1 Floodway District";
Establishes a New Article 15B - "F-2 Floodway Fringe District";
Establishes a New Article 15C - "F-3 General Floodplain District";
Defines Terms; States Purpose and Definition of Newly Established Districts; Establishes Use Regulations for Newly Established Districts; Provides for Special Use Exceptions in Newly Established Districts; Establishes Additional Regulations for Newly Established Districts; and Provides for Variances.

Caroline County Subdivision Regulations

Establishes New Sections III-7, and VI-8 - "Floodplain Development";
Defines Terms; Establishes Restrictions on the Creation of New Minor and Major Subdivision Lots in Floodplain Areas.

These amendments were proposed for the purpose of maintaining the County's eligibility in the National Flood Insurance program. Alan Visintainer, County Planner, read aloud the public notices for the above amendments. He stated that the Planning and Zoning Commission had held a public hearing on the proposed amendments, and that no adverse

Amendments to the Caroline County Zoning Ordinance and
Subdivision Regulations constituting the:

FLOODPLAIN REGULATIONS
FOR CAROLINE COUNTY

STATE OF MARYLAND)
CAROLINE COUNTY) SS

FILED FOR RECORD

At 2:48 o'clock P M

On 9-30-1980 And

DULY RECORDED IN LIBER mcb

NO. 001 FOLIO 236 ONE OF THE

Co. Com. Ordinance RECORD

BOOKS FOR THE COUNTY AFORESAID

Mildred C. Butler CLERK

RECORDING FEE \$ n/c

Effective Date: October 15, 1980

ARTICLE 15A. "F-1" FLOODWAY DISTRICT REGULATIONS

SECTION 15A-1. PURPOSE AND DEFINITION.

The regulations set forth in this article, or set forth elsewhere in this Ordinance when referred to in this article are the regulations in the "F-1" Floodway District. The purpose of these regulations is to prevent the loss of property and life, the creation of health and safety hazards, the disruption of commerce and governmental services and the extraordinary and unnecessary expenditure of public funds for flood protection and relief by prohibiting or restricting development in the "F-1" Floodway District.

The "F-1" Floodway District is delineated for purposes of this Ordinance as that area within the floodplain capable of carrying and discharging the waters of the one hundred (100) year flood without increasing the water surface elevation of that flood more than one (1) foot at any point. The areas included in the "F-1" Floodway District are specifically defined in the Floodway Data Table of the Flood Insurance Study dated April, 1980, and shown on the accompanying Flood Boundary and Floodway Maps dated October 15, 1980, prepared by the Federal Insurance Administration, and all subsequent amendments and revisions.

The boundaries of the "F-1" Floodway District shall be overlays to the existing underlying zoning districts shown on the Official Zoning District Maps, and as such, the regulations for the "F-1" Floodway District shall serve as a supplement to the underlying zoning district regulations. Where there happens to be any conflict between the regulations or provisions for the "F-1" Floodway District

and those of the underlying zoning district the more restrictive regulations and/or those pertaining to the "F-1" Floodway District shall apply.

SECTION 15A-2. USE REGULATIONS.

In the "F-1" Floodway District the following uses and activities are permitted provided that they are in compliance with the regulations for the underlying zoning district and are not prohibited by any other ordinance, and provided they do not require structures, fill, or storage of materials and equipment:

- (1) Agricultural uses - horticultural, hydroponic, chemical, or general farming, truck gardens, cultivation of field crops, orchards, groves, or nurseries for growing or propagation of plants, trees, and shrubs.
- (2) Public and private recreational uses and activities such as parks, day camps, picnic grounds, golf courses, boat-launching and swimming areas, hiking, and horseback riding trails, wildlife and nature preserves, game farms, fish hatcheries, and hunting and fishing areas.
- (3) Accessory residential uses such as yard areas, gardens, play areas, and pervious parking areas.
- (4) Accessory industrial and commercial uses such as yard areas and pervious parking and loading areas.
- (5) Water-oriented uses and structures such as docks, piers, boatramps and bulkheads after approval is obtained from all appropriate local, state and federal authorities.

SECTION 15A-3. USES PERMITTED BY SPECIAL USE EXCEPTION.

The following uses and activities may be permitted by Special Use Exception provided they are in compliance with the regulations for the underlying zoning district and are not prohibited by any other ordinance.

- (1) Accessory structures, except for mobile homes, for the uses and activities in Section 15A-2.
- (2) Utilities and public facilities and improvements such as railroads, streets, bridges, transmission lines, pipe lines, water and sewage treatment facilities, and other similar or related uses.
- (3) Marina or yacht club, provided:
 - (a) Approval is obtained from all appropriate local, state and federal authorities.
 - (b) The proposed design is satisfactory as regards such safety features as location of fueling points, fuel storage, effect on navigation and possibilities for water pollution..
 - (c) The marina or yacht club is properly located with respect to access roads and existing and future developed areas.
- (4) Extraction of sand, gravel, and other materials.
- (5) Temporary uses such as circuses, carnivals, and similar activities.
- (6) Storage of materials and equipment provided that they are not buoyant, flammable or explosive, and are not subject to major damage by flooding, or provided that such material and equipment is firmly anchored to prevent flotation or

movement, and/or can be readily removed from the area within the time available after flood warning.

- (7) Other similar uses and activities provided they cause no increase in flood heights and/or velocities.

SECTION 15A-4. ADDITIONAL REGULATIONS.

- (1) No development shall be permitted which results in any rise in flood heights unless such rise is fully offset by accompanying stream improvements, and the development has been approved by all appropriate local, state and federal authorities.
- (2) Dwellings, including mobile homes, shall be prohibited.
- (3) Any structure permitted by Special Use Exception shall be floodproofed by dry floodproofing as prescribed by the current U. S. Army Corps of Engineers floodproofing regulations or the lowest floor (including basement) shall be elevated to at least one (1) foot above the one hundred (100) year flood elevation.
- (4) When a developer proposes to offset the effects of development in the "F-1" Floodway District by construction of stream modifications, an engineering study prepared by a Registered Professional Engineer which fully evaluates the effects of such construction shall be submitted to all appropriate local, state and federal authorities for review.
- (5) The substantial improvement of any non-conforming structure shall be undertaken only in full compliance with the provisions of this Ordinance and any other applicable ordinance and shall be considered new construction.

ARTICLE 15B. "F-2" FLOODWAY FRINGE DISTRICT

SECTION 15B-1. PURPOSE AND DEFINITION

The regulations set forth in this article, or set forth elsewhere in this Ordinance when referred to in this article are the regulations in the "F-2" Floodway Fringe District. The purpose of these regulations is to prevent the loss of property and life, the creation of health and safety hazards, the disruption of commerce and governmental services and the extraordinary and unnecessary expenditure of public funds for flood protection and relief by prohibiting or restricting development in the "F-2" Floodway Fringe District.

The basis for the boundaries of this District shall be the one hundred (100) year flood elevations contained in the flood profiles of the Flood Insurance Study dated April, 1980, and as shown on the accompanying Flood Boundary and Floodway Maps and Flood Insurance Rate Maps dated October 15, 1980, prepared by the Federal Insurance Administration, and all subsequent amendments and revisions. The boundaries of the "F-2" Floodway Fringe District are established as part of the Official Zoning District Maps and shall be overlays to the existing underlying zoning districts shown on the Official Zoning District Maps and as such, the regulations for the "F-2" Floodway Fringe District shall serve as a supplement to the underlying zoning district regulations.

Where there happens to be any conflict between the regulations or provisions of the "F-2" Floodway Fringe District and those of the underlying zoning district, the more restrictive regulations

and/or those pertaining to the "F-2" Floodway Fringe Districts shall apply.

SECTION 15B-2. USE REGULATIONS.

A building or premises shall be used only for the uses permitted in the underlying zoning districts as shown on the Official Zoning District Maps, except for the following uses which are prohibited:

- (1) hotels, motels or motor hotels
- (2) apartment hotels

SECTION 15B-3. USES PERMITTED BY SPECIAL USE EXCEPTION.

Buildings and uses permitted by Special Use Exception in accordance with the regulations for the underlying zoning districts shall also be permitted in the "F-2" Floodway Fringe District by Special Use Exception, except for the following uses which are prohibited:

- (1) Convalescent and nursing homes
- (2) Cemeteries
- (3) Hospitals and sanitariums
- (4) Mobile home parks or trailer parks
- (5) Sanitary landfills

SECTION 15B-4. ADDITIONAL REGULATIONS.

Within the "F-2" Floodway Fringe District, buildings and uses permitted in accordance with the regulations for the underlying zoning districts shall be subject to the following restrictions:

- (1) The elevation of the lowest floor (including basement)

of any new or substantially improved dwelling, including mobile homes, shall be at least one (1) foot above the one hundred (100) year flood elevation.

(2) Any new or substantially improved non-residential structure shall have the lowest floor (including basement) elevated to at least one (1) foot above the one hundred (100) year flood elevation or shall be flood proofed as prescribed by the current U. S. Army Corps of Engineers floodproofing regulations.

(3) Mobile Homes

(a) Mobile homes shall be elevated on compacted fill or on pilings so that the lowest floor of each mobile home will be at least one (1) foot above the one hundred (100) year flood elevation.

(b) Adequate surface drainage and access for a mobile home hauler shall be provided.

(c) Mobile homes may be elevated on pilings provided the pilings are placed in stable soil no more than ten (10) feet apart, and reinforcement is provided for pilings more than six (6) feet above the ground level.

(d) All mobile homes, including mobile homes used for non-residential purposes and any addition to a mobile home shall be anchored to resist flotation, collapse or lateral movement in accordance with the current specifications of the Federal Insurance Administration.

(4) Storage - Any materials that are buoyant, flammable, explosive, or in times of flooding, could be injurious to human, animal or plant life shall be stored at least one

BOOK 001 243

- (1) foot above the one hundred (100) year flood elevation.
- (5) Fill material shall meet the following additional requirements, provided its placement has been approved by the appropriate local, state and federal authorities.
- (a) Fill shall consist of soil or rock materials only.
- The use of sludges or solid waste materials is prohibited.
- (b) Fill material shall be no steeper than one (1) vertical to two (2) horizontal, unless substantiating data justifying steeper slopes are submitted to and approved by the Caroline County Grading and Sediment Control Officer.
- (6) New on-site domestic water supply wells or on-site sewage disposal systems are prohibited.
- (7) Replacement on-site domestic water supply wells and on-site sewage disposal systems shall be designed to eliminate or minimize infiltration of floodwaters into the systems and discharges from the systems into floodwaters, to avoid impairment during flooding and to minimize flood damage.
- (8) Plumbing - Water heaters, furnaces, pumps, air conditioners and other permanent mechanical installations shall be located at least one (1) foot above the one hundred (100) year flood elevation.
- (9) Electric Systems -
- (a) All permanent electrical equipment and installations shall be located at least one (1) foot above the one hundred (100) year flood elevation.

(b) Electrical distribution panels shall be located at least three feet above the one hundred (100) year flood elevation.

(9) All other utility systems shall be located and constructed to eliminate or minimize flood damage.

(10) Any development shall be approved by all appropriate local, state and federal authorities.

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ARTICLE 15C. "F-3" GENERAL FLOODPLAIN DISTRICT

SECTION 15C-1. PURPOSE AND DEFINITION

The regulations set forth in this article, or set forth elsewhere in this Ordinance when referred to in this article are the regulations in the "F-3" General Floodplain District. The purpose of these regulations is to prevent the loss of property and life, the creation of health and safety hazards, the disruption of commerce and governmental services and the extraordinary and unnecessary expenditure of public funds for flood protection and relief by prohibiting or restricting development in the "F-3" General Floodplain District.

The "F-3" General Floodplain District is delineated for purposes of this ordinance as that area within the one hundred (100) year floodplain for which no detailed flood profiles or elevations have been provided. The areas included in the "F-3" General Floodplain District are shown on the Floodway and Flood Boundary Maps and the Flood Insurance Rate Maps dated October 15, 1980 accompanying the Flood Insurance Study dated April, 1980, prepared by the Federal Insurance Administration, and all subsequent amendments and revisions. The boundaries of the "F-3" General Floodplain District are established as part of the Official Zoning District Maps and shall be overlays to the existing underlying zoning districts shown on the Official Zoning District Maps, and as such, the regulations for the "F-3" General Floodplain District shall serve as a supplement to the underlying zoning district regulations. Where there happens to be any conflict between the

regulations or provisions of the "F-3" General Floodplain District and those of any underlying zoning district the more restrictive regulations and/or those pertaining to the "F-3" General Floodplain District shall apply.

SECTION 15C-2. USE REGULATIONS.

A building or premises shall be used only for the uses permitted in the underlying zoning districts as shown on the Official Zoning District Maps, except for the following uses which are prohibited:

- (1) hotels, motels or motor hotels
- (2) apartment hotels

SECTION 15C-3. USES PERMITTED BY SPECIAL USE EXCEPTION.

Buildings and uses permitted by Special Use Exception in accordance with the regulations for the underlying zoning districts shall also be permitted in the "F-3" General Floodplain District by Special Use Exception, except for the following uses which are prohibited:

- (1) Convalescent and nursing homes
- (2) Cemeteries
- (3) Hospitals and sanitariums
- (4) Mobile home parks or trailer parks
- (5) Sanitary landfills.

SECTION 15C-4. ADDITIONAL REGULATIONS.

- (1) In areas where the specific one hundred (100) year flood elevation cannot be determined using currently available data, then the applicant for the proposed use, development

and/or activity shall determine this elevation in accordance with hydrologic and hydraulic engineering techniques. Hydrologic and hydraulic analyses shall be undertaken only by professional engineers or others of demonstrated qualifications, who shall certify that the technical methods used correctly reflect currently accepted technical concepts. Studies, analyses, computations, etc. shall be submitted to the Zoning Administrator in sufficient detail to allow a thorough technical review.

- (2) Within the "F-3" General Floodplain District, buildings and uses permitted in accordance with the regulations for the underlying zoning districts shall be subject to the additional regulations in Section 15B-4.

AMENDMENT

SECTION 22-5.01. VARIANCES

(5) structures not in compliance with Section 15B-4 in the "F-2" Floodway Fringe and Section 15C-4 in the "F-3" General Floodplain Districts, provided the Zoning Administrator has notified the applicant in writing that construction below the one hundred (100) year flood elevation increases risks to life and property and will result in substantially increased flood insurance premium rates.

BOOK 001 1249

ARTICLE 3. DEFINITIONS

SECTION 3-1.

- (90) Development. Any construction, reconstruction, modification, extension or expansion of buildings or structures; placement of fill; dumping; storage of materials; land excavation; land clearing; land improvement; or any combination thereof.
- (91) Flood. A temporary inundation of normally dry land.
- (92) Floodplain. (1) A relatively flat or low land area adjoining a river, stream or watercourse which is subject to partial or complete inundation; (2) an area subject to the unusual and rapid accumulation or runoff of surface waters from any source. The boundaries of the floodplain shall be determined by that area with one (1) chance in one hundred (100), or a one (1) percent chance, of being flooded in any given year.
- (93) Floodproofing. Any combination of structural and non-structural additions, changes or adjustments to properties and structures which reduce or eliminate flood damage to lands, water and sanitary facilities, structures and contents of buildings.
- (94) One Hundred (100) Year Flood. A flood that has one (1) chance in one hundred (100) or a one (1) percent chance of being equalled or exceeded in any given year.
- (95) Substantial Improvement. Any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds fifty (50) percent of the market value of the structure either, (a) before the improvement or repair is started, or (b) if the structure has been damaged, and is being restored,

before the damage occurred. For the purposes of this definition "substantial improvement" is considered to occur when the first alteration of any wall ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure. The term does not, however, include either (1) any project for improvement of a structure to comply with existing state or local health, sanitary, or safety code specifications which are solely necessary to assure safe living conditions or (2) any alteration of a structure listed on the National Register of Historic Places or a State Inventory of Historic Places.

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AMENDMENT TO MOBILE HOME INSTALLATION GUIDELINES

In accordance with Section 15B-4(3)(d) all mobile homes placed in the "F-2" Floodway Fringe or "F-3" General Floodplain Districts must comply with the following specifications in addition to any other requirements of the Caroline County Zoning Ordinance:

- A. Over-the-top ties must be placed at each of the four corners of the mobile home, with two additional ties per side at intermediate locations. For mobile homes less than fifty (50) feet long, only one additional tie per side is required.
- B. Frame ties must be fastened at each corner of the home with five (5) additional ties per side at intermediate points. For mobile homes less than fifty (50) feet long, only four (4) additional ties per side are required.
- C. All components of the anchoring system must be capable of carrying a force of 4,800 pounds.

AMENDMENTS TO CAROLINE COUNTY SUBDIVISION
REGULATIONS CONCERNING FLOODPLAIN DEVELOPMENT

Adding to Section II-2. DEFINITIONS-- SPECIFIC:

- (22A) One Hundred (100) Year Flood - A flood that has one (1) chance in one hundred (100) or a one (1) percent chance of being equalled or exceeded in any given year.

Adding to Section III-2. MINOR SUBDIVISIONS REQUIRED INFORMATION,
STYLE AND FORM

- (20) If any portion of the area to be subdivided is located within the one hundred (100) year floodplain as shown on the most recent Flood Boundary and Floodway Maps or Flood Insurance Rate Maps prepared by the Federal Insurance Administration, the floodplain boundary shall be delineated on the plat.

Creating a new Section:

Section III-7. FLOODPLAIN DEVELOPMENT

- (1) Restrictions on floodplain development for Minor Subdivisions shall be the same as those specified in Section VI-8 for Major Subdivisions.

Creating a new Section:

Section VI-8. FLOODPLAIN DEVELOPMENT

- (1) All lots shall contain an area outside the one hundred (100) year floodplain sufficient for the placement of any proposed structures, on-site domestic water supply wells and on-site sewage disposal systems.

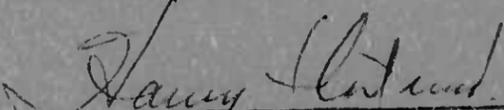
BOOK 001 254

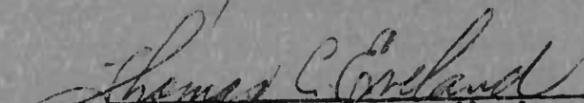
- (2) Building restriction lines shown on the subdivision plat shall exclude all portions of the one hundred (100) year floodplain from building development, subject to the minimum yard requirements of the Caroline County Zoning Ordinance.
- (3) The finished elevation of new subdivision roads shall be at least one (1) foot above the one hundred (100) year flood elevation.

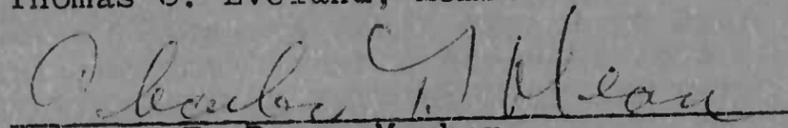
These amendments shall become effective on October 15, 1980.

PASSED AND DULY ADOPTED this 30th day of September, 1980.

COUNTY COMMISSIONERS OF
CAROLINE COUNTY


Harvey Fleetwood, President


Thomas C. Eveland, Member


Charles T. Dean, Member

ATTEST


Leigh Sands, Clerk

BOOK 001 232

Mildred C. Butler,
2:48 P.M. Clerk

SEPTEMBER 30, 1980
ATTACHMENT C

CAROLINE COUNTY PLUMBING BOARD

Rules and Regulations

The Caroline County Plumbing Board, having been duly appointed by the County Commissioners of Caroline County pursuant to the provisions of Section 306A of the Code of Public Local Laws of Caroline County, Maryland, hereby establishes the following system of Rules and Regulations:

I

All plumbing work, including all installations of septic tanks, dry wells and the fields, shall be done only in conformity with the standards, requirements and rules and regulations as set forth and hereinafter amended, of the State Board of Commissioners of Practical Plumbing, the Maryland State Department of Licensing and Regulation, with the standards known as the Maryland State Plumbing Code, as well as those applicable laws and standards as set forth by Article 43, Section 326, 327, 328, 329 et. seq., Annotated Code of Maryland. The term "plumbing work" shall include all work for pay or otherwise, relating to the facilities or piping affecting, or which may affect, water supply or sewage disposal installations, public or private, excepting the establishment, maintenance and repair of public water supply and sewage disposal installations.

II

Appropriate Certificates from the Maryland State Board of Commissioners of Practical Plumbing and from the Caroline County Plumbing Board shall be required in order to work at or advertise the plumbing business or otherwise perform plumbing work in Caroline County, and such certificates shall be exhibited and displayed upon the demand of the Caroline County Plumbing Board or their assigned agent. All such Caroline County certificates or licenses shall expire on June 30 next following issuance, and shall become issuable pursuant to a signed application made therefor upon a form furnished by the Caroline County Plumbing Board, upon receipt of an annual fee of twenty dollars (\$20.00), and the giving of an approved surety bond in the amount of two thousand dollars (\$2,000.00) to the Caroline County Plumbing Board (in a form acceptable to the Board) conditioned for the faithful performance of all plumbing work which the named plumber shall do and for the protection of the Caroline County Plumbing Board in the execution of the plumbing work; said licenses or certificates shall not be issued until and unless the Plumbing Inspector shall check for compliance and subsequently approve the applications, bond, and the qualifications of the applicant. The term of the bond shall coincide with the licensing year beginning July 1 and ending June 30. The annual fee for Journeyman Plumbers shall be two dollars (\$2.00) to expire on June 30 next following issuance.

III

An inspector of plumbing shall be appointed by the Caroline County Commissioners, and the duties of such inspector shall be to inspect all plumbing work done when the same is in progress and again upon completion, in Caroline County. And to prosecute all violations of any applicable plumbing standards, rules and regulations or laws relating to health and safety and he shall require that all such work be done in accordance with the provisions of the State Plumbing Code, aforesaid. Said inspector shall be permitted to enter upon and into any and all premises where plumbing work is in progress, or where repair has been in progress or completed, and make such examinations and give such orders as may be requisite relating to the same, but any such order shall be appealable to the Caroline County Plumbing Board for review even though prosecution for violation will proceed concurrently. The order of the inspector shall be obeyed and effective until and unless modified by the Board on appeal.

IV

No plumber, journeyman plumber, or other licensee shall work as such in Caroline County until he shall have received and shall have recorded with the Plumbing Inspector a currently valid license certificate as master plumber, or journeyman plumber, issued and recorded as aforesaid. Any person that holds a State Certificate and plans to work in Caroline County shall make application to the County Plumbing Inspector for a Caroline County License.

V

No plumbing work shall proceed in Caroline County until and unless a permit therefor shall have been issued by the Caroline County Plumbing Board specifying the work permitted and upon an application to and approved by said Plumbing Board or its agent upon a form which shall be furnished by said Board.

All permits, upon approval by the Board and payment of the requisite fees, shall be issued by the Inspector of Plumbing or the Office of Permits and Inspections.

VI

The inspector of plumbing shall make inspection upon such notice, cooperation and conditions as shall be set forth by this Plumbing Board from time to time, or as agreed by the owner with the Caroline County Plumbing Inspector. It shall be the obligation of the permit holder to notify the plumbing inspector when work is ready for preliminary and final inspections.

VII

Failure to comply with an applicable law, rules or regulations of Caroline County shall constitute a misdemeanor and upon conviction thereof the violator shall be guilty of a misdemeanor and shall be liable to a fine of not more than fifty dollars (\$50.00), and each day the violation shall be permitted to exist shall constitute a separate offense.

VIII

These Rules and Regulations may, from time to time, be modified, revised or repealed by the Caroline County Plumbing Board with final adoption by the Caroline County Commissioners after holding the required public hearings.

IX

Homeowners installing their own plumbing system in their own home shall install it in accordance with the Maryland State Plumbing Code, obtain the proper permit, and have same inspected. A release agreement must also be signed by owner. Plumbing installations in rental or business property not occupied by the owner is not permitted under these Rules and Regulations. The connections of such a system to a public water or public sewer system must be made by a master plumber.

X

Modular and mobile homes or trailer interior plumbing will be governed by the Maryland Industrialized Building and Mobile Home Regulations. Exterior plumbing work will be governed by the Maryland State Plumbing Code and these Rules and Regulations.

XI

Any person employed as a maintenance man in a cannery, chicken plant, milk plant or similar operation may do all maintenance work on the machinery of the company and may maintain the existing plumbing system of the plant without being licensed.

Should said maintenance work require any new plumbing, plumbing fixtures, sewers or additions to existing sewers handling human waste, the work must be done by a master plumber holding a Caroline County plumbing license, and shall be governed by the same rules and regulations as other plumbing installations.

XII

The Plumbing Inspector shall inspect the "Building Sewer" to the point of discharge.

XIII

The provisions of this ordinance are declared to be severable and if any section, sentence, clause, or phrase of this ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses and phrases of this ordinance but they shall remain in effect, it being the legislative intent that this ordinance shall stand notwithstanding the invalidity of any part.

XIV

Repeal of Conflicting Ordinances. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance, be and the same are hereby repealed.

XV

Effective Date. This ordinance shall take effect from and after its passage and publication as provided by law.

Adopted this 30th day of September, 1988.

COUNTY COMMISSIONERS OF
CAROLINE COUNTY

Harvey Fleetwood
Harvey Fleetwood, President

Thomas C. Eveland
Thomas C. Eveland, Member

Charles T. Dean
Charles T. Dean, Member

ATTEST:

Leigh Sands, Clerk

BOOK 001 235

BOOK 001 264

Mildred C. Butler, Clerk
10:47 A.M.

SEPTEMBER 30, 1980
ATTACHMENT D

An ordinance creating a Board of Electrical Examiners for Caroline County to provide for qualifications and licensing of various classifications of electricians, defining the duties and powers of the Electrical Inspectors, including permits and registrations, providing penalties for violations of this ordinance, and for the purpose of adopting the "National Electrical Code" as published by the National Fire Protection Association as standard for such electrical work.

WHEREAS, Caroline County has no Electrical Code and

WHEREAS, there is need to further provide for the protection and promotion of health, comfort, safety and welfare of the citizens of Caroline, by the enactment of an Electrical Code, and

NOW, THEREFORE, BE IT ENACTED by the Board of County Commissioners of Caroline County, Maryland, as follows:

SECTION ONE: TITLE

The provisions embraced within the following chapters and sections shall constitute and be known as "THE CAROLINE COUNTY ELECTRICAL CODE".

SECTION TWO: ADOPTION

The National Electrical Code, current edition as published by The National Fire Protection Association as the standards for electrical work is hereby adopted as the minimum standards for electrical work in Caroline County and those standards are incorporated herein by reference.

SECTION THREE: Establishment of a Board of Electrical Examiners.

The County Commissioners of Caroline County shall appoint a Board, which Board shall be known as the Board of Electrical Examiners of Caroline County, (hereinafter referred to as the "Board", and which

shall be established in accordance with the following provisions:

- (a) There shall be five members of the Board; three of whom shall be currently engaged in the electrical contracting business, two who have engaged in such business for at least five years prior to this appointment; one member shall be appointed from a list of recommendations made by the Caroline County Volunteer Fireman's Association. The other board member shall be appointed by the Commissioners. All shall be residents of Caroline County, Maryland.
- (b) Members of the Board shall be appointed by the County Commissioners of Caroline County.
- (c) The initial term shall be one term of one year; two terms of two years and two terms of three years. Subsequent to the initial term, all terms shall be for three years.
- (d) No member may serve more than two consecutive terms.

SECTION FOUR: Removal of Board Members

The County Commissioners of Caroline County may remove any member of the Board from office upon written charges after an opportunity to be heard by such member to be removed for misconduct, incompetency, neglect of duty or other sufficient cause.

SECTION FIVE: Compensation and Expenses

Members of the Board shall receive such allowance for incurred expenses and such compensation as the County Commissioners shall establish.

SECTION SIX: Organization and Officers.

The board shall hold an organizational meeting and annually elect a Chairman and a Vice-Chairman and a Secretary-Treasurer. The Board shall adopt rules of procedure to govern meetings of the Board and shall hold such meetings as the Chairman shall determine necessary and proper for the Board to carry out its prescribed duties.

SECTION SEVEN: Rules and Regulations; Seal.

A. The Board may adopt and amend all rules and regulations not inconsistent with the Constitution, laws and ordinances of this State and County which may be reasonably necessary for the proper performance of its duties and the regulations of the proceedings before it.

B. The Board shall adopt and have an Official Seal.

C. In carrying into effect the provisions of this chapter, the Board, under the hand of its Chairman and the seal of the Board, may subpoena witnesses and compel their attendance and also may require the production of papers or documents in any case involving the revocation of registration or practicing or offering to practice without registration.

D. Any member of the Board may administer oaths or affirmations to witnesses appearing before the Board.

E. If any person refuses to obey a subpoena so issued or refuses to testify or produce any books, papers or documents, the Board may present its petition to the Circuit Court for Caroline County setting forth the facts. Thereupon the Court shall, in a proper case, issue its subpoena

to such person requiring his attendance before such Court and there to testify or produce such papers and documents as may be deemed necessary and pertinent by the Board. Any person failing or refusing to obey the subpoena or order of the Court may be proceeded against in same manner as for refusal to obey any other subpoena or order of the Circuit Court.

SECTION EIGHT: Receipts and Disbursements; Employees.

- A. All money received by the Board shall be paid to the County Treasurer and shall be credited to the general fund of the county.
- B. All disbursements approved by the Board for salaries, expenses or other authorized expenditures shall be paid by the County Treasurer out of funds appropriated by the County Commissioners for such purposes, on vouchers signed by the Chairman and attested by the Secretary-Treasurer of the Board.
- C. The Secretary-Treasurer of the Board shall give surety bond to the county in such sum as the County Commissioners may determine. The premium on such bond shall be regarded as a proper and necessary expense of the Board.
- D. The Board may employ such clerical or other assistants as the County Commissioners deem proper. The Board may make expenditures of this fund for any purpose which is reasonably necessary for the proper performance of its duties under this act.

SECTION NINE: Registration required to engage in the electrical wiring business.

No person, firm, or corporation shall install, repair, maintain or erect any kind of electrical wiring, conduits, motors, fixtures, signs, electrically operated or controlled heating equipment, air conditioners, elevators, or any other electrically-operated apparatus or device in or about any premises in Caroline County, Maryland, without having first obtained a certificate of registration as required by these regulations, except those specifically exempted under Section Ten.

SECTION TEN: Exceptions to registration requirements.

The following exceptions to Section Nine are permissible:

- (a) Electric light and power companies, railway companies, telephone companies, telegraph companies or cable television companies, or persons performing electrical work of any such companies, when such work is a part of the plant or services of such company in rendering its authorized service to the public.
- (b) Employees engaged in maintenance and repair as pertains to daily production or operations of electrical equipment in the factory or on the farm premises of their employer.
- (c) Any person doing electrical work in a single family dwelling used exclusively for living purposes, provided that person is a bona fide owner and occupant of such dwelling for a period of six (6) months immediately following completion and said owner and occupant purchases all materials and personally performs all labor, in connection therewith, except that such work is not relieved of the duties as required under Section 17.
- (d) Employees of those registered as Master Electrician, Electrician General or Electrician Limited when engaged in the performance of their duties under the supervision of their employer.

- (e) Construction, re-construction, maintenance, or repair of any state or federal installations.
- (f) Insertion (plug-in) of devices or appliances which are designed for such insertion and insertion devices are installed.

SECTION ELEVEN: Applications.

Applications for registration may be obtained at the Codes Administrator's Office. Applicant must state that he is applying for one of the following registrations:

- (a) "Master Electrician" - means any person engaged in or holding himself out to the public as engaged in the business of installing, erecting or repairing; or contracting to install, erect or repair electric conductors to be used for the transmission of electric current for electric light, heat or power purposes; or mouldings, ducts, raceways, or conduits for the reception of such conductors; or to electrical machinery, apparatus, devices or fixtures to be used for electric lights, heat or power purposes; or planning, estimating, laying out and supervising such electrical work.
- (b) "Electrician General" means any person engaged only in house wiring limited to a dwelling containing no more than four family units, and commercial wiring limited to circuits of not more than (60) amperes, three phase in an existing commercial structure
- (c) "Electrician Limited" - means any person who limits his electrical work to the installation control wiring only, and maintenance of not more than two of the following related types of work:

- (1) electrically operated heating-air conditioning equipment
- (2) electrically operated refrigeration equipment
- (3) electrically operated display signs and lighting fixtures
- (4) electrically operated elevators
- (5) electrically operated fire alarm or detection systems
- (6) electrically operated appliances
- (7) electrically operated residential swimming pools.

SECTION TWELVE: Residents of Caroline County presently engaged in an established electrical business;

Any person engaged in a full-time established contracting electrical business in Caroline County for two (2) years prior to the effective date of this act will be granted an electric license in the same category as that which they were conducting business prior to the aforementioned date providing they register and apply for a license within 90 days from the effective date of this act. In the event of a question as to which category of license (Master, General or Electrical limited) should be issued, the Caroline Board of Electrical Examiners will make the decision.

Any self-employed part-time electrician who has been engaged in an established electrical business for two years prior to effective date of this act may at the discretion of the Board be granted a license in the same category as that which they were conducting business prior to the aforesaid date provided they register and apply for a license within 90 days from the effective date of this act. In the event of a question as to which category of license (Master, General or limited) should be issued, the Board will make the decision.

SECTION THIRTEEN: Qualifications of applicant for registration.

Applicants for all licenses shall submit proper evidence that they are qualified. Minimum evidence to satisfactorily support the application shall be as follows:

(a) For Master Electrician:

Must have had at least four (4) years practical experience in the fields of work outlined for master electrician in Section 11 (eleven). Training in technical school or college may be substituted for not more than two (2) years of this requirement.

(b) For Electrician General:

Must have had at least two (2) years practical experience in the fields of work outlined for electrician general in Section II. Training in a technical school or college may be substituted for not more than one (1) year of this requirement.

(c) For Electrician Limited:

Must have at least one (1) year's practical experience as it relates to the particular types of equipment for which he is applying.

SECTION FOURTEEN: Qualifications for Electrical Inspection Agencies.

Electrical Inspection Agencies shall be approved and licensed by the Board to perform inspections in Caroline County. Inspectors shall hold an approval from the Maryland State Fire Marshall and be registered with the Caroline County Board before performing any inspections in the County.

SECTION FIFTEEN: Examinations.

The Board is required to determine that applicants have the knowledge and skills required to perform the duties of the various grades of registered electricians. It is the option of the Board to conduct examinations, oral or written, based on the National Electrical Code and the

Caroline County Electrical Code to determine qualifications. Upon request, with reasonable cause, the Board may conduct oral examinations. When used, examinations shall be conducted under the following rules:

- (a) A grade of seventy percent (70%) or above will be deemed a passing mark.
- (b) At least three members of the Board shall be present during the examination.
- (c) The use of the National Electric Code Book by the applicant will be permitted during the examination.
- (d) An applicant failing an examination, may upon request, be permitted to examine his corrected examination papers in the presence of two Board members and may apply for re-examination.
- (e) Applicants for examination shall be charged a fee as determined by the Board.

SECTION SIXTEEN: Fees and Bond.

- (a) The Caroline County Board of Electrical Examiners shall establish a schedule of fees for all licenses or permits required by this ordinance, subject to the approval of the County Commissioners. Such schedule shall be posted in the office of Permits & Inspections and may be altered or amended from time to time without a public hearing by the Caroline County Board of Electrical Examiners subject to the approval of the Caroline County Commissioners.
- (b) Renewal may be affected at any time during the month of June by payment of the annual fee, which shall be equal to the original cost for such class of Certification of Registration. The failure on the part of any registrant to renew his certificate annually in the month of June, as required by this Section shall not deprive

such person of the right of renewal, but the fee to be paid for the renewal of a certificate after the month of June, shall be increased \$2.00 for each day or fraction of a day that payment of renewal fee is delayed, up to 90 days, at which time, the license will be cancelled at the discretion of the Board.

- (c) Should any person holding a Master Electrician's License desire to be the representative under another license issued to, or to be issued to any person, he shall deposit his license with the Board before he is duly registered under said license.
- (d) Should the said Master Electrician cease at any time to be representative under such a license and so notify the Board in writing, his license so deposited will be returned to him, provided he has not violated the Rules of the Board.
- (e) Any Master Electrician holding a license deposited with the Board, shall be granted a renewal of said license, provided application for renewal is made to the Board in accordance with Section 16(b) elsewhere in the Rules of this Board.
- (f) Applicants who have successfully qualified for certificate of registration shall furnish a bond acceptable to the Board in the name of Caroline County in the sum of \$5,000.00 for Master Electricians, \$3,000.00 for a General Electrician, \$1,000.00 for Electricians Limited before registration certificate or renewal certificate will be issued. This bond is to ensure the faithful performance of work contracted for, services rendered, or against loss, damage, or injury through want of skill or negligence resulting from the work of the Registrant within one (1) year of the performance of the work. Bonds are not required for shelved license.

- (g) Electrical Inspection Agencies shall be bonded or insured to the satisfaction of the Board.

SECTION SEVENTEEN: Inspections.

- (a) The currently recognized inspection authority shall be the Middle Department Inspection Agency, subject to the continued authority of the County Commissioners to change, add or delete recognized inspection authorities.
- (b) An application for electrical inspection shall be filed with the inspection authority as that authority requires in accordance with its rules and regulations and rules and regulations of the Board.
- (c) Applicants signing Inspection Applications will in effect certify that electrical installation has been done by him, or by employees under his supervision. Applications for electrical inspection will contain a complete listing of wiring and equipment for which inspection is required.
- (d) All electrical installments shall be inspected except the installation of one single-phase, 20 ampere (or less) electrical circuit.
- (e) Inspection shall be by recognized inspectors in accordance with Section 14. The said electrical inspectors shall make all inspections within four (4) work days of the receipt of application for inspection.

SECTION EIGHTEEN: Revocations.

- (a) The Board may revoke or suspend the certificate of registration of any registrant who is found guilty of:
- (1) The practice of any fraud or deceit in obtaining a certificate or registration;

- (2) Any gross negligence, incompetency or misconduct in supplying material or performing services as an electrical contractor;
- (3) Permitting or causing defective electrical work, if done deliberately or if not corrected within fifteen (15) days, or longer if necessary at the discretion of the Board, following notice of thereof by the Board.
- (b) Any person may prefer charges of fraud, deceit, gross negligence or misconduct against any registrant. Such charges shall be in writing and shall be sworn to by the person making them and shall be filed with the Secretary-Treasurer of the Board.
- (c) All charges, unless dismissed by the Board as unfounded or trivial, shall be heard by the Board within three (3) months after the date on which they shall have been preferred.
- (d) The time and place for the hearing shall be fixed by the Board and a copy of the charges, together with a notice of the time and place of hearing, shall be personally served on or mailed to the last known address of the registrant, at least thirty (30) days before the date fixed for the hearing. At any hearing the accused registrant shall have the right to appear personally and by counsel, to cross-examine witnesses appearing against him and to produce evidence and witnesses in his own defense. If, after such hearing, three or more members of the Board vote in favor of finding the accused guilty, the Board shall revoke or suspend the certificate of registration of such registrant.
- (e) No licensed contractor, licensed with this Board, will be permitted to supervise work that has not been contracted for by him or contracted for by a company that he is the representative for. Penalty

for violation of this rule, that Board may revoke or suspend current license of Electrician.

SECTION NINETEEN: Appeals

Any person who feels aggrieved by any action of the Board in denying, revoking, or failing to reissue his certificate of registration may appeal therefrom within thirty (30) days to a court of competent jurisdiction. The decision of the court shall be prima facie correct and the burden of proof shall be on the appellant to show that the Board acted contrary to law, fraudulently, arbitrarily or capriciously.

SECTION TWENTY: Reciprocity.

The Board shall, upon application therefore and the payment of the regular fee and without examination, issue a certificate of registration as Master Electrician, Electrician General or Electrician Limited to any person who holds a certificate of qualification or registration issued to him by the proper authorities of any County, State or territory or district of the United States, or of any country, provided that the requirements where the aforesaid registration was issued do not conflict with the provisions of this Ordinance and are of a standard not lower than that specified in this Ordinance for the classification to be issued by this Board and further provided that the same rights are given to electrical contractors of this County.

SECTION TWENTY-ONE: Violations and Penalty

Any person or persons found guilty of a violation of any of the provisions of this Ordinance shall be deemed guilty of a misdemeanor and shall upon conviction thereof be fined not exceeding One Thousand Dollars (\$1,000.00) or imprisoned not exceeding thirty (30) days or both or either in the discretion of the Court.

SECTION TWENTY-TWO: Effective Date.

Be it further enacted that this bill shall take effect sixty (60) days from the date of its passage.

Adopted this 30th day of September, 1980.

COUNTY COMMISSIONERS OF
CAROLINE COUNTY

Harvey Fleetwood
Harvey Fleetwood, President

Thomas C. Eveland
Thomas C. Eveland, Member

Charles T. Dean
Charles T. Dean, Member

ATTEST:

Leigh Sands
Leigh Sands, Clerk



reactions had been received at that time; the Commission, therefore, recommended adoption of the amendments as proposed. The Commissioners discussed the amendments with Mr. Visintainer and with Betsy Krempasky, Coastal Zone Coordinator. President Fleetwood called for comments and questions from those in attendance. None were received. After due consideration, and upon a motion made by Mr. Dean and seconded by Mr. Eveland, the amendments to the Caroline County Zoning Ordinance were adopted as proposed. (See Attachment A.) Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the amendment to the Caroline County Subdivision Rules and Regulations was adopted as proposed. (See Attachment B.)

Clarence Stull, Mayor of Federalsburg, appeared before the Commissioners to remind them that the deadline approaches for submitting an application for a HUD block grant, and to urge them to consider County participation. Mr. Visintainer will check into this matter for discussion next week.

Mr. Thornton reported to the Commissioners on the County's participation this year in the following programs:

Maryland Housing Rehabilitation - 11 applications for approximately \$250,000 worth of loans at 8% interest.

Maryland Home Financing - 13 applications for approximately \$500,000 in loans at 8% interest.

By unanimous consent, the Commissioners approved and signed the 1980 Certification of Tax Roll for Twiford Meadow Public Drainage Association.

At 10:30 a.m., as advertised, the Commissioners held a public hearing relative to the repeal of the Plumbing Rules and Regulations now in effect, and the enactment of proposed Plumbing Rules and Regulations as authorized by the Public Local Laws of Caroline County, Section 306A, as amended by Chapter 449 of the 1980 Laws of Maryland. Mr. Thornton read aloud the public notice, and distributed copies of the proposed Rules and Regulations to those in attendance. Ed Schanken, Plumbing Inspector, stated that the Master Plumbers Association, the Plumbing Board, and the County Attorney had reviewed the proposed Rules and Regulations, and recommended them for adoption. Following a brief discussion, President Fleetwood called for comments and questions from the public. None were received. Mr. Dean made a motion to adopt the Rules and Regulations as submitted. Mr. Eveland seconded the motion. At that time (10:53 a.m.), a gentleman, who identified himself as a journeyman plumber, entered the public hearing, and was given a copy of the proposed Rules and Regulations. When informed of the motion on the floor and asked if he would care to comment, the gentleman replied that he was sorry he was late, and that, no, he "would pass." There being no further discussion, the Commissioners unanimously approved and adopted the Caroline County Plumbing Rules and Regulations, as submitted. (See Attachment C.)

With the full consent and approval of Mr. Dean and Mr. Eveland, President Fleetwood signed the 1980 Statement of Values, which will be furnished to the County's insurer.

The County Commissioners adjourned their meeting to sit as the County Roads Board.

Following a lunch recess, the meeting of the County Commissioners reconvened.

At 1:30 p.m., as advertised, the Commissioners held a public hearing on a proposed ordinance creating a Board of Electrical Examiners for Caroline County to provide for qualifications and licensing of various classifications of electricians, defining the duties and powers of the Electrical Inspectors, including permits and registrations, providing penalties for violations of this ordinance, and for the purpose of adopting the "National Electrical Code" as published by the National Fire Protection Association as standard for such work. Mr. Thornton read aloud the public notice for the hearing, and recited the chronology of past efforts to pass an ordinance of this type for Caroline County. The proposed ordinance is primarily the work of electricians residing in the county. The Commissioners opened the hearing to public comment.

Mr. Sam Trice, electrician, suggested the addition of "(7) electrically operated residential swimming pools" to page 7, item (c), which the Commissioners approved. The following changes were also approved:

Page 4, Section 8B - Change "disbursements made" to "disbursements approved".

Page 6, Section 11 - Change references to "Zoning Administrator" to "Codes Administrator".

Page 9, Section 16 - Change references to "Planning and Zoning" to "Permits and Inspections".

Mr. Thornton stated that the fee schedule referred to in the proposed ordinance would be formulated for the Board of Electrical Examiners and approved by the County Commissioners. President Fleetwood called for further comments. None were received. Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the proposed ordinance was unanimously adopted. The 4 approved changes will be made to the ordinance as described above prior to recordation by the Clerk of Circuit Court. *(See Attachment D.) JS*

As authorized by Article 76A, Section 11(a)(7) of the Annotated Code, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, unanimously adjourned the meeting into closed session, as requested by Mr. Thornton in matters pertaining to animal control.

The Commissioners reconvened briefly in open session and announced that they would be interviewing applicants for the position of Director of Recreation and Parks for the remainder of the afternoon. Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously adjourned the meeting into closed session, as authorized by Article 76A, Section 11(a)(1), for the reason above-stated.

The meeting adjourned at 5:30 p.m.

Leigh Sands
Leigh Sands, Clerk

October 7, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of September 30, 1980, were approved. Vouchers 10915 - 10961 were approved for payment.

At the suggestion of Mr. Dean, the Commissioners requested their Clerk to purchase a good dictionary for the Commissioners' office.

The Commissioners conducted a closed ballot poll among themselves to select a person from the three finalists to fill the position of Director of Recreation and Parks. Ms. Elinor Whaley, Centreville, was the unanimous choice. The Commissioners commented that all the finalists were well qualified.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, President Fleetwood provided the signature of authority on the agreement for General Local Health Services and Grant Programs, effective from July 1, 1980 to June 30, 1981.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners reappointed Emory Dobson, Denton, to the Board of Library Trustees for a five-year term that will expire on January 1, 1986.

October 7, 1980
ATTACHMENT A

RESOLUTION

WHEREAS, the County Commissioners of Caroline County have adopted the Caroline County Comprehensive Water and Sewerage Plan; and

WHEREAS, bi-annual reviews of the plan are required by State law; and

WHEREAS, the five municipalities in Caroline County with public water and sewerage systems are presently engaged in "201" Facility Plans, which are not yet complete.

NOW THEREFORE, BE IT RESOLVED by the County Commissioners of Caroline County that:

1. The existing Caroline County Comprehensive Water & Sewerage Plan is hereby readopted for a period of one (1) year from the date of this Resolution.
2. The Caroline County Comprehensive Water & Sewerage Plan will be reviewed and revised to incorporate information and decisions resulting from the 201 Facility Studies as they are completed.

PASSED AND DULY ADOPTED this 17TH day of October, 1980.

ATTEST:

Leigh Sands
Leigh Sands, Clerk

COUNTY COMMISSIONERS OF CAROLINE
COUNTY

Harvey Fleetwood
Harvey Fleetwood, President.

Charles T. Dean, Sr.
Charles T. Dean, Sr.

Thomas C. Eveland
Thomas C. Eveland

OCTOBER 7, 1980
ATTACHMENT B

AN ORDINANCE TO BE KNOWN AS THE CAROLINE COUNTY SOLID WASTE DISPOSAL ORDINANCE; STATING PURPOSE AND INTENT; STATING AUTHORITY; DEFINING TERMS; PROVIDING FOR DISPOSAL FACILITY USE PERMITS; PROVIDING FOR DISPOSAL FEES; PROVIDING FOR ADOPTION OF RULES; PROVIDING FOR SEPARABILITY OF PROVISIONS; DEFINING THE RELATION TO OTHER REGULATIONS; PROVIDING PENALTIES FOR VIOLATIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED AND ENACTED BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY, MARYLAND, that the attached Ordinance is hereby adopted.

This Ordinance shall take effect on January 1, 1981.

PASSED AND DULY ADOPTED this 7th day of October, 1980.

ATTEST:

Leigh Sands
Leigh Sands, Clerk

COUNTY COMMISSIONERS OF CAROLINE COUNTY

Harvey Fleetwood
Harvey Fleetwood, President

Charles Dean
Charles Dean, Member

Thomas C. Eveland
Thomas Eveland, Member

STATE OF MARYLAND)
CAROLINE COUNTY) SS
FILED FOR RECORD
At 10:11 o'clock A
On 10-8-1980 And
DULY RECORDED IN LIBER MCB
NO. 001 FOLIO 255 ONE OF THE
Co. Comm. Ordinance RECORD
BOOKS FOR THE COUNTY AFORESAID
Mildred C. Buttes CLERK
RECORDING FEE \$ N/C

BOOK 001 255

SECTION 1. TITLE

This Ordinance shall be known as the Caroline County Solid Waste Disposal Ordinance.

SECTION 2. PURPOSE AND INTENT

This Ordinance is adopted for the following purposes:

- (1) To protect and provide for the public health, safety and general welfare of the citizens of Caroline County.
- (2) To insure the proper use and orderly and efficient operation of solid waste acceptance facilities so as to avoid conditions that are destructive, hazardous, injurious, dangerous or detrimental to the public health, safety and welfare.
- (3) To insure a reasonable allocation of the costs of operating solid waste acceptance facilities to commercial refuse haulers and businesses which use these facilities provided by the taxpayers of Caroline County.

SECTION 3. AUTHORITY

This Ordinance is adopted by virtue of the authority of Article 25, Section 14A, Annotated Code of Maryland.

SECTION 4. DEFINITIONS

As used in this Ordinance, the following words and phrases shall be defined as follows:

- (1) Collection Site - Any location or facility established and maintained by the County Commissioners for the collection of solid waste, for the purpose of subsequently transferring it to a disposal facility or transfer station.

- (2) Commercial Refuse Hauler - Any person operating a commercial refuse vehicle for the purpose of collecting, transporting and disposing of solid waste for other persons, for hire or for a fee.
- (3) Commercial Refuse Vehicle - Any truck or other motor vehicle or roll-off type container operated or used for the purpose of collecting, transporting or disposing of solid waste which involves the mechanical compaction of the solid waste, or which has a capacity of greater than fifteen (15) cubic yards.
- (4) County Commissioners - The County Commissioners of Caroline County, Maryland.
- (5) Disposal Facility - Any location or facility established and maintained by the County Commissioners for the purpose of disposal, treatment or processing of solid waste, including but not limited to a sanitary landfill, incinerator or transfer station.
- (6) Hazardous Waste - Any substance identified as a Designated Hazardous Substance in the regulations of the Maryland Department of Natural Resources or the Maryland Department of Health and Mental Hygiene, as in effect and amended from time to time.
- (7) Person - Any individual, group of individuals, firm, partnership, corporation, or government agency.
- (8) Solid Waste - Any garbage, refuse, ashes, junk, rubbish, industrial waste, brush, rubble or other solid waste material.
- (9) Solid Waste Acceptance Facility - Any collection site, disposal facility or transfer station.

- (10) Transfer Station - A collection site established to serve a larger geographic area than a standard collection site and/or to provide special handling of solid waste prior to transporting to a disposal facility.

SECTION 5. DISPOSAL FACILITY USE PERMIT

- (1) No commercial refuse hauler shall dispose of any solid waste at a disposal facility without having first obtained a permit from the County Commissioners or their authorized representative.
- (2) Any person who regularly transports solid waste to a disposal facility in a vehicle for which a fee is charged under Section 6 shall obtain a disposal facility use permit under this Section.
- (3) The County Commissioners may by Resolution adopt application procedures and forms for disposal facility use permits and application fees sufficient to defray administrative costs. Applicants shall list all commercial refuse vehicles operated in Caroline County, together with information on the size, type and collection route of each vehicle.
- (4) Upon approval of the disposal facility use permit, the commercial refuse hauler shall be issued a metal tag or decal for each commercial refuse vehicle to be operated in Caroline County. The tag or decal shall contain a vehicle identification number and the year the tag is valid. The decal or tag shall be attached to the driver's side of the vehicle in such a manner as to be readily visible.
- (5) Permits issued under this Section shall expire on June 30 of each year. A new application shall be made before renewal

Open container, over
30 cubic yds. no charge

Compactor trucks, including
roll-off compactors

10-20 cubic yds. no charge

21-25 cubic yds. no charge

26-30 cubic yds. no charge

31+ cubic yds. no charge

(b) Tires. No person shall deliver more than five (5) tires per month to any solid waste acceptance facility without first having obtained a permit from the County Commissioners or their authorized representative. Fees for tire disposal shall be:

First 0-20 tires per month - no charge

Next 21-50 tires per month - \$0.25 per car tire
\$0.60 per truck tire

More than 50 tires per month - Fees based on actual estimated cost of disposal as determined by County Commissioners or their Authorized representative.

(c) Chemicals or hazardous wastes. No person shall deliver any chemicals or hazardous wastes to any solid waste acceptance facility without first having obtained a permit from the County Commissioners or their authorized representative. Fees for disposal of any chemical or hazardous substance if authorized by permit, shall be based on the actual cost of handling and disposal in accordance with local, state and federal regulations.

(2) The County Commissioners may, by Resolution, after a duly advertised public hearing, waive or modify fees under this section for vehicles registered with or contracted to governmental agencies.

- (3) The County Commissioners or their authorized representative may waive or modify fees under this section for fill dirt or other material suitable for use as final or daily cover material in accordance with local and state health regulations.
- (4) Any fees established under this Section may be modified by Resolution, after a duly advertised public hearing, of the County Commissioners from time to time as they deem necessary, due to changes in operational costs for any disposal facility.

SECTION 7. ADOPTION OF RULES

- (1) The County Commissioners may, by Resolution, adopt any rules they deem necessary for the orderly efficient, safe or economic operation of any solid waste acceptance facility, including but not limited to: hours of operation, type of waste accepted, traffic movement and use of facilities or equipment.
- (2) Any rules adopted under this section shall be posted prominently or be available for review by the public at the facility.

SECTION 8. PROPER USE OF FACILITIES

- (1) No person shall improperly use any solid waste acceptance facility in violation of rules adopted by the County Commissioners.
- (2) No person shall transport any solid waste into Caroline County for the purpose of depositing same in any solid waste acceptance facility without the written authorization of the County Commissioners.
- (3) No person shall throw, dump, deposit or dispose of any solid

waste within one-thousand (1,000) feet of any solid waste acceptance facility in such a fashion as to create a condition which is destructive, hazardous, injurious, dangerous or detrimental to the public health, safety and welfare.

SECTION 9. SEPARABILITY OF PROVISIONS

If any part or provisions of this Ordinance or application thereof to any person or circumstances is adjudged invalid by any court of competent jurisdiction, such judgment shall be confined to the part, provision, or application directly involved in all controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this Ordinance or the application thereof to other persons or circumstances. The County Commissioners hereby declare that they would have enacted the remainder of this Ordinance even without any such part, provision, or application.

SECTION 10. RELATION TO OTHER REGULATIONS

- (1) The provisions of this Ordinance shall be construed as additional and supplemental to any existing public general laws, public local laws, state regulations, or local ordinances providing for the disposal of solid waste or providing penalties for littering.
- (2) The Caroline County Refuse Disposal Ordinance, enacted by the County Commissioners on August 16, 1977, is hereby repealed.

SECTION 11. PENALTIES FOR VIOLATION

- (1) Any violation of this Ordinance shall be punishable by a fine of not more than five hundred (\$500.00) dollars, or imprisonment in the county jail for not more than thirty (30) days, or both.
- (2) Every act or omission in violation of this Ordinance shall be punishable as provided in this Section. Where such an act or omission is of a continuing nature, each and every day during which such act or omission continues shall be deemed a separate violation.
- (3) Any violation of this Ordinance shall be grounds for the suspension or revocation of any permit issued under this Ordinance.

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Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved and signed a resolution authorizing the issuance of tax anticipation notes by the Peoples Bank in the amount of \$55,405.00, the fourth draw for the jail construction project. President Fleetwood then signed the bond anticipation note in the same amount.

Mr. Richards distributed the County Roads Board Retirement Plan for the Commissioners' review and comment.

The Commissioners instructed County Planner, Alan Visintainer, to respond to an inquiry about a County-owned parcel of land on River Road to the effect that the parcel is not presently available for purchase, and that if it ever becomes available, certain preliminary procedures, such as offering the parcel to the public agencies, will have to be followed.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved and signed a resolution (see Attachment A) readopting the Caroline County Comprehensive Water and Sewerage Plan for a period of one year.

After reviewing prices ranging from \$2,300 - \$2,500 for the purchase and installation of an anodized aluminum handrail for the proposed Courthouse wheelchair ramp, the Commissioners unanimously authorized preparation for acquisition.

At 10 a.m., as advertised, the Commissioners held a Public Hearing relative to the adoption of the following:

AN ORDINANCE TO BE KNOWN AS THE CAROLINE COUNTY SOLID WASTE DISPOSAL ORDINANCE; STATING PURPOSE AND INTENT; STATING AUTHORITY; DEFINING TERMS; PROVIDING FOR DISPOSAL FACILITY USE PERMITS; PROVIDING FOR DISPOSAL FEES; PROVIDING FOR ADOPTION OF RULES; PROVIDING FOR SEPARABILITY OF PROVISIONS; DEFINING THE RELATION TO OTHER REGULATIONS; PROVIDING PENALTIES FOR VIOLATIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

Mr. Visintainer read aloud the public notice. President Fleetwood called for comments and questions from the public. Mr. Edmund Racz questioned the intent of Sections 5(3) and 6(2). Mr. Richards stated that Section 5(3) provides for a future source of revenue should it ever be needed, that there was no fee structure imposed at this point. Mr. Visintainer added that any fees would be imposed on the basis of services made available; it would not be expected that fees would cover the entire operating cost of the landfill. Mr. Visintainer offered to explain to any interested party the figures for the old and new solid waste systems. Mr. Racz proposed that everybody pay the same fee for trash hauling, and requested that passage of the ordinance be postponed until he had an opportunity to talk with each of the Commissioners. In response to comments made by Mr. Racz and Mr. Emory Dobson, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, unanimously approved the addition of "after duly advertised public hearing" to Section 6(2), line 1, following the word "Resolution,". President Fleetwood called for further discussion from the floor. No further comments or questions were received. Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Caroline County Solid Waste Ordinance was adopted. (See Attachment B). The addition to Section 6(2) will be made prior to recordation by the Clerk of Circuit Court.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, Mr. Richards was authorized to arrange for early payment of the \$150,000 note held by the Peoples Bank. A recently received revenue sharing check (the last check the County is expected to receive) has made the necessary repayment funds available.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, President Fleetwood provided the signature of authority on the following documents pertaining to Chancery No. 7803, Phyllis States v. Charles R. Buck, Jr. and the County Commissioners: Answer to Amended Bill of Complaint for Injunctive Relief, and Motion for Summary Judgement by County Commissioners of Caroline County.

The County Commissioners adjourned their meeting to sit as the County Roads Board.

Following a lunch recess, the meeting of the County Commissioners reconvened at 1:30 p.m.

At 1:30 p.m., as advertised, the Commissioners held a public hearing relative to the establishment of the Bradley Todd Public Drainage Association. James Hannawald, Soil Conservation District Supervisor, recited a chronology of the organization and summarized the report of the Board of Drainage Viewers. Edgar Todd described the location and construction of the ditch using aerial photographs and charts. Mr. Hannawald read aloud the list of taxables and the taxes they would be charged. The only taxable present was Mr. Kemp Todd, who owns the majority of the acres involved in this small project. Mr. Todd was agreeable to his assessment. The other taxables had communicated their agreement with their assessments to Mr. Hannawald. There being no negative comments received, the Commissioners, upon a motion made by Mr. Dean and seconded by Mr. Eveland, unanimously confirmed the Viewers Report, and declared the Bradley Todd P.D.A. to be officially established.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners instructed Mr. Richards to contact Margaret Myers, Sister Sally Tolles, and Jean-Louis Marchand asking them to serve on an Ad Hoc Planning Committee to oversee initiation of a human services needs assessment study which will be conducted with grant funds from the Community Services Administration.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners authorized the release of the following check drawn against the contingency fund; \$17,701.64 - Peoples Bank of Maryland - Interest due to date on \$390,000 loan dated April 15, 1980.

At 2 p.m., as advertised, the Commissioners held bid openings for the following two projects. All bids received were opened, read aloud, and recorded, as shown:

#CC-PW-82980 Equipment Trailer

1) Centreville Tagalong Trailers Elliott Equipment	\$9,526	Alt. \$8,930 (20-ton)
2) John C. Lewis Baltimore, Md.	9,147 (20-ton)	
3) Centreville Tagalong Trailers	8,987 (25-ton)	Alt. 8,425 (20-ton)
4) McClung Logan Equipment Delmar, Del.	9,287.48 (22-ton)	Alt. 8,995.19 (20-ton)

The Commissioners have taken the bids under advisement.

#CC-PW-9280 Dump Truck

1) M & L GMC	\$36,535	Alt. 1, + \$4,900
2) Watkins Truck	36,654.30	Alt. 1, \$41,119.30 (Total Price)
3) Elliot Wilson Trucks	33,436	Alt. 1, + \$8,661

The Commissioners have taken the bids under advisement.

The Commissioners agreed to request of the State Department of General Services that no TTY installation for the deaf be made until the new emergency communications center in the jail is operational, as recommended by Mr. Richards.

The Commissioners briefly discussed the participation of the County in a Community Block Grant program with Carol Stockley, Mayor of Denton, and Ed Pelosky, Denton Town Manager. Mr. Richards made the following points: 1) The County would have to hire a consultant at an approximate cost of \$5,000 in order to prepare the preapplication. 2) If the County is awarded a grant, a full-time Grant Administrator would have to be hired. 3) The County might not be successful in obtaining funds; if the funds were granted, the towns of Denton and Federalsburg, which are already HUD participants, may lose a portion of their funding (if a redistribution formula is used). The Denton officials will again confer with the Commissioners after they attend a block grant meeting in Easton on October 16th. Mr. Richards asked them

to be considering the following in the interim: 1) Does Denton want to become part of the County-wide program? 2) Can Denton make available to the County the services of their block grant administrator for the preparation of the preapplication?

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously appointed Doris Bebee to the Board of Directors of Upper Shore Aging, Inc., as the county social agencies representative, for a three-year term which will expire on September 30, 1983.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners reconsidered their previous decision not to remove any portion of the Courthouse Green to facilitate diagonal parking on First Street. Mr. Visintainer was authorized to present to the members of the Courthouse Green Committee a refined sketch he has prepared which shows how eight parking spaces can be added with nothing beyond the top of the bank being removed. Fifty percent State funding could possibly be obtained for the project if it is included as part of the jail construction project.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

October 14, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of October 7, 1980, were approved. Vouchers 10960 - 10964 (additions to voucher list of October 7, 1980), and 10965 - 11007 were approved for payment. Payroll checks 15468 - 15574 were approved for release.

The Commissioners commented that they were pleased with the property tax revenues so far received, and announced that the County's last revenue sharing check had also been received, in the amount of \$199,085, an unexpectedly high figure.

By unanimous consent, the Commissioners signed Increase or Addition to Tax Roll forms 805 - 811; and Abatement or Deduction from Tax Roll forms 1201, 1206 - 1236.

The Commissioners unanimously approved the transfer of William L. Meekins from temporary employee status to permanent employee status, as a solid waste operator II at Grade 6, Step 1.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners authorized County Treasurer, William Cole, to invest \$600,000 in a 30-day Certificate of Deposit at 11.75% interest.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners authorized the transfer of \$30,000 from the County general fund to the County Roads fund. Mr. Richards stated that thanks to the efforts of Delegate John Hargreaves, the County would be receiving forthwith their long overdue June gas tax check in the amount of \$64,004.75, and also their August and September transportation revenue sharing checks (\$16,002.00 monthly). As soon as these funds are received, the County general fund will be reimbursed.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners concurred with the recommendation of the Caroline County Economic Development Commission that Paul S. Wise, Denton, be appointed as Administrator of the Commission. The Commissioners executed a service contract with Mr. Wise which states that his compensation shall be \$3,000 for the balance of the 1980-81 fiscal year, payable in three equal quarterly payments of \$1,000. The Administrator is not to be considered an agent or employee of the Commissioners. The contract shall remain in force until June 30, 1981.

With the approval of Mr. Dean and Mr. Eveland, President Fleetwood signed a letter to Governor Hughes which requests donation of a lamp from the old Denton Bridge to the County in order that it can be included in the museum collection of the Caroline County Historical Society.

President Fleetwood introduced Ms. Elinor Whaley, newly appointed Director of Recreation and Parks. Ms. Whaley, who will be sending a formal letter of acceptance, said that she will look forward to beginning work on November 17, 1980.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, President Fleetwood signed the award of contract to R. J. Hall, Denton, in the amount of \$11,945 for project #CC-PW-81680, salvage work at Choptank Marina. This award had been previously approved, pending receipt of insurance documents.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners accepted the bid of Watkins Trucks, Inc., New Castle, Delaware, in the amount of \$41,119.30 for project #CC-PW-9280, a 1981 10-wheel dump truck. This was the lowest bid received for a diesel engine truck, the type recommended for purchase by County Planner, Alan Visintainer.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners authorized a 6-month upgrade (retroactive to July 1, 1980) to John Hutson, Public Works Department, who has been working above level. This is not a permanent upgrade, since the position will be evaluated at the close of the solid waste project.

The Commissioners accepted with regret the resignation of Ralph T. Johnson from the Caroline County Plumbing Board.

Mr. Richards presented a 2-page summary of County debt status to the Commissioners and discussed with them the items listed.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, President Fleetwood provided the signature of authority on a farm lease agreement between the County Commissioners (Landlord) and Norris W. Hayman, Ridgely, (Tenant) for seventy acres of tillable land, a part of the Bjornlund farm, on the southeast side of River Road, for the term beginning on the first day of December 1980 and ending on the thirtieth day of November 1983, for the sum of \$9,450 (\$45 per acre) payable in three installments of \$3,150. due each year at harvest time, but in no event later than November 29th. The Landlord may raise the rent installments for the second and/or third year of the lease up to \$60 per acre by giving advance notice not later than November 15th.

The Commissioners met with County Attorney, Ron Kent, and officials of the Sitte Corporation regarding the execution of certain preliminary documents which will enable Sitte Corporation to receive an industrial development loan from the Maryland Industrial Development Financing Authority. Upon a motion made by Mr. Dean and seconded by Mr. Eveland, President Fleetwood provided the signature of authority on a Letter of Intent, dated September 28, 1980, submitted by Sitte Corporation (see Attachment A). Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved and signed a Resolution authorizing the Commissioners to borrow, as a limited obligation and not upon the faith and credit of the Commissioners, the sum of \$540,000, to relend the proceeds to Sitte Corporation, and to execute any and all documents to effectuate such borrowing (See Attachment B). Mr. Kent, on behalf of the County Commissioners, made the following statements as a matter of record:

- 1) The Commissioners signed the aforementioned Letter of Intent and Resolution with the assumption that and contingent upon the fact that Sitte Corporation is now a Maryland Corporation. The Articles of Incorporation were filed on September 28, 1980. The Maryland Department of Assessments and Taxation will be contacted this afternoon for verification of Departmental approval of the Articles.
- 2) The effective date of the Resolution will be sometime after the appearance of a fair summary of the Resolution in the October 22nd edition of the local newspaper.

OCTOBER 14, 1980
ATTACHMENT A

BOOK 001 PAGE 288

SITTE CORPORATION
c/o Bernd M. Tischer, Agent
9110 Red Branch Road
Columbia, Maryland 21045

September 28, 1980

County Commissioners of Caroline County
Court House
Denton, Maryland 21629

Attention: Mr. Harvey Fleetwood
President, Board of County Commissioners

Gentlemen:

Sitte Corporation, a Maryland corporation engaged in the business of manufacturing photographic laboratory equipment (the "Borrower"), respectfully requests that County Commissioners of Caroline County, a body politic and corporate and a political subdivision of the State of Maryland (the "County"), participate in the financing of the acquisition of a certain industrial project, hereinafter described (the "Industrial Project"), to be located in the Federalsburg Industrial Park in Caroline County, Maryland, by (b) borrowing from a mortgagee or mortgagees (within the meaning of the MIDFA Act, hereinafter defined) (the "Lender") the sum of \$540,000 (the "MIDFA Loan") pursuant to the Maryland Industrial Development Financing Authority Act, as amended (the "MIDFA Act"). It is intended that this letter, if accepted by the County, shall constitute a "letter of intent" as contemplated by Section 13-141(c)(2) of the MIDFA Act.

If the County participates in the proposed financing under the MIDFA Act, the faith and credit and taxing powers of the County will not, and under the MIDFA Act, may not, be pledged to the repayment of the MIDFA Loan. The MIDFA Loan shall be repayable by the County solely from the revenue derived from loan repayments (both principal and interest) made to the County pursuant to the terms and provisions of the Loan Agreement (hereinafter defined) and from any other moneys made available to the County for such purpose and permitted by the MIDFA Act.

The Borrower proposes that the County lend the proceeds of the MIDFA Loan to the Borrower pursuant to the terms and provisions

BOOK 001 PAGE 288

of a Loan Agreement to be entered into between the County and the Borrower (the "Loan Agreement") (such loan to the Borrower being herein referred to as the "Loan"). The Loan Agreement will require the Borrower to use the proceeds of the Loan for the sole and exclusive purpose of defraying the cost of acquiring the Industrial Project, including, without limitation, all builder's, architect's and attorneys' fees incurred in connection with such acquisition and the financing thereof, as permitted by the MIDFA Act and the Lender.

The Loan Agreement will require the Borrower to make Loan repayments (both principal and interest), and other payments thereunder, sufficient to pay (a) the principal of and interest on the MIDFA Loan, and (b) all expenses incurred by the County in connection with the borrowing of the MIDFA Loan and the making and administration of the Loan, as the same become due and payable. The Borrower agrees that the costs of acquiring the Industrial Project in excess of the proceeds of the MIDFA Loan will be paid by the Borrower. The Loan Agreement will contain such other provisions as may be required by law and as may be agreed to by the Borrower, the County, the Lender and the Maryland Industrial Development Financing Authority ("MIDFA"), as permitted by law.

The MIDFA Act empowers all of the counties and municipal corporations of the State of Maryland to borrow money and to relend the proceeds of such borrowing to an industrial project applicant to finance the acquisition by such industrial project applicant of a bona fide industrial project under the MIDFA Act. The Industrial Project and the proposed financing thereof, and the partial insurance of the mortgage payments (as defined in the MIDFA Act) in connection with the MIDFA Loan, were approved by MIDFA at its August 28, 1980, meeting.

The Borrower, which is engaged in business as a manufacturer of photographic laboratory equipment, is an "industrial project applicant," as contemplated by Section 13-141(c)(2) of the MIDFA Act and intends to use the Industrial Project primarily as a manufacturing facility. The Borrower estimates that, within one year after completion of the Industrial Project, it will employ a total of approximately 15 employees, approximately 14 of whom will be new employees drawn from the County work force.

The Industrial Project, which is an "industrial project," as defined in Section 13-101(g) of the MIDFA Act, and a "bona fide industrial project," as contemplated by Section 13-141(c)(2) of the MIDFA Act, and the acquisition thereof, will consist of (a) the acquisition of a certain tract of land of approximately 5 acres in Federalsburg Industrial Park in Caroline County, Maryland, (b) the site preparation of, and site finishing work on, such land and the construction thereon of a manufacturing facility of approximately 15,000 square feet, approximately 10 percent of

which will be office space and will be used as the Borrower's corporate headquarters, (c) the acquisition and installation of certain equipment and machinery necessary or useful in connection with the operation of the Borrower's business, and (d) the acquisition of interests in land necessary or suitable for the foregoing, including roads and rights of access, utilities and other necessary site preparation and facilities.

In selecting the above-described location and determining the developmental features of the Industrial Project, financial considerations, specifically the availability of financing under the MIDFA Act, are factors which will materially influence the decision of the Borrower to acquire the Industrial Project in Caroline County, Maryland. Accordingly, the acquisition by the Borrower of the Industrial Project is hereby expressly conditioned upon the acceptance of this letter by the County.

It is expressly understood and agreed that (a) the County will not incur any liability, direct or indirect, or any cost, direct or indirect, in connection with any borrowing under the MIDFA Act, the making of the Loan, or the acquisition of the Industrial Project, and (b) the Industrial Project will be acquired so as to conform to the requirements of the Borrower. Accordingly, the Borrower will (a) select and work with the suppliers, contractors, and subcontractors which will provide, construct and equip the Industrial Project, and negotiate and approve all contracts, construction plans and specifications, and financing and other arrangements in connection with the acquisition of the Industrial Project, and (b) pay all reasonable and necessary costs incurred by or on behalf of the County in connection with the borrowing of the MIDFA Loan and the making of the Loan, including the administration thereof, and in connection with the acquisition of the Industrial Project, including (without limitation) all reasonable and necessary costs incurred in connection with the development of the appropriate legal documents necessary to effectuate the proposed financing and acquisition, including (without limitation) the fees of bond counsel and compensation to any other person (other than full-time employees of the County) performing services by or on behalf of the County in connection with the transactions contemplated by this letter of intent, whether or not the proposed financing and acquisition are consummated.

The acceptance of this letter by the County shall evidence the present intent of the County to participate in the MIDFA Loan and the other transactions described herein. However, the Borrower recognizes that the County cannot make any assurances as to the availability of a ready, willing and able Lender.

Neither the MIDFA Loan nor the interest thereon shall ever constitute an indebtedness or a charge against the general credit or taxing powers of the County, within the meaning of any constitu-

County Commissioners of
Caroline County
Page 4
September 28, 1980

BOOK 001 PAGE 291

tional or charter provision or statutory limitation, and neither shall ever constitute or give rise to any pecuniary liability of the County.

Very truly yours,

SITTE CORPORATION

By: *Luella Sitte*
Director

ACCEPTED this 14th day of October, 1980, pursuant to and in accordance with Resolution No. none, adopted by the Board of County Commissioners of Caroline County on October 14, 1980, which Resolution, together with the foregoing letter and this acceptance of the letter, constitute (a) a "letter of intent" as contemplated by Section 13-141(c)(2) of the MIDFA Act, (b) official action by the Board of County Commissioners of Caroline County to materially induce the Borrower to pursue the transactions described in the foregoing letter, and (c) evidence of the present intent of the County to participate in the financing of the acquisition of the Industrial Project as described therein.

COUNTY COMMISSIONERS OF CAROLINE
COUNTY

By: *Harvey Fleetwood*
Harvey Fleetwood,
President of the Board of
County Commissioners of
Caroline County

STATE OF MARYLAND)
CAROLINE COUNTY) SS

FILED FOR RECORD

At 12:13 o'clock P.

On 10-14-1980 And

DULY RECORDED IN LIBER MCB

NO. 001 FOLIO 288 ONE OF THE

Co. Commissioners Resolution RECORD

BOOKS FOR THE COUNTY AFORESAID

Mildred C. Butler CLERK

RECORDING FEE \$ N/C

BOOK 001 PAGE 291

BOARD OF COUNTY COMMISSIONERS OF CAROLINE COUNTY

RESOLUTION NO. _____

A RESOLUTION
ENTITLED

A Resolution of the Board of County Commissioners of Caroline County authorizing County Commissioners of Caroline County, pursuant to and in accordance with the Maryland Industrial Development Financing Authority Act, (a) to borrow, as a limited obligation and not upon the faith and credit of County Commissioners of Caroline County, the sum of \$540,000, (b) to relend the proceeds of such borrowing to Sitte Corporation, a Maryland corporation, to be used for the purpose of defraying the cost of acquiring a certain "industrial project" (within the meaning of such Act) in Caroline County, Maryland, and (c) to execute any and all documents necessary to effectuate such borrowing, the relending of the proceeds thereof to Sitte Corporation and the acquisition by Sitte Corporation of such industrial project; and generally providing for and determining various matters in connection with such borrowing, relending, and acquisition.

WHEREAS, pursuant to the Maryland Industrial Development Financing Authority Act, as amended (the "MIDFA Act"), County Commissioners of Caroline County (the "County") has received a "letter of intent" from Sitte Corporation, a Maryland corporation and an "industrial project applicant" as mentioned in the MIDFA Act (the "Borrower"), dated September 28, 1980 (the "Letter of Intent"), requesting the County to participate in the financing of a certain "industrial project," as defined in Section 13-101(g) of the MIDFA Act, to be located in Caroline County, Maryland, and more particularly described hereinafter and in the Letter of Intent (the "Industrial Project"), by borrowing the sum of \$540,000 from a mortgagee or mortgagees (within the meaning of the MIDFA Act), and lending the proceeds of such borrowing to the Borrower

for the purpose of defraying the cost of acquiring the Industrial Project; and

WHEREAS, Section 13-140 of the MIDFA Act, among other things, authorizes any public body of the State of Maryland, notwithstanding anything in its charter and without pledging its faith and credit in support of any loan made under the MIDFA Act, to borrow money for the purpose of defraying the cost of acquiring any industrial project the mortgage loan for which is approved by the Maryland Industrial Development Financing Authority ("MIDFA") or to relend the proceeds of such borrowing to an industrial project applicant to be used by such industrial project applicant in connection with acquiring any such industrial project; and

WHEREAS, Section 13-141(c)(2) of the MIDFA Act provides that the funds borrowed by the public body shall be used in connection with a "bona fide industrial project," as evidenced by a letter of intent or similar agreement between the prospective industrial project applicant and the public body borrowing the money; and

WHEREAS, Section 13-151 of the MIDFA Act provides that the industrial project applicant shall have the option of becoming the mortgagor instead of a public body under Part V of the MIDFA Act; and

WHEREAS, the County is a "public body" as defined in Section 13-101(o) of the MIDFA Act; and

WHEREAS, the Borrower has advised the County that MIDFA has approved the financing of the Industrial Project, as described generally in the Letter of Intent, and the partial insurance of

mortgage payments (as defined in the MIDFA Act) therefor, at MIDFA's August 28, 1980, meeting; and

WHEREAS, the County has determined, based upon the findings and determinations hereinafter set forth, that it is in the best interests of the citizens of the County that the County participate in the financing of the Industrial Project as described generally in the Letter of Intent.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Caroline County, pursuant to and in accordance with the Maryland Industrial Development Financing Authority Act, as amended:

Section 1. That it is hereby found and determined as follows:

(1) the financing of the acquisition of the Industrial Project will fulfill and accomplish the declared purposes of the MIDFA Act, which are to promote the expansion and diversification of industry in the State of Maryland, to avoid the relocation of industry from the State of Maryland, to increase employment in the State of Maryland, and to provide a larger taxable base for the economy of the State of Maryland, resulting in new and expanded industrial enterprises to provide enlarged opportunities for gainful employment by the people of the State of Maryland and, thus, to insure the preservation and betterment of the economy of the State of Maryland; and, accordingly, it is in the best interests of the citizens of the County that the County participate in the financing of the acquisition of the Industrial Project;

(2) the Industrial Project is an "industrial project," as defined in Section 13-101(g) of the MIDFA Act; and, as evidenced by the Letter of Intent, the Industrial Project is a "bona fide industrial project," as mentioned in Section 13-141(c)(2) of the MIDFA Act and is to be acquired by the Borrower, which is a "prospective industrial project applicant," as mentioned in Section 13-141(c)(2) of the MIDFA Act;

(3) the Industrial Project, the financing of the acquisition thereof, and partial insurance by MIDFA of the mortgage payments therefor were approved by MIDFA at its August 28, 1980, meeting;

(4) in addition to authorizing the County itself to acquire an industrial project and lease the same to an industrial project applicant, the MIDFA Act, as an alternative procedure, also authorizes industrial project financing to be accomplished in the form of a loan by the County to the industrial project applicant. The loan form of transaction avoids indirect costs and burdens on the County by not requiring any direct involvement by the County in the acquisition, ownership or administration of the industrial project, while permitting controls to be imposed on the use of the proceeds of the County's borrowings under the MIDFA Act ample to insure that the public purposes of the MIDFA Act are fully accomplished. It is, therefore, in the best interests of the citizens of the County to finance the acquisition of the Industrial Project by a loan to the Borrower. This Resolution contemplates and authorizes a transaction in the form of a loan to the Borrower of the proceeds of the County's borrowing under the MIDFA Act,

rather than a transaction in the form of a lease of the Industrial Project to the Borrower. Accordingly, this Resolution, together with the Loan Agreement authorized hereby and the other documents referred to herein, contains, or shall contain, such provisions as the County deems appropriate to effect the financing of the acquisition by the Borrower of the Industrial Project by the loan form of transaction.

Section 2. That the County is hereby fully authorized and empowered to borrow from The First National Bank of Maryland, a national banking association and a mortgagee within the meaning of the MIDFA Act (the "Lender"), the sum of Five Hundred Forty Thousand Dollars (\$540,000) (the "Loan"), to be applied to the acquisition of the Industrial Project as herein set forth, for a term not to exceed 21 years. The Loan shall bear interest at the fluctuating rate of interest which is at all times equal to 70% of the commercial prime rate of interest in effect at the Lender from time to time (the "Tax-Exempt Rate"); provided, however, that (a) the Loan will bear additional interest in the amount of \$5,400 to be amortized ^{prior to the end of} ~~over~~ the first year of principal amortization, (b) in the event that the maximum federal corporate income tax rate applicable to the Lender (if any) shall be either increased or reduced on or after November 15, 1980, the Tax-Exempt Rate shall be adjusted to equal the product obtained by multiplying such interest rate by a fraction, the numerator of which shall be one minus the new maximum federal corporate income tax rate and the denominator of which shall be one minus the maximum federal

corporate income tax rate as of November 15, 1980 (the "Adjusted Tax-Exempt Rate"), (c) at no time shall the Adjusted Tax-Exempt Rate exceed the Taxable Rate (hereinafter defined), and (d) notwithstanding the foregoing provisions, if at any time it is determined that such interest is includible in the gross income of the Lender for the purpose of federal income taxation, then, during the period in which such interest is includible in the gross income of the Lender, the Loan shall bear interest at the fluctuating rate of interest which is at all times equal to the commercial prime rate of interest in effect at the Lender from time to time plus 2% per annum (the "Taxable Rate"). All interest shall be calculated on the basis of a 360-day year factor applied to actual days elapsed.

Section 3. That the County relend the proceeds of the Loan to the Borrower for the purpose of defraying the cost of acquiring the Industrial Project, which Industrial Project, and the acquisition thereof, will consist of (a) the acquisition of a certain tract of land located in the Federalsburg Industrial Park in Caroline County, Maryland, and containing approximately 5 acres, (b) site preparation of and site finishing work on such land and construction thereon of a manufacturing facility of approximately 15,000 square feet, approximately 10% of which will be office space and will be used as the Borrower's corporate headquarters, (c) the acquisition and installation in such facility of certain machinery and equipment as may be necessary or useful in connection with the operation of the Borrower's business, and (d) the acquisition of such interests in land as may be necessary or suitable for the

foregoing, including roads and rights of access, utilities and other necessary site preparation and facilities, such loan to the Borrower to be made pursuant to the terms of a loan agreement to be approved as provided in Section 8 hereof and entered into between the County and the Borrower (the "Loan Agreement").

Section 4. That, as described generally in the Letter of Intent or as contemplated by the MIDFA Act:

(1) the Loan will be evidenced by the County's limited obligation promissory note (the "Note") and secured by a MIDFA Financing Agreement by and among the County, the Lender, the Borrower and the other parties to the transactions contemplated by this Resolution (the "MIDFA Financing Agreement"), and pursuant to which MIDFA Financing Agreement, the County will assign to the Lender all of the County's right, title and interest in and to the Loan Agreement and a mortgage (within the meaning of the MIDFA Act) from the Borrower to the County covering the Industrial Project (the "Mortgage"), together with such bonds, notes, guaranties, agreements or other credit instruments securing or evidencing the mortgage indebtedness as may be approved as provided in Section 8 hereof (such documents, together with the Loan Agreement, being herein sometimes collectively referred to as the "Loan Documents"), such Loan Documents to be executed by the County without in any event pledging its faith and credit, and such Loan to be repaid by the County solely from the revenue derived from payments to be made by the Borrower to the County pursuant to the Loan Agreement and the other Loan Documents and from any other source approved by the County, agreed to by the

Borrower and the Lender and permitted by the MIDFA Act;

(2) the Borrower will make payments under the Loan Agreement sufficient to pay (a) the principal of and interest on the Loan, (b) all taxes and payments in lieu of taxes, and (c) any expenses incurred by the County in connection with the administration of the Loan, all as the same become due and payable; and

(3) any costs of acquiring the Industrial Project in excess of the proceeds of the Loan will be paid by the Borrower.

Section 5. That the County will not incur any liability, direct or indirect, or any cost, direct or indirect, in connection with the Loan or the acquisition by the Borrower of the Industrial Project. The Borrower shall pay all necessary costs incurred by or on behalf of the County in connection with the aforesaid financing, including the administration thereof, and in connection with the acquisition of the Industrial Project, including (without limitation) all costs incurred in connection with the preparation of the appropriate legal documents necessary to effectuate the proposed financing and acquisition, including (without limitation) the fees of legal counsel to the County and to the Lender and compensation to any other person (other than full-time employees of the County) performing services by or on behalf of the County in connection with the transactions contemplated by this Resolution, whether or not the proposed financing and acquisition are consummated.

Section 6. That in connection with the transactions described herein, the President of the Board and other appropriate County officials are authorized and empowered:

(1) to accept the Letter of Intent in order to materially induce the Borrower to pursue the transactions described therein and to evidence the present intent of the County to participate in the financing of the acquisition of the Industrial Project;

(2) to execute and deliver the Note, the MIDFA Financing Agreement, the Loan Agreement and the other Loan Documents, all in such form and containing such terms and provisions as shall be approved as provided in Section 8 hereof; and

(3) to execute such other documents, instruments and certificates as are necessary or appropriate to consummate the financing and acquisition of the Industrial Project, including, without limitation, any and all necessary financing statements, subject to approval thereof as provided in Section 8 hereof.

Section 7. That, notwithstanding anything to the contrary contained in this Resolution or in any document authorized herein to be executed, and notwithstanding the execution and delivery of any such document, neither the faith and credit nor the taxing powers of the County shall be deemed to be pledged hereby; and the County shall at no time be required to exercise its taxing powers in order to implement the transactions authorized hereby. Nothing contained in this Resolution shall be deemed or construed in any way to create or constitute a debt of the County within the meaning of any constitutional, statutory or other debt limitation provision, or to constitute any act or purpose other than that contemplated by the MIDFA Act. Neither the Loan nor the interest thereon shall ever constitute an indebtedness or a

charge against the general credit or taxing powers of the County, within the meaning of any constitutional or charter provision or statutory limitation, and neither shall ever constitute or give rise to any pecuniary liability of the County.

Section 8. That the terms and provisions and form and substance of any and all documents and instruments to be executed or entered into by the County in connection with the transactions authorized by this Resolution, including customary closing certificates and documents, shall be approved by the County Attorney prior to the execution and delivery of such documents, instruments and closing certificates by the appropriate officials of the County.

Section 9. That the President of the Board, the Clerk to the Board, and all other officials of the County, for and on behalf of the County, are hereby authorized and directed to do all things, execute all instruments, supporting documents and certificates, and otherwise take all actions necessary and proper in order to carry out the authority conferred by this Resolution.

Section 10. That this Resolution is adopted, and the Letter of Intent is accepted, as official action by the County for the purpose of materially inducing the Borrower to pursue the transactions described in the Letter of Intent; and the acceptance of the Letter of Intent shall evidence the County's present intent to participate in the financing of such transactions.

Section 11. That this Resolution shall be effective from the date of its passage.

Passed and approved this 14th day of October, 1980.

Harvey Fleetwood
Harvey Fleetwood, President
of the Board of County
Commissioners

Thomas C. Eveland
Thomas C. Eveland, Commissioner

Charles T. Dean, Sr.
Charles T. Dean, Sr., Commissioner

ATTEST:

Leigh Sands
Leigh Sands,
Clerk to the Board

STATE OF MARYLAND)
CAROLINE COUNTY) SS

FILED FOR RECORD

At 12:13 o'clock P M

On 10-14-1980 And

DULY RECORDED IN LIBER MCB

NO. 001 FOLIO 292 ONE OF THE

Co. Commissioners Resolutions RECORD

BOOKS FOR THE COUNTY AFORESAID

Mildred C. Butler CLERK

RECORDING FEE n/c

Passed and approved this 14th day of October, 1980.

Harvey Fleetwood
Harvey Fleetwood, President
of the Board of County
Commissioners

Thomas C. Eveland
Thomas C. Eveland, Commissioner

Charles T. Dean
Charles T. Dean, Sr., Commissioner

ATTEST:

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RECORDING FEE \$ n/c

The County Commissioners adjourned their meeting to sit as the County Roads Board.

Following a lunch recess, the meeting of the County Commissioners reconvened at 1:30 p.m. (Mr. Fleetwood was not present for the remainder of the meeting.)

At 1:30 p.m., as advertised, the Commissioners held a public hearing relative to the establishment of the Smith Leslie Public Drainage Association. Edgar Todd, Soil Conservation office, recited a chronology of the organization and described the location and construction of the proposed ditch using aerial photographs and charts. In response to a concern voiced by Mr. and Mrs. Rogano, taxables, Mr. Todd stated that they would try to work around existing trees as much as possible, instead of removing them. Mr. Todd read aloud the Report of the Board of Drainage Viewers, pausing frequently for explanation. He then read aloud the list of taxables and the taxes they would be assessed. All of the seven taxables present were in agreement with their assessments. Mr. Dean called for final comment and discussion. There being no negative comments received, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, confirmed the Viewers' Report as presented, and declared the Smith Leslie Public Drainage Association to be officially established. The Commissioners stated in closing that they will be happy to consider a request by the P.D.A. managers for the County's customary 10% share whenever they so choose to make the request. The Commissioners added that they could not promise, however, that the funds would be available at the time of the request.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

October 21, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Edwin G. Richards, Co. Admin.

Mr. Fleetwood announced that Mr. Eveland was out of town for the day.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the minutes of the previous regular meeting of October 14, 1980, were approved. Vouchers 11008 - 11040 were approved for payment. Youth Commission payroll checks 1167 - 1170 were approved for release.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners authorized the release of the following check drawn against the contingency fund: \$197.28 - Adho, Inc. - trash collection at Choptank Marina for the month of September.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners authorized the transfer of \$15,000 from the County general fund to the County Roads fund (to be reimbursed).

With the approval of Mr. Dean, President Fleetwood provided the signature of authority on a letter to the Mayors of the ten incorporated towns in the County which states that based on the facts cited in the letter, the Commissioners have decided not to file a County Block Grant Application this year. If, however, in the future Denton or Federalsburg chooses not to apply, this decision should in no way discourage the Towns from applying and competing for Block Grant funds, and that the County will provide whatever technical assistance they can to any town which chooses to apply.

The Commissioners met with Clarence Kibler and Walter Kerslake, members of the Caroline County Commission on Aging; Ron Kuhl, Upper Shore Aging; and Emily Wothers, Manager of Maple Village, Greensboro. After listening to statements made by the above persons of need for

more low income housing for the elderly, the Commissioners, upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, approved the future addition of approximately eight to twelve housing units on the tract of land occupied by Maple Village, an Upper Shore Aging/ HUD project. The Commissioners further approved similar housing units for construction in Ridgely and Preston, towns which have water and sewer systems, but lack adequate housing for the elderly. Mr. Kuhl added that the drainage problem first encountered at Maple Village has been corrected. According to Mr. Kuhl, the housing project builder has constructed all the jobs for less than the cost estimated, and Upper Shore Aging has consequently emerged from their development efforts in excellent financial shape.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners authorized payment from the dog tag fund to be made to David Crawford, Henderson, in the amount of \$124 for the loss of thirty-one chickens killed by stray dogs.

As authorized by Section 77 of the Drainage Law of Maryland, the Commissioners, upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, appointed the following persons to constitute the Board of Managers for Bradley Todd Public Drainage Association for the terms indicated: James Robinson (one year); Edwin Meredith (two years); James Gargani (three years).

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners approved the operation and maintenance agreement submitted by Coolspring Public Drainage Association, whereby the County will pay twenty-five percent (\$375) of the total cost of mowing maintenance (\$1500).

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, County Planner, Alan Visintainer, was authorized to negotiate a change order with Centreville Tagalong on their bid for the equipment trailer, Project #CC-PW-82980. A third axle will be added to the trailer in order to comply with legal requirements concerning weight distribution between axles.

The Commissioners unanimously referred three easement sale applications involving 730.47 acres of farmland to the Caroline County Agricultural Land Preservation Advisory Board for their review and comment (within ninety days). Both Commissioners felt that since the Board's review process would be conducted in a public meeting, an advertised public hearing by the Board would not be necessary. Mr. Dean commented that in the event the County were ever to provide matching funds, a public hearing would then be necessary.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners authorized the Courthouse Green Committee to place the Christmas evergreen tree, an eighteen-foot Norway spruce, within the vicinity of the stump of the former Christmas tree, on the southwest side of the Green. Ms. Margaret Myers, Committee Chairman, announced that the Denton National Bank, in celebration of their one-hundredth birthday, has generously offered to fund the purchase and planting of the tree.

Upon a motion made by Mr. Dean and seconded by Mr. Fleetwood, the Commissioners approved the \$40 hourly rate requested by County Attorney, Roland Kent. The Commissioners and Mr. Richards commented on the prompt, excellent service provided by Mr. Kent.

The Commissioners authorized Mr. Richards to reply to the Board of Election Supervisors to the effect that they feel it is not feasible to allocate half the space in the Commissioners' office to an office which will be open just two days a week; that they, therefore, stand firm on the arrangement previously discussed (allocation of the northeast corner).

President Fleetwood provided the signature of authority on the Group N369 Dental Contract Agreement dated October 20, 1980, with an effective date of October 1, 1980, between the Caroline County employees; Blue Shield of Maryland, Inc., and the Maryland Dental Service Corporation.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

October 28, 1980
Denton, Maryland

155

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

As authorized by Article 76(A), Section 11(a)(1) of the Annotated Code, and upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously adjourned their meeting into closed session to discuss personnel matters.

In open session, Administrator Richards informed the Commissioners that the Town of Denton had received a \$710,000 Urban Development Action Grant from the U. S. Department of Housing and Urban Development, which will pay the cost of one phase of the Wesleyan project.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of October 21, 1980, were approved. Vouchers 11041 - 11100 were approved for payment. Payroll checks 15575 - 15694 were approved for release.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously approved the release of the following check drawn against the contingency fund: \$261.94 - Eastern Disposal, Inc. - trash collection at Greensboro boat ramp and at Ganey's Wharf for the month of October.

The Commissioners commented with sorrow on the death of Emory Dobson, Denton, newspaperman and civic leader, and requested that a resolution of condolence be prepared for signature. President Fleetwood spoke at some length on Mr. Dobson's past contributions.

The Commissioners examined Volume 1, Number 1 (November 1980) of the "Caroline Review", a monthly tabloid published by Adelaide Warfield, Denton, and requested that a resolution of congratulations be prepared for signature.

At 10:00 a.m., as advertised, the Commissioners held a public hearing relative to the proposed amendments of Section III-2(2) and Section V-2(2) of the Caroline County Subdivision Rules and Regulations concerning right-of-way dedication requirements for subdivisions adjoining County roads. County Planner, Alan Visintainer, read aloud the public notice, and stated that the proposed amendments give the County Engineer the discretion of acquiring rights-of-way by fee simple or by easement and are a technical adjustment to simplify procedures and eliminate some cost. In response to a concern of Mr. Dean's that the proposed amendments might grant excessive discretionary power, Mr. Eveland and Mr. Visintainer stated that the position of County Engineer is one that requires the exercise of considerable discretion, and that, in their opinion, fully adequate checks and balances exist to discourage abuses of this office. President Fleetwood called for comments and questions from the floor. None were received. Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the amendments were approved and adopted as submitted. (See Attachment A).

Mr. Visintainer distributed copies of a memo to the Commissioners and to representatives of the news media which listed the comparative costs of the new and the old solid waste collection systems. The \$44,300 savings in collection costs over last year is equal to 3.5¢ on the property tax rate. The Commissioners commended Mr. Visintainer on this accomplishment.

Mr. Richards briefly reviewed Mr. Visintainer's report to the Towns on options pertaining to municipal trash collecting systems.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved and signed a Choptank Electric easement of right-of-way for the installation of underground cable at Holly Road landfill.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved and signed a change order for the bid submitted by Centreville Tagalong on Project #CC-PW-82980, one equipment trailer, which brings the purchase price to a total of \$11,332.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, President Fleetwood provided the signature of authority on "Cooperative Reimbursement Program Agreement between Maryland State Department of Human Resources and State's Attorney for Caroline County for Child Support Enforcement," as amended (page 14). The program, which provides services to establish paternity and secure support from absent parents, will be effective from November 1, 1980 through June 30, 1981. Sister Sally J. Tolles, Assistant State's Attorney, is named as Program Director.

As authorized by Section 77 of the Drainage Law of Maryland, the Commissioners, upon a motion made by Mr. Dean and seconded by Mr. Eveland, appointed the following persons to constitute the Board of Managers of the Smith Leslie Public Drainage Association for the terms indicated: Alfred LePore, 1 year; Anna (Mrs. Phillip) Di Rocco, 2 years; William Eder, 3 years.

Mr. Richards distributed brochures on Automatic Data Processing, Inc., Baltimore, for the Commissioners' review. He will prepare a report on the services they offer. Chief among them, he said, is the availability of a short-term (one-two year) data processing arrangement at a very competitive cost.

Ms. Thomas of the Blood Bank of the Eastern Shore made a presentation about her organization, and left with the Commissioners a packet of information concerning memberships, fringe benefits, etc. Mr. Richards will review the information and report back to the Commissioners.

The Commissioners adjourned their meeting to sit as the County Roads Board.

With the full approval of Mr. Dean and Mr. Eveland, President Fleetwood provided the signature of authority on "Department of Natural Resources Coastal Zone Management County Contractual Agreement" for the services of Betsey Krempasky of the Planning Department from October 1, 1980, through June 30, 1981.

At 1 p.m., as advertised, the Commissioners held a bid opening for Project #CC-PW-91780, one steam cleaner. The following bids received were opened, read aloud, and recorded:

Sioux Steam Cleaner Corporation Beresford, South Dakota	\$2,780.25 incl. freight ALT. + \$1,185.00 generator set
Hotsy, Inc. Baltimore, Md.	\$3,140.00 (no ALT.)
Denton Electro-Magic Denton, Md.	\$1,994.00 trigger gun \$1,794.00 open gun ALT. + \$2,394.00 Model 4700 GED
	\$5,494.00 trailer #4700 ALT. + \$1,495.00 trailer

The bids were taken under advisement.

At 1:30 p.m., as advertised, the Commissioners held a public hearing relative to the formal organization of the Marblehead Public Drainage Association. James Hannawald, District Conservationist, read aloud excerpts from the Drainage Law of Maryland. The Viewer's Report was read aloud, a chronology of the organization of the Association was recounted, and the location of the proposed ditch was fully described with the use of charts and aerial photographs. The list of taxables and the assessments they would be charged was read aloud, with each taxable responding whether he was for or against the organization of the association. The deletion from the drainage project of the Russell Griffith tributary and a portion of the Coursey Edwards property was discussed and approved. President Fleetwood called for final comments and questions; none were received. The Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, confirmed the Viewer's Report, with the incorporation of the

Ray W. ...

- (2) The Subdivider shall dedicate such additional right-of-way or easements as the County Engineer deems necessary for existing or planned roads, drainage and utilities. Where any lots front on an existing County Road, the Subdivider shall dedicate a minimum width of twenty-five (25) feet from the center line of said road. If deemed necessary by the County Engineer, a deed conveying fee simple title to all such rights-of-way shall be provided by the Subdivider.
- (3) Where any lots front on a county road and the County Engineer deems an entrance pipe is necessary for adequate drainage, the Subdivider shall install an entrance pipe for each lot, or shall pay to the Caroline County Roads Board prior to Minor Subdivision Plat approval, its current cost to install such entrance pipes. The Subdivider or lot purchaser may subsequently request the Roads Board to install the entrance pipes so paid for at any time without further charge.

Section III-4. GRADING AND SEDIMENT CONTROL

- (1) Where required by the Caroline County Grading and Sediment Control Ordinance, grading and sediment control plans shall be approved prior to the start of any grading, excavation, fill or other construction activities integral to the development of the subdivision, including roads, drainage ditches, sediment basins and buildings.

Section III-5. MONUMENTS AND MARKERS

- (1) Requirements for monuments and markers for minor subdivisions shall be the same as those specified in Section V-8 for Major Subdivisions.

Highways, Clerk

the Subdivider shall dedicate a minimum width of twenty-five (25) feet from the center line of said road. If deemed necessary by the County Engineer, a deed conveying fee simple title to all road right-of-way shall be provided by the Subdivider.

- (3) Closed Section Construction shall be utilized for all subdivisions where any lot is less than twenty thousand (20,000) square feet in area, and where two-family or multi-family residential, commercial, or industrial development is proposed.

Section V-3. SIDEWALKS

- (1) The Planning Commission may require the installation of sidewalks where:

- (a) Any lot is smaller than twenty thousand (20,000) square feet in area; or
- (b) Two-family or multi-family residential development is proposed; or
- (c) Commercial or industrial development is proposed; or
- (d) They are desirable because of the character of the neighborhood to continue sidewalks that are existing or proposed in adjoining subdivisions; or to provide pedestrian access to community facilities, schools, shopping and recreation areas.

Section V-4. DRAINAGE FACILITIES

- (1) Every subdivision shall be provided with a positive drainage system adequate to collect and dispose of all water originating on or flowing across the property without inundating or damaging roads, lots or other property.

OCTOBER 28, 1980
ATTACHMENT B



COUNTY COMMISSIONERS OF CAROLINE COUNTY

POST OFFICE BOX 207
DENTON, MARYLAND 21629
TELEPHONE 301 - 479.0660

COMMISSIONERS
HARVEY FLEETWOOD, PRESIDENT
CHARLES T. DEAN, SR.
THOMAS C. EVELAND

EDWIN G. RICHARDS
COUNTY ADMINISTRATOR

ROLAND C. KENT
ATTORNEY

LEIGH SANDS
CLERK

RESOLUTION
GENERAL REVENUE SHARING

WHEREAS, the Congress of the United States is considering legislation, which will extend the General Revenue Sharing Program; and

WHEREAS, the program, which expired on September 30, 1980, must be reauthorized during the lame duck session beginning November 12th; and

WHEREAS, S. 2574 and H.R. 7112 call for this reauthorization and the President has indicated support for the program's continuation; and

WHEREAS, the General Revenue Sharing Program has the lowest administrative costs of any of the federal assistance programs, is distributed on a fair and equitable basis, and provides recipient jurisdictions much needed flexibility in delivering locally determined services and programs; and

WHEREAS, elimination of revenue sharing funds would compel the County Commissioners of Caroline County, Maryland, to choose between raising the real estate tax rate by twenty-five cents, and reducing the funding of essential local services by approximately \$320,000 in areas such as fire and ambulance services, the solid waste disposal system, recreation and parks, and the operation of a county jail.

THEREFORE, BE IT RESOLVED By the County Commissioners of Caroline County, Maryland, that we strongly urge the Congress to take up and pass, and the President to sign, legislation reauthorizing the General Revenue Sharing Program.

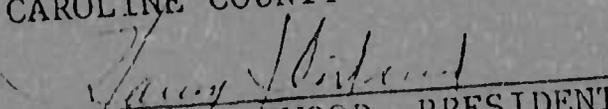
ADOPTED: OCTOBER 28, 1980

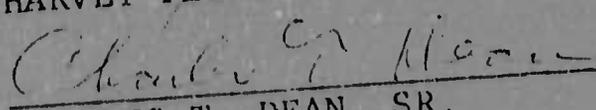
SEAL

ATTEST:


LEIGH SANDS, CLERK

COUNTY COMMISSIONERS OF
CAROLINE COUNTY


HARVEY FLEETWOOD, PRESIDENT


CHARLES T. DEAN, SR.


THOMAS C. EVELAND



COUNTY COMMISSIONERS OF CAROLINE COUNTY

POST OFFICE BOX 207
DENTON, MARYLAND 21629
TELEPHONE 301 . 479-0660

COMMISSIONERS
HARVEY FLEETWOOD, PRESIDENT
CHARLES T. DEAN, SR.
THOMAS C. EVELAND

EDWIN G. RICHARDS
COUNTY ADMINISTRATOR

ROLAND C. KENT
ATTORNEY

LEIGH SANDS
CLERK

OCTOBER 28, 1980

COPIES OF THE ATTACHED GENERAL REVENUE SHARING RESOLUTION HAVE
BEEN SENT TO THE FOLLOWING PERSONS:

PRESIDENT JIMMY CARTER

THOMAS P. O'NEILL

ROBERT C. BYRD

PAUL SARBANES

CHARLES MCC. MATHIAS, JR.

ROBERT BAUMAN

BRUCE TALLEY
NATIONAL ASSOCIATION OF COUNTIES

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above mentioned deletions, and declared the Marblehead Public Drainage Association to be officially established.

At 2 p.m., as advertised, the Commissioners held a bid opening for Project #CC-PW-91580, one control console to be installed in the Central Alarm office, Courthouse. The following bids received were opened, read aloud, and recorded:

Mototola Communications and Electronics, Inc.	No Bid Submitted
Talbot Communications BWI Airport, Md.	\$30,433 complete system

The bids were taken under advisement.

By unanimous consent, the Commissioners agreed to hold their regular weekly meetings on Wednesday, November 5th, and Wednesday, November 12th, because of holiday closings. These dates were announced to representatives of the news media.

By unanimous consent, the Commissioners signed a resolution which urges passage of federal revenue sharing legislation. (See Attachment B.)

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, President Fleetwood provided the signature of authority on four quitclaim deeds to the following persons, in order that Central Avenue in the Sixth and Seventh Election Districts, can be straightened and improved: Edward H. Smith and Penny Smith, his wife; Carolyn M. Blunt; Duane V. Mitchell and Sandra L. Mitchell, his wife; John M. Saulsbury and Melva S. Saulsbury, his wife.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

November 5, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of October 28, 1980, were approved. Vouchers 11101 - 11147 were approved for payment. Youth Commission payroll checks 1172 - 1178 were approved for release.

The Commissioners met with Roger Redden, of Piper and Marbury, Baltimore, regarding the proposed Caroline County Solid Waste Facilities Bonds. Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners unanimously adopted and signed a resolution (see Attachment A) authorizing the issuance and sale of a general obligation installment bond in the principal amount of \$250,000. This resolution will be recorded in the office of the Clerk of Circuit Court; a fair summary of the resolution will be advertised in a newspaper of general circulation in the county. Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners adopted Farmers Home Resolution Form 442-47 (see Attachment B), which authorizes and provides for this indebtedness. Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved and signed a Participation Agreement with the Department of Transportation of Maryland pertaining to the Issuance of County Transportation Bonds, First Issue, Third Series (see Attachment C).

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved the release of the following check drawn against the contingency fund: \$3,500 - R. J. Hall - Removal of outhouse facilities and derelict pacemaker vessel from Choptank Marina.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners authorized Mr. Richards to negotiate a computer payroll processing agreement with Automatic Data Processing, Inc., (ADP) of Baltimore, which will be submitted to the Commissioners for their approval and signature.

The Commissioners adjourned their meeting to sit as the County Roads Board.

Following a lunch recess, the meeting of the County Commissioners reconvened.

At 1:30 p.m., as advertised, the Commissioners held a public hearing relative to Application #8010-AR, a request by Arthur W. Reedy to rezone a 1.421 acre parcel of land from the present zoning classification of R-Rural to the proposed zoning classification of C-1 Neighborhood Commercial, in order to build and operate a grocery store on the premises, which are located on the east side of Maryland Route 311, southwest of Marydel and known more specifically as Lot #1 of the Hyeland Estates Subdivision.

Carl Thornton, Codes Administrator, read aloud the public notice, reviewed the details of the application with the Commissioners, and pointed out the site under discussion on general highway, tax, and zoning maps. Mr. Thornton read excerpts from the October 8, 1980, minutes of the Planning Commission. The Planning Commission concluded at this meeting that they would recommend to the Commissioners that Mr. Reedy's rezoning request be denied. Owen Wise, as legal Counsel for the owners of Lots 3 - 12 in the Hyeland Estates Subdivision, stated that the burden of proof lies with Mr. Reedy to justify the change requested. Since Mr. Reedy was not present to put forth his case to the Commissioners, he continued, and there were no other people in attendance to support his request, it should be summarily denied. Mr. Wise then suggested that a provision be incorporated into existing law stating that in the event the applicant involved does not attend his hearing, the case would receive no further consideration. President Fleetwood called for final discussion and comment from the floor; none was received. He confirmed that the four persons in attendance were being represented by Mr. Wise in opposition to Mr. Reedy's request. Following due consideration of all presentations, and a finding that neither a change in the character of the neighborhood in question nor a mistake in the existing zoning classification existed, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, unanimously denied the rezoning request.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners referred the following Petitions to Establish Agricultural Land Preservation Districts to the Maryland Agricultural Land Preservation Foundation for review:

80-7	Theodore E. Fletcher, Jr.
80-8	Theodore E. Fletcher, Jr. William G. Greenage
80-9	Theodore E. Fletcher, Jr.
80-10	Victor H. Rieck Vera W. Rieck

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved an application form for Disposal Facility Use Permit which will have to be filled out by commercial refuse vehicles using the Hobbs Road landfill and other disposal facilities. A \$5 application fee was also approved. The Commissioners also authorized Alan Visintainer, County Planner, to issue these permits and perform all other duties enumerated in the Solid Waste Ordinance.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners unanimously appointed Mrs. Emory (Bernice) Dobson to fill the unexpired term of her husband on the Board of Library Trustees for Caroline County. The term will expire on December 31, 1980.

As authorized by Article 76A, Section 11(a)(1) of the Annotated Code, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, unanimously adjourned the meeting into closed session to discuss personnel matter with Mr. Richards.

Mildred C. Butler, Clerk
12:59 P.M. - 11-10-80
NOVEMBER 5, 1980
ATTACHMENT A

A RESOLUTION of the County Commissioners of Caroline County, authorizing the issuance and sale of a general obligation installment bond in the principal amount of Two Hundred Fifty Thousand Dollars (\$250,000) pursuant to the authority of Chapter 99 of the Laws of Maryland of 1980, the bond to be designated "Caroline County Solid Waste Facilities Bonds," the net proceeds of the sale thereof to be used and applied for the public purpose of financing a portion of the cost of developing solid waste facilities in the County, including the construction and development of seven solid waste collection sites at various locations throughout the County and the acquisition and installation of solid waste collection and disposal equipment, together with related architectural, financial, legal, planning and engineering expenses; prescribing the form and tenor of the bond and the terms and conditions for the issuance and sale thereof at private sale to the United States of America, Farmers Home Administration; providing for the prompt payment of the maturing principal of and interest on the bond; and generally relating to the issuance, sale and delivery of the bond.

BE IT RESOLVED BY THE COUNTY COMMISSIONERS OF
CAROLINE COUNTY:

Section 1. Pursuant to the authority of Chapter 99 of the Laws of Maryland of 1980 (the "Enabling Act"), County Commissioners of Caroline County, a body politic and corporate and a political subdivision of the State of Maryland (the "County"), hereby determines to borrow money and incur indebtedness for the public purpose of financing a portion of the cost of developing solid waste facilities in the County, including the construction and development of seven solid waste collection sites at various locations throughout the County (being more particularly described in plans, specifications and reports prepared by the County Engineer and currently on file in the County office) and the acquisition and installation of solid

waste collection and disposal equipment, together with related architectural, financial, legal, planning and engineering expenses. It is hereby estimated that the total cost of this project not otherwise covered by grants or loans made by the State of Maryland or by the United States of America, other than loans made by the Farmers Home Administration ("FmHA"), will not be less than Two Hundred Fifty Thousand Dollars (\$250,000).

Section 2. To evidence the borrowing and indebtedness authorized in Section 1 of this Resolution, the County, acting pursuant to the authority of the Enabling Act, shall issue and sell, upon its full faith and credit, a general obligation installment bond in the principal amount of Two Hundred Fifty Thousand Dollars (\$250,000), to be known as "Caroline County Solid Waste Facilities Bonds" (the "Bonds"). There shall be added to the title of the Bonds a designation corresponding to the year in which the Bonds are issued so that, if the Bonds are issued on or after January 1, 1981 but before January 1, 1982, the Bonds shall be known as "Caroline County Solid Waste Facilities Bonds of 1981." The Bonds shall be dated the date of delivery and shall be issued in the form of a single, fully registered installment bond, without coupons attached, payable to "United States of America, Farmers Home Administration." The Bonds shall bear interest on the unpaid principal balance at the rate of five per centum (5%) per annum. The principal of and interest on the Bonds shall be paid in thirty (30) semiannual installments of \$11,945.00 each. The first such installment of principal and interest shall be due and payable on the date six

months following the date of delivery of the Bonds, and subsequent installments of principal and interest shall be payable at six-month intervals thereafter until the principal of and interest on the Bonds are fully paid, except that the final installment of the entire indebtedness evidenced by the Bonds, if not sooner paid, shall be due and payable not later than fifteen (15) years from the date of the Bonds, and except that prepayments may be made as provided in Section 3 of this Resolution.

Section 3. The County shall have the right to prepay scheduled installments, or any portion thereof, at any time at par without premium or penalty. Prepayments (and any refunds or extra payments, as designated in the regulations of FmHA according to the source of funds involved) shall, after payment of interest then due on the Bonds, be applied to the installments of principal last to become due under the Bonds and shall not affect the obligation of the County to pay the remaining principal of and interest on the Bonds as and when due. Notice of prepayment shall be given at least thirty (30) days prior to the prepayment date by mailing to the registered owner a notice fixing the prepayment date and the amount to be prepaid.

Section 4. The Bonds shall be executed in the name of the County and on its behalf by the President of the Board of County Commissioners (the "President"). The corporate seal of the County shall be affixed to the Bonds, attested by the signature of the County Administrator. So long as the Bonds are

registered in the name of the United States of America, Farmers Home Administration, or its successor, the principal of and interest on the Bonds shall be paid by the County by check or draft mailed (by depositing such check or draft, correctly addressed and postage prepaid, in the United States mails on or before the payment date) to the District Office of FmHA in Annapolis, Maryland, or to such other place as may from time to time be designated by FmHA or its successor. The principal of and interest on the Bonds shall otherwise be payable at the office of the County Treasurer in Denton, Maryland. In the event any official whose signature appears on the Bonds shall have become such official after the date of this Resolution, the Bonds shall, nevertheless, be valid and legally binding obligations of the County in accordance with their terms.

Section 5. The Bonds shall be transferable only upon the books kept for that purpose at the office of the County Administrator by the registered owner in person or by his duly authorized attorney, upon surrender thereof, together with a written instrument of transfer satisfactory to the County Administrator, duly executed by such registered owner or duly authorized attorney. Upon such transfer there shall be issued in the name of the transferee a new registered bond or bonds, in denominations of One Thousand Dollars or any integral multiple thereof or in such other denominations as the Board of County Commissioners by resolution shall approve, in an aggregate principal amount equal to the principal amount of the bond or bonds surrendered and with the same maturities and

interest rate. If more than one bond is issued upon any such transfer the installment of principal and interest to be paid on each such bond on each payment date shall be equal to the product of the following formula: the total installment due on such payment date multiplied by a fraction the numerator of which shall be the principal amount of such bond and the denominator of which shall be the aggregate principal amount of bonds then outstanding and unpaid. No bond shall be transferred upon the books kept by the County Administrator except upon payment of any taxes on and any shipping or insurance expenses relating to such transfer, provided, however, that if the United States of America is the owner of the bond or bonds sought to be transferred, the costs thereof shall be borne by the County.

Section 6. Except as provided hereinafter or in a resolution or resolutions of the County adopted prior to the issuance of the Bonds, the Bonds shall be issued in substantially the following registered installment bond form. Appropriate variations and insertions shall be made to provide dates, numbers and amounts, and modifications not altering its substance may be made by the President. All of the covenants contained in the following form are hereby adopted by the County as and for the form of obligation to be incurred by the County, and the covenants and conditions contained therein are hereby made binding upon the County, including the promise to pay therein contained:

\$

R-

REGISTERED

UNITED STATES OF AMERICA

STATE OF MARYLAND

COUNTY COMMISSIONERS OF CAROLINE COUNTY

Caroline County Solid Waste Facilities Bonds of 198

Dated , 198

COUNTY COMMISSIONERS OF CAROLINE COUNTY, a body politic and corporate and a political subdivision of the State of Maryland (the "County"), hereby acknowledges itself indebted and for value received promises to pay to

, the registered owner,

the principal amount of plus interest on the unpaid principal balance from the date hereof at the rate of five per centum (5%) per annum. The principal of and interest on this bond shall be paid in semi-annual installments of \$11,945.00, on 198 and each and thereafter until the principal of and interest on this bond are fully paid, except that the final installment of the entire indebtedness evidenced by this bond, if not sooner paid, shall be payable on , 199 , and except that prepayments may be made as provided below.

Both the principal of and interest on this bond will be paid in lawful money of the United States of America, at

the time of payment, and will be paid either at the office of the County Treasurer in Denton, Maryland, or, if the registered owner is the United States of America, Farmers Home Administration, or its successor, principal and interest will be paid by check or draft mailed (by depositing such check or draft, correctly addressed and postage prepaid, in the United States mails on or before the payment date) to the District Office of the Farmers Home Administration in Annapolis, Maryland, or to such other place as may from time to time be designated by the Farmers Home Administration or its successor.

This bond is issued pursuant to and in full conformity with the provisions of Chapter 99 of the Laws of Maryland of 1980 (the "Enabling Act") and by virtue of due proceedings had and taken by the Board of County Commissioners of Caroline County, particularly a resolution adopted at a meeting of the Board held on _____, 1980 (the "Resolution").

The full faith and credit and unlimited taxing power of the County are hereby irrevocably pledged to the prompt payment of the principal of and interest on this bond according to its terms, and the County does hereby covenant and agree to pay the principal of and interest on this bond at the dates and in the manner prescribed herein.

This bond is transferable only upon the books of the County at the office of the County Administrator by the registered owner hereof in person or by his attorney duly authorized

■ • 001 PAGE 309

in writing, upon surrender hereof, together with a written instrument of transfer satisfactory to the County Administrator, duly executed by the registered owner or his duly authorized attorney. At the expense of any transferor other than the United States of America, the County shall, within a reasonable time, issue in the name of the transferee a new registered bond or bonds, in denominations of One Thousand Dollars or any integral multiple thereof or such other denominations as the Board of County Commissioners shall by resolution approve, in an aggregate principal amount equal to the unpaid principal amount of the bond or bonds surrendered and with the same maturities and interest rate. If more than one bond is issued upon any such transfer, the installment of principal and interest to be paid on each such bond on each payment date shall be equal to the product of the following formula: the total installment due on each payment date multiplied by a fraction, the numerator of which shall be the principal amount of such bond and the denominator of which shall be the aggregate principal amount of bonds then outstanding and unpaid. Except for transfers made by the United States of America, the new bond or bonds shall be delivered to the transferee only after payment of any taxes on and any shipping or insurance expenses relating to such transfer. The County may deem and treat the party in whose name this bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal hereof and interest due hereon and for all other purposes.

The County has the right to prepay scheduled installments, or any portion thereof, at any time at par without premium or penalty. Prepayments (and any refunds or extra payments, as designated in the regulations of the Farmers Home Administration according to the source of funds involved) shall, after payment of interest then due on this bond, be applied to the installments of principal last to become due under this bond and shall not affect the obligation of the County to pay the remaining principal of and interest on this bond as and when due. Notice of prepayment shall be given at least thirty (30) days prior to the prepayment date by mailing to the registered owner a notice fixing the prepayment date and the amount to be prepaid.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or statutes of the State of Maryland, the Enabling Act, and the Resolution to exist, to have happened or to have been performed precedent to or in the issuance of this bond, exist, have happened and have been performed, and that the issuance of this bond, together with all other indebtedness of the County, is within every debt and other limit prescribed by said Constitution or statutes or Enabling Act.

IN WITNESS WHEREOF, this bond has been executed by the manual signature of the President of the Board of County Commissioners and the corporate seal of the County has been affixed hereto, attested by the manual signature of the County Administrator, all as of the _____ day of _____, 198 .

(SEAL)

ATTEST:

COUNTY COMMISSIONERS OF
CAROLINE COUNTY

County Administrator

By: _____
President, Board of County
Commissioners

(Form of Transfer)

FOR VALUE RECEIVED,
hereby sells, assigns and transfers the within bond to _____ and hereby
authorizes the County Administrator to transfer this bond on
the books of the County.

Dated:

(SEAL)

Witness:

Section 7. The Bonds shall be sold at private sale, for cash at par, to FmHA, public advertisement and sale of the Bonds not being required by the terms of the Enabling Act and the best interests of the County being hereby declared to be served by such private sale. The President is expressly authorized and empowered to take any and all action necessary to complete and close the award, sale and delivery of the Bonds to FmHA, including, without limitation, making such changes or modifications in the forms adopted herein as may be necessary or appropriate to comply with FmHA practices and policies applicable from time to time.

Section 8. The County Treasurer is hereby designated to receive payment on behalf of the County of the proceeds of the sale of the Bonds. Such proceeds shall be deposited in the proper accounts of the County and shall be used and applied by the County exclusively and solely for the public purposes described in Section 1 of this Resolution. If the proceeds received from the sale of the Bonds exceed the amount needed for such public purposes, the unexpended excess shall be applied as soon as may be practicable to the prepayment of the Bonds as provided for in Section 3 of this Resolution, unless a supplemental resolution is adopted by the County allocating the excess funds to the construction, improvement or development of other solid waste facilities as authorized by the Enabling Act.

Section 9. For the purpose of paying the principal of and interest on the Bonds when due, the County shall levy or cause to be levied, for each and every fiscal year during which the Bonds may be outstanding, ad valorem taxes upon all the assessable property within the corporate limits of the County in rate and amount sufficient to provide for or assure the payment, when due, of the principal of and interest on the Bonds payable in each such fiscal year; and, if the proceeds from the taxes so levied in any such fiscal year prove inadequate for the payment, additional taxes shall be levied in the succeeding fiscal year to make up such deficiency. The full faith and credit and unlimited taxing power of the County are hereby irrevocably pledged to the payment of the principal of and interest on the Bonds as and when they become payable and to the levy and collection of the taxes hereinabove described as and when such taxes may become necessary in order to provide sufficient funds to meet the debt service requirements of the Bonds. The County hereby covenants and agrees with the registered owner of the Bonds to levy and collect the taxes hereinabove described and to take any action that may be appropriate from time to time during the period that the Bonds remain outstanding and unpaid to provide the funds necessary to pay promptly the principal and interest due thereon.

Section 10. (a) The President and the County Administrator shall be the officials of the County responsible for the issuance of the Bonds within the meaning of Section

1.103-13(a)(2)(ii)(C) of the Arbitrage Regulations (defined below). The President and the County Administrator shall also be the officials of the County responsible for the execution and delivery (on the date of the issuance of the Bonds) of a certificate of the County (the "Section 103(c) Certificate") that complies with the requirements of Section 103(c) of the Internal Revenue Code of 1954, as amended, and the applicable regulations thereunder (the "Arbitrage Regulations"), and such officials are hereby authorized and directed to execute and deliver the Section 103(c) Certificate to counsel rendering an opinion on the validity of the Bonds on the date of the issuance of the Bonds.

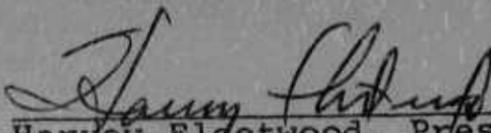
(b) The County shall set forth in the Section 103(c) Certificate its reasonable expectations as to relevant facts, estimates and circumstances relating to the use of the proceeds of the Bonds or of any moneys, securities or other obligations to the credit of any account of the County which may be deemed to be proceeds of the Bonds pursuant to Section 103(c) or the Arbitrage Regulations (collectively, the "Bond Proceeds"). The County covenants with the owner of the Bonds that the facts, estimates and circumstances set forth in the Section 103(c) Certificate will be based on the County's reasonable expectations on the date of the issuance of the Bonds and will be, to the best of the certifying officials' knowledge, true and correct as of that date.

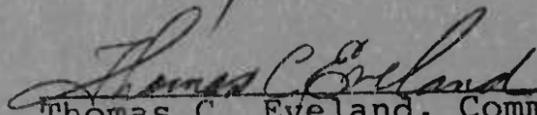
(c) The County covenants with the owner of the Bonds that it will not make, or (to the extent that it exercises control or direction) permit to be made, any use of the Bond Proceeds which would cause the Bonds to be "arbitrage bonds" within the meaning of Section 103(c) and the Arbitrage Regulations.

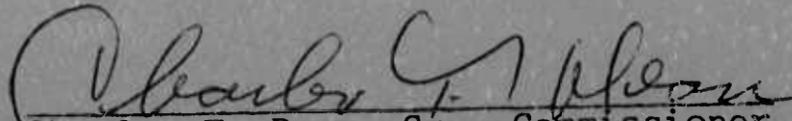
Section 11. This Resolution shall be effective upon its adoption, and the Clerk shall immediately file an executed copy with the Clerk of the Circuit Court for Caroline County and cause the title, which constitutes a fair summary of this Resolution, to be published in a newspaper of general circulation in the County.

Adopted and certified this 5th day of November ,
1980.

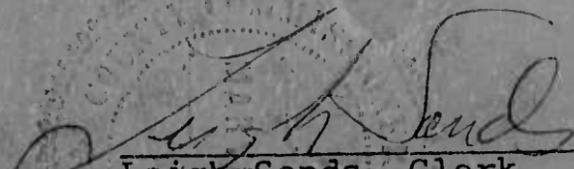
COUNTY COMMISSIONERS OF
CAROLINE COUNTY


Harvey Fleetwood, President


Thomas C. Eveland, Commissioner


Charles T. Dean, Sr., Commissioner

ATTEST:


Leigh Sands, Clerk

(c) The County covenants with the owner of the Bonds that it will not make, or (to the extent that it exercises control or direction) permit to be made, any use of the Bond Proceeds which would cause the Bonds to be "arbitrage bonds" within the meaning of Section 103(c) and the Arbitrage Regulations.

Section 11. This Resolution shall be effective upon its adoption, and the Clerk shall immediately file an executed copy with the Clerk of the Circuit Court for Caroline County and cause the title, which constitutes a fair summary of this Resolution, to be published in a newspaper of general circulation in the County.

Adopted and certified this 5th day of November , 1980.

COUNTY COMMISSIONERS OF
CAROLINE COUNTY

Harvey Fleetwood
Harvey Fleetwood, President

Thomas C. Eveland
Thomas C. Eveland, Commissioner

Charles T. Dean, Sr.
Charles T. Dean, Sr., Commissioner

ATTEST:

Leigh Sands
Leigh Sands, Clerk



LOAN RESOLUTION
(Public Bodies)

November 5, 1980
ATTACHMENT B

A RESOLUTION OF THE Board of County Commissioners

OF ~~THE~~ Caroline County

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR

EXTENDING ITS Solid Waste
FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the County Commissioners of Caroline County
(Public Body)

(herein after called association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of Two Hundred Fifty Thousand Dollars (\$250,000)

pursuant to the provisions of Chapter 99 of the Laws of Maryland of 1980.

WHEREAS, the association intends to obtain assistance from the Farmers Home Administration, United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and to purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the association:

NOW THEREFORE, in consideration of the premises the association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds and containing such items and in such forms as are required by STATE statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form FmHA 400-4, "Nondiscrimination Agreement"; and Form FmHA 400-1, "Equal Opportunity Agreement", including an "Equal Opportunity Clause", which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legally permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government, at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the association (payable from the source of funds pledged to pay the bonds or any other legally permissible source) incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility; repair, maintain, and operate or rent it. Default under the provisions of this Resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, not permit others to do so, without the prior written consent of the Government.
7. Not to borrow any money from any source, enter into any contract or agreement, or incur any other liabilities in connection with making enlargements, improvements or extensions to, or for any other purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account, in a bank, and in a manner approved by the Government.

9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. No free service or use of the facility will be permitted.
11. To acquire and maintain such insurance coverage including fidelity bonds as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof in such a manner as may be required by the Government, to provide the Government without its request, a copy of each such audit, and to make and forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. To serve any applicant within the service area who desires service and can be feasibly and legally served, and to obtain the concurrence of the Farmers Home Administration prior to refusing service to such applicant. Upon the failure to provide such service which is feasible and legal such applicant shall have a direct right of action against the association under this agreement.

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instruments, shall be binding upon the association as long as the bonds are held or insured by the Government. The provisions of sections 6 through 13 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling as between the association and the Government.

The vote was: Yeas 3; Nays 0; Absent 0.

IN WITNESS WHEREOF, the Board of County Commissioners of the

Caroline County has duly adopted this Resolution and caused

it to be executed by the officers below in duplicate on this 5th day of November, 19 80.

County Commissioners of Caroline County

(SEAL)

By [Signature]

Attest:

[Signature]

Title President, Board of County Commissioners

Title Clerk

CERTIFICATION

I, the undersigned, as Clerk of the County Commissioners of Caroline County hereby certify that the Board of County Commissioners of such Association is composed of 3 members, of whom 3, constituting a quorum, were present at a meeting thereof duly called and held on the 5th day of November, 19 80; that the foregoing resolution was adopted at such meeting by the vote shown above; and that said resolution has not been rescinded or amended in any way.

Dated, this 17th day of February, 19 81.

[Signature]

Title Clerk

DEPARTMENT OF TRANSPORTATION OF MARYLAND
COUNTY TRANSPORTATION BONDS
FIRST ISSUE, THIRD SERIES

NOVEMBER 5, 1980
ATTACHMENT C

PARTICIPATION AGREEMENT

THIS PARTICIPATION AGREEMENT (the "Agreement") is made as of this 1st day of October, 1980, by and between the DEPARTMENT OF TRANSPORTATION OF MARYLAND (the "Department") and County Commissioners of Caroline County (the "Participant").

ARTICLE I

Defined Terms and Rules of Construction

Section 1.1 Defined Terms. Unless the context clearly indicates otherwise, whenever used in this Agreement, the following terms shall have the meanings set forth in this Section:

- A. "Act" means Section 3-301 to 3-309, inclusive, of the Transportation Article of the Annotated Code of Maryland, as amended, to the effective date of this Agreement.
- B. "Arbitrage Regulations" means Treasury Regulations Sections 1.103-13 through 1.103-15 (1979).
- C. "Bonds" means Department of Transportation -- County Transportation Bonds -- First Issue, Third Series.
- D. "Code" means the Internal Revenue Code of 1954, as amended to the effective date of this Agreement, and regulations promulgated thereunder.
- E. "Department" means the Department of Transportation of Maryland.
- F. "Fiscal Officer of Participant" means William A. Cole.
- G. "Highway User Revenues" has the meaning set forth in Section 3-301(c) of the Act.

H. "Ordinance" means the Ordinance enacted by the Participant, effective on September 9, 1980, approving (i) the Participant's participation in the proceeds of the Bonds and (ii) the execution and delivery of this Agreement.

I. "Participant" means County Commissioners of Caroline County.

J. "Participant's Share" means Three Hundred Thousand Dollars (\$300,000.00), that portion of the proceeds of the Bonds approved by the Department in accordance with the Act, or such different amount determined in accordance with Section 3.4 hereof.

K. "Secretary" means the Secretary of Transportation of Maryland.

L. "Sinking Fund" means a separate account maintained in the name of the Department on the books of the State Treasury Department designated "County Transportation Bonds - First Issue, Third Series Sinking Fund" as a part of the sinking fund maintained to pay the principal of and interest on the bonds issued pursuant to the Act as such sinking fund is more particularly described in Section 3-307(b)(3) of the Act.

M. "State" means the State of Maryland.

N. "Subdivision" means any one or more of the Mayor and City Council of Baltimore and the several counties of the State of Maryland.

O. "Transportation Article" means the Transportation Article of the Annotated Code of Maryland, as amended to the effective date of this Agreement.

Section 1.2 Rules of Construction.

A. Unless otherwise specified, the words "hereof", "herein", "hereunder", "hereto", "thereof", "therein", "thereunder", "thereto", and other words of similar import, when used in this Agreement, refer to this Agreement, and when used in each of the other documents, refer to each of the other documents in their entireties.

B. The terms "agree" and "agreements" are intended to include and mean "covenant" and "covenants".

C. References to Articles, Sections and other subsections of each document are to the designated Articles, Sections and other subsections of each respective document as originally executed.

D. The headings of the Articles, Sections and other subsections of each document are provided only for convenience of reference and shall not be considered in any way in construing the contents of any of the documents or any part thereof.

E. All references made in the neuter, masculine or feminine gender shall be deemed to have been made in all such genders; and in the singular or plural number shall be deemed to have been made, respectively, in the plural or singular number as well.

ARTICLE II

Explanatory Statement

Section 2.1 Authority of Department. Subject to the limitations set forth therein, the Act authorizes the Department to issue bonds on behalf of one or more Subdivisions in order to enable the Subdivisions to:

A. accelerate programs of road construction and reconstruction;

B. provide local participating funds for federally aided transportation projects;

C. make major road repairs as necessary to eliminate damage caused to county roads by severe and unforeseen weather conditions; and

D. finance the capital cost of transportation facilities as defined in Section 3-101 of the Transportation Article.

Section 2.2 Department Obligations. The Act provides that the bonds issued thereunder are obligations of the Department and may not be considered to constitute a debt of the participating Subdivision for the purpose of determining its debt limitations.

Section 2.3 Applicable Provisions. The Bonds shall be in substantially the form and manner and subject to the same general provisions and tax exemption applicable to consolidated transportation bonds under Sections 3-203 to 3-207, inclusive, and 3-212 and 3-213 of the Transportation Article. Debt service on the Bonds shall be payable from the Sinking Fund by making deductions in each year from Highway User Revenues allocated in accordance with Section 8-404 of the Transportation Article, as more particularly described in Article IV hereof.

Section 2.4 Participation in the Bonds. The Department prepared and distributed to the Subdivisions information concerning participation in the proceeds of the Bonds. Thereafter, the Participant submitted to the Department a request to participate in the proceeds of the Bonds contemplated to be issued during the fiscal year beginning July 1, 1980. Pursuant to the Act, the Department approved the Participant's request to the extent of the Participant's Share.

Section 2.5 Purpose of this Agreement. This Agreement is entered into pursuant to Section 3-307 of the Act for the purpose of securing repayment of the Participant's Share of the Bonds in the event they are issued.

ARTICLE III

The Bonds; Use of Proceeds

Section 3.1 Offering of Bonds. During the fiscal year beginning July 1, 1980, the Department will offer the Bonds at public sale in an aggregate principal amount equal to the total of the shares of all Subdivisions approved by the Department for participation in the proceeds of the Bonds. The aggregate principal amount of the Bonds may be reduced by the Department in the event and to the extent that any Subdivision making such request does not enter into an agreement with the Department substantially identical to this Agreement.

Section 3.2 Form of Bonds. The Bonds shall be dated as of a date within thirty (30) days from the date of sale, shall mature within fifteen (15) years after the date of their issue, shall bear interest, payable semi-annually, accounting from the date of the Bonds, at the rate or rates designated by the successful bidder for the Bonds and accepted by the Secretary, and may be subject to prior redemption by the Department in the circumstances and at prices specified by it prior to issuance thereof and subject to the provisions of this Agreement.

Section 3.3 Department's Discretion. The obligation of the Department to issue any of the Bonds is subject to its absolute discretion to determine when and under what conditions the Bonds shall be issued, the form and contents thereof and of any official statement issued with respect thereto, and to accept or reject any or all bids received therefor. The express purpose of this reservation is that this Agreement is at all times subject to the paramount need for preserving the credit of the Department and the security of the Bonds.

Section 3.4 Use of Proceeds. In the event the Bonds are issued, then promptly after settlement therefor and delivery thereof, the Department will cause the proceeds to be applied as follows:

A. There shall first be deducted from the proceeds and credited to the Sinking Fund all monies received from the purchaser of the Bonds on account of accrued interest and premium, if any.

B. From the remainder of the proceeds there shall be paid all expenses incurred by the Department in the issuance and sale of the Bonds, including, but not limited to, expenses of printing, advertising, delivery and financial, administrative and legal fees.

C. The balance of the proceeds shall be divided in the proportions that the respective approved shares in the proceeds of the Bonds of each participating Subdivision bear to the total aggregate issue of the Bonds.

D. The Participant's Share shall be remitted to the Fiscal Officer of the Participant, or as directed by appropriate ordinance, resolution or other act of the Participant filed with the Department prior to the distribution of the proceeds, the Department will cause the Participant's Share to be applied on account of expenditures for road construction and reconstruction, for local participation in federally aided transportation projects, for making major repairs of the highways of the Participant and for providing funds generally to finance the capital cost of transportation facilities, as defined in Section 3-101 of the Transportation Article.

ARTICLE IV

Repayment of Bonds

Section 4.1 Withholding from Participant's Highway User Revenues.

A. Unless the Participant elects to proceed under Section 4.2 hereof, it is understood that the Comptroller of the State shall, after first providing for sinking fund requirements on outstanding and unpaid county highway construction

bonds, issued pursuant to Chapter 657 of the laws of 1953, withhold from Highway User Revenues allocable to or held for the credit of the Participant, an amount equal to the Participant's proportionate share of debt service on bonds issued pursuant to the Act, including the Bonds.

B. In the fiscal year in which the Bonds are issued the Comptroller shall withhold such Highway User Revenues until an amount equal to the Participant's proportionate share of such debt service payable in the current fiscal year and the next succeeding fiscal year is accumulated.

C. In each fiscal year thereafter (or in the discretion of the Department in the six month period immediately preceding the beginning thereof) the Comptroller shall withhold such Highway User Revenues until an amount equal to the Participant's proportionate share of such debt service payable in the next succeeding fiscal year is accumulated.

D. In the event deposits shall be fully and continuously made from the date of issue of the Bonds, the authority to withhold hereby conferred on the Comptroller with respect to the Bonds shall terminate not later than the end of the fiscal year next preceding the fiscal year of the final maturity of the Bonds.

Section 4.2 Payment by County. In the event the Participant shall elect, pursuant to Section 3-307(b)(4) of the Act, to pay its proportionate share of debt service on the Bonds from the proceeds of taxes to be levied by it directly, the Participant shall notify the Comptroller, in writing, not later than the first day of January in the calendar year in which the Participant proposes to make such payments and, upon receipt of such notice, the Comptroller shall not withhold, pursuant to Section 4.1 hereof, any of the Highway User Revenues allocated to or held for the credit of the Participant after the first day

of July in such year, unless and until the Comptroller shall receive further written notice from the Participant so to withhold, or unless and until the Comptroller shall receive written notice from the Department that the Participant has failed to make the necessary deposit into the Sinking Fund at the times and in the amounts necessary to assure payment of the principal of and interest on the Bonds for the current fiscal year and the next succeeding fiscal year.

Section 4.3 Sinking Fund.

A. Withholdings for each fiscal year authorized by the Participant under this Agreement and other agreements for bonds issued under the Act shall be deposited in the sinking fund authorized by Section 3-307 of the Act. The Department shall cause to be established separate sinking fund accounts, including the Sinking Fund, for each series of bonds issued pursuant to the Act. Withholdings for each fiscal year shall be divided pro-rata among the sinking fund accounts; withholdings for debt service on the Bonds shall be credited to the Sinking Fund.

B. All payments on account of debt service payable by the Department on the Bonds shall be made by the State Treasurer from the Sinking Fund upon warrants of the Comptroller as requested by the Department. The Department shall keep accurate records of the total deposits and disbursements credited and charged to the Sinking Fund, and of the deposits and disbursements made on behalf of the Participant.

Section 4.4 Investment of Sinking Fund. In the discretion of the Department, any and all monies credited to the Sinking Fund may, from time to time, be invested in accordance with Section 22 of Article 95 of the Annotated Code of Maryland, as amended to the effective date of this Agreement. Any interest or income realized from such investment shall be credited to the Sinking Fund and any loss resulting from such investment shall be charged to the Sinking Fund.

Section 4.5 Application of Net Profit from Investments.

In the event, for any fiscal year, the interest or income from investments described in Section 4.4 hereof exceeds the loss from such investments, such net profit shall be applied as follows:

A. If the Participant's share of the Sinking Fund shall at any time be less than the amounts required for payment of the Participant's proportionate share of debt service on the Bonds, the Department shall first apply the Participant's share of such net profit in reduction of the Participant's accrued liability to the Sinking Fund.

B. The balance of such net profits remaining after application in accordance with Section 4.5A hereof may, at the discretion of the Department, be applied:

1. as a credit to reduce the amount of withholding of the Participant's share of Highway User Revenues' or

2. to bond redemptions as described in Section 4.7 hereof.

C. After the final payment of principal and interest on the Bonds has been made upon maturity, redemption or otherwise, and after payment of all costs and fees in connection therewith, or upon provision having been made to the satisfaction of the Department for payment of all of the foregoing, the Participant shall be entitled to payment of its proportionate share of any balance remaining in the Sinking Fund.

Section 4.7 Termination and Redemption.

A. The Participant may, in its discretion, terminate at any time its entire liability hereunder and the withholding of Highway User Revenues as provided in Section 4.1 hereof, by serving written notice of termination of this Agreement upon the Department, accompanied by a certified or bank cashier's check drawn to the order of the Treasurer of the State of Maryland in

an amount determined by the Department to be equal to the Participant's share of the principal and interest then due and to become due on the Bonds until the final maturity thereof, less the sum of the Participant's share of debt service accumulated in the Sinking Funds and the Participant's share of funds held by the Treasurer for the payment of the Bonds and coupons which are then due, but which have not, at the date of such termination, been presented for payment.

1. The sum tendered by the Participant as provided in Section 4.7A hereof shall be recorded on the books of the State Treasury Department as a separate account and shall be invested by the Treasurer in the same manner as is provided for the investment of monies in the Sinking Fund. Simultaneously with making Sinking Fund deposits in accordance with Section 4.3 hereof, the Comptroller shall cause to be withdrawn from the separate account and credited to the Sinking Fund the Participant's share of debt service then due. The Treasurer shall, if so requested by the Department, remit to the Participant, during the next succeeding fiscal year, all or any portion of net profits from investments realized during the immediately preceding fiscal year on investment of funds in the separate account.

2. Any balance in the separate account, after the final payment of principal, interest and expenses on account of the Bonds has been made, as provided in Section 4.6C hereof, shall be paid to the Participant.

3. If, after termination by the Participant in accordance with this Section 4.7A, the Department shall elect to redeem the Bonds in whole or in part in accordance with the provisions thereof, the separate account may be charged with so much as may be necessary of the Participant's share of the redemption price paid and the Participant shall remit to the Department the amount by which such separate account is insufficient for the

payment of the Participant's share of the redemption price.

B. If, in the issuance of the Bonds, the Department shall reserve the right to redeem the Bonds in whole or in part at a price in excess of par, it shall not thereafter obligate or commit any funds of the Participant in the Sinking Fund or elsewhere, in the exercise of such right without the prior written consent of the Participant.

ARTICLE V

Covenants and Representations of Participant

Section 5.1 Liens, Pledges, Taxes, Debt Limitations and Use of Proceeds. The Participant hereby covenants and represents that, as of the date hereof and as of the date of issuance of the Bonds:

A. Except as described in Section 4.1 hereof, there are no liens upon, or pledges of, the Participant's share of Highway User Revenues allocated to, or held for the credit of, the Participant under Sections 8-401 to 8-413, inclusive, of the Transportation Article prior or superior to the withholding for sinking fund purposes herein agreed to, which impair or interfere with such withholdings.

B. Except as otherwise provided in the Act, the Participant will not pledge any revenues nor create or permit the creation of any liens thereon prior, superior, or equal to the commitments made by it hereunder, and will not do or suffer to be done any act or thing which will impair or interfere with the security of the bonds or which will impair or interfere with its ability or the ability of the Department, the Comptroller and the Treasurer to perform in accordance with this Agreement.

C. In each of its fiscal years the Participant will levy ad valorem taxes upon all property within its jurisdiction subject to assessment for taxation, or other tax within the

meaning of Section 8-406 of the Transportation Article, at such rates as will be sufficient for it to collect in tax revenue a minimum of one dollar per capita of population, and will certify its annual tax levy in each year to the Comptroller, it being the intent and purpose of this covenant to insure that the Participant will not impair its performance of this Agreement by failure to comply with the applicable provisions of Subtitle 4 of Title 8 of the Transportation Article.

D. By the issuance of the Bonds by the Department on behalf of the Participant, no debt limit or referendum requirements will be exceeded or violated and the Participant's participation in such bond issue will be within any such limitation and will not require approval by its qualified voters.

E. The net proceeds received by the Participant from the bonds will be expended by or for the Participant for the purposes as set forth in the Act and for no other purpose whatsoever.

Section 5.2 Relating to Arbitrage Regulations.

A. As of the date hereof, the Participant reasonably expects that:

1. within six months after the date of issue of the Bonds, the Participant will incur binding obligations to expend, with respect to the project or projects to be financed with the proceeds of the Bonds, an amount at least equal to the lesser of:

(a) 2 1/2 percent of that portion of the estimated total project cost financed by the Bonds and prior bonds; or

(b) \$100,000.00.

2. after incurring the binding obligation described in Section 5.2A.1 hereof, work on the projects will proceed with due diligence to completion.

3. at least 85% of the "spendable proceeds", as that term is defined in Section 1.103-14(b)(2)(iii) of the Arbitrage Regulations, of the Participant's Share of the proceeds of the Bonds will be expended on the project or projects within three years after the date of issue of the Bonds.

4. Participant's Share, if any, of the proceeds of the Bonds remaining upon expiration of three years from the date of delivery of the Bonds to the purchaser, will be less than a "major portion", as that term is defined in Section 1.103-13(b)(1)(ii) of the Arbitrage Regulations, of the Participant's Share of the original proceeds of the Bonds that is, such remaining proceeds will not exceed 15% of the Participant's Share of the original face amount of the Bonds.

5. none of the projects financed with the proceeds of the Bonds will be sold or otherwise disposed of, in whole or in part, prior to the last maturity of the Bonds.

B. On the basis of the reasonable expectations of the Participant, the proceeds of the Bonds paid to the Participant will not be used in a manner that would cause the Bonds to be "Arbitrage Bonds" under Section 103(c) of the Code and the Arbitrage Regulations. To the best of the knowledge and belief of the undersigned, there are no other facts, estimates or circumstances that would materially change the foregoing conclusion.

C. At the time of sale of the Bonds, the Participant agrees to execute a certificate or other documentation satisfactory to the Department confirming the matters contained in this Section 5.2.

Section 5.3 Fiscal Officer of Participant. The Participant represents that the Fiscal Officer of Participant is authorized by law to receive and hold custody of all monies due

and payable to the Participant under this Agreement and to certify as provided in Section 5.2 hereof. Any payments hereunder shall be deemed to have been made to the Participant, if made to the Fiscal Officer of Participant.

Section 5.4 The Ordinance. The execution of this Agreement has been duly authorized by the Ordinance, which has been duly enacted and is in full force and effect. The Ordinance has been properly recorded in the minutes of the legislative body of the Participant and in such other place as may be customary or as may be provided by law.

ARTICLE VI
Miscellaneous

Section 6.1 Agreement for Benefit of Bondholders. It is hereby agreed that the provisions of this Agreement shall and are intended to be for the benefit and security of the bonafide holders from time to time of the Bonds and coupons attached thereto and that the covenants herein contained shall be enforceable by the holders to the same extent as though they were parties hereto.

Section 6.2 Validity. It is hereby agreed that the parties hereto will take all action within their respective delegated powers to assure the legal validity of this Agreement and of the Bonds and that, in the event further legislation by the General Assembly of Maryland should at any time be deemed necessary to assure such validity, they will use their best efforts to obtain the passage of such legislation.

Section 6.3 Approvals.

A. This Agreement shall become effective when executed by the parties hereto.

B. Approval by the Board of Public Works of the State of Maryland of the issue of the Bonds is necessary prior to the sale thereof.

Section 6.4 Effect Upon Prior Agreements. Nothing herein shall be construed to alter, modify or supersede any agreements pertaining to all prior series of county highway construction bonds and Department of Transportation - County Transportation Bonds - First Issue, authorized by the Act, but the provisions hereof shall be cumulative to all such prior agreements.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

WITNESS:

DEPARTMENT OF TRANSPORTATION

Eleanor S. Hughes

By James J. Donnell

APPROVED as to form and legal sufficiency this 10th day of November, 1980.

Robert B. Hamner II
Assistant Attorney General

ATTEST:

COUNTY COMMISSIONERS OF CAROLINE COUNTY

Leigh Sand
, Clerk

By Harry Stinson
President

APPROVED as to form and legal sufficiency this 5th day of ~~OCTOBER~~ NOVEMBER 1980.

Robert C. Kunt

Charles T. Mason
, Commissioner
James C. Ireland
, Commissioner

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The meeting later reconvened in open session. After determining that there was no further business to be conducted, the meeting was duly adjourned.

Leigh Sands
Leigh Sands, Clerk

November 12, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of November 5, 1980 were approved. Vouchers 11148 - 11230 were approved for payment. Payroll checks 15695 - 15805 were approved for release.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the following check drawn against the contingency fund was approved for release: \$74.50 - Caroline Ambulance Transport Service - Transportation of Ethel Enualls from Denton to Cambridge State Hospital per a petition by the Department of Social Services to Judge Everngam to issue an emergency commitment.

Ms. CeCe McCullen and Mr. David Hiscox, members of the Greensboro P.T.A., appeared before the Commissioners to convey their support of a seven-member school board, five to be elected on a geographical districting system, and two to be elected at large. The Commissioners thanked them, and suggested they also communicate their views to Delegate Hargreaves and Governor Hughes.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, President Fleetwood signed a letter to James Perkins requesting the Extension Service to assist the Caroline County Farmers Market in preparing for the next season.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners accepted the bid of Sioux Steam Cleaner Corporation in the amount of \$2,780.25 for Model 251-H (on a mini-trailer) for project #CC-PW-91780. In view of the fact that this was the lowest responsible bid, and upon a recommendation by County Planner Alan Visintainer, the Commissioners waived the bid bond requirement. (Sioux Corporation did not submit a bid bond as part of their quotation.)

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved and signed a resolution authorizing the issuance of tax anticipation notes in the amount of \$71,075, to be sold to The Peoples Bank of Maryland, for payment of jail construction costs. President Fleetwood signed a corresponding Bond Anticipation Note in the same amount.

The Commissioners requested Mr. Richards to review a quotation and specimen policy submitted by Midland Insurance Company for Public Officials Liability coverage.

The Commissioners met with Bill Cooper, Chairman of the Central Alarm Board, to discuss his committee's review of the (sole) bid submitted by Talbot Communications in the amount of \$30,433 for a control console for Central Alarm. Although the bid exceeded the budget allocation by approximately \$10,500, Mr. Cooper stated that it was the concensus of the Board that all the items listed in the bid are essential to public safety and should be purchased as a package as soon as possible. Mr. Richards stated that this would be the first part of a major purchase to replace all emergency communication equipment at a cost of several hundred thousand dollars, which commitment was made a couple years ago. He cited the age of the present equipment, and its very deteriorated, unreliable state as justification for

purchase of an entire new system as quickly as possible. Mr. Richards told the Commissioners that the bid submitted was guaranteed for forty-five days. The Commissioners unanimously decided to defer decision on the matter until Mr. Richards had investigated possible funding assistance from the State 911 Committee and Civil Defense.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners reappointed Robert L. Serviss, Sr., to the Caroline County Board of Zoning Appeals for a three-year term, which will expire on November 22, 1983. The Commissioners spoke very commendably of the entire Board.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, President Fleetwood provided the signature of authority on a letter to Wallace Miller, President of the Kent County Commissioners, which states that the Commissioners are willing to increase the Caroline County share of the salary of Dr. John A. Grant, Health Officer, from forty percent - to fifty percent, beginning with the month of December 1980.

Margaret Myers, Chairman of the Courthouse Green Committee, provided the Commissioners with an update on the Christmas on the Green 1980 plans. The lighting of the live Christmas tree is scheduled for Friday evening, December 5th. She thanked the Denton National Bank for purchase and installation of the tree, and the Denton Jaycees and the Caroline County Garden Club, who will be decorating the homes and businesses around the Green, and the interior and exterior of the Courthouse with natural greens.

The Commissioners unanimously authorized the investment of \$500,000 of County funds at the Denton National Bank for thirty days.

The Commissioners stated for the record, in the event of emergency, that the silver coins removed from the cornerstone of the Denton Fourth Street School, although the property of the County Commissioners of Caroline County, have been placed in the custody of the Caroline County Historical Society, and are presently in a safe deposit box at Denton National Bank. The two keys necessary to open the box are in the possession of the President of the Historical Society, and the Chairman of the Board of Directors of the Society.

At 1:30 p.m., as advertised, the Commissioners held a bid opening for project #CC-PW-101080, handrail for the ramp to be installed in front of the Courthouse. The following bids received were opened, read aloud, and recorded:

Miller's Welding and Fabricating Service Denton, Maryland	\$3,644
Lewis Steel Products, Inc. Salisbury, Maryland	1,900

The Commissioners took the bids under advisement.

There being no further business, the meeting was adjourned.

Leigh Sands, Clerk

November 18, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m. Present:

Harvey Fleetwood, President
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the minutes of the previous regular meeting of November 12, 1980 were approved as amended. Vouchers 11231 - 11275 were approved for payment. Youth Commission payroll checks 1179 - 1185 were approved for release-

Mr. Dean commented that several members of the Board of Directors of the Caroline County Historical Society would be requesting an audience with the Commissioners to discuss the silver coins found in the Denton school cornerstone.

The Commissioners signed a proclamation presented by Carolyn Shull which declares 1981 as the International Year of Disabled Persons in Caroline County.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners accepted the bid of Lewis Steel Products in the amount of \$1,900 for project #CC-PW-101080, handrail for the Courthouse ramp, the lowest bid submitted. Mr. Richards said that construction will begin on the ramp as soon as the weather clears.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners authorized the release of the following check drawn against the contingency fund: \$197.28 - ADHO, Inc. - October 1980 container service at Choptank Marina.

President Fleetwood welcomed Elinor Whaley, the new Director of the Caroline County Recreation and Parks Department. Ms. Whaley will headquarter on the first floor of the old Journal building on Market Street, Denton. Ms. Shull invited Ms. Whaley to become involved in helping to establish recreation programs for the disabled persons in the county.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved and signed a certification of the 1980 tax roll for Bradley Todd Public Drainage Association.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, President Fleetwood provided the signature of authority on "Supplemental Watershed Work Plan Agreement No. 29" between Bradley Todd Public Drainage Association and local, state, and federal agencies. This agreement will enable the association to receive federal funding.

The Commissioners referred to Ron Kent for legal review a list of candidates for appointment as the Marblehead Public Drainage Association Board of Managers.

The Commissioners initialed changes on the Maryland Department of Human Resources CRA Contract #1175, FY '81 which authorize Sister Sally Tolles to assume the duties previously held by Starke Evans in managing the child support program for the county.

The Commissioners authorized the use of the Caroline County Seal on the stationery of Caroline Heritage, inc., Max Chambers, President.

Mr. Richards presented for the Commissioners' review copies of the Report on Examinations of Financial Statements of the Board of Education of Caroline County, Maryland, for the year ended June 30, 1980.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, President Fleetwood signed a letter to Mike Lofton, Maryland Department of Economic and Community Development, which requests Co-op Matching Grant funds to assist in the promotion of the shell building now being constructed in the Federalsburg Industrial Park. The proposed advertising and promotion budget of \$6,000 will be shared sixty percent (\$3,600) by the State and forty percent (\$2,400) by the County. The local share will be recovered with the sale of the building. President Fleetwood also signed a Cooperative Advertising FY'80 Grant Agreement letter, and a statement of Equal Employment Opportunity and Compliance With Laws.

The Commissioners signed a resolution congratulating Adelaide C. Warfield and all the members of her staff on the inaugural November 1980 issue of the "Caroline Review", a monthly magazine of happenings of interest in and around Caroline County.

At 11 a.m., as advertised, the Commissioners held a public hearing on a petition submitted by John E. Nickerson and his wife for the closing of an old road which, at one time, ran from Jones Road by the

old Baltimore Schoolhouse to the vicinity of the present Maryland Route 311. Alan Visintainer, County Planner, read aloud the public notice, and then explained that the road in question is no longer used for public transportation and does not appear on the present inventory of County Roads for Caroline County. President Fleetwood called for comments or questions from the public. None were received. (Neither the petitioners nor members of the public were in attendance.) Charles Emerson, Superintendent of County Roads, stated that his department had no objection to approval of the petition. After due consideration, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Dean, approved and signed "Resolution Closing Road". (See Attachment A.)

The Commissioners adjourned their meeting to sit as the County Roads Board.

Following a lunch recess, the meeting of the County Commissioners reconvened.

The Commissioners met with Mr. Frank Doub, Miles and Stockbridge, to process all the paperwork necessary for Sitte Corporation to obtain a MIDFA loan in the amount of \$540,000, which will be used by Sitte Corporation to establish an industrial project in the Federalsburg Industrial Park. Mr. Doub stated that the full faith and credit of Caroline County was not being pledged in this transaction, and that "no pecuniary liability existed" for the County, which will only be acting as a conduit for the loan. Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved and signed (among other documents) a Resolution dated November 18, 1980, (see Attachment B) which affirms the Commissioners' prior Resolution of October 14, 1980, and which approves and authorizes the execution and delivery of a limited obligation promissory note in the amount of \$540,000, which will be partially insured by MIDFA.

The Commissioners authorized Mr. Richards to send a letter to Mr. and Mrs. Larry Krewson, Federalsburg, informing them of their right to submit a claim and proof of loss statement regarding their loss of chickens in September 1980.

The Commissioners signed Abatement or Deduction From Tax Roll forms 1237 and 1238; and Increase or Addition to Tax Roll forms 812 - 818.

At 2 p.m., as advertised, the Commissioners held a public hearing relative to the following: Application No. 8011-R - A request by Mrs. Evangeline Kovacs and Mr. Robert Pippin, Co-guardians of Mrs. Bertha Pippin Bishop, to rezone six acres, more or less, from the existing zoning classification of R-Rural to the proposed classification of C-1 Neighborhood Commercial. The establishment known as the Horseshoe Inn has been located on the property prior to zoning being adopted by Caroline County in 1967, but has been considered by the County to have a nonconforming use status; said status has now lapsed due to inactivity of the business. The property in question is located on the southeast side of Maryland Route 480, southwest of Greensboro and in the Second Election District.

Carl Thornton, Codes Administrator, read aloud the public notice and gave President Fleetwood a packet of information pertaining to the application in question. Mr. Thornton then distributed copies of the minutes of the November 12, 1980, meeting of the Caroline County Planning Commission, alternately summarizing and reading aloud from the minutes all testimony concerning the rezoning request of Mrs. Bishop which was given at the meeting. Mr. Thornton stated that the Planning Commission denied Mrs. Bishop's request for rezoning at their meeting of November 12th.

President Fleetwood read into the record a letter from Clarence Phillips, Supervisor of Transportation for Caroline County public schools, which states the following:

I recommend that the area on Route 480 near Carl's Tavern not be zoned to allow alcoholic beverages to again be sold. The location of this tavern has in previous years presented a traffic safety problem to me in the operation of ten school buses that travel that area twice daily.

NOVEMBER 18, 1980
ATTACHMENT A

COUNTY COMMISSIONERS OF CAROLINE COUNTY
RESOLUTION CLOSING ROAD

WHEREAS, pursuant to the provisions of Article 25, Section 136 of the Annotated Code of Maryland, John E. Nickerson and Robin L. Nickerson, his wife, who are taxpayers of the County of Caroline, State of Maryland, and property owners of a parcel of land over which runs presently an old, no longer used, County road, which at one time ran from Jones Road by the Old Baltimore School House within 250 feet of the present Maryland Route 313, which Nickerson property is located in the First Election District of Caroline County, Maryland, and more fully described in a deed to them dated the 27th day of July, 1979, and recorded among the Land Records for Caroline County, Maryland, in Liber M.C.B. No. 205, Folio 473, have made Petition to this body to close said no longer used County road; and

WHEREAS, a Notice of Intent to Petition Commissioners for the closing of said road has been published in a local county newspaper on three separate insertions at weekly intervals, giving thirty days notice; and

WHEREAS, said Petition contains statements which show that said old county road, which formerly ran parallel to the present Maryland State Route 313 from Jones Road until said old road angled back to said Route 313, did pass over the property of the applicants described above but has been abandoned for over 50 years, is no longer used for public travel and does not appear on the present inventory of the County Roads for Caroline County; and

WHEREAS, the County Commissioners have found that alternate roads are clearly available to reach the same destinations which once were served by said abandoned road; and

WHEREAS, this body has found that the closing of said road will not have any adverse effect on any other parties in the area; and

WHEREAS, it is clear that Caroline County is no longer maintaining this road; and

WHEREAS, this body has decided that it is not necessary to appoint examiners under the provisions of Article 25, Section 138;

NOW, THEREFORE, BE IT RESOLVED, this 15th day of November, 1980, that the above described road and any easement owned by the County for the same, be and is hereby closed and declared abandoned where it crosses any part of the above described property of John E. Nickerson and Robin L. Nickerson, his wife.

WITNESS our hands and seals this 18th day of November, 1980.

Witness:

Leif Sands
(as to all)

Harry Fleetwood
Thomas C. Ireland
Charles T. Wilson

Secretary

COUNTY COMMISSIONERS FOR CAROLINE COUNTY

STATE OF MARYLAND)
CAROLINE COUNTY) SS
FILED FOR RECORD
At 12:20 o'clock P. M
On 11-18-1980 And
DULY RECORDED IN LIBER mcb
NO. 1 FOLIO 317 ONE OF THE
Co. Com. Resolutions RECORD
BOOKS FOR THE COUNTY AFORESAID
Mildred C. Butcher CLERK
RECORDING FEE \$ n/c

Mildred C. Butler, Clerk

1:44 P.M. -11-18-80

NOVEMBER 18, 1980

ATTACHMENT B

BOARD OF COUNTY COMMISSIONERS OF CAROLINE COUNTY

RESOLUTION NO.

A RESOLUTION ENTITLED

A Resolution of the Board of County Commissioners of Caroline County (a) affirming the Board's Resolution of October 14, 1980, including the provisions thereof authorizing the County Commissioners of Caroline County to borrow, as a limited obligation and not upon the full faith and credit of County Commissioners of Caroline County, the sum of \$540,000, and to relend the proceeds of such borrowing to Sitte Corporation, a Maryland corporation, to be used for the purpose of defraying the costs of acquiring a certain "industrial project" (within the meaning of the Maryland Industrial Development Financing Authority Act) in Caroline County, Maryland, pursuant to and in accordance with such act, and (b) approving the form, content, terms and conditions of, and authorizing the execution and delivery of, the limited obligation promissory note evidencing such borrowing and certain other documents necessary to effectuate the issuance, sale and delivery of such note, the relending of the proceeds thereof to Sitte Corporation and the acquisition by Sitte Corporation of such industrial project; and generally providing for and determining various matters in connection with such borrowing, relending, and acquisition.

WHEREAS, the Board of County Commissioners of Caroline County (the "Board"), the legislative body of County Commissioners of Caroline County (the "County"), by a resolution adopted by the Board on October 14, 1980 (the "Authorizing Resolution"), has (among other things) authorized the County, pursuant to and in accordance with the Maryland Industrial Development Financing Authority Act (the "MIDFA Act"), (a) to borrow, as a limited obligation and not upon the full faith and credit of the County, the sum of \$540,000 at a rate of interest set forth in the Authorizing Resolution, such borrowing to be evidenced by the County's limited obligation promissory note, and (b) to relend the proceeds of such borrowing to Sitte Corporation, a Maryland

corporation (the "Borrower"), to be used by the Borrower to defray the cost of acquiring a certain "industrial project" (within the meaning of the MIDFA Act) described in the Authorizing Resolution (the "Industrial Project"); and

WHEREAS, Section 8 of the Authorizing Resolution provides that the terms and provisions and form and substance of any and all documents and instruments to be executed or entered into by the County in connection with the transactions authorized by the Authorizing Resolution shall be approved by the County Attorney prior to the execution and delivery of such documents and instruments by the appropriate officials of the County; and

WHEREAS, the Board determined that in addition to the approval of the County Attorney, the Board should approve the terms, provisions, form and substance of certain of such documents and instruments by this administrative resolution;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Caroline County, pursuant to and in accordance with the Maryland Industrial Development Financing Authority Act, as amended:

Section 1. That the Authorizing Resolution is hereby affirmed, including the provisions thereof, authorizing the County (a) to borrow from The First National Bank of Maryland (the "Lender"), a national banking association and a mortgagee within the meaning of the MIDFA Act, the sum of Five Hundred and Forty Thousand Dollars (\$540,000) for the term and at the rates of interest set forth in Section 2 of the Authorizing Resolution,

(b) to evidence such borrowing by the County's limited obligation promissory note in the aggregate principal amount of Five Hundred and Forty Thousand Dollars (\$540,000) (the "Note"), and (c) to relend the proceeds of the Note to the Borrower (the "Loan") pursuant to the terms and provisions of a loan agreement by and between the County and the Borrower (the "Loan Agreement"), such Loan to be used solely for the purpose of financing a portion of the costs of the acquisition of the Industrial Project.

Section 2. That, as security for the Loan, the Borrower shall execute and deliver to individual trustees named therein a deed of trust (the "Deed of Trust"), which Deed of Trust shall convey in trust the Industrial Project as security for the repayment of the Loan and certain other obligations of the Borrower and shall be in the form approved by the County Attorney.

Section 3. That, as security for the repayment of the Note, the County shall enter into a MIDFA Financing Agreement (the "MIDFA Financing Agreement") by and among the County, the Borrower, the Lender, the Lender as Project Fund Trustee (the "Trustee"), and any other parties named therein, pursuant to which, among other things, the County shall assign and pledge to the Lender, and grant to the Lender a security interest in (among other things), all of the County's right, title and interest in and to, and remedies under, the Loan Agreement and the Deed of Trust.

Section 4. That the Note, the Loan Agreement and the MIDFA Financing Agreement (collectively, together with the Deed

of Trust, the "Documents"), shall be in substantially the forms presented to the Board with this Resolution, as evidenced by a copy of each such form certified by the Clerk to the Board and filed among the permanent records of the Board. The form, content, terms and conditions of the Note, the Loan Agreement and the MIDFA Financing Agreement so presented to the Board and approved by the County Attorney are hereby incorporated into and made a part of this Resolution by reference and are hereby adopted and approved.

Section 5. That, in connection with the transactions described herein and in the Authorizing Resolution, the President of the Board and other appropriate County officials are authorized and empowered (a) to execute and deliver the Note, the MIDFA Financing Agreement and the Loan Agreement, all in substantially the forms and containing substantially the terms and provisions approved as provided in Section 4 hereof, and (b) to execute and deliver such other closing certificates and instruments as are necessary or appropriate to be executed by the County in order to consummate such financing and the acquisition of the Industrial Project, including, without limitation, any and all necessary financing statements, subject to approval thereof by the County Attorney prior to such execution and delivery.

Section 6. That the President of the Board, or his designee, is hereby authorized, prior to execution and delivery of the Documents, to make or agree to such changes or modifications in the forms of the Documents, and in the forms of the

other closing certificates and instruments, as may be required or deemed appropriate by him in order to accomplish the purposes of the transactions authorized by the Authorizing Resolution and this Resolution, provided such changes are within the scope of the transactions authorized by the MIDFA Act, the Authorizing Resolution and this Resolution, and are approved by the County Attorney; and the execution and delivery of the Note, the Loan Agreement, and the MIDFA Financing Agreement shall be conclusive evidence of the approval by the President of the Board and the County Attorney of all changes or modifications in the forms of the Documents and the due execution, on behalf of the County, of the Note, the Loan Agreement and the MIDFA Financing Agreement, which shall thereupon become binding upon the County in accordance with their respective terms, as authorized by the MIDFA Act, the Authorizing Resolution and this Resolution.

Section 7. That the President of the Board, the Clerk to the Board and all other officials of the County are hereby authorized to do any and all things, to execute all instruments, supporting documents and certificates, and otherwise to take all action necessary, proper or expedient in connection with the issuance, sale and delivery of the Note and the consummation of the transactions contemplated and authorized by the MIDFA Act, the Authorizing Resolution and this Resolution.

Section 8. That, notwithstanding anything contained in this Resolution or in any document authorized herein to be executed, or the execution and delivery of any document authorized herein,

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neither the full faith and credit nor the taxing power of the County shall be deemed to be pledged hereby, and the County shall at no time be required to exercise its taxing power in order to implement the transactions authorized hereby. Nothing contained in this Resolution shall be deemed or construed in any way to create or constitute a debt of the County within the meaning of any constitutional, statutory or other debt limitation provision, or to constitute any act or purpose other than that contemplated by the MIDFA Act. Neither the loan to be made to the County by the Lender nor the interest thereon shall ever constitute an indebtedness or a charge against the general credit or taxing powers of the County within the meaning of any constitutional or charter provision or statutory limitation, and neither shall ever constitute or give rise to any pecuniary liability of the County.

Section 9. That this Resolution shall be effective from November 19, 1980.

Passed and approved this 18th day of November, 1980.

Harvey Fleetwood
Harvey Fleetwood, President
of the Board of County Commissioners

Thomas C. Eveland
Thomas C. Eveland, Commissioner

Charles T. Dean, Sr.
Charles T. Dean, Sr., Commissioner

(SEAL)

ATTEST:

Leigh Sands
Leigh Sands
Clerk to the Board of
County Commissioners

STATE OF MARYLAND)
CAROLINE COUNTY) SS

FILED FOR RECORD

At... *1:44* ... o'clock *P* *M*

On *11-18-1980* And

DULY RECORDED IN LIBER *MCB*

NO. *001* FOLIO *319* ONE OF THE

Co. Com. Resolutions RECORD

BOOKS FOR THE COUNTY AFORESAID

Mildred C. Butler CLERK

RECORDING FEE \$ *1/2*

County planner Alan Visintainer reviewed with the Commissioners the legal guidelines which should be followed in making their final decision, and also distributed copies of several case summaries relating to rezoning of nonconforming uses from the Guide to Maryland Zoning Decisions.

Evangeline Kovacs: (Coguardian, applicant) We want to be able to use the property to make money on, whatever the business. We want to conserve Mom's (Mrs. Bishop's) assets so she can be well taken care of in the nursing home. The building had been used as a tavern from 1940 to August 1979, when it became vacant because of legal problems with tenants. The property was finally signed back over to Mom in May 1980, but the Judge would not allow me as guardian to operate a tavern there (displays Judge's order), I couldn't find a renter, and I couldn't sell the property for anything less than what Mom had in it. There is no residential house in sight (displays snapshots) and there has never been a bus accident there that I know of. If anyone can tell me how to rent it out and get money for it under agricultural use, I'll do it.

Charlotte Taylor (Rents adjacent property) I am the closest neighbor. I have 3 young children. I am in favor of granting the request because I believe any business can be run in an orderly fashion.

President Fleetwood called for statements against the rezoning request, and the following were made:

Owen Dixon (Occupies adjoining property) The entrance from the tavern to the highway is unsafe. You can't see, and truck traffic is heavy in that area.

Guy Murphy (Neighbor) I can see the house and tavern from where I live, and when it was open, I could hear the noise. I don't think it is the proper place for a tavern. More people have moved around there and there are more children than in 1967.

C. James Maddox (Owns property across street) I don't think people in the area should have to suffer (if the tavern is reestablished).

Marie George I live a quarter of a mile up the road and the music kept me awake.

Mr. Thornton reiterated that if a premises has been inactive for a continuous period of twelve months, it reverts to the zoning classification of the surrounding area.

Mr. Visintainer commented that the main issue was whether or not a mistake in zoning the property had been made in 1967, since there had not been a substantial change in the neighborhood since then.

President Fleetwood called for final comments. None were received. Mr. Eveland made a motion to deny the application of Bertha Pippin Bishop to rezone from R-Rural to C-1 Neighborhood Commercial based on a finding that there was neither a change in the neighborhood where the property was located nor a mistake in the existing zoning classification. Mr. Dean seconded the motion and it carried unanimously. The hearing adjourned.

There being no further business, the meeting was adjourned.

Leigh Sands
Leigh Sands, Clerk

November 25, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of November 18, 1980, were approved. Vouchers 11272 - 11322 were approved for payment. Payroll checks 15807 - 15930 were approved for release.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved and signed a proclamation presented by Nona Medford, Federalsburg, on behalf of the American Lung Association, which declares December 1980 to be "Christmas Seal Month" in Caroline County.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved the release of the following check drawn against the contingency fund: \$200 - Maryland School for the Blind - tuition for a half year beginning September 2, 1980.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, the Commissioners approved the release of the following check drawn against the contingency fund: \$559.68 - Maryland Unemployment Insurance Division - unemployment benefits (including J. B. Mayo) for quarter ending September 30, 1980.

The Commissioners were presented with bills from the Board of Election Supervisors for absentee balloting compensation; verification of the dates listed will be requested prior to payment.

County Planner, Alan Visintainer, reported the preliminary U.S. 1980 Census population count for the county as 23,148 (compared with 19,781 from the 1970 Census), and the preliminary housing count as 8,834. Mr. Visintainer commended Betsy Krempasky of the Planning Department, whose research resulted in an increase of 3,367 in the Census Bureau's population count, a seventeen percent improvement. Mr. Visintainer stated that he believes the total figure reflects a population undercount of approximately 500.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved the advertisement of an invitation-to-bid on two sedans for the Sheriff's Department, proposal #CC-SD-12-16-80.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners approved the appointment of the following persons as managers for Marblehead Public Drainage Association for the terms indicated: Gary Moreland, one year; Richard Edwards, two years. A third manager will be appointed shortly.

Upon a motion made by Mr. Eveland and seconded by Mr. Dean, President Fleetwood provided the signature of authority on "Supplemental Watershed Work Plan Agreement No. 20" with Smith Leslie Public Drainage Association, which will enable the association to receive federal funding for their drainage project.

Mr. Richards called the Commissioners' attention to a letter from the Governor's Commission on Law Enforcement which states that they cannot assure that LEAA funds (for the Deputy State's Attorney project) will be available for the third year - 1981.

President Fleetwood read aloud the announcement of the Lighting of the Green ceremony scheduled for 7 p.m. on December 5th by the Courthouse Green Committee, Margaret Myers, Chairman.

Mr. Richards said that he is still reviewing the Board of Education audit, in particular the categories of teachers' salaries and fuel.

The Commissioners adjourned their meeting to sit as the County Roads Board.

Following a lunch recess, the County Commissioners reconvened their meeting to hear a request by the Board of Managers of Bradley Todd Public Drainage Association for funding assistance in the approximate amount of \$1,750, ten percent of the cost of the project. The Commissioners explained that the funds budgeted for the 1980-81 local share of drainage project costs have been committed. Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the Commissioners agreed to provide the ten percent local cost-share for Bradley Todd P.D.A. when these funds become available.

The Commissioners met with Brent Carroll, C.P.A., regarding the 1979-80 Caroline County audit.

The meeting was then adjourned.

Leigh Sands
Leigh Sands, Clerk

December 2, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Harvey Fleetwood, Pres.
Charles T. Dean, Sr.
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

Upon a motion made by Mr. Dean and seconded by Mr. Eveland, the minutes of the previous regular meeting of November 25, 1980, were approved. Vouchers 11323 - 11367 were approved for payment. Youth Commission payroll checks 1186 - 1190 were approved for release.

In accordance with the Commissioners' agreed-upon policy to rotate the presidency annually, Mr. Eveland made a motion that, effective immediately, and until December 1981, Charles T. Dean, Sr. serve as President of the County Commissioners of Caroline County. Mr. Fleetwood seconded the motion, and it was duly carried. Mr. Dean then assumed the President's chair.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners appointed the following persons to constitute the newly created Caroline County Board of Electrical Examiners for the terms indicated: William Andrew (volunteer fireman), 1 year; Marty J. Gangemi (at large), 2 years; J. Russell Griffith (electrical contractor), 3 years; E. Ray Kitchen (electrical contractor), 3 years; Joseph R. Smith (electrical contractor), 3 years. All of the above terms will be effective immediately. It will be the duty of the Examiners to perform the licensing and to enforce the rules and regulations set forth in the Caroline County Electrical Code adopted on September 30, 1980.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners appointed Francis Puspoki, Henderson, to fill the unexpired term of Ralph Johnson on the Caroline County Plumbing Board, effective immediately. Mr. Puspoki will serve until July 31, 1981.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners authorized Carl Thornton, Codes Administrator, to prepare for their review an animal control ordinance, as requested by Mr. Thornton. Mr. Thornton said that in excess of 1500 dogs have been impounded since August 1979, and that a higher reclamation rate has been noted since more owned dogs are being picked up, a reduction in the number of unowned dogs having been achieved. He also reported that the Town of Greensboro has requested assistance on a daily basis, and that the animal control officer will therefore be devoting one day a week in that area. The officer will be picking up the dogs under Greensboro's ordinance, since it is more stringent than the Maryland law, subjecting all dogs at large to impoundment.

Mr. Richards reported that he was unable to have confirmed or denied the County's request for Civil Defense funding assistance for the emergency communications center because Congress has not yet taken action on the Civil Defense budget. He is expecting notification next week.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners authorized the closing of the Courthouse on Friday, December 26, 1980. They ordered that offices must remain open on Friday, January 2, 1981, but authorized department heads to operate with skeleton crews (employees to be charged an annual leave day).

Upon a motion made by Mr. Fleetwood and seconded by Mr. Eveland, the Commissioners authorized payment of bills as submitted by the Board of Election Supervisors for absentee balloting duties performed during the last election.

County Planner, Alan Visintainer, reviewed with the Commissioners his November 25th memo on the Maryland Department of Transportation's FY '81-86 Consolidated Transportation Program. He pointed out that although construction funds for the new bridge portion of the Denton by-pass remain in the State budget, funds for the remaining part of the by-pass are not scheduled to be available until 1986, which means that the completed bridge will be sitting idle for at least five years until the roads connecting with it can be completed. Mr. Richards commented that since all State plans to four-lane Rt. 404 from Robinson's restaurant, the beginning of the by-pass on the west side of Denton, to Rt. 50 have been dropped, a bottleneck will be created as cars merge from four lanes to two. The same situation will occur on the east side of Denton at the intersection of Rt. 404 and Rt. 16. Regarding railroads, Mr. Visintainer recommended that the Commissioners, at their December 16th meeting with MDOT officials, request funding priority go to those branch rail lines where the lease payments make up the greatest percentage of the subsidiary cost.

In response to a letter from the Caroline County Mayors' Association, requesting that Caroline County's Supplemental Grant funds be allocated to the Towns according to their populations in order to help offset the costs of providing police protection, the Commissioners agreed to have a response drafted which states that the Commissioners will give this request serious consideration during their FY '81-82 budget deliberations.

By unanimous consent, the Commissioners agreed to lease to the State Department of General Services the space occupied in the Courthouse by the District Court for another year with the option to renew on a month-to-month basis. Mr. Richards was authorized to notify the Department, and to inform them that the rent being requested is five dollars per square foot.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Eveland, the Commissioners authorized the inclusion of Tom Blunt, Chairman of the Board of Recreation and Parks, on the Caroline County Blue Cross/Blue Shield group plan. Mr. Blunt will pay the entire cost of the coverage; the County's only expense will be administrative. Mr. Richards commented that this is one way of helping out unpaid people who give a lot of time to county service.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners approved and signed a deed dated December 2, 1980, with the Mayor and Council of Federalsburg to Daniel Roy Dorman and Irma Irene Dorman for the transfer of approximately 2.213 acres in the Federalsburg Industrial Park for the sum of \$11,065 for the operation of Reliance Wood Products. Mr. Richards stated that the Town of Federalsburg would be applying the funds to debt retirement on the Park, and if they wanted to use the funds for any other purpose, permission would have to be secured, in this case as in all cases, from the County Commissioners.

The Commissioners adjourned their meeting to convene the County Roads Board.

Following a lunch recess, the meeting of the County Commissioners reconvened.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners approved a change in the County's existing agreement with Kent County for sharing of services and cost of services of Dr. John A. Grant, County Health Officer. Caroline County formerly shared on a forty percent/sixty percent basis with Kent. The new apportioning of time and costs will be on a fifty percent/fifty percent basis, and will be effective retroactively to the first of December 1980.

The Commissioners accepted with regret the resignation of Quentin R. Walsh, Denton, as Caroline County citizen representative on the Coastal Resources Advisory Committee.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners accepted and concurred with the findings of Attorney James C. Hubbard, hearing officer, in the Charles Copper (County Roads) employee disciplinary hearing. Charles Emerson, County Roads Superintendent, will write a letter of reprimand to Mr. Copper.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners authorized the investment of \$350,000 in County general funds for thirty-three days at Peoples Bank at a 16 5/8% interest rate.

By unanimous consent, the Commissioners approved President Dean's signature on a letter to John LeGates, Mayor of Preston, which states that the Commissioners committ funds not to exceed \$500 to the Preston Step 1 Sewer Facility Plan for the Jonestown Area.

Mr. Visintainer gave the Commissioners a status report on the incinerator study.

The Commissioners spent the remainder of the afternoon with Brent Carroll concluding their discussion of the FY '79-80 County and County Roads audit.

Leigh Sands
Leigh Sands, Clerk

December 9, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Charles T. Dean, Sr., Pres.
Harvey Fleetwood
Thomas C. Eveland
(Mr. Richards was out of town on business)

Upon a motion made by Mr. Fleetwood and seconded by Mr. Eveland, the minutes of the previous regular meeting of December 2, 1980, were approved. Vouchers 11369 - 11399, 11401 - 11407, 11409 and 11410 were approved for payment. Payroll checks 15931 - 16051 were approved for release.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, Thomas C. Eveland was designated as Vice-President of the County Commissioners of Caroline County effective immediately and until December 1981.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Eveland, the Commissioners unanimously raised the mileage allowance from 16¢ to 18¢ per mile, the current State rate, effective January 1, 1981, but not retroactively.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners authorized Alan Visintainer, County Planner, to remove the greenboxes at Choptank Marina and at Ganey's Wharf in mid-Januray 1981, and to replace them with trash barrels when the boating and picnicking season begins. The barrels will be marked to indicate that they are not to be used for household trash.

Mr. Visintainer exhibited a drawing from the construction plan package of the State office building on Fourth Street, Denton, which shows that the name has been changed from "Caroline County Courthouse" to "District Court of Maryland - Caroline County".

Upon a motion made by Mr. Fleetwood and seconded by Mr. Eveland, President Dean provided the signature of authority on a statement of assurance to the U. S. Department of the Treasury - Office of Revenue Sharing which says that Caroline County will comply with the requirements of the Revenue Sharing Act, which statement qualifies Caroline to receive revenue sharing payments.

By unanimous consent, the Commissioners approved President Dean's signature on letters to the Caroline County Sheriff's Department and to the Denton detachment of the Maryland State Police which request their assistance in deterring speeding in the area of the Denton Elementary School on Sharp Road, especially around 9 a.m. and 3:50 p.m.

Mr. Visintainer presented three easement sale applications which have been received by the Maryland Agricultural Land Preservation Foundation, and submitted to the Caroline County Agricultural Land Preservation Advisory Board for their recommendations to the County Commissioners. Mr. Visintainer stated that all three have been recommended by the Advisory Board for approval. He further explained that the final authority for approval or disapproval rests with the State Foundation, but that they would not consider a request over the County Commissioners' disapproval.

After due consideration of all documents and statements made, Mr. Eveland made a motion that the application submitted by Gary Schoonover, Greensboro, for 107.25 acres (Liber 188, Folio 75) be recommended to the State Foundation for approval. Mr. Fleetwood, after expressing grave reservations about the State's justification for expenditures of this type, seconded the motion, which was made unanimous by Mr. Dean.

Mr. Eveland made a motion, seconded by Mr. Fleetwood, that the application submitted by James W. and Helen A. Schoonover in the name of Cool Spring Farms, Ltd., Greensboro, for 290.67 acres (Liber 203, Folio 287) be recommended to the State Foundation for approval. The motion carried unanimously.

By unanimous consent, Mr. Eveland acted as president for consideration of the third application, which was submitted by Charles T. Dean, Sr., and Nellie J. Dean, Denton, for 332.82 acres (Liber 194, 198; Folios 125, 356). Mr. Fleetwood made a motion that this application be recommended to the State Foundation for approval. Mr. Eveland seconded the motion and it carried. Mr. Dean did not participate in the discussion of this application, nor did he vote.

All the Commissioners stated for the record that Caroline County is not contributing any matching funds toward the purchase of easements, although some Counties are.

Mr. Dean resumed the presidency.

The Commissioners adjourned their meeting to sit as the County Roads Board.

Following a lunch recess, the meeting of the County Commissioners reconvened at 1 p.m.

The Commissioners took under consideration the animal complaint submitted by Mr. and Mrs. Larry Krewson, Federalsburg, that on September 10, 1980, unobserved stray dogs had broken through a screen door leading to their chicken house and killed 730 chickens and wounded an additional 20 chickens (which had to be destroyed). The Krewsons submitted a letter of request that they be reimbursed for their loss in the amount of \$712.50 (95¢ per chicken). Mr. Krewson recounted the entire incident, and then made the following points: there is no animal control number listed in the telephone book; he was not notified that he had to make a formal reimbursement request to the Commissioners, nor that a deposition would be required from the Perdue

representative; that more efforts need to be made to reduce the stray dog problem in his area. The Commissioners agreed that the number should be listed in the directory so that it can be easily identified, and will see that it is. Carl Thornton, Animal Control Supervisor, stated that he twice requested a deposition from Perdue, and that they were very slow in sending it to him. Mr. Thornton also cited the 1500 dogs which have been picked up in the county since August 1979, adding that some dogs from Federalsburg were presently impounded in the Hobbs facility. Both the animal control officer and the investigating officer from the Sheriff's Department stated that it was possible but not absolute that the damage had been inflicted by dogs. After lengthy discussion, and consideration of all testimony, the Commissioners, upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, authorized the sum of \$693.50 to be paid from the dog fund to the Krewsons in settlement of their request.

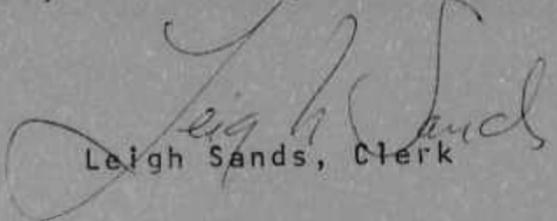
By unanimous consent, the Commissioners signed Increase or Addition to Tax Roll forms 811 - 821; and Abatement or Deduction from Tax Roll forms 1239 - 1243.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners approved and signed both a jail resolution authorizing the issue of tax anticipation notes in the amount of \$50,400 to be sold to the Peoples Bank of Maryland, and the accompanying bond anticipation note in the same amount, for the monthly draw on the jail construction project.

By unanimous consent the Commissioners authorized Administrator Richards to send a letter to the Maryland Department of Economic and Community Development requesting the assistance of Ernst Selig, personnel specialist, in reviewing the County pay scale, personnel administration matters, and the size of the Personnel Committee.

The Commissioners announced that they would convene their regular meeting of Tuesday, December 16, 1980, at 8:30 a.m. instead of the customary 9:30 a.m., in order to meet with the County Attorney, Delegate Hargreaves, and staff regarding 1981 legislation requests. The Commissioners stated that they did not know whether or not the discussion would take place in open or closed session.

There being no further business, the meeting was adjourned.


Leigh Sands, Clerk

December 16, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 8:30 a.m.

Present: Charles T. Dean, Sr., Pres.
Harvey Fleetwood
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

As authorized by Article 76A, Section 11(a)(6) of the Annotated Code, the Commissioners, upon a motion made by Mr. Fleetwood and seconded by Mr. Eveland, unanimously adjourned the meeting into closed session to discuss 1981 legislation requests with Ron Kent, County Attorney, Delegate Hargreaves, and staff members.

The meeting of the County Commissioners reconvened in open session at 9:45 a.m., at which time they met with members of the Maryland Department of Transportation for the annual review of their financial situation, including an FY 1981-86 revenue forecast, and an overview of forthcoming capital projects.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Eveland, the Commissioners approved the release of the following check drawn against the contingency fund: \$309.02 - Eastern Disposal, Inc. - November container service at Greensboro boat ramp and Ganey's Wharf.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Eveland, the Commissioners approved the release of the following check drawn against the contingency fund: \$197.28 - Adho, Inc. - November container service at Choptank Marina.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners approved the release of the following check drawn against the contingency fund: \$1,578.75 - R. J. Hall - removal of debris at Choptank Marina (to be reimbursed by DNR).

At 11 a.m., upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners authorized Charles Emerson, County Roads Superintendent, to publicly, in Room #103, open, read aloud, and record all bids received for the advertised 11 a.m. bid opening for project #RB-MT-12380, dump trucks for the County Roads Department.

The County Commissioners adjourned their meeting at 11:30 a.m. to sit as the County Roads Board.

Following a lunch recess, the meeting of the County Commissioners reconvened.

At 1 p.m., as advertised, the Commissioners held a bid opening for project #CC-SD-12-16-80, two 1981 mid-size, four-door sedans for the Sheriff's Department. The following bids received were publicly opened, read aloud, and recorded:

Levi Chevrolet, Inc. Federalsburg, Md.	TOTAL: \$14,997.14 (\$15,303.90 less 306.76 trade-in) Delivery: 70-90 days after bid award
Smith Ford, Inc. Denton, Md.	EACH: \$7,374.54 Delivery: July 1, 1981 (approx.)
Preston Ford, Inc. Preston, Md.	TOTAL: \$14,456.22 (\$14,756.22 less 300.00 trade-in) Delivery: April 1981 (approx.)

The Commissioners have taken the bids under advisement.

The Commissioners gave their advice and consent to Sheriff Andrew to hire Gary Dawson, Greensboro, as correctional officer with the Sheriff's Department.

With the full consent and approval of Mr. Eveland and Mr. Fleetwood, President Dean provided the signature of authority on copies of a CETA Title VI Contract Amendment, which adds \$31,000 in Federal funding to the County Roads contract.

By unanimous consent, the Commissioners appointed Henry Brandt, Manager of the Farm Department of the Denton National Bank, as the third member of the Board of Managers of Marblehead Public Drainage Association. Mr. Brandt was the unanimous selection of all the Marblehead taxables in a poll conducted to fill the vacancy on the Board.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners unanimously accepted the bid submitted by Talbot Communications, Inc., Cambridge, in the amount of \$30,433 for Proposal #CC-PW-91580, purchase and installation of one encoder and seven decoders in the Cental Alarm warning system, with all funds in excess of \$20,000 to be paid from revenue sharing or some other source. An order must be placed by Talbot by January 1, 1981, in order to guarantee the bid price.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Eveland, the Commissioners authorized that payment of \$1,000 be made to Brent Carroll, in settlement of the fee requested for performing additional services pertaining to the County audit for FY 1979-80.

As authorized by Article 76A, Section 11(a)(1) of the Annotated Code, and upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners unanimously adjourned the meeting into closed session to discuss personnel and the new payroll system with Mr. Richards.

The meeting of the County Commissioners reconvened in open session.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the minutes of the previous regular meeting of December 9, 1980, were approved. Vouchers 11411 - 11463 were approved for payment. Youth Commission payroll checks 1191 - 1202 were approved for release.

The Commissioners designated Mr. Richards to attend as their representative the January 5th meeting of the Election Board.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Dean, the Commissioners unanimously recreated the temporary position of Operator I in the solid waste program, and hired David Chase to fill the position.

With the full consent and approval of Mr. Eveland and Mr. Fleetwood, President Dean provided the signature of authority on a letter to the Town of Denton which states that the Commissioners have reviewed the proposed annexation resolution for the area north and east of the current town boundaries and Mr. Ed Pelosky's letter of December 10, 1980, and it is their opinion that no significant change in zoning classification or land use is proposed as a result of annexation and that, therefore, the County Commissioners have no objection to the proposed annexation.

By unanimous consent, the Commissioners certified as proper and correct to the best of their knowledge and belief the 1980 tax roll of the Smith Leslie Public Drainage Association.

The Commissioners then adjourned their meeting.

Leigh Sands
Leigh Sands, Clerk

December 23, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:00 a.m.

Present: Charles T. Dean, Sr., Pres.
Harvey Fleetwood
Thomas C. Eveland
Edwin G. Richards, Co. Admin.
11(a)(1)

As authorized by Article 76A, Sections 11(a)(7) of the Annotated Code, and upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners unanimously adjourned their meeting into closed session as requested by William Cole, County Treasurer, Alan Visintainer, County Planner, and Carl Thornton, Codes Administrator, to discuss matters of personnel and potential litigation.

The meeting of the County Commissioners reconvened in open session at 10 a.m.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the minutes of the previous regular meeting of December 16, 1980, were approved with one correction. Vouchers 11464 - 11473 were approved for payment. Payroll checks 16052 - 16183 were approved for release.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners unanimously approved the Caroline County Program Open Space Plan for the 1981-82 year, as presented by Elinor Whaley, Director of Recreation and Parks. Ms. Whaley stated that the projects described in the plan can be amended as the Commissioners see fit during the course of the year, that the final authority for proceeding with the projects lies with the Commissioners. With the exception of the steamboat quay and the Linchester Mill site, all are municipal projects. Funds in the amounts of \$134,000 (acquisition) and \$54,200 (development) will be available to Caroline in the forthcoming year. Ms. Whaley also mentioned that she will be working with the Superintendent of Schools to determine the needs and wants of the individual public schools, and with the County Library Administrator to develop a resource file on persons with cultural skills that they would be willing to share.

The Commissioners met with Deputy Sheriff Donald Nagel and sixteen County employees to answer questions and hear comments regarding the new automated payroll system planned for implementation as of the first January 1981 payroll. Spokesman Nagel stated that the employees' primary concerns were 1) the effects on their finances of changing payday from Tuesday to Thursday, and 2) the possibility that paychecks may, on occasion, arrive later than the day on which they are expected. Mr. Richards replied that, according to ADP, Inc., ----- the company which will be preparing the checks, employees should be able to pick up their checks on Wednesday afternoon at least seventy-five percent of the time, and that in case of emergency, the County could cut voucher checks in lieu of paychecks. He added that the County would have the option to go back to the old system, if they so desired, at any time during the contract term. Commissioner Eveland said that all the Commissioners would be interested in hearing about any morale problems that the employees might have. Deputy Nagel asked to be considered more in issues affecting him as an employee. Mr. Richards stated that he was always willing to hear about problems. Several employees, including a Denton CETA policeman and a Preston CETA policeman, stated that their supervisors had never informed them of the proposed changes in the payroll system, despite the fact that a three-page memorandum describing changes was sent to all supervisors, the contents of which was also discussed in a meeting of supervisors with Mr. Richards. After a lengthy discussion, the employees stated that while they were not entirely happy with the proposed changes, at least they understood why they were happening and how they would be taking place, and thanked the Commissioners for hearing them out. The Commissioners stated that they were pleased that the employees took the initiative to come before them, and that such meetings would always receive their serious consideration.

The Commissioners authorized Mr. Richards to notify the appropriate State officials that Caroline County does not presently have a need for a TTY installation for the deaf (a modification which could be made to the Central Alarm system).

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners unanimously appointed Bernice Dobson, Denton, to her first full term on the Board of Library Trustees, effective from January 1, 1981 to December 31, 1985.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners accepted and approved a quotation for a Public Officials Liability Policy submitted by Midland Insurance Company through Johnson and Lewis Insurance Company. The premium (prepaid) will be \$10,560 for three-years coverage, the deductible, \$5,000, and the limits of liability, \$1 million.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners, after reviewing the decision made by the Personnel Committee, authorized that a salary be paid to John Hutson, Public Works, as set by the Committee, to be retroactive to July 1, 1980.

Upon a motion made by Mr. Fleetwood, and seconded by Mr. Eveland, the Commissioners authorized the transfer of Carla Callahan, Treasurer's Office, to the County payroll as a permanent employee.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners authorized the signature of President Dean on an acceptance of bid submitted by Talbot Communications, Inc., in the amount of \$30,433 for a control console for the Central Alarm system, project #CC-PW-91580, as discussed and accepted in the minutes of December 16, 1980.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners approved and signed an employment contract with Edwin G. Richards for the 1981 calendar year.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Eveland, the Commissioners approved and signed "Equipment Lease/Purchase Agreement" dated December 19, 1980, between First Union Leasing, a division of First Union Caesar Corporation as Lessor and the County as Lessee, for certain pieces of equipment to be used by the County Roads Department. (See Attachment A for "Certificate of Resolutions")

The meeting was unanimously adjourned at 3:45 p.m.

Leigh Sands
Leigh Sands, Clerk

DECEMBER 23, 1980
ATTACHMENT A

CERTIFICATE OF RESOLUTIONS

I, Leigh Sands, do hereby certify that I am the duly elected or appointed and acting Secretary/Clerk of the County Commissioners of Caroline County, a political subdivision or agency duly organized and existing under the laws of the State of Maryland (the "Municipality"), and that the following resolutions have been presented to and duly adopted by the Municipality at a meeting duly and regularly held and convened in accordance with applicable law on the 23rd day of December, 1980:

WHEREAS, the Municipality has entered or is entering into an agreement entitled EQUIPMENT LEASE/PURCHASE AGREEMENT (the "Agreement") with First Union Leasing, a Division of First Union Caesar Corporation;

NOW, THEREFORE, be it RESOLVED that the Agreement be, and is hereby, approved and that the action of the official or officials of the Municipality in signing the Agreement on behalf of it be, and is hereby, ratified, confirmed and approved; and be it further

RESOLVED, that any official of the Municipality be, and is hereby, authorized, empowered and directed to sign on its behalf the Agreement and any addenda, schedules, notes, UCC financing statements or other instruments issued under the provisions of the Agreement and any other instrument or document which may be necessary or expedient in connection with agreement upon or fulfillment of the provisions of the Agreement.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Secretary/Clerk and affixed the seal this 23rd day of December, 1980.

Leigh Sands
Secretary/Clerk

[CORPORATE SEAL]

December 30, 1980
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Charles T. Dean, Sr., Pres.
Harvey Fleetwood
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the minutes of the previous regular meeting of December 23, 1980, were approved. Vouchers 11474 - 11516 were approved for payment. Youth Commission payroll checks 1203 - 1215 were approved for release.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners unanimously approved and signed a lease dated December 30, 1980, with Philip E. Nuttle, Jr., and Joseph D. Quinn, T/A Franklin Square Associates, Landlord, for approximately 1200 square feet of space in the Franklin Square Building, Denton. The term of the lease is for two years beginning on the 1st day of July 1981, and ending on the 30th day of June 1983. The County Commissioners, as Tenant, will pay as rent for these premises the sum of \$13,800 in twenty-four equal monthly installments. Mr. Richards explained that this lease, which will allow the mental health branch of the Health Department to continue occupying office space in the Franklin Square Building, is basically the same as the previous lease, but includes a moderate increase in rental to cover the cost of oil, and also an escalator clause for the same reason. He said that although State and federal grant money is currently paying for the cost of renting the office space, grant cutbacks in the near future could be expected.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Eveland, the Commissioners approved and signed an Operation and Maintenance Agreement with the Managers of the Baltimore Corner Public Drainage Association for twenty-five percent (\$625) of the cost of mowing maintenance on approximately 5.2 miles of ditch bank. The remainder of the total maintenance cost of \$2,500 will be paid by the Baltimore Corner P.D.A. taxables, and by the State.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners, upon the advice of the County Attorney and the agreement of all bidders involved, accepted the following bids submitted for proposal #CC-SD-12-16-80, sedans for the Sheriff's Department: 1) Levi Chevrolet - one car, to be delivered within ninety days; 2) Preston Ford - two cars, to be delivered by July 1, 1981; 3) Smith Ford - one car, to be delivered by April 1981. The above new vehicles will replace the following: one State car, which will be traded in; one Sheiff's Dept. car, two Sheriff's Dept. cars, one of which may be used to replace the blue car, now useless, in the County fleet, the other to be disposed of.

Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners concurred with the recommendation of Carl Thornton, Codes Administrator, that Ramona Hubbard be selected from all applicants to fill the position of clerk/secretary in Mr. Thornton's office. The Commissioners also authorized an interview with one other applicant to determine her suitability for the position of receptionist.

By unanimous consent, the Commissioners endorsed the "Carroll County Proposal," regarding education funding information be included on county tax bills.

The Commissioners adjourned their meeting to tour dilapidated housing near Federalsburg with Mayor Stull.

Leigh Sands
Leigh Sands, Clerk

January 6, 1981
Denton, Maryland

The regularly scheduled meeting of the County Commissioners of Caroline County convened at 9:30 a.m.

Present: Charles T. Dean, Sr., Pres.
Harvey Fleetwood
Thomas C. Eveland
Edwin G. Richards, Co. Admin.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Eveland, the minutes of the previous regular meeting of December 30, 1980, were approved with one change. Vouchers 11517 - 11551 were approved for payment. Payroll checks 16184 - 16298 were approved for release.

The Commissioners reviewed and signed Binder #C1202, Public Officials Liability Insurance, Midland Insurance Company, Inc. The policy, which is forthcoming, will be retroactive to December 29, 1980.

The Commissioners reviewed Agricultural Land Preservation District Petition #81-01 submitted by Victor and Vera Rieck (89.3 acres) and James and Margaret Sanders (51 acres), for adjoining parcels located off Choptank Road, south of Preston. Upon a motion made by Mr. Eveland and seconded by Mr. Fleetwood, the Commissioners unanimously referred the petition to the Caroline County Agricultural Land Preservation Advisory Board and to the Planning Commission for further study and recommendations.

County Planner, Alan Visintainer, discussed his memo to the Commissioners regarding new State regulations on the disposal of hazardous wastes. Upon recommendations made by Mr. Visintainer, the Commissioners, by unanimous consent, agreed to continue to accept at the landfill agricultural herbicide/pesticide containers which have been properly prepared for disposal (triple-rinsed, etc.) The Commissioners further agreed not to seek a permit to establish either landfill as a hazardous waste facility. (The limited amounts of hazardous wastes which are produced in Caroline County by private industry are removed by commercial haulers and disposed in licensed facilities outside the county.)

Mr. Fleetwood and Mr. Dean expressed their condolences to Mr. Eveland on the recent loss of his sister.

Upon a motion made by Mr. Fleetwood and seconded by Mr. Eveland, the Commissioners instructed Mr. Richards to prepare a letter to Delegate Hargreaves which states the following:

- 1) The Commissioners request legislation to be introduced in the 1981 session of the General Assembly which would authorize the County Commissioners of Caroline County to submit mileage vouchers for in-county miles traveled on County business in other than a County car, and to be reimbursed accordingly, to be effective on July 1, 1981.
- 2) The Commissioners are not opposed to legislation authorizing the State to reimburse Judges of the Orphan's Court for travel expenses provided that reimbursement be made only for actual miles traveled, and only upon submission of a corresponding voucher.

The Commissioners decided to postpone the introduction of legislation changing the salary of elected officials until the 1982 session of the General Assembly.

The Commissioners signed Abatement or Deduction From Tax Roll forms 1244 - 1252; and Increase or Addition to Tax Roll forms 822 - 825.

By unanimous consent, the Commissioners reversed their previous decision regarding the acquisition of TTY communications equipment for the deaf, and authorized Mr. Richards to send a letter to the Maryland Department of General Services requesting that the necessary equipment be sent to the County, all costs to be paid by the State, for installation sometime after 1982, and only then upon established need, as determined by the County Commissioners.