

Minutes Caroline County

ROADS BOARD

Book # 5

August 1, 1978

THRU

June 29, 1981

August 1, 1978

The County Roads Board of Caroline County met at 10:15 a.m., Tuesday August 1, 1978. Present were Earl R. Bell, Chairman of the County Roads Board and Board Members A. Curtis Andrew and Rachel Collison.

Minutes of the regular meeting of July 25, 1978 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Tinley requested the early meeting because of a personal commitment and a very light Roads Board agenda.

Mr. Tinley informed The Board that recent storms and heavy rains have not caused too serious a problem to County Roads. There has been a few washed out areas and some other roads are rough but will only need scraping to fix them. A few trees were blown down but these have been taken care of also.

There being no further County Roads business the meeting was adjourned.

Earl R. Bell, Chairman (s)
CAROLINE COUNTY ROADS BOARD
A. Curtis Andrew, Member (s)
CAROLINE COUNTY ROADS BOARD
Rachel Collison, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

August 8, 1978

The County Roads Board of Caroline County met at 10:30 a.m., Tuesday, August 8, 1978. Present were Earl R. Bell, Chairman of the County Roads Board and Board Members A. Curtis Andrew and Rachel Collison.

Minutes of the regular meeting of August 1, 1978 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Charles Payne, property owner on Grove Road, visited The Board with a drainage problem concerning his property as well as the

County Road. With each heavy rain in this area Mr. Payne's property is undulated in a torrent of rain water coming across the property of Norman Glime, then washing out the road pipe crossing and carrying this debris into Mr. Payne's property, where it settles on his land making it unusable. Mr. Payne noted that many years ago there was a ditch across the Glime Farm but because of modern irrigation systems the ditch has been closed to allow movement of the irrigation system. This causes the water to reach the road quicker and in a broader flow. Mr. Tinley stated that he had added a larger pipe at the road crossing hoping to move the water but this has only allowed the water to spread on Mr. Payne's property quicker and offers him no solution. Mr. Payne offered three possible solutions which he hopes the County Roads Board would proceed with. (1) Would have The County Roads Board approach Mr. Glime about the possibility of him opening the ditch across his property, (2) Dig a large ditch along the road and pipe it to a less valuable location, (3) Build the road up in the flood area, to slow the water down and give it a daming effect on Mr. Glimes side of road. The Board listened with concern and told Mr. Payne that Mr. Tinley and Mr. Visintainer, County Planner, would inspect the site and report to The County Roads Board with their recommendations. Mr. Payne thanked The Board for their interest and concern.

Mr. Tinley told The Board that Mr. John Hargreaves had contacted him about speed limit signs on Pealiquor Road after Mr. Hargreaves had been approached by property owners on this road. At present the road is posted 35 M.P.H., except for a section from Md. Rt. #16 to Koste's Corner which is posted 50 M.P.H. Mr. Hargreaves and his constituents asked that the entire road be made a uniform 35 M.P.H., for the safety of those living and using this road. The Board agreed that the speed limit should be uniform throughout. Miss Collison made a motion to have the entire length of Pealiquor Road posted 35 M.P.H. Mr. Andrew seconded the motion and Mr. Bell concurred.

Mr. Tinley presented his plan for the purchase of a used Hydraulic Excavator equipped with a Rotary Mower attachment to stem the growth

of bushes along County Roads. The machine would serve two purposes, besides mowing it can be used for drainage and ditch digging which is a critical problem also. The Board voiced some doubt that the machine would perform the mowing operation. Mr. Tinley stated that he had no doubt that it would perform the required operation. Mr. Richards noted that an outright purchase could not be made, but must be put to bid. Mr. Tinley noted that the machine as described would cost \$ 7,050 for the excavator and \$ 3,950 for the mower a combined total of \$11,000. Mr. Tinley said that his equipment budget now listed \$20,000 for a tractor mower and this item can perform only one function. The Board told Mr. Tinley to prepare bid specifications for their review.

There being no further County Roads business the meeting was adjourned.

Earl R. Bell, Chairman (s)
 CAROLINE COUNTY ROADS BOARD
 A. Curtis Andrew, Member (s)
 CAROLINE COUNTY ROADS BOARD
 Rachel Collison, Member (s)
 CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
 Roads Operations
 Acting Clerk

August 15, 1978

The County Roads Board of Caroline County met at 11:00 a.m., Tuesday, August 15, 1978. Present were Earl R. Bell, Chairman of the County Roads Board and Board Members A. Curtis Andrew and Rachel Collison.

Minutes of the regular meeting of August 8, 1978 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Philip Nuttle, Attorney to the County Roads Board, appeared before the Board to acquaint them with his progress concerning Stoney Point Road. Mr. Nuttle stated that he is negotiating with the Attorney for Caroline Farms, Inc. in order to acquire a quick claim deed to the Road bed. Mr. Nuttle stated that lines of communications are very

long since the owner is vacationing somewhere in Europe and it may be several weeks or even month before some decision is known.

Mr. Tinley told The Board that since the meeting last week with Mr. Charles Payne he had been down to the site and has built up the roadway in this area.

Brought up for discussion again was the proposed acquisition of a used Excavator with a rotary mower attachment. Mr. Tinley stated he had prepared specifications and had submitted them to Mr. Richards for review. Mr. Andrew made a motion "To advertise and accept bids for purchase of one used Excavator and rotary mower". Motion seconded by Miss Collison and made unanimous by Mr. Bell.

Mr. Tinley told The Board that the contract work for American Corner Road - Co. Rt. #163-D, E, F, is still held up awaiting a decision by Federal and State Agencies concerning the minority work regulations.

There being no further County Roads business the meeting was adjourned.

Earl R. Bell, Chairman (s)
CAROLINE COUNTY ROADS BOARD
A. Curtis Andrew, Member (s)
CAROLINE COUNTY ROADS BOARD
Rachel Collison, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

August 22, 1978

The County Roads Board of Caroline County met at 11:00 a.m., Tuesday, August 22, 1978. Present were Earl R. Bell, Chairman of the County Roads Board and Board Members A. Curtis Andrew and Rachel Collison.

Minutes of the regular meeting of August 15, 1978 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Richards, County Administrator, spoke to The Board and Mr. Tinley about requests he has received concerning the surfacing of road and parking lot areas in the 4-H Youth Park. The Board acknowledged

that they had also received request for this work.

The Board asked Mr. Tinley for his estimate of the cost of accomplishing this work. Mr. Tinley said a rough estimate would be between \$ 4,500 and \$ 5,000. The Board asked Mr. Richards if this amount of money was available for this project. Mr. Richards stated that he has studied the problem and has found that there are funds available to do this project this year. Mr. Tinley stated that it would probably be late September before work could be started. Motion by Mr. Andrew to "Surface Road and Parking Lot Areas in 4-H Youth Park", motion seconded by Miss Collison and concurred in by Mr. Bell.

Mr. Richards asked Mr. Tinley that the priority for the 4-H Park work not be advanced over the work the Roads Board is to do at the Greenbox Stations, since they had been scheduled sometime back.

Mr. Tinley informed The Board that Alban Tractor has said the new County Roads Loader would be delivered this week.

Mr. Tinley also informed The Board that Bids for a used Excavator and New Rotary Mower has been advertised and Bids will be opened on August 29, 1978.

The Board asked Mr. Tinley and Mr. Visintainer whether or not they have had nay new information concerning the American Corner Road Surface Project. Both stated that they have received no new information.

Mr. Tinely told The Board that a property owner on Laurel Grove Road has called him to request that "No Parking" signs be installed along their section of road, on both sides, to stop parking on the road in front of their property, although the parking is done on the opposite side of the road. They say the parking is done on part of the surface road and prevents them the full use of their entrance for large vehicles. It was learned that there is some animosity between the property owners on both sides of the road, although the parking situation exists. She was told that she should contact Sheriff's Department or State Police if this is causing a severe problem. The Board acknowledged that if they just installed "No Parking" signs hapazardly they could be asked to put up these signs all over the County.

There being no further County Roads business the meeting was adjourned.

Earl R. Bell, Chairman (s)
CAROLINE COUNTY ROADS BOARD
A. Curtis Andrew, Member (s)
CAROLINE COUNTY ROADS BOARD
Rachel Collison, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

August 29, 1978

The County Roads Board of Caroline County met at 11:00 a.m., Tuesday, August 29, 1978. Present were Earl R. Bell, Chairman of the County Roads Board and Board Members A. Curtis Andrew and Rachel Collison.

Minutes of the regular meeting of August 22, 1978 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

The Board opened and publicly read Bid Proposal RB-EM-1-8-78 for the purchase of a used Excavator and New Rotary Mower Attachment.

Bidders were as follows:

John C. Louis Co., Inc. - Baltimore, Maryland - \$ 11,000.00

No other bids were received.

The Board after discussion with Mr. Tinley and Mr. Richards decided to waive the 7 day waiting period because of the need to get the piece of machinery set up and operating.

Motion by Miss Collison "To accept the low bid by John C. Louis of \$ 11,000.00", Motion seconded by Mr. Andrew and concurred in by Mr. Bell.

Mr. Richards read to the Board a letter received by him from the State Highway Administration of Maryland approving Interstate Amesite Corporation of Delmar, Maryland as successful low bid for the Bituminous Concrete Surface to be applied to American Corner Road.

7

The Board after discussion made a motion. Motion by Miss Collison "To accept Interstate Amesite Corporation, Delmar, Maryland, as successful low bidder based on the information received from The State Highway Administration in a letter dated August 22, 1978". Motion seconded by Mr. Andrew and concurred in by Mr. Bell.

Mr. Tinley was asked to contact Interstate Amesite Corporation to request at their earliest convenience to complete this project.

Mr. Tinley informed The Board that he has received State-Aid approval for Surface Treatment on Line Road - Co. Rt. #132-A,B, a project which was recently approved because of changes in State Aid programming procedure.

There being no further County Roads business the meeting was adjourned.

Earl R. Bell, Chairman (s)
CAROLINE COUNTY ROADS BOARD
A. Curtis Andrew, Member (s)
CAROLINE COUNTY ROADS BOARD
Rachel Collison, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

September 5, 1978

The County Roads Board of Caroline County met at 11:00 a.m., Tuesday, September 5, 1978 Present were Earl R. Bell, Chairman of the County Roads Board and Board Members A. Curtis Andrew and Rachel Collison.

Minutes of the regular meeting of August 29, 1978 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Tinley brought to the attention of The Board an act of vandalism directed at the County Roads Department. An Asphalt tanker containing approximately 4,500 gallons of asphalt was parked at Grove Cemetary, a valve was opened on the tanker and the cargo of 4,500 gallons of asphalt was allowed to run out on the ground. At the

current price paid per gallon by The County Roads Board this amounts to a loss of \$2,300, not including the cost of cleanup to the immediate area. After discussion it was agreed to check for insurance coverage for this loss.

Mr. Tinley asked The Board about setting up some sort of reward system for information in these vandalism incidents, in an effort to curb this problem. The Board agreed that something should be done and suggested that the County Attorney be apprised of the problem and get his legal advice before starting a reward program.

Mr. Tinley also informed the Board that the streets in Hillsboro Estates subdivision have been surfaced as agreed upon.

There being no further County Roads business the meeting was adjourned.

Earl R. Bell, Chairman (s)
CAROLINE COUNTY ROADS BOARD
A. Curtis Andrew, Member (s)
CAROLINE COUNTY ROADS BOARD
Rachel Collison, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

September 13, 1978

The County Roads Board of Caroline County met at 11:00 a.m., Wednesday, September 13, 1978 in order for the County to observe Defenders Day on September 12, 1978. Present were Earl R. Bell, Chairman of the County Roads Board and Board Members A. Curtis Andrew and Rachel Collison.

Minutes of the regular meeting of September 5, 1978 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Tinley informed The Board that the new Caterpillar Loader bid several months ago has arrived and has been put to work.

Mr. Tinley also informed the Board that the Used Excavator and Mower Attachment recently bid has had the mower attached and should start to work today.

Mr. Tinley told the Board that the contractor for American Corner Road surface project should start the job in about two weeks from today.

Concerning the Asphalt loss reported in the minutes of September 5, 1978 the supplier has stated that he thinks the loss is covered by his cargo insurance.

Mr. Richards asked Mr. Tinley if he could have the Fourth Street School property mowed before the State takes possession.

Mr. Richards asked Mr. Tinley not to start any work on 4-H Park Surfacing until he hears from his application for "Open Space" funds.

Mr. Richards asked Mr. Tinley if he could get together with Mr. Scrivnor and Mr. Visintainer in order to schedule the construction of the Greenbox Stations.

There being no further County Roads business the meeting was adjourned.

Earl R. Bell, Chairman (s)
CAROLINE COUNTY ROADS BOARD
A. Curtis Andrew, Member (s)
CAROLINE COUNTY ROADS BOARD
Rachel Collison, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

September 19, 1978

The County Roads Board of Caroline County met at 11:00 a.m., Tuesday, September 19, 1978. Present were Earl R. Bell, Chairman of The County Roads Board and Board Members A. Curtis Andrew and Rachel Collison.

Minutes of the meeting of September 13, 1978 were read and approved.

Vouchers submitted by The County Roads Board of Caroline County were approved and ordered paid by The Board.

Mr. Tinley asked The Board whether or not they have heard from their Attorney concerning a drainage easement he had asked for so as to protect a County Road. Mr. Tinley stated that since the County constructed the drainage system across two properties on Detour Road

he has asked for a legal agreement so that The County may have access to this drainage system in the future for necessary maintenance. Mr. Tinley said he is becoming concerned because he understands that the two property owners in question are having some problems and they may decide not to cooperate any further.

Mr. Tinley told the Board that he had received State-Aide approval for Utilities and Surface on Garey Road, Co. Rt. #91-A. Utilities alone on this project will cost approximately \$12,000.00

The Board requested that Mr. Tinley program Dion Road - Co. R. #153-A with the remainder of his State-Aide allocation.

Mr. Tinley informed The Board that the Line Road - Co. Rt. #132-A,B surface project is complete, and the state will be billed for the Aide funds programmed on this project.

There being no further County Roads business, the meeting was adjourned.

Earl R. Bell, Chairman (s)
CAROLINE COUNTY ROADS BOARD
A. Curtis Andrew, Member (s)
CAROLINE COUNTY ROADS BOARD
Rachel Collison, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

September 26, 1978

The County Roads Board of Caroline County met at 11:00 a.m., Tuesday, September 26, 1978. Present were Earl R. Bell, Chairman of The County Roads Board and Board Members A. Curtis Andrew and Rachel Collison.

Minutes of the regular meeting of September 19, 1978 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Tinley reported to the Board that the Town of Denton had requested help in doing some ditch work in the town of Denton. The Board discussed the request and agreed that The Town should be told that they should advertise for this work, since The County did not want to compete with private contractors for this type project. If

no bids are received for the work then The County would talk with The Town about performing the work.

Mr. Tinley told The Board that he is working on the Laurel Grove Greenbox Station site and work should be completed by the end of the week.

Mr. Scrivnor reported to The Board that George & Lynch, Inc., General Contractors for construction of Diggins and Hog Lot Roads have not completed some phases of work and the time limit of this job expired on September 19, 1978. It was discussed what form of action should be taken to have the Contractor comply with the requirements. Mr. Scrivnor also stated that he had informed The Contractor several weeks ago about the time deadline and that the contract contained a penalty clause. It was agreed to forward a letter stating the specific work that must be completed on these projects and asking them for their immediate compliance.

There being no further County Roads business the meeting was adjourned.

Earl R. Bell, Chairman (s)
CAROLINE COUNTY ROADS BOARD
A. Curtis Andrew, Member (s)
CAROLINE COUNTY ROADS BOARD
Rachel Collison, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

October 3, 1978

The County Roads Board of Caroline County met at 11:00 a.m., Tuesday, October 3, 1978. Present were Earl R. Bell, Chairman of the County Roads Board and Board Members A. Curtis Andrew and Rachel Collison.

Minutes of the regular meeting of September 26, 1978 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Joseph Tinley, Supt. of Roads Operations was absent on vacation, meeting was attended by Adm. Aide Marvin MacDonald.

Mr. MacDonald informed The Board that the surface course had been applied to the roads and parking lots in the Caroline 4-H Youth Park.

The Roads Board also completed construction work at The Laurel Grove Road Greenbox Station and at The Old Denton Road Greenbox Station.

Mr. MacDonald also stated that The Roads Dept. had started hauling fill to put a two foot cover over the trash in Hobbs Landfill.

Mr. MacDonald told The Board that he had been contacted by Albert Dill of Drapers Mill Road, concerning drainage along this road. It was not determined from his conversation just what kind of problem he had. Mr. MacDonald told The Board that he had talked with the Foreman for this section and he stated that all ditching that was necessary for the maintenance of the road had been done. Mr. MacDonald stated that it was likely that Mr. Dill would appear before the Board again on this matter.

The County Roads Board requested permission to let bids for two new trucks as contained in the current Roads Board budget. The Board concurred in this request.

Mr. MacDonald presented to The Board and Mr. Richards a letter received from State Highway Administration of Maryland stating that the current formula for dividing State Gas Tax Revenues had been calculated incorrectly and computerized and in use since 1969. In this time the Counties in the State had been overpaid and the Towns in the State underpaid. The State has asked for any ideas the Counties may have in order to resolve this situation. The Board decided to wait for further information from the SHA before making any statements.

There being no further County Roads business the meeting was adjourned

Earl R. Bell, Chairman (s)
CAROLINE COUNTY ROADS BOARD
A. Curtis Andrew, Member (s)
CAROLINE COUNTY ROADS BOARD
Rachel Collison, Member
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

October 10, 1978

The County Roads Board of Caroline County met at 11:00 a.m., Tuesday, October 10, 1978. Present were Earl R. Bell, Chairman of the County Roads Board and Board Member A. Curtis Andrew. Miss Rachel Collison was absent from the meeting.

Minutes of the regular meeting of October 3, 1978 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Albert Dill, property owner on Drapers Mill Road, appeared before the Board concerning poor drainage on this road. Mr. Richards told the Board and Mr. Dill that because of Mr. Dill's telephone conversation with The Roads Board the previous week he decided to visit the road on his own and alone. Mr. Richards said the day he visited the road it was raining heavily but after spending some length of time on the road he could find no deficient drainage problem. Mr. Richards said he did find some trash in the ditch and he asked the Roads Department to see that it was removed, which was done the next day. Mr. Dill brought up several more minor issues but he did not seem to be sure of a real problem. The Board told Mr. Dill that they have done for him everything they could think of to be helpful, but have just run out of answers for his grievances. They told him a completely new Board of County Commissioners would be elected on November 7 and they suggested he should seek their assistance.

The Board, Mr. Tinley and Mr. Richards discussed the current actuarial report from Meidinger & Associates concerning the Caroline County Roads Board Retirement Plan. Primary concern is the yearly payment to be put into the plan. Because of the County obligation to fund for all service time since 7/1/56 several levels of payments have been established. Mr. Richards suggested that the County put in the maximum contribution of \$51,190. This will help the Roads Board in the future should a lean year appear. Mr. Bell and Mr. Andrew

approved the plan suggested by Mr. Richards.

There being no further County Roads business, the meeting was adjourned.

Earl R. Bell, Chairman (s)
CAROLINE COUNTY ROADS BOARD
A. Curtis Andrew, Member (s)
CAROLINE COUNTY ROADS BOARD
Rachel Collison, Member
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

October 17, 1978

The County Roads Board of Caroline County met at 11:00 a.m., Tuesday, October 17, 1978. Present were Earl R. Bell, Chairman of the County Roads Board and Board Member A. Curtis Andrew. Miss Rachel Collison was absent from the meeting.

Minutes of the regular meeting of October 10, 1978 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Tinley informed The Board that the Bituminous Surface Overlay on American Corner Road should be completed today. The Roads Department will start putting the shoulders and ditches into shape immediately.

The Board approved State-Aide program for Dion Road - Co. Rt. #153-A.

The Board discussed with their Attorney the matter of maintenance on Stoney Point Road. The Board after some discussion agreed and directed Mr. Tinley, Supt. of Roads Operations to start maintenance again on this road.

There being no further County Roads business, the meeting was adjourned.

Earl R. Bell, Chairman (s)
CAROLINE COUNTY ROADS BOARD
A. Curtis Andrew, Member (s)
CAROLINE COUNTY ROADS BOARD
Rachel Collison, Member
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

October 24, 1978

The County Roads Board of Caroline County met at 11:00 a.m., Tuesday, October 24, 1978. Present were Earl R. Bell, Chairman of the County Roads Board and Board Member A. Curtis Andrew. Miss Rachel Collison was absent from the meeting.

Minutes of the regular meeting of October 17, 1978 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

The Board opened and publicly read County Roads Bid Proposal No. RB-MT-1-10-78, for purchase of Two 1979 Dump Truck Units and Bodies. Bidders and Bid prices were as follows:

Smith Ford, Inc. Denton, Maryland 21629	\$26,696.52
Elliott Wilson Trucks Easton, Maryland 21601	\$25,480.00
M & L GMC Agency, Inc. Federalburg, Maryland 21632	\$24,622.80
Levi Chevrolet, Inc. Federalburg, Maryland 21632	\$24,041.00

The County Roads Board will study the Bid results and award the contract to the successful bidder at their next regular Board Meeting.

Mr. Richards read to The Board a letter received from Maryland Municipal League concerning the State error in Gas Tax Computation, which resulted in overpayment to the County Roads Board. The letter suggested that the State absorb the mistake by using a projected \$100 million State fund surplus. A meeting with State Officials was requested on or before November 6, 1978 to resolve the problem.

The County Roads Board presented to the Board a cost estimate for County Roads forces to repair a surfacing problem on the newly constructed Diggins Road - Co. Rt. #19. The Board has informed George & Lynch, General Contractors that the County will assess this cost against their final payment on this project. Estimated cost of repairs

is \$1,300.

There being no further County Roads business the meeting was adjourned.

Earl R. Bell, Chairman (s)
CAROLINE COUNTY ROADS BOARD
A. Curtis Andrew, Member (s)
CAROLINE COUNTY ROADS BOARD
Rachel Collison, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

October 31, 1978

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, October 31, 1978. Present were Earl R. Bell, Chairman of the County Roads Board and Board members A. Curtis Andrew and Rachel Collison.

Minutes of the regular meeting of October 24, 1978 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

The Board considered the results of Bid Proposal #RB-MT-1-10-78 for purchase of Two Dump Truck Units. Miss Collison made a motion "To accept the low bid of Levi Chevrolet, Inc.-Federalburg, Maryland for purchase of Two 1979 Chevrolet Dump Truck Units as per Bid Proposal". Motion seconded by Mr. Andrew and concurred in by Mr. Bell.

Mr. Tinley informed The Board that Dr. Christian Jensen is proposing to dig a large ditch along Corkell Road to drain a low spot at his farm. Mr. Tinley noted the ditch is on Jensen's property but Mr. Tinley has asked him to keep the ditch 20 feet from centerline of existing road in anticipation of some future road improvement. Dr. Jensen has agreed to this request.

Residents of Hog Lot Road - Co. Rt. #82 have approached the County Roads Board for installation of 35 MPH speed limit signs on this road because the rate of speed has increased because of recent road improvements. After discussion it was agreed that the erection of other type of warning signs should be considered as the first step

in controlling speed, since speed signs will work only if there is constant Police patrol.

Mr. Tinley informed The Board that Pavement Marking will be placed on approximately 155 miles of road. This program was first done in 1976 when approximately 140 miles of road received the marking.

Mr. Visintainer informed The Board that the suit brought by Mr. Leroy Jones against Mr. Edwin Love, Mr. Paul Oross, Mrs. John McCready, concerning a drainage problem has resulted in an out of Court settlement, whereby Love, Oross and McCready will have a ditch dug from Sennett Road 300 feet east to pass through a knoll to allow drainage from Jones property. Also a new pipe to be installed across Sennett Road at same grade as pipe already under the road, which is to allow flood water to recede much quicker. Mr. Tinley told The Board that he thought that once the ditch was dug the extra pipe on Sennett Road would not be needed. He asked that Mr. Jones be approached about leaving the road drainage structures alone unless it is shown in the future to be necessary. The Board asked Mr. Visintainer to convey this request to Mr. Jones, but noted that if Mr. Jones insists then Mr. Tinley is directed to accomplish this work.

Mr. Thornton and Mr. Visintainer introduced Resolution #58 to The Board by which they request the County to accept into the County Roads System "Everlea Drive and Everlea Court", streets located in Everlea Subdivision near Bethlehem. Mr. Tinley stated that materials and construction had been inspected and all phases of work and material meet current subdivision regulations and specifications.

Mr. Andrew made a motion "To accept "Everlea Drive and Everlea Court into the Caroline County Roads System" Motion seconded by Miss Collison and concurred in by Mr. Bell.

The County Roads Board next meeting will be November 8, 1978, because of Tuesday, November 7, 1978 being "General Election" day.

There being no further County Roads business the meeting was adjourned.

Earl R. Bell, Chairman (s)
 CAROLINE COUNTY ROADS BOARD
 A. Curtis Andrew, Member (s)
 CAROLINE COUNTY ROADS BOARD
 Rachel Collison, Member (s)
 CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
 Roads Operations
 Acting Clerk

November 8, 1978

The County Roads Board of Caroline County met at 11:00 a.m., Wednesday, November 8, 1978 since Tuesday, November 7, 1978 was General Election Day and County Offices were closed. Present were Earl R. Bell, Chairman of the County Roads Board and Board Members A. Curtis Andrew and Rachel Collison.

Minutes of the regular meeting of October 31, 1978 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Tinley informed The Board that Mr. Jim Voss, property owner in the Gregg and Knife Box Road area had asked him for some assistance in some farm ditching being planned by the Soil Conservation District. The plan includes about 3,000 feet of ditching plus having the County change and install larger pipes under Knife Box Road. Mr. Voss claims the drainage would benefit the County Roads Board also, the reason for his request for financial assistance. The Board told Mr. Tinley they couldn't get the idea of this work just by talking in their office. The Board asked Mr. Tinley to transport them to the area, along with other appropriate County advisors, for an on-site inspection after they complete their regular business meeting.

The Board received a request from Goldsboro Fire Co., Inc. for some aid in the form of gravel to fix a road to a pond on private property which the need for water capacity their Fire-Fighting activities. The property owner is allowing the Company to fill their water needs. The Board asked Mr. Tinley to contact the Goldsboro Fire Co. for a letter from the property owner stating that he receives

no payment from Goldsboro Fire Co. for the use of the pond, before Caroline County can expend funds for the project.

Mr. Tinley told The Board that after a weeks consideration concerning the Sennett Road drainage problem as stated in the minutes of October 31, 1978, he feels that it would be unwise to request the property owner to deviate from the Settlement worked out. Jim Hannawald Soil Conservation District, stated that the Court in the settlement would direct the entire settlement be completed at once. The Board directed Mr. Tinley to comply immediately with the Courts directive as soon as it is received by The County.

Mr. Tinley informed The Board that he again had been approached concerning placing "No Parking" signs on Laurel Grove Road. The Board directed no signs be installed.

There being no further County Roads business, the meeting was adjourned.

Earl R. Bell, Chairman (s)
CAROLINE COUNTY ROADS BOARD
A. Curtis Andrew, Member (s)
CAROLINE COUNTY ROADS BOARD
Rachel Collison, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

November 14, 1978

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, November 14, 1978, Present were Earl R. Bell, Chairman of the County Roads Board and Board Members A. Curtis Andrew and Rachel Collison.

Present also were Commissioners-Elect Mr. Tom Eveland, Mr. Harvey Fleetwood and Mr. Charles Dean.

Minutes of the regular meeting of November 8, 1978 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Concerning Gregg Road drainage request by Mr. Jim Voss and the Board on-site inspection they directed Mr. Visintainer and Mr. Tinley

to prepare for them a report of the cost of road drainage changes and statement of benefit to the County. It is acknowledged that some benefit would accrue to the County but they should not be involved beyond the cost of drainage and road structures.

Attached is a letter from Mr. Visintainer stating the facts of the matter.

Mr. Tinley reported to the Board that since completion of American Corner Road the State Highway Administration had taken compaction tests, but to this point none have passed. Mr. Tinley stated that Federal and State representatives would be down on Thursday of this week to inspect the finished project and it will be up to them to decide whether or not to accept the project, or request additional changes.

Mr. Bill Bachman, Senior Consultant - Meidiner & Associates, visited the Board to explain the current yearly report of the Caroline County Roads Employee Pension System and to answer any questions concerning same.

There being no further County Roads business the meeting was adjourned.

Earl R. Bell, Chairman (s)
CAROLINE COUNTY ROADS BOARD
A. Curtis Andrew, Member (s)
CAROLINE COUNTY ROADS BOARD
Rachel Collison, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

November 21, 1978

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, November 21, 1978. Present were Earl R. Bell, Chairman of the County Roads Board and Board Members A. Curtis Andrew and Rachel Collison.

Present also were Commissioners-Elect Mr. Tom Eveland, Mr. Harvey Fleetwood and Mr. Charles Dean.

Minutes of the regular meeting of November 14, 1978 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Tinley brought to the attention of The Board a request made of him by Mr. Clarence Phillips of the Caroline County Board of Education. Mr. Phillips asked the County Roads Board to help with a potential dangerous situation on River Road, which leads to North Caroline High School, at the Fuel Storage Area. Crouse Oil Company early in the mornings stop their Tractor-Trailer delivery truck on the road in order to off load their cargo of Gas and Fuel Oils into storage tanks. This parking coupled with the new bridge construction has caused a traffic congestion, especially for school buses who use this road heavily between 8:00 A.M. and 8:30 A.M., each morning. Mr. Tinley asked Mr. Dan Crouse by telephone conversation to stagger his deliveries for approximately 1/2 hour, until the buses have cleared this area. Mr. Crouse did not seem inclined to cooperate stating that it would put him under severe handicap to his business. Mr. Tinley informed him that he is in violation of "No Parking" regulation now posted in this area. Mr. Tinley reported his conversation to Mr. Philips who said he would make a written request to Mr. Crouse. The Board asked Mr. Tinley to wait any further action until they see whether or not the Board of Education gets a response to their letter.

Mr. Jim Scrivnor, Public Works Administrator, presented to the Board for their signature forms necessary to clear the way for advertisement for bids to construct Mitchell Road - Co. Rt. #142-B. This road will be constructed by contract using the remainder of E.D.A., funds that were received originally to construct Hog Lot and Diggins Roads. Mitchell Road is approximately .60 miles in length and will cost approximately \$55,000. The remainder of E.D.A. funds totals approximately \$45,000. The Roads Board agreed to obligate the balance from Roads Board funds in order to complete the project.

There being no further County Roads business the meeting was adjourned.

Earl R. Bell, Chairman (s)
 CAROLINE COUNTY ROADS BOARD
 A. Curtis Andrew, Member (s)
 CAROLINE COUNTY ROADS BOARD
 Rachel Collison, Member (s)
 CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
 Roads Operations
 Acting Clerk

November 28, 1978

The County Roads Board of Caroline County met at 11:00 a.m., Tuesday, November 28, 1978. Present were Earl R. Bell, Chairman of the County Roads Board and Board Members A. Curtis Andrew and Rachel Collison.

Present also were Commissioners - elect Mr. Tom Eveland, Mr. Harvey Fleetwood, and Mr. Charles Dean.

Minutes of the regular meeting of November 21, 1978 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Jim Voss, property owner on Gregg Road again approached the Board concerning some County help in a proposed ditch to drain a portion of his property and also he claims it will help drainage of Gregg Road and Knife Box Road. The Board has acknowledged that it will benefit the road but they feel that cost of installing a larger pipe on Knife Box Road is as much cost as the County should bear.

There being no further County Roads business the meeting was adjourned.

Earl R. Bell, Chairman (s)
 CAROLINE COUNTY ROADS BOARD
 A. Curtis Andrew, Member (s)
 CAROLINE COUNTY ROADS BOARD
 Rachel Collison, Member (s)
 - CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
 Acting Clerk
 Roads Operations

December 5, 1978

The County Roads Board of Caroline County met at 9:00 a.m., Tuesday, December 5, 1978. Present were Earl R. Bell, Chairman of the County Roads Board and Board Members A. Curtis Andrew and Rachel Collison.

Present also were Commissioners-Elect Mr. Thomas Eveland, Mr. Harvey Fleetwood and Mr. Charles Dean.

Minutes of the regular meeting of November 28, 1978 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by the Board.

No other County Roads Board business was conducted and The Board adjourned their final meeting to preside over a combined Awards presentation for County Roads Board and County Courthouse Employees.

Following the awards the new Board of County Commissioners, Mr. Thomas Eveland, Mr. Harvey Fleetwood and Mr. Charles Dean were sworn into office by Clerk of the Court, Mrs. Mildred C. Butler.

Charles T. Dean, Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

December 12, 1978

The County Roads Board of Caroline County met at 11:00 a.m., Tuesday, December 12, 1978. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Mr. Thomas Eveland and Mr. Harvey Fleetwood.

Minutes of the regular meeting of December 5, 1978 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Harvey Fleetwood made a motion "To have Mr. Charles Dean appointed Chairman of the County Roads Board." Motion seconded by Mr. Thomas Eveland and unanimously approved by The Board.

Mr. Tinley asked The Board to approve the installation of drainage pipe across Sennett Road at Leroy Jones property. This pipe was approved by the previous Board under direction of a Court settlement. The Board approved the previously made commitment and directed Mr. Tinley to comply with the terms of the Court settlement.

Mr. Tinley again brought to the attention of The Board the traffic congestion on River Road caused by Fuel Delivery Trucks parked on the road unloading at Crouse Oil Company storage facilities during school hours. At this time Mr. Dan Crouse has not responded to a written request by The Board of Education to modify his delivery schedule during peak school hours to North Caroline High School. After some discussion The Board asked Mr. Tinley to write a letter to Mr. Crouse and invite him to visit The Board at a meeting of his convenience to discuss the problem.

Mr. Tinley informed The Board that the County Roads Board would be opening Stone Bids, at their next meeting, which will be used in the forthcoming construction and maintenance season.

The matter of speed limits signs for Hog Lot Road was brought to the attention of The Board by Mr. Tinley because of a request by Mr. Charles Harrington, property owner on Hog Lot Road. The Board after discussion told Mr. Tinley they did not think speed limit signs would be in the best interest in this area because of not having the ability to enforce said limits. Instead The Board directed Mr. Tinley to install "Slow" and "Children at Play" signs or any other signs that may help the situation.

Mr. Dean asked Mr. Tinley, for his own information, the reason why the short section of River Road from Hog Lot Road to Md. Rt. #480 had not been constructed at the same time as Hog Lot Road. This would have given a complete surface road to Md. Rt. #480. Mr. Tinley told Mr. Dean and The Board that The County Roads Board very much wished to construct this section but had been unable to obtain Right-of-Way because of one property owner who refuses to help.

Mr. Tinley and Mr. Visintainer reported to The Board that some information has come to them by way of a survey of some property in front of the County Roads Board property that a part of the County Roads Board property belongs to property purchased by Mr. William D. Conrad and in fact two County Roads buildings set or parts thereof set on this property claimed by Mr. Conrad. The Board directed Mr. Visintainer and Mr. Tinley to get with Mr. Conrad to see about working out a settlement of the property lines. If necessary The Board said a piece of County Roads property not now in use might be used in a trade-off. This trade-off would also straighten property lines.

Mr. Richards, County Administrator, read to the Board a letter from Mr. Tinley and the County Roads Board, in which he asked that two probationary employees Mr. Lawrence Krewson and Mr. Jesse Werner be promoted to permanent employment and classified as Motor Equipment Operator I. Mr. Tinley noted that these two men have completed a most satisfactory probation period. Mr. Dean made a motion "To accept Mr. Krewson and Mr. Werner as permanent employees in the MEO I Salary classification", Motion seconded by Mr. Fleetwood and unanimously passed by The Board.

Mr. Richards and Mr. Tinley also requested approval for a plan to hire temporary help for a period of approximately three months, beginning in January, for the express purpose of cutting timber along roads which are programmed for improvements in the forthcoming year. Mr. Tinley noted that without this help he cannot get the planned work accomplished, because the severe winter which caused so much time to be directed to maintenance and rehabilitation this past year is still being felt. Planned is the hiring of approximately 6 employees for the time already specified. Motion by Mr. Dean "To hire 6 persons in Highway Worker I Salary classification for approximately 3 months employment.", seconded by Mr. Fleetwood and unanimously passed by The Board.

Mr. Tinley informed The Board that the installation of new pipes

across Knife Box and Gregg Roads has been completed this improvement will allow road drainage to a new ditch being constructed on Voss Property.

Mr. Richards discussed with The Board and Mr. Tinley the scheduled opening of Melville Road Greenbox Station on December 14, 1978. Jim Scrivnor informed the Board that the opening of this site could start but the fence around the area would not be completed for a couple of days. The County Roads Board also has to haul some stone into the Greenbox area in order to keep the area servicable in bad weather.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

December 19, 1978

The County Roads Board of Caroline County met at 11:00 a.m., Tuesday, December 19, 1978. Present were Charles T. Dean, Chairman of the County Roads Board and Board Members Thomas Eveland, Harvey Fleetwood.

Minutes of the regular meeting of December 12, 1978 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

The Board opened and publicly read Bid Proposal #RB C S & S (Const.) 79. Bidders and Bid Prices are as follows:

<u>Name</u>	<u>Stockpile Area</u>		
	<u>Goldsboro</u>	<u>Denton</u>	<u>Grove Cemetery</u>
The Arundel Corporation (Slag)	\$ 8.10/T.	\$ 8.30/T.	\$ 7.75/T.
D.M. Stoltzfus & Son (Stone)	\$ 8.25	\$ 8.50	\$ 8.50

The Board discussed with Mr. Tinley the large increase in price over the preceeding year. Mr. Tinley said he could give no explanation for the large increase. The Board asked Mr. Tinley to check into over Bid letting around the State and report his findings to them. The Board agreed to give their decision in this matter at their next regular meeting.

The Board received a delegation of property owners from Bronkhurst Road - Co. Rt. #203-A. They requested that some improvements be made to this road and some drainage work done. Mr. Tinley told the delegation and the Board that he had tried once before to get 40' Right-of-Way but had been unable to get them. Mr. Tinley said some improvement could be made to the Road but most of the blockage is across property owners adjacent to the road and this is a private matter. The Board directed Mr. Tinley to look into the matter.

Mr. Dean asked Mr. Tinley if it would be possible to have the County Roads vouchers in the County Commissioners Office by 9:00 a.m. on Tuesday morning when he would have more time to study them. Mr. Tinley agreed that this could be done.

Mr. Tinley informed The Board that he must replenish his stock of grader blades and has ordered 100 blades at a low price of \$30.50/blade. Mr. Tinley noted that he has been told a price increase on blades is due January 1, 1979 and he requested that the Board allow him to buy an extra 100 blades. Mr. Tinley told the Board that 100 blades will last the Roads Dept. from 10-12 months. The Board agreed to the purchase.

Mr. Dan Crouse, Manager of Crouse Oil Company, appeared before The Board at their request to discuss the Traffic congestion on River Road leading to North Caroline High School. It is noted that the School Board is requesting Mr. Crouse to alter his Fuel Delivery schedule so as not to conflict with the flow of school buses at a peak period in the morning and evening. Mr. Clarence Philips, Supt. of Transportation, for The Board of Education also appeared before The Board to give their feelings concerning the problem. All facets of the problem was discussed but no clear cut answer was arrived at.

The Board said that the problem would take some more study and they would undertake same.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr., Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operation
Acting Clerk

December 26, 1978

The County Roads Board of Caroline County met at 11:00 a.m., Tuesday, December 26, 1978. Present were Charles T. Dean, Chairman of the County Roads Board and Board Members Thomas C. Eveland, Harvey Fleetwood.

Minutes of the regular meeting of December 19, 1978 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Tinley presented to The Board his findings concerning Stone and Slag prices for the State of Maryland and other Counties on the Eastern Shore. As can be determined from these prices the cost increase has been industry wide. These prices are in line with accepted bids by State Highway Administration and Counties surrounding Caroline County.

The Board unanimously agreed to award Bid Proposal # RB CS & S (Const.) 79 to The Arundel Corporation - Towson, Maryland for #4 Crushed Blase Furnace Slag, as per above Bid Proposal.

Mr. Tinley brought to the attention of The Board a problem concerning material placed on American Corner Road - Co. Rt. #163-F,G,H by Interstate Amiesite corporation. It was determined by Maryland State Highway Testing Laboratory that approximately 800 tons of Bituminous Concrete Surface Course placed on this road did not meet current State Highway Administration Specification. It has

STONE - SLAG BIDS - RB - CS & S (Const.) 79

Bid Opening December 19, 1978

STOCKPILE AREA	TONS STONE - SLAG	D.M. STOLTZFUS, INC. (Stone)		ARUNDEL CORPORATION (Slag)	
		UNIT	TOTAL	UNIT	TOTAL
GOLDSBORO YARD	3,500.0	\$ 8.25	\$ 28,875.00	\$ 8.10	\$ 28,350.00
DENTON YARD	5,500.0	8.50	46,750.00	8.30	45,650.00
GROVE CEMETERY	4,050.0	8.50	34,425.00	7.75	31,387.50
TOTALS			\$ 110,050.00		\$ 105,387.50
				...	

... DENOTES SUCCESSFUL LOW BIDDER

been left to The County Roads Board to determine necessary procedure to correct this matter so that the Contract can be completed. Mr. Tinley told the Board that the density test is very close to passing but the County should be protected in any event. Mr. Tinley's recommendation was to contact the Interstate Amiesite Corporation and inform them that we will withhold \$ 1,500 from the Contract and then before April 1, 1979 make an inspection of the site in question, if everything is in order the project payment will be completed. If some problem is found in the surface then The Contractor will be required to correct the problem to the satisfaction of the Supt. of County Roads Operations. The Board unanimously agreed to the recommendation presented by Mr. Tinley.

The Board opened and publicly Bid Proposal for the Construction of Mitchell Road - Co. Rt. #142-B. This project is to be completed by E.D.A. funds left from construction of Diggins and Hog Lot Roads in the amount of \$ 42,000. and any amount over this amount on the bid will be from County Roads Board funds.

Bidders and Bid Prices are as follows:

David A. Bramble, Inc. Chestertown, Maryland 21620	\$85,000.00
Seaford Construction Co., Inc. Seaford, Delaware	85,000.00
George & Lynch, Inc. Wilmington, Delaware	74,000.00

The Board will study bids before any determination is made concerning this Bid.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr., Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

January 2, 1979

The County Roads Board of Caroline County met at 11:00 a.m., Tuesday, January 2, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of December 26, 1978 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Several property owners from Smith Landing Road appeared before The Board concerning conditions on same. Mrs. Rachel Fryer as spokeswoman asked The Board why maintenance stopped at or near her property and did not continue on around her property and fix the road in front of several other properties on the river. Mr. Tinley noted that where he stopped maintenance was or is as far as had been previously determined to be a County road by virtue of having been an area selected for a Courthouse approximately 75-100 years ago, making it historical in nature. Also Mr. Tinley noted that it has never been verified just where the road right-of-way is located or just how much area it contains. It was noted that by law to be in the County system the Right-of-Way must be a minimum of 30 foot. Mr. Tinley told the Board that he did not know if it would be possible to even get 30 foot on the river section of the road because of the location of the houses. Mrs. Fryer stated that she would be willing to grant any needed Right-of-Way to have the road improved. The Board stated that they thought they should get legal advice before proceeding any further with this project.

Mr. Tinley told The Board that Mr. Jim Luff had contacted him on behalf of the Goldsboro Fire Company to request that the County give them some material from Holly Landfill Pit to fix a road to Dorman's Pond from which Goldsboro obtains water to fill their Fire Trucks. Mr. Visintainer told The Board that it might cause a problem with the County's State permit for exclusive use of the material from

this pit for County projects, if it were to be used on other projects. The Board directed Mr. Tinley to inform Mr. Luff that they could not furnish the material as requested.

Mr. Scrivnor brought to the Boards attention the matter of the Bid for construction of Mitchell Road. The low bid was received from George & Lynch in the amount of \$ 74,000. This included Utilities relocation which is not necessary on this project, this would reduce the Bid to approximately \$72,000. Mr. Scrivnor noted that a balance of \$43,600 is left from the E.D.A. allocation. This means the County Roads Board will have to underwrite the balance of \$28,400. Mr. Tinley told The Board that the bid was much higher than the anticipated bid of \$55,000 which would have left the County Roads Board to underwrite \$10,000 a much more manageable amount. After some discussion, the Board asked Mr. Scrivnor to contact E.D.A. officials to determine if another shorter road project or some other capital project could be used to make use of this money.

Mr. Scrivnor informed The Board that the two previous E.D.A. funded projects, Hog Lot and Diggins Roads, have been fully completed, inspected and approved and need only the Boards approval in order to make final payment to the contractor.

Mr. Dean made a motion "To make final payment to the contractor for E.D.A. funded projects Hog Lot and Diggins Roads". Motion seconded by Mr. Fleetwood and unanimously passed by The Board.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr., Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

January 9, 1979

The County Roads Board of Caroline County met at 11:00 a.m., Tuesday, January 9, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of January 2, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Tinley advised The Board that he has started timber cutting on Grove Road - Co. Rt. #166-A and Cedar Lane - Co. Rt. # 41-A.

Mr. Dean told The Board and Mr. Tinley that he had contacted Mr. Weaver Lord, property owner on River Road - Co. Rt. #45 -G, in an effort to gain his Right-of-Way agreement. With this Right-of Way a surfaced route could be completed from Hog Lot Road to Md. Rt. #480 a distance of just .30 miles. Mr. Lord again steadfastly refused to grant said right-of-way.

Mr. Dean told Mr. Tinley that he had been told about a large pile of trash which was dumped on Turner Road. Mr. Tinley said he would check this road and have the trash removed.

Mr. Dean told Mr. Tinley he had been approached concerning having Seward Road improved and upgrade the drainage on this road. Mr. Tinley explained to the Board that the Roads Board had tried to obtain right-of-ways on this road but because of 2 - 90° turns the affected property owners have refused to grant the necessary right-of-way. Also approximately 1/2 of the road is in the Town limits of Ridgely and they told the County once before that they do not wish to see the road improved. Mr. Tinley also stated that at present the road is too narrow for any large drainage ditches. The Board asked Mr. Tinley and Mr. Visintainer to check into methods of improving the drainage.

The Board discussed with Mr. Tinley, Mr. Richards and Mr. Scrivnor efforts to obtain a substitute project for the remaining E.D.A. funds. Mr. Scrivnor told The Board that Federal guidelines will not allow another project not related to Hog Lot or Diggins Road within the present time period. Also as noted earlier in these minutes an effort to get right-of-way on River Road, which connects to Hog Lot Road has failed.

The only way to now use the remainder of the E.D.A. funds is to proceed with the bid project Mitchell Road - Co. Rt. #142-B. The Board agreed that it is to the benefit of Caroline County to see that the taxpayers here get the use of these funds. Mr. Scrivnor also noted that the bid price included Utilities Relocation, but none will be involved on this project and approximately \$2,000 can be eliminated from the bid price. The total bid will then be approximately \$ 72,000. At present there is approximately \$43,000 in E.D.A. funds left, the remainder will come from Road Board budget.

Mr. Eveland made a motion "To accept the low bid of George & Lynch, Inc. - Wilmington, Delaware, as submitted, but less the amount for Utilities Relocation". Motion seconded by Mr. Fleetwood and unanimously approved by The Board.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr. Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

January 16, 1979

The County Roads Board of Caroline County met at 11:00 a.m., Tuesday, January 16, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of January 9, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

The Board received a delegation of two persons from Seward Road - Co. Rt. #83-A. Mrs. Carol Taylor as spokeswoman asked The Commissioners for some improvements to this road. They also said some ditching is needed at a low spot that pockets water. The Board told Mrs. Taylor that about 1/2 of Seward Road is in the Town Limits of Ridgely and in the recent past has not been receptive to having the road improved. The matter of drainage is something that must be studied further. Mr. Dean made a motion "To have The County Roads Board prepare a drainage plan for improving the drainage on Seward Road. Motion seconded by Mr. Eveland and unanimously passed by The Board.

Mr. Tinley informed The Board that he is waiting for the 1979 State-Aide allocation which is usually in hand by November. Investigation of the reason for it being late is blamed on error at the Federal level. Mr. Tinley was assured that the allocation will be made very soon in the normal procedure. Mr. Tinley said he questioned The State about forwarding new program estimates and was told to submit said programs and they will be held until the funds arrive.

Mr. Tinley informed The Board that he has the Program Estimate for Kibler Road - Co. Rt. # 63-B ready for the Boards signature and will forward it to The State for approval of 1979 State-Aid Funds.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr., Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

January 23, 1979

The County Roads Board of Caroline County met at 11:00 a.m., Tuesday, January 23, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of January 16, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

The Board received a delegation of property owners from River Bridge Road - Co. Rt. #24-A. Mr. Richard Roden, Spokesman for the group, told the Board that they were very upset with conditions on their road. Mr. Roden stated that their road has been very muddy and the school bus has refused to use it several times. Mr. Roden also stated that some drainage was needed. The Delegation asked the Board for improvements and to have the road surfaced. Mr. Tinley told the Delegation that he has been hampered by severe changing of weather conditions. It was stated by the Board that in order to make major improvements the County must have 40' Right-of-Ways granted to them on this road. The Board asked Mr. Tinley and Mr. Visintainer to visit the road and see about some short-range help. The Board asked Mr. Tinley to prepare the necessary Right-of-Way forms and Mr. Roden said he would approach his fellow property owners.

The Board also received a delegation of property owners from Day Road - Co. Rt. #44-A, Mrs. Toni Johnson, as Spokeswoman had almost identical problems as the delegation from River Bridge Road. Mr. Tinley told The Board and the Delegation that Right-of-Ways had been prepared sometime back and a property owner on the road had same. The County Roads Board at this time has had no report on the progress of the Right-ow-Way acquisition. Mr. Tinley told The Board and the Delegation that he is preparing to put a quantity of clam shells on this road in order to ease the muddy conditions. The Board also asked Mr. Tinley and Mr. Visintainer to see about some short-range help on this road.

Mr. Tinley informed The Board that, Mr. Earl Bell, Former County Roads Board Chairman, had been a member of the "Caroline County Roads Board Employees Retirement Plan" committee, along with Mr. Joseph C. Tinley and Mr. Francis Trice, County Roads Board Employee. Since Mr. Bell is no longer a member of The County Commissioners a new member must be named to this committee. Mr. Harvey Fleetwood made a motion "To have Mr. Charles Dean, County Roads Board chairman, fill this opening." Motion seconded by Mr. Thomas C. Eveland and unanimously passed by The Board.'

Mr. Visintainer presented to the Board "Resolution #59" for the inclusion of "Randall Street", situated near Henry Road, into the County Roads System of Caroline County. This is to be a front-foot assessment project paid for by affected Property owners. The necessary forms and Right-of-Way have been cleared and the Cost of the project has been recorded against the appropriate Property Owners.

The Board unanimously approved this resolution.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr., Chairman(s)
 CAROLINE COUNTY ROADS BOARD
 Thomas C. Eveland, Member (s)
 CAROLINE COUNTY ROADS BOARD
 Harvey Fleetwood, Member (s)
 CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
 Roads Operations
 Acting Clerk

January 30, 1979

The County Roads Board of Caroline County met at 11:00 a.m., Tuesday, January 30, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of January 23, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered apid by The Board.

Mr. Joseph C. Tinley, Supt., of Roads Operations was absent due

MEMBERS
EARL R. BELL, CHAIRMAN
A. CURTIS ANDREW
RACHEL COLLISON

JOSEPH C. TINLEY
SUPERINTENDENT
COUNTY ROADS OPERATIONS
L. EDGAR BROWN
ATTORNEY

OFFICE OF THE
CAROLINE COUNTY ROADS BOARD
DENTON, MARYLAND 21629

RESOLUTION NO. 59

RANDALL STREET

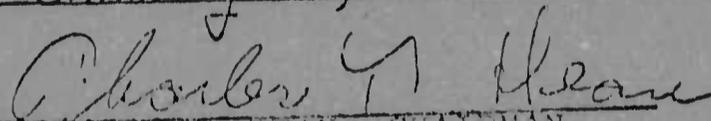
WHEREAS, The County Commissioners of Caroline County, sitting as the Caroline County Roads Board, have the power and right to accept sections or portions of streets, roads and highways into the County Roads system;

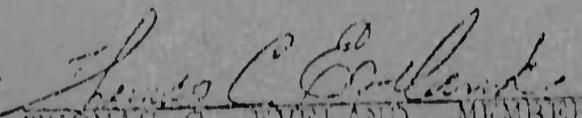
NOW, THEREFORE, BE IT RESOLVED THAT, effective this date the Caroline County Roads Board does hereby accept as part of the Caroline County Roads system these sections of street, for which right-of-way has been dedicated to the County Commissioners as which will be recorded in the land records of Caroline County, Maryland in Liber 202, Folio 638, 639, 640, 641, 642, 643 and 644.

These streets are located in the Seventh Election District in the "Henry Subdivision". Randall Street leads from its intersection with Henry Road in a southerly direction for a distance of approximately 200 feet, then from this point approximately 500 feet in an easterly direction, then 200 feet in a northerly direction to Henry Road.

Randall Street will be improved by the Roads Board by "Front-Foot Assessment" under Section 468-473, Code of Public Local Laws of Caroline County.

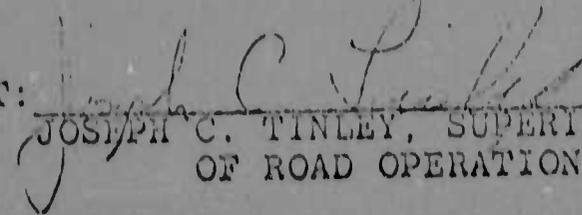
This resolution was made, seconded and adopted at the regular meeting of the County Roads Board on January 23, 1979.


CHARLES T. DEAN, CHAIRMAN
CAROLINE COUNTY ROADS BOARD


THOMAS C. EVELAND, MEMBER


HARVEY FLEETWOOD, JR., MEMBER

ATTEST:


JOSEPH C. TINLEY, SUPERINTENDENT
OF ROAD OPERATIONS

MEMBERS
CHARLES T. DEAN, SR., CHAIRMAN
THOMAS C. EVELAND
HARVEY FLEETWOOD



JOSEPH C. TINLEY
SUPERINTENDENT
COUNTY ROADS OPERATIONS

ROLAND C. KENT
ATTORNEY

OFFICE OF THE
CAROLINE COUNTY ROADS BOARD

DENTON, MARYLAND 21629

January 29, 1979

Mr. Charles T. Dean, Sr.
Chairman, County Roads Board of Caroline County
Denton, Maryland 21629

RE: Request for Employee
Classification Change

Dear Sir:

As you know on January 17, 1979 Mr. Clarence Smith, a 20 year employee of the County Roads Board, suffered a heart attack and passed away on January 19, 1979.

Mr. Smith's passing has left a large void in our operation, because of his hard work and loyalty to Caroline County he will be sorely missed.

Much as I dislike addressing myself to this matter at this time, still our work must continue in an organized manner as possible.

The purpose of this letter is to recommend an employee to fill the opening as Foreman of the " North Maintenance " district of the County Roads Board of Caroline County.

I would like to wholeheartedly recommend George C. Bickling to this position. George has been a most valued employee since his date of hire in April 1960. He has served very well in several different positions and most recently along with his other duties served as Assistant Foreman for Mr. Smith in Mr. Smith's absences. George knows the roads, problems and people in this area and I feel he will be a very good assest for the County Roads Board.

Mr. Bickling is now classified as a Motor Equipment Operator III and I request he be re-classified to the next appropriate step in the Road Foreman classification.

Thanking you for your consideration in this matter, I remain

Sincerely,

Joseph C. Tinley, Supt.
County Roads Operations
Caroline County, Maryland

JCF:MMD

C.C. Thomas Eveland
Harvey Fleetwood
Edward Richards
George Bickling

to illness and Mr. Marvin MacDonald of his office met with the Board.

Mr. MacDonald discussed with the Board the use of Clam Shells for road stabilization during the recent freezing and thawing conditions. Mr. MacDonald reported that the County Roads Board had purchased the entire stockpile of shells belonging to Mr. Cornelius Butler. This amounted to approximately 2,100 tons at which the County would pay \$ 3.00/Ton for an expenditure of approximately \$6,500. It was agreed the shells have more than adequately filled the need to make the roads passable. It was recommended by The Board that sources of supply be found for future needs. This could be accomplished by year-round stockpiling somewhere in the County.

Mr. Richards read to the Board a letter prepared by The County Roads Board requesting that Mr. George Bickling be promoted to the position of Road Foreman replacing Mr. Clarence Smith, because of his untimely death. A copy of said letter is attached to these minutes. The Board asked Mr. Richards for his recommendations as Personnel Director. Mr. Richards said the position of Road Foreman would have to be advertised because of personnel and hiring regulations. Mr. Richards explained that The Board had the power to appoint Mr. Bickling as "Acting Road Foreman" at an increase in pay until the required regulations are followed through.

Mr. Harvey Fleetwood made a Motion, "To appoint Mr. George C. Bickling, Acting Road Foreman, a temporary position to fill the vacant position left by the untimely death of Mr. Clarence Smith. A level of pay to be \$ 5.61/hour." Motion seconded by Mr. Thomas C. Eveland and unanimously passed by the Board.

The Board passed on to Mr. MacDonald a bunch of letters received by The Board from residents on Ischer, Gallagher, Fuch and Prechel Roads. Most of the letters concern poor road conditions.

It was explained to The Board that most of the complaints are because of the recent weather conditions which were reported earlier in the Board meeting.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr., Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

February 6, 1979

The County Roads Board of Caroline County met at 11:00 a.m., Tuesday, February 6, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of January 30, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

The Board received a delegation of property owners from Hecht Road-Co. Rt. #13. Spokesman Kennard Schults asked The Board why improvements had not started on their road since they had secured the right-of ways. Mr. Tinley informed The Board and The Delegation that there was one outstanding Right-of-Way on this road and after several conversations with the property owner he steadfastly refuses to grant the needed right-of-way. The property owner in question does not reside on the road. The delegation asked if there was any way to move away from this property. The Board directed Mr. Tinley and Mr. Visintainer to meet with several peoples from Hecht Road to explore all the alternatives. A meeting was scheduled that afternoon with several of the property owners.

Mr. Jim Voss property owner from Gregg Road met with the Board to solicit some aid in a joint drainage problem with some of his neighbors. The group has dug ditches to drain their properties. The ditch crosses Gregg Road before ending. The Group feels that the work done by them has also benefited the road drainage in this area. The ditch work beyond the road has cost them approximately \$3,000.

It was stated that the County has already supplied larger pipe and the installation for the crossing on Gregg Road. Mr. Voss said the group would appreciate any help the County could offer.

Mr. Bill McGee, Representative of Maryland National Bank - Trustee for the Caroline County Roads Board Pension Plan, met with the Board to discuss any problems they might have or answer questions concerning The Trustee handling of the Plan Funds.

Mr. Tinley told the Board that he had finished the timber cutting on Cedar Lane and have started Kibler Road.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr., Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

February 13, 1979

The County Roads Board of Caroline County met in a special roads board meeting at 9:30 a.m., Tuesday, February 13, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

The Board met with Mr. Cornelius Butler concerning an agreement to purchase his supply of Clam Shells. The Board told Mr. Butler they would like to purchase his entire supply. Mr. Butler stated that they could have the portion of his supply that is not needed by him to meet his own obligations. Price was discussed, Mr. Butler was reluctant to set a price because of the recent gasoline problem. It was finally agreed that Mr. Butler sell the clam shells to Caroline County for \$3.00/Ton, with the stipulation he has the right to return to the County Commissioners to re-negotiate this price. The Board also agreed to reimburse Mr. Butler for approximately 300 tons of shells lost because of difference in weight of material on the outside and inside of stockpile.

The Board adjourned this special meeting and will re-open the meeting at its regular meeting time.

The Board opened their regular Roads Board meeting at 11:00 a.m., Tuesday, February 13, 1979. All Members present.

Minutes of the regular meeting of February 6, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

The Board opened and publicly read Bid Proposal #RB-MT-1-2-79 for the purchase of One (1) New Pickup Truck Unit. Bidders and Bid prices are as follows:

Lewis Motor Co., Inc.	- Denton, Md.	- \$ 5,247.30
M & L GMC Agency, Inc.	- Federalsburg, Md.	- \$ 5,160.00
Preston Ford, Inc.	- Preston, MD	- \$ 5,099.00 (No bid check)
Smith Ford, Inc.	- Denton, Md	- \$ 5,083.26
Levi Chevrolet, Inc.	- Federalsburg, Md	- \$ 4,872.21

Successful Bidder will be announced by the County Roads Board at their next regular meeting after the Board has studied the results of this Proposal.

The Board met with a delegation of property owners from Andrew Road - Co. Rt. #158. Spokespersons John and Barbara Bacsak told The Board that this road has been neglected in maintenance and during snow storms has been left to last most times. Other times it has been muddy and impassable. The Delegation asked for some immediate help. Mr. Tinley responded that this road has always been maintained as much as any other road. Mr. Tinley agreed that material and drainage work is needed but it calls for most careful study. The Board was asked if some clam shells could be put in this road, which they agreed would help their situation immeasurable. The Board directed Mr. Tinley to use this type of material, in light of their recent agreement to purchase clam shells for extensive use.

The Board authorized The County Roads Board to advertise for New Treatment, Retreatment and Patch Asphalt bids.

11

The Board discussed with Mr. Tinley and Mr. Richards the lump sum payment of accumulated Sick Leave and Vacation Time of Clarence J. Smith who recently died. Although this was the death of an employee while in service it is not specifically covered by the "Employees Guide". It was agreed after discussion that at this point The Board would follow the established policy until any revisions are made. The provisions are to pay total accumulated and $\frac{1}{2}$ accumulated Sick Leave, of Mr. Smith. In Mr. Smith's situation this amounts to \$ 718.80 in vacation and \$ 3,414.30 in Sick Leave for a total of \$ 4,133.10.

Mr. Eveland made a motion "To pay Clarence Smith for total accumulated Vacation and $\frac{1}{2}$ Accumulated Sick Leave as per "Employee Guide" provisions. Motion seconded by Mr. Fleetwood and unanimously passed by The Board.

Mr. Tinley presented a request to The Board that Larry Blades be promoted to Motor Equipment Operator II up from Motor Equipment Operator I. This classification is for grader operators and Mr. Blades has been filling this job classification very satisfactorily for approximately 6 months. This would fill one vacancy in this classification created by retirement. The Board withheld any decision pending study with Personnel Department.

The Board reviewed the request made February 6, 1979 by James Voss for financial assistance for drainage work done on his property on Gregg Road. After studying the reports made by Mr. Tinley and Mr. Visintainer, the Board concluded that the County had installed a larger road crossing pipe at its own expense and that this met the County's responsibility in this case. Therefore there was no justification for any additional County expenditures on this drainage project.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr., Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

February 20, 1979

The County Roads Board of Caroline County met at 11:00 a.m., Tuesday, February 20, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of February 13, 1979 were withheld from approval pending a correction.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

The Board approved the low bid submitted by Levi Chevrolet, Inc. - Federalsburg, Maryland for the purchase of one Pickup under Bid Proposal # RB-MT-1-2-79.

Mr. Tinley informed The Board because of the snow storm that started Sunday night and Monday has caused, because of blowing snow, him to hire 7 bulldozers from private contractors to help with the snow removal operation. County Forces have been working around the clock since Sunday Evening. Mr. Tinley told The Board that by evening all roads should be open but with probably one lane traffic only and snow banked on each side.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean Sr., Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

February 27, 1979

The County Roads Board of Caroline County met at 11:00 a.m. Tuesday, February 27, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland

and Harvey Fleetwood.

Minutes of the regular meeting of February 20, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

The Board approved the minutes of February 13, 1979 following revision of same.

Mr. Tinley told the Board that there are numerous washouts throughout the County from the severe weather. With only two Pits to haul material from it involves very long hauling routes and hampers production. Mr. Tinley asked The Board for permission to contact Raughley Wyatt to obtain material from his pit. Mr. Tinley noted that Mr. Wyatt does not have a Mining Permit but because of the emergency situation every effort should be made to get the County back into shape.

The Board unanimously passed a Resolution authorizing Mr. Tinley to dig, with Mr. Wyatt's approval material during the current emergency situation.

Mr. Tinley thought it might be necessary to rent a piece of equipment to work in the Wyatt Pit, at approximately \$ 750/mo. Mr. Richards noted that this amount would probably exceed budgeted funds.

Mr. Tinley discussed the problem of the surface roads breaking up and it is his thought that a much more sound road is going to be needed to combat the severe weather and the increased heavy traffic the roads are now generating.

The Board noted that they had received calls from residents on several roads about the condition of same. Gallagher, Hog Lot residents are among those that called.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr. Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

March 6, 1979

The County Roads Board of Caroline County met at 11:00A.M., Tuesday, March 6, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of February 27, 1979 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by the Board.

The Board opened and publicly read the County Roads Board Bid Proposal for Supplying, Delivering and Applying Asphaltic Materials under Bid Proposal No. PB-AM-1-2-79. Bidders and Bid prices are as follows:

Name	RS3K New Treatment	RS3K Retreatment	RS3K Patch DIS.	Rc-250 Patch	TOTAL
Asphalt Service	\$ 0.5119	\$ 0.5119	\$0.5899	\$0.6620	\$251,890.00
Lansdell Corp.	0.5235	0.5235	0.6450	0.7150	265,432.50
Mid Atlantic Pave	0.5240	0.5240	0.6540	0.7350	267,295.00
E.S. Mitchell	0.5340	0.5340	0.7450	0.7150	286,820.00
McCarthy Paving	0.6490	0.6490	0.6490	0.7000	300,640.00

The Board will use their one week interval in order to study and evaluate the bids before announcing the successful bidder.

Mr. R. Adams, property owner on Liberty Road - Co.Pt#221-A, appeared before the Board concerning conditions on their road. Mr. Adams pointed out that the road has been very rough and muddy with several very bad spots in the roadway. Mr. Tinley pointed out that the weather has not been very favorable to fixing and keeping roads in first class condition. Mr. Adams also expressed a desire to have some major improvements made to the road. It was explained to Mr. Adams that a 40' Right-of-way would be needed in order to be considered in the improvement program. Mr. Adams was asked if he were given the Right-of-Way forms would he be willing to try to acquire same, Mr. Adams said he would try seeing his fellow property owners.

Mr. Tinley informed the Board that the County Roads Board's Bi-Annual Bridge Inspection is about 6 months overdue and should be started as soon as possible, especially considering the severe winter and flooding conditions that have happened. Mr. Richards explained to The Board that this item had been programmed into the current Budget so funds were available. The Board approved the Bidding of this work.

The County Roads Board Superintendent, Mr. Joseph C. Tinley, present to the Chairman of the County Roads Board a letter under his hand stating a request for promotion of a County Roads employee. The Employee Mr. Larry Blades is now classified as a Motor Equipment Operator I and we wish to have him considered for the position Motor Equipment Operator II. The County Roads Board now has one vacancy open in this classification. Mr. Blades meets all the qualifications of a Motor Equipment Operator II. It is the recommendation of the County Roads Board that Mr. Blades be promoted to this position as soon as possible.

Mr. Harvey Fleetwood made a motion to "Promote Larry Blades to the position of Motor Equipment Operator II and that his salary rate be adjusted according to specification of the "Employees Guide". Motion seconded by Mr. Thomas C. Eveland and unanimously approved by The Board.

Mr. Charles Dean brought to the attention of The Board and Mr. Tinley the severe flooded condition of Seward Road and portions of adjacent private properties. Mr. Dean noted that one residence on the road has water almost fully encircling the house. Mr. Tinley noted that this portion of the road is in a very depressed area and the water has no outlet. To move the water would constitute the digging of a large and deep ditch along several unaffected properties. The width of the road is only about 30 feet wide so there is no room to dig a large ditch on the roadway. This means the property owners would have to grant easement for a ditch. There are quite a few properties that could become involved in this project. Mr. Visintainer was instructed to seek assistance from Jim Hannawald of the Soil Conservation District for some sort of solution to this problem.

There being no further County Roads business the meeting was adjourned.

Joseph C. Tinley
Roads Operations
Acting Clerk

Charles T. Dean, Sr., Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

March 13, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, March 13, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland, and Harvey Fleetwood.

Minutes of the regular meeting of March 6, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

The Board authorized Mr. Tinley to fix the entrance to the Green-box Station at Preston, The County Roads Board will be reimbursed by the County Commissioners for this work.

Mr. Dean told Mr. Tinley that he had been called concerning a drainage problem on Cedar Lane near the Railroad Crossing. Mr. Tinley noted that water is laying on this area and it must go down so that we can check to see if a field tile that runs across the field from the road is open or closed and also check pipes alongside the road.

The Board discussed with Mr. Tinley and Mr. Roland Kent, Roads Board Attorney, the results of Bid Proposal#RB-AM-1-2-79 which was opened on March 6, 1979. It was agreed that everything concerning the Bid is in order.

Mr. Thomas Eveland made a motion "To accept the low bid of Asphalt Service Co., Inc. - Baltimore, Maryland for Supplving, Delivering and Applying Asphaltic Materials for Period 4/1/79 to 3/31/80." Motion seconded by Mr. Harvey Fleetwood and concurred in by Mr. Charles Dean Motion carried.

The Board directed Mr. Visintainer to forward a letter to Jim Hannawald of Caroline Soil Concervation District, for their advice in preparing a solution for the severe drainage problem on Seward Road.

The Board directed that the bill given to them by Federalsburg Fire Company for damages to a tractor during an emergency operation in the last snow storm be returned to them. The Board did not feel it was responsible and furthermore the incident occurred on a State Highway in the entrance of private property.

There being no further County Roads business the meeting was adjourned.

Joseph C. Tinley
Roads Operations
Acting Clerk

Charles T. Dean Sr., Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

17

March 20, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, March 20, 1979. Present were Charles T. Dean, Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of March 13, 1979 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by the Board.

The Board read a letter to them from Mr. Jim Voss in response to the County's request for Right-of-Way on Gregg Road - Co. Rt.#68. Mr. Voss proposed a series of drainage problems that must be done in order for him to grant a Right-of-Way on his property. The Board gave the letter to Mr. Visintainer since his office had initiated the Right-of-Way proposal on this road.

Mr. Tinley asked The Board for permission to reinstate the practice of selling used pipe, to anyone needing same on a first come basis. The practice after many years had been stopped by the previous Board. Mr. Tinley noted that a large stockpile of old concrete pipe is taking up some usable area at his Goldsboro Yard. Mr. Thomas Eveland made a motion "To sell used pipe to anyone on a first come basis, but no one customer would be allowed to purchase the entire quantity on hand." Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Tinley informed The Board that he had received one of the two New Dump Trucks which were bid in October 1978, there has been no word just when the second truck will be delivered.

Mr. Richards discussed with the Board and Mr. Tinley plans for a stepped-up improvement program. To accomplish the increased widening program certain work would probably have to be contracted. It is planned that all timber cutting be accomplished and then the removal of stumps, root mat etc be contracted to The Caroline Soil Conservation District. It is figured that a 2-3 week period would be needed for this contract. Mr. Richards requested the Board's approval to contact Soil Conservation and negotiate with Caroline Soil Conservation District to establish a price for an estimated 2-3 weeks of Bulldozer Work. Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

The County Roads Board requested that four employee positions with the County Roads Board, now vacant, be filled these are not new positions and they are in the current budget. The positions involve two classifications (3) Highway Worker II and (1) Motor Equipment Operator I. Also discussed was the creation of Clerk position who would do Right-of-Way acquisition work because of the program to increase the Road Construction. Motion by Mr. Fleetwood "To fill the existing four positions and to create a Clerk/R/W position." Motion seconded by Mr. Eveland and concurred by Mr. Dean.

It was discussed by Mr. Richards that in the near future and because of the new construction program several key positions may have to be filled. A construction Foreman will have to be named also the Shop Foreman may retire at the end of the year and also there is a vacant Motor Equipment Operator III. Mr. Richards asked the Board to have Mr. Tinley place a memo at his Office so that interested County Roads Employees may make application for these positions. Mr. Eveland made a motion "To Have the described procedure of informing County Roads Employees of the several positions currently opened and a date of March 30, 1979 for reporting the results of this memo." Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Richards recommended to the Board that the Caroline County Roads Board classification of Road Foreman be upgraded to a Grade #10 up from Grade 8. This would not cost the County too much but give the Foreman several more yearly steps. Motion by Mr. Eveland to "Change Road Foreman Salary grade from Grade 8 to Grade 10." Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

There being no further County Roads business the meeting was adjourned.

Joseph C. Tinley
Roads Operations
Acting Clerk

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

March 27, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, March 27, 1979. Present were Charles T. Dean, Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of March 20, 1979 were read and approved.

Vouchers Submitted by the County Roads Board were approved and ordered paid by The Board.

Mr. John Shults, property owner on Shults Road - Co Rt.#14-A, appeared before the Board and presented them with executed Right-of-Way Agreements for this road. Mr. Shults said he had all but one Right-of-Way but that he owned the property directly across from this one person, Mr. Shults said he would be willing to give the extra Right-of-Way necessary. Mr. Tinley said this could be done just as long as it did not affect any alignment at the nearest intersection. The Board told Mr. Shults that they would work this road into the program just as soon as possible.

Mr. Tinley informed The Board that the second of the two new Chevrolet Dump Trucks bid in October 1978 has been delivered.

Mr. Tinley told the Board that the town of Greensboro had approached him concerning the paving of School Street. Because of the way the town limits of Greensboro are drawn part of the street is in Town and part is in the County and in the County Road System. The Town is planning to place a bituminous concrete surface on their portion and wish to have the County participate and have its section surfaced also. This would insure one type of road riding condition for the entire section of street. The County section is .06 miles long and it is estimated it will cost approximately \$2,400.00. This type surface should insure many years of low cost maintenance.

Mr. Eveland made a motion "to have Mr. Tinley contact the Town of Greensboro in order to participate in the surfacing of School Street-Co Rt.#150 A as long as the cost is within reasonable limits of the \$2,400.00 estimate given by the Town of Greensboro." Motion seconded by Mr. Fleetwood and concurred by Mr. Dean.

Mr. Tinley discussed with The Board and Mr. Richards several methods and ways to correct a section of the Caroline County Roads Board Employees Retirement Plan. Because of an oversight in the construction of the Plan a man who dies while in service has no benefits which would accure

to his spouse. This leaves the spouse in a very poor financial position especially if she cannot work or has several years to go before she is eligible for Social Security benefits. Most especially a method of helping Mrs. Clarence Smith whose husband died in service, which has brought this problem to the attention of the Retirement Committee.

The Board agreed that the "Retirement Committee" must make a specific recommendation and then bring same before the County Commissioners before the Board can act.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member(s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

April 3, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, April 3, 1979. Present were Charles T. Dean, Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of March 27, 1979 were read and approved.

Mr. Dean told Mr. Tinley he had been approached by a property owner on Harrington Road - Co Rt. #61-A, and was asked when the surfacing would be placed on the road since it had been widened and graveled. Mr. Tinley explained to The Board that the road had just been cleaned up and a course of gravel placed on it using the existing 30' Right-of-Way width. In order to complete the widening and then surface it, the property owners must grant the standard 40' Right-of-Way needed for such improvements.

Mr. Tinley presented to The Board a contract received by him from from the Contractor who is resurfacing the streets in the Town of Greensboro. The Contract concerns School Street, near the Town limits of Greensboro, discussed in the minutes of March 27, 1979. The contract for resurfacing the County portion of School Street would be \$2,400, this is a 2" course of Bituminous Concrete Surface. Mr. Eveland made a motion "To contract for the 2" Bituminous Concrete Surface Course to be applied to the County portion of School Street by the Contractor doing work on streets for the Town of Greensboro at a price of \$2,400. Motion

seconded by Mr. Fleetwood and concurred by Mr. Dean.

Mr. Tinley told The Board that Eaton Manufacturing Company has stated that they will reimburse Caroline County for the cost of the Eaton rear end housing that broke down recently in a almost new Dump Truck. This would amount to approximately \$900.00 to be returned to the County Roads Board.

The Board asked Mr. Tinley to see that Cemetery Road in Hillsboro is kept in a good rideable condition since there will be increased traffic due to the closing of the Bridge on Alt. Md. Rt#404 in Hillsboro. Mr. Tinley also noted that he is trying to get the Ridgely Rd back into shape to also handle the increased traffic because of the Bridge closing.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

April 10, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, April 10, 1979. Present were Charles T. Dean, Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of April 3, 1979 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by the Board.

The Board opened and publicly read County Roads Board Bid Proposal #BI & A - 79. The Bridge Inventory and Appraisal of approximately 45 County structures. Bidders were as follows along with Bid price submitted:

Evans, Hagan & Holdefer, Inc. \$90.00/Structure
Cambridge, Maryland 21613

McLaren & Hodges \$185.00/Structure
Annapolis, Maryland 21401

The Board will take their customary one week period to study the results of the Bid letting before making their decision.

Mr. Tinley explained to the Board the County Roads need for a full time Radio Communication Consultant. Mr. Harold Harding had adequately taken care of the Radio System for a number of years, but has become involved in new ventures and has said he can no longer devote

the time required to service the equipment.

After a search for someone to fill this capacity Talbot Communications-Cambridge, Maryland was the only firm to submit a proposal. Their proposal is to service the entire County Roads network for an amount of \$169.00 per month. They are fully qualified and at present are servicing the Caroline County Sheriffs Dept. among many other systems in the area. Mr. Tinley stated that keeping in a first class condition the road system is of the utmost importance to the operation of the County Roads Board.

Mr. Eveland made a motion "To accept the proposal offered by Talbot Communications, Inc. - Cambridge, Maryland for servicing the County Roads Board Radio System for the amount of \$169.00 per month. " Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Dean told the Board and Mr. Tinley about a drainage problem on Grove Road Co. Rt. #166-B, whereby water had run across the road onto another property. Mr. Tinley noted that this road was under construction and ditches and pipes had recently been installed, and he was unaware of a problem. Mr. Tinley stated that he would check into the matter.

The Board decided that in the recent announcement of the employee promotion list there had not been enough information circulated concerning the position of Construction Foreman, Shop Foreman, and Motor Equipment Operator III. They requested Mr. Richards to readvertise the list with the expanded information necessary for anyone to apply for the positions.

Mr. Tinley told the Board that in his inspecting the Surfaced Road in Caroline County he feels that a minimum of 150 miles should be resurfaced and that an additional amount of 50 miles needs some spot patching. Mr. Tinley said he figured that this would amount to upwards of \$500,000.

The Board adjourned to an Executive Session for a length of time.

The Board after returning to their regular meeting announced that they had discussed the position of Stoney Point Road. The Board agreed that controversy over the legal jurisdiction of the road had been going on for too long a time and that said controversy should be brought to an end. It is the feeling of The Board that some legal determination must be made to settle the issue once and for all. After discussion with their attorney Mr. Roland Kent and his concurrence they decided that they

act as friendly party to all ask the Courts to make a "Declaratory Judgement" in this matter.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

April 17, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, April 17, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Mr. Harvey Fleetwood.

Minutes of the regular meeting of April 10, 1979 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

The Board unanimously approved Evans, Hagan & Holdefer, Inc. - Cambridge, Maryland successful low bidder on Bid Proposal # BI & A-79, Bridge Inventory and Appraisal report.

Mr. Tinley informed the Board that Queen Anne County Roads Board had contacted him concerning use by Caroline County of a Road stripping machine contemplated being purchased by Queen Anne County. Mr. Tinley told The Board that a Federal program for lining roads is still in effect and that the program at present pays 100% of cost with roads having 250 VPD or more.

Mr. Tinley also informed The Board that he had inspected American Corner Road Bituminous Concrete Surface in the areas that did not meet Density specifications. Mr. Tinley noted that after the severe winter there has been no visible problem with the surfacing. It was Mr. Tinley's recommendation that the Final Payment be made to the contractor Interstate Amiesite Corporation.

Mr. Fleetwood made a motion "To accept the American Corner Road Bituminous surface and make Final Payment to the Contractor." Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Tinley discussed with The Board the condition of Ridgely Road which runs between Md. Rt. #404 and Md. Rt. #Alt. 404. This road had

serious winter breakup. Mr. Tinley said he is in the process of placing a triple Bituminous retreatment surface on the road. The Board was told that the Maryland State Highway Administration is planning repairs to Bridges on Md. Rt. #Alt. 404 this Spring and Summer and this will now put a much larger amount of traffic on this road until the Bridges are repaired. Mr. Tinley suggested that the County Commissioners of Caroline County request the SHA to give them some help in the maintaining of this road in a safe and rideable condition.

Mr. Eveland made a motion "To have the County Commissioners of Caroline County write the State Highway Administration of Maryland asking for some help in the maintenance of Ridgely Road due to the increased volume of traffic affected by closing of bridges on Md. Rt. #Alt.404." Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Tinley discussed with the board his concern over availability of funds for the recently approved 5 year new construction program for roads. Mr. Tinley was concerned that with the funds available at present and his present staff he would be unable to meet the proposed objectives of the program. The Board and Mr. Richards assured Mr. Tinley that they were aware of his concern but that when they made the commitment to the Program they had documented the financial needs and would commit same. This would also include personnel to do the work.

Mr. Visintainer informed the Board that he had arranged a meeting with all Property owners on Smith Landing Road in a continuing effort to obtain necessary Right-of-Way for the requested improvements of this road. This meeting is scheduled for April 25, 1979.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Chairman(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member(s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

April 24, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, April 24, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of April 10, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by the Board.

The Board discussed with Mr. Tinley the poor riding condition of Cemetery Road in Hillsboro. It was acknowledged that the road is just a poor quality of sand road which usually does not have very much traffic. It is anticipated that when the SHA works on Bridges in Hillsboro a much larger volume of traffic will use the road and it will need much more maintenance. It was suggested by the Board that a course of Clam Shells be put on the road. The Board approved the necessary expenditure for the Clam shells and asked Mr. Tinley to proceed with the project.

Mr. Tinley informed The Board that he had hauled gravel on Garey Road the past Saturday and would probably be working other weekend in order to complete the program.

Mr. Tinley and Mr. Visintainer discussed with The Board, Randall Street, a Front-Foot Assessment, project. According to Front-Foot regulations a 40' Foot Right-of-Way is necessary for construction and same was granted in this instance. The problem is that 40' of construction cannot be initiated because of man-made obstacles built on the ro' R/W. One particular section will cause hardship for one property owner. It was suggested by Mr. Tinley and Mr. Visintainer that since this only a street of a very short distance and which starts at a road and returns to the same road, also no thru and no high speed traffic should be involved, then it could be built using a smaller Right-of-Way width. Also speed limits signs can be employed to keep speed at a lower level. The Board suggested that a road of no less than a 30' R/W be used but at same time try to utilize as much more right-of-way as can be obtained without causing hardship or damages to property.

Mr Eveland made amotion "To construct a portion of Randall Street on no less than a 30' Right-of-Way but use every effort to obtain all Right-of-Way possible without causing undue hardship to any property owner." Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Tinley informed the Board that he had been contacted by John C. Louis equipment company of an expected trade-in by them of a large quantity of SHA Truck Snow plows. Mr. Tinley noted that normally the plows traded in are in very good condition and in fact most of the Roads Board fleet is of old State Plows. Mr. Tinley also noted that some of the County Roads Plows are at least 20 years old and getting into unusable condition. Mr. Tinley requested permission to examine the Plows and be able to purchase several if found suitable. The asking price per unit is \$450.00 as compared to approximately \$2500-\$3000 for a new unit.

Mr Fleetwood made a motion "To Authorize Mr. Tinley to examine used Snow Plows and to purchase several if they are found suitable for the County Roads Board use."

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

May 1, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, May 1, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of April 24, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by the Board.

The Board received a large Delegation of concerned Citizens from the Towns of Hillsboro and Queen Anne because of the planned improvements to two bridges on Md. Rt#404. Spokesman Paul Yoash outlined in detail the problems they preceive will happen to their towns because of the increased traffic of trucks and cars on very small town streets. It was stated that safety for residents and inconvenience for business will be very determental to the Towns. The Delegation requested from the County commissioners aid them in their efforts to get the State Highway Administration of Maryland to make some changes in their traffic diversion plans. The Delegation is to approach the Counties of Talbot and Queen Anne for a committment of help also. The Board told the delegation that they would write letter to the proper authority in aid to their problem.

Mr. Tinley asked by The Board to place some cover material over the Clam Shells recently placed on Cemetery Road in order to depress the smell of the shells.

Mr. Visintainer reported to The Board concerning his meeting with residents of Smith Landing Road about the request for a right-of-way on said road. Mr. Visintainer reported that no new break-thru had been made so far as obtaining Right-of-Way was concerned. He noted that he told the residents that the Right-of-Way area should be staked out for their inspection.

Mr. Tinley told The Board that he had been requested to have Smith Landing Road scraped and he asked The Board wether or not this should be done.

After discussion with Mr. Richards, Mr. Tinley and Mr. Visintainer the Board agreed that since this road has not been established as a County Road to everyone's satisfaction the Board agreed that no further County funds be expended on this section of the road until a specific Right-of-Way is established.

Mr. Eveland made a motion to "discontinue the use of any maintenance funds and maintenance on Smith Landing Road until a specific Right-of-Way and road plan is established and the Road taken into the County Roads System according to accepted procedure." Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

The Board adjourned to an Executive Session concerning Personnel Matters at 10:45 A.M.

The Board reconvened The Roads Board meeting at 11:30 A.M.

The Board concerning the matter of selecting a "Construction Foremana" agreed that another interview should be conducted with the applicants for the position. Interview set for 4:15 P.M. May 1, 1979.

The Board agreed that an interview should be conducted with the applicants for the position of "Stock Clerk" , B. Ebling, M. McWilliams and L. Lewis. The interview was scheduled for May 8, 1979 at 4:00 P.M.

Mr. Eveland made a motion "To approve D Jewell, C. Truitt, R. Arnie as permanent employees under the Highway Worker I Callification and to extend the temporary status of K. Blades and T. Collins until October 1, 1979. Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Fleetwood made a motion "To approve C. Arthur to fill the position of Motor Equipment Operator I." Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
/Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt,
Acting Clerk

May 8, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, May 8, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland, Harvey Fleetwood.

Minutes of the regular meeting of May 1, 1979 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

Mr. Tinley announced to The Board that the State Highway Administration of Maryland had, at their expense, applied a Bituminous Concrete surface course to the Ridgely Road - Co Rt. #93-A, located between Md. Rt #404 and Md. Rt. # Alt 404 near Hillsboro. Mr. Tinley noted that a large thank you should be expressed to Mr. Jim Wright District Engineer of the State Highway Administration, who the Board asked for this help on their County Road.

Mr. Fleetwood made a motion "To write a letter to Mr. James M.

Minutes of the "Caroline County Roads Board Retirement Plan" Committee meeting on May 10, 1979

Meeting was opened at 9:30 A.M., at the Office of Joseph C. Tinley at the Caroline County Roads Board Building.

Present were Committee Members Joseph C. Tinley, Francis H. Trice, Jr. and Consultant to the Committee Edward Richards. Minutes recorded by Marvin Mac Donald. Committee Member Charles T. Dean, Sr. absent from meeting.

The Committee met to discuss and make recommendations to The County Commissioners of Caroline County concerning their proposals to remedy a serious omission in the County Roads Board Pension Plan.

At present in the County Roads Plan there is no provision for any benefits to a widow whose husband dies while still in the employ of the Roads Department. This was brought to our attention, unfortunately, by the untimely death of Mr. Clarence Smith.

Many ideas were discussed during the course of the meeting.

The recommendations approved by the Committee to be submitted to The County Commissioners of Caroline County are as follows:

- (1) The widow of a County Roads Board Employee who dies while still in the employ of the County Roads Board will be entitled to a 1/2 years annual salary being earned by the deceased employee.

This recommendation if approved, to be made a part of and included in the "Employees Guide".

- (2) The widow if she is not 62 years of age and not eligible for Social Security benefits will be made eligible for the Deceased Employees Retirement Benefits (As calculated with current figures at time of employees death) and made eligible to receive same in a monthly benefit until the age of 62 at which time she will be eligible for her Social Security benefits and the Retirement Plan payment will be terminated.

- (3) If the widow of an employee that dies in service is at the age of 62 or over and is eligible for Social Security benefits will still be eligible to receive approximately 60% of her husbands calculated Retirement Benefit for the remainder of her life.

This provision to be worked out with Consultants to Pension Plan, Meidinger and Associates and included in the Retirement Plan.

Committee Member

Joseph C. Tinley
Joseph C. Tinley

Committee Member

Francis H. Trice, Jr.
Francis H. Trice, Jr.

Committee Member

Charles T. Dean, Sr.
Charles T. Dean, Sr.

T. DEAN, SR., CHAIRMAN
THOMAS C. EVELAND
HARVEY FLEETWOOD



JOSEPH C. TINLEY
SUPERINTENDENT
COUNTY ROADS OPERATIONS

ROLAND C. KENT
ATTORNEY

OFFICE OF THE
CAROLINE COUNTY ROADS BOARD
DENTON, MARYLAND 21629

May 11, 1979

Mr. Thomas C. Eveland, President
County Commissioners of Caroline County
Courthouse
Denton, Maryland 21629

RE: Rose T. Smith
Employee Death Benefit Plan

Dear Sir:

The Caroline County Roads Board Retirement Plan Committee at their meeting on May 10, 1979 approved the following recommendations to be submitted to the County Commissioners of Caroline County.

The Committee concluded that Mrs. Rose Smith, wife of deceased County Roads Board employee Clarence Smith, should not be made to suffer, as well as possible other employees in the future, because of an oversight made when the Retirement Plan was conceived. The oversight is a matter of not having a provision in the Retirement Plan which awards some benefit to a widow of an employee who dies while still in the employ of the County Roads Board.

The Committee recommends that the following benefits be awarded to Mrs. Smith.

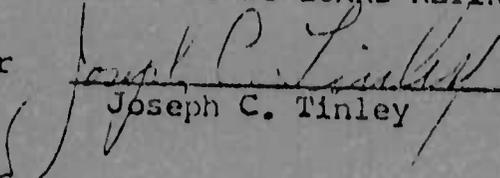
(1) Mrs. Smith be granted a 1/2 years annual salary earned by Mr. Smith prior to his death.

(2) Mrs. Smith receive the Retirement Benefit that, calculated at point of Mr. Smith's death, he would have been eligible to receive. This benefit to be paid monthly from County Roads Funds until Mrs. Smith reaches the age of 62 years at which time she will be eligible to receive her Social Security benefits.

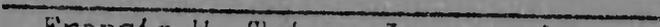
Sincerely,

CAROLINE COUNTY ROADS BOARD RETIREMENT PLAN COMMITTEE

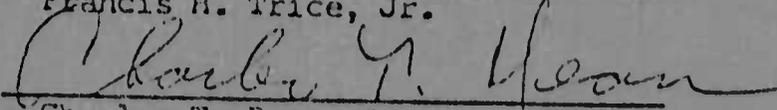
Member


Joseph C. Tinley

Member


Francis H. Trice, Jr.

Member


Charles T. Dean, Sr.

Wright, District Engineer for State Highway Administration of Maryland
 "to express their sincere thanks for the Bituminous Concrete Surface
 applied to County Roads known as Ridgely Road."

Mr. Tinley told the Board that he had contacted and arranged with
 Caroline Soil Conservation District for the use of one of their Bull-
 dozers to start stumping work on Cedar Lane Road.

The Board adjourned at 11:15 A.M. to an Executive Session to
 discuss a Personnel Matter.

The Board reconvened the County Roads Board meeting at 11:45 A.M.

The Board announced that they had selected Mr. Joseph E. Tinley,
 as the Construction Foreman for the County Roads Board of Caroline
 County. The Board directed that Mr. Tinley be informed of his
 appointment to this position.

There being no further County Roads business the meeting was
 adjourned.

Charles T. Dean, Sr. Chairman (s)
 CAROLINE COUNTY ROADS BOARD
 Thomas C. Eveland, Member (s)
 CAROLINE COUNTY ROADS BOARD
 Harvey Fleetwood, Member (s)
 CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.,
 Roads Operations
 Acting Clerk

May 15, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday
 May 15, 1979. Present were Charles T. Dean, Sr., Chairman of the County
 Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of May 8, 1979 were read and approved.
 No vouchers were submitted for payment.

Mr. Tinley informed The Board that he has started clearing on Cedar
 Lane and Kibler Road with some use of Soil Conservation District Bull-
 dozer.

Mr. Fleetwood told Mr. Tinley that he had a call concerning the rough
 section of Tuckahoe Springs Road. Mr. Tinley told The Board that this
 road is one that had severe winter breakup and a section of it will
 have to be retreated. Mr. Tinley informed The Board that his work crew
 was working in that direction.

The Board adjourned to executive session to discuss personnel matters.

When The board reconvened in regular session Mr. Fleetwood made
 a motion "To approve the classification change for Mr. George Bickling
 from "Acting Road Foreman" to "Road Foreman"... Motion seconded by Mr.

Eveland and concurred in by Mr. Dean.

Mr. Tinley presented to The Board a copy of minutes of a meeting of the Caroline County Roads Board Retirement Committee. A copy of said minutes is attached to these minutes.

The Committee also presented to The Board a letter of their recommendations for awarding benefits to the widow of Clarence Smith and recommendations for a change in employee Pension System which would allow benefits to the widow of a County Roads Board employee who dies while still in the service of the County. A copy for the record of this letter is attached to these minutes.

The Board after some discussion approved recommendation #1 as contained in the attached letter and minutes which awards ½ years Salary of Mr. Clarence Smith to his widow Mrs. Rose T. Smith and includes those cases that might happen in the future.

The other recommendations contained in the letter are to be studied further with the Retirement Plan Consultant, Meidinger & Associates, Inc.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr., Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

May 22, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, May 22, 1979. Present were Charles T. Dean, Sr., Chairman of The County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of May 15, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Fleetwood told Mr. Tinley he had received a call from a resident on Tuckahoe Springs Road thanking The County Roads Board

for the surface repairs made on the road. Mr. Tinley noted also that a large section of surface must still be resurfaced later this summer.

Mr. Tinley reported to The Board that someone on Breeding Road had attached some 25MPH speed limit signs to a "Watch Children" signpost. Mr. Tinley reported that these signs had not been authorized and he requested permission to take them down.

Mr. Eveland made a motion "To remove unathorized speed limit signs which had been placed on Breeding Road". Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

The Board authorized the hiring of Bryan Ebling - Ridgely, Maryland to fill the vacant Roads Board position of "Stock Clerk." Mr. Ebling will assume his new duties on June 4, 1979.

Mr. Tinley informed The Board that he is stumping the trees and brush on Kibler Road and loading and hauling some to Hobbs Landfill, since none of the property owners on the road would allow them to be placed on their property.

Mr. Dean asked Mr. Tinley and Mr. Visintainer the status of the drainage problem on Seward Road. Mr. Visintainer reported that requests to all affected property owners had been mailed asking their permission to traverse their property in order to do a drainage survey. At the present time only a few persons have granted their permission. It was agreed that a follow-up letter be sent at the affected property owners informing them that the reason this drainage problem has not been solved is because all property owners have not been interested enough to cooperate with the County Roads Board.

Mr. Tinley reported to The Board concerning a complaint received from Herman Steenken in which he alleges that the County Roads Board has scraped beyond their Right-of-Way and destroyed several rows of his corn crop.

Mr. Tinley stated that he sent his Road Supervisor to the Ivans and Ganey Wharf Road to investigate some and he found that in each place he measured the road now is less than 25 feet wide and in several spots is as narrow as 23 feet. This means that the property

owner is actually working in the 30 feet right-of-way of the County.

It was stated that these persons who are tilling in the Roadway should be notified of County Laws prohibiting same.

The Board adjourned to an Executive Session at 11:30 A.M. to discuss personnel matters.

The Board reconvened The County Roads Board meeting at 12:00 Noon.

No further business was brought before The Board.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr., Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

May 29, 1979

The County Roads Board of Caroline County met 11:00 A.M., Tuesday, May 29, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of May 22, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Tinley reported to The Board that the recent flood water and storm especially in the Ridgely area has caused much damage to several roads in this area.

On Cherry Lane a 60" diameter pipe was washed out of the road bed. This pipe has been reinstalled and in addition to help in the future two new 48" diameter pipes were installed flanking the 60" pipe. Also in another location on Cherry Lane a 36" pipe was washed out. This pipe was put back in place and an additional 36" pipe was laid alongside it.

Sparks Road also received damage where a 36" pipe was washed out. As on Cherry Lane the pipe was put back in place and an additional 36" pipe was added alongside the original pipe.

It was brought to the attention of the Board that a ditch dug on Mr. Augie Reick farm on Ninetown Road which is farmed by Fox Foods Co. drains water across the farm and dumps into the County Road from which it has no outlet or place for it to drain away along the road. The water pooling in this area causes a severe problem for the road and to persons using the road. Very recently it has been so bad that the School buses would not attempt to use it. Had Mr. Reick dug along his frontage approximately 500 feet he would have an outlet to a large ditch, this would have solved the pooling of water in the road and also keep any water from backing up on his property also.

After some discussion Mr. Fleetwood made a motion, that a letter be sent to Mr. Rieck and Fox Foods stating the problem on Ninetown Road caused by the ditch which was dug to the County Road and suggest to them a way the problem can be solved. Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Tinley informed The Board that the Town of Greensboro had told him the Contractor will be placing the Bituminous Concrete Overlay on the County section of School Street - Co. Rt.# 150-A located at the Town Limits of Greensboro.

Mr. Tinley told The Board that he had already had been approached about speed limit signs on School Street after it is overlayed. It was agreed that speeds would likely increase, and this is a very short street which runs into the Town Limits of Greensboro and could present a serious safety problem for area residents.

Mr. Fleetwood made a motion, "To have this road posted with a 25 MPH Speed Limit". Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Tinley was directed to have the signs erected as soon as possible.

Mr. Tinley presented to the Board a letter from all the County Roads Board Employees in which they made a recommendation that Marvin MacDonald be appointed to the position of Supt. of Roads Operations

at the time this position becomes vacant.

Mr. Visintainer presented to The Board Road Resolution # 60 recommending that Butler Street and Butler Drive, streets in Hillsboro Estates Subdivision, be taken into the County Roads System. The Board asked Mr. Tinley for his recommendation concerning this matter. Mr. Tinley stated that his Department had followed the Construction and sampled and tested materials and in every instance they meet the current County Roads Board specifications.

Mr. Eveland made a motion, "To accept Butler Street and Butler Drive into the County Roads System." Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Visintainer read to the Board a letter from the Preston Postmistress in which she requested, for clarification, that the Board officially name the road leading from Md. Rt.# 16 60 to Choptank River as "Two Johns Road". This road has been called "Two Johns Road" locally for many years but is designated on State Maps as part of American Corner Road. Mr. Visintainer noted that this isn't the first time the same request has been made. The Board discussed the matter at length. Mr. Fleetwood voiced the opinion that input should be requested from residents of the area before making a decision.

Mr. Eveland made a motion, "To officially have the road leading from Maryland Route # 16 of Choptank River and which is carried on maps and records as American Corner Road at this point be changed to the locally used name of "Two Johns Road". Mr. Dean seconded the motion. Mr. Dean abstained. Motion carried.

Charles T. Dean, Sr., Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

June 5, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, June 5, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of May 29, 1979 were read and approved with the exception of one change as noted below.

Vouchers submitted by The County Roads Board were approved and ordered paid by the Board.

Mr. Eveland made a motion to correct the last paragraph of minutes of May 29, 1979. Correction should state "Mr. Fleetwood abstained." Seconded by Mr. Fleetwood and concurred in by Mr. Dean.

The Board discussed with Mr. Tinley, Mr. Richards and Mr. Visintainer the history and problems of obtaining Right-of-Ways on Smith Landing Road in order to have it taken into the County Roads System.

Mr. Visintainer recounted his efforts over the past two months in which he has drawn road plans, held a meeting and talked with everyone on the road concerning the acquisition of Right-of-Ways on Smith Landing Road, but still no one is willing to make a firm commitment to the project. Still the property owners expect the County Commissioners to keep maintaining the road although it is not officially in the Road System.

The Board agreed that they can see no end to the round and round discussion but they wish to somehow resolve the matter sometime in the near future.

Mr. Eveland made a motion "To put the Smith Landing Road matter into the hands of the Roads Board Attorney and for him to contact the Property Owners or their attorney and if need be seek a solution to the matter thru the Courts." Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

The Board also directed Mr. Visintainer to write each of the property owners on this road and explain to them the reason why the County has not been able to do anything on this road and inform them of what they intend to do.

Mr. Tinley told the Board that Mr. Charles Payne from Grove Road has complained about water from across the road from his property draining onto his land. He says a ditch could be dug on the property across the road to relieve this problem, but the owner on the other side of the the road says he will not allow a ditch to be dug on his

side of the road. Mr. Tinley told The Board he and Mr. Visintainer will inspect the site.

The Board adjourned into executive session for approximately ½ hour to discuss personnel matters.

After The Board reconvened Mr. Tinley and Mr. Visintainer recommended to The Board that Mr. Rodney Lee Byron be hired to fill the position of Right-of-Way Clerk. All applicants had filled out employment applications and resumes and had also been interviewed by Mr. Tinley and Mr. Visintainer. Mr. Byron best filled the position that was authorized.

Mr. Fleetwood made a motion "To appoint Mr. Rodney Lee Byron to the position of Right-of-Way Clerk with The County Roads Board of Caroline County. Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Tinley informed the Board that he had arranged to have Mr. Bill Bachman of Meidinger and Associates attend the Board meeting on June 12, 1979 to discuss proposed changes in the "Caroline County Roads Board Employees Pension Plan."

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr., Chairman(S)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (S)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member(S)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

June 12, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, June 12, 1979. Present were Charles T. Dean, Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of June 5, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

The Board met with Mr. Bill Bachman, Meidinger & Associates, Inc., Acturial Consultants for the Caroline County Roads Employees Pension Plan.

As has been discussed in previous County Roads Board meetings

The Roads Board and Mr. Tinley have been concerned about a gap of employee benefit ^{coverage} in the Pension Plan. The opening in the Pension Plan allows a man who dies in service will have no pension benefits for his family.

The Board asked Mr. Bachman whether or not changes could be made in the Pension Plan to cover this problem. Mr. Bachman stated that there were many ways to provide some coverage and could be tailored to the Board's wishes, but such additions would be very costly to the County under the Pension Plan. Mr. Bachman said he firmly believed that a Group Life Insurance Policy would be a much better method to insure Employee Coverage and much less costly. The Board could then designate a set amount of life insurance to be carried on the employees. The Board thanked Mr. Bachman for his interest and effort on behalf of the Pension Plan. The Board also announced that they would take this matter under advisement in order to make a fair and just decision.

Mr. Dean asked Mr. Tinley to check the method of scraping that is being used on Fleming Road. It seems that the grader is creating a small channel along the edge of the road. Mr. Tinley told Mr. Dean he would check into the matter.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr., Chairman (S)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (S)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (S)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

June 19, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, June 19, 1979. Present were Charles T. Dean, Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of June 12, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Eveland related to the other members of The Board and Mr. Tinley, Mr. Visintainer a serious mishap that occurred to him at the Choptank River Marina concerning his boat and efforts to load in on

trailer. At low water he was forced to back his trailer to the edge of the exit ramp, the low water and weight of boat contributed to pull his trailer over the edge of the ramp. In subsequent efforts to pull the trailer and boat up on the ramp much damage was caused to his trailer. Mr. Eveland said he felt some work should be done at the end of the ramp to keep this from happening to other Boat Owners. Mr. Visintainer told the Board he would get with Public Works and Mr. Tinley to investigate methods of correcting this problem.

Mr. Eveland made a motion "To have stone dumped at the end of ramp and worked out into the water to help make boat landing easier." Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Fleetwood told Mr. Tinley that he had been riding on Crouse Mill Road and noticed some deep and washed out sections of road shoulder. Mr. Tinley told Mr. Fleetwood he would check it out and have it repaired.

Mr. Tinley told the Board that he was in the process of installing several large pipe crossings on Ischer, Laurel Grove and Bradley Roads for Soil Conservation District pipe crossings.

Mr. Tinley informed The Board that Cornelius Butler had started hauling Clam Shells to be stocked piled at Holly Landfill, but he also told The Board that Mr. Butler has also increased this price. Mr. Richards told the Board and Mr. Tinley that he had already received complaints concerning the smell of the shells. Mr. Richards asked that Mr. Tinley have the shells covered with some gravel to cut the smell. Mr. Tinley said he would have the shells covered before the day was over, but he also had stopped Mr. Butler from hauling any more shells until he and The Board could talk over the matter of price increase. The Board asked Mr. Tinley to invite Mr. Butler to their next regular meeting.

Mr. Dean asked for a report concerning the drainage problem on Seward Road. Mr. Visintainer said that he had received answers from all but 3 or 4 property owners in order to get permission to do survey work on their properties.

The Board approved a request for a speed limit sign on American Corner Road near Friendship.

Motion by Mr. Fleetwood "To install 30MPH signs on American Corner Road near Friendship." Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Chairman (S)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (S)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (S)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Acting Clerk
Roads Operations

June 26, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, June 26, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of June 19, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

The Board opened and publicly read Bid Proposals #RB-MP-1-6-79 and RB-AP-1-6-79 for Supplying and Delivering Asphalt Coated Metal Pipe and Aluminum Alloy Pipe. Bids were received from the following Companies.

Republic Steel Corporation - Owego, New York - Asphalt Coated Pipe
Lane Metal Products, Inc. - Bealeton, Virginia-Asphalt Coated Pipe
Kaiser Aluminum & Chemical Sales - New Castle, Delaware - Aluminum Pipe.

A complete tabulation of the Bids and bid prices is attached to these minutes.

The successful bidders will be named at the County Roads Board's next regular meeting.

Mr. Cornelius Butler appeared before The Board concerning the purchase of Clam Shells by County Roads Board for stockpile at Holly Landfill. Mr. Butler told the Board that he has received Health Department approval of the method he uses to store the Clam Shells on his farm in Tuckahoe Neck. It was his suggestion that since there has been some complaint about stocking the shells at Holly Landfill the County should give consideration to purchasing the shells but leaving them stocked at his farm, especially since his operation has generated no complaints. Mr. Butler also stated that since the inflation rate has continued to rise his costs have risen also. Mr. Butler stated that he would have to have \$4.50/ton for his product. The Board after some discussion agreed to Mr. Butler's proposals.

Mr. Eveland made a motion "To not place any more Clam Shells in Holly Landfill and to pay Mr. Butler the price of \$4.50/Ton for his shells. Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Smith a representative of Alex Brown Investment Bankers appeared before the Board to discuss with them a new type plan for financing Equipment purchases for Government Agencies. The Board after listening to the presentation agreed that they should get more detailed information. Mr. Eveland made a motion "To seek more information concerning the Equipment Purchase Plan sponsored by Alex Brown Investment Banking Firm. Motion Seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Tinley informed the Board that he has finished the Grading on Cedar Lane and has moved to Kibler Road. Also the Gravel Base course is being applied to Grove Road.

Mr. Tinley told the Board that he plans to start the Patch and Retreatment program the first of next week.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Chairman (S)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (S)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (S)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

July 3, 1979

The County Roads Board of Caroline County met at 12:05 P.M., Tuesday, July 3, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of June 26, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

The Board unanimously approved Republic Steel Corporation - Owego, New York as successful low bidder for Asphalt Coated Metal Pipe under Bid Proposal # RB-MP-16-79. The Board also approved Kaiser Aluminum Chemical & Sales, Inc. - New Castle, Delaware as successful low bidder for Aluminum Alloy Pipe under Bid Proposal #RB-AP-16-79.

Mr. Tinley informed The Board that Mr. Leon Schmick, owner of

THE COUNTY ROADS BOARD OF CAROLINE COUNTY
 ASPHALT COATED METAL PIPE BIDS - PROPOSAL # RB-MP-1-6-79

6/26/79

PIPE SIZE	QUANTITY 1978-79	LANE METAL PRODUCTS, INC.		REPUBLIC STEEL CORPORATION		
		UNIT	TOTAL	UNIT	TOTAL	
12"	610 ft.	\$ 4.27	\$ 2,604.70	\$ 3.85	\$ 2,348.50	
15"	745'	5.29	3,941.05	4.75	3,538.75	
18"	970'	6.31	6,120.70	5.70	5,529.00	
24"	258'	9.81	2,530.98	8.90	2,296.20	
30"	237'	12.22	2,896.14	11.15	2,642.55	
36"	384'	18.88	7,249.92	17.10	6,566.40	
48"	414'	25.07	10,378.98	22.95	9,501.30	
54"	124'	28.17	3,493.08	27.50	3,410.00	
60"	62'	44.51	2,759.62	37.30	2,312.60	
9" x 14"	644	4.55	2,930.20	4.35	2,801.40	
13" x 17"	1,672	5.62	9,396.64	5.15	8,610.80	
21" x 15"	272	6.71	1,825.12	6.15	1,672.80	
28" x 20"	63	10.34	651.42	9.40	592.20	
43" x 64"	60	29.61	1,776.60	28.30	1,698.00	
47" x 71"	102	46.65	4,758.30	37.10	3,784.20	
	Sub-Total		\$ 63,313.45		\$ 57,304.70	
	Discount	1/2% - 10 da.	- 316.57	1/2% - 10 da.	- 286.52	
	NET		\$ 62,996.88		\$ 57,018.18	Difference \$ 5,978.70
				...		

... DENOTES SUCCESSFUL LOW BIDDER

STANDARD BIDDING FORM
(Submit in DUPLICATE)

TO: County Roads Board of Caroline County
Court House
Denton, Maryland

Date: June 22, 1979
Proposal No. : RB-MP-1-6-79

Gentlemen:

We hereby submit the following bid prices on the above mentioned proposal:

REPUBLIC LOK COR GALVANIZED COPPER STEEL CORRUGATED DRAINAGE PRODUCTS

Fully Asphalt Coated Pipe

8"	16 ga @	\$ 2.70/LF
10"	16 ga @	3.35/LF
12"	16 ga @	3.85/LF
15"	16 ga @	4.75/LF
18"	16 ga @	5.70/LF
21"	16 ga @	6.70/LF
24"	14 ga @	8.90/LF
30"	14 ga @	11.15/LF
36"	12 ga @	17.10/LF
42"	12 ga @	20.30/LF
48"	12 ga @	22.95/LF
54"	12 ga @	27.50/LF
60"	10 ga @	37.30/LF
66"	10 ga @	43.00/LF
72"	10 ga @	48.00/LF
84"	8 ga @	62.70/LF

Fully Asphalt Coated Pipe Arch

14"x 9"	16 ga @	\$ 4.35/LF
17"x13"	16 ga @	5.15/LF
21"x15"	16 ga @	6.15/LF
24"x18"	16 ga @	7.05/LF
28"x20"	14 ga @	9.40/LF
35"x24"	14 ga @	11.70/LF
42"x29"	12 ga @	18.15/LF
49"x33"	12 ga @	21.50/LF
57"x38"	12 ga @	24.85/LF
64"x43"	12 ga @	28.30/LF
71"x47"	10 ga @	37.10/LF

Quotation based on furnishing standard width connecting bands at same price as (1) foot of same diameter pipe or pipe arch for 8" through 54" dia. and at same price as (1½) feet of same diameter pipe or pipe arch for 60" diameter and above.

Prices are firm until January 1, 1980 All shipments thereafter will be increased 7% through end of contract June 30, 1980

Payment terms: ½ of 1% 10 days/Net 30 days

Quotation based on minimum orders of \$2500.00. Approximately two week delivery.

We, the undersigned, have carefully examined the terms of said proposal, and we contract to fulfill the terms of said proposal, if we are awarded the contract.

WITNESS:

Linda L. Moreland
LINDA L. MORELAND Reg. No. 4668870
Notary Public, State of New York
Qualified in Tioga County
My Commission Expires March 30, 1980

SIGNED *W. W. Schwabe* W. W. Schwabe

Regional Manager-Eastern Region
FIRM NAME Republic Steel Corporation

Drainage Products Division
ADDRESS P. O. Box 241, 200 West Avenue
Owego, New York 13827

DATE: June 22, 1979

NOTE: If additional space is needed, use additional forms, making sure to fill out all information on each sheet and noting subsequent sheets as "CONTINUED" after "Proposal Number".

STANDARD BIDDING FORM
(Submit in DUPLICATE)

TO: County Roads Board of Caroline County
Court House
Denton, Maryland

Date: June 20, 1979

Proposal No. : RB-MP-1-6-79

Gentlemen:

We hereby submit the following bid prices on the above mentioned proposal:

ASPHALT COATED CORRUGATED METAL PIPE (Steel)				(Round)			
SIZE	GAUGE	PRICE/FT.	EACH BAND	SIZE	GAUGE	PRICE/FT.	EACH BAND
8"	16	\$ 2.77	\$ 2.77	60"	10	\$ 44.51	\$ 44.51
10"	16	3.44	3.44	66"	10	48.90	97.80
12"	16	4.27	4.27	72"	10	53.31	106.62
15"	16	5.29	5.29	84"	8	73.88	147.76
18"	16	6.31	6.31				
21"	16	7.33	7.33				
24"	14	9.81	9.81				
30"	14	12.22	12.22				
36"	12	18.88	18.88				
42"	12	21.97	21.97				
48"	12	25.07	25.07				
54"	12	28.17	28.17				

Prices stated in this quotation are firm for orders placed within 30 days of bid opening date. Prices shall be the subject of .7% increase for shipments six months from date of order and every six months thereafter; cumulative. Prices are F.O.B. jobsite, our trucks. Terms are 1/2 of 1% - 10 days, net 30 days. Sales tax not included.

DELIVERY CAN BE MADE WITHIN TWENTY (20) DAYS AFTER RECEIPT OF ORDER.

We, the undersigned, have carefully examined the terms of said proposal, and we contract to fulfill the terms of said proposal, if we are awarded the contract.

WITNESS:

SIGNED Richard A. Walter
Richard A. Walter, Plant Manager
FIRM NAME LANE METAL PRODUCTS COMPANY, INC.

Barbara C. Kirtley

ADDRESS P. O. Box 67, Bealeton, Va. 22712

DATE: June 20, 1979

PHONE: 703/439-3201

NOTE: If additional space is needed, use additional forms, making sure to fill out all information on each sheet and noting subsequent sheets as "CONTINUED" after "Proposal Number".

STANDARD BIDDING FORM
(Submit in DUPLICATE)

TO: County Roads Board of Caroline County
Court House
Denton, Maryland

Date: June 20, 1979

Proposal No.: RB-MP-1-6-79

Gentlemen:

We hereby submit the following bid prices on the above mentioned proposal:

ASPHALT COATED CORRUGATED METAL PIPE ARCH (Steel)							
DIAMETER	GAUGE	PRICE/FT.	EACH BAND	DIAMETER	GAUGE	PRICE/FT.	EACH BAND
14" x 9"	16	\$ 4.55	\$ 4.55	42" x 29"	12	\$ 19.84	\$ 19.84
17" x 13"	16	5.62	5.62	49" x 33"	12	23.09	23.09
21" x 15"	16	6.71	6.71	57" x 38"	12	26.35	26.35
24" x 18"	16	7.79	7.79	64" x 43"	12	29.61	29.61
28" x 20"	14	10.34	10.34	71" x 47"	10	46.65	46.65
35" x 24"	14	12.88	12.88				

Prices stated in this quotation are firm for orders placed within 30 days of bid opening date. Prices shall be the subject of 7% increase for shipments six months from date of order and every six months thereafter; cumulative. Prices are F.O.B. jobsite, our trucks. Terms are 1/2 of 1% - 10 days, net 30 days. Sales tax not included.

DELIVERY CAN BE MADE WITHIN TWENTY (20) DAYS AFTER RECEIPT OF ORDER

We, the undersigned, have carefully examined the terms of said proposal, and we contract to fulfill the terms of said proposal, if we are awarded the contract.

WITNESS:

SIGNED Richard A. Walter
Richard A. Walter, Plant Manager
FIRM NAME LANE METAL PRODUCTS COMPANY, INC.

Barbara E. Kirtley
DATE: June 20, 1979

ADDRESS P. O. Box 67, Bealeton, Va. 22712
TELEPHONE 703/439-3201

NOTE: If additional space is needed, use additional forms, making sure to fill out all information on each sheet and noting subsequent sheets as "CONTINUED" after "Proposal Number".

STANDARD BIDDING FORM
(Submit in DUPLICATE)

TO: County Roads Board of Caroline County
Court House
Denton, Maryland

Date: June 22, 1979

Proposal No. : RB-AP-1-6-79

Gentlemen:

We hereby submit the following bid prices on the above mentioned proposal:

ARCH PIPE		
SIZE	GAUGE	PRICE (Per L.F.)
13" x 17"	16	5.09
15" x 21"	16	6.05
18" x 24"	16	7.07
20" x 28"	14	9.95
24" x 35"	14	12.35
29" x 42"	12	20.20
33" x 49"	12	23.50
38" x 57"	12	26.75
43" x 64"	12	30.10
47" x 71"	10	42.50

We, the undersigned, have carefully examined the terms of said proposal, and we contract to fulfill the terms of said proposal, if we are awarded the contract.

WITNESS:

SIGNED

Arthur W. Wilson

FIRM NAME

Kaiser Aluminum & Chemical Sales, Inc.

ADDRESS

1510 DuPont Blvd., New Castle, DE 19720

DATE:

6/23/79

NOTE:

If additional space is needed, use additional forms, making sure to fill out all information on each sheet and noting subsequent sheets as "CONTINUED" after "Proposal Number".

STANDARD BIDDING FORM
(Submit in DUPLICATE)

TO: County Roads Board of Caroline County
Court House
Denton, Maryland

Date: June 22, 1979
Proposal No. : RB-AP-1-6-79

Gentlemen:

We hereby submit the following bid prices on the above mentioned proposal:

ROUND PIPE		
SIZES	GAUGE	PRICE(Per L.F.)
8"	16	2.60
10"	16	3.23
12"	16	3.82
15"	16	4.74
18"	16	5.65
21"	16	6.57
24"	14	9.33
30"	14	11.61
36"	12	19.33
42"	12	22.50
48"	12	25.67
54"	12	28.84

We, the undersigned, have carefully examined the terms of said proposal, and we contract to fulfill the terms of said proposal, if we are awarded the contract

WITNESS:

SIGNED

Arthur W. Wilson

FIRM NAME Kaiser Aluminum & Chemical Sales, Inc.

ADDRESS 1510 DuPont Blvd. New Castle, DE 19720

DATE:

6/22/79

NOTE: If additional space is needed, use additional forms, making sure to fill out all information on each sheet and noting subsequent sheets as "CONTINUED" after "Proposal Number".

STANDARD BIDDING FORM
(Submit in DUPLICATE)

TO: County Roads Board of Caroline County
Court House
Denton, Maryland

Date: June 22, 1979

Proposal No. : RB-AP-1-6-79

Gentlemen:

We hereby submit the following bid prices on the above mentioned proposal:

ROUND PIPE		
SIZES	GAUGE	PRICE (Per L.F.)
60"	10	40.98
66"	10	46.53
72"	10	50.71
84"	8	71.24

Delivery 15 days after receipt of order.

We, the undersigned, have carefully examined the terms of said proposal, and we contract to fulfill the terms of said proposal, if we are awarded the contract.

WITNESS:

SIGNED

Arthur W. Wilson

FIRM NAME Kaiser Aluminum & Chemical Sales, Inc.

ADDRESS 1510 DuPont Blvd., New Castle, DE 19720

DATE:

6/22/79

NOTE: If additional space is needed, use additional forms, making sure to fill out all information on each sheet and noting subsequent sheets as "CONTINUED" after "Proposal Number".

21

Schmick's Pit at Preston has indicated that he will not allow the County Roads Board to further expand the Pit by digging further into his cultivated fields. Mr. Tinley said that this leaves very little usable material in the Pit. Also this leaves the County Roads Board with no good material closer than Denton.

Mr. Visintainer reported to The Board the status of the Right-of-Way Clerk position. As earlier approved Mr. Rodney Byron of Federalsburg was recommended and approved for the position. Mr. Byron at first accepted, then decided not to accept, then he decided to accept and then again decided not to accept. No real explanation was given for his decision. Mr. Visintainer and Mr. Tinley decided not to offer the position any further to Mr. Byron. It was decided to reinterview the original applicants again, and this has been accomplished.

Mr. Visintainer and Mr. Tinley wish to recommend that Mr. Thomas Swann of Henderson, Maryland be hired for this position. It was felt that Mr. Swann can provide the service needed plus he has other capabilities such as drafting ability.

Mr. Fleetwood made a motion "To hire Mr. Thomas Swann to fill the position of Right-of-Way Clerk for the County Roads Board." Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

The Board asked Mr. Tinley as to whether or not he has had any contact with Mr. August Rieck concerning the drainage problem on Nine-town Road. Mr. Tinley stated that he has not heard from Mr. Rieck.

The Board agreed that another letter should be sent to Mr. Rieck stating the problem again and for Mr. Rieck's help to solve this problem. The Board suggested that this letter be sent under the signature of the Roads Board Superintendent.

The Board asked Mr. Tinley, Mr. Richards and Mr. Visintainer to develop a list of equipment needs for the Roads Board that could possibly be purchased using the plan of financing as described by representative of Alex Brown investment Bankers at Board Meeting of June 26, 1979.

Mr. Tinley informed The Board that he has started the Patch and retreatment for the current year. He is starting in the northern part of the County and will work towards the south section.

The Board after some discussion directed Mr. Visintainer to write George & Lynch, General Contractor for construction of Mitchell Road, asking them their Construction schedule and also remind them of the Contract deadline.

Mr. Visintainer presented Resolution #61 to the Board for their approval. This resolution is for the acceptance of "Plains Court" road into the County Roads System. This road is located in the Lyn-Woods Subdivision on Cherry Lane. The Board unanimously accepted the resolution.

Mr. Eveland made a motion "To Approve and Accept The County Roads Board Budget as presented." Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

There being no further County Roads Business the meeting was adjourned.

Charles T. Dean, Chairman(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

July 10, 1979

The County Roads Board of Caroline County met at 11:45 A.M., Tuesday, July 10, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Mr. Marvin MacDonald represented Mr. Joseph Tinley who was absent.

Minutes of the regular meeting of July 3, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. MacDonald told the Board that Mr. Tinley was unable to attend the meeting because of the installation of a double row of 48" pipe on Laurel Grove Road in connection with Caroline Soil Conservation Tax Ditch project.

Mr. Eveland told Mr. MacDonald that he had been contacted by a Mrs. Frances Belauh of Pinetown Road about dust and potholes. Mr. MacDonald told the Board that Mr. Tinley was in the process of having some calcium chloride delivered which would help with the dust problem. Mr. Eveland asked that Mrs. Belauh be called and informed of this.

Mr. Visintainer asked The Board permission to advertise for bids for a Hydroseeder for the seeding of grass on slopes and ditch areas. The project was approved in an earlier budget. The Board agreed that the machine is needed very much for flood and drainage protection.

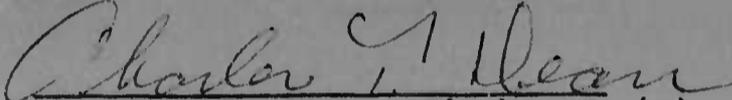
COUNTY ROADS BOARD BUDGET

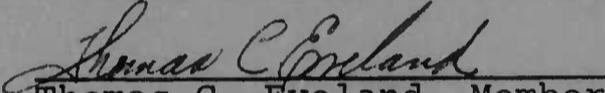
1979 - 1980

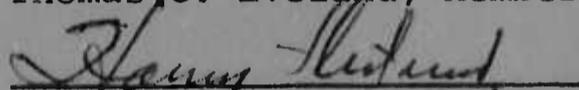
The Caroline County Roads Board approved the budget of
\$1,679,795.00 for fiscal 1979-1980.

Adopted July 3, 1979

CAROLINE COUNTY ROADS BOARD


Charles T. Dean, Chairman (s)


Thomas C. Eveland, Member (s)


Harvey Fleetwood, Member (s)

COUNTY ROADS BOARD REVENUE

FY 79 - 80

Acct. No.	Source	Amount
1.56	Highway Users Fund	950,000.
3.306	State Construction Aid	200,000.
3.307	State Supplement-Budget Grt.	413,000.
3.308	County General Fund	50,000.
3.309	EDA Grant/Mitchell Rd	43,600.
4.39	Pipe Sales	25,000.
4.69	Revenue Other Agencies	12,500.
6.9	Miscellaneous Revenue	<u>5,000.</u>
	TOTAL	1,699,100.

COUNTY ROADS BOARD BUDGET

FY 79 - 80

7.10	<u>GENERAL ADMINISTRATION</u>	2,500.
7.11	Electric/Utilities	3,000.
7.12	Heating Fuels	1,750.
7.13	Office Supplies	2,000.
7.14	Telephone	2,500.
7.15	Travel	8,500.
7.16	Insurance/Equipment	9,000.
7.17	Insurance/General	-
7.18	Maint/Trash Removal	5,000.
7.19	Maint/Building	1,500.
7.20	Maint/Radio	20,000.
7.21	Professional Services	1,500.
7.22	Postage	1,000.
7.23	Miscellaneous	5,000.
7.24	Employee Development	15,000.
7.25	Engineers & Planning Service	78,250.
	TOTAL	
8.10	<u>SALARIES & LABOR</u>	135,000.
8.11	Administrative & Supervisory	65,000.
8.12	Central Shop	325,000.
8.13	Road Crews	34,545.
8.15	Social Security	15,000.
8.16	Workmens Comp.	75,000.
8.17	Pension	25,000.
8.18	Employee Benefit (BC)	674,545.
	TOTAL	
9.10	<u>EQUIPMENT OPERATIONS</u>	80,000.
9.11	Gasoline & Oil	7,500.
9.12	Repairs, Subcontracted	65,000.
9.13	Tires & Repair Parts	1,500.
9.14	Small Tools	6,500.
9.15	Shop Supplies	1,000.
9.16	Maint/Tools	10,000.
9.18	Equipment Rental	-
9.19	Equipment Operation/Subcontracted	171,500.
10.1	<u>CONSTRUCTION MATERIALS</u>	150,000.
10.11	Limestone	225,000.
10.12	Asphalt	25,000.
10.13	Gravel & Fill	50,000.
10.14	Pipe	10,000.
10.15	Cal. Chloride	10,000.
10.16	Sign Materials	7,000.
10.17	Bridge Timber	5,000.
10.18	Miscellaneous	10,000.
10.19	Utilities Relocation	7,500.
10.20	Rights of Ways Purchased	10,000.
10.21	Clam Shells	509,500.
	TOTAL	

COUNTY ROADS BOARD BUDGET

FY 79 - 80

11.1	<u>CAPITAL EXPENDITURES</u>	
11.2	Debt Retirement Princ & Int	44,000.
11.4	Equipment Purchases	125,000.
11.5	Capital Improvements	<u>5,000.</u>
		174,000.
12.1	MITCHELL ROAD CONTRACT	
12.2	Mitchell Road	<u>72,000.</u>
	TOTAL	72,000.
	BUDGET TOTAL FY 79-80	1,679,795.

CAROLINE COUNTY ROADS BOARD

EXPENDITURES	FY 79	FY 80
General Administration	69,050.	78,250.
Salary & Labor	533,250.	674,545.
Equipment Operations	135,800.	171,500.
Construction Materials	423,000.	509,500.
Capital Expenditures	129,675.	174,000.
Mitchell Road Contract	<u>-</u>	<u>72,000.</u>
TOTAL	1,290,775.	1,679,795.

REVENUES		
Highway Users Fund	900,000.	950,000.
State Construction Aid	85,600.	200,000.
State Supplement Budget Grant	-	413,000.
County General Fund	-	50,000.
EDA GRANT (Mitchell Road)	-	43,600.
Pipe Sales	23,000.	25,000.
Revenue Other Agencies	37,700.	12,500.
Miscellaneous Revenue	<u>8,000.</u>	<u>5,000.</u>
TOTAL	1,054,300.	1,699,100.

Mr. Eveland made a motion "To authorize The County Roads Board to advertize for and receive bids for the purpose of purchasing one Hydroseeder." Motion was seconded by Mr. Fleetwood and concurred in by Mr. Dean.

The Board discussed with Mr. Richards, Mr. MacDonald and Mr. Visintainer a lever of dollar participation for equipment under the Alex Brown Investment Program. It was agreed that a figure in the near \$ 400,000 range is possible for the Roads Department. Also discussed was specific equipment needs. Mr. Richards cautioned The Board that going ahead with Alex Brown now would most likely involve some consultant fee. The Board agreed that the equipment needs are there and that this financial arrangement seems to be just what the County Roads needs and can afford. The Board authorized Mr. Richards to work up an equipment program with Alex Brown in the amount already stated.

The Board told Mr. MacDonald that Mr. W.W. Prettyman of Tanyard Road had complained of a drainage problem at his property. The Board asked that this problem be looked into.

Mr. Steve Dodd who lives on American Corner Road appeared before the Board concerning the entrance to his and several other properties. Mr. Dodd would like to have County Roads maintenance on his road which he says old maps of Caroline County show as being a County Road. The specific portion being talked about is about 3/10th mile long. Mr. Dodd also stated that the entrance pipe off of American Corner Road is not long enough and is bent on one end. Mr. Dodd stated that in an earlier conversation with Mr. Tinley, Mr. Tinley said he would correct the entrance problem. Mr. Visintainer told Mr. Dodd that this road or lane is not in the County Roads inventory of Roads that has been in use since the early 1930's. He stated that there are only possibly two ways to get it into the County System, (1) By Petition to and Review of the County Commissioners or (2) Front-Foot Assessment Program. Mr. Visintainer told Mr. Dodd and The Board that he would review the problem and report back to them.

Therebeing no further County Roads business the meeting was adjourned.

Joseph C. Tinley, Supt.
Road Operations
Acting Clerk

Charles T. Dean, Chairman (S)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (S)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (S)
CAROLINE COUNTY ROADS BOARD

74
July 17, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, July 17, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of July 10, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by the Board.

Mr. Tinley informed The Board that Mr. Jack Legates, Commissioners for Town of Preston, had requested the County Roads Board to relocate a 30MPH sign that is on the Town-County Line on Marsh Creek Road. The Town has asked that the sign be moved about 150-200 yards farther out into the County. The reasons are that development and the number of small children has increased in the vicinity of the sign at its present location. The traffic on this road is still maintaining a high rate of speed in the developed area. The location change would put the limit in the area before traffic enters the developed area.

The Board asked Mr. Tinley whether or not this would cause a problem for the County Roads. Mr. Tinley stated that it could only help the traffic situation and would be no problem for the Roads Department.

Mr. Fleetwood made a motion " To move the 30MPH sign located at the Town-County Line at Preston out into the County on Marsh Creek Road approximately 150-200 yards from its present location." Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Tinley informed The Board that his present use of Asphalt is going to take him well above the amount in the Roads Budget in order to **repair** all the surface roads. It was stated by Mr. Richards that it is impossible at this point with the budget set to be able to increase the volume of work. It was agreed that an inspection of the roads be made to determine the ones that are critical etc., and then grade them accordingly in order to stay close to the Budget limits.

Mr. Visintainer presented to The Board a plan for the drainage of Ninetown Road, drawn-up by Soil Conservation District, in the vicinity of August Rieck property. This would correct the drainage problem caused by an open ditch dug across Rieck property to the County Road. The ditch terminates at the Road leaving no place for the water except to stand in the Roadway. The project calls for laying approximately 600 feet of field tile at an approximate cost of \$2,000.00. It was agreed that Mr. Rieck

should be requested to pay 1/2 of the cost since the problem starts with the ditching done on his property.

The Board requested that Mr. Rieck be fully informed of the project and cost and that he be informed that the County believes he should share in the cost of the project.

At 12:30 P.M. Mr. Fleetwood made a motion "To meet in an Executive Session for purpose of discussion of Personnel Matters." Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

The Board reconvened in regular session at 1:00 P.M.

There being no further County Roads business the meeting was adjourned at 1:15P.M.

Charles T. Dean, Chairman, (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

August 7, 1979

The County Roads Board of Caroline County met at 10:30 A.M., Tuesday, August 7, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of July 31, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Tinley told The Board that he had talked with Mr. John Fuchs concerning the drainage changes on Central Avenue at the property of Henry Lindemann. Mr. Fuchs totally objects to any change in the current drainage even though it would not affect his property drainage in anyway. Mr. Visintainer told The Board he sees no reason not to enter the agreement with Mr. Lindemann. The Board suggested that a detailed letter be forwarded to Mr. Fuchs stating clearly all the points in the drainage agreement.

Mr. Tinley told The Board that to date 180,000 gallons of asphalt have been put out. No work has been done in the south section as yet but should start in a couple of days.

Mr. Tinley also appealed to The Board and Mr. Richards to check Whites Lane, which in Mr. Tinley's opinion really should be retreated for its full length.

Mr. Dean asked Mr. Visintainer for any information concerning the drainage problem on Seward Road. Mr. Visintainer stated that he has several signatures on a petition for a Tax Ditch Association and has been informed that several others are willing to sign. Those peoples will be contacted.

The Board opened and publicly read Bid Proposal, at 11:00 A.M. #RB-~~HS~~-1-8-79 for the purchase of One Hydroseeder. Bidders and Bid prices were as follows:

The Finn Company	\$7,879.00
Cincinnati, Ohio	

No other bids were received.

Mr. Visintainer told The Board that this price was in line or a little less than he had anticipated from his earlier research.

The Board announced that they would take their customary week to study the results of the Bid.

There being no further County Roads business the meeting was adjourned.

Joseph C. Tinley, Supt.
Road Operations
Acting Clerk

Charles T. Dean, Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

July 24, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, July 24, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of July 17, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

The Board received a delegation of Property Owners from "Tammuxzena Shores" Subdivision, sometimes know as Ewing Subdivision. Spokesman Larry Thomas explained to The Board their request for some way to get their road into the County Roads System. Several attempts to get the road under Front-Foot Assessment program have failed. One reason is that the entrance road frontage is owned by just a couple of property owners while the majority of property owners are in the subdivision at the end of the road. Mr. Thomas told The Board that he has talked with most of the property owners on the road and subdivision and they would be willing to share the cost of the entrance road along with the entrance road property owners. Mr. Thomas presented Petitions to The Board requesting that the procedure for Front-Foot assessment be put into motion.

Mr. Fleetwood motion a motion "To preceed with the required paper work and schedule a Public Hearing and inform the interested parties with all the necessary information. Motion Seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Tinley informed The Board that he had received delivery of a load of Calicium Chloride and some has been applied to a number of roads which had received complaints because of a dust problem.

Mr. Tinley announced also that his Forces were installing another 48" Culvert on Nichols Road for Soil Conservation District Tax Ditch Association.

Mr. Tinley discussed with The Board and Mr. Richards the current Patching Program and the amounts of materials needed to successfully protect the roads. It was agreed The County Roads Board would shoot for a program utilizing approximately 1,000 gallons of Asphalt for a mile of road.

Mr. Visintainer presented to The Board County Roads Board Resolution # 62 for acceptance of "Tanyard Estated Drive" into the County Roads System. Mr. Visintainer told The Board that all requirements for County Roads Specifications have been met and approved by Mr. Tinley Supt. of County Roads Operations.

Mr. Fleetwood made a motion "To Accept" Tanyard Estates Drive" into the County Roads System. Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Richards told The Board that the cash flow of the County Roads Board is now one way and that is out. Because of the construction and patching work funds have been drained and some thought must be given to borrowing until due funds are received.

There being no further County Roads business the meeting was adjourned.

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

Charles T. Dean, Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

July 31, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, July 31, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and Financial report of the regular meeting of July 24, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

The Board asked that Paragraph #3 of the minutes of July 24, 1979 be corrected to read "Mr. Fleetwood made a motion". The Board unaminoulsly concurred in this correction.

Mr. Tinley read to The Board a letter drawn up by Mr. Visintainer addressed to Mr. Henry Lindemann, property owner on Central Ave - Co. Rt. # 86-B, outlining several problems the County will correct

in return for Right-of-Way at his property. Mr. Tinley thought that Mr. John Fuchs, property owner directly opposite from Mr. Lindemann should be made aware of the changes to be made before the County enters any agreement with Mr. Lindemann. The Board unaminously agreed that Mr. Fuchs should be apprised of all pertinent facts concerning this section of road.

Mr. Tinley told The Board that the Contractor on Two Johns Subdivision has told him that he will be putting the new Surface Treatment Course on "Robin Creek Road" in this subdivision in the next several days. Mr. Tinley told The Board that County Roads peoples will be on the project during the surfacing project.

Mr. Tinley also directed The Boards attention to a rough draft of a proposal for purchasing Gravel from Breeding's Pit at Goldsboro, Maryland. Proposal will be submitted to owners of Breeding's Pit for their approval.

Mr. Albert Dill, property owners on Drapers Mill Road, appeared before The Board to make a complaint concerning drainage on this road. Mr. Dill said that the ditch on the road has not been cleaned out in a ling time and water stands at his property. Mr. Tinley noted that possibly the ditch has filled in a little but the main problem, as stated several times before, is a ditch that crosses private property from the road. This ditch is filled up and is ineffective as a means of draingae water from the road. Mr. Tinley told The Board and Mr. Dill that he would check into the matter again.

Mr. Richards informed The Board and Mr. Tinley that he has recieved the Contract for Equipment Acquistion as proposed by Alex Brown Investments. The Proposal is now being forwarded to The County Roads Board Attorney for a study of legal content. After the study is completed he will report to the Board his opinion.

Mr. Richards told The Board that because of the amount of Asphalt being purchased for patching as well as other Construction cost the

County Roads Boards cash-on-hand has been depleted. A loan will be needed to see the Road Department through the next several months. Also revenues that are directed for County Roads use are very slow in being received at this time. The board approved a loan of \$25,000 to see the invoices of July 31, 1979 paid. The Board will study the request for a large loan for a short time period.

There being no further County Roads business the meeting was adjourned.

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

Charles T. Dean, Chairman (s)
CAROLINE COUNTY RAODS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

For August 7, 1979 County Roads minutes see page 75.

August 14, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, August 14, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of August 7, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Tinley asked The Board, Mr. Richards and Mr. Visintainer to examine Whites Lane. Mr. Tinley said he feels the entire road should be retreated because of the amount of cracks in the pavement and to prevent further damage this coming winter. Mr. Richards suggested to The Board and Mr. Tinley because of budget considerations that the road be patched this year and it be considered for extensive repairs in the future. The Board concurred.

Mr. Albert Dill, of Drapers Mill Road, appeared before The Board again concerning alledged drainage problems. Mr. Tinley said he looked at the area and can only find minor drainage blockages in the ditches. Mr. Tinley also stated that this area has received way more attention than most of other areas of the County. Mr. Dean told Mr. Dill that he would make an inspection himself of the area in the very near future.

Mr. Tinley told the Board that he had started widening Hrynko Road. Mr. Tinley noted that it had been planned to haul fill and gravel material from Schmic's Pit near Preston, a very long distance but the only source available at the time. Schmick's Pit is now running out of good material and the Pit owner does not want to expand the pit area. Mr. Tinley stated that for sometime he has been looking around the area of Hrynko Road for a material source. It has been learned that Chesapeake Corporation of Virginia has an old unused pit in Delaware and very near the end of Hyrnko Road. The material is suitable for filling and after if is tested it may be found to be of use for base purposes. Mr. Tinley said he has talked with Chesapeake Corporation and they will sell their material for \$ 1.00/C.Y. This compares to \$.75/C.Y. at Schmick's Pit with about a 25 mile round trip from the pit to the job-site. The Board unaminously agreed that this source should be used as much as possible.

Mr. Tinley informed The Board that Mr. Luke McConnell, resident on Dyer Road, had contacted him concerning some scrubs that had been cut-off by a County mower. Mr. Tinley said he had investigated the complaint and found that a large number of an unusual type of scrub had been cut and destroyed. Mr. McConnell said the scrubs had cost him in excess of \$100.00 not counting his planting and care. Mr. Tinley also stated that the scrubs looked to have been planted inside the 30' Right-of-Way area. Mr. Richards suggested that Mr. McConnell be told to file a formal claim with the County Roads Board. In the mean time the County Right-of-Way Clerk could check

into the right-of-way width of the road.

Mr. Visintainer presented to The Board Resolution #62, for the acceptance of "Robins Creek Road" into the County Roads System. Robins Creek Road is a part of Two Johns Subdivision. Mr. Tinley stated that all construction and materials meet the current subdivision specifications and regulations. It was suggested by Mr. Richards that to conform to County Law the County Commissioners as official Road Reviewers should make an on-site inspection themselves before accepting this or any other road. The Board agreed that it was their duty to observe and review these projects. The Board said they would examine this project in the forthcoming week.

Mr. Richards informed The Board and Mr. Tinley that the Equipment Rental Program has run into some difficulties. The Agreement between The County and the Investors must be rewritten, if possible, to conform legally with State Law, now in effect. The Investment Broker has the agreement and will attempt to make the changes to make it acceptable to all parties and laws.

The Board unanimously approved Finn Equipment Company - Cincinnati, Ohio as successful low bidder for One Hydroseeder as per Bid Proposal #RB-HS-1-8-79, opened and publicly read on August 7, 1979. Successful bidder will be notified immediately to make delivery as soon as possible.

The Board authorized Mr. Tinley to contact Levi Chevrolet, Inc. - Federalsburg, Maryland in order to ascertain whether or not another Chevrolet Chevette Sedan, same as ones purchased recently by County Commissioners, could be bought as part of the same Bid and Bid price. This vehicle for the use of the County Roads Right-of-Way Clerk.

There being no further County Roads business the meeting was adjourned.

Joseph C. Tinley
Roads Operations
Acting Clerk

Charles T. Dean, Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

August 21, 1979

The County Roads Board of Caroline County met at 11:00, Tuesday, August 21, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of August 14, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by the Board.

The following correction should be made to the minutes of August 14, 1979: In paragraph 5 the work scrubs should be corrected to read "Shrubs".

Mr. Tinley reported to The Board that he had contacted Levi Chevrolet, Inc, concerning obtaining another car such as several recently purchased by The County Commissioners. Mr. Tinley said that they told him that the 1979 model was no longer available. It would have to be a 1980 model and at a higher price. The price increase over the recent purchase would be approximately \$300.00.

Mr. Dean said he had observed that the recent acquisitions were equipped with a AM radio. He said he didn't think this was necessary for a vehicle used in County business.

It was agreed by The Board that a new bid would have to be let for the vehicle for the County Roads Board and they also agreed to delete the AM radio.

Mr. Eveland made a motion "To have the County Roads Board bid for a new vehicle using the specifications of recently purchased vehicles by The County Commissioners, but delete from the specifications an AM radio." Motion seconded by Mr. Fleetwood and concurred by Mr. Dean.

Mr. Tinley reported to The Board that Mr. Fred Gadow, who owns property on Friendship Road, had contacted him concerning a drainage problem. He says a pipe under the road carries water from the property on the other side of road across the road and dumps it on his property, where it cannot get away. Mr. Gadow asked for some help in cleaning a ditch across his property, as he contends it carries road water also. Mr. Tinley noted that the pipe has probably

been in this location for 30 years or more. The Board after discussion agreed that they should make an on-site inspection before rendering any decision. The Board agreed to check the site this same afternoon with Mr. Tinley.

Mr. Tinley told The Board that he and Mr. Visintainer had visted a gravel pit belonging to the Cook Family near Greensboro. The Pit Mr. Tinley said looks as if there is quite a lot of usable material. Mr. Visintainer asked, with The Boards approval, permission to make application to State of Maryland for an exemption to the State Surface Mining Law for Caroline County. The Board agreed that the source is needed and approved the request to prepare the necessary forms.

The Board unanimously approved Resolution #63, for the acceptance of "Robins Creek Road", a part of Two Hohns Subdivision, into the County Roads System.

Mr. Tinley brought to the attention of The Board the problem of a serious illness to Mr. Vernon Hammond. Mr. Hammond has worked for the Roads Department for 23 years, in all that time he has been very hard working and loyal. Now because of this serious illness he has all but exhausted his Sick Leave, Vacation and Personal Leave time. Mr. Tinley said that in past years something like this has occurred several times and each time the Roads employees have each granted a day of their sick time to help the fellow worker. Mr. Tinley feels that this time would be no different if the County Roads Board would allow him to ask the employees. The Board agreed that this was a very nice gesture, but they thought a letter should be prepared stating what the employee was being asked to do and have each employee wishing to help Mr. Hammond sign a statement acknowledging his approval of having a sick leave deducted from his accumulated total.

Mr. Fleetwood make a motion to the effect "That each employee that wishes to do so may grant to Mr. Vernon Hammond a day of his sick leave. Such grant should be made on a statement and signed by the granting employee acknowledging that he is aware that a day will be deducted from his acumulated Sick Leave Time." Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Eveland read to The Board and Mr. Tinley a letter received by him concerning a speeding problem on Ganey's Wharf Road. A copy of

To the County Commissioner:

AUG 20 1979

We live on Gainy's Warf Road in Preston, Maryland. My daughter was walking along the side of the road pushing her small infant son and beside her was her small four year old daughter. A car, with three teenage girls came speeding along, never stopping and deliberately trying to frighten my daughter. My daughter had to grab her little one^s and dash off the side of the road to get out of the ^{way of} on-coming car.

We stopped a state policeman two weeks ago to ask him what to do and he suggested that we write to you. We also told him about the motorcycles that speed by constantly - especially on week ends.

If it is necessary to get signatures of the residents that live on Gainy's Warf Road to get a 25 mile an hour sign posted there ; we will do this.

Please let us know as soon as possible what we must do about this situation.

Thank you.

Sincerely,

Rt. 1 206 A W
Preston, Md. 21655

George L. Kilgore
Marcia M. Kilgore

the letter is attached to these minutes. The Board discussed the matter at length and then asked Mr. Tinley to see Mrs. George Kilgore and get her feelings first hand. The Board asked Mr. Tinley to report to them his findings and recommendations.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley
Roads Operations
Acting Clerk

August 28, 1979

The County Roads Board of Caroline County met at 11:00A.M., Tuesday August 28, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Vouchers and financial report of the regular meeting of August 21 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

The Board held, as advertised in local newspapers, "Public Hearing" concerning the Petition of property owners of Tammenzena Shores Subdivision to be included in the County Roads system. The road in question is located in the Eighth Election District and is known as "Ewing Road." The project is requested to be constructed by County Roads Board forces and paid under Front-Foot Assessment of affected property owners. County Planner Alan Visintainer read the Public Notice, Resolution#63 for acceptance of "Ewing Road" located in Tammenzena Shores Subdivision into Roads System, Assessment cost of each property owner. The signing of the Resolution will be accomplished as soon as all property owners sign an agreement to accept the assessment and sign a quick claim deed. It was noted by Mr. Larry Thomas, property owner, that no one on the road will not accept the assessment. These owners present and proxies presented was well over the necessary 51% needed for acceptance. All necessary legal documents will be drawn up by Roads Attorney Mr. Roland Kent. Mr. Larry Thomas will take the responsibility of getting all the necessary property owner signatures. When this is accomplished the forms will be returned to The County Roads Board for final disposition of the project.

The Board and Mr. Tinley discussed the drainage problem as presented in the minutes of August 21, 1979. They also made an on site inspection of the complaint Mr. Fred Gadow. Mr. Tinley told the Board that the drainage situation has been there for a great many years and he does not feel it is the responsibility of the County to clean out ditches on private property. Mr. Fleetwood concurred with Mr. Tinley and offered the following motion: "That the drainage problem as specified by Mr. Fred Gadow is his responsibility and not that of Caroline of the County Roads Board. " Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Tinley informed the Board that he had talked with Mrs. George Kilgore of Ganey's Wharf Road, concerning the installation of speed limit signs. Mr. Tinley said he told Mrs. Kilgore that speed limit signs would require Police to catch speeders and they would probably be only able to check the road very infrequently. Mr. Tinley suggested to her that he install "Watch Children" signs in order to make people more aware. Mrs. Kilgore agreed to the "Watch Children" signs. Mr. Tinley told The Board the signs would be put up immediately. Mr. Eveland asked Mr. Tinley to contact Mrs. Kilgore and inform her what had been done.

Mr. Tinley reported to The Board that the Triple Bituminous Surface Treatment had been applied to Garey Road- Co Rt. #91-A.

Mr. Tinley told The Board he had taken the agreement for purchase of gravel from Breeding's Pit, owned by Mr. Walter Breeding for his signature. Mr. Tinley said Mr. Breeding's Pit, owned by Mr. Breeding has changed his mind and is no longer interested in selling the gravel.

Mr. Visintainer told The Board that the Gravel situation is getting crucial for Caroline County. Mr. Visintainer suggested purchasing of property where good materials are located rather than relying on private owners when the price continually rises, as it is now at a \$1.00/cubic yard. It was noted that The Roads Board needs gravel pits all over the County. The Board asked Mr. Visintainer to pursue this matter.

The Board unanimously consented and authorized Mr. Tinley to remove a large tree stump from the Town of Ridgely since they do not have the capacity to do it themselves.

Mr. Tinley discussed with The Board the large number of tax ditches and pipe crossings of roads in the past two years and the large amount of money it has cost the County Roads Board to provide the pipes for these crossings. The County is expected to do this work and also those

for private property owners who wish to continue ditching across a road. Mr. Tinley said he feels this cost should be apart of the total tax ditch estimate. The Board suggested the problem be studied further and the Roads Board Attorney be asked to provide the legal answers to these questions.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr. Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

September 4, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, September 4, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Vouchers and financial report of the regular meeting of August 28, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

The Board discussed with Mr. Tinley and Mr. Richards the application of Nathan Garfield to fill the open position of Auto Mechanic II in the County Roads Board Maintenance Shop. Mr. Garfield is employed at present at a MEO-I under the CETA program. It was discussed that Mr. Garfield might not qualify for the position because of limited mechanic training. Mr. Tinley told The Board that he has had Mr. Garfield working in the Shop for about two months because of the shop being shorthanded. He noted that Mr. Garfield is working out very well and becoming very familiar with the equipment and its repair. Mr. Eveland made a motion "To authorize the transfer of Nathan Garfield to the County Roads Board Maintenance Shop for a 6 month training period, at the end of this period his performance will be evaulated. The two months already spent in the shop will be considered a part of the training period." Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Tinley informed The Board that the fallen tree in the Town of Ridgely, mentioned in the minutes of 8/28/79 is not on Town property, but instead is on private property. Mr. Tinley recommended that The County Roads Board take no action since it is private property. The Board unanimously concurred.

Mr. Tinley told The Board that he intends to place the Triple Bituminous Surface Course on Grove Road - Co. Rt. #166-B within the next week.

The Board asked Mr. Visintainer for a report on the drainage problem on Central Ave - Co. Rt. #86-C at the property of Henry Lindemann. Mr. Visintainer explained that he has not been able to contact Mr. Lindemann for his signature on the Drainage Agreement, as mentioned in the minutes of 7/31/79 and 8/7/79., but that he should be able to make contact with Mr. Lindeman very shortly.

Mr. Jim Hannawald, Soil Conservation District, appeared before the Board, at their request concerning the installation of pipes at crossings of County Roads for tax ditch purposes. It was noted that the very large amount of ditching recently has placed a financial burden on the County. Mr. Hannawald explained that it was a matter of Public Drainage Law the County has responsibility of purchasing and installing the structures when needed. Only a change in the Drainage Law could change the present procedure.

Mr. Visintainer brought to the attention of The Board a problem discovered by Mr. Tinley and himself concerning Two Johns Subdivision, Developed by James H. Lynch, Inc. It has been discovered that the road or property frontage along Two Johns Road is incorrect. The subdivision was approved granting the County a 50' Right-of-Way along Two Johns Road. The Road as now laid out with the property lot frontages varies in width from a starting point on the Md. Rt.#16 of 50' to the end of the road which has a width of approximately 43'. Correction means that Utilities must be changed which would be very expensive. Mr. Visintainer noted that the Planning Commission will have to make the decision but he felt the Planning Commission would like the County Commissioners feelings concerning the probable future construction of Two Johns Road and having it conform to standard road requirements. Mr. Visintainer and Mr. Richards noted that they felt he didn't comply with regulations and that compliance should be made by Lynch, Inc. The Board after discussion agreed that they could better make a decision after first making an on-site inspection of the project.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr. Chairman(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
County Roads Operations
Acting Clerk

September 11, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, September 11, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Vouchers and financial report of the regular meeting of September 4, 1979 were read and approved.

Vouchers submitted by The county Roads Board were approved and ordered paid by The Board.

Mr. Tinley informed The Board that he had told Mr. Fred Gadow of the Boards decision, concerning his drainage problem, as recorded in County Roads minutes of August 28, 1979.

Mr. Tinley informed The Board that the new Bituminous Surface is being applied to Grove Road- Co. Rt. #166-B today.

The Board discussed several position openings in the County Roads Department. The first position to be filled is that of a Motor Equipment Operator III. After review of the applications it was agreed that Carlton E. Pinder, Sr. be appointed to this position. Motion by Mr. Eveland "To appoint Carlton E. Pinder, Sr. to fill the vacant position of Motor Equipment Operator III." After review of the applications it was agreed that Carlton E. Pinder, Sr. to fill the vacant position of Motor Equipment Operator III." Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

The second position is that of Assistant Automotive Services Foreman, a new position, created by the pending retirement of the Automotive Services Foreman. The Board after reviewing the applications agreed to appoint Herman Knussman to this position. Motion by Mr. Fleetwood "To appoint Herman Knussman to position of Assistant Automotive Services Foreman." Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Tinley discussed with The Board the grave health condition of Roads Employee Vernon Hammond who at present is in the hospital. Mr. Hammonds chances of recovery according to family members are very slim.

Mr. Tinley asked The Board for a discussion of possible benefits to Mrs. Hammond as were afforded Mrs. Clarence Smith, when similar conditions occurred in the death of Roads Employee Clarence Smith.

The Board noted that Mr. and Mrs. Hammond had the good fortune to be covered by the Maryland State Retirement System, whereas Mr. Smith did not.

The Board asked Mr. Tinley to investigate with State Pension System any other benefits that might accrue to a widow.

Charles T. Dean, Sr. Chairman(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

September 18, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, September 18, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Vouchers and financial report of the regular meeting of September 11, 1979 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

Mr. Larry Thomas appeared before the Board concerning "Ewing Road", contained in Tammuxzena Shore Subdivision. Mr. Thomas explained that all necessary contracts, Right-of-Ways and Property divisions of the Front-Foot cost had been made and delivered to the County Attorney, for final execution and approval. Mr. Visintainer told The Board that all necessary information needed by The Board in order to make a decision on this project would be ready for their September 25, 1979 regular meeting.

The Board told Mr. Thomas that should this road be accepted then it would immediately receive the rights and privileges of any of the other County Roads. Mr. Tinley acknowledged that with this approval he would immediately fix the holes and other deficiencies for winter travel and then construction could begin next spring.

Mr. Tinley told The Board that the New Bituminous Spring Surface Treatment had been placed on Grove Road- Co. Rt. #166-B and also on Front-Foot assessment project "Randall Street," located on Henry Road.

Mr. Tinley informed The Board that he had completed ditching and drainage work near the properties of Muir and Basack on Andrew Road. The work completed should solve the drainage problem in this area and property owners seemed satisfied.

Mr. Tinley asked The Board to extend the temporary employment of Charles Davis and Brad Cook, which was due to end on October 1, 1979 to December 31, 1979. Mr. Tinley explained that the two men have been very good and hard workers and their employment is still needed by The County Roads Board. Mr. Fleetwood made a motion "To extend the temporary employment of Charles Davis and Brad Cook to December 31, 1979." Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Tinley informed The Board that Mr. Vernon Hammond, whose illness had been discussed on September 11, 1979, had passed away in the evening of September 11, 1979. Discussion was had concerning any benefits that might accrue to Mr. Hammond. It was learned that Mrs. Hammond should be due a years salary of Mr. Hammonds because of his membership in the Maryland State Employees Retirement System.

Also discussed was the replacement of Mr. Hammond who was classified as a Motor Equipment Operator II. According to the Employees Practices Manual the position must be advertised.

Mr. Visintainer discussed with the Board a new Right-of-Way Agreement, form drawn up by Roland Kent, County Attorney and Mr. Visintainer. It is Mr. Kents view that a new type agreement is needed that more clearly meets legal requirements. Mr. Visintainer gave a copy to each Board Member for their study and comment.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr. Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

September 25, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, September 25, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of September 18, 1979 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered

paid by The Board.

The Board discussed with Mr. Tinley the drainage of Andrew Road. The Board had made an inspection to the road and felt the work done would be very helpful to the road and adjoining properties. The Board asked Mr. Tinley whether or not he thought a pipe should be placed across Andrew Road at Beauchamp Branch Rd intersection in order to take water from the far side of road to an outlet on the other side to a branch. Mr. Tinley told the Board that a cross pipe was already under the road, but backup Andrew Road about 50 feet. Mr. Tinley told the Board that it may have not been opened up, but he would check it out and see that the pipe was working.

Mr. Tinley informed The Board that he was hauling sand base course on Hrynko Road, but inclement weather was slowing things down.

Mr. Tinley discussed with the Board plans for purchasing materials for use in the recently purchased Hydroseeder. Specifically the purchase of a large quantity of fiber mulch needed for the seeding operation. The Companies selling the material will not deliver less than 13-15 ton lots at a price of \$194.50/ton. This amount of material would last about two years of so and will not be destroyed with age. The Board acknowledged that the idea of the Hydroseeder was to seed roads and ditches and so the material is a necessary purchase to get the program started. The Board authorized the purchase of approximately 13-15 tons of the fiber mulch.

Mr. Visintainer presented to The Board the executed agreement and deed needed to meet the Front-Foot Assessment requirements of "Ewing Road." Also presented to The Board was Resolution #64 which states the amount of assessment of each property owner and The County's acceptance of the Road into the County Roads system. The Board unanimously approved and signed Resolution "64 acceptance of "Ewing Road", into the County Roads System.

Mr. Visintainer also informed The Board that Mr. Henry Lindemann had signed the drainage agreement for his property on Central Ave., and same would be recorded immediately. A letter was sent to Mr. John Fuchs, property owner directly across Central Ave from Mr. Lindemann, stating the points of the drainage agreement signed by Mr. Lindemann. The drainage changes should have no affect on the property of Mr. Fuchs.

There being no further County Roads business the meeting was adjourned.

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

Charles T. Dean, Sr. Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member
CAROLINE COUNTY ROADS BOARD

October 2, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, October 2, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Member Thomas C. Eveland. Board Member Harvey Fleetwood was absent and on vacation.

Minutes and financial report of the regular meeting of September 25, 1979 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by the Board.

Mr. Morgan Bennett, Preston, Maryland, appeared before The Board to ask that the dirt portion of Poplar Neck Road be improved. Mr. Bennett stated that he had a large fur business that depends on a good all weather road for his customers and his business. Mr. Bennett noted that the Right-of-Ways had been cleared on this road for almost 20 years. Mr. Tinley told The Board that because of a 90° curve and the property owner on the inside of the curve had granted Right-of-Way, but he would not allow the depth needed to modify the curve to meet Federal standards for safety.

The Board discussed the idea of talking with the property owner and seeing whether or not an alternative could be developed.

The Board asked Mr. Visintainer and Mr. Tinley prepare a survey and design of the curve, for their study.

Mr. Edgar Harman, of U.L. Harman, Inc., met with the Board to discuss a problem concerning their subdivision on Stafford Road. Mr. Visintainer acquainted The Board with the background of the project. In 1973 the County Planning Board approved the project with a 40' Right-of-Way for roads, but no easement was asked for or provided. All construction was then contained within the 40' Right-of-Way. Also permanent buried utilities were installed just outside the 40' Right-of-Way. As has developed the current subdivision regulations require 50' Right-of-Way which is room for drainage and utilities. The current road as constructed will only have approximately 38' for roadway. No more area can be obtained without disturbing the buried utilities at great expense to the developer. Mr. Harman requested that the board allow him to complete the subdivision as approved in 1973. The Board asked Mr. Visintainer to get with the County Attorney in order to prepare necessary legal papers to meet Mr. Harman's request.

Mr. Tinley discussed with The Board the current conditions of County Roads and the fact that many roads did not receive the maintenance that was needed because of budget problems. Mr. Tinley said he felt the County must soon consider a more solid and strong type roadway because of the increased traffic and heavier truck loads being allowed.

There being no further County Roads business the meeting was adjourned.

CHAIRMAN

Charles T. Dean, Sr.

MEMBER

Thomas C. Eveland

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

MEMBER

Harvey Fleetwood

October 9, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, October 9, 1979. Present were Charles T Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of October 2, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

The Board discussed with Mr. Tinley and Mr. Visintainer the acquisition of Right-of-Way on Poplar Neck Road on the 90° curve on the road. It was determined that a survey is needed and a plat drawn showing the degree of curvature and amount of property needed to meet current construction and safety standards. Mr. Tinley, Mr. Visintainer and the R/W Clerk will get together to complete this work.

Mr. Tinley told The Board he intends to place new sheating around Pepper Road Bridge which has a large amount of erosion since the stream was widened because of Soil Conservation Drainage Work on a tax ditch. The sheating should eliminate the seeping of water under the Bridge wings which causes the road at the end of the bridge to settle.

Mr. Tinley informed The Board that he had used the new Hydroseeder to seed and mulch Grove Road. The cost of materials was less than \$400.00.

Mr. Tinley told The Board that he was to place 200'-42'' New Asphalt Coated Metal Pipe on Howard Road for a Soil Conservation Tax Ditch pipe crossing. The cost of the pipe alone is \$4,060.00.

Mr. Eveland asked Mr. Tinley to look at a pothole near the intersection of Pealiquor Road and Md. Rt.# 16. Mr. Tinley said he had seen the hole but thinks it is on State Right-of-Way. Mr. Tinley said he would contact The State Highway Administration and determine whose jurisdiction is involved.

In a discussion of personnel problems it was stated that the open position of Auto Mechanic II had not been filled. Mr. Tinley stated he had several applications in hand. The Board directed Mr. Tinley to interview the applicants so this matter can be resolved very soon.

The Board brought up for discussion the Subdivision problem concerning the Harman subdivision as discussed at the October 2, 1979 regular Board Meeting. The Board felt that some committment should be made in the matter.

The Board acknowledged that they are in sympathy with Harman and wish to help. In this vain the Board made the following resolution.

"The Board intends to waive the current subdivision right-of-way width requirements and to approve the Right-of-Way width granted by Harman in 1973, and which was approved by Caroline Planning Commission in 1973, but conditions are subject to final legal review by their Attorney before any final acceptance by Caroline County." Motion by Mr. Eveland, seconded by Mr. Fleetwood and concurred in by Mr. Dean.

The Board directed Mr. Tinley to write Mr. Harman and explain their discussion and to inform Mr. Harman that any further construction before Final approval of conditions must be at his liability.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Chairman(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member(s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
RoadsOperations
Acting Clerk

October 16, 1979

October 16, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, October 16, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of October 9 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Tinley discussed with The Board the Right-of-Way easement contained in the County Roads Board right-of-way form used for improving County roads. The easement allows the County the right to build their drainage and also the area for backslopes etc., to keep the drainage working properly. This discussion was prompted by a drainage complaint of Mr. Albert Dill, property owner on Drapers Mill Road, who contends the County is using more than the 40 foot right-of-way granted.

Mr. Tinley informed The Board that he is doing some drainage maintenance work on the road in Tammenzena Shores subdivision agreed to by The Board when the road was accepted into the County Roads system. Some other maintenance work will be done to winterize the road, since new construction cannot start until next year.

Mr. Tinley informed The Board that he was doing the seeding and mulching work on Garey Road - Co.Rt. # 91-A with the new Hydroseeder.

Mr. Tinley told the Board that Mr. William Bachman, Consultant for Meidinger & Associates, would like to meet with The Board to discuss the past years development of the Employees Pension System or discuss any new plans or ideas concerning the Program. The Board asked Mr. Tinley to invite Mr. Bachman to the November 20, 1979 meeting at 1:30 P.M.

Mr. Kennard Shults, property owner on Schults Road, has queried the Board concerning the status for improvements to Schults Road. Mr. Tinley told the Board that the Right-of-Ways are clear on this road, but it is listed in the 1981-86 program scheduling. This could change if some other road should be unable to acquire right-of-ways.

Mr. Tinley also informed The Board that right-of-ways are clear on Taylor, Hecht, and Marvel Roads, which are located in the general area of Schults Road.

The Board told Mr. Tinley that Mr. Blunt from Central Avenue had called about the road being rough. Mr. Tinley acknowledged that the roads were rough but recent rains had made scraping them impossible, but he would get to it as soon as the weather clears.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr., Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

October 23, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, October 23, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of October 16, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Tinley told the Board that he was installing another large pipe for Soil Conservation District Tax Ditch, this installation is on Seippes Road. Being installed is 60' - 36'' New asphalt coated metal pipe.

The Board asked Mr. Visintainer for an update concerning the status of Smith Landing Road. Mr. Visintainer noted nothing new at present, but noted that the trial of the Declaratory Judgment Suit is scheduled for November 8, 1979.

Mr. Tinley brought before The Board a problem concerning drainage ditches on Gallagher and Fuchs Roads. The County has cut some small grader ditches in this area. Mr. Jim Fuchs, a Farmer and Property^{Owner} in the area has complained that the ditches are^{not} needed and are on his property

also. Mr. Tinley stated that the ditches are needed for road drainage purposes, but they do restrict the Fuchs Farming operation from turning farm equipment in the County Road. Mr. Tinley stated he visited the site and has measured the road and the ditches are inside the County's 30' Right-of-Way. The Board voiced the opinion that they should visit the site also to get more grasp of the matter.

Mr. Tinley informed The Board that the new surface course is being applied to the Harman subdivision street today. The County is supervising the operation. Mr. Visintainer recommended to The Board that it be taken into the County Roads system as soon as it passes all the requirements. Mr. Visintainer noted that only the road section recorded on the approved Plat would be accepted.

Mr. Tinley informed The Board that Jim Cook, Greensboro, Maryland, has set the price for material from his pit near Greensboro. Mr. Cook requests a price of \$.80/Cu Yd for sand material and \$1.00/Cu Yd for good Gravel Material. Mr. Tinley stated the large percentage of material in the pit is the sand material, which will be needed for winter maintenance. Mr. Tinley stated that in his opinion the price is a fair one. Mr. Visintainer will draw up the contract needed for purchase of the material.

The Board discussed the employment application of Garey-Marvel-Denton, Maryland. Mr. Marvel is out of work due to a strike at his place of employment and is looking for a new job. It was noted that Mr. Marvel is a relative of a current County Roads employee. The Board is on record as opposing the hiring of people with family relationships. Mr. Richards stated also that there are no employment advertisements out at this time and therefore no openings.

Mr. Richards introduced Resolution #65, concerning the payment of accrued benefits to Mr. Joseph C. Tinley because of his retirement in the very near future. A Copy of the resolution is attached to these minutes. Resolution by Mr. Eveland, seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Patrick Swann, Right-of-Way Clerk for Caroline County, prepared a statement of his Right-of-Way activities on various roads since his hiring, and also answered questions concerning same. A copy of the report will be on file in the County Roads Board Office.

MEMBERS
CHARLES T. DEAN, SR., CHAIRMAN
THOMAS C. EVELAND
HARVEY FLEETWOOD



JOSEPH C. TINLEY
SUPERINTENDENT
COUNTY ROADS OPERATIONS

ROLAND C. KENT
ATTORNEY

OFFICE OF THE
CAROLINE COUNTY ROADS BOARD
DENTON, MARYLAND 21629

RESOLUTION NO. 65

WHEREAS, Joseph C. Tinley, superintendent of county roads operations for Caroline County, Maryland, is eligible for retirement; and

WHEREAS, Mr. Tinley has indicated an interest in retiring on or about April 1, 1980; and

WHEREAS, certain health problems require an operation during January 1980.

NOW, THEREFORE, BE IT HEREBY RESOLVED, By the Caroline County Roads Board of Caroline County, Maryland, to authorize the retirement of Joseph C. Tinley from the position of superintendent of county roads operations effective April 1, 1980; and

FURTHER RESOLVED, To allow, at the time of retirement, for payment of vacation leave accumulated by Joseph C. Tinley up to thirty (30) days plus any additional leave accumulated during the period of January 1 to March 31, 1980; and

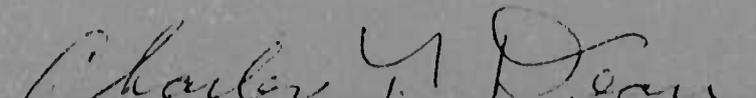
FURTHER RESOLVED, To authorize extended sick leave between the period of January 1 to March 31, 1980; and

FURTHER RESOLVED, To authorize payment of one-half ($\frac{1}{2}$) of remaining sick leave as authorized in the Caroline County Personnel Rules and Regulations.

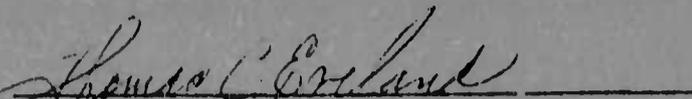
ADOPTED: October 23, 1979

CAROLINE COUNTY ROADS BOARD

SEAL


Charles T. Dean, Sr., Chairman

ATTEST:


Thomas C. Eveland


Leigh Sands, Clerk


Harvey Fleetwood

The Board unanimously signed a letter of representation to W. Irvin Cousins in connection with Balance Sheet, Revenue & Expense Statements and Fund Balance Statement for County Roads Board of Caroline County as of 6/30/79.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr., Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

October 30, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, October 30, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of October 23, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by the Board.

Mr. Tinley, Supt., County Roads Operations, was allotted time only for the opening of a Bid Proposal.

The Board opened and publicly read Bid Proposal #CC-CC-10-30-79-A, for purchase of one 1980 Subcompact Sedan Car.

Bidders were as follows:

Preston Ford, Inc.	\$ 3,985.00
Preston, Maryland 21655	6-8 week delivery

No other bids were received at 11:00 A.M.

The Board will take the Bid under advisement.

The remainder of the minutes were taken by Leigh Sands and sent in rough form to the County Roads Office.

Mr. Eveland told The Board of a call he had from Carlton Pinder in which Mr. Pinder asked several questions which would need answers from entire Board.

- (1) Mr. Pinder asked if the Health Department could not be asked to give Flu Shots to County Roads Employees.

The Board unanimously consented to contact the Health Department to see if this could be arranged.

- (2) Mr. Pinder asked that he be increased in pay because of his change in classification. His pay rate before promotion was \$5.60/hr. and since the change he has increased to only \$5.61/hr. Mr. Pinder said the personnel manual stated a 10% increase for classification change. Mr. Richards stated a special provision is needed to change him above the level for which he is eligible. No action was taken at this time.

At 12:53 this date Mr. Harold Altfather appeared before The Board with a Bid from Lewis Motors Co., Inc.-Denton, Maryland for Proposal #CC-CC-10-30-79-A. The Board informed Mr. Altfather that no Bids could be accepted after the established time of 11:00 A.M.. Mr. Altfather asked the Board to then destroy his Bid. The Board decided to return the Bid to Lewis Motor Co., Inc., Unopened, by Carl Thornton.

There being no further County Roads Business the meeting was adjourned.

Charles T. Dean, Sr., Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

November 6, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, November 6, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of October 30, 1979 were read and approved

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Discussion with The Board concerning request by County Roads employee that he receive a higher salary increase because of his classification change. The difference in the change of classification resulted in a \$.01 increase over the old classification. Mr. Richards stated any further change must be the result of County Commissioner resolution.

The Board agreed that further study is necessary before making a determination.

Motion by Mr. Eveland "To make an indepth study of this above problem" motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. William Cole, County Treasurer suggested to the County Roads Board that a portion of their checking account funds be placed in a 30 day interest bearing note at extremely favorable interest rate. Mr. Richards recommended that \$50,000 be placed in the 30 day note.

Mr. Eveland made a motion "To invest \$50,000 in a 30 day interest bearing note," Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Eveland told Mr. Tinley that he had observed piles of dirt along Holsinger Lane created by cleaning of ditches. Mr. Tinley said this material had been cleaned up, but he would make another inspection to make sure it had been cleaned up.

The Board adopted a resolution to participate in the Maryland State Employees Pension System. This was necessary because of a change in the State Pension system whereby Employee Members may keep their old pension or join the new non-contributory pension.

Motion by Mr. Eveland and seconded by Mr. Fleetwood and concurred in by Mr. Dean.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

November 13, 1979

The County Roads Board of Caroline County met in the afternoon of Tuesday November 13, 1979, because of two other County Commissioners meetings scheduled for same time period of the County Roads Board. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood

Mr. Joseph Tinley, Supt., of County Roads Operation was not present.

Minutes of the County Roads Board meeting were taken by Leigh Sands and presented to the County Roads in rough form.

Minutes and financial report of the regular meeting of November 6, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Visintainer discussed with The Board a Court decision concerning Smith Landing Road Right-of-Way. The Court has established a 30' R/W according to a 1881 survey. Mr. Visintainer requested authority to hire a surveyor to make the survey and establish the 30' road. The cost of a surveyor would probably be in the \$900 - \$1200 range. Mr. Visintainer recommended that the initial survey be done as quickly as possible to determine the centerline of the road. It's noted that the Court's written decree had not been received.

Mr. Eveland made a motion "To hire a Surveyor and to have the initial survey of Smith Landing Road completed." Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

The Board approved two personnel resolutions after discussion, they are as follows:

- (1) Mr. Herman Knussman was reassigned to his former position of Auto Mechanic II, at his written request. Mr. Knussman will return to pay grade 8 - Extended Pay Steop.
- (2) Mr. Wilbur Levengood was promoted from Auto Mechanic II to the position of Assistant Shop Foreman, retroactive to October 29, 1979. Mr. Levengood's new Pay grade will be Grade 9 - Pay Step 4.

Mr. Eveland made a motion "To reassign Herman Knussman to Auto Mechanic II, Grade 8 - Extended Pay Steop; and to promote Wilbur Levengood to Assistant Shop Foreman at Grade 9 - Step 4." Motion seconded by Harvey Fleetwood and concurred in by Mr. Dean.

The Board approved a request by Mr. Richards to be authorized to issue County Roads Board employee pay checks on the Friday before New Years Day, because New Years Day falls on Tuesday.

The Board unanimously concurred in this request.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr., Chairman(s)
 CAROLINE COUNTY ROADS BOARD
 Thomas C. Eveland, Member (s)
 CAROLINE COUNTY ROADS BOARD
 Harvey Fleetwood, Member (s)
 CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
 Roads Operations
 Acting Clerk

November 20, 1979

The County Roads Board of Caroline County met at 11:00 A.M, Tuesday, November 20, 1979. Present were Charles T. Dean, Sr., Chairmain of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of November 13, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Tinley told The Board that he had repaired the road entrances to County Greenbox Stations, as per request, except site at Preston. In order to get to this Site The County would have to fix a section of road belonging to Town of Preston or Railroad Company. Mr. Tinley did not want to set a precedent for other private roads. The Board told Mr. Tinley he was authorized to do the work and to bill the County Commissioners for the same.

Mr. Tinley told The Board that a David Wooters has asked him to remove a pipe on Bethlehem Road, which he claims be purchased, but is partially on his neighbors property because of a subsequent survey that changed property lines. If this wasn't possible then he asked a 12' section of pipe be added on his side of the existing entrance. Mr. Tinley said he would clean the ditch but the property owners should agree to course of action before the County got involved further.

Mr. Dean asked Mr. Tinley whether or not the entrance pipes on Ninetown Road located at former dwellings which were moved or demolished were going to be taken out. Mr. Tinley noted that this had not occurred to him since the pipes are open and functioning. Mr. Dean stated that no new buildings were likely to be built in this location again. Mr. Tinley said that in that case, when time allowed he would remove the pipes.

Mr. Tinley said he wished to apprise the Board of a complaint by Mrs. John Miller, who owns property on Hrynko Road, which is now under construction. Mrs. Miller claims the County did not get a right-of-way from her to do the construction work. Mr. Tinley said he told Mrs. Miller that the Right-of-Way had been acquired from the previous owner and had been recorded in the land records of Caroline County. Mrs. Miller was still not satisfied with his explanation. Mr. Tinley also

said the construction was being done as is customary on any widening project.

Mr. Visintainer told The Board that Mr. Roland Kent, County Attorney has suggested that the County hold up on any work on Smith Landing Road until the written decree is received from the Court. The Board unanimously agreed to delay the work until appeal period is passed.

Mr. Fleetwood informed The Board that he had observed that a farmer on Whites Lane had been turning in the County Road and had left a lot of debris from the field on the roadway. Mr. Fleetwood noted that this wasn't the only incident he had seen and he thought some action should be taken to control this problem. It was thought offending persons should be warned in writing of County Law forbidding same and that notices should be placed in media publications.

Mr. Eveland told The Board and Mr. Tinley that he had a complaint from Mrs. Tilley, property owner on Gilpins Point Road, stating that last winter their lane had been plowed full of snow, and asking the County not cause the same problem in another snow storm. They noted that they were getting along in years, had no telephone and no other means of getting out. Mr. Tinley said he would help as much as possible, but that it is almost an impossibility to plow snow from a road and not fillup lanes. To clean each lane would make opening all roads also impossible because of time element involved.

The Board announced that they would reconvene in County Roads Board session at 1:30 P.M. for a special meeting to discuss the Caroline County Roads Employees Retirement Plan.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

November 20, 1979

The County Roads Board of Caroline County met at 1:30 P.M., Tuesday, November 20, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Also present at the meeting were Ed Richards, Joseph C. Tinley and Francis Trice.

Mr. William Bachman, Senior Consultant with Meidinger & Associates, met with the Board to discuss the Actuarial report for progress of the "Caroline County Roads Board Pension Plan" for the year ended 6/30/79. Also discussion of any changes in the plan or problems encountered during the year.

Two Plan admendments were discussed and adopted.

- (1) The County Roads Board has requested that two former CETA employees who have 4 & 5 years service with The County Roads under CETA and who are now full paid employees of the County Roads Board be included in the "Caroline County Roads Board Employees Pension Plan" and be credited with past service for purposes of pension computation.
- (2) The County Commissioners agreed after discussion to delete the "Mandatory Retirement" section of the Pension Plan because of age discriminatory question.

Mr. Bachman Recommended that the two admendments be filed with Meidinger's personnel regulations which will be used to administer The Plan.

Mr. Bachman also asked the County Roads to give consideration to whether pension benefits of retirees are adequate and what adjustments, if any, should be considered.

Also discussed was the problem that has occurred several times in the near past, concerning death of Roads Employees who are still in service. At present no death benefits are available for the deceased's family under the current pension program.

Mr. Trice asked that a pre-retirement beneficiary be named to insure the employees family some sort of monetary relief.

"CAROLINE COUNTY ROADS BOARD EMPLOYEES PENSION PLAN" DISCUSSION

Mr. Bachman told the meeting that under IRS guidelines no death benefits can be involved because of the question of age discrimination in any form. Mr. Bachman also recommended that no death benefits or pre-retirement death benefits be attached to the current Pension Plan. It was Mr. Bachman's recommendation that death benefits plans be done outside the Pension Plan such as some type of Life Insurance program.

Mr. Dean made a motion "To take action to provide death benefits (in

some form other than Pension Plan) to all County Employees. Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

The Board recommended that an annual meeting be held with Plan Trustee (Maryland National Bank) to Discuss investments and rate of investment return.

The Board of County Commissioners reappointed Wilbur Levensgood and Ruth Chambers and appointed Charles Dean to sit on The County's Personnel Committee.

There being no further business the meeting was adjourned.

Charles T. Dean, Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member(s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

November 27, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, November 27, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of November 20, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mrs. John Miller, property owner on Hrynko Road, appeared before the Board to discuss the construction methods being used on the above named road. Mrs. Miller was represented by Attorney Mr. Robert Jarrel, of Neir, Jarrel and Hubbard.

Mr. Jarrel stated that widening operations on Hrynko Road had caused drainage problems on Mrs. Miller's property. This problem has caused the farmer tilling the farm to lose about one acre of soybeans. They estimated that the cost of the destroyed crop was approximately \$270.00. They also stated that no Right-of-Way agreement had been granted for a section of property she owns on this road.

It was stated that the property was on a curve but the curve was away from her property, thus no work would be done on her property.

The Board said they would visit the site this very day to inspect

the conditions themselves.

Mr. Joseph Tinley, Supt., of Roads Operations was absent for the day and unable to attend the meeting or the inspection of Hrynko Road.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

December 4, 1979

The County Roads Board of Caroline County met at 11:00A.M., Tuesday, December 4, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board members Thomas C. Eveland and Harvey Fleetwood.

Minutes of the regular meeting of November 27, 1979 were read and approved. Minutes of the regular meeting of November 20, 1979 were read and approved with the provision that reference to death benefits be changed to indicate that the Roads Board has only committed to look into death benefits other than pension plan. Mr. Eveland moved to correct the minutes of 11/27, seconded by Mr. Fleetwood.

Vouchers submitted by the County Roads Board were approved and ordered paid by the Board.

The New County Engineer, Mr. Emerson, was officially presented to the Board.

Mrs. Minty Miller's request for damages to beans on her property on Hrynko Road was rejected. It was agreed that The County Roads will remove the dirt placed on her property. The Board felt water damage to the bean crop was due to weather conditions and not construction or drainage.

Carroll Road property owner has fenced off the Road and blocked the Road. Mr. Visintainer will review to determine the property owners and procedures required for abandoning a County Road. The owner must petition for abandonment. If he is the only property owner served, the County may be interested in abandoning.

Pepper Road is being closed today to work on bridge for one week.

Radios are requested by Mr. Tinley to be installed in the graders.

Mr. Fleetwood moved to advertise for bids on seven (7) radio units for the graders, and seconded by Mr. Eveland.

Pauline Butler called Mr. Eveland about her road. The traffic thru Hillsboro is cutting across her lawn. She would like some posts placed to keep cars out.

A motion was made by Mr. Eveland for executive session to discuss personnel matters, and seconded by Mr. Fleetwood.

Mary Hammond called (widow of Vernon Hammond), claims we are discriminating since we have made no death benefit. Mr. Richards will explain the benefits to Mrs. Hammond.

There being no further County Roads business, the meeting was adjourned.

Charles T. Dean, Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

December 11, 1979

The County Roads Board Of Caroline County met at 11:00 A.M., Tuesday, December 11, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of December 4, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by the Board.

The Board requested that the minutes of December 4, 1979 in paragraph #1 be revised to read "Mrs. John Miller", also that the paragraph state "The County will remove or spread the dirt that was placed on her property, whichever is her decision."

In discussion of the closing of a portion of Carroll Road as contained in the minutes of December 4, 1979 it was disclosed that a letter from the property owner would not be sufficient to close the road but a formal petition and hearing would have to be held before the County could abandon the road. It was stated by Mr. Tinley that the County, in

James H. Lynch Co.

Real Estate

501 CENTRAL AVENUE
RIDGELY, MARYLAND 21660



Telephones
301/634-2152 Day
634-2364 Night

December 6, 1979

Caroline County Roads Department
Wilmuth Street
Denton, Maryland 21629

Gentlemen:

This letter is written in hopes of stirring up some interest in the widening of Two Johns road. We realize it will not be black-topped for sometime to come but at present there are spots where only one car can traverse at a time.

To date we have 24 lots sold, 8 houses occupied with 3 more to be completed by January 31, 1980 and several more on the drawing board.

The conditions during the winter with freezing and thawing and snow conditions could make this road impassable.

We realize the expense incurred in this but according to past records, it can be done at a lower cost this year than it will in the future. Please let us know of your decision.

Yours truly,

James H. Lynch

James H. Lynch President
Two Johns Corporation

"Come live with us on the shore; enjoy it — preserve it."

the event of closure, would need an area for turning large roads equip- 109
ment. The Board asked that this be a part of any abandonment discus-
sion.

Mr. Emerson, Supt. of Roads Operations Designate, told The Board that he had talked with Mrs. Butler, who lives at the corner of Alt 404 and Ridgely Road, concerning vehicles cutting into her yard. Mr. Emerson told her that in the Spring when the 404 Bridge repairs are completed and traffic returns to normal pattern the County will return to fix the yard. Mrs. Butler was agreement to this method of repairs.

In connection with Mrs. Vernon Hammonds request of the County about death benefits, Mr. Richards stated that she is covered by State Retirement System and is being taken care of by them. He stated he has asked Mrs. Hammond to visit his Office so he could make these facts known. At this date she has not made an appointment with him.

A complaint by Mr. Brown from Westview Drive will necessitate about one hours worth of ditching, which will be accomplished as soon as possible.

Mr. Tinley informed The Board that work was progressing on the Pepper Road repairs.

Mr. Tinley also informed The Board that a portion of the deck of Morgan Mill Bridge has to be replaced because of some Equipment damage which repped up some deck boards.

Mr. Dean told Mr. Tinley and Mr. Emerson that he had noticed some nails sticking up in the Crouse Mill Bridge. Mr. Tinley said he would check this out and have it fixed.

The Board read a letter received from Mr. James H. Lynch, a copy of which is attached to these minutes. The Board agreed to take the matter under advisement.

Mr. Emerson stated that Bids for Stone will be opened on January 8, 1979 and for Two-Way Radios on January 15, 1979.

Mr. Emerson brought before the Board a request that all but two County Roads employees be placed in rental uniforms, at County Roads expense. The employees would be given two color green outfits and foreman would be outfitted in blue and white. The benefits to the County are a neat and orderly appearing work force, which in turns instills a sense of pride and dedication. The cost of the clothes is \$5.75/week/man and contains 11 changes of clothes. The County would need to expend approximately \$4,600 to out fit the County Roads force until the end of the fiscal year 6/30/80.

Motion by Mr. Eveland to rent uniforms for County Roads Employees until the end of the current budget period of 6/30/80. Motion seconded by Mr. Fleetwood and concurred by Mr. Dean.

The Board adjourned to Executive Session at 11:55 A.M. and returned to Roads Board meeting at 12:10 P.M. and adjourned the Roads meeting at that time.

Charles T. Dean, Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Joseph C. Tinley, Supt.
Roads Operations
Acting Clerk

December 18, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, December 18, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of December 11, 1979 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by the Board.

The Board directed that the word misspelled in paragraph 7 of the minutes of December 4, 1979 be corrected to read "ripped".

Mr. Emerson told the Board that he had checked the complaint of Elbert Turner, Sr. property owner on Turner Road concerning bushes and limbs overhanging the Road. Mr. Emerson stated that he had checked it out and found that there were several limbs that needed cutting back, same will be taken care of very soon.

Mr. Emerson informed the Board that he is currently working on putting together the road construction program for the forth coming season.

The Board discussed a request by Roads Board Attorney Roland Kent that the work of the Attorney not be separated from the rest of the County Legal work. Also that he be granted a retainer in the amount of \$500.00. The Board noted that Mr. Kent has worked extremely hard and faithfully for the Board. Mr. Fleetwood made a motion "To retain Mr. Roland Kent as Roads Board Attorney and to pay him a retainer in the amount of \$500.00. Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Fleetwood brought to the attention of the Board and Mr. Emerson several accounts in the Roads Board Budget 6 month report that are very near to their yearly budget limits. The accounts are considered minor in nature but the Board suggested restraint be used in the next six months to avoid overruns.

The Board told Mr. Emerson that because of the Christmas holiday their next regular meeting would be December 26, 1979.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Charles E. Emerson, Jr.
Supt. Roads Operations

December 26, 1979

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, December 26, 1979. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of December 18, 1979 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by the Board.

The Board informed Mr. Emerson that Mr. Charles Whitby - Ridgely, Maryland had appeared before them again to insist on immediate action by the Board to make public Stoney Point Road and do some immediate repairs to same. After discussion the Board stated for Mr. Whitby the fact that the matter of ownership of Stoney Point Road is now in Court under request of County Commissioners to have the Court make a "Declaratory Judgement" concerning the ownership of the road. In this way the matter can be resolved one way or another and put an end to the problem.

The Board told Mr. Whitby they would check with their Attorney concerning the matter of maintenance on the road although a suit is in the Courts.

Mr. Emerson stated that at the request of Mr. Dean he had made an estimate of costs of immediate simple maintenance repairs at approximately \$3,000 up to \$25,000 for a widened and gravel based roadway.

Mr. Eveland made a motion "To do no maintenance on Stoney Point Road until the Roads Board Attorney gives them his opinion concerning the matter. Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Dean brought to the attention of the Board and Mr. Emerson an area of trash accumulation of Peaviner Road. Mr. Dean asked whether or not the County Roads Board could cleanup the problem or if it was a matter for the County Health Department. It was agreed that if the trash is on the County Road Right-of-Way then it can be cleaned up, but it was thought off the County Right-of-Way. The Board asked Mr. Visintainer to contact the Health Department to investigate the site and report to them their opinion or solution to the problem.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Charles F. Emerson, Jr.
Supt. Roads Operations

January 2, 1980

The County Roads Board of Caroline County met at 11:00 A.M., Wednesday, January 2, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of December 26, 1979 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by the Board.

Mr. Fleetwood made a Motion "To meet in an Exective Session, " Motion seconded by Mr. Eveland and conurred in by Mr. Dean.

The Board returned to its regular Roads Board session at 11:45 A.M.

Mr. Dean stated that the address of Mr. Charles Whitby was incorrect but correct was not known. It was known that he was a former resident of Hillsboro and Board agreed that the minutes should be corrected to read "Mr. Charles Whitby, formerly of Hillsboro, Maryland.

The Board asked Mr. Emerson to look into the request of Mr. A. T. Blades to plant a tree at the spot of the removal of a dead one, on Poplar Neck Road.

In a comment concerning a letter from James H. Lynch, Inc., requesting that Two Johns Road be surfaced an appropriate letter is being framed for the Board and will be ready for their study.

Mr. Emerson commented that there were a couple of Personnel requests before the Board which he wished the Board to resolve.

Nathan Garfield having served a 6 months on-job training for the position of Auto Mechanic II has completed the period. Mr. Emerson recommended that he be promoted to this position. Motion by Mr. Eveland "To promote Nathan Garfield to position of Auto Mechanic II. Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Also Clifford Truitt be promoted to Motor Equipment Operator I and Kennard Blades be hired as Highway Worker II. Mr. Blades has been working approximately one year on a temporary basis. Each would still be under the 6 month probationary period. Motion by Mr. Eveland "To promote Clifford Truitt to Motor Equipment Operator I and to hire Kennard Blades as a Highway Worker II. Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Emerson recommended that the unfilled position of Shop Foreman be readvertised "In house," in order to resolve the situation of no Shop Foreman at present.

Mr. Emerson told the Board he is in the process of gathering information concerning Rental Uniforms. It was recommended by The Board that the Uniform Rental Service be advertised.

Mr. Visintainer made a request to The Board that he be allowed to hire a surveyor to plat the area at end of Stoney Point Road that is now be used by persons fishing and putting boats over. Mr. Visintainer stated that it would provide the County Attorney a very useful fact if the matter is resolved by the Court. Motion by Mr. Eveland "To hire a Surveyor to Plat the used area at end of Stoney Point Road." Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Charles E. Emerson, Jr.
Supt. Roads Operations

January 8, 1980

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, January 8, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of January 2, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

The Board directed that the minutes of January 2, 1980 be corrected to state that the County Roads Board adjourned to "Executive Session," for purpose of discussing legal matters with their Attorney Mr. Roland Kent.

The Board directed that the minutes of January 2, 1980 be corrected to state that the County Roads Board adjourned to "Executive Session," for purpose of discussing legal matters with their Attorney Mr. Roland Kent.

The Board asked Mr. Emerson if the recent personnel changes had been made and if the employees affected had been informed of same. Mr. Emerson told the Board that the personnel matter had been completed.

Mr. Emerson told the Board that he had talked with Mr. A. T. Blades concerning the planting of a new tree on Poplar Neck Road. Mr. Emerson stated that he told Mr. Blades that it would be planted in the spring, Mr. Blades approved of this arrangement.

The Board discussed with their Attorney matters concerning Stoney Point Road. The Board suggested that the property owners involved be informed that the County has no intention at this time of using more than 15 feet for a roadway. The Board did state that they could make no commitment for any future Board. Mr. Kent suggested to the Board that no further discussion of Stoney Point Road be made since the matter is before the Courts.

The Board opened and publicly read County Roads Bid Proposal #RB-CS & S (Const.) 80 for purchase of #4 Crushed Limestone or #4 Crushed Slag.

The Bidders are as follows:

The Arundel Corporation
Townson, Maryland 21204

D.M. Stoltzfus & Son, Inc
Talmage, Pennsylvania 17580

A complete tabulation of the bid is attached to these minutes.

The Board will take their customary 7 day period to study the results of the Bid.

Mr. Thomas Eveland made a motion "To forward a letter to Mr. Joseph C. Tinley offering their thanks for his long and loyal service to Caroline County as Supt., of County Roads Board Operations. Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

STONE - SLAG BIDS RB - CS & S (Const.) 80

Bid Opening January 8, 1980

STOCKPILE AREA	TONS SLAG- STONE	D.M. STOLTZFUS & SON (STONE)		ARUNDEL CORPORATION (SLAG)	
		UNIT	TOTAL	UNIT	TOTAL
GOLDSBORO YARD	5,000	\$8.75	\$ 43,750.00	\$	NO BID
DENTON YARD	5,000	8.95	44,750.00		NO BID
GROVE CEMETERY	5,000	9.15	45,750.00	9.55	\$ 47,750.00
TOTALS -			\$ 134,250.00		\$ 47,750.00

..... DENOTES SUCCESSFUL LOW BIDDER

Mr. Emerson presented to the Board a computation of the extra expense the Snow Storm of January 4-6, 1980 cost Caroline County. The expenditures above the normal operating cost was \$9,510.64.

Mr. Carl Thornton presented to The Board copies of a Report prepared by him concerning Fuel Consumption of County Equipment.

The two major points of the report are (1) Fuel cost and prices are climbing very rapidly and (2) The purchase henceforth of Diesel equipment would present the County with about 30%-40% saving on Fuel.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr. Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Charles E. Emerson, Jr.
Supt. Roads Operations

January 15, 1980

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, January 15, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of January 8, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by the Board.

The Board opened and publicly read Bid Proposal RB-TR-1-1-80 for purchase and installation of 7 Mobile Two-Way Radio Units. Bidders were as follows:

Chesapeake Sound & Comm.-	Easton, Maryland
Motorola, Inc.	- Camden, Delaware
Severn Communications	- Severna Park, Maryland
Talbot Comm., Inc.	- Cambridge, Maryland

Mr. Owen Mills of Talbot Communications stated an objection, Mr. Mills asked that the record show that Severn Communications bid was received at 11:07 A.M.

It was also noted that the Bid submitted by Motorola, Inc., was incomplete, because they submitted a price for 6 units instead of 7 units as required by the Bid Proposal.

A tabulation of the Bids is attached to these minutes.

The Board requested that the Bids be submitted to the County attorney for his opinion.

The Board will take their customary 7 day period to study the results of the bid.

Mr. Fleetwood made a motion "To accept D.M. Stoltzfus & Son, Inc - Talmage, Pennsylvania as low bidder for supplying #4 Crushed Limestone under Bid Proposal RB-CS & S (Const.) 80. Motion seconded by Mr. Eveland and unanimously passed.

The Board discussed with Mr. Emerson the general condition of roads and also the roads in the forthcoming construction season.

Discussion also centered on Smith Landing Road. It was noted that it was accepted into the County Roads System with a 30' Right-of-Way. The question of surfacing came up and the Board said no surfacing was planned on a road with a 30' right-of-way. Mr. Richards stated for the Board that if a policy change was being made concerning this road surfacing, then it should be stated in the minutes because as Mr. Richards stated he and other Staff Members have left the impression with property owners that it would be surfaced on a 30' R/W.

Mr. Richards said he had recommended the issue be taken to Court to settle on a 30'R/W and with the provision that it would be surfaced as such, but had he known the Board did not want to surface the road he would never have recommended they go to Court. It was noted that The Board does have the right to make special provisions such as surfacing a road on a 30-R/W if it feels that it is necessary. After much discussion The Board made the following motion by Mr. Eveland "That at the appropriate time The Board will consider paving Smith Landing Road on a 30' Right-of-Way. Motion seconded by Mr. Fleetwood and unanimously passed by the Board.

Mr. Emerson presented to The Board his letter of recommendation that Joseph A. Holland be promoted to the Position of Automotive Mechanic II. Mr. Emerson stated that Mr. Holland meets all the qualifications of the position. Motion by Mr. Fleetwood "To promote Mr. Joseph A. Holland to the position of Automotive Mechanic II with appropriate pay rate. Motion seconded by Mr. Eveland and unanimously passed by the Board.

Mr. Dean questioned Mr. Emerson whether or not his Shop force was adequate. Mr. Emerson stated that he had one position to fill that of Automotive Mechanic I and then he thought he would have adequate Shop strength.

Mr. Emerson told The Board that he had an opening for a Motor Equipment Operator I, which he would like to advertise "In house" to see if it could not be filled from within. The Board directed Mr. Emerson to so advertise.

Mr. Emerson requested that he be allowed to advertise for the purchase of Two Panel Trucks needed by the Board Department, one to fill the need of the Construction Department and other to replace a Foreman's vehicle which is in poor condition. The Board unanimously approved this request since funds are available in the budget for same, by Motion of Mr. Eveland and second of Mr. Fleetwood.

Mr. Emerson stated that he had made a survey of County Roads equipment and found there were several old vehicles that are not needed but are taking up needed space. It was Mr. Emersons plan to also contact Public Works to see if they have any old equipment, then advertise it for sale.

The Board received from Mr. Emerson copies of the Survey and Plat made by Helmstadt Associates showing the used area at the Landing at the end of Stoney Point Road. The Plat will be forwarded to the County Attorney for inclusion in his Legal Brief on Stoney Point Road.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr. Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Charles E. Emerson, Jr.
Supt., Roads Operations

January 22, 1980

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, January 22, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of January 15, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

Mr. Larry Thomas, property owner in "Tammuxzena Shores" subdivision appeared before The Board to thank the County Roads for services on Ewing Road since it had been taken into the County Roads System. Mr. Thomas acknowledged that it was a welcome surprise to find the road had been plowed during the recent snow storm. Mr. Thomas asked The Board to keep in mind their committment to improve Ewing Road this spring or summer.

The Board and Mr. Emerson discussed the recent Two-Way Radio bids. The Board received the opinion from their attorney Mr. Roland Kent in regard to

several items in several of the bids that did not conform to the Bid Specifications. A copy of Mr. Kents letter is attached to these minutes.

Mr. Fleetwood made a motion "To accept Talbot Communications, Inc.- Cambridge, Maryland as successful low bidder for Bid Proposal RB-TR-1-1-80 for Two-Way Radios, as recommended by County Attorney Roland Kent". Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

The Board and Mr. Emerson discussed the recent Stone Bids. Mr. Emerson stated that if possible it would save Caroline County money if the stone could be hauled by local truckers. It was noted that the County Roads Board has awarded the stone bid to D.M. Stoltzfus & Son, Inc.- Talmage, Pennsylvania, but the bid gives The County the option of burying the stone at the Quarry or have the successful bidder deliver the stone. The successful bidder has acknowledged that they would not cause a problem if stone is hauled by local Haulers. It was agreed that ads be placed in local papers asking for proposals for delivering Stone.

Mr. Eveland made a motion "To adjourn to an Executive Session for discussion of Personnel matters". Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean. The Board adjourned to executive session at 11:55 A.M.

The Board reconvened their regular roads board meeting at 12:45 P.M. There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr. Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Charles E. Emerson, Jr.
Supt. Roads Operations

January 29, 1980

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, January 29, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of January 22, 1980 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Eveland requested that the spelling of a word in Paragraph #4 of the minutes of January 22, 1980 should be changed. The word in the minutes is spelled "burying", but should be spelled "buying," in order to state the purpose of the paragraph.

KENT, OGLETREE & THORNTON

ATTORNEYS AT LAW

118 MARKET ST. - P.O. BOX 560

DENTON, MARYLAND 21629

*Charles
Martin*

ROLAND C. KENT
ANNE C. OGLETREE
ROBERT A. THORNTON, JR.

January 17, 1980

PHONE
479-2570
822-5330

County Roads Board for
Caroline County
Courthouse
Denton, Maryland 21629

RECEIVED

JAN 18 1980

Re: Miscellaneous #2

COUNTY COMMISSIONERS
OFFICE

Gentlemen:

I have reviewed the bids received from Chesapeake Sound and Communications, Inc., Talbot Communications, Inc., Motorola Communications and Electronics, Inc., and Severn Communications.

Unless you see significant reasons why it might be in the public interest to waive some of the defects in the bids by Severn and Motorola, I recommend the following course of action:

1. The bid of Severn should be rejected. The bid was not received within the time limitation imposed on the bidders (it was received seven minutes late) and the required bid security was not furnished (no bid bond or no cash deposit).
2. The bid of Motorola should also be rejected since it was not responsive. The bid was for six radios, whereas the invitation for bids and the information to bidders prescribed bids for seven radios.
3. No defects in the bid by Chesapeake have been called to my attention; therefore, I suggest this bid be considered.
4. No defects in the bid by Talbot have been called to my attention; therefore, I suggest that this bid be considered. Talbot appears to be the lowest of the two acceptable bids. Therefore, barring unusual considerations, you will probably want to accept the bid of Talbot.

Sincerely yours,

Roland C. Kent

Roland C. Kent

tkk

Mr. Emerson read to the Board a proposal received by The County Roads Board for the rental of Uniforms for County Roads and Public Works Employees.

Proposals received from the following firms:

Acme Service Industries Salisbury, Maryland 21801	-	\$ 7.10/man/week
Rentex Corporation Seaford, Delaware	-	6.25/man/week
Rental Uniform Service Portsmouth, Virginia		5.75/man/week

Mr. Emerson told the Board he had research the three proposals and everything was in order. Mr. Emerson recommended that Rental Uniform Service be awarded the proposal. The Board discussed the proposals and decided to waive the week normally taken to study bids.

Mr. Eveland made a motion "To accept the recommendations of their Supt., of Roads Operations and award the contract for Employees Uniform Rental to Rental Uniform Service - Portsmouth, Virginia. Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Fleetwood made a motion at 11:20 A.M., "To adjourn an" Executive Session" to discuss Stoney Point Road and other legal matters with their Attorney Mr. Roland Kent." Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

The Board reconvened to regular Roads Board meeting at 12:10 P.M.

A proposal was made by Mr. Emerson to combine the positions of Administrative Aide, Accountant II and Right of Way Clerk to create the position of Assistant Superintendent of Caroline County Roads. This position to be filled by the incumbent Mr. Marvin MacDonald.

Mr. Fleetwood made a motion " To accept the description of Assistant Superintendent of County Roads operations and to have same filled by the incumbent Marvin MacDonald. Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Dean told Mr. Emerson that he had had a conversation with Mr. Alvin Thomas of Dorchester County and that Mr. Thomas stated that he felt the County would not be satisfied with the recent radio bid by Caroline County. He felt they were not heavy duty enough for the job they were to fill. Mr. Emerson said he had no reason to believe that they wouldn't do the job intended. Mr. Emerson told the Board he would converse with Mr. Thomas concerning his fears.

Mr. Dean asked Mr. Emerson to check to see that some pot holes on Hog Lot Road had been repaired.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Charles E. Emerson, Jr.
Supt. Roads Operations

February 5, 1980

The County Roads Board of Caroline County met at 11:00 A. M., Tuesday, February 5, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of January 29, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by the Board.

Mr. Emerson opened and publicly read for the Board Proposals for Hauling #4 Stone. Proposals and Prices received from the following firms.

<u>NAME</u>	<u>STOCKPILE AREAS</u>		
	<u>Grove</u>	<u>Denton</u>	<u>Goldsboro</u>
U. L. Harman, Inc.	\$ 5.10	\$ 4.60	\$ 4.20
Fry & Hollingsworth	4.77	4.47	3.64

Mr. Eveland made a motion "To have the Roads Supt. take proposals to the County Attorney and with his approval of the Proposals, County Supt. would award Proposal for Hauling Stone immediately to low bidder. Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

The Board opened and publicly read Bid Proposal #RB-MT-1-1-80 for supplying and delivering (2) Two New Panel Truck Units, as per Bid specifications. Bidder and Bid prices are as follows:

M & L GMC Agency - Federalsburg, Md.	-	\$11,484.76
Smith Ford, Inc. - Denton, Md.	-	11,514.20
Levi Chevrolet, Inc.	-	11,592.22
Fuller Ford - Easton, Md.	-	12,300.03

Mr. Eveland made a motion "To have the County Roads Attorney review bids and with his approval award the bids immediately to the successful bidder. Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Emerson asked The Board for permission to advertise "In House" for a Clerk Typist I to assume clerical duties left by the nameing of a Assist. Supt. of Roads. This would not be a new position but the conversion of the position of Right-of-Way Clerk to the position of Clerk Typist I.

Mr. Fleetwood made a motion "to convert the position of Right-of-Way Clerk to the position of Clerk Typist I and advertise "In House" to have this position filled. Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Emerson informed the Board that all the men had been measured for the new uniforms and they should be delivered during the week of February 18.

Mr. Emerson told The Board that he felt it was imperative that the Roads Board purchase 2 new Tractors and Mowers for the coming mowing season. The current equipment ranges in age from 15-20 years and has been patched and repaired until there isn't much production left in it. It is felt 2 new pieces will do the work of the current fleet of 5 mowers, and also allow the roads to be cuty more frequently.

Mr. Eveland made a motion "To direct the County Roads Superintendent to advertise and receive bid for Two (2) New Tractors and Mowers. Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Visintainer showed the Board a plat of Smith Landing Road right-of-way as set down by Court ruling. Also the Plat was redrawn to show the curve area and lines which would eliminate the sharp curve. This would mean having two property owners agree to give up more of their property in order to modify the curvature. Mr. Visintainer told the Board he had written the affected property owners, and has received one reply which was unfavorable to the idea. The Board said they were unsure of the area in question by looking at the plat, asked to be taken on an on-site inspection of the area.

Mr. Richards told the Board and Mr. Emerson that the Mosquito Control Program was going to have to have a truck in order to continue the program this year. Mr. Richards said he had been thinking about the cost of a new truck and decided to check with Mr. Emerson to see if any County Roads equipment could be utilized. Mr. Emerson stated that he had a 1978 Dodge Pickup in very godd condition that they could purchase if he was allowed to bid a new one for replacement. The Dealers trade price would be about \$3,750. Mr. Richards recommended the County Roads bid a new truck with trade-in to get a price of the old truck. Mr. Fleetwood made a motion "To Bid a new pickup truck with trade-in of a 1978 Dodge pickup. Motion

seconded by Mr. Eveland and concurred in by Mr. Dean.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr. Chairman
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member
CAROLINE COUNTY ROADS BOARD

Charles E. Emerson, Jr.
Supt. Roads Operations

February 12, 1980

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, February 12, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board of Caroline County and Board Members Thomas Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of February 5, 1980 were read and approved.

Vouchers submitted by the County Roads Board of Caroline County were approved and ordered paid by the Board.

Mr. Emerson announced to the Board that Fry and Hollingsworth - Denton, Maryland who were awarded proposal for hauling stone, he couldn't perform the contract because he quoted prices from wrong Quarry. Mr. Emerson told the Board that he has contacted the next bidder U.L. Harman, Inc- Marydel, Maryland and they will haul the contract quantities of stone.

Mr. Emerson stated that in paragraph #4 of the minutes of February 5, 1980 that the position of Clerk Typist I was incorrect and it should have read Clerk Typist IV. No change in Grade or Salary is affected by this change.

Mr. Eveland made a motion "To amend minutes to read Clerk Typist IV instead of Clerk Typist I as recorded in minutes of February 5, 1980. Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Emerson talked with The Board concerning the disposition of Bid Proposal No. RB-MT-1-1-80 for the purchase of Two Panel Trucks. Mr. Emerson noted a difference of only \$29.44 between the two low bids, but he recommended the second low bidder be accepted because of a number of economical reasons between the two types of vehicles. Mr. Emerson noted that after discussion with the Roads Board attorney he had made the recommendation to accept the second low bidder.

The Board after discussion agreed that Mr. Emerson should have a letter from the County Roads Attorney in which he states that the County Roads Board consider accepting the second low bidder, and said letter be forwarded to all bidders.

Mr. Fleetwood made a motion "To reject the Bid of M&L GMC Agency, Inc. - Federalburg, Maryland on Bid Proposal #RB-MT 1-1-80." Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Fleetwood made a motion "To accept Smith Ford, Inc. - Denton, Maryland as lowest qualified bidder, as recommended by Roads Supt. Charles Emerson and Roads Attorney Roland Kent." Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Dean announced that the Seward Public Drainage Association had failed to get the required votes in order to perform the duties of a Drainage Association. Mr. Dean noted that it looks like there will be no way of getting any drainage help on Seward Road. Mr. Dean told Mr. Emerson that he had some ideas on getting drainage on Seward Road and would like to visit the road with Mr. Emerson.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr. Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Charles E. Emerson, Jr.
Supt. Roads Operations

February 19, 1980

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, February 19, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of February 12, 1980 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

The Board discussed with Mr. Visintainer and Mr. Emerson a design drawup by Mr. Visintainer concerning a sharp curve on Smith Landing Road. The design is for both a 20MPH and 30MPH curve. Both designs will entail acquiring extra land from several property owners. The 20MPH will require and 6 feet extra of private property and the 30MPH will require about

18 extra feet. Some preliminary investigation has shown that either design may be rejected by the property owners. The Board however instructed Mr. Visintainer and Mr. Emerson to negotiate for the 30MPH design first, if that does not succeed then try to acquire the 20 MPH design curve.

Mr. Dean told Mr. Emerson that he had been contacted by Mr. A. T. Blades, property owner on Poplar Neck Road concerning a drainage problem. Mr. Blades said he had been promised a larger pipe near his property in order to keep water and siltation from entering his pond. The Board instructed Mr. Emerson to contact Mr. Carlton Dukes, Farm Operator for Mr. Blades, concerning the matter.

The Board told Mr. Emerson that they had had some complaints concerning broken edges of surfacing on Beauchamp Branch Road. The Board was informed by Mr. Emerson that the surfacing is extremely narrow and that a lot of traffic is carried on the extreme edges of the road. Mr. Emerson stated that he would check out the problem.

Mr. Fleetwood asked also if Mr. Emerson would check the drainage on Andrew Road, which intersects with Beauchamp Branch Road.

Mr. Fleetwood informed The Board and Mr. Emerson that he had been contacted by officials of M & L GMC Agency, Inc. - Federalsburg, Md., concerning the decision by The County Roads Board to reject their low bid for Two Panel Trucks. Of the reason stated by the County Roads Board for the rejection was one that stated the location of parts. It is their contention they will never be low on a bid since they are in Federalsburg and there are closer dealers in Denton. The Board stated that it was unfortunate this reason was stated and henceforth in future bids will not be a consideration in the acceptance or rejection of a Bid.

Mr. Eveland told the Board and Mr. Emerson that he had been approached concerning the use of Performance Bond in County bids. Mr. Eveland stated that he recalled that the Board had gone on record that it would leave out the performance bond when purchasing cars and trucks, because of tying up the cash flow of small local business men. Mr. MacDonald said it was not in the County Roads Board minutes, but was probably done during a County Commissioners Meeting and the word was not received by the County Roads Board. Mr. Board after some discussion agreed to hold off any further discussion until Mr. Fleetwood, who had to leave the meeting hurriedly, could attend.

Mr. Visintainer told the Board and Mr. Emerson that the current Maintenance contract for the Caterpillar 955 Loader has expired. The machine is given a complete maintenance and service check each 200 hours of operation at a cost of \$338.88 each. It was agreed that since this machine has a guarantee buy back with Caterpillar Company the machine should receive the complete maintenance program. Mr. Eveland made a motion "To continue the Maintenance Contract for the Caterpillar 955 Loader." Motion concurred in by Mr. Dean.

There being no further County Roads business the meeting was adjourned.

Charles T. Dean, Sr. Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

Charles E. Emerson, Jr.
Supt. Roads Operations

February 26, 1980

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, February 26, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of February 19, 1980 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

The Board opened and publicly read Bid Proposal No. RB-MT-2-2-80 for purchase on one (1) pickup truck as per specifications.

Bidders were as follows:

Smith Ford, Inc.		\$5,435.09
Denton, MD 21629	Less trade	<u>1,900.00</u>
	Net	\$3,535.09

No other bids were received by The County Roads Board.

The Board agreed to use the 7 day waiting period before making a decision concerning the proposal.

Mr. Emerson reported to the Board that he had investigated the problems on Poplar Neck Road, Beauchamp Branch RD and Andrew Road as advised in the minutes of February 19, 1980. Corrective measures will be taken to resolve these problems just as soon as possible.

The Board directed the Clerk to the County Commissioners to check past County Commissioner and County Roads minutes for any decisions concerning the deletion of Bid Bond or Performance Bond clause in County Bid proposals.

Mr. Emerson told The Board he had two personal matters that needed a decision by The Board.

Mr. Emerson advised the Board he had followed procedure and had advertised "In House" for applications to fill the advertised position of Clerk Typist IV. One application was received prior to the deadline, that from Mrs. Connie Lewis. Mr. Emerson stated that he has interviewed Mrs. Lewis, and it is his recommendation that Mrs. Lewis be hired to fill the Clerk Typist IV position.

Mr. Fleetwood made a motion "That by recommendation of the Supt., of County Roads Operations, Mrs. Connie Lewis be hired to fill the position of Clerk Typist IV, effective February 27, 1980. Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Emerson advised The Board he had followed procedure and had advertised "In House" for applications to fill the advertised position of Motor Equipment Operator I. Three applications were received prior to the deadline, each of the applicants has been interviewed by the Supt. Mr. Emerson recommended that Dennis P. Jewell, employee of the County Roads Board, be promoted to fill the position of Motor Equipment Operator I, effective February 27, 1980.

Mr. Eveland made a motion "That by the recommendation of the Supt., of County Roads Operations, Mr. Dennis P. Jewell be promoted to fill the position of Motor Equipment Operator I, effective February 27, 1980. Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Emerson asked The Board for permission to advertise for Bids to fill the asphalt needs for period 5/1/80 to 4/30/81. Mr. Eveland made a motion "To advertise for bids for asphalt products, as per recommendation of Supt., of County Roads Operations". Motion seconded by Mr. Dean.

There being no further County Roads business, meeting was adjourned.

CHAIRMAN _____ /S/ CHARLES T. DEAN, SR.

MEMBER _____ /S/ THOMAS C. EVELAND

MEMBER _____ /S/ HARVEY FLEETWOOD

ACTING CLERK _____ /S/ CHARLES E. EMERSON, SUPT., COUNTY ROADS OPERATIONS
CAROLINE COUNTY, MARYLAND

March 4, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, March 4, 1980.

Minutes and financial report of the regular meeting of February 26, 1980 were read and approved.

The Board opened and publicly read Bid Proposal #RB-MT-1-3-80 for purchase of two new tractors and mower attachment, as per bid specifications.

Bidders and Bid prices are as follows:

Shaffer Equipment Co. Denton, MD 21629	\$30,300.00
Elliott Equipment Co., Inc. Easton, MD 21601	\$32,284.00
State Equipment Co. Baltimore, Maryland	\$35,542.00
Duffey Ford Tractor, Inc. Wye Mills, Maryland	\$31,904.00 32,242.00 (Alternate)

Several irregularities concerning the Bid opening were recorded.

- (1) The Bid of Duffey Ford tractor was received at 11:02.30 or 2½ minutes late; after one or two bids had already been opened.
- (2) It was noted that his #4600 tractor did not meet H.P. requirements; thus his reason for an alternate bid.
- (3) It was noted by Bidders present that the Shaffer Equipment Company did not include Equipment Literature as per specifications.

Mr. Emerson noted that Shaffer had hand delivered literature earlier in the week.

- (4) Bidders were concerned that Farm Tractor Front-Ends did not qualify as "Heavy Duty".

A poll of the Bidder present showed no opposition to having the bid of Duffey Ford Tractor opened and publicly read.

The Board directed Mr. Emerson to have the Roads Board Attorney, Mr. Roland Kent, review the Bids for his legal opinion.

Mr. Emerson submitted to the Board a statement of the cost of the recent snow storm on March 1 and 2, 1980. The total out-of-pocket costs was \$7,919.51.

Mr. Emerson recommended to the Board that Smith Ford - Denton, Maryland, be awarded the Bid for the new pickup truck as bid under proposal #RB-MT-2-2-80.

Mr. Fleetwood made a motion "To accept the recommendation of Roads Supt. Emerson and award the Bid for purchase of (1) one new pickup truck to Smith Ford - Denton, Maryland." Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

The Board discussed briefly with Mr. Emerson the road projects for the forthcoming year. More time will be devoted to this matter at another meeting.

There being no further County Roads Board business, the meeting was adjourned.

CHAIRMAN _____ /S/
CHARLES T. DEAN, SR.

MEMBER _____ /S/
THOMAS C. EVELAND

MEMBER _____ /S/
HARVEY FLEETWOOD

ACTING CLERK _____ /S/
CHARLES E. EMERSON, SUPT., COUNTY ROADS OPERATIONS
CAROLINE COUNTY, MARYLAND

March 11, 1980

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, March 11, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads and Board members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of March 4, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by the Board.

Mr. Emerson presented to the Board his recommendation and that of County Road Attorney Roland Kent concerning the awarding of Bid Proposal #RB-MT-1-3-80 for purchase of two tractors and mower attachments. It was recommended that the low bid of Shaffer Equipment Company, Denton, Maryland, be awarded the contract.

Mr. Eveland made a motion "To accept the recommendation of Mr. Emerson and Mr. Kent and award the contract for Bid Proposal #RB-MT-1-3-80 to low bidder Shaffer Equipment Company, Denton, Maryland". Motion was seconded by Mr. Fleetwood and concurred by Mr. Dean.

Mr. Emerson presented to the Board a resolution, a copy of which is attached, listing several pieces of Surplus County Roads Equipment. Mr. Emerson recommended that the equipment be placed in the March 13, 1980 Consignment Sale of Choptank Ruritan Club.

Mr. Fleetwood made a motion to place Surplus County Roads Equipment, as contained in attached list, in the Choptank Ruritan Club Consignment Sale on 3-13-80. Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Emerson told the Board that he was attending a 2 day seminar on Bridges and applicable funding methods for same through Federal and State programs.

Mr. Dean told Mr. Emerson that he had been approached by Mr. Raymond Cohee of Henderson about the County removing several trees near the old Henderson Schoolhouse on Bee Tree Road. It was not immediately known whether the trees are on County right-of-way or not. The Board asked Mr. Emerson to contact Mr. Cohee and also determine the exact location of the trees.

Mr. Dean told the Board and Mr. Emerson and Mr. Visintainer that he had been approached by the abutting property owner to Holly Landfill. He had asked for permission to remove an old hedgerow that separates the two properties. Mr. Visintainer voiced his concern that removing the hedge will leave the possibility of flying debris from the Landfill. The hedge acts as a screen to the Landfill Operation. Mr. Visintainer explained that some problems had occurred in the past because of blowing objects and he did not like to see this problem start up again. The Board agreed to keep the hedgerow in place.

The Board told Mr. Emerson that they have had several requests recently to have work done on private roads. When the Board members told them this was impossible, the person countered that it had been done in the past. Mr. Emerson and Mr. MacDonald stated they had no knowledge of any such occurrence. The Board asked Mr. Emerson to stress to his men that no work is to be done on private roads and if they are in doubt, immediately contact their supervisor.

Mr. Fleetwood made a motion "To adjourn to an Executive Session for the purpose of discussing personnel matters." Motion seconded by Mr. Eveland and concurred in by Mr. Dean at 11:45 A.M.

At 12:00 Noon the Board reconvened in regular County Roads session.

Mr. Emerson made a recommendation to the Board that Mr. Michael Fry, Denton, Maryland, be hired to fill the advertised position of Auto Mechanic II.

Mr. Fleetwood made a motion "To accept the recommendation of Supt. Emerson and hired Michael Fry, Denton, Maryland, to fill the position of Automotive Mechanic II at Grade 8 Step 1 at an hourly rate of \$4.62." Motion was seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Emerson explained to the Board that he has 2 openings for Highway Worker II position and would like to advertise for some immediately. The Board unanimously agreed.

There being no further County Roads Board business, the meeting was adjourned.

Charles E. Emerson, Supt.
Roads Operations
Acting Clerk

Charles T. Dean, Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland, Member (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood, Member (s)
CAROLINE COUNTY ROADS BOARD

March 18, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, March 18, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of March 11, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by the Board.

The Board opened and publicly read Bid Proposal #RB-AM-1-3-80 for supplying, delivering and applying asphaltic material as per specifications. Bidders and Bid prices were as follows:

<u>BIDDER</u>	<u>NEW TREATMENT</u>	<u>RETREATMENT</u>	<u>PATCH DRUMS</u>	<u>PATCH DIST.</u>	<u>PATCH PREMIUM</u>	<u>TOTAL CONTRACT</u>
Mid-Atlantic Paving	\$.93	\$.93	\$1.50	\$.93	\$.30	\$440,250.00
Lansdell Corp.	.9285	.9285	1.185	.9285	.357	445,162.50
E. Stewart Mitchell	.8835	.8835	1.18	.8835	.35	425,137.50
Asphalt Service Co.	.8929	.8979	1.20	.90	.08	397,370.00

All bidders included the clause that "prices" are subject to escalate at any time due to refinery increases.

It was observed that prices have risen almost 70% since 1979 bids were opened. It was acknowledged that serious reassessment of the roads construction will have to be made in light of the price increases just received.

Mr. Emerson asked the Board for the customary 7 days in order to study the results of the Bid opening prior to awarding the contract.

Mr. Emerson told the Board he had talked with Mr. Raymond Cohee concerning cutting trees at Henderson schoolhouse as requested in minutes of March 11, 1980. Mr. Emerson noted that the trees are dead or dying, but they are out of the County Right-of-way. The Board agreed that the County Roads Board should not

become involved in work on private property.

Mr. Emerson reported to the Board the results of the equipment placed in the Choptank Ruritan Consignment sale. The County Roads Board realized a return of \$4,109.25 from those items. It was felt by all that the return on the sale was more than adequate. A copy of return on the sale was more than adequate. A copy of the Consignment Sale results is attached to these minutes.

There being no further County Road Board business, the meeting was adjourned.

Charles E. Emerson, Supt.
Roads Operations
Acting Clerk

Charles T. Dean, Sr., Chairman(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

March 25, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, March 25, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of March 13, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by the Board.

The County Roads Board of Caroline County, upon the recommendation of County Roads Superintendent Emerson and written legal opinion of County Roads Attorney Roland Kent, approved The Asphalt Service Co., Baltimore, MD as successful low bidder on Bid Proposal RB-AM-1-3-80. Bids were awarded for supplying, delivering, and applying asphaltic material for period 5-1-80 to 4-30-81.

Mr. Eveland made a motion "To accept by recommendation of County Roads Superintendent and County Roads Attorney, the low bid of The Asphalt Service Co., Inc., Baltimore, Maryland as specified in Bid Proposal RB-AM-1-3-80. Motion seconded by Mr. Fleetwood and unanimously approved by the Board.

Mr. Emerson told the Board that he had been approached by Mr. Calvert Merriken, who requested that the County Roads Board completes the surfacing of the streets in his subdivision on MD. Rt. #313. His request is based on his being able to have the work done as Front-Foot Assessment by the County and billed to him over a 10 year period. The matter was discussed at length by The Board with Mr. Visintainer, Mr. Richards and Mr. Emerson. It was concluded that he has no basis under Subdivision Regulations or Front-Foot proposal. It was agreed that he be allowed to petition the County Roads Board and at that time The Board can act on the matter.

MEMBERS

CHARLES T. DEAN, SR., CHAIRMAN
THOMAS C. EVELAND
HARVEY FLEETWOOD



CHARLES E. EMERSON, JR.
SUPERINTENDENT
COUNTY ROADS OPERATIONS

ROLAND C. KENT
ATTORNEY

OFFICE OF THE
CAROLINE COUNTY ROADS BOARD
DENTON, MARYLAND 21629

March 6, 1980

RESOLUTION No 67

The County Roads Board of Caroline County hereby resolves to dispose of at Public Auction of The Choptank Ruritan Club Equipment Sale, on consignment, on March 13, 1980, the following items of Caroline County Roads Board Equipment.

- 1 - International #140 Tractor/ #23 Sickle Bar Mower
S/N # 9496-J - County Roads # 522
- 1 - International # 140 Tractor/#23 Sickle Bar Mower
S/N 26296 - County Roads # 542
- 1 - International #140 Tractor/ #23 Sickle Bar Mower
S/N 64275 - County Roads # 543
- 1 - Allis Chalmers Tractor - Model # WD-45
S/N 330863 - County Roads # 539
- 1 - Long - 6' Rotary Mower

Quantity of assocted parts for #23 Sickle Bar Mowers.

Adopted :

COUNTY ROADS BOARD OF CAROLINE COUNTY

CHAIRMAN

Charles T. Dean, Sr.
Charles T. Dean, Sr.

MEMBER

Thomas C. Eveland
Thomas C. Eveland

MEMBER

Harvey Fleetwood
Harvey Fleetwood

Attest:

Charles E. Emerson, Jr. Supt. Roads Operations
Caroline County, Maryland

Mr. Dean asked Mr. Emerson if the work on Poplar Neck Road at the property of Mr. A. T. Blades had been completed. Mr. Emerson stated that the worst has not been done, but would be as soon as weather will allow.

There being no further County Roads Board business, the meeting was adjourned.

Charles E. Emerson, Supt.
Roads Operations
Acting Clerk

Charles T. Dean, Sr., Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland(s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

April 1, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, April 1, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of March 25, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by the Board.

Mr. Emerson presented to the Board a Preliminary Road Budget for 1980-81. They discussed briefly several items of the proposed Budget. The Board decided that because of limited time available they should get together with Mr. Emerson and Mr. Richards at a time when they could devote full attention to this matter.

The Board discussed with Mr. Emerson the County wide Cleanup Campaign. Mr. Emerson informed the Board that he would be picking up trash on several sections of County Road. Mr. Dean made a request of the Newspaper and Radio media that the Commissioners of Caroline County request the help of all property owners in cleaning up in front of their own properties.

Mr. Gene Kibler was presented to the Board by Carl Thornton as a representative of James Julian Construction. Mr. Kibler has made a request on behalf of James Julian for a permit to set up an asphalt mix plant on their property just off Noble Road near Smithville. Mr. Kibler explained to the Board the merits of such an operation not only to James Julian but to Caroline County, in the way of job and related benefits. Mr. Thornton thought the plant has merit and benefit to Caroline County. His problem is that he cannot find legal grounds to grant a temporary permit for such an operator. It was finally agreed that the request should go before the Planning Commission Appeal Board.

Mr. Fleetwood made a motion for an executive session to discuss Personnel Matters. Motion seconded by Mr. Eveland and concurred in by Mr. Dean. They adjourned to "Executive Session at 11:45 A.M.

The Board reconvened at 12:15 P.M. to regular Road Board session.

Mr. Emerson made a request that Mr. Curtis Wells and Mr. Robert Palmer, Jr. be hired to fill two advertised Highway Worker II Positions. Mr. Emerson stated that he had interviewed the two applicants and felt they will fill the position adequately.

Mr. Fleetwood made a motion "To accept the recommendation of Road Supt. Charles Emerson and hire Curtis Wells and Robert Palmer, Jr., to fill the two advertised positions for Highway Worker II.

Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

There being no further County Roads Board business, the meeting was adjourned.

Charles E. Emerson, Supt.
Roads Operations
Acting Clerk

Charles T. Dean, Sr., Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

April 8, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, April 8, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of April 1, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by the Board.

Mr. Vaughn Hutson, Resident Maintenance Engineer, State Highway Administration for Caroline County met with the Board. Mr. Hutson, on behalf of the State Highway Administration read to the Board a list of State Roads or portions of roads in Caroline County which they would like to turn over to County Roads Board jurisdiction. A total of approximately 25 miles of road are in question. These are low mileage roads or short sections which do not fit the SHA current program. The Board listened attentively and asked some questions about several roads. Mr. Eveland made a motion "To make no decision until a much more completed study can be made of the State Highway Administration Road exchange." Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Emerson reported to the Board that the Town Manager for Denton has asked the County Roads Board to scarify a town street with County Equipment. After discussion Mr. Fleetwood made a motion "To supply equipment and operators to scarify a town street in Denton, but the Town must reimburse County Roads for full actual cost of the service. Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Emerson reported to the Board that he has arranged a meeting with Mr. A. T. Blades of Poplar Neck Road, in order to inspect his drainage problem.

Mr. Emerson reported to The Board that the County Roads Department is participating in the Cleanup campaign and will be doing so all week.

Mr. Dean told The Board and Mr. Emerson he had inspected a drainage problem at the request of Mr. Herman Steenken and he found that there was some way to correct the problems. Mr. Dean said he would like to visit the site with Mr. Emerson to show him what he thought could be done.

Mr. Emerson reported to The Board that two tractors and mowers that were recently bid have been delivered and will be at work in about a week after some minor alterations in our shop.

Mr. Richards asked permission from the Board to invest some of the excess County Roads Board funds into interest bearing notes until needed by Road Department.

Mr. Fleetwood made a motion "To have Mr. Richards contact County Treasurer William Cole concerning investing excess Roads Board funds in short-term notes." Motion was seconded by Mr. Eveland and concurred in by Mr. Dean.

There being no further County Roads Board business, the meeting was adjourned.

	Charles T. Dean, Sr., Chairman (s)
	CAROLINE COUNTY ROADS BOARD
	Thomas C. Eveland (s)
Charles E. Emerson, Supt.	CAROLINE COUNTY ROADS BOARD
Roads Operations	Harvey Fleetwood (s)
Acting Clerk	CAROLINE COUNTY ROADS BOARD

April 15, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, April 15, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads and Board Members Thomas C. Eveland, and Harvey Fleetwood.

Minutes and financial report of the regular meeting of April 8, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by the Board.

The Board requested that the minutes of April 8, 1980 be corrected to read that the Board had informed Mr. Emerson that a group of Greensboro citizens are requesting an application to "Program Open Space" for a senior league ballpark. A site is under consideration just outside of Greensboro. The Board, after discussion, unanimously agreed to withhold a decision until the County Roads Department has evaluated the drainage at the site.

Mr. Dean asked Mr. Emerson whether or not he had met with Mr. A. T. Blades concerning his drainage problem. Mr. Emerson stated he had met with Mr. Blades and worked out a solution.

Mr. Eveland informed The Board and Mr. Emerson that Herman Steenken had called him concerning a drainage problem. Mr. Steenken claims nothing has been done concerning any of his frequent requests. Mr. Emerson stated that this is not the same problem he has been calling about, but instead is a change of work previously done for him at his request. He now wants a rubble spillway constructed to prevent silting of a ditch instead of the grassing up of the location. Mr. Emerson said he would investigate further.

In response to the County Cleanup campaign, Mr. Emerson noted that County Forces had gone over approximately 40 miles of road and picked up 29 Dump Truck loads of all type of trash. Also six juvenile offenders had been directed to work one day picking up trash.

Mr. Dean asked the news media to stress that the County Roads Department is in a better position this year to keep roads mowed because of the acquisition of two new tractors and mowers. He asked farmers to cooperate by keeping their farm machines from plowing, cultivating or turning in the roads.

Mr. Emerson told the Board that the Town of Ridgely will like to use the County's Asphalt Kettle (Tarpot) to patch some streets in Ridgely. The Board granted the request with the stipulation that the Town pay for use of the equipment at current prevailing rental rates.

Mr. Dean queried Mr. Emerson about the Right-of-Way situation on Hecht Road. He was informed all R/W were not cleared and we were working on a property to which no R/W had been acquired. Mr. Emerson assured Mr. Dean and The Board that the R/W were clear on this project.

Mr. Emerson presented to The Board a preliminary Maintenance Budget for the forthcoming fiscal year. As submitted the budget expenses will be much larger than revenues. This will require some intensive study. The Board agreed that soon as all budgets have been filed they will set up special meetings to work on the budget problems.

Mr. Dean said he had observed some large equipment that was working on Fox Foods Company's farms turning in the County Roads, and suggested a letter be sent them explaining County laws concerning these matters.

Mrs. Coral Keene, property owner in Hillsboro Estates, requests the Board to install speed limit signs in order to slow down traffic in the subdivision. It was thought that enforcement will be impossible. It was thought "Slow or Watch Children" signs might have a beneficial effect. Mr. Emerson said he would look into the matter.

There being no further County Roads Board business, the meeting was adjourned.

Charles E. Emerson, Supt.
Roads Operations
Acting Clerk

Charles T. Dean, Sr., Chairman (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

April 22, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, April 22, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of April 15, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by the Board.

Mr. Emerson reported to The Board that the drainage problem at the property of A.T. Blades on Poplar Neck Road is being completed. Work involved included replacing two road pipes with larger sizes and placing sod around ends to cure the washing and silting problem.

The Board told Carl Thornton that the property being proposed by Greensboro Senior League for a ballpark was investigated by Mr. Eveland and Mr. Emerson. They reported that the County Roads has no reason to be involved in any drainage at this site because the area proposed for the ball field is adequately drained.

Mr. Emerson reported to The Board that he had investigated the drainage complaint of Mr. Paul Eaton, Sr. and Jr. on Holly Road at a farm they till belonging to John Brown. The Eatons wish to have a large hole next to Holly Road drained. Mr. Emerson stated that this problem has come before prior Boards. Several years ago a piece of bottom land was cleared and for several dry years it was tilled the last couple years have been wet ones and the land is too low to till; thus their request to the Board. Mr. Emerson said that in order to drain this hole

it would mean dipping a ditch 8' - 10' deep, which would result in a 30' or 32' opening at the top. The ditch would have to be several hundred feet long in order to get to an outlet. Meanwhile, this large ditch would have to cross in front of a house close to the road. Extra right-of-ways would be needed to accomplish this work. The consensus of the Board and Mr. Emerson that project is not feasible.

Mr. Emerson requested that he be given permission to advertise "In House" for two Motor Equipment Operators II. These are budgeted positions that are vacant at present. Mr. Fleetwood made a motion "To advertise In House" for applicants to fill two vacant Motor Equipment Operator II positions." Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Emerson told the Board that he had several pieces of equipment that are not needed in the operation of the County Roads Department, and he wishes to advertise them for sale and dispose of them. Mr. Eveland made a motion "To dispose of old unneeded County Roads Board Equipment by advertising to the General Public by Bid procedure." Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

There being no further County Roads Board business, the meeting was adjourned.

	Charles T. Dean, Sr.(s)
	CAROLINE COUNTY ROADS BOARD
	Thomas C. Eveland (s)
Charles E. Emerson, Supt.	CAROLINE COUNTY ROADS BOARD
Roads Operations	Harvey Fleetwood (s)
Acting Clerk	CAROLINE COUNTY ROADS BOARD

April 29, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, April 29, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of April 15, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by the Board.

Mr. Emerson reported to The Board that the drainage problem at the property of Herman Steenken had been completed. The run-off areas around the ends of the pipes have been soded.

Mr. Emerson reported to that he had talked with Mrs. Carol Keene, property owner and resident in Hillsboro Estates, concerning speeding traffic endangering children. The County will install "Watch Children" signs in several locations in hopes that this will help cure the problem.

Mr. Emerson requests that he be granted a time for an Evening Budget Meeting with The Board and Mr. Richards. The Board decided to have the meeting May 5, 1980 at 7:30 P.M.

The Board and Mr. Emerson discussed the request of Jerome Brown of Federalsburg to have the County Roads do some drainage work near Houston Branch Road. An investigation by The Board and Mr. Emerson shows that the work is on State Highway or private property and therefore out of the jurisdiction of the County Roads Board.

Mr. Fleetwood made a motion "To adjourn to Executive Session in order to discuss personnel matters." Motion seconded by Mr. Eveland and concurred in by Mr. Dean. Board adjourned to "Executive Session" at 11:35 A.M.

At 12:05 P.M. The Board reconvened to regular meeting.

By Letter of Request Mr. Emerson asked The Board to approve Wilbur Levengood to permanent position of Shop Foreman for Caroline County Roads Board. His Pay Grade and Step will be Grade 10 - Step 4.

Mr. Eveland made a motion "To accept the recommendation of Mr. Emerson and approved Wilbur Levengood to the position of Shop Foreman at Grade 10 Pay Step 4." Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

There being no further County Roads Board business, the meeting was adjourned.

	Charles T. Dean, Sr. (s)
	CAROLINE COUNTY ROADS BOARD
	Thomas C. Eveland(s)
Charles E. Emerson, Supt.	CAROLINE COUNTY ROADS BOARD
Roads Operations	Harvey Fleetwood (s)
Acting Clerk	CAROLINE COUNTY ROADS BOARD

May 6, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, May 6, 1980. Present were Charles T. Dean Sr., Chairman of the County Roads and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of April 29, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by the Board.

The Board asked Mr. Emerson to draft a letter to forward to the Town of Federalsburg concerning drainage problems they asked help in solving. The Board wished to make known to Federalsburg that the problem is not related to any County Roads Board problem and therefore is not the responsibility of Caroline County Roads Department.

Mr. Emerson gave The Board an updated status report concerning the several roads under construction: Hyrnko, Cedar Lane, Kibler and Dion Roads.

The Board and Mr. Emerson discussed the construction of Smith Landing Road. It was noted that the road is ready for construction since all utility poles but one have been re-located. The Board asked Mr. Emerson to notify all the property owners of the anticipated construction date. Mr. Emerson stated he figured that construction will start approximately the middle of July.

Mr. Emerson conveyed to The Board the plans and survey pertaining to Stoney Point Road Right-of-Way.

Mr. Emerson asked The Board to sign a release form drawn up by Mr. Kent. This releases the hold by Caroline Health Service on a portion of County Roads property in Goldsboro and returns it to Caroline County Roads Board.

There being no further County Roads Board business, the meeting was adjourned.

	CHAIRMAN <u>CHARLES T. DEAN, SR. (S)</u>
	CAROLINE COUNTY ROADS BOARD
	Thomas C. Eveland (s)
Charles E. Emerson, Supt.	CAROLINE COUNTY ROADS BOARD
Roads Operations	Harvey Fleetwood (s)
Acting Clerk	CAROLINE COUNTY ROADS BOARD

May 13, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, May 13, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of May 7, 1980 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Emerson presented a draft of a letter to Mr. C. Jerome Brown, Federalsburg, Maryland in which he stated the position of the County Commissioners, sitting as The County Roads Board, concerning drainage problems on or near MD. Rt. #306. The Board unanimously approved the contents of the letter and directed it to be forwarded to Mr. Brown.

Mr. Emerson told The Board that the flat section of the roof on the main County Roads building has some leaks; some which have been present for some time. Preliminary investigation has determined that the entire section should be reconstructed. A cost of \$5,000.00 is the current estimate. Most of this cost is in the current budget. Mr. Eveland made a motion "To advertise for bids to repair County Roads Board roof." Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Emerson reported to The Board that all the preliminary work has been done concerning the Petition of property owners on "Idlewild Drive" to have the road constructed and Front-Foot Assessment procedure. It stands at the point of advertising for a "Public Hearing" before the County Roads Board. The Board set 3:00 PM, June 3, 1980 for the date of Public Hearing for "Idlewild Drive".

Mr. Eveland made a motion "To advertise for "Public Hearing" for the petition of "Idlewild Drive" for construction under Front-Foot Assessment Procedure". Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Dean asked Mr. Emerson to contact Mr. Harold Sharp of Beauchamp Branch Road concerning County graders cutting into his yard and driveway entrance.

Mr. Fleetwood asked Mr. Emerson to determine whether or not bushes on Gay Street between R.R. and Hobbs Road are on County Roads. Mr. Fleetwood noted the bushes are growing out over the roadway.

The Board, Mr. Emerson, and Mr. Richards discussed many aspects of the new County Roads proposed budget. No final figures have been set as yet.

Mr. Emerson asked The Board for an "Executive Session" in order to discuss personnel matters.

Mr. Eveland made a motion at 12:30 PM to adjourn to an "Executive Session" to discuss personnel matters". Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

The Board reconvened at 1:00 P.M..

Mr. Emerson made a recommendation to promote Mr. Maurice Porter and Mr. Claude Arthur to fill two vacancies in the Motor Equipment Operator II classification. Both positions were authorized to be advertised "In house". Mr. Emerson assured The Board that these two men adequately fill the needs of the position.

Mr. Eveland made a motion "To accept the recommendation of Mr. Emerson to promote Mr. Maurice Porter and Mr. Claude Arthur to fill two vacant Motor Equipment Operator II positions. Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

There being no further County Roads Board business, the meeting was adjourned.

Charles E. Emerson, Supt.
Roads Operations
Acting Clerk

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (S)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

May 20, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, May 13, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of May 13, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

The Board opened and publicly read bid proposal "Equipment Disposal Sale" for various items of surplus County Road equipment.

One Bid was received for Item #3, a 1961 Ford Pickup, S/N F25JE600869, Bidder was Charles Emerson, Ridgely, MD. Bid price was \$25.00.

One Bid was received for Item #4, 1953 Allis Chalmers Front-End Loader, Co. #523. Bidder was Cook's Tire Center, Goldsboro, MD. Bid price was \$426.00.

No other bids were received on any of the surplus County Road equipment.

Mr. Eveland made a motion "To accept the Bid of Charles Emerson and Cook's Tire Center for County Road Surplus Equipment, subject to review by Mr. Roland Kent, County Attorney." Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Emerson asked for permission to dispose of the remaining equipment.

Mr. Fleetwood made a motion "To authorize Mr. Emerson to dispose of the remaining County Roads Surplus Equipment in the most efficient and legal manner." Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Richards discussed with The Board and Mr. Emerson the Co. Roads Construction Budget and need for borrowing power to meet same. Mr. Richards informed The Board and Mr. Emerson that the deadline is at hand for letting the State of Maryland Transportation Department know whether or not the County plans to participate in the Construction Bond Sale and the amount of participation. It was agreed to authorize a letter for \$300,000. This letter in no way

obligates The County to carry through the sale, or they can change and lower the amount of participation if they so desire, before the actual Bond Sale.

Mr. Eveland made a motion "To authorize Mr. Richards to inform the State of Maryland Transportation Department that Caroline County wishes to participate in the Construction Bond sale in the amount of \$300,000, with County having the option to quit the sale or lower the amount of participation. Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Fleetwood made a motion "To adjourn to an Executive Session at 11:15 AM to discuss personnel matters." Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

The Board reconvened to regular Roads Board meeting at 11:30 AM.

Mr. Emerson recommended to The Board that Mr. Ray Arnie be promoted to the position of Motor Equipment Operator I. Mr. Arnie has been working in the position of Highway Worker II. He has been operating equipment and is knowledgeable in this position. The County Roads Department has 3 openings at this position. His Pay Grade, Step and rate will be Grade 5, Step 2, Rate \$4.01.

Mr. Fleetwood made a motion "To promote Ray Arnie to the position of Motor Equipment Operator I at the recommendation of Mr. Emerson. Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

There being no further County Roads business, the meeting was adjourned.

Charles E. Emerson, Supt.
Roads Operations
Acting Clerk

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

May 27, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, May 27, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of May 20, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

Mr. Charles Payne, property owner on Gilpins Point Road, appeared before The Board concerning the completion of ditch work begun by County Roads. The work constitutes placing rubble and cement for a flume type ditch; part was complete and about 100 feet more is needed. Mr. Payne noted that an informal agreement between he and Mr. Tinley had been made in order to control the drainage on this road. Water for years and years has washed out the road and deposited spoil material on his property not to mention the expense to the County Roads each time it washes out. Mr. Fleetwood asked if this work was on private property and Mr. Emerson stated that it was. The Board acknowledged that the work might be necessary for the road, but they wished to investigate the site themselves.

Mr. Emerson told The Board that John Rieck of The Caroline Health Department had approached him about fueling their vehicles at County Roads yard. It was noted that it would save them about \$.20/gallon. They would be billed according to procedure already established.

Mr. Eveland made a motion "to allow Caroline Health Department vehicles fuel up at The County Roads Board tanks and they be billed accordingly." Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Emerson told The Board he had located the Town and County limits on Hobbs Road and Gay Street and has cut back the bushes along the same.

Mr. Emerson noted also that he talked with Mr. Howard Sharp concerning damage made to his lawn by a County grader. The repairs will be made and Mr. Sharp seemed satisfied.

Mr. Emerson informed The Board that one of the 1968 Ten Wheel Dump Trucks has blown an engine. This just happened after already spending approximately \$3,000.00 on other repairs. The engine and installation will cost another \$3,000.00

There being no further County Roads Board business, the meeting was adjourned.

	Charles T. Dean, Sr. (s)
	CAROLINE COUNTY ROADS BOARD
	Thomas C. Eveland (s)
Charles E. Emerson, Supt.	CAROLINE COUNTY ROADS BOARD
Roads Operations	Harvey Fleetwood (s)
Acting Clerk	CAROLINE COUNTY ROADS BOARD

June 3, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, June 3, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of May 27, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

Mr. Emerson informed The Board that Mr. Roland Kent had approached him concerning survey and deeds for a portion of Line Road, Co. Rt. #132-A that had been relocated and improved prior to his obtaining the property. The relocation left portions of his property and property of Mr. R. B. Cranfield on opposite sides of the road. Mr. Kent states he has surveyed and plated the changes needed to establish his and Mr. Cranfield's property lines, as pertains to the new County Road.

There is no obligation on the part of the County since the road is constructed in its final and permanent state. After a short discussion Mr. Eveland made a motion to approve the request by Mr. Roland Kent that survey and plat drawn up by him as pertains to the new Line Road right-of-way be recorded in order for him and Mr. R. B. Cranfield to establish their property lines. Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Marvin Mac Donald, Assistant Roads Superintendent, delivered to The Board a package of information prepared by him concerning a public hearing to be held later in the day on front-foot assessment project, "Idlewild Drive".

Mr. Emerson commented on the County mowing operation. Mr. Emerson stated that our older Tractor and Rotary mower is now working and will help even more to speed up the process.

Mr. Dean told The Board and Mr. Emerson that he had been approached by owners of Ralph Wright Farm on Miller Road concerning a drainage problem. They maintain the contractor of the Denton Bridge damaged a field drain tile while hauling on this road. Mr. Emerson told The Board he knew of the complaint and had talked with the contractor a month or more ago. Mr. Dean asked to visit the site with Mr. Emerson.

Mr. Emerson discussed with The Board the current list of roads under consideration for improvement. Mr. Emerson asked that he be given a priority list of roads so that he can proceed with programing the available State-Aid Funds.

Mr. Emerson told The Board that he is patching roads with Plant Hot mix and wedging up low spots and road and near bridges. This type material is proving to be just as economical as the County mixing cold patch mix at our yard.

Mr. Emerson also told The Board he has received many calls for calcium chloride treatment for dust but has resisted doing anything because of high costs of material.

There being no further County Roads Board business, the meeting

was adjourned.

CHAIRMAN _____
CHARLES T. DEAN, SR.

MEMBER _____
THOMAS C. EVELAND

MEMBER _____
HARVEY FLEETWOOD

ACTING CLERK _____
CHARLES E. EMERSON, SUPT., COUNTY ROADS OPERATIONS
CAROLINE COUNTY, MD

June 3, 1980

PUBLIC HEARING

at 3:00 PM, Tuesday, June 3, 1980, The County Roads Board Chairman opened and proceeded to conduct a Public Hearing. In attendance were Board Members Thomas C. Eveland and Harvey Fleetwood. County Administrator Edwin Richards.

Representing the County Roads Department were Charles E. Emerson, County Roads Superintendent and Marvin Mac Donald, Assistant Superintendent.

The Public Hearing was called to hear the petition of property owners on "Idlewild Drive", to have this road taken into the County Roads System via the Front-Foot Assessment procedure. The road is located in the Fourth Election District near Federalsburg, MD.

Property owners attending were Mr. Maurice Stanley, Mr. Robert Deshields, Mr. David Brummell, Mr. & Mrs. David Dickerson, Mr. J. C. White, Mr. Wilber Magee and Ms. Lillie Magee. Property owner Evelyn Chisolm lives in New York State and did not attend the meeting.

Mr. Mac Donald introduced the Project to The Board and the assembled and opened the Hearing for discussion.

Mr. Mac Donald answered question concerning the cost breakdown of the project as it pertains to each property owner (a copy of which is attached to these minutes).

Mr. Emerson answered questions posed by the property owners concerning methods of construction of the road and in relation to their property. Mr. Emerson stated the road would be built in accordance with existing construction specifications. Each property driveway would have a culvert installed, and proper signing would be done.

Mr. Mac Donald stated that according to law should the project be approved and the road taken into the County Roads System under the Front-Foot Assessment procedure, the road will receive the same benefits any other road in the County Roads System.

Hearing no further questions or comments, Mr. Dean called for a roll-call type vote on the project. To approve 51% of the corrected Front Footage must vote for the project.

All the property owners in attendance voted for the project. Mr. Dean read into the record a "proxy" form received from Evelyn Chisolm indicating her vote of approval for the project.

Mr. Dean asked the record to show a unanimous vote of approval for the "Idlewild Drive" Front-Foot assessment project.

The property owners asked Mr. Emerson when they could expect construction to start if the project is approved by the County Roads Board. Mr. Emerson said he was making no promise but would like to start construction sometime this season.

Mr. Eveland stated to The Board that he feels the project should be accepted. He has visited the site and the conditions are terrible.

Mr. Eveland made a motion "To accept this project into the County Roads System to be constructed under Front-Foot assessment procedure and henceforth be a part of the County Roads System".

Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

Mr. Eveland queried the property owners as to a name for the road. Mr. Eveland noted he did not know whether or not there would be confusion with an "Idlewild Road" "Idlewild Drive" being in such close proximity. The owners stated unanimously that they felt no confusion would be made with using the name "Idlewild Drive".

Mr. Fleetwood made a motion to name the Front-Foot assessment project just taken into the County Roads System "Idlewild Drive". Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Emerson recommended to The Board that some maintenance be performed on the road until construction can be started.

Mr. Fleetwood made a motion "To allow County Roads Department perform some maintenance on "Idlewild Drive" until construction is started". Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

There being no other business concerning this project, the meeting was adjourned.

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

Charles E. Emerson, Supt.
Roads Operation
Acting Clerk

IDLEWILD DRIVE
Front-Foot Assessment Project

<u>PROPERTY OWNER</u>	<u>PROPERTY ASSESSMENT</u>	<u>ACTUAL FRONTAGE</u>	<u>CORNER LOT</u>	<u>CORRECTED FRONTAGE</u>	<u>CORRECTED %</u>	<u>CORRECTED TOTAL COSTS</u>	<u>ANNUAL PAYMENT</u>
Stanley, M.P. & M.R.-p #510	\$ 6,750	150'	X	112.5'	9.2	\$1,010.57	101.05
De Shields, R. - p #514	9,900	100'	-	100.0'	8.2	900.72	90.07
Brummell, D.J. - p #108	11,250	104.5'	-	104.5	8.5	933.68	93.36
Dickerson, D.E. & B.A.- p #155	450	100'	-	100.0'	8.2	900.72	90.07
Chisolm, E. - p #574	1,052	204.4'	-	204.4'	16.7	1,834.39	183.43
White, J.C. & M.L. - p #402	388	308.9'	-	308.9'	24.8	2,724.14	272.41
Maggee, W. Jr. & B-p #532	6,750	150'	-	150.0'	12.2	1,340.10	134.01
Maggee, L. M. - p #493	400	200'	X	150.0'	12.2	1,340.10	134.01
		1,317.8'		1,230.4'	100.0%	10,984.42	

TOTAL ESTIMATED COST ALL PHASES
\$10,984.42

9 YEARLY PAYMENTS AS ABOVE
10th YEAR BALANCE OF ACCOUNT
ESTIMATED COST/FRONT-FOOT = \$8.96

Voting procedure

Edna Wild Drive Road

<u>NAME</u>	<u>TOTAL FOOTAGE</u>	<u>FOR</u>	<u>AGAINST</u>	<u>ABSENT</u>
Walter + Martha Stanley	112.5	✓		
Robert Doshields	100.0	✓		
David J. Brummell	104.5	✓		
David + Barbara Dickerson	100.0	✓		
Evelyn Chisolm	204.4	✓	(by proxy)	
Hyde + Mamie White	303.9	✓		
Wilmer + Barbara Magee	150.0	✓		
Lillie Magee	150.0	✓		

TOTALS 1,230.3 ✓ UNANIMOUS APPROVAL

needed To approve - 627.5'

June 10, 1980

151

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, May 27, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of May 27, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

The Board read the minutes of the special "Public Hearing" held at 3:00 P.M., Tuesday, June 3, 1980, concerning the Front-Foot Assessment petition of "Idlewild Drive". Mr. Eveland made a motion "To accept the minutes of the "Public Hearing" on the Front-Foot Assessment petition of the property owner on "Idlewild Drive". Motion seconded by Mr. Fleetwood and unanimously approved by The Board. Mr. Emerson gave The Board an update of the mowing operation. He stated that the County had been about 60-65% mowed the first time.

Mr. Dean stated he had been asked by the Director of the Caroline Developmental Center in Ridgely, Maryland to have the County Roads mow their lot. The Board unanimously approved the request and instructed Mr. Emerson to have the property mowed.

Mr. Dean told The Board and Mr. Emerson that Jim Watson, property owner on Day Road, had called him concerning a drainage situation. A neighbor had hauled fill material into his land and the piles were blocking the drainage on the road. Mr. Emerson stated he knew the situation and had taken steps to take care of same.

Mr. Emerson asked The Board for an executive session in order to discuss some legal information received from the County Roads Attorney.

Mr. Eveland made a motion "To adjourn to an executive session at 11:30 AM in order to discuss legal information received from the County Roads Attorney". Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

The Board reconvened to regular County Roads Board meeting at 11:45 A.M.

Mr. William Bachman, Representative of Meidinger & Associates, who are consultants for Caroline County Roads Board Employees Pension Plan, visited with The Board to discuss the inclusion of a death benefit to be made a part of the Pension Plan. Discussed were methods and amounts of benefits that could be supplied along with the cost to the County. At present no benefits are tied to the Pension plan for an employees spouse should he or she die in service. The Board at their May 15, 1979 meeting approved a plan whereby the spouse of an employee who dies in service would be awarded $\frac{1}{2}$ of one year's salary.

The Board, after much discussion, agreed to provide a death benefit which will be incorporated into the current Pension plan. The plan would become effective on July 1, 1980. The benefits approved to be in effect must have the employee attaining the age of 55 with 20 years of service with the County and limited to the spouse of the employee. The beneficiary would receive the amount the employee would have received had he been retiring and if the deceased employee met the provision described above.

The Board discussed the method of payment to the spouse of the deceased employee. Discussed were monthly and lump sum payments. Lump sum payments, it was noted, could possibly be disruptive to the Pension plan especially in times of fiscal problems. It was suggested that some built-in restraint be made to protect the plan from this problem.

Mr. Eveland made a motion "To provide the spouse of a deceased employee with a monthly payment for life of the spouse. The spouse would have the right to request a lump sum payment, but must have the approval of the Retirement System before this method could be approved". Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

There being no further County Roads Board business, the meeting was adjourned.

Chas. E. Emerson, Supt
Roads Operation

Acting Clerk

Charles T. Dean , Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

June 17, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, June 17, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of June 10, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

The Board opened and publicly read Pipe Bid Proposals #RB-AP-1-6-80 for aluminum pipe and Bid #RB-MP-1-6-80 for asphalt coated metal pipe. There were 3 bids and they were:

1. Republic Steel Corporation, Owego, New York
2. Lane Metal Products, Bealeton, Virginia
3. Kaiser Aluminum, New Castle, Delaware

Harvey Fleetwood made a motion for Mr. Emerson to study each Bid proposal and give a report at the next weeks session on which one he considers to be the best offer. Thomas Eveland seconded the motion and it was concurred in by Mr. Dean.

Mr. Dean brought up the subject of the Wright farm. Mr. Emerson stated that the trouble lay with a ditch that is under the Soil Conservation. The ditch has got 2' of fill material in it. The tile well is still there and has been opened up.

Mr. Fleetwood told The Board Mr. Watson on Day Road had made a complaint to him. Mr. Emerson stated they had done all they could on that road. Mr. Fleetwood made a motion to send Mr. Watson a letter stating the same.

Mr. Dean stated he had received a complaint that one of our mowers had left an uncut section at the Ridgely Development Center. Mr. Emerson told The Board that the section in question was on private property. He will try to find out the name of the owners and report back to The Board.

Mr. Emerson reported to The Board they had two crews out ditching. The southern crew was patching and the construction crew had finished Kibler Road last week and is now working on Idlewild Drive.

Mr. Emerson told The Board they should be finished with the Holly Landfill bulkhead in two weeks. Nine posts were put in Saturday. They have also put the pipe in at the Old Denton Road Site and the Melville site. These jobs are for the Public Works Department.

Mr. Dean stated Mrs. Love on Dion Road wants to know when paving will begin. Mr. Emerson told The Board that the road has been widened, cleared and ditched and is at sub-grade level. An 8" base material and surfacing needs to be done now. Mr. Emerson also stated REA has moved the poles and there is not enough funds at the present time to surface. Mr. Dean asked Mr. Emerson to write a letter to Mrs. Love informing her of this matter.

There being no further County Roads Board business Mr. Dean made a motion to adjourn the meeting. Mr. Fleetwood seconded and it was concurred in by Mr. Eveland.

Chas. E. Emerson, Supt
Roads Operations
Acting Clerk

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

June 24, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, June 24, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of June 17, 1980 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Dean asked Mr. Emerson the status of correspondence with Mrs. Edwin Love from Dion Road concerning surfacing of Dion Road. Mr. Emerson told The Board he talked personally with Mrs. Love and told her that funds for the surfacing of this road were not available at present.

Mr. Emerson told The Board that he had completed the mowing of the section of the Caroline County Developmental Center yard that at first was thought to be private property.

Mr. Emerson presented to The Board a draft of a letter to Charles Payne of Ganey's Road explaining the Board's position as to work on a drainage flume which is on Mr. Payne's property. A copy of said letter is attached to these minutes.

Because he has received many calls from County residents requesting calcium chloride for road dust control Mr. Emerson asked The Board's pleasure concerning this program. The Board after discussion of the cost of this program unanimously agreed to expend no funds for this program this year, because of the economic climate.

Mr. Emerson told The Board he had studied the results of the Bid Proposal for supplying and delivering Asphalt Coated Metal Pipe. It is Mr. Emerson's recommendation the low bid submitted by Republic Steel Corporation of Owego, New York be awarded the bid.

Motion be Mr. Fleetwood "To accept the recommendation of County Roads Supt. Emerson and award Bid Proposal for Asphalt Coated Metal Pipe, Proposal No. RB-MP-1-6-80, to Republic Steel Corporation, Owego, New York. Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

Mr. Emerson told The Board he had studied the results of the Bid Proposal for supplying and delivering Aluminum Alloy Pipe. It is Mr. Emerson's recommendation that the bid submitted by Kaiser Aluminum & Chemical Sales, Inc., of New Castle, Delaware be awarded the bid.

Motion by Mr. Eveland "To accept the recommendation of County Roads Supt. Emerson and award Bid Proposal for Aluminum Alloy Pipe, Proposal No. RB-AP-1-6-80 to Kaiser Aluminum & Chemical Sales, Inc., of New Castle, Delaware. Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

The Board discussed with Mr. Emerson and Mr. Richards the problem of a number of County employees that have been extended beyond the top step of their salary grade. At present 8 County employees are concerned. It was agreed by The Board that the procedure of extended pay steps be terminated this year. But that these 8 persons should not be totally penalized just because they are due a step toward the top of the extended pay grade. To complete this cycle and terminate this practice the procedure will cost the County Roads Board approximately \$2,000 for their share.

Mr. Richards recommended to The Board that these employees be granted a 2% increase not to exceed the ceiling established for the grade.

Motion by Mr. Eveland to accept the recommendation as outlined by Mr. Richards. Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

KENT, OGLETREE & THORNTON

ATTORNEYS AT LAW

118 MARKET ST. - P.O. BOX 560

DENTON, MARYLAND 21629

ROLAND C. KENT
ANNE C. OGLETREE
ROBERT A. THORNTON, JR.

PHONE
479-2570
822-5330

July 1, 1980

RECEIVED

JUL - 1 1980

County Commissioners of Caroline
County
Courthouse
Denton, Maryland 21629

COUNTY COMMISSIONERS'
OFFICE

Re: CCCC (Charles Payne)

Gentlemen:

The County Administrator asked me to look into the situation regarding the partially constructed ditch on the lands of Charles Payne. Since Mr. Payne will be addressing you on this date, I thought you might like to have my preliminary opinion so that you know where you stand from a legal standpoint.

Joseph Tinley confirmed to me that he did agree to build a ditch from Gilpins Point Road to a certain woodline, and to concrete said ditch. Joe further told me that it was in the County's interest to do so because the road washed out regularly and was causing considerable expense to the County. Joe further indicated that the current arrangement increases the flow of water onto the Payne lands. Finally, he explained to me that the ditch was dug as agreed upon but the concreting job has not yet been completed as agreed upon. I understand that approximately 100 feet of the ditch has been concreted, while approximately 160 feet remain to be concreted, at an estimated cost of \$4,000. To the best of my knowledge the purported agreement was not approved or ratified by the Roads Board or you.

The statements made to me by Joe Tinley are essentially the same as the statements made to me by Mr. Charles Payne.

The obvious question is whether you are now legally obligated to complete the concrete work. Under ordinary circumstances you would be so obligated because of the theory of "apparent authority." This means that you are bound by the acts of someone who appears to have authority to act on your behalf. When dealing with Government, however, private persons are charged with knowledge of the authority, or lack thereof, of the agent with whom they are dealing. Under this theory you may not have a legal obligation to carry out the contract which was apparently made between Joseph Tinley and Charles Payne. On the other side again, Mr. Payne may be able to avail himself of some equitable doctrine by which you are bound to an otherwise unenforceable contract by virtue of the fact that he relied on said contract to his detriment. If you are inclined not to complete the project, please let me know and I will want to do further research

Handwritten notes:
C. A. D.
7/1/80

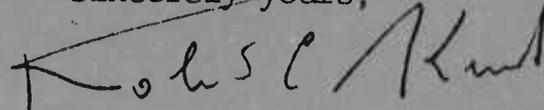
County Commissioners
July 1, 1980
Page 2

on our legal position.

If you are inclined to proceed with the project, then we should first obtain an easement or a fee simple conveyance of the property on which the ditch is being constructed. This is so that we will be in a position to maintain the ditch, which appears to be in the County's interest. If we do proceed in this direction, we should ask Mr. Payne's son, Reese Payne, to join in a deed, because the water currently flows onto lands owned by him and we would not want later complaints by him. Furthermore I understand that Mr. Reese Payne may have some contractual rights in the lands of Mr. Charles Payne, which is another reason why Mr. Reese Payne should join in any conveyance to the County.

I look forward to your further instructions.

Sincerely yours,



Roland C. Kent

lf

Mr. Richards asked The Board for an "Executive Session" to discuss personnel matters.

At 11:50 AM, Mr. Eveland made a motion to adjourn to an "Executive Session" to discuss Personnel Matters." Motion seconded by Mr. Fleetwood and concurred in by Mr. Dean.

At 12:10 PM County Roads Board meeting reconvened.

There being no further County Roads business the meeting was adjourned.

	Charles T. Dean, Sr.(s)
	CAROLINE COUNTY ROADS BOARD
	Thomas C. Eveland(s)
Chas. E. Emerson, Supt.	CAROLINE COUNTY ROADS BOARD
Roads Operations	Harvey Fleetwood(s)
Acting Clerk	CAROLINE COUNTY ROADS BOARD

July 1, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday July 1, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of June 24, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

Mr. Charles Payne, property owner on Gilpins Point Road met with The Board to discuss the completion of a drainage flume from Gilpin Point Road along the side of Mr. Payne's property.

Discussion centered around the issue of the responsibility of the County Roads Board to do any more than has already been completed. It was learned that in earlier years a large ditch across the field opposite Mr. Payne had carried the water, but had been filled in because of use of an irrigation system. This left no place for the water to lay so it spread across the road and onto Mr. Payne's property. Because of this action, The County Road has been washed out many times.

It was concluded that the concrete flume should be completed to the tree line as agreed verbally two years ago. It was recommended that a grass strip be provided by the property owner approximately 4' wide starting at the County Road and continuing to the tree line at end of concrete flume. Mr. Emerson was asked by The Board for his recommendation concerning the project. Mr. Emerson stated he felt the work should be completed for the protection of the County Road.

Mr. Fleetwood made a motion "To have the length of the construction easement to maintain the drainage structure defined in order to meet any future legal obligation of the County. To see that the property owner maintains a 4' grass strip along the entire length of the drainage structure." Motion seconded by Mr. Eveland and concurred in by Mr. Dean.

There being no further County Roads Board business Mr. Dean made a motion to adjourn the meeting. Mr. Fleetwood seconded and it was concurred in by Mr. Eveland.

Chas. E. Emerson, Supt
Roads Operations
Acting Clerk

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland(s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

July 8, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, July 8, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of July 1, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

Mr. Dean brought up the matter of the 4' grass strip on Mr. Charles Payne's property. It was suggested that Mr. Roland Kent, The County's Attorney, draw up an agreement that stipulates Mr. Payne's obligation to maintain this strip.

Mr. Visintainer presented some information on the By-Pass. In order to cut down on noise and traffic and also save money, it has been suggested to put Camp Ground Road on top of By-Pass. Mr. Emerson said he believed it to be a good idea and saw no problems. Mr. Eveland recommended to inform the State Roads Engineer the Roads Board was in favor of this move.

Mr. Emerson showed some pictures of the work being done at the Holly Collection Site and informed The Board of the excellent work and progress.

Mr. Dean asked Mr. Emerson about a drainage problem on the bend of Cherry Lane where the Tuckahoe Park Superintendent lives. He stated the ditch right at the bend is not deep enough to drain water off the land. Mr. Emerson said he would have a look at it.

Mr. Eveland brought up the complaint from Caroline Box Co. of holes in the road. He stated that portion of Railroad and Pennsylvania Avenues were not part of the County Roads.

There being no further business the meeting was adjourned.

Chas. E. Emerson, Supt.
Roads Operations
Acting Clerk

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland(s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood(s)
CAROLINE COUNTY ROADS BOARD

July 15, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, July 15, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of July 8, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

Mr. Dean told The Board he had been thinking over the provisions of the drainage structure to be constructed on the property of Charles Payne on Gilpins Point Road. Mr. Dean thought that the County Attorney ought to incorporate into the drainage agreement a provision stating that should Mr. Charles Payne not comply with construction of a 4' grass strip along the drainage flume, the County will construct same and bill Mr. Payne for the work. The strip is to meet the satisfaction of the Superintendent of Road operations. The Board unanimously approved the inclusion of this provision.

Mr. Emerson presented the final County Roads Budget to the County Roads Board for their approval and formal signing of the Budget.

Mr. Fleetwood made a motion "To accept the final Budget as presented by Superintendent of County Roads Operations." Motion seconded by Mr. Eveland and unanimously approved by The Board.

Mr. Emerson presented to The Board for their signature the formal resolution concerning the "Caroline County Roads Board Employees Pension Plan".

The Plan amendments have been considered and approved prior to this formal signing. Copies of the amendments are attached to these minutes.

Mr. Fleetwood made a motion "To accept the amendment to the "Caroline County Roads Board Employees Pension Plan" as presented by Plan Consultants Meidinger and Associates, Inc." Motion was seconded by Mr. Eveland and unanimously approved by The Board.

Mr. Ralph Bale, property owner on Marvel Rd., Co. Rt. #7-A, appeared before The Board requesting that improvements be made to the road. Mr. Bale noted the high traffic volume and the large numbers of residents that use the road. The Board told Mr. Bale they could make no promises because of the current economic conditions, but would take the matter under consideration for future construction programs. Mr. Bale also told The Board that this road had the necessary right-of-way recorded needed for construction.

There being no further County Roads Board business, the meeting was adjourned.

CAROLINE COUNTY ROADS BOARD
COMMISSION MEETING HELD
ON THE 15th DAY OF July, 1980

RESOLUTION

At a meeting of the Caroline County Roads Board Commission, a governmental subdivision of Caroline County, Maryland with its principal offices located at Denton, Maryland (hereinafter referred to as the "Commission"), held on the 15th day of July, 1980, the following resolution was unanimously adopted:

WHEREAS, the Commission approved the adoption of the Caroline County Roads Board Retirement Plan (hereinafter referred to as the "Plan"), effective July 1, 1977; and

WHEREAS, the Commission reserved the right in Article X of the Plan to amend said Plan; and

WHEREAS, this Commission is now desirous of approving a formal amendment to the Plan in order to make certain substantive, technical and administrative changes therein;

NOW, THEREFORE, BE IT RESOLVED that Amendment No. 3 to the Plan, a copy of which is attached to and made a part of these minutes, is hereby approved and adopted effective July 1, 1980.

* * * * *

I, Marvin Mac Donald, Assistant Superintendent, hereby certify that the foregoing is a true and exact copy of the Resolution adopted by the Caroline County Roads Board Commission at a meeting of the said Commission held on the 15th day of July, 1980, and entered upon the regular Minute Book of said Commission and is now in full force and effect. I further certify that the Caroline County Roads Board Commission at the time of adoption of said Resolution had full powers and lawful authority to adopt said Resolution.

Attest:

CAROLINE COUNTY ROADS BOARD

Marvin Mac Donald

By Charles G. Hester
Chairman

AMENDMENT NO. 3

CAROLINE COUNTY ROADS BOARD
RETIREMENT PLAN

WHEREAS, the Caroline County Roads Board Commission (hereinafter referred to as the "Employer") established the Caroline County Roads Board Retirement Plan (hereinafter referred to as the "Plan") effective as of July 1, 1973; and

WHEREAS, the Employer reserved the right in Article X of the Plan to amend said Plan by action of its Board of Directors; and

WHEREAS, the Employer is now desirous of amending said Plan in order to make certain substantive, technical and administrative changes therein;

NOW, THEREFORE, the Plan is amended, effective July 1, 1980, in the following respects:

1. The last sentence of the first paragraph of Section 2.11 of Article II is hereby deleted in its entirety and the following substituted therefor.

"Continuous Service shall not be broken, but shall not be credited, for absences due to Sections 2.11 (a), 2.11 (b) and 2.11 (c) below. Continuous Service shall be credited for absences due to Section 2.11 (d) below."

2. The following is hereby added at the end of Section 2.11 of Article II.

"Notwithstanding anything contained herein to the contrary, those persons employed pursuant to the Comprehensive Employment and Training Act (CETA) shall be considered Employees of the Employer for purposes of Continuous Service hereunder, however, no such Continuous Service with respect to such employees shall be credited prior to July 1, 1975."

3. The first sentence of Section 4.04 of Article IV is hereby deleted in its entirety and the following sentence substituted therefor.

"In the event a Member remains in the employ of the Employer after his Normal Retirement Date, no Monthly Retirement Income shall be paid until the Member's Late Retirement Date."

4. Section 5.02 of Article V is hereby deleted in its entirety and the following Section 5.02 substituted therefor.

"Section 5.02 If an active Member of a Disabled Member entitled to a deferred benefit is married and should die, after having attained the age of fifty-five (55) and/or having completed twenty (20) or more years of Continuous Service, a death benefit shall be payable to his surviving spouse. The death benefit shall be in an amount equal to the Actuarial Equivalent of the Actuarial Value of the Member's Accrued Benefit as of his date of death paid in the basic form pursuant to Section 4.02 of Article IV. If requested by the surviving spouse and approved by the Retirement Committee, the aforementioned benefit may be converted on an Actuarially Equivalent basis to any alternative form of payment denoted in Section 4.02, inclusive of 4.02 (d), wherein such lump sum benefit shall be payable to the surviving spouse."

5. The first sentence of Section 5.04 of Article V is hereby deleted and the following sentence substituted therefor.

"If a Death Benefit is payable pursuant to Section 5.03 of Article V, and the designated Beneficiary has predeceased the deceased Member, the Death Benefit shall be paid to the Contingent Beneficiary."

IN WITNESS WHEREOF, the Employer has caused this Amendment No. 3 to the Plan to be executed by its Chairman, effective the 1st day of July, 1980, but executed this 15th day of July, 1980.

Attest:

CAROLINE COUNTY ROADS BOARD COMMISSION

Marvin MacDonald

By

Charles E. H. H. H. H.
Chairman

COUNTY ROADS BOARD BUDGET
FY 80 - 81

REVENUES

State Highway Users Revenue	900,000
State Aid (construction)	200,000
State Supplement Budget Grant	206,000
County General Fund	80,000
Pipe Sales	30,000
Revenue Other Agencies	40,000
Interest Earned	5,000
Miscellaneous Revenue	<u>15,000</u>
	1,476,000

GENERAL ADMINISTRATION

Electric Utilities	2,500
Heating Fuels	4,000
Office Supplies	2,200
Telephone	2,500
Travel	2,000
Ins. - Equipment	8,500
Ins. - General	10,000
Maint., Building	4,000
Maint. Radio	2,200
Professional Service	10,000
Postage	1,500
Miscellaneous	1,000
Emp. Development	5,000
Engineers & Planning Service	<u>5,000</u>
TOTAL	60,400

SALARIES AND LABOR

Administrative & Supervisory	138,497
Central Shop	58,731
Roads Crew	296,228
Social Security	32,800
Blue Cross	14,112
Clothes	10,764
Pension	65,936
Life Insurance	1,866
Workmens Compensation	16,466
Summer Help	20,000
Overtime	<u>40,000</u>
	695,400

CONSTRUCTION MATERIALS

Limestone	130,000
Asphalt	265,000
Gravel & Fill	26,000
Pipe	70,000
CaL Chloride	10,000
Sign Materials	14,000
Bridge Timbers	7,000
Miscellaneous	5,000
Utilities Relocation	5,000
Right-of-Way Purchases	5,000
Clam Shells	5,000
Seeding & Mulch	3,000
	<hr/>
	545,000

EQUIPMENT OPERATIONS

Gasoline & Oil	144,000
Repairs Subcontr.	12,000
Tires & Repairs	50,000
Small Tools	3,000
Shop Supplies	7,000
Maint. - Tools	1,500
Equip. Op-Subcontr.	1,000
Equipment Rental	<u>8,500</u>
	227,000

CAPITAL EXPENSITURES

DEBT RETIREMENT, PRINCIPAL & INTEREST	79,200
EQUIPMENT PURCHASES	<u>25,000</u>
TOTAL	104,200

TOTAL BUDGET 1,632,000

CHAIRMAN

Charles T. Dean

CHARLES T. DEAN, SR.

MEMBER

Thomas C. Eveland

THOMAS C. EVELAND

MEMBER

Harvey Fleetwood

HARVEY FLEETWOOD

APPROVED July 15, 1980

Chas. E. Emerson, Supt
Roads Operations
Acting Clerk

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland(s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood
CAROLINE COUNTY ROADS BOARD

July 22, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, July 22, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Member Harvey Fleetwood. Mr. Thomas C. Eveland was absent because of other pressing business.

Minutes and financial report of the regular meeting of July 15, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

Mr. Dean told The Board and Mr. Emerson that Mr. Tom Watson, property owner on Day Road, had complained to him that Day Road was in terrible condition and had not been scraped for a month or more.

Mr. Emerson told The Board that prior to the meeting at Mr. Deans request he had inspected the road and had found no real serious road problems. It was slightly washboarded but so were some other dirt roads in the area. Because of the extreme hot and dry weather graders have not been able to shape the road until some moisture softens the ground. Mr. Emerson also stated that the area foreman reported that the road had been scraped in the past two week period, which is about normal. Mr. Emerson told The Board they would again scrape the road as soon as possible and for the information of The Board a log will be kept of future scrapings.

In response to a question by Mr. Dean concerning the lowering of a large pipe on Cherry Lane, Mr. Emerson stated he has informed the property owners involved that the project will be completed later this summer.

Mr. Emerson reported to The Board that late last week the County Roads 1966 Ford Truck tractor had blown its engine. The cost to repair the engine is in the neighborhood of \$2,000 for the parts alone. This still leaves us with the old transmission and rear and a 14 year old shell.

The immediate problem that The County Roads Board has is not having the capacity to move its large off-road equipment in normal work or an emergency situation. Also the Public Works Department has no means to shuttle its large Landfill Equipment and they must cover the landfill in order to comply with the law. Mr. Emerson asked The Board for the power to shop around for a replacement vehicle.

The Board discussed with Mr. Richards and Mr. Emerson their authority and power in this situation. Mr. Fleetwood made a motion "To declare a State of Emergency and authorize the Supt. of County Roads Operations to receive comparative prices to purchase a Truck Tractor for County Roads-Public Works Operations". Motion was seconded by Mr. Dean and unanimously approved by The Board.

Mr. Emerson told The Board that since the old Truck Tractor went out of service he has been checking into replacement vehicles and getting prices. Mr. Emerson presented to The Board a listing of available vehicles and their prices. Mr. Emerson stated the 1977 Ford Diesel Truck Tractor from M & L GMC seems to fit the bill operation and financial wise. The vehicle has been checked out and has been rented several days in order for us to move our equipment.

Mr. Fleetwood made a motion "To accept the recommendation of County Roads Supt. and authorize the purchase of a 1977 Ford Diesel Truck Tractor from M & L GMC, Federalsburg, Maryland, under the Emergency Powers instituted by the County Roads Board of Caroline County this date". Motion was seconded by Mr. Dean and unanimously approved by The Board.

Mr. Emerson told The Board that he was surfacing Ewing Road today, which is a front-foot project. This will complete the new surface program for 1980. New surface project included Cedar Lane, Kibler Rd., Hyrnko Road and Front-Foot projects Idlewild Drive and Ewing Road.

There being no further business, the meeting was adjourned.

The immediate problem that The County Roads Board has is not having the capacity to move its large off-road equipment in normal work or an emergency situation. Also the Public Works Department has no means to shuttle its large Landfill Equipment and they must cover the landfill in order to comply with the law. Mr. Emerson asked The Board for the power to shop around for a replacement vehicle.

The Board discussed with Mr. Richards and Mr. Emerson their authority and power in this situation. Mr. Fleetwood made a motion "To declare a State of Emergency and authorize the Supt. of County Roads Operations to receive comparative prices to purchase a Truck Tractor for County Roads-Public Works Operations". Motion was seconded by Mr. Dean and unanimously approved by The Board.

Mr. Emerson told The Board that since the old Truck Tractor went out of service he has been checking into replacement vehicles and getting prices. Mr. Emerson presented to The Board a listing of available vehicles and their prices. Mr. Emerson stated the 1977 Ford Diesel Truck Tractor from M & L GMC seems to fit the bill operation and financial wise. The vehicle has been checked out and has been rented several days in order for us to move our equipment.

Mr. Fleetwood made a motion "To accept the recommendation of County Roads Supt. and authorize the purchase of a 1977 Ford Diesel Truck Tractor from M & L GMC, Federalsburg, Maryland, under the Emergency Powers instituted by the County Roads Board of Caroline County this date". Motion was seconded by Mr. Dean and unanimously approved by The Board.

Mr. Emerson told The Board that he was surfacing Ewing Road today, which is a front-foot project. This will complete the new surface program for 1980. New surface project included Cedar Lane, Kibler Rd., Hyrnko Road and Front-Foot projects Idlewild Drive and Ewing Road.

There being no further business, the meeting was adjourned.

MEMBERS
CHARLES T. DEAN, SR., CHAIRMAN
THOMAS C. EVELAND
HARVEY FLEETWOOD



CHARLES E. EMERSON, JR.
SUPERINTENDENT
COUNTY ROADS OPERATIONS

ROLAND C. KENT
ATTORNEY

OFFICE OF THE
CAROLINE COUNTY ROADS BOARD
DENTON, MARYLAND 21629

July 29, 1980

TO: Caroline County Commissioners
FR: Chuck Emerson *CEW*
RE: Priority

I would like to recommend a priority list for construction next year.

These roads are listed in the priority.

- 1). Dione Road (State Aid)
- 2). Marvel Road (State Aid)
- 3). Shultz Road (State Aid) - higher traffic count
- 4). Hecht Road
- 5). Taylor Road
- 6). Bloomery Road

The following is a list of projects to be completed in the next 12 months:

- 1). Smith Landing Road - relocate and widen to establish R/W.
- 2). Beachamp Branch Road - remove box culvert and pipe the stream - (the end walls are too narrow to allow safe passage for traffic.
- 3). Remove various bridges and install pipe to reduce maintenance and remove traffic hazards. Example: Holly Road Bridge is narrow and needs extensive maintenance. It could be removed and replaced with pipe at the same cost.

CHAIRMAN

CHARLES T. DEAN, SR.

MEMBER

THOMAS C. EVELANDCHAS. E. EMERSON, SUPT
ROADS OPERATIONS
ACTING CLERK

MEMBER

HARVEY FLEETWOOD

July 29, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, July 29, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of July 22, 1980 were held in abeyance until corrections are made. Financial report of July 22, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

Mr. Dean reported to The Board that he and Mr. Emerson had made an on-site inspection of Day Road and he found it to be in generally good condition. He reported that they checked several other roads in the area and found them all to be in a good rideable condition.

Mr. Dean told The Board they also checked some roads which are being proposed for use of State-Aid funds in order to set up a program.

Mr. Emerson presented to The Board for their information a proposed project list for the coming year. Said list is by no means firm but is adaptable to current needs and situations. A copy of the Project Work Sheet is attached to these minutes.

Mr. Emerson informed The Board that the Town of Goldsboro had approached him concerning making Church Lane, which is a County Road, and Maple Avenue, which is a Town Street into a one-way Street system. The Board showed interest in the idea also. They agreed that the Public should be specifically informed and opinion heard. The Board asked Mr. Emerson to deliver this message to the Town of Goldsboro.

Mr. Eveland made a motion "To adjourn to "Executive Session" for the purpose of discussion of Personnel Matters". Motion seconded by Mr. Fleetwood and unanimously approved.

The Board reconvened to regular meeting at 11:45 A.M.

There being no further business, the meeting was adjourned.

	Charles T. Dean, Sr. (s)
	CAROLINE COUNTY ROADS BOARD
CHAS. E. EMERSON, SUPT.	Thomas C. Eveland (s)
ROADS OPERATIONS	CAROLINE COUNTY ROADS BOARD
ACTING CLERK	Harvey Fleetwood (s)
	CAROLINE COUNTY ROADS BOARD

August 5, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, August 5, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes of July 22, 1980 were approved. Minutes of July 29, 1980 and financial report were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

Mr. Mac Donald advised The Board he had been approached by County Roads Employee Charles Copper to have monies withheld from his bi-weekly pay check to satisfy a court decree ordering him to pay child support. Monies would be directed to Talbot County Department of Social Services to satisfy this decree. The Board wondered if they would run into a problem by allowing this type of activity. Mr. Richards stated this problem was common place with employees and in fact had been done in the County in the past. Mr. Eveland made a motion child support be withheld bi-weekly from pay of Charles Copper (As per his written request), so long as this activity meets all legal requirements of the County. It was seconded by Mr. Fleetwood and concurred in by Mr. Dean.

The Board concurred in Mr. Mac Donald's recommendation for the month of August County Roads employees will work from 6 AM to 2:30 PM due to the oppressive heat and humidity.

Mr. Fleetwood made a motion to authorize Caroline County Roads Board Pension Plan Trustees to pay from Pension Funds the cost of recent Pension Plan Revisions. Payment of same to be made to Meidinger & Associates.

Mr. Eveland made a motion to accept Idlewild Drive (Resolution #68) into the County Roads System and to notify State Roads so that this road can be added to our Road Inventory for allocation of gas tax revenues.

Mr. Mac Donald brought to the Board's attention a problem of the County Roads spreader box which is down for repairs and will possibly be out of commission for 2 to 3 weeks. Mr. Mac Donald stated this will cause our patching program to be delayed approximately 3 weeks. We anticipate that we will still have 3 weeks work to complete.

This delay puts us into September which is getting late for this type of work, not to mention throwing our work schedule out of balance. Mr. Mac Donald told The Board he had taken the liberty of contacting several equipment dealers for the cost of renting the appropriate equipment. Prices range from approximately \$2700 for a used piece of equipment to \$4300 for a new one per month. Mr. Eveland stated he did not want to see the program delayed. These feelings were concurred in by other members of The Board. Funds for the rental were discussed, and The Board were advised that a Line Item in the current Budget of \$8500 was allotted for equipment rentals. The Board directed Mr. Mac Donald to look into the rental of a used piece of equipment.

There being no further County Roads Board business, the meeting was adjourned.

Marvin Mac Donald
Asst. Supt.
Roads Operations
Acting Clerk

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

August 12, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, August 12, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Mr. Charles E. Emerson, Jr., Superintendent of The County Roads, is on vacation this week and Mr. Mac Donald is serving as Acting Clerk.

Minutes and financial report of the regular meeting on August 5, 1980 were read and approved.

Vouchers submitted by The County Roads Board were withheld until final approval. Mr. Eveland made a motion to change the name on the Christmas Club and Bond vouchers from Peoples National Bank to Peoples Bank of Maryland.

Mr. John Nickerson, of Centreville, Md., and property owner on Jones Road, County Rt. #27, appeared before the Board seeking their help in the abandonment of an old alleged County Road. Mr. Nickerson has a small subdivision which borders on Md. Rt. #312 and Jones Rd. All deeds call for a County Road which traversed the property behind the proposed lands that border on Md. Rt. #312 and terminates at Jones Rd. Before it terminates at Jones Rd. it passes through a lot bordering on Jones Rd. In order for Mr. Nickerson to sell this lot and get title insurance, the road must be cleared away, thus the request for County abandonment. Mr. Visintainer advised The Board that there are Statutory Laws for this procedure. First the County can initiate the procedure or secondly the property owner can initiate the procedure. Mr. Mac Donald stated when the County Roads Board was established in 1956, this road was no part of a County Road on the inventory, and also a map from 1937 do not show the road.

Mr. Visintainer stated he felt the County Roads Board has no obligation here since it was not a recognized road and abandonment would serve them no purpose. On the other hand, Mr. Nickerson has a purpose since

it holds up sale of the property. Mr. Nickerson stated this alledged road also traverses two neighbors who would also like to clear their deeds. The Board discussed who would pay for the legal work and was told the party initiating the procedure would be responsible. The Board discussed the matter thoughly before making their decision.

A motion was made by Mr. Fleetwood that "Since it was to the purpose and benefit of John Nickerson to have abandonment procedures started on a so called County Road referred to in his deed, he be the party to initiate any and all legal work necessary to correct problems to satisfy his requirements and that these legal costs be borne by him. Motion seconded by Mr. Eveland and concurred in by Mr. Fleetwood.

Mr. Mac Donald advised The Board of a conversation with a Thomas A. Baltimore from Federalsburg concerning improvements to a road or street named Smith Street. This street is situated partly in the Town of Federalsburg and a portion lies in the County. The road is not County maintained and does not appear on our County inventory. Mr. Baltimore has requested some form of help for improvement to the road, such as Front-Foot Assessment. Mr. Baltimore was apprised at the difficulties that could be involved because of the location of the road. Mr. Mac Donald told Mr. Baltimore he would supply him with all the necessary information to make a decision to the County Commissioners for Front-Foot Assessment.

The Board asked that Mr. Baltimore be apprised of this information but that he should also contact the Town of Federalsburg because a section lies in the Town Limits. The Board acknowledged that they could not make a decision because a formal petition had not been made. Thus, they will await further developments concerning this matter.

There being no further County Roads Board business, the meeting was adjourned.

Charles E. Emerson, Supt.
Roads Operations
Acting Clerk

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood
CAROLINE COUNTY ROADS BOARD

August 19, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, August 19, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of August 12, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

Mr. Emerson spoke to The Board about the request of Goldsboro officials to have Church Street, Co. Rt. #34-A changed to a one-way street for westbound traffic. Mr. Emerson stated that he saw no problem as far as County Roads is concerned and requested permission to set a Public Hearing for same.

Mr. Fleetwood made a motion to "Upon recommendation of County Roads Engineer, set up a Public Hearing regarding the changing of Church Lane, Co. Rt. #34-A (Goldsboro) to one-way road for westbound traffic." Motion was seconded by Mr. Eveland and unanimously passed by The Board.

Mr. Visintainer spoke to The Board concerning the proposed intersection of Denton By Pass and Campground Road. It was Mr. Visintainer's concern that a cul-de-sac should be constructed instead of a T-turnaround where Campground will terminate according to SHA plans. The State contends that to make a cul-de-sac more land would have to be acquired and talks started with people not now involved. Mr. Visintainer admits a cul-de-sac would be nice but has no strong feelings against the State proposal. The Board agreed not to pursue the matter any further.

Mr. Emerson presented Resolution #69 to The Board, and recommended that Ford Truck Tractor #534 be disposed of because it is no longer usable for County Roads purposes.

Mr. Fleetwood made a motion "To accept the recommendation of the County Roads Engineer concerning Resolution #69, disposal of surplus piece of equipment, and direct him to dispose of at his discretion. Motion was seconded by Mr. Eveland and unanimously passed by The Board.

Mr. Emerson recommended to The Board that the current State-Aid funds be programmed on Marvel Rd., Co. Rt. #9-A, and Schults Road, Co. Rt. #14-A. These two roads will use up the current allocated \$115,000. The Board agreed unanimously and Mr. Dean signed the necessary program request forms.

Mr. Emerson revised the road program chart in the County Commissioners office by deleting the project completed this year. Those projects completed include, Hyrnko, Cedar Lane, Kibler, Ewing and Idlewild Roads. Dion Road is currently under construction and should be graveled this season.

Mr. Visintainer brought to the attention of The Board a request from State Highway Administration concerning the proposed Denton By Pass. In order for some property owners to have access to their property from Choptank River to Md. Rt. #313 will necessitate the construction of approximately 3,000 feet of new road, which they would like to turn over to the County after the By Pass is constructed. The feelings of The Board is that it is to no advantage of The County to accept any additional roads unless some added inducement is involved.

Mr. Fleetwood made a motion to adjourn to "Executive Session" at 11:35 AM for discussion of Real Estate matter. Motion was seconded by Mr. Eveland and unanimously passed by The Board.

The Board reconvened at 11:55 AM to regular Roads Board meeting.

The Board asked Mr. Emerson if the dirt roads were being mowed. Mr. Emerson said that two mowings have been made on surfaced roads and is now starting a third mowing which will include the dirt roads.

Mr. Emerson also told The Board that a survey has been completed on Charles Payne's property on Gilpin Point Road concerning the drainage easement required by County Roads Board. This has been turned over to the County Attorney for legal requirements.

There being no further County Roads Board business, the meeting was adjourned.

	Charles T. Dean, Sr.(s)
	CAROLINE COUNTY ROADS BOARD
	Thomas C. Eveland(s)
Charles E. Emerson, Supt.	CAROLINE COUNTY ROADS BOARD
Roads Operations	Harvey Fleetwood
Acting Clerk	CAROLINE COUNTY ROADS BOARD

August 26, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, August 26, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of August 19, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

The Board informed Mr. Emerson that Delegate John Hargreaves had questioned them concerning a problem related to him by Mr. Jim Watson, property owner on Day Road, Co. Rt. #44-A. Mr. Watson complains that the road is in very poor riding condition. The Board told Mr. Hargreaves that they have investigated the numerous complaints and can find no serious problems other than what any dirt road will incur. This road, they stated, receives as much attention as any other County Road.

Mr. Emerson presented to The Board for their signature, deeds conveying, back and forth property, which was separated when County Roads obtained Right-of-Way on Line Road and realigned curves. The deeds establish the property lines with the current Road Right-of-Way.

The property owners involved are the County Commissioners of Caroline County, Roland Kent and R. B. Cranfield. This matter was approved in the minutes of June 3, 1980. It was agreed that since the matter involved The County Commissioners of Caroline County, the formal conclusion of the matter should be made in a County Commissioner's meeting.

Mr. Emerson informed The Board that it has come to County Roads attention that in 1970 The County Commissioners accepted into the road system, a portion of the relocated Maryland Rt. #307 west of Federalsburg. The transfer was last in the State files for 10 years and they have maintained it until now. This adds 0.33 miles to the County Roads system. Mr. Emerson also stated a suitable name must be sought for the road.

The Board discussed at length the current Equipment need of the County Roads Board and the cost and method of payment for same. It was suggested that Mr. Emerson make a concerted effort to locate used equipment that can be made applicable for County Roads use.

Mr. Visintainer and Mr. Emerson discussed with The Board the purchase of a building and a lot for the use of the Public Works Department. It is their opinion that not enough property is available at County Roads, and will cause much conflict for use of space in the future. The Board wondered if the property in question is sufficient for their use, and also that at the present time may not be right for such a large expenditure. They thought more careful use of the current space might be the answer. Mr. Richards asked Mr. Emerson to submit to him a statement of space he needs for his operation. Mr. Emerson asked The Board to allow him to get an aerial photo of the County Roads property to get an overall look and to make an accurate measurement in determining the needed space requirements. The Board agreed to allow Mr. Emerson to obtain the aerial photo.

Mr. Emerson informed The Board that several line budget items had been stated incorrectly in the new County Roads Board budget and should be revised with the changes and approved again. The errors do not change the total budget figure and a couple of item figures that went into making up the total.

Mr. Fleetwood made a motion "To accept the revised line items in the budget since it does not disturb the total Road Board figure." Motion was seconded by Mr. Eveland and unanimously approved by The Board.

Mr. Visintainer told The Board and Mr. Emerson the new ordinance for Design Standard for County Roads is completed and ready for Public Hearing on same. It was suggested by Mr. Richards that copies be given to the County Commissioners and they be allowed several weeks to study the information. At that time a study period should be set up with the County Commissioners, Mr. Visintainer, and Mr. Emerson to go over the ordinance line by line.

There being no further County Roads Board business, the meeting was adjourned.

	Charles T. Dean, Sr.(s)
	CAROLINE COUNTY ROADS BOARD
	Thomas C. Eveland (s)
Charles E. Emerson, Supt.	CAROLINE COUNTY ROADS BOARD
Roads Operations	Harvey Fleetwood (s)
Acting Clerk	CAROLINE COUNTY ROADS BOARD

September 2, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, September 2, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of August 26, 1980 were read and approved.

There were no vouchers submitted for payment by the County Roads Board this week.

Mr. Dean told The Board and Mr. Emerson that Paul Yoash, Mayor of Hillsboro, Maryland, has requested The County Roads Board to place calcium chloride on Cemetery Road. This is a narrow dirt road leading into the Town of Hillsboro. It was noted that the road is used sparingly and only a couple of people live on it. The Board reaffirmed their earlier position that they would not buy calcium chloride for dust treatment this year because of the financial burden. The Board directed Mr. Emerson to inform Mr. Yoash of the Town of Hillsboro of their decision.

Mr. Emerson brought to the attention of The Board a request of Mr. Jim Walker, Marydel, Maryland, to curb a public nuisance on LaPore Road. It seems that recently a Soil Conservation Drainage ditch was dug along LaPore Road but it was dug approximately 5 feet further away from the road than originally intended. It has left an extra wide shoulder. Young people congregate here parking on the road and leaving debris, disturbing local residents. Maryland State Police informed Mr. Walker they cannot do anything unless there are "No Parking" signs. The Board agreed the area should be protected. Mr. Fleetwood made a motion "To install "No Parking" signs along LaPore Road in order to stop a public nuisance problem." Motion was seconded by Mr. Eveland and unanimously agreed by The Board.

Mr. William Simpler, a road contractor who is constructing "Lynwood Estates" for James H. Lynch, Inc., has asked Mr. Emerson to rent the County Road Stone Spreader box. Mr. Emerson recommended that the spreaderbox not be rented to private contractors, not only for taking business away from private contractors, but that this piece of equipment has a lot of age and the County wants to get all the service out of it as possible for themselves. The Board unanimously agreed with the recommendation of Mr. Emerson.

Mr. Emerson mentioned to The Board that he had several leads for good used trucks and would be looking at them this week.

Mr. Emerson informed The Board that the mowing and ditching operations are continuing and will as long as weather permits.

There being no further County Roads Board business, the meeting was adjourned.

	Charles T. Dean, Sr.(s)
	CAROLINE COUNTY ROADS BOARD
	Thomas C. Eveland(s)
Chas. E. Emerson, Supt.	CAROLINE COUNTY ROADS BOARD
Roads Operations	Harvey Fleetwood(s)
Acting Clerk	CAROLINE COUNTY ROADS BOARD

September 9, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, September 9, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of September 2, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

Mr. Thomas Baltimore, who owns property on Smith Street in Federalsburg, came in to discuss the construction of Smith Street by Front-Foot Assessment. Mr. Baltimore requested that the road be built on a 30' Right-of-Way because it would pass very close to several houses on the street. He also explained that he needed the street built by the first of January to conform with a loan he was applying for to build a house. Mr. Emerson informed Mr. Baltimore that the regulations require at least a 40' Right-of-Way, and that Mr. Baltimore would have to obtain signed Right-of-Way agreements and the petition from the abutting property owners before the Roads Board would take any further action. Mr. Emerson also stated that the proposed construction would not take place until next summer at the earliest.

Mr. Emerson presented to The Board the easement agreement on the Charles Payne property. Mr. Fleetwood questioned Mr. Emerson on the amount of money spent on this subject, and Mr. Emerson stated it was around \$500.00. The County Commissioners assume all cost except for the maintenance of a 5' grass strip on each side of the said easement, which Mr. Payne must maintain. In the case of Mr. Payne's death or someone else inheriting this property, the agreement will still hold. If Mr. Payne or a successor does not maintain this 5' grass strip on both sides of the

Commissioners of Goldsboro
Goldsboro, Md. 21636

August 22, 1980

Charles E. Emerson, Jr.
Supt. of County Roads
Caroline County
Denton, Maryland 21629

Dear Sir:

In answer to your letter of July 29th, the Commissioners of Goldsboro discussed making Church Lane and Maple Avenue one-way streets. We feel that if Church Lane is made one-way going west and Maple Avenue is left as it is now, the problem would be solved. We hope that the problem can be taken care of in this way for us. We would appreciate hearing from you stating your opinion and whether or not we can have only Church Lane going one-way west.

Thank you.

Sincerely,

Commissioners of Goldsboro

RECEIVED

AUG 25 1980

CAROLINE COUNTY-
ROADS

said easement, the County will do so and bill them for it. The idea of constructing and maintaining a ditch is so there won't be such a severe problem with water drainage and will also cut down on the County maintenance cost.

Mr. Fleetwood made a motion to approve the agreement as is. Mr. Dean seconded the motion and it was concurred in by Mr. Eveland.

The Board opened up the Public Hearing as was advertised in the Star Democrat and County Record on Church Lane and Maple Avenue in Goldsboro. The Commissioners of Goldsboro have requested that Maple Avenue remain a two-way traffic roadway. In light of the traffic pattern not be changed on Church Road because it would cause another dangerous intersection at Maple Avenue and Church Road.

Mr. Eveland made a motion to accept Mr. Emerson's recommendation. Mr. Fleetwood seconded the motion and it was concurred in by Mr. Dean.

There being no further County Roads Board business, the meeting was adjourned.

Chas. E. Emerson, Supt.
Roads Operations
Acting Clerk

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland(s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood(s)
CAROLINE COUNTY ROADS BOARD

September 16, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, September 16, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of September 9, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

Mr. Dean questioned Mr. Emerson as to whether or not the Town of Goldsboro had been notified of their decision concerning the Town's request for a one-way street of Church Lane, as contained in the minutes of 9/7/80. Mr. Emerson said he hadn't been in touch with them but would do so this week.

Mr. Emerson presented a letter to the Board from Paul Yoash, Mayor of Hillsboro, requesting the County to surface treat Cemetery Road, which run into the Town of Hillsboro. It was noted by The Board that they had turned down a request for calcium chloride siting financial difficulties. Discussed were many problems involved in improving the road, such as it being narrow, houses close to the road and a Railroad crossing that would have to be rebuilt.

Mr. Eveland made a motion "To postpone action on the request of Hillsboro until their next meeting." Motion was seconded by Mr. Eveland and unanimously passed by The Board.

Mr. Emerson reported to The Board that the Parking Lots at the Courthouse are in very poor condition and should have immediate repairs to fill the cracks before winter. Mr. Emerson noted that to seal the crack with sand and asphalt would cost approximately \$1,500 and possibly less.

Mr. Fleetwood made a motion "To authorize the County Roads Board to proceed with repairs to the Courthouse Parking Lots. Motion was seconded by Mr. Eveland and unanimously passed by The Board.

Mr. Emerson introduced to The Board a new concept for Caroline County; that of a 4 day work week, containing 10 hour days! Mr. Visintainer then proceeded to explain that The Roads Department would like to try the concept on an experimental basis from 9/22/80 to 11/14/80. It was Mr. Visintainer's opinion that the longer days would result in energy saving for the County. Mr. Emerson voiced the opinion that more work production would result since you eliminate the start-up-shut-down operation of one day be staying on the job longer each day. Mr. Richards stated that every new idea has good and bad points, and one possibly would be that the County Roads office would be closed one day of the week; otherwise Mr. Richards was in favor of the experiment. The Board voiced the same concern also about the office being closed. The Board voiced the same concern also about the office being closed.

Mr. Emerson suggested that for the purpose of experimentation, the office work the 4 day work week for half the trial period and the other half on the regular 5 day week. Mr. Emerson assured The Board that all emergencies would be handled promptly as they are now done.

Mr. Fleetwood made a motion "To experiment with and monitor the 4 day work week concept for the County Roads Department from 9/22/80 to 11/14/80." Motion was seconded by Mr. Eveland and unanimously passed by The Board.

Mr. Fleetwood made a motion to adjourn to an "Executive Session". Motion was seconded by Mr. Eveland and concurred in by Mr. Dean. The meeting was adjourned to "Executive Session" at 11:45 AM to discuss Personnel matters.

The Board reconvened to regular Roads Board meeting at 12:15 PM.

There being no further County Roads Board business, the meeting was adjourned.

Chas. E. Emerson, Supt.
Roads Operations
Acting Clerk.

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

September 23, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, September 23, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of September 16, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

The Board discussed with Mr. Emerson again the request of the Town of Hillsboro concerning making surface treatment improvement to Cemetery Road. The Board, after noting it has only one or two residence and very light traffic, feels that a surface treated road is unwarranted at this time.

Mr. Eveland made a motion "To see that Cemetery Road is kept repaired and that it receives the same consideration as any other dirt road in Caroline County." The motion was seconded by Mr. Fleetwood and unanimously passed by The Board.

Mr. Emerson told The Board he had started the 4-day work week and it seems to be working alright, but it was too early for measuring results.

Mr. Dean told Mr. Emerson that a Farming Group has asked him to suggest to the County Roads Board their idea concerning scraping roads. They feel that if the graders slow down their speed they will be able to get a much smoother type road, one without a ripple effect.

There being no further County Roads Board business, the meeting was adjourned.

Chas. E. Emerson, Jr.
Roads Engineer
Roads Op., Acting Clerk

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland(s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood
CAROLINE COUNTY ROADS BOARD

September 30, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, September 30, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of September 23, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

Mr. Emerson presented to The Board, for their signature, a list of roads to be considered for use of the proposed \$300,000 County Transportation issued by the State Highway Administration. The roads being proposed are: Beauchamp Branch Road, Bloomery, Two Johns, Ewing, Hyrnko, Cedar Lane, Taylor and Kibler Roads.

The Board expressed their feeling that they were not consulted about the entire list, especially with Two Johns Road. It was felt this road should be left for future consideration. Mr. Dean proposed that more agriculture-related roads should be considered first since agriculture is the lifeline of the County. Mr. Fleetwood wondered if they might not include a clause allowing them to change or substitute priorities if the need of the County should change. Mr. Fleetwood said he felt unsure about signing and then getting clarification on the substitution clause.

Mr. Dean made a motion "To sign the Bond Issue Proposal with the stipulated roads, but The County be allowed to change or substitute roads to the benefit of the County should the need arise." Motion was seconded by Mr. Eveland and passed.

Mr. Fleetwood stated he would withhold his signature from the Bond application until some clarification is made by the County Attorney or State Highway officials concerning the change or substitution of roads on the Bond Proposal.

Mr. Emerson discussed with The Board the problem of obtaining some new trucks (10 wheel class). Mr. Emerson stated he had found two almost new trucks of the type needed. The trucks have approximately 10,000 miles and have been repossessed by the Dealer. His asking price is \$49,000. Estimates of a completely new truck run to around \$60,000.00. It was acknowledged that the used trucks would not have a manufacturers guarantee. Mr. Dean proposed that Mr. Emerson offer \$35,000.00 for the used trucks. The Board agreed to allow Mr. Emerson to start some negotiation for trucks. Mr. Emerson stated the need is now with winter coming on. At the present time three of our four 10 wheelers are down and a couple need extensive repairs if they are expected to fight snow this year.

Mr. Emerson also informed The Board he will set up a plan for the office to be open 5 days a week for the duration of the 10-hour work week schedule.

There being no further County Roads Board business, the meeting was adjourned.

Chas. E. Emerson, Jr.
Roads Engineer
Acting Clerk

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland(s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

October 7, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, October 7, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of October 7, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

The Board revised the Transportation Bond Issue Proposal, as discussed in the minutes of 9-30-80. The Board agreed to reduce the Funds suggested for Two Johns Road and transfer them to and add Taylor Road to the Proposal.

Mr. Fleetwood made a motion "To revise the Transportation Bond Issue Proposal List of Roads by reducing the Funds suggested for Two Johns and transferring them to and adding Taylor Road to the List." Motion was seconded by Mr. Eveland and unanimously passed by The Board.

Mr. Emerson submitted to The Board a proposal by State Highway Administration to have the County participate in some of the cost of the Biennial Pavement Marking Program.

In the past four years the entire cost of the program has been borne by a Federal-Aid Grant and has been administered by the SHA. This was done on all County roads with 250 VPD or over. The State feels this year they may not be able to collect all engineering cost of the project, thus their request to bill The County for cost about that that cannot be recovered from the Federal Government. The Board, after some discussion, stated that they did not want to see the program curtailed and will agree to the SHA request.

Mr. Fleetwood made a motion "To agree to reimburse SHA for any cost not recovered from the Federal Government for participation in the Highway Pavement Marking Program." Motion was seconded by Mr. Eveland and unanimously approved by The Board.

The Board and Mr. Emerson had a general discussion of roads that need improvements and their current status for future programs and also the status of Right-of-Ways on same.

Mr. Emerson told The Board that the fence in question on Fleetwood Road is not in the County Right-of-Way.

Mr. Emerson informed The Board that Mr. Charles Payne had signed the Drainage Easement for the completion of the drainage structure on Gilpins Point Road and work can proceed when convenient.

There being no further County Roads Board business, the meeting was adjourned.

Chas. E. Emerson,
Roads Engineer
Acting Clerk

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood
CAROLINE COUNTY ROADS BOARD

October 14, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, October 14, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of October 14, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

Mr. Fleetwood asked to be excused from the meeting because of a previous commitment.

Mr. Dean told Mr. Emerson he had been contacted by Mr. Lewis Sinclair concerning a pipe entrance on American Corner Road. Mr. Sinclair said he had had an entrance to his trailer prior to the County cleaning out the road ditch. Mr. Emerson told The Board the County had investigated the complaint and had informed Mr. Sinclair he would have to buy the pipe for the entrance, because our investigation showed no entrance in that location nor was an application made to the County Roads for one.

Mr. Sinclair was so informed by letter. The Board asked Mr. Emerson to visit the site in question with them this same afternoon.

The Board discussed with Mr. Emerson his list of equipment needed and a proposal for purchase. Trucks, Stone Spreader, Hydraulic Excavator. This list would amount to approximately \$300,000. This amount would be spread over a two year budget.

Mr. Dean told The Board and Mr. Emerson that Bill Meredith, property owner on Long Swamp Road, had called about a ditch that needs cleaning out. The Board said they would visit this site at the same time they visit the Sinclair site.

There being no further County Roads Board business, the meeting was adjourned.

Chas. E. Emerson
Roads Engineer
Acting Clerk

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland(s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood(s)
CAROLINE COUNTY ROADS BOARD

October 21, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, October 21, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Member Harvey Fleetwood.

Board Member Thomas C. Eveland was absent from the meeting.

Minutes and financial report of the regular meeting of October 21, 1980 were read and approved.

Vouchers submitted by The County Road Board were approved and ordered paid by The Board.

The Board discussed with Mr. Emerson the drainage and entrance problem of Lewis Sinclair as described in the minutes of 10/14/80. It was concurred in by The Board members, Mr. Dean and Mr. Fleetwood and Roads Engineer Mr. Emerson, that Mr. Sinclair must supply a pipe for his driveway. Mr. Dean told Mr. Fleetwood and Mr. Emerson that he had been contacted during the week by Mr. Harold Collins, father-in-law of Mr. Sinclair. Mr. Collins asked if there were not some way to help Mr. Sinclair until after the upcoming holidays, at which time he would help Mr. Sinclair get the entrance pipe. Mr. Collins noted that Mr. Sinclair had been out of work for some time and was just now getting back to work and trying to catch up on bills. The Board asked Mr. Emerson to consider the problem and see what could be done.

The Board noted that they visited the site of the drainage problem on Bill Meredith on Long Swamp Road, and they agreed to clean out the ditch as soon as it was possible for County Forces to do so.

Mr. Emerson presented to The Board Resolution #70 accepting "Gina Lane", a road in Federalsburg Estates subdivision, into the County Roads System. Mr. Emerson noted that he and Mr. Visintainer and Mr. Thornton had inspected the road and found that it met all the requirements of the subdivision regulations.

Mr. Fleetwood made a motion "To accept, upon the recommendation of Mr. Charles Emerson, Mr. Alan Visintainer and Mr. Carl Thornton, into County Roads System, Gina Lane; located in Federalsburg Estates. Motion was seconded by Mr. Dean and passed.

Mr. Emerson told The Board that Anne Arundel County was selling some used equipment at auction. Mr. Emerson requested permission to bid on some equipment if it would be useful for County Roads purposes. Mr. Emerson said he was looking for a sand spreader. Mr. Richards said as long as the purchase was under the Bid Law requirements there would be no problem. The Board granted Mr. Emerson permission to examine the equipment and bid if something was found desirable.

There being no further County Roads Board business, the meeting was adjourned.

Chas. E. Emerson
Roads Engineer
Acting Clerk

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

October 28, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, October 28, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of Oct. 28, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

Mr. Visintainer brought to the attention of The Board the request by John Nickerson, property owner on Jones Road, to have a so-called County Road abandoned so that it could be cleared from his deed. The County has no interest in the road. Mr. Nickerson has done all the legal work necessary and now needs to set a hearing date. He would also like to know unofficially if The Board would be in favor so that he might continue the closing procedure. The Board agreed that they would be in favor so long as no Public reaction is heard; if so they would study the results of the hearing fully before making a decision.

Mr. Eveland made a motion "To give favorable approval to setting up a hearing for abandoning a so-called County Road in the deed of John Nickerson and give approval of same if no opposition is heard at the Public Hearing on November 18, 1980. Motion was seconded by Mr. Fleetwood and unanimously approved.

Mr. Richards stated to The Board and Mr. Emerson that he had been studying the Fuel Consumption of the County Roads Board for the past two years and found that the past year had seen a very high reduction in the use of Gas and Diesel fuel by the Roads Department. Mr. Richards stated the County Roads Board was to be commended for saving in this very important product.

Mr. Richards also informed The Board and Mr. Emerson that he had been notified that the \$300,000 worth of State Transportation Bonds for Caroline County had been sold. Mr. Richards said that a favorable of 8.2% interest had been received on the sale. Funds should be in to the County Roads by the First of December at the latest.

Mr. Richards also reported to The Board that the County Roads Equipment Program people had notified him that the interest rates on these funds would be around 13%. This is somewhat higher than anticipated. A rate of 10-11% was hoped for. Mr. Richards stated he had been in contact with some other investment institutes and may be able to get near the anticipated goal. Mr. Richards stated that The Board had two weeks in which to make a decision on the first proposal.

Mr. Emerson brought to the attention of The Board the need for the County Commissioners to sign several deeds transferring a portion of the old road bed on Central Avenue that will be changed due to a curvature change and relocation. All the property owners affected by this relocation have signed deeds granting the County the land needed for the Road improvements.

Several property owners have also been compensated for extra right-of-ways needed. Mr. Emerson noted that Mr. John Saulsbury had donated his share to the Ridgely Volunteer Fire Company.

It was stated that this was probably County Commissioners in the final sense and that formal signing should be made in their regular meeting. It was decided that the transfer show in both County Commissioners and County Roads Board minutes.

Mr. Eveland made a motion to "Sign the deeds transferring the Relocated road bed on Central Avenue to the affected property owners which are according to the Recorded plates dates 11/5/79. Motion was seconded by Mr. Fleetwood and unanimously passed by The Board.

There being no further County Roads Board business, the meeting was adjourned.

Chas. E. Emerson
Co. Roads Engineer
Acting Clerk

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland(s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood
CAROLINE COUNTY ROADS BOARD

November 5, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, November 5, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of November 5, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

The Board stated that a word should be added to the next to the last paragraph of the minutes for 10/28/80 concerning signing of Central Avenue deeds. Paragraph should read "It was stated that this was probably the responsibility of the County Commissioners."

Mr. Visintainer asked The Board for permission to bid Stone a little earlier this year. He proposes to bid for a truck and rail delivery and study the economic benefit to the County Roads Board. Also study the effect of increased rail traffic to the County should their cost be comparable to Truck Delivery.

The Board unanimously approved this request.

Mr. Richards informed The Board of the latest Equipment Lease Proposal. Alex Brown and Company have proposed a 10.3% interest rate for a 5 year period of 10.9% rate for a 7 year pay back. Mr. Richards stated that the County Attorney sees no problems in the proposed that cannot be resolved by the Attorney's involved. A 5 year payment of \$76,356 or 7 year payment of \$60,696. Should the 5 year payback be used, it would result in a \$23,000 savings over paying back in 7 years. It was Mr. Richards recommendation that The Board accept the Alex Brown proposal.

Mr. Fleetwood made a motion "To authorize Mr. Richards to proceed with the Equipment Lease Proposal as submitted by Alex Brown Company. Motion was seconded by Mr. Eveland and unanimously passed by The Board.

Mr. Emerson submitted to The Board for their approval a letter of commendation to be forwarded to Joseph E. Tinley, Harry T. Cole, and Wilbur Levensgood, Jr., for fabricating a piece of equipment which results in large savings in time and money in its application. These Road employees fabricated a large blade extension which they mounted on the front of our Hydraulic Excavator. In the normal application of the Excavator the bucket has only the capacity to

clean a ditch about 36" wide. The new blade developed bolts to the old bucket and is about 3 times as wide. This allows the machine to clean out a ditch at a 60% - 70% faster pace. The Board added their congratulation to these men for their loyalty and devotion to their job.

Mr. Emerson told The Board that he had been able to obtain from Maryland Surplus Property Agency a used Grader, which is in very good condition at a cost of \$4,5000.00. The Board unanimously approved the purchase, since this type of equipment had already been budgeted for.

There being no further County Roads Board business, the meeting was adjourned.

Charles E. Emerson, Jr.
County Roads Engineer
Acting Clerk

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland(s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood
CAROLINE COUNTY ROADS BOARD

November 12, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, November 12, 1980. Present were Charles T. Dean, Sr., Chairman of The County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of November 12, 1980 were read and approved.

Vouchers submitted by The County Roads Board were approved and ordered paid by The Board.

Mr. Emerson reported to The Board that the time period for the experiment in 4 day work week ended on 11/11/80 and he would report to The Board his findings at the next Board meeting.

Mr. Emerson also reported to The Board that a final inspection had been made on Passapae Landing and Lyn-Wood Estates subdivision streets. A Resolution for the road in Passapae Landing will be prepared for next week, a Resolution for Lyn-Wood Estates on the following week. Both projects meet all current subdivision regulations.

Mr. Richards informed The Board that he and Mr. Emerson had conferred with County Attorney Roland Kent, concerning "Equipment Lease Program" for County Roads Board. It was stated that some minor differences exist in the Lease, but nothing that cannot be worked out between attorneys. Mr. Richards and Mr. Emerson both recommended to The Board that they accept the "Equipment Lease Proposal: with the stipulation that minor legal difficulties will be resolved.

Mr. Fleetwood made a motion "To accept the "Equipment Lease Proposal" as submitted by Alex Brown and Company, subject to having minor difficulties in the Lease changed to meet the satisfaction of The County Roads Board Attorney. Motion was seconded by Mr. Eveland and unanimously passed by The Board.

Mr. Emerson reported that he notified Mr. Bill Meredith that the ditch on Long Swamp Road will be cleaned out but that the County cannot be responsible for his fence since it sets so close to the ditch. Every effort will be made not to disturb it.

Mr. Emerson also reported that the drainage flume being constructed on Gilpins Point Road at the Payne property is 80% complete.

Concerning snow, Mr. Emerson stated that his equipment is 90% complete in its readiness check and the rest will be completed in the coming week.

Mr. Eveland told The Board and Mr. Emerson that Pete Van DeVissor had approached him concerning improvements to Tanyard Road. It was stated that many years ago Right-of-Ways had been acquired on the road, but they were never recorded. It was suggested that R/W be acquired again. Mr. Eveland stated he didn't think it would be a good idea to upset the people at this time about R/W when funds are unavailable for the construction.

Mr. Emerson stated that the construction in progress on Smith Landing Road is 75% complete.

There being no further County Roads Board business, the meeting was adjourned.

Charles E. Emerson, Jr.
County Roads Engineer
Acting Clerk

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood
CAROLINE COUNTY ROADS BOARD

November 18, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, November 18, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of November 18, 1980 were read and approved.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

Mr. Emerson told The Board that he has informed Mr Bill Meredith that the County could not be responsible for his fence, since it is so close to the ditch, if it was hit during the clearing of the ditch. Subsequently, Mr. Meredith has asked that only covered areas be cleaned out. This will be done.

Mr. Emerson introduced to The Board County Roads Resolution #71 for acceptance of roads in Passapae Landing Subdivision into the County Roads system. Mr. Emerson reported that all inspections had been made by appropriate County Departments and all was found to meet County Subdivision requirements.

Mr. Eveland made a motion "To accept into the County Roads system, upon the recommendation of Mr. Emerson, County Roads Resolution #71." Motion was seconded by Mr. Fleetwood and unanimously passed by The Board.

Mr. Emerson reported to The Board his conclusions concerning the experimental 4 day work week. Mr. Emerson concluded that the program would save 3 hours/man/week or 130 hour/week. It was figured we used 320.0 gallons of fuel per month and in the experimental period approximately 40 KW hours of electricity. Productivity increase is hard

to determine with our diversity of activities but the feeling is our productivity did increase with the longer days. Most men enjoyed the day off, some older men felt the strain of the longer day. Employees seemed to be generally in favor of the program. Mr. Dean stressed he would like to see the office open on Fridays to help the Public. Mr. Emerson said he had kept a check on phone calls on Friday and found only an average of three/day with name that could not be handled on Monday with no inconvenience to citizens. In case of emergency, everyone would be on call as they are anyway. Mr. Emerson said he thought the program would not work in winter months because of the shortness of daylight hours. Mr. Emerson recommended that the program be tried again next year starting and ending during the daylight saving time period.

Mr. Emerson reported to The Board that County Roads forces had painted the parking lines in both Courthouse and Library Parking Lots.

Mr. Fleetwood told Mr Emerson he had observed a contractor using a backhoe very near Holsinger Lane, and that possibly he was cutting across the road without permission. Mr. Emerson speculated that it was probably a Utility burial and probably did have a permit. Mr. Emerson said he would check it out further.

Mr. Emerson asked The Board for approval to let bid for a New Stone Spreader and 6 new Dump Trucks. Funds are being arranged for through an "Equipment Lease" Proposal.

Mr. Eveland made a motion "To allow the County Roads Board to let Bids for a Stone Spreader and Dump Trucks but financing was subject to the approval of the "Equipment Lease" Proposal." Motion was seconded by Mr. Fleetwood and unanimously passed by The Board.

There being no further County Roads Board business, the meeting was adjourned.

Charles E. Emerson, Jr.
County Roads Engineer
Acting Clerk

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland(s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood
CAROLINE COUNTY ROADS BOARD

November 25, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, November 25, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Financial report of the regular meeting of November 25, 1980 was read and approved.

Mr. Eveland made a suggestion that a correction in the minutes of November 18, 1980 is needed for clarity of subject matter. It was suggested that in the report concerning 10 hour work day the subject matter should read "It was figured that 320.0 gallons of fuel were saved per month." The Board unanimously agreed to this correction.

Vouchers submitted by the County Roads Board were approved and ordered paid by The Board.

Mr. Emerson reported to The Board that he had investigated Mr. Fleetwood's observation concerning a trenching operation on Holsinger Lane. Mr. Emerson stated this trenching was for the placement of an underground electric cable under Holsinger Lane and the Utility had been given a permit by the County Roads Board for this work.

Mr. Emerson introduced to The Board County Roads Resolution #72 for acceptance of a road in Lyn-Wood Subdivision into the County Roads system. The name of the road to be included in the Roads System is "Fox Chase Circle." Mr. Emerson reported that all inspections had been made by the appropriate County Departments and all was found to meet County Subdivision requirements.

Mr. Fleetwood made a motion "To accept into the County Roads System, upon the recommendation of Mr. Emerson, County Roads Resolution #72." A motion was seconded by Mr. Eveland and unanimously passed by The Board.

Mr. Dean informed Mr. Emerson that he had been called concerning water running down Schneider Road or as it is now known "Tuckahoe Road". Mr. Emerson said he had not been called about this matter but would investigate same.

There being no further County Roads Board business, the meeting was adjourned.

	Charles T. Dean, Sr. (s)
	CAROLINE COUNTY ROADS BOARD
	Thomas C. Eveland (s)
Charles E. Emerson, Jr.	CAROLINE COUNTY ROADS BOARD
County Roads Engineer	Harvey Fleetwood (s)
Acting Clerk	CAROLINE COUNTY ROADS BOARD

December 2, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, December 2, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of December 2, 1980 were read and approved.

The County Roads Board of Caroline County opened and publicly read County Roads Bid Proposal #RB-CS & S Constr. 81 for supplying and delivering #4 Limestone or Slag to various stockpile areas in Caroline County.

Bidders were as follows:

A. G. Kurtz & Son, Inc. Denver, Pennsylvania	#4 Limestone
D. M. Stoltzfus & Son, Inc. Talmage, Pennsylvania	#4 Limestone
The Arundel Corporation Baltimore, Maryland	#4 Slag

A complete tabulation of the bids are attached to these minutes.

The County Roads Board will take their customary time period in order to study and evaluate the Bids.

There was no further general County Roads business.

Mr. Visintainer made a request for an executive session in order to discuss Personnel and Real Estate matters.

The Board agreed and adjourned to executive session at 11:35 A.M.

At 12:10 P.M. we reconvened to regular meeting and adjourned.

	Charles T. Dean, Sr. (s)
	CAROLINE COUNTY ROADS BOARD
	Thomas C. Eveland (s)
Charles E. Emerson, Jr.	CAROLINE COUNTY ROADS BOARD
County Roads Engineer	Harvey Fleetwood (s)
Acting Clerk	CAROLINE COUNTY ROADS BOARD

December 9, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, December 9, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of December 9, 1980 were read and approved.

The County Roads Board of Caroline County opened and publicly read County Road Bid Proposal No. RB-AS-11-1-80 for purchase of one new Aggregate Spreader.

Bidders and Bid Prices are as follows:

Chesapeake Supply & Equipment Co.	\$50,467.00
Dover, Delaware	- 7,500.00 Trade-In
NET	<u>\$42,967.00</u>

No other bids were received.

The Board agreed to take their customary 7 day waiting period to study results of the Bid before rendering their decision.

Mr. Emerson told The Board that he had talked with Vaughn Hutson of the SHA about a plaque from Old Denton Bridge. They have been instructed to turn the plaque and Bridge light over to the County Commissioners for delivery to Caroline Historical Society.

Mr. Emerson reported to The Board that he had reviewed the results of Bid Proposal No. RB-CS & S (Constr.) 81 for purchase of Md. #4 crushed Limestone.

Mr. Emerson recommended that D.M. Stoltzfus & Son, Talmage, Pennsylvania to be awarded the Bid.

Mr. Fleetwood made a motion "To accept (upon recommendation of Mr. Emerson) D.M. Stoltzfus & Son, Talmage, Pennsylvania as supplier of Md. #4 crushed Limestone for period 1981." Motion was seconded by Mr. Eveland and unanimously passed by The Board.

Mr. Emerson presented to The Board the 1981-82 Federal-Aid agreement. The amount of aid funds for this period is \$120,009.

Mr. Emerson related that these funds come to the State as Federal-Aid funds, Caroline County signs them over to the State, and the State then credits the County with the like amount in State-Aid funds. This makes a much easier working arrangement because of only dealing with one Governmental Agency.

Mr. Emerson presented a letter to The Board from Mr. Edward Collins siting damage to his property by County Roads work. A copy of this letter is attached to these minutes. The Board discussed the problem at length with Mr. Emerson. It was decided that the problem was a matter of communication between property owner and County Roads Personnel. The Board decided that with such a small amount of damage requests they not pursue the issue any further but make a settlement with Mr. Collins.

Mr. Eveland made a motion "To pay Mr. Edward Collins the amount of \$70.00 for damage to his wheat crop, but with the stipulation that Mr. Collins sign a release removing Caroline County from any further damage claims." Motion was seconded by Mr. Fleetwood and unanimously passed by The Board.

Mr. Emerson requested that The Board meet in an executive Session to discuss personnel matters." Motion was seconded by Mr. Eveland and unanimously passed. The Board adjourned to Executive Session at 11:30 A.M.

The Board reconvened to Regular meeting at 11:45 A.M.

There being no further County Roads business, the meeting was adjourned.

STONE - SLAG - B I D S R B - C S & S (Const.) 81

Bid Opening December 2, 1980

S T O C K P I L E A R E A	T O N S S L A G - S T O N E	D.M. STOLTZFUS & SON (STONE)		ARUNDEL CORPORATION (SLAG)		A. G. KURTS & SON (STONE)	
		U N I T	T O T A L	U N I T	T O T A L	U N I T	T O T A L
GOLDSBORO YARD	5,000	\$8.75	\$43,750.00	\$9.65	\$48,250.00	\$9.38	\$46,900.
DENTON YARD	5,000	9.00	45,000.00	9.65	48,250.00	9.92	49,600.
GROVE CEMETERY	5,000	9.25	46,250.00	9.65	48,250.00	10.95	54,750.
TOTALS			\$135,000.00		\$144,750.00		\$151,250.
**** DENOTES SUCCESSFUL LOW BIDDER		\$4.25	Quarry	\$8.00	Barge to Easton	\$4.00	Quarry

LAW OFFICES
GOLDSBOROUGH, FRANCH & COLLETT

111 N. WASHINGTON STREET
P.O. BOX 1148

EASTON, MARYLAND 21601

(301) 822-4888

GEORGE J. GOLDSBOROUGH, JR.
WILLIAM A. FRANCH*
CHARLES W. COLLETT
JOSEPH P. MANCK
BROUGHTON M. EARNEST
ROY B. COWDREY, JR.*
L. DALE BURGMEIER*
PAUL J. JONES, JR.
DANIEL G. DOWNER, JR.
RONALD H. JARASHOW
EDWARD O. WAYSON, JR.
MICHAEL L. PULLEN*
DAVID R. THOMPSON*
WILLIAM F. JONES
ROBERT LEWIS DAVIS*

ANNAPOLIS, MARYLAND OFFICE

7 KING CHARLES PLACE
P.O. BOX 827
ANNAPOLIS, MARYLAND 21404
(301) 266-5600

WASHINGTON, D.C. OFFICE

SUITE 638
1001 CONNECTICUT AVE., N.W.
WASHINGTON, D.C. 20036
(202) 331-1366

December 5, 1980

* NOT ADMITTED IN D.C.

Mr. Charles E. Emerson, Jr.
Roads Engineer
Caroline County Roads Board
P.O. Box 386
Wilmuth Street
Denton, Maryland 21629

RE: Claim of Edward Collins

Dear Mr. Emerson:

This letter will confirm our telephone conversation of yesterday in which I advised you that I would write to document the claim of Edward Collins for damage to his wheat crop which occurred on December 1, 1980. Some months ago Mr. Collins had given the County Roads people permission to spread some soil which they wanted to remove from a nearby drainage ditch on his field. He gave his permission with the understanding that it would be done after his bean crop was removed so that no damage to the crop would be done. Apparently the Roads personnel involved did in fact wait until the beans were removed but waited so long that a new crop, wheat, had been planted and was coming up. Without checking with Mr. Collins, the County Roads people spread the dirt over the wheat crop and thereby damaged the crop. Mr. Collins calculates that a strip 12' wide and 1,275' long was damaged. This amounts to 3.5 acres and at \$5.00 a bushel, a conservative price for wheat, his damage is conservatively estimated at \$70.00.

Obviously, there is not a large amount of money involved but Mr. Collins feels strongly as a matter of principle that he should be reimbursed for this loss. I concur and would therefore ask you to present this claim to the appropriate authorities.

Looking forward to your response, I am,

Very sincerely,

Broughton M. Earnest
BROUGHTON M. EARNEST

BME/veh
cc. Mr. Edward Collins

Charles E. Emerson, Jr.
County Roads Engineer
Acting Clerk

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

December 16, 1980

Minutes of County Roads Board - 12-16-80 at 11:00 AM.

County Roads Board Engineer Charles Emerson opened in County Commissioners office and publicly read County Roads Bid Proposal No. RB-MT-12-3-80 for purchase of 6 Dump Truck Unit and Bodies.

The County Roads Board was conducting a meeting and were unable to adjourn to Roads Board Meeting for Bid opening.

Bid openings were viewed by Alan Visintainer and recorded by Marvin Mac Donald. Several bidders were also in attendance.

Bidders bid prices were as follows:

Taylor GMC Easton, MD 21601	Bid on 4-10 wheel dump trucks only with no allowance for Trade-In. No Bid check was enclosed and Bid Price was \$46,900/unit.
Elliott Wilson Truck Easton, MD 21601	Bid \$25,142.50 ea. for 6 wheel unit. Bid \$39,815.75 ea. for 10 wheel unit. Bid check enclosed.
Fuller Ford, Inc. Easton, MD 21601	Bid \$26,309.51 ea. for 6 wheel unit. Bid \$39,797.56 ea. for 10 wheel unit. Bid check enclosed.
M & L GMC Agency Federalsburg, MD 21632	Bid \$23,585.00 ea. for 6 wheel unit. Bid \$40,020.00 ea. for 10 wheel unit. Bid check enclosed.
Watkins GMC, Inc. New Castle, DE	Bid \$23,371.59 ea. for 6 wheel unit. Bid \$41,345.44 ea. for 10 wheel unit. Bid check enclosed.

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, December 16, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of December 16, 1980 were read and approved.

Mr. Emerson reported to The Board concerning the Bid opening just conducted by Mr. Emerson. The Board discussed the Bidders and prices briefly with Mr. Emerson.

The Board agreed to take their customary 7 day waiting period in order to study and evaluate the Bids received.

Mr. Emerson recommended to The Board that they accept the Bid opened on December 9, 1980, under Bid Proposal No. RB-AS-11-1-80 for purchase of one (1) New Etnyre Chipsreader. Bid price was \$42,967.00 submitted by Chesapeake Supply & Equipment Co., Dover, Delaware. Mr. Emerson stated that this price was several thousand dollars less than had been anticipated.

Mr. Emerson stated for The Board that this bid met all the requirements specified.

Mr. Eveland made a motion "To accept, as per recommendation of Mr. Emerson, the Bid of \$42,967.00 submitted by Chesapeake Supply & Equipment Co., Dover, Delaware, for purchase of one (1) New Etnyre Chipsreader, as per County Roads specifications." Motion was seconded by Mr. Fleetwood and unanimously passed by The Board.

Mr. Fleetwood asked Mr. Emerson to submit to The Board a cost breakdown of construction cost for Smith Landing Road.

There being no further County Roads Board business, the meeting was adjourned.

Charles E. Emerson, Jr.
County Roads Engineer
Acting Clerk

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

December 23, 1980

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, December 23, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of December 16, 1980 were read and approved.

The Board opened and publicly read Bid Proposal No. RB-HC-12-1-80 for hauling of Maryland #4 Crushed Limestone from Stoltzfus Quarry in Pennsylvania.

Bidders and Bid Prices were as follows for various Stockpile Sites:

U.L.Harman

Goldsboro

\$4.85

Denton

\$5.25

Grove

\$5.75

Mis-Fortune Trucking

None

\$8.50

None

One-Way Trucking Co.

\$5.20

None

None

The Board will take their customary 7 day period in order to study and evaluate the Bids.

Mr. Emerson asked The Board to make a decision concerning the Truck Bid Proposal No. #RB-MT-12-3-80 opened on December 16, 1980. Mr. Emerson told The Board he had reviewed the bids and although the bid could save an additional \$889.00 it was his recommendation that the lowest combined bid be accepted.

Mr. Roland Kent, County Roads Attorney, reviewed the bids and presented a letter to The Board stating that The Board could properly award the bid under a split basis or by combined basis.

It was decided that because of Parts Availability, service, location, reliability of dealership, that it would be in the best interest of Caroline County to award a combined to the lowest combined bid price.

Mr. Eveland made a motion "To accept the recommendation of Mr. Emerson, taking into consideration the opinion of Mr. Kent. Bids will be awarded to M & L GMC Agency, Inc, Federalsburg, Maryland for a low bid price of \$207,250.00. Motion seconded by Mr. Fleetwood and unanimously passed by The Board.

Mr. Roland Kent presented to The Board and also reviewed the documents concerning the "Equipment Lease" program for the County Roads Board. Mr. Kent restated the plan was for 5 years at a 10.3% interest rate. No liability is placed on the County if a future Roads Board does not appropriate the necessary funds for repayment. In this event the equipment will be returned.

Mr. Eveland made a motion "To have the County Roads Board of Caroline County put their signatures to the appropriate documents." Motion seconded by Mr. Fleetwood and unanimously passed by The Board.

Mr. Kent read to The Board a prepared Resolution to be adopted by The Board concerning this Equipment Lease program.

A copy of the resolution is attached to these minutes.

Mr. Fleetwood made a motion "To accept the Equipment Lease program resolution as presented to The Board by Mr. Kent, County Roads Attorney." Motion was seconded by Mr. Eveland and unanimously passed by The Board.

Mr. Emerson presented to The Board a construction cost breakdown for work done on Smith Landing Road. It was observed that the cost of engineering and related work to construction work was very much higher than normal because of the many problems encountered causing many engineering and survey changes in order to satisfy all the property owners on this road.

Mr. Dean asked Mr. Emerson to accompany him to check a drainage situation on Tuckahoe Road after The Board concludes their business for this day.

Mr. Richards informed The Board and Mr. Emerson that the County has obtained a grant from The State Highway Administration of Maryland in the amount of \$30,000. This grant is to prepare a safety evaluation of county roads in Caroline County.

There being no further County Roads business the meeting was adjourned.

Charles E. Emerson, Jr.
County Roads Engineer
Acting Clerk

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

CERTIFICATE OF RESOLUTIONS

I, Leigh Sands, do hereby certify that I am the duly elected or appointed and acting Secretary/Clerk of the County Commissioners of Caroline County, a political subdivision or agency duly organized and existing under the laws of the State of Maryland (the "Municipality"), and that the following resolutions have been presented to and duly adopted by the Municipality at a meeting duly and regularly held and convened in accordance with applicable law on the 23rd day of December, 1980:

WHEREAS, the Municipality has entered or is entering into an agreement entitled EQUIPMENT LEASE/PURCHASE AGREEMENT (the "Agreement") with First Union Leasing, a Division of First Union Caesar Corporation;

NOW, THEREFORE, be it RESOLVED that the Agreement be, and is hereby, approved and that the action of the official or officials of the Municipality in signing the Agreement on behalf of it be, and is hereby, ratified, confirmed and approved; and be it further

RESOLVED, that any official of the Municipality be, and is hereby, authorized, empowered and directed to sign on its behalf the Agreement and any addenda, schedules, notes, UCC financing statements or other instruments issued under the provisions of the Agreement and any other instrument or document which may be necessary or expedient in connection with agreement upon or fulfillment of the provisions of the Agreement.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Secretary/Clerk and affixed the seal this 23rd day of December, 1980.

Leigh Sands
Secretary/Clerk

[CORPORATE SEAL]

December 30, 1980

199

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, December 30, 1980. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of December 23, 1980 were read and approved.

Mr. Emerson asked The Board to make a determination concerning Bid Proposal #RB-HC-12-1-80 for Hauling Stone.

Mr. Emerson said he has studied the Bids and it is his recommendation that none of the hauling bids be considered since they are higher than prices received from D.M. Stoltzfus & Son Quarry under Bid Proposal #RB-CS & S (Constr.)81, which were received on 12-2-80. A copy of the Bid Tabulation is attached to these minutes.

Mr. Fleetwood made a motion "To accept the recommendation of Mr. Emerson and disregard Bid Proposal RB-HC-12-1-80 because of higher bid prices, and notify D.M. Stoltzfus Quarry that they are low on their 12-2-80 Bid Proposal." Motion was seconded by Mr. Eveland and unanimously passed by The Board.

Mr. Emerson discussed with The Board several bridges that he had found to be in need of repairs. Road Board forces have repaired Trunk Line and Taylor Road Bridge by installing new pilings and caps or deck boards. The bridges on Tanyard and Kraft are scheduled for some immediate repairs. Mr. Visintainer discussed the need to increase the amount of weight that the bridge on Hobbs Road can carry. At present it is causing the County Trash Collection System to haul much further distance to avoid this bridge, as well as the public.

Mr. Emerson asked that he be allowed to hire several College students who are on break to work for approximately one month doing necessary maintenance chores. This has been an on-going project for several years. Funds are already included in the budget.

Mr. Eveland made a motion "To hire 4 college students for College break period at minimum wage." The motion was seconded by Mr. Fleetwood and unanimously passed by The Board.

Mr. Emerson informed The Board that County mowers are still working and are now cutting ditch banks and backslopes from property owners side of the road. The method is making a very pleasing road to the eye.

Mr. Emerson also informed The Board that he had removed a hedgerow and some trees on Two Johns Road which is in line with future road construction.

Mr. Visintainer discussed briefly the grant made to Caroline County for a Road Safety Survey. Methods of use of funds and what the County Roads Board wishes to accomplish with the Grant.

Mr. Visintainer asked The Boards permission to proceed with plans for use of the Grant.

Mr. Fleetwood made a motion "To have prepared a Survey of Road Safety needs for Caroline County to be presented to them for their study." The motion was seconded by Mr. Eveland and unanimously passed by The Board.

Mr. Emerson discussed with The Board the equipment purchase as pertains to the Equipment Lease program. At this date, we have bid one Chip Spreader and 6 Dump Trucks, amounting to approximately \$256,000. This leaves \$44,000 of the original \$300,000 Lease program. In the original equipment need list was a Hydraulic Excavator estimated to be about \$60,000. Mr. Emerson stated he very much needs the new piece, since the two we now have are very old and in need of repairs. One machine is a two-man operated machine causing unneeded expense, since newer machines are one-man operated. Mr. Emerson asked The Board's permission to seek bids for this equipment with the stipulation that funds may not be appropriated to buy same.

Mr. Fleetwood made a motion "To allow the County Roads Board to bid one Hydraulic Excavator with the knowledge that funding may not be approved." The motion was seconded by Mr. Eveland and inanimously passed by The Board.

There being no further County Roads Board business, the meeting was adjourned.

Charles E. Emerson, Jr.
County Roads Engineer
Acting Clerk

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

January 6, 1981

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, January 6, 1981. Present were Mr. Dean, Chairman of the County Roads Board and Board Member Harvey Fleetwood. Board Member Thomas C. Eveland was excused in order to attend to some urgent business.

Minutes and financial report of the regular meeting of December 30, 1980 were read and approved.

Mr. Fleetwood made a request that a correction be made in the minutes of December 30, 1980. Mr. Fleetwood stated he would like to see the word "disregard" used in paragraph #5 be changed to "rejected". Mr. Dean concurred with Mr. Fleetwood.

Mr. Emerson informed The Board that he had just been notified by the County retained weather service that he may expect 1" to 2" of snow this evening. Mr. Emerson stated that his Department was ready.

Mr. Emerson stated that since The County was buying new trucks, maybe the Town in the County would have some use for the old trucks. Mr. Emerson said if the same town were interested they could be bought for the Trade-In price. The dealer has no objection to this proposal.

Mr. Fleetwood made a motion "To have Mr. Emerson contact the Towns in the County about purchase at Trade-In price several old County Roads Trucks." Motion was seconded by Mr. Dean and passed.

Mr. Emerson stated he was contemplating opening a new section of Holly Landfill for gravel material. The move will not disturb any of the cultivated area. Instead a hedgerow will be eliminated or at least cut way back.

Mr. Visintainer presented to The Board the completed grant application to State Highway Administration stating the objectives of the Road Safety survey for use of the grant funds. The Board approved the application and Mr. Dean affixed his signature.

There being no further County Roads Board business, the meeting was adjourned.

Charles E. Emerson, Jr.
County Roads Engineer
Acting Clerk

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

January 13, 1981

The County Roads Board of Caroline County met at 11:00 AM, Tuesday January 13, 1981. Present were Mr. Charles Dean, Chairman of the County Roads Board and Board Member Harvey Fleetwood. Board Member Thomas C. Eveland was excused in order to attend to some urgent business.

Minutes and financial report of the regular meeting of January 6, 1981 were read and approved.

Mr. Emerson informed The Board he had started cutting and trimming the Right-of-Way at Holly Landfill Farm to gain access to a new gravel deposit. Mr. Emerson noted that this was a critical project but instead is using it as a filler job.

Mr. Emerson also noted for The Board that his crews were out spreading sand and calcium chloride on icy spots.

Mr. Richards informed The Board and Mr. Emerson that the people who put together the Equipment Lease Package have suggested that the funds of the Lease Program be put into an interest bearing escrow account until needed by The County Roads Board. Of course, an Escrow agent would have to be named. They also stated that the account will be charged 3% by the Escrow Agent plus a flat fee. Mr. Richards said he agreed with the idea of gaining interest on the fund but could see no point in establishing an Escrow account which would negate any interest earned. Mr. Richards is to inform the company that this is an unacceptable method and they decline to enter such a program.

Mr. Richards and Mr. Emerson informed The Board that they had received a letter from Edgar Harman of U.L. Harman, Inc. Mr. Harman, in his letter, states that he was dissatisfied with the method used to determine a successful bidder for Hauling Stone for Caroline County. It was stated for The Board that the method was the same as last year when Mr. Harman was the successful bidder. This year his prices were much higher than those bid by the Stone Quarry for delivery. It was stated for The Board that this method was devised to give local haulers a chance to take the bid away from the Quarries if they could come in

with lower prices. Mr. Richards told The Board he would talk with Mr. Harman and try to explain the whole procedure. Mr. Emerson said he would also follow up with a call to Mr. Harman.

The Board, Mr. Richards, and Mr. Emerson had a general discussion of revenues, expenditures and proposed legislation that will affect the County Roads System in Caroline County.

There being no further County Roads Board business, the meeting was adjourned.

Charles E. Emerson, Jr.
County Roads Engineer
Acting Clerk

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

January 20, 1981

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, January 13, 1981. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

The Board agreed to have sentence in paragraph 6 of the minutes of January 13, 1981 changed to read as follows: "It was stated for The Board that this method was approved to give local haulers a chance to bid." The rest of the sentence to be left.

Mr. Emerson and Mr. Richards informed The Board that they have learned that Federal-Aid Funds allocated to Caroline County and which in turn had been applied to the construction of Central Ave., Co. Rt. #86, are in fact most likely at this time non-existent. There is no reason to think that the funds will be made available at any point in the near future. Everyone agreed that construction of this road should not be curtailed because of its critical location. In order for this to happen, Mr. Emerson recommended that the 1981-82 allocation of State-Aid Funds be applied to this construction, since they have not been specifically allocated to a project at this point. In this way, construction could be started almost immediately.

The Board agreed that this road should be constructed as soon as is possible.

Mr. Richards informed The Board and Mr. Emerson that he had been notified of the upcoming State Highway Construction Bond Sale for 1981.

Mr. Richards told The Board that they will have to make a decision by April 1, 1981 whether or not to participate in the Bond sale. Mr. Richard reminded The Board that when they had committed to a 5 year construction program, they would have to enter the Bond market then new plans will have to be formulated. If they remain committed then The Board will have to participate in the Bond sale. The Board agreed that they must use the next several months to study the situation closely.

The Board discussed with Mr. Emerson the possibility of having Hobbs Road bridge repairs put in a high priority position because of heavy use by citizens of Caroline County. Also the County needs the direct route to Hobbs Landfill. Mr. Emerson stated he has State authorities searching for the Old Bridge plans in hope that study of the plans will show that the bridge will hold more weight than is now recommended or design reconstruction that will increase the weight limit.

There being no further County Roads Board business, the meeting was adjourned.

Charles E. Emerson, Jr.
County Roads Engineer
Acting Clerk

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Fveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

January 27, 1981

The County Roads Board of Caroline County met at 11:00 AM, Tuesday January 27, 1981. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Fveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of January 20, 1981 were read and approved.

Mr. Emerson stated that he did not have any pressing County Roads business and no one was in attendance with any Road Board business.

Mr. Emerson stated that he did not have any pressing County Roads business and no one was in attendance with any Road Board business.

Mr. Emerson then requested a closed session with the County Commissioners.

Mr. Fleetwood made a motion to adjourn to "Executive Session" at 11:35 A.M. to discuss a Real Estate matter. Mr. Fveland seconded the motion and it was unanimously passed

The Board returned to regular session at 12:00 noon and adjourned.

Charles E. Emerson
Co. Roads Engineer
Acting Clerk

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

February 3, 1981

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, February 3, 1981. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of January 27, 1981 were read and approved.

The County Roads Board of Caroline County opened and publicly read Bid Proposal #RB-HE-1-1-81 for purchase of one Hydraulic Excavator. Bidder and Bid prices are as follows:

John C. Louis Co., Inc. - #300 Hydro-Scopic - \$77,100.0
Baltimore, MD 21203.

McClung-Logan Equipment Co. - #T-644 Bantam - \$83,997.00
Baltimore, MD 21227

The Board will take their customary 1 week period to study the results of the bids before rendering a decision.

Mr. Emerson reported to The Board that he has delivered to Mr. John Boulais the Pole Light and Bronze Plaque from the Old Denton Bridge. The items are planned for exhibit in the Caroline County Historical Society Museum at Greensboro.

Mr. Emerson reported to The Board that David A. Bramble, Inc. has completed strengthening repairs to the River Road Bridge. Repairs were needed to accommodate Bramble Trucks hauling back and forth to new Bridge sites. All costs were at the expense of the contractor, but will benefit Caroline County in the long run.

Mr. Emerson made a request of The Board that he be allowed to meet with them to discuss a personnel matter.

Mr. Fleetwood made a motion to adjourn to "Executive Session" to discuss a personnel matter". Motion was seconded by Mr. Eveland and unanimously passed. The Board adjourned at 11:25 A.M.

The Board reconvened into County Roads Board meeting at 12:10 P.M.

After some study and deliberation, Mr. Eveland made a motion "To recognize that Mr. Francis H. Trice, Jr., because of his multi-talents, has been working above and beyond his present Motor Equipment Operator III Classification. His work has been very beneficial to The County Roads Department operation. Mr. Trice's pay grade and rate will be changed on a temporary basis to Grade 9 Step 5. The Personnel Committee will be asked to review the matter for a permanent solution. The new rate to commence at the start of the next regular pay period." Motion was seconded by Mr. Fleetwood and passed.

There being no further County Roads business, the meeting was adjourned.

Charles E. Emerson, Jr.
County Roads Engineer
Acting Clerk

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

February 10, 1981

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, February 10, 1981. Present Were Mr. Thomas C. Eveland, Vice-Chairman of the County Roads Board and Board Member Harvey Fleetwood. Mr. Charles T. Dean, Chairman of the County Roads Board was absent from the meeting.

Minutes and financial report of the regular meeting of February 3, 1981 were read and approved.

Mr. Emerson informed The Board of a conversation with Town Engineer of Ridgely concerning a Town Board meeting in which citizens of the Sewerd Road area complained they were not getting their fair share of Town services. Mr. Emerson was asked if he could get a right-of-way survey so that R/W could be relocated at two sharp curves on Sewerd Road. These curves would then be squared off. After this, the Town is considering the installation of Street Lights. The Board felt it was not their responsibility to spend funds for this survey although they would be willing to square the curves after a R/W survey is made.

Mr. Emerson informed The Board that he had attended a one day seminar on Highway statistics concerning road safety.

Mr. Emerson also announced that The Roads Board had started construction of the Bulkhead at Greensboro Marina. This work will continue on weekends and holidays. This is a contract project using "Waterways Improvement Funds".

Mr. Emerson brought up the matter of the recent Bid opening RB-HE-1-1-81 for purchase of a Hydraulic Excavator. Mr. Emerson noted that this piece of equipment had been on the list of needed equipment purchase for which the County was to use the \$300,000 proceeds from the recently completed "Lease Purchase Program". At this point the Chip Spreader and Trucks which were part of the lease, have accounted for approximately \$256,000, leaving \$44,000 for the Hydraulic Excavator. The low bid for the excavator was \$77,100. It is anticipated that approximately \$6,000 will accrue in interest by leaving the \$300,000 in an escrow interest bearing account, thereby leaving a difference of \$27,000 for purchase of the excavator. Mr. Emerson explained that this machine is the backbone of our maintenance operation, especially in drainage work. To repair the 10 and 12 year old machine we now have will cost at least \$20,000 and grow larger as they get older. Mr. Richards said he has observed the results that this machine provides and sees it as a very valuable tool for the Road Department. A conference with the people providing the "Lease Purchase Plan" establishes the fact that the agreement can be extended by 10% or \$30,000 without altering the basic plan. Mr. Eveland and Mr. Fleetwood listened attentatively but decided not to make any decisions until they can confer with Mr. Charles Dean.

Mr. Eveland informed Mr. Emerson that he had observed a wash in the material placed on River Road Bridge. Mr. Emerson said he would check and see if there is a problem.

There being no further County Roads business, the meeting was adjourned.

Charles E. Emerson, Jr.
County Roads Engineer
Acting Clerk

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

February 17, 1981

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, February 17, 1981. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of February 10, 1981 were read and approved.

The Board requested that a word in paragraph one of The County Roads Minutes for February 10, 1981 be revised. The word Sewerd should be spelled Seward.

The Board and Mr. Emerson discussed the purchase of the Hydraulic Excavator Bid Proposal #RB-HE-1-1-81. The low bidder is John C. Louis Co., Inc., Baltimore, Maryland, with a bid price of \$77,000. As has been discussed, (Equipment Lease Program) will not be adequate to cover the full price of the Excavator. As was stated in the Minutes of February 10, 1981, the Equipment Lease can be extended by 10% without changing the basic agreement. The extra 10% or \$30,000, will cover the difference needed for the Excavator. The Board discussed at length with Mr. Emerson the need for this piece of equipment. The Board concluded that the machine is a necessary part

MEMBERS
CHARLES T. DEAN, SR., CHAIRMAN
THOMAS C. EVELAND
HARVEY FLEETWOOD



CHARLES E. EMERSON, JR.
SUPERINTENDENT
COUNTY ROADS OPERATIONS

ROLAND G. KENT
ATTORNEY

OFFICE OF THE
CAROLINE COUNTY ROADS BOARD
DENTON, MARYLAND 21629

February 17, 1981

RESOLUTION NO. 72

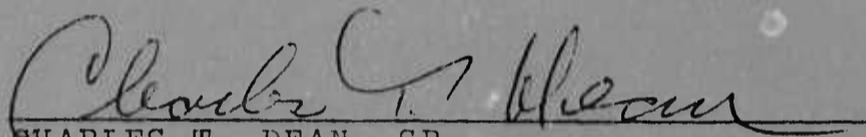
STONEY POINT ROAD

WHEREAS, under the power invested in them, The County Commissioners of Caroline County, Maryland, sitting as the County Roads Board of Caroline County, Maryland have the power and right to accept sections or portions of streets, roads or highways within Caroline County into the County Roads System.

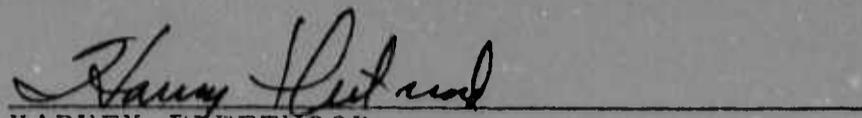
NOW, THEREFORE BE IT RESOLVED THAT, effective February 17, 1981 and henceforth until such time that this resolution be amended by legal means, The County Commissioners of Caroline County, Maryland do hereby accept as part of the Caroline County Roads system, a section of road, by decree of Caroline County, Maryland Circuit Court, Equity No. 7422, which is recorded in the land records for Caroline County, Maryland.

THIS section of road is located in the Sixth Election District of Caroline County. This road leads from its intersection with Tuckahoe Road, Co. Rt. #88 in a westerly direction for approximately 0.846 miles to its termination at Tuckahoe River.

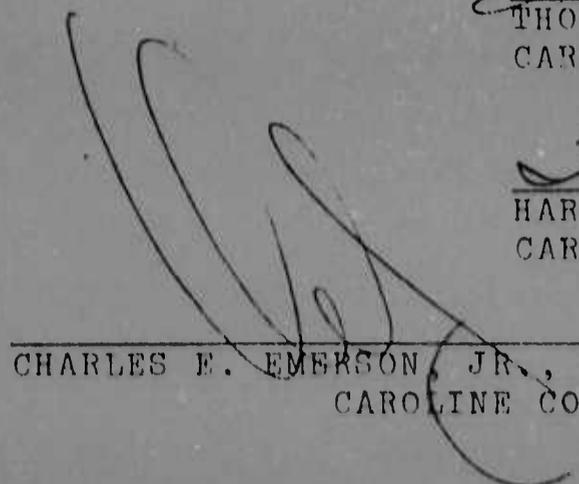
THE foregoing resolution was made, seconded and unanimously adopted at a regular meeting of the County Roads Board of Caroline County, Maryland held at their Denton, Maryland Office on the 17th day of February 1981.


CHARLES T. DEAN, SR.
CAROLINE COUNTY ROADS BOARD


THOMAS C. EVELAND
CAROLINE COUNTY ROADS BOARD


HARVEY FLEETWOOD
CAROLINE COUNTY ROADS BOARD

ATTEST:


CHARLES E. EMERSON, JR., COUNTY ROADS ENGINEER
CAROLINE COUNTY ROADS BOARD

of the County Roads Board operation.

Mr. Eveland made a motion "To increase the Equipment Lease Program by 10% for \$30,000 in order to purchase Hydraulic Excavator as described elsewhere in these Minutes." Motion was seconded by Mr. Fleetwood and unanimously approved by The Board.

Mr. Eveland made a motion "To approve John C. Louis Co., Inc., Baltimore, Maryland as a successful low bidder for one Hydraulic Excavator as per Bid Proposal #RB-HE-1-1-81, at a price of \$77,100." Motion was seconded by Mr. Fleetwood and unanimously approved by The Board.

Mr. Emerson and The Board discussed reimbursement for a peach tree severely damaged on Mr. Fred Bilbrough's property on Smith Landing Road. Mr. Emerson will consult with the County Attorney, and report back to The Roads Board.

Mr. Emerson introduced for the approval of The Board, Resolution #72, Stoney Point Road for inclusion into the County Roads system of Caroline County. This Resolution is necessary because of decree of Caroline County Circuit Court.

Mr. Fleetwood made a motion "To accept Resolution #72, Stoney Point Road, into the County Roads system of Caroline County, Maryland." Motion was seconded by Mr. Eveland and unanimously approved by The Board.

There being no further County Roads Board Minutes, the meeting was adjourned.

Charles E. Emerson, Jr.
County Roads Engineer
Acting Clerk

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

February 24, 1981

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, February 24, 1981. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the Board that he had just received the approval of State-Aid funding for Central Ave., Co. Rt. #86-C. This road had been approved for Federal-Aid Safer Roads funds but no funds were appropriated for the project. The County Roads Board agreed to the necessity of immediate improvement to the road; hence the application for State-Aid funding.

In follow-up to the minutes of February 17, 1981, Mr. Emerson informed The Board he had contacted Mr. Kent, County Attorney, about damage to a peach tree on the property of Fred Bilbrough on Smith Landing Road. Mr. Kent's investigation into the matter has determined that a settlement of \$100.00 for this situation would not be unreasonable.

Mr. Fleetwood made a motion "To approve the payment of \$100.00 to Mr. Fred Bilbrough to settle a claim for a damaged peach tree by County Roads forces." Motion was seconded by Mr. Eveland and unanimously approved by The Board.

Mr. Richards informed The Board of a request by a County Roads Employee that they consider the addition of a Prescription Plan to the current Blue Cross & Shield Plan. This employee was concerned because of large prescriptions he must have for the rest of his life time. He states that quite a few other employees would like the plan also. Mr. Richards told The Board that plans have been under consideration for some time. At present the Courthouse and Roads Board are under the Board of Education to revise the plan. The Board suggested the employee be informed of this problem and also let him and other employees know that a plan revision or other options are being given careful consideration.

Mr. Emerson told The Board of plans he is studying, with The Board's approval, concerning the addition of timber constructed attachment to the main Roads Board building. The building would house a larger parts and storage department. The present room is becoming very cramped for space. The structure would utilize timber from Holly Landfill pit clearing operation. Clearing here in the past has seen the waste of much valuable timber by just pushing good timber into a pile. The timber would be cut and sent to the sawmill for cutting to useable sizes.

Mr. Emerson informed The Board that several of his Foremen will be attending an annual Asphalt Paving seminar at The University of Maryland on March 3, 1981.

There being no further County Roads business, the meeting was adjourned.

Charles E. Emerson, Jr.
County Roads Engineer
Acting Clerk

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

March 3, 1981

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, March 3, 1981. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of February 24, 1981 were read and approved.

Mr. Dean asked Mr. Emerson if he had informed the County Roads Employee concerning the addition of a Prescription Benefit to the Blue Cross as discussed in the minutes of 2/24/81. Mr. Emerson stated the employee has been informed of the Board's discussion and decision.

Mr. Emerson suggested to The Board that April 6-12 be designated Caroline County Beautification Week. Mr. Dean commented that he had heard remarks that last years program had been excellent. Mr. Dean also asked Mr. Emerson about help from the Penal System or Juvenile System to do some cleanup. Mr. Emerson stated that he had some juveniles last year because the program fell on their Spring School break. Mr. Eveland suggested that the Superintendent of Schools be asked to contact his various schools asking teachers to set aside some time in their classrooms to comment on taking pride in their county to keep it clean. Mr. Dean made a request that Cowbarn Road be cleaned up.

Mr. Emerson informed The Board that County Road Foremen were in College Park this date to attend Asphalt Paving Conference. He also informed The Board that David A. Bramble, Inc., had received a national award for his work on the Denton Bridge approaches. The award indicated a well paved and smooth riding surface.

Mr. Emerson presented to The Board the Lease for release of Funds for payment for the Etyre Chip Spreader.

Mr. Dean made a motion "To sign the Lease to release funds for payment of the Etyre Chip Spreader." The motion was seconded by Mr. Eveland and unanimously approved by The Board.

Mr. Emerson informed The Board that Robert Dale Palmer has resigned his position with Caroline County Roads Board as HWII. The resignation was accepted by Mr. Emerson.

Mr. Emerson asked The Board permission to advertise "in house" for a replacement from our regular or CETA work force. Mr. Emerson stated it is necessary to fill this position. If the position cannot be filled "in house", then it would be advertised in the local papers.

Mr. Eveland made a motion "To grant permission to Mr. Emerson to advertise "in house" to have the recently vacated HWII position filled." Motion was seconded by Mr. Dean and unanimously passed by The Board.

Charles E. Emerson, Jr.
County Roads Engineer
Acting Clerk

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

March 10, 1981

The County Roads Board of Caroline County met at 9:30 AM, Tuesday, March 10, 1981. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of March 3, 1981 were read and approved.

Prior to opening County Roads Board, the County Commissioners of Caroline County held their annual Employee awards program. Following County Roads Board Employees were honored for various lengths of service:

George P. Adams
George C. Bickling
Nathan Garfield
Wilbur Levengood, Jr.
Joseph E. Tinley
Jesse F. Werner

Mr. Emerson discussed the progress of construction on Central Ave., co. Rt. #86-C. At present the clearing is about 90% complete and have started grading and filling. At present rate of construction we will be able to surface this road in August of this year.

Mr. Emerson reported to The Board that he had word from the Town of Ridgely that they completed the survey of Seward, setting the boundaries of the road. It is now up to the County, as agreed, to put the road back into the proper Right-of-Way.

There being no further County Roads Board business, the meeting was adjourned.

Charles E. Emerson, Jr.
County Roads Engineer
Acting Clerk

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

March 17, 1981

The County Roads Board of Caroline County met at 9:30 A.M., Tuesday, March 24, 1981. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of March 17, 1981 were read and approved.

Mr. Emerson spoke to The Board concerning Smith Street in Federalsburg. Mr. Thomas Baltimore, a property owner on the Street, is endeavoring to have the Street put into Front-Foot Assessment Program. Mr. Emerson and Mr. Baltimore met and rode over the road and had hoped to determine property lines. Most of the property corners that front on the street are obscured or non-existent. Mr. Emerson told The Board a professional surveyor would be needed to locate the property line before the County could work up Front-Foot costs. The Board agreed that before they could continue with Front-Foot Assessment procedure the property owners must establish their property boundaries at their expense. The Board directed Mr. Emerson to write Mr. Baltimore and explain their decision to him.

Mr. Emerson informed The Board that the new Hydraulic Excavator recently bid has been delivered and is being put to work immediately.

Mr. Emerson also informed The Board that the County Roads Board will be receiving and opening bids for Asphaltic materials on April 7, 1981. Mr. Emerson stated that from what he can determine from the rumor mill that prices may be less than last years because of large inventories. We have also held off till later than usual to see what prices other counties are receiving.

Mr. Dean asked Mr. Emerson whether or not a method could be found to improve River Road between Md. Rt. #480 and Hog Lot Road because of its short distance; 0.25 miles in length. Mr. Emerson explained that the 40' Right-of-Way is still needed before it can be improved.

There being no further County Roads Board business, the meeting was adjourned at 11:35 A.M.

Charles E. Emerson, Jr.
County Roads Engineer
Acting Clerk

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

March 24, 1981

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, March 24, 1981. Present were Charles T. Dean, Sr., Chariman of the County roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of March 17, 1981 were read and approved.

Mr. Wroten, a concerned citizen from Federalsburg, appeared before The Board to inform them of a need that they could help with on Laurel Grove Road. Mr. Wroten stated he has observed that Hillcrest Cemetery

that fronts on Laurel Grove Road has only one entrance. Funerals using the Cemetery have only the one access and egress, which causes much traffic congestion. Mr. Wroten stated that if curb and gutter could be extended from the present Government Housing project on far side of the road about 300 feet to the crest of a hill then another entrance could be made into the Cemetery. Mr. Wroten states that persons having loved ones in the Cemetery would be most appreciative. The Board was shown a tax map which describes the Cemetery as being partly in the Town Limits, as well as in the County. Mr. Fleetwood requested that a decision be deferred until The Board could make an on-site inspection of the area.

Mr. Emerson informed The Board that The County Roads Board had received an award from "The Governors Committee on Employment of the Handicapped" for having contributed to the program.

Mr. Emerson presented to The Board a letter recommending that Alex Adcock be hired to fill the vacancy of Highway Worker II, which was advertised "in House" for two weeks.

Mr. Fleetwood made a motion "To accept the recommendation of Mr. Emerson and hire Alex Adcock to fill the vacant position of Highway Worker II." Mr. Eveland seconded the motion and The Board unanimously approved the motion.

Mr. Emerson told The Board that Mr. Pete VanDeVisser, Town Commissioner of Preston, had asked him about doing some work on some town streets. The work would involve several hours of Grader time. The Board stated that this problem has come up several times. At times in the past County equipment has done work in Towns but only when they reimburse the County for same. There had been no mention of payment by imburseing the County for same. There had been no mention of payment by Preston for this work. It was brought up that the County has several roads in several town that are maintained into Town limits; this has come about because of these town extending their limits over the years. The Board thought that the County should not be maintaining roads into the Towns. In this same vein Mr. Dean and Mr. Fleetwood felt no work should be contracted by The County in the Towns. Mr. Eveland felt some work could be done if work was paid for and it was impossible for them to find a private contractor to do the job. The pros and cons were discussed at length with Mr. Emerson. The Board made a motion for the record to be used for future guidelines.

Mr. Fleetwood made a motion "That County maintenance of roads terminate at the established Town Limits, that this separation be denoted by signs stating "End of County and Start of County Maintenance," that State of Maryland be advised so that any gas tax revenues now being paid by Caroline County Roads be transferred to the specific Town involved." Motion was seconded by Mr. Eveland and unanimously passed by The Board.

The second part of the proposal of County work in Town Limits resulted in the following resolution.

Mr. Fleetwood made a motion "That County Roads Equipment not be used for work in any town in Caroline County, with but one exception that as a last resort a Town cannot find a local and private contractor to do the work they need. Then the Town must reimburse The County for any time and material costs of their project. Each project that is submitted by a Town to The County Roads Board must be presented to the County Roads Board for their approval before the work is undertaken by the County Engineer." Motion was made by Mr. Dean. Mr. Eveland abstained. The motion was passed.

Mr. Emerson presented to The Board, for their signature, forms for the acceptance of the recently purchased Hydraulic Excavator and authorization to pay for same.

Meeting was adjourned.

Charles E. Emerson, Jr.
County Roads Engineer
Acting Clerk

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

March 31, 1981

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, March 31, 1981. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of March 24, 1981 were read and approved.

Mr. Dean asked Mr. Emerson to contact Mr. Bill Kinnaman of Greensboro concerning a drainage problem on Cedar Lane.

Mr. Emerson informed The Board that Caroline County Roads will open bids on April 7, 1981 for Asphalt. Several other adjoining Counties plan to hold their opening the same day. Signs point to a much more favorable price than the current contract.

The Board reminded Mr. Emerson that April 6-12, 1981 is being designated Cleanup Week. Mr. Emerson informed The Board that he plans to have all his crews on trash pickup and other cleanup jobs for the entire week.

The Board, Mr. Emerson and Mr. Richards had a general discussion of pending bills in the current Legislature that would affect County Roads Board revenues.

There being no further County Roads Board business, the meeting was adjourned.

Charles E. Emerson, Jr.
County Roads Engineer
Acting Clerk

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, April 7, 1981. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Mr. Emerson told The Board he had advertised for Asphalt Bids to be opened at 11:00 A.M.. Mr. Dean and The Board agreed to hold the reading of the Minutes and Financial Statement until after the Bids had been opened and read because it was now past 11:00 A.M.

The Board opened and publicly read Bid Proposal #RB-AM-1-3-81 for Furnishing, Delivering and applying Asphalt Material.

Bidders were as follows:

The Asphalt Service Co., Inc, Baltimore, MD
Lansdell Corp. of MD., Baltimore, MD
E. Stewart Mitchell, Baltimore, MD
Mid-Atlantic Paving Co., Baltimore, MD
McCarthy Paving Co., Cape May, N.J.

A tabulation of Bid prices is attached to these minutes.

Minutes and financial report of the regular meeting of March 31, 1981 were read and approved.

Mr. William Kinnaman has requested that a drainage pipe, placed across his property on Cedar Lane by The County, be replaced with a larger pipe. Mr. Kinnaman anticipated that this property may be annexed by the Town of Greensboro and be developed. Mr. Kinnaman thinks he would be saddled with the costs. Mr. Emerson stated he had investigated the site and reported that at the present, the pipe is adequate for the purpose for which it was installed. The County asked Mr. Emerson to keep in contact with the problem for future attention.

Mr. Ed Weaver, Mayor of Greensboro, has asked The Board for some drainage help in a project anticipated in the near future. The Mayor has asked the help because some of the drainage starts on a County road and runs into the Town of Greensboro. The Board decided to make no decision until more complete plans of the project are presented.

Mr. Emerson stated he wished to start the 4-day week, with The Boards approval, on April 22, 1981. A determination must be made as to whether or not to keep the office and shop open for 5 days. Also some solution must be found for seeing Public Works has access to Fuels and Lavatory facilities.

There being no further CountyRoads Board business, the meeting was adjourned.

Charles T. Dean, Sr.(s)
CAROLINE CO. RDS. BOARD
~~THOMAS C. EVELAND (s)~~
CARLINE CO. RDS. BOARD
Harvey Fleetwood (s)
CAROLINE CO. RDS. BOARD

April 14, 1981

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, April 14, 1981. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of April 7, 1981 were read and approved.

Mr. Peter VanDeVisser, Preston Town Commissioners, met with The Board concerning some road work in the Preston Town Limits. The Board informed Mr. VanDeVisser that they had just passed a resolution concerning this same thing, in which they said The Town involved must first try to have the work completed by a private contractor. Mr. VanDeVisser said he was aware of this, but he noted he had contacted two local contractors but their prices were too high to be accepted or affordable by the Town. Mr. VanDeVisser stated for The Board that he had several streets in Preston that needed various forms of work. The Board remained concerned about getting into competition with local contractors. Mr. Richards stated for The Board that Maryland Law encourages this type of relations between Governmental Agencies when it is to the benefit of the taxpayer. After some more discussion, The Board agreed on the following motion:

Mr. Eveland made a motion that "Upon the request of any incorporated Town in Caroline County for road work to be done by County Roads Board, the County Roads Engineer, with the approval of the County Roads Board, be authorized to cooperate with Town officials in this project at the County convenience. The Board will make time and material charges for these jobs." Motion was seconded by Mr. Fleetwood and unanimously passed by The Board.

ASPHALT BID LETTING

BID PROPOSAL NO. RB-AM-1-3-81

ORDER	NEW TREATMENT	RETREATMENT	PATCH DRUMS	PATCH DIST.	PATCH PREMIUM	TOTAL CONTRACT
Asphalt Service	\$0.6196	\$0.6346	\$1.00	\$0.6396	\$0.0774	\$272,151
Asdell Corp. of Md.	0.6450	0.6450	1.02	0.645	0.075	277,050
Stewart Mitchell	0.6345	0.6345	1.055	0.6345	0.150	280,420
Mid-Atlantic Paving	0.7200	0.7200	1.03	0.7200	0.100	310,350
Carthy Paving Co.	0.6900	0.6500	1.14	1.1400	----	324,600

DIFFERENCE BETWEEN TWO LOW BID \$3,513.75

DISCOUNTS	CONTRACT CONDITIONS	AMOUNT OF DISCOUNT	NET PRICE
Net 30 da.	Emulsion firm 90d cutback firm 30d.	None	\$272.151
\$.005/ 20 da.	Firm life of con- tract	\$1,385.25	275,664.75
None	Firm life of con- tract	None	280,420
NONE	Firm 30 da. es- calate per refinery	None	310,350
None	Not stated	None	324,600

Mr. VanDeVisser, as a private citizen asked The Board for their consideration of improvement to Tanyard Rd., Co. Rt. #187-I. Mr. VanDeVisser noted that Right-of-ways had been obtained many years ago. Mr. Emerson stated, for The Boards information, that those Right-of-ways, for some reason, had never been recorded. The Board told Mr. VanDeVisser they would take this request under consideration, but a priority list of roads is ahead of this road.

Mr. Emerson informed The Board that a decision must be made concerning the Asphalt Bid opened April 7, 1981, under Bid Proposal RB-AM-1-3-81. Mr. Emerson recommended to The Board that they accept the low bid submitted by The Asphalt Service Co., Inc., Baltimore, Maryland, even though their bid is only firm for 90 days. Mr. Emerson stated that the majority will be accomplished before the 90 day dead line.

Even though a price increase should come along before the remainder of the Asphalt is used, it would not make up the difference in price between Asphalt Service and the next low bidder.

Mr. Fleetwood made a motion "To accept the low bid, upon the recommendation of the County Roads Engineer, of The Asphalt Service Co., Inc., Baltimore, Maryland." Motion was seconded by Mr. Eveland and unanimously passed by The Board.

There being no further County Roads Board business, the meeting was adjourned.

Charles T. Dean, Sr. (s)
CAROLINE CO. RDS. BOARD
Thomas C. Eveland (s)
CAROLINE CO. RDS. BOARD
Harvey Fleetwood (s)
CAROLINE CO. RDS. BOARD

April 21, 1981

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, April 21, 1981. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of April 14, 1981 were read and approved.

Mr. Emerson told The Board that he intends to start his patching program by the middle of May.

Mr. Emerson also informed The Board that the 4-10 wheel dump trucks bid under Proposal #RB-MT-12-3-80 have been delivered and are being put to work immediately.

Mr. Dean asked Mr. Emerson whether or not the tilewell on Ninetown Road is the responsibility of the County to keep cleaned out. Mr. Emerson responded that the County has several tilewells in the entire County, but he would check and see if this was on County property.

Mr. Eveland asked Mr. Emerson if service had been performed on the new Hydraulic Excavator for an oil leak. Mr. Emerson stated that the dealer had been notified and the work was completed.

The Board discussed with Mr. Emerson and Mr. Richards the feasibility of returning to the bid procedure for purchase of fuel and lubricants. It is not known at this point whether or not the Federal Allocation procedure is in effect and if so what harm it would cause the County to change suppliers and then be faced with a fuel shortage. Mr. Emerson stated he has asked County Roads Attorney Roland Kent to look into this matter.

There being no further County Roads Board business, the meeting was adjourned.

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

April 28, 1981

The County Roads Board of Caroline County met at 10:30 A.M., Tuesday, April 28, 1981. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of April 21, 1981 were read and approved.

Mr. Emerson brought to the attention of The Board their discussion as contained in the minutes of April 21, 1981, concerning bidding of Fuel and Lubricants. Mr. Emerson stated at that time he was soliciting an opinion from The County Roads Board Attorney about the Federal Fuel Allocation Program. Mr. Roland Kent, County Attorney, has responded with his opinion. A copy of his opinion is attached to these minutes. The Board agreed that they should return to a Fuel Bidding procedure.

The Board, Mr. Emerson and Mr. Richards had a general discussion of the financial problems facing the County Roads Board for the remainder of this year and next. As a preliminary it was shown that Gas tax proceeds have declined as evidenced by February Allocation which was estimated at approximately \$68,000 but will actually only be \$48,000. This, coupled with rising cost of supplies, parts and materials is a problem of real concern.

Mr. Emerson discussed with The Board the Summer Help Program which the County Roads Board has carried on for a number of years. This help has been a very real part of our construction season work force and is necessary to keep it going this year. Last year The Roads Board hired 10 summer positions. Mr. Emerson stated that he feels that he should have at least 5 positions this year. The Board agreed with Mr. Emerson's request.

Mr. Fleetwood made a motion "To advertise for Summer Help of High School or College Students to fill 5 positions." The motion was seconded by Mr. Eveland.

There being no further County Roads business, the meeting was adjourned.

Charles T. Dean, Sr.(s)
CAROLINE CO. RDS. BOARD
Thomas C. Eveland (s)
CAROLINE CO. RDS. BOARD
Harvey Fleetwood (s)
CAROLINE CO. RDS. BOARD

APR 30 1981

CAROLINE COUNTY
ROADS

KENT, OGLETREE & THORNTON
ATTORNEYS AT LAW
113 MARKET ST. - P. O. BOX 560
DENTON, MARYLAND 21629

ROLAND C. KENT
ANNE C. OGLETREE
ROBERT A. THORNTON, JR.

April 29, 1981

PHONE
479-2370

County Roads Board for
Caroline County
ATTN: Mr. Charles Emerson
Courthouse
Denton, Maryland 21629

Re: CCCC (Roads Board) Miscellaneous #4

Dear Chuck:

On or about April 28, 1981, you solicited my opinion regarding your fuel contract. You indicated that the County has been dealing with one supplier on a continuous basis because of the recent fuel shortage and fuel allocations. As I understand it, you wanted to be certain that, in the event of another shortage, our supplier would have a substantial allocation for the County.

Unless there are facts and considerations which I am unaware, it is my opinion that our fuel needs should be put out to bid and that we should not continue the current procurement practice.

As you know, the County is obligated to advertise for bids in two or more newspapers published in Caroline County for at least two weeks prior to the date on which bids are to be filed, whenever the County purchases materials, supplies, and other goods and services, exceeding a cost of \$1,000.00. The contract for such supplies or other goods and services must be awarded to the lowest responsible bidder conforming to specifications, "with consideration being given to the quantities involved, time required for delivery, purpose for which required, competency and responsibility of bidder, and his ability to render satisfactory service."

It does not appear that we are facing an imminent gasoline or diesel fuel shortage. It does not appear that any allocation which we may have built up with a current supplier is of significant importance at this time. It is doubtful that a subdivision of this State would be denied sufficient fuel, during a shortage, since the County's use of fuel would obviously be for a public purpose. For these reasons I do not see the kind of substantial, almost-emergency type reason, which would justify avoidance of the bidding process.

If there are any factual considerations of which I am unaware, please let me know.

Sincerely yours,

on
Roland C. Kent

tkk

The County Roads Board of Caroline County met at 10:30 A.M., Tuesday, May 5, 1981. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of April 28, 1981 were read and approved.

The Board questioned Voucher No. 25157 which they thought was out-of-line. The voucher was for \$1,334.89. Mr. Mac Donald, after checking the Voucher and bill, found that the wrong figure was used. The correct amount should read \$333.73. The Board approved correcting the voucher amount and approved it for payment.

Mr. Emerson presented to The Board a list of roads he has compiled using expertise of the Road Supervisor and Road Foremen which need to be patched or retreated this season. Approximately 118 miles need some patch work; of this number about 40 miles should be retreated. The Board, Mr. Emerson and Mr. Richards discussed for some time the cost of this work.

There being no further County Roads Board business, the meeting was adjourned.

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

May 12, 1981

CAROLINE COUNTY ROADS BOARD EQUIPMENT DISPLAY - CAROLINE COUNTY LIBRARY PARKING LOT AT 8:30 TUESDAY.

The County Roads Board of Caroline County, in lieu of their regular meeting, were given a show of recently purchased new equipment, combined with new equipment recently purchased by Caroline County Public Works Department.

The new equipment was displayed at the Caroline County Library Parking Lot for inspection by The County Commissioners, News media and public.

Mr. Charles Emerson answered questions of the County Commissioners and media about the equipment and its application as concerns the County Roads Department.

County Roads equipment included 4-GMC Diesel 10-wheel Dump Trucks, 2-GMC Diesel 6-wheel Dump Trucks, 1 etynre Aggregate Spreader Box and 1 Badger Hydraulic Excavator.

Present were County Commissioners Charles T. Dean, Sr., Thomas C. Eveland, Harvey Fleetwood, County Administrator Edwin Richards, County Roads Engineer Charles E. Emerson, and County Planner Alan Visintainer.

The Demonstration concluded at about 9:45 A.M.

Reading of Minutes and Financial Statement to be concluded at County Commissioners meeting later this date.

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

May 19, 1981

The County Roads Board of Caroline County met at 10:30 AM, Tuesday, May 19, 1981. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of May 12, 1981 were read and approved.

Mr. Emerson informed The Board that the Proposal solicited for Safety Engineering Study of Caroline County Roads had been studied by himself and Mr. Visintainer.

Mr. Visintainer restated for The Board that the Proposals were solicited in order to make use of a State Grant of \$23,000 for this purpose. Four proposals were received and reviewed. Mr. Visintainer recommended the proposal of Meyer & Associates for \$23,000 be tentatively selected. This is necessary because they have to submit their certificate of Professional Liability Insurance. This amount can be further reduced by \$1,000 dollars with use of a County vehicle for their work. Mr. Emerson also concurred in this recommendation.

Mr. Eveland made a motion "To accept the proposal of Meyer & Associates, Rockville, Maryland to complete the requirements of Bid Proposal #CC-CR-5681, contingent upon their providing a certificate of Professional Liability Insurance." Motion was seconded by Mr. Fleetwood and unanimously passed by The Board.

Mr. Emerson informed The Board of a few wash-outs because of recent heavy rains. The worse was on Hog Creek Rd. which will necessitate the installation of a 48" metal pipe. This work will be accomplished this week.

Mr. Dean told Mr. Emerson he had been contacted by Mr. Temple Dean about a drainage situation on Harrington Road. Mr. Emerson acknowledged he had been contacted also and has investigated. It seems that our recent change in grading roads or crowning has caused a drainage problem on this particular road. This road must be graded to shed all the water to one side of the road for proper drainage. This will be done as soon as possible.

Mr. Emerson also informed The Board that Mrs. Irene Eberhard, a property owner on Tanyard Road, has been calling several times about a drainage problem she feels is causing her property damage. Mr. Emerson said he has investigated the situation several times and has tried to communicate his findings to her, but she doesn't seem to understand. Mr. Emerson explained that she may call The Board members personally and he wanted them to know about the problem.

Mr. Emerson told The Board that Mr. James Lynch, Ridgely, Maryland, had approached him concerning a street that was not being maintained by County Roads in the Chicken Bridge area next to the town limits of Ridgely. Mr. Lynch said that the street had a dedicated 20' R/W. Mr. Emerson explained that although it had a dedicated R/W, it never has been accepted into the County Roads System. Mr. Lynch is studying the feasibility of buying some property on this street and sell FHA or VA financial homes, which must have improved streets. The Board declined to comment other than to direct Mr. Emerson to inform Mr. Lynch that there were two prescribed methods to possibly accomplishing his project.

- (1) Thru the Standard Subdivision Procedure or
- (2) Front-Foot Assessment Procedure

Mr. Emerson explained to The Board that his CETA employees would complete their term on 5/22/81. Mr. Emerson said he wanted to write letters of recommendation for two of these employees; Mr. Eugene Trice and Mr. Barry Ginder for excellent service and dedication to the job.

Mr. Emerson told The Board he plans to review the approximately 60 applications for summer work. From this overwhelming response, he can only select 5 applicants for the summer season.

The Board, Mr. Emerson, and Mr. Richards spent a few minutes reviewing some budget and finance items.

There being no further County Roads Board business, the meeting was adjourned.

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

May 26, 1981

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, May 26, 1981. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of May 19, 1981 were read and approved.

Mr. Emerson presented to The Board a very preliminary budget outline for the forthcoming budget year. The budget stated only an estimate for each general Roads operation, such as General Administration, Salaries, and Labor, Equipment Operations, Construction Materials, Capital Expenditures, Debt Retirement, Equipment and General Revenues. There was no general breakdown of each classification proposed at this time. A general budget for each specific account title will show day-to-day and maintenance work. Mr. Emerson stated that this preliminary budget was only to give at this point a very broad look at the financial picture.

There being no further County Roads Board business, the meeting was adjourned.

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

June 2, 1981

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, June 2, 1981. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of June 2, 1981 were read and approved.

The Board informed Mr. Emerson of the County's program of boosting Caroline County. They have adopted the slogan "Caroline, The Green Garden County". For this campaign they have purchased bumper stickers with this legend. Suggesting that the bumper sticker program start at home, they directed Mr. Emerson to place the stickers on County Roads Board equipment.

Mr. Lawrence Edwards, property owner on Gallagher Road, has required that he and some of the property owners on Gallagher Road be allowed to purchase and place some Calcium Chloride for dust control on this road. The County had dropped their Calcium program two years ago. Mr. Emerson explained that no extra County Roads work would be needed other than normal maintenance scraping to smooth the road. Mr. Emerson also explained that the calcium did not last long and might have to be repeated again before summer is over. The Board agreed to allow the property owners to put on the calcium chloride at the property owners expense. They also told Mr. Emerson to inform them that only normal maintenance scraping will be done for them and then only in the normal scraping sequence; as soon as they see the road has been scraped then they should apply the calcium.

Mr. Emerson informed The Board that his wife's mother is seriously ill in England and he has tentatively made plans to accompany his wife to see her. They would be leaving on June 20th and returning on July 3rd.

There being no further County Roads Board business, the meeting was adjourned.

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

June 9, 1981

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, June 9, 1981. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of June 9, 1981 were read and approved.

Mr. Dean asked Mr. Emerson whether or not he had talked with the property owners on Gallagher Road concerning their purchasing Calcium Chloride as discussed in the minutes of June 2, 1981. Mr. Emerson stated he had done so and that they understood the situation.

Mr. Irving Ober appeared before The Board to question them concerning improvements to roads contained in Fox Grape Farms subdivision. Mr. Ober was informed of the method for having Subdivision streets taken into the County system. He said he would notify property owners of the procedures. Mr. Ober also asked The Board if it would be possible to obtain approximately 3 loads of Gravel to fill several holes until the property owners decide what to do about their streets. Mr. Dean stated and The Board agreed that they thought they would be in conflict with private contractors and that the situation might bring public criticism.

Mr. Eveland said he wished also to make clear to Mr. Ober and Fox Grape property owners that although they might approve to enter the Front-Foot Procedure for Road Improvements, it is the County that puts up the Front Money, which is paid back over a 10 year period. Because of this outlay the Commissioners must be able to find the amount of funds in their budget before approving the project for construction.

Mr. Emerson announced for The Board that several of his employees would be taking a 6 hour CPR lifesaving course.

Mr. Emerson informed The Board that he had started his patching and retreatment program. Mr. Dean noted with dismay the condition of Hog Lot Road which was built about four years ago by a General Contractor, and each year since has needed extensive surface repairs. The Board agreed that Mr. Emerson should forward to the General Contractor, George & Lynch, Inc., a letter stating their dissatisfaction with the construction of the road.

The Board, Mr. Emerson, and Mr. Richards discussed briefly some preliminary Road Budget items.

There being no further County Roads Board business, the meeting was adjourned.

Charles Emerson, Jr.
Acting Clerk
County Roads Board

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

June 16, 1981

The County Roads Board of Caroline County met at 11:00 AM, Tuesday, June 16, 1981. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes were approved as read with one correction changing status of individual concerned. Financial report of the regular meeting of June 16, 1981 were read and approved.

The County Roads Board opened and publicly read County Road Bid Proposal #RB-MP-1-6-81 for supplying and delivering Asphalt Coated Metal pipe in the various sizes. Bidders were as listed below:

- Lane Metal Products Co., Inc., Bealeton, VA
- Wheeling Corrugating Co., Jamesburg, NJ
- Republic Steel Corp. Owego, NY
- Armco, Inc., Towson, MD

The County Roads Board will take their customary one week to study the results of the Bids before awarding the Contract.

A complete tabulation of bid prices is attached to these minutes.

The County Roads Board opened and publicly read County Road Bid Proposal #RB-AP-1-6-81 for supplying and delivering of Aluminum Alloy pipe in the various sizes. Bidders were as listed below.

- Kaiser Aluminum & Chemical Sales, New Castle, DE
- Howmet Culvert Corp., Vineland, NJ

The County Roads Board will take their customary one week to study the results of the Bids before awarding the Contract.

A complete tabulation of the Bids is attached to these minutes.

There being no further County Roads business, the meeting was adjourned.

Acting Clerk
Charles E. Emerson, Jr.
Co. Rds. Engineer

Charles T. Dean, Sr. (s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

June 23, 1981

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, June 23, 1981. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of June 23, 1981 were read and approved.

Mr. Charles Emerson, County Roads Engineer, was absent and on vacation for two weeks. Mr. Marvin Mac Donald, Assistant County Roads Engineer met with The Board. Minutes were recorded by Mrs. Connie Lewis.

The Board made their decision as pertain to the Bid opening of June 16, 1981 for metal pipe.

Mr. Eveland made a motion "To accept the low bid of Armco Company, Baltimore, Maryland for supplying and delivering Asphalt Coated Metal Pipe as specified in Bid Proposal #RB-MP-1-6-81." The motion was seconded by Mr. Fleetwood and unanimously passed by The Board.

Mr. Eveland made a motion "To accept the low Bid of Kaiser Aluminum & Chemical Co., New Castle, DE, as recommended by Roads Board Attorney Roland Kent in his letter dated June 17, 1981 and attached to the minutes of June 16, 1981 for Aluminum Pipe as specified in Bid Proposal #RB-AP-1-6-81." The motion was seconded by Mr. Fleetwood and unanimously passed by The Board.

Mr. Mac Donald presented to The Board a revised proposed budget for 1981-82. The Board discussed with Mr. Mac Donald many of the items prepared by Mr. Emerson. Mr. Richards informed The Board that there was no need for them to adopt the Budget, but instead he recommended they wait until the County Commissioners budget was adopted.

Mr. Mac Donald stated that with The Board's approval, the County Roads Department would be taking July 6, 1981 as their Holiday since July 3rd is a non-work day for County Roads Employees. The Board unanimously agreed to this request.

Mr. Mac Donald informed The Board that roads crews were continuing their Retreatment and Patch Program and have completed the North Section and are moving into the Central Section.

There being no further County Roads Board business, the meeting was adjourned.

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROAD BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD

June 29, 1981

The County Roads Board of Caroline County met at 11:00 A.M., Tuesday, June 29, 1981. Present were Charles T. Dean, Sr., Chairman of the County Roads Board and Board Members Thomas C. Eveland and Harvey Fleetwood.

Minutes and financial report of the regular meeting of June 29, 1981 were read and approved.

Mr. Charles Emerson, County Roads Engineer, was absent and on vacation for two weeks. Mr. Marvin Mac Donald, Assistant County Roads Engineer met with The Board. Minutes were recorded by Mrs. Connie Lewis.

Mr. Eveland commented on Sharp Road being a good job. Mr. Mac Donald informed The Board we are now working on Whites Lane and Knife Box Road. Mr. Mac Donald also stated we are still patching and retreating. Mr. Dean commented on the good job done on Eveland Road.

Mr. Dean asked about Mason Branch Road being surfaced. Mr. Mac Donald informed The Board that County Roads had no plans for surfacing this road.

Mr. Fleetwood questioned Mr. Mac Donald about the person whose disc tore up the Marydel Road. Marvin said he would check into the matter and have Mr. Emerson report back to them at the next Board meeting.

Mr. Fleetwood asked about the tile put in on the Pinder property on Fleetwood Road. Mr. Mac Donald informed him we had only put tile in the driveway.

Mr. Mac Donald informed The Board we would resume mowing as soon as possible. He told them the hydraulic system and parts were the hold-up on one mower and a broken rear wheel was the hold-up on the new roller.

There being no further County Roads Board business, the meeting was adjourned.

Charles E. Emerson, Jr.
Acting Clerk
Roads Operations

Charles T. Dean, Sr.(s)
CAROLINE COUNTY ROADS BOARD
Thomas C. Eveland (s)
CAROLINE COUNTY ROADS BOARD
Harvey Fleetwood (s)
CAROLINE COUNTY ROADS BOARD